



BUSINESS PAPER

Ordinary Council Meeting

17 October 2023

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council’s objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson’s definition of “corruption” – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 16 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 17 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 18 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 19 Our Infrastructure

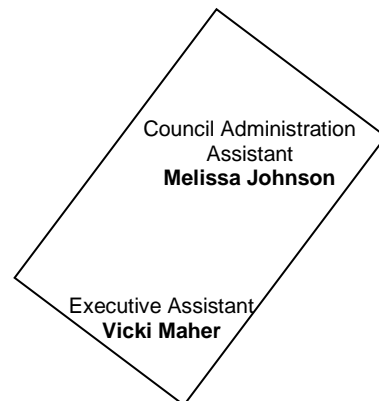
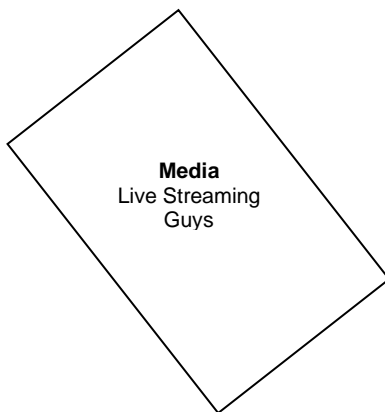
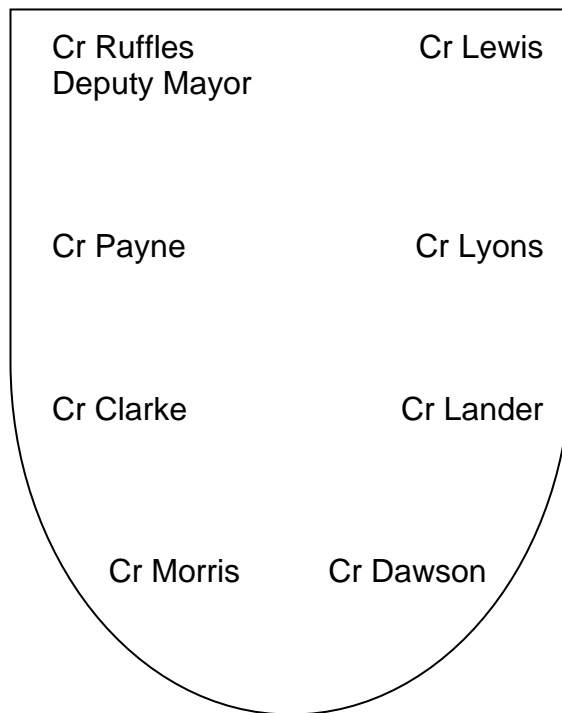
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 20 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 17 October 2023 at 2pm**

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- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **REQUEST TO ATTEND BY AUDIO-VISUAL LINK**
- 5 **PRESENT**

6 **APOLOGIES**

Nil

7 **DECLARATIONS OF INTEREST**

8 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 19 September 2023



MINUTES

Ordinary Council Meeting

19 September 2023

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 19 SEPTEMBER 2023 AT 2.45 PM**

The Mayor declared the meeting opened at **2.45pm**, welcomed the Councillors, Staff, Media and those following via Live Streaming and apologised for the delay in commencing the meeting, advising this was due to wide spread power outage.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in September.

5 PRESENT

Mayor Cr Neville Kschenka, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Melissa Johnson (Council Administration Assistant/Minute Taker)

6 APOLOGIES

RESOLUTION 23/156

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That leave of absence from Cr Cameron Lander be received, accepted and that Leave of Absence be granted.

CARRIED

7 DECLARATIONS OF INTEREST

Nil

8 CONFIRMATION OF MINUTES

RESOLUTION 23/157

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That the minutes of the Ordinary Council Meeting held on 15 August 2023 be confirmed.

CARRIED

At this point, time being **2.47pm**, Mayor Neville Kschenka handed proceedings to the General Manager as Returning Officer and vacated the Mayoral Chair.

9 MAYORAL REPORT

9.1 ELECTION OF MAYOR

RESOLUTION 23/158

Moved: Cr Kevin Morris

Seconded: Cr Tracey Lewis

That Council:

1. Determines the mid-term election of Mayor be held for a term ending 14 September 2024.

2. Chooses the method of voting as ordinary ballot.
3. Holds the election in accordance with Schedule 7 Local Government (General) Regulation 2021.

CARRIED

The Returning Officer called for nominations for the position of Mayor.

After receiving, the Returning Officer declared Nominations Closed and advised that one (1) nomination was received from Cr Kschenka.

The Returning Officer declared Cr Kschenka re-elected unopposed to the position of Mayor.

9.2 ELECTION OF DEPUTY MAYOR

RESOLUTION 23/159

Moved: Cr Kevin Morris

Seconded: Cr Narelle Payne

That Council:

1. Determines that it will elect a Deputy Mayor for the remainder of the current Council term concluding at the next Local Government Elections.
2. Chooses the method of voting as Ordinary ballot

CARRIED

The Returning Officer called for nominations for the position of Deputy Mayor.

After receiving, the Returning Officer declared Nominations Closed and advised that two (2) nomination was received from Cr Lander and Cr Ruffles.

Names placed on Ballot Paper and eight (8) copies printed. The Returning Officer initialled the back of each paper before they were distributed to each Councillor for voting.

Councillors recorded their votes on the ballot papers which were then collected and tallied.

The Returning Officer advised of a tied vote 4/4, with name to be drawn from the hat.

A paper was then drawn and the Returning Officer declared Cr Ruffles elected to the position of Deputy Mayor.

Cr Ruffles will assume the position in the Deputy Mayor Chair from next meeting.

2023 Elected Mayor

Cr Neville Kschenka

2023 Elected Deputy Mayor

Cr Sue Ruffles

At this point, time being 3.10pm, the Returning Officer handed proceedings to the Mayor to chair the remainder of the meeting.

9.3 DELEGATIONS TO THE MAYOR**RESOLUTION 23/160**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. In accordance with Section 377 of the NSW Local Government Act, 1993, approves the Delegations for the Mayor as contained in Attachment 1 – Draft Mayor Delegation of Authority.

CARRIED**9.4 MAYORAL REPORT AUGUST / SEPTEMBER 2023****RESOLUTION 23/161**

Moved: Mayor Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Mayoral Report for August/September 2023.

CARRIED**10 QUESTION WITH NOTICE**

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 COUNCILLOR REPORTS**13.1 CR DAWSON - ATTENDANCE AT NEWELL HIGHWAY TASKFORCE COMMITTEE MEETING****RESOLUTION 23/162**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes information provided in the report, Newell Highway Taskforce Committee meeting held Tuesday 8 August 2023 at Dubbo.

CARRIED

14 COMMITTEE REPORTS**14.1 NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE - MINUTES - 22 AUGUST 2023****RESOLUTION 23/163**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the **Error! No document variable supplied..**
2. Include the implementation of the Narrandera Stormwater Upgrade as the priority one measure in the Narrandera Risk Management Plan.
3. Submit an application to fund Voluntary House Purchasing in order of interest and consider including an allocation of funds in future budgets for Council's contribution if successful in gaining funding through the scheme.
4. Note the progress to date on the Barellan Flood Levee project. Receive a report from the Deputy General Manager Infrastructure on the investigation into a flood levee at Barellan including final designs, estimates, the level of flood protection proposed and the impacts/benefits on the community. The report to include financing options. If Council decides to proceed with the project, the proposal be placed on public exhibition for consideration by residents.
5. Submit an application to fund a feasibility study for the Narrandera Airport and Nallabooma estate ring levee and consider including an allocation of funds in 2024/2025 for Council's contribution if successful in gaining funding through the scheme.

CARRIED

14.2 BETTERING BARELLAN ADVISORY COMMITTEE - MINUTES - 29 AUGUST 2023

RESOLUTION 23/164

Moved: Cr Kevin Morris

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Advisory Committee held on Tuesday 29 August 2023.
2. Note that Donna Robertson has been elected as Chairperson for the next term.
3. Investigate the back door security at the Hall.

CARRIED

15 PROCUREMENT

Nil

16 DEVELOPMENT APPLICATION

Nil

17 OUR COMMUNITY

Nil

18 OUR ENVIRONMENT

Nil

19 OUR ECONOMY

Nil

20 OUR INFRASTRUCTURE

20.1 BARELLAN SEWER CHARGES

RESOLUTION 23/165

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Resolves that all capital works for the physical connection of existing premises to the new scheme be included within the project cost with no contribution required by property owners.

2. Allows the \$1,622.30 standard sewer connection charge to be paid by the property owner over a period not exceeding three years from the date that the charge is raised, with the charge indexed by the increase as set by Council annually.

CARRIED

SUSPENSION OF STANDING ORDERS

RESOLUTION 23/166

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

A motion was moved that Council suspend standing orders.

CARRIED

Discussion held and the General Manager spoke to a powerpoint presentation concerning Item 21.1, Special Variation.

RESUMPTION OF STANDING ORDERS

RESOLUTION 23/167

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

A motion was moved that Council resume standing orders.

CARRIED

21 OUR LEADERSHIP

21.1 CONSIDERATION OF THE FINANCIAL POSITION OF COUNCIL AND THE NEED FOR A SPECIAL VARIATION

RESOLUTION 23/168

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That Council:

1. Endorses the revised draft Long-Term Financial Plan as part of the Updated Resourcing Strategy, appended at Attachment 5, for public exhibition for a period, commencing 21 September 2023 and ending 31 October 2023.
2. Endorses the revised draft Delivery Program, appended at Attachment 2, for public exhibition for a period, commencing 21 September 2023 and ending 31 October 2023.
3. Endorses the undertaking of community consultation on a potential application to the Independent Pricing and Regulatory Tribunal for a proposed permanent Special

Variation (SV) of either a one year SV of 41.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) or a two year SV of 25.5% in 2024-25 (including the forecasted rate peg of 3.5 per cent) and 18.0 per cent in 2025-26 (including the forecasted rate peg of 2.5 per cent), representing a cumulative Special Variation of 48.1 per cent over two years, as detailed in the report

4. Receives a further report regarding community consultation undertaken to determine any final application to be made to the Independent Pricing and Regulatory Tribunal for a Special Variation.

CARRIED

21.2 LGNSW ANNUAL CONFERENCE

RESOLUTION 23/169

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the report noting that the LGNSW Annual Conference will be held 12-14 November 2023.
2. Endorses attendance by the Mayor and Deputy Mayor of the Day and General Manager.
3. Considers nominating one (1) additional Councillor to attend.
(A councillor will be appointed in the coming weeks)
4. Identifies any matters it considers should be included in Draft Motions for consideration by the conference.

CARRIED

21.3 DELIVERY PROGRAM 2022-26 - HALF YEAR PERFORMANCE REVIEW - 30 JUNE 2023

RESOLUTION 23/170

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the Delivery Program 2022-26 half year performance review at 30 June 2023 as presented and publishes the report to the community via Council's website.

CARRIED

22 POLICY

Nil

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - AUGUST 2023****RESOLUTION 23/171**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Development Services Activities Report for August 2023.

CARRIED**24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS****24.1 INCOME STATEMENT - AUGUST 2023****RESOLUTION 23/172**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 August 2023.

CARRIED**24.2 STATEMENT OF INVESTMENTS - AUGUST 2023****RESOLUTION 23/173**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 August 2023.

CARRIED

24.3 STATEMENT OF BANK BALANCES - AUGUST 2023

RESOLUTION 23/174

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 August 2023.

CARRIED

24.4 STATEMENT OF RATES AND RECEIPTS - AUGUST 2023

RESOLUTION 23/175

Moved: Cr Tracey Lewis

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 August 2023.

CARRIED

24.5 CAPITAL WORKS PROGRAM - AUGUST 2023

RESOLUTION 23/176

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 August 2023.

CARRIED

25 Statutory and Compulsory Reporting – Other Reports

Nil

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 4.52pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 October 2023.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed

9 MAYORAL REPORT

9.1 MAYORAL REPORT - SEPTEMBER / OCTOBER 2023

Document ID: 685913
Author: Mayor
Authoriser: General Manager
Theme: Our Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for September/October 2023.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 19 September 2023, I attended the following on behalf of our Council:

Meetings with General Manager: Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters.

All Councillors have the opportunity to attend a weekly Zoom meeting with the General Manager.

Media Interviews: I have had numerous media interviews with Regional Riverina Radio Online, Triple M Griffith, Triple M Wagga, Prime7 News, Narrandera Argus and ABC Riverina Radio, over the past reporting period covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

SEPTEMBER 2023

Thursday 14: GM George Cowan and I met with local residents regarding local health services.

Friday 15: GM George Cowan and I attended Day 2 of the Country Mayors' Association Health Forum in Wagga, hosted by MLHD. The venue was the Health Hub at the Wagga Base Hospital. Cr Jamie Chaffey, Chair of the CMA, chaired the meeting.

Guest speakers included Dr Joe McGirr, Member for Wagga; Professor Ruth Stewart, Rural Health Commissioner, Australian Department of Health; Dr Michael Holland, NSW Parliamentary Secretary for Health; Ms Jill Ludford, Acting Deputy Secretary, NSW Regional Health Division; Mr Jeremy Mitchell, Director of Engagement, Rural Doctor's Network; Professor Len Bruce, Executive Director of Medical Services, Murrumbidgee; and Dr Alan Yoosuff, Director of Primary Health Care, MLHD; Ms Christine Stevens, District Director of Nursing and Midwifery, MLHD; Michael McCormack MP, Member for Riverina; Ms Tanya Thompson, Shadow Assistant Minister for Regional Health; Mr Brendan Cutmore, Director, Information and Performance Support, NSW Regional Health Division; Ms Michelle Maxwell, Director of Strategy, Governance and Delivery, NSW

Regional Health Division; Dr Matthew Thompson, Staff Specialist Geriatrician, MLHD; Ms Rosemary Garthwaite, District Manager of Aged Care, MLHD.

There was much discussion about training nurses and doctors in rural areas because they are likely to stay and work in “the bush”. Nurse practitioners and aboriginal cadetship were also discussed, as was isolated patient travel assistance.

Saturday 16: After accepting an invitation from Riverina FNL, I attended the Riverina Football Netball League Grand Final at the Narrandera Sportsground.

Positive comments were received about the ground, club house and change rooms.

During lunch at the club rooms, I raised the matter of having major league games at Narrandera and have since received contact details to discuss opportunities.

*Steven Maher, AFL NSW ACT Community Football Manager,
Mayor Neville Kschenka, and Michael Irons, Chair of the AFL
Riverina Board*



Tuesday 19: I chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council’s endorsement. GM George Cowan and I met with the Councillors and visited new and upcoming attractions around Narrandera, including the Skywalk, Destination and Discovery Hub, and the new (canal) Oakbank pedestrian bridge. I have received many positive comments on these new infrastructure developments.

Wednesday 20: Together with the GM, I enjoyed our regular segment on local Community Radio, 91.1 Spirit FM, where GM and I advise listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

Thursday 21: The Narrandera Public School’s 150 years celebrations full assembly and concert was held at the CRC Theatre. Students participated in various ways, including recalling events through the years, music, and dance performances and addresses by school captains Georgie Hall, and Micah-Storm Campbell. Awards were presented to long serving staff.

My congratulations go to Principal Brent Fennessy and all involved in bringing this celebration together.



Saturday 23: After accepting an invitation from NSW Rural Fire Service Superintendent Scott Connor, Councillors N Payne, J Clarke OAM, GM George Cowan and I attended the MIA District - Narrandera Long Service Medal Presentations held at the Narrandera Ex-Servicemen’s Club.

I had the privilege of presenting many service awards to very worthy recipients, including one for 70 years service to Mr Kevin Daly. My thanks go to all who serve our community and keep us safe.

Monday 25: Together with fellow committee members, I attended and chaired the Aboriginal Elders Liaison Group meeting. Minutes of the meeting are further presented to Council.

Wednesday 27: I attended the first community information session concerning Council's proposed Special Variation (SV) process. Deputy Mayor Cr Ruffles, Cr Lyons, GM George Cowan, Deputy General Manager Infrastructure Shane Wilson, Acting Deputy General Manager Corporate & Community Stacie Mohr and staff assisting were also in attendance.

19 members of the public attended the session where GM George Cowan provided information on the SV, including why an SV is necessary, the benefits to Council's financial position moving forward and the process timelines. Valuable questions were raised by those attending.

Four further community information sessions are scheduled for the community consultation part of the process, and I urge community members to please attend.

- Tuesday 10 October – Barellan Hall @ 5:30pm
- Wednesday 11 October – Grong Grong Hall @ 5:30pm
- Thursday 12 October – Sandigo Hall @ 5:30pm
- Wednesday 18 October - Narrandera Ex-Serviceman's Club @ 10:00am

Saturday 30: Another very successful Barellan "Good Old Days" event was held at the Barellan Showgrounds, and I had the honour of taking part in the opening ceremony with Steph Cooke MP, Member for Cootamundra, officially opening the festival. Cr Ruffles and Cr Morris were also in attendance.

The hard-working committee and volunteers are to be congratulated on presenting another amazing show with entertainment, demonstrations, parades and stalls.



Official opening – committee member Bruce Bandy, Member for Cootamundra Steph Cooke, Vice President Emil White, Craig Pellow of QPL Rural-McGrath Riverina and Narrandera Mayor Cr Neville Kschenka



Some of the working horses and machinery from the Good Old Day's festival, held in Barellan on 30 September and 1 October

OCTOBER 2023

Tuesday 3: Chaired October meeting of the Economic Taskforce Committee. Unconfirmed Minutes of the meeting are further presented to Council.

Wednesday 4: After accepting an invitation from our local Federal member, the Hon. Sussan Ley MP, I attended the Murray Darling Basin Listening Tour held at the Griffith Regional Theatre and was accompanied by Cr Jenny Clarke OAM.

The meeting was chaired by Rowan Ramsey MP, Member for Grey. Also in attendance to answer questions and hear the views of the audience were Senators Perin Davey and Matt Canavan, Sam Birrell MP, Member for Nicholls and Hon Sussan Ley MP, Member for Farrer.

Concerns were expressed about Government water buybacks and the effect on farmers, individuals, businesses and the community. It was generally agreed that farms are becoming unviable and the theory behind buybacks is flawed. City people might begin to understand as prices rise and inferior products begin to be imported.

It is a privilege to be returned as Mayor for the next year. I look forward to the many projects that are currently in progress and being completed.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

Receives and notes the Mayoral Report for September/October 2023.

10 QUESTION WITH NOTICE

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 COUNCILLOR REPORTS

13.1 CR DAWSON - ATTENDANCE AT NATIONAL ROADS CONGRESS

Document ID: 687778
Author: Councillor
Authoriser: General Manager
Theme: Our Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes my report on my attendance at the National Roads Congress held 6-7 September 2023 at Canberra.

PURPOSE

The purpose of this report is to provide Council with information following my attendance at the National Local Roads, Transport & Infrastructure Congress.

SUMMARY

The National Roads Congress was held 6-7 September 2023 in Canberra, which I attended with Council's Deputy General Manager Infrastructure, Shane Wilson.

This year's Congress included a broader focus on community infrastructure, with sessions on emissions reduction, housing, active transport, disaster response and recovery, waste and recycling, telecommunications infrastructure, and affordable housing.

Councils need more funding to build, maintain and revitalise the local infrastructure vital for liveable and productive communities, and extending the Local Roads and Community Infrastructure Program – or replacing it with an untied funding stream – will deliver long lasting benefits for all Australian communities.

BACKGROUND

Keynotes speakers and major points from congress are detailed below.

ALGA President Opening Address

Cr Linda Scott, President, Australian Local Government Association

- Many Local Government buildings and community infrastructure in need of repair, with an estimated backlog of \$9.2 Billion.
- 2022 saw 46 natural disasters declarations impacting 300 Local Government areas.
- \$200 Million in disaster ready funding made available in first round this year will be ongoing over the next four years, with an extra \$250 Million in betterment funding being sought.

Keynote Speaker: Towards a sustainable road funding model for local government.

Natasha Bradshaw from the Grattan Institute provided an opening keynote address, outlining preliminary research findings which indicate Federal funding to Local Government is not keeping up with soaring construction costs.

- Report to be released in November.
- \$1 Billion additional funding requires each year through FAGs.
- Grants based on ribbon cutting not community need. Favour new works.
- Grant management administration is too high.
- Many councils need improved asset processes and community input.

Darren Chester, Shadow Minister for Local Government

- We need to be more demanding on what we require in way of funding for road safety, which is a concerning factor with the road toll rising dramatically in the last 12 months.
- Development in waste and recycling session designed more for denser populated areas. Far too expensive in our area.

Key points from other presentations:

- 640,000 people under pressure for housing.
- \$500 Million to be allocated for housing, parks and footpaths.
- Need to deliver affordable housing.
- Not enough funding available, indexation not enough.
- Roads need to be managed better with the use of data-based evidence.
- Cost of repairing flood damaged roads across Queensland, NSW, Victoria, and South Australia is \$3.8 Billion.
- We require a National Standard to measure our road conditions effectively.
- 80% of all roads are Local Government managed roads.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

4 - Our Infrastructure

Strategy

4.1 - To have an improved and appropriately maintained road network.

Action

4.1.1 - Submit funding applications to maximise opportunities to upgrade the local and regional road network.

ISSUES AND IMPLICATIONS

Policy

- Nil

Financial

- Obtain substantial funding to achieve desired outcome.

CONCLUSION

In summing up, there needs to be an extraordinary amount of work and planning to be carried out to achieve the outcomes desired.

RECOMMENDATION

That Council:

1. Receives and notes my report on my attendance at the National Roads Congress held 6-7 September 2023 at Canberra.

14 COMMITTEE REPORTS**14.1 AUDIT, RISK AND IMPROVEMENT S355 COMMITTEE - MINUTES - 4 OCTOBER 2023****Document ID: 696936****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Audit, Risk and Improvement S355 Committee Minutes - 4 October 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement S355 Committee held on Wednesday 4 October 2023, specifically noting the following Committee Resolutions.

1. 6.2 PRESENTATION OF THE 2022-23 FINANCIAL STATEMENTS**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2022-23 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2022-23 financial statements; and
4. Convey appreciation to the finance team of Council also the external auditor in the preparation and finalisation of the 2022-23 financial statements.

CARRIED**2. 6.3 CHAIRPERSON ANNUAL REPORT****COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Support the 2022-23 Audit, Risk and Improvement Committee, Chairperson Annual Report which will be presented to Council at the 17 October 2023 meeting.

CARRIED**3. 6.8 COMPLIANCE WITH THE AUDIT, RISK AND IMPROVEMENT COMMITTEE GUIDELINES****COMMITTEE RESOLUTION**

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Recommend to Council that the Audit, Risk and Improvement Committee operate in accordance with the guidelines issued by the Office of Local Government dated December 2022 titled Draft Guidelines for Risk Management and Internal Audit for Local Government in NSW – the date of adherence to the guidelines being 21 November 2023.
2. The draft policy titled 'Payments to ARIC Independent Members' be circulated to Committee members for comment prior to presentation of the policy to Council at the Briefing Session 17 October 2023.

CARRIED

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS OR BY ZOOM TECHNOLOGY
ON WEDNESDAY, 4 OCTOBER 2023 AT 10.14AM**

1 PRESENT

Chairperson John Batchelor (Independent Member - Voting), Mrs Gayle Murphy (Independent Member - Voting), Mr Stewart Todd (Independent Member – Non Voting), GM George Cowan (Observer), ADGMCC Craig Taylor (Observer), Phil Swaffield (National Audit Group), Minute Taker Melissa Gilmour.

Cr Cameron Lander (Councillor – Voting) arrived at 10:24am

Danielle MacKenzie (Crowe Australasia) and Hong Wee Soh (Audit Office NSW) used Zoom technology to participate in the meeting from 10:05am

WELCOME – It was at this point in time that the Chairperson introduced the new 3rd independent member of the Committee, Mr Stewart Todd. Mr Todd applied for appointment to ARIC following advertising earlier this year as both Council and the Committee sought to progress the alignment of the Committee functions to the December 2022 guidelines for ARIC issued by the NSW Officer of Local Government. Mr Todd brings a wealth of NSW Local Government knowledge and experience to the ARIC, holding key positions in a number of Council areas. Stewart was the previous General Manager at Narrabri Shire Council. In November 2023 Council is expected to resolve to run ARIC in accordance with the new 2022 guidelines, at which time Stewart will become the 3rd independent voting member with Cr Lander to be a non-voting Councillor representative. Welcome Stewart.

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the minutes of the Audit, Risk and Improvement Committee held on 5 July 2023 also the Extraordinary Audit, Risk and Improvement S355 Committee Meeting held on 9 August 2023 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS**6.1 INVITATIONS TO EXTERNAL PARTIES****COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Support the invitations extended to the NSW Audit Office, Crowe Australasia and National Audits Group for attendance at the meeting.

CARRIED

6.2 PRESENTATION OF THE 2022-2023 FINANCIAL STATEMENTS**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receives and reviews the audited 2022-2023 financial statements; and
2. Recognise the provision by the external auditor of an unmodified audit opinion; and
3. Recommend that Council proceed with the publication of the 2022-2023 financial statements; and
4. Convey appreciation to the finance team of Council also the external auditor in the preparation and finalisation of the 2022-2023 financial statements.

CARRIED

Danielle MacKenzie and Hong Wee Soh left the meeting at 10:05am

6.3 CHAIRPERSON ANNUAL REPORT

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Support the 2022-2023 Audit, Risk and Improvement Committee, Chairperson Annual Report which will be presented to Council at the 17 October 2023 meeting.

CARRIED

6.4 ENTERPRISE RISK REGISTER

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Thank the Enterprise Risk and Safety Officer for the presentation of the complete Enterprise Risk Register.
2. Familiarise themselves with the current Risk Register and the Committee receive an update after the annual review in the March meeting each year.

CARRIED

The Enterprise Risk and Safety Officer left the meeting 11:22am

6.5 GENERAL MANAGER'S REPORT

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receive and note the report by the General Manager.
2. Note Council's resolution to commence community consultation on an application to IPART for a Special Variation

CARRIED

NOTE: The Chairperson has asked that the following commentary be included within the Minutes for context:

"The General Manager provided the Committee with a presentation in relation to the need for Council to consider options for increased funding via a Special Rate Variation (SRV) to

take effect from 2024/25. If approved such increased funding would in part be allocated towards renewal and upgrading of Council's assets.

It was noted by the Committee that the estimated cost to bring Council's assets to a satisfactory standard was \$20.348m as shown in the 2022/23 Annual Financial Statements presented to the meeting. It was also noted that of the amount of \$20.348m, \$3.969m related to Water Fund assets and \$0.639m to Sewerage Fund assets.

As both Water and Sewer Funds are excluded from any additional funding from any SRV process, the Committee raised the matter of the need for Council to address the condition of assets in these Funds, particularly in Water Fund. "

6.6 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required that the line item be removed from viewing within the document but retained within the document dataset for future reference.
3. Note that a significant number of actions have not progressed or that a comment has been provided by the responsible officer.

CARRIED

6.7 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that on 27 September 2023 the Internal Audit function had an unexpended financial balance of \$97,383.72.

CARRIED

6.8 COMPLIANCE WITH THE AUDIT, RISK AND IMPROVEMENT COMMITTEE GUIDELINES

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Recommend to Council that the Audit, Risk and Improvement Committee operate in accordance with the guidelines issued by the Office of Local Government dated December 2022 titled Draft Guidelines for Risk Management and Internal Audit for Local Government in NSW – the date of adherence to the guidelines being 21 November 2023.
2. The draft policy titled 'Payments to ARIC Independent Members' be circulated to Committee members for comment prior to presentation of the policy to Council at the briefing session 17 October 2023.

CARRIED

7 NEXT MEETING

29 November 2023, 10am

8 MEETING CLOSE

The Meeting closed at 12:35pm.

The Chairperson has approved presentation of these minutes to Council.

14.2 ECONOMIC TASKFORCE COMMITTEE - MINUTES - 3 OCTOBER 2023

Document ID: 696611

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Economic Taskforce Committee Minutes - 3 October 2023

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee held on Tuesday 3 October 2023.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD VIA TEAMS
ON TUESDAY, 3 OCTOBER 2023 AT 10AM**

Meeting commenced at 10.05am

1 PRESENT

Mayor Cr Neville Kschenka, Deputy Mayor Cr Sue Ruffles, Cr Jenny Clarke OAM, GM George Cowan

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Deputy Mayor Cr Sue Ruffles

That apologies from Cr Kevin Morris, Cr Cameron Lander and A.EDM Toneale O'Connell be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the minutes of the Economic Taskforce Committee held on 4 April 2023 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Agri Australis Hazelnut Farm

Mayor advised that the closure of the farm has been confirmed by General Manager Gerhard Engelbrecht, with closure and land rehabilitation to be finalised within twelve months.

6 REPORTS

6.1 DRAFT TERMS OF REFERENCE - ECONOMIC TASKFORCE COMMITTEE

COMMITTEE RESOLUTION

Moved: Deputy Mayor Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Endorse the Draft Terms of Reference for the Economic Taskforce Committee.
2. Endorse submitting the Draft Terms of Reference to Council's 17 October 2023 Ordinary meeting for Adoption.
3. Endorse report to Council's 17 October 2023 seeking election of a third Councillor delegate.

CARRIED

7 GENERAL BUSINESS

Cr Clarke

Signs

Town Entry Welcome

When heading out of Narrandera, the waving koala artwork on the back of the Welcome to Narrandera signs look really good.

Rotary Heritage Walk

1. Heritage sign in front of the Royal Mail Hotel is still to be installed. Narrandera Signs are being contacted seeking an update on the signs completion.
2. Heritage sign for the AMP Building in Twynam Street. Approval from the owners of the property is required before Narrandera Signs can install on the fence, rather than on a stand.
3. Two signs at Bio-Ag have been removed as they were in an inconvenient location and the detail on one is being questioned. Heritage information is to be checked before signs can be reinstated in a more suitable location.

Cr Ruffles

Economic Development Manager (EDM)

1. Sought update on the recruitment process for the new EDM. GM advised that interviews were held last week and HR are in process of making an offer with new manager commencing in the position in the very near future. GM will advise all councillors of process outcomes.

8 NEXT MEETING

Wednesday 6 December 2023 – 9am – Via Teams

(Following December meeting, the sechedule will continue Bi-monthly on the 1st Tuesday at 9am via Teams)

9 MEETING CLOSE

The Meeting closed at 10.24am

The Chairperson has approved presentation of these minutes to Council.

Unconfirmed

14.3 YOUTH ADVISORY COUNCIL - MINUTES - 28 AUGUST 2023**Document ID: 692593****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Youth Advisory Council Minutes - 28 August 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 28 August 2023.
2. Endorses the application by Izabella Brew to join the Youth Advisory Council.

Recommendations from the August meeting include:

- The Youth Advisory Council held the election for Youth Mayor and Youth Deputy Mayor.
 - Ruby Hewitt was nominated by Clare McDonald and was elected as the Youth Mayor.
 - Mikalie Vearing was nominated by Harrison Rowe and was elected as the Youth Deputy Mayor.
- Izabella Brew's nomination to join the Youth Advisory Council was endorsed by the Youth Advisory Council
- The Youth Advisory Council was successful in receiving funding under the School Holiday Break program for Spring Break, Spring Fling. Activities included the Slime Run, Mario Kart tournament, games and VR and mountain biking.



MINUTES

Youth Advisory Council Meeting

28 August 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE YOUTH SPACE
ON MONDAY, 28 AUGUST 2023 AT 3.30PM**

1 PRESENT

Cr Alex Luck, Cr Alyssa Sanders, Cr Clare McDonald, Cr Harrison Rowe, Cr Mikalie Vearing, Cr Ruby Hewitt, CSM Stacie Mohr,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing
Seconded: Cr Ruby Hewitt

That apologies from Cr Memphis Singh be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Alex Luck
Seconded: Cr Harrison Rowe

That the minutes of the Youth Advisory Council Meeting held on 5 June 2023 be confirmed.

CARRIED

5 REPORTS

5.1 ELECTION OF YOUTH MAYOR

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Clare McDonald

The Youth Council:

1. Elects Ruby Hewitt to the position of Youth Mayor for a term ending February 2024, by the process of open voting

CARRIED

CSM Stacie Mohr took over the position of Chairperson for the purpose of the election

Ruby Hewitt was nominated by Clare McDonald.

Nomination Seconded by Alyssa Sanders

Ruby accepted nomination.

All present Committee members voted and Ruby has been unanimously elected Chairperson for the next term.

5.2 ELECTION OF YOUTH DEPUTY MAYOR

COMMITTEE RESOLUTION

Moved: Cr Ruby Hewitt

Seconded: Cr Harrison Rowe

The Youth Council:

1. Elects Mikalie Vearing to the position of Youth Deputy Mayor for a term ending February 2024, by the process of open voting

CARRIED

CSM Stacie Mohr took over the position of Chairperson for the purpose of the election

Mikalie Vearing was nominated by Harrison Rowe.

Nomination Seconded by Alex Luck

Mikalie accepted nomination.

All present Committee members voted and Mikalie has been unanimously elected Chairperson for the next term.

5.3 LETTER OF RESIGNATION - WESLEY BAMBLETT

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Harrison Rowe

The Youth Advisory Council

1. Receive and note the resignation of Youth Mayor Wesley Bamblett, received 1 August 2023
2. Send a letter of thanks to Wesley in recognition of his contribution to the Youth Council

CARRIED

5.4 YOUTH ADVISORY COUNCIL NOMINATIONS

COMMITTEE RESOLUTION

Moved: Cr Alex Luck

Seconded: Cr Harrison Rowe

That Council:

1. Endorse the Youth Advisory Council nomination from Izabella Brew and appoint Izabella Brew to the Youth Advisory Council, pending Council approval.

CARRIED

5.5 SPRING BREAK FUNDING

COMMITTEE RESOLUTION

Moved: Cr Alyssa Sanders

Seconded: Cr Mikalie Vearing

The Youth Advisory Council:

1. Receive and note the activities included in the application for funding under the School Holiday Break program for Spring Break, Spring Fling. Activities included the Slime Run, Mario Kart tournament, games and VR and mountain biking.

CARRIED

5.6 UPDATE FROM LISTENING POSTS

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Clare McDonald

The Youth Council:

1. Receive and note the update about the Youth Listening Posts, including the presentation to the Council.
2. Request the Masterplan for Marie Bashir Park be presented to the Youth Advisory Council at the September meeting

CARRIED

6 NEXT MEETING

18 September 2023

7 MEETING CLOSE

Meeting Closed at 16:43pm

14.4 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 10 AUGUST 2023

Document ID: 687772

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Advisory Committee Minutes - 10 August 2023

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 10 August 2023.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITOR CENTRE
ON THURSDAY, 10 AUGUST 2023 AT 8.30AM**

1 PRESENT

Chairperson Beryl Brain, Mayor Cr Neville Kschenka, Cr Narelle Payne, Ms Helen McDermott, Mr Glenn Bartley, Minute Taker Brenda Hartmire,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

That apologies from Cr Braden Lyons be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

That the minutes of the Australia Day Planning Committee held on 1 February 2023 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 AUSTRALIA DAY AWARDS NOMINATION ARRANGEMENTS

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mayor Cr Neville Kschenka

The Committee:

1. Changes to the Narrandera Shire Australia Day Awards 2024 Nomination Form be accepted

CARRIED

6.2 REVIEW OF AUSTRALIA DAY CHECKLIST AND ARRANGEMENTS

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Cr Narelle Payne

COMMITTEE RESOLUTION

The Committee:

1. Update Australia Day checklist to reflect 2023 event debrief.

The following was discussed:

- A similar format for the Australia Day Ceremony be used including location of Lake Talbot Water Park (discussion of some logistics issues next meeting).
- Australia Day Community Grant be applied for when it opens October 2024
- To run a similar variety of activities as 2023 if grant is secured.
- To approach Helen White (Barellan) about being the local Australia Day Ambassador for 2024
- Checklist to be updated to reflect the inclusions of Australia Day
- An application be submitted (when open) to request an Australia Day Ambassador – same categories as submitted 2023

CARRIED

6.3 MEETING DATES FOR AUSTRALIA DAY COMMITTEE

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Ms Helen McDermott

The Committee:

1. Acknowledge the following list of dates for future Australia Day Committee meetings
 - Future Australia Day Committee meetings all at 8.30am Thursday at Narrandera Visitors Centre if available or Narrandera Arts & Community Centre.
 - August 31 AGM
 - September 28
 - October 26
 - November 23
 - January 11 2024

CARRIED

7 GENERAL BUSINESS

8 NEXT MEETING

Thursday August 31st 2023 8.30am Narrandera Arts & Cultural Centre

9 MEETING CLOSE

The Meeting closed at 9.38pm.

14.5 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 31 AUGUST 2023

Document ID: 691556

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Advisory Committee Minutes - 31 August 2023

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 31 August 2023.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE VISITOR INFORMATION CENTRE
ON THURSDAY, 31 AUGUST 2023 AT 8.30AM**

1 PRESENT

Chairperson Beryl Brain, Mayor Cr Neville Kschenka, Cr Braden Lyons, Ms Helen McDermott, Mr Glenn Bartley, Mr Graeme Davies, Minute Taker Brenda Hartmire,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mayor Cr Neville Kschenka

Seconded: Mr Glenn Bartley

That apologies from Cr Narelle Payne be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Mayor Cr Neville Kschenka

That the minutes of the Australia Day Planning Committee held on 10 August 2023 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

6 REPORTS

6.1 ELECTION OF A CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Mr Glenn Bartley

The Committee:

1. Has elected Beryl Brain as Chairperson for the next term.

CARRIED

Beryl Brain was nominated by Helen McDermott

Beryl Brain accepted nomination.

All present Committee members voted and Beryl has been elected Chairperson for the next term.

6.2 AUSTRALIA DAY AWARDS ARRANGEMENTS

COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: Mr Graeme Davies

The Committee:

1. Receive an update on arrangements for Australia Day awards and events 26 January 26
2. Discussed the following topics:
 - Local Ambassador Heather White (Barellan) has accepted the honour
 - Australia Day 2024 Community Events Grants open October 3 2023 – we are eligible to apply for \$15000.
 - Committee agreed that a 7.30am breakfast and 8.30am ceremony would work better at the Lake Talbot Water park venue
 - Suggestion to have a minibus shuttle would alleviate parking issues
 - Grong Grong Fishing Club has agreed to organise the Grong Grong event
 - Nominations for the Australia Day Awards are open and will close at 4pm Friday October 27. Committee encouraged to share with their community contacts.

CARRIED

7 GENERAL BUSINESS

Nil

8 NEXT MEETING

September 28 2023, 8.30am Narrandera Visitor Information Centre

9 MEETING CLOSE

The Meeting closed at 9.30am.

The Chairperson has approved presentation of these minutes to Council.

14.6 AUSTRALIA DAY PLANNING ADVISORY COMMITTEE - MINUTES - 28 SEPTEMBER 2023

Document ID: 697566

Author: Events & Visitor Services Team Leader

Authoriser: General Manager

Attachments: 1. Australia Day Planning Advisory Committee Minutes - 28 September 2023

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Australia Day Planning Advisory Committee held on Thursday 28 September 2023.



MINUTES

Australia Day Planning Committee

28 September 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUSTRALIA DAY PLANNING COMMITTEE
HELD AT THE NARRANDERA VISITORS CENTRE
ON THURSDAY, 28 SEPTEMBER 2023 AT 8.30AM**

1 PRESENT

Mayor Cr Neville Kschenka, Cr Narelle Payne, Ms Helen McDermott, Mr Graeme Davies,
Minute Taker Brenda Hartmire,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne
Seconded: Mr Graeme Davies

That apologies from Mrs Beryl Brain, Cr Braden Lyons and Mr Glenn Bartley be received
and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne
Seconded: Mr Graeme Davies

That the minutes of the Australia Day Planning Committee held on 31 August 2023 be
confirmed.

CARRIED

5 REPORTS

6.1 AUSTRALIA DAY NOMINATION UPDATE

COMMITTEE RESOLUTION

Moved: Ms Helen McDermott

Seconded: Cr Narelle Payne

That the Committee:

1. Receives an update for the number of received Australia Day Nominations
 - No nominations have been received to date
 - Posters by put in shop Windows (Barellan – email to Fiona Kibble & Beryl to do Grong Grong, Facebook adverts \$25
 - Committee to be kept informed as to number of nominations received commencing weekly on Friday 13th Oct.
 - Community Groups, Schools and Youth Groups to be reminded of the closing date.

CARRIED

6.2 AUSTRALIA DAY ARRANGEMENT UPDATE

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mayor Cr Neville Kschenka

That the Committee:

1. Accepts updates for Australia Day arrangements.
 - That the following quotes be accepted
 - Redback Sound & Lighting for Ceremony
 - Photography Ceremony only
 - Rachel Warren – singing for ceremony
 - Dinawans Connection – Welcome to Country only
 - That the following quotes be accepted if grant Australia Day Council Grant Application is successful,
 - Dinawans Connection – Full performance inc Welcome to Country
 - Survival Day March Traffic Management quote
 - MIA Party Hire – marquees and chairs
 - Photography – entire day
 - Lake Talbot Kayak Hire activity
 - Lions Club quote for breakfast catering

CARRIED

6 GENERAL BUSINESS

7 NEXT MEETING

8 MEETING CLOSE

Meeting Closed at 9.30am

The Chairperson has approved presentation of these minutes to Council.

14.7 ARTS AND CULTURE ADVISORY COMMITTEE - MINUTES - 7 SEPTEMBER 2023**Document ID: 696283****Author: Community Development Manager****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Arts and Culture Advisory Committee Minutes - 7 September 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Arts and Culture Advisory Committee held on Thursday 7 September 2023.
2. Notes that Julie Briggs has been elected as Chairperson for the next term.
3. Considers the allocation of \$2478.00 from the Mayor and General Manager's Discretionary fund to be utilised for the activation of the Narrandera Arts Centre through the subsidisation of costs for Not For Profit Community Groups utilising the Centre for arts and cultural activities for the community.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ARTS AND CULTURE ADVISORY COMMITTEE
HELD AT THE LIBRARY YOUTH SPACE
ON THURSDAY, 7 SEPTEMBER 2023 AT 3.00PM**

1 PRESENT

Mrs Julie Briggs, Ms Lindee Russell, Cr Sue Ruffles, Cr Tracey Lewis, CDM Sue Killham

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Mrs Julie Briggs
Seconded: Ms Lindee Russell

That apologies from MS Aanya Whitehead be accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Ms Lindee Russell
Seconded: Cr Sue Ruffles

That the minutes of the Arts and Culture Advisory Committee held on 30 November 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

Cr Ruffles took over the position of Chair for the purpose of the election.

- Julie Briggs was nominated by Lindee Russell
- Nomination seconded by Cr Tracey Lewis

Julie accepted nomination and there were no other nominations.

All present committee members voted and Julie was elected as Chairperson for the next term.

6.1 ELECTION OF CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That the Committee:

1. Confirm the election of Mrs Julie Briggs as Chairperson.

CARRIED

6.2 PROJECTS AND ASSETS MANAGER REPORT

COMMITTEE RESOLUTION

Moved: Ms Lindee Russell

Seconded: Cr Tracey Lewis

That the Committee:

1. Receive and note building maintenance and improvement works programmed by the Projects and Assets Manager.

CARRIED

6.3 REVENUE AND EXPENDITURE BUDGET 2023-2024

COMMITTEE RESOLUTION

Moved: Ms Lindee Russell

Seconded: Cr Tracey Lewis

That the Committee:

1. Acknowledges the 2023-24 Budget Report as of August 2023.

CARRIED

6.4 CHAIRPERSON'S UPDATE

COMMITTEE RESOLUTION

Moved: Ms Lindee Russell

Seconded: Mrs Julie Briggs

That the Committee:

1. Receive and note the Chairperson's Update
2. Draft for the next 12 months an action plan to achieve the outcomes set out in the Narrandera Shire Cultural Plan with specific focus on the activation of the Narrandera Arts Centre.
3. Request consideration of the allocation of \$2478.00 from the Mayor and General Manager's Discretionary fund to be utilised for the activation of the Narrandera Arts Centre through the subsidisation of costs for Not For Profit Community Groups utilising the Centre for arts and cultural activities for the community.
4. With CDM develop a policy covering charges and conditions of use applying to all community groups, organisations and individual hirers accessing Narrandera Arts Centre.

CARRIED

7 GENERAL BUSINESS

Nil

8 CORRESPONDENCE

Nil

9 NEXT MEETING

3.00pm Thursday 23 November

10 MEETING CLOSE

The Meeting closed at 4.00pm.

The Chairperson has approved presentation of these minutes to Council.

14.8 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 28 AUGUST 2023**Document ID: 692407****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Grong Grong Community Advisory Committee Minutes - 28 August 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 28 August 2023.
2. Notes that Reiner Meier has been elected as Chairperson for the next term.



MINUTES

Grong Grong Community Committee Meeting

28 August 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG HALL
ON MONDAY, 28 AUGUST 2023 AT 6:20PM**

1 PRESENT

Chairperson Reiner Meier, Member Bob Manning, Member Gemma Purcell, Member Jean Batchelor, Cr Peter Dawson, CDM Sue Killham,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Bob Manning

That apologies from Member Kerryn Cassidy and Member Leonard O'Reilly be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Bob Manning

That the minutes of the Grong Grong Community Committee Meeting held on 27 February 2023 be confirmed.

CARRIED

5 REPORTS

5.1 ELECTION OF CHAIRPERSON

COMMITTEE RECOMMENDATION

Moved: Member Bob Manning

Seconded: Member Gemma Purcell

That the Committee:

1. Has elected Reiner Meier as Chairperson for upcoming term..

Cr Dawson took over the position of Chairperson for the purpose of the election

Reiner Meier was nominated by Bob Manning.

Nomination Seconded by Gemma Meier

Reiner accepted nomination.

All present Committee members voted and Reiner has been unanimously elected Chairperson for the next term.

Member Jean Batchelor attended meeting at 6:27pm.

5.2 REVENUE AND EXPENDITURE REPORT 2023-24

COMMITTEE RECOMMENDATION

Moved: Member Jean Batchelor

Seconded: Member Gemma Purcell

The Committee

1. Acknowledges the 2023-24 Budget Report as of August 2023.

5.3 MANAGER OF ASSETS AND PROJECTS

COMMITTEE RECOMMENDATION

Moved: Member Gemma Purcell

Seconded: Member Jean Batchelor

That Committee:

1. Note the Grong Grong Hall maintenance and improvement works programmed by the Projects and Assets Manager.
2. Has noted damage to the exterior amenities wall and cement splatter due to the building extensions.
3. Is concerned that the door leading out to the back area can no longer be latched open due to the positioning of a support pole for the roof of the new awning structure.

CDM has taken photos of issues and provided them to the PAM for reporting

5.4 GENERAL BUSINESS UPDATE

COMMITTEE RECOMMENDATION

Moved: Member Gemma Purcell

Seconded: Member Jean Batchelor

That Committee

1. Receive and note the General Business Update

6 GENERAL BUSINESS

MOTION

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Bob Manning

1. That the Committee be provided with costings for the addition of a shower to the storage shed at the Grong Grong Sportsground so that it will be shovel ready for future grant opportunities.

CARRIED

MOTION

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Bob Manning

1. Consideration be given to the addition of the Earthpark maintenance to the OSR mowing schedule.

CARRIED

7 NEXT MEETING

6 November 2023 at 6pm, Grong Grong Hall

8 MEETING CLOSE

Meeting Closed at 7:15pm

The Chairperson has approved presentation of these minutes to Council.

14.9 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 7 SEPTEMBER 2023**Document ID: 697346****Author: Community Development Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: 1. Railway Station Facility Advisory Committee - Minutes - 7 September 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on 7 September 2023.
2. Notes that Josie Middleton has been elected as Chairperson for the next term.
3. Sends a formal letter of thanks to Tony Andracchio for his volunteer work maintaining and providing access to railway facilities over the past six months.

**MINUTES OF NARRANDERA SHIRE COUNCIL
RAILWAY STATION FACILITY COMMITTEE
HELD AT THE RAILWAY ROOMS
ON THURSDAY, 7 SEPTEMBER 2023 AT 10.00AM**

1 PRESENT

Chairperson Josie Middleton, Mr Bob Manning, Ms Barbara Bryon, Mr Tony Andracchio, Cr Sue Ruffles, CDM Sue Killham

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Bob Manning

That apologies from Mr Tony Taylor be accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Ms Barbara Bryon

Seconded: Mr Bob Manning

That the minutes of the Railway Station Facility Committee held on 29 November 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

Cr Ruffles took over the position of Chair for the purpose of the election.

Josie Middleton was nominated by Barbara Bryon

Nomination seconded by Bob Manning

Josie accepted nomination and there were no other nominations.

All present committee members voted and Josie has been elected as Chairperson for the next term.

6.1 ELECTION OF CHAIRPERSON**COMMITTEE RESOLUTION**

Moved: Cr Sue Ruffles
Seconded: Mr Bob Manning

That the Committee

1. Confirm the election of Mrs Josie Middleton as Chairperson

CARRIED

6.2 REVENUE AND EXPENDITURE BUDGET 2023-2024**COMMITTEE RESOLUTION**

Moved: Mr Bob Manning
Seconded: Cr Sue Ruffles

The Committee:

1. Acknowledges the 2023-24 Budget Report as of August 2023.

CARRIED

6.3 NARRANDERA RAILWAY STATION - CARETAKER AND TENANCY UPDATE**COMMITTEE RESOLUTION**

Moved: Cr Sue Ruffles
Seconded: Mr Bob Manning

That the Committee:

1. Receive and note the Caretaker and Tenancy update provided.
2. Request that Council continue to lobby NSW Rail for the ongoing maintenance and availability of the toilets and waiting room at Narrandera Railway Station to Railway clients
3. Request that Council ensure access to toilet facilities for Railway tenants, Narrandera Community Radio and NACNET.
4. Request that Council send a formal letter of thanks to Mr Tony Andracchio for his volunteer work maintaining and providing access to Railway facilities for the past 6 months.

CARRIED

7 GENERAL BUSINESS

Moved : Mr Bob Manning

Seconded : Mr Tony Andracchio

The Committee requests that CDM draft a letter of thanks from the Railway Committee to Mr Barry Buchanan for all of the work that he put in to maintain a high standard at the Narrandera Railway Station during his tenancy.

CARRIED

Moved : Cr Sue Ruffles

Seconded : Mr Bob Manning

The committee requests that CDM follow up with Police and IT with regard to CCTV access and potential recording of vandalism at the station.

CARRIED

8 NEXT MEETING

Venue : Narrandera Railway

Date : Thursday November 23rd

Time: 10.00am

9 MEETING CLOSE

The Meeting closed at 11.05am.

The minutes of this meeting were confirmed at the Railway Station Facility Committee held on .

.....

CHAIRPERSON

Attachments

- 1 2023-09-29 - Approval of Minutes - Railway Advisory Committee Chair.pdf

14.10 ABORIGINAL ELDERS LIAISON - MINUTES - 25 SEPTEMBER 2023

Document ID: 696057

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 25 September 2023

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 25 September 2023.



MINUTES

Aboriginal Elders Liaison Meeting

25 September 2023

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE EMERGENCY OPERATIONS CENTRE
ON MONDAY, 25 SEPTEMBER 2023 AT 12PM FOR 12.30PM**

The meeting commenced at 12.30pm

WELCOME TO COUNTRY by Elder Jennifer Johnson

ACKNOWLEDGEMENT OF COUNTRY by Mayor

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

1 PRESENT

Chairperson Mayor Neville Kschenka, Cr Braden Lyons, GM George Cowan, Elder Cherry Johnson, Elder Dexter Briggs, Elder Jennifer Johnson, Elder Michael Lyons, MLHD Leonie Flack, MLHD Shaun Lyons, CSM Stacie Mohr

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Elder Michael Lyons

Seconded: Cr Braden Lyons

That apologies from Elder Hank Lyons be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

Items 3, 4, & 5.1 have been moved at another section.

5 REPORTS

5.2 GUEST REQUEST

COMMITTEE RESOLUTION

Moved: MLHD Shaun Lyons

Seconded: Elder Dexter Briggs

That the Aboriginal Elders Liaison Group:

1. Approve the request by Jenna Weymouth, Aboriginal Liaison Officer, to join the next AELG meeting on 27 November 2023 to introduce herself to the local Aboriginal Community.

CARRIED

5.3 MLHD FUNDING

COMMITTEE RESOLUTION

Moved: MLHD Shaun Lyons

Seconded: Elder Dexter Briggs

That the Aboriginal Elders Liaison Group:

1. Receive the information provided on the Murrumbidgee Local Health District advising of \$60,000 funding for a Cultural Sorry Business "Grieving Circle" within the grounds of the Narrandera Hospital, and note:
 - The Circle is one of four Aboriginal Health Minor Works (AHMW) Cultural Sorry Business Areas in Murrumbidgee Local Health District (MLHD).
 - The area will include:
 - Seating area.
 - Mixture of paving and natural earth finishes.
 - Area for Smoking Ceremony.
 - Fixed privacy screening and/or artwork.
 - Landscaping and planting.
 - MLHD will deliver the project with engagement of local communities and using local resources to undertake any construction work.
2. Notes the proposed location is a safe and secure area within the Narrandera Health Service compound. The chosen location is at the rear of the site with direct access via Jellinbah St, and direct access from the Palliative Care space in the Narrandera Health Service. The area provides a surrounding space that offers privacy and can allow for a larger gathering of the community and family.

CARRIED

Proposed Site and Sample Grieving Circle Designs



5.4 AELG NEW MEMBERS

COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: MLHD Shaun Lyons

That the Aboriginal Elders Liaison Group:

1. Approve the proposed submissions of potential members to the Aboriginal Elders Liaison Group, from outside the group.

CARRIED

5.5 UPDATES ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: Elder Dexter Briggs

That the Aboriginal Elders Liaison Group:

1. Receive and discuss the Updates on Previous Matters listing.

CARRIED

Wiradjuri Honour Wall in Marie Bashir Park



The sphere before laser cutting arounds images begins. See Item 5.6 for residents listing.

Name Change - Town Beach to Koori Beach

GM will send another follow-up letter to new NLALC Board.

5.6 SANDHILLS RESIDENTS LISTING

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Dexter Briggs

That the Aboriginal Elders Liaison Group:

1. Receive the current listings of Sandhills Residents.
2. Elders to revise current list to include original Sandhills Residents only. Meeting in coming weeks including Jennifer, Dexter, Michael, and GM to review names.
3. List to be returned to next meeting with two options;
 - 1) Surnames only, and
 - 2) Including Christian names.
4. Agreed on the Plaque with a Fancy border with Arial font, Black background with Silver writing.

CARRIED



(Names and writing shown are "sample only")

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

5.1 UNCONFIRMED MINUTES - 29 MAY 2023

COMMITTEE RESOLUTION

Moved: MLHD Shaun Lyons

Seconded: Cr Braden Lyons

That the Aboriginal Elders Liaison Group:

1. Approve the unconfirmed Minutes of **29 May 2023** AELG meeting.

CARRIED

4 CONFIRMATION OF PREVIOUS MEETING NOTES

COMMITTEE RESOLUTION

Moved: MLHD Leonie Flack

Seconded: Elder Cherry Johnson

That the Aboriginal Elders Liaison Group:

1. Approve the Meeting Notes of **31 July** 2023 AELG meeting.

CARRIED

6 GENERAL BUSINESS

Shaun Lyons

- 1) Town/Koori Beach

Enquired if Toilets and Shelter can be built at the location for Elders comforts in particularly. GM advised the area is governed by Crown Lands and Council is not permitted to build any structures, licenced only to clean the area and roadway in.

- 2) Aboriginal Medical Service

Shaun, Leonie and Cherry are investigating opening an AMS in Narrandera. This is in the very early stages, but hopes to start with a specialist Doctor one day per week and a General Practioner five days.

Cr Lyons

- 1) The Voice

Enquired if there is any way of holding a community consultation/ information Session before voting on 14 October? Cr Lyons will make enquiries on behalf of the group.

General Manager

- 1) Special Variation

Advised that at last Council meeting, a recommendation was accepted to progress to community consultation regarding the Special Variation (General Rate Only; Increase is "around" \$200 per residential rates per year). Information sessions are planned and advertised in the Argus, on Council's Webpage and Facebook. Council is posting individual letters to every rate payer in Narrandera Shire providing relevant information.

7 NEXT MEETING

Monday 27 November 2023 - 12pm Light Lunch = 12.30pm Meeting - EOC

With members to bring a fellow AELG member along with them.

8 MEETING CLOSE

Meeting Closed at 1.53

15 PROCUREMENT

15.1 T-22-23-03 ENTERPRISE MANAGEMENT SYSTEM

Document ID: 696198

Author: Information Technology Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Procurement

Attachments:

1. T-22-23-03 Tender Assessment - Confidential (under separate cover)
2. Software Evaluation Matrix - magiQ Cloud ERP - Confidential (under separate cover)
3. Project Plans - magiQ Cloud ERP - Confidential (under separate cover)

RECOMMENDATION

That Council:

1. Accepts the tender by magiQ Software of \$559,255 ex GST to supply and implement the magiQ Cloud enterprise management system including the first year's annual fees.
2. Endorses inclusion of the ongoing annual licensing and cloud hosting costs in future budgets.

PURPOSE

The purpose of this report is for Council to consider the tender for supply and installation of an Enterprise Management System (EMS).

SUMMARY

Council is undertaking procurement for an integrated EMS. The system will replace the existing Practical Plus application used by Council since 2004 for financial, property and payroll functions. Limitations of the aging Practical Plus product and no ongoing system development prevent integration with other systems, resulting in inefficient duplication, manual processes and increased risk of errors and inaccuracies. An integrated EMS will incorporate additional functionality and enable integration with other software applications.

Tenders were called and seven (7) companies submitted proposals related to the project. The recommendation of the tender panel is to accept the magiQ Software tendered offer which scored the highest overall.

BACKGROUND

The Executive Leadership Team resolved in December 2020 to research replacement systems. With a shrinking customer base (12 councils, with two in the process of changing), there is no expectation of ongoing support of Practical Plus. Limited upgrades and no ongoing development of the system by Civica further limits the functionality of Practical Plus. There is minimal integration with other IT systems and no integration with external systems, such as the NSW ePlanning portal or asset management, that Council is required to utilise. Considerable work is currently undertaken manually, involving a large number of duplicated processes.

Impacted by COVID-19, the period of investigation included a detailed review of processes and legislative requirements, followed by a series of workshops across Council’s teams. The results collated during October 2022 helped build a list of requirements for a fit-for-purpose EMS. Tender specifications were developed with the assistance of Thompson IT.

Tender Process

The tender period commenced on 10 May 2023 through VendorPanel. The project tender closed on 20 June 2023, with a total of seven (7) tenders received.

The tender assessment panel determined that magiQ Software is the preferred tenderer, scoring highest by a significant margin in the evaluation process and tendering a price that was within the allocated budget (refer to attachment 1).

The magiQ Cloud platform is magiQ Software's public sector enterprise resource planning solution. The magiQ Software EMS performed strongly in all criteria and demonstrated the skills and abilities to be able to deliver a fully integrated solution. Contacted referees indicated that the company was responsive to deal with, kept to schedules and ongoing development was very good. Independent cyber security monitoring company UpGuard recently assigned the magiQ Cloud EMS the highest rating of A grade (scoring 878/950).

Evaluation of the tender involved assessment of aspects such as system functionality and useability; vendor experience, technical skills and past performance; as well as price.

The evaluation team used the criteria schedule and weighting outlined in Table 1 to assess and select the preferred tender.

Table 1 – Evaluation Criteria

Item	Criteria	Weighting
Category 1		
1	Product suitability	55%
2	Delivery and backup support	15%
3	Relevant experience and track record	15%
4	Risk	15%
Category 2 - Affordability		
1	Implementation costs	N/A
2	Ongoing costs	N/A

Tender Assessment

Seven (7) vendor responses were received at the conclusion of the tender period on 20 June 2023 of which three (3) were assessed as being non-conforming.

Table 2 – Tenders Received

Vendor	Price ex GST Implementation & Years 1-5	Conforming Yes / No
Civica P/L - Altitude	\$ 2,054,600 *	Yes
Inasolve P/L	\$ 750,000	No

magiQ Software Ltd – magiQ Cloud	\$ 1,269,755	Yes
Open Office Holdings P/L - Community	\$ 1,878,000 *	Yes
SolOrient P/L - Horizon	\$ 1,328,337 *	Yes
Strategic Directions	\$ 1	No
VendorPanel	\$ 0.01	No
* Does not include migration costs.		

Demonstrations from the four (4) conforming tender vendors provided additional insight into the individual products’ integration, functionality, capacity and operability.

One-day on-site demonstration sessions were presented to staff from across all Council sections between 1-10 August 2023. Products were assessed on 16 elements: suitability, accurateness, interoperability interaction, interoperability customisation, learnability, operability effort, operability user-friendliness, operability automation, attractiveness, useability navigation, useability dashboards, accessibility, portability, fault tolerance, changeability and support.

Table 3 - Staff Feedback

Vendor	Software Features	Overall Preference
magiQ Software Ltd – magiQ Cloud	50.12	1
Open Office Holdings P/L - Community	47.87	3
Civica P/L - Altitude	43.03	2
SolOrient P/L - Horizon	39.31	4

The Tender Assessment (attachment 2) provides additional information on each submission and a breakdown of the evaluation areas.

The selection panel’s recommendation is to accept the magiQ Software tendered offer, which scored the highest overall and has a price within the project budget. The referees’ feedback confirmed that magiQ Software as a service provider delivers reliable support, delivers ongoing system development and meets expected timeframes; while the magiQ Cloud enterprise resource planning is functional, integrates well, is user-friendly, mobile portable and has reliable support services. The proposed magiQ Cloud project plans for implementation meet acceptable timeframes (attachment 3).

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Procurement

ISSUES AND IMPLICATIONS

Policy

- The project will need to comply with POL002 Procurement Policy.

- Council's policies: POL149-154 Cyber Security 1-6 need to be considered. Existing policies may need to be reviewed during the project to ensure they stay relevant.
- New policies may need to be created to cover the extra functionality of the new EMS.

Financial

- magiQ cloud as tendered with all options, including an additional LTFP module, is currently costed at:
 - \$381,630 implementation
 - \$177,625* annual fees for licensing and cloud hosting.
- The annual fees* would be offset as a result of projected savings being \$81,800 per annum due to the savings made from redundant software closures.
- The 2023-24 budget has allocated capital funds of \$434,780 for the project. Additional costs may need to be funded from reserves.

Legal / Statutory

- Procurement will need to adhere to the Local Government Act 1993.
- The EMS will need to satisfy current statutory requirements and be adaptable for future statutory requirements.
- Contracts will be required for the new EMS and may be required for consultants/contractors used during the project.

Community Engagement / Communication

- Staff consultation during each stage of the project will be essential to the successful implementation.

Human Resources / Industrial Relations

- The project is anticipated to create additional responsibilities for all sections for varying periods of time as the implementation team works through module installs. All teams will be involved in identifying process improvements and data cleansing which will help to streamline and expedite the implementation process.
- Extra or redeployed staff may be required to assist with some stages of the project. Process improvement and data cleansing in advance will help to reduce this requirement.
- Preparation for processing and data transfer may require additional resources or staff taken offline for project work.
- A strong change management process should assist the project to proceed in a smooth transition from manual to automated systems.
- Implementation of a fully integrated EMS is expected to deliver efficiencies across all sections, in particular finance-related activities, due to the automation of many current manual processes and the reduction in duplication and double-handling.

RISKS

- A delay in awarding the tender would result in all tenders falling out of validity and the project being delayed.
- Staying with the current Practical Plus product would result in non-compliance with future legislative requirements, ongoing inability to integrate with external agency

applications, an unsuitable and/or inoperable system if the current supplier ends support with limited warning, ongoing risks due to inefficient duplication and manual processes.

- Exceeding future budget allocations by not following a structured procurement process.

OPTIONS

1. Resolve to accept the tendered offer by magiQ Software for the magiQ Cloud enterprise resource planning (EMS).
2. Resolve to select another tender and determine from where the additional funds would be allocated.
3. Resolve to not accept any tenders and continue use of the Practical Plus system and other non-integrated applications until Practical is no longer supported, requiring replacement without the opportunity of a planned and systematic implementation process.

CONCLUSION

That Council accepts the magiQ Software tender as presented in this report.

RECOMMENDATION

That Council:

1. Accepts the tender by magiQ Software of \$559,255 ex GST to supply and implement the magiQ Cloud enterprise management system including the first year's annual fees.
2. Endorses inclusion of the ongoing annual licensing and cloud hosting costs in future budgets.

16 DEVELOPMENT APPLICATION

Nil

17 OUR COMMUNITY**17.1 ECONOMIC TASKFORCE COMMITTEE - ADOPTION OF TERMS OF REFERENCE AND APPOINTMENT OF COUNCILLOR DELEGATE****Document ID: 697070****Author: Executive Assistant****Authoriser: General Manager****Theme: Our Economy****Attachments: 1. TOR - Economic Taskforce - DRAFT****RECOMMENDATION**

That Council:

1. Adopts the Draft Terms of Reference for the Economic Taskforce Committee.
2. Elects a third Councillor Delegate to the Economic Taskforce committee.

PURPOSE

The purpose of this report is for Council's endorsement of the Draft Economic Taskforce Committee Terms of Reference (TOR) and election of a third Councillor Delegate.

SUMMARY

At its bi-monthly meeting on Tuesday 3 October, the Economic Taskforce Committee endorsed the Draft Terms of Reference (TOR) to be submitted for Council's adoption, together with endorsing the election of the third Councillor Delegate to fulfil the TOR's membership requirements.

BACKGROUND

The Economic Taskforce Committee is one of two advisory committees coordinated by Executive Services.

The Economic Taskforce Committee meets bi-monthly, or more frequently as may be required. The committee was formed to monitor activities of the Economic Development section of Council against Council's Economic Development Strategy, as well as to provide guidance and advice on achievable economic development opportunities and ideas for consideration by Narrandera Shire Council.

Section 355 and Advisory Committees are initiated by Council through the adoption of a TOR document. The TOR provides the purpose of the committee and directs how it will function.

Council determines a committee structure and a TOR for each committee at the commencement of its term. Endorsement of the Economic Taskforce Committee TOR was overlooked earlier in the Council term and adoption is now sought to finalise its process.

As outlined within the TOR, the committee structure (membership) consists of at least the Mayor and Deputy Mayor of the day, three (3) Councillor delegates, the General Manager and the Economic Development Manager.

At the 19 September Ordinary meeting of Council, Cr Sue Ruffles, who was a Councillor Delegate on this committee, was elected Deputy Mayor and now takes a seat as an automatic member, replacing Cr Lander who was previously Deputy Mayor.

To replace Cr Ruffles' elected position and to fulfil membership requirements, Council can now elect a third delegate.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Strategy

- Economic Development Strategy (EDS)
- Community Strategic Plan (CSP)

Financial

- There is a financial overhead for staff to provide technical, governance and secretarial support to committees.

Legal / Statutory

- Committee establishment is undertaken in accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*

RISKS

Council is to ensure that committees operate within the delegations issued by Council and conform to the Code of Conduct and Code of Meeting Practice (if applicable).

OPTIONS

1. Council resolves to adopt the draft Terms of Reference.
2. Council returns the draft Terms of Reference to staff for further amendment.

CONCLUSION

That Council adopts the Terms of Reference and elects one Councillor as the third Councillor Delegate.

RECOMMENDATION

That Council:

1. Adopts the Draft Terms of Reference for the Economic Taskforce Committee.
2. Elects a third Councillor Delegate to the Economic Taskforce committee.



Economic Taskforce Advisory Committee TERMS OF REFERENCE



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Committee Name	Economic Taskforce
Committee Type	Advisory
Responsible Section	Economic Development
Document ID	592368
Date Adopted	
1. Purpose	This committee meets bi-monthly or more frequently as may be required. The committee is formed to monitor activities of the Economic Development Unit of Council against the Economic Development Strategy developed by Council and to provide guidance and advice on achievable economic development opportunities and ideas for consideration by Narrandera Shire Council.
2. Establishment	The Economic Taskforce Committee has been established to provide particular expertise to help the Council make its decisions and/or help engage community resources and opinion. There are no formal, delegated powers to act in place of Council. Any decisions or recommendations from the Committee need to be adopted by Council at a formal meeting to achieve legal standing.
3. Objectives	<ul style="list-style-type: none"> • Implementation and review of Council's economic development strategy. • Encouragement for community engagement in economic development activity. • Advice to Council on current and future economic development and employment issues. • Leadership and guidance on matters of economic importance in the Shire. • Identification of opportunities to grow the local economy and fill gaps in the market. • Investigation of initiatives, projects or studies that will lead to employment growth and strengthen the profile of Narrandera as a business location. • Development of local leadership within recognised business groups to enhance promotion of economic development initiatives and to capitalise on regional strengths.
4. Objectives from the Community Strategic Plan	The objectives of the Economic Taskforce Committee align with the following from the Community Strategic Plan (CSP). <ul style="list-style-type: none"> • To encourage new business and industry that can be sustained. • To support local business and industry to grow and prosper. • To strongly promote our Shire and its attractiveness. • To grow our population.

<p>5. Committee Structure</p>	<p>The Committee is to consist of at least the Mayor and Deputy Mayor, three Councillor delegates, the General Manager and Economic Development Manager. Citizen members may be co-opted from time to time as determined by the committee.</p>
<p>6. Method of Determining Members</p>	<ul style="list-style-type: none"> • Recruitment and Selection recommendation to Council • Resolution of Council endorsing members of Committee <p>The process to replace any vacant positions is:</p> <ul style="list-style-type: none"> • Recommendations to Council • Resolution of Council endorsing members of Committee
<p>7. Term</p>	<p>The Committee is established for a term of four (4) years.</p>
<p>8. Meetings</p>	<p>Every two (2) months or as determined from time to time and for special meetings as required.</p>
<p>9. Quorum and Voting</p>	<ol style="list-style-type: none"> 1. Minimum number for a quorum will be four (4). This number includes Councillor representatives or Council staff representatives. 2. For a vote to be carried a majority of members present is required. 3. In the event of a tied vote the Chair will have the casting vote. 4. Council staff have the authority to vote on issues.
<p>10. Reporting Requirements</p>	<p>Agenda, reports, minutes, notes of meeting.</p>
<p>11. Termination of Membership</p>	<p>Any member who fails to advise of an absence of up to three (3) meetings in a calendar year will be deemed to have resigned.</p> <p>Members can choose to resign by notifying the Committee in writing.</p>
<p>12. Committee Review</p>	<p>For every new Council term at commencement.</p>
<p>13. Alteration of Terms of Reference</p>	<p>Amendment of the Terms of Reference can be by a majority vote of the Committee which will require the endorsement of Council before it is enacted.</p>

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council's website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

18 OUR ENVIRONMENT

Nil

19 OUR ECONOMY

Nil

20 OUR INFRASTRUCTURE

Nil

21 OUR LEADERSHIP

Nil

22 POLICY

Nil

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - SEPTEMBER 2023

Document ID: 695670

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for September 2023.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during September 2023.

BACKGROUND

Development & Complying Development Applications

A summary of Development and Complying Development Applications processed during the reporting month detailed in the following table:

Stage Reached	
Lodged	6
Stop-the-Clock / Under Referral / Awaiting Information	1
Determined	4

The value of Development and Complying Development Applications approved by Council during the reporting month is detailed in the following tables:

Development Type	2023-24			
	September		Year to Date	
	Number	Value \$	Number	Value \$
Residential	3	\$ 508,000	6	\$ 708,000
Industrial	-	-	0	\$ -
Commercial	1	\$ 60,000	4	\$ 3,061,110
Rural Residential	-	-	1	\$ 69,000.00
Subdivisions	-	-	2	\$ 10,000.00
Other	-	-	0	\$ -
TOTAL	4	\$ 568,000	13	\$ 3,848,110

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during the reporting month.

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
050-20-21 MOD 1	I		Quarry expansion (biodiversity offset staging)	Conditionally Approved	-	10
006-23-24	L	12 Karawatha Dr NARRANDERA	Shed	Conditionally Approved	-	11
008-23-24	L	34 Bendee St BARELLAN	Dwelling and shed	Conditionally Approved	-	7
009-23-24	L	22 Bunganbil St GRONG GRONG	Manufactured dwelling (container and shed)	Conditionally Approved	-	8

Type explanation

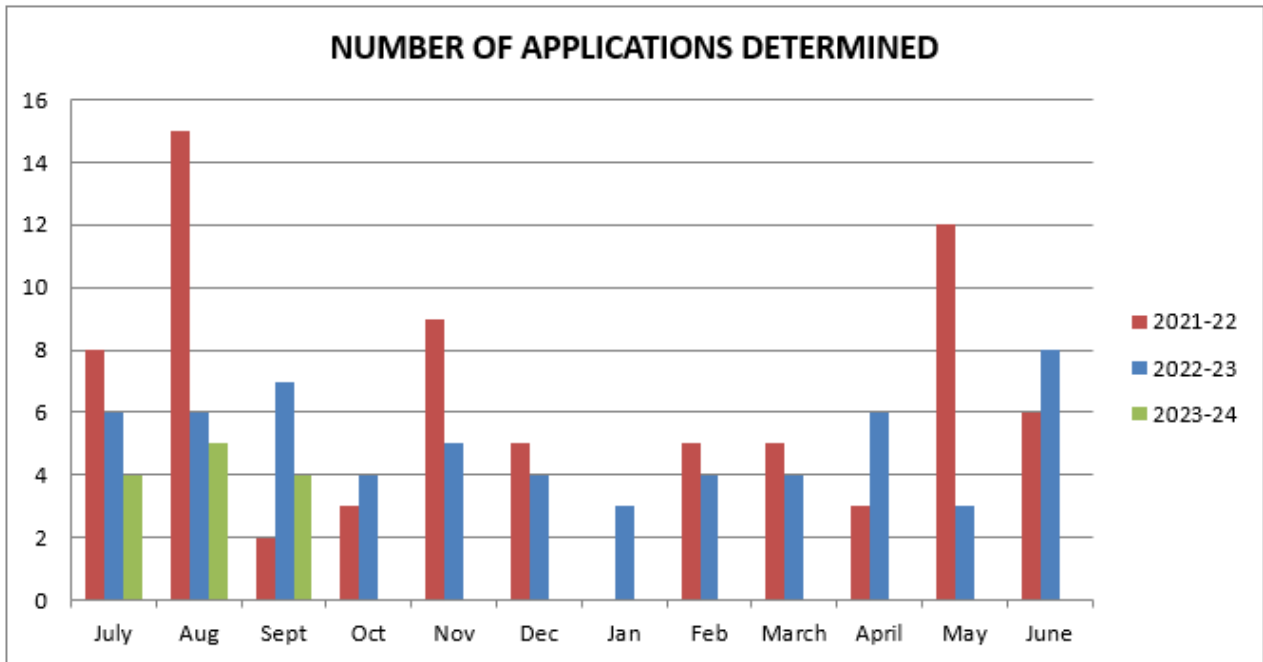
Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.

Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.
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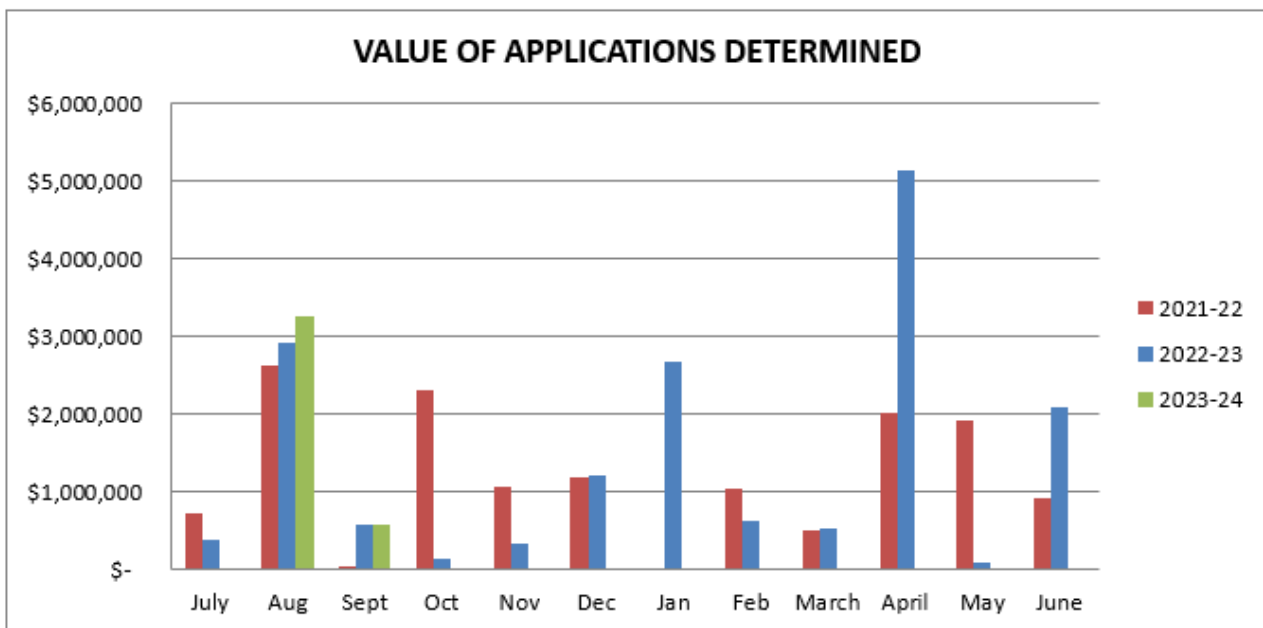
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average	18.6 days
2023-24	Narrandera Shire Council average YTD	11.6 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2021-22.



This graph details the comparative value of Development and Complying Development Applications determined by month over the past three years.



***2021-22 August figures exclude \$13,915,445 for 2 micro solar farms**

***2022-23 June figures exclude \$14,200,758 for industrial workshop**

Certificates Issued

A summary of other development services activities undertaken during the reporting month is detailed in the following table:

Certificate Type	September
Construction Certificates	1
Building Certificates	1
Subdivision Certificates	1
Occupation Certificates	1
Section 10.7 (previously 149) Certificates	20
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	-
S68 Approvals	-

Construction Activities

A summary of Critical Stage building inspections undertaken during the reporting month is detailed in the following tables:

Building Surveyor Inspections	
Critical Stage Inspections	11

Compliance Activities

A summary of compliance services activities undertaken during the reporting month is detailed in the following tables:

Companion Animal Activity – Dogs	
Impounded	8
Returned	4
Rehomed	4

Companion Animal Activity – Cats	
Impounded	5
Returned	0
Rehomed	3

Compliance Activity	
Call outs	14
Infringement warnings/fines issued	1
Menacing/Dangerous dog incidents	0

RECOMMENDATION

That Council:

Receives and notes the Development Services Activities Report for September 2023.

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

24.1 STATEMENT OF BANK BALANCES - SEPTEMBER 2023

Document ID: 696713

Author: Payroll & Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 September 2023.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	1,998,403.85
Plus Receipt	3,475,002.20
Less Payments	3,680,116.48
Current Cashbook Balance	<u>1,793,289.57</u>
Statement Summary	
Opening Statement Balance	1,442,122.35
Plus Receipts	4,146,778.88
Less Payments	3,845,281.14
Current Statement Balance	<u>1,743,620.09</u>
Plus Unpresented Receipts	49,318.18
Less Unpresented Payments	-351.30
Reconciliation Balance	<u>1,793,289.57</u>
GL BALANCE	<u>1,793,289.57</u>
Unpaid Creditors	-531.83
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 September 2023.

24.2 STATEMENT OF INVESTMENTS - SEPTEMBER 2023

Document ID: 696883
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 September 2023.

PURPOSE

The purpose of this report is to present to Council the investments held as of 30 September 2023.

SUMMARY

<u>Fund Balance (GL)</u>	
General	21,904,117.03
Water	6,451,228.52
Sewerage	2,909,622.82
Trust	55,489.62
	31,320,457.99

BACKGROUND

The actual interest income to 30 September 2023 is \$354,658 and compares favourably with the budget of \$213,901.

The income statement reports the actual cash received for the year and varies to the amount reported here.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
 - b. Application of Investment Funds
 - c. Investment Portfolio Performance
 - d. Investment Commentary
 - e. Responsible Officer Certification
- 1.
 - 2.

a. Council Investments

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (On call)	564,968.39	1.81%	1.35%	A-1+	30 Sep 2023
National Australia Bank	1,000,000.00	3.20%	4.05%	A-1+	5 Oct 2023
National Australia Bank	1,000,000.00	3.20%	4.90%	A-1+	27 Nov 2023
National Australia Bank	1,000,000.00	3.20%	4.20%	A-1+	5 Dec 2023
National Australia Bank	1,000,000.00	3.20%	5.44%	A-1+	27 Dec 2023
National Australia Bank	1,000,000.00	3.20%	4.77%	A-1+	15 Jan 2024
National Australia Bank	200,000.00	0.64%	5.55%	A-1+	1 Jul 2024
National Australia Bank	1,000,000.00	3.20%	5.40%	A-1+	12 Jul 2024
Commonwealth Bank	1,000,000.00	3.20%	4.92%	A-1+	27 Oct 2023
Commonwealth Bank	1,000,000.00	3.20%	4.88%	A-1+	20 Dec 2023
Commonwealth Bank	750,000.00	2.40%	4.81%	A-1+	2 Jan 2024
Commonwealth Bank	1,000,000.00	3.20%	4.61%	A-1+	6 Feb 2024
Commonwealth Bank	1,000,000.00	3.20%	5.06%	A-1+	27 Feb 2024
Commonwealth Bank	1,000,000.00	3.20%	4.76%	A-1+	8 Mar 2024
Commonwealth Bank	1,000,000.00	3.20%	4.40%	A-1+	18 Apr 2024
Commonwealth Bank	1,000,000.00	3.20%	4.66%	A-1+	15 May 2024
Commonwealth Bank	1,000,000.00	3.20%	5.20%	A-1+	7 Jun 2024
Commonwealth Bank	1,000,000.00	3.20%	5.26%	A-1+	20 Jun 2024
IMB	1,000,000.00	3.20%	4.95%	A-2	30 May 2024
Suncorp	1,000,000.00	3.20%	5.46%	A-1	25 Mar 2024
Suncorp	1,000,000.00	3.20%	5.46%	A-1	24 Apr 2024
Suncorp	1,000,000.00	3.20%	5.40%	A-1	25 Jul 2024
Bendigo Bank	1,000,000.00	3.20%	5.40%	A-2	28 Jun 2024
Westpac Bank	1,000,000.00	3.20%	4.28%	A-1+	23 Oct 2023
Westpac Bank	750,000.00	2.40%	4.18%	A-1+	6 Nov 2023
Westpac Bank	1,000,000.00	3.20%	4.36%	A-1+	22 Nov 2023
Westpac Bank	1,000,000.00	3.20%	4.78%	A-1+	8 Jan 2024
Westpac Bank	1,000,000.00	3.20%	5.20%	A-1+	29 Feb 2024
Westpac Bank	1,000,000.00	3.20%	4.40%	A-1+	20 Mar 2024
Westpac Bank	1,000,000.00	3.20%	4.37%	A-1+	12 Apr 2024
Westpac Bank	1,000,000.00	3.20%	4.90%	A-1+	30 May 2024
Westpac Bank	1,000,000.00	3.20%	5.12%	A-1+	26 Aug 2024
Westpac Bank	1,000,000.00	3.20%	5.07%	A-1+	2 Sep 2024
Total Council Funds	31,264,968.39	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	55,489.62	100.00%	5.25%	A-1+	1 Aug 2024
Total Trust Funds	55,489.62	100%			

3.

4.

Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,000,000.00	3.2%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ 1,000,000.00	3.2%	Max 10%
NAB	AA-	A1+	\$ 6,820,458.01	21.8%	Max 35%
Suncorp	A+	A1	\$ 3,000,000.00	9.6%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 9,750,000.00	31.1%	Max 35%
Westpac	AA-	A1+	\$ 9,750,000.00	31.1%	Max 35%

5.

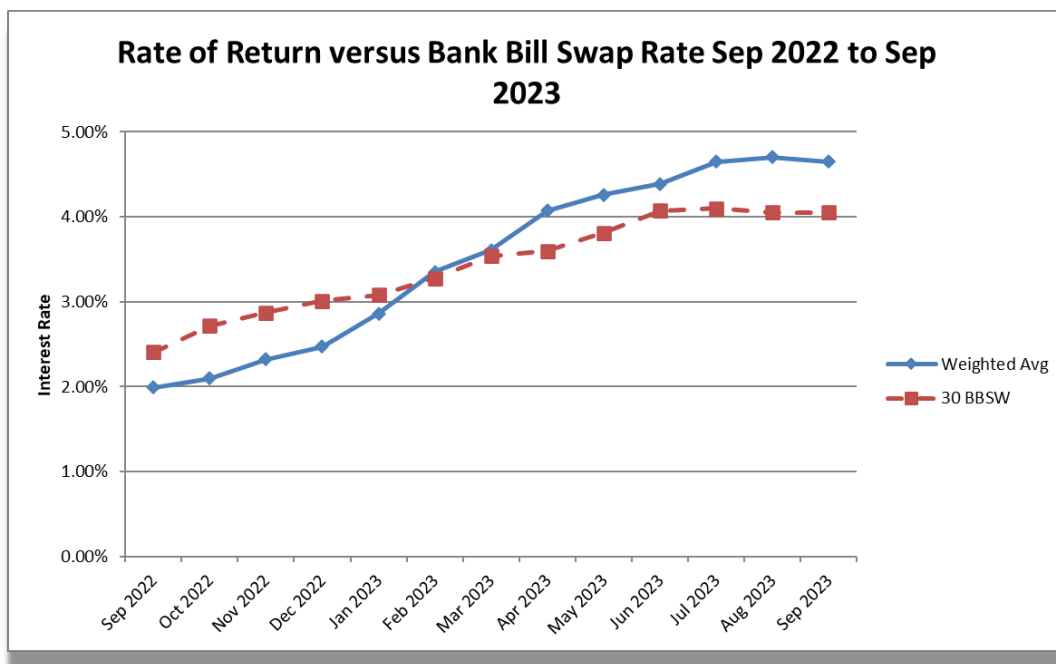
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b. Application of Investment Funds

Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,451
	Sewer Supply	\$ 2,910
	Developer Contributions	\$ 524
	Domestic Waste	\$ 1,604
	Unexpended Grants	\$ 5,373
	Stormwater	\$ 369
	Crown Lands	\$ 302
Internally Restricted	Discretion of Council	\$ 14,433
Unrestricted	Allocated to current budget	\$ 344
Total		\$ 32,310

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Sep 2022	27,735,436.96	1.99%	2.41%	-0.42%
Oct 2022	27,716,692.46	2.10%	2.72%	-0.62%
Nov 2022	26,517,775.04	2.32%	2.87%	-0.55%
Dec 2022	25,358,386.76	2.47%	3.01%	-0.54%
Jan 2023	25,258,754.16	2.86%	3.08%	-0.22%
Feb 2023	27,790,001.35	3.35%	3.28%	0.07%
Mar 2023	27,759,832.57	3.61%	3.54%	0.07%
Apr 2023	26,779,805.06	4.07%	3.60%	0.47%
May 2023	28,781,495.69	4.26%	3.81%	0.45%
Jun 2023	35,733,211.80	4.39%	4.07%	0.32%
Jul 2023	33,935,792.36	4.65%	4.10%	0.55%
Aug 2023	32,919,121.13	4.70%	4.05%	0.65%
Sep 2023	31,320,457.99	4.65%	4.05%	0.60%



d. Investment Commentary

The investment portfolio decreased by \$1,598,663 for August, with the next investment reaching maturity on 5 October 2023.

The investment portfolio is diversified across various institutions to minimise credit risk and reviewed regularly to maximise investment performance. The range of investment types that the Council holds includes term deposits and an on-call account.

The reserve bank has kept interest rates on hold for the past four months. However, due to inflation remaining high, central banks have not ruled out more interest rate rises.

Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's POL025 Investment Policy.

Council's Investment Policy was reviewed and adopted on 22 February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 September 2023.

24.3 STATEMENT OF RATES AND RECEIPTS - SEPTEMBER 2023

Document ID: 696978
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 02 October 2023.

PURPOSE

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 02 October 2023.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2023	738,051.91
23/24 Rate levies & supplementary levies (excl. postponed amounts)	<u>9,042,223.89</u>
	9,780,275.80
Less Pensioner rebates	<u>200,618.73</u>
NET BALANCE	9,579,657.07
Less receipts to 02.10.2023	<u>3,453,517.03</u>
	<u><u>6,126,140.04</u></u>

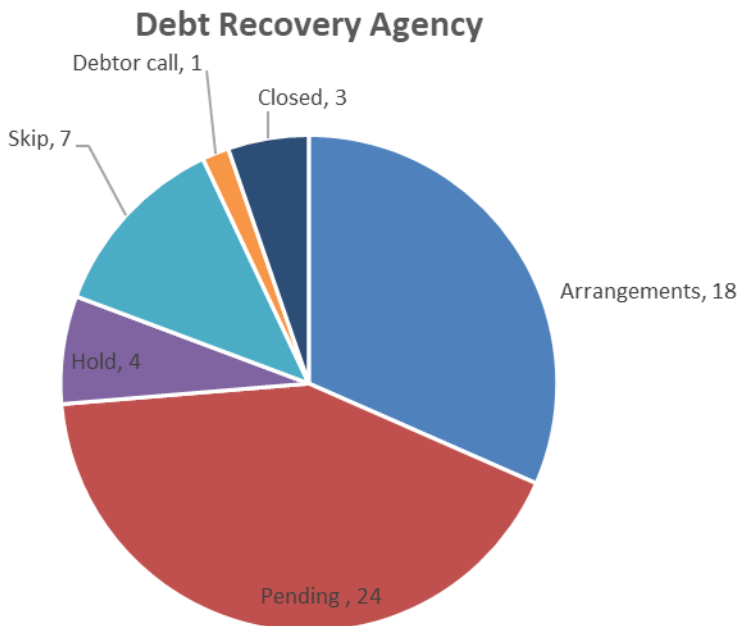
Actual % Rate Collection to Net Balance as at 02.10.2023	= <u>36.05%</u>
Comparative % Collection to Net Balance as at 30.09.2022	= <u>36.21%</u>
Anticipated % Collection Rate as at 30.06.2024	= <u>94.00%</u>

Water Consumption/Sewer Usage Charges

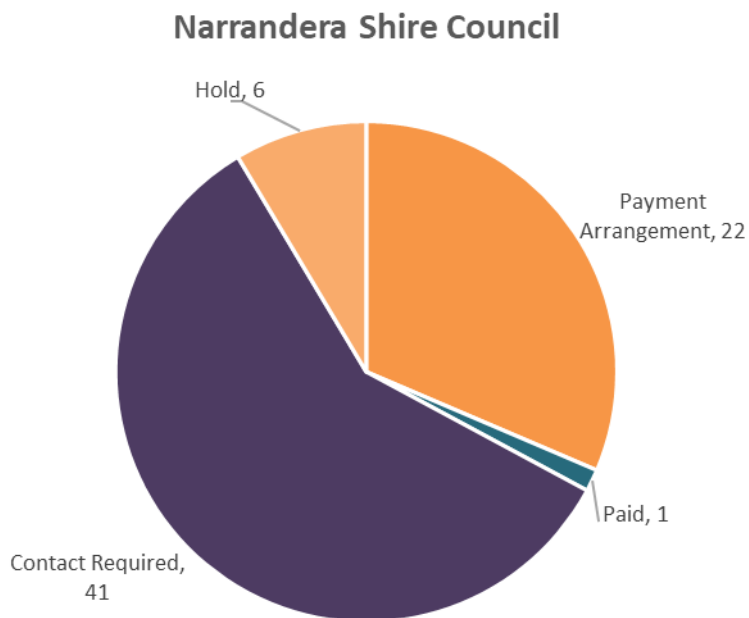
Arrears as at 01.07.2023	200,781.96
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>2,140.13</u>
NET BALANCE	202,922.09
Less receipts to 02.10.2023	<u>58,839.38</u>
	<u><u>144,082.71</u></u>

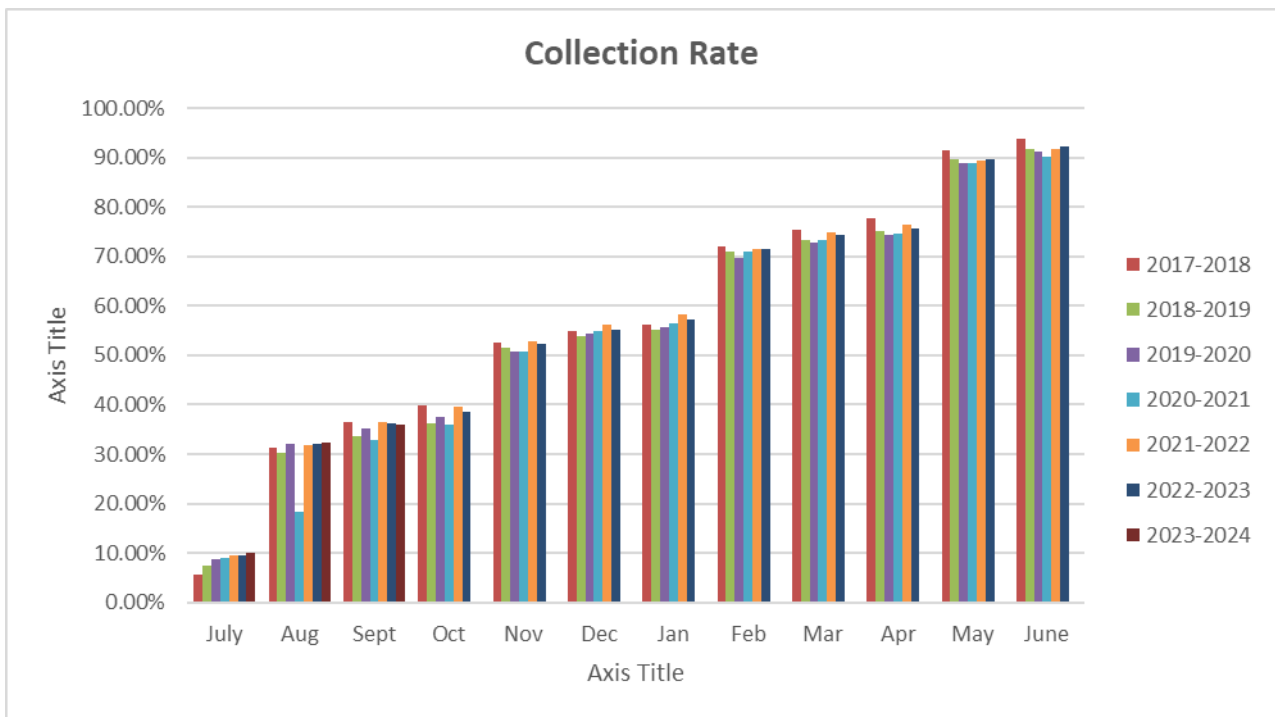
OVERDUE RATES AND CHARGES

The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 02 October 2023.

24.4 INCOME STATEMENT - SEPTEMBER 2023**Document ID: 697006****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: 1. September 2023 Income Statement****RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 September 2023.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 30 September 2023.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The Council adopted the original budget on 20 June 2023. Council will review the budget at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Council reports the rates and charges as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2023-24 were issued on 5 July 2023.

Depreciation

Council updates depreciation on a quarterly basis.

Major Variations to Budget

The Financial Assistance Grant has seen 100% of the 2023-24 allocation paid in advance.

Interest and Investment Revenue

Interest revenue is showing at the end of September as a negative amount of \$75,000. This is due to the reversal of accrued interest for the 2022-23 financial year.

Grants and Contributions provided for Capital Purposes

Grants and Contributions provided for capital purposes is lower than expected due to the reversal of accrued grants and contributions for the 2022-23 financial year.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 30 September 2023.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 September 2023.

Narrandera Shire Council

Consolidated Income Statement
for the period ending 30 September 2023

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	8,966	9,033
User charges and fees	2,948	631
Other revenues	2,083	344
Grants and contributions provided for operating purposes	7,647	197
Grants and contributions provided for capital purposes	6,609	266
Interest and investment revenue	907	(75)
Other income	233	67
Net gain from the disposal of assets	92	-
Total income from continuing operations	29,485	10,463
Expenses from continuing operations		
Employee benefits and on-costs	8,872	1,968
Materials and services	6,242	1,922
Borrowing costs	55	11
Depreciation and amortisation	6,622	1,656
Impairment of receivables	6	4
Other expenses	425	138
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	22,222	5,699
Operating result from continuing operations	7,263	4,764
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	7,263	4,764
Net operating result for the year before grants and contributions provided for capital purposes	654	4,498

Narrandera Shire Council

General Fund Income Statement for the period ending 30 September 2023

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	6,519	6,555
User charges and fees	1,481	735
Other revenues	2,083	344
Grants and contributions provided for operating purposes	7,647	197
Grants and contributions provided for capital purposes	6,291	251
Interest and investment revenue	609	(17)
Other Income	233	67
Net gain from the disposal of assets	92	
Total income from continuing operations	24,955	8,132
Expenses from continuing operations		
Employee benefits and on-costs	8,169	1,793
Materials and services	4,128	1,657
Borrowing costs	18	2
Depreciation and amortisation	5,523	1,381
Impairment of receivables	6	4
Other expenses	425	138
Net loss from the disposal of assets	-	
Total expenses from continuing operations	18,269	4,975
Operating result from continuing operations	6,686	3,157
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	6,686	3,157
Net operating result for the year before grants and contributions provided for capital purposes	395	2,906

Narrandera Shire Council

Water Fund Income Statement
for the period ending 30 September 2023

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	887	903
User charges and fees	1,289	(112)
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	10	5
Interest and investment revenue	276	(41)
Other income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	2,462	755
Expenses from continuing operations		
Employee benefits and on-costs	355	75
Materials and services	1,401	146
Borrowing costs	-	-
Depreciation and amortisation	691	173
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	2,447	394
Operating result from continuing operations	15	361
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	15	361
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	5	356

Narrandera Shire Council

Sewer Fund Income Statement
for the period ending 30 September 2023

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	1,560	1,575
User charges and fees	178	8
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	308	10
Interest and investment revenue	22	(17)
Other income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	2,068	1,576
Expenses from continuing operations		
Employee benefits and on-costs	348	100
Materials and services	713	119
Borrowing costs	37	9
Depreciation and amortisation	408	102
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	1,506	330
Operating result from continuing operations	562	1,246
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	562	1,246
Net operating result for the year before grants and contributions provided for capital purposes	254	1,236

24.5 CAPITAL WORKS PROGRAM - SEPTEMBER 2023**Document ID: 697022****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

1. **September 2023 Capital Expenditure**
2. **September 2023 Operating expenditure**
3. **September 2023 Capital Program**

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 September 2023.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 30 September 2023.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2023-24 financial year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Grant Dependent**

- Narrandera Cemetery furniture, Barellan Cemetery furniture, Barellan Sportsground lighting upgrades, Barellan Sportsground storm water drainage works, MBP paths and uplighting, Barellan park furniture, Barellan main street planter boxes, Barellan main street BBQ shelter replacement, MBP power point vendor sites, Adventure Playground upgrade infants area, Grong Grong Park furniture, Narrandera Park lighting and uplighting memorials and trees, Narrandera Stadium and sports master plan, Get NSW Active Walking and Sewer Primary Filter project.

Administration

- Projects being reviewed throughout the year include the Councillor iPad Projects, Sophos Intercept X, GDA Dataset Transition, Replacement Workgroup Printers, Software Licencing, GIS Imagery and Two Cameras at the Marie Bashir Park Grandstand
- Projects with planned commencement dates include Chambers Access Control System Replacement (November), Chambers Network Cabling replacement (January) and Replace Desktops/Laptops (May).
- Specifications are being organised for the quotes for the server backup system replacements.

- The Integrated Software System project has commenced and will continue throughout the year.
- Projects completed: Data safe & replace network switches.

Public Order & Safety

- Works are well underway for the Landervale Fire shed with framing now being completed.

Environment

- The tender process has been completed and evaluation is currently underway for the new security fencing and CCTV at the Narrandera Waste Depot.
- Purchase of the new Traxcavator for the Narrandera Waste Depot is in the early planning phase.
- Works have commenced for the transfer area retaining wall at the Narrandera Waste depot.
- The new waste cell is being constructed for the Barellan Waste Depot Improvement works.
- Further scoping is being undertaken for the Stormwater Improvements Works project.
- The Urban Stormwater Upgrade detailed design works are well underway.

Housing & Community Amenities

- The Cemetery management plans are being developed and mapping software is being scoped. Record scanning is scheduled to take place in October.

Recreation & Culture

- The Book and Resources Annual replacement procurement is ongoing.
- The library service desk replacement is in the early planning phase.
- The scope and procurement for the Lake Talbot Pool remediation has commenced.
- Flow meters are being installed in the Narrandera Park irrigation management system; final commissioning is being completed.
- Narrandera Playground upgrades planning is underway.
- The draft plan for the Narrandera Memorial Park has been completed. Planting list amendments are being made, with landscaping to commence in May 2024.
- Procurement has commenced for the Festive Light Upgrade and Adventure Playground inclusive space.
- Planning reports are being prepared for the Lake Talbot deepening works project.
- Quotes are being sought for the Lake Talbot Area Accessibility project.
- Completed project: Narrandera Sportsground Drainage and Soak & Narrandera tennis courts access upgrades.

Playground on the Murrumbidgee

- The Destination and Discovery Hub has been completed. Handover will be completed in October.
- The way finder signage has been completed for the Bike and Hike Trails extension.
- The Elevated Walk, Viewing Platform, Deck and Pedestrian Access walk is well underway, with the Skywalk complete and decking being finalised. Fencing and landscaping is being undertaken.

- Signs have been installed at the off-leash dog park and Brewery flats.

Disaster Recovery Funding

- The projects under the Disaster Recovery Funding have been approved by the Office of Local Government Scope and works to commence once the funding has been finalised.

Local Roads & Community Infrastructure Rounds 2 & 3

- Installation of the pump track at Barellan is complete, fencing is scheduled for mid-October.
- Wiradjuri Memorial Wall Stage 1 signage and the light ball is to be installed in the coming weeks.
- Materials for the Narrandera Flora and Fauna reserve entrance upgrade have been procured with installation to occur in October.
- Project assessment is underway for the Brewery Flats Boat ramp and toilet works, Brewery Flat Connecting Walkway, Town signage and Barellan Sportsground scoreboard.
- Tender has been called for the Narrandera Tennis Club Upgrade stage 2 and will be determined in October.
- The procurement has been completed for the Senior Citizens' Building with works to be scheduled.
- Scoping and procurement is underway for the Aerodrome Air League and Tiger Moth buildings.
- Renewal works have commenced at the Barellan Museum
- Works are continuing for the North Narrandera Footpaths (50% complete) and Barellan Sportsground Spectator Pavilion (75% complete).
- Henry Mathieson Oval fencing has been installed, with bins and seating scheduled for October.
- Consultation has been completed for the Narrandera pump track. The final designs and drain locations are being detailed.

Local Roads & Community Infrastructure Round 4

- Narrandera Shire has received approval for the fourth round of the Local Roads & Community infrastructure grant. The projects to be funded are the Barellan toddler pool, the Destination and Discovery Hub interpretative fit out, Marie Bashir Park playground upgrade stage 1, and upgrades for Narrandera footpaths and laneways. Scope, planning, and tender documents are being prepared for these projects.

Crown Reserve Improvement Program

- The upgrades for the Lake Talbot reserve have progressed with quotes sourced for the BBQ and seating. Shelter designs are under review and other works being scoped.

Stronger Country Community Funding

- Three courts have been concreted at the Barellan Netball courts; acrylics to be installed mid-October.
- Tender documents are being finalised for the Community Safety Upgrade Program.

- Installation for the Playground for the Water Tower Recreation upgrade has commenced.

Transport & Communication

- The Emergency Drainage works are continuing between other projects.
- Roads projects in the early planning phase include Urban Roads Construction, Urban Roads – Laneways, Urban Reseals, Urban Pavement Rehabilitation, Urban Kerb & Gutter Replacement, Urban Footpath Replacement, Rural Sealed Roads Construction, Rural Road reseals, Regional Roads, and Roads Resheeting.
- Roadworks are continuing at the Red Hill Industrial Estate (Drovers Road).
- Works to commence for the Urban Footpath to railway overpass upon completion of the North Narrandera Footpaths project.
- Works are being scheduled for AGRN1001 Flood damage repairs.
- Works at Strontian Road under the Regional & Local Roads Repair Program.
- Culvert replacement is commencing in October at Erigolia Road RFT for pavement is scheduled for October.
- Completed: Mollys Lagoon and Back Yamma Roads resheeting projects and Works at Strontian Road.

Fixing Local Roads

- Procurement of additional materials is underway for the Brewarrana Bridge Retrofitting. Works are being scheduled for low water levels.
- Review is being undertaken for additional works under the Narrandera Bus Route project.
- Survey and design procurement will be completed in October for the Old Wagga Road Rehab project with construction to follow.

Fixing Country Bridges

- Mollys and Sommerset Bridges are nearing completion with approach and guardrail work remaining.

Roads to Recovery

- Curtis Road gravel resheeting works have commenced.
- Works at both ends of Geddes Road have commenced.
- Completed projects: Grong Grong Station, Bulloak Tank, Mannings and Orams and Centenary Roads.

Economic Affairs

- Design work is to commence for the Red Hill Industrial Expansion Design and Sewer.
- The Gateway/Entrance signs project is being reviewed.
- Scoping and procurement has commenced for the Lake Talbot Tourist Park reseal driveways scope and Building renewal and upgrades.
- Procurement for Light Vehicles, Trucks & Trailers, Heavy Plant and Other Plant will continue throughout the year.
- Footings have been poured for the Works vehicle storage shed; frame to be erected in the next month.
- Installation has commenced for the Solar Panel project.

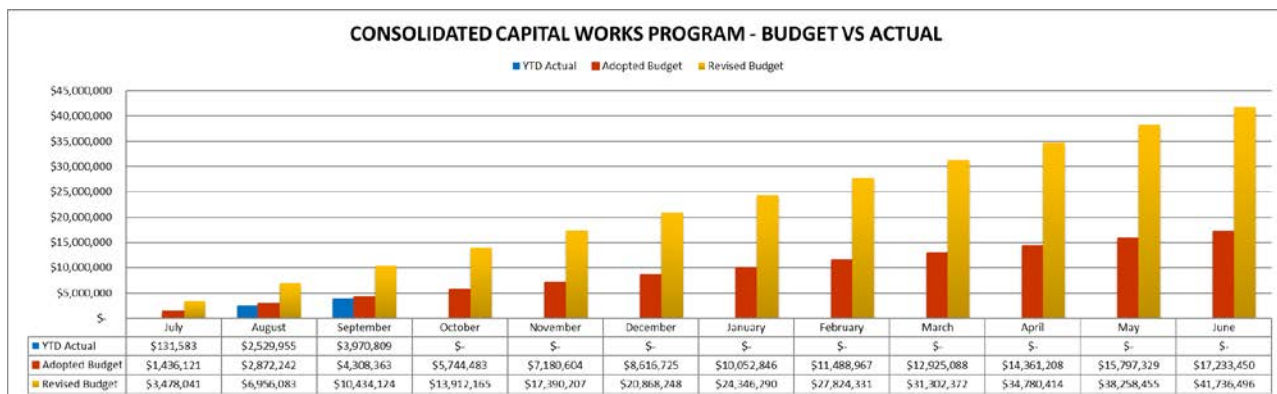
- New Building at the Depot project is nearing completion with IT being finalised.
- Tender is being prepared for the Airport Taxiway project.

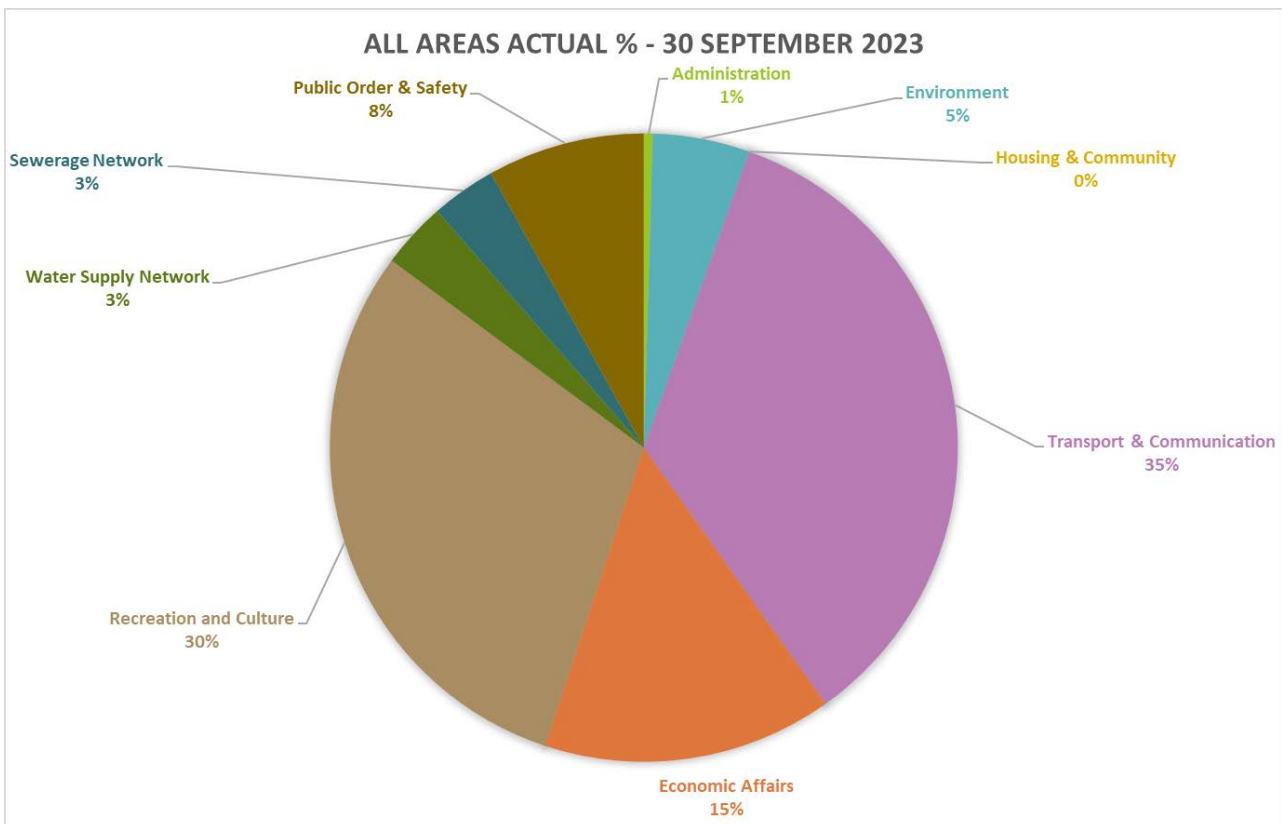
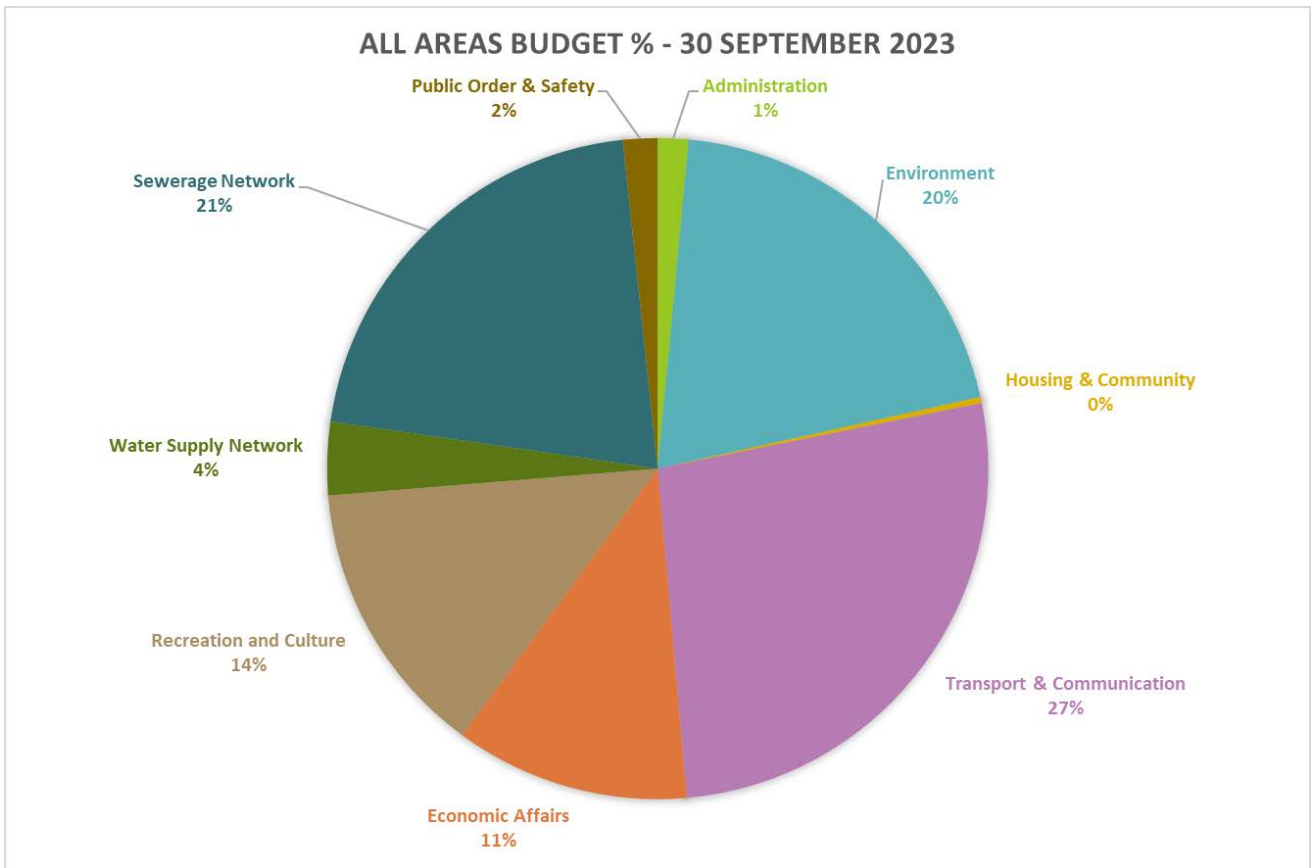
Water Supplies

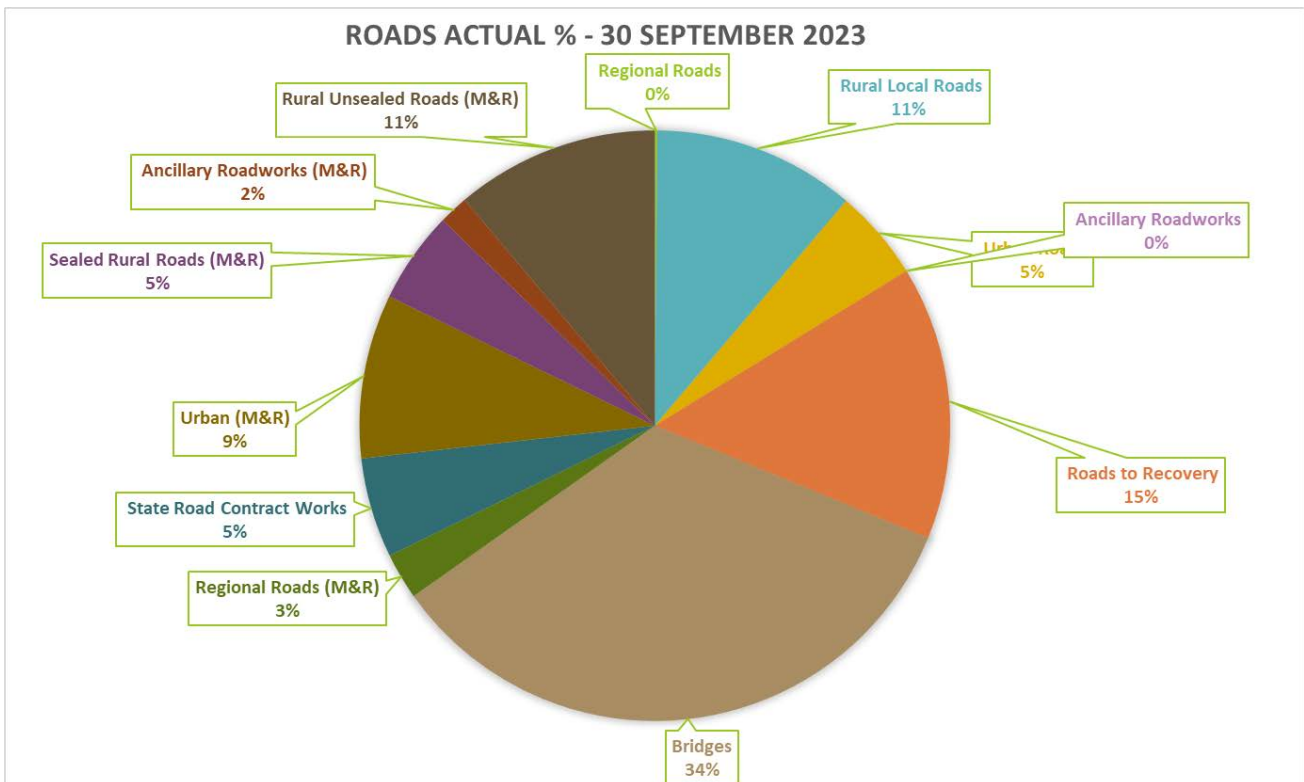
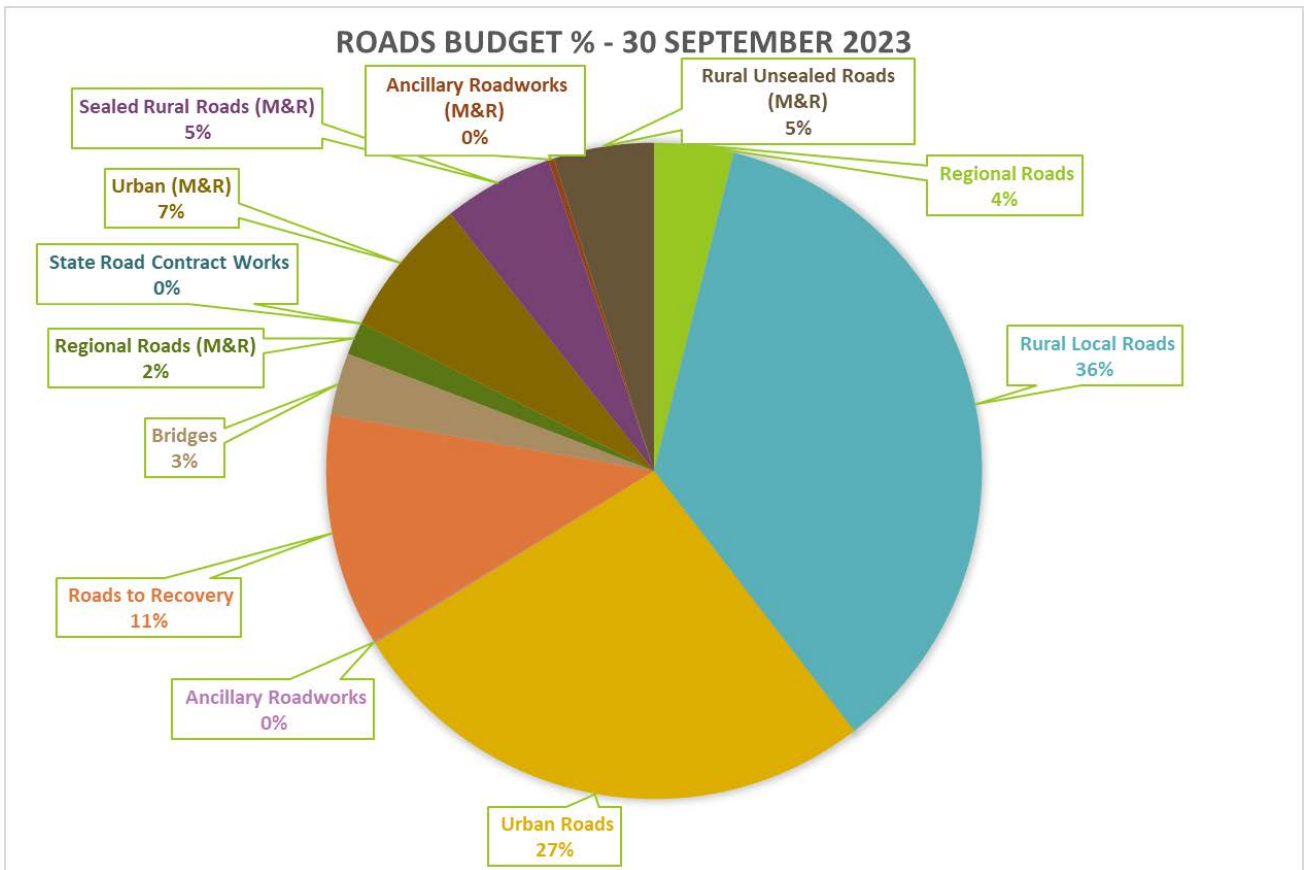
- A part of the service replacements, the private works for the highway overtaking lane were undertaken and will be credited once the invoice has arrived.
- Works to be scheduled include North Zone Pressure Pump, Hydrant and Valve replacements, Main replacements, and Pine Hill Pumps Replacement.
- Water Treatment Scoping Study is underway, with testing to be undertaken during October.
- The Integrated Water Cycle Management additional works will commence upon the completion of the Water Treatment scoping study project.
- Final installations are being undertaken for the Household Filter Project.
- Cul-de-sac ring mains project is scheduled to commence in November.
- The telemetry hardware upgrade will be tendered early 2024.
- Completed projects: Pine Hill reservoir fencing/demolition and Grosvenor Street Watermain replacement works.

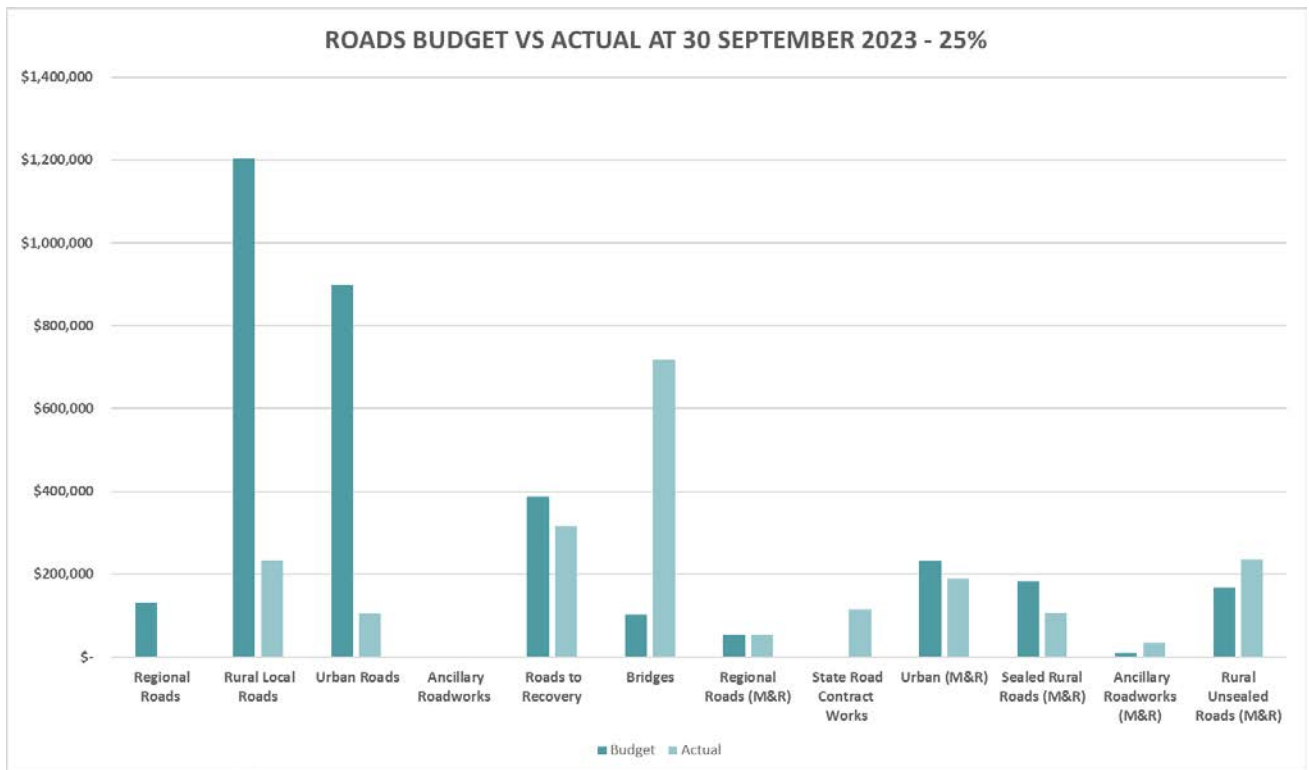
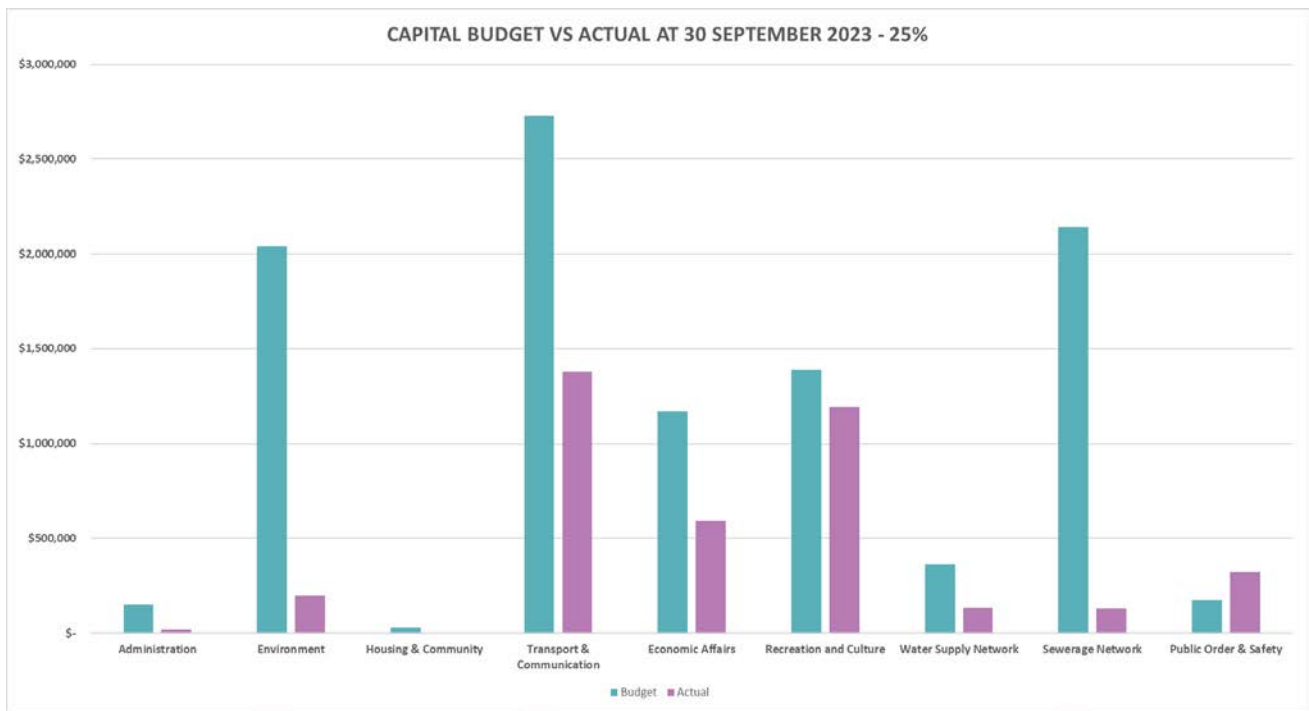
Sewerage Supplies

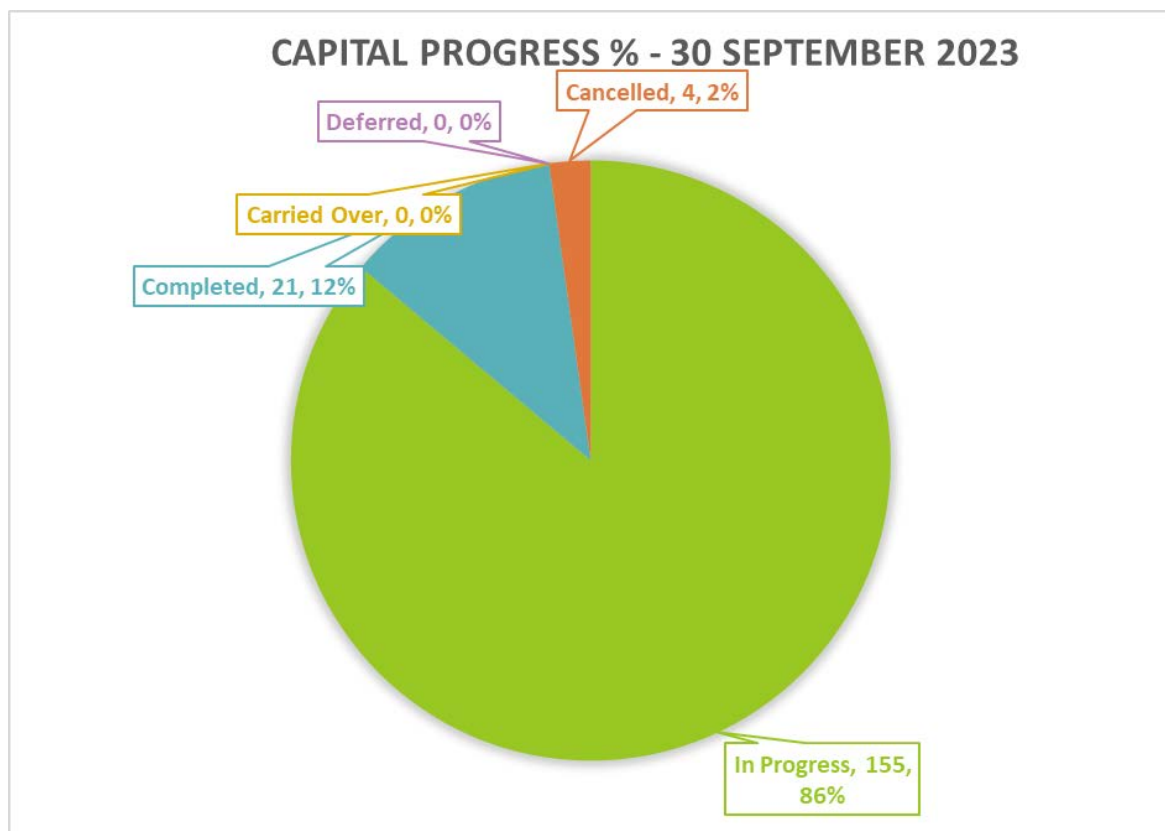
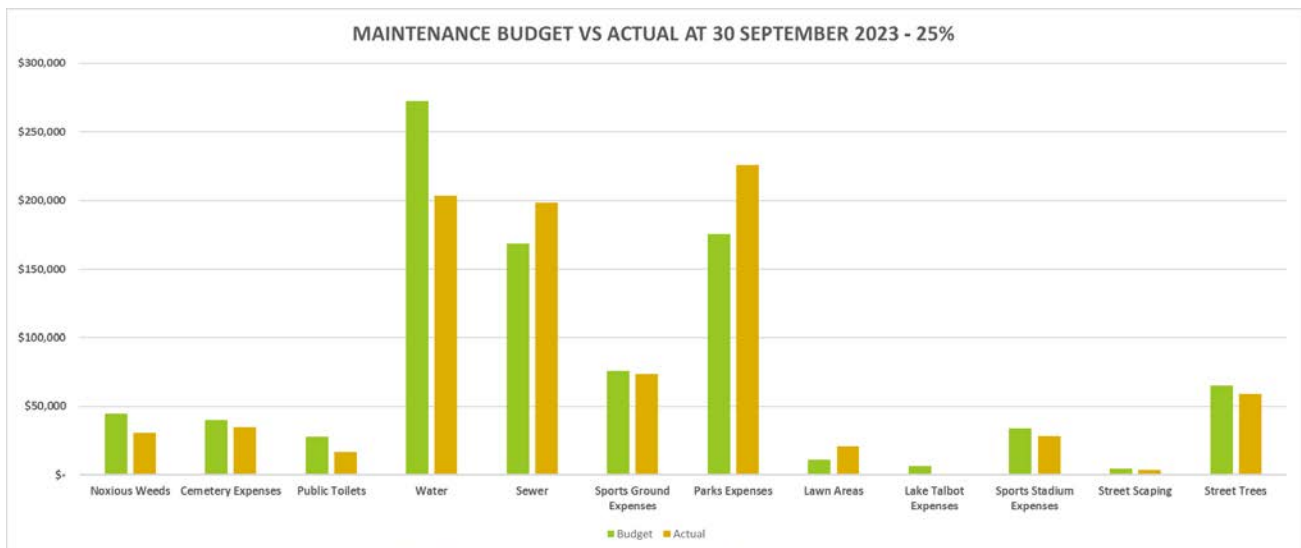
- Construction is underway for the Barellan sewer project.
- The telemetry hardware and software upgrade will be tendered in early 2024.
- Procurement will commence in November for the Sewer main relines project.











TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

CONCLUSION

That Council receives and notes the information contained in this report.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 September 2023.

Capital Expenditure as at 30 September 2023

	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
Administration					
Information Technology	\$ 542,000.00	\$ 608,587.98	\$ 14,582.48	\$ 17,964.25	\$ 576,041.25
Environment					
Stormwater	\$ 7,030,000.00	\$ 7,248,576.56	\$ 24,219.05	\$ 130,278.56	\$ 7,094,078.95
Barellan Waste	\$ 450,000.00	\$ 536,308.39	\$ 29,437.45	\$ 34,430.60	\$ 472,440.34
Narrandera Landfill	\$ -	\$ 379,317.20	\$ 39,478.00	\$ 33,992.59	\$ 305,846.61
Housing & Community Amenities					
Narrandera Cemetery	\$ -	\$ 120,852.84		\$ -	\$ 120,852.84
Transport & Communication					
Regional Roads	\$ 441,400.00	\$ 527,500.51		\$ 2,819.66	\$ 524,680.85
Rural Roads	\$ 768,721.00	\$ 4,814,192.53	\$ 52,396.24	\$ 234,475.52	\$ 5,095,466.33
Urban Roads	\$ 512,188.00	\$ 3,600,407.78	\$ 29,074.24	\$ 105,630.01	\$ 3,503,885.31
Ancillary Roadworks	\$ 805,000.00	\$ 813,527.32		\$ -	\$ 813,527.32
Roads To Recovery	\$ 997,362.00	\$ 1,547,923.04	\$ 16,683.64	\$ 316,938.09	\$ 1,214,301.31
Bridges	\$ -	\$ 415,902.35	\$ 187,975.40	\$ 718,786.84	-\$ 490,859.89
Economic Affairs					
Buildings	\$ 224,340.00	\$ 406,098.39	\$ 101,382.72	\$ 71,211.33	\$ 233,504.34
Plant	\$ 1,131,015.00	\$ 1,131,015.00		\$ 520,221.69	\$ 610,793.31
Red Hill Industrial Estate	\$ 1,030,000.00	\$ 1,030,000.00		\$ -	\$ 1,030,000.00
Airport	\$ -	\$ 2,161,389.22	\$ 3,960.00	\$ 1,281.17	\$ 2,156,148.05
Recreation and Culture					
Lake Talbot Recreation Area	\$ 346,780.00	\$ 771,948.18		\$ 55,000.00	\$ 716,948.18
Library	\$ 37,144.00	\$ 37,144.00		\$ 2,136.74	\$ 35,007.26
Marie Bashir Park	\$ -	\$ 1,055,000.00	\$ 131,900.00	\$ -	\$ 923,100.00
Narrandera Parks	\$ 17,500.00	\$ 268,377.35	\$ 95,154.55	\$ 77,726.32	\$ 95,496.48
Narrandera Sportsground	\$ -	\$ 36,218.74	\$ 683.27	\$ 15,826.53	\$ 19,708.94
Berellan Pool	\$ 50,000.00	\$ 50,000.00		\$ -	\$ 50,000.00
Lake Talbot Pool	\$ -	\$ 11,792.50		\$ -	\$ 11,792.50
Narrandera Outdoor Courts	\$ -	\$ 51,118.97	\$ 1,800.00	\$ 41,760.82	\$ 7,558.15
Ndra Memorial Park	\$ -	\$ 25,829.28	\$ 2,727.27	\$ 0.02	\$ 23,101.99
Playground on the Murrumbidgee	\$ -	\$ 415,563.72	\$ 224,723.04	\$ 426,356.96	-\$ 235,516.28

Capital Expenditure as at 30 September 2023

	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
Local Roads Comm. & Infrastructure	\$ 315,000.00	\$ 1,698,714.71	\$ 262,583.94	\$ 278,823.09	\$ 1,157,307.68
Disaster Recovery Funding	\$ -	\$ 120,000.00		\$ -	\$ 120,000.00
Stronger Country Community Funding	\$ -	\$ 1,133,554.60	\$ 612,513.45	\$ 295,620.86	\$ 225,420.29
Water Supply Network					
Water	\$ 385,000.00	\$ 1,459,075.42	\$ 204,531.82	\$ 135,477.72	\$ 1,119,065.88
Sewerage Network					
Sewer	\$ 2,150,000.00	\$ 8,571,541.06	\$ 6,200,149.26	\$ 132,572.26	\$ 2,238,819.54
Public Order & Safety					
Rural Fire Service	\$ -	\$ 689,018.82	\$ 548,789.16	\$ 321,477.15	-\$ 181,247.49
Grand Total	\$ 17,233,450.00	\$ 41,736,496.46	\$ 8,784,744.98	\$ 3,970,808.78	\$ 29,587,270.04

Key Operational as at 30 September 2023

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of Committed	Sum of Expenditure	Sum of Balance
Housing & Community Amenities					
Noxious Weeds	\$ 177,969.00	\$ 177,969.00		\$ 30,654.71	\$ 147,314.29
Cemetery Expenses	\$ 159,073.00	\$ 159,073.00		\$ 34,743.59	\$ 124,329.41
Public toilets	\$ 111,559.00	\$ 111,559.00		\$ 16,697.93	\$ 94,861.07
Transport & Communication					
Regional Roads	\$ 217,600.00	\$ 217,600.00		\$ 53,732.93	\$ 163,867.07
State Roads	\$ -	\$ -	\$ 982.93	\$ 115,785.08	-\$ 116,768.01
Urban Roads	\$ 837,436.00	\$ 932,153.28	\$ 9,497.75	\$ 190,088.56	\$ 730,899.69
Sealed Rural Roads	\$ 320,019.00	\$ 734,603.06	\$ 3,174.53	\$ 106,492.46	\$ 624,936.07
Ancillary Roadworks	\$ -	\$ 38,267.12	\$ 4,274.36	\$ 34,157.11	-\$ 164.35
Unsealed Rural Roads	\$ 667,734.00	\$ 667,734.00	\$ 14,969.17	235392.22	\$ 417,372.61
Water Supplies					
Water	\$ 1,088,905.00	\$ 1,088,905.00	\$ 47,143.56	\$ 203,581.75	\$ 838,179.69
Sewer Supplies					
Sewer	\$ 673,927.00	\$ 673,927.00	\$ 48,442.01	\$ 198,317.89	\$ 427,167.10
Recreation and Culture					
Sports Ground Expenses	\$ 303,890.00	\$ 303,890.00		\$ 73,654.64	\$ 230,235.36
Parks Expenses	\$ 693,437.00	\$ 701,968.36		\$ 226,159.47	\$ 475,808.89
Lawn Areas	\$ 45,499.53	\$ 45,499.53		\$ 21,124.92	\$ 24,374.61
Lake Talbot Expenses	\$ 25,467.00	\$ 25,467.00		\$ -	\$ 25,467.00
Sports Stadium Expenses	\$ 136,535.00	\$ 136,535.00		\$ 28,355.19	\$ 108,179.81
Street Scaping	\$ 18,039.42	\$ 18,039.42		\$ 3,307.00	\$ 14,732.42
Street Trees	\$ 260,366.00	\$ 260,366.00	\$ 3,138.18	\$ 58,897.45	\$ 198,330.37
Grand Total	\$ 5,737,455.95	\$ 6,293,555.77	\$ 131,622.49	\$ 1,631,142.90	\$ 4,529,123.10

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 SEPTEMBER 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

25.00%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
1	Councillor iPad Project	20,000	-	20,000	-	20,000	0%	Will review throughout the year.
2	Sophos Intercept X	-	-	4,569	673	3,896	15%	Will review throughout the year.
3	Data Safe	-	-	1,148	-	1,148	0%	Project is completed.
4	GDA Dataset Transition	-	-	5,000	-	5,000	0%	Will review throughout the year.
5	Server Backup System Replacement	30,000	-	30,000	-	30,000	0%	Organising specifications for Quotes.
6	Chambers Access Control System Replacement	20,000	1,814	20,000	-	18,186	9%	Currently planned to start in November.
7	Chambers Network Cabling replacement	40,000	-	40,000	-	40,000	0%	Current planned to start in January.
8	Replacement Workgroup Printers	2,000	-	2,000	-	2,000	0%	Will review throughout the year.
9	Replace Desktops/Laptops	20,000	-	20,000	278	19,722	1%	Currently planned for May
10	Software Licencing	10,000	-	10,000	-	10,000	0%	Will review throughout the year.
11	Replace Network Switches	-	4,037	14,003	12,885	2,919	121%	Project is completed.
12	Integrated Software System	400,000	-	434,780	4,128	430,652	1%	Project commenced and will continue throughout the year.
13	GIS Imagery	-	-	4,200	-	4,200	0%	Will review throughout the year.
14	Two Cameras at Marie Bashir Park Grandstand	-	-	2,888	-	2,888	0%	Will review throughout the year.
15	Landervale Fire Shed	-	350,195	689,019	321,477	17,346	97%	Project well underway with framing now being completed.
16	New security fencing and CCTV	-	-	146,329	-	146,329	0%	Tender closed, with eveluation underway.
17	Purchase of new traxcavator	450,000	-	450,000	-	450,000	0%	In the early planning phase.
18	Further Masterplan works stage 1	-	39,478	232,988	33,993	159,518	32%	Transfer area retaining works now commenced.
19	Waste Depot Improvement Works Barellan	-	3,780	86,308	34,431	48,098	44%	New waste cell constructed.
20	Stormwater improvement Works	30,000	-	104,996	-	104,996	0%	Further scoping being undertaken.
21	Urban Stormwater Upgrade	7,000,000	-	7,143,581	130,279	7,013,302	2%	Detailed design well advanced.
22	Cemetery mangement plans and mapping software	-	-	120,853	-	120,853	0%	Master plans under development. Mapping software being scoped. Records scanning to take place late October
23	Library Book & Resources annual replacement	32,144	-	32,144	2,137	30,007	7%	Procurement is ongoing.
24	Library Replacement of Service Desk	5,000	-	5,000	-	5,000	0%	In the early planning phase.
25	LT Pool Remediation Works	-	1,091	11,793	-	10,702	9%	Scope and Procurement of works being prepared
26	Ndra Sportsground Drainage & Soak	-	683	36,219	15,827	19,709	46%	Completed
27	Ndra Tennis Courts Access Upgrades	-	-	51,119	41,761	9,358	82%	Council managed project completed - Residual funds managed by tennis club
28	Ndra Park Irrigation Management System	-	65,155	243,677	70,693	107,830	56%	Final commissioning of systems and installation of flow meters in four locations
29	Ndra Playgrounds Upgrades	10,000	-	17,200	34	17,166	0%	The project is ongoing with planning underway.
30	Ndra Memorial Park lawn areas & garden beds	-	2,727	20,000	-	17,273	14%	Draft plan completed, planting list amendments being made, landscaping to commence MAY 2024
31	Festive Light Upgrade / Renewal	-	-	5,829	0	5,829	0%	Procurement activities commenced
32	POM - Destination & Discovery Hub	-	3,435	99,654	148,333	52,114	152%	Works effectively completed. Handover expected in next week.
33	POM - Extension of Bike & Hike Trails	-	-	33,612	2,032	31,580	6%	Way finder signage completed.
34	POM - Elevated Walk, Viewing Platform, Deck & Pedestrian Access	-	40,016	282,298	275,992	33,710	112%	Skywalk complete with deck being finalised. Fencing and landscaping being undertaken.
35	POM Remote Signage	7,500	-	7,500	7,000	500	93%	Signs installed at off leash dog park and Brewery flats
36	OLG DRF - Construction of flood relief gates	-	-	120,000	-	120,000	0%	Awaiting approval from OLG.
37	OLG DRF - Replacement of soft fall in MBP	-	-	150,000	-	150,000	0%	Awaiting approval from OLG.
38	OLG DRF - Flood levies at water supply bores	-	-	100,000	-	100,000	0%	Awaiting approval from OLG.
39	OLG DRF - Ndra Library Stormwater structure	-	-	60,000	-	60,000	0%	Scope Completed - Commencment of works grant depentant
40	OLG DRF - Youth development program	-	-	175,000	-	175,000	0%	Awaiting approval from OLG.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 SEPTEMBER 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

25.00%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
41	OLG DRF - Community Information Boards	-	-	50,000	-	50,000	0%	Awaiting approval from OLG.
42	OLG DRF - Economic Development Strategy & Signage	-	-	60,000	-	60,000	0%	Awaiting approval from OLG.
43	OLG DRF - Destination Discovery Hub Cultural Displays	-	-	200,000	-	200,000	0%	Awaiting approval from OLG.
44	OLG DRF - Replacement of trees	-	-	85,000	-	85,000	0%	Awaiting approval from OLG.
45	LRCI R2 - Barellan Pump Track	-	13,900	21,955	-	8,055	63%	Fence scheduled for mid October
46	LRCI R2 - Wiradjuri Memorial Wall Stage 1	-	2,441	71,662	46,385	22,836	68%	Signage and lightball to be installed in the coming week.
47	LRCI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-	1,036	54,970	49,837	4,097	93%	All materials procured with installation to occur in the next week.
48	LRCI R3 Brewery Flat Boat ramp & Toilets	-	-	105,000	-	105,000	0%	Project has now been funded Works to be assessed.
49	LRCI R3 Ndra Tennis Club Upgrade - Stage 2	250,000	-	250,000	-	250,000	0%	Tender called and to be determined in October.
50	LRCI R3 Senior Citizens Building	65,000	-	120,000	-	120,000	0%	Procurement Complete - Works to be scheduled
51	LRCI R3 Aerodrome – Air League Building	-	-	60,000	-	60,000	0%	Scoping and Procurement Activities Underway
52	LRCI R3 Brewery Flat - Connecting Walkway	-	-	174,726	-	174,726	0%	In the early planning phase.
53	LRCI R3 Barellan Museum Renewal	-	136	40,000	2,694	37,170	7%	Renewal works commenced
54	LRCI R3 Tiger Moth Building	-	-	170,000	10,000	160,000	6%	Procurement activities commenced
55	LRCI R3 Town Signage orange town signs	-	-	25,000	-	25,000	0%	Project has now been funded Works to be assessed.
56	LRCI R3 Barellan Sportsground Scoreboard	-	-	50,000	-	50,000	0%	Project has now been funded Works to be assessed.
57	LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	-	91	243,523	139,825	103,607	57%	Works continuing, over half completed.
58	LRCI 3 Narrandera Pump Track	-	163,146	199,789	-	36,643	82%	consultation complete final designs and drain locations being detailed
59	LRCI 3 Barellan Sportsground Spectator Pavilion	-	27,851	53,710	7,023	18,837	65%	Work underway approx 75% completed
60	LRCI 3 HM Oval - Off leash dog area	-	24,350	58,379	23,060	10,969	81%	Fencing complete, bins and seating to be installed mid October
61	LRCI 4 Barrellan Pool - Toddler Pool	-	-	450,000	-	450,000	0%	Scope and tender documentation to be prepared
62	LRCI 4 D&DH Interpretative Fit Out	-	-	250,000	-	250,000	0%	Council just received approval for the LRCI Phase 4 Projects
63	LRCI 4 MBP - Playground Upgrade Stage 1	-	-	297,363	-	297,363	0%	Council just received approval for the LRCI Phase 4 Projects
64	LRCI 4 Narrandera Footpaths Upgrade	-	-	250,000	-	250,000	0%	Council just received approval for the LRCI Phase 4 Projects
65	LRCI 4 Narrandera Laneway Upgrades	-	-	325,301	-	325,301	0%	Council just received approval for the LRCI Phase 4 Projects
66	CRIP Upgrade Lake talbot Reserve - stairs, BBQ shelter, walking trails and seating.	-	-	200,168	-	200,168	0%	BBQ and seating quoted, shelter design currently under review, other works being scoped.
67	SCCF4 - Barellan Netball Courts	-	320	263,254	295,621	32,687	112%	3 courts concreted. Acrylic to be installed mid October. Additional contribution still to be received
68	SCCF5 - Community Safety Upgrade Program (CCTV)	-	-	294,195	-	294,195	0%	Awaiting responses from Tender.
69	SCCF5 - Recreation Upgrade Narrandera Water tower	-	335,576	576,106	-	240,530	58%	Playground installation commenced.
70	ECP Adventure playground inclusive space	-	131,900	175,000	-	43,100	75%	Installation late October
71	LT Deepening Works	-	134,500	225,000	55,000	35,500	84%	Planning reports being undertaken.
72	LT Rec Area - Accessibility project	202,200	-	202,200	-	202,200	0%	Currently seeking quotes
73	Emergency Drainage Works - Urban Stormwater January Event	-	943	54,505	-	53,562	2%	Works continuing inbetween other projects
74	New Road - Red Hill Industrial Estate	-	23,223	21,414	5,203	7,011	133%	Roadworks continuing with kerb and final works to follow October-November

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 SEPTEMBER 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

25.00%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
75	Urban Roads Construction	137,359		137,359	-	137,359	0%	In the early planning phase.
76	Urban Roads Construction - Laneways	42,784		42,784		42,784	0%	In the early planning phase.
77	Urban Reseals	166,100		166,100	-	166,100	0%	In the early planning phase.
78	Urban Pavement Rehabilitation	138,485	-	213,788	-	213,788	0%	In the early planning phase.
79	Urban K&G Replacement	16,476		16,476	-	16,476	0%	In the early planning phase.
80	Urban Footpath Replacement	10,984		10,984	-	10,984	0%	In the early planning phase.
81	Urban Footpath Add. Funds requested - To railway overpass	-	-	100,000	5,000	95,000	5%	Works being planned for when North Narrandera Footpaths nearing completion
82	Regional & Local Rd Repair Program	-		2,836,998		2,757,935	3%	In planning
83	Strontian Rd CH1.51-1.54				4,268			Completed
84	Strontian Rd CH1.89-1.93				3,600			Completed
85	Strontian Rd CH3.40-3.45				4,168			Completed
86	Strontian Rd CH5.69-5.98				24,447			Completed
87	Strontian Rd CH7.91-8.13				24,065			Completed
88	Strontian Rd CH7.14-7.76		2,727		34,880			Completed
89	Rural Sealed Roads Construction	236,421	-	236,421	-	236,421	0%	In the early planning phase.
90	Roads Resheeting - (Unsealed rural roads)	331,298		410,053		416,729	9%	In the early planning phase.
91	Buckingbong Rd				112			Completed
92	Mollys Lagoon Rd Resheeting		10,909		16,115			Completed
93	Back Yamma Rd Resheeting				9,823			Completed
94	Rural Roads Reseals	201,002	-	358,237	-	358,237	0%	In the early planning phase.
95	RRUPP - Erigolia Road (Widening)	-	-	1,071,101	618	1,070,483	0%	Culvert replacement comencing October, RFT for pavement October
96	FLR R1 - Brewarrana Bridge Retrofitting	-	18,973	365,205	18,337	327,896	10%	Works planned for once water level drops
97	FLR Narrandera Bus Route	-	-	60,597	-	60,597	0%	Review of eligible additional scope being undertaken
98	FLR R4 - Old Wagga Road Rehab	-	-	815,539	520	815,019	0%	Survey & Design procurement in October, construction to follow design
99	Flood Damage Repairs AGRN1001	-	17,427	1,497,039		1,708,917	14%	Works being planned where not affecting other works
100	Holloway Rd Culvert				-			
101	Grong Grong River Road				619			
102	Mejum Rd				3,423			
103	Mannings Rd CH4.85-8.35				5,871			
104	Middle Rd				-			
105	Kingston Rd				-			
106	Devlins Bridge Rd				-			
107	Galore Park Rd CH0.20-0.40				-			
108	Galore Forest Rd CH0.00-1.90				-			
109	Higgins Rd				883			
110	Jacksons Rd				-			
111	Gepperts Rd				-			
112	Mimosa Rd				-			
113	Lismoyle Rd				335			
114	Strontian Rd				152,579			
115	Hulmes Rd				-			

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 SEPTEMBER 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

25.00%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
116	Hewson Rd				-			
117	Mannings Rd CH9.55-11.35				25,240			
118	Galore Park Rd CH4.64-4.74				-			
119	Galore Forest Rd CH3.70-4.50				-			
120	The Gap Rd CH1.60-2.20				-			
121	The Gap Rd CH2.60-3.40				-			
122	The Gap Rd CH3.70-6.40				-			
123	Fixing Country Bridges	-		415,902		- 479,485	215%	Guardrail work remaining
124	FCB - Molly's Bridge		53,428		305,854			Guardrail work remaining
125	FCB - Somerset Bridge		123,173		412,933			Guardrail work remaining
126	Roads to Recovery	997,362		1,547,923		1,216,599	21%	Note: These are all wrong as I cannot update the calculations.
127	Grong Grong Station Rd Resheet		-		91,562			Completed
128	Bullock Tank Rd Resheet		-		31,306			Completed
129	Centenary Rd Resheet		-		37,919			Completed
130	Mannings Rd Resheet CH2.9-4.85		2,498		45,676			Completed
131	Orams Rd Resheet CH0-2.42		-		56,713			Completed
132	Curtis Rd - Gravel resheet		11,888		53,763			Works commenced
133	Geddes Rd - Ergdia End		11,214		764			Works commenced
134	Geddes Rd - Euratha End		-		408			Works commenced
135	Regional Roads (Capital Component of Block Grant)	268,200	-	354,301		351,481	1%	In the early planning phase.
136	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)	-			-			Planning
137	MR370 - To Lockhart	-			-			Planning
138	MR596 - Back Yamma Road (south-west of Morundah)	-			-			Planning
139	MR7608 - Barellan Road	-	-		2,820			Planning
140	Repair Grant (50% Block Grant contribution)	173,200		173,200	-	173,200	0%	Funding not successful for RRRP as funding stream removed for 4 years
141	Active Transport - Walking (Mulga St Barellan)	-		8,527	-	8,527	0%	Completed
142	Red Hill Industrial Expansion - Sewer	930,000	-	930,000	-	930,000	0%	Design to be undertaken
143	Red Hill Industrial Expansion - Design	100,000	-	100,000	-	100,000	0%	Design to be undertaken, pending rezoning
144	Gateway/Entrance signs	10,000		10,000	-	10,000	0%	project is currently under review
145	LT Tourist Park - Reseal driveways	74,580		74,580	-	74,580	0%	Scope and procurement of works being prepared
146	Light Vehicles	362,115	384,661	362,115	39,347	- 61,893	117%	Procurement underway.
147	Trucks & Trailers	394,150		394,150	479,131	- 84,981	122%	Completed
148	Heavy Plant Purchases	354,750		354,750	-	354,750	0%	In planning
149	Other Plant Capital	20,000		20,000	1,744	18,256	9%	Purchases as needed.
150	Works - New vehicle storage shed	-	61,209	38,022	6,884	- 30,071	179%	Footings poured. Frame to be erected in the next month.
151	Solar Panels	-	-	91,747	28,689	63,059	31%	Installation commenced.
152	Building renewal and upgrades	149,340	15,340	175,813	31,613	128,859	27%	Works Schedule and Procurement activities commenced.
153	New Building at Depot	-	1,013	25,517	4,025	20,479	20%	IT being finalised
154	Aerodrome Runway, Taxi, Apron remarking	50,000	-	50,000	-	50,000	0%	In planning Oct 23 - to be similar timing to taxiway markings.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 SEPTEMBER 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

25.00%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
155	Terminal painting , Blinds and improvements	15,000	-	15,000	-	15,000	0%	In planning Oct 23 - Is this Projects/Maintenance Project.
156	Airport Taxiway	-	3,960	2,161,389	1,281	2,156,148	0%	In planning Oct 23 - with tender process.
157	Water - Services Replacements 2023-24	20,000	3,820	20,000	44,853	- 28,673	243%	Private work for highway overtaking lane undertaken to be credited once invoiced.
158	Water - WTP filter/Upgrade design	-	-	33,307	2,619	30,689	8%	Awaiting completion of WTP Scoping Study
159	Water - North Zone Pressure Pump - low pressure issues	-	-	37,434	-	37,434	0%	To be scheduled after hydraulic model is updated.
160	Water - Main Replacements	-	227	109,580	-	103,952	5%	
161	Grosvenor St Watermain Replace	-	-	-	5,401	-		Completed
162	Water - Main Replacements 2023-24	300,000	5,455	300,000	33,971	260,574	13%	To be scheduled following review of previous program
163	Water - Hydrant & Valve replacements 2023-24	65,000	636	136,552	1,160	134,756	1%	To be scheduled prior to December
164	Water - Pine Hill reservoir fencing/ demolition	-	64	6,981	21,689	- 14,772	312%	Completed
165	Water - Solar	-	202,423	250,000	24,850	22,727	91%	
166	Water - IWCM Additional Works	-	-	130,774	-	130,774	0%	Awaiting completion of WTP Scoping Study
167	Water - WTP Scoping Study	-	4,455	124,029	-	119,574	4%	Underway. Testing to be undertaken during October.
168	Water - Household Filter Project	-	-	11,492	-	11,492	0%	Final installations being undertaken.
169	Water - Gordon St fencing	-	-	27,158	-	27,158	0%	
170	Water - Cul-de-sac ring mains	-	-	97,020	935	96,085	1%	To begin in November.
171	Water - Telemetry hardware upgrade	-	-	148,347	-	148,347	0%	Procurement underway. Tender documents being finaliesd for tendering.
172	Water - Pine Hill Pumps Replacement	-	-	26,401	-	26,401	0%	To be scheduled after hydraulic model is updated.
173	Sewer - Barellan Sewer	1,800,000	5,998,651	7,489,720	98,139	1,392,930	81%	Construction underway.
174	Sewer - Solar	-	192,887	249,339	34,434	22,018	91%	
175	Sewer - Telemetry hardware upgrade	-	-	97,457	-	97,457	0%	Procurement under way. Tender documents being finaliesd for tendering.
176	Sewer - Telemetry software upgrade	-	-	40,000	-	40,000	0%	Procurement underway. Tender documents being finaliesd for tendering.
177	Sewer - Main Relines	350,000	-	695,025	-	695,025	0%	Procurement to begin in November
178	Grant Dependant							
179	Furniture - Narrandera Cemetery	5,000	-	5,000	-	5,000	0%	Funding pending based on upcoming grants
180	Barellan Cemetery Furniture	5,000	-	5,000	-	5,000	0%	Funding pending based on upcoming grants
181	BrIn Pool Rehabilitate, Refurbish & Paint Kiosk/Toilet	50,000	-	50,000	-	50,000	0%	Funds have been reallocated to other projects
182	LT Pool Renewal of Kiosk decking and hand rails	70,000	-	70,000	-	70,000	0%	Project unfunded
183	BrIn Sportsground - Lighting Upgrades (Eastern)	84,000	-	84,000	-	84,000	0%	Has now been funded planning to commence August
184	BrIn Sportsground - Storm water drainage works	30,000	-	30,000	-	30,000	0%	Funding pending based on upcoming grants
185	MBP Paths & Uplighting	120,000	-	120,000	-	120,000	0%	Funding pending based on upcoming grants
186	BrIn Park Furniture	10,000	-	10,000	-	10,000	0%	Funding pending based on upcoming grants
187	BrIn Main Street - Planter Boxes	30,000	-	30,000	-	30,000	0%	Funding pending based on upcoming grants
188	BrIn Main Street - BBQ shelter replacement	50,000	-	50,000	-	50,000	0%	Funding pending based on upcoming grants
189	MBP Powerpoint vendor sites	30,000	-	30,000	-	30,000	0%	Funding pending based on upcoming grants
190	Adventure Playground Upgrade infants area	300,000	-	300,000	-	300,000	0%	Have applied for the grant, waiting on results.
191	Grng Grng Park Furniture	5,000	-	5,000	-	5,000	0%	Emergency Works (EW) and Immediate Reconstruction Works (IRW) still being completed - claim to be submitted for payment of all funds, with long term repairs being scoped.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 SEPTEMBER 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

25.00%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
192	Ndra Park Lighting and uplighting memorials and trees	30,000		30,000	508	29,492	2%	Funding pending based on upcoming grants
193	Ndra Stadium & Sportsground Masterplan	30,000		30,000	-	30,000	0%	Funding pending based on upcoming grants
194	Get NSW Active - Cycling	805,000		805,000	-	805,000	0%	Grant Unsuccessful
195	Get NSW Active - Walking	50,000		50,000	-	50,000	0%	Funding pending based on upcoming grants
196	Sewer - Primary Filter	400,000		400,000	-	400,000	0%	Funding pending based on upcoming grants
197	Operational							
198	Newell Hwy Contribution Grong Grong Reseal	-	-	93,050	-	93,050	0%	In planning
199	Newell Hwy Contribution Grong Grong town entrance signs	-	-	1,667	-		0%	Completed, no funds expected to have been remaining.
200	Urban Roads Maintenance	837,436	14,466	837,436	190,089	632,881	24%	Ongoing operational costs.
201	Sealed Rural Roads Maintenance	320,019	236	320,019	66,390	253,393	21%	Ongoing operational costs.
202	Flood Damage Repairs AGRN1034 (September 2022)	-		-			#DIV/0!	Emergency Works (EW) and Immediate Reconstruction Works (IRW) completed - Claim submitted to TfNSW
203	Koala Fence				-			Completed prior to 30 June 2023
204	Fixing Local Roads PRR	-	-	414,584		374,482	10%	
205	FLRPRR Urban Roads		-		8,670			Ongoing Pavement Maintenance Work
206	FLRPRR Sealed Rural Roads		-		21,245			Ongoing Pavement Maintenance Work
207	FLRPRR MR243 Canola Way		-		4,796			Ongoing Pavement Maintenance Work
208	FLRPRR MR370 Lockhart Rd		-		1,945			Ongoing Pavement Maintenance Work
209	FLRPRR MR596 Yamma Rd		-		38			Ongoing Pavement Maintenance Work
210	FLRPRR MR7608 Barellan Rd		-		3,409			Ongoing Pavement Maintenance Work
211	Rural Unsealed Roads Expenses	667,734	11,829	667,734	235,392	420,512	37%	Ongoing operational costs.
212	Regional Roads (M&R Grant)	217,600		217,600	53,733	163,867	25%	Ongoing operational costs.
213	State Road Contract Works RMCC	-	-	-	115,785	115,785	#DIV/0!	RMCC contract finished 31 August 2023
214	Active Transport Plan	-	-	38,267	34,157	4,110	89%	Project Completed
215	Noxious Weeds Expenses	177,969		177,969	30,655	147,314	17%	Ongoing operational costs
216	Public Toilets Expenses	111,559		111,559	16,698	94,861	15%	Ongoing operational costs
217	Cemetery Expenses	159,073		159,073	34,744	124,329	22%	Ongoing operational costs
218	Sports Ground Expenses	303,890		303,890	73,655	230,235	24%	Ongoing operational costs
219	Parks Expenses	693,437		693,437	226,159	467,278	33%	Ongoing operational costs
220	Lawn Areas	45,500	-	45,500	21,125	24,375	46%	Ongoing operational costs
221	East Street - Street Scaping	18,039	136	18,039	3,307	14,596	19%	Ongoing operational costs
222	Grong Grong Earth Park - RMS	-		8,531	-	8,531	0%	Discussions to be undertaken with community user group
223	Street Trees	260,366	3,003	260,366	58,897	198,466	24%	Ongoing operational costs (Emergency tree works due to storms included)
224	Lake Talbot Expenses	25,467		25,467	-	25,467	0%	Ongoing operational costs
225	Sports Stadium Expenses	136,535		136,535	28,355	108,180	21%	Ongoing operational costs
226	Bores Expenses	45,188	8,600	45,188	7,448	29,140	36%	Ongoing operational costs - correcting journals to be processed.
227	Pump Station Expenses	135,071	8,480	135,071	29,004	97,587	28%	Ongoing operational costs - correcting journals to be processed.
228	Mains Expenses	348,248	14,956	348,248	98,962	234,329	33%	Ongoing operational costs
229	Recycled Water	52,123	70	52,123	142	51,911	0%	Ongoing operational costs
230	Reservoirs Expenses	28,349	4,545	28,349	2,784	21,021	26%	Ongoing operational costs - correcting journals to be processed.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2023-24 AS AT - 30 SEPTEMBER 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

25.00%

No.	Project	Adopted Budget	Committed	Revised Budget	Expenditure	Balance	%	Comments
231	Water Supply Licence	31,006	-	31,006	-	31,006	0%	Ongoing operational costs
232	Chlorine & Chemicals Expenses	23,690	364	23,690	5,749	17,578	26%	Ongoing operational costs
233	Meter Reading Expenses	39,732	-	39,732	25,038	14,694	63%	Ongoing operational costs to be rectified with the introduction of the taggle software.
234	Telemetry System Maintenance	9,323	607	9,323	720	7,995	14%	Ongoing operational costs
235	Hydrant Flushing Program	76,175	-	76,175	1,872	74,303	2%	Procurement to begin in June 2023 for this years program.
236	Pump Stations Electricity Expenses	300,000	-	300,000	31,862	268,138	11%	Ongoing operational costs
237	Pump Station Expenses	109,586	6,541	109,586	27,238	75,807	31%	Ongoing operational costs - correcting journals to be processed.
238	Mains Expenses	204,500	9,205	204,500	72,276	123,019	40%	Ongoing operational costs
239	Treatment Works Expenses	257,730	38,551	257,730	89,010	130,169	49%	Ongoing operational costs
240	Sewer Heating & Electricity	100,000	-	100,000	9,794	90,206	10%	Ongoing operational costs
241	Telemetry System Maintenance	2,111	-	2,111	-	2,111	0%	Ongoing operational costs

24.6 AUDIT REPORT 2022-23 GENERAL PURPOSE FINANCIAL STATEMENTS**Document ID:** 694410**Author:** Deputy General Manager Corporate and Community**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. Public Notice - Presentation of Financial Statements (under separate cover)
2. Financial Statements 2023 (under separate cover)

RECOMMENDATION

That Council:

1. Adopts the 2022-23 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

PURPOSE

The purpose of this report is to inform Council and the community that Council's Annual Financial Reports for the year ending 30 June 2023 have been completed and audited. The financial reports and auditor reports can now be presented to the public and adopted by Council.

SUMMARY

Financial reports and auditor reports can be adopted by Council and open for public submissions.

BACKGROUND

Council's General Purpose Financial Statements for 2022-23 have been audited by the NSW Audit General.

As the NSW Audit Office does not have the capacity to undertake audits of all Councils across the State, it has contracted accounting firms to perform much of the audit. For Narrandera Shire Council, Crowe Australasia were contracted to undertake the audit.

The 2022-23 audit has been completed with the NSW Audit Office submitting its statutory reports being the Audit Opinion and Report on the Conduct of the Audit. The Auditor General's reports accompanies the General Purpose Financial Reports, which are available to Councillors and the public.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Statutory and Compulsory Reporting – Financial / Audit

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS**Policy**

- Nil

Financial

- Council has been assessed favourably against industry financial benchmarks.

Legal / Statutory

- Compliance with Sections 418(2), 418(3) and 420 of the Local Government Act, 1993.

Community Engagement / Communication

- Council will call for community submissions on the Financial Statements and Audit Reports.
- Submissions received will be considered by Council.

Human Resources / Industrial Relations

- The NSW Audit Office pushes towards early close off to enhance the preparation and audit of financial statements. However, early close off coincides with the completion of the Council budget for exhibition. In this circumstance, the finance team is not sufficiently resourced to run the tasks concurrently.

RISKS

N/A

OPTIONS

In accordance with Section 418(2) of the Local Government Act, 1993 Council is required to present its audited reports no later than five weeks after the Auditor's reports are provided to the Council. This means the reports must be presented at the October meeting. Crowe Australasia and the NSW Audit Office will attend the Council meeting via virtual means to formally present the audit report and to respond to any questions.

Council has placed an advertisement notifying the public of the presentation of Financial Statements and Auditors Reports at this meeting as required. Members of the public may make a submission in writing to Council with respect to the Audited Financial Statements or the Auditors Report. Submissions close on Tuesday 24 October 2023 with any submissions received to be considered at the November 2023 meeting of Council.

CONCLUSION

That Council adopts the 2022-23 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

RECOMMENDATION

That Council:

1. Adopts the 2022-23 Financial Statement and Auditors Report as presented and notes the advertisement advising the public that the reports are available for viewing and comment.

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**25.1 ANNUAL DISCLOSURE OF PECUNIARY INTEREST RETURNS FOR COUNCILLORS AND DESIGNATED PERSONS 2022-23****Document ID:** 689114**Author:** Senior Customer Service Administration Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Other**Attachments:** 1. Redacted - 2022-2023 Disclosures by Councillors and Designated Persons Return (under separate cover)**RECOMMENDATION**

That Council:

1. Acknowledges the attached annual Disclosure of Pecuniary Interest returns lodged by both Councillors and designated persons within Narrandera Shire Council for the 2022-23 financial year; and
2. Publishes the documents to the community via Council's website.

PURPOSE

The purpose of this report is to table the annual Disclosure of Pecuniary Interest returns lodged by Councillors and designated persons for the financial year ending 30 June 2023.

SUMMARY

Council's Code of Conduct adopted 15 September 2020 requires that each Councillor and designated person makes and lodges with the General Manager a return disclosing the Councillors' or designated persons' interests within three months of 30 June (ie: by 30 September) each year.

BACKGROUND

Clause 4.25 of the Council's Code of Conduct requires that the Disclosure of Pecuniary Interest returns be tabled by the General Manager at the first available Council meeting following the end of the reporting period.

The returns for the reporting period 1 July 2022-30 June 2023 are now attached for information and will also be made publicly available via Council's website.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Statutory and Compulsory Reporting – Other

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- Council's Model Code of Conduct adopted 15 September 2020

Financial

- There are no perceived financial implications

Legal / Statutory

- *Local Government Act, 1993*

Community Engagement / Communication

- By presenting this report in the Ordinary section of the business paper and publishing the declarations to the community on Council's website

RISKS

Non-compliance would breach Council's Model Code of Conduct adopted 15 September 2020.

OPTIONS

As civic leaders, Councillors and designated persons must comply with the current Model Code of Conduct.

CONCLUSION

The recommendation is that Council acknowledges the annual Disclosure of Pecuniary Interest Returns lodged by Councillors and designated persons for the 2022-23 financial year and publishes them to the public via Council's website.

RECOMMENDATION

That Council:

1. Acknowledges the attached annual Disclosure of Pecuniary Interest returns lodged by both Councillors and designated persons within Narrandera Shire Council for the 2022-23 financial year; and
2. Publishes the documents to the community via Council's website.

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil