



BUSINESS PAPER

Ordinary Council Meeting

21 May 2024

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 14 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 15 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 16 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 17 Our Infrastructure

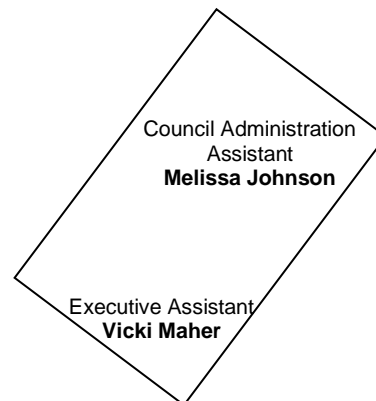
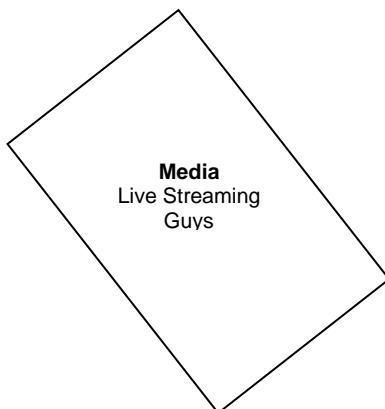
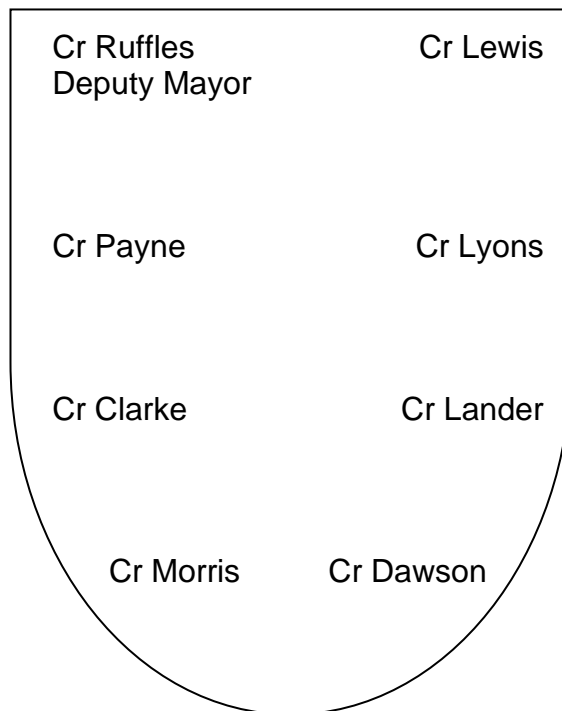
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 18 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 21 May 2024 at 2pm**

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- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **REQUEST TO ATTEND BY AUDIO-VISUAL LINK**
- 5 **PRESENT**

6 **APOLOGIES**

RECOMMENDATION

That leave of absence from Deputy Mayor Cr Sue Ruffles be received and accepted.

7 **DECLARATIONS OF INTEREST**

8 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 16 April 2024

Extraordinary Council Meeting - 8 May 2024



MINUTES

Ordinary Council Meeting

16 April 2024

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 16 APRIL 2024 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and those watching via live stream.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in April.

5 PRESENT

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Cameron Lander, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (GM), Shane Wilson (DGMI), Martin Hiscox (DGMCC), Vicki Maher (EA),
Melissa Johnson (CAA)

6 APOLOGIES

Nil

7 DECLARATIONS OF INTEREST

Nil

8 CONFIRMATION OF MINUTES

RESOLUTION 24/054

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 19 March 2024 be confirmed.

CARRIED

9 MAYORAL REPORT

9.1 MAYORAL REPORT - MARCH 2024

RESOLUTION 24/055

Moved: Mayor Cr Neville Kschenka

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the Mayoral Report for March 2024.

CARRIED

9.2 INCLUDE TO AGENDA

RESOLUTION 24/056

Moved: Cr Narelle Payne

Seconded: Deputy Mayor Cr Sue Ruffles

That Council endorse an unlisted item being brought into the Agenda for the Extraordinary Council Meeting to be held in May 2024, as this meeting needs to be held prior to the next Ordinary Council meeting.

CARRIED

9.3 EXTRAORDINARY MEETING - MAY 2024**RESOLUTION 24/057**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council hold an Extraordinary Council Meeting at 2pm Wednesday 8 May 2024 for the purpose of considering and adopting the IP&R documents for 2024/2025 for Public Exhibition.

CARRIED

10 COUNCILLOR REPORTS

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 QUESTION WITH NOTICE

Nil

14 OUR COMMUNITY**14.1 LAKE TALBOT WATER PARK - REQUEST FOR FEE INCREASE 2024-25****RESOLUTION 24/058**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Supports the request by Eskapold Logistics P/L to increase user charges at the Lake Talbot Water Park for the 2024-25 financial year, subject to consideration of any submission with regard to the increase during the Fees and Charges public exhibition period.

CARRIED

Cr Tracey Lewis requested her vote be recorded as Against the Motion.

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE

Nil

18 OUR LEADERSHIP**18.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MERGER TRIAL****RESOLUTION 24/059**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Peter Dawson

That Council:

1. Approves a trial merger of the Narrandera and Leeton Local Emergency Management Committees be conducted for a period of 12 months commencing 11 June 2024, with a report to Council to be prepared at the completion of the trial.

CARRIED**19 DEVELOPMENT APPLICATION**

Nil

20 PROCUREMENT

Nil

21 POLICY**21.1 POLICY REVIEW - POL035 COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT****RESOLUTION 24/060**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Reviews and endorses POL035 Councillor Induction and Professional Development Policy subject to the review of induction and professional development programs being reduced to two yearly, for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL035 Councillor Induction and Professional Development Policy as adopted should no submissions be received from the community at the conclusion

of the exhibition period.

CARRIED

22 COMMITTEE REPORTS

22.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 13 FEBRUARY 2024

RESOLUTION 24/061

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 13 February 2024.

CARRIED

22.2 NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - MINUTES - 25 MARCH 2024

RESOLUTION 24/062

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Monday 25 March 2024.

CARRIED

22.3 YOUTH ADVISORY COUNCIL - MINUTES - 4 DECEMBER 2023

RESOLUTION 24/063

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 4 December 2023.

CARRIED

22.4 YOUTH ADVISORY COUNCIL - MINUTES - 11 MARCH 2024

RESOLUTION 24/064

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 11 March 2024.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - FEBRUARY 2024

RESOLUTION 24/065

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Development Services Activities Report for March 2024.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

24.1 CAPITAL WORKS PROGRAM - MARCH 2024

RESOLUTION 24/066

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 March 2024.

CARRIED

24.2 INCOME STATEMENT - MARCH 2024**RESOLUTION 24/067**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 March 2024.

CARRIED

24.3 STATEMENT OF INVESTMENTS - MARCH 2024**RESOLUTION 24/068**

Moved: Cr Tracey Lewis

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 March 2024.

CARRIED

24.4 STATEMENT OF BANK BALANCES - MARCH 2024**RESOLUTION 24/069**

Moved: Cr Narelle Payne

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 March 2024.

CARRIED

24.5 STATEMENT OF RATES AND RECEIPTS - MARCH 2024**RESOLUTION 24/070**

Moved: Cr Tracey Lewis

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 March 2024.

CARRIED

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 2.38pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 May 2024.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed



MINUTES

Extraordinary Council Meeting

8 May 2024

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 8 MAY 2024 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Member of the Gallery and those watching via live stream.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

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There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Cameron Lander

Councillors Jenny Clarke and Narelle Payne joined the meeting at 2.02pm

In Attendance

George Cowan (GM), Shane Wilson (DGMI), Martin Hiscox (DGMCC), Vicki Maher (EA), Melissa Johnson (CAA)

5 APOLOGIES**RESOLUTION 24/071**

Moved: Cr Narelle Payne

Seconded: Deputy Mayor Cr Sue Ruffles

That apologies from Cr Kevin Morris, Cr Braden Lyons and Cr Tracey Lewis be received, accepted and that Leave of Absence be granted.

CARRIED

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC QUESTION TIME

Nil

SUSPENSION OF STANDING ORDERS**RESOLUTION 24/072**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

At 2.04pm, a Motion was moved that Council suspend standing orders providing opportunity for a presentation by the General Manager and relaxed discussion on Item 8.1.

CARRIED

RESUMPTION OF STANDING ORDERS**RESOLUTION 24/073**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

At 2.44pm, a motion was moved that Council resume standing orders.

CARRIED

8 OUR LEADERSHIP

8.1 2024-25 FINANCIAL YEAR STRATEGIC & FINANCIAL DOCUMENTS

RESOLUTION 24/074

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Adopts the following documents for the purpose of public exhibition seeking community comment for a period of 28 days:
 - a. Proposed 2024-25 Operational Plan as presented
 - b. Proposed 2024-25 Revenue Policy as presented
 - c. Proposed 2024-25 Schedule of Fees and Charges as presented
 - d. Proposed 2024-34 Long Term Financial Plan, inclusive of the Schedule of proposed Capital Works also the commentary on financial performance indicators, as presented.
2. At the conclusion of the 28-day public exhibition period further considers these strategic and financial documents at 18 June 2024 meeting, in conjunction with any community submissions received.

CARRIED

9 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

9.1 LOAN FUNDING BARELLAN SEWER PROJECT

RESOLUTION 24/075

Moved: Cr Cameron Lander

Seconded: Deputy Mayor Cr Sue Ruffles

That Council:

1. Receives and notes the loan funding options available to Council along with the associated costs.
2. Under Section 621 LG Act 1993, borrows \$1,800,000 for the Barellan Sewer Project to be funded by the NSW Treasury Corporation on a 10-year term at an indicative rate of 5.46% interest per annum with semi-annual repayments of approximately \$117,998.
3. Acknowledges that the proposed loans are included in Council's Long-Term Financial Plan with provision to meet repayments.
4. Acknowledges that the proposed loans are within the 2023-24 loan borrowing request submitted to the Office of Local Government

5. Notifies the Office of Local Government of the borrowings within seven days of Council borrowing money under the loan contract.
6. Notes under Local Government (General) Regulations 2021 Sec 229 that the repayment of money borrowed by Council, and the payment of any interest on that money, is a charge on the income of Council.
7. Acknowledges that the proposed borrowing complies with the Ministerial Borrowing Order issued under Section 624 LG Act 1993.

CARRIED

The Meeting closed at 2.48pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Narrandera Shire Council held on 21 May 2024.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed

9 MAYORAL REPORT

9.1 MAYORAL REPORT - APRIL / MAY 2024

Document ID: 725112
Author: Mayor
Theme: 5 - Our Leadership
Attachments: Nil

Recommendation

THAT COUNCIL:

1. Receives and notes the Mayoral Report for April/May 2024.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 19 March 2024, I attended the following on behalf of our Council:

Meetings with General Manager: Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Sue Ruffles, is also invited to attend the Monday prior to Ordinary Council meetings.

All Councillors have the opportunity to attend a monthly Teams meeting with the General Manager.

Media Interviews. I have had media interviews with The Daily Advertiser and ABC Riverina Radio over the past reporting period, covering recent topics of interest as well as our local Community Radio, 91.1 Spirit FM monthly segment.

APRIL 2024

Monday 8: Joined by the GM, I met with the Hon. Sussan Ley MP, Federal Member for Farrer, to discuss various matters in her electorate. Ms Ley also visited the Narrandera Tennis Club to view the recently completed upgrades to the bottom courts and fencing. These upgrades were funded through the Local Roads and Community Infrastructure Program.

Thursday 11: GM George Cowan, Cr Morris and I travelled to Temora to attend the Goldenfields Round Table discussion. The purpose of the meeting was to provide member councils with an update on how Goldenfields Water Council is performing, what their future priorities are and to seek any feedback/priorities we might have. This was a welcomed opportunity to build on our professional relationship and was greatly appreciated. The GM took the opportunity to raise the issue of fees and charges and the impact on development in NSC.

Tuesday 16: I chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council's endorsement.

Wednesday 17: Together with the GM, I joined our regular segment on the local Community Radio, 91.1 Spirit FM, where GM and I advise the listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

Later that morning, GM George Cowan, Deputy General Manager Infrastructure (DGMI) Shane Wilson, Council's economic development team and I met with representatives from a housing development organisation for discussion on possible future opportunities in Narrandera Shire.

In the afternoon, I joined Councillors Cameron Lander and Peter Dawson, and GM George Cowan in a training session for Enterprise Risk Management (ERM).

Thursday 18: Together with Cr Braden Lyons, I joined with members of the Narrandera Youth Council for the painting of the Blue Tree.

The mission of the Blue Tree Project is to help initiate difficult conversations and encourage people to speak up when battling mental health concerns. The organisers of the event selected a dead tree within the community to paint blue to represent the message "it's OK to have a blue day". By spreading the paint and spreading the message that "it's OK to not be OK", we can help break down the stigma that is still attached to mental health.

Currently, there are 754 Blue Tree Project trees within communities, including Leeton, Coleambally, Gundagai, Griffith, Albury, Goolgowi, Hillston, Lake Cargelligo, Wagga Wagga, West Wyalong and Temora.



Pictured with Mayor Kschenka and CDO Suz Litchfield are Alyssa Sanders, Mikalie Vearing, Ruby Hewitt and Cr Brayden Lyons also helps to “paint it blue”.

Tuesday 23: I met with our Local Member for Cootamundra, Steph Cooke MP, to discuss various matters in her electorate, including policing in Narrandera Shire.

Wednesday 24: After accepting an invitation, it was my pleasure to attend and be a guest speaker at Teloca House’s ANZAC Day wreath laying service.

Thursday 25: ANZAC Day. I attended the ANZAC Dawn Service in the Memorial Gardens and laid a wreath on behalf of Council. The service was very well attended, and it was great to see the men and women who gave so much for our nation, remembered, and respected on this day.

Following the War Graves service at 9am, the main service was held at 11am in the Memorial Gardens and again this was very well attended. The Deputy General Manager Corporate & Community (DGMCC) Martin Hiscox and I, laid wreaths on behalf of Council.



Once again, the participation of school children and young people was pleasing to see, and the addresses prepared and delivered by the students were very well done and appreciated by all in attendance. Young Narrandera resident Phoebe Romeo led the singing for the hymns and national anthems. I congratulate Peter Simpson, Neville Wortlehock and all those involved in the organisation of the event.

My wife Carmel and I attended the traditional ANZAC Day luncheon at the Narrandera Ex-Servicemen’s Club.

Wednesday 1: Together with GM George Cowan, I attended the Quarterly Police/Council meeting held at the Leeton Shire Council Chambers where up to date crime statistics were tabled. Although it revealed an increase in break and enters for the period, most of this occurred within the first few months of the year and offenders have been apprehended. This type of crime in recent months is now seeing a decrease. Other matters discussed included domestic violence, AVO compliance checks, and staffing levels.

I remind everyone to ring 000 if a crime is in progress or Crime Stoppers to report a crime.

Friday 3: After accepting an invitation, I attended the Kurrajong musical held at the Narrandera CRC Theatre. It was an amazing production and a credit to the performers, the organisers, and the production team.

Thursday 9: GM George Cowan and I travelled to Sydney to attend the second LGNSW Rural and Regional Summit held at the State Library of NSW, Sydney. This was a crucial one-day event, which served as a focal point for deliberating on the pressing challenges facing rural and regional communities.

Topics on this year's summit agenda included a review of the financial model for local government, case studies showcasing excellence in the rural and regional local government sector, a panel discussion on the vision for rural and regional NSW, an update from the NSW Reconstruction Authority and presentations from key NSW Government Ministers.

With mayors, councillors, council staff and NSW State Government representatives attending, the summit fostered collaborative solutions aimed at bolstering the socio-economic landscape of NSW's rural and regional areas.

The conference was opened by the Minister for Local Government the Hon Ron Hoenig who spoke at length about financial sustainability and the long-term debilitating effects of rate pegging. He indicated that he was examining the code of conduct for review and had sponsored a bill to Parliament to reduce pre-polling period to one week.

Guest speakers included Carmel Donnelly, Chair of IPART, who discussed the history of rate pegging since 2009, the effect of grant funding and increased costs of services to councils.

Leader of the Nationals the Hon Dugald Saunders, spoke about the decline in funding to councils, including the Stronger Country Communities Fund and additional costs to councils.

Joseph Drew, a Professor of Local Government Economics at the University of Newcastle, predicted in 2015 that sustainability would be an issue for the future. He questioned the inclusion of non-realizable assets in depreciation. He also stated that there is no "one size fits all" solution to councils' funding. He believes that the importance of rural communities to the nation in terms of providing food and wealth for the nation needs to be acknowledged when funding for roads, infrastructure and services are determined.

Simone Walker, Deputy Chief Executive Officer of the NSW Reconstruction Authority, spoke about mitigation, preparedness, response, and recovery. The policy of not funding betterment in the past was questioned and there are now some opportunities to build back better, to minimise future damage.

Other topics discussed during the day included the impact of renewable energy projects in some locations, including the transport of wind farm blades on rural roads, low voluntary contribution of funds to the community from some developers, the decommissioning of

infrastructure at the end of life, and who pays for this. Suggestions of a future fund and bonds from developers were suggested.

Dr Joe McGirr, member for Wagga spoke about how decisions should be made in the "bush" about funding for rural facilities and workers. He was in favour of training professionals in rural areas as they often remained there in their future employment and careers. He also discussed housing, childcare, primary care, and the work of volunteers.

The Premier Chris Minns mentioned the \$100M provided to regional NSW including \$45M for paramedics, the \$20K p/a incentives for nurses in rural hospitals and how NSW teachers were now the highest paid in that profession.

Friday 10: Joined by GM George Cowan, I attended the Country Mayors Association General Meeting held at Club York House, Sydney.

Minister for Regional Transport and Roads; the Hon. Jenny Aitchison MP, Professor of Local Government Economics at the Institute for Regional Futures; Professor Joseph Drew, the Secretary of the Department of Planning, Housing, and Infrastructure; Kiersten Fishburn, the Department Secretary Local Government; Brett Whitworth, and the Executive Director, Digital Analytics & Insights; Nerida Mooney, were some of the speakers who attended.

During the morning, GM George Cowan and I took the opportunity to meet again with the Hon. Jenny Aitchison MP, to follow up on the previous meeting at Parliament House with myself and DGMI Shane Wilson to further express our concerns about the need to upgrade the Canal Bridge on Irrigation Way, the Nallabooma entrance and the intersection of Irrigation Way and the Newell Highway. She agreed to continue to look at future options. We also discussed the need to raise the road heights at Gillenbah and the raising the culvert at Poison Waterholes Creek to at least medium flood levels to prevent extended road closures and diversions. Maintenance of roadsides and traffic islands was also discussed.

Saturday 11: I attended the "Narrandera Combined Emergency Services" Open Day was held at Marie Bashir Park. Steph Cooke MP and Leeton Mayor Tony Reneker were also in attendance.

There was an impressive display of vehicles and equipment as well as demonstrations. We are fortunate to have such up to date equipment available for our wonderful volunteers to deliver the services they provide for our communities. NSW Police and Ambulance personnel were also in attendance and the Rapid Response Team based in Leeton, provided food and refreshments. The event was well attended despite the inclement weather.



Pictured with Mayor Kschenka is Mr Alan Martin from the Rapid Response Team

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for April/May 2024.

10 COUNCILLOR REPORTS

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

12.1 NOTICE OF MOTION - CR CLARKE - COUNCIL OWNED VACANT BLOCK

Document ID: 703307

Author: Cr Jenny Clarke

Theme: 2 - Our Environment

Attachments: Nil

I, Councillor Jenny Clarke, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 21 May 2024.

MOTION

That Council:

1. Allocates \$10,000 in the 2024-25 Budget to undertake planning/design and initial works (including the provision of pedestrian access and basic amenity so the site can be better utilised by the public) on the vacant block on the corner of Larmer Street and the Newell Highway.

BACKGROUND

Council already owns the vacant block on the corner of Larmer Street and the Newell Highway, originally, I believe, for cars to park whilst walking the canal bank up to the fauna and flora reserve.

Council to undertake planning/design of the Larmer Street lot in the next six months for inclusion in the next budget period.

Council already keeps the block mowed, and to develop it to make it look more attractive as it is the first thing that residents and tourists see as they come over the bridge, would not cost a lot of money.

Some shrubs around the perimeter with a couple of park tables and bench seats located in the middle of the block.

Also, something that could be added at a later date, would be two car charging stations.

As an added addition, I believe it could be named the "Ken Lean Park". Ken, with his wife Audrey, own the beautiful building adjoining the block in question called Antique Corner. As Ken passed away a short time ago, talking to Mrs Lean, this would pay tribute to a man that was passionate about Narrandera.

On the high side of the block from the boundary of the Antique Corner down to the highway, requires a concrete path.

Note by General Manager:

This parcel of land was originally purchased by Council to enable the construction of an entrance statement and welcome to Narrandera. It was not intended as a park.

It has access limitations and is not on the priority list for sites for electric car chargers.

Any proposal to name the area should be subject to community consultation.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES /
MASTERPLANS / STUDIES**

Theme

2 - Our Environment

Strategy

2.2 - Enhance our public spaces to enrich our community.

RECOMMENDATION

That Council:

1. Allocates \$10,000 in the 2024-25 Budget to undertake planning/design and initial works (including the provision of pedestrian access and basic amenity so the site can be better utilised by the public) on the vacant block on the corner of Larmer Street and the Newell Highway.

12.2 NOTICE OF MOTION - CR CLARKE - NARRANDERA TO TOCUMWAL RAIL LINE

Document ID: 733601
Author: Cr Jenny Clarke
Theme: 5 - Our Leadership
Attachments: Nil

I, Councillor Jenny Clarke, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 21 May 2024.

MOTION

That Council:

1. Reengages with our Federal Member, Susan Ley MP and the Federal Government generally, to reinstate the Narrandera to Tocumwal Rail Line as a supplementary line to the planned Wagga Inland Rail Route.

BACKGROUND

A previous Council vigorously lobbied for the Narrandera to Tocumwal line to be reinstated.

Unfortunately, all the progress achieved has been basically forgotten by the current Council.

Due to the many current problems of the Inland Rail going through the centre of Wagga and Albury, it is now time to again promote the route through Narrandera to Tocumwal.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

RECOMMENDATION

That Council:

1. Reengages with our Federal Member, Susan Ley MP and the Federal Government generally, to reinstate the Narrandera to Tocumwal Rail Line as a supplementary line to the planned Wagga Inland Rail Route.

13 QUESTION WITH NOTICE

Nil

14 OUR COMMUNITY






14.1 2024-25 FINANCIAL ASSISTANCE PROGRAM GRANTS

Document ID: 730105

Author: Senior Customer Service Administration Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Leadership

- Attachments:**
1. **Redacted 2024-25 Financial Assistance Grant Applications**  
 2. **2024-25 Financial Assistance Evaluation Matrix**  
 3. **POL008 Financial Assistance Program Policy**  

RECOMMENDATION

That Council:

1. Endorses the recommended distribution of 2024-25 Financial Assistance Grants to the value of \$12,750 in accordance with policy POL008 as follows:

a. Murrumbidgee Mavericks Basketball Association	\$ 750
b. Narrandera Business Group	\$ 2,000
c. REA Wagga Horse Trials	\$ 2,000
d. Rockin on East	\$ 2,000
e. St Clements Anglican Church, Barellan	\$ 2,000
f. Stephanie Rowe – Narrandera Aqua & Gentle Exercise	\$ 2,000
g. Narrandera Tennis Club	<u>\$ 2,000</u>
	\$12,750
2. Endorses the proposed distribution of 2024-25 financial assistance to the value of \$1,100 for academic awards for TAFE and schools within Narrandera Shire as per Policy POL008.
3. Endorses the proposed \$5,150 reserved for the Mayor and General Manager to provide other support where necessary as per policy POL008.

PURPOSE

The purpose of this report is to provide details of applications received for the 2024-25 Financial Assistance Program as per POL008 Financial Assistance Program Policy, and for Council to endorse the proposed recommendation for the distribution of funds.

SUMMARY

Council’s Financial Assistance Program recognises there are many groups within the community that assist to improve the quality of life for residents, workers, and visitors. For the 2024-25 financial year, the proposed funding of \$19,000 is the same as in the previous financial year.

A total of nine applications were received requesting a total of \$16,750 in financial assistance.

Groups not requiring an application to be submitted are also listed for consideration as per Council's POL008 Financial Assistance Program Policy, being \$1,100 for annual academic awards for TAFE and schools across the Shire.

BACKGROUND

A range of applications for 2024-25 funding was received. Nominated projects varied from the purchase of equipment, purchase and installation of an air conditioner, purchase of a new trailer, support for several annual events that occur within the Shire.

Copies of individual applications are available as a separate attachment to this report. Also attached is a copy of POL008 Financial Assistance Program Policy and the scoring matrix.

Of the nine applications received:

- 2 applications scored 90%
- 3 applications scored 80%
- 3 applications scored 70% - 1 application not recommended for funding
- 1 application scored 50% - 1 application not recommended for funding.

The projects recommended for funding have strong goals and outcomes for the community including purchase of equipment for a popular group water activity, assistance for a newly formed sporting association and to partially fund popular annual events within the Shire. Projects recommended to be endorsed met the assessment criteria ranging from 70% to 100%.

Reasons for not recommending projects for funding:

- Barellan United Football Club – this project has been completed. Clause 5.1.2 of the policy excludes financial assistance for the reimbursement of expenses for projects that have already commenced or been completed. Also, the funds requested were to be used to offset against a contribution required by Council for a grant that had been obtained.
- Clontarf Foundation – the application was received almost four weeks after the due date and met only 50% of the criteria within the evaluation matrix.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

Action

5.2.2 - Encourage volunteerism within Council operations and across the Shire where possible with recognition of volunteers at key times such as 'National Volunteer Week'.

Policy

- POL008 Financial Assistance Program

Financial

- The proposed Financial Assistance budget allocation for the 2024-25 financial year is \$19,000.

Legal / Statutory

- Section 356 of the *Local Government Act 1993* provides for Council to contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Community Engagement / Communication

- The Financial Assistance Grants Program for 2024-25 was advertised within the Narrandera Argus as well as using social media platforms such as Facebook, Instagram and Council’s website during December 2023, January-February 2024.

RISKS

The allocation of Council funding has been based on an assessment of the applications in accordance with Council’s adopted POL008 titled Financial Assistance Program Policy.

OPTIONS

That Council:

1. Approve seven applications to receive financial assistance for the 2024-25 financial year; or
2. Make an amendment to the recommended seven applications for financial assistance for the 2024-25 financial year.

CONCLUSION

Seven applications are recommended for funding. This follows the comprehensive assessment of nine applications received for the 2024-25 financial assistance program against the criteria established by POL008 titled Financial Assistance Program Policy.

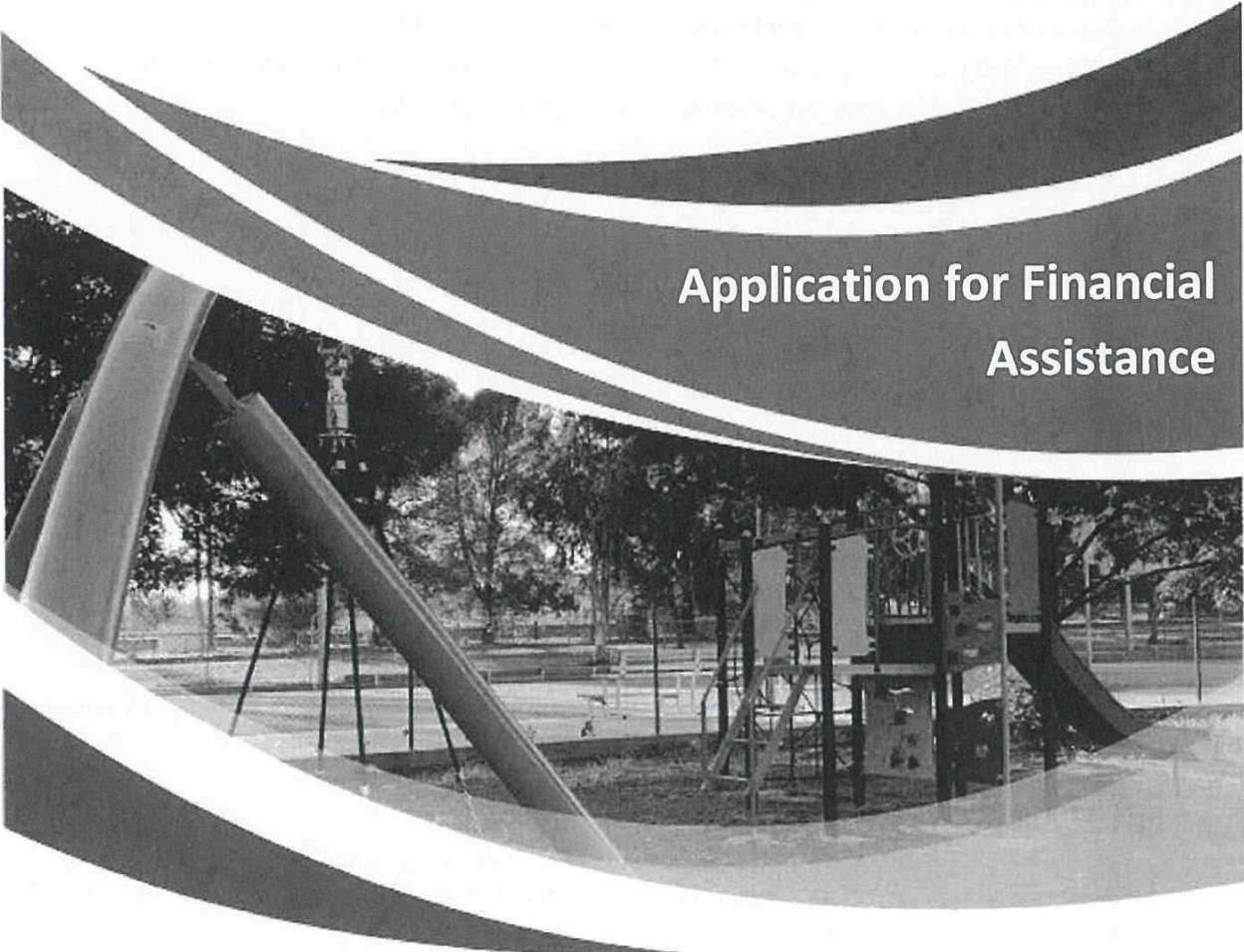
RECOMMENDATION		
That Council:		
1.	Endorses the recommended distribution of 2024-25 Financial Assistance Grants to the value of \$12,750 in accordance with policy POL008 as follows:	
a.	Murrumbidgee Mavericks Basketball Association	\$ 750
b.	Narrandera Business Group	\$ 2,000
c.	REA Wagga Horse Trials	\$ 2,000
d.	Rockin on East	\$ 2,000
e.	St Clements Anglican Church, Barellan	\$ 2,000
f.	Stephanie Rowe – Narrandera Aqua & Gentle Exercise	\$ 2,000
g.	Narrandera Tennis Club	<u>\$ 2,000</u>
		\$12,750

2. Endorses the proposed distribution of 2024-25 financial assistance to the value of \$1,100 for academic awards for TAFE and schools within Narrandera Shire as per Policy POL008.
3. Endorses the proposed \$5,150 reserved for the Mayor and General Manager to provide other support where necessary as per policy POL008.

Narrandera United Wayward Inc

M# 718850

Narrandera Shire Council



**Application for Financial
Assistance**



Application for Financial Assistance

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- **Submissions MUST be received by 4pm Friday 2 February 2024. Late submissions will not be considered.**
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

SECTION A – GROUP INFORMATION	
Group Details	
Group name	Barellan United Football Club Inc.
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide ABN, ACN, etc	38 153 976 503 ✓
Is group registered to claim GST?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Contact person name	Casuy Brown
Position held in group	Secretary
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 2,000
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
<p>I certify that:</p> <ul style="list-style-type: none"> I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. I have approval and authority to submit this application on behalf of the group. the information provided is correct at date of signing. 	
Signature [REDACTED]	Date 09/02/24.

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	Barellan netball courts upgrade.
Description of project	Completion of new netball courts.
Group's connection to the community	Local football/netball club, also on a representative level.
Project target group	Local & representative netball teams - all ages
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	Yes, the local Barellan Sportsground.
Will this project allow the group greater independence? If yes, provide details.	Yes, will potentially allow for more games (trials, finals) to be held at the courts.
How will the community benefit by Council assisting this project?	It would help us make payment towards the completion of the courts.
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	Yes, Barellan & District Netball Association. Users of the courts & have contributed to funding.
What other cash or 'in kind' contributions will the group make to the project?	Half of the value of the new courts has been paid by the football club

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$ 38,000
Estimated value of 'in kind' support	\$
Other grants or donations	\$
Sub-total	\$
Proposed contribution from Council (if successful	\$ 2,000
TOTAL (inclusive of GST)	\$ 40,000.
Proposed expenditure of this project	
Salaries or wages	\$
Materials	\$ 40,000
Equipment	\$
Documentation	\$
Promotion	\$
Administration	\$
Other expenses	\$
TOTAL (inclusive of GST)	\$ 40,000.

Supporting documents to supply with application:

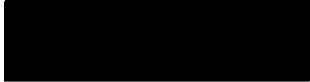
- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Contact details:
 Telephone (02) 6959 5510
 Facsimile (02) 6959 1884
 Email council@narrandera.nsw.gov.au
 Website www.narrandera.nsw.gov.au



Address all correspondence to:
 The General Manager
 Narrandera Shire Council
 141 East Street
 Narrandera NSW 2700
 ABN 96 547 765 569

BARELLAN UNITED FOOTBALL CLUB



TAX INVOICE

DETAILS	DATE		INVOICE NUMBER
	DEBIT	CREDIT	BALANCE
	24-11-2023		402427
ADDITIONAL CONTRIBUTION BARELLAN NETBALL COURT THREE	40,000.00		40,000.00

* indicates Taxable Supply
 This invoice includes \$0.00 GST

DUE DATE	24-12-2023	BALANCE DUE	\$40,000.00
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iBPAY Biller Code: 96503
 DEFT Reference: 271101404 30005365

PLEASE NOTE: The DEFT Reference number comprises 17 digits

If receipt required mark X in this square.

REMITTANCE ADVICE

Please return with payment
 Please advise if these details are incorrect.

BARELLAN UNITED FOOTBALL CLUB



ACCOUNT REFERENCE	BARRUNIT	402427	DATE	24-11-2023	BALANCE DUE	40,000.00
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% Calculation of Interest Charges

In accordance with Council's Revenue Policy, interest charges shall be levied on overdue sundry debtor accounts relating to cemetery fees.

In respect of the period 1 January to 30 June in any year the interest rate applied shall be 4% above the cash rate last published by the Reserve Bank of Australia before that period commenced.

In respect of the period from 1 July to 31 December in any year the interest rate applied shall be 4% above the cash rate last published by the Reserve Bank of Australia before that period commenced.

✓ Verify all Transactions

Please check all receipts, bank statements and credit card statements to ensure correct processing.

Any errors should be reported to Council's Corporate & Community Services immediately.



Telephone Numbers

All enquiries to Council: (02) 6959 5510
 Emergency Water: 0417 023 015
 Emergency Sewer: 0417 023 016



Waste Disposal Depot Opening Times

Narrandera

Monday: CLOSED
 Tuesday: 9.00am - 12.00 noon & 1.00pm - 5.00pm
 Wednesday: 9.00am - 12.00 noon & 1.00pm - 5.00pm
 Thursday: CLOSED
 Friday: 9.00am - 12.00 noon & 1.00pm - 5.00pm
 Saturday: 10.00am - 3.00pm
 Sunday: 10.00am - 3.00pm
 Note: Waste Depot Closed for Lunch from 12.00 noon to 1.00pm week days.

Barellan

Thursday: 3.00pm to 5.00pm
 Sunday: 8.00am to 11.00am



An Important Message About Privacy

All information, including personal information, collected by Narrandera Shire Council is protected by the Privacy & Personal Information Act, 1988. The collection of such information by Council shall be used for Council purposes only and will assist Council to carry out its statutory obligations in accordance with the Local Government Act, 1993 and other associated legislation. Such information may be passed on to those third parties authorised by law to receive it.

DEFT is a service of Macquarie Bank



MAIL

Detach payment slip and mail with payment to:

Narrandera Shire Council
 141 East Street
 NARRANDERA NSW 2700

Please make cheques payable to 'Narrandera Shire Council' and mark 'Not Negotiable'.

Do NOT send cash.

Please note that receipts will not be issued for mailed payments unless a tick is placed within the receipt request box.



In Person

Please present this account when paying at Council's Office. (If paying by cheque at Council's office please make your cheque payable to 'Narrandera Shire Council'.)

Please note Council's office cashier hours are: Mon - Fri 8.30am - 4.00pm (excluding public holidays)
 Council's Office accepts payment by cash, cheque, money order or EFTPOS.



Internet

Pay over the internet from your credit card or pre-registered* bank account at www.narrandera.nsw.gov.au

Narrandera Shire Council accepts Mastercard and Visa.



Direct Debit

Pay by direct debit from your credit card or pre-registered* bank account
 Call 1800 672 162 for assistance.

Narrandera Shire Council accepts Mastercard and Visa.



Telephone

Pay by phone from your credit card or pre-registered* bank account.

Call 1300 30 10 90 to make and pre-program payments.

Narrandera Shire Council accepts Mastercard and Visa.

The phone payment line is a 24-hour service. Calls are charged at the cost of a local call (mobiles extra).



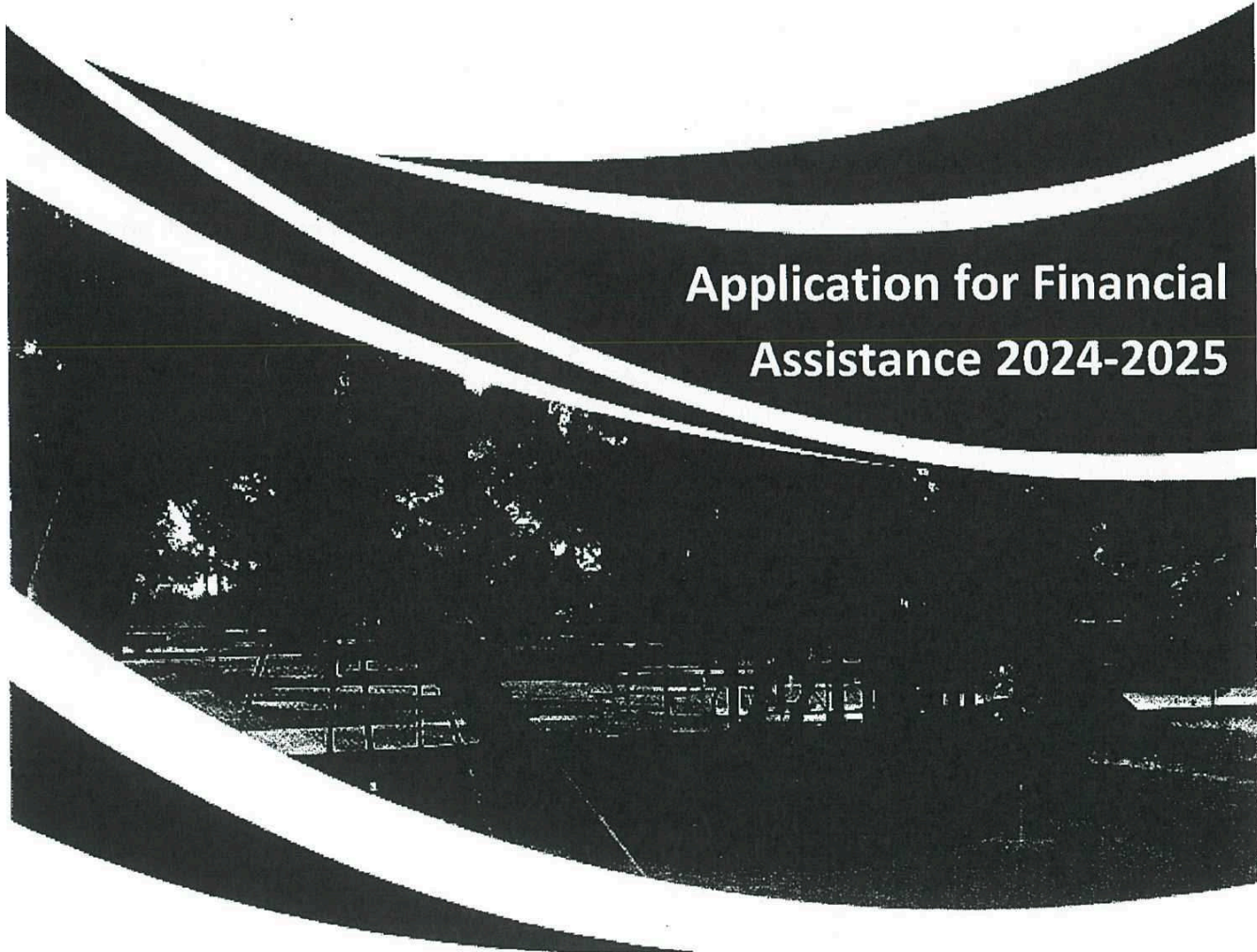
Contact your participating bank, credit union or building society to make payment directly from your cheque or savings account.

You will be required to enter the Biller Code and BPay reference number as detailed on the front of this notice.

* Registration is required for payments from cheque or savings accounts. For a registration form call 1800 672 162 or print online from www.deft.com.au
 You do not need to re-register for the internet service if already registered for phone payments. Registration is NOT required for credit card payments.
 ** Please note that payment by internet, telephone & BPay should be completed by 5.00pm (Sydney time) for the payment to be date stamped as at the date of actual payment, if not, interest penalties may apply.

"CLONTARF"

Narrandera Shire Council



**Application for Financial
Assistance 2024-2025**



Application for Financial Assistance Financial Year 2024-2025

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- **Submissions MUST be received by 4pm Friday 2 February 2024. Late submissions will not be considered.**
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

Financial Year 2024-2025

SECTION A – GROUP INFORMATION	
Group Details	CLONTARF FOUNDATION
Group name	NARRANDERA CLONTARF ACADEMY
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide ABN, ACN, etc	ABN - 77 131 909 405
Is group registered to claim GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contact person name	JOHN INGRAM
Position held in group	ACADEMY DIRECTOR
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request.	
Amount requested including GST (maximum \$2000)	\$ 2000
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input type="checkbox"/> Over \$250 – complete Sections A, B and C
I certify that: <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	[REDACTED] Date 4.3.24

Application for Financial Assistance

Financial Year 2024-2025

SECTION B - OUTCOMES	
Project name	NARRANDERA CLONTARF ACADEMY TRAILER
Description of project	NEW TRAILER FOR ACADEMY
Group's connection to the community	THE CLONTARF ACADEMY IS EMBEDDED IN THE COMMUNITY AND PROVIDES OPPORTUNITIES FOR ACADEMY MEMBERS, TO BE A PART OF COMMUNITY EVENTS
Project target group	ABORIGINAL MALE YOUTH.
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	NO
Will this project allow the group greater independence? If yes, provide details.	YES. WITH MORE ROOM ON OUR BUS WE CAN TAKE MORE ACADEMY MEMBERS AWAY ON CAMPS & INCENTIVE BASED TRIPS.
How will the community benefit by Council assisting this project?	THE YOUTH WILL GET MORE OPPORTUNITIES TO GO AWAY ON CAMPS, TRIPS.
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	NO
What other cash or 'in kind' contributions will the group make to the project?	NIL

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

Financial Year 2024-2025

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$
Estimated value of 'in kind' support	\$
Other grants or donations	\$
Sub-total	\$
Proposed contribution from Council (if successful	\$
TOTAL (inclusive of GST)	\$
Proposed expenditure of this project	
Salaries or wages	\$
Materials	\$
Equipment	\$
Documentation	\$
Promotion	\$
Administration	\$
Other expenses	\$
TOTAL (inclusive of GST)	\$

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Patron-in-Chief
 His Excellency General the Honourable
 David Hurley AC DSC (Retd)
 Governor-General of Australia



WA Patron
 His Excellency the Honourable Kim Beazley AC
 Governor of Western Australia

Life Patrons
 Dr Ken Michael AC
 The Honourable Dame Quentin Bryce AD CVO
 General The Honourable Sir Peter Cosgrove AK MC (Retd)

Dear Narrandera Council,

I hope this email finds you well. The Narrandera Clontarf Academy is currently in need of a new trailer to support our various activities and programs. We would greatly appreciate any assistance you could provide to help us acquire this essential equipment.

The cost of the trailer amounts to \$5,045.00, and we are seeking contributions from generous donors like yourself to help us reach our fundraising goal. The trailer will enhance our operational efficiency and enable us to better serve our community.

As an integral part of our Academy programme, we offer a wide range of extra-curricular activities aimed at fostering the confidence, skills, and abilities of our students to enable them to actively engage in society. These activities are designed within the core focus areas of education, leadership, employment, healthy lifestyles, life skills, and football.

Our programme includes a mix of practical activities such as camps, excursions, Academy contact time, games, Academy room activities, and community involvement, all of which contribute significantly to the holistic development of our students.

Your support in helping us obtain a new trailer would not only enhance our ability to deliver these activities effectively but also make a positive impact on the lives of the students involved in the Academy. Any assistance or guidance you can offer towards this goal would be highly valued and deeply appreciated.

Thank you for considering our request. Please let us know if you require any further information or have any questions regarding our needs.

Warm regards,

John Ingram | Director
 Narrandera Clontarf Academy





A.B.N. 58 162 437 863

A.C.N.



Order

Invoice No: TTW 00002740

Bill To: _____

Clontarf Foundation

Ship To: _____

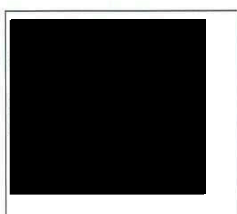
Clontarf Foundation
(Narrandera Academy)



VIN: Sale; Clontarf Foundation

Purchase Order No.	Terms	Date	Paid by
	C.O.D.	15/02/2024	

QT Y	ITEM NO.	DESCRIPTION	PRICE	DISC%	EXTENDED	CODE
1	VAN7X5_5FT	7x5 Heavy Duty Van Trailer *** 1000kg GVM *** Hydraulic Brakes Slipper Suspension 5ft High Checkerplate floor Rear Barn Doors New sunraysia Rims With New Radial Tyres LED lights (12 Volt)	\$4,422.73		\$4,422.73	GST
1	RTYRESPARE	Spare Wheel: 14" New Rim With New Radial Tyre	\$109.09		\$109.09	GST
1	JOCKEYW6"	Jockey Wheel - 6"	\$54.54		\$54.54	GST



Code	Rate	GST	Sale Amount
GST	10%	\$458.64	\$4,586.36

Sale Amt.:	\$4,586.36	
Freight:	\$0.00	
GST:	\$458.64	GST
Total Amt.:	\$5,045.00	
Paid Today:	\$0.00	

Sales Person: Grant Darling

Balance Due: \$5,045.00

COMMENTS: build time approx. 6-8 weeks

- Cyber Security:1. Please do not deposit any funds into this account until you have phoned us on _____ to verbally confirm the account details.
2. Person paying with Credit or Debit card must present photo ID which matches against name on bank card.

Print Name: _____ Signature _____ Date: _____

Page 1 of 1

Mavericks Basketball

M# 717078

Narrandera Shire Council



Application for Financial
Assistance



Application for Financial Assistance

Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- **Submissions MUST be received by 4pm Friday 2 February 2024. Late submissions will not be considered.**
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

SECTION A – GROUP INFORMATION	
Group Details	
Group name	Murrumbidgee Mavericks Basketball Association Incorporated
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide ABN, ACN, etc	INC2301368
Is group registered to claim GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Contact person name	Maddy Routley / Helen Ryan
Position held in group	President / Secretary
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 750.00
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
<p>I certify that:</p> <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	[REDACTED] Date 31/01/2024

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	Murrumbidgee Mavericks Basketball Association (MMBA) Sports Stadium Hire
Description of project	Hire of Narrandera Sports Stadium is required for local senior women team Murrumbidgee Mavericks competing in the 2024 Basketball NSW Waratah Women League to: a. train during the March-August 2024 season- 4 sessions b. play a State level home game - 1 session
Group’s connection to the community	Narrandera is central to the MMBA catchment area. Squad members have been selected from local associations, including Narrandera. Narrandera Basketball is contributing financially to provide an opportunity for local players and highlighting high performance sport to which junior players can aspire. Visiting teams will require accommodation and services when travelling to MMBA home games.
Project target group	Direct target group in 2024: women basketballers aged 16 and over. Wagga has a men's team, but there is no equivalent opportunity for women. Indirect target groups: junior basketballers benefit from exposure to and increased skills of Narrandera players who coach Narrandera juniors; community can attend State level competition in Narrandera; businesses can service visiting away teams.
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	Yes, MMBA has scheduled one of four State league home matches at Narrandera Sports Stadium. Maitland Mustangs players will travel to Narrandera and pre-visit information will be provided as to Narrandera's other attractions such as Skywalk, Destination and Discovery Hub, plus stores and services.
Will this project allow the group greater independence? If yes, provide details.	Yes, Narrandera, Leeton and West Wyalong associations recognised they could not individually compete at senior State level. MMBA provides a pathway for local players as a standalone association with support and commitment from the feeder associations.
How will the community benefit by Council assisting this project?	The community will have the opportunity to attend State level competition in Narrandera. Local players will be able to train at home, juniors will benefit from increased skills provided by player coaches. Visiting away teams will be encouraged to support local accommodation, eateries and businesses during their Narrandera visit.
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	No, not with this specific project.
What other cash or 'in kind' contributions will the group make to the project?	MMBA has secured sponsorships and co-contributions from the local associations to fund the association's foundation, establish our representative team and participation in the Waratah Women League. MMBA will contribute to this hire project from those funds.

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$ 120.00
Estimated value of 'in kind' support	\$
Other grants or donations	\$
Sub-total	\$
Proposed contribution from Council (if successful)	\$ 750.00
TOTAL (inclusive of GST)	\$ 870.00
Proposed expenditure of this project	
Salaries or wages	\$
Materials	\$
Equipment	\$
Documentation	\$
Promotion	\$
Administration	\$
Other expenses Stadium hire	\$ 870.00
TOTAL (inclusive of GST)	\$ 870.00

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Murrumbidgee Mavericks Basketball Association Inc

Project: Narrandera Stadium Hire

2024 Waratah Women League (February - August)

Training - Narrandera Sessions

4 sessions @ \$75 per hour \$ 450.00

State League Home Game

Round 10 @ \$103 per hour \$ 420.00

Total **\$ 870.00**



Murrumbidgee Mavericks Basketball Association

By-Laws

Adopted: 22/06/2023

Murrumbidgee Mavericks Basketball Association Incorporated
INC2301368



1. INTRODUCTION

Murrumbidgee Mavericks Basketball Association (MMBA) provides an opportunity for players from the basketball associations of Leeton, Narrandera and West Wyalong to come together to participate in State level senior competitions. Each Association has committed to contributing a seed amount of \$1000 to establish the MMBA.

2. GENERAL

These by-laws operate in conjunction with the Murrumbidgee Mavericks Constitution, FIBA Rules of Basketball and the Official Rules of Basketball. Where a conflict exists between these documents, these by-laws shall take precedence. FIBA, Basketball Australia and Basketball NSW shall contribute to the program as governing bodies in relation to their relevant areas of responsibility.

MMBA is committed to the health, safety and well-being of all its members and participants and has adopted governing body policies, including Basketball Australia Member Protection By-Law, Basketball NSW Codes of Conduct for Players, Officials and Spectators, Basketball NSW Zero Tolerance and Sports Rate Policy, basketball NSW Disciplinary Tribunal Offences and Penalties, and Senior Waratah League By-Laws.

3. PROGRAM OBJECTIVES

The primary objective of the Association is to offer opportunities for players to compete in State level senior competitions. In addition, the program seeks to:

- improve the overall quality and skills of players, coaches and officials
- provide ongoing development for players, coaches and officials
- build and promote team and association unity
- provide effective communication channels to manage the expectations of all participants in the program
- provide a safe and friendly environment to allow consistent high-level performance by all participants.

Key aspects of the program include:

- Ongoing skill development
- Fostering a desire and effort to improve
- Instilling a commitment to the association, the team and the individual
- Developing a positive attitude towards teammates, coaches, officials and the opposition
- Enjoying the game of basketball

The Association will focus on aspects of the game which give MMBA players the greatest chance of developing and growing skills and achieving at the highest possible level, and achieving success for the Association, team and individuals. These are inclusive of:

- constant and committed focus on basketball fundamentals
- work ethic.

4. PLAYER SELECTION

The aim of the program is to encourage each individual player to improve their skills and assist teams to achieve the highest possible level.

Narrandera Basketball Association

President: Lee Longford
Secretary: Helen Ryan
Treasurer: Martin Hiscox

24 January 2024

Attn: Maddy Routley
Murrumbidgee Mavericks Basketball Association

Dear Maddy

RE: Narrandera Basketball Commitment – Murrumbidgee Mavericks

Narrandera Basketball is pleased to be a partner of the Murrumbidgee Mavericks and looks forward to the inaugural team taking part in the 2024 BNSW Waratah Women's League.

Narrandera Basketball confirmed its commitment to a \$1000 co-contribution at our meeting on 14 December 2023. With Leeton and West Wyalong Basketball Associations, we are delighted for our senior players to have this opportunity to play State level basketball. We are also pleased for our junior players to have this pathway to aspire to in the future. Although all players will benefit from home game exposure to this level of competition, it particularly builds on the BNSW I Am A Girl program to hopefully grow junior girls' numbers in our local competitions.

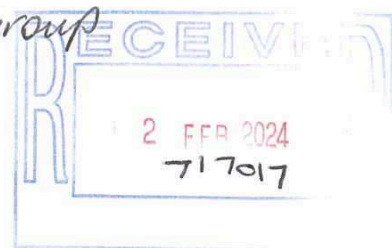
Please forward an invoice and bank account details to enable payment to be transferred.

The Association is also committed to being a co-host of Murrumbidgee Mavericks home games. This will include the standard requirements as per Western Junior League competition, as well as the additional activities such as promotion, entry collection, care of Murrumbidgee Mavericks' sponsors, etc. This will be an exciting year with the prospect of high-performance basketball being played in Narrandera!

Yours sincerely

Lee Longford
President *on behalf of*
NARRANDERA BASKETBALL ASSOCIATION

Narrandera Business Group



Narrandera Shire Council





Application for Financial Assistance

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Eligibility:

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- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

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- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

SECTION A – GROUP INFORMATION	
Group Details	
Group name	Narrandera Business Group
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide ABN, ACN, etc	44 554 654 159 ✓
Is group registered to claim GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Contact person name	Leanne Ivanoff
Position held in group	Chairperson
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 2,000
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
I certify that: <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	Date

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	Narrandera Spring Fair
Description of project	In 2023 Narrandera Business Group successfully ran the 1st Narrandera Spring Fair. We hope to make this an annual event For 2024 we hope to hold an event that is free for the public again and includes entertainment, activities for children, food and market stalls. We will also market in conjunction with the Narrandera Garden Club for their Open Garden event to encourage visitors to stay for the weekend and attend both events.
Group's connection to the community	Narrandera Business group primary focus is to bring together the Narrandera Business community as a collective group, to explore, develop and market Narrandera as a business destination. We aim to grow the Narrandera business profile for the economic benefit of the town and our community. With all our community events we aim to strengthen the bonds between our members and the local community as a whole. We also co promote this event with the Garden club to encourage visitors to stay for the weekend thus boosting accommodation providers.
Project target group	All community members, of all ages, including the elderly and families from Narrandera Shire and visitors from surrounding shires.
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	No
Will this project allow the group greater independence? If yes, provide details.	No
How will the community benefit by Council assisting this project?	The Spring Fair benefits the people attending, the main street businesses, other businesses offering children's activities, locals with markets stalls including Narrandera community groups. Attendees benefit from a free event,entertainment,children's activities. We also aim to develop pride in the community for another great community event that runs in Narrandera and showcases what Narrandera has to offer.
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	We will be asking local businesses and industries to sponsor the event with monetary, time and participation contributions
What other cash or 'in kind' contributions will the group make to the project?	Narrandera Business Group will provide \$1,000 to this project

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$
Estimated value of 'in kind' support	\$ 1,000
Other grants or donations	\$ 8,620
Sub-total	\$
Proposed contribution from Council (if successful)	\$ 2,000
TOTAL (inclusive of GST)	\$ 11,670
Proposed expenditure of this project	
In lieu of below we are attaching our event budget to the submission email.	
Salaries or wages	\$
Materials	\$
Equipment	\$
Documentation	\$
Promotion	\$
Administration	\$
Other expenses	\$
TOTAL (inclusive of GST)	\$

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

BUDGET - NBG - NARRANDERA SPRING FAIR 2024 (INC GST)	
SITE COSTS	
	Expense
Road Closures/Traffic management (NSC)	\$1,200.00
Hire of one VMS (Coates Hire)	\$550.00
Signage	\$200.00
Hire of CRC toilets	\$250.00
Toilet cleaning/Waste	\$300.00
Total	\$2,500.00
CHILDREN'S AMUSEMENTS	
	Expense
Jumping Castle and one ride	\$2,000.00
Total	\$2,000.00
CHILDREN'S WORKSHOPS AND ACTIVITIES	
	Expense
Local business - Arts and Craft	\$800.00
Indigenous activities	\$800.00
Facepainting (Meg Rowlands plus 1 other)	\$500.00
Tables (10) - Purchase not hire	\$670.00
Total	\$2,770.00
MARKETING	
	Expense
Advertising - Local Radio, Regional Radio, Local paper, Facebook, Flyers and Posters	\$500.00
Total	\$500.00
ENTERTAINMENT	
	Expense
Local musicians	\$1,500.00
Sound Mixing & PA	\$1,000.00

Tables - (25 tables) and Chairs (150)	\$675.00
Welcome to Country and 2 indigenous dances	\$500.00
Lions Club Train	\$225.00
Total	\$3,900.00
TOTALS	Expense
Total	\$11,670.00



Narrandera Shire Council.
To whom it may concern,

Narrandera District Community Radio Spirit FM 91.1 has been servicing and supporting the Narrandera and surrounding communities for over 19 years including streaming services for listeners nationally and internationally. During that time committee members and station volunteers have contributed and actively supported multiple high quality and inclusive community events. In addition, Spirit FM has inclusive and growing community membership and generous community groups and business sponsorships.

It is on behalf of Narrandera District and Community Radio's committee, volunteers, members and sponsors that I write in full support of the Narrandera Business Group's 2024 application for financial assistance for non-profit groups. A \$2000 financial contribution from Narrandera Shire Council will directly assist the organisers to pull together a quality and inclusive Fair for locals and visitors to enjoy.

2023 saw a highly successful community event when the Narrandera Business Group organised and hosted a Spring Fair. Narrandera radio promoted and attended this event with an outdoor broadcast for the duration of the Fair. Committee members who went along to the Fair can attest to the fact that it was an event that brought community together, promoted the town's retail centre and CBD area, welcomed visitors to town and positively contributed to our local economy.

Following the resounding success and inclusiveness of the 2023 Narrandera Business Group's Spring Fair, it is the intention of the group to organise and host a 2024 Spring Fair. Groups, individuals, businesses and organisations will be provided an event that will bring people together to enjoy local shopping at a family-friendly fun Fair. Varieties of stalls, entertainment, food and positive promotion of local and stall retailers, clubs and organisations will be features.

Narrandera District Community Radio is right behind the Narrandera Business Group's application requesting \$2000 and will be a stalwart supporter of, and participant at, the 2024 Spring Fair that is organised and hosted for the local and surrounding communities. We will partner to continue to enhance and promote inclusive community events such as the Spring Fair that really do enhance individual and community wellbeing by bringing people together for bright, vibrant and fun times for all as well as the opportunity to boost the local economy.

Thank you for your positive consideration of the Narrandera Business Group's application for financial assistance to make the 2024 Spring Fair a terrific community gathering for all who participate and enjoy the event.

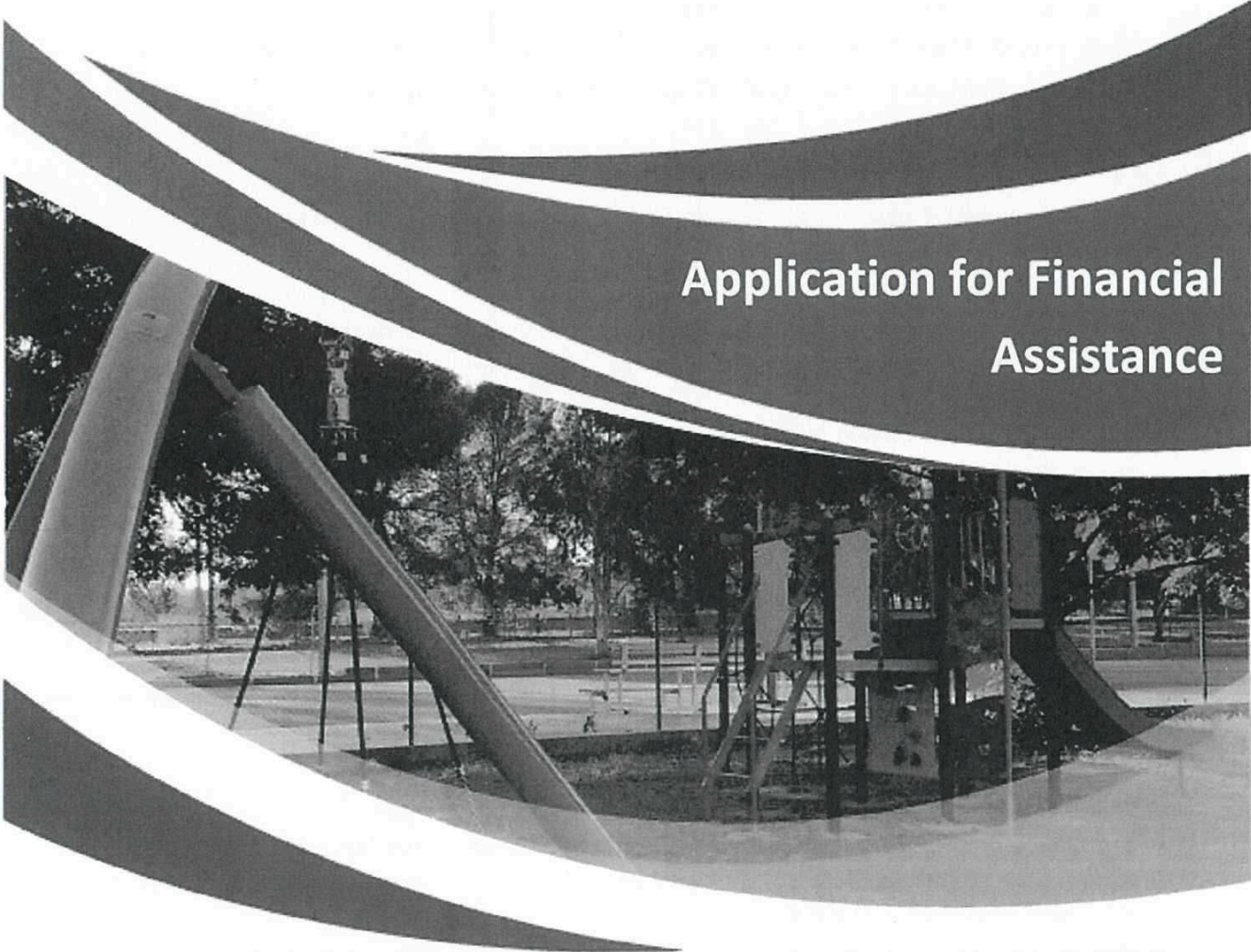
Yours sincerely,

Kristen Clancy
President on behalf of the Narrandera District & Community Radio committee and supporters.
1st February, 2024.

KEA Wagga Home 1-11-11

M# 718467

Narrandera Shire Council



**Application for Financial
Assistance**



Application for Financial Assistance

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- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

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- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

SECTION A – GROUP INFORMATION	
Group Details	
Group name	Charles Stuart Wagga Wagga Horse Trials & Hunt Club Trading As RZA Wagga Horse Trials
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide ABN, ACN, etc	42 841 443 933 ✓
Is group registered to claim GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Contact person name	Shannon Smith
Position held in group	Treasurer
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 2,000
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
I certify that: <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	[REDACTED] Date 8/2/2024

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	REA Wagge Horse Trials Annual One Day Event (Held at Narrandere Pony Club grounds)
Description of project	Each year our club holds its annual One Day Eventing competition. Since being displaced from our previous grounds in Wagge 4 years ago due to flood damage, Narrandere Pony Club grounds have welcomed us with open arms. Event attracts 250 Horses & riders
Group's connection to the community	plus additional 150 spectators, officials, volunteers. We encourage local young riders to participate and many locals volunteer to assist in the running of the event. We work closely with Pony Club, Rodeo Club and the Race course to utilise facilities and people.
Project target group	Young horse riders that live locally & we attract riders from Qld, Vic, SA, NSW. Volunteers will travel up to 3 hours to assist on the weekend. We attract and utilise a wide demographic.
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	As we use the Local Pony Club, Rodeo grounds and Race course we contribute to this wonderful facility in the way of repairs & maintenance, cross country jumps that benefits users of these facilities.
Will this project allow the group greater independence? If yes, provide details.	As we are a small committee we rely heavily on volunteers to run our annual event. This funding allows our committee to focus on safety and protocol over the weekend rather than menial tasks (however essential)
How will the community benefit by Council assisting this project?	This Event allows horse enthusiasts in regional areas to watch our past, present & future olympians ride/compete on these local grounds. As it attracts such large numbers there will be an influx of money to the town in accomodation, fuel, food, coffee.
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	No.
What other cash or 'in kind' contributions will the group make to the project?	Our club charges an entry fee to riders. These fees go towards equestrian Australia fees, hiring of officials, there accomodation & meals. We pay for cross country maintenance (goods sourced local where ever possible). we usually break even or a small profit. Generally around

Please attach additional pages if you wish to supply further information to support your application. \$20,000 spend.

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	REA Wagge Horse Trials Annual One Day Event (Held at Narrandere Pony Club grounds)
Description of project	Each year our club holds its annual One Day Eventing competition. Since being displaced from our previous grounds in Wagge 4 years ago due to flood damage, Narrandere Pony Club grounds have welcomed us with open arms. Event attracts 250 horses & riders
Group's connection to the community	plus additional 150 spectators, officials, volunteers. We encourage local young riders to participate and many locals volunteer to assist in the running of the event. We work closely with Pony Club, Rodeo Club and the Race course to utilise facilities and people.
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Will this project allow the group greater independence? If yes, provide details.	As we are a small committee we rely heavily on volunteers to run our annual event. This funding allows our committee to focus on safety and protocol over the weekend rather than menial tasks (however essential)
How will the community benefit by Council assisting this project?	This Event allows horse enthusiasts in regional areas to watch our past, present & future olympians ride/compete on these local grounds. As it attracts such large numbers there will be an influx of money to the town in accommodation, fuel, food, coffee.
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	No.
What other cash or 'in kind' contributions will the group make to the project?	Our club charges an entry fee to riders. These fees go towards equestrian Australia fees, hiring of officials, horse accommodation & meals. We pay for cross country maintenance (goods sourced local where ever possible). we usually break even or a small profit. Generally around

Please attach additional pages if you wish to supply further information to support your application. \$20,000 spend.

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash - Entry fee's	\$18,300
Estimated value of 'in kind' support	\$ 800
Other grants or donations	\$ 1,200
Sub-total	\$ 20,300
Proposed contribution from Council (if successful)	\$ 2,000
TOTAL (inclusive of GST)	\$ 22,300
Proposed expenditure of this project	
Salaries or wages	\$ -
Materials	\$ 12,000
Equipment	\$
Documentation	\$
Promotion	\$ 200
Administration	\$ 400
Other expenses	\$ 7,700
TOTAL (inclusive of GST)	\$ 20,300

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.



Tourism Impact Report for REA Wagga Horse Trials

A recent event held by REA Wagga Horse Trials was relocated from Wagga Wagga to Narrandera. This report models the potential economic impact of the event had it been held in the Wagga Wagga local government area as originally intended.

Data for this report was supplied by Emily Dockray, President REA Wagga Horse Trials. The event hosted 180 riders and 220 horses. Each rider will bring approximately 3 additional people as helpers per horse. Based on the post code data of each entry, approximately 17% of attendees were local to the Wagga Wagga region (domestic day visitors) while the remaining 83% travelled to the region (domestic overnight visitors), this assumes that each rider brings extra people to assist them from their own area. Based on these figures, there were approximately 142 domestic day visitors and 697 domestic overnight visitors in total. The event runs for two days, and domestic overnight visitors tend to stay for an average of two nights.

Tourism Impact Scenario

Name	Wagga Horse Trials
Duration	2 days

Direct Impact	Domestic Day	Domestic Overnight	International	Total
Number of Visitors	142	697	0	839
Number of Nights	n/a	2.00	0.00	
Estimated Expenditure per Visitor per Day (\$)	\$182	\$154	\$56	
Total Estimated Expenditure (\$)	\$25,844	\$214,676	\$0	\$240,520

Estimated Expenditure per Visitor per Day data sourced from: TRA 2019 Wagga Wagga (C) Local Government Area Tourism Profile

Tourism Impact Summary

Impact	Direct Effect	Supply-Chain Effect	Consumption Effect	Total Effect	Type 1 Multiplier	Type 2 Multiplier
Output (\$)	\$240,520	\$93,215	\$92,628	\$426,364	1.388	1.773
Long Term Employment (Jobs)	1	0	0	1	1.000	1.000
Wages and Salaries (\$)	\$72,044	\$21,249	\$20,335	\$113,627	1.295	1.577
Value-added (\$)	\$114,442	\$39,566	\$49,888	\$203,896	1.346	1.782

Under this scenario Gross Regional Product is estimated to increase by \$203,896 dollars to \$5,512,971,811 dollars. Contributing to this is a direct increase in output of \$240,520 dollars, 1 additional job, \$72,044 dollars more in wages and salaries and a boost in value-added of \$114,442 dollars.

From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to output valued at \$93,215 dollars, \$21,249 dollars more paid in wages and salaries, and a gain of \$39,566 dollars in terms of value-added.

The increase in direct and indirect output and the corresponding creation of jobs in the economy are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is



captured in the local economy. The consumption effects under the scenario are expected to further boost output by \$92,628 dollars, wages and salaries by \$20,335 dollars, and value-added by \$49,888 dollars.

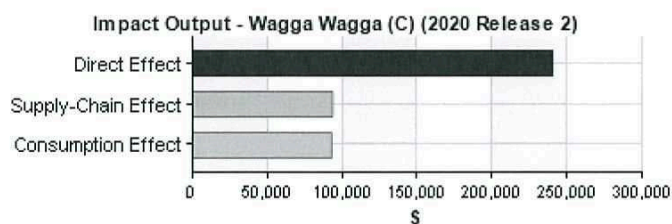
Under this scenario, total output is expected to rise by \$426,364 dollars. Corresponding to this are anticipated increases in employment of 1 job, \$113,627 dollars wages and salaries, and \$203,896 dollars in terms of value-added.

Tourism Impact on Output (Tourism Activity: 2 days)

From a direct increase in output of \$240,520 dollars it is estimated that the demand for intermediate goods and services would rise by \$93,215 dollars. This represents a Type 1 Output multiplier of 1.388. These supply-chain effects include multiple rounds of flow-on effects, as servicing sectors increase their own output and demand for local goods and services in response to the direct change to the economy.

The increases in direct and indirect output would typically correspond to the creation of jobs in the economy for the duration of the tourism activity. Corresponding to this change in employment would be an increase in the total of wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are estimated at \$92,628 dollars.

For the duration of the tourism activity, total output, including all direct, supply-chain and consumption effects is estimated to increase by up to \$426,364 dollars. This represents a Type 2 Output multiplier of 1.773.

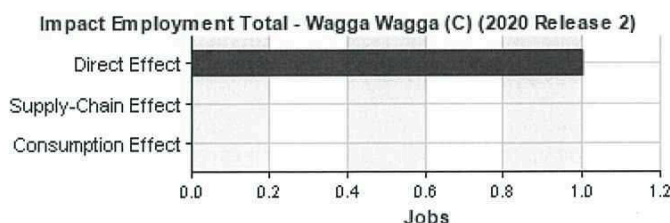


Tourism Impact on Employment (Tourism Activity: 2 days)

From a direct increase in output of \$240,520 dollars the corresponding creation of direct jobs for the duration of the tourism activity is estimated at 232 jobs. In the longer term (over a 12-month period) this level of demand / output would typically correspond to 1 job. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in the gain of a further 0 jobs. This represents a Type 1 Employment multiplier of 1.000.

On an annualised basis, total employment, including all direct, supply-chain and consumption effects is estimated to increase by up to 1 job. This represents a Type 2 Employment multiplier of 1.000.

These direct and flow-on employment impacts are limited to the duration of the tourism activity and no inference is made that the impacts will extend beyond this period.

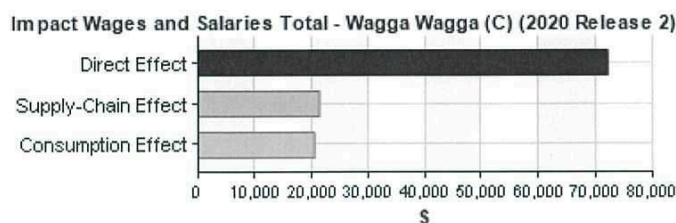


Tourism Impact on Wages and Salaries (Tourism Activity: 2 days)

From a direct increase in output of \$240,520 dollars it is estimated that direct wages and salaries would increase by \$72,044 dollars. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase in wages and salaries of \$21,249 dollars. This represents a Type 1 Wages and Salaries multiplier of 1.295.

The increase in direct and indirect output and the corresponding creation of jobs in the economy for the duration of the tourism activity are expected to result in an increase in the wages and salaries paid to employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to further boost employment in sectors such as retail therefore further increasing wages and salaries by \$20,335 dollars.

For the duration of the tourism activity, total wages and salaries, including all direct, supply-chain and consumption effects is estimated to increase by up to \$113,627 dollars. This represents a Type 2 Wages and Salaries multiplier of 1.577.



Tourism Impact on Value-Added (Tourism Activity: 2 days)

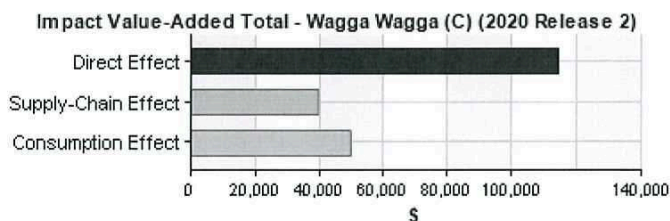
From a direct increase in output of \$240,520 dollars the corresponding increase in direct value-added is estimated at \$114,442 dollars. From this direct expansion in the economy, flow-on supply-chain effects in terms of local purchases of goods and services are anticipated, and it is estimated that these indirect impacts would result in a further increase to value-added of \$39,566 dollars. This represents a Type 1 Value-added multiplier of 1.346.

The increase in direct and indirect output and the corresponding boost to jobs in the economy for the duration of the tourism activity are expected to result in an increase in the wages and salaries paid to



employees. A proportion of these wages and salaries are typically spent on consumption and a proportion of this expenditure is captured in the local economy. The consumption effects under this scenario are expected to further boost value-added by \$49,888 dollars.

For the duration of the tourism activity, total value-added, including all direct, supply-chain and consumption effects is estimated to increase by up to \$203,896 dollars. This represents a Type 2 Value-added multiplier of 1.782.



Tourism Impact on GRP

The **Gross Regional Product** for Wagga Wagga (C) was calculated using the **Expenditure** method.

Using this tourism impact scenario, GRP in Wagga Wagga (C) is estimated to increase by \$203,896 dollars to \$5,512,971,811 dollars.

GRP is the total value of **final** goods and services produced in the region over the period of one year. As can be seen from the table, this includes exports but subtracts imports.

GRP can be measured by adding up all forms of **final** expenditure

- consumption by households
- consumption by governments
- additions or increases to assets (minus disposals)
- exports (minus imports)

This calculation does not include intermediate expenditure as this would lead to double counting (the wheat and flour in a loaf of bread).

GRP Expenditure Method	Before \$M	Impact \$M
Household Consumption	\$3,649.929	\$3,650.093
Government Consumption	\$1,339.553	\$1,339.576
Private Gross Fixed Capital Expenditure	\$1,182.470	\$1,182.479
Public Gross Fixed Capital Expenditure	\$363.425	\$363.428
Gross Regional Expenses	\$6,535.377	\$6,535.575
plus Regional Exports	\$3,864.078	\$3,864.181
minus Domestic Imports	-\$3,922.779	-\$3,922.844
minus Overseas Imports	-\$963.908	-\$963.950
balancing item	\$0.000	\$0.009
Gross Regional Product	\$5,512.768	\$5,512.972
Population	62,383	
Per Capita GRP	\$0.088	\$0.088



Disclaimer

All figures, data and commentary presented in this report are based on data sourced from the Australia Bureau of Statistics (ABS), most of which relates to the 2016, 2011, 2006 and 2001 Censuses. Using ABS datasets and an input / output methodology, industrial economic data estimates for defined geographic regions are generated. This report is provided in good faith with every effort made to provide accurate data and apply comprehensive knowledge. However, **REMPPLAN** does not guarantee the accuracy of data, nor the conclusions drawn from this information. A decision to pursue any action in any way related to the figures, data and commentary presented in this report is wholly the responsibility of the party concerned. REMPLAN advises any party to conduct detailed feasibility studies and seek professional advice before proceeding with any such action and accept no responsibility for the consequences of pursuing any such action.

Regional Development Australia Riverina has compiled this report using REMPLAN Economic Impact Modelling Software. This report is provided in good faith and while every effort is taken in preparing the data used in generating this report, Regional Development Australia Riverina do not guarantee the accuracy of this report, or any conclusions drawn from it. Where data has been provided by a third party for use in REMPLAN Economic Impact Modelling Software, that party is responsible for ensuring the accuracy of the data provided. Regional Development Australia Riverina do not accept liability for any loss or damages incurred from the use of the information contained in this report and advise that detailed feasibility studies be undertaken, and appropriate professional advice sought before proceeding with any action. All figures in this report are estimates based on the data available at the time of generating the report and may not reflect actual outcomes.

Economic Estimates and Impact Modelling Assumptions

REMPPLAN incorporates an input–output methodology and the underlying assumptions of this approach need to be kept clearly in mind. These assumptions are listed below:

1. **Fixed production coefficients.** That is to say that if we wanted to double the output of a particular industry sector, we would have to double all its inputs with no evidence of scale economies. This assumption implies constant returns to scale.
2. **Regional performance matches national and state average performance.** While this can vary between industries these differences are usually apparent in other aspects of the economy.
3. **Input proportions will remain the same and there will be no change in technology.** If the model is kept up to date this latter concern should not pose a threat to its effectiveness, except as a tool for long-term forecasting.
4. **Homogeneity among industries.** It is assumed that each industry sector produces a fixed set of products that are not produced by any other sector. It is however possible to have some overlap for example: liquor sold in bottle shops (the Retail sector) and in cafes (the Accommodation, Cafes and Restaurants sector).
5. **No supply constraints.** It is assumed that the intermediate and household sectors can service any increases in final demand. This assumption could weaken the predictive capacity of the model in those cases where increases in overall demand could bring about input shortages and raise their prices in the short term (REMPPLAN: www.remplan.com).

Profit and Loss

REA Wagga Wagga Horse Trials For the year ended 31 July 2023

Competitions is Eventing.

	2023	2022	2021
Trading Income			
Competition entry fees	33,092.00	30,038.73	23,005.00
Ground hire fee	-	-	1,435.00
Other Revenue	6,441.00	-	-
Sponsorship	450.00	-	100.00
Yard hire	7,920.00	-	1,770.00
Total Trading Income	47,903.00	30,038.73	26,310.00
Gross Profit	47,903.00	30,038.73	26,310.00
Operating Expenses			
Ambulance	6,119.98	1,179.98	3,400.00
Catering	-	1,751.50	-
Cleaning	172.10	-	-
Cross country design and prep	9,186.10	7,832.90	-
Cross country judges	-	745.00	423.00
Dressgae judges	1,632.04	837.60	836.80
Eventing NSW fees	-	3,795.00	3,442.00
General Expenses	421.71	639.80	181.38
Hire - Competition	14,737.80	11,844.00	4,660.00
Nominate fees	-	1,811.98	1,180.78
Officials & TD costs	5,741.32	1,056.00	2,620.38
Prize's & prize money	3,962.52	2,444.45	2,433.17
Repairs and Maintenance	-	-	279.45
Scoring costs	529.66	815.00	500.00
Total Operating Expenses	42,503.23	34,753.21	19,956.96
Net Profit	5,399.77	(4,714.48)	6,353.04



Application for Financial Assistance

SECTION A – GROUP INFORMATION	
Group Details	
Group name	RockinOnEast
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, provide ABN, ACN, etc	52 8 22 1 229 77 ✓
Is group registered to claim GST?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Contact person name	Sue Tolsher
Position held in group	Secretary
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input checked="" type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 2,000.00
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
I certify that: <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	[REDACTED] Date 8.2.24

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	RockinOnEast (ROE) Festival
Description of project	Provide rock n roll entertainment to Narrandera locals and out of town visitors over the October long weekend annually as well as stage free events in East Street on the Saturday and Marie Bashir Park on the Sunday
Group's connection to the community	The RockinOnEast Festival has been going on the October long weekend for nine years and the Committee has built up a good rapport with local business owners and with visiting and local people. As a Club, we also support Kurrajong Waratah clients through including them and their carers at our annual festival, including access to professional rock n roll dance lessons and free entry to our big Saturday night event
Project target group	The groups we are targeting are rock n roll clubs and individual form local, intra and interstate towns
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	Those who attend our festival comment on what a beautiful town Narrandera is and the terrific assets they use whilst in town for the three days, eg, Lake Talbot, Marie Bashir Park, the Koala Park and much more
Will this project allow the group greater independence? If yes, provide details.	Yes - it will allow RockinOnEast to attract bigger bands and ensure the Committee can put on a quality local event over the weekend which in turn will benefit the whole local business community
How will the community benefit by Council assisting this project?	The RockinOnEast Festival attracts well over 1,000 visitors to Narrandera and most followers attending stay in motels, hotels and other short term accommodation offered around the town. Food outlets will also benefit from increased custom
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	No
What other cash or 'in kind' contributions will the group make to the project?	The group will fund raise to cover 80% of the cost of staging the Festival. Fund raising will include raffles, themed quiz nights. The Club will also seek local monetary sponsorship

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$ NIL
Estimated value of 'in kind' support	\$ 2,000.00
Other grants or donations	\$ Nil
Sub-total	\$ 2,000.00
Proposed contribution from Council (if successful	\$ 2,200.00
TOTAL (inclusive of GST)	\$
Proposed expenditure of this project	
Salaries or wages	\$ NIL
Materials	\$ NIL
Equipment	\$ NIL
Documentation	\$ 200.00
Promotion	\$ 500.00
Administration	\$ NIL
Other expenses	\$ 15,000.00
TOTAL (inclusive of GST)	\$ 15,700.00

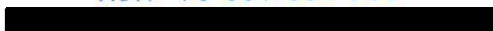
Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

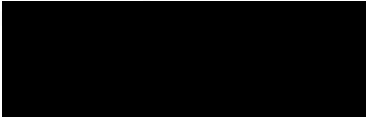


Narrandera Ex-Servicemen's Club Limited

ABN 90 001 054 735



Address all Correspondence to
General Manager



Tuesday 6th February 2024

Governance & Engagement Manager
Narrandera Shire Council
141 East Street
Narrandera NSW 2700

**RE # APPLICATION
Financial Assistance Program
Policy 2021 POL 008**

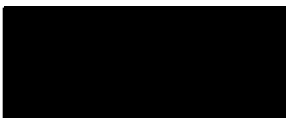
Dear Sir/Madam,

Thank you for considering Rockin' on East's application in Narrandera Shire Councils Financial Assistance Program Policy 2021.

Narrandera Ex-Servicemen's Club has been a major sponsor of Rockin' on East October Long Weekend Music Festival for some time and this year 2024 will be their ninth festival. We as a club will continue to provide support to the committee of the Rockin' on East to see that this festival continues in Narrandera.

The festival continues to attract many visitors to our town which boosts the local economy in many ways. The committee continue to promote and support our local businesses. Once again, we hope that you will seriously consider their application and we wish the Rockin' on East Festival the success that it deserves in 2024.

Yours sincerely,



Denis Lane

General Manager

Application for Financial Assistance

M# 718443

SECTION A – GROUP INFORMATION	
Group Details	
Group name	St Clements Anglican Church, Barellan
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, provide ABN, ACN, etc	86 477 343 077 ✓
Is group registered to claim GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Contact person name	Mr Doug McDonald
Position held in group	Rector Warden
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 2000
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
<p>I certify that:</p> <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	See Attached Sheet
Date	5/2/2024

Application for Financial Assistance

SECTION A – GROUP INFORMATION	
Group Details	
Group name	ANGELICAN CHURCH BARELLAN.
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, provide ABN, ACN, etc	86 477 343 077
Is group registered to claim GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Contact person name	MR DOUG McDONALD.
Position held in group	Rector Warden.
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 2000
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
I certify that: <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	[REDACTED] Date 5/2/2024.

magiQ #590438

Page 3

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	Cool/Heat the Anglican Church Hall, Barellan
Description of project	To Install Reverse Cycle Airconditioning to the Anglican Church Hall, Barellan
Group's connection to the community	The Anglican Church provides a meeting place for young and old in the Barellan Community It has been a pivotal meeting place for cups of teas after Sunday Church, to Debante Practice before the Ball. To an exercise destination to keep the community fit
Project target group	The Target Group Currently ranges from 2 years old to 95 years old.
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	Currently the Hall is used By the Barellan Central school for numerous functions. eg school dance, meetings etc. but only through winter. It will enable them and other groups to use it throughout the summer months
Will this project allow the group greater independence? If yes, provide details.	Yes it will allow the Hall to be used all year round and not have to travel back to Leeton or Narrandera to conduct Church Meetings.
How will the community benefit by Council assisting this project?	Currently the Hall is only heated with old Bar heaters, no cooling at all. These Bar Heaters are not energy efficient, and one doesn't work at all. With the Installation of these 2 Reverse Cycle Units it will provide Heating and Cooling all year round. Currently the hall is unusable during the summer months as it is too hot
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	No
What other cash or 'in kind' contributions will the group make to the project?	The Anglican Church will pay the Balance of the purchase price of the units. A Licensed Electrician Mr Ryan Trembath will install them free of Charge along with Reverse Cycle Technician Mr Trever Lemke Both Barellan Locals that would like to see the hall used more

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$ 3145
Estimated value of 'in kind' support	\$ 2000
Other grants or donations	\$
Sub-total	\$ 5145
Proposed contribution from Council (if successful	\$ 2000
TOTAL (inclusive of GST)	\$ 7145
Proposed expenditure of this project	
Salaries or wages	\$
Materials	\$
Equipment	\$ 5145.25
Documentation	\$
Promotion	\$
Administration	\$
Other expenses	\$
TOTAL (inclusive of GST)	\$ 5145.25

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.



QUOTE

Trevor Lemke

Date
5 Feb 2024

Expiry
6 Mar 2024

Quote Number
QU-0038

ABN
43 170 318 879



Supply of 2x high wall split type A/C's and materials to suit

We have pleasure in submitting the following quotation for your consideration and thank you for the opportunity to quote.

Following is the quotation for the supply of:
2x Panasonic CS-RZ80YKR 8kw cool/ 9kw heat high wall split type air conditioning units and all associated materials to install.

Description	Quantity	Unit Price	GST	Amount AUD
Panasonic CS-RZ80YKR	2.00	2,365.00	10%	4,730.00
Aussie duct 100mm pipe cover	2.00	55.00	10%	110.00
Aussie duct 100mm end cap	2.00	27.50	10%	55.00
Poly slab 465mmx885mm	2.00	44.00	10%	88.00
Condenser unit mounts 450mm	4.00	16.50	10%	66.00
Pair coil 1/4" x 5/8" per meter	5.00	19.25	10%	96.25
INCLUDES GST 10%				467.75
TOTAL AUD				5,145.25

Terms

The above price is valid for 30 days from above.

Hoping the enclosed is to your satisfaction, however if we can be of any further assistance please do not hesitate to contact us.

Application for Financial Assistance

M#717082

SECTION A – GROUP INFORMATION	
Group Details	
Group name	Stephanie Rowe (McCallum)
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, provide ABN, ACN, etc	
Is group registered to claim GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Contact person name	Stephanie Rowe
Position held in group	Applying as an independent, not a group
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation (independent) <input checked="" type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project (independent) <input checked="" type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$2,000.00
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
<p>I certify that:</p> <ul style="list-style-type: none"> I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. I have approval and authority to submit this application on behalf of the group. the information provided is correct at date of signing. 	
Signature	[REDACTED]
Date	2/2/2024

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$600.00
Estimated value of 'in kind' support	\$9,300.00
Other grants or donations	\$ 0
Sub-total	\$9,900.00
Proposed contribution from Council (if successful)	\$2,000.00
TOTAL (inclusive of GST)	\$11,900.00
Proposed expenditure of this project	
Salaries or wages	\$ 0
Materials	\$ 0
Equipment	\$ 2,000.00
Documentation	\$ 0
Promotion	\$ 0
Administration	\$ 0
Other expenses	\$ 0
TOTAL (inclusive of GST)	\$ 2,000.00

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Quotes for equipment are attached:

- Quote from Sports Power for aqua and gentle exercise attached.
- Quote from Fred Cole Betta Home Living Narrandera

Please find attached letters of support from:

1. Wendy Blackshaw
2. Amanda Johnson, Health Promotion Officer MLHD
3. Adelle Kennedy, Healthy Ageing Health Promotions Officer

Wendy Blackshaw
[REDACTED]

1 February 2024

Dear selection committee,

I write in support of the application for funds through the Council's Financial Assistance Program to assist Stephanie McCallum to obtain equipment needed to fully deliver Aqua Fitness classes at Lake Talbot. I attend the weekly session along with about 30 other mature aged women. I benefit enormously from this low impact workout, and also enjoy the social aspect. I note quite a few people attending have very limited movement on land but are able to fully participate in the sessions due to the very low impact, high movement, approach to exercise that aqua fitness provides.

The additional equipment Stephanie seeks will really ramp up the benefits of the program. The mic and sound equipment will certainly improve the experience for those of us which reduced hearing (most of us I think).

I intend to participate in Stephanie's winter fitness program as well.

I commend the project to you.

Kind regards,

[REDACTED]
Wendy Blackshaw
[REDACTED]



2 February 2024

Community Development Coordinator
 Narrandera Shire Council
 141 East Street
 NARRANDERA NSW 2700

To Whom It May Concern

Re: Application for Financial Assistance

The Health Promotion Service of Murrumbidgee Local Health District (MLHD) supports community volunteers who have been trained by NSW Health and conduct falls-safe low cost exercise classes for older people living in rural communities.

As Narrandera is a rural town with limited physical activity opportunities for our targeted group, it can be difficult for community members to gain adequate access to physical activity facilities that are free or at minimal/affordable cost. With inactivity being linked to chronic disease such as cardio vascular disease, Type 2 diabetes and stroke, it is important that people are encouraged to participate in some form of moderate exercise for 30 minutes a day.

Aqua exercise has been found to be a beneficial form of exercise for people who have been inactive, suffer from pain or have difficulties with their abilities or disabilities. Aqua exercise is an excellent way to build strength, ease stiff joints and relax sore muscles. The water takes weight off joints and can provide as little or much resistance that an individual needs to suit their varied strength and mobility. As an addition to aqua exercise, equipment that assists in supporting people such as buoyancy belts can give an increased confidence to an individual as they progress in their exercise journey.

Likewise Gentle exercise has been found to be a beneficial form of exercise as well, having the opportunity to switch between aqua exercise into gentle exercise as the seasons change is an advantage to those living in the local community. Seated Gentle Exercises can also reduce the risk of falling through improving strength and balance in older people.

With this evidence in mind, I strongly support the application for the Financial Assistance submitted by Steph with the Narrandera Aqua and Gentle Exercise - Physical Activity Leaders Network. I believe that the residents of Narrandera Shire will greatly benefit from the funding granted to maintain a healthy and physically active lifestyle.

For further information or support please do not hesitate to contact Amanda Johnson Health Promotion Officer supporting Narrandera, mobile [REDACTED] or email, [REDACTED]

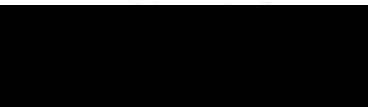
Yours sincerely,
 [REDACTED]

Amanda Johnson

Health Promotion Officer
Murrumbidgee Local Health District



MLHD Health Promotion Service



February 1st 2024

To Whom It May Concern

RE: Community Strengthening Grant Application

The Murrumbidgee Local Health District (MLHD) Health Promotion team have been coordinating the Physical Activity Leader’s Network (PALN) for over 20 years. The aim of the PALN program is to provide affordable and age-appropriate exercise classes for older adults that can improve their strength, balance, flexibility and mobility which can lead to a reduced risk of falls. These exercise classes support older residents to continue living independently in the own homes but as well as increasing their physical activity, they contribute significantly to their mental health and social wellbeing. For some older adults these classes are the only social connection they have.

The exercise classes are run by our team of amazing volunteers who are trained by accredited Gentle Exercise, Tai Chi and Aqua Exercise instructors. These volunteer leaders give up their time to attend training and run the exercise classes in their communities every week. Without their commitment and passion these classes would not be available. The MLHD pay for all training expenses and insurance but unfortunately do not have the funding required to provide equipment and other resources. For this our volunteers rely on the generosity of other organisations such as community groups, shire councils and service clubs.

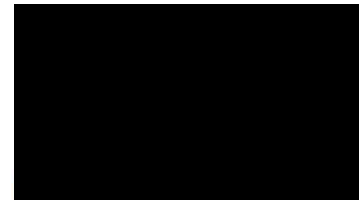
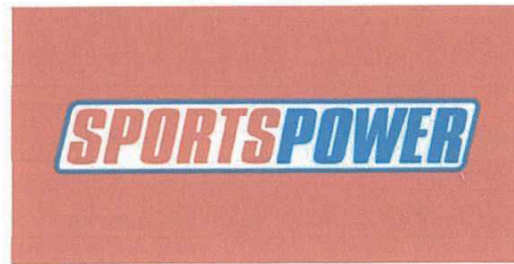
After many years without a volunteer leader in Narrandera we are very grateful that Stephanie McCallum is now providing both Aqua and Gentle Exercise classes in Narrandera. This is a huge win for our program and the Narrandera community. Stephanie’s classes provide the opportunity for older adults and people with disabilities to meet the National Exercise Guidelines, connect with their communities and continue to live independently. These exercise classes are a significant asset for the community residents who attend.

This funding will be used to provide exercise equipment that will further contribute to the wellbeing of the Narrandera community. For this reason, MLHD Health Promotion strongly supports this application and the continued provision of exercise classes in the Narrandera community.

If you would like to discuss this further, please do not hesitate to contact me at

Your Sincerely

Adelle Kennedy
 Healthy Ageing Health promotion Officer



ABN: 32 532 526 789

1 February, 2024

Mrs Stephanie McCallum

Dear Steph,

It is with pleasure we submit the following quote for your sporting needs.

Alliance Aqua Belts @ \$35 each x 15	\$ 525.00
Alliance Aqua Dumbbells Pair @ \$39 pair x 5	\$ 195.00
Alliance Fun Tube (Pool Noodle) @ \$9.00 each x 20	\$ 180.00
Bean Bag – Vinyl 12cm x 12cm @ \$2.90 each x 40	\$ 116.00
Regent Gym Balls 55cm @ \$29.00 each x 10	\$ 290.00
Baden Playground Ball 8"/20cm @ \$11.00 each x 25	<u>\$ 275.00</u>
Total	<u>\$1,581.00</u>

You can check all items on Eagle Sports website except the Gym Balls are on Regent Sports website.

Should you require any further information please contact Mark on 

Yours faithfully
SPORTSPOWER LEETON



Mark Pete



FRED COLE BETTA HOME LIVING NARRANDEF



Quotation No : 55212000236

Charge To

NARRANDERA AQUA GENTLE EXERCISE

Deliver To

NARRANDERA AQUA GENTLE EXERCISE

Bus Ph	Home Ph	Fax No	Mobile	Ref No	ABN	Job No	Taken By

Date	Time	Account	Salesperson	Customer Order	Comments	Date Read	Terminal	Page
01-02-24	03:56pm	55200000468	313 Allen			01-02-24	TILL3	1 of 1

Item Code	Model No	Description	Qty	Unit Price	Total Inc
23979	5200645	JBL WIRELESS MIC 2PK BLACK	1	250.00	250.00
45030	5468778	JBL JBL ENCORE ESSENTIAL PARTYBOX	1	349.00	349.00

Total EX GST : \$ 544.54
 Total Inc GST (\$54.46) : \$ 599.00

Whilst risk in the goods shall pass on delivery to the buyer - legal and equitable title shall remain with the vendor until payment in full for all debts accrued or owed to the vendor is made

Narrandera Aqua & Gentle Exercise Classes (Not-for-Profit)



Stephanie Rowe (McCallum)

1 February 2024

The Mayor & General Manager
 Narrandera Shire Council
 144 East Street, Narrandera NSW 2700

Dear Narrandera Shire Council General Manager,

I am writing to introduce myself and ask for local support in an initiative I am bringing to the Narrandera community. My name is Stephanie Rowe, I am a teacher and currently a disability support worker with Kurrajong who lives and works locally in Narrandera. In October last year (2023) I attended a two-day training where I learnt how to teach Aqua Fitness with a focus on older adults. This training allows me to run local Aqua Exercise classes unsupervised in the presence of an active lifeguard.

The training was provided by Murrumbidgee Local Health District (MLHD) who facilitate this initiative through their Falls Prevention portfolio across Murrumbidgee. Thank fully, MLHD covers initial training and assessment, refresher training, public liability, documentation and promotion of local classes. I have an assigned Health Promotion Officer, Amanda Johnson, who is based at Leeton Community Health to provide ongoing support for these classes to run smoothly.

During the Aqua leader training, I had the opportunity to use equipment to enhance the gentle movements and exercises in the water. I believe that the use of equipment could be beneficial in further enhancing balance, strength, coordination and range of motion, as well as allowing exercises to be modified to meet the level the participant is currently at.

I volunteer my time to run Narrandera Aqua Exercise (from Nov – Mar) on a Monday morning which has proven to be rather popular and well received in the community. The success of my classes may be due to the low cost attracting approx. 30 participants a week with \$1 pool entry and gold coin donation for the class. Not only does this exercise class impact each participant that comes but indirectly the family and friends of the participant too. It creates a foundation for a social outing as well as supporting the local community to live more active lifestyles which overall contributes back to the local economy.

Unfortunately, I cannot find a grant which applies to my situation and are hoping that the shire could consider supporting the purchasing of aqua exercise equipment or a special grant of approx. \$2000 for equipment that would remain in use with the local aqua leaders like myself for many years to come. The costs begin to accumulate quite quickly, examples of equipment; wireless microphone \$250.00, waterproof speaker \$349.00, aqua belts are \$35.00 each, aqua dumbbells \$39.00 a pair, pool noodle \$9.00 each etc.

I also plan at the end of the season to continue to offer exercise to the Narrandera community Mar-Nov. I will swap from Aqua Exercise to Gentle Exercise in March which is ran under the same initiative and training structure to Aqua. I have been running Gentle Exercise classes in Leeton since June 2023 every Thursday, this class is fun and engaging enhancing on movements with the addition of gentle exercise equipment. Equipment that can add value to these classes are cut pool noodles, material scarfs, small grip balls, exercise balls with drumsticks and tall washing basket for cardio drumming etc. This equipment cost in Leeton added up to \$2000 which was support by a local shire grant with the intention for equipment to remain in use in Leeton only for many years to come.

My goal is to eventually increase the number of classes I can provide to the Narrandera community and to continue switching between Aqua to Gentle Exercise as the seasons change.

It would be fantastic to meet with a shire representative to discuss this further in person, I can be contacted on [REDACTED] I look forward to hearing back from you soon.

Yours sincerely,

[REDACTED]

Stephanie Rowe (McCallum)

[REDACTED]



Kurrajong Narrandera



3rd February 2024

To Whom It May Concern

I write to confirm our interest in continuing with the aqua exercise programs at Narrandera Lake Talbot Complex run by Stephanie McCallum. The current program has provided our clients an opportunity to be involved with aqua & gentle exercises, which is therapeutic and promotes healthier lifestyles & movement.

I understand to develop the programs further will involve a series of sessions which will promote and support people with disabilities, as well as our older community, with flexible aqua exercise & aerobics. This proposed program will encourage people of all abilities to attend - making it a safe & inclusive exercise program for all.

It is essential that the program has adaptable fitness equipment that can be used. Kurrajong supports the funding application to apply for exercise equipment to assist with purchasing of these items.

Yours sincerely,



Rosemary Orr
Team Leader
Kurrajong Narrandera Supported Living



Narrandera Tennis Club



Narrandera Shire Council



**Application for Financial
Assistance**



Application for Financial Assistance



Please read the following information before completing and submitting this application. You will be required to acknowledge that you have read and understood Council's Financial Assistance Program Policy (POL008), as well as the following guidelines before submitting your application.

Eligibility:

- Assistance provide **MUST** support local projects and activities that benefit the community or communities within the Shire.
- Preference shall be given to applications from groups that were unsuccessful during the previous financial year, unless a subsequent ad hoc contribution was granted.
- Assistance will only be provided to groups - individuals will only be granted assistance in exceptional circumstances and shall assessed on a case-by case basis.
- Applicants **MUST** display a substantial degree of community support and representativeness.
- Applicants applying for donations **MUST** operate on a not-for-profit basis.

To be considered for financial assistance:

- **Submissions MUST be received by 4pm Friday 2 February 2024. Late submissions will not be considered.**
- Responses must be provided for each question.
- Determinations will be made annually as part of Council's budget deliberations, with the maximum value of financial assistance provided to any individual applicant limited to \$2,000 (incl GST if applicable).
- Applications must be made on the attached application and submitted along with any supporting documentation.
- Applications are limited to one per financial year with only one fulfilment per financial year made if the application is successful.
- Applicants **MUST** nominate identifiable outcomes.
- Financial assistance acquittal information may be required at the end of the project or the end of the financial year.
- Schools within the Shire, Narrandera TAFE and TAFE NSW Riverina shall be automatically considered for financial assistance with no application required.

If successful:

- Acquittal may be required for successful requests for financial assistance of \$250 or more. This means that groups need to provide evidence of funds being used in accordance with the information supplied in this application.
- To assist with acquittal, please retain any receipts or documentation relating to the project.

Application for Financial Assistance

SECTION A – GROUP INFORMATION	
Group Details	
Group name	NARRANDERA TENNIS CLUB
Group address	[REDACTED]
Is the group an incorporated body or other legally identified body?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, provide ABN, ACN, etc	11 848 345 345 ✓
Is group registered to claim GST?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Contact person name	GLENYS WALTON
Position held in group	TREASURER
Contact phone number	[REDACTED]
Contact email address	[REDACTED]
Eligibility	
Organisation (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit organisation <input checked="" type="checkbox"/> Not a government agency/department/committee
Project (must tick both to be eligible)	<input checked="" type="checkbox"/> Not-for-profit project <input type="checkbox"/> Not for a government agency/department/committee
Financial Assistance Request	
Amount requested including GST (maximum \$2000)	\$ 2000-
Supporting documentation	<input type="checkbox"/> \$250 or less – complete Sections A and B <input checked="" type="checkbox"/> Over \$250 – complete Sections A, B and C
I certify that: <ul style="list-style-type: none"> • I have read the POL008 Financial Assistance Program Policy, and the guidelines provided in this form. • I have approval and authority to submit this application on behalf of the group. • the information provided is correct at date of signing. 	
Signature	[REDACTED] Date 29/1/2024

Application for Financial Assistance

SECTION B - OUTCOMES	
Project name	External Painting Of Tennis Club Project (Stage 1).
Description of project	Stage 1 will consist of sanding and painting of all window trims. (The timber is beginning to rot).
Group's connection to the community	Provision of Tennis, Table Tennis and Pickleball to our Community
Project target group	<ul style="list-style-type: none"> - Indigenous And Disadvantaged Groups. - School Groups. - People Aged from 5 to 90.
Will existing community assets will be enhanced by Council assisting this project? If yes, provide details.	Tennis Clubhouse. It is currently in dire need of External Maintenance.
Will this project allow the group greater independence? If yes, provide details.	Not Applicable
How will the community benefit by Council assisting this project?	Clubhouse External Appearance is a Community Eyesore At The Moment.
Are there any other partners associated with this project? If yes, provide details of how they contribute to the project.	Narrandera Ex Servicemens Club \$2000-
What other cash or 'in kind' contributions will the group make to the project?	\$2000 From Club Reserves \$2000 From Member Donations.

Please attach additional pages if you wish to supply further information to support your application.

Application for Financial Assistance

SECTION C - FINANCIAL	
Projected contributions towards this project	
Cash	\$
Estimated value of 'in kind' support	\$ 2000 -
Other grants or donations	\$ 4000 -
Sub-total	\$ 6000 -
Proposed contribution from Council (if successful)	\$ 2000 -
TOTAL (inclusive of GST)	\$ 8000 -
Proposed expenditure of this project	
Salaries or wages	\$ 4000
Materials	\$ 4000
Equipment	\$
Documentation	\$
Promotion	\$
Administration	\$
Other expenses	\$
TOTAL (inclusive of GST)	\$ 8000

Supporting documents to supply with application:

- Quotes for material, equipment, services, etc.
- Letters of support from parent bodies, other organisation, project partners, etc.

Financial Assistance Grants Applications 2024-25

#	Applicant - due date for submission was 10 February	Amount Requested	Amount Recommended	Council Resolution	Project Details	Eligibility	Clear description goals and outcomes	Connection to community	Clearly defined target group	Builds on community assets	Provides greater independence	Delivers community benefits	Partners/community support and representativeness	Cash/in-kind contributions	Appropriate and sound budget	Previous year grant / other Council funding	TOTAL	Comments
1	Barellan United Football Club	\$ 2,000.00	\$ -		Completion of new netball courts	Y	N	Y	Y	Y	N	N	Y	Y	Y	Y	70%	Investigation with Council staff states that the project has been completed with the \$2,000 to be offset against a \$40,000 contribution required by Council - <u>therefore this application cannot be recommended for funding</u> . Clause 5.1.2 of the policy excludes financial assistance for the reimbursement of expenses for projects that have already commenced or been completed.
2	LATE APPLICATION - Clontarf Foundation	\$ 2,000.00	\$ -		Purchase of vehicle trailer	Y	N	Y	Y	N	Y	Y	N	N	N	N	50%	This application was received 5 March 2024, after the closing date of 7 February 2024. The application does show linkage to individual and community benefits for a targeted group and will provide greater independence. As per page two in the application form it clearly states in bold that, late submissions will not be considered. <u>This application is not supported for funding</u>
3	Murrumbidgee Mavericks Basketball Association Inc	\$ 750.00	\$ 750.00		Narrandera Sports Stadium hire for trainings and home game	Y	Y	Y	Y	Y	Y	N	Y	Y	N		90%	The outcomes of this application has merit to individuals, the sporting community and business community, <u>the application is supported for funding</u> .
4	Narrandera Business Group	\$ 2,000.00	\$ 2,000.00		2024 Narrandera Spring Fair	Y	Y	Y	Y	N	N	Y	Y	Y	Y	Y	80%	Funding for the 2023 event was through a specific grant funding opportunity auspiced by Council. The outcomes of this application has merit for participants, the general community as a whole and the business community. <u>This application is supported for funding</u> .
5	REA Wagga Horse Trials	\$ 2,000.00	\$ 2,000.00		Partial funding of annual event	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	90%	The outcomes of this application has merit to individual participants, the equine community and the Narrandera community as a whole. This application has demonstrated the benefits to the local economy and the positive exposure for the Shire is significant. <u>This application is supported for funding</u> .
6	Rockin on East	\$ 2,000.00	\$ 2,000.00		Rockin on East Annual Festival	Y	Y	Y	Y	Y	Y	N	Y	N	Y	Y	80%	The outcomes of this application shows benefits to the target audience, the Narrandera general community and the Narrandera business community. Being the 9th festival and the positive exposure for the Shire - <u>the application is supported for funding</u> .
7	St Clements Anglican Church, Barellan	\$ 2,000.00	\$ 2,000.00		Installation of reverse cycle airconditioner at the Anglican Church hall	Y	Y	Y	Y	N	N	Y	N	Y	Y	N	70%	This application demonstrates benefit to the local Barellan community through climate control of the hall for parishoners and general community members including students from Barellan Central School. <u>The application is supported for funding</u> .
8	Stephanie Rowe - Narrandera Aqua & Gentle Exercise	\$ 2,000.00	\$ 2,000.00		Purchase equipment for adult aqua & gentle exercise	N	Y	Y	Y	N	Y	Y	Y	Y	N	N	80%	Although this application is from an individual which is not generally supported by the policy, the individual has proven sufficient documentation that the funds will be used to purchase equipment for a group aqua exercise program at the Narrandera Lake Talbot Water Park. <u>This application is supported for funding</u> .
9	Narrandera Tennis Club	\$ 2,000.00	\$ 2,000.00		Stage 1 exterior painting of Narrandera Tennis Club clubhouse	Y	Y	Y	Y	Y	N	Y	N	Y	Y	Y	70%	Funding for the recent major improvements to the lower courts and the Clubhouse was through a specific financial grant funding opportunity auspiced by Council. Unfortunately no quotations accompanied this applicaiton, however given the amount of funding sought and that exterior painting of the building will prolong the useful life of a Council asset, <u>the application is supported for funding</u> .

SUB-TOTAL	\$ 16,750.00	\$ 12,750.00	\$ -															
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Groups not requiring application but listed for consideration as per policy (POL008)	2024/25
Barellan Central School	100
Binya Public School	100
Narrandera East Infants School	100
Narrandera High School	200
Narrandera Public School	100
St Joseph's Narrandera	100
TAFE Narrandera Campus	200
TAFE Riverina Institute	200
SUB-TOTAL	\$ 1,100.00
RECOMMENDED MAYOR / GM FUND	\$ 5,150.00
GRAND TOTAL	\$ 19,000.00



Financial Assistance Program Policy 2021 POL008



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: POL008
Policy Title: Financial Assistance Program Policy
Section Responsible: Corporate and Community Services
Minute No: 20/238
Doc ID: 12269

1. INTENT

Narrandera Shire Council is committed to making our Shire a great place to live, work and visit. Council recognises that voluntary groups and community groups are often key partners in improving the quality of life for residents, workers, and visitors.

To support the work of these groups, Council provides limited financial assistance to selected voluntary groups and community groups under this policy on an annual basis.

2. SCOPE

This policy applies to the administration and management of Council's Financial Assistance Program.

3. OBJECTIVE

This document provides a framework of management for the allocation of any financial assistance to eligible local groups under Section 356 of the Local Government Act, 1993.

This policy also ensures that the administration of the financial assistance program is managed in a transparent, accountable, merit-based manner and that all applications received for funding are assessed fairly and without bias.

4. POLICY STATEMENT

Summarily Section 356 Local Government Act 1993 provides that a Council may "contribute money or otherwise give financial assistance to persons for the purpose of exercising its functions".

5. PROVISIONS

5.1 ELIGIBILITY

5.1.1 Financial assistance will be provided

Financial assistance will be provided to support activities, services, projects and/or programs by groups which:

- encourage resident participation in activities that benefit the community as a whole and that facilitates the inclusion of people who are disenfranchised and/or financially disadvantaged.
- have established clear goals and outcomes that enhance community harmony and social cohesion within a particular target group.
- encourages people and groups to help themselves.
- have leaders of the project that belong to or can demonstrate a strong connection with the community they seek to assist.
- able to build on existing community assets, such as a service, physical building, bases of knowledge and community skills.
- have relevant project partners with an appropriate and sound budget.
- show cash or in-kind contributions to the project.
- align with one or more of the strategies contained within the Community Strategic Plan.

5.1.2 Financial assistance will not be provided

Financial assistance will not be provided for:

- use by an individual.
- the waiver of rates and charges - being the ordinary rate levied on the land value for a rateable property, with charges being for the provision of or access to services provided by Council.
- the payment or reimbursement of recurrent operational expenses.
- an applicant that is likely to secure funding through an alternate source such as another service provider or an agency or branch of a Federal, State or another Local Government authority.
- illegal activities.
- funding requests of more than \$2,000.
- political activities.
- commercial activities.
- legal costs.
- reimbursement of expenses for projects that have already commenced or been completed.
- branches of charities that fundraise for projects outside of Narrandera Shire.

5.1.3 Other

Notwithstanding the established criteria, Council at its discretion may make a variation where it is demonstrated that financial assistance is required and that residents of the Narrandera Shire will benefit from the financial assistance.

5.2 OPERATION

- Determinations will be made annually for the following financial year, as part of Council's budget process.
- Applications must be submitted in the required format and must use the relevant application document.
- Applicant organisations will be asked to forward submissions by the first week in February each year.
- Applications must have supporting documentation such as quotations for the supply of goods and or services to be funded through this program.
- Applications will be received once per financial year.
- Impromptu applications may still be considered but will be assessed against the same assessment criteria as the formal applications and a weighted score derived.
- Recipient groups must nominate identifiable outcomes in the project/service program and will be assessed against the eligibility criteria.
- Recipient groups may be asked to provide an acquittal at the end of the nominated project.
- A report will be submitted to Council following the application closure date at which time a copy of all applications will be provided with a scoring against the eligibility criteria with a concluding recommendation.
- Groups financially assisted in one year will not automatically receive ongoing funding in future years.
- Precedence will be given to applicants who did not receive financial assistance during the previous financial year.
- Where a request to waive fees or charges (such as the cost to hire a Council owned or managed facility) is approved by Council, the value of the amount waived is to be deducted from the Mayor and General Manager donations funds.
- Schools within the Shire, TAFE NSW Narrandera Campus and the TAFE NSW regional governing body will be provided with an annual donation towards academic prizes and as such are an automatic inclusion for consideration.

6. DEFINITIONS

- **Acquittal:** The report that recipients of financial assistance from Council may be asked to provide on the final outcomes of the project and the expenditure of funds received.
- **Automatic Inclusion:** A recipient where Council recognises the group's enhancement of the social capital within the Shire community and a written application for financial assistance is not required.
- **Eligibility Criteria:** The measures against which an application is assessed.

- **Financial Assistance Program:** The community funding grants program in which Council supports non-profit groups and community groups in accordance with this policy.
- **Formal Application:** An application submitted using an approved format during the formal advertising period within which Council seeks requests for financial assistance.
- **Impromptu Application:** An application received outside the formal period within which Council seeks requests for financial assistance.
- **Not-for-profit:** Refers to voluntary groups or community groups that operate on a not-for-profit basis with no financial gain to individual members.

7. ROLES AND RESPONSIBILITIES

The Financial Assistance Program is managed within the Corporate and Community Services function of Council.

Council will:

- Register all applications received.
- Create a workflow to the appropriate officer for action.
- Assess each application to ensure that it has been completed in full and that any referenced material also copies of quotations for the supply of goods and or services are attached to support the application.
- Record the application in an assessment spreadsheet where each criteria is weighted and a total scoring derived.
- Prepare a report to Council with recommendations.
- Advise applicants of the determination of applications.

8. RELATED LEGISLATION

- Section 356 of the Local Government Act, 1993

9. RELATED POLICIES AND DOCUMENTS

- NSC Application for Financial Assistance

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

11. PREVIOUS VERSIONS

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- CS20 Financial Assistance Program Policy 2018.

POLICY HISTORY

Responsible Officer	Governance & Engagement Manager		
Approved by	General Manager		
Approval Date	23 September 2021		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	1 December 2024		
Version Number	Endorsed by ELT	Resolved by Council	Date signed by GM
1 Adopted	-	-	30/09/1996
2 Reviewed	-	-	4/09/2000
3 Reviewed	-	-	20/03/2007
4 Reviewed	-	-	15/07/2008
5 Reviewed	-	-	11/12/2013
6 Reviewed	-	-	15/04/2014
7 Reviewed	-	-	17/11/2015
8 Reviewed	-	-	5/01/2016
9 Reviewed	-	-	27/09/2016
10 Reviewed	15/01/2018	20/02/2018	20/02/2018
11 Reviewed	11/08/2020	20/07/2021	23/09/2021

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council’s website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE**17.1 PURCHASE OF LAND - BARELLAN SEWER SCHEME****Document ID:** 733993**Author:** Deputy General Manager Infrastructure**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Infrastructure**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Purchases Lot 1 Plan DP 668599 required to allow for the construction of the Barellan sewer reticulation network.
2. Authorises the placement of the Common Seal on the contract of sale and any further associated documents.
3. Classifies the land as operational upon purchase.

PURPOSE

This report is to advise Council of the purchase of a small parcel of land from the Roman Catholic Church for the Archdiocese of Canberra & Goulburn required to allow for the installation of the sewer infrastructure, and resolve to affix the Council seal to all required contract documents.

SUMMARY

The design works for the Barellan sewer project required the acquisition of a small area of private land being Lot 1 Plan DP 668599 which has been in negotiation for an extended time and finally has reached a point of contract. This land was required so that infrastructure works can be installed and retained by Council.

BACKGROUND

The parcel of land was an old laneway that was acquired by the Roman Catholic Church for the Archdiocese of Canberra & Goulburn and is now an essential access point for the reticulated sewer main system. Council has been attempting to acquire the land for over 12 months and has now reached an acceptable agreement for the transfer to Council.



The current Council policy requires that Council must affix the seal in relation to the execution of documents for the acquisition of land and the Council must authorise the use of the seal.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

4 - Our Infrastructure

Strategy

4.2 - Actively investigate opportunities to enhance our potable water quality.

Action

4.2.3 - Ensure that wastewater returned to the environment is within guidelines from relevant authorities.

ISSUES AND IMPLICATIONS

Policy

- POL059 - Use of Council Seal Policy

Financial

The purchase and associated costs of this transaction are included within the Barellan sewer scheme budget.

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*

RISKS

There are no perceived risks with the land identified by this proposal should the recommendation be supported.

In the event that this was not the case, the sale would not be able to proceed, and the sewer scheme will be financially impacted with the need for redesign and additional works that would have a notable financial impact on the project.

OPTIONS

1. Endorse the recommendations as presented to allow the seal to be affixed to the documents; or
2. Not endorse and acknowledge the notable financial impact on the project.

CONCLUSION

The proposed Barellan sewer scheme will have significant benefit to the local community. To progress the scheme the land proposed to have infrastructure must be under the control of Council. The recommendation will be for Council to endorse the proposal for the benefit Barellan sewer reticulation network.

RECOMMENDATION

That Council:

1. Purchases Lot 1 Plan DP 668599 required to allow for the construction of the Barellan sewer reticulation network.
2. Authorises the placement of the Common Seal on the contract of sale and any further associated documents.

Classifies the land as operational upon purchase.

18 OUR LEADERSHIP**18.1 LEASE - NGPM PTY LTD FOR 19 ARGYLE STREET, NARRANDERA****Document ID: 729691****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Enters into a residential tenancy agreement for the property 19 Argyle Street, Narrandera from 21 December 2023 to 20 December 2025 with NGPM Pty Ltd; and
2. Grants delegated authority to the Mayor and the General Manager to execute the lease document and place the Seal of Council on the document if required.

PURPOSE

The purpose of this report is to advise Council that Elizabeth Romeo of NGPM Pty Ltd has returned a partially signed residential lease agreement for the Council-owned property 19 Argyle Street, Narrandera. The lease agreement has been endorsed by the Executive Leadership team and now requires a Council resolution to execute the document.

SUMMARY

For many years, 19 Argyle Street was leased by the University of Wollongong for the accommodation of student doctors gaining practical experience at the Narrandera Medical Centre. That arrangement ended in June 2019, since when the residence has been leased to individual doctors for varying periods of time.

BACKGROUND

Initially when the general and business communities became aware that Council was leasing 19 Argyle Street to the University of Wollongong for student doctors, many donations were received to furnish the house. Much of the furniture and whitegoods remain in use at the property.

The doctors who resided at the property since this time were very appreciative of both the residence and the inclusions.

In November 2023, Mrs Romeo from the Narrandera Medical Centre met with the General Manager about the doctor shortage in Narrandera. One of the outcomes was that the General Manager offered the residence for lease to NGPM Pty Ltd for \$100 per week. Mrs Romeo decided to proceed with the lease, with access to the property permitted from 21 December 2023. The partially signed lease agreement was returned to Council on 29 February 2024.

A rental appraisal from McGrath Riverina dated 10 January 2024 states that the market rental for the property ranges from \$380 to \$420 per week. Market rental at \$380 per week with an agreed rental of \$100 per week means that, for accounting purposes and for

transparency, Council will have to subsidise the rental to the value of \$280 per week. This has not been allowed for in the current 2023-24 budget or in future budgets.

The subsidisation will equate to:

- 2023-24 \$280 x 27 weeks or \$7,560
- 2024-25 \$280 x 52 weeks or \$14,560
- 2025-26 \$280 x 25 weeks or \$7,000.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- The revenue to Council from this lease over the two-year term will be \$10,400.
- The subsidy from Council will be \$29,120.

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Residential Tenancies Act 2010*
- *Residential Tenancies Regulation 2019*

Community Engagement / Communication

- The proposal to enter this new residential lease will be included within the May 2024 ordinary Council business paper.

RISKS

There are no perceived risks with the proposed lease agreement, however there will be a financial impost to Council.

OPTIONS

The options available for Council are to either:

1. Resolve to enter into a new residential tenancy agreement with NGPM Pty Ltd; or
2. Resolve not to enter into a new residential tenancy agreement with NGPM Pty Ltd.

CONCLUSION

The recommendation will be for Council to resolve to enter into a new residential lease agreement with NGPM Pty Ltd.

RECOMMENDATION

That Council:

1. Enters into a residential tenancy agreement for the property 19 Argyle Street, Narrandera from 21 December 2023 to 20 December 2025 with NGPM Pty Ltd; and

Grants delegated authority to the Mayor and the General Manager to execute the lease document and place the Seal of Council on the document if required.

18.2 LEASE - IAN THOMAS CROZIER FOR LAND AT NARRANDERA-LEETON AIRPORT (PRIVATE AEROPLANE HANGAR)**Document ID: 733934****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Enters into a lease agreement with Ian Thomas Crozier for a term of three years from 1 July 2024 to 30 June 2027 for approximately 416 square metres of land at the Narrandera-Leeton Airport upon which an existing private aeroplane hangar is located; and
2. Provides delegated authority for the Mayor and General to execute the lease agreement and place the Seal of Council on the document if required.

PURPOSE

The purpose of this report is to advise Council that Ian Thomas Crozier is seeking a lease agreement with Council for approximately 416 square metres of land at the Narrandera-Leeton Airport, the site of an aeroplane hangar. Mr Crozier purchased the hangar from Mr Graeme Mathieson in early 2023.

SUMMARY

The current three-year lease agreement with Mr Mathieson commenced 1 July 2001. Mr Mathieson assigned the lease to Mr Crozier for the remainder of the lease term.

The proposed lease agreement was endorsed by the Executive Leadership Team on 14 May 2024.

BACKGROUND

The legal description of the land owned by Narrandera Shire Council and used as the Narrandera-Leeton Airport is Lot 1 DP 187882. The land is classified as Operational Land.

The proposed lease agreement is the same as the recently executed lease between Rockwood Investments Pty Ltd and Council.

The relevant clauses of the lease agreement are:

- Annual lease amount commences at \$2,250.56 (incl GST) payable in a single instalment
- Annual increases of 4% apply at 1 July annually being the anniversary of the commencement date
- Council as the Lessor has first option to purchase the improvements on the land from the Lessee
- The Lessor is responsible for all maintenance of the improvements on the land.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- CS60 – Land Leases & Licences

Financial

- The revenue from this lease will approximate \$9,500 (incl GST) over the term of the proposed lease agreement.

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Real Property Act 1900*

Community Engagement / Communication

- The proposal to enter into this new lease is contained with the ordinary Council business paper for 21 May 2024.

Human Resources / Industrial Relations

- There are no perceived risks with the proposed lease agreement.

RISKS

There are no perceived risks with the proposed lease agreement.

OPTIONS

The options available for Council are to either:

1. Resolve to enter into a lease agreement with Mr Ian Thomas Crozier for land at the Narrandera-Leeton Airport for the purpose of a private aeroplane hangar; or
2. Not resolve to enter into a lease agreement with Mr Ian Thomas Crozier for land at the Narrandera-Leeton Airport for the purpose of a private aeroplane hangar.

CONCLUSION

The recommendation will be for Council to endorse the proposed lease agreement with Mr Ian Thomas Crozier.

RECOMMENDATION

1. Enters into a lease agreement with Ian Thomas Crozier for a term of three years from 1 July 2024 to 30 June 2027 for approximately 416 square metres of land at the Narrandera-Leeton Airport upon which an existing private aeroplane hangar is located; and
2. Provides delegated authority for the Mayor and General to execute the lease agreement and place the Seal of Council on the document if required.

18.3 LICENCES - ELDERS RURAL SERVICES AUSTRALIA LIMITED AND NUTRIEN AG SOLUTIONS LIMITED FOR NARRANDERA SALEYARDS**Document ID: 733940****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Enters into licence agreements with Elders Rural Services Australia Limited and with Nutrien Ag Solutions Limited for Narrandera Saleyards for a term of five years commencing 1 July 2024 to 30 June 2029; and
2. Provides delegated authority for the Mayor and General Manager to execute the agreements and place the Seal of Council on the documents if required.

PURPOSE

The purpose of this report is to advise Council that the existing licence agreements for the use and operations of the Narrandera Saleyards are about to expire and that both Elders Rural Services Australia Limited and Nutrien Ag Solutions Limited have applied for a further licence renewal for five years. The proposed agreements have been prepared by Farrell Goode Solicitors.

SUMMARY

The current lease agreement commenced 1 July 2019 for five years until 30 June 2024, however both licensees (or their previous entities) have held licences for the saleyards for a substantial period of time with no known breaches of the conditions.

The Executive Leadership Team endorsed the proposed licence agreements at its meeting of 14 May 2024.

BACKGROUND

The legal description of the land owned by Narrandera Shire Council and used as the Narrandera Saleyards is Lot 1 DP 855400. The land is classified as Operational Land.

The proposed licence agreement is essentially the same as the current agreement; the relevant clauses being:

- Annual licence amount payable to Council is \$55 (incl GST)
- Licensees are to appoint a person as a manager or a managing committee whose responsibilities include:
 - Repairs and maintenance and also co-ordinating usage of the saleyards in a safe manner in accordance with WHS requirements
 - Control of weeds and other vegetation
 - Implementation, storage and use of the pending eID tagging infrastructure for sheep and goats

- Apportioning of any financial shortfall between the infrastructure required and the financial grant funding under the NSW Sheep and Goat eID Rebate Scheme.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- CS60 – Land Leases & Licences

Financial

- The revenue from both licences will be \$550 (incl GST) over the term of the proposed licence agreements.

Legal / Statutory

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*

Community Engagement / Communication

- The proposal to enter into these new licence agreements has been presented to Council within the ordinary Council business paper of 21 May 2024.

Human Resources / Industrial Relations

- There are no perceived implications with the proposed lease agreement.

RISKS

There are no perceived risks with the proposed lease agreement.

OPTIONS

The options available for Council are to either:

1. Resolve to enter into two new licence agreements with Elders Rural Services Australia Limited and with Nutrien Ag Solutions Limited; or
2. Resolve not to enter into two new licence agreements with Elders Rural Services Australia Limited and with Nutrien Ag Solutions Limited.

CONCLUSION

The recommendation will be for Council to enter into the proposed new licence agreements with Elders Rural Services Australia Limited and with Nutrien Ag Solutions Limited.





RECOMMENDATION

That Council:

1. Enters into licence agreements with Elders Rural Services Australia Limited and with Nutrien Ag Solutions Limited for Narrandera Saleyards for a term of five years commencing 1 July 2024 to 30 June 2029; and

Provides delegated authority for the Mayor and General Manager to execute the agreements and place the Seal of Council on the documents if required.

19 DEVELOPMENT APPLICATION**19.1 DA-035-2023-2024 SUBDIVISION (1 TO 6 LOTS) - 104 PINE HILL ROAD, NARRANDERA****Document ID:** 733213**Author:** Deputy General Manager Infrastructure**Authoriser:** Deputy General Manager Infrastructure**Theme:** Development Application**Attachments:**

1. **4.15 Assessment Report** [↓](#) 
2. **Proposed Subdivision Plan** [↓](#) 
3. **Statement of Environmental Effects** [↓](#) 
4. **Submissions** [↓](#) 

RECOMMENDATION

That Council:

1. Approves DA-035-2023-2024 for the Torrens title subdivision (1 to 6 lots) at Lot 222 DP 751719, being 104 Pine Hill Road, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. the proposed development is permissible within the zone under NLEP 2013 and is consistent with the aims, objectives and special provisions of that environmental planning instrument
 - b. the proposed development is consistent with the Local Strategic Planning Statement 2022 and subsequent strategies
 - c. the proposed development is unlikely to have any unreasonable impact on the environment, and where an adverse impact has been identified appropriate conditions have been imposed to mitigate the effects
 - d. the subject site is suitable for the proposed development
 - e. the proposed development does not raise any matter contrary to the public interest
2. Conducts a Division to record the voting of Councillors.

PURPOSE

The purpose of this report is for Council to consider and determine the above development application due to seven (7) objections being received during the public exhibition period.

BACKGROUND

Council has received an integrated development application from Jacqueline Babbs for creation of a Torrens title subdivision at Lot 222 DP 751719 being 104 Pine Hill Road, Narrandera being for the creation of five additional lots. As the subject land is identified as bushfire prone, an integrated referral to the Rural Fire service was required to be undertaken.

Development Application

This application was fully assessed as shown in the attached Section 4.15 assessment report. The assessment identified that the development meets the statutory provisions of the Narrandera Local Environmental Plan 2013 as this is a residential subdivision within the RU5 Village zone. The detailed assessment found that the requirements of the Narrandera Development Control Plan have also been satisfied and is consistent with the Local Strategic Planning Statement 2022 and subsequent strategies.

The development was notified in accordance with the Narrandera Community Participation Plan, with seven (7) submissions being received at the end of the exhibition period. As can be seen within the Section 4.15 assessment report, there are common themes being:

- Use of onsite sewerage management system (OSMS)
- Road and pedestrian safety impacts due to increased traffic
- Impacts on wildlife
- Stormwater drainage and flooding.

Most of these issues generally relate to the broader area of Pine Hill and are not specific to the development of this site.

The installation of OSMS for this development is consistent with the Narrandera Development Control Plan (DCP) and NSW Health Environment & Health Protection requirements. Installation of a reticulation of sewer to the area would result in the potential for increased residential development, thus placing impacts on the other points raised within the submissions.

Although there is a request that this application either be refused or required to fund the upgrades to Pine Hill Road, footpaths and other facilities, it is considered that there is minimum nexus between this development and the upgrades. There has been development contribution collected on the previous and current subdivision that could be used to assist with some of the funding for the suggested upgrades.

In reviewing the submissions, there are a number of considerations that Council could consider separately to this application with a road review and footpath inclusion in the next review of the Active Transport Plan.

Although the submissions are not without merit, they raise wholistic concerns that are not considered to be specific planning-related concerns for this increase of five lots in the area that was proposed to have some 180 allotments.

Recommendation

The assessment of the environmental planning requirements found that the development satisfactorily meets all requirements and, on balance of all the impacts and benefits, is considered suitable for conditional approval as there are no substantive planning grounds as to why consent should not be conditionally granted.

Legal / Statutory

The application has been assessed in accordance with the statutory provisions of the Environmental Planning & Assessment Act 1979 and considered the Narrandera Local Environmental Plan, Development Control Plan and Community Participation Plan.

Community Engagement / Communication

The development was notified in accordance with the Community Participation Plan, adjoining neighbours were notified, an advert placed in the Narrandera Argus and on the Narrandera Shire Council website. Seven (7) submissions were received at the close of the notification period, as detailed within the Section 4.15 assessment report.

RISKS

The risk associated with this report as it relates to a planning decision is for the potential of:

- The applicant to commence a Class 1 Development Appeal of the determination in the Land & Environment Court if they are dissatisfied, or
- Class 4 Judicial Review should any party believe that the development application process has not been properly applied.

RECOMMENDATION

That Council:

1. Approves DA-035-2023-2024 for the Torrens title subdivision (1 to 6 lots) at Lot 222 DP 751719, being 104 Pine Hill Road, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - f. the proposed development is permissible within the zone under NLEP 2013 and is consistent with the aims, objectives and special provisions of that environmental planning instrument
 - g. the proposed development is consistent with the Local Strategic Planning Statement 2022 and subsequent strategies
 - h. the proposed development is unlikely to have any unreasonable impact on the environment, and where an adverse impact has been identified appropriate conditions have been imposed to mitigate the effects
 - i. the subject site is suitable for the proposed development
 - j. the proposed development does not raise any matter contrary to the public interest

Conducts a Division to record the voting of Councillors.

Development Application 4.15 Assessment Report

PART ONE: GENERAL ADMINISTRATION						
DA No	DA-035-2023-2024					
Property Information	Lot	222	Section	-	DP	751719
	104 Pine Hill Road NARRANDERA NSW 2700					
Applicant's Details	Jacqueline Babbs 147 Pine Hill Road NARRANDERA NSW 2700					
Land Owner's Details (if different)	M A & J A Babbs 147 Pine Hill Road NARRANDERA NSW 2700					
Proposed Development	Subdivision - 1 lot into 6					
Type of Development	<input type="checkbox"/> Local / <input checked="" type="checkbox"/> Integrated / <input type="checkbox"/> Designated / - <input type="checkbox"/> Modification					
Other Approvals Section 68 - Local Government Act 1993	Nil					
Lodgement Date	Received:	15/04/2024	Lodged:	17/04/2024	2 days after receipt	
Statutory Timeframe	60 days					
Stop the Clock	NIL					
Value of Development	\$ 95,150.00					
Report Author/s	Shane Wilson		Report Date	07/05/2024		
Signature						

PART TWO: SITE HISTORY & CHARACTERISTICS	
Current land use	Residential lot with an existing dwelling located centrally of the front portion.
Previous approvals	NIL on file
Site inspection	24 April 2024 – the site is located at the western end of Pine Hill Road on the southern side. The lot is generally level with a dwelling centrally located and ancillary buildings located further to the rear. There is a small amount of vegetation on the site that can be seen from the road.

MAGIQ 40187 30-08-22

Overhead power is notable from a pole located centrally on the road reserve and runs internal to the lot to another pole then the dwelling. A gravel driveway provides a single access from Pine Hill Road, as can be seen in image 5 below.



Above: Image 1 – Looking west along the Pine Hill Rd frontage



Above: Image 2 – Looking south/west across the development site

MAGIQ 40187 30-08-22



Above: Image 3 – Looking east along the Pine Hill Rd frontage from the western side of the lot.



Above: Image 4 – Looking east across the development site with existing dwelling in the distance.

MAGIQ 40187 30-08-22



Above: Image 5 – Looking south at the existing gravel driveway.



Above: Image 6 – Looking east up Pine Hill Road with the development site on the right.

MAGIQ 40187 30-08-22

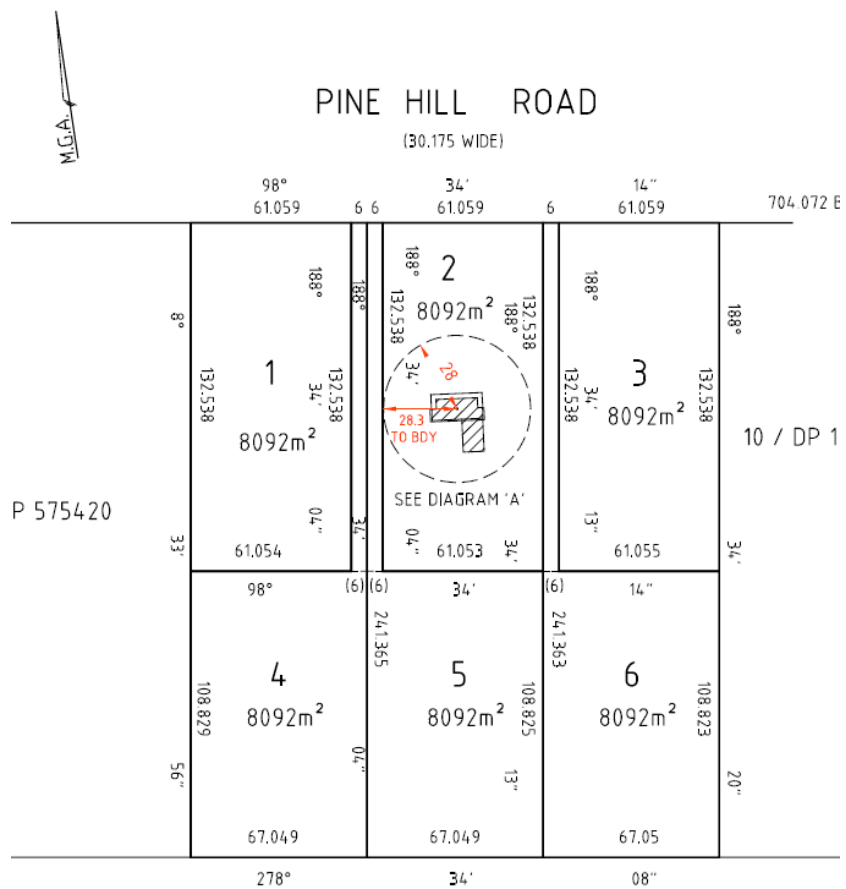
<p>Characteristics</p>	<p>The lot is approx. 12 acres with one dwelling and ancillary buildings. The site abuts the Crown reserve on the southern side of which the Council is the Crown Land Manager. This land is zoned C2 - Environmental Conservation (shown in orange). The western lot is currently zoned E4 - General Industrial (shown in purple) with sheds at the front of the lot and dwelling at the rear. The eastern and northern lots are zoned RU5 – Village (shown in salmon) with existing dwellings and ancillary residential building located on the sites.</p>  
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Images – Existing & Proposed

Below - aerial image



Below - Proposed subdivision



PART THREE: MATTERS FOR CONSIDERATION																											
SECTION 4.15 (1)(a)(i) any environmental planning instrument																											
State Environmental Planning Policies	<p>List applicable to NSC</p> <p>The following SEPPS considered applicable to this development are indicated with a <input checked="" type="checkbox"/></p> <table border="1"> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Biodiversity and Conservation)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Building Sustainability Index: BASIX)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Exempt and Complying Development Codes) The proposed development cannot be classed as exempt or complying development as it does not meet all of the relevant development requirements.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Housing)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Industry and Employment)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Planning Systems)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Planning Systems)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Precincts – Regional)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Primary Production)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Resilience and Hazards)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Resources and Energy)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Transport and Infrastructure)</td> </tr> </table>	<input type="checkbox"/>	State Environmental Planning Policy (Biodiversity and Conservation)	<input type="checkbox"/>	State Environmental Planning Policy (Building Sustainability Index: BASIX)	<input type="checkbox"/>	State Environmental Planning Policy (Exempt and Complying Development Codes) The proposed development cannot be classed as exempt or complying development as it does not meet all of the relevant development requirements.	<input type="checkbox"/>	State Environmental Planning Policy (Housing)	<input type="checkbox"/>	State Environmental Planning Policy (Industry and Employment)	<input type="checkbox"/>	State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development	<input type="checkbox"/>	State Environmental Planning Policy (Planning Systems)	<input type="checkbox"/>	State Environmental Planning Policy (Planning Systems)	<input type="checkbox"/>	State Environmental Planning Policy (Precincts – Regional)	<input type="checkbox"/>	State Environmental Planning Policy (Primary Production)	<input type="checkbox"/>	State Environmental Planning Policy (Resilience and Hazards)	<input type="checkbox"/>	State Environmental Planning Policy (Resources and Energy)	<input type="checkbox"/>	State Environmental Planning Policy (Transport and Infrastructure)
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<input type="checkbox"/>	State Environmental Planning Policy (Resources and Energy)																										
<input type="checkbox"/>	State Environmental Planning Policy (Transport and Infrastructure)																										
Narrandera Local Environmental Plan 2013	<ul style="list-style-type: none"> • The subject site is zoned <ul style="list-style-type: none"> <input type="checkbox"/> RU1 Primary Production <input type="checkbox"/> RU4 Primary Production <input checked="" type="checkbox"/> RU5 Village <input type="checkbox"/> R5 Large Lot Residential <input type="checkbox"/> E4 General Industrial <input type="checkbox"/> C1 National Parks & Nature Reserves <input type="checkbox"/> Other - <p>under the provisions of the Local Environmental Plan.</p> • The proposed development is permitted with consent under the land use table. 																										

	<ul style="list-style-type: none"> • The proposed development meets both the plan and zone objectives <hr/> <p>Part 1 Preliminary</p> <p>Clause 1.2 - Aims of Plan</p> <ol style="list-style-type: none"> 1. This Plan aims to make local environmental planning provisions for land in Narrandera in accordance with the relevant standard environmental planning instrument under section 3.20 of the Act. 2. The particular aims of this Plan are as follows— <ol style="list-style-type: none"> aa. to protect and promote the use and development of land for arts and cultural activity, including music and other performance arts, a. to protect, enhance and conserve agricultural land through the proper management, development and conservation of natural and man-made resources, b. to encourage a range of housing, employment, recreation and community facilities to meet the needs of existing and future residents of Narrandera, c. to promote the efficient and equitable provision of public services, infrastructure and amenities, d. to conserve environmental heritage. <p>The development complies with the above aims of the Plan, specifically by way of <i>encouraging a range of housing, employment, recreation and community facilities to meet the needs of existing and future residents of Narrandera.</i></p> <hr/> <p>Part 2 Permitted or prohibited development</p> <p>The subject land is zoned</p> <ul style="list-style-type: none"> <input type="checkbox"/> RU1 Primary Production <input type="checkbox"/> RU4 Primary Production <input checked="" type="checkbox"/> RU5 Village <input type="checkbox"/> R5 Large Lot Residential <input type="checkbox"/> E4 General Industrial <input type="checkbox"/> C1 National Parks & Nature Reserves <input type="checkbox"/> Other - <p>under NLEP 2013. The proposed development is permissible in the zone with consent.</p> <hr/> <p>Part 3 Exempt or complying development</p> <p>The proposed development does not satisfy the required provisions to be defined as Exempt and/or Complying Development, and therefore development consent has been sought.</p>
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	<p>Part 4 Principal development standards</p> <p>4.1 Minimum subdivision lot size</p> <p>1) The objectives of this clause are as follows—</p> <ul style="list-style-type: none"> a. to ensure that land use and development is undertaken on appropriately sized parcels of land, b. to ensure that lot sizes have a practical and efficient layout to meet the intended use of each lot, c. to maintain viable farm sizes to promote continuing agricultural production, d. to prevent the fragmentation of rural land. <p>2) This clause applies to a subdivision of any land shown on the Lot Size Map that requires development consent and that is carried out after the commencement of this Plan.</p> <p>3) The size of any lot resulting from a subdivision of land to which this clause applies is not to be less than the minimum size shown on the Lot Size Map in relation to that land.</p> <p>The proposed development is consistent with the objectives detailed above, as the residential lots are of a size adequate for a residential purpose and to ensure that a practical and efficient layout for the residential development. This is further detailed within the report below.</p> <p>Part 5 Miscellaneous provisions</p> <p>No Miscellaneous Provisions are applicable to the proposed development.</p>
	<p>Part 6 Additional Local Provisions</p> <p>6.1 Earthworks</p> <p><input checked="" type="checkbox"/> applicable – Council is satisfied that the objective of this clause is to ensure that earthworks for which development consent is required will not have a detrimental impact on environmental functions and processes, neighbouring uses, cultural or heritage items or features of the surrounding land. Relevant conditions of consent have been applied to ensure that this control can be enforced if required.</p> <p>6.2 Repealed</p> <p>6.3 Stormwater management</p> <p><input checked="" type="checkbox"/> applicable – each of the proposed lots are adequately sized to ensure that any post development stormwater can be managed onsite or conveyed to a lawful point of discharge. Therefore the objective of this clause that is to minimise the impacts of urban stormwater on land to which this clause applies and on adjoining properties, native bushland and receiving waters has been satisfied.</p> <p>6.4 Terrestrial biodiversity</p> <p><input checked="" type="checkbox"/> not applicable to this development as not mapped as identified land.</p> <p>6.5 Groundwater vulnerability</p> <p><input checked="" type="checkbox"/> not applicable to this development as not mapped as identified land.</p> <p>6.6 Riparian land and watercourses</p> <p><input checked="" type="checkbox"/> not applicable to this development as not mapped as identified land.</p>

	<p>6.7 Wetlands <input checked="" type="checkbox"/> not applicable to this development as not mapped as identified land.</p> <p>6.8 Salinity <input checked="" type="checkbox"/> not applicable to this development as not mapped as identified land.</p> <p>6.9 Development on river front areas <input checked="" type="checkbox"/> not applicable to this development as not mapped as identified land.</p> <p>6.10 Development on riverbeds and banks <input checked="" type="checkbox"/> not applicable to this development as not mapped as identified land.</p> <p>6.11 Airspace operations <input checked="" type="checkbox"/> not applicable to this development as the development does not penetrate the Limitation or Operations Surface for the airport.</p> <p>6.12 Development in areas subject to aircraft noise <input checked="" type="checkbox"/> not applicable to this development as the development is not near the Narrandera Airport nor is it in an ANEF contour of 20 or greater.</p> <p>6.13 Essential services – <input checked="" type="checkbox"/> applicable Council is satisfied that the following essential services are available or not required to the development:</p> <ul style="list-style-type: none"> a) the supply of water to be provided via the existing reticulated main on Pine Hill Road. b) the supply of electricity – all new services to be provided underground from the existing Essential Energy system. c) the disposal and management of sewage - this will be undertaken onsite via an NSW health approved Onsite Sewerage Management System which is permitted on lots greater than 4,000m². d) stormwater drainage or on-site conservation – each lot is adequate to ensure that lawful disposal can be achieved. e) suitable vehicular access – all proposed lots have a lawful access from Pine Hill Road, and these are of a width to ensure the safe manoeuvring in a forward direction for any sized vehicle that will be permitted to enter a residential lot. These will also be two wheel drive vehicle all weather roads as a minimum standard. <p>The above mentioned essential services are required for the additional 5 lots and will be conditioned accordingly.</p>
<p>SECTION 4.15 (1)(a)(ii) any proposed instrument</p>	<p>There are no draft amendments NLEP 2013 that have been identified changing the planning the provisions affecting the subject land.</p>
<p>SECTION 4.15(1)(a)(iii) any development control plan</p>	<p>The following parts of the DCP have been considered in the assessment of the proposed development:</p>
	<p>Part A - Introduction</p> <ul style="list-style-type: none"> • Noted, the DCP is relevant to this application.
	<p>Part B - Strategic Land Use Plans for Shire</p> <ul style="list-style-type: none"> • Noted, no relevant impact to this application. It is, however, noted that the following strategies have reviewed the housing needs of Narrandera

	<p>over the past five years and need to be acknowledged in driving development within the Shire: Local Housing & Employment Zone Land Strategy as adopted December 2022 and the Local Strategic Planning Statement (LSPS) that sets the framework for Narrandera Shire’s economic, social, and environmental land use needs over the next 20 years.</p>
	<p>Part C - Controls Applying to All Development</p> <p>5.1 On-site effluent disposal for land without reticulated sewer – satisfied, with all lots to be required to install a NSW health approved Onsite Sewerage Management System which is permitted on lots greater than 4000m².</p> <p>5.2 Parking – satisfied, adequate provision has been provided for the safe parking and manoeuvring of vehicles on the proposed lots.</p>
	<p>Part D - Land Use Based Controls</p> <p>Chapter 6 - Rural Residential / Large Lot Residential Development – N/A</p> <p>Chapter 7 - Residential Development – 7.3 considers Residential subdivision in established areas such as Pine Hill, with Council’s Housing Strategy focusing on providing smaller dwellings and lots in the established areas of the township as a means of providing more affordable housing and housing to suit the ageing demographic and smaller household sizes. For this reason Council strongly encourages new housing in the established areas of the township to be multi dwelling housing, whether subdivision is proposed or otherwise. It is also noted that there is no minimum lot size for the RU5 zones.</p> <p>As this application proposes a lot size of some 8,000m² and although not desired by some people, the lots still meet the objective of providing diverse lots size options for the benefit of providing housing lots that are suitable for the residential purpose.</p> <p>Chapter 8 - Narrandera Business Centre – N/A</p> <p>Chapter 9 - Industrial Development – N/A</p>
	<p>Part E - Planning for Natural Hazards</p> <p>Chapter 10 - Flood Liable Land – not applicable to this land.</p> <p>Chapter 11 - Bushfire Prone Land – mapped as bushfire prone. Bushfire assessment provided and referred to Rural Fire Service (RFS) as Integrated development. Bush Fire Safety Authority received from RFS 29/04/2024, with all General Terms of Approval to be applied to the consent conditions and are considered to be readily achievable for the development as proposed.</p>
	<p>Part F - Natural Resources</p> <p>Chapter 12 - Sensitive Land – not applicable to this development</p> <p>Chapter 13 - Sensitive Water – not applicable to this development</p>
	<p>Part G - Heritage Controls</p> <p>Chapter 14 - Heritage Items – not applicable to this development</p>

	<p>Part H - Notification of Development</p> <p>Chapter 15 - Notification</p> <ul style="list-style-type: none"> The development was notified in accordance with the CPP – Community Participation Plan. <p>Neighbour notifications, website advertising, Narrandera Argus 18 April 2024.</p> <p>Seven (7) submissions were received during the exhibition period and are further considered in the Section 4.15(1)(d) section below.</p>										
<p>SECTION 4.15 (1)(a)(iiia) any planning agreement</p>	<p>No planning agreement relates to the site or to the proposed development.</p>										
<p>SECTION 4.15(1)(a) (iv) the regulations</p>	<p>There are no matters prescribed by the Regulations applicable to this development.</p>										
<p>SECTION 4.15(1)(b) the likely impacts of the development</p>	<p>See attached Table 1.</p>										
<p>SECTION 4.15(1)(c) the suitability of the site</p>	<p>The subject land is considered suitable for the proposed development having regard to the site attributes and generally being in accordance with Council’s policies.</p>										
<p>SECTION 4.15(1)(d) any submissions made in accordance with the Act or the Regulations</p>	<p>The application was placed on notification for a period of 14 days.</p> <p>Seven (7) submissions were received during the exhibition period, with copies of the submission included as an attachment to this report. It is noted that 3 submissions were received from one property address.</p> <p>Below is a summary of the submissions and relevant officer comments.</p> <p>Submission 1</p> <table border="1" data-bbox="560 1256 1414 1980"> <thead> <tr> <th data-bbox="560 1256 987 1308">Issue raised</th> <th data-bbox="987 1256 1414 1308">Officer comments</th> </tr> </thead> <tbody> <tr> <td data-bbox="560 1308 987 1570">More than 1 Ha is required for septic.</td> <td data-bbox="987 1308 1414 1570">Narrandera DCP sets a minimum lot size of 4,000m² when an onsite sewerage system is required to be installed. This aligns with the NSW Health requirement within the <i>Environment & Health Protection Guidelines: Onsite Wastewater Management</i>.</td> </tr> <tr> <td data-bbox="560 1570 987 1682">Not acceptable in this area, should be closure to town.</td> <td data-bbox="987 1570 1414 1682">This area is zoned RU5 Village as per the other residential areas of Narrandera.</td> </tr> <tr> <td data-bbox="560 1682 987 1854">Flash flooding will be exacerbated.</td> <td data-bbox="987 1682 1414 1854">The lots are adequately sized to ensure that stormwater can be managed onsite, with no evidence that there will be any increase to flash flooding impacts.</td> </tr> <tr> <td data-bbox="560 1854 987 1980">No footpaths.</td> <td data-bbox="987 1854 1414 1980">The creation of 5 additional lots are not substantive and do not warrant the need for footpaths to be installed by this development and is a matter</td> </tr> </tbody> </table>	Issue raised	Officer comments	More than 1 Ha is required for septic.	Narrandera DCP sets a minimum lot size of 4,000m ² when an onsite sewerage system is required to be installed. This aligns with the NSW Health requirement within the <i>Environment & Health Protection Guidelines: Onsite Wastewater Management</i> .	Not acceptable in this area, should be closure to town.	This area is zoned RU5 Village as per the other residential areas of Narrandera.	Flash flooding will be exacerbated.	The lots are adequately sized to ensure that stormwater can be managed onsite, with no evidence that there will be any increase to flash flooding impacts.	No footpaths.	The creation of 5 additional lots are not substantive and do not warrant the need for footpaths to be installed by this development and is a matter
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		separate to the development application.
	Pine hill road unsafe due to lots of traffic.	The creation of 5 additional lots are not considered to be a traffic generating development, with the road concerns being a matter separate to the development application.
	No recreational areas nearby.	There are sporting grounds and open recreational space within 650m of the development site.
	Industrial use and heavy vehicles.	As previously mentioned, there is an industrial zoned lot adjoining this property, however the activity of this land has been ceased for a long period. There would be at least 50m separation between the land uses and any dwellings.
	There is enough development in Pine Hill.	When first developed in 1992 the Pine Hill area was anticipated to have 188 lots. Currently there are only 68 lots.
Submission 2		
	Issue raised	Officer comments
	No sewer and they smell and are not healthy.	Narrandera DCP set a minimum lot size of 4,000m ² when an onsite sewerage system is required to be installed. This aligns with the NSW Health requirement within the <i>Environment & Health Protection Guidelines: Onsite Wastewater Management</i> .
	Pine Hill is small holdings for agricultural practices.	This area is zoned RU5 Village with agriculture a prohibited activity.
	Tree removal.	The subject lots have only a small number of trees currently, with no trees proposed to be removed as a part of the application.
	Wildlife.	Like much of the residential areas of Narrandera there is an abundance of wildlife. This development will have limited to no impact on the current populations.
Submission 3		
	Issue raised	Officer comments
	Need to develop Harnett St	The Harnett road reserve does not extend to the southern side of this allotment. The land referenced is a Crown reserve which the Council is the Crown Land Manager that is zoned C2 -

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		Environmental Conservation and therefore placing a road is not able to occur.
	Make better allowance for absorption of septic inground or connect sewer.	The NSW Health <i>Environment & Health Protection Guidelines: Onsite Wastewater Management</i> sets the requirements for Onsite sewerage management systems (OSMS), with several systems not requiring subsoil disposal. Providing this area with a reticulated sewer scheme would allow for the reduction of lot sizes as the 4,000m ² provision required for OSMS would no longer be necessary.
	No footpaths.	The creation of 5 additional lots is not substantive and do not warrant the need for footpaths to be installed by this development and is a matter separate to the development application.
	Provide an alternate exit road for emergencies.	This is a matter separate to the development application.
	Pine Hill Road unsafe due to lots of traffic.	The creation of 5 additional lots is not considered to be a traffic generating development with the road concerns being a matter separate to the development application.
	Ensure a minimum tree/vegetation cover to contain stormwater and drought effects.	The subject lots have only a small number of trees with none proposed to be removed as a part of the application. There will be minimum earth works other than service installation and driveways.
	Make allowance for drainage of storm and local flood events .	This is a matter separate to the development application.
	Enlarge Joe Babbs Park.	This is a matter separate to the development application.
	Liaise with electricity providers for accessible optimum electricity planning.	This development must comply with the Essential Energy requirements, with all new power to be underground from the existing supply lines on Pine Hill Road.
Submission 4		
	Issue raised	Officer comments
	Geological report.	Prior to the future development of buildings on each lot a geotechnical report is required to ensure the ground within the area of works is adequate for the proposed development.

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	<p>Electricity & water underground.</p>	<p>This development must comply with the Essential Energy requirements, with all new power to be underground from the existing supply lines on Pine Hill Road. Water supply will be provided underground to all new lots also in accordance with relevant Australian Standard.</p>
	<p>Onsite sewerage.</p>	<p>The NSW Health <i>Environment & Health Protection Guidelines: Onsite Wastewater Management</i> sets the requirements for onsite sewerage management systems (OSMS), with several systems not requiring subsoil disposal.</p>
	<p>Battle-axe block access lanes need to be sealed.</p>	<p>The battle-axe block access driveways will service three of the lots, with these accesses required to be constructed as all-weather roads suitable for two wheel drive vehicles as a minimum standard. This is consistent with the requirement applied to all developments that are undertaken in the area.</p>
	<p>Bushfire safety.</p>	<p>Bushfire assessment provided and referred to Rural Fire Service (RFS) as Integrated development. Bush Fire Safety Authority received from RFS 29/04/2024, with all General Terms of Approval to be applied to the consent conditions and are considered to be readily achievable for the development as proposed.</p>
	<p>Industrial use and heavy vehicles.</p>	<p>As previously mentioned, there is an industrial zoned lot adjoining this property, however the activity of this land has been ceased for a long period. There would be at least 50m separation between the land uses and any dwellings.</p>
	<p>Overall traffic flow, road and pedestrian safety.</p>	<p>The creation of 5 additional lots is not considered to be a traffic generating development, with the road concerns being a matter separate to the development application.</p>
	<p>Access to weighbridge.</p>	<p>This is a matter separate to the development application.</p>
	<p>School buses on Pine Hill & Cypress Road.</p>	<p>This is a matter separate to the development application.</p>

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Submission 5	
Issue raised	Officer comments
Drainage.	The lots are adequately sized to ensure that stormwater can be managed onsite, with no evidence that there will be any increased of flooding impacts. The issues outside of the development site are matters that are separately managed under the flood plain management planning of Council.
Too many septic & need for sewer to be installed in Pine Hill.	The NSW Health Environment & Health Protection Guidelines: Onsite Wastewater Management sets the requirements for onsite sewerage management systems (OSMS), with several systems not requiring subsoil disposal. Providing this area with a reticulated sewer scheme would allow for the reduction of lot sizes as the 4,000m ² provision required for OSMS would no longer be necessary.
Traffic increase.	The creation of 5 additional lots is not considered to be a traffic generating development, with the road concerns being a matter separate to the development application.
Wildlife.	Like much of the residential areas of Narrandera there is an abundance of wildlife. This development will have limited to no impact on the current populations.
Submission 6	
Issue raised	Officer comments
Traffic increase.	The creation of 5 additional lots is not considered to be a traffic generating development, with the road concerns being a matter separate to the development application.
No footpaths.	The creation of 5 additional lots is not substantive and do not warrant the need for footpaths to be installed by this development, and a matter separate to the development application.
Wildlife.	Like much of the residential areas of Narrandera there is an abundance of wildlife, this development will have limited to no impact on the current populations.

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Submission 7	
Issue raised	Officer comments
Traffic increase & pedestrian safety.	The creation of 5 additional lots is not considered to be a traffic generating development, with the road concerns being a matter separate to the development application.
Wildlife.	Like much of the residential areas of Narrandera there is an abundance of wildlife, this development will have limited to no impact on the current populations.
Too many septic & need for sewer to be installed in Pine Hill.	The NSW Health Environment & Health Protection Guidelines: Onsite Wastewater Management sets the requirements for onsite sewerage management systems (OSMS), with several systems not requiring subsoil disposal. Providing this area with a reticulated sewer scheme would allow for the reduction of lot sizes as the 4000m2 provision required for OSMS would no longer be necessary.

Comments

As can be seen from the submissions above, there are common themes that generally relate to the broader area of Pine Hill and are not specific to the development of this site.

The installation of OSMS for this development is consistent with the Narrandera DCP and NSW Health Environment & Health Protection requirements and the installation of a reticulation of sewer to the area would result in the potential for increased residential development, thus placing impacts on the other points raised within the submission.

Although there is a request that this application either be refused or required to fund the upgrades Pine Hill Road, footpaths and other facilities, it is considered that there is minimum nexus between this development and the upgrades. There have been development contributions collected on the previous and current subdivisions that could be used to assist with some of the funding for the suggested upgrades.

In reviewing the submissions there are a number of considerations that Council could consider separately to this application, with a road review and footpath inclusion in the next review of the Active Transport Plan.

Although the submissions are not without merit, they raise wholistic concerns that are not considered to be specific planning related concerns for this increase of 5 lots in the an that was proposed to have some 180 allotments.

<p>SECTION 4.15(1)(e) the public interest</p>	<p>The public interest is a broad consideration relating to many issues and is required to create a direct planning link to the development at hand. Taking into account the full range of matters for consideration under Section 4.15 of the Environmental Planning and Assessment 1979 (as discussed within this report) it is considered that approval of the application is consistent with the public interest, acknowledging the potential need for the Council to separately consider the current issues being experienced area.</p>
<p>Part 7 Biodiversity Conservation Act 2016 – Clause 7.3 Test for determining proposed development likely to significantly affect threatened species.</p>	<p>1. The following is to be taken into account for the purposes of determining whether a proposed development or activity is likely to significantly affect threatened species or ecological communities, or their habitats:</p> <p>a. in the case of a threatened species, whether the proposed development or activity is likely to have an adverse effect on the life cycle of the species such that a viable local population of the species is likely to be placed at risk of extinction,</p> <p><i>The proposed development will not have any effect upon threatened species. The site is within a developed area and the development is an approved use in this zone.</i></p> <p>b. in the case of an endangered ecological community or critically endangered ecological community, whether the proposed development or activity:</p> <p>i. is likely to have an adverse effect on the extent of the ecological community such that its local occurrence is likely to be placed at risk of extinction</p> <p><i>No endangered ecological community or critically endangered ecological community is identified within the site of the development.</i></p> <p>ii. is likely to substantially and adversely modify the composition of the ecological community such that its local occurrence is likely to be placed at risk of extinction,</p> <p><i>The site of the proposed development is within an existing developed area and will not lead to any modification of habitat.</i></p> <p>c. in relation to the habitat of a threatened species or ecological community:</p> <p>i. the extent to which habitat is likely to be removed or modified as a result of the proposed development or activity</p> <p><i>No endangered ecological community or critically endangered ecological community is identified within the site of the development.</i></p> <p>ii. whether an area of habitat is likely to become fragmented or isolated from other areas of habitat as a result of the proposed development or activity.</p> <p><i>No. The site of the proposed development is within an existing developed area and will not lead to any modification or fragmentation of habitat.</i></p> <p>iii. the importance of the habitat to be removed, modified, fragmented or isolated to the long-term survival of the species or ecological community in the locality</p> <p><i>No endangered ecological community or critically endangered ecological community is identified within the site of the development.</i></p>

	<p>d. whether the proposed development or activity is likely to have an adverse effect on any declared area of outstanding biodiversity value (either directly or indirectly)</p> <p><i>No declared area of outstanding biodiversity value was identified within the study area.</i></p> <p>e. whether the proposed development or activity is or is part of a key threatening process or is likely to increase the impact of a key threatening process.</p> <p><i>The development is an approved use of the land and as such is not considered as part of a key threatening process.</i></p>
<p>Part 7 Biodiversity Conservation Act 2016 7.7 Biodiversity assessment for Part 4 development (other than State significant development or complying development)</p>	<p>2. If the proposed development is likely to significantly affect threatened species, the application for development consent is to be accompanied by a biodiversity development assessment report.</p> <p><i>The development will not affect any threatened species.</i></p>

<p>PART FOUR: STATUTORY REFERRALS</p>																													
<p>Referrals</p>	<p>The application has been considered with regard to Section 91 of the Environmental Planning and Assessment Act, 1979 and whether or not the proposal was integrated development. The following table identifies whether or not there were any other statutory referrals required in terms of relevant State Environmental Planning Polices.</p>																												
<table border="1"> <thead> <tr> <th data-bbox="341 1169 580 1227">AGENCY</th> <th data-bbox="580 1169 1187 1227">LEGISLATION</th> <th data-bbox="1187 1169 1385 1227">APPLIES</th> </tr> </thead> <tbody> <tr> <td data-bbox="341 1227 580 1451" rowspan="5">DPI</td> <td data-bbox="580 1227 1187 1285">Fisheries Management Act, 1994</td> <td data-bbox="1187 1227 1385 1285">No</td> </tr> <tr> <td data-bbox="580 1285 1187 1344">Coal Mine Subsidence Compensation Act, 2017</td> <td data-bbox="1187 1285 1385 1344">No</td> </tr> <tr> <td data-bbox="580 1344 1187 1402">Mining Act, 1992</td> <td data-bbox="1187 1344 1385 1402">No</td> </tr> <tr> <td data-bbox="580 1402 1187 1460">Petroleum (Onshore) Act, 1991</td> <td data-bbox="1187 1402 1385 1460">No</td> </tr> <tr> <td data-bbox="580 1460 1187 1518">National Parks & Wildlife Act, 1974</td> <td data-bbox="1187 1460 1385 1518">No</td> </tr> <tr> <td data-bbox="341 1451 580 1585" rowspan="2">OEH</td> <td data-bbox="580 1451 1187 1554">Protection of the Environment Operations Act, 1997</td> <td data-bbox="1187 1451 1385 1554">No</td> </tr> <tr> <td data-bbox="580 1554 1187 1585">Water Management Act, 2000</td> <td data-bbox="1187 1554 1385 1585">No</td> </tr> <tr> <td data-bbox="341 1585 580 1644">NSW Heritage</td> <td data-bbox="580 1585 1187 1644">Heritage Act, 1977</td> <td data-bbox="1187 1585 1385 1644">No</td> </tr> <tr> <td data-bbox="341 1644 580 1702">TfNSW (RMS)</td> <td data-bbox="580 1644 1187 1702">Roads Act, 1993</td> <td data-bbox="1187 1644 1385 1702">No</td> </tr> <tr> <td data-bbox="341 1702 580 1780">RFS</td> <td data-bbox="580 1702 1187 1780">Rural Fires Act, 1997</td> <td data-bbox="1187 1702 1385 1780">YES</td> </tr> </tbody> </table>	AGENCY	LEGISLATION	APPLIES	DPI	Fisheries Management Act, 1994	No	Coal Mine Subsidence Compensation Act, 2017	No	Mining Act, 1992	No	Petroleum (Onshore) Act, 1991	No	National Parks & Wildlife Act, 1974	No	OEH	Protection of the Environment Operations Act, 1997	No	Water Management Act, 2000	No	NSW Heritage	Heritage Act, 1977	No	TfNSW (RMS)	Roads Act, 1993	No	RFS	Rural Fires Act, 1997	YES	
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TfNSW (RMS)	Roads Act, 1993	No																											
RFS	Rural Fires Act, 1997	YES																											
	<p>The application is local development as defined Section 4.46 of the Environmental Planning and Assessment Act, 1979.</p>																												

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PART FIVE: CONTRIBUTIONS	
Section 94 & Section 94A Contributions (Environmental Planning & Assessment Act, 1979)	<p>Section 7.12 Contribution Pine Hill (June 1994) is applicable and is calculated as follows:</p> <p>1 Jul 1993 \$2,700 per additional lot adjusted each quarter since 1994 = \$6,094.52 per additional lot</p> <p>5 additional lots at \$6,094.52 = \$30,472.60</p>
Section 64 Contributions (Local Government Act, 1993)	<p>Section 64 Contributions (water) are applicable and are calculated as follows:</p> <p>5 additional lots @ \$2,186.70 per equivalent tenement (2023/2024 fees & charges) = \$10,933.50.</p>

PART SIX: DETERMINATION	
<p>The development application has been analysed and evaluated as per Section 4.15 of the Environmental Planning and Assessment Act, 1979.</p>	<p>The assessment has identified that:</p> <ul style="list-style-type: none"> ▪ the proposed development is permissible within the zone under NLEP 2013 and is consistent with the aims, objectives and special provisions of that environmental planning instrument. ▪ the proposed development is consistent with the Local Strategic Planning Statement 2022 and subsequent strategies. ▪ the proposed development is unlikely to have any unreasonable impact on the environment, and where an adverse impact has been identified appropriate conditions have been imposed to mitigate the effects. ▪ the subject site is suitable for the proposed development. ▪ the proposed development does not raise any matter contrary to the public interest. <p>Having regard to NLEP 2013, NDCP 2013 and the matters discussed within this report and the relevant matters for consideration listed under Section 4.15 of the Environmental Planning & Assessment Act 1979, this assessment considers the development should be supported.</p>
Recommendation	<p>That consent be granted to Development Application DA-035-2023-2024 for a 1 into 6 lot torrens title subdivision at 104 Pine Hill Road, Narrandera subject to conditions set out in the draft determination.</p>

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Table 1:					
Section 4.15(1)(b) – Any likely impacts of that development					
Attributes	Satisfactory	Satisfactory if conditioned	Not Satisfactory	Not Relevant	Comment
Context & setting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Residential lot size not inconsistent with the surrounding development.
Streetscape	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Traffic, access and parking	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All proposed lots have a lawful access from Pine Hill Road, and these are of a width to ensure the safe manoeuvring in a forward direction for any size vehicle that will be permitted to enter a residential lot. These will also be two-wheel drive vehicle all weather roads as a minimum standard.
Public domain	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Utilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water and power are to be provided all new lots, with all services to be underground supplies for these lots.
Environmental heritage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Aboriginal cultural heritage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other land resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Water quality & stormwater	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Each of the proposed lots are adequately sized to ensure that any post development stormwater can be managed onsite or conveyed to a lawful point of discharge.
Soils, soil erosion	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Air and microclimate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flora and fauna	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Biodiversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No vegetation removal required for this development.
Waste	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Energy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Noise & vibration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hours of operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Natural hazards - Flooding - Bushfire	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Referred to RFS for concurrence, see attached. See comments within the report.
Technological hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Safety, security and crime prevention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Social impact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic impact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	There will be no negative economic impacts as a result of this development.
Site design and internal design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Table 1:					
Section 4.15(1)(b) – Any likely impacts of that development					
Attributes	Satisfactory	Satisfactory if conditioned	Not Satisfactory	Not Relevant	Comment
Overlooking - overshadowing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Construction	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The only construction relevant to this development will be the provision of the required services and driveway accesses that will need to be installed prior to the release of a subdivision certificate.
Private open space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Cumulative Impacts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The increase of five residential lots is considered to be adequately catered for within this location. It is acknowledged that there are a number of considerations that Council could consider separately to this application.
Disabled access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Setbacks, building envelopes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No building envelopes are proposed or required for these lots.
Easements	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Easement will be potentially required if any services or alike cross any of the proposed lots in benefit to another.

Terms and Reasons for Conditions

Under section 88(1)(c) of the EP&A Regulation, the consent authority must provide the terms of all conditions and reasons for imposing the conditions other than the conditions prescribed under section 4.17(11) of the EP&A Act. The terms of the conditions and reasons are set out below.

**SCHEDULE 1
CONDITIONS OF CONSENT DA-035-2023-2024**

Cond #	Details	Met															
GENERAL																	
1.	<p>Approved Plans and Documentation</p> <p>The development shall be undertaken in accordance with the stamped approved plans detailed as follows, the application form, Statement of Environmental Effects and other approved documentation except where modified in red or by any of the following conditions:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Ref No</th> <th style="text-align: center;">Drawing/Document Title</th> <th style="text-align: center;">Prepared by</th> <th style="text-align: center;">Version</th> <th style="text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">202252</td> <td>Proposed Subdivision</td> <td>Michael Slinger & Associates Pty Ltd Consulting Surveyors</td> <td style="text-align: center;">-</td> <td style="text-align: center;">12/03/2024</td> </tr> <tr> <td style="text-align: center;">-</td> <td>Bushfire Assessment Report</td> <td>CAF Building & Town Planning Consultant</td> <td style="text-align: center;">2</td> <td style="text-align: center;">25/03/2024</td> </tr> </tbody> </table> <p>Note 1: Modifications to the approved plans and/or documents will require the lodgement and consideration by Council of a modification pursuant to section 4.55 of the Environmental Planning and Assessment Act, as amended.</p> <p>REASON: To enable the construction of the buildings to be in accordance with the development approval. (Section 4.15 of the Environmental Planning and Assessment Act, 1979, as amended).</p>	Ref No	Drawing/Document Title	Prepared by	Version	Date	202252	Proposed Subdivision	Michael Slinger & Associates Pty Ltd Consulting Surveyors	-	12/03/2024	-	Bushfire Assessment Report	CAF Building & Town Planning Consultant	2	25/03/2024	
Ref No	Drawing/Document Title	Prepared by	Version	Date													
202252	Proposed Subdivision	Michael Slinger & Associates Pty Ltd Consulting Surveyors	-	12/03/2024													
-	Bushfire Assessment Report	CAF Building & Town Planning Consultant	2	25/03/2024													
2.	<p>Lapsing of Consent</p> <p>This Consent is valid for a period of five years from the date of consent. It will lapse if the approved use of any land or construction work has not commenced prior to that date. No further extensions will be granted.</p> <p>REASON: To comply with Section 4.53(1) of the Environmental Planning and Assessment Act, 1979, as amended.</p>																
3.	<p>Amenity - General</p> <p>The development is to be conducted in a manner that will not interfere with the amenity of the locality by Reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.</p> <p>REASON: So that the development does not reduce the amenity of the area. Section 4.15 of the Environmental Planning and Assessment Act, 1979, as amended.</p>																
4.	<p>Amplification of Services</p> <p>Any amplification, extension or relocation of any service is the responsibility of the applicant at their own expense. The work is to be in accordance with Council’s standards and any other service provider.</p>																

	<p>REASON: It is in the public interest that all costs associated with upgrading Public Infrastructure as a result of the development are borne by the applicant.</p>							
5.	<p>Aboriginal Heritage</p> <p>Should any Aboriginal relics be encountered during any works for this development, then all excavation or disturbance to the area is to cease immediately and the Office of Environment and Heritage is to be informed in accordance with Section 91 of the National Parks and Wildlife Act, 1974.</p> <p>REASON: OEH requirement under the National Parks and Wildlife Act 1974 and Threatened Species Conservation Act 1995.</p>							
6.	<p>Damage to Council Infrastructure</p> <p>Any damage to Council infrastructure as a result of construction or associated works is to be rectified at the cost of the developer and to the satisfaction of Council. It is therefore requested that any damage that is obvious before work commences is notified to Council to avoid possible later conflict.</p> <p>REASON: To ensure that any damage to Council infrastructure as a result of the development is repaired or made good by the developer.</p>							
7.	<p>Work Near Power Lines</p> <p>All works near power lines are to be undertaken in accordance with the requirements of Essential Energy, SafeWork NSW and the Code of Practice – Work near Overhead Power Lines (Workcover 2006).</p> <p>REASON: To ensure no person, plant or thing comes within an unsafe distance of any overhead or underground electric line.</p>							
WATER CONNECTIONS & CONTRIBUTIONS & S7.12 CONTRIBUTIONS								
8.	<p>Section 64 Local Government Act 1993 - Water Supply</p> <p>a. Pursuant to Section 64 of the Local Government Act 1993 and the Water Management Act 2000, the applicant is required to pay the following contributions prior to the lodgement of a Subdivision Certificate application.</p> <p>b. The amount payable at time of issue of this consent is set out in the table below (Financial Year 2023/2024)</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Type of Contribution</th> <th>Amount per Tenement or Lot</th> <th>Total amount payable</th> </tr> </thead> <tbody> <tr> <td>Section 64 Water - Developer Service Charge per lot serviced x 5 equivalent tenements</td> <td>\$ 2,186.70</td> <td>\$10,933.50</td> </tr> </tbody> </table> <p>c. The contribution payable in future Financial Years may vary and will be in accordance with Council’s fees and charges current and applicable at that time.</p> <p>d. The contribution is exclusive of the fees for the connection of water and sewer services to individual allotments.</p> <p>e. The contribution is to be paid prior to the lodgement of a Subdivision Certificate application.</p> <p>REASON: The allotments are subject to developer contributions to enable the provision of services.</p>	Type of Contribution	Amount per Tenement or Lot	Total amount payable	Section 64 Water - Developer Service Charge per lot serviced x 5 equivalent tenements	\$ 2,186.70	\$10,933.50	
Type of Contribution	Amount per Tenement or Lot	Total amount payable						
Section 64 Water - Developer Service Charge per lot serviced x 5 equivalent tenements	\$ 2,186.70	\$10,933.50						

9.	<p>Potable Water Connection</p> <p>a. The applicant is to provide at no cost to Council, the water main and associated fire hydrants to ensure protection and water supply to each new lot prior to the lodgement of a Subdivision Certificate application.</p> <p>b. The applicant is to provide a potable water connection to service each new lot prior to the lodgement of a Subdivision Certificate application. There shall be a separate and distinct water connection wholly within the boundary of each proposed residential lot, in accordance with the Local Government (Water, Sewerage and Drainage) Regulation and in accordance with Narrandera Shire Council’s Guidelines for Engineering Works & Civil Engineering Construction Specification.</p> <p>c. New connections will be installed by Council at the applicant’s expense in accordance with current fees and charges.</p> <p>d. A Water Service Connection Application shall be submitted to Council on the approved form, accompanied by connection fees in accordance with Council’s current fees and charges.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Type of fee</th> <th style="text-align: right;">Amount per connection (2023/2024 Fees & Charges)</th> <th style="text-align: right;">Total amount payable</th> </tr> </thead> <tbody> <tr> <td>Potable water connection (20mm)</td> <td style="text-align: right;">\$ 1,542.10</td> <td style="text-align: right;">\$7,710.50</td> </tr> </tbody> </table> <p>REASON: To ensure that the proposed allotment is equipped with a potable water supply.</p>	Type of fee	Amount per connection (2023/2024 Fees & Charges)	Total amount payable	Potable water connection (20mm)	\$ 1,542.10	\$7,710.50	
Type of fee	Amount per connection (2023/2024 Fees & Charges)	Total amount payable						
Potable water connection (20mm)	\$ 1,542.10	\$7,710.50						
10.	<p>Section 94 Contributions - Pine Hill</p> <p>The application meets the requirements of the Section 94 Contribution Plan Pine Hill and a Contribution Levy of \$5,927.07 is payable to Council prior to the issue of a Subdivision Certificate. The contribution has been calculated in accordance with the Section 94 Contribution Plan Pine Hill as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Type of Contribution</th> <th style="text-align: right;">Amount per additional lot</th> <th style="text-align: right;">Total amount payable</th> </tr> </thead> <tbody> <tr> <td>Section 94 Contribution Plan Pine Hill</td> <td style="text-align: right;">\$6,094.52</td> <td style="text-align: right;">\$30,472.60</td> </tr> </tbody> </table> <p>REASON: To meet the requirements of Council's Section 94 Plan Pine Hill.</p>	Type of Contribution	Amount per additional lot	Total amount payable	Section 94 Contribution Plan Pine Hill	\$6,094.52	\$30,472.60	
Type of Contribution	Amount per additional lot	Total amount payable						
Section 94 Contribution Plan Pine Hill	\$6,094.52	\$30,472.60						
NSW RURAL FIRE SERVICE CONDITIONS								
11.	<p>General Conditions</p> <p>1. The development proposal is to generally comply with the following plans/documents except where amended by the conditions of this Bush Fire Safety Authority.</p> <ul style="list-style-type: none"> • Plan of Subdivision, sheet 1 of 1, prepared by Michael Slinger & Associates Pty Ltd, dated 12/03/24. • Bushfire Assessment Report prepared by CAF Building & Town Planning Consulting, revision 2, dated 25/03/24. <p>2. At the issue of a Subdivision Certificate, a suitably worded legal instrument shall be registered on title (i.e. s.88 instrument under the Conveyancing Act 1919) which requires; In accordance with the recommendations of the Bushfire Assessment Report, any dwelling must have a static water supply of a minimum 20,000lts. The water supply must be for firefighting purposes and in accordance with the requirements of condition for water and utility services below.</p>							

<p>12.</p>	<p>Asset Protection Zones</p> <p>The intent of measure is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities.</p> <p>3. In accordance with the recommendations of the Bushfire Assessment Report, prior to the release of the Subdivision Certificate and for the life of the development, for a distance of 28m in all directions from the existing dwelling must be managed as an asset protection zone in accordance with the requirements of Appendix 4 of Planning for Bush Fire Protection 2019.</p>	
<p>13.</p>	<p>Construction Standards</p> <p>The intent of measure is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities.</p> <p>4. In accordance with the recommendations of the Bushfire Assessment Report, prior to the release of the Subdivision Certificate the existing Class 1a Structures located on the land the subject of this application must be upgraded to comply with section 3 and section 5 (BAL 12.5) Australian Standard AS3959-2018 Construction of buildings in bushfire-prone areas or the relevant requirements of the NASH Standard - Steel Framed Construction in Bushfire Areas (incorporating amendment A - 2015). New construction must also comply with the construction requirements in Section 7.5 of Planning for Bush Fire Protection 2019.</p>	
<p>14.</p>	<p>Access – Property Access</p> <p>The intent of measure is to provide safe operational access to structures and water supply for emergency services, while residents are seeking to evacuate from an area.</p> <p>5. Property access roads must comply with the general requirements of Table 5.3b of Planning for Bush Fire Protection 2019 and the following:</p> <ul style="list-style-type: none"> • property access roads are two-wheel drive, all-weather roads; • the capacity of road surfaces and any bridges/causeways is sufficient to carry fully loaded firefighting vehicles (up to 23 tonnes); bridges and causeways clearly, indicate load rating. • there is suitable access for a Category 1 fire appliance to within 4m of the static water supply where no reticulated supply is available; • minimum 4m carriageway width; • in forest, woodland and heath situations, rural property access roads have passing bays every 200m that are 20m long by 2m wide, making a minimum trafficable width of 6m at the passing bay; • a minimum vertical clearance of 4m to any overhanging obstructions, including tree branches; • provide a suitable turning area in accordance with Appendix 3; • curves have a minimum inner radius of 6m and are minimal in number to allow for rapid access and egress; • the minimum distance between inner and outer curves is 6m; • the crossfall is not more than 10 degrees; • maximum grades for sealed roads do not exceed 15 degrees and not more than 10 degrees for unsealed roads; <p>Note: Some short constrictions in the access may be accepted where they are not less than 3.5m wide, extend for no more than 30m and where the obstruction cannot be reasonably avoided or removed. The gradients applicable to public roads also apply to community style development property access roads in addition to the above.</p>	

<p>15. Water and Utility Services</p> <p>The intent of measure is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building.</p> <p>6. In accordance with the recommendations of the Bushfire Assessment Report, prior to the release of the Subdivision Certificate and for the life span of the development, each Class 1a structure located on the site the subject of the application must demonstrate that the provision of water, electricity and gas complies with the following in accordance with Table 5.3c of Planning for Bush Fire Protection 2019:</p> <ul style="list-style-type: none"> • a 20,000 litre static water supply, tank, pool, dam or the like, must be provided on-site, • an outlet for firefighting purposes is located within the IPA or non-hazard side and away from the structure • 65mm Storz connection with a ball valve is fitted to the outlet, • the ball valve, pipes and tank penetration are adequate for the full 50mm inner diameter water flow through the Storz fitting and are constructed of a metal material, • underground tanks have an access hole of 200mm to allow tankers to refill, direct from the tank, • a hardened ground surface for truck access is supplied within 4m of the water outlet or access hole, • above-ground tanks are manufactured from concrete or metal, • raised tanks have their stands constructed from non combustible material or bush fire resisting timber. The bush fire-resisting timbers are Silvertop Ash, Blackbutt, Red or River Gum, Spotted Gum, Red Ironbark, Kwila (Merbau) or Turpentine, • unobstructed access can be provided at all times, • underground tanks are clearly marked, • tanks on the hazard side of a building are provided with adequate shielding for the protection of firefighters, • all exposed water pipes external to the building are metal, including any fittings, • where pumps are provided, they are a minimum 5hp or 3kW petrol or diesel-powered pump, and are shielded against bush fire attack, • any hose and reel for firefighting connected to the pump must be 19mm internal diameter, • fire hose reels are constructed in accordance with AS/NZS 1221:1997, and installed in accordance with the relevant clauses of AS 2441:2005, • A Static Water Supply (SWS) sign must be obtained from the local NSW Rural Fire Service (RFS) and positioned for ease of identification by RFS personnel and other users of the SWS. In this regard: <ul style="list-style-type: none"> ○ Markers must be fixed in a suitable location to be highly visible, and ○ Markers should be positioned adjacent to the most appropriate access for the water supply. • where overhead, electrical transmission lines are proposed as follows: <ul style="list-style-type: none"> ○ lines are installed with short pole spacing (30m), unless crossing gullies, gorges or riparian areas, and ○ no part of a tree is closer to a power line than the distance set out in accordance with the specifications in ISSC3 Guideline for Managing Vegetation Near Power Lines. • reticulated or bottled gas is installed and maintained in accordance with AS/NZS 1596:2014 and the requirements of relevant authorities, and metal piping is used, • all fixed gas cylinders are kept clear of all flammable materials to a distance of 10m and shielded on the hazard side, • connections to and from gas cylinders are metal, 	
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	<ul style="list-style-type: none"> polymer sheathed flexible gas supply - lines are not used, and above-ground gas service pipes are metal, including and up to any outlets. 	
16.	<p>Landscaping Assessment</p> <p>The intent of measure is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities.</p> <p>7. Landscaping within the required asset protection zone must comply with Appendix 4 of Planning for Bush Fire Protection 2019. In this regard, the following principles are to be incorporated:</p> <ul style="list-style-type: none"> A minimum 1 metre wide area (or to the property boundary where the setbacks are less than 1 metre), suitable for pedestrian traffic, must be provided around the immediate curtilage of the building; Planting is limited in the immediate vicinity of the building; Planting does not provide a continuous canopy to the building (i.e. trees or shrubs are isolated or located in small clusters); Landscape species are chosen to ensure tree canopy cover is less than 15% (IPA), and less than 30% (OPA) at maturity and trees do no touch or overhang buildings; Avoid species with rough fibrous bark, or which retain/shed bark in long strips or retain dead material in their canopies; Use smooth bark species of trees species which generally do not carry a fire up the bark into the crown; Avoid planting of deciduous species that may increase fuel at surface/ ground level (i.e. leaf litter); Avoid climbing species to walls and pergolas; Locate combustible materials such as woodchips/mulch, flammable fuel stores away from the building; Locate combustible structures such as garden sheds, pergolas and materials such as timber garden furniture away from the building; and Low flammability vegetation species are used. 	
17.	<p>General Advice – Consent Authority to Note</p> <ul style="list-style-type: none"> It is noted that RFS slope and vegetation assessment differed from that of the consultant. Any future dwelling will require separate assessment at the time of application and should not necessarily rely on the assessment prepared within the Bushfire Assessment Report prepared with this application. Establishment of the additional asset protection zones may require the clearing of additional vegetation. This assessment has not considered and does not authorise the clearing of any vegetation for the purpose of establishing asset protection zones. Any approvals necessary for the clearing of vegetation should be obtained prior to the establishment of any asset protection zones. Future development applications lodged on lots created within this subdivision may be subject to further assessment under the Environmental Planning & Assessment Act 1979. 	
PRIOR TO LODGEMENT AND RELEASE OF A SUBDIVISION CERTIFICATE		
18.	<p>Addressing Signage</p> <p>The applicant is to apply to Council for rural address numbers after access locations have been approved. The applicant is to supply and install an individual addressing number plate to service each lot prior to the application of an occupation certificate.</p> <p>a. Individual addressing number plates shall be purchased from Council to maintain uniformity and the integrity of Council’s addressing system across the Shire. The cost of</p>	

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	<p>individual addressing numbered plates shall be the responsibility of the applicant by the issue of a sundry debtor account upon order of the plates.</p> <p>b. The applicant is to ensure that the individual addressing numbered plates are prominently displayed to the left of the main access point to each allotment with the numerals facing towards the roadway.</p> <p>REASON: To assist emergency services and other service providers.</p>	
<p>19.</p>	<p>Vehicular Access</p> <p>Prior to lodgment of the Subdivision Certificate application, safe all-weather access is to be provided between the property boundaries of the 5 newly created lots and Pine Hill Road.</p> <p>a. Vehicular access shall be limited to one (1) access per lot.</p> <p>b. Any redundant driveways or gates accessing the road reserve are to be removed and that area within the road reserve is to be reinstated to match the surrounding roadside in accordance with Council requirements.</p> <p>c. New 'Rural' type vehicular access to the proposed lot shall be installed in locations approved by Council, to the following requirements:</p> <ul style="list-style-type: none"> • Access driveways are to be constructed from Pine Hill Road to the property boundary. • All will have a piped culvert (or dish drain where approved), with 200mm thick gravel to the boundary and bitumen sealed a minimum of 10m from the sealed road edge. • Where the existing access does not meet this requirement, it shall be upgraded to the appropriate standard. • A Section 138 Roads Act Approval shall be applied for and obtained prior to any works commencing. <p>d. The property owner is responsible for the upkeep and maintenance of the all-weather driveway access and associated facilities up to the edge of Council's road shoulder for the existing and proposed lot.</p> <p>e. All internal driveways are to be constructed as all-weather access.</p> <p>REASON: To provide for a suitable vehicular access to each property in accordance with Council's minimum standards.</p>	
<p>20.</p>	<p>Electricity Supply</p> <p>The developer is to provide each allotment with electricity, with all new connections to be made via an underground service. The developer is to consult with the relevant electricity provider to obtain a letter of compliance stating the suitable arrangements have been made for underground electricity provision to each lot. A copy of this letter is to be provided to Council prior to the release of the Subdivision Certificate.</p> <p>REASON: To satisfactorily service the lots created.</p>	
<p>21.</p>	<p>Telecommunication Supply</p> <p>The developer is to provide each allotment with a telecommunication connection. The developer is to consult with the relevant telecommunications carrier to obtain a letter of compliance stating the suitable arrangements have been made for telecommunication services to each lot. A copy of this letter is to be provided to Council prior to the release of the Subdivision Certificate.</p> <p>REASON: To satisfactorily service the lots created.</p>	

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<p>22.</p>	<p>Sewerage Management - Existing (On-site Septic)</p> <p>Council's public sewerage system does not cater to the locality of the subdivision. The existing on-site sewerage management system shall be inspected by a licenced plumber and the report provided to Council prior to the lodgement of the Subdivision Certificate to confirm that:</p> <ul style="list-style-type: none"> a. The existing septic system operates satisfactorily. b. The existing effluent disposal system, including disposal trench or drainage system if applicable, is wholly contained on the proposed Lot 2 with a clearance on not less than 3m from any proposed boundary. <p>NOTE: If the existing system does not operate satisfactorily, the system shall be upgraded to an accredited system that meets the requirements of AS1547:2012.</p>	
<p>23.</p>	<p>Stormwater</p> <p>Stormwater run-off shall not be permitted to flow over property boundaries onto the adjoining properties.</p> <p>REASON: To ensure an effective stormwater management system is in place with appropriate infrastructure and environmental protection.</p>	
<p>24.</p>	<p>Application for Subdivision Certificate</p> <p>An Application for Subdivision Certificate shall be submitted to Council via the Planning Portal and payment of fees in accordance with Council's current schedule of fees and charges, prior to the issue of a Subdivision Certificate.</p> <p>NOTE: The application must address ALL conditions of consent required to be met "prior to lodgement of a Subdivision application" and "prior to issue of a Subdivision Certificate" with a clear explanation how that condition has been met, together with ALL relevant information/documents/certificates/plans required by each condition. The application MUST be one complete, concise package, addressing all conditions. Failure to provide the required information in one package will likely result in the application being rejected or refused and returned.</p> <p>REASON: To satisfy statutory requirements of the Conveyancing Act 1919 to enable registration of the subdivision plans.</p>	
<p>25.</p>	<p>Section 88B Instrument</p> <p>Easements: Services are not permitted to cross property boundaries unless legally created easements in accordance with Section 88B of the Conveyancing Act 1919 are created. The location and widths of the easements are to be specified in the instrument for the purpose of protecting and identifying the services such as reticulated potable water supply, electricity, telecommunications, drainage or inter-allotment drainage, etc.</p> <p>REASON: To create legal entitlements with the subdivision, as required.</p>	
<p>26.</p>	<p>Subdivision Certificate Required</p> <ul style="list-style-type: none"> a. The applicant is to obtain a subdivision certificate pursuant to Section 6.4 of the Environmental Planning and Assessment Act 1979, as amended, from Council. b. The final survey plan drawn by a registered land surveyor is to be submitted with the application for the subdivision certificate prior to its lodgement with the Land Registry Services. <p>NOTE: Council will only consider issuing a subdivision certificate in relation to this subdivision when it is satisfied that all conditions of development consent have been complied with.</p> <p>REASON: To satisfy statutory requirements of the Conveyancing Act 1919 to enable registration of the subdivision plans.</p>	

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ADVISORY AND ANCILLARY MATTERS	
27.	<p>Compliance</p> <p>It is the responsibility of the applicant to check, understand and seek assistance where needed so as to ensure full compliance with the conditions of this Development Consent. Please contact the Narrandera Shire Council on 02 6959 5510 if there is any difficulty in understanding or complying with any of the above conditions.</p>
28.	<p>Process for Modification</p> <p>The plans and/or conditions of the consent are binding and may only be modified upon written request to Council under section 4.55 of the Environmental Planning and Assessment Act, 1979 (as amended).</p> <ul style="list-style-type: none"> a. The request shall be accompanied by the appropriate fee and application form. b. Action, works, contractual negotiations or the like shall not commence on the requested modification unless and until the written authorisation of Council is received by way of an amended consent.

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Narrandera Shire Council
141 East Street
Narrandera NSW 2700

Your reference: (CNR-67784) DA-035-2023-2024
Our reference: DA20240415001481-Original-1

ATTENTION: Bridey Hugo

Date: Monday 29 April 2024

Dear Sir/Madam,

Integrated Development Application
s100B - Subdivision - Torrens Title Subdivision
104 PINE HILL ROAD NARRANDERA 2700, 222//DP751719

I refer to your correspondence dated 18/04/2024 seeking general terms of approval for the above Integrated Development Application.

The New South Wales Rural Fire Service (NSW RFS) has considered the information submitted. General Terms of Approval, under Division 4.8 of the *Environmental Planning and Assessment Act 1979*, and a Bush Fire Safety Authority, under section 100B of the *Rural Fires Act 1997*, are now issued subject to the following conditions:

General Conditions

1. The development proposal is to generally comply with the following plans/documents except where amended by the conditions of this Bush Fire Safety Authority.

- Plan of Subdivision, sheet 1 of 1, prepared by Michael Slinger & Associates Pty Ltd, dated 12/03/24.
- Bushfire Assessment Report prepared by CAF Building & Town Planning Consulting, revision 2, dated 25/03/24.

2. At the issue of a Subdivision Certificate, a suitably worded legal instrument shall be registered on title (i.e. s.88 instrument under the Conveyancing Act 1919) which requires;

- In accordance with the recommendations of the Bushfire Assessment Report, any dwelling must have a static water supply of a minimum 20,000lts. The water supply must be for firefighting purposes and in accordance with the requirements of condition 6 below.

Asset Protection Zones

The intent of measure is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities.

3. In accordance with the recommendations of the Bushfire Assessment Report, prior to the release of the Subdivision Certificate and for the life of the development, for a distance of 28m in all directions from the existing dwelling must be managed as an asset protection zone in accordance with the requirements of Appendix 4 of *Planning for Bush Fire Protection 2019*:

1

Postal address

NSW Rural Fire Service
Locked Bag 17
GRANVILLE NSW 2142

Street address

NSW Rural Fire Service
4 Murray Rose Ave
SYDNEY OLYMPIC PARK NSW 2127

T (02) 8741 5555
F (02) 8741 5550
www.rfs.nsw.gov.au





Construction Standards

The intent of measure is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities.

4. In accordance with the recommendations of the Bushfire Assessment Report, prior to the release of the Subdivision Certificate the existing Class 1a Structures located on the land the subject of this application must be upgraded to comply with section 3 and section 5 (BAL 12.5) Australian Standard AS3959-2018 *Construction of buildings in bushfire-prone areas* or the relevant requirements of the *NASH Standard - Steel Framed Construction in Bushfire Areas* (incorporating amendment A - 2015). New construction must also comply with the construction requirements in Section 7.5 of *Planning for Bush Fire Protection 2019*.

Access - Property Access

The intent of measure is to provide safe operational access to structures and water supply for emergency services, while residents are seeking to evacuate from an area.

5. Property access roads must comply with the general requirements of Table 5.3b of *Planning for Bush Fire Protection 2019* and the following:

- property access roads are two-wheel drive, all-weather roads;
- the capacity of road surfaces and any bridges/causeways is sufficient to carry fully loaded firefighting vehicles (up to 23 tonnes); bridges and causeways clearly, indicate load rating.
- there is suitable access for a Category 1 fire appliance to within 4m of the static water supply where no reticulated supply is available;
- minimum 4m carriageway width;
- in forest, woodland and heath situations, rural property access roads have passing bays every 200m that are 20m long by 2m wide, making a minimum trafficable width of 6m at the passing bay;
- a minimum vertical clearance of 4m to any overhanging obstructions, including tree branches;
- provide a suitable turning area in accordance with Appendix 3;
- curves have a minimum inner radius of 6m and are minimal in number to allow for rapid access and egress;
- the minimum distance between inner and outer curves is 6m;
- the crossfall is not more than 10 degrees;
- maximum grades for sealed roads do not exceed 15 degrees and not more than 10 degrees for unsealed roads;

Note: Some short constrictions in the access may be accepted where they are not less than 3.5m wide, extend for no more than 30m and where the obstruction cannot be reasonably avoided or removed. The gradients applicable to public roads also apply to community style development property access roads in addition to the above.

Water and Utility Services

The intent of measure is to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building.

6. In accordance with the recommendations of the Bushfire Assessment Report, prior to the release of the Subdivision Certificate and for the life span of the development, each Class 1a structure located on the site the subject of the application must demonstrate that the provision of water, electricity and gas complies with the following in accordance with Table 5.3c of *Planning for Bush Fire Protection 2019*:

- a 20,000 litre static water supply, tank, pool, dam or the like, must be provided on-site,





- an outlet for firefighting purposes is located within the IPA or non-hazard side and away from the structure
- 65mm Storz connection with a ball valve is fitted to the outlet,
- the ball valve, pipes and tank penetration are adequate for the full 50mm inner diameter water flow through the Storz fitting and are constructed of a metal material,
- underground tanks have an access hole of 200mm to allow tankers to refill, direct from the tank,
- a hardened ground surface for truck access is supplied within 4m of the water outlet or access hole,
- above-ground tanks are manufactured from concrete or metal,
- raised tanks have their stands constructed from non combustible material or bush fire resisting timber. The bush fire-resisting timbers are Silvertop Ash, Blackbutt, Red or River Gum, Spotted Gum, Red Ironbark, Kwila (Merbau) or Turpentine,
- unobstructed access can be provided at all times,
- underground tanks are clearly marked,
- tanks on the hazard side of a building are provided with adequate shielding for the protection of firefighters,
- all exposed water pipes external to the building are metal, including any fittings,
- where pumps are provided, they are a minimum 5hp or 3kW petrol or diesel-powered pump, and are shielded against bush fire attack,
- any hose and reel for firefighting connected to the pump must be 19mm internal diameter,
- fire hose reels are constructed in accordance with AS/NZS 1221:1997, and installed in accordance with the relevant clauses of AS 2441:2005,
- A Static Water Supply (SWS) sign must be obtained from the local NSW Rural Fire Service (RFS) and positioned for ease of identification by RFS personnel and other users of the SWS. In this regard:
 - Markers must be fixed in a suitable location to be highly visible, and
 - Markers should be positioned adjacent to the most appropriate access for the water supply.
- where overhead, electrical transmission lines are proposed as follows:
 - lines are installed with short pole spacing (30m), unless crossing gullies, gorges or riparian areas, and
 - no part of a tree is closer to a power line than the distance set out in accordance with the specifications in ISSC3 Guideline for Managing Vegetation Near Power Lines.
- reticulated or bottled gas is installed and maintained in accordance with AS/NZS 1596:2014 and the requirements of relevant authorities, and metal piping is used,
- all fixed gas cylinders are kept clear of all flammable materials to a distance of 10m and shielded on the hazard side,
- connections to and from gas cylinders are metal,
- polymer-sheathed flexible gas supply lines are not used, and
- above-ground gas service pipes are metal, including and up to any outlets.

Landscaping Assessment

The intent of measure is to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities.

7. Landscaping within the required asset protection zone must comply with Appendix 4 of *Planning for Bush Fire Protection 2019*. In this regard, the following principles are to be incorporated:

- A minimum 1 metre wide area (or to the property boundary where the setbacks are less than 1 metre), suitable for pedestrian traffic, must be provided around the immediate curtilage of the building;
- Planting is limited in the immediate vicinity of the building;
- Planting does not provide a continuous canopy to the building (i.e. trees or shrubs are isolated or located in small clusters);



MAGIQ 40187 30-08-22



- Landscape species are chosen to ensure tree canopy cover is less than 15% (IPA), and less than 30% (OPA) at maturity and trees do not touch or overhang buildings;
- Avoid species with rough fibrous bark, or which retain/shed bark in long strips or retain dead material in their canopies;
- Use smooth bark species of trees species which generally do not carry a fire up the bark into the crown;
- Avoid planting of deciduous species that may increase fuel at surface/ ground level (i.e. leaf litter);
- Avoid climbing species to walls and pergolas;
- Locate combustible materials such as woodchips/mulch, flammable fuel stores away from the building;
- Locate combustible structures such as garden sheds, pergolas and materials such as timber garden furniture away from the building; and
- Low flammability vegetation species are used.

General Advice - Consent Authority to Note

- It is noted that RFS slope and vegetation assessment differed from that of the consultant. Any future dwelling will require separate assessment at the time of application and should not necessarily rely on the assessment prepared within the Bushfire Assessment Report prepared with this application.
- Establishment of the additional asset protection zones may require the clearing of additional vegetation. This assessment has not considered and does not authorise the clearing of any vegetation for the purpose of establishing asset protection zones. Any approvals necessary for the clearing of vegetation should be obtained prior to the establishment of any asset protection zones.
- Future development applications lodged on lots created within this subdivision may be subject to further assessment under the Environmental Planning & Assessment Act 1979.

For any queries regarding this correspondence, please contact Sam Robins on 1300 NSW RFS.

Yours sincerely,

Anna Jones
Manager Planning & Environment Services
Built & Natural Environment



MAGIQ 40187 30-08-22

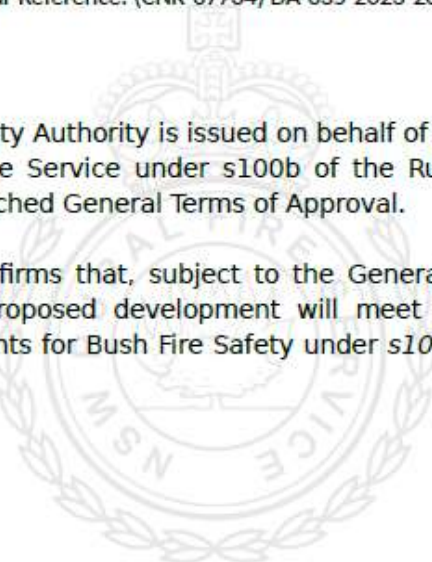


BUSH FIRE SAFETY AUTHORITY

Subdivision - Torrens Title Subdivision
 104 PINE HILL ROAD NARRANDERA 2700, 222//DP751719
 RFS Reference: DA20240415001481-Original-1
 Your Reference: (CNR-67784) DA-035-2023-2024

This Bush Fire Safety Authority is issued on behalf of the Commissioner of the NSW Rural Fire Service under s100b of the Rural Fires Act (1997) subject to the attached General Terms of Approval.

This authority confirms that, subject to the General Terms of Approval being met, the proposed development will meet the NSW Rural Fire Service requirements for Bush Fire Safety under *s100b of the Rural Fires Act 1997*.



Anna Jones

**Manager Planning & Environment Services
 Built & Natural Environment**

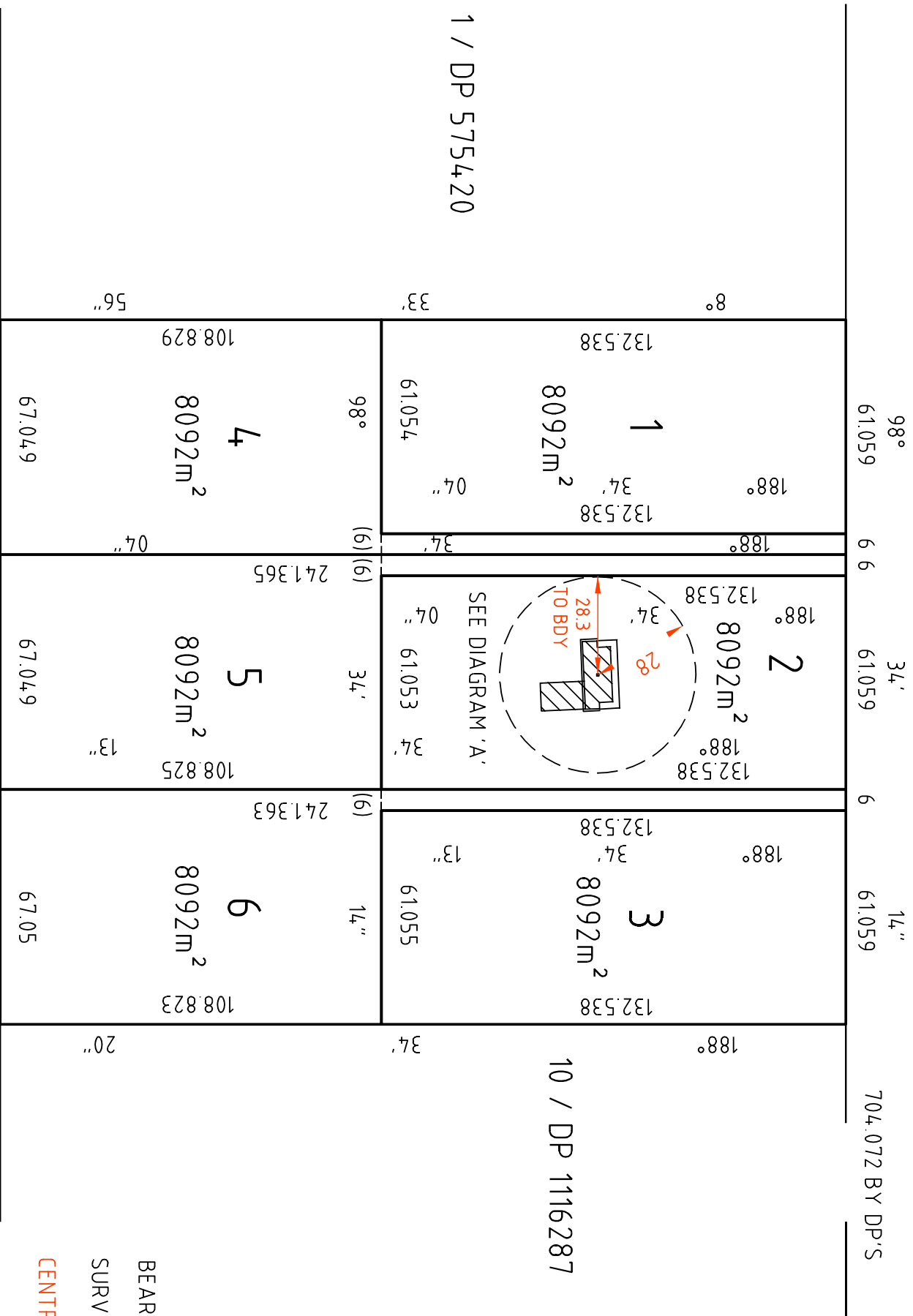
Monday 29 April 2024



M.G.A.

PINE HILL ROAD

(30.175 WIDE)

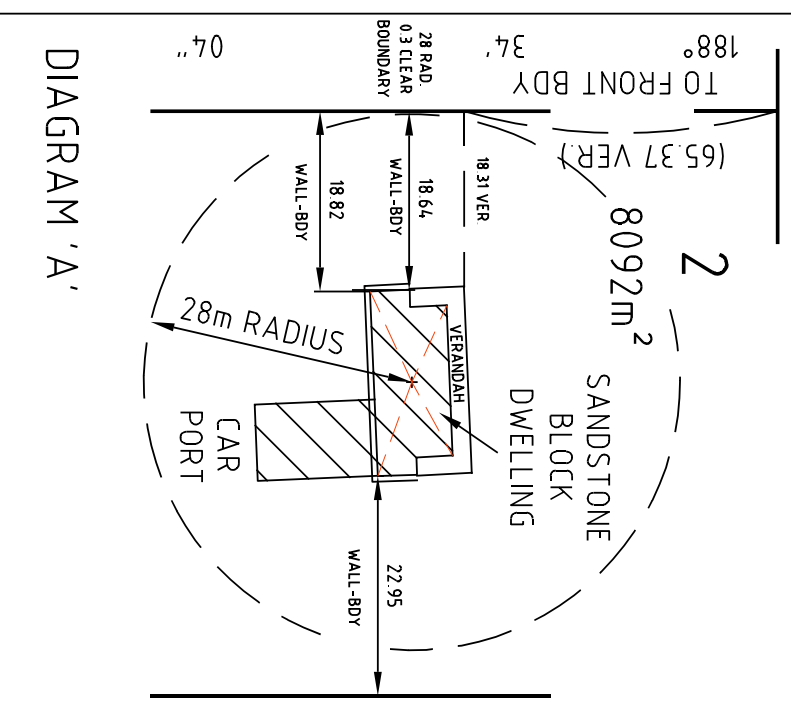


OLD SCHOOL ROAD

(20.115 WIDE)

PINE HILL ROAD

(30.175 WIDE)



BEARINGS AND DISTANCES AND AREAS ARE SUBJECT TO FINAL SURVEY AND PLAN REGISTRATION AT LAND REGISTRY SERVICES
CENTRE OF HOUSE DEFINED BY CORNERS DESIGNATED

7023 / DP 1024979

Michael Slinger & Associates Pty. Ltd.
Consulting Surveyors

Michael Slinger & Associates Pty. Ltd. A.C.N. 097 478 674 A.B.N. 37 097 478 674
 19 Dalkeith Avenue, Wagga Wagga, NSW, 2650
 P.O. Box 8336 Koorringal, Wagga Wagga, NSW, 2650
 Telephone (02) 69294000 Mobile 0429 692940 Fax (02) 69291415 slinger@shinonori.net.au



SUBDIVISION SURVEYS
 URBAN & RURAL
 COMMUNITY & STRATA TITLES
 DEVELOPMENT APPLICATIONS
 TITLE SEARCHES

ENGINEERING SURVEYS
 ROADS & PIPELINES
 VOLUME CALCULATIONS
 CONSTRUCTION SET OUTS
 WORK-AS-EXECUTED

MAPPING SURVEYS
 GPS SURVEYS
 SITE MAPPING
 TERRAIN MODELLING
 DRAFTING SERVICES

DATE	12 MAR 2024	DRAWN	MC	TITLE	PROPOSED LOT LAYOUT	CLIENT	VAL & LA BARDC
DESIGNED		CHECKED	MS	PROJECT	PROPOSED SUBDIVISION - 222/DP751719	PROJECT NO.	202252
					104 PINE HILL ROAD	DRG. NO.	1 OF 1
					WARRANDERA NSW 2700	SCALE	1:4500 A3

Statement of Environmental Effects



Important Information

Legislation – In accordance with Schedule 1 of the *Environmental Planning and Assessment Regulation 2000* a development application must be accompanied by a Statement of Environmental Effects.

Qualifier – This *Statement of Environmental Effects Template* has been produced to assist applicants identify the environmental impacts of a development and the steps to be taken to protect the environment or lessen the expected harm. This template is suitable for minor impact development such as alterations and additions, outbuildings, subdivision, etc. It may be necessary for Council to request additional information depending on the nature and impacts of a proposal. Larger scale developments should be accompanied by a detailed and specific Statement of Environmental Effects.

SITE ADDRESS

104 PINE HILL RD NARRANDERA NSW 2700.

SITE DESCRIPTION

Describe the physical features such as shape, slope, vegetation, any waterways. Also describe the current use/s on the site. Please attach supporting documentation if insufficient space is available below.

GENTLY SLOPING BLOCK FROM SOUTH TO NORTH. SMALL NUMBER OF SCRUB WATTLE TO 3m TALL. SEVERAL GUM TREES WILL NOT BE DISTURBED. NO WATERWAYS. CURRENTLY ONE RESIDENCE ON THE LAND. SIZE OF LAND IS APPROX 200m X 230m.

PROPOSED USE OF SITE

Include where applicable proposed building, nature of use, details of any demolition, etc. Please attach supporting documentation if insufficient space is available below.

PROPOSING TO SUB-DIVIDE THIS BLOCK INTO A TOTAL OF 6 RESIDENTIAL BLOCKS OF EQUAL SIZE (2ACRES EACH)

COMPLIANCE WITH RELEVANT PLANNING CONTROLS

Narrandera Local Environmental Plan (LEP) 2013 - Is the proposed use permissible?

Does it meet the objectives of the zone?

Yes No

Narrandera Development Control Plan (DCP) 2013 - Is the proposed development

consistent with requirements of the DCP?

Yes No

If the development does not strictly comply with the LEP and/or DCP, provide details and explain the merit for the proposed variation? Please attach supporting documentation if insufficient space is available below.

CONTEXT AND SETTING

Will the development:

Be visually prominent in the surrounding area?

Yes No N/A

Be in character with the surrounding area?

Yes No N/A


Be consistent with Council's setback policies?

Yes No N/A

Comments:

ACCESS, TRAFFIC AND UTILITIES			
Is legal and practical access available to the development?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Will the development increase local traffic movements or volumes? If yes, provide details below.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Are additional access points to the road network required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is vehicle manoeuvring and on-site parking addressed in the design?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
Are power, water, electricity, sewer and telecommunications services readily available to the site?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
<i>Comments:</i>			
ENVIRONMENTAL IMPACTS			
Is the development likely to result in any form of air pollution (eg: smoke, dust, odour, etc)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Does the development have the potential to result in any form of water pollution (eg: sediment run-off)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Will the development have any noise impacts above background noise levels (eg: swimming pool pumps)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Does the development cause erosion or sediment run-off (including during the construction period)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the development considered to be environmentally sustainable (including provision of BASIX certificate where required)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Is the development likely to disturb any aboriginal artefacts or relics?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<i>Comments:</i>			
CONTAMINATION			
Does the site require a contamination report where it is known or suspected that the site is subject to contaminants?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<i>Comments:</i>			
FLORA AND FAUNA IMPACTS			
Will the development result in the removal of any vegetation from the site?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
Is the development likely to have any impact on threatened species or native habitat, including koala habitat?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
<i>Comments:</i>			

NATURAL HAZARDS	
Is the development site subject to any natural hazards?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Note: If the site is Bushfire Prone, the development will be integrated and referred to NSW Rural Fire Service for concurrence.	
STORMWATER DISPOSAL	
How will stormwater (from roof and/or hard standing) be disposed of?	<input type="checkbox"/> Street drainage <input type="checkbox"/> Easement <input checked="" type="checkbox"/> Other
If other, please comment: <i>No change to existing run off.</i>	
SOCIAL AND ECONOMIC IMPACTS	
Will the development have any economic consequences in the area?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Will the development affect the amenity of surrounding residences or properties by overshadowing, loss of privacy or views, increased noise or vibration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Is the development situated in a heritage area or likely to have an impact on any heritage item or item of cultural significance?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
Comments:	
ADDITIONAL - BUSINESS AND INDUSTRIAL DEVELOPMENT ONLY	
Describe the proposed business/activity:	
<i>[Handwritten mark]</i>	
Total number of staff	
Proposed days/hours of operation	
Number of car parking spaces	
What are the arrangements for transport, loading/unloading of goods? What is the expected frequency of delivery, size of vehicles, frequency of movement, etc?	
<i>[Handwritten mark]</i>	
List plant or machinery to be installed	
<i>[Handwritten mark]</i>	

List type and quantity of raw materials, finished products and waste materials
How will waste be disposed of
Identify any proposed hazardous materials or processes
Proposed advertising or signage
I confirm that the above information is true and accurate to the best of my knowledge.
Prepared by: <i>MARK BASBS</i> 
(name)
Date: <i>20-02-2024</i>



George Cowan
General Manager
Narrandera Shire Council
141 East Street
Narrandera NSW 2700
22nd April 2024

SUBMISSION #1

Re: Development Proposal Advertised Development

DA Number DA-035-2023-2024

Land to be developed: 104 Pine Hill Road Narrandera LOT 222 Section-DP751719

Dear Sir

I wish to object to the above proposal for development on these grounds.

Most property in this area is more than 1 ha because of the requirements for septic systems.

1 into 6 lot torrens title subdivision is not acceptable in this area. It is more appropriate closer to town. Most property in this area is more than 1 ha and this would not be in keeping with the larger blocks.

On a regular basis flash flooding occurs and further development will exacerbate this. Roadsides are regularly eroded. The development next door to me causes water to collect at my entrance because inadequate culverts were allowed.

There are no pedestrian or cycle footpaths to allow easy access on foot or bicycle.

Pine Hill Road already carries a lot of traffic which can be unsafe due to its straight downhill nature. It is used as a raceway especially in the mornings and evenings.

There are no recreation areas nearby.

Some property is industrial and if these are not operating now they will be in the future. Many heavy vehicles use Pine Hill Road to deliver grain to the silos or to deliver stock to the saleyards.

Industrial activities occur here which will incur noise and dust with inevitable complaints from residents.

This area is called Pine Hill because we had a lot more *Callitris glaucophylla* with the associated ecosystem than we have now. We have enough development out here.

Please consider my concerns

Best Regards Nella Smith

A handwritten signature in black ink, appearing to read "Nella Smith".

A solid black rectangular redaction box covering contact information.



SUBMISSION #2

Peter Royle

Pine Hill
Narrandera NSW 2700



My objections to development of neighbouring block DP 751719 owned by M. Babbs is -

LOSS OF MY LIFESTYLE AND PRIVACY

PINE HILL DOES NOT HAVE A SEWERAGE SYSTEM ALL 'SEPTIC'. SOME SYSTEMS HAVE A VERY STRONG SMELL + NOT HEALTHY.

PINE HILL AREA CONSISTS OF SMALL HOLDINGS WITH AGRICULTURAL PRACTICES - CATTLE, SHEEP + AG. LOT DP 751719 WAS A CHICKEN FARM.

PINE HILL AREA WAS GIVEN TO EX-SERVICE MEN'S RETURNING FROM 1914-18 WORLD WAR BY THE FEDERAL GOVERNMENT OF THE DAY.

My block D.P. 575420 WAS AN OPEN WHEAT FIELD IN THE 1970s.

I AM CONCERNED ABOUT THE REMOVAL OF TREES WHICH WILL EXPOSE MY BLOCK TO WINDS + LOSS OF PRIVACY.

WILD LIFE IS ALSO OF CONCERN, WITH MANY KANGAROOS IN THE AREA.

P. Royle



Pine Hill area

Narrandera Shire Council

General Manager Narrandera Shire Council

SUBMISSION #3

Dear Mayor. Dear Councillors, Dear Mr Cowan.

DEVELOPMENT PLANNING OF PINE HILL AREA OF NARRANDERA SHIRE

Reference Da – 035 – 2023-2024. 104 Pine Hill Rd. NARRANDERA 2700

Councillors and Shire Officers

It is essential that this development be put to a public meeting for evaluation and consideration of the whole Pine Hill area as listed below.

For the following reasons :-

- Need to develop Hartnet St. westward to meet needs of both land blocks & transport. Traffic volume of heavy vehicles, Tradies trucks and Cars has grown significantly more than 1 per family.
- The extension of Hartnet Rd. would eliminate the need for Battle Axe Blocks with consequent benefits of access.
- Make better allowance for absorption of Septic inground sewerage systems or connect sewerage.
- Enable pedestrians/walkers/joggers/students to be safe considering they walk on road with the increased traffic.
- Provide an alternate use exit road in case of traffic congestion & Emergencies via extending Hartnet Rd. Westward to Frasers or Old School Rd Southward to Old Wagga Rd...
- Ensure a minimum Tree/vegetation cover to contain Storm flooding & drought effects.
- Make allowance for Drainage of Storm & local Flood events
- Enlarge the existing Joe Babbs Park to its full TITLE area.
- Liase with Electric providers for accessible optimum Electricity planning.

To do otherwise is to allow a haphazard mess to develop which is not in the best interest of all facets and of benefit of the Shire future.

Your Faithfully

R. Manning .

Retired Operations Manager & RESIDENT.

2/5/2024

[Redacted signature area]



Narrandera 2700

SUBMISSION #4

2.5.2024

TO: General Manager
Mr. George Cowan

Mayor
Mr. Nwille Kschenka
& Councilors.

RE: DA-035-2023-2024

104 Pine Hill Road, NARRANDERA 2700

1 into 6 lot Torrens Title Subdivision.

In its current presentation, I strongly object to this Development Application. Further investigation is required. It too glibly passes over important considerations & tries to diminish serious impact aspects.

- Geological report of underlying rock and soil profile (depth & description) needed.

Electricity & water supply to be underground underneath of this block is critical.

The fine sandstone is exposed on the higher ground around Narrandera. The sand erosion is an ongoing problem: The lot slopes gently downhill from south to north (not as stated in the Bush Fire / Environmental Reports - S → N)

On-site sewerage (aka septic) requires appropriate water absorption & run-off in & over soil.

The battle-axe block access lanes would have to be sealed to stop serious gullying & erosion onto Pine Hill Road.

- 2 -

1/15/17

- Bush Fire safety requires limits of development - 13 metres between threat & existing asset.

The recommended 20000 litre rain-water tank with 65 mm 50002 pump fitting would have to be placed on block - in-ground or on surface?

Refill by rainwater from roof, or purchased through the Narrandera Shire Council water meter?

Is Narrandera Shire Council prepared to supply to six tanks?

In times of drought, when most likely needed, who will be responsible that a tank is full & ready to go?
for checking

Fire-fighting vehicles to have free access to the block that means that development - buildings, sheds, workshops, water tank(s), septic etc must be placed centrally to block & not impede access to boundary fences.

- Buffer zone to Industrial area that has increased traffic flow especially heavy vehicles.

- Overall traffic flow is understated. Types of vehicles, speed, driving on centre of road is increasing danger levels.

Pedestrians still need to side of road as verge clearance is not always available.

Just this week I needed to stop at the Lethbridge Drive - Pine Hill Road intersection for 2 B-double grain trucks to sought out their entry & exit efforts to the silos. All year - not just harvest time!

Sale yards are very crowded for parking (utes, cars, + stock trucks) + make movement around the facility when operating very difficult.

- 3 -

MSM

Access to the weighbridge (at Menz Plant) is from the eastern side.

School buses on Pine Hill Road + Cypress Road add increased traffic flow at school times.

Narrandera High School students at the western end of Pine Hill Road may not be eligible for a BUS PASS + would need to walk or cycle to the school.

More importantly the Total Strategic Plan for the Pine Hill + surrounds urgently needs to be developed, circulated for comment to be ready for implementation.

Thanking you for your consideration

Marilyn A. Manning

(BA (Earth Sciences), Grad Dip

From: [Anne Sutcliffe-Young](#)
To: [Council Web Enquiries](#)
Subject: Response to 104 Pine Hill Road Development Application
Date: Thursday, 2 May 2024 1:23:24 PM

SUBMISSION #5

You don't often get email from no-reply@narrandera.nsw.gov.au. [Learn why this is important](#)

The development application states that there will be no change to existing run-off. There is no evidence that supports these claims. The block is “gently-sloping” which if there is no appropriate surveying done has the potential to exacerbate existing drainage issues in the area, particularly with no kerb and guttering on Pine Hill Road. Approval of this development application must be done on the condition that the development proponent undertakes a survey to determine the impact to the drainage from the top of Bundidgerry Hill and down through the Pine Hill area and across the 104 Pine Hill Road block – because the current housing has displaced the runoff in different directions as was seen in the 2012 and 2016 flooding which was never there before the removal of vegetation and levelling.

The application states that it will not result in water pollution. Too many septic systems within close proximity to each other will result in water pollution if any are broken or there is heavy rainfall (see above). In light of this proposed subdivision and other recent subdivisions, Council must confirm a schedule for the installation of sewerage for Pine Hill before approving this development application, before excessive on-site sewerage becomes a problem.

The development will significantly increase local traffic volumes. The current road is not adequate today to take the current traffic, let alone more vehicles. There are no centre lines and the road can be really dangerous at times. In addition to the increased vehicles as a result of recent other subdivisions (170 Pine Hill Road, 20 Old School Road, 90 Cypress Road), this development will increase local traffic volumes. Council must confirm a schedule of road improvement (widening of the road for increased traffic and pathway to successfully implementing residential speed limits) before approving this development application.

The development application states that there will be no impact on native habitat. Further residential development through this development application will result in the displacement of wildlife and cause kangaroos etc to head into the built up areas more and more – the impact will be more injured and dead wildlife. Council has refused to help with the injured or the dead to be removed now. Recommend that proposed development is to reduce the number of blocks proposed to be subdivided, into potentially only one or two blocks.

104 Pine Hill Road - 1 into 6 lot torrens title subdivision: Submission #56

SUBMISSION #6

The **View** page displays a submission's general information and data.

▼ **SUBMISSION INFORMATION**

Submission Number: 56
Submission ID: 1550
Submission UUID: 223cf599-0239-4874-9db1-e4cf7e2dedc7
Submission URI: </104-pine-hill-road-1-6-lot-torrens-title-subdivision>

Created: Thu, 05/02/2024 - 13:27
Completed: Thu, 05/02/2024 - 13:27
Changed: Thu, 05/02/2024 - 13:27

Remote IP address: 172.16.1.6
Submitted by: [Anonymous](#)
Language: English

Is draft: No
Webform: [Public Exhibition](#)
Submitted to: [104 Pine Hill Road - 1 into 6 lot torrens title subdivision](#)

[Delete submission](#)

Your Name

Hilary Manning

Your Email



Subject

104 Pine Hill Road Development Application

Message

See attached word document.

Attachments

[HM 104 Pine Hill Road Development Application.docx](#)

OFFICIAL

2 May 2024

George Cowan
General Manager
Narrandera Shire Council
141 East Street
Narrandera NSW 2700
council@narrandera.nsw.gov.au

Dear George

Further to the proposed development application (DA-035-2023-2024) at 104 Pine Hill Road proposed by M and J Babbs, please find below a written submission to the Council with respect to the proposed development. As this submission presents a number of qualifications regarding the content of the development application, clear grounds for these qualifications have been included along with clear conditions to enable progression of the development application.

The development application states that the development will not increase local traffic volumes. This is misleading. Any new subdivision will add approximately 6-8 vehicles per individual lot per day to the road (as per the estimates provided verbally by you in late 2023). This subdivision into 6 new lots has the potential to add an additional 40 vehicles per day to Pine Hill Road. This is in addition to the potential increase of up to 60 vehicles per day as a result of other recent subdivisions (170 Pine Hill Road, 20 Old School Road, 90 Cypress Road), and the existing number of properties (68 – meaning there is currently up to 550 vehicles per day utilising Pine Hill Road). The Council must confirm a schedule of road improvement works (for example, widening of the road for increased traffic) before approving this development application. If this schedule of works is outside the financial ability of Council at this stage, the cost of road improvement works must be placed as a condition of approval of this application as the responsibility of the development applicant.

There are also no safe alternative transport routes for both current residents of Pine Hill and for potential future residents as a result of this proposed development. For example, there is no pedestrian thoroughfare / footpath anywhere along Pine Hill Road. With the increased traffic as a result of this and other recent subdivisions, this means that it will no longer be safe for residents to enjoy recreation activities (such as residents walking or cycling around Pine Hill, walking to the nearby Henry Mathieson Oval or to the nearby Joe Babbs Park, or indeed even the Narrandera High School annual Cross Country held most recently around Pine Hill on 1 May 2024). The Council must confirm a schedule of works to install a safe pedestrian thoroughfare along Pine Hill Road which connects with the closest pedestrian thoroughfare in Lethbridge Drive in front of the Opal Aged Care Home (thereby providing Pine Hill residents with safe alternative transport options to enjoy the recreation amenities at Joe Babbs Park and Henry Mathieson Oval). If this schedule of works is outside the financial ability of Council at this stage, the cost of pedestrian thoroughfare works must be placed as a condition of approval of this application as the responsibility of the development applicant.

Noting that Joe Babbs Park is named in honour of a family member of the development applicant, and that the park is currently under-utilised partly as a result of there being no safe pedestrian access, it is recommended that an appropriate condition of approving the development application is

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that the development applicant must fund the development of a safe pedestrian thoroughfare along Pine Hill Road from Lethbridge Drive to Joe Babbs Park to enable residents to enjoy the recreation amenities of the park named in their family's honour.

An additional consideration relating to increased traffic volume and safety of Pine Hill residents is the introduction of reduced speed limits for Pine Hill Road to reflect the increased residential aspect of the area. Noting that Council does not have direct responsibility for changing the speed limit of roads, a condition of approval of this development application must be that Council successfully work with the responsible body (eg the Road Traffic Committee) to secure a change in speed zones along Pine Hill Road and which must be completed prior to approval of this development application. This will ensure the safety of all Pine Hill residents.

The development application states that there will be no impact on native habitat. This is untrue. The Council ranger has been called on multiple occasions in the last year to respond to injured and dead wildlife along both Pine Hill Road and Cypress Road. Given that recent subdivisions (eg 148 Pine Hill Road) have displaced wildlife into other properties, and noting that the proposed development of 104 Pine Hill Road backs on to Crown Land, it is expected that there will be a continued and potentially increased impact on wildlife resulting in an increased demand on Council ranger services. A preferred option in the approval of this development application is to reduce the number of blocks proposed to be subdivided, potentially into no more than 3 blocks maximum.

If it is determined by the Narrandera Shire Council or the development applicant that any of these recommendations or conditions placed in this objection are too onerous or will result in development delays that may be considered unreasonable, then the Narrandera Shire Council must undertake a strategic review of the current and future planning of Pine Hill to ensure clear grounds are stated to justify this determination. If this strategic review is outside the financial ability of Council at this stage, the cost of undertaking the review must be placed as a condition of approval of this application as the responsibility of the development applicant.

I thank you for your consideration.

Hilary Manning

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104 Pine Hill Road - 1 into 6 lot torrens title subdivision: Submission #57

SUBMISSION #7

The **View** page displays a submission's general information and data.

▼ **SUBMISSION INFORMATION**

Submission Number: 57
Submission ID: 1551
Submission UUID: a6552350-4aa5-4c3d-84ea-ea741e750416
Submission URI: </104-pine-hill-road-1-6-lot-torrens-title-subdivision>

Created: Thu, 05/02/2024 - 15:50
Completed: Thu, 05/02/2024 - 15:50
Changed: Thu, 05/02/2024 - 15:50

Remote IP address: 172.16.1.5
Submitted by: [Anonymous](#)
Language: English

Is draft: No
Webform: [Public Exhibition](#)
Submitted to: [104 Pine Hill Road - 1 into 6 lot torrens title subdivision](#)

[Delete submission](#)

Your Name

Henry Milosta

Your Email



Subject

104 Pine Hill Road Development Application

Message

My main concerns definitely are:

1. That Pine Hill Road is inadequate to cope with the increased traffic - lack of pedestrian pathways and road lighting as well as speed of vehicles at the moment are already an issue.
2. The impact on wildlife as a result of increased number of properties and consequent traffic.
3. That the septic should be sewerage for all new developments in the area. It is ridiculous to have six separate septic in a block of 12 acres.

Attachments

{Empty}

20 PROCUREMENT

Nil

21 POLICY

Nil

22 COMMITTEE REPORTS

Nil

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - APRIL 2024

Document ID: 733010

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for April 2024.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during April 2024.

BACKGROUND

Development & Complying Development Applications

A summary of Development and Complying Development Applications processed during the reporting month/s detailed in the following table:

Stage Reached	April
Lodged	7
Stop-the-Clock / Under Referral / Awaiting Information	1
Determined	6

The value of Development and Complying Development Applications approved by Council during the reporting month is detailed in the following tables:

Development Type	2023-2024			
	APRIL		Year to Date	
	Number	Value \$	Number	Value \$
Residential	5	\$ 301,000	24	\$ 2,754,600
Industrial	0	\$ -	1	\$ 145,000
Commercial	1	\$ 440,000	7	\$ 6,001,110
Rural Residential	0	\$ -	5	\$ 992,000
Subdivisions	0	\$ -	5	\$ 63,000
Other	0	\$ -	0	\$ -
TOTAL	6	\$ 741,000	42	\$ 9,955,710

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during the reporting month.

April 2024

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
033-23-24	L	25 Myrtle Street NARRANDERA	Dwelling	Conditionally Approved	-	10
034-23-24	L	25 Broad Street NARRANDERA	Shed (residential)	Conditionally Approved	-	10
036-23-24	L	220 Muntz Road SANDIGO	Relocatable building (offices)	Conditionally Approved	-	9*
054-21-22 MOD 1	L/M	141 Pine Hill Road NARRANDERA	Dwelling	Conditionally Approved	-	3*
037-23-24	L	5 Bamblett Street NARRANDERA	Shed (residential)	Conditionally Approved	-	14
038-23-24	L	105 Weir Park Road NARRANDERA	Inground Pool	Conditionally Approved	-	3*

* Exempt from notification in the Community Consultation Plan due to location of the development.

Type explanation

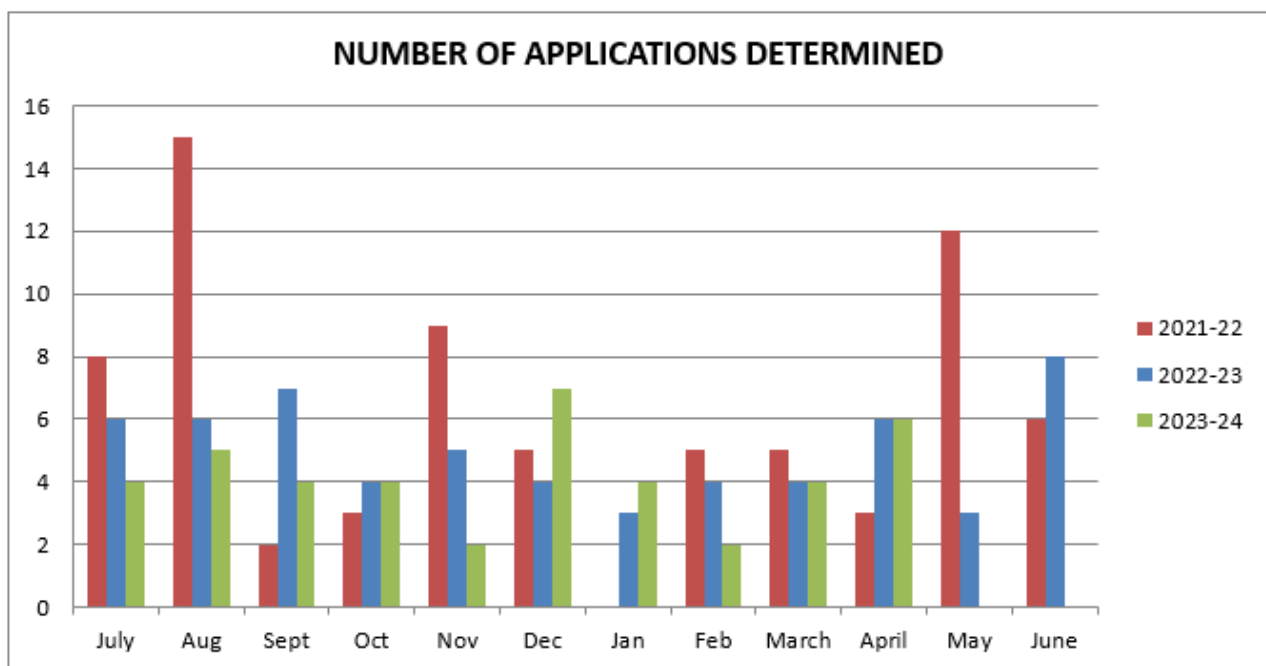
Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.

Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

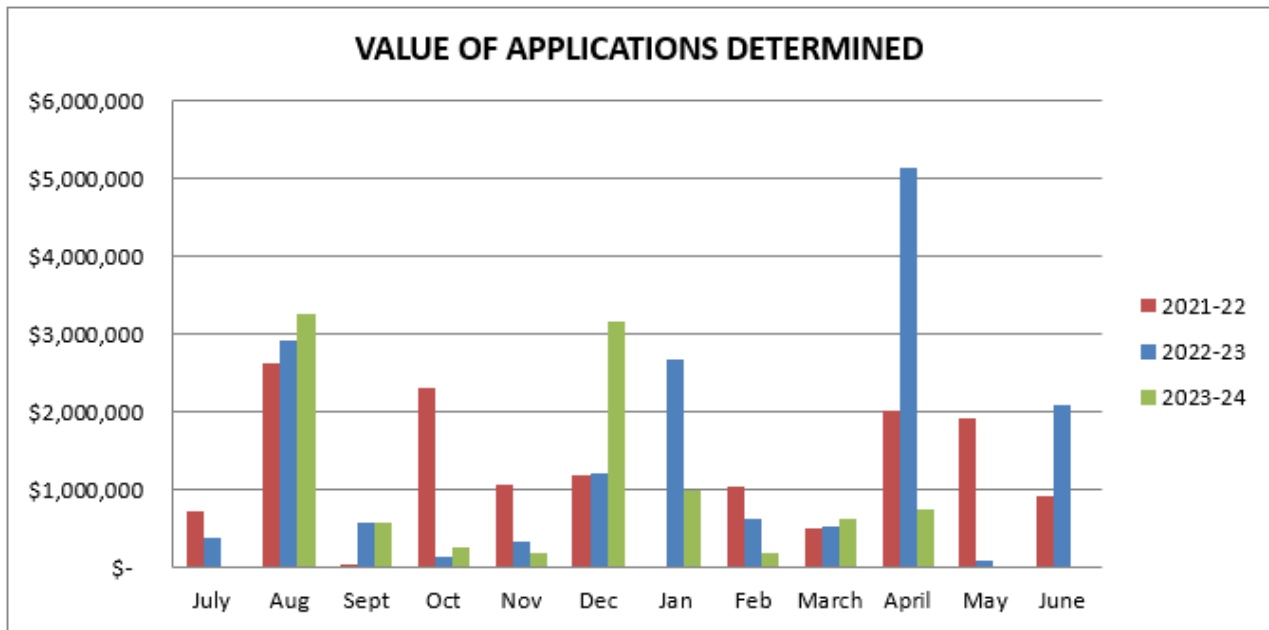
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average	18.6 days
2023-24	Narrandera Shire Council average YTD	11.5 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2021-22.



This graph details the comparative value of Development and Complying Development Applications determined by month over the past three years.



***2021-22 August figures exclude \$13,915,445 for 2 micro solar farms**

***2022-23 June figures exclude \$14,200,758 for industrial workshop**

Certificates Issued

A summary of other development services activities undertaken during the reporting month is detailed in the following table:

Certificate Type	April
Construction Certificates	4
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	1
Section 10.7 (previously 149) Certificates	15
Swimming Pool Compliance Certificates	-
S68 Approvals	-

Construction Activities

A summary of Critical Stage building inspections undertaken during the reporting month is detailed in the following tables:

Building Surveyor Inspections	April
Critical Stage Inspections	9

Compliance Activities

A summary of compliance services activities undertaken during the reporting month is detailed in the following tables:

Companion Animal Activity – Dogs	April
Impounded	3
Returned	2
Rehomed	1

Companion Animal Activity – Cats	April
Impounded	16
Returned	0
Rehomed	0

Compliance Activity	April
Call outs	8
Infringement warnings/fines issued	0
Menacing/Dangerous dog incidents	0

RECOMMENDATION

That Council:

Receives and notes the Development Services Activities Report for April 2024.

--

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

24.1 QUARTERLY BUDGET REVIEW - MARCH 2024

Document ID: 720566

Author: Contract Finance Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. Quarterly Budget Review - March 2024 [↓](#) 

RECOMMENDATION

That Council:

1. Receives, notes and endorses the information and variations contained in the March 2024 Quarterly Budget Review.

PURPOSE

The purpose of this report is to present the March 2024 Quarterly Budget Review Statement.

SUMMARY

The General Fund forecast net operating result from continuing operations after the quarter is a surplus of \$7,056,000 compared to the original budget forecast result of a surplus of \$6,680,000.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of (\$2,760,000) compared to original budget forecast of \$389,000. This is a result of the 2022-23 Grant carry forwards (\$4,119,668), and the Regional & Local Road Repair Program (\$3,976,990).

Below is a table that outlines each of Council Fund’s operating positions before capital grants.

Operating Position before Capital Grants				
Fund	Original (000's)	Sept (000's)	Dec (000's)	Mar (000's)
General	389	-3,533	1,274	-2,760
Water	5	5	244	244
Sewer	255	255	330	330
Consolidated	649	-3,273	1,848	-2,186

BACKGROUND

Council, in accordance with the Local Government Financial Regulations, is required to prepare a Quarterly Budget Review Statement (QBRs).

The Financial Regulations mandate a minimum of six statements that must be produced. These are a Statement by the Responsible Accounting Officer, Income & Expenses

Statement, Capital Budget Statement, Cash & Investments Position Statement, Key Performance Indicators and a Statement of Contracts and Other Expenses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Nil

Policy

- Nil

Financial

- Council's short-term financial position (the level of working capital) is satisfactory as at 31 March 2024.

Legal / Statutory

- To comply with Local Government Regulations 2021 Part 9 Division 3 Clause 203.

Community Engagement / Communication

- This report is being presented in the ordinary business paper.

RISKS

N/A

VARIATIONS

Variations during the March quarter are detailed in attachment one with an overall summary below by fund and activity.

General Fund

User charges and fees

Minimal change in the quarter.

Other revenues

Council's other revenues varied through:

- StateCover incentive payment, additional \$4,615 received.

Operating grants and contributions

Grant adjustments have been made to the following:

- Regional Emergency Road Repair Fund (\$3,976,990) works deferred to future years. Unspent grant funds will be held as externally restricted cash at 30 June.
- Planning Portal Implementation (\$80,000) works deferred to future years in conjunction with implementation of new IT system. Unspent grant funds will be held as externally restricted cash at 30 June.
- Developer community contribution to fund youth week activities \$5,740.

Capital grants and contributions

Capital grants and contributions have been adjusted for the following:

- Narrandera stormwater duplication, anticipated grant of \$3,500,000 not received. The project has been included in future years' Long Term Financial Plan dependent upon the outcome of Council's special rate variation application to the IPART.
- Council resolved to not proceed with the taxiway duplication project at the airport. The capital project was withdrawn at the December budget review. The Commonwealth had provided funding of (\$280,311) for this project which has now been returned.
- Active transport grant (\$50,000) application was not successful.

Loan funds drawn

The following amendments were made to the proposed borrowing for 2023-24.

- Narrandera stormwater duplication: the proposed loan of (\$3,500,000) to match the grant above will not be required as the project has been moved to future years with loans being drawn at that time being funded by the special variation rate.

Interest and investment revenue

- Interest revenue projections were increased at the December review.

Employee benefits and oncosts.

- Superannuation contribution to Division B closed fund. The additional contribution to the closed superannuation fund has been reduced by (\$22,672).
- Sick leave insurance increase of \$15,607 in 2023-24 as the 2022-23 invoice was delayed and paid in 2023-24.

Materials and services

Materials and services relating to the following:

- External audit fees have been increased by (\$11,455) to align with the NSW Audit Office fee.
- Integrated Planning Expenses (\$29,660) the planned community survey has been deferred to be conducted in conjunction with consultation for the revised community strategic plan to be adopted by the incoming Council in its first year.
- Finance contractor expenses (\$60,000) has been provided to fund engagement of a contractor to act in the Finance Manager position while recruitment is undertaken. Finance staff salaries will not be fully expended due to the vacancy in the manager's position.
- Finance projects (\$32,500) has been provided from reserve to fund Morrison Low to prepare Council's submission to the IPART for a special rate variation.
- Planning Portal Implementation (\$80,000) works deferred to future years in conjunction with implementation of a new IT system.

Other expenses

Other expenses varied by:

- Corporate conference expenses reduced by (\$8,000).

- Valuer General valuation fee increased by \$2,930.
- Additional youth week activities expenditure (\$5,740) funded by developer community contribution.

Capital expenditure

Capital adjustments relating to:

- Regional Emergency Road Repair Fund (\$6,813,988). Works have been reallocated over the 2025-26 to 2027-28 years in the draft LTFP commencing 2025-26. These works are to integrate with Council's roads renewal program over three years.
- Narrandera stormwater duplication (\$7,000,000). Project has been removed from the 2023-24 budget and is included in future years of the draft LTFP.
- IT projects (\$60,000). Renewal of the Council office cable plant (\$40,000) and replacement of iPads (\$20,000) deferred to 2024-25. Funds returned to IT reserve.
- Active transport project (\$50,000). Project removed as the grant application to fund the work was not successful.
- Design and construct toddler pool at Barellan \$778,751.60.

Reserve transfers

Transfers relating to reserves include:

- Integrated Planning Expenses \$29,660 transfer to reserve for use in conjunction with community strategic plan consultation in 2024-25.
- Finance Projects \$32,500 transfer from reserve to fund special variation application to the IPART.
- IT Projects, return \$60,000 to reserve from deferred capital expenditure.

Water Fund

No budget adjustments were made in the quarter. However, Bore 3 suffered a bore casing failure, which led to pump and motor both requiring replacements. To urgently reline and redevelop the bore to ensure continued water production cost \$70,000 and \$90,000 to replace the pump and motor. Generally, bore casings and pumps have a lifespan of around 20 years. The adjustment of \$160,000 will be required by the end of the 2023-24 financial year.

Sewer Fund

No budget adjustments were made in the quarter.

Key Performance Indicators



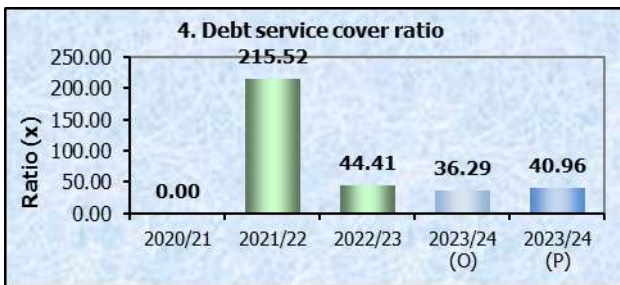
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



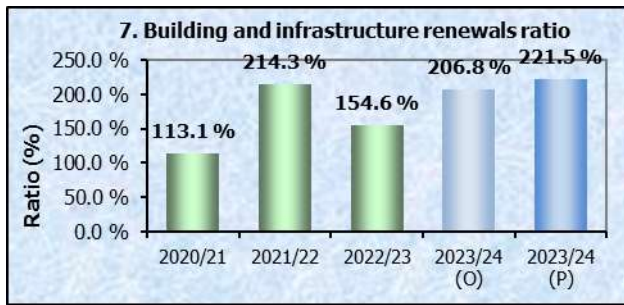
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.

CONCLUSION

That Council receives, notes and endorses the March Quarterly Budget Review in accordance with the Local Government Financial Regulations.

RECOMMENDATION

That Council:

1. Receives, notes and endorses the information and variations contained in the March 2024 Quarterly Budget Review.

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/24 to 31/03/24

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Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/24 to 31/03/24

Report by responsible accounting officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2024

It is my opinion that the Quarterly Budget Review Statement for Narrandera Shire Council for the quarter ended 31/03/24 indicates that Council's projected financial position at 30/6/24 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

date:

Martin Hiscox
Responsible accounting officer

10/05/2024

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2024

Income & expenses - Council Consolidated

(\$000's)	Original budget 2023/24	Approved Changes				Revised budget 2023/24	Variations for this Mar Qtr		Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Dec QBRS	Mar QBRS						
Income											
Rates and annual charges	8,966	-	-	(30)	-	8,936	-		8,936	8,944	
User charges and fees	2,948	-	-	524	-	3,472	-		3,472	2,468	
Other revenues	2,083	-	-	383	-	2,466	5		2,471	938	
Grants and contributions - operating	7,646	(4,120)	-	4,841	-	8,367	(4,051)		4,316	5,475	
Grants and contributions - capital	6,609	11,441	680	(308)	-	18,422	(3,830)		14,592	3,620	
Interest and investment revenue	907	-	-	900	-	1,807	-		1,807	639	
Net gain from disposal of assets	92	-	-	-	-	92	-		92	(33)	
Other income	233	-	-	13	-	246	-		246	174	
Total income from continuing operations	29,484	7,321	680	6,323	-	43,808	(7,876)		35,932	22,225	
Expenses											
Employee benefits and on-costs	8,872	-	(45)	18	-	8,845	(7)		8,838	6,185	
Borrowing costs	60	-	-	-	-	60	-		60	33	
Materials and services	5,988	930	45	597	-	7,560	144		7,704	5,474	
Depreciation and amortisation	6,622	-	-	-	-	6,622	-		6,622	3,312	
Impairment of receivables	6	-	-	-	-	6	-		6	4	
Legal costs	98	-	-	-	-	98	-		98	21	
Consultants	155	31	63	(49)	-	200	-		200	200	
Other expenses	425	-	-	(278)	-	147	1		148	119	
Total expenses from continuing operations	22,226	961	63	288	-	23,538	138		23,676	15,348	
Net operating result from continuing operations	7,258	6,360	617	6,035	-	20,270	(8,014)		12,256	6,877	
Discontinued operations - surplus/(deficit)						-			-		
Net operating result from all operations	7,258	6,360	617	6,035	-	20,270	(8,014)		12,256	6,877	
Net Operating Result before Capital Items	649	(5,081)	(63)	6,343	-	1,848	(4,184)		(2,336)	3,257	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/23 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 March 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	8,966	8,936	8,944
User charges and fees	2,948	3,472	2,468
Other revenues	2,083	2,466	938
Grants and contributions provided for operating purposes	7,646	8,367	5,475
Grants and contributions provided for capital purposes	6,609	18,422	3,620
Interest and investment revenue	907	1,807	639
Other income	233	246	174
Net gain from the disposal of assets	92	92	(33)
Total income from continuing operations	29,484	43,808	22,225
Expenses from continuing operations			
Employee benefits and on-costs	8,872	8,845	6,185
Materials and services	6,242	7,560	5,474
Borrowing costs	60	60	33
Depreciation and amortisation	6,622	6,622	3,312
Impairment of receivables	6	6	4
Other expenses	425	445	340
Total expenses from continuing operations	22,227	23,538	15,348
Operating result from continuing operations	7,257	20,270	6,877
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	7,257	20,270	6,877
Net operating result for the year before grants and contributions provided for capital purposes	648	1,848	3,257

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2024

Income & expenses - General Fund

(\$000's)	Original budget 2023/24	Approved Changes				Revised budget 2023/24	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Dec QBRs	Mar QBRs					
Income										
Rates and annual charges	6,519	-	-	(27)	-	6,492	-	6,492	6,497	
User charges and fees	1,481	-	-	515	-	1,996	-	1,996	1,610	
Other revenues	2,083	-	-	383	-	2,466	5	2,471	938	
Grants and contributions - operating	7,646	(4,120)	-	4,841	-	8,367	(4,051)	4,316	5,475	
Grants and contributions - capital	6,291	7,012	680	(337)	-	13,646	(3,830)	9,816	2,195	
Interest and investment revenue	609	-	-	606	-	1,215	-	1,215	496	
Net gain from disposal of assets	92	-	-	-	-	92	-	92	(33)	
Other income	233	-	-	13	-	246	-	246	174	
Total income from continuing operations	24,954	2,892	680	5,994	-	34,520	(7,876)	26,644	17,352	
Expenses										
Employee benefits and on-costs	8,169	-	(45)	21	-	8,145	(7)	8,138	5,614	
Borrowing costs	23	-	-	-	-	23	-	23	5	
Materials and services	3,875	930	45	608	-	5,458	(6)	5,452	3,804	
Depreciation and amortisation	5,523	-	-	-	-	5,523	-	5,523	2,762	
Impairment of receivables	6	-	-	-	-	6	-	6	4	
Legal costs	98	-	-	-	-	98	-	98	21	
Consultants	155	31	63	(49)	-	200	-	200	200	
Other expenses	425	-	-	(278)	-	147	1	148	119	
Total expenses from continuing operations	18,274	961	63	302	-	19,600	(12)	19,588	12,529	
Net operating result from continuing operations	6,680	1,931	617	5,692	-	14,920	(7,864)	7,056	4,823	
Discontinued operations - surplus/(deficit)						-		-		
Net operating result from all operations	6,680	1,931	617	5,692	-	14,920	(7,864)	7,056	4,823	
Net Operating Result before Capital Items	389	(5,081)	(63)	6,029	-	1,274	(4,034)	(2,760)	2,628	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/23 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 March 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	6,519	6,492	6,497
User charges and fees	1,481	1,996	1,610
Other revenues	2,083	2,466	938
Grants and contributions provided for operating purposes	7,646	8,367	5,475
Grants and contributions provided for capital purposes	6,291	13,646	2,195
Interest and investment revenue	609	1,215	496
Other income	233	246	174
Net gain from the disposal of assets	92	92	(33)
Total income from continuing operations	24,954	34,520	17,352
Expenses from continuing operations			
Employee benefits and on-costs	8,169	8,145	5,614
Materials and services	4,128	5,458	3,804
Borrowing costs	23	23	5
Depreciation and amortisation	5,523	5,523	2,762
Impairment of receivables	6	6	4
Other expenses	425	445	340
Total expenses from continuing operations	18,274	19,600	12,529
Operating result from continuing operations	6,680	14,920	4,823
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	6,680	14,920	4,823
Net operating result for the year before grants and contributions provided for capital purposes	389	1,274	2,628

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2024

Income & expenses - Water Fund

(\$000's)	Original budget 2023/24	Approved Changes			Revised budget 2023/24	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Dec QBRs					
Income									
Rates and annual charges	887	-	-	(2)	885	-	885	887	
User charges and fees	1,289	-	-	1	1,290	-	1,290	735	
Other revenues	-	-	-	-	-	-	-	-	
Grants and contributions - operating	-	-	-	-	-	-	-	-	
Grants and contributions - capital	10	191	-	29	230	-	230	7	
Interest and investment revenue	276	-	-	206	482	-	482	107	
Net gain from disposal of assets	-	-	-	-	-	-	-	-	
Other income	-	-	-	-	-	-	-	-	
Total income from continuing operations	2,462	191	-	234	2,887	-	2,887	1,736	
Expenses									
Employee benefits and on-costs	355	-	-	(3)	352	-	352	303	
Borrowing costs	-	-	-	-	-	-	-	-	
Materials and services	1,401	-	-	(31)	1,370	150	1,520	1,130	
Depreciation and amortisation	691	-	-	-	691	-	691	346	
Impairment of receivables	-	-	-	-	-	-	-	-	
Legal costs	-	-	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	-	-	
Other expenses	-	-	-	-	-	-	-	-	
Total expenses from continuing operations	2,447	-	-	(34)	2,413	150	2,563	1,779	
Net operating result from continuing operations	15	191	-	268	474	(150)	324	(43)	
Discontinued operations - surplus/(deficit)					-		-		
Net operating result from all operations	15	191	-	268	474	(150)	324	(43)	
Net Operating Result before Capital Items	5	-	-	239	244	(150)	94	(50)	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/23 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 March 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	887	885	887
User charges and fees	1,289	1,290	735
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	230	7
Interest and investment revenue	276	482	107
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
Total income from continuing operations	2,462	2,887	1,736
Expenses from continuing operations			
Employee benefits and on-costs	355	352	303
Materials and services	1,401	1,370	1,130
Borrowing costs	-	-	-
Depreciation and amortisation	691	691	346
Impairment of receivables	-	-	-
Other expenses	-	-	-
Total expenses from continuing operations	2,447	2,413	1,779
Operating result from continuing operations	15	474	(43)
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	15	474	(43)
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	5	244	(50)

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2024

Income & expenses - Sewer Fund

(\$000's)	Original budget 2023/24	Approved Changes			Revised budget 2023/24	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Dec QBRs					
Income									
Rates and annual charges	1,560	-	-	(1)	1,559	-	1,559	1,560	
User charges and fees	178	-	-	8	186	-	186	123	
Other revenues	-	-	-	-	-	-	-	-	
Grants and contributions - operating	-	-	-	-	-	-	-	-	
Grants and contributions - capital	308	4,238	-	-	4,546	-	4,546	1,418	
Interest and investment revenue	22	-	-	88	110	-	110	36	
Net gain from disposal of assets	-	-	-	-	-	-	-	-	
Other income	-	-	-	-	-	-	-	-	
Total income from continuing operations	2,068	4,238	-	95	6,401	-	6,401	3,137	
Expenses									
Employee benefits and on-costs	348	-	-	-	348	-	348	268	
Borrowing costs	37	-	-	-	37	-	37	28	
Materials and services	712	-	-	20	732	-	732	540	
Depreciation and amortisation	408	-	-	-	408	-	408	204	
Impairment of receivables	-	-	-	-	-	-	-	-	
Legal costs	-	-	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	-	-	
Other expenses	-	-	-	-	-	-	-	-	
Total expenses from continuing operations	1,505	-	-	20	1,525	-	1,525	1,040	
Net operating result from continuing operations	563	4,238	-	75	4,876	-	4,876	2,097	
Discontinued operations - surplus/(deficit)					-		-		
Net operating result from all operations	563	4,238	-	75	4,876	-	4,876	2,097	
Net Operating Result before Capital Items	255	-	-	75	330	-	330	679	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/23 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 31 March 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	1,560	1,559	1,560
User charges and fees	178	186	123
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	308	4,546	1,418
Interest and investment revenue	22	110	36
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
Total income from continuing operations	2,068	6,401	3,137
Expenses from continuing operations			
Employee benefits and on-costs	348	348	268
Materials and services	713	732	540
Borrowing costs	37	37	28
Depreciation and amortisation	408	408	204
Impairment of receivables	-	-	-
Other expenses	-	-	-
Total expenses from continuing operations	1,506	1,525	1,040
Operating result from continuing operations	562	4,876	2,097
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	562	4,876	2,097
Net operating result for the year before grants and contributions provided for capital purposes	254	330	679

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Capital budget review statement

Budget review for the quarter ended 31 March 2024

Capital budget - Council Consolidated

(\$000's)	Original budget 2023/24	Approved changes			Revised budget 2023/24	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Dec QBRS					
Capital expenditure									
New assets									
- Plant & Equipment	450	-	-	479	929	-	929	-	
- Land & Buildings	-	753	-	-	753	-	753	777	
- Office Equipment	-	9	-	-	9	-	9	-	
- Other Structures	369	4,011	25	(2,125)	2,280	38	2,318	899	
- Roads Bridges & Footpaths	1,018	30	175	(805)	418	-	418	605	
- Recreational	-	225	-	-	225	-	225	190	
- Drainage	-	220	-	-	220	-	220	-	
- Water	-	674	-	-	674	-	674	323	
- Sewer	3,230	5,939	-	-	9,169	-	9,169	2,843	
- Pool	-	-	-	-	-	779	779	-	
Renewal assets (replacement)									
- Plant & Equipment	1,131	-	-	-	1,131	-	1,131	928	
- Land & Buildings	334	180	325	389	1,228	-	1,228	680	
- Roads, Bridges, Footpaths	2,751	8,408	-	4,470	15,629	(4,200)	11,429	2,515	
- Office Equipment	542	53	-	-	595	(60)	535	137	
- Other Structures	759	2,077	155	43	3,034	-	3,034	1,605	
- Library Books	32	-	-	-	32	-	32	8	
- Recreational	-	70	-	305	375	-	375	18	
- Drainage	7,060	279	-	-	7,339	(7,000)	339	397	
- Water	385	400	-	64	849	-	849	314	
- Sewer	350	482	-	510	1,342	-	1,342	40	
- Pool	-	12	-	-	12	-	12	1	
Loan repayments (principal)	-	-	-	-	-	-	-	110	
Total capital expenditure	18,411	23,822	680	3,330	46,243	(10,443)	35,800	12,390	
Capital funding									
Rates & other untied funding	3,205	1,112	1	-	4,318	-	4,318	5,161	
Capital grants & contributions	6,506	18,863	679	3,734	29,782	(7,212)	22,570	3,926	
Reserves:									
- External restrictions/reserves	1,390	2,273	-	95	3,758	-	3,758	1,038	
- Internal restrictions/reserves	2,010	1,574	-	(499)	3,085	269	3,354	2,119	
New loans	5,300	-	-	-	5,300	(3,500)	1,800	-	
Receipts from sale of assets									
- Plant & equipment	-	-	-	-	-	-	-	146	
- Land & buildings	-	-	-	-	-	-	-	-	
Total capital funding	18,411	23,822	680	3,330	46,243	(10,443)	35,800	12,390	
Net capital funding - surplus/(deficit)	-	-	-	-	-	-	-	-	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/23 and should be read in conjunction with the total QBRS report

for the period 01/01/24 to 31/03/24

Cash & investments budget review statement

Budget review for the quarter ended 31 March 2024

Cash & investments - Council Consolidated

(\$000's)	Original Balance 30-Jun-23	Original Balance 2023/24	Approved changes			Revised Balance 2023/24	Variations Balance		Projected year end result	Actual YTD figures
			Balance forwards	Other than by QBRS	Dec QBRS		Mar	Qtr		
Externally restricted ⁽¹⁾										
Developer Contributions	836	83	(43)	-	(6)	870	-	870	872	
Specific Purpose Unexpended Grants	5,476	-	(4,761)	-	-	715	-	715	8,472	
Unspent Grants & Contributions Liability	2,660	-	-	-	-	2,660	-	2,660	1,837	
Water Supplies	6,025	354	(883)	-	204	5,700	-	5,700	5,033	
Waterage Service	1,119	119	(732)	-	15	521	-	521	1,101	
Waste Management	1,604	(330)	(466)	-	45	853	1	854	2,108	
Stormwater Management	369	42	(129)	-	6	288	-	288	447	
Urban Lands	302	7	(20)	-	1	290	-	290	342	
Unspent Internal Loans	1,451	-	(1,451)	-	-	-	-	-	1,075	
total externally restricted	19,842	275	(8,485)	-	265	11,897	1	11,898	21,287	
1) Funds that must be spent for a specific purpose										
Internally restricted ⁽²⁾										
Employee Leave Entitlements	1,179	-	-	-	-	1,179	1	1,180	1,180	
Replacement - Plant & Vehicles	1,892	26	(38)	-	(277)	1,603	-	1,603	1,899	
Carried Over Works	1,198	-	(1,198)	-	-	-	-	-	804	
Information Technology Replacement	670	(250)	(26)	-	-	394	-	394	653	
Cemetery Perpetual	455	23	(20)	-	-	458	-	458	455	
Other	632	76	-	(63)	1,302	1,947	57	2,004	1,234	
Council Committees	60	-	-	-	-	60	-	60	60	
Property Development	762	305	(21)	-	-	1,046	-	1,046	745	
Organisational Service Assets & Projects	2,924	240	(1,468)	-	1,097	2,793	(15)	2,778	3,043	
Quarry Rehabilitation	16	15	-	-	-	31	-	31	5	
Financial Assistance Grant	6,119	-	(6,119)	-	-	-	-	-	-	
Reverse Cycle Vending Machine	-	3	-	-	-	3	-	3	3	
Bonds, Retentions & Trusts	185	-	-	-	-	185	-	185	187	
total internally restricted	16,092	438	(8,890)	(63)	2,122	9,699	43	9,742	10,268	
2) Funds that Council has earmarked for a specific purpose										
Unrestricted (ie. available after the above Rest)	345	-	-	-	-	345	-	-	268	
total Cash & investments	36,279	713	(17,375)	(63)	2,387	21,941	44	21,640	31,823	

2778
2793

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/24 to 31/03/24

Cash & investments budget review statement

Comment on cash & investments position

Not applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$31,822,287

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/03/24

Reconciliation status

The YTD cash & investment figure reconciles to the actual balances held as follows: **March \$ 000's**

Cash at bank (as per bank statements)		211
Investments on hand		31,612
less: unpresented cheques	(Timing Difference)	-
add: undeposited funds	(Timing Difference)	-
less: identified deposits (not yet accounted in ledger)	(Require Actioning)	-
add: identified outflows (not yet accounted in ledger)	(Require Actioning)	-
less: unidentified deposits (not yet actioned)	(Require Investigation)	-
add: unidentified outflows (not yet actioned)	(Require Investigation)	-
Reconciled cash at bank & investments		31,823
Balance as per QBRS review statement:		31,823
Difference:		-

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/24 to 31/03/24

Key performance indicators budget review statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2024

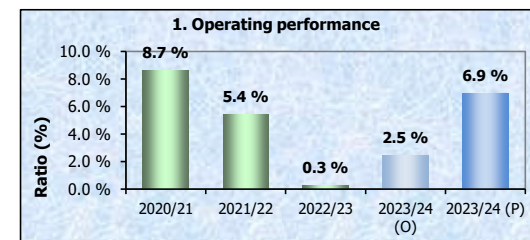
(\$000's)	Current projection		Original budget 23/24	Actuals prior periods	
	Amounts	Indicator		22/23	21/22
	23/24	23/24			

NSW local government industry key performance indicators (OLG):

1. Operating performance

Operating revenue (excl. capital) - operating expenses	1758	6.9 %	2.5 %	0.3 %	5.4 %
Operating revenue (excl. capital grants & contributions)	25295				

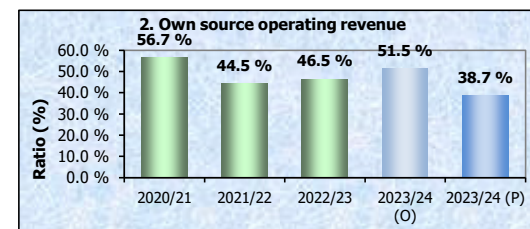
This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own source operating revenue

Operating revenue (excl. ALL grants & contributions)	16926	38.7 %	51.5 %	46.5 %	44.5 %
Total Operating revenue (incl. capital grants & cont)	43718				

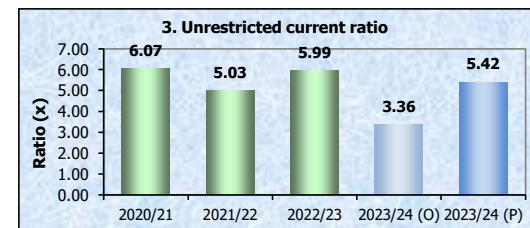
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted current ratio

Current assets less all external restrictions	17504	5.42	3.36	5.99	5.03
Current liabilities less specific purpose liabilities	3231				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/24 to 31/03/24

Key performance indicators budget review statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2024

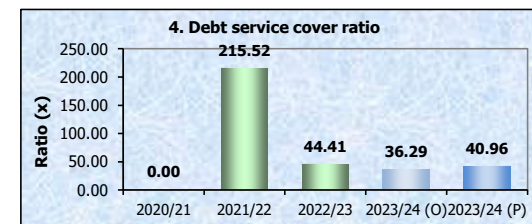
(\$000's)	Current projection		Original budget 23/24	Actuals prior periods	
	Amounts	Indicator		22/23	21/22
	23/24	23/24			

NSW local government industry key performance indicators (OLG):

4. Debt service cover ratio

Operating result before interest & dep. exp (EBITDA)	8438	40.96	36.29	44.41	215.52
Principal repayments + borrowing interest costs	206				

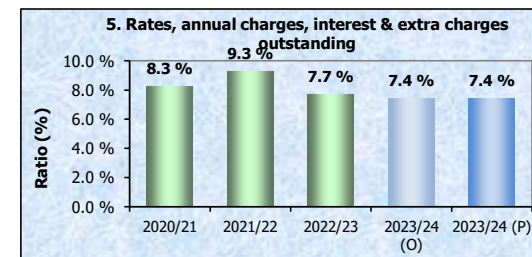
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



5. Rates, annual charges, interest & extra charges outstanding

Rates, annual & extra charges outstanding	718	7.4 %	7.4 %	7.7 %	9.3 %
Rates, annual & extra charges collectible	9698				

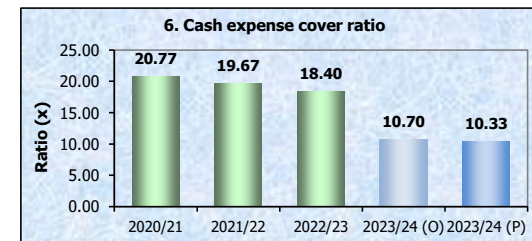
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



6. Cash expense cover ratio

Current year's cash & cash equivalents (incl.term deposits)	14230	10.33	10.70	18.40	19.67
Operating & financing activities cash flow payments	1377				

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Key performance indicators budget review statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2024

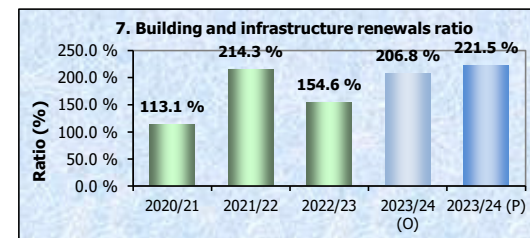
(\$000's)	Current projection		Original budget 23/24	Actuals prior periods	
	Amounts	Indicator		22/23	21/22
	23/24	23/24			

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building and infrastructure renewals ratio

Asset renewals (building, infrastructure & other structures)	11635	221.5 %	206.8 %	154.6 %	214.3 %
Depreciation, amortisation & impairment	5254				

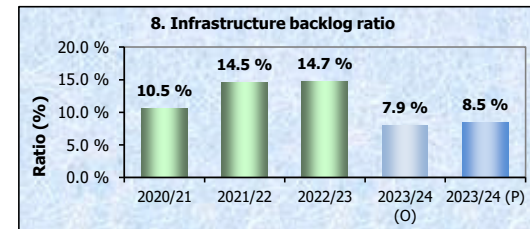
To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



8. Infrastructure backlog ratio

Estimated cost to bring assets to a satisfactory condition	20248	8.5 %	7.9 %	14.7 %	14.5 %
Total value of infrastructure, building, other structures & depreciable land improvement assets	237914				

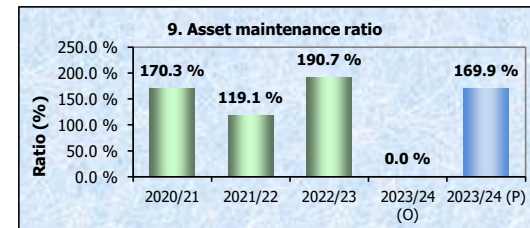
This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



9. Asset maintenance ratio

Actual asset maintenance	5634	169.9 %	0.0 %	190.7 %	119.1 %
Required asset maintenance	3316				

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Key performance indicators budget review statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2024

(\$000's)	Current projection		Original budget 23/24	Actuals prior periods	
	Amounts	Indicator		22/23	21/22
	23/24	23/24			

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed service level set by council	20248	5.8 %	100.0 %	100.0 %	100.0 %
Gross replacement cost	350121				

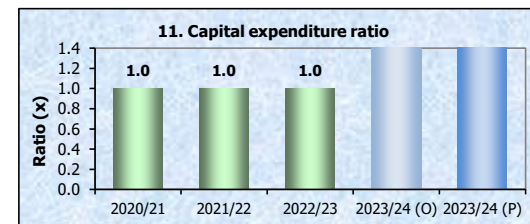
This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.



11. Capital expenditure ratio

Annual capital expenditure	44922	6.7	2.7	1.0	1.0
Annual depreciation	6726				

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.



Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

Contracts budget review statement

Budget review for the quarter ended 31 March 2024

Part A - Contracts listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract value (GST inc.)	Start date	Duration of contract	Budgeted (Y/N)	Notes
ELM Aquatics	Barellan Memorial Pool - Design and Construct Toddler Pool	778,752	20.3.2024	to 04.10.2024	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/23 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

Quarterly Budget Review Statement
for the period 01/01/24 to 31/03/24

Consultancy & legal expenses budget review statement

Consultancy & legal expenses overview

Expense	YTD expenditure (actual dollars)	Budgeted (Y/N)
Consultancies	200,251	Y
Legal Fees	20,792	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure includes:

Details




Legal Fees

Rates and Debtors Legal Costs	\$	10,269.38
General Legal Expenses	\$	830.00
Legal Costs Rates Revenue	\$	9,692.20
Other Legal Expenses	\$	-

Consultancies

Colin Thompson	IT Consultant	\$	4,765.20
Kim Biggs Consulting	Museum Advisor	\$	16,583.00
Morrison Low	SRV Review & Investigation	\$	95,809.74
National Audits Group	Internal Audit Expenses	\$	33,260.15
Noel Thomson Architecture P/L	Heritage Advisor Services	\$	1,000.00
Riverina Agriconsultants Pty Ltd	Plans of Management	\$	2,200.00
Studio S2 Architects Pty Ltd	Architect Fees	\$	24,482.70
Xeros Piccolo Consulting Engineers	Bridge Designs	\$	1,925.00
Local Government NSW	GM Performance Review	\$	4,338.25
Laurie Knight & LG Appointments	Finance Support	\$	15,886.84

24.2 CAPITAL WORKS PROGRAM - APRIL 2024**Document ID:** 733138**Author:** Contract Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. Capital Expenditure - April 2024 [↓](#) 
2. Capital Works Program April 2024 [↓](#) 
3. Operational Expenditure - April 2024 [↓](#) 

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 April 2024.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 30 April 2024.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2023-24 financial year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Grant Dependent**

- Narrandera Cemetery furniture, Barellan Cemetery furniture, Barellan Sportsground lighting upgrades, Barellan Sportsground storm water drainage works, MBP paths and uplighting, Barellan park furniture, Barellan main street planter boxes, Barellan main street BBQ shelter replacement, MBP power point vendor sites, Adventure Playground upgrade infants area, Grong Grong Park furniture, Narrandera Park lighting and uplighting memorials and trees, Narrandera Stadium and sports master plan and Sewer Primary Filter project.

Administration

- Projects being reviewed throughout the year include the, GDA Dataset Transition, Software Licencing, GIS Imagery and Two Cameras at the Marie Bashir Park Grandstand
- Councillor iPad Projects budget will be moved to 2024-25 financial year.
- Ordering started for server backup system replacement equipment.
- Quotes to be organised once the scope of the Chambers Access Control System Replacement has been developed.
- Chambers Network Cabling replacement will be moved to the 2024-25 financial year.
- Replace Desktops/Laptops project is scheduled for May.

- Replacement Workgroup Printers will be reviewed throughout the year.
- The Integrated Software System project has commenced and will continue throughout the year.
- Projects completed: Sophos Intercept X, the Data safe & replacing network switches.

Public Order & Safety

- The Landervale Fire shed has been completed with power connections pending.
- The Gillenbah Station Amenities project has commenced under the guidance of the RFS.

Environment

- The tender has been awarded for the new security fencing and CCTV at the Narrandera Waste Depot.
- Purchase of the new Traxcavator for the Narrandera Waste Depot is currently under review.
- The transfer area has been completed under stage 1 of the Further Masterplan works. Other works are now underway.
- The Urban Stormwater Upgrade detailed design works have been completed. Pending grant funding for the future construction.
- Completed Projects: Waste Depot Improvement Works Barellan.

Housing & Community Amenities

- The Cemetery Master plans are being developed and mapping software is being scoped, currently reviewing records.

Recreation & Culture

- The Book and Resources Annual replacement procurement is ongoing while staff wait on the location of the WRL book buying.
- Scope and procurement are being prepared for the library service desk replacement.
- The Lake Talbot Pool Remediation works are being prepared and will be undertaken once the pool has closed for the season.
- Final commissioning of the Narrandera Park irrigation management system has been completed. Sensors and other equipment are being installed while future works are being scoped.
- The draft plan for the Narrandera Memorial Park has been completed and planting list amendments are being made. Landscaping is under review because issues were found with the fountain's water supply.
- Procurement commenced in April for the Festive Light Upgrade
- Completed project: Narrandera Sportsground Drainage and Soak, Narrandera tennis courts access upgrades & Narrandera Playground upgrades.

Playground on the Murrumbidgee

The following projects were all funded from the Playground on the Murrumbidgee grant and have now been completed.

- Destination and Discovery Hub (construction).
- Extension of the bike and hike trails.
- Design Pedestrian Bridge Brewery Flat to East Street.

- The Sky Walk Project and the remote signage.

Disaster Recovery Funding

- The projects under the Disaster Recovery Funding are now approved by the Office of Local Government Scope and works are being planned to commence.

Local Roads & Community Infrastructure Rounds 2 & 3

- Wiradjuri Memorial Wall Stage 1 works are continuing with additional artwork and signage to be installed.
- The toilet refurbishment project has been completed. Replacement BBQ, seating and power upgrades are being scoped.
- The Narrandera Tennis Club has been completed.
- The Stairs have been completed at the Brewery Flat connecting walkway with survey and designs underway for the connecting path and creek crossing.
- Renewal works have commenced at the Barellan Museum and will be finalised in May.
- The Tiger Moth building has now been completed.
- The Town Signage and Barellan Sportsground scoreboard have now been funded with works to be assessed.
- Work on the North Narrandera Footpaths now complete. The final section from Racecourse Road to the overpass still to be completed.
- Construction of the Narrandera Pump Track has been completed. Remote signs have been ordered.
- The fencing and new bins have been installed at Henry Mathieson Oval; seating to be installed.
- Completed projects: Barellan Pump Track, Narrandera Flora, and Fauna Reserve, Senior Citizens Building, Aerodrome Air League, Tiger Moth Building and Barellan Sportsground Spectator Pavilion

Local Roads & Community Infrastructure Round 4

- The tender for the Barellan Toddler Pool has been completed, design activities have commenced.
- Procurement has commenced for the playground upgrade at Marie Bashir Park.
- The scope is being prepared for the Design and Discovery Hub Interpretative Fit Out, Marie Bashir Park Playground Upgrade Stage 1, Narrandera Footpath Upgrades, and the Narrandera Laneway Upgrades

Crown Reserve Improvement Program

- The upgrades for the Lake Talbot reserve have progressed with quotes sourced for the BBQ and seating, shelter works have been completed, and additional planning being prepared for further works.

Stronger Country Community Funding

- The new netball courts in Barellan have been completed.
- New poles are being installed through the Community Safety Upgrade Program under the guidance of Essential Energy.
- Installation of the Playground for the Water Tower Recreation upgrade has been completed with the shelter to be constructed early 2024.

Economic and Community Participation

- The Adventure Playground Inclusive Spaces project is now complete. Repair work is now being undertaken.

Lake Talbot

- Planning reports are being prepared for the Lake Talbot deepening works project.
- The proposal for the Lake Talbot Area Accessibility project has been received and a preferred consultant has been engaged.
- Procurement activities for the construction of the concrete V-kerb for the Lake Talbot Tourist Park driveway is in progress.

Transport & Communication

- The scope is currently being prepared for the current road projects:
 - Urban roads construction
 - Urban Pavement Rehabilitation
 - Urban Kerb & Gutter Replacement
 - Urban Footpath Replacement
 - Rural Sealed Roads Construction
 - Roads Resheeting
 - Regional Roads.
- The Emergency Drainage works are continuing between other projects.
- The final works on the new road at the Red Hill Industrial Estate will commence shortly.
- Urban Laneways have been selected for upgrades with works to commence shortly.
- The scope for the Urban Reseals has been prepared with quotes currently being sourced.
- Works are being planned for the railway overpass for when North Narrandera Footpaths is nearing completion.
- Works to commence shortly on the Strontian Rd ch 11.25 to 11.35.
- Quotes have been completed for the Rural Road reseals with work to commence once awarded.
- Culvert replacement is nearing completion at Erigolia Road with construction to start in February.
- Works are being scheduled for AGRN1001 Flood damage repairs.
- Completed: East Street Footpath Replacement, East Street K&G Replacement, Strontian Rd, Buckingbong, Mollys Lagoon and Back Yamma Roads Resheeting

Regional Emergency Road Repair Fund

- A three-year program is currently being prepared.

Fixing Local Roads

- Works will begin shortly at Brewarrina Bridge once permits have been approved.
- The Narrandera Bus Route has now been completed. Funds will be used on other projects.

- Survey and design procurement underway for the Old Wagga Road Rehab project with construction to follow.

Fixing Country Bridges

- Mollys and Sommerset Bridges have been completed.

Roads to Recovery

- Drainage work is still being conducted at Geddes Rd.
- Completed projects: Resheeting at Grong Grong Station, Bulloak Tank, Centenary, Mannings, Orams, Curtis, Stephensons, Clarks, Centenary and Angle Roads.

Economic Affairs

- The design is being undertaken for the sewer works at the Red Hill Industrial Estate.
- Red Hill Industrial Expansion Design has been awarded.
- Further Gateway/Entrance signs project will be completed as required.
- Procurement for Light Vehicles, Trucks & Trailers, Heavy Plant and Other Plant will continue throughout the year.
- Footings have been poured for the Works Vehicle Storage Shed; frame to be erected in the next month.
- Works have been scheduled and procurement activities have commenced for the building renewal and upgrades.
- Works have commenced on the Aerodrome runway, taxi, and apron remarking. Current target for completion is the end of June.
- Works have commenced on the Terminal Painting, Blinds, and Improvements. Currently awaiting final invoice then the works can be completed.
- Completed Projects: New building at the Depot and the new solar panels.

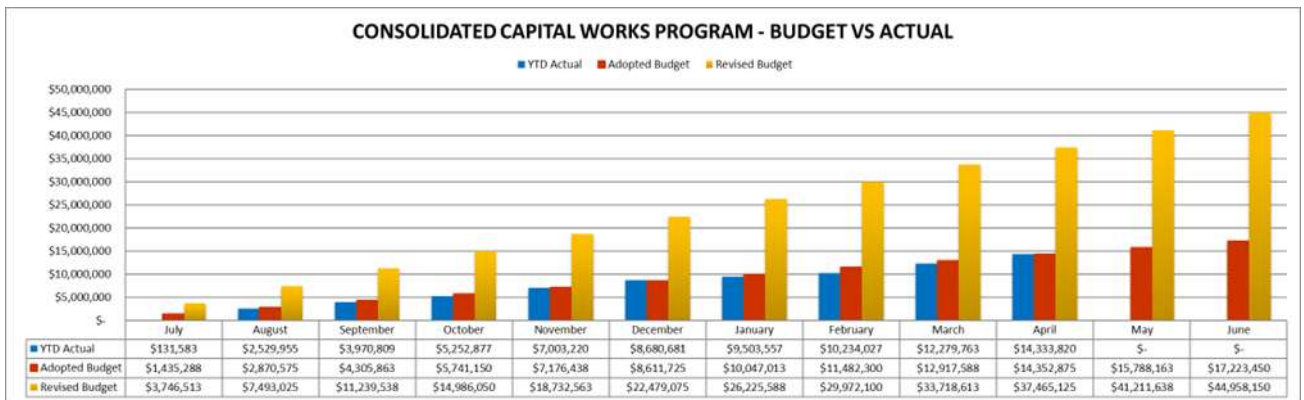
Water Supply network

- As part of the service replacements, the private works for the highway overtaking lane were undertaken.
- The Water Treatment Plant (WTP) filter upgrade and design will commence once the results of the WTP scoping study are available.
- Works to fix the low-pressure issues at the North zone pressure pump will be scheduled after the hydraulic model is updated.
- Water mains replacements will be contracted out. The current RFQ is under development.
- Hydrant and valve replacements have commenced for the 2023-24 financial year.
- Additional works will commence on the Integrated Water Cycle Management system upon the completion of the Water Treatment plant scoping study project.
- Testing has been completed for the Scoping Study; results are still pending.
- Installations are being undertaken for the Household Filter Project.
- The fencing in Gordon Street will be completed as time allows.
- Cul-de-sac ring mains project will commence shortly.
- Procurement has commenced for the telemetry hardware upgrade with RFQ being prepared for early 2024.

- The Pine Hill Pump Replacement will be scheduled after the hydraulic model is updated.
- Completed projects: Grosvenor Street Watermain replacement works, Pine Hill reservoir fencing/demolition and the new Solar panels.

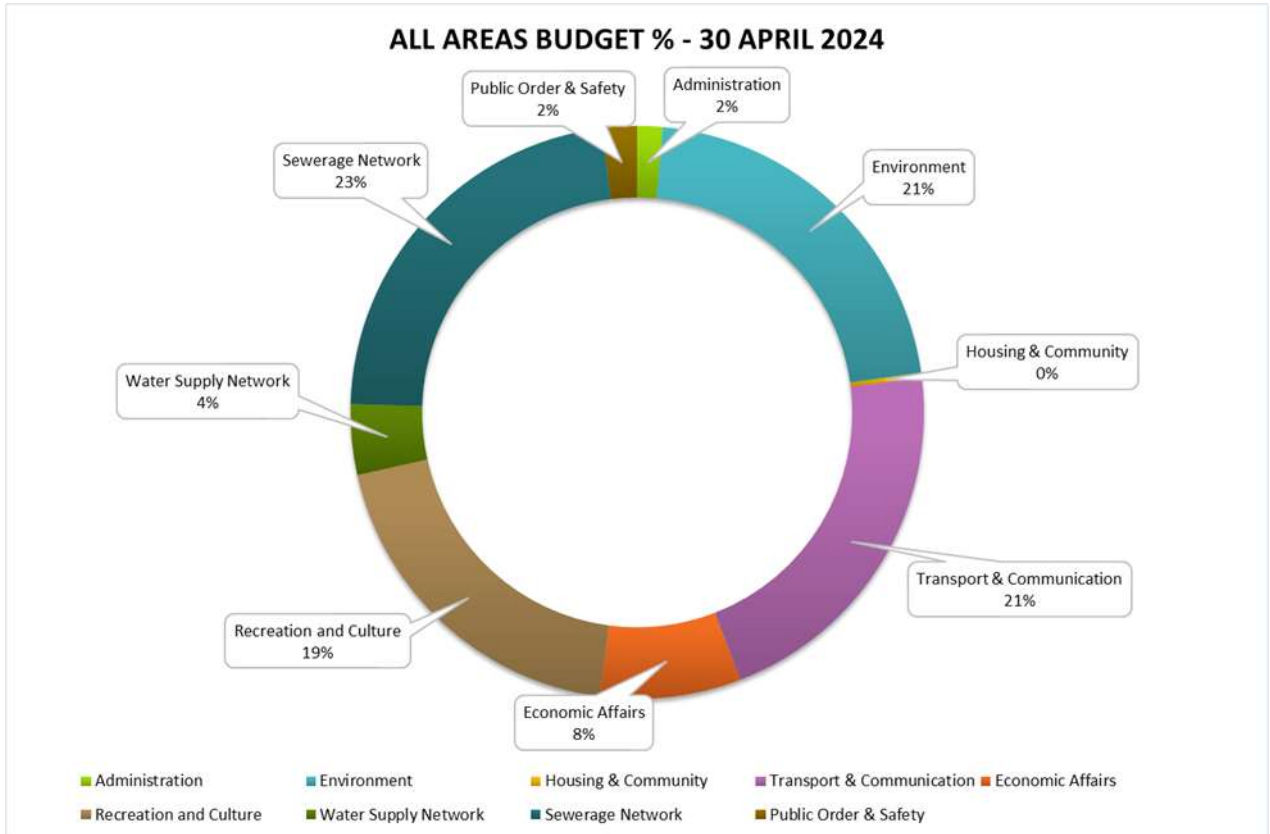
Sewerage Network

- Construction is underway for the Barellan sewer project.
- Procurement is underway for the Telemetry software and hardware upgrade with RFQ being prepared for early 2024.
- Procurement is underway for the Sewer main relines project.
- Completed: Solar panels.

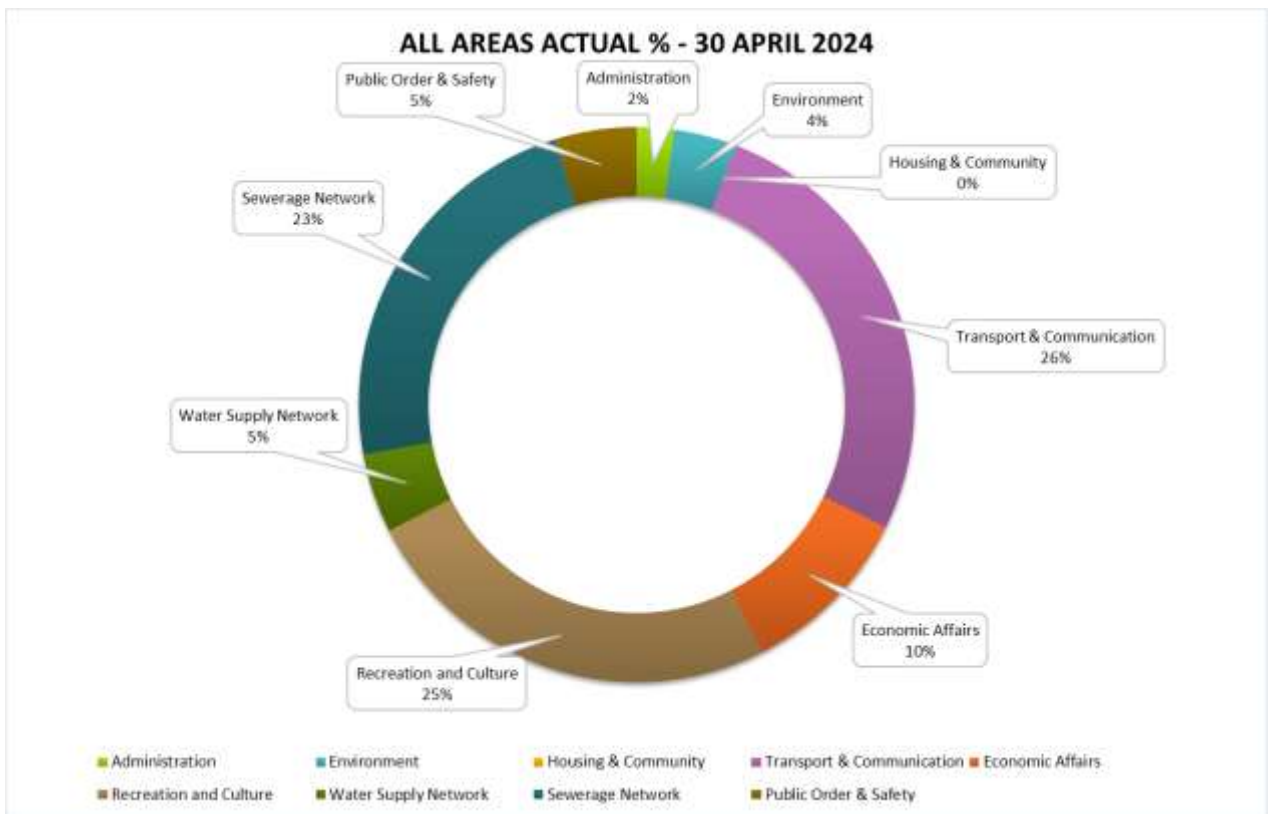


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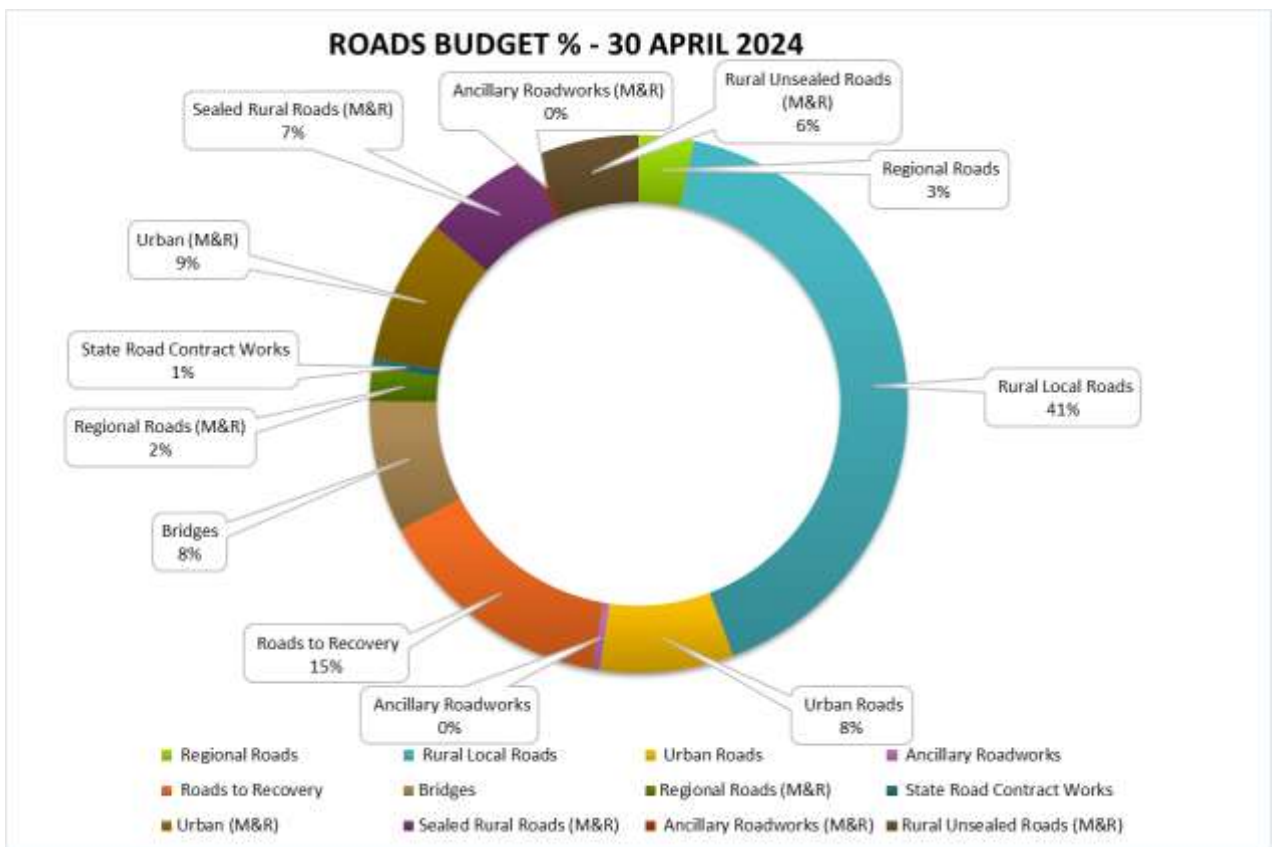
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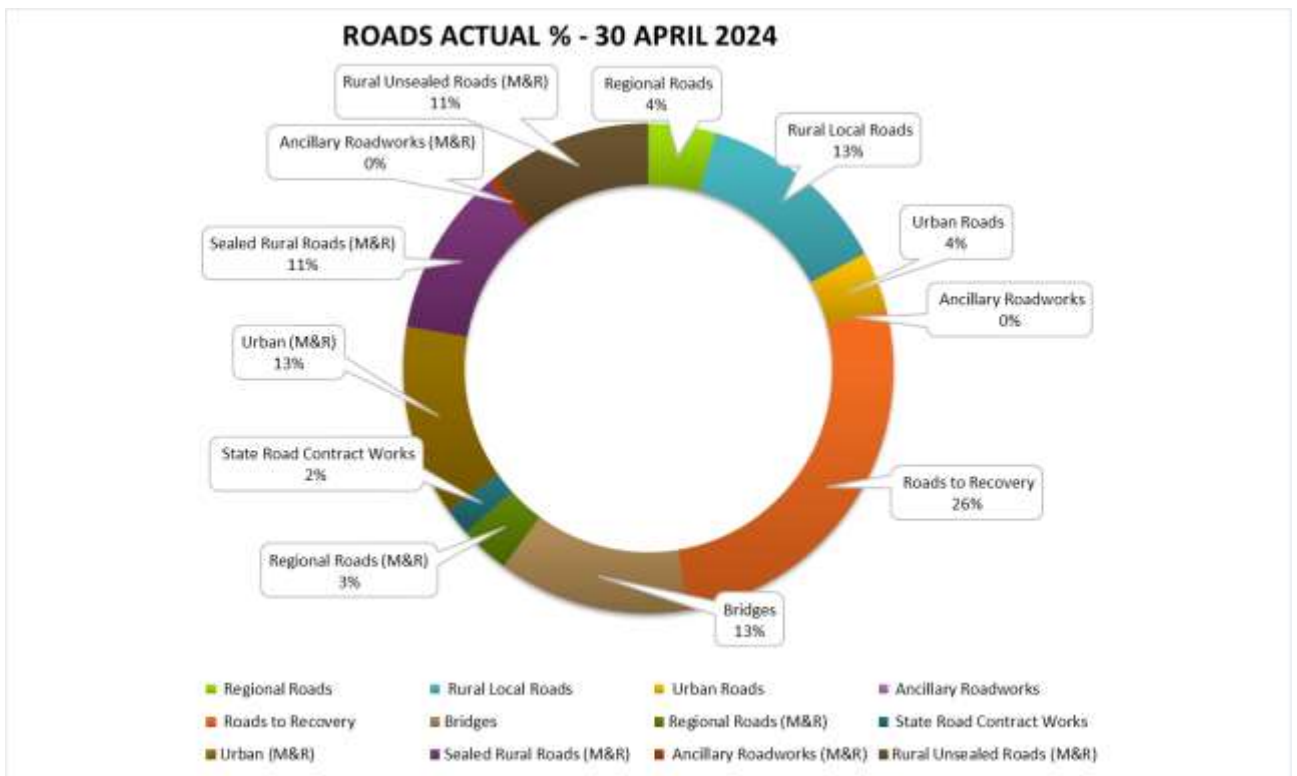


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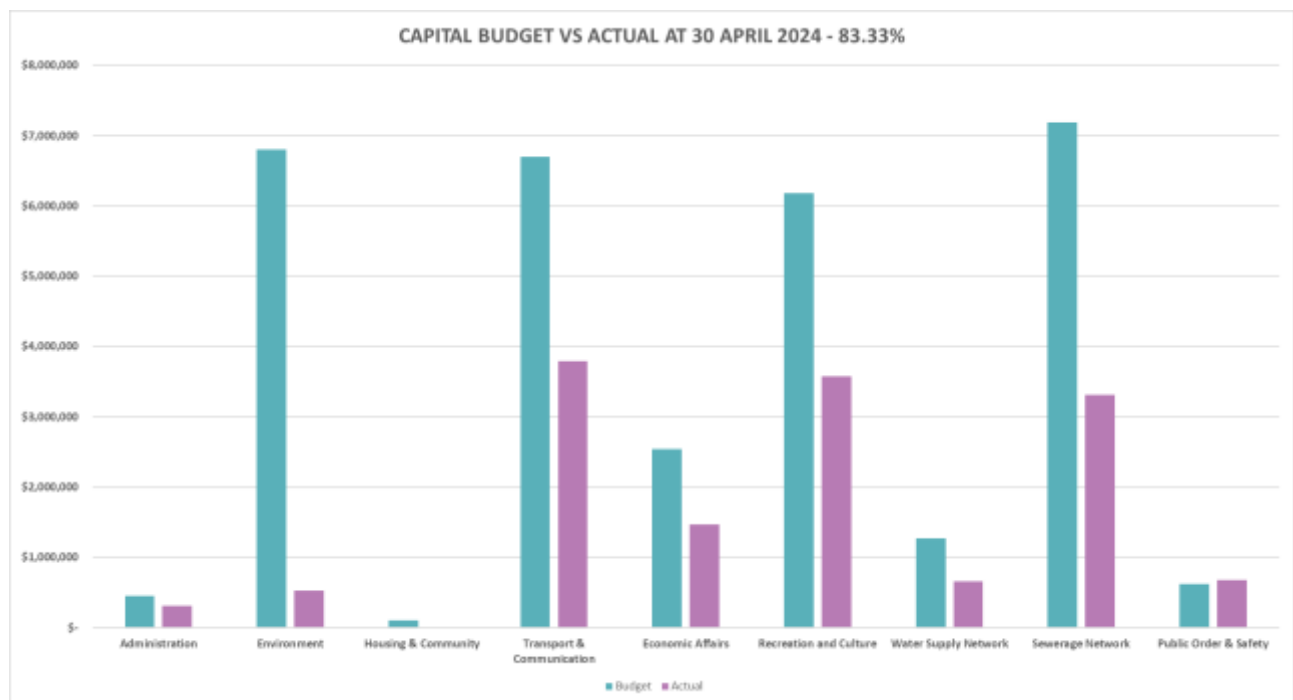


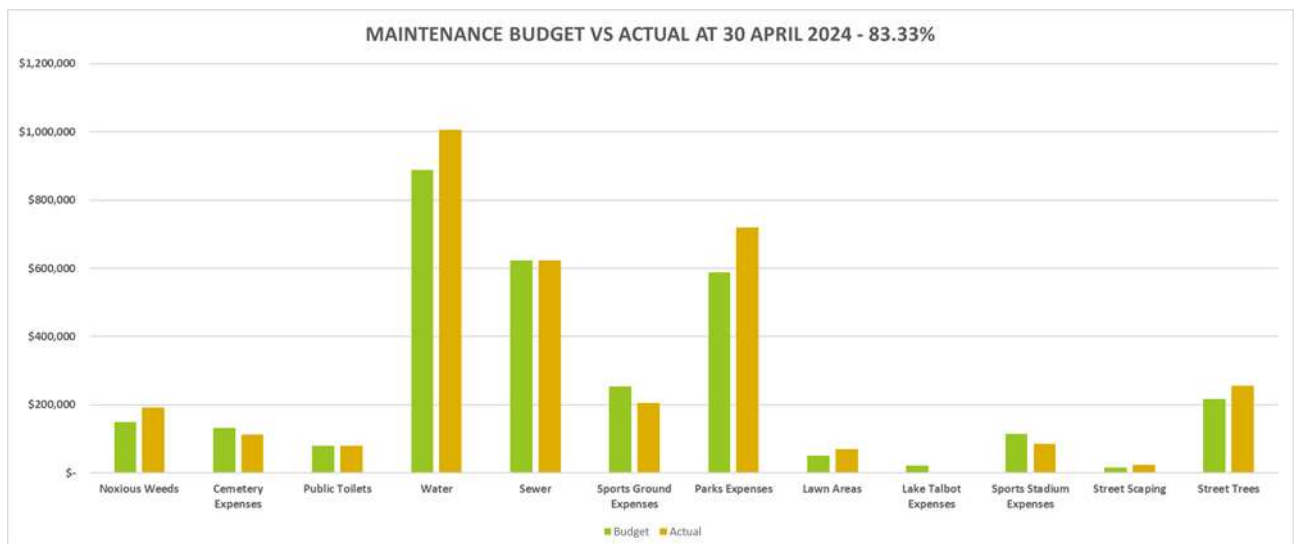
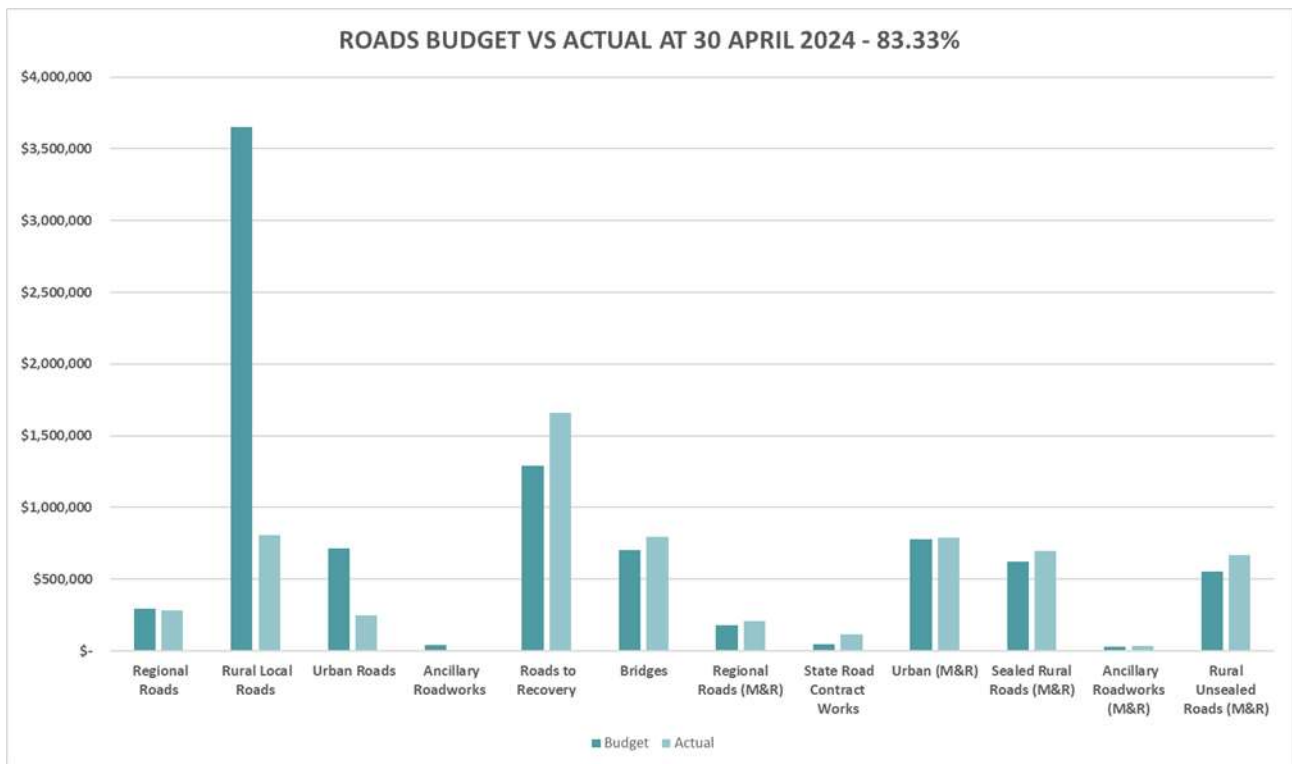
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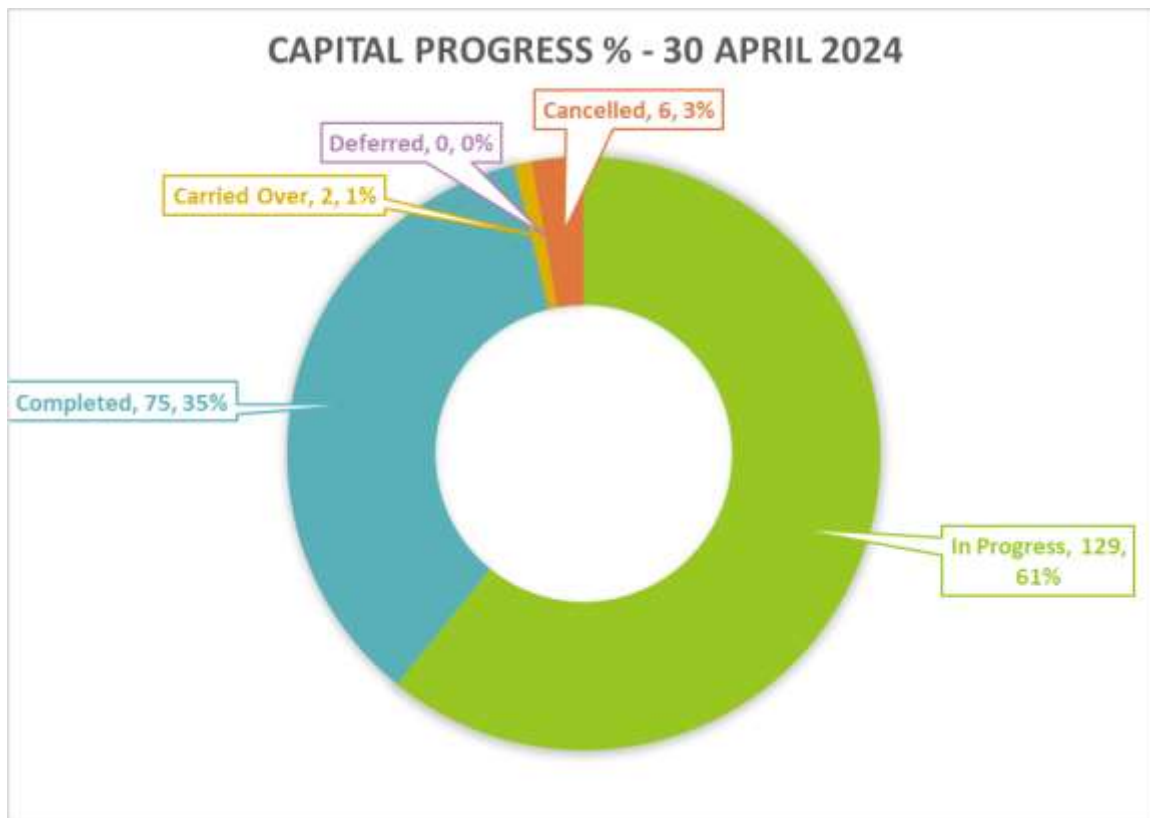


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TERMINOLOGY

9. This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

CONCLUSION

That Council receives and notes the information contained in this report.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 April 2024.

Capital Expenditure as at 30 April 2024

	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
Administration					
Information Technology	\$ 482,000.00	\$ 548,587.98	\$ 342,295.62	\$ 312,423.39	-\$ 106,131.03
Environment					
Stormwater	\$ 7,030,000.00	\$ 7,248,576.56	\$ -	\$ 397,161.74	\$ 6,851,414.82
Barellan Waste	\$ 450,000.00	\$ 536,308.39	\$ -	\$ 41,906.70	\$ 494,401.69
Narrandera Landfill	\$ -	\$ 379,317.20	\$ -	\$ 86,836.12	\$ 292,481.08
Housing & Community Amenities					
Narrandera Cemetery	\$ -	\$ 120,852.84	\$ -	\$ -	\$ 120,852.84
Transport & Communication					
Regional Roads	\$ 441,400.00	\$ 354,300.51	\$ -	\$ 280,754.60	\$ 73,545.91
Rural Roads	\$ 768,721.00	\$ 4,383,129.53	\$ 186,169.14	\$ 806,925.81	\$ 3,455,774.56
Urban Roads	\$ 512,188.00	\$ 858,836.80	\$ 33,056.83	\$ 248,813.95	\$ 576,966.02
Ancillary Roadworks	\$ 855,000.00	\$ 50,000.32	\$ -	\$ -	\$ 50,000.32
Roads To Recovery	\$ 997,362.00	\$ 1,547,923.04	\$ -	\$ 1,658,874.79	-\$ 110,951.75
Bridges	\$ -	\$ 846,965.35	\$ -	\$ 794,465.41	\$ 52,499.94
Regional Emergency Road Repair Fund	\$ -	\$ 6,718,560.98	\$ 17,260.00	\$ 82,435.41	\$ 6,618,865.57
Economic Affairs					
Buildings	\$ 224,340.00	\$ 406,098.39	\$ 48,271.82	\$ 374,309.45	-\$ 16,482.88
Plant	\$ 1,131,015.00	\$ 1,610,146.00	\$ -	\$ 1,048,883.97	\$ 561,262.03
Red Hill Industrial Estate	\$ 1,030,000.00	\$ 1,030,000.00	\$ -	\$ 44,707.00	\$ 985,293.00
Airport	\$ -	\$ 1,559.22	\$ -	\$ 1,559.29	-\$ 0.07
Recreation and Culture					
Lake Talbot Recreation Area	\$ 346,780.00	\$ 771,948.18	\$ -	\$ 292,101.11	\$ 479,847.07
Library	\$ 37,144.00	\$ 37,144.00	\$ -	\$ 9,539.18	\$ 27,604.82
Marie Bashir Park	\$ -	\$ 1,072,166.00	\$ 97,085.50	\$ 111,627.86	\$ 863,452.64
Narrandera Parks	\$ 17,500.00	\$ 251,211.35	\$ -	\$ 145,150.32	\$ 106,061.03
Narrandera Sportsground	\$ -	\$ 36,218.74	\$ -	\$ 15,921.53	\$ 20,297.21
Lake Talbot Pool	\$ -	\$ 11,792.50	\$ -	\$ 5,290.00	\$ 6,502.50
Narrandera Outdoor Courts	\$ -	\$ 51,118.97	\$ -	\$ 41,760.82	\$ 9,358.15
Ndra Memorial Park	\$ -	\$ 25,829.28	\$ 5,272.73	\$ 3,163.99	\$ 17,392.56
Playground on the Murrumbidgee	\$ -	\$ 511,044.40	\$ -	\$ 511,043.98	\$ 0.42

Capital Expenditure as at 30 April 2024

	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
Local Roads Comm. & Infrastructure	\$ 315,000.00	\$ 3,241,378.71	\$ 626,356.53	\$ 1,653,563.60	\$ 961,458.58
Disaster Recovery Funding	\$ -	\$ 120,000.00	\$ -	\$ -	\$ 120,000.00
Stronger Country Community Funding	\$ -	\$ 1,233,554.60	\$ 259,845.00	\$ 789,147.23	\$ 184,562.37
Barellan Pool	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
Water Supply Network					
Water	\$ 385,000.00	\$ 1,523,020.42	\$ 55,430.87	\$ 658,918.40	\$ 808,671.15
Sewerage Network					
Sewer	\$ 2,150,000.00	\$ 8,631,541.06	\$ 3,130,804.12	\$ 3,316,233.02	\$ 2,184,503.92
Public Order & Safety					
Rural Fire Service	\$ -	\$ 749,018.82	\$ 20,304.00	\$ 682,736.24	\$ 45,978.58
Grand Total	\$ 17,223,450.00	\$ 44,958,150.14	\$ 4,822,152.16	\$ 14,416,254.91	\$ 25,785,483.05

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 APRIL 2024

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	Quarter Started	%	Comments
1	Councillor iPad Project	20,000	-	20,000	-	20,000		0%	Will be moved to next financial year.
2	Sophos Intercept X	-	-	4,569	0	4,569	CO	0%	Project is completed.
3	Data Safe	-	-	-	-	0	CO	#DIV/0!	Project is completed.
4	GDA Dataset Transition	-	-	5,000	-	5,000	CO	0%	Will review throughout the year.
5	Server Backup System Replacement	30,000	-	30,000	24,053	5,947	Q3	80%	Started ordering equipment.
6	Chambers Access Control System Replacement	20,000	-	20,000	1,814	18,186	Q2	9%	Scoping project before organising quotes.
7	Chambers Network Cabling replacement	40,000	-	40,000	-	40,000		0%	Will be moved to next financial year.
8	Replacement Workgroup Printers	2,000	-	2,000	-	2,000		0%	Will review throughout the year.
9	Replace Desktops/Laptops	20,000	-	20,000	3,490	16,510	Q1	17%	Currently planned for May
10	Software Licencing	10,000	480	10,000	2,100	7,420		26%	Will review throughout the year.
11	Replace Network Switches	-	-	12,885	16,910	-4,025	CO	131%	Project is completed.
12	Integrated Software System	400,000	341,816	434,780	263,768	-170,804	CO	139%	The project commenced and will continue throughout the year.
13	GIS Imagery	-	-	6,466	-	6,466	CO	0%	Will review throughout the year.
14	Two Cameras at Marie Bashir Park Grandstand	-	-	2,888	289	2,599	CO	10%	Will review throughout the year.
15	Landervale Fire Shed	-	20,304	689,019	659,191	9,524	CO	99%	Build completed power connection pending.
16	Gillenbah Station Amenities	-	-	60,000	23,545	36,455	Q3	39%	Updates have commenced under the guidance of the RFS
17	New security fencing and CCTV	-	-	146,329	-	146,329	CO	0%	Tender awarded with works scoped and approvals being sought.
18	Purchase of new Traxcavator	450,000	-	450,000	-	450,000		0%	The project is currently under review.
19	Further Masterplan works stage 1	-	-	232,988	86,836	146,152	CO	37%	Transfer area completed with roads being formed. Reclaim shop and office now being scoped.
20	Waste Depot Improvement Works Barellan	-	-	86,308	41,907	44,402	CO	49%	Completed
21	Stormwater improvement Works	30,000	-	104,996	-	104,996	CO	0%	Project Scoped works being undertaken
22	Urban Stormwater Upgrade	7,000,000	-	7,143,581	397,162	6,746,419	CO	6%	Detailed design completed. Pending future grant opportunities.
23	Cemetery management plans and mapping software	-	-	120,853	-	120,853	CO	0%	Mapping software being scoped. Currently reviewing records.
24	Library Book & Resources annual replacement	32,144	-	32,144	9,539	22,605	Q1	30%	Waiting on location for WRL book buying.
25	Library Replacement of Service Desk	5,000	-	5,000	-	5,000		0%	Scope and Procurement of works being prepared.
26	LT Pool Remediation Works	-	-	11,793	5,290	6,503	CO	45%	Works being prepared to be undertaken in pool closed season
27	Ndra Sportsground Drainage & Soak	-	-	36,219	15,922	20,297	CO	44%	Completed
28	Ndra Tennis Courts Access Upgrades	-	-	51,119	41,761	9,358	CO	82%	Completed
29	Ndra Park Irrigation Management System	-	-	243,677	137,767	105,911	CO	57%	Commissioning completed. Sensors and other equipment being installed. Scoping operations being completed for extra works.
30	Ndra Playgrounds Upgrades	10,000	-	34	34	0	CO	99%	Budget to be moved to inclusive spaces. Job completed.
31	Ndra Memorial Park lawn areas & garden beds	-	5,273	20,000	3,164	11,563	CO	42%	Draft plan completed, planting list amendments being made, landscaping being reviewed as fountain has water supply issues.
32	Festive Light Upgrade / Renewal	-	-	5,829	0	5,829	CO	0%	Procurement activities commenced in April
33	POM - Destination & Discovery Hub	-	-	178,669	178,670	-0	CO	100%	Main build complete, interpretive space to be funded as a separate project.
34	POM - Extension of Bike & Hike Trails	-	-	2,032	2,032	0	CO	100%	Way finder signage completed.
35	POM - Design Pedestrian bridge Brewery Flat to East St	-	-	3,785	3,785	0	Q2	100%	Completed
36	POM - Elevated Walk, Viewing Platform, Deck & Pedestrian Access	-	-	326,558	326,557	0	CO	100%	completed
37	POM Remote Signage	7,500	-	7,500	7,350	150	Q1	98%	Completed.
38	OLG DRF - Construction of flood relief gates	-	-	120,000	-	120,000	CO	0%	OLG approval now granted, proect now being scoped.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 APRIL 2024

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	Quarter Started	%	Comments
39	OLG DRF - Replacement of soft fall in MBP	-	-	150,000	-	150,000	CO	0%	Funds awarded, works will be undertaken in conjunction with Playground stage 1.
40	OLG DRF - Flood levies at water supply bores	-	-	100,000	-	100,000	CO	0%	Awaiting approval from OLG.
41	OLG DRF - Ndra Library Stormwater structure	-	38,700	60,000	-	21,300	CO	65%	Review for Rollover - Works are estimated to continue into the 2024/25 period -
42	OLG DRF - Youth development program	-	-	175,000	-	175,000	CO	0%	Awaiting approval from OLG.
43	OLG DRF - Community Information Boards	-	-	50,000	-	50,000	CO	0%	Awaiting approval from OLG.
44	OLG DRF - Economic Development Strategy & Signage	-	26,500	60,000	-	33,500	CO	44%	Approval from OLG provided, draft EDS is currently waiting ELT review.
45	OLG DRF - Destination Discovery Hub Cultural Displays	-	-	200,000	-	200,000	CO	0%	Awaiting approval from OLG.
46	OLG DRF - Replacement of trees	-	-	85,000	-	85,000	CO	0%	Awaiting approval from OLG.
47	LRCI R2 - Barellan Pump Track	-	-	21,955	21,900	55	CO	100%	Completed
48	LRCI R2 - Wiradjuri Memorial Wall Stage 1	-	-	71,662	59,702	11,960	CO	83%	Lighting installed with final metal artworks to be fitted to the rear side.
49	LRCI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-	-	54,970	68,324	-13,354	CO	124%	Completed
50	LRCI R3 Brewery Flat Boat ramp & Toilets	-	-	105,000	77,937	27,063	Q3	74%	Toilet refurbishment Complete. Replacement BBQ, seating and power upgrades being scoped.
51	LRCI R3 Ndra Tennis Club Upgrade - Stage 2	250,000	-	250,000	316,197	-66,197	Q2	126%	Completed
52	LRCI R3 Senior Citizens Building	65,000	-	120,000	109,543	10,457	Q2	91%	Completed
53	LRCI R3 Aerodrome – Air League Building	-	-	60,000	58,038	1,962	Q2	97%	Completed
54	LRCI R3 Brewery Flat - Connecting Walkway	-	-	174,726	53,371	121,355	Q2	31%	Stairs completed, connecting path and creek crossing survey and design underway
55	LRCI R3 Barellan Museum Renewal	-	4,961	40,000	19,082	15,958	Q1	60%	Renewal works to be finalised in May
56	LRCI R3 Tiger Moth Building	-	-	170,000	135,635	34,365	Q1	80%	Completed
57	LRCI R3 Town Signage orange town signs	-	-	25,000	10,545	14,455	Q2	42%	The project has now been funded. Works to be assessed.
58	LRCI R3 Barellan Sportsground Scoreboard	-	-	50,000	55	49,945	Q3	0%	Proposals received, sourcing potential contributions from user groups for preferred score board option.
59	LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	-	78,474	243,523	237,227	-72,178	CO	130%	Works are continuing, final section of Racecourse Rd remaining.
60	LRCI 3 Narrandera Pump Track	-	460	199,789	213,765	-14,436	CO	107%	Construction complete. Remote signs have been ordered.
61	LRCI 3 Barellan Sportsground Spectator Pavilion	-	-	53,710	52,816	894	CO	98%	Completed awaiting final invoices
62	LRCI 3 HM Oval - Off leash dog area	-	350	28,379	49,982	-21,952	CO	177%	Seating to be installed
63	LRCI 4 Barellan Pool - Toddler Pool	-	542,112	450,000	169,226	-261,338	Q3	158%	Review for Rollover - Project completion date is in October 2024 Tender awarded - Design activities commenced
64	LRCI 4 D&DH Interpretative Fit Out	-	-	250,000	55	249,945	Q3	0%	The Scope is currently being prepared for tender.
65	LRCI 4 MBP - Playground Upgrade Stage 1	-	-	297,363	55	297,308	Q3	0%	Procurement to be undertaken.
66	LRCI 4 Narrandera Footpaths Upgrade	-	-	250,000	55	249,945	Q3	0%	The scope has been completed with works to commence.
67	LRCI 4 Narrandera Laneway Upgrades	-	-	325,301	55	325,246	Q3	0%	The Scope is currently being prepared.
68	CRIP Upgrade Lake talbot Reserve - stairs, BBQ shelter, walking trails and seating.	-	-	200,168	102,601	97,567	CO	51%	BBQ and seating quoted, shelter works completed, and other works are being planned.
69	SCCF4 - Barellan Netball Courts	-	320	363,254	366,121	-3,187	CO	101%	Complete
70	SCCF5 - Community Safety Upgrade Program (CCTV)	-	184,110	294,195	18,891	91,194	CO	69%	Organising installation of new poles and permission from Essential Energy for use of existing poles.
71	SCCF5 - Recreation Upgrade Narrandera Water tower	-	75,415	576,106	404,135	96,555	CO	83%	Playground installed with shelter construction commenced.
72	ECP Adventure playground inclusive space	-	31,886	192,166	111,628	48,653	CO	75%	Completed. Minor repairs being undertaken.
73	LT Deepening Works	-	-	225,000	189,500	35,500	CO	84%	Completed
74	LT Rec Area - Accessibility project	202,200	-	202,200	-	202,200	Q2	0%	Preferred consultant has been engaged.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 APRIL 2024

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	Quarter Started	%	Comments
75	Emergency Drainage Works - Urban Stormwater January Event	-	943	54,505	-	53,562	CO	2%	Works continuing in between other projects.
76	New Road - Red Hill Industrial Estate	-	32,114	21,414	84,383	-95,082	CO	544%	Contractors to complete works shortly.
77	Urban Roads Construction	137,359	-	137,359	-	137,359		0%	The scope is currently being prepared.
78	Urban Roads Construction - Laneways	42,784	-	42,784	-	42,784		0%	laneways have been selected with works to commence shortly
79	Urban Reseals	166,100	-	166,100	-	166,100		0%	Scope completed quotes being obtained.
80	Urban Pavement Rehabilitation	138,485	-	213,788	-	213,788	CO	0%	The scope is currently being prepared.
81	East St Footpath Replacement	-	-	4,372	4,372	0	Q2	100%	Completed. Overspend to be taken from 8-1026-1
82	East St K&G Replacement	-	-	6,502	6,502	-0	Q2	100%	Completed. Overspend to be taken from 8-1027-1
83	Urban K&G Replacement	16,476	-	9,974	-	9,974		0%	The scope is currently being prepared.
84	Urban Footpath Replacement	10,984	-	6,612	-	6,612		0%	The scope is currently being prepared.
85	Urban Footpath Add. Funds requested - To railway overpass	-	-	100,000	58,130	41,870	CO	58%	Works are being planned for when North Narrandera Footpaths is nearing completion.
86	Regional Emergency Road Repair Fund	-	-	95,427	-	-0	CO	100%	Original grant was combined with RERRF with three year plan prepared.
87	Strontian Rd CH1.51-1.54	-	-	-	4,268	-	Q1		Completed
88	Strontian Rd CH1.89-1.93	-	-	-	3,600	-	Q1		Completed
89	Strontian Rd CH3.40-3.45	-	-	-	4,168	-	Q1		Completed
90	Strontian Rd CH5.69-5.98	-	-	-	24,447	-	Q1		Completed
91	Strontian Rd CH7.91-8.13	-	-	-	24,065	-	Q1		Completed
92	Strontian Rd CH7.14-7.76	-	-	-	34,880	-	Q1		Completed
93	Rural Sealed Roads Construction	236,421	-	175,358	-	175,358		0%	The Scope is currently being prepared.
94	Strontian Rd CH 11.25 to 11.35	-	-	-	-	0		#DIV/0!	Scope has been prepared with works to commence shortly.
95	Roads Resheeting - (Unsealed rural roads)	331,298	-	240,053	-	213,936	CO	25%	The Scope is currently being prepared. expenses from agrn 1001 will be journaled
96	Buckingbong Rd	-	-	-	112	-	Q1		Completed
97	Mollys Lagoon Rd Resheeting	-	-	-	16,181	-	Q1		Completed
98	Back Yamma Rd Resheeting	-	-	-	9,823	-	Q1		Completed
99	Pamandi Rd Resheet CH14.89-17.98	-	-	-	33,685	-	Q3		
100	Rural Roads Reseals	201,002	-	158,237	-	158,237	CO	0%	Quotes have been completed with work to commence once awarded
101	RRUPP - Erigolia Road (Widening)	-	4,827	1,071,101	200,822	865,452	CO	19%	Contractor on site work has commenced.
102	FLR R1 - Brewarrana Bridge Retrofitting	-	102,225	365,205	75,685	187,296	CO	49%	Construction to commence shortly, awaiting permits.
103	FLR Narrandera Bus Route	-	-	60,597	-	60,597	CO	0%	Job has been completed, fund to be transferred to other projects.
104	FLR R4 - Old Wagga Road Rehab	-	63,090	815,539	7,402	745,047	CO	9%	Survey and design procurement underway, construction to follow the design.
105	Flood Damage Repairs AGRN1001	-	-	1,497,039	-	1,049,853	CO	32%	Works are being planned where they won't affect other works.
106	Holloway Rd Culvert	-	9,900	-	10,529	-	Q2		Permits have been received procurement underway.
107	Grong Grong River Road	-	5,100	-	13,846	-	Q1		Procurement underway.
108	Mejum Rd	-	-	-	3,423	-	Q1		Completed
109	Mannings Rd CH4.85-8.35	-	-	-	143,398	-	Q1		Works planned Q3
110	Middle Rd	-	-	-	4,225	-	Q3		Works planned Q3
111	Kingston Rd	-	-	-	-	-			Completed
112	Devlins Bridge Rd	-	-	-	1,935	-			Completed
113	Galore Park Rd CH0.20-0.40	-	-	-	-	-			Completed
114	Galore Forest Rd CH0.00-1.90	-	-	-	-	-			Completed
115	Higgins Rd	-	-	-	883	-	Q1		Completed
116	Jacksons Rd	-	-	-	-	-			Completed

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 APRIL 2024

Complete	Grant Dependent	Cancelled
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83.33%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	Quarter Started	%	Comments
117	Gepperts Rd		-		-				Completed
118	Mimosa Rd		-		-				Completed
119	Lismoyle Rd		-		335		Q1		Works being reviewed
120	Strontian Rd		1,027		152,579		Q1		Completed
121	Hulmes Rd		-		106,821		Q3		Completed
122	Hewson Rd		-		-				Revised, works completed with AGRN1034 IRW, no work remaining.
123	Mannings Rd CH9.55-11.35		-		25,240		Q1		Completed
124	Galore Park Rd CH4.64-4.74		-		-				Completed
125	Galore Forest Rd CH3.70-4.50		-		-				Completed
126	The Gap Rd CH1.60-2.20		-		-				Completed
127	The Gap Rd CH2.60-3.40		-		-				Completed
128	The Gap Rd CH3.70-6.40		-		-				Completed
129	Fixing Country Bridges	-		846,965		52,500	CO	94%	
130	FCB - Molly's Bridge		-		345,098		Q1		Completed
131	FCB - Somerset Bridge		-		449,367		Q1		Completed
132	Roads to Recovery	997,362		1,547,923		-110,952	CO	23%	
133	Grong Grong Station Rd Resheet		-		91,562		Q1		Completed
134	Bulloak Tank Rd Resheet		-		31,306		Q1		Completed
135	Centenary Rd Resheet		-		46,826		Q1		Completed
136	Mannings Rd Resheet CH2.9-4.85		-		45,676		Q1		Completed
137	Orams Rd Resheet CH0-2.42		-		59,230		Q1		Completed
138	Curtis Rd - Gravel resheet		-		85,300		Q1		Completed
139	Geddes Rd - Ergdia End		-		56,605		Q1		Drainage being conducted
140	Geddes Rd - Euratha End		-		23,359		Q1		Completed
141	Stephensons Rd		-		68,460		Q2		Completed
142	Clarkes Rd		-		127,313		Q2		Completed
143	Centenary Rd Ch 9.60-11.80		-		56,384		Q2		Completed
144	Centenary Rd Ch 12.15-12.80		-		35,893		Q2		Completed
145	Centenary Rd Ch 13.05-13.85		-		30,744		Q2		Completed
146	Centenary Rd Ch 14.90-15.60		-		26,101		Q2		Completed
147	Angle Rd CH 7.15 to 8.65		-		150,468		Q3		Completed, Invoices pending.
148	RS Bulloak Tank Rd CH2.80-6.85		-		183,702		Q3		
149	RS Back Morundah Rd CH6.60-8.60		-		113,397		Q3		
150	RS Kamarah Rd CH17.75-22.40		-		206,480		Q3		
151	RS Lismoyle Rd CH12.27-17.00		-		220,068		Q3		
152	Regional Roads (Capital Component of Block Grant)	268,200		354,301		73,546	CO	79%	The Scope is currently being prepared.
153	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)	-	-		6,417		Q3		Rehabilitation project scoped to be delivered Q3/Q4
154	MR370 - To Lockhart	-	-		-				No works currently planned
155	MR596 - Back Yamma Road (south-west of Morundah)	-	-		-				No works currently planned
156	MR7608 - Barellan Road	-	-		274,337		Q1		Rehab works have commenced.
157	Repair Grant (50% Block Grant contribution)	173,200	-	-	-	0		#DIV/0!	Funding was unsuccessful for RRRP as the funding stream was removed for four years. QBR to remove RRRP grant.
158	Active Transport - Walking (Mulga St Barellan)	-	-	0		0	CO	0%	Completed
159	REGIONAL EMERGENCY ROAD REPAIR FUND	-	-	6,718,561		6,618,866		1%	
160	Minor Heavy Patches - Urban	-	-		58,222				

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 APRIL 2024

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No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	Quarter Started	%	Comments
161	Minor Heavy Patches - Rural	-	-	-	-	-			
162	Sealed Roads Shoulder Grading	-	7,000	-	-	-			
163	Gravel Roads Grading	-	10,260	-	24,213	-			
164	Formed Roads Grading	-	-	-	-	-			
165	Red Hill Industrial Expansion - Sewer	930,000	-	930,000	-	930,000		0%	Design works being undertaken
166	Red Hill Industrial Expansion - Design	100,000	-	100,000	44,707	55,293	Q3	45%	Design works being undertaken, due for completion by June.
167	Gateway/Entrance signs	10,000	-	10,000	-	9,355		6%	
168	Gateway/Entrance signs Nrda	-	-	-	645	-	Q3	#DIV/0!	projects are as required.
169	Gateway/Entrance signs Brln	-	-	-	-	-		#DIV/0!	projects are as required.
170	Gateway/Entrance signs Binya	-	-	-	-	-		#DIV/0!	projects are as required.
171	Gateway/Entrance signs GG	-	-	-	-	-		#DIV/0!	projects are as required.
172	LT Tourist Park - Reseal driveways	74,580	-	74,580	-	74,580		0%	Review for Rollover - Procurement activities for the construction of concrete V kerb in progress
173	Light Vehicles	362,115	-	547,115	545,688	1,428	Q1	100%	Review of replacements underway. QBR from Heavy Plant
174	Trucks & Trailers	394,150	-	873,281	479,131	394,150	Q1	55%	Review of replacements underway
175	Heavy Plant Purchases	354,750	-	169,750	17,255	152,495	Q3	10%	Review of replacements underway
176	Other Plant Capital	20,000	-	20,000	6,811	13,189	Q1	34%	Purchases as needed.
177	Works - New vehicle storage shed	-	13,364	59,147	88,687	-42,903	CO	173%	Footings poured. Frame being erected.
178	Solar Panels	-	1	91,747	97,709	-5,963	CO	106%	Completed
179	Building renewal and upgrades	149,340	16,848	175,813	124,684	34,281	CO	81%	Works Scheduled, and Procurement activities commenced.
180	New Building at Depot	-	-	4,391	4,391	-0	CO	100%	Completed
181	Aerodrome Runway, Taxi, Apron remarking	50,000	-	50,000	44,863	5,137	Q3	90%	Works commenced on target for completion by end of April.
182	Terminal painting , Blinds and improvements	15,000	1,364	15,000	13,250	386	Q3	97%	Awaiting final invoice to be paid and then works will be completed.
183	SES Airport Hanger	-	16,696	-	80	-16,775		#DIV/0!	
184	Airport Taxiway	-	-	1,559	1,559	-0	CO	100%	December 2023 C/M elected not to proceed with the project.
185	Water - Services Replacements 2023-24	20,000	3,697	40,000	66,020	-29,717	Q1	174%	Private work for highway overtaking lane undertaken to be credited once invoiced. (Check funding from TFNSW)
186	Water - Newell Highway Service Replacement	-	-	29,232	29,232	-0	Q2	100%	Completed
187	Water - WTP filter/Upgrade design	-	2,727	33,307	3,899	26,681	CO	20%	Awaiting completion of WTP Scoping Study
188	Water - North Zone Pressure Pump - low pressure issues	-	-	37,434	-	37,434	CO	0%	Will be scheduled after the hydraulic model is updated.
189	Water - Main Replacements	-	-	109,580	-	102,625	CO	6%	Move to 2023-2024 budget
190	Grosvenor St Watermain Replace	-	-	-	6,955	-	Q1		Completed
191	Water - Main Replacements 2023-24	300,000	-	300,000	135,617	140,773	Q1	45%	To be contracted, RFQ under development
192	Elwin St Watermain Construct	-	-	-	23,609	-	Q2		Completed
193	Water - Hydrant & Valve replacements 2023-24	65,000	636	136,552	44,486	91,429	CO	33%	Project is now underway.
194	Water - Pine Hill reservoir fencing/ demolition	-	-	21,694	21,771	-77	CO	100%	Completed
195	Water - Solar	-	21,036	250,000	220,453	8,511	CO	97%	Completed
196	Water - IWCM Additional Works	-	-	130,774	48,840	81,934	CO	37%	Awaiting completion of WTP Scoping Study
197	Water - WTP Scoping Study	-	9,152	124,029	31,765	83,111	CO	33%	Study has been complete, awaiting results.
198	Water - Household Filter Project	-	18,182	11,492	-	-6,689	CO	158%	Installations continuing
199	Water - Gordon St fencing	-	-	27,158	12,610	14,548	CO	46%	To be undertaken as time allows
200	Water - Cul-de-sac ring mains	-	-	97,020	13,661	83,359	CO	14%	Works to commence shortly
201	Water - Telemetry hardware upgrade	-	-	148,347	-	148,347	CO	0%	Procurement underway. RFQ being prepared for early 2024
202	Water - Pine Hill Pumps Replacement	-	-	26,401	-	26,401	CO	0%	Will be scheduled after the hydraulic model is updated.
203	Sewer Service Replacements	-	161	60,000	40,365	19,474	Q2	68%	Ongoing as required.
204	Sewer - Barellan Sewer	1,800,000	3,096,557	7,489,720	3,079,295	1,313,868	CO	82%	Construction underway.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 APRIL 2024

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205	Sewer - Solar	-	34,086	249,339	196,574	18,679	CO	93%	Completed
206	Sewer - Telemetry hardware upgrade	-	-	97,457	-	97,457	CO	0%	Procurement underway. RFQ being prepared for early 2024
207	Sewer - Telemetry software upgrade	-	-	40,000	-	40,000	CO	0%	Procurement underway. RFQ being prepared for early 2024
208	Sewer - Main Relines	350,000	-	695,025	-	695,025	CO	0%	Procurement to begin Shortly
209	Grant Dependant								
210	Furniture - Narrandera Cemetery	5,000	-	5,000	-	5,000		0%	Funding pending based on upcoming grants
211	Barellan Cemetery Furniture	5,000	-	5,000	-	5,000		0%	Funding pending based on upcoming grants
212	Brln Pool Rehabilitate, Refurbish & Paint Kiosk/Toilet	50,000	-	50,000	-	50,000		0%	Project unfunded
213	LT Pool Renewal of Kiosk decking and hand rails	70,000	-	70,000	-	70,000		0%	Project unfunded
214	Brln Sportsground - Lighting Upgrades (Eastern)	84,000	-	84,000	-	84,000		0%	Funding pending based on upcoming grants
215	Brln Sportsground - Storm water drainage works	30,000	-	30,000	-	30,000		0%	Funding pending based on upcoming grants
216	MBP Paths & Uplighting	120,000	-	120,000	-	120,000		0%	Funding pending based on upcoming grants
217	Brln Park Furniture	10,000	-	10,000	-	10,000		0%	Funding pending based on upcoming grants
218	Brln Main Street - Planter Boxes	30,000	-	30,000	-	30,000		0%	Funding pending based on upcoming grants
219	Brln Main Street - BBQ shelter replacement	50,000	-	50,000	-	50,000		0%	Funding pending based on upcoming grants
220	MBP PowerPoint vendor sites	30,000	-	30,000	-	30,000		0%	Funding pending based on upcoming grants
221	Adventure Playground Upgrade infants area	300,000	-	300,000	-	300,000		0%	Have applied for the grant, waiting on results.
222	Grng Grng Park Furniture	5,000	-	5,000	-	5,000		0%	Funding pending based on upcoming grants
223	Ndra Park Lighting and uplighting memorials and trees	30,000	-	30,000	508	29,492	Q1	2%	Funding pending based on upcoming grants
224	Ndra Stadium & Sportsground Masterplan	30,000	-	30,000	-	30,000		0%	Funding pending based on upcoming grants
225	Get NSW Active - Cycling	805,000	-	-	-	0		#DIV/0!	Grant Unsuccessful
226	Get NSW Active - Walking	50,000	-	50,000	-	50,000		0%	Grant Unsuccessful
227	Sewer - Primary Filter	400,000	-	400,000	-	400,000		0%	Funding pending based on upcoming grants
228	Operational								
229	Newell Hwy Contribution Grong Grong Reseal	-	-	93,050	-	93,050	CO	0%	The Scope is currently being prepared.
230	Newell Hwy Contribution Grong Grong town entrance signs	-	-	1,667	-		CO	0%	Completed, no funds expected to have been remaining.
231	Urban Roads Maintenance	837,436	11,669	837,436	792,432	33,335	Q1	96%	Ongoing operational costs.
232	Sealed Rural Roads Maintenance	320,019	19,925	329,519	285,204	24,390	Q1	93%	Ongoing operational costs.
233	Flood Damage Repairs AGRN1034 (September 2022)	-	-	-	-	0		#DIV/0!	Emergency Works (EW) and Immediate Reconstruction Works (IRW) completed - Claim submitted to TfNSW
234	Koala Fence	-	-	-	-	-			Completed prior to 30 June 2023
235	Fixing Local Roads PRR	-	-	414,584	-	-0	CO	100%	Find total spend
236	FLRPRR Urban Roads	-	-	-	177,296		Q1		Ongoing Pavement Maintenance Work
237	FLRPRR Sealed Rural Roads	-	-	-	188,729		Q1		Ongoing Pavement Maintenance Work
238	FLRPRR MR243 Canola Way	-	-	-	19,359		Q1		Ongoing Pavement Maintenance Work
239	FLRPRR MR370 Lockhart Rd	-	-	-	10,867		Q1		Ongoing Pavement Maintenance Work
240	FLRPRR MR596 Yamma Rd	-	-	-	6,096		Q1		Ongoing Pavement Maintenance Work
241	FLRPRR MR7608 Barellan Rd	-	-	-	12,237		Q1		Ongoing Pavement Maintenance Work
242	Rural Unsealed Roads Expenses	667,734	1,988	667,734	671,156	-5,410	Q1	101%	Ongoing operational costs.
243	Regional Roads (M&R Grant)	217,600	-	217,600	206,292	11,308	Q1	95%	Ongoing operational costs.
244	State Road Contract Works RMCC	-	-	56,009	117,980	-61,971	Q1	211%	RMCC contract finished 31 August 2023, claim submitted and total payment received
245	Active Transport Plan	-	-	38,267	34,157	4,110	CO	89%	Project Completed
246	Noxious Weeds Expenses	177,969	-	179,584	191,857	-12,273	Q1	107%	Ongoing operational costs
247	Public Toilets Expenses	111,559	-	96,605	79,621	16,984	Q1	82%	Ongoing operational costs

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 APRIL 2024

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No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	Quarter Started	%	Comments
248	Cemetery Expenses	159,073		159,073	112,473	46,600	Q1	71%	Ongoing operational costs
249	Sports Ground Expenses	303,890		304,751	206,508	98,243	Q1	68%	Ongoing operational costs
250	Parks Expenses	693,437		697,879	719,455	-21,576	Q1	103%	Ongoing operational costs
251	Lawn Areas	45,500	-	61,500	69,977	-8,477	Q1	114%	Ongoing operational costs
252	East Street - Street Scaping	18,039	182	20,299	23,836	-3,718	Q1	118%	Ongoing operational costs
253	Grong Grong Earth Park - RMS	-	-	8,531	-	8,531	CO	0%	Discussions to be undertaken with community user group
254	Street Trees	260,366	664	260,366	256,565	3,137	Q1	99%	Ongoing operational costs (Emergency tree works due to storms included)
255	Lake Talbot Expenses	25,467		25,467	1,221	24,246	Q2	5%	Ongoing operational costs
256	Sports Stadium Expenses	136,535		136,983	85,992	50,991	Q1	63%	Ongoing operational costs
257	Bores Expenses	45,188	60,463	45,188	220,338	-235,613	Q1	621%	Ongoing operational costs - Emergency repairs required with budget reallocation to follow.
258	Pump Station Expenses	135,071	5,041	135,071	135,868	-5,838	Q1	104%	Ongoing operational costs - correcting journals to be processed.
259	Mains Expenses	348,248	30,198	338,248	364,654	-56,603	Q1	117%	Ongoing operational costs
260	Recycled Water	52,123	70	52,123	1,276	50,777	Q1	3%	Ongoing operational costs
261	Reservoirs Expenses	28,349	-	28,349	30,877	-2,528	Q1	109%	Ongoing operational costs - correcting journals to be processed.
262	Water Supply Licence	31,006	-	31,006	26,022	4,984	Q2	84%	Ongoing operational costs
263	Chlorine & Chemicals Expenses	23,690	364	23,690	23,325	1	Q1	100%	Ongoing operational costs
264	Meter Reading Expenses	39,732	-	77,232	43,209	34,023	Q1	56%	Ongoing operational costs to be rectified with the introduction of the taggle software.
265	Telemetry System Maintenance	9,323	-	4,323	1,964	2,359	Q1	45%	Ongoing operational costs
266	Hydrant Flushing Program	76,175	-	76,175	86,076	-9,901	Q1	113%	Ongoing operational costs
267	Pump Stations Electricity Expenses	300,000	-	300,000	294,079	5,921	Q1	98%	Ongoing operational costs
268	Pump Station Expenses	109,586	3,414	109,586	89,697	16,475	Q1	85%	Ongoing operational costs - correcting journals to be processed.
269	Mains Expenses	204,500	8,698	229,500	196,723	24,079	Q1	90%	Ongoing operational costs
270	Treatment Works Expenses	257,730	19,623	307,730	260,425	27,682	Q1	91%	Ongoing operational costs
271	Sewer Heating & Electricity	100,000	-	100,000	75,866	24,134	Q1	76%	Ongoing operational costs
272	Telemetry System Maintenance	2,111	-	2,111	-	2,111		0%	Ongoing operational costs

Key Operational as at 30 April 2024

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
Housing & Community Amenities					
Noxious Weeds	\$ 177,969.00	\$ 179,584.00		\$ 191,857.44	-\$ 12,273.44
Cemetery Expenses	\$ 159,073.00	\$ 159,073.00		\$ 112,472.78	\$ 46,600.22
Public toilets	\$ 111,559.00	\$ 96,605.00		\$ 79,620.80	\$ 16,984.20
Transport & Communication					
Regional Roads	\$ 217,600.00	\$ 217,600.00		\$ 206,291.86	\$ 11,308.14
State Roads	\$ -	\$ 56,009.00	\$ -	\$ 117,980.08	-\$ 61,971.08
Urban Roads	\$ 837,436.00	\$ 932,153.28	\$ 11,669.08	\$ 792,432.18	\$ 126,384.74
Sealed Rural Roads	\$ 320,019.00	\$ 744,103.06	\$ 19,925.09	\$ 699,788.08	\$ 24,389.89
Ancillary Roadworks	\$ -	\$ 38,267.12	\$ -	\$ 34,157.11	\$ 4,110.01
Unsealed Rural Roads	\$ 667,734.00	\$ 667,734.00	\$ 1,987.83	671156.18	-\$ 5,410.01
Water Supplies					
Water	\$ 1,043,717.00	\$ 1,066,217.00	\$ 35,672.37	\$ 1,007,350.00	\$ 23,194.63
Sewer Supplies					
Sewer	\$ 673,927.00	\$ 748,927.00	\$ 31,734.49	\$ 622,711.20	\$ 94,481.31
Recreation and Culture					
Sports Ground Expenses	\$ 303,890.00	\$ 304,751.00		\$ 206,508.21	\$ 98,242.79
Parks Expenses	\$ 693,437.00	\$ 706,410.36	\$ -	\$ 719,455.48	-\$ 13,045.12
Lawn Areas	\$ 45,499.53	\$ 61,499.53	\$ -	\$ 69,976.97	-\$ 8,477.44
Lake Talbot Expenses	\$ 25,467.00	\$ 25,467.00		\$ 1,220.66	\$ 24,246.34
Sports Stadium Expenses	\$ 136,535.00	\$ 136,983.00		\$ 85,992.30	\$ 50,990.70
Street Scaping	\$ 18,039.42	\$ 20,299.42	\$ 181.82	\$ 23,835.66	-\$ 3,718.06
Street Trees	\$ 260,366.00	\$ 260,366.00	\$ 663.64	\$ 256,565.42	\$ 3,136.94
Grand Total	\$ 5,692,267.95	\$ 6,422,048.77	\$ 101,834.32	\$ 5,899,372.41	\$ 419,174.76

24.3 STATEMENT OF RATES AND RECEIPTS - APRIL 2024

Document ID: 733097
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 April 2024.

PURPOSE

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 30 April 2024.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2023	738,051.91
23/24 Rate levies & supplementary levies (excl. postponed amounts)	<u>9,083,615.90</u>
	9,821,667.81
Less Pensioner rebates	<u>204,226.83</u>
NET BALANCE	9,617,440.98
Less receipts to 30.04.2024	<u>7,282,952.51</u>
	<u><u>2,334,488.47</u></u>

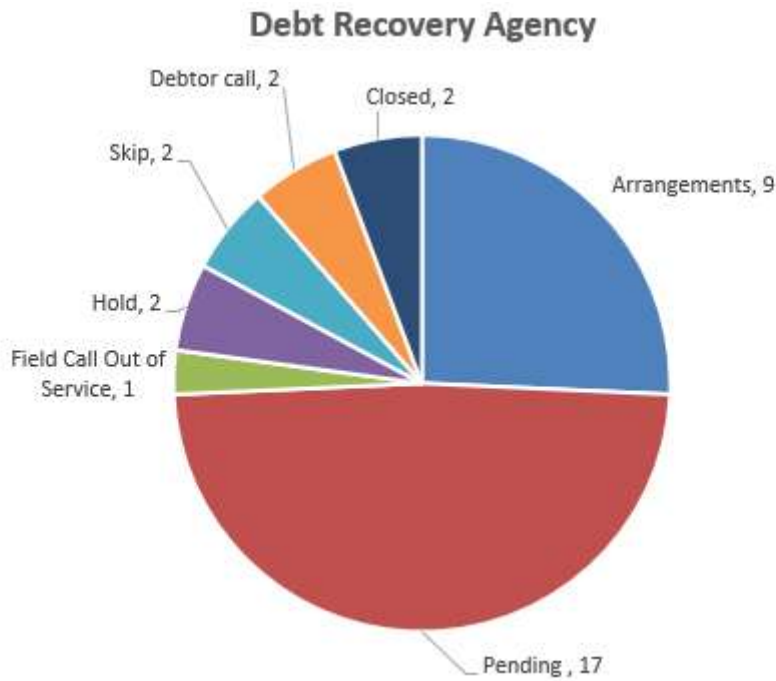
Actual % Rate Collection to Net Balance as at 30.04.2024	= <u>75.73%</u>
Comparative % Collection to Net Balance as at 30.04.2023	= <u>75.71%</u>
Anticipated % Collection Rate as at 30.06.2024	= <u>94.00%</u>

Water Consumption/Sewer Usage Charges

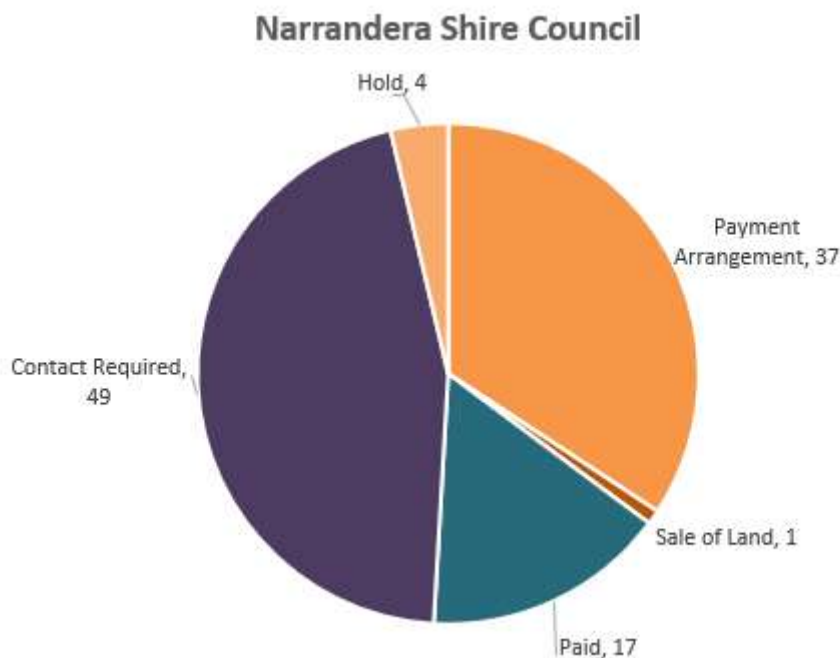
Arrears as at 01.07.2023	200,781.96
23/24 Water / Sewer usage charges, supplementary levies & interest	<u>1,497,310.02</u>
NET BALANCE	1,698,091.98
Less receipts to 30.04.2024	<u>997,177.10</u>
	<u><u>700,914.88</u></u>

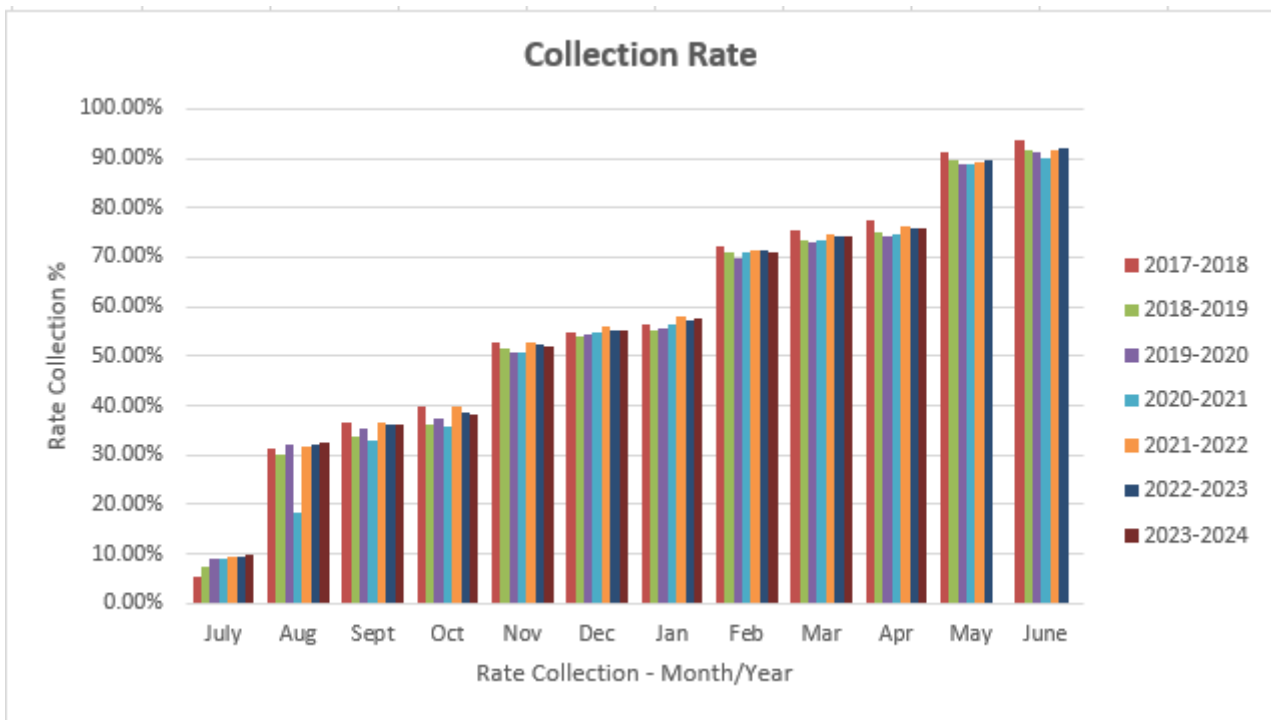
OVERDUE RATES AND CHARGES

The graph below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.



The graph below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 April 2024.

24.4 STATEMENT OF INVESTMENTS - APRIL 2024

Document ID: 733117

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 April 2024.

PURPOSE

The purpose of this report is to present to Council the investments held as of 30 April 2024.

SUMMARY

<u>Fund Balance (GL)</u>	
General	21,228,709.73
Water	5,660,125.08
Sewerage	868,052.23
Trust	55,489.63
	27,812,376.67

BACKGROUND

The actual interest income to 30 April 2024 is \$1,205,934 which compares favourably with the budget of \$641.704.

The income statement reports the actual cash received for the year and varies to the amount reported here.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
 - b. Application of Investment Funds
 - c. Investment Portfolio Performance
 - d. Investment Commentary
 - e. Responsible Officer Certification
- 1.
 - 2.

a. Council Investments

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (On call	521,887.97	1.88%	1.25%	A-1+	30 Apr 2024
National Australia Bank	200,000.00	0.72%	5.55%	A-1+	1 Jul 2024
National Australia Bank	1,000,000.00	3.60%	5.40%	A-1+	12 Jul 2024
National Australia Bank	1,000,000.00	3.60%	5.25%	A-1+	25 Sep 2024
National Australia Bank	1,000,000.00	3.60%	5.25%	A-1+	4 Oct 2024
National Australia Bank	1,000,000.00	3.60%	5.40%	A-1+	30 Oct 2024
National Australia Bank	1,000,000.00	3.60%	5.15%	A-1+	11 Nov 2024
National Australia Bank	1,000,000.00	3.60%	5.35%	A-1+	26 Nov 2024
National Australia Bank	1,000,000.00	3.60%	5.25%	A-1+	4 Dec 2024
National Australia Bank	1,000,000.00	3.60%	5.10%	A-1+	24 Dec 2024
Commonwealth Bank	1,000,000.00	3.60%	4.66%	A-1+	15 May 2024
Commonwealth Bank	1,000,000.00	3.60%	5.20%	A-1+	7 Jun 2024
Commonwealth Bank	1,000,000.00	3.60%	5.26%	A-1+	20 Jun 2024
Commonwealth Bank	1,000,000.00	3.60%	5.02%	A-1+	20 Jan 2025
IMB	1,000,000.00	3.60%	4.95%	A-2	30 May 2024
Suncorp	1,000,000.00	3.60%	5.40%	A-1	25 Jul 2024
Suncorp	1,000,000.00	3.60%	5.39%	A-1	1 Aug 2024
Suncorp	1,000,000.00	3.60%	5.16%	A-1	15 Aug 2024
Suncorp	1,000,000.00	3.60%	5.42%	A-1	2 Dec 2024
Suncorp	1,000,000.00	3.60%	5.04%	A-1	25 Mar 2025
Bendigo Bank	1,000,000.00	3.60%	5.40%	A-2	28 Jun 2024
Westpac Bank	1,000,000.00	3.60%	4.90%	A-1+	30 May 2024
Westpac Bank	1,000,000.00	3.60%	5.12%	A-1+	26 Aug 2024
Westpac Bank	1,000,000.00	3.60%	5.07%	A-1+	2 Sep 2024
Westpac Bank	1,000,000.00	3.60%	5.25%	A-1+	23 Oct 2024
Westpac Bank	1,000,000.00	3.60%	5.10%	A-1+	23 Dec 2024
Westpac bank	1,000,000.00	3.60%	5.15%	A-1+	9 Jan 2025
Westpac Bank	1,000,000.00	3.60%	5.16%	A-1+	28 Feb 2025
Westpac Bank	1,034,999.09	3.73%	5.13%	A-1+	3 Mar 2025
Total Council Funds	27,756,887.06	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	55,489.62	100.00%	5.25%	A-1+	1 Aug 2024
Total Trust Funds	55,489.62	100%			

3.

Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,000,000.00	3.6%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ 1,000,000.00	3.6%	Max 10%
NAB	AA-	A1+	\$ 8,777,377.59	31.6%	Max 35%
Suncorp	A+	A1	\$ 5,000,000.00	18.0%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 4,000,000.00	14.4%	Max 35%
Westpac	AA-	A1+	\$ 8,034,999.09	28.9%	Max 35%

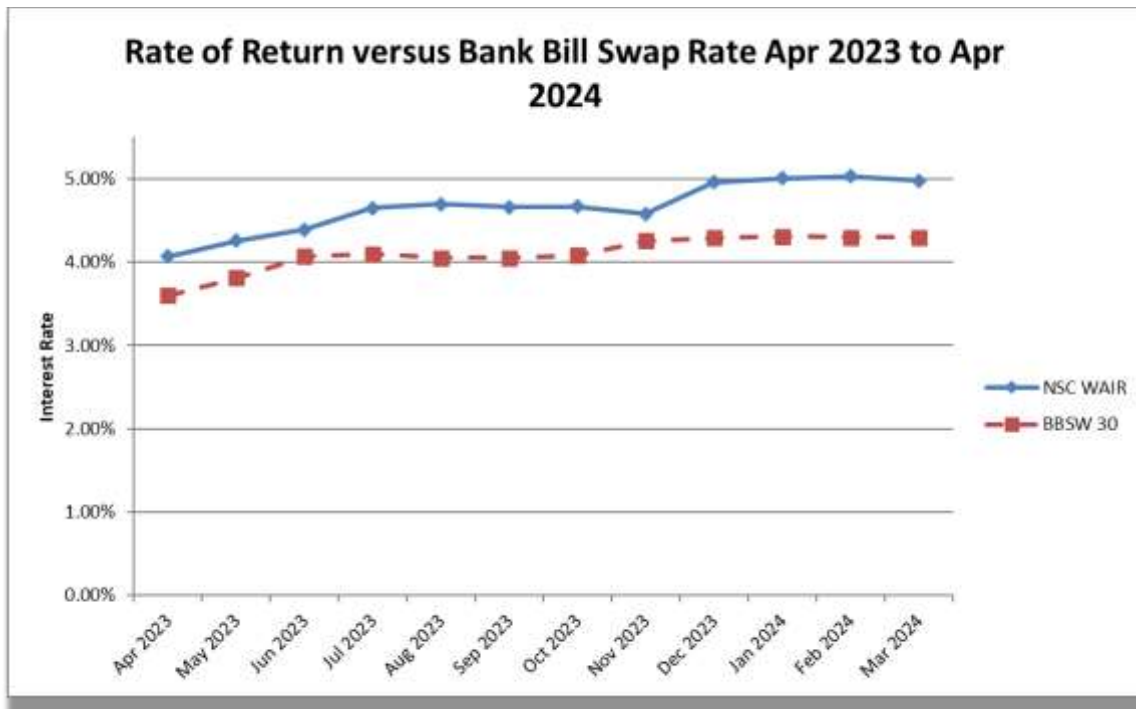
4.

b. Application of Investment Funds

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 5,660
	Sewer Supply	\$ 868
	Developer Contributions	\$ 540
	Domestic Waste	\$ 854
	Unexpended Grants	\$ 2,877
	Stormwater	\$ 288
	Crown Lands	\$ 289
Internally Restricted	Discretion of Council	\$ 16,092
Unrestricted	Allocated to current budget	\$ 344
Total		\$ 27,812

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Apr 2023	26,779,805.06	4.07%	3.60%	0.47%
May 2023	28,781,495.69	4.26%	3.81%	0.45%
Jun 2023	35,733,211.80	4.39%	4.07%	0.32%
Jul 2023	33,935,792.36	4.65%	4.10%	0.55%
Aug 2023	32,919,121.13	4.70%	4.05%	0.65%
Sep 2023	31,320,457.99	4.66%	4.05%	0.61%
Oct 2023	31,771,481.68	4.67%	4.08%	0.59%
Nov 2023	34,022,087.16	4.58%	4.26%	0.32%
Dec 2023	34,023,576.24	4.96%	4.29%	0.67%
Jan 2024	33,075,007.62	5.01%	4.31%	0.70%
Feb 2024	33,075,903.95	5.03%	4.30%	0.73%
Mar 2024	31,611,721.32	4.98%	4.30%	0.68%
Apr 2024	27,812,376.68	5.11%	4.30%	0.81%



d. Investment Commentary

The investment portfolio decreased by \$3,799,344 during April, with the next investment reaching maturity on 15 May 2024. The decrease was due to Narrandera Shire Council making significant payments toward major capital.

It is possible that the future interest rates may rise, stay the same, or decrease. However, there is still a great deal of uncertainty regarding which of these scenarios will occur.

Narrandera Shire Council will continue to invest in high-interest term deposits to take advantage of the current markets and maximise returns.

Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's POL025 Investment Policy.

Council's Investment Policy was reviewed and adopted on 22 February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 April 2024.

24.5 INCOME STATEMENT - APRIL 2024**Document ID:** 733125**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. 2024-05-06 Report - Income Statement - April 2024.pdf [↓](#) **RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 April 2024.

- 1.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 30 April 2024.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

Council adopted the original budget on 20 June 2023. Council will review the budget at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Council reports the rates and charges as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2023-24 were issued on 5 July 2023.

Depreciation

Council updates depreciation on a quarterly basis and has been calculated to December.

Major Variations to Budget

There are no major variations to budget evident.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 30 April 2024.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 April 2024.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 30 April 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	8,966	8,936	8,943
User charges and fees	2,948	3,472	3,161
Other revenues	2,083	2,466	975
Grants and contributions provided for operating purposes	7,646	8,367	5,497
Grants and contributions provided for capital purposes	6,609	18,422	3,641
Interest and investment revenue	907	1,807	778
Other income	233	246	184
Net gain from the disposal of assets	92	92	(33)
Total income from continuing operations	29,484	43,808	23,146
Expenses from continuing operations			
Employee benefits and on-costs	8,872	8,845	6,870
Materials and services	6,242	7,560	6,118
Borrowing costs	60	60	33
Depreciation and amortisation	6,622	6,622	4,966
Impairment of receivables	6	6	4
Other expenses	425	445	340
Total expenses from continuing operations	22,227	23,538	18,331
Operating result from continuing operations	7,257	20,270	4,815
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	7,257	20,270	4,815
Net operating result for the year before grants and contributions provided for capital purposes	648	1,848	1,174

Narrandera Shire Council

General Fund Income Statement

for the period ending 30 April 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	6,519	6,492	6,497
User charges and fees	1,481	1,996	1,730
Other revenues	2,083	2,466	975
Grants and contributions provided for operating purposes	7,646	8,367	5,497
Grants and contributions provided for capital purposes	6,291	13,646	2,212
Interest and investment revenue	609	1,215	601
Other income	233	246	184
Net gain from the disposal of assets	92	92	(33)
Total income from continuing operations	24,954	34,520	17,663
Expenses from continuing operations			
Employee benefits and on-costs	8,169	8,145	6,226
Materials and services	4,128	5,458	4,225
Borrowing costs	23	23	5
Depreciation and amortisation	5,523	5,523	4,142
Impairment of receivables	6	6	4
Other expenses	425	445	340
Total expenses from continuing operations	18,274	19,600	14,942
Operating result from continuing operations	6,680	14,920	2,721
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	6,680	14,920	2,721
Net operating result for the year before grants and contributions provided for capital purposes	389	1,274	509

Narrandera Shire Council

Water Fund Income Statement

for the period ending 30 April 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	887	885	887
User charges and fees	1,289	1,290	1,250
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	230	10
Interest and investment revenue	276	482	136
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
Total income from continuing operations	2,462	2,887	2,283
Expenses from continuing operations			
Employee benefits and on-costs	355	352	347
Materials and services	1,401	1,370	1,334
Borrowing costs	-	-	-
Depreciation and amortisation	691	691	518
Impairment of receivables	-	-	-
Other expenses	-	-	-
Total expenses from continuing operations	2,447	2,413	2,199
Operating result from continuing operations	15	474	84
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	15	474	84
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	5	244	74

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 30 April 2024

	Original Budget	Dec Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	1,560	1,559	1,559
User charges and fees	178	186	181
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	308	4,546	1,419
Interest and investment revenue	22	110	41
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
Total income from continuing operations	2,068	6,401	3,200
Expenses from continuing operations			
Employee benefits and on-costs	348	348	297
Materials and services	713	732	559
Borrowing costs	37	37	28
Depreciation and amortisation	408	408	306
Impairment of receivables	-	-	-
Other expenses	-	-	-
Total expenses from continuing operations	1,506	1,525	1,190
Operating result from continuing operations	562	4,876	2,010
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	562	4,876	2,010
Net operating result for the year before grants and contributions provided for capital purposes	254	330	591

24.6 STATEMENT OF BANK BALANCES - APRIL 2024

Document ID: 733218

Author: Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 April 2024.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	\$210,566.48
Plus Receipt	\$7,170,453.61
Less Payments	\$6,512,150.09
Current Cashbook Balance	\$868,870.00
Statement Summary	
Opening Statement Balance	\$187,148.39
Plus Receipts	\$7,174,280.11
Less Payments	\$6,512,077.82
Current Statement Balance	\$849,350.68
Plus Unpresented Receipts	\$19,218.02
Less Unpresented Payments	-\$301.30
Reconciliation Balance	\$868,870.00
GL BALANCE	
Unpaid Creditors	\$21,559.14
Overdraft Limit arranged with Bank 01/01/1989	\$350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 April 2024.

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil