



# **BUSINESS PAPER**

**Ordinary Council Meeting**

**16 May 2023**

## ETHICAL DECISION MAKING & CONFLICT OF INTEREST

*A Guiding Checklist for Councillors, Officers & Community Committees*

### ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

### THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

### AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	<a href="mailto:council@narrandera.nsw.gov.au">council@narrandera.nsw.gov.au</a>
Department of Local Government	02 4428 4100	<a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
ICAC Toll free	02 8281 5999 1800 463 909	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>

## COMMUNITY STRATEGIC PLAN THEMES

### Section 16 Our Community

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- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

### Section 17 Our Environment

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- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

### Section 18 Our Economy

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- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

### Section 19 Our Infrastructure

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- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

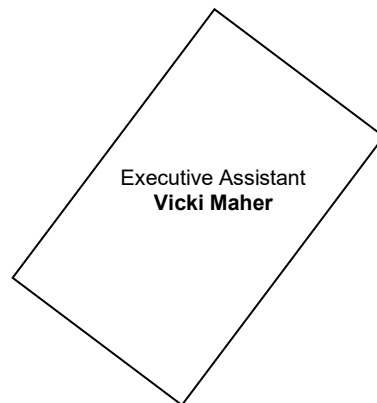
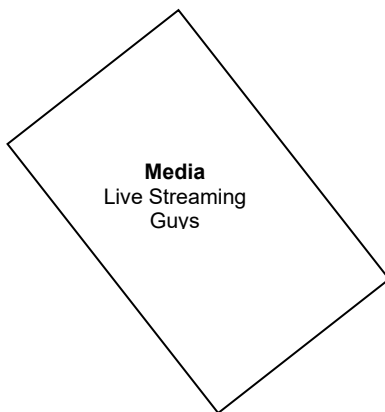
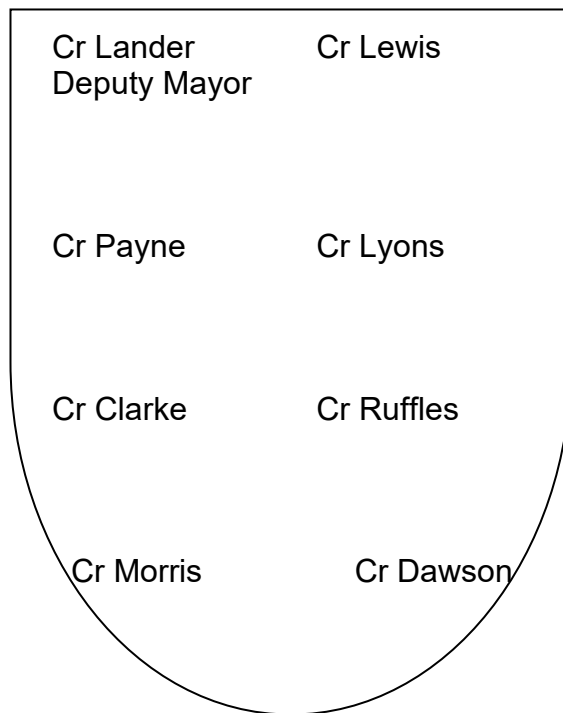
### Section 20 Our Leadership

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- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

# SEATING

General Manager <b>George Cowan</b>	<b>MAYOR</b> <b>Cr</b> <b>Kschenka</b>	Deputy General Manager Infrastructure <b>Shane Wilson</b>	Deputy General Manager Corporate & Community <b>Martin Hiscox</b>
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**Notice is hereby given that the Ordinary Meeting of the Narrandera  
Shire Council will be held in the Council Chambers on:  
Tuesday 16 May 2023 at 2pm**

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	Nil	
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	Nil	

- 1      **ACKNOWLEDGEMENT OF COUNTRY**
- 2      **HOUSE KEEPING**
- 3      **DISCLOSURE OF POLITICAL DONATIONS**
- 4      **REQUEST TO ATTEND BY AUDIO-VISUAL LINK**
- 5      **PRESENT**

6      **APOLOGIES**

**RECOMMENDATION**

That leave of absence from Cr Narelle Payne and Cr Sue Ruffles be received and accepted.

7      **DECLARATIONS OF INTEREST**

8      **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 18 April 2023



# **MINUTES**

**Ordinary Council Meeting**

**18 April 2023**

Unconfirmed



**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 18 APRIL 2023 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Media, Members of the Gallery and those following via Live Streaming.

### **Public Forum**

Mr Mayor conducted a Citizenship Ceremony for Jason Lewis of United Kingdom, Britain, which is the last step in becoming an Australian Citizen.

Council's Deputy General Manager Infrastructure, Shane Wilson, presented an update on the East Street upgrades.

The Mayor declared the Ordinary meeting opened at **2pm**.

### **1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

### **2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

### **3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.*

There were no Disclosures of Political Donations received by the Chairperson.

### **4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK**

No requests to join via audio-visual link in April.

## 5 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

### In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant/Minute Taker)

## 6 APOLOGIES

Nil

## 7 DECLARATIONS OF INTEREST

Cr Sue Ruffles declared Non Pecuniary Significant Interest in Item 21.2 under the Local Government Act as *I am Secretary for Narrandera District Community Radio* and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared Non Pecuniary Non Significant Interest in Item 21.2 under the Local Government Act as *I am Secretary of the Showground and one of the applications contain a support letter from myself on behalf of the Showground Land Managers Committee* and will leave the meeting during discussion and voting on the matter.

## 8 CONFIRMATION OF MINUTES

### RESOLUTION 23/055

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That the minutes of the Ordinary Council Meeting held on 21 March 2023 be confirmed.

**CARRIED**

**9 MAYORAL REPORT****9.1 MAYORAL REPORT - MARCH / APRIL 2023****RESOLUTION 23/056**

Moved: Cr Neville Kschenka

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Mayoral Report for March/April 2023.

**CARRIED**

**10 QUESTION WITH NOTICE**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION**

Nil

**13 COUNCILLOR REPORTS****13.1 LEAVE OF ABSENCE - MAY ORDINARY MEETING****RESOLUTION 23/057**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Accepts Apologies from Cr Sue Ruffles and Cr Narelle Payne, for the 16 May 2023 Ordinary Council meeting, and Leave of Absence be granted.

**CARRIED**

**14 COMMITTEE REPORTS****14.1 ABORIGINAL ELDERS LIAISON - MINUTES - 27 MARCH 2023****RESOLUTION 23/058**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 27 March 2023.

**CARRIED**

#### **14.2 YOUTH ADVISORY COUNCIL - MINUTES - 13 MARCH 2023**

##### **RESOLUTION 23/059**

Moved: Cr Braden Lyons

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 13 March 2023.

**CARRIED**

#### **14.3 ECONOMIC TASKFORCE COMMITTEE - MINUTES - 4 APRIL 2023**

##### **RESOLUTION 23/060**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee held on Tuesday 4 April 2023.

**CARRIED**

#### **14.4 YOUTH ADVISORY COUNCIL - MINUTES - 3 APRIL 2023**

##### **RESOLUTION 23/061**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 3 April 2023.

**CARRIED**

**15 PROCUREMENT**

Nil

**16 DEVELOPMENT APPLICATION**

Nil

**17 OUR COMMUNITY**

Nil

**18 OUR ENVIRONMENT**

Nil

**19 OUR ECONOMY**

Nil

**20 OUR INFRASTRUCTURE****20.1 DRAFT STRATEGIC ASSET MANAGEMENT PLAN (SAMP)****RESOLUTION 23/062**

Moved: Cr Kevin Morris

Seconded: Cr Cameron Lander

That Council:

1. Adopt the proposed Strategic Asset Management Plan as presented for exhibition purposes for a period of at least 28 days, and
2. Deem the Strategic Asset Management Plan as adopted should no submissions be received at the conclusion of the exhibition period.

**CARRIED****20.2 BARELLAN SEWER UPDATE****RESOLUTION 23/063**

Moved: Cr Sue Ruffles

Seconded: Cr Tracey Lewis

That Council:

1. Receives the information contained in this report, and
2. Approves the project budget increase of \$1,820,000 to a total project budget of

\$8,300,000 for the design and construction of the Barellan sewer scheme.

**CARRIED**

### **20.3 NARRANDERA BUSINESS CENTRE MASTER PLAN – STAGE 1B – EAST STREET**

#### **RESOLUTION 23/064**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Reviews and endorses the amended Stage 1B - Narrandera Business Centre Master Plan, being East Street between Bolton and Twynam Streets, for the purpose of public exhibition.

**CARRIED**

### **20.4 SOUTH-WEST NARRANDERA SEWER EXPANSION SCOPING STUDY**

#### **RESOLUTION 23/065**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives the outcomes of the public consultation process.
2. Approves staff to proceed with implementation of the plan in the future when suitable grant funding is secured.

**CARRIED**

## **21 OUR LEADERSHIP**

### **21.1 CONSTITUTIONAL REFERENDUMS**

#### **RESOLUTION 23/066**

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Considers the opportunities outlined in the report in terms of constitutional

referendums.

2. Determines if it would like to proceed with a constitutional referendum and, if so, for what purpose and when.
3. Advises on the level of community consultation it sees as required.

**LOST**

Cr's Lewis and Ruffles left the meeting at 2.17pm

## **21.2 2023-24 FINANCIAL ASSISTANCE PROGRAM FOR COMMUNITY ORGANISATIONS**

### **RESOLUTION 23/067**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Endorses the recommended distribution of 2023-24 financial assistance to the value of \$8,000 as per policy POL008 as follows:
 

a. Barellan United Football Club	\$2,000
b. Barellan & District Netball Association	\$2,000
c. Barellan Branch of the CWA	\$2,000
d. Riverina Children's Activity Van (Barellan)	\$2,000
2. Endorses the proposed distribution of 2023-24 financial assistance to the value of \$1,100 for academic awards for TAFE and schools within Narrandera Shire as per policy POL008.
3. Endorses the proposed \$9,900 reserved for the Mayor and General Manager to provide other support where necessary as per policy POL008.

**CARRIED**

Cr's Lewis and Ruffles rejoined the meeting at 2.19pm

## **21.3 2023-24 FINANCIAL YEAR STRATEGIC DOCUMENTS**

### **RESOLUTION 23/068**

Moved: Cr Cameron Lander

Seconded: Cr Peter Dawson

That Council:

1. Amends the adopted Community Strategic Plan 'Our Narrandera Shire 2034', the Delivery Program 2022-26 and the Operational Plan 2023-24 to include two additional actions:

- a. Action 5.1.18 Maintain an up-to-date Asset Management Strategy and supporting Asset Management Plans which are reflected within the 10-year capital works program; and
  - b. Action 5.1.19 Investigate solutions that will assist in the financial sustainability of Narrandera Shire Council to undertake major capital expenditure, such as a Special Rate Variation (SRV). A SRV would enable the commencement of the major capital works project, Narrandera CBD stormwater infrastructure duplication project.
2. Adopts the following for the purpose of public exhibition for a period of 28 days:
- a. Draft Operational Plan 2023-24 as presented.
  - b. Asset Management Strategy as presented.
  - c. 3.7% rate pegging increase for permissible yield for the 2023-24 ordinary rate.
  - d. Maximum interest penalty rate for 2023-24 to be applied to overdue rates and charges, when the rate is announced by the Office of Local Government.
  - e. Waste management charges for 2023-24 as presented.
  - f. Water charges for 2023-24 as presented for both potable and non-potable water service access and consumption.
  - g. Sewer charges for 2023-24 as presented for sewer service access, sewer usage and liquid trade waste.
  - h. Stormwater management charges for 2023-24 as presented.
  - i. Schedule of Fees and Charges for 2023-24 as presented.
  - j. 2023-33 Long Term Financial Plan as presented.
  - k. 2023-27 schedule of Capital Works as presented.
  - l. 2023-24 Fit for The Future benchmarks.
3. At the conclusion of the 28-day public exhibition period, further considers the strategic documents at the proposed extraordinary meeting 30 May 2023, in conjunction with any community comments or submissions received.

**CARRIED**

## **22 POLICY**

### **22.1 POLICY REVIEW - POL008 FINANCIAL ASSISTANCE PROGRAM**

#### **RESOLUTION 23/069**

Moved: Cr Cameron Lander  
Seconded: Cr Narelle Payne

That Council:

1. Adopts the revised POL008 Financial Assistance Program Policy as presented.

**CARRIED**



## **22.2 POLICY REVIEW - POL006 RISK MANAGEMENT POLICY 2023**

### **RESOLUTION 23/070**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and endorses the revised POL006 Risk Management Policy.
2. Deems POL006 Risk Management Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

**CARRIED**

## **23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

### **23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - MARCH 2023**

#### **RESOLUTION 23/071**

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Development Services Activities Report for March 2023

**CARRIED**

**24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS****24.1 INCOME STATEMENT - MARCH 2023****RESOLUTION 23/072**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 March 2023.

**CARRIED**

**24.2 CAPITAL WORKS PROGRAM - MARCH 2023****RESOLUTION 23/073**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as at 31 March 2023.

**CARRIED**

**24.3 STATEMENT OF RATES AND RECEIPTS - MARCH 2023****RESOLUTION 23/074**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 3 April 2023.

**CARRIED**

**24.4 STATEMENT OF BANK BALANCES - MARCH 2023**

**RESOLUTION 23/075**

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 March 2023.

**CARRIED**

**24.5 STATEMENT OF INVESTMENTS - MARCH 2023**

**RESOLUTION 23/076**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 March 2023.

**CARRIED**

**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 2.30pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 May 2023.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**

Unconfirmed

## 9 MAYORAL REPORT

### 9.1 MAYOR REPORT - APRIL / MAY 2023

**Document ID:** 667207

**Author:** Mayor

**Theme:** 5 - Our Leadership

**Attachments:** Nil

#### RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for April/May 2023.

#### BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 18 April 2023, I attended the following on behalf of our Council:

**Meetings with General Manager:** Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Cameron Lander, is also invited to attend the Monday prior to Ordinary Council meetings.

All Councillors have the opportunity to attend a weekly Zoom meeting with the General Manager.

#### APRIL 2023

**Saturday 15:** The Grong Grong Progress Association's newly formed School of Arts Sub Committee, held an Open Mic Night in the Grong Grong Hall and I was invited to open the event.

Many performers from the region volunteered their time and equipment to make the night a great success and a large crowd was in attendance. Food and drinks were also available and all in attendance had an enjoyable time.

It is 99 years since the establishment of the first School of Arts at Grong Grong and the Committee is keen to hold future events to promote music, art and theatre, and any support and participation will be greatly appreciated by them. My congratulations go to Gemma Purcell and her team for organising the event.



**Tuesday 18:** Councillors and I inspected the new mobile library vehicle which is a great asset for our Library. The air-conditioned van is well equipped and will be appreciated by all people in the region who take of advantage of this service.

**Following this,** we moved into the monthly Councillors Briefing Session. For the first listing in the Public Forum, I had the pleasure of conducting the citizenship ceremony for Jason Lewis who has settled in Narrandera with his wife Fran.

The second listing in the Public Forum was a presentation by Council’s Deputy General Manager Infrastructure (DGMI) Shane Wilson, providing an update on the East Street Upgrade.

At 2pm, we then commenced the Ordinary Council meeting which I also chaired. Unconfirmed Minutes of the Council meeting are submitted for Council’s endorsement.



**Wednesday 19:** I attended a Telstra Connectivity meeting in the Chambers conducted by Telstra’s Regional Manager Chris Taylor and Regional Engagement Manager David Saunderson.

Agenda items included:

- An overview of Telstra activities and future direction in the region.
- Closure of the 3G network.
- Key connectivity challenges in the area, opportunities moving forward, and an introduction to digital connectivity planning.

**Friday 21:** Cr Payne, Council’s Deputy General Manager (DGMCC) Martin Hiscox, Community Development Manager Sue Killham and I, met with MLHD representatives to discuss health services in the Shire.

Topics included:

- Accommodation for staff and the need to progress with the promised upgrade of the on-site nurses’ quarters for which \$300,000 has been allocated.
- Chair-based dialysis services using Narrandera as a regional base and alternative backup when required.
- Recruitment of health care workers from the UK for this region.
- Physical access to Narrandera hospital which needs an urgent solution.

**Monday 24:** I was invited to lay a wreath at the Teloca House ANZAC service on behalf of Council.

**Tuesday 25:** ANZAC Day. I attended the ANZAC Dawn Service in the Memorial Gardens and laid a wreath on behalf of Council. The service was very well attended, and it was great to see the men and women who gave so much for our nation, remembered, and respected on this day.

Following the War Graves service at 9am, the main service was held at 11am in the Memorial Gardens and again this was very well attended. The GM and I laid wreaths on behalf of Council.

The participation of school children and young people was pleasing to see, and the addresses prepared and delivered by the students were very well done and appreciated by all in attendance. Young Narrandera resident Phoebe Romeo led the singing for the hymns and national anthems. I congratulate Peter Simpson, Neville Wortlehook and all those involved in the organisation of the event.



My wife Carmel and I attended the traditional ANZAC Day luncheon at the Narrandera Ex-Servicemen's Club. Member for Cootamundra Steph Cooke was amongst the special guests.

Myself, Neville Wortlehook, Peter Simpson, Steph Cooke MP

**Wednesday 26:** Together with the GM, I joined our regular segment on the local Community Radio, 91.1 Spirit FM, where the GM and I advise the listeners on outcomes of agenda items from the Council meeting, as well as providing any updates on current projects. This informative segment is standardly held at 8:30am on Wednesday following the monthly Council meeting.

**Saturday 29:** The GM and I had the pleasure of hosting Her Excellency the Honourable Margaret Beazley AC KC, Governor of New South Wales, and Mr Dennis Wilson for morning tea. We appreciated the opportunity to spend quality time with them and discuss some matters concerning our Shire.

Later in the morning, the Vice-Regal couple visited Manildra Flour Mills and inspected the facilities with Aaron Hall, Mill Manager, Manildra Group, in Narrandera.

In the afternoon, Her Excellency and Mr Wilson met with senior staff of the Narrandera Fisheries Centre and inspected the John Lake



Centre, including the aquarium, new hatchery, and laboratory.

Mr Dennis Wilson, myself, Her Excellency the Honourable Margaret Beazley AC KC, Governor of NSW,  
George Cowan General Manager

**MAY 2023**

**Monday 1:** The GM, DGMI and I met with Member for Farrer Susan Ley to discuss disaster assistance and other activities in the Shire.

**Wednesday 3:** The GM and I attended the quarterly Police meeting in Leeton. Although crime statistics were stable and relatively low in the Shire, we did raise concerns about trail bike riders carrying out illegal activities in areas of Narrandera. We encourage anyone witnessing such criminal activity to immediately report it to Police by ringing 000.

\*\*\*\*\*

*I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.*

\*\*\*\*\*

*Until next time, Mayor Kschenkva*

**RECOMMENDATION**

That Council:

2. Receives and notes the Mayoral Report for April/May 2023.



**9.2 MAYORAL MINUTE - DAMAGING INCREASE IN EMERGENCY SERVICES LEVY COSTS****Document ID: 670458****Author: Mayor****Theme: 5 - Our Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government, and local State Member Hon Steph Cooke:
  - a. Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023-24 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community.
  - b. Noting that, as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.
  - c. Advising that the Government's decision will lead to the cancellation of necessary infrastructure projects.
  - d. Calling on the NSW Government to take immediate action to:
    - i. Restore the ESL subsidy in 2023-24
    - ii. Urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost
    - iii. Develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.
2. Writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023-24 rate cap, which has resulted in additional financial stress.
3. Writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

**REPORT**

I am calling on Councillors to support representations to the NSW Government in response to the highly damaging increase in the Emergency Services Levy (ESL) imposed on all councils without warning for the 2023-24 financial year.

The ESL is a cost imposed on councils and insurance policy holders to fund the emergency services budget in NSW. The majority is paid as part of insurance premiums, with a further 11.7% funded by councils and 14.6% by the NSW Government. The ESL represents cost shifting at its worse, as it is imposed on councils without any mechanism for councils to recover costs.

The levy increase for the State's 128 councils in 2023-24 amounts to almost \$77 million, with the total cost imposed on the local government sector increasing from \$143 million in the current financial year to \$219 million next year. This represents a 53.1% increase, completely dwarfing the IPART baseline rate peg of 3.7% for 2023-24, and subsequently Council's rate increase of 3.7%.

Reporting suggests that the increase in costs this year reflects a 73% increase in the State Emergency Service budget and an 18.5% funding increase to Fire and Rescue NSW. The impact of these large increases on councils' finances will be particularly severe in 2023-24 as a result of the NSW Government deciding to scrap the subsidy for council ESL payments.

For many councils, the unexpected cost hit will absorb almost all their IPART-approved rate rise for this year, and in some cases absorb more than 100%. This is placing local government budgets under enormous pressure as they struggle from the combined impact of the pandemic, extreme weather events, high inflation, and wage increases.

IPART-approved rate rises are intended to compensate for the impacts of inflation and increases in council costs. Instead, the rate increase will have to be largely diverted to the significantly higher ESL payments this year. NSW councils will have no option other than to make cuts to infrastructure and services expenditure.

For Council, the ESL increase and removal of the subsidy amounts to \$112,258 for 2023-24, bringing the total Council contribution to \$362,196. This amounts to 57% of the expected increase in rate income for 2023-24. If the NSW Government's decision is not reversed, the impacts on Council's services, infrastructure maintenance and delivery include:

- A reduction in Council's Capital Works Program to fund the ESL

The timing of this development is particularly challenging for councils as it comes so late in the local government budgeting cycle, well after IPART's rate determination for the coming financial year.

All councils strongly support a well-funded emergency services sector and the critical contribution of emergency services workers and volunteers (many of whom are councillors and council staff). However, it is essential that these services be supported through an equitable, transparent, and sustainable funding model.

Local Government NSW has raised the serious concerns of the local government sector with the NSW Government and is seeking the support of councils across NSW in amplifying this advocacy.

This Mayoral Minute recommends that Council calls on the NSW Government to take immediate action to:

- a. restore the ESL subsidy
- b. decouple the ESL from the rate peg to enable councils to recover the full cost
- c. develop a fairer, more transparent, and financially sustainable method of funding critically important emergency services.

The Mayoral Minute also recommends that Council write to IPART advising of the financial sustainability impacts on of the ESL.

## **RECOMMENDATION**

That Council:

1. Writes to the Treasurer, the Minister for Emergency Services, the Minister for Local Government, and local State Member Hon Steph Cooke:
  - a. Expressing Council's strong opposition to the NSW Government's last-minute decision to impose an enormous Emergency Services Levy (ESL) cost increase on councils for 2023-24 by scrapping the ESL subsidy for councils and at a time after Council has publicly advertised its Operational Plan and annual budget to the community.
  - b. Noting that, as a consequence of the unannounced 73% increase in the State Emergency Service budget and an 18% increase in the Fire and Rescue NSW budget, Council's 3.7% rate increase to provide essential community services and infrastructure has been significantly eroded.
  - c. Advising that the Government's decision will lead to the cancellation of necessary infrastructure projects.
  - d. Calling on the NSW Government to take immediate action to:
    - i. Restore the ESL subsidy in 2023-24
    - ii. Urgently introduce legislation to decouple the ESL from the rate peg to enable councils to recover the full cost
    - iii. Develop a fairer, more transparent and financially sustainable method of funding critically important emergency services in consultation with local government.
2. Writes to the Chair of the Independent Pricing and Regulatory Tribunal (IPART) advising that Council's forced emergency services contribution is manifestly disproportionate to the 2023-24 rate cap, which has resulted in additional financial stress.
3. Writes to the President of LGNSW seeking the Association's ongoing advocacy to bring about a relief in the burden of Councils' emergency services contribution.

**10 QUESTION WITH NOTICE**

Nil

**11 NOTICES OF RESCISSION**

Nil

**12 NOTICES OF MOTION**

Nil

## 13 COUNCILLOR REPORTS

### 13.1 CR CLARKE - ATTENDANCE AT ALGWA ANNUAL CONFERENCE

**Document ID:** 670996  
**Author:** Councillor  
**Authoriser:** General Manager  
**Theme:** Our Leadership  
**Attachments:** Nil

#### RECOMMENDATION

That Council:

1. Receives and notes information provided in the report; ALGWA Annual Conference.

#### PURPOSE

The purpose of this report is to provide Council with information following my attendance at the Australia Local Government Women's Association – NSW Branch Annual Conference.

#### SUMMARY

The ALGWA Annual Conference (Disaster Resilience), was held Thursday 27 to Saturday 29 April 2023. Hosted by Forbes Shire Council, the conference was set in the Forbes Town Hall, and I attended on behalf of Council.

This was a very enjoyable and informative conference that offered time for valuable networking with the many delegates from attending councils.

Disaster Resilience speakers and topics of discussion at the three-day event are attached and information on the ALGWA is available at their website [www.lgnsw.org.au](http://www.lgnsw.org.au)

#### REPORT

This conference was one of the better conferences I have attended. All the speakers were top class – so much so you listened to every word, not boring like some, the theme being “Disaster Resilience”.

Each one gave an insight into disasters and experience in their life eg: flood, fire, accidents, personal and family to mention a few.

I knew a lot of the attendees, so it was good to catch up with them and to meet some new Councillor's and General Managers.

It was very good to see so many female General Managers there are in NSW. It was great to do some networking with them.

The MC Tracey Spicer AM was excellent and kept everything going smoothly. She herself was an excellent speaker.

I would also like to comment on two of the site visits. Travelling over a lot of flood affected roads during the site visits, they are in a woeful condition and like a lot of councils, getting money to fix them is not easy.

The first site visit was the Central West Livestock Exchange (CWLE) officially opened in 2006 when a brand new \$10.4 million dollar cattle auction facility was completed. This was followed with the opening of the \$15 million dollar sheep auction facility in 2010 and then in April 2012 the pig auction facility completed the project.

The CWLE is a state-of-the-art facility and a proven choice for buying and selling quality cattle, sheep, lambs, and pigs. It is located just 12kms North from the center of Forbes and ideally positioned just off the Newell Highway.

The other site visit was to visit "Sculpture Down the Lachlan Sculpture" Trail stretches from Forbes to the Lachlan Valley Way south of Forbes off the Newell Highway.

Peppering the streets of Forbes are horses, rabbits, and Kelpies as well as abstract art creating a fusion of heritage and contemporary installation.

Moving out of town along the Lachlan River, there were some magnificent sculptures made from steel; for example, a huge Goanna and a huge Bird in the Hand, made from stainless-steel chain. Of course, this was only a small portion in the limited time we had.

# SPEAKERS

## MC - TRACEY SPICER AM

Tracey Spicer AM BBus (Comm) GAICD is a multiple Walkley Award-winning author, journalist and broadcaster who has anchored national programs for ABC TV and radio, Network Ten and Sky News. Tracey will ensure a vibrant and lively conference to keep you inspired & excited.

## SHANE FITZSIMMONS AO AFSM

Shane Fitzsimmons was appointed as the inaugural Commissioner for Resilience NSW from 1 May 2020. This appointment followed a distinguished career with the NSW Rural Fire Service of over 35 years, serving as both a volunteer and salaried member. He is currently the chair of the State Emergency Management Committee (SEMC), the State Recovery Committee (SRC), Board of Commissioners (BOC), the National Emergency Medal Committee (NEMC), the NSW Connectivity Innovation Network (CIN) and on the NSW Mental Health Taskforce. Shane has also been a Director on the Board of the NSW Government Telecommunications Authority since 2012.

## MATINA JEWELL

Major Matina Jewell (Retired) CSP is an inspirational trailblazer, helping leaders build resilient teams to thrive through change. Recognised in the 'AFR 100 Women of Influence 2018' Awards, Matina is also a Telstra Business Awards Finalist, and named by CPA Australia as a 'Top-10 smart thinker'. Among many honorary roles, Matina is a founding Ambassador for Project Thankful, a movement partnered with the United Nations to help empower women and children globally.

## DISASTER RELIEF AUSTRALIA

Disaster Relief Australia (DRA) was launched in 2016. The first disaster relief operation was launched in April 2017 in response to the devastation wrought by Tropical Cyclone Debbie. With over 2500 members and 7 fully operational Disaster Relief Teams (DRTs) in Brisbane, Sydney, Melbourne, Townsville, Adelaide, Perth and Canberra, DRA represents a significant capability. They have proven that capability on 20 disaster relief operations both domestically and internationally, helping thousands of disaster survivors.

## GIVIT

GIVIT is the smart way to give to people and communities recovering from an emergency or disaster. Donations made via GIVIT provide critical and immediate support. And we're also there for the long run supporting people as they re-establish homes and as communities recover. GIVIT partner with state and local governments and work really hard to find out exactly what affected people and communities need. GIVIT works directly with support organisations that have been through GIVIT's registration process which ensures they are respected and genuinely helping the community recover. Asking for donations on behalf of the vulnerable people they're assisting. Their aim is to make sure people devastated by disaster get exactly what they need to recover, where and when they need it. And making it really easy for our wonderful donors to have the greatest possible impact.

## NSW RECONSTRUCTION AUTHORITY

Helping communities rebuild and recover after natural disasters like floods, droughts and bushfires. Resilience NSW leads disaster and emergency efforts from prevention to recovery.

## COMMUNITY

Hear of the impacts and stories from those within our community who have experienced disaster in recent months.

## SELF EMPOWERMENT AND SELF CARE WITH A PERSONAL TOUCH

**Louise Bernardi** empowers people to discover their Personal Brand by identifying their style, physical attributes, and signature colours, so they can best express themselves through dress for all occasions and audiences. Personal Branding is an ongoing process of developing and maintaining a reputation and impression which is individual, authentic, and represents a person's values, lifestyle, and progression through life, both personal and professional.

**Rebecca Miller** the Skin Whisperer is Australia's leading Skin Expert and creator of skinfit90 - the world's first online bespoke skin health and well-being program educating and inspiring women to lead their best life. Rebecca's purpose is to empower women to feel confident and educate them to love the skin they're in.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

**Theme**

5 - Our Leadership

**Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

**Action**

5.1.3 - Gauge customer and resident satisfaction with services and operations.

**Financial**

- Council has an annual budget for Councillor delegates to attend annual conferences

**RECOMMENDATION**

That Council:

1. Receives and notes information provided in the report; ALGWA Annual Conference.



**14 COMMITTEE REPORTS**

Nil

## 15 PROCUREMENT

### 15.1 T-22-23-07 - 2 X MODULAR BRIDGE INSTALLATION

**Document ID:** 671118

**Author:** Deputy General Manager Infrastructure

**Authoriser:** Deputy General Manager Infrastructure

**Theme:** Procurement

**Attachments:** 1. T-22-23-07 Bridge Installation Tender Evaluation - Confidential

#### RECOMMENDATION

That Council:

1. Accepts the tender by East Coast Civil Constructions P/L of \$506,200 ex GST to undertake the construction/installation of two (2) x 18.5m single span InQuik modular bridges and associated works (including the removal of the existing bridges) at Mollys Lagoon and Somerset Park in accordance with Section 55 of the Local Government Act 1993.

#### PURPOSE

The purpose of this report is for Council to consider the tender for the construction/installation of two (2) x 18.5m single span InQuik modular bridges and associated works (including the removal of the existing bridges) at Mollys Lagoon and Somerset Park.

#### SUMMARY

Council successfully obtained funding in 2021 under the NSW Government Fixing Country Bridges program for the replacement of two bridges at Mollys Lagoon and Somerset Park. At the time of the grant and subsequent procurement of the modular bridges, it was intended that Council undertakes the installations internally. However, as a result of the flooding and associated natural disasters, Council resources have been redirected and a decision was made to engage external contractors to complete the projects.

Tenders were called and five (5) companies submitted proposals for the delivery of this project. The tender panel recommendation is to accept the East Coast Civil Constructions P/L tendered offer which scored the highest overall.

#### BACKGROUND

Council approved at the 19 October 2021 tender for the supply and delivery of modular bridge components for Sommerset Park and Mollys Lagoon from InQuik Bridging Systems. These units were delivered in March 2022, after which the flooding in the Murrumbidgee area prevented the installation and access to the sites. Council had planned to install the bridges and associated works inhouse; however, it was decided to seek external contractors due to the resourcing needed on flood restoration and backlog of other delayed projects.

**Tender Process**

Evaluation of the tender involved the assessment of aspects such as price, capability and experience in relevant works, quality of components to be used and benefit to local community. There was no mandatory inspection required with the tender.

The evaluation team used the criteria schedule and weighting outlined in Table 1 to assess and select the preferred tender.

Table 1 – Evaluation Criteria and Weighting

Evaluation Criteria Elements	Weighting
Price	50%
Capability and experience in relevant works	20%
Quality of components to be used	20%
Benefit to Local Community	10%

**Tender Assessment**

There were five tenders received, of which all were assessed as being conforming. Table 2 below lists the tenders and the tendered price ex GST.

Tenders Received	Fixed Price – ex GST
Waratah Constructions	\$ 1,273,212
East Coast Civil Constructions Pty Ltd	\$ 506,200
Green Civil Services Pty Ltd	\$ 1,508,615
Civil & Earth Australia	\$ 696,763
GC Civil Contracting Pty Ltd	\$ 983,155

The tender panel assessed all tenders as detailed within the attached Tender Evaluation Matrix. A decision was made to exclude the three highest priced tenders from evaluation, as they exceeded the available budget by more than 25%. Therefore, only two were fully assessed against the tender criteria, with two respondents being assessed using the criteria and weighting in Table 1.

The final tender evaluation combined weighted scores are listed in Table 3. (Please note the higher the score the more compliant (value for money) to the specifications and evaluation criteria).

Table 3 – Final weighted evaluation scores

Conforming Tenders	
Waratah Constructions	East Coast Civil Constructions P/L
3.40	4.50

The tender panel recommendation is to accept the East Coast Civil Constructions P/L tendered offer which scored the highest overall. This tender showed extensive experience in bridge construction and with InQuik Bridges specifically, with 18 constructed by them. Documentation included examples of documents relevant to the project. They specified

that they would be able to start 15 June 2023 and finish 28 July 2023. The cost, although low to others, is due to the experience and working knowledge this company has in installing InQuik Bridges and is not considered a risk for Council.

The referee comments confirmed they were very professional, good to work with and provided a high quality outcome.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Procurement

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Council Procurement Policy and Tendering Guidelines

### **Financial**

- There is \$417,351 remaining from the Fixing Country Bridges program, with the additional funds to be allocated from existing roads budget.

### **Legal / Statutory**

- Local Government Act 1993
- Local Government (General) Regulations 2005

## **RISKS**

- Delay in awarding the tender will result in all tenders falling out of validity and the project being delayed beyond the tight timeline.
- Selecting another tenderer will result in the need to find additional project funds, which will also impact the project delivery and timeline.

## **OPTIONS**

1. Accept the tendered offer by East Coast Civil Constructions P/L for the construction/Installation of two (2) x 18.5m single span InQuik modular bridges and associated works (including the removal of the existing bridges) at Mollys Lagoon and Somerset Park.
2. Resolve to not accept any tenders. This will result in the bridges needing to be installed by Council, which will not align with the resourcing availability of the organisation or required completion date of the grant.
3. Resolve to select another tender and, if higher than the allocated fund, determine from where the additional funds would be allocated.

## **CONCLUSION**

That Council accepts the tender as presented in this report.

**RECOMMENDATION**

That Council:

1. Accepts the tender by East Coast Civil Constructions P/L of \$506,200 ex GST to undertake the construction/Installation of two (2) x 18.5m single span InQuik modular bridges and associated works (including the removal of the existing bridges) at Mollys Lagoon and Somerset Park in accordance with Section 55 of the Local Government Act 1993.

**16 DEVELOPMENT APPLICATION**

Nil

**17 OUR COMMUNITY**

**17.1 DOMESTIC VIOLENCE ADVISORY COMMITTEE COMMUNITY REPRESENTATIVE NOMINATIONS -**

**Document ID: 670375**

**Author: Community Support Manager**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Our Leadership**

**Attachments: 1. Redacted Domestic Violence Committee Nominations**

**RECOMMENDATION**

That Council:

1. Endorses and appoints the following community representatives to the Domestic Violence Advisory Committee
  - a. Kristy McDuff
  - b. Trevor Murphy
  - c. Aloma Simpson
  - d. Brigette Stanton

**PURPOSE**

The purpose of this report is to seek Council’s endorsement to fill the vacant community representative positions on the Domestic Violence Advisory Committee as outlined in the Committee’s Terms of Reference (TOR).

**SUMMARY**

Council made several attempts to recruit community representatives for the Domestic Violence Advisory Committee and had been unsuccessful in obtaining community interest. Reports to Council in December 2022 and February 2023 included recommendations to discontinue the committee.

A further call for nominations to the Committee closed on 14 April 2023. Council received four (4) nominations for community representatives.

**BACKGROUND**

The Narrandera Domestic Violence Committee operated for many years as an incorporated association with the objective of raising awareness of domestic and family violence issues within the community. The committee was unable to fund public liability insurance due to limited financial resources, resulting in the dissolution of the incorporated association.

Jul 2019	Council resolved to establish a Domestic Violence Advisory Committee for inclusion in Council’s Committee structure for the purpose of raising awareness of domestic and family violence issues within Narrandera Shire.
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Aug 2019	Council appointed four members of the community and two Councillor delegates to the committee.
Jul 2020	Council received resignations from three of the community representatives.
Aug-Oct 2020	Council followed the steps below to fill the vacant positions in accordance with the Terms of Reference: <ul style="list-style-type: none"> <li>• Investigated previous nominations</li> <li>• Advertised for nominations of interest via social media, print media</li> <li>• Collected submissions</li> <li>• Submitted report to General Manager</li> <li>• Submitted recommendations to Council</li> <li>• Sought resolution of Council endorsing committee members</li> </ul>
Nov 2020	Council appointed four new community representatives who served on the committee until the end of the term.
Dec 2021	Council and committee term expired requiring community representative nominations to be called for the new term for all committees.
Jan 2022	Council appointed two Councillor delegates to the committee.
Apr 2022	Council appointed three community representatives to the committee.
May 2022	The committee held its first, and only, committee meeting in May 2022. Terms of reference endorsed, and committee chair elected.
Oct & Nov 2022	Council received resignations from two community representatives, leaving the committee with only one community representative.
Mar 2023	Three informal gatherings of the remaining members were attempted. The 27 Mar 2023 session was attended by three members and Cr Ruffles, which allowed for discussion and a further endorsement to readvertise for nominations.
Apr 2023	Council advertised for nominations to fill vacant community representative committee positions.

The role of the advisory committee is outlined in the TOR is to provide advice and recommendations to Council. Staff will support the committee by administering the following functions.

- Development, provision and dissemination of information to raise awareness of domestic and family violence issues and support services within Narrandera Shire, through the use of Council’s social media platforms, community newsletters, community radio and news outlets.
- Participation in activities to raise awareness of domestic violence and to advocate for the safety of all community members, such as highlighting dates and months of significance. Council will utilise the domestic violence awareness banners to assist in raising awareness once per year during a month of significance and when budget and banner schedule allows.
- Advise Council on strategies and practices that assist in educating the community with regards to domestic violence through delivery plan updates and council reports.
- Advise Council on the enhancement of service provision for people affected by family and domestic violence by actively participating in existing committees and groups



including the Narrandera Health Advisory Group and through representatives on external committees and groups.

The Domestic Violence Advisory Committee membership is to consist of:

- Minimum of three (3) community representatives
- Minimum of one (1) Councillor – appointed by resolution of Council at the commencement of each Council term.

As per the terms of reference, the following steps have been taken to fill vacancies on the Domestic Violence Advisory Committee:

- Review previous nominations
- Nominations of interest advertised via social media, print media
- Submissions collected
- Report submitted to General Manager

Nominations for Community Representatives to the Committee closed on 14 April 2023. Council received four (4) nominations, with one being a late application received on 2 May 2023.

The General Manager has approved for the following steps to be taken:

- Recommendation to Council to endorse additional community representatives.

## NOMINATIONS FOR COMMITTEES

Listed below are the nominees for community representatives listed in alphabetical order.

<b>Nominee 1</b>	<b>Kristy McDuff</b>
Reasons for Nomination	<ul style="list-style-type: none"> <li>• To raise awareness.</li> </ul>
Previous Committee Experience	<ul style="list-style-type: none"> <li>• Sat on the committee three years ago but was unable to participate due to work commitments.</li> <li>• * Nominee did not attend any meetings during this time.</li> </ul>
<b>Nominee 2</b>	<b>Trevor Murphy</b>
Reasons for Nomination	<ul style="list-style-type: none"> <li>• I have a personal commitment to raising awareness of domestic violence in our community and helping to provide access to relevant support services and information.</li> </ul>
Previous Committee Experience	<ul style="list-style-type: none"> <li>• Previous member of this committee.</li> <li>• Former Chairperson of this committee.</li> </ul>
<b>Nominee 3 (late 2 May 2023)</b>	<b>Aloma Simpson</b>
Reasons for Nomination	<ul style="list-style-type: none"> <li>• Area of interest.</li> <li>• Advocate for women.</li> </ul>
Previous Committee Experience	<ul style="list-style-type: none"> <li>• Nil.</li> </ul>
<b>Nominee 4</b>	<b>Brigette Stanton</b>
Reasons for Nomination	<ul style="list-style-type: none"> <li>• To raise awareness of DV and support services, advise on enhancing services, advocate for safety of community members, participate in activities, advise</li> </ul>

	Council on educating community.
Previous Committee Experience	<ul style="list-style-type: none"> <li>Retired nurse, worked as a mental health nurse for 18 years, experience in counselling victims of DV.</li> <li>Currently a member of Parkside Museum Committee.</li> </ul>

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

**Theme**

5 - Our Leadership

**Strategy**

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

**Action**

5.2.1 - Through energised Advisory Committees seek input for the improvement of facilities and services under their management.

**Financial**

- Council makes an annual budget allocation for the Domestic Violence Advisory Committee. The Committee has a budget of \$1500.

**Legal / Statutory**

- Local Government Act 1993.

**Community Engagement / Communication**

- Community Representative nominations were advertised on several occasions through social media and the Narrandera Argus.
- This matter is being presented in the Ordinary Business paper for discussion.

**Human Resources / Industrial Relations (if applicable)**

- Council staff are required to provide administration support to the Committee.

**OPTIONS**

- Endorse the nominees to the Domestic Violence Advisory Committee as presented.
- Endorse the nominees with amendments.
- Refer the nominations back to staff for amendments or additional recruitment.

**CONCLUSION**

It is recommended that Council endorses the appointment of Community Representatives to the Domestic Violence Advisory Committee.

**RECOMMENDATION**

That Council:

1. Endorses and appoints the following community representatives to the Domestic Violence Advisory Committee
  - a. Kristy McDuff
  - b. Trevor Murphy
  - c. Aloma Simpson
  - d. Brigette Stanton



## Nomination for Appointment to Committee

### General Information

- Prospective committee members should review the Committee Terms of Reference prior to submitting their nomination application and address committee objectives in their application.
- All nominations will be considered in accordance with the relevant Committee Terms of Reference.
- Committee nominations will be considered at a Council meeting and nominees will be advised of the outcome following the meeting.
- Committee information will be provided to committee members via the Council Connect Portal.

### Lodgement of Nomination

Nominations may be lodged in the following ways:

**BY EMAIL**

[Council@narrandera.nsw.gov.au](mailto:Council@narrandera.nsw.gov.au)

**BY POST**

General Manager  
Narrandera Shire Council  
141 East Street  
NARRANDERA NSW 2700

**IN PERSON**

Narrandera Shire Council  
141 East Street  
NARRANDERA NSW 2700

### Nominee Information

**Committee Name**

Domestic Violence Advisory Committee

**Nominee Name**

Brigitte Stanton

**Preferred Name**

As above

**Postal Address**

[Redacted]  
Narrandera NSW 2700

**Street Address**

As above

**Email Address**


[Redacted]

**Preferred Contact Number**

[Redacted]

**Alternative Contact Number**

[Redacted]

Are you a stakeholder representative?	<input type="radio"/> Yes <input checked="" type="radio"/> No
If yes, which group are you representing?	
Reasons for wishing to join the Committee (refer to Terms of Reference)	Raise awareness of DV & support services. Advise on enhancing services. Advocate for safety of community members. Participate in activities. Advise council on educating communi.
Previous committee experience relevant to this application	Registered nurse. Worked as a mental health nurse for 18 years. Experience in counselling victims of DV.
<b>Nominee Acknowledgement</b>	
I acknowledge the Privacy and Personal Information for Council Committees notice below regarding the Privacy and Personal Information Protection Act 1998 Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.	
I have read and understood the Committee Terms of Reference	<input checked="" type="radio"/> Yes <input type="radio"/> No
I will act in accordance with the purpose and objectives as stated in the Committee Terms of Reference	<input checked="" type="radio"/> Yes <input type="radio"/> No
I will undertake to fulfil a role as set out in the Committee Terms of Reference	<input checked="" type="radio"/> Yes <input type="radio"/> No
Nominee Signature	
Date	14/04/2023

**NOTICE: Privacy and Personal Information for Council Committees**

The personal information that Council is collecting from you is personal information for the purposes Section 10 of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are:

- Members of the public and Council staff requiring contact information in relation to your Committee.
- The personal information will appear in the Council Agenda at the time that your nomination will be considered by Council and the personal information will as a result be available to Council, members of staff and members of the public who obtain copies of the Council Agenda.

The provision of this information by you is voluntary.

The personal information will be used by the Council to choose members of the Committee. Council is collecting this personal information from you in order to maintain an accurate contact list for members of the public, Council officers and other Council Committee members who may need to contact the appropriate members of your Committee.

If you do not provide this information, we will not be able to include details in the database.

You may make an application for access amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act.

Council is to be regarded as the agency holding the information.



# Nomination for Appointment to Committee

## General Information

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- Committee nominations will be considered at a Council meeting and nominees will be advised of the outcome following the meeting.
- Committee information will be provided to committee members via the Council Connect Portal.

## Lodgement of Nomination

Nominations may be lodged in the following ways:

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[Council@narrandera.nsw.gov.au](mailto:Council@narrandera.nsw.gov.au)

**BY POST**

General Manager  
Narrandera Shire Council  
141 East Street  
NARRANDERA NSW 2700

**IN PERSON**

Narrandera Shire Council  
141 East Street  
NARRANDERA NSW 2700

## Nominee Information

Committee Name

Domestic Violence

Nominee Name

Kirsty McCaff

Preferred Name

Kirsty

Postal Address

[Redacted]

Street Address

As above

Email Address

[Redacted]

Preferred Contact Number

[Redacted]

Alternative Contact Number

Are you a stakeholder representative?

Yes  No

If yes, which group are you representing?

Dept. of Communities + Justice  
To raise awareness.

Reasons for wishing to join the Committee (refer to Terms of Reference)

Previous committee experience relevant to this application

I sat on the committee 3 years ago but was unable to participate due to work commitments.

**Nominee Acknowledgement**

I acknowledge the Privacy and Personal Information for Council Committees notice below regarding the Privacy and Personal Information Protection Act 1998 Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.

I have read and understood the Committee Terms of Reference

Yes  No

I will act in accordance with the purpose and objectives as stated in the Committee Terms of Reference

Yes  No

I will undertake to fulfil a role as set out in the Committee Terms of Reference

Yes  No

Nominee Signature:



Date:

13-4-23

**NOTICE: Privacy and Personal Information for Council Committees**

The personal information that Council is collecting from you is personal information for the purposes Section 10 of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are:

- Members of the public and Council staff requiring contact information in relation to your Committee;
- The personal information will appear in the Council Agenda at the time that your nomination will be considered by Council and the personal information will as a result be available to Council, members of staff and members of the public who obtain copies of the Council Agenda.

The provision of the information by you is voluntary.

The personal information will be used by the Council to choose members of the Committee. Council is collecting this personal information from you in order to maintain an accurate contact list for members of the public, Council officers and other Council Committee members who may need to contact the appropriate members of your Committee.

If you do not provide this information, we will not be able to include details in the database.

You may make application for access amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act.

Council is to be regarded as the agency holding the information.

AGENDA  
I - DOMESTIC VIOLENCE



# Nomination for Appointment to Committee

## General Information

- Prospective committee members should review the Committee Terms of Reference prior to submitting their nomination application and address committee objectives in their application.
- All nominations will be considered in accordance with the relevant Committee Terms of Reference.
- Committee nominations will be considered at a Council meeting and nominees will be advised of the outcome following the meeting.
- Committee information will be provided to committee members via the Council Connect Portal.

## Lodgement of Nomination

Nominations may be lodged in the following ways:

### BY EMAIL

[Council@narrandera.nsw.gov.au](mailto:Council@narrandera.nsw.gov.au)

### BY POST

General Manager  
Narrandera Shire Council  
141 East Street  
NARRANDERA NSW 2700

### IN PERSON

Narrandera Shire Council  
141 East Street  
NARRANDERA NSW 2700

## Nominee Information

Committee Name

Domestic Violence Committee

Nominee Name

Azoma

Aloma Simpson

Preferred Name

Postal Address

[Redacted]

Street Address

Narrandera NSW

Email Address

As above

Preferred Contact Number

[Redacted]

Alternative Contact Number

[Redacted]

Bradley Cagney



Are you a stakeholder representative?	<input type="radio"/> Yes <input checked="" type="radio"/> No
If yes, which group are you representing?	
Reasons for wishing to join the Committee (refer to Terms of Reference)	Area of interest Advocate for women
Previous committee experience relevant to this application	NIL


**Nominee Acknowledgement**

I acknowledge the Privacy and Personal Information for Council Committees notice below regarding the Privacy and Personal Information Protection Act 1998 Pre-Collection (Section 10). I confirm that I have read the contents of the notice and agree that the personal information may be used for the purposes identified and provided to the recipients identified in the notice.

I have read and understood the Committee Terms of Reference  Yes  No

I will act in accordance with the purpose and objectives as stated in the Committee Terms of Reference  Yes  No

I will undertake to fulfil a role as set out in the Committee Terms of Reference  Yes  No

Nominee Signature: 

Date: 26-4-23

**NOTICE: Privacy and Personal Information for Council Committees**

The personal information that Council is collecting from you is personal information for the purposes Section 10 of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are:

- Members of the public and Council staff requiring contact information in relation to your Committee;
- The personal information will appear in the Council Agenda at the time that your nomination will be considered by Council and the personal information will as a result be available to Council, members of staff and members of the public who obtain copies of the Council Agenda.

The provision of the information by you is voluntary.

The personal information will be used by the Council to choose members of the Committee. Council is collecting this personal information from you in order to maintain an accurate contact list for members of the public, Council officers and other Council Committee members who may need to contact the appropriate members of your Committee.

If you do not provide this information, we will not be able to include details in the database. You may make application for access amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the Act.

Council is to be regarded as the agency holding the information.



# Nomination for Appointment to Committee



**General Information**

- Prospective committee members should review the Committee Terms of Reference prior to submitting their nomination application and address committee objectives in their application.
- All nominations will be considered in accordance with the relevant Committee Terms of Reference.
- Committee nominations will be considered at a Council meeting and nominees will be advised of the outcome following the meeting.
- Committee information will be provided to committee members via the Council Connect Portal.

**Lodgement of Nomination**

Nominations may be lodged in the following ways:

<b>BY EMAIL</b> <a href="mailto:Council@narrandera.nsw.gov.au">Council@narrandera.nsw.gov.au</a>	<b>BY POST</b> General Manager Narrandera Shire Council 141 East Street NARRANDERA NSW 2700	<b>IN PERSON</b> Narrandera Shire Council 141 East Street NARRANDERA NSW 2700
---	---	--

**Nominee Information**

Committee Name	Domestic Violence Advisory Committee
Nominee Name	Trevor Murphy
Preferred Name	Trevor
Postal Address	[REDACTED]
Street Address	[REDACTED]
Email Address	[REDACTED]
Preferred Contact Number	[REDACTED]
Alternative Contact Number	N/A



**17.2 MINUTES - PARKSIDE COTTAGE MUSEUM S355 COMMITTEE MEETING - 6 MARCH 2023****Document ID: 670433****Author: Community Development Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: 1. 2023-03-06 Minutes - Parkside Museum Committee - 6 March 2023****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum S355 Committee held on Monday, 6 March 2023.

At the 6 March 2023 meeting, the Parkside Cottage Museum Committee discussed the following items:

- Requested repairs at the Museum from the previous meeting have been completed.
- The annual report from museum advisor Kim Biggs was presented to the Committee.
- The Committee requested several motion sensors and CCTV signs be placed at the Museum for added security.
- Reviewed the 2022-23 Budget and Expenditure report.

**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum S355 Committee held on Monday, 6 March 2023.

**MINUTES OF NARRANDERA SHIRE COUNCIL  
PARKSIDE COTTAGE MUSEUM COMMITTEE  
HELD AT THE PARKSIDE COTTAGE MUSEUM  
ON MONDAY, 6 MARCH 2023 AT 12.30PM**

**1 PRESENT**

Cr Steve Wicker, Members Nerelle Daly, Lesley Bailey, Brigitte Stanton, Barbara Bryon, Lynette Burrell, Cr Peter Dawson, CDM Sue Killham, Observer Kim Biggs,

**2 APOLOGIES****COMMITTEE RESOLUTION**

Moved: Mrs Nerelle Daly

Seconded: Cr Brigitte Stanton

That apologies from Mrs Josie Middleton and Cr. Tracey Lewis be received and accepted.

**CARRIED**

**3 DECLARATIONS OF PECUNIARY INTEREST**

Nil

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES****COMMITTEE RESOLUTION**

Moved: Mrs Lesley Bailey

Seconded: Brigitte Stanton

That the minutes of the Parkside Cottage Museum Committee held on 28 November 2022 be confirmed.

**CARRIED**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

- Roof repairs to stables have been completed
- Blocked downpipe has been investigated and repaired
- Cleaning products for volunteers have been provided
- Repair materials have been ordered and collected

**6 REPORTS**

**6.1 CHAIRPERSON'S UPDATE**

**COMMITTEE RESOLUTION**

Moved: Cr Steve Wicker

Seconded: Mrs Nerelle Daly

The Committee

1. Receive and note the Chairperson's Update

**CARRIED**

**6.2 MUSEUM ADVISOR REPORT**

**COMMITTEE RESOLUTION**

Moved: Mrs Lesley Bailey

Seconded: Mrs Nerelle Daly

The Committee:

1. Receive and notes the Annual Report from Museum Advisor Kim Biggs.

**CARRIED**

**6.3 REVENUE & EXPENDITURE BUDGET 2022-23**

**COMMITTEE RESOLUTION**

Moved: Cr Brigitte Stanton

Seconded: Mrs Nerelle Daly

Moved – Barbara Bryon

Seconded – Nerelle Daly

The Committee:

1. Acknowledges the 2022-23 Budget Report as of February 2023.

**CARRIED**

**6.4 MANAGER OF PROJECTS AND ASSETS**

**COMMITTEE RESOLUTION**

Moved: Mrs Lesley Bailey

Seconded: Mrs Nerelle Daly

That Committee:

1. Note the Parkside Museum maintenance and improvement works programmed by the Projects and Assets Manager.
2. That CDM note the Committee's request for Motion Sensor lights to front and rear of Museum and CCTV signage for both outside and inside areas as an economical way to improve security.

**CARRIED**

**7 NEXT MEETING**

Date : Monday June 5<sup>th</sup>

Time : 12.30pm

Venue : Parkside Cottage Museum

**8 MEETING CLOSE**

The Meeting closed at 2.00pm.

The minutes of this meeting were confirmed at the Parkside Cottage Museum Committee held on .

.....  
**CHAIRPERSON**

**18 OUR ENVIRONMENT**

Nil

**19 OUR ECONOMY**

Nil



## 20 OUR INFRASTRUCTURE

### 20.1 WATER TOWER RECREATION AREA

**Document ID:** 670474

**Author:** Deputy General Manager Infrastructure

**Authoriser:** Deputy General Manager Infrastructure

**Theme:** Our Infrastructure

**Attachments:** 1. Option 1 - Water Tower Playground (Preferred)  
2. Option 2 - Water Tower Playground

#### RECOMMENDATION

That Council:

1. Endorses concept design Option 1 as the base plan for the playground at the Narrandera water tower.

#### PURPOSE

The purpose of this report is to provide Council with an update on the project and obtain endorsement of the playground design selected by the public at the consultation meeting for the Narrandera water tower.

#### SUMMARY

Council received \$675,000 funding under the Stronger Country Communities Round 5 program for a new playground and associated amenities at the Narrandera water tower.

The initial planning is completed, with a community meeting held onsite on Wednesday 4 May attended by a small gathering of interested residents. A discussion on the project and subsequent nomination of the design occurred, with option 1 as presented to Council being strongly favoured in the vote.

The location was considered and supported by the attendees as it provides good access and a safe location, with fencing to be provided around the road sections of the park.

#### BACKGROUND

Under the Stronger Country Communities Round 5 program Council received \$675,000 for a new playground and associated amenities at the Narrandera water tower. The new facility will incorporate an adventure playground with shade sails over the smaller areas, seating, BBQ shelter and amenities.

Council engaged the services of a playground specialist to develop two options for the site based on the available budget and site requirements. Both designs incorporate climbing structures, swings, toddler play and accessible play spaces. Shade sails are also to be placed over much of the area.

The BBQ shelter and amenities will be placed to ensure equitable access and safety for all users and be of a design that will blend with the local area. Additionally, CCTV will be provided at the site to enhance community safety and security.

Once endorsed the procurement for the playground and associated works will be undertaken, with construction hoped to commence in the last quarter of 2023.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

2 - Our Environment

**Strategy**

2.2 - Enhance our public spaces to enrich our community.

**Action**

2.2.1 - Continually assess playgrounds to determine if fit for purpose, ensure compliance with the relevant standards and meet community needs relevant to the level of use of the area.

**ISSUES AND IMPLICATIONS****Financial**

- The project is entirely funded via the State Government, Stronger Country Communities Round 5 program in which Council received \$675,000.

**Community Engagement / Communication**

- Community meeting held with a small number of local residences in attendance.
- The project was previously advertised when the project was nominated for funding.

**RISKS**

- The major risk at this stage is based around the acceptance and future use of the playground. This has been minimised by incorporating a variety of features for all ages and abilities.

**OPTIONS**

1. Endorse the playground design as nominated by the community as per the resolution.
2. Resolve to amend the design to include other elements. This will potentially delay the project and increase costs if outside the current designs.
3. Resolve to discontinue with the project.

**CONCLUSION**

This playground provides a point of difference from that at Marie Bashir Park and will allow engagement and play for all.

**RECOMMENDATION**

That Council:

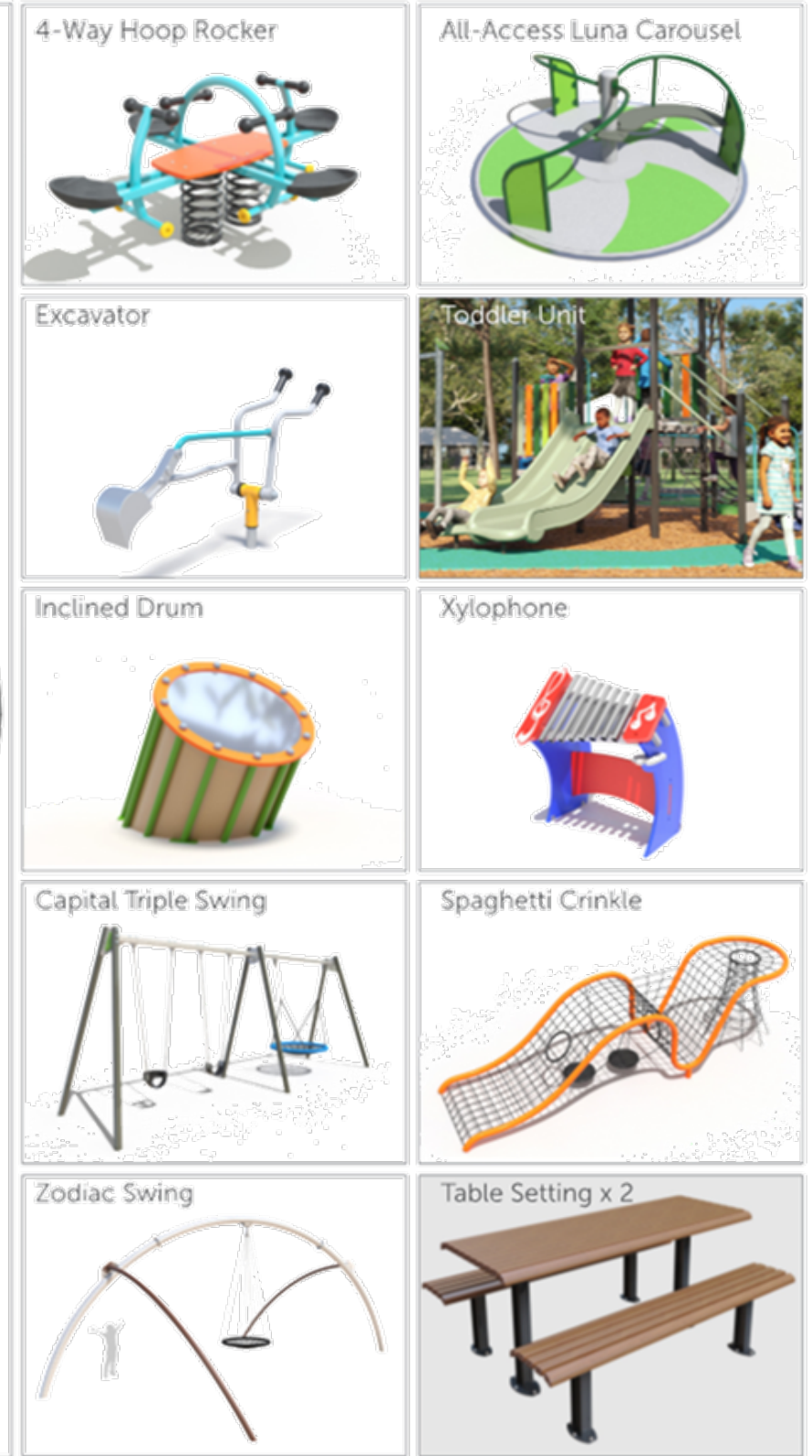
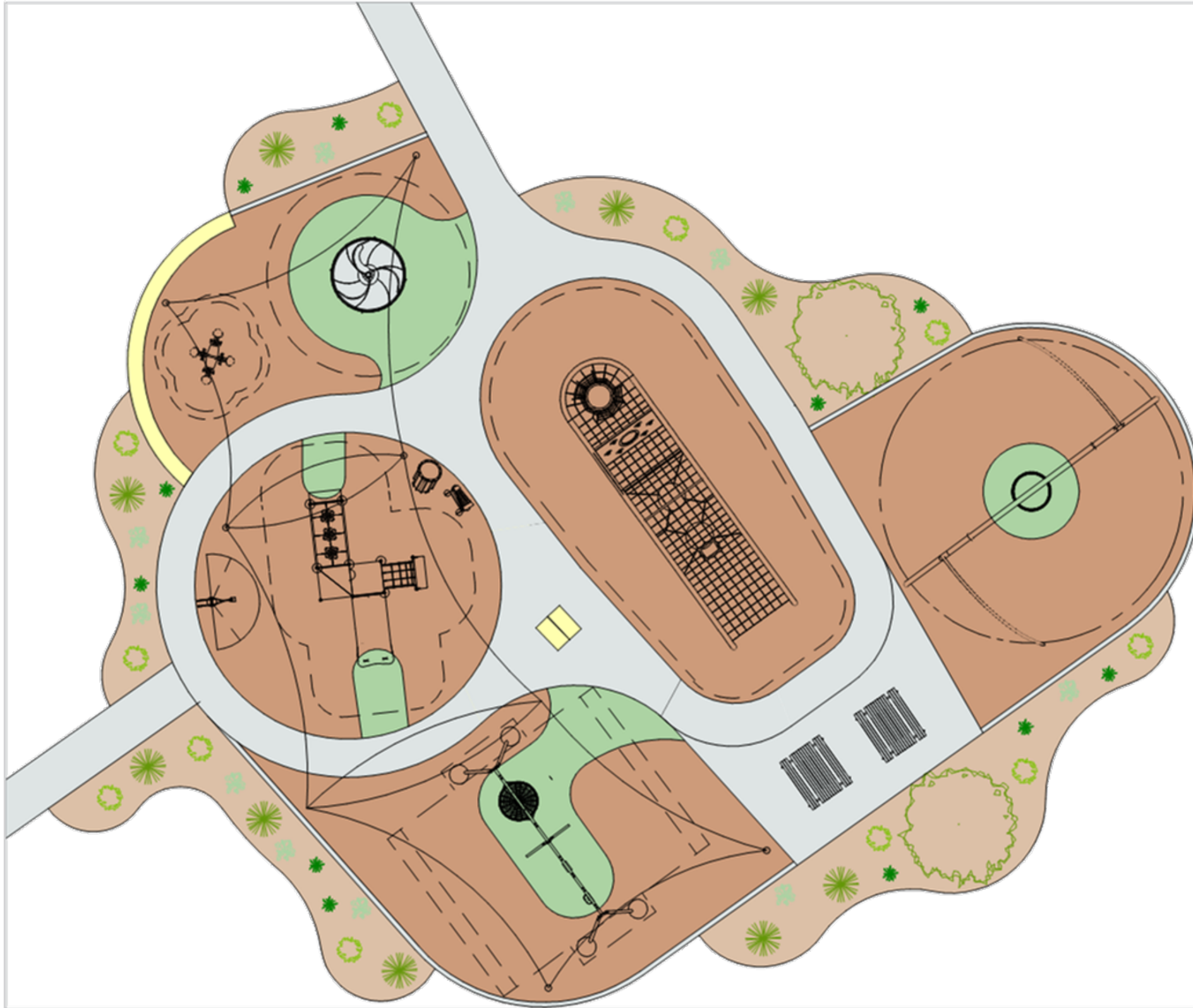
Endorses concept design Option 1 as the base plan for the playground at the Narrandera water tower.





# NARRANDERA SHIRE COUNCIL | Water Tower Playground

CONCEPT DESIGN OPTION 1  
DWG NO. ZMC 2302-28A



# NARRANDERA SHIRE COUNCIL | Water Tower Playground

DESIGN PRECEDENTS OPTION 1  
DWG NO. ZMC 2302-28A



**NARRANDERA SHIRE COUNCIL** | Water Tower Playground

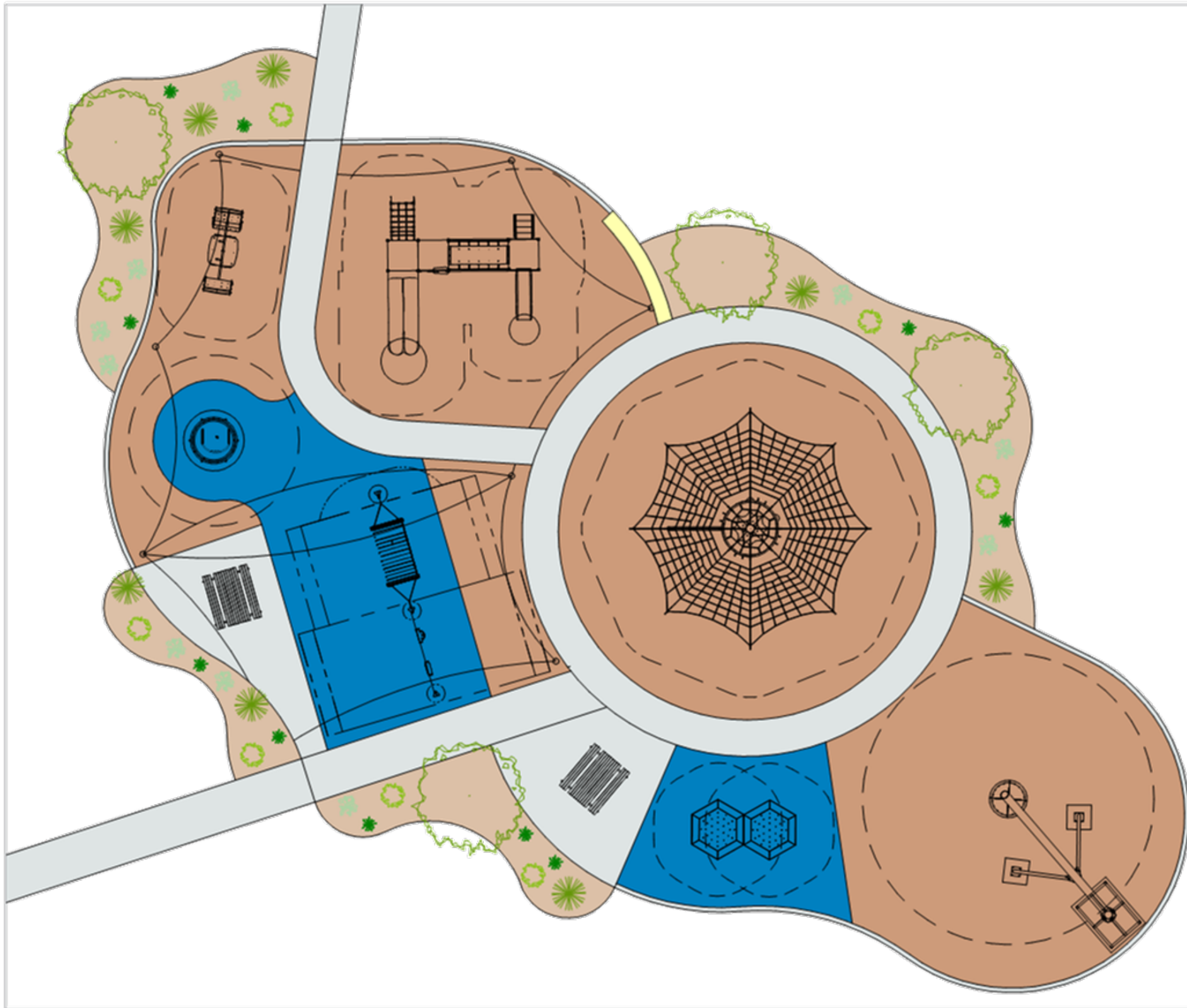
**SITE CONTEXT OPTION 1**  
DWG NO. ZMC 2302-28A



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**NARRANDERA SHIRE COUNCIL** | Water Tower Playground

**CONCEPT DESIGN OPTION 2**  
DWG NO. ZMC 2302-288



<p>Safari Rocker</p> 	<p>Accessible Spinner</p> 
<p>Compact Triple Swing</p> 	<p>Premium Multiplay Unit</p> 
<p>Nebula 6m</p> 	<p>Bilby Trampoline x 2</p> 
<p>Mammoth Swing</p> 	<p>Table Setting x 2</p> 



# NARRANDERA SHIRE COUNCIL | Water Tower Playground

CONCEPT DESIGN OPTION 2  
DWG NO. ZMC 2302-28B



# NARRANDERA SHIRE COUNCIL | Water Tower Playground

CONCEPT DESIGN OPTION 2  
DWG NO. ZMC 2302-288



**21 OUR LEADERSHIP**

Nil

**22 POLICY****22.1 POLICY REVIEW - POL031 ADVERTISING****Document ID: 668240****Author: Communications Officer****Authoriser: General Manager****Theme: Policy****Attachments: 1. POL031 Advertising Policy 2023****RECOMMENDATION**

That Council:

1. Reviews and endorses POL031 Advertising Policy as presented for public exhibition, seeking community comment for a period of 28 days
2. Deems POL031 Advertising Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

**PURPOSE**

The purpose of this report is for Council to review and adopt the revised POL031 Advertising Policy.

**SUMMARY**

The objective of this policy is to:

- Ensure, as far as is reasonably practicable, that Council complies with its legislative obligations as required by various acts governing advertising.
- Clearly define roles and responsibilities for advertising.

**BACKGROUND**

- POL031 Advertising Policy was last reviewed by ELT in July 2015 and then endorsed by Council in August 2015.
- The policy has been reformatted and renumbered to align with current requirements.
- Reviewed by Acting Communications Officer in March 2023, feedback received from relevant departments to ensure statutory advertising requirements are met.

**RECOMMENDATION**

That Council:

1. Reviews and endorses POL031 Advertising Policy as presented for public exhibition, seeking community comment for a period of 28 days
2. Deems POL031 Advertising Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.



# Advertising Policy 202X

## POL031



**NARRANDERA SHIRE COUNCIL**

**Chambers:** 141 East Street Narrandera NSW 2700  
**Email:** council@narrandera.nsw.gov.au

**Phone:** 02 6959 5510  
**Fax:** 02 6959 1884



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**Policy No:** POL031  
**Policy Title:** Advertising Policy  
**Section Responsible:** Executive Services  
**Minute No/Ref:** XXXXXXX  
**Doc ID:** 8634

---

### 1. INTENT

Council's Advertising Policy aims to:

- Ensure that the community understands the role of Council and its programs, services and initiatives
- Ensure community awareness of the scope of Council's activities and provide opportunities for community comment
- Ensure consistent, coordinated and cost-effective advertisement of Council activities that best reaches the target audience.

### 2. SCOPE

This policy applies to all advertising relating to Council matters and includes print, radio, television and online, including social media. Advertising may be conducted at local, state or national level depending upon the content and purpose of the advertisement. With the exception of Planning matters which are governed by the Community Participation Plan - Planning

### 3. OBJECTIVE

This policy provides reference to the NSW Government regulatory standards for local government advertising to ensure that Narrandera Shire Council advertising communications are well coordinated, effectively managed and responsive to the diverse information needs of the public.

- Assisting in the preservation of order in the event of a crisis or emergency; and
- Recruiting staff, disseminating important statutory information and promoting business opportunities with the NSW Government.

#### 4. POLICY STATEMENT

Narrandera Shire Council will, in undertaking advertising for the purposes outlined in the Government Advertising Act 2011, ensure that it adheres to the:

- [Government Advertising Act 2011 No.35](#)
- [Government Advertising Regulation 2012](#)
- [Government Advertising Guideline \(S5 of the Government Advertising Act 2011\)](#)

#### 5. PROVISIONS

##### 5.1 ADVERTISING PRINCIPLES

###### 5.1.1 Information dissemination

Council will endeavour to keep the citizens of the Narrandera local government area informed of important Council services, operations, initiatives, programs and activities such as festivals and events, development applications, access to services, community consultations, new initiatives, disruptions to regular services, ceremonies, grants, awards, Council meetings, tenders, programs and any other community information.

- Encouraging changed behaviours or attitudes that will lead to improved public health and safety or quality of life;
- Maximising public and commercial compliance with laws and regulations
- Encouraging use of government products and services
- Encouraging public involvement in government decision making
- Raising awareness of a planned or impending initiative and reporting on performance in relation to NSW Government undertakings.

###### 5.1.2 Selecting media for information dissemination

Council will select the most appropriate avenue of advertising, such as print, radio, television or online, for the message being communicated and its target audience.

###### 5.1.3 Consistent style and corporate branding

Council will endeavour to advertise in a coordinated, consistent, and effective manner. The standardised use of Council's corporate colours, logo and language style will be maintained to familiarise the community with Council's brand.

##### 5.2 ADVERTISING OPPORTUNITIES

###### 5.2.1 Print

Publications that service the wider Narrandera Shire area.

###### 5.2.2 Radio and television

Radio stations that service the wider Narrandera Shire area.



### **5.2.3 Online and social media**

- Website
- Social media including but not limited to Facebook and Instagram.

### **5.2.4 Local Government specialised press**

Publications such as Local Government Focus, Government News, Local Agenda.

### **5.2.5 Trade and specialty press**

Publications that target specific niche audiences.

## **5.3 COUNCIL NEWSLETTER**

Publishing a periodic Council newsletter is one of Council's main sources of communication and community consultation and provides transparency in Council practice. The Council newsletter consists of a printed flyer delivered by Australia Post to all residences in the Shire. The newsletter is also shared electronically to a sign-up email list, Council's website and Narrandera Argus.

Contents include news and events, Council meeting information, matters seeking community submissions, etc. The Council Column is not available to promote commercial organisations.

## **5.4 CASUAL ADVERTISING**

Council advertises activities, notices, tenders and other matters as and when required. A number of factors are considered when placing advertisements:

- Target audience - consideration is given to the target audience that the advertisement should reach.
- Sections - newspapers have specific sections and radio stations have time slots that target specific demographics and consideration is given to the effective targeting of advertising in these areas.
- Timing - advertisements are placed to allow adequate time for response.
- Cost - most effective use of allocated budget.

## **5.5 STATUTORY ADVERTISING**

Council will meet statutory obligations in communicating with citizens, ratepayers and the wider community, including but not limited to:

- Annual Report
- Public notices
- Recruitment

## **6. DEFINITIONS**

- NSC: Narrandera Shire Council

## **7. ROLES AND RESPONSIBILITIES**

### **7.1 COMMUNICATIONS OFFICER**

- Council's Communications Officer is operationally responsible for the efficient management of advertisement.
- The Communications Officer will assist all employees in fulfilling their advertisement requirements.
- The Communications Officer is responsible for reviewing the Policy document on a regular basis to take into account any changes to legislation, business activities or priorities.

### **7.2 MANAGERS**

- It is the responsibility of all Managers to provide accurate, proofread and timely information to the Communications Officer for dissemination.
- Funding availability must be confirmed and within financial delegation schedules before proceeding with the placement of any advertisement.
- Advertisements are to be allocated to project specific or role specific job costings, with the exception of Council wide matters, including ad-hoc requests, to come from the general advertising fund.

### **7.3 GENERAL MANAGER**

- The General Manager, or delegate, is the only staff member permitted to authorise advertisements.

## **8. RELATED LEGISLATION**

- Local Government Act 1993

## **9. RELATED POLICIES AND DOCUMENTS**

- Code of Conduct
- Code of Meeting Practice
- Community Engagement Strategy 2023
- Community Participation Plan - Planning
- CS100 Procurement Policy
- POL018 Websites Policy 2021
- POL047 Media and Public Relations Policy
- POL056 Social Media Policy
- POL073 Equal Employment Opportunity Policy

**10. VARIATION**

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

**11. PREVIOUS VERSIONS**

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- ES10 Advertising Policy

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**POLICY HISTORY**

<b>Responsible Officer</b>	<b>Communications Officer</b>		
<b>Approved by</b>	<b>General Manager</b>		
<b>Approval Date</b>	<b>DD Month 202Y</b>		
<b>GM Signature</b> <i>(Authorised staff to insert signature)</i>			
<b>Next Review</b>	<b>1 September 2025</b>		
<b>Version Number</b>	<b>Endorsed by ELT</b>	<b>Endorsed by Council</b>	<b>Date signed by GM</b>
1 Adopted	-	-	29/04/1997
2 Reviewed	-	9/12/2008	9/12/2008
3 Reviewed	13/07/2015	18/08/2015	19/08/2015
4 Reviewed	11/04/2023	DD/MM/YYYY	DD/MM/YYYY

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**22.2 POLICY REVIEW - POL002 PROCUREMENT****Document ID:** 669839**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Civic Leadership**Attachments:**

1. Office of Local Government Circular 22-09
2. POL002 Procurement Policy

**RECOMMENDATION**

That Council:

1. Adopts the revised policy document POL002 Procurement Policy as presented.

**PURPOSE**

The purpose of this report informs Council of the need to recognise 'modern slavery' within its procurement processes and corporate reporting.

**SUMMARY**

In April 2022, the Office of Local Government issued Circular 22-09 titled 'Councils' obligations under the *Modern Slavery Act 2018*' – a copy of the circular is attached.

**BACKGROUND****Modern Slavery**

Circular 22-09 issued by the Office of Local Government details the obligations of Council as a government agency under Part 1 Section 5(1) of the *Modern Slavery Act 2018*.

The *Modern Slavery Act 2018* in Section 5 defines the term 'modern slavery' to include any conduct constituting a modern slavery offence also any conduct involving the use of any form of slavery, servitude or forced labour to exploit children or other persons taking place in the supply chain of organisations. Section 5 also defines what a 'modern slavery offence' is and makes reference to Schedule 2 of the *Modern Slavery Act 2018* where there are currently 25 line items of offences including:

- Slavery and slavery like practices – this can include workers having to work long hours with very little pay and sometimes in very poor conditions
- Forced labour – includes any type of work that people are forced to do against their will or under threat of some form of punishment
- Child labour and child slavery – occurs when a child is exploited for someone else's gain such as child trafficking, child soldiers and child marriage
- Human trafficking – involving the transportation and recruitment of people for the purpose of exploitation using violence, threats or coercion
- Debt bondage – happens when people borrow money that they cannot repay and are forced to work to pay off the debt, losing control over the conditions of both employment and the debt
- Servitude – where an individual is significantly deprived of their personal freedom.

From 1 July 2022, Council is required to take reasonable steps to ensure that goods, services and works procured by and for the Council are not the product of modern slavery; also, from 2022-23 the Annual Report is required to respond to two statements:

1. A statement of the actions taken by Council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the Council and identified by the Commissioner as being a significant issue; and
2. A statement of steps taken to ensure that goods, services and works procured by and for the Council during the year were not the product of modern slavery within the *Modern Slavery Act 2018*.

Given that this is an emerging area within procurement and corporate reporting, the 'Local Government Procurement - Modern Slavery Toolkit for Councils' was recently purchased and provides a range of templates for use by Council. The initial step is to amend the current Procurement Policy to recognise 'modern slavery' then, in due course, issue the supplier questionnaire with a covering letter to the suppliers of goods, services and works to Council.

Proposed amendments to the attached Procurement Policy are:

- modern slavery amendments are identified by red font with yellow background
- other amendments such as administrative changes are identified by black font and yellow background.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

5 - Our Leadership

### **Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

### **Action**

5.1.2 - Support ethical, transparent and accountable corporate governance.

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Revision of POL002 Procurement Policy

### **Financial**

- There will be a financial impost to Council in seeking information from suppliers of goods, services and works for annual reporting requirements such as staff time to prepare correspondence and email the correspondence or post the correspondence to individual suppliers of goods, services and works

### **Legal / Statutory**

- *Local Government Act 1993*
- *Local Government (General) Regulation 2021*

- *Modern Slavery Act 2018*

### **Community Engagement / Communication**

- It will not be necessary to advertise the amended policy as the major amendments relate to a legislative requirement, however staff will be made aware of the amendments using the Communique also uploaded to the Procurement tab located on the home page of Council's records management system.

### **Human Resources / Industrial Relations (if applicable)**

- There are no perceived human resources or industrial relations risks with the proposed amendments

### **RISKS**

There are no perceived risks with the proposed amendments.

### **OPTIONS**

The options available to Council are:

1. Agree to the proposed amendments; or
2. Agree to proposed amendments but with identified changes.

### **CONCLUSION**

The proposed amendments to the Procurement Policy are in accordance with legislative changes and are to be included within the Council's key procurement documents.

The recommendation will be for Council to adopt the amended Procurement Policy as presented.

### **RECOMMENDATION**

That Council:

Adopts the revised policy document POL002 Procurement Policy as presented.



<b>Circular Details</b>	22-09 / 11 April 2022 / A803923
<b>Previous Circular</b>	N/A
<b>Who should read this</b>	Councillors / General Managers / council governance and procurement staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to Implement

**Councils’ obligations under the *Modern Slavery Act 2018***

**What’s new or changing**

- Modern slavery is a serious violation of an individual’s dignity and human rights. Exploitative practices including human trafficking, slavery, servitude, forced labour, debt bondage and forced marriage are all considered modern slavery and are serious crimes under Australian law.
- The International Labour Organisation estimates there are more than 40 million people in modern slavery conditions worldwide.
- The commencement of the *Modern Slavery Act 2018 (NSW)*, introduces new obligations for councils under the *Local Government Act 1993* relating to modern slavery.

**What this will mean for your council**

- From 1 July 2022, councils will be required to take reasonable steps to ensure that goods and services procured by and for the council are not the product of modern slavery within the meaning of the *Modern Slavery Act 2018 (NSW)*.
- Commencing from the 2022/23 financial year, each council will be required to publish in their annual reports:
  - a statement of the action taken by the council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the council and identified by the Commissioner as being a significant issue, and
  - a statement of steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery within the meaning of the *Modern Slavery Act 2018 (NSW)*.

**Key points**

- “Modern slavery” is defined in the *Modern Slavery Act 2018 (NSW)* as any conduct constituting a modern slavery offence within the meaning of that Act and any conduct involving the use of any form of slavery, servitude or forced labour to exploit children or other persons taking place in the supply chains of organisations

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**Where to go for further information**

- Information on modern slavery is available [here](#).
- The *Modern Slavery Act 2018* (NSW) is available [here](#).
- For more information, contact the Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Melanie Hawyes**  
**Deputy Secretary, Crown Lands and Local Government**

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# Procurement Policy **2023**

## POL002



**NARRANDERA SHIRE COUNCIL**

**Chambers:** 141 East Street Narrandera NSW 2700  
**Email:** council@narrandera.nsw.gov.au

**Phone:** 02 6959 5510  
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**Policy No:** POL002  
**Policy Title:** Procurement Policy  
**Section Responsible:** Governance  
**Minute No/Ref:** XXXXXX  
**Doc ID:** 459287

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## 1. INTENT

Council is committed to obtaining the best possible value for public and ratepayers' funds through the implementation and management of an appropriate purchasing system. This policy establishes a framework for the implementation of Council's purchasing arrangements.

## 2. SCOPE

This policy applies to all Narrandera Shire Council employees, Councillors and any other external entity overseeing the purchase of goods, services or works for Council.

The policy is applicable to all procurement activities of Council; however, the following situations are exempt under this Procurement Policy (delegated limits still apply to all purchases):

1. Financial Institution fees.
2. Placement of investments.
3. Regular supplies of utility services, but not the provision of new or changed service contracts.
4. Legal or ongoing consulting and training services as determined by the General Manager in instances where it is necessary for service providers to have an ongoing knowledge of the affairs of Narrandera Shire Council in order to provide an effective and informed service.
5. Supply of goods, services or works under a Government purchasing or contracting agreement, for example Local Government Procurement Contracts.
6. Emergency repairs of Council infrastructure that expose Council to a public, staff or environment safety risk. Council staff utilising the emergency exemption are to use the Council Preferred Supplier list in selecting a supplier where possible for the

goods, services or works required. Dependant on circumstances, staff are required to obtain verbal confirmation from their Manager or Deputy General Manager where possible seeking an exemption from this Procurement Policy.

### 3. OBJECTIVE

There are four objectives:

1. To ensure that Council, and those with delegation to procure goods, services or works comply with the *Local Government Act 1993*, the *Local Government (General) Regulation 2021* and other relevant legislation relating to the procurement of goods, services or works.
2. To clearly define a procurement framework, responsibilities and procedures for guidance of Council and those with delegation
3. To ensure that Council's procurement policies, practices and procedures are of best practice and meet the highest level of public accountability.
4. To apply the adopted Code of Conduct to govern actions taken during the procurement process and to provide a mechanism to deal with non-compliance.

### 4. POLICY STATEMENT

Narrandera Shire Council is committed to obtaining the best possible value and reliable goods, services or works for the Shire through the implementation and management of, transparent and ethical procurement system.

### 5. PROVISIONS

#### 5.1 PROCESS

Usually consists of the following steps:

1. Define the need and develop a specification.
2. Determine the most appropriate procurement method.
3. Obtain the appropriate approval (if new expenditure or outside budget limits).
4. Identify reputable suppliers or approved contractors relevant to the purchase.
5. Invite quotations or use direct purchasing (pursuant to the prescribed category).
6. Evaluate responses and make a recommendation.
7. Obtain approval for the decision or act under delegated authority.
8. Monitor the performance of the supplier or provider.
9. Check that what was delivered is what was ordered and is fit for purpose.
10. The capturing of all information into the document management system for archival purposes such as, but not limited to, the Tendering Checklist prepared by the Office

of Local Government is the responsibility of the relevant Council officer. This requirement may be tested in accordance with annual performance appraisal of the relevant Council officer.

## **5.2 PRINCIPLES**

There are five principles that should be considered when purchasing goods and services:

1. Open and effective competition.
2. Value for money.
3. Enhancement of the capabilities of local business and industry.
4. Environmental sustainability.
5. Ethical behaviour and fair dealing.

### **5.2.1 Open and effective competition**

The purpose of this principle is to:

1. Instil confidence within the community about the cost-effectiveness of practices.
2. Maximise the prospect of obtaining the most cost-effective outcome from invitations to suppliers.
3. Ensure suppliers are given a reasonable opportunity to do business with local government.

### **5.2.2 Value for money**

The purpose of this principle is that goods or services being procured represent the best return and performance for the money spent from a "total cost of ownership" or "whole-of-life costs" perspective.

### **5.2.3 Enhancement of the capabilities of local business and industry**

The purpose of this principle is to enhance the opportunity for suppliers of goods and services to be considered for Council business based on merit, value for money and benefit to the local community.

### **5.2.4 Environmental sustainability**

The purpose of this principle is to ensure purchasing is consistent with Council's commitment to environmental sustainability, by promoting purchasing practices which conserve resources, save energy, minimise waste, protect human health and maintain environmental quality and safety.

### **5.2.5 Ethical behaviour and fair dealing**

The purpose of this principle is to ensure that officers with purchasing responsibilities

1. Behave with impartiality, fairness, independence, openness, integrity and professionalism in their dealings with suppliers' representatives.
2. Advance the interests of Council in all transactions with suppliers' representatives in accordance with Council policy.

3. Attain a high level of credibility with suppliers' representatives.
4. Take reasonable steps to ensure goods, services or works procured are not the product of modern slavery.

**5.3 STANDARDS**

1. Purchases are within budgets and delegations.
2. Purchase orders completed with exact details of requirements.
3. Invoices passed for payment in a timely manner.
4. Negotiations are undertaken whenever possible to obtain best price and best value.
5. Ethical Behaviour and Fair Dealing are always displayed when purchasing.
6. Upon request feedback will be provided to unsuccessful suppliers of goods, services or works which may assist in future dealings with Council.

**5.4 PURCHASING THRESHOLDS**

Council's Purchasing Manual shall set purchasing limits that detail incremental quotation and authorisation processes as the purchase value increases until reaching the statutory tendering trigger value of \$250,000. The table of purchasing limits is below:

Procurement Values	Minimum Actions Required
\$1 to \$50	<ul style="list-style-type: none"> <li>• No quotation required</li> <li>• Petty Cash Claim, or</li> <li>• Credit Cards (Authorised Staff Only), or</li> <li>• Purchase Order <b>Required</b></li> </ul>
\$51 to \$1,000	<ul style="list-style-type: none"> <li>• Verbal quotation required</li> <li>• Credit Cards (Authorised Staff Only), or</li> <li>• Purchase Order <b>Required</b></li> </ul>
\$1,001 to \$4,999	<ul style="list-style-type: none"> <li>• Verbal quotation required</li> <li>• Purchase Order Required</li> </ul>
\$5,000 to \$24,999	<ul style="list-style-type: none"> <li>• One written quotation required</li> <li>• Purchase Order Required</li> </ul>
\$25,000 to \$99,999	<ul style="list-style-type: none"> <li>• Three written quotations required</li> <li>• Purchase Order Required</li> </ul>
\$100,000 to \$249,999	<ul style="list-style-type: none"> <li>• Formal quotation process</li> <li>• Three written quotations required</li> <li>• Approval granted by the relevant Deputy General Manager</li> <li>• Purchase Order Required</li> </ul>
\$250,000 >	<ul style="list-style-type: none"> <li>• Public Tender process</li> </ul>

## 5.5 TENDERING

Section 55 of the *Local Government Act* 1993 and the *Local Government (General) Regulation 2021* provides the legislative framework that promotes the consistent use of good practice standards in local government tendering also in a manner that is clear, consistent and readily accessible.

The practice of tendering is grounded in the understanding that it provides a mechanism to “test the market”. It provides an understanding of what the market expects and what can be expected of the market. This testing process is therefore designed to increase efficiency by ensuring that decisions are made with satisfactory knowledge of market conditions and expectations.

Tendering also provides another benefit in that it provides procedural transparency. Where the proper checks and balances are put into place, the tendering process can act to facilitate the auditing of the decision-making process. The open and public nature of the tendering process instils a high level of accountability to the decision makers and promotes a greater degree of procedural fairness in the decision-making process.

Essential Elements of Tendering shall be clearly displayed in Council’s Procurement Manual.

Standards for documentation retention, record keeping, and the overall decision-making process shall be clearly displayed in Council’s Procurement Manual.

## 5.6 WORK HEALTH AND SAFETY ISSUES

Council as an employer must adhere to *Work Health and Safety Act*, 2011 and its regulations to ensure staff and contractors are operating in a safe workplace environment.

Where non-urgent procurement is required, this should be referred to Council’s Work Health Safety and Risk Officer in the first instance or to the council Work Health and Safety Committee for analysis and comment.

## 5.7 SCHEDULE OF RATES

Every second year Expressions of Interest (EOI) will be publicly advertised in advance of the forthcoming financial year calling for fixed rates from contractors for a period of two years for work, plant hire and projects (under the threshold as prescribed by Section 55 of the *Local Government Act*, 1993).

## 5.8 GOVERNMENT NEGOTIATED CONTRACTS AND LOCAL GOVERNMENT PROCUREMENT CONTRACTS

Council can access these contracts to purchase its goods, services or works at the agreed rates from the contracted suppliers if council considers such purchases offer the best value for money. Council is not bound to purchase from contracted suppliers if better terms can be negotiated from elsewhere.

## 5.9 ENGAGEMENT OF PRE-QUALIFIED CONTRACTORS

Council has traditionally had a decentralised procurement model with the majority of tender and sub-tender sourcing by a number of Council officers who access both Local Government Procurement arrangements or go to market in accordance with the procurement policy; on some occasions local or regional providers may have missed the opportunity to work with Council as they may not have been a registered supplier with Council, or their licences or other certification may not be valid.

Council is a member of VendorPanel which can be used to access pre-qualified supplier lists and panels with VendorPanel managing supplier compliance, governance and probity in relation to quote based purchasing.

## 5.10 MODERN SLAVERY

Circular 22-09 issued by the Office of Local Government 11 April 2022, requires for Council to recognise its obligations under the *Modern Slavery Act 2018 (NSW)*.

Modern Slavery is a serious violation of an individual's dignity and human rights – exploitive practices include human trafficking, slavery, servitude, forced labour, debt bondage and forced marriage are all considered as examples of modern slavery and are serious crimes under Australian Law.

From 1 July 2022, there is a requirement for Council to take reasonable steps to ensure that goods, services and works procured by and for the Council are not the product of modern slavery within the meaning of the *Modern Slavery Act 2018 (NSW)*.

Commencing with the 2022-2023 Annual Report, Council is required to publish an annual statement of the actions taken by Council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the Council and identified by the Commission as being a significant issue – a statement is also required as to the steps taken by Council taken to ensure that goods, services and works procured by and for the Council during the year were not the product of modern slavery.

For procurement over the amount of \$4,999 the supplier of the goods, services or works will be asked to complete a supplier questionnaire from which the procuring officer may be able to identify potential modern slavery risks.

## 5.11 PERFORMANCE MANAGEMENT

The relevant Deputy General Manager or Manager using the services of a Contractor, must ensure the progress, performance and quality of the Contractor is monitored and recorded on the file for the project. A report at the completion of the works of the Contractor must be compiled by the relevant Deputy General Manager or Manager which will be considered in future procurement and tender considerations or evaluations. purpose of this principle is to ensure purchasing is consistent with Council's commitment to environmental sustainability, by promoting purchasing practices which conserve

resources, save energy, minimise waste, protect human health and maintain environmental quality and safety.

## 6. DEFINITIONS

- **NSC:** Narrandera Shire Council
- **GST:** Goods and Services Tax
- **Modern Slavery:** Any conduct constituting a modern slavery offence within the *Modern Slavery Act 2018 (NSW)*; any conduct involving the use of any form of slavery, servitude or forced labour to exploit children or other persons taking place in the supply chains of organisations

## 7. ROLES AND RESPONSIBILITIES

### 7.1 MAYOR

- To lead Councillors in their understanding of and compliance with this policy.

### 7.2 GENERAL MANAGER

- To advise the Mayor on matters of procurement and to lead staff in their understanding and compliance with this policy and the procurement manual.
- To ensure that this policy is reviewed at least once during the term of each Council.

### 7.3 DEPUTY GENERAL MANAGER / MANAGER

- To supervise and help staff in their understanding and compliance with this policy and the procurement manual.

### 7.4 STAFF

- To ensure that procurement activities are actioned in accordance with this policy and the procurement manual with awareness of their respective financial limit of purchasing delegations.
- Staff should also report any suspected breaches of this policy or the procurement manual through the Public Interest Disclosure or other appropriate reporting mechanism.

### 7.5 SUPPLIERS

- To conduct business with Council in an ethical manner and comply with Workplace Health and Safety obligations. Suppliers must not lobby Councillors or staff seeking favour or advantage about procurement activities.

## 8. RELATED LEGISLATION

- *Competition and Consumer Act 2010*
- *Electronic Transaction Act 2000*
- *Goods and Services Tax Act 1999*



- *Government Information (Public Access) Act 2009*
- *Local Government (General) Regulation 2005*
- *Local Government Act 1993*
- ***Modern Slavery Act 2018***
- *Privacy and Personal Information Protection Act 1998*
- ***State Government Procurement Policy 2004***
- *State Records Act 1998*
- *Work Health and Safety Act 2011*
- *Work Health and Safety Regulation 2017*

## **9. RELATED POLICIES AND DOCUMENTS**

- ***WHS-POL001 Work Health & Safety Policy***
- ***POL145 Code of Conduct***
- *Procurement Procedure*
- *VendorPanel Guidelines.*

## **10. VARIATION**

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

## **11. PREVIOUS VERSIONS**

Reference to a superseded policy number and/or name is also considered a reference to the new policy number. This policy was previously named:

- *CS100 Procurement Policy*
- *P1520 Procurement Policy 1998*

**POLICY HISTORY**

<b>Responsible Officer</b>	<b>Governance &amp; Engagement Manager</b> <b>Word Version of Policy: Doc ID 459287</b> <b>Word Version of Manual: Doc ID 581068</b>		
<b>Approved by</b>	<b>General Manager</b>		
<b>Approval Date</b>	<b>DD Month 202Y</b>		
<b>GM Signature</b> <i>(Authorised staff to insert signature)</i>			
<b>Next Review</b>	<b>01 July 2027</b>		
<b>Version Number</b>	<b>Endorsed by ELT</b>	<b>Endorsed by Council</b>	<b>Date signed by GM</b>
1 Adopted	-	-	18/07/1998
2 Reviewed	-	-	16/08/2005
3 Reviewed	-	-	12/12/2006
4 Reviewed	-	21/04/2009	21/04/2009
5 Reviewed	-	19/06/2012	19/06/2012
6 Reviewed	2/07/2018	19/05/2020	10/06/2020
7 Reviewed	28/03/2023	DD/MM/YYYY	DD/MM/YYYY

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**12. Acknowledgement of Training Received (if required)**

I hereby acknowledge that I have received, read and understood a copy of Council's XXXXX Policy.	
Employee Name	
Position Title	
Signature	
Date	

**23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**23.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - APRIL 2023**

**Document ID: 670451**

**Author: Administration Assistant**

**Authoriser: Deputy General Manager Infrastructure**

**Theme: Statutory and Compulsory Reporting – Development Services**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for April 2023

**PURPOSE**

The purpose of this report is to inform Council of Development Applications and other development services provided during April 2023.

**BACKGROUND**

**Development & Complying Development Applications**

A summary of Development and Complying Development Applications processed during April 2023 detailed in the following table:

<b>Stage Reached</b>	<b>April</b>
Lodged	8
Stop-the-Clock / Under Referral / Awaiting Information	1
Under Assessment	3
Determined	6

The value of Development and Complying Development Applications approved by Council during April 2023 is detailed in the following tables:

Development Type	2022/2023			
	April		Year to Date	
	Number	Value \$	Number	Value \$
Residential	3	\$ 73,900	28	\$ 4,103,165
Industrial			1	\$ 146,000
Commercial	3	\$ 5,058,529	18	\$ 10,249,794
Rural Residential			0	\$ -
Subdivisions			2	\$ -
Other			0	\$ -
<b>TOTAL</b>	<b>6</b>	<b>\$ 5,132,429</b>	<b>49</b>	<b>\$ 14,498,959</b>

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during April 2023.

April 2023

No	Type	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
039-22-23	L/C	23 Drover Pl NARRANDERA	Solar farm	Conditionally Approved	-	29
041-22-23	L	20 Lettie St NARRANDERA	2 x sheds and boundary fence	Conditionally Approved	-	13
042-22-23	L	29 Dundas St NARRANDERA	Fence extension	Conditionally Approved	-	11
043-22-23	L	26 Douglas St NARRANDERA	Patio	Conditionally Approved	-	13
044-22-23	L	37 Bolton St NARRANDERA	Demolition	Conditionally Approved	-	12
019-22-23 Mod 1	L	86 Audley St NARRANDERA	Shed	Conditionally Approved	-	13

Type explanation

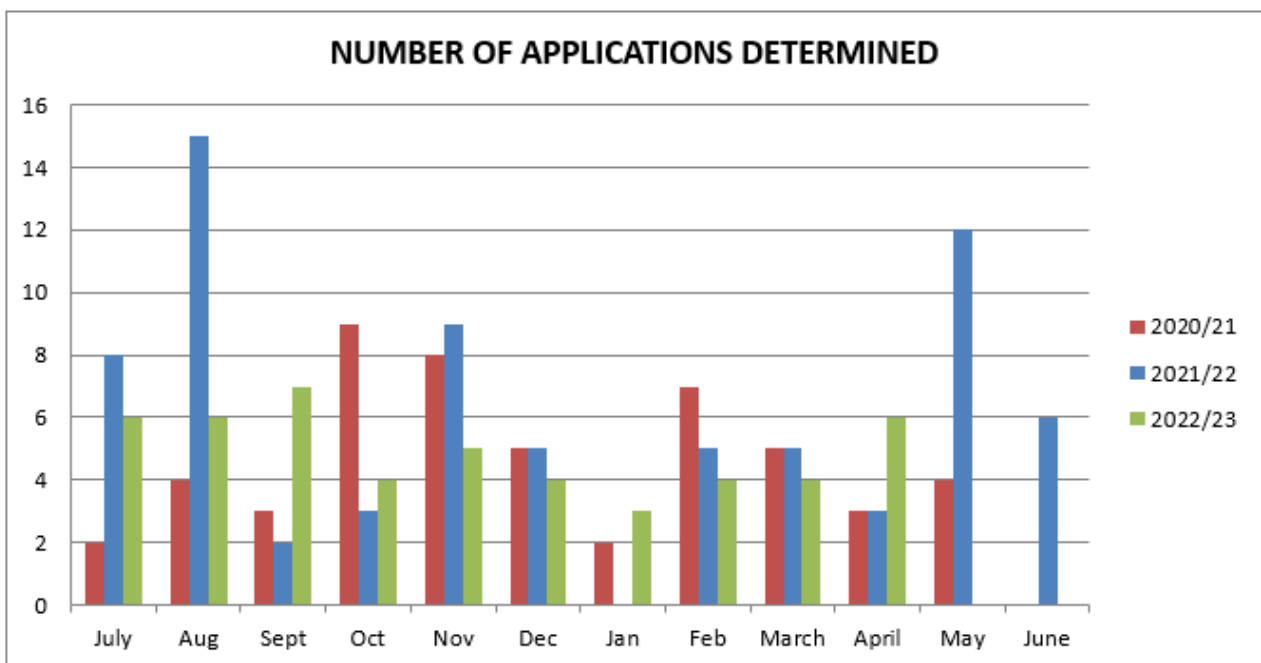
Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.

Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

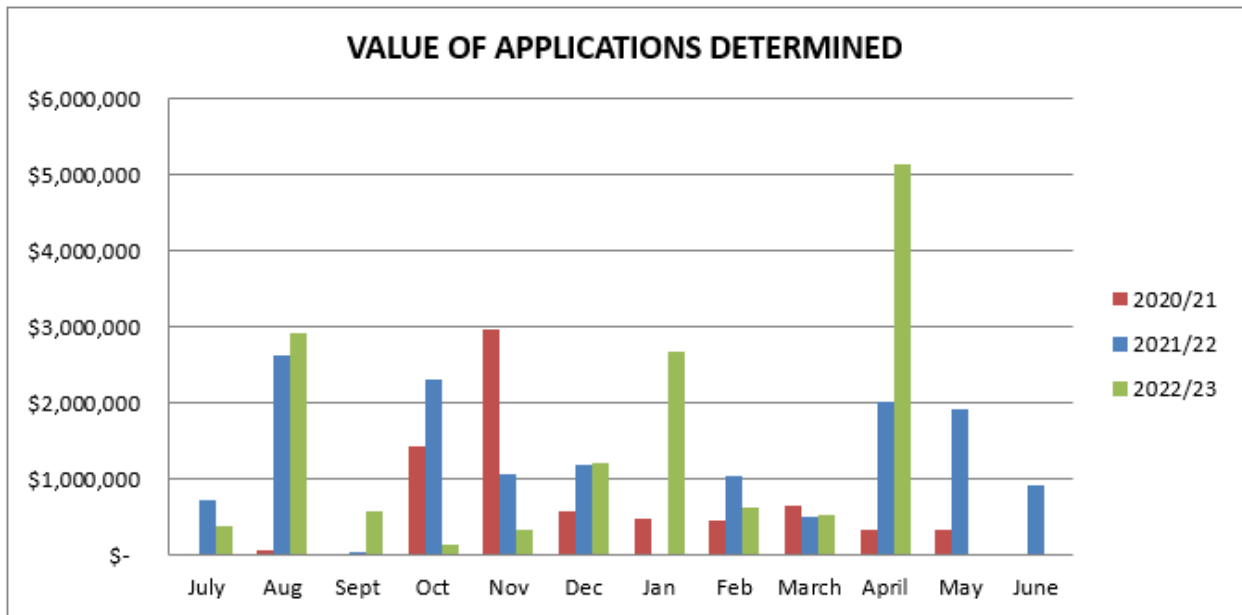
Comparison determination times

2020-21	Narrandera Shire Council average	30 days
2021-22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average YTD	17.3 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2020-21.



This graph details the comparative value of Development and Complying Development Applications determined by month since 2020-21.



*\*2021/22 August figures exclude \$13,915,445 for 2 micro solar farms*

**Certificates Issued**

A summary of other development services activities undertaken during April 2023 is detailed in the following table:

<b>Certificate Type</b>	<b>April</b>
Construction Certificates	2
Building Certificates	0
Subdivision Certificates	1
Occupation Certificates	4
Section 10.7 (previously 149) Certificates	12
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	0
S68 Approvals	1

**Construction Activities**

A summary of Critical Stage building inspections undertaken during April 2023 is detailed in the following tables:

<b>Building Surveyor Inspections</b>	<b>April</b>
Critical Stage Inspections	6

**Compliance Activities**

A summary of compliance services activities undertaken during April 2023 is detailed in the following tables:

<b>Companion Animal Activity – Dogs</b>	<b>April</b>
Impounded	7
Returned	0
Rehomed	4

<b>Companion Animal Activity – Cats</b>	<b>April</b>
Impounded	6
Returned	0
Rehomed	5

<b>Compliance Activity</b>	<b>April</b>
Call outs	9
Infringement warnings/fines issued	0
Menacing/Dangerous dog incidents	0

**RECOMMENDATION**

That Council:

Receives and notes the Development Services Activities Report for April 2023





**24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

**24.1 MARCH 2023 QUARTERLY BUDGET REVIEW**

**Document ID: 669196**

**Author: Finance Manager**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Statutory and Compulsory Reporting – Financial / Audit**

- Attachments:**
1. **March 2023 Quarterly Budget Review Statement**
  2. **March 2023 QBR Detailed Commentry**

**RECOMMENDATION**

That Council:

1. **Receives, notes and endorses the information and variations contained in the March Quarterly Budget Review.**

**PURPOSE**

The purpose of this report is to present the March Quarterly Budget Review Statement.

**SUMMARY**

The General Fund forecast net operating result from continuing operations after the quarter is a surplus \$9,688,000 compared to the original budget forecast result of a surplus of \$4,300,000.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of \$1,534,000 compared to original budget forecast deficit of \$371,000. This is a result of transferring out \$4,124,547 for the Financial Assistance Grant (FAG) that was received in advance last financial year and in increase in operational grants (\$1,923,000) for flood restoration.

Below is a table that outlines each of Council Fund’s operating positions before capital grants.

<b>Operating Position before Capital Grants</b>				
<b>Fund</b>	<b>Original (000's)</b>	<b>Sept (000's)</b>	<b>Dec (000's)</b>	<b>Mar (000's)</b>
General	-371	-4,192	-3,652	-1,534
Water	69	71	141	6
Sewer	245	251	298	292
Consolidated	-57	-3,870	-3,213	-1,236

**BACKGROUND**

Council, in accordance with the Local Government Financial Regulations, is required to prepare a Quarterly Budget Review Statement (QBR).

The Financial Regulations mandate a minimum of six statements that must be produced. These are a Statement by the Responsible Accounting Officer, Income & Expenses Statement, Capital Budget Statement, Cash & Investments Position Statement, Key Performance Indicators and a Statement of Contracts and Other Expenses.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

5 - Our Leadership

### **Strategy**

5.1 - Have a Council that provides leadership through actions and effective communication.

### **Action**

5.1.2 - Support ethical, transparent and accountable corporate governance.

## **ISSUES AND IMPLICATIONS**

Nil

### **Policy**

- Nil

### **Financial**

- Council's short-term financial position (the level of working capital) is satisfactory as at 31 March 2023.

### **Legal / Statutory**

- To comply with Local Government Regulations 2021 Part 9 Division 3 Clause 203.

### **Community Engagement / Communication**

- N/A

### **Human Resources / Industrial Relations (if applicable)**

- N/A

## **RISKS**

N/A

## **VARIATIONS**

Variations during the March quarter are detailed in attachment two with an overall summary below by Fund and Activity.

### **General Fund**

#### ***Rates and annual charges***

Income from ordinary rates is less than anticipated and influenced by the rateable category and rateability of the property. Income not received in the current year will be caught up in the 2023-24 financial year.

**User charges and fees**

Income from user fees and the sale of a Community Transport vehicle reported a budget increase of \$82,000.

**Other revenues**

Income for Volunteer expenses has been offset by expenses in Materials and services (\$466,000). Increased income for sundry a reimbursable income seen an addition \$37,000 increase to the budget.

**Operating grants and contributions**

The flood restoration repair grant (\$1,923,000) has been reallocated from capital grants to operating grants. Successful grant funding of \$4,016,000 has been received during the March quarter.

**Capital grants and contributions**

Unsuccessful grant funded projects have been decreased in the budget (\$4,007,000) and successful grant fund of \$1,727,000 has been included. The flood restoration repair grant (\$1,923,000) has been reallocated from capital grants to operating grants.

**Net gain from disposal of assets**

Sale of land at Red Hill Estate increased the net gain from disposal of assets and has been transferred to reserve.

**Other income**

Income for the reverse vending machine license fee has been included and was unknown at the time of preparing the budget.

**Employee benefits and oncosts**

Funds within the employee benefits and oncosts have been reallocated to materials and services (\$287,000). The gravel pit establishment/rehabilitation exp increased \$10,000 and is offset by increased income.

**Materials and services**

Materials and services reported an unfavourable variance due to increased expenses offset by employee benefits and oncosts (\$299,000), increased expenditure offset by increased income (\$4,487,000).

**Legal costs**

Expenses relating to the sale of land at Red Hill estate required an adjustment to legal expenses and is offset by an increase in income.

**Consultants**

Finance contractor expenses have been adjusted in anticipation of increased expenses relating associated with end of financial year.

**Capital expenditure**

Capital budgets have been adjusted due to being deferred (\$6,415,000), project completed under budget (\$3,500), successful grant funding or contribution received (\$1,694,000).

**Reserve transfers**

Transfers relating to reserves include additional income (\$225,000), deferred projects (\$400,000), projects completed under budget (\$9,000) and funding co-contribution (\$4,000).

## **Water Fund**

### ***Rates and annual charges***

Higher than anticipated income from access charges reported an increase to the budget.

### ***Capital grants and contributions***

Grant funding for the Water Treatment Plant scoping has been successful. Section 64 water contributions also reported higher than anticipated income.

### ***User charges and fees***

Income from user charges was budgeted slightly lower than the previous year with the anticipation of further wet weather but rainfall has again been higher than predicted. As such, income from user charges is estimated to be \$183k less than the adopted budget of \$1,421,400. The decreased income and increased expenses due to flood and meter reading expenses will see a deficit on the income statement for the 2022-23 financial year.

### ***Employee benefits and oncosts***

Employee benefits reduction offset by a reallocation of \$50,000 to Materials and services.

### ***Materials and services***

In addition to the reallocated employee benefits and oncost budget an additional \$51,000 has been requested in the budget for higher than anticipated expenses.

### ***Capital expenditure***

Changes to capital budget requirements include \$100,000 for water main replacements transferred to reserve alongside increased budgets for the Water Treatment Plant scoping study, bulk water filling station and service replacements.

### ***Reserve transfers***

The additional income from Section 64 contributions and remaining capital project funds have been transferred to reserve.

## **Sewer Fund**

### ***Rates and annual charges***

Higher than anticipated income from access charges reported an increase to the budget.

### ***Capital grants and contributions***

Section 64 water contributions reported higher than anticipated income, increasing the budget for the quarter.

### ***Employee benefits and oncosts***

Employee benefits reduction offset by a reallocation of \$20,000 to Materials and services.

### ***Materials and services***

Increased Payroll tax expenses (\$27,000) reported an unfavourable budget variance.

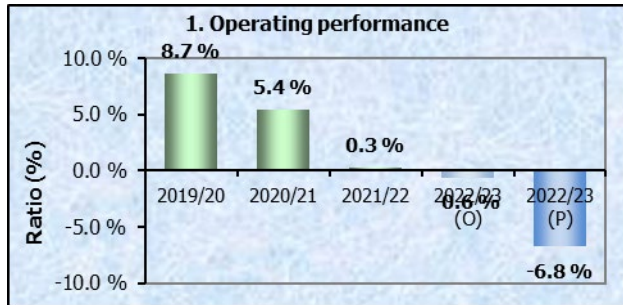
### ***Capital expenditure***

Projects completed in the quarter include Narrandera West Sewer Extension and Flow meters for pumps stations; remaining funds have been transferred to reserve.

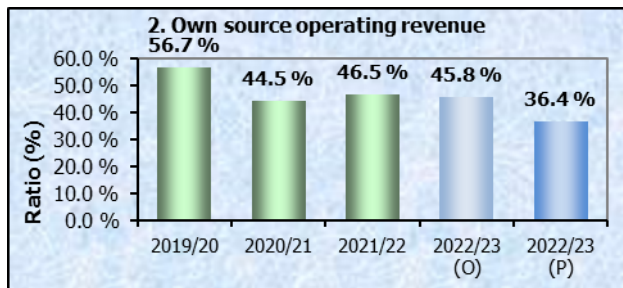
**Reserve transfers**

The additional income from Section 64 contributions and remaining capital project funds have been transferred to reserve.

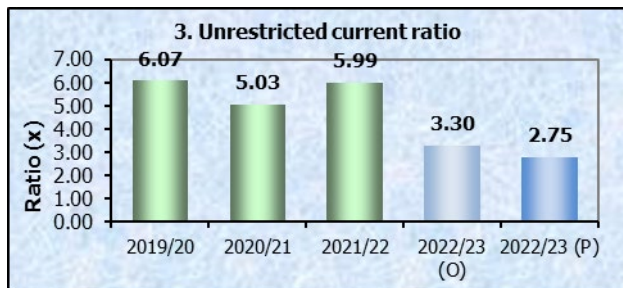
**Key Performance Indicators**



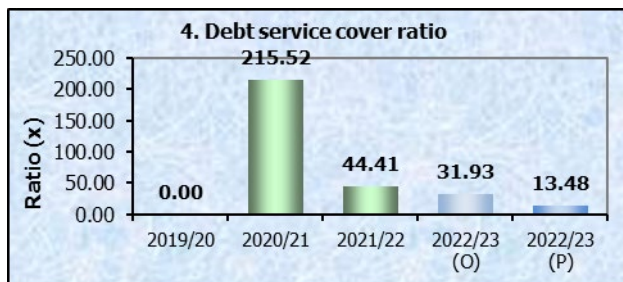
This ratio measures Council’s achievement of containing operating expenditure within operating revenue.



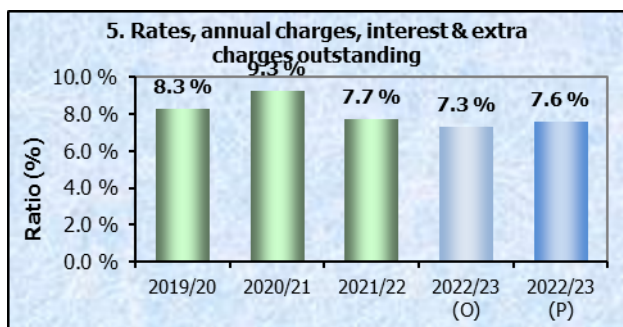
This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



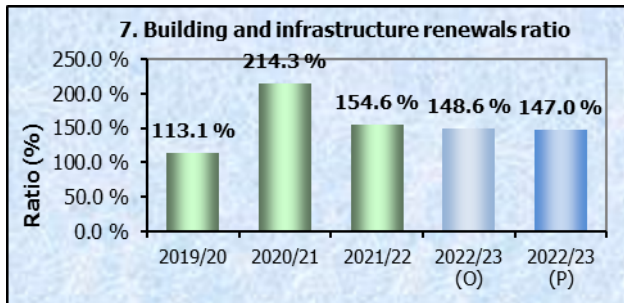
This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



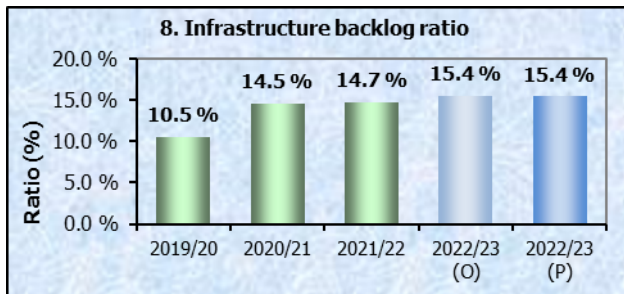
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



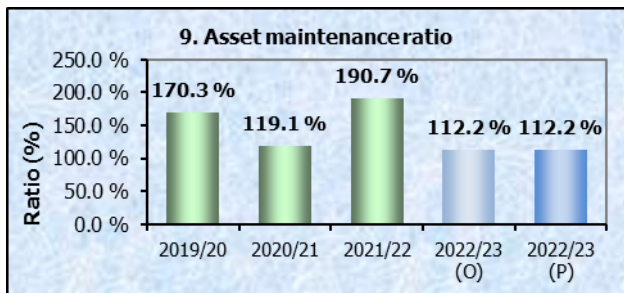
This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.

**CONCLUSION**

That Council receives, notes and endorses the March Quarterly review in accordance with the Local Government Financial Regulations.

**RECOMMENDATION**

That Council:

1. Receives, notes and endorses the information and variations contained in the March Quarterly Budget Review.

Narrandera Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/23 to 31/03/23

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Narrandera Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/23 to 31/03/23

**Report by responsible accounting officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 March 2023**

It is my opinion that the Quarterly Budget Review Statement for Narrandera Shire Council for the quarter ended 31/03/23 indicates that Council's projected financial position at 30/6/23 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:

  
\_\_\_\_\_  
Martin Hiscox

date: 01-05-2023

Martin Hiscox  
Responsible accounting officer

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/23 to 31/03/23

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2023

Income & expenses - Council Consolidated

(\$000's)	Original budget 2022/23	Approved Changes				Revised budget 2022/23	Variations for this Mar Qtr		Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs		Notes			
<b>Income</b>										
Rates and annual charges	8,597	-	-	(14)	6	8,589	(4)	8,585	8,587	
User charges and fees	3,213	-	-	492	328	4,033	93	4,126	2,284	
Other revenues	701	-	-	11	209	921	503	1,424	819	
Grants and contributions - operating	7,643	(4,202)	410	203	25	4,079	5,940	10,019	6,961	
Grants and contributions - capital	7,739	8,973	-	611	2,808	20,131	(4,051)	16,080	3,252	
Interest and investment revenue	228	-	-	-	376	604	-	604	89	
Net gain from disposal of assets	92	-	-	200	-	292	165	457	381	
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	
Other income	225	-	-	-	-	225	4	229	149	
Share of interests in joint ventures	-	-	-	-	-	-	-	-	-	
<b>Total income from continuing operations</b>	<b>28,438</b>	<b>4,771</b>	<b>410</b>	<b>1,503</b>	<b>3,752</b>	<b>38,874</b>	<b>2,650</b>	<b>41,524</b>	<b>22,522</b>	
<b>Expenses</b>										
Employee benefits and on-costs	8,450	-	-	27	(220)	8,257	(247)	8,010	6,115	
Borrowing costs	47	-	-	-	-	47	1	48	35	
Materials and services	5,563	252	38	421	688	6,962	4,916	11,878	5,628	
Depreciation and amortisation	6,117	-	-	-	-	6,117	-	6,117	4,588	
Impairment of receivables	6	-	-	-	-	6	-	6	3	
Legal costs	46	-	-	-	-	46	25	71	45	
Consultants	123	21	-	(3)	(4)	137	9	146	31	
Other expenses	404	-	-	-	-	404	-	404	313	
Interest & investment losses	-	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	-	
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	
Share of interests in joint ventures	-	-	-	-	-	-	-	-	-	
<b>Total expenses from continuing operations</b>	<b>20,756</b>	<b>273</b>	<b>38</b>	<b>445</b>	<b>464</b>	<b>21,976</b>	<b>4,704</b>	<b>26,680</b>	<b>16,758</b>	
<b>Net operating result from continuing operations</b>	<b>7,682</b>	<b>4,498</b>	<b>372</b>	<b>1,058</b>	<b>3,288</b>	<b>16,898</b>	<b>(2,054)</b>	<b>14,844</b>	<b>5,764</b>	
Discontinued operations - surplus/(deficit)										
<b>Net operating result from all operations</b>	<b>7,682</b>	<b>4,498</b>	<b>372</b>	<b>1,058</b>	<b>3,288</b>	<b>16,898</b>	<b>(2,054)</b>	<b>14,844</b>	<b>5,764</b>	
<b>Net Operating Result before Capital Items</b>	<b>(57)</b>	<b>(4,475)</b>	<b>372</b>	<b>447</b>	<b>480</b>	<b>(3,233)</b>	<b>1,997</b>	<b>(1,236)</b>	<b>2,512</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/23 and should be read in conjunction with the total QBRs report

**Narrandera Shire Council**

**Consolidated Income Statement**  
for the period ending 31 March 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	8,597	8,585	8,587
User charges and fees	3,213	4,127	2,284
Other revenues	701	1,422	819
Grants and contributions provided for operating purposes	7,643	10,019	6,961
Grants and contributions provided for capital purposes	7,739	16,080	3,252
Interest and investment revenue	228	604	89
Other income	225	229	149
Net gain from the disposal of assets	92	457	381
<b>Total income from continuing operations</b>	<b>28,438</b>	<b>41,524</b>	<b>22,522</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	8,450	8,010	6,115
Materials and services	5,732	12,094	5,704
Borrowing costs	47	47	35
Depreciation and amortisation	6,117	6,117	4,588
Impairment of receivables	6	6	3
Other expenses	404	403	313
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>20,756</b>	<b>26,677</b>	<b>16,758</b>
<b>Operating result from continuing operations</b>	<b>7,682</b>	<b>14,847</b>	<b>5,764</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>7,682</b>	<b>14,847</b>	<b>5,764</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(57)</b>	<b>(1,233)</b>	<b>2,512</b>

Narrandera Shire Council 10 Year Financial Plan for the Years ending 30 June 2033 INCOME STATEMENT - CONSOLIDATED Scenario: Budget 2022-2032 - Recommended												
	Actuals 2021/22	Current Year 2022/23	2023/24	2024/25	2025/26	2026/27	Projected Years					2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income from Continuing Operations</b>												
<b>Revenue:</b>												
Rates & Annual Charges	8,962,000	8,584,739	8,966,119	9,626,118	9,680,989	9,959,862	10,310,233	10,564,058	10,824,225	11,090,898	11,364,238	11,644,411
User Charges & Fees	3,873,000	4,127,598	2,948,869	3,056,779	3,910,110	4,087,193	4,188,703	4,292,750	4,399,399	4,508,714	4,620,762	4,735,611
Other Revenues	1,957,000	1,422,427	1,178,137	1,178,137	1,399,137	1,399,137	1,399,137	899,137	899,137	899,137	899,137	899,137
Grants & Contributions provided for Operating Purposes	9,267,000	10,020,464	7,646,525	7,741,913	7,858,066	7,983,654	8,108,494	8,235,848	8,365,766	8,498,299	8,633,500	8,771,425
Grants & Contributions provided for Capital Purposes	6,824,000	16,079,214	5,879,500	3,013,000	6,838,000	6,640,500	250,500	245,500	263,000	425,500	238,000	238,000
Interest & Investment Revenue	188,000	602,250	904,355	981,103	812,778	659,620	679,241	685,240	690,740	696,240	701,740	701,740
<b>Other Income:</b>												
Net Gains from the Disposal of Assets	363,000	456,980	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	209,000	229,294	232,701	235,700	238,772	241,921	245,146	248,451	251,838	255,907	258,862	262,505
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Income from Continuing Operations</b>	<b>30,443,000</b>	<b>41,522,965</b>	<b>27,847,506</b>	<b>25,924,250</b>	<b>30,829,353</b>	<b>31,063,386</b>	<b>25,272,954</b>	<b>25,262,484</b>	<b>25,785,605</b>	<b>26,465,595</b>	<b>26,807,739</b>	<b>27,344,329</b>
<b>Expenses from Continuing Operations</b>												
Employee Benefits & On-Costs	8,234,000	8,010,838	8,871,085	9,259,952	9,627,038	9,854,052	10,100,916	10,339,777	10,591,783	10,850,089	11,114,852	11,386,343
Borrowing Costs	39,000	45,782	52,613	943,384	333,361	322,900	311,999	300,571	288,663	276,279	264,001	251,314
Materials & Contracts	8,992,000	12,094,336	6,143,462	6,431,648	6,419,553	6,550,929	7,283,934	7,523,770	7,542,216	7,694,361	7,890,299	8,071,283
Depreciation & Amortisation	5,937,000	6,117,411	6,622,098	6,737,042	6,787,954	6,843,474	7,146,926	7,210,375	7,275,022	7,340,887	7,407,997	7,456,189
Impairment of Investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	47,000	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120
Other Expenses	590,000	403,426	414,959	426,838	437,033	447,484	458,196	469,176	480,431	491,967	503,791	515,910
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	43,000	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>23,282,000</b>	<b>26,677,913</b>	<b>22,110,337</b>	<b>23,204,984</b>	<b>23,611,059</b>	<b>24,024,959</b>	<b>25,308,092</b>	<b>25,849,789</b>	<b>26,184,234</b>	<b>26,659,703</b>	<b>27,187,058</b>	<b>27,687,161</b>
<b>Operating Result from Continuing Operations</b>	<b>7,161,000</b>	<b>14,845,053</b>	<b>5,737,169</b>	<b>2,719,266</b>	<b>7,218,294</b>	<b>7,038,426</b>	<b>(35,138)</b>	<b>(587,305)</b>	<b>(398,628)</b>	<b>(194,108)</b>	<b>(379,320)</b>	<b>(342,832)</b>
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Profit/(Loss) from Discontinued Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Operating Result for the Year</b>	<b>7,161,000</b>	<b>14,845,053</b>	<b>5,737,169</b>	<b>2,719,266</b>	<b>7,218,294</b>	<b>7,038,426</b>	<b>(35,138)</b>	<b>(587,305)</b>	<b>(398,628)</b>	<b>(194,108)</b>	<b>(379,320)</b>	<b>(342,832)</b>
Net Operating Result before Grants and Contributions provided for Capital Purposes	337,000	(1,234,161)	(142,331)	(293,734)	380,294	397,926	(285,638)	(832,805)	(661,628)	(619,608)	(617,320)	(586,832)

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/23 to 31/03/23

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2023

Income & expenses - General Fund

(\$000's)	Original budget 2022/23	Approved Changes				Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
<b>Income</b>										
Rates and annual charges	6,254	-	-	(14)	6	6,246	(12)	6,234	6,237	
User charges and fees	1,615	-	-	492	328	2,435	82	2,517	1,473	
Other revenues	701	-	-	11	209	921	503	1,424	819	
Grants and contributions - operating	7,643	(4,202)	410	203	25	4,079	5,940	10,019	6,961	
Grants and contributions - capital	4,671	6,846	-	601	3,308	15,426	(4,204)	11,222	3,188	
Interest and investment revenue	136	-	-	-	259	395	-	395	57	
Net gain from disposal of assets	92	-	-	200	-	292	165	457	381	
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	
Other income	225	-	-	-	-	225	4	229	149	
Share of interests in joint ventures	-	-	-	-	-	-	-	-	-	
<b>Total income from continuing operations</b>	<b>21,337</b>	<b>2,644</b>	<b>410</b>	<b>1,493</b>	<b>4,135</b>	<b>30,019</b>	<b>2,478</b>	<b>32,497</b>	<b>19,265</b>	
<b>Expenses</b>										
Employee benefits and on-costs	7,769	-	-	27	(249)	7,547	(277)	7,270	5,579	
Borrowing costs	8	-	-	-	-	8	1	9	6	
Materials and services	3,584	252	38	429	717	5,020	4,786	9,806	4,186	
Depreciation and amortisation	5,097	-	-	-	-	5,097	-	5,097	3,823	
Impairment of receivables	6	-	-	-	-	6	-	6	3	
Legal costs	46	-	-	-	-	46	25	71	45	
Consultants	123	21	-	(3)	(4)	137	9	146	31	
Other expenses	404	-	-	-	-	404	-	404	313	
Interest & investment losses	-	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	-	
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	
Share of interests in joint ventures	-	-	-	-	-	-	-	-	-	
<b>Total expenses from continuing operations</b>	<b>17,037</b>	<b>273</b>	<b>38</b>	<b>453</b>	<b>464</b>	<b>18,265</b>	<b>4,544</b>	<b>22,809</b>	<b>13,986</b>	
<b>Net operating result from continuing operations</b>	<b>4,300</b>	<b>2,371</b>	<b>372</b>	<b>1,040</b>	<b>3,671</b>	<b>11,754</b>	<b>(2,066)</b>	<b>9,688</b>	<b>5,279</b>	
Discontinued operations - surplus/(deficit)										
<b>Net operating result from all operations</b>	<b>4,300</b>	<b>2,371</b>	<b>372</b>	<b>1,040</b>	<b>3,671</b>	<b>11,754</b>	<b>(2,066)</b>	<b>9,688</b>	<b>5,279</b>	
<b>Net Operating Result before Capital Items</b>	<b>(371)</b>	<b>(4,475)</b>	<b>372</b>	<b>439</b>	<b>363</b>	<b>(3,672)</b>	<b>2,138</b>	<b>(1,534)</b>	<b>2,091</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/23 and should be read in conjunction with the total QBRs report

**Narrandera Shire Council**

**General Fund Income Statement**  
for the period ending 31 March 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	6,254	6,234	6,237
User charges and fees	1,615	2,518	1,473
Other revenues	701	1,422	819
Grants and contributions provided for operating purposes	7,643	10,019	6,961
Grants and contributions provided for capital purposes	4,671	11,222	3,188
Interest and investment revenue	136	395	57
Other Income	225	229	149
Net gain from the disposal of assets	92	457	381
<b>Total income from continuing operations</b>	<b>21,337</b>	<b>32,497</b>	<b>19,265</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	7,769	7,270	5,579
Materials and services	3,753	10,023	4,262
Borrowing costs	8	8	6
Depreciation and amortisation	5,097	5,097	3,823
Impairment of receivables	6	6	3
Other expenses	404	403	313
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>17,037</b>	<b>22,807</b>	<b>13,986</b>
<b>Operating result from continuing operations</b>	<b>4,300</b>	<b>9,690</b>	<b>5,279</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>4,300</b>	<b>9,690</b>	<b>5,279</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(371)</b>	<b>(1,533)</b>	<b>2,091</b>

Narrandera Shire Council												
10 Year Financial Plan for the Years ending 30 June 2033												
INCOME STATEMENT - GENERAL FUND												
Scenario: 2023-2033 3.7% rates, FAG 2.5%, \$3.5m Loan Stormwater												
	Actuals	Current Year	Projected Years					Projected Years				
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income from Continuing Operations</b>												
<b>Revenue:</b>												
Rates & Annual Charges	6,111,000	6,233,914	6,519,005	6,939,922	7,108,632	7,261,560	7,458,811	7,640,495	7,826,718	8,017,599	8,213,251	8,413,794
User Charges & Fees	2,611,000	2,518,175	1,481,473	1,535,370	1,573,134	1,611,842	1,651,518	1,692,186	1,733,871	1,776,598	1,820,393	1,865,282
Other Revenues	1,957,000	1,422,427	1,178,137	1,178,137	1,399,137	1,399,137	1,399,137	899,137	899,137	899,137	899,137	899,137
Grants & Contributions provided for Operating Purposes	9,267,000	10,020,464	7,646,525	7,741,913	7,858,066	7,983,654	8,108,494	8,235,848	8,365,766	8,498,299	8,633,500	8,771,425
Grants & Contributions provided for Capital Purposes	6,582,000	11,220,862	5,861,500	2,620,000	445,000	247,500	232,500	227,500	245,000	407,500	220,000	220,000
Interest & Investment Revenue	117,000	395,250	608,560	663,290	606,780	547,960	553,140	554,140	554,640	555,140	555,640	555,640
<b>Other Income:</b>												
Net Gains from the Disposal of Assets	381,000	456,980	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500	91,500
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	209,000	229,294	232,701	235,700	238,772	241,921	245,146	248,451	251,838	255,907	258,862	262,505
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Income from Continuing Operations</b>	<b>26,635,000</b>	<b>32,497,366</b>	<b>23,619,401</b>	<b>21,005,831</b>	<b>19,321,021</b>	<b>19,405,073</b>	<b>19,740,247</b>	<b>19,589,257</b>	<b>19,968,470</b>	<b>20,501,079</b>	<b>20,692,282</b>	<b>21,079,283</b>
<b>Expenses from Continuing Operations</b>												
Employee Benefits & On-Costs	7,405,000	7,269,848	8,168,627	8,525,986	8,863,819	9,071,860	9,299,277	9,518,204	9,749,780	9,987,145	10,230,444	10,479,826
Borrowing Costs	19,000	8,477	17,767	226,501	222,660	218,042	213,482	209,254	205,029	200,642	196,685	192,662
Materials & Contracts	6,252,000	10,023,442	4,104,874	4,310,521	4,246,529	4,326,941	4,422,950	4,592,426	4,538,763	4,617,009	4,737,211	4,839,419
Depreciation & Amortisation	5,111,000	5,097,242	5,523,372	5,555,266	5,583,296	5,615,478	5,649,124	5,683,372	5,718,232	5,753,717	5,789,837	5,826,605
Impairment of Investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of Receivables	47,000	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120	6,120
Other Expenses	590,000	403,426	414,959	426,838	437,033	447,484	458,196	469,176	480,431	491,967	503,791	515,910
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	43,000	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>19,467,000</b>	<b>22,808,555</b>	<b>18,235,718</b>	<b>19,051,232</b>	<b>19,359,458</b>	<b>19,685,925</b>	<b>20,049,149</b>	<b>20,478,552</b>	<b>20,698,356</b>	<b>21,056,600</b>	<b>21,464,089</b>	<b>21,860,542</b>
<b>Operating Result from Continuing Operations</b>	<b>7,168,000</b>	<b>9,688,811</b>	<b>5,383,683</b>	<b>1,954,600</b>	<b>(38,437)</b>	<b>(280,851)</b>	<b>(308,903)</b>	<b>(889,295)</b>	<b>(729,886)</b>	<b>(555,521)</b>	<b>(771,807)</b>	<b>(781,259)</b>
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Profit/(Loss) from Discontinued Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Operating Result for the Year</b>	<b>7,168,000</b>	<b>9,688,811</b>	<b>5,383,683</b>	<b>1,954,600</b>	<b>(38,437)</b>	<b>(280,851)</b>	<b>(308,903)</b>	<b>(889,295)</b>	<b>(729,886)</b>	<b>(555,521)</b>	<b>(771,807)</b>	<b>(781,259)</b>
Net Operating Result before Grants and Contributions provided for Capital Purposes	586,000	(1,532,951)	(477,818)	(665,400)	(483,437)	(528,351)	(541,403)	(1,116,795)	(974,886)	(963,021)	(991,807)	(1,001,259)

Narrandera Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/23 to 31/03/23

**Income & expenses budget review statement**

Budget review for the quarter ended 31 March 2023

**Income & expenses - Water Fund**

(\$000's)	Original budget 2022/23	Approved Changes				Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
<b>Income</b>										
Rates and annual charges	846	-	-	-	846	5		851	848	
User charges and fees	1,421	-	-	-	1,421	11		1,432	741	
Other revenues	-	-	-	-	-	-		-	-	
Grants and contributions - operating	-	-	-	-	-	-		-	-	
Grants and contributions - capital	10	348	-	10	(250)	118	147	265	43	
Interest and investment revenue	76	-	-	-	70	146	-	146	19	
Net gain from disposal of assets	-	-	-	-	-	-	-	-	-	
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	
Other income	-	-	-	-	-	-	-	-	-	
Share of interests in joint ventures	-	-	-	-	-	-	-	-	-	
<b>Total income from continuing operations</b>	<b>2,353</b>	<b>348</b>	<b>=</b>	<b>10</b>	<b>(180)</b>	<b>2,531</b>	<b>163</b>	<b>2,694</b>	<b>1,651</b>	
<b>Expenses</b>										
Employee benefits and on-costs	343	-	-	-	29	372	50	422	322	
Borrowing costs	-	-	-	-	-	-	-	-	-	
Materials and services	1,264	-	-	(2)	(29)	1,233	101	1,334	937	
Depreciation and amortisation	667	-	-	-	-	667	-	667	500	
Impairment of receivables	-	-	-	-	-	-	-	-	-	
Legal costs	-	-	-	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	-	-	-	
Other expenses	-	-	-	-	-	-	-	-	-	
Interest & investment losses	-	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	-	
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	
Share of interests in joint ventures	-	-	-	-	-	-	-	-	-	
<b>Total expenses from continuing operations</b>	<b>2,274</b>	<b>=</b>	<b>=</b>	<b>(2)</b>	<b>=</b>	<b>2,272</b>	<b>151</b>	<b>2,423</b>	<b>1,759</b>	
<b>Net operating result from continuing operations</b>	<b>79</b>	<b>348</b>	<b>=</b>	<b>12</b>	<b>(180)</b>	<b>259</b>	<b>12</b>	<b>271</b>	<b>(108)</b>	
Discontinued operations - surplus/(deficit)										
<b>Net operating result from all operations</b>	<b>79</b>	<b>348</b>	<b>=</b>	<b>12</b>	<b>(180)</b>	<b>259</b>	<b>12</b>	<b>271</b>	<b>(108)</b>	
<b>Net Operating Result before Capital Items</b>	<b>69</b>	<b>=</b>	<b>=</b>	<b>2</b>	<b>70</b>	<b>141</b>	<b>(135)</b>	<b>6</b>	<b>(151)</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/23 and should be read in conjunction with the total QBRs report



**Narrandera Shire Council**

**Water Fund Income Statement**  
for the period ending 31 March 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	846	851	848
User charges and fees	1,421	1,432	741
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	265	43
Interest and investment revenue	76	146	19
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>2,353</b>	<b>2,694</b>	<b>1,651</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	343	422	322
Materials and services	1,264	1,334	937
Borrowing costs	-	-	-
Depreciation and amortisation	667	667	500
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>2,274</b>	<b>2,423</b>	<b>1,759</b>
<b>Operating result from continuing operations</b>	<b>79</b>	<b>271</b>	<b>(108)</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>79</b>	<b>271</b>	<b>(108)</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>69</b>	<b>6</b>	<b>(151)</b>

Narrandera Shire Council												
10 Year Financial Plan for the Years ending 30 June 2033												
INCOME STATEMENT - WATER FUND												
Scenario: WTP (Grant/Res) yr 1 3.7%, 2-4 7.5% (user), 5-10 2.5%												
	Actuals	Current Year	Projected Years									
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income from Continuing Operations</b>												
<b>Revenue:</b>												
Rates & Annual Charges	792,000	851,000	887,009	954,901	797,981	858,551	880,470	902,938	925,967	949,572	973,767	998,566
User Charges & Fees	1,096,000	1,432,400	1,289,226	1,336,928	2,147,933	2,281,631	2,338,672	2,397,139	2,457,067	2,516,494	2,581,456	2,645,993
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Capital Purposes	16,000	265,095	10,000	10,000	5,635,000	5,635,000	10,000	10,000	10,000	10,000	10,000	10,000
Interest & Investment Revenue	51,000	145,690	275,966	294,911	185,819	78,901	92,985	97,800	102,800	107,800	112,800	112,800
<b>Other Income:</b>												
Net Gains from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total income from Continuing Operations</b>	<b>1,957,000</b>	<b>2,694,184</b>	<b>2,462,201</b>	<b>2,596,740</b>	<b>8,766,132</b>	<b>8,854,083</b>	<b>3,322,127</b>	<b>3,407,677</b>	<b>3,495,834</b>	<b>3,585,866</b>	<b>3,678,023</b>	<b>3,767,359</b>
<b>Expenses from Continuing Operations</b>												
Employee Benefits & On-Costs	452,000	422,280	354,668	370,525	385,241	394,765	404,526	414,531	424,786	435,296	446,069	457,220
Borrowing Costs	-	-	-	-	-	-	-	-	-	-	-	-
Materials & Contracts	1,348,000	1,333,468	1,325,820	1,364,469	1,397,449	1,429,023	2,012,145	2,061,285	2,111,641	2,163,245	2,216,128	2,271,481
Depreciation & Amortisation	515,000	667,369	691,005	704,306	717,873	731,711	958,327	976,074	995,994	1,015,395	1,035,184	1,035,184
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	18,000	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>2,333,000</b>	<b>2,423,117</b>	<b>2,371,492</b>	<b>2,439,300</b>	<b>2,500,563</b>	<b>2,555,500</b>	<b>3,374,998</b>	<b>3,452,790</b>	<b>3,532,421</b>	<b>3,613,936</b>	<b>3,697,381</b>	<b>3,763,896</b>
<b>Operating Result from Continuing Operations</b>	<b>(376,000)</b>	<b>271,067</b>	<b>90,708</b>	<b>157,440</b>	<b>6,265,570</b>	<b>6,298,583</b>	<b>(52,871)</b>	<b>(44,913)</b>	<b>(36,587)</b>	<b>(28,071)</b>	<b>(19,358)</b>	<b>3,474</b>
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Profit/(Loss) from Discontinued Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Operating Result for the Year</b>	<b>(376,000)</b>	<b>271,067</b>	<b>90,708</b>	<b>157,440</b>	<b>6,265,570</b>	<b>6,298,583</b>	<b>(52,871)</b>	<b>(44,913)</b>	<b>(36,587)</b>	<b>(28,071)</b>	<b>(19,358)</b>	<b>3,474</b>
<b>Net Operating Result before Grants and Contributions provided for Capital Purposes</b>	<b>(392,000)</b>	<b>5,972</b>	<b>80,708</b>	<b>147,440</b>	<b>630,570</b>	<b>663,583</b>	<b>(62,871)</b>	<b>(54,913)</b>	<b>(46,587)</b>	<b>(38,071)</b>	<b>(29,358)</b>	<b>(6,526)</b>

Narrandera Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/23 to 31/03/23

**Income & expenses budget review statement**

Budget review for the quarter ended 31 March 2023

**Income & expenses - Sewer Fund**

(\$000's)	Original budget 2022/23	Approved Changes				Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRs	Sep QBRs	Dec QBRs					
<b>Income</b>										
Rates and annual charges	1,497	-	-	-	1,497	3		1,500	1,502	
User charges and fees	177	-	-	-	177	-		177	70	
Other revenues	-	-	-	-	-	-		-	-	
Grants and contributions - operating	-	-	-	-	-	-		-	-	
Grants and contributions - capital	3,058	1,779	-	-	(250)	6		4,593	21	
Interest and investment revenue	16	-	-	-	47	-		63	13	
Net gain from disposal of assets	-	-	-	-	-	-		-	-	
Fair value increment on investment properties	-	-	-	-	-	-		-	-	
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-		-	-	
Reversal of impairment losses on receivables	-	-	-	-	-	-		-	-	
Other income	-	-	-	-	-	-		-	-	
Share of interests in joint ventures	-	-	-	-	-	-		-	-	
<b>Total income from continuing operations</b>	<b>4,748</b>	<b>1,779</b>	<b>-</b>	<b>-</b>	<b>(203)</b>	<b>6,324</b>	<b>9</b>	<b>6,333</b>	<b>1,606</b>	
<b>Expenses</b>										
Employee benefits and on-costs	338	-	-	-	-	338	(20)	318	214	
Borrowing costs	39	-	-	-	-	39	-	39	29	
Materials and services	715	-	-	(6)	-	709	29	738	505	
Depreciation and amortisation	353	-	-	-	-	353	-	353	265	
Impairment of receivables	-	-	-	-	-	-	-	-	-	
Legal costs	-	-	-	-	-	-	-	-	-	
Consultants	-	-	-	-	-	-	-	-	-	
Other expenses	-	-	-	-	-	-	-	-	-	
Interest & investment losses	-	-	-	-	-	-	-	-	-	
Net Loss from disposal of assets	-	-	-	-	-	-	-	-	-	
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	
Share of interests in joint ventures	-	-	-	-	-	-	-	-	-	
<b>Total expenses from continuing operations</b>	<b>1,445</b>	<b>-</b>	<b>-</b>	<b>(6)</b>	<b>-</b>	<b>1,439</b>	<b>9</b>	<b>1,448</b>	<b>1,013</b>	
<b>Net operating result from continuing operations</b>	<b>3,303</b>	<b>1,779</b>	<b>-</b>	<b>6</b>	<b>(203)</b>	<b>4,885</b>	<b>-</b>	<b>4,885</b>	<b>593</b>	
Discontinued operations - surplus/(deficit)										
<b>Net operating result from all operations</b>	<b>3,303</b>	<b>1,779</b>	<b>-</b>	<b>6</b>	<b>(203)</b>	<b>4,885</b>	<b>-</b>	<b>4,885</b>	<b>593</b>	
<b>Net Operating Result before Capital Items</b>	<b>245</b>	<b>-</b>	<b>-</b>	<b>6</b>	<b>47</b>	<b>298</b>	<b>(6)</b>	<b>292</b>	<b>572</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/23 and should be read in conjunction with the total QBRs report

**Narrandera Shire Council**

**Sewer Fund Income Statement**  
for the period ending 31 March 2023

	Original Budget	Mar Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	1,497	1,500	1,502
User charges and fees	177	177	70
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	3,058	4,593	21
Interest and investment revenue	16	63	13
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>4,748</b>	<b>6,333</b>	<b>1,606</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	338	318	214
Materials and services	715	737	505
Borrowing costs	39	39	29
Depreciation and amortisation	353	353	265
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>1,445</b>	<b>1,447</b>	<b>1,013</b>
<b>Operating result from continuing operations</b>	<b>3,303</b>	<b>4,886</b>	<b>593</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>3,303</b>	<b>4,886</b>	<b>593</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>245</b>	<b>293</b>	<b>572</b>

Narrandera Shire Council												
10 Year Financial Plan for the Years ending 30 June 2033												
INCOME STATEMENT - SEWER FUND												
Scenario: Rec Brin Sewer (Loan \$1.8m) 3.7% 1-2, 2.5% 3-10												
	Actuals	Current Year	Projected Years					Projected Years				
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income from Continuing Operations</b>												
<b>Revenue:</b>												
Rates & Annual Charges	1,459,000	1,499,825	1,560,105	1,731,295	1,774,977	1,819,751	1,970,952	2,020,625	2,071,540	2,123,728	2,177,220	2,232,050
User Charges & Fees	164,000	177,023	177,971	184,481	189,043	193,720	198,513	203,425	208,461	213,623	218,913	224,336
Other Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Operating Purposes	-	-	-	-	-	-	-	-	-	-	-	-
Grants & Contributions provided for Capital Purposes	226,000	4,593,257	8,000	383,000	758,000	758,000	8,000	8,000	8,000	8,000	8,000	8,000
Interest & Investment Revenue	20,000	63,000	21,650	25,200	22,100	33,700	33,300	33,300	33,300	33,300	33,300	33,300
<b>Other Income:</b>												
Net Gains from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Fair value increment on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of revaluation decrements on IPPE previously expensed	-	-	-	-	-	-	-	-	-	-	-	-
Reversal of impairment losses on receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Income	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Gain	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total income from Continuing Operations</b>	<b>1,869,000</b>	<b>6,333,105</b>	<b>1,767,726</b>	<b>2,323,977</b>	<b>2,744,120</b>	<b>2,805,170</b>	<b>2,210,764</b>	<b>2,265,350</b>	<b>2,321,301</b>	<b>2,378,650</b>	<b>2,437,434</b>	<b>2,497,686</b>
<b>Expenses from Continuing Operations</b>												
Employee Benefits & On-Costs	377,000	318,710	347,790	363,441	377,978	387,428	397,113	407,041	417,217	427,648	438,339	449,297
Borrowing Costs	20,000	38,995	36,667	119,181	112,622	105,799	98,701	91,917	83,633	75,637	67,915	58,653
Materials & Contracts	792,000	737,426	712,769	756,659	775,575	794,965	848,839	870,060	891,811	914,106	936,959	960,383
Depreciation & Amortisation	311,000	352,800	407,721	477,470	486,784	496,285	539,475	550,030	560,795	571,776	582,976	594,400
Impairment of investments	-	-	-	-	-	-	-	-	-	-	-	-
Impairment of receivables	-	-	-	-	-	-	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
Interest & Investment Losses	-	-	-	-	-	-	-	-	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-	-	-	-	-	-	-	-	-
Revaluation decrement/impairment of IPPE	-	-	-	-	-	-	-	-	-	-	-	-
Fair value decrement on investment properties	-	-	-	-	-	-	-	-	-	-	-	-
Joint Ventures & Associated Entities - Loss	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>1,500,000</b>	<b>1,447,931</b>	<b>1,504,947</b>	<b>1,716,751</b>	<b>1,752,959</b>	<b>1,784,476</b>	<b>1,884,129</b>	<b>1,918,447</b>	<b>1,953,456</b>	<b>1,989,167</b>	<b>2,025,589</b>	<b>2,062,733</b>
<b>Operating Result from Continuing Operations</b>	<b>369,000</b>	<b>4,885,175</b>	<b>262,779</b>	<b>607,226</b>	<b>991,161</b>	<b>1,020,694</b>	<b>326,636</b>	<b>346,903</b>	<b>367,845</b>	<b>389,484</b>	<b>411,845</b>	<b>434,953</b>
Discontinued Operations - Profit/(Loss)	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Profit/(Loss) from Discontinued Operations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Operating Result for the Year</b>	<b>369,000</b>	<b>4,885,175</b>	<b>262,779</b>	<b>607,226</b>	<b>991,161</b>	<b>1,020,694</b>	<b>326,636</b>	<b>346,903</b>	<b>367,845</b>	<b>389,484</b>	<b>411,845</b>	<b>434,953</b>
<b>Net Operating Result before Grants and Contributions provided for Capital Purposes</b>	<b>143,000</b>	<b>291,917</b>	<b>254,779</b>	<b>224,226</b>	<b>233,161</b>	<b>262,694</b>	<b>318,636</b>	<b>338,903</b>	<b>359,845</b>	<b>381,484</b>	<b>403,845</b>	<b>426,953</b>

Narrandera Shire Council

Quarterly Budget Review Statement

for the period 01/01/23 to 31/03/23

Capital budget review statement

Budget review for the quarter ended 31 March 2023

Capital budget - Council Consolidated

(\$000's)	Original budget 2022/23	Approved changes				Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Other than by QBRS	Sep QBRS	Dec QBRS					
<b>Capital expenditure</b>										
<b>New assets</b>										
- Plant & Equipment	-	-	-	-	-	-	-	-	18	
- Land & Buildings	145	2,446	-	-	49	2,640	102	2,742	2,028	
- Office Equipment	59	15	-	-	-	74	-	74	11	
- Other Structures	686	4,130	-	370	(99)	5,087	381	5,468	699	
- Roads Bridges & Footpaths	142	19	780	20	-	961	146	1,107	738	
- Recreational	2,044	98	-	-	(1)	2,141	(1,786)	355	23	
- Drainage	-	33	-	-	-	33	-	33	9	
- Water	-	962	-	20	(235)	747	22	769	54	
- Sewer	3,050	3,731	-	-	(250)	6,531	(47)	6,484	379	
- Pool	-	29	-	-	-	29	-	29	29	
<b>Renewal assets (replacement)</b>										
- Plant & Equipment	1,329	-	-	-	54	1,383	-	1,383	364	
- Land & Buildings	196	316	65	-	(1)	576	(4)	572	482	
- Roads, Bridges, Footpaths	2,574	2,921	-	(40)	2,787	8,242	693	8,935	1,723	
- Office Equipment	544	80	-	-	-	624	(400)	224	82	
- Other Structures	251	1,894	-	-	282	2,427	143	2,570	289	
- Library Books	31	-	-	-	-	31	-	31	6	
- Recreational	18	309	-	-	-	327	-	327	112	
- Drainage	4,100	-	-	250	-	4,350	(4,000)	350	19	
- Water	385	444	-	-	(15)	814	(85)	729	234	
- Sewer	350	140	-	-	-	490	-	490	5	
- Pool	9	82	-	-	(9)	82	-	82	60	
- Loan repayments (principal)	143	-	-	-	-	143	-	143	36	
<b>Total capital expenditure</b>	<b>16,056</b>	<b>17,649</b>	<b>845</b>	<b>620</b>	<b>2,562</b>	<b>37,732</b>	<b>(4,835)</b>	<b>32,897</b>	<b>7,400</b>	
<b>Capital funding</b>										
Rates & other untied funding	3,130	882	-	-	16	4,028	(17)	4,011	1,200	
Capital grants & contributions	7,386	11,029	-	600	2,778	21,793	(2,317)	19,476	4,370	
<b>Reserves:</b>										
- External restrictions/reserves	826	3,680	-	20	(150)	4,376	(106)	4,270	434	
- Internal restrictions/reserves	2,714	2,058	845	-	(82)	5,535	(395)	5,140	1,396	
New loans	2,000	-	-	-	-	2,000	(2,000)	-	-	
<b>Receipts from sale of assets</b>										
- Plant & equipment	-	-	-	-	-	-	-	-	-	
- Land & buildings	-	-	-	-	-	-	-	-	-	
<b>Total capital funding</b>	<b>16,056</b>	<b>17,649</b>	<b>845</b>	<b>620</b>	<b>2,562</b>	<b>37,732</b>	<b>(4,835)</b>	<b>32,897</b>	<b>7,400</b>	
<b>Net capital funding - surplus/(deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/23 and should be read in conjunction with the total QBRS report

Narrandera Shire Council

**Quarterly Budget Review Statement**

for the period 01/01/23 to 31/03/23

**Cash & investments budget review statement**

Budget review for the quarter ended 31 March 2023

**Cash & investments - Council Consolidated**

(\$000's)	Original Balance 30-Jun-22	Original Balance 2022/23	Approved changes				Revised Balance 2022/23	Variations Balance Mar Qtr	Projected year end result	Actual YTD figures
			Balance forwards	Other than by QBRs	Sep QBRs	Dec QBRs				
<b>Externally restricted <sup>(1)</sup></b>										
Developer Contributions	717	261	-	-	-	40	1,018	36	1,054	819
Specific Purpose Unexpended Grants	3,316	76	(2,403)	-	374	8	1,371	12	1,383	6,341
Water Supplies	6,192	398	(1,058)	-	(8)	70	5,594	45	5,639	6,036
Sewerage Service	796	164	(529)	-	6	47	484	41	525	1,099
Domestic Waste Management	1,430	(136)	(222)	-	-	9	1,081	15	1,096	1,835
Stormwater Management	500	(98)	(139)	-	2	-	265	(4)	261	556
Crown Lands	214	84	(170)	-	(1)	150	277	-	277	286
Unspent Internal Loans	1,562	-	(1,562)	-	-	-	-	-	-	1,469
<b>Total externally restricted</b>	<b>14,727</b>	<b>749</b>	<b>(6,083)</b>	<b>-</b>	<b>373</b>	<b>324</b>	<b>10,090</b>	<b>145</b>	<b>10,235</b>	<b>18,441</b>
<sup>(1)</sup> Funds that must be spent for a specific purpose										
<b>Internally restricted <sup>(2)</sup></b>										
Employee Leave Entitlements	1,288	-	-	-	-	23	1,311	-	1,311	1,311
Replacement - Plant & Vehicles	1,468	(182)	-	-	-	171	1,457	9	1,466	1,673
Carried Over Works	901	-	(901)	-	-	-	-	-	-	746
Information Technology Replacement	590	(341)	(9)	-	-	4	244	400	644	630
Cemetery Perpetual	403	4	-	-	-	7	414	-	414	411
Other	29	-	-	372	-	8	409	-	409	373
Council Committees	57	-	-	-	-	-	57	-	57	57
Property Development	244	-	-	(780)	200	-	(336)	135	(201)	69
Organisational Service Assets & Projects	5,076	(79)	(2,048)	(65)	(110)	220	2,994	63	3,057	4,696
Quarry Rehabilitation	35	15	-	-	-	1	51	-	51	44
Financial Assistance Grant	4,125	-	(4,125)	-	-	-	-	-	-	-
Bonds, Retentions & Trusts	156	-	-	-	-	(32)	124	-	124	123
<b>Total internally restricted</b>	<b>14,372</b>	<b>(583)</b>	<b>(7,083)</b>	<b>(473)</b>	<b>90</b>	<b>402</b>	<b>6,725</b>	<b>607</b>	<b>7,332</b>	<b>10,133</b>
<sup>(2)</sup> Funds that Council has earmarked for a specific purpose										
<b>Unrestricted (ie. available after the above Restr)</b>	<b>143</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>143</b>	<b>-</b>	<b>-</b>	<b>143</b>
<b>Total Cash &amp; investments</b>	<b>29,242</b>	<b>166</b>	<b>(13,166)</b>	<b>(473)</b>	<b>463</b>	<b>726</b>	<b>16,958</b>	<b>752</b>	<b>17,567</b>	<b>28,717</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/23 and should be read in conjunction with the total QBRs report

Narrandera Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/23 to 31/03/23

**Cash & investments budget review statement**

**Comment on cash & investments position**

Not applicable

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$28,716,797

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/03/23

**Reconciliation status**

The YTD cash & investment figure reconciles to the actual balances held as follows:

		<b>\$ 000's</b>
Cash at bank (as per bank statements)		958
Investments on hand		27,759
less: unrepresented cheques	(Timing Difference)	-
add: undeposited funds	(Timing Difference)	-
less: identified deposits (not yet accounted in ledger)	(Require Actioning)	-
add: identified outflows (not yet accounted in ledger)	(Require Actioning)	-
less: unidentified deposits (not yet actioned)	(Require Investigation)	-
add: unidentified outflows (not yet actioned)	(Require Investigation)	-
<b>Reconciled cash at bank &amp; investments</b>		<b>28,717</b>
<b>Balance as per QBRs review statement:</b>		<b>28,717</b>
Difference:		-



Narrandera Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/23 to 31/03/23

**Contracts budget review statement**

Budget review for the quarter ended 31 March 2023

**Part A - Contracts listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract value (GST inc.)	Start date	Duration of contract	Budgeted (Y/N)	Notes
Shell Energy	Supply of retail electricity to Council sites	per contract rates	01/01/23	24 months	Y	
Origin Energy	Supply of natural gas to Council small sites	per contract rates	01/07/22	30 months	Y	
Dryside Engineering	Barellan Levee Detailed Design	190,575	06/03/23	9 months	Y	
Ezibuild Pty Ltd	Design and Construct Lake Talbot Skywalk	688,600	27/07/22	10 months	Y	
Downer	Bitumen, Emulsions + Asphalt Materials	per contract and quote rates	01/07/22	12 months	Y	
MenzPlant	Bitumen, Emulsions + Asphalt Materials	per contract and quote rates	01/07/22	12 months	Y	

**Notes:**

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/03/23 and should be read in conjunction with the total QBRS report.

Narrandera Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/23 to 31/03/23

**Consultancy & legal expenses budget review statement**

Consultancy & legal expenses overview

Expense	YTD expenditure (actual dollars)	Budgeted (Y/N)
Consultancies	114,835	Y
Legal Fees	44,844	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure includes:

**Details**

**Legal Fees**

Debt Recovery Legal Fees		\$	17,698.00
General Legal Expenses		\$	-
Lease & License Agreements		\$	269.00
Other Legal Expenses	Sale of Land - Red Hill	\$	26,877.00

**Consultancies**

Local Government NSW	Gm Performance Review	\$	4,259.84
Kim Biggs Consulting	Museum Advisor	\$	6,075.23
MJM Consulting Engineers	Designs	\$	3,100.00
Morrison Low	SRV Review & Investigation	\$	57,751.44
Mr Maskell & Associates P/L	Plant Inspections	\$	1,176.00
National Audits Group	Auditor	\$	14,210.00
Noel Thomson Architecture P/L	Heritage Advisor Services	\$	6,950.00
Studio S2 Architects Pty Ltd	Architect Fees	\$	21,312.17

**BUDGETED RESERVE BALANCES**

RESERVE DETAILS	Balance 30 Jun 2022	Budget Transfer 22/23	Other	Carry over	Sept	Dec	March	Interest	Net Transfer 22/23	Balance 30 Jun 2023	23/24 C/O	23/24 Budget Movement	Balance 30 Jun 2024	24/25 Budget Movement	Balance 30 Jun 2025	
<b>GENERAL FUND - DETAILS</b>																
<b>Employee's Leave Entitlement</b>																
Employee's Leave Entitlement	\$ 1,287,888.00				\$ 22,605.00				\$ 22,605.00	\$ 1,310,493.00			\$ 1,310,493.00		\$ 1,310,493.00	
<b>Plant &amp; Vehicle Replacement</b>																
Plant & Vehicle Replacement	\$ 1,467,614.39	-\$ 182,577.00			\$ 171,494.00	\$ 8,814.00			-\$ 2,269.00	\$ 1,465,345.39		\$ 25,896.00	\$ 1,491,241.39	\$ 31,758.00	\$ 1,522,999.39	
<b>Information Technology Replacement</b>																
Street Camera Replacement	\$ 1,000.00	-\$ 1,000.00							-\$ 1,000.00	\$ -			\$ -		\$ -	
Computer Replacement	\$ 589,104.04	-\$ 340,000.00		-\$ 8,976.00		\$ 4,215.00	\$ 400,000.00		\$ 55,239.00	\$ 644,343.04		-\$ 250,000.00	\$ 394,343.04	-\$ 380,000.00	\$ 14,343.04	
<b>Carry Over Works</b>																
Carry Over Operating Program	\$ 18,818.56			-\$ 18,818.56					-\$ 18,818.56	-\$ 0.00			-\$ 0.00		-\$ 0.00	
Carry Over Capital Program	\$ 882,071.89			-\$ 882,071.89					-\$ 882,071.89	\$ 0.00			\$ 0.00		\$ 0.00	
<b>Organisational service assets and projects</b>																
Public Art & Festive Tree Maintenance	\$ 20,000.00	\$ 5,800.00				\$ 453.00			\$ 6,253.00	\$ 26,253.00			\$ 20,000.00	\$ 46,253.00	\$ 20,000.00	\$ 66,253.00
Infrastructure Replacement & Renewal	\$ 1,923,722.61	-\$ 38,060.00		-\$ 1,527,842.54	-\$ 110,000.00	\$ 176,218.00	\$ 53,389.00		-\$ 1,446,295.54	\$ 477,427.07		\$ 200,000.00	\$ 677,427.07	\$ 254,000.00	\$ 931,427.07	
Narrandera Business Centre Master Plan	\$ 2,005,287.03			-\$ 205,274.00		\$ 31,594.00			-\$ 173,680.00	\$ 1,831,607.03			\$ 1,831,607.03		\$ 1,831,607.03	
Delivery of Aged strategies	\$ 298,872.73			-\$ 100,959.62		\$ 3,296.00			-\$ 97,663.62	\$ 201,209.11			\$ 201,209.11		\$ 201,209.11	
Shire Property Renewal & Cyclical Maintenance	\$ 632,364.00	-\$ 96,412.00	-\$ 65,000.00	-\$ 28,841.00		\$ 7,760.00	\$ 9,641.00		-\$ 172,852.00	\$ 459,512.00		-\$ 30,000.00	\$ 429,512.00		\$ 429,512.00	
Visitor Centre Building Replacement	\$ 174,957.00			-\$ 174,957.00					-\$ 174,957.00	\$ -			\$ -		\$ -	
Renewable Energy	\$ -	\$ 50,000.00				\$ 878.00			\$ 50,878.00	\$ 50,878.00		\$ 50,000.00	\$ 100,878.00	\$ 50,000.00	\$ 150,878.00	
Narrandera Park Landscape	\$ 20,681.08			-\$ 10,681.08		\$ 176.00			-\$ 10,505.08	\$ 10,176.00			\$ 10,176.00		\$ 10,176.00	
<b>Other Internal Reserves</b>																
Election & Integrated Planning Exp	\$ 29,026.91					\$ 509.00			\$ 509.00	\$ 29,535.91			\$ 29,535.91	-\$ 18,500.00	\$ 11,035.91	
Financial Management Reserve Strategy			\$ 372,374.00			\$ 7,198.00			\$ 379,572.00	\$ 379,572.00			\$ 379,572.00		\$ 379,572.00	
<b>Financial Assistance Grant</b>																
Financial Assistance Grant	\$ 4,124,547.00			-\$ 4,124,547.00					-\$ 4,124,547.00	\$ -			\$ -		\$ -	
<b>Council Committees</b>																
Committee - Barellan Museum	\$ 3,865.78								\$ -	\$ 3,865.78			\$ 3,865.78		\$ 3,865.78	
Committee - Koala Committee	\$ 18,208.46								\$ -	\$ 18,208.46			\$ 18,208.46		\$ 18,208.46	
Committee - Railway Station	\$ 9,074.38								\$ -	\$ 9,074.38			\$ 9,074.38		\$ 9,074.38	
355 Committee - Parkside Museum	\$ 3,133.00								\$ -	\$ 3,133.00			\$ 3,133.00		\$ 3,133.00	
Committee - Barellan Hall	\$ 21,479.96								\$ -	\$ 21,479.96			\$ 21,479.96		\$ 21,479.96	
Committee - Grong Grong Community Hall	\$ 1,041.83								\$ -	\$ 1,041.83			\$ 1,041.83		\$ 1,041.83	
Committee - Domestic Violence	\$ 186.90								\$ -	\$ 186.90			\$ 186.90		\$ 186.90	
<b>Cemetery Perpetual</b>																
N'dra Cemetery - Perpetual mtncnce all	\$ 403,633.32	\$ 3,472.00				\$ 7,146.00			\$ 10,618.00	\$ 414,251.32		\$ 23,472.00	\$ 437,723.32	\$ 23,472.00	\$ 461,195.32	
<b>Property Development</b>																
Property Development (Red Hill)	\$ 243,774.04		-\$ 780,000.00		\$ 200,000.00	\$ 417.00	\$ 134,750.00		-\$ 444,833.00	-\$ 201,058.96			-\$ 201,058.96		-\$ 201,058.96	
<b>Quarry Rehabilitation</b>																
Quarry Rehabilitation	\$ 35,452.03	\$ 15,000.00				\$ 886.00			\$ 15,886.00	\$ 51,338.03		\$ 15,000.00	\$ 66,338.03	\$ 15,000.00	\$ 81,338.03	
<b>Reverse Cycle Vending Machine</b>																
Reverse Cycle Vending Machine	\$ -								\$ -	\$ -			\$ -		\$ -	
<b>Domestic Waste Management</b>																
Narrandera Waste Depot	\$ 624,484.46	-\$ 135,875.00		-\$ 134,803.91		\$ 8,605.00	\$ 14,523.00		-\$ 247,550.91	\$ 376,933.55		-\$ 330,123.00	\$ 46,810.55	-\$ 18,164.00	\$ 28,646.55	
Narrandera Waste Depot - Excavation	\$ 104,704.00								\$ -	\$ 104,704.00			\$ 104,704.00		\$ 104,704.00	
Narrandera Waste Depot - Rehabilitation	\$ 368,644.00								\$ -	\$ 368,644.00			\$ 368,644.00		\$ 368,644.00	
Barellan Waste Depot	\$ 120,278.00			-\$ 87,000.00					-\$ 87,000.00	\$ 33,278.00			\$ 33,278.00		\$ 33,278.00	
Barellan Waste Depot - Excavation	\$ 36,592.00								\$ -	\$ 36,592.00			\$ 36,592.00		\$ 36,592.00	
Barellan Waste Depot - Rehabilitation	\$ 53,429.00								\$ -	\$ 53,429.00			\$ 53,429.00		\$ 53,429.00	
Narrandera Depot Compactor Expenses	\$ 48,379.00								\$ -	\$ 48,379.00			\$ 48,379.00		\$ 48,379.00	
Grong Grong Waste Depot Rehabilitation	\$ 73,876.00								\$ -	\$ 73,876.00			\$ 73,876.00		\$ 73,876.00	
<b>Town Reserves</b>																
Lake Talbot Tourist Park	\$ 213,699.54	\$ 84,023.00		-\$ 170,000.00	-\$ 1,448.00	\$ 150,000.00			\$ 62,575.00	\$ 276,274.54		\$ 6,462.00	\$ 282,736.54	\$ 80,823.00	\$ 363,559.54	
<b>Stormwater</b>																
Narrandera Stormwater Reserve	\$ 483,521.24	-\$ 81,475.00		-\$ 139,464.85	\$ 2,296.00		-\$ 4,031.00		-\$ 222,674.85	\$ 260,846.39		\$ 33,275.00	\$ 294,121.39	-\$ 30,000.00	\$ 264,121.39	
Barellan Stormwater Reserve	\$ 16,535.11	-\$ 16,150.00							-\$ 16,150.00	\$ 385.11		\$ 8,850.00	\$ 9,235.11		\$ 9,235.11	
<b>Unspent Internal Loans</b>																
<b>Developer Contributions</b>																
Section 7.11 (94)	\$ 55,881.97								\$ -	\$ 55,881.97			\$ 55,881.97		\$ 55,881.97	
Section 7.12 (94A)	\$ 160,760.58	-\$ 53,866.00							-\$ 53,866.00	\$ 106,894.58			\$ 106,894.58		\$ 106,894.58	
Section 7.4	\$ 250,662.50	\$ 315,000.00				\$ 40,000.00			\$ 355,000.00	\$ 605,662.50		\$ 65,000.00	\$ 670,662.50	\$ 65,000.00	\$ 735,662.50	

**BUDGETED RESERVE BALANCES**

RESERVE DETAILS	Balance 30 Jun 2022	Budget Transfer 22/23	Other	Carry over	Sept	Dec	March	Interest	Net Transfer 22/23	Balance 30 Jun 2023	23/24 C/O	23/24 Budget Movement	Balance 30 Jun 2024	24/25 Budget Movement	Balance 30 Jun 2025
<b>Funds, Retentions &amp; Trusts</b>															
Kaniva Quarry	\$ 30,000.00								\$ -	\$ 30,000.00			\$ 30,000.00		\$ 30,000.00
Tourist Trust	\$ 32,499.57					-\$ 32,499.57			-\$ 32,499.57	-\$ 0.00			-\$ 0.00		-\$ 0.00
Arts Centre Trust	\$ 53,323.12								\$ -	\$ 53,323.12			\$ 53,323.12		\$ 53,323.12
Sale of Land	\$ 40,153.27								\$ -	\$ 40,153.27			\$ 40,153.27		\$ 40,153.27
<b>External Restrictions (Note 6 order)</b>															
<b>Water Fund</b>															
Asset Replacement	\$ 5,113,050.50	\$ 387,532.00	\$ -	\$ -	-\$ 17,924.00	\$ 69,500.00	\$ 45,376.00		\$ 484,484.00	\$ 5,597,534.50		\$ 429,375.00	\$ 6,026,909.50	\$ 159,563.00	\$ 6,186,472.50
Carry Over Works	\$ 1,058,025.05	\$ -	\$ -	-\$ 1,058,025.05	\$ -	\$ -	\$ -		-\$ 1,058,025.05	-\$ 0.00		\$ -	-\$ 0.00	\$ -	-\$ 0.00
Retention - Pine Hill Construction	\$ 20,701.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 20,701.90		\$ -	\$ 20,701.90	\$ -	\$ 20,701.90
Section 64	\$ 171,136.27	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ -	\$ 30,000.00		\$ 50,000.00	\$ 221,136.27		\$ 10,000.00	\$ 231,136.27	\$ 10,000.00	\$ 241,136.27
<b>Sewer Fund</b>															
Asset Replacement	\$ 267,105.08	\$ 156,245.00	\$ -	\$ -	\$ 6,074.00	\$ 47,270.00	\$ 40,879.00		\$ 250,468.00	\$ 517,573.08		\$ 219,044.00	\$ 736,617.08	-\$ 103,274.00	\$ 633,343.08
Carry Over Works	\$ 529,074.01	\$ -	\$ -	-\$ 529,074.01	\$ -	\$ -	\$ -		-\$ 529,074.01	-\$ 0.00		\$ -	-\$ 0.00	\$ -	-\$ 0.00
Inspent Loan	\$ 1,562,232.61	\$ -	\$ -	-\$ 1,562,232.61	\$ -	\$ -	\$ -		-\$ 1,562,232.61	\$ -		\$ -	\$ -	\$ -	\$ -
Section 64	\$ 78,184.09	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00		\$ 14,000.00	\$ 92,184.09		\$ 8,000.00	\$ 100,184.09	\$ 8,000.00	\$ 108,184.09
<b>General Fund - External Restrictions</b>															
Specific Purpose Unexpended Grants (from separate sheet)	\$ 1,150,146.28	\$ 76,356.00	\$ -	-\$ 236,410.98	\$ -	\$ 8,492.00	\$ 12,453.00		-\$ 139,109.98	\$ 1,011,036.30	\$ -	\$ 76,143.00	\$ 1,087,179.30	\$ 78,918.00	\$ 1,166,097.30
Other Contributions	\$ 109,581.36	\$ -	\$ -	-\$ 109,581.36	\$ -	\$ -	\$ -		-\$ 109,581.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Inspent grant & contributions Liability	\$ 2,056,566.00	\$ -	\$ -	-\$ 2,056,566.00	\$ 374,239.00	\$ -	\$ -		-\$ 1,682,327.00	\$ 374,239.00	\$ -	\$ -	\$ 374,239.00	\$ -	\$ 374,239.00
Developer Contributions	\$ 467,305.05	\$ 261,134.00	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ 301,134.00	\$ 768,439.05	\$ -	\$ 65,000.00	\$ 833,439.05	\$ 65,000.00	\$ 898,439.05
Domestic Waste Management	\$ 1,430,386.46	-\$ 135,875.00	\$ -	-\$ 221,803.91	\$ -	\$ 8,605.00	\$ 14,523.00		-\$ 334,550.91	\$ 1,095,835.55	\$ -	-\$ 330,123.00	\$ 765,712.55	-\$ 18,164.00	\$ 747,548.55
Stormwater	\$ 500,056.35	-\$ 97,625.00	\$ -	-\$ 139,464.85	\$ 2,296.00	\$ -	-\$ 4,031.00		-\$ 238,824.85	\$ 261,231.50	\$ -	-\$ 42,125.00	\$ 303,356.50	-\$ 30,000.00	\$ 273,356.50
Brown Reserves	\$ 213,699.54	\$ 84,023.00	\$ -	-\$ 170,000.00	-\$ 1,448.00	\$ 150,000.00	\$ -		\$ 62,575.00	\$ 276,274.54	\$ -	-\$ 83,885.00	\$ 360,159.54	\$ 80,823.00	\$ 440,982.54
<b>Total External Restrictions</b>	<b>\$ 14,727,250.55</b>	<b>\$ 749,790.00</b>	<b>\$ -</b>	<b>-\$ 6,083,158.77</b>	<b>\$ 373,237.00</b>	<b>\$ 323,867.00</b>	<b>\$ 145,200.00</b>		<b>-\$ 4,491,064.77</b>	<b>\$ 10,236,185.78</b>	<b>\$ -</b>	<b>\$ 603,449.00</b>	<b>\$ 10,839,634.78</b>	<b>\$ 250,866.00</b>	<b>\$ 11,090,500.78</b>
<b>Internal Restrictions (Note 6 order)</b>															
Plant & vehicle replacement	\$ 1,467,614.39	-\$ 182,577.00	\$ -	\$ -	\$ -	\$ 171,494.00	\$ 8,814.00		-\$ 2,269.00	\$ 1,465,345.39	\$ -	\$ 25,896.00	\$ 1,491,241.39	\$ 31,758.00	\$ 1,522,999.39
Employee Leave Entitlements	\$ 1,287,888.00	\$ -	\$ -	\$ -	\$ -	\$ 22,605.00	\$ -		\$ 22,605.00	\$ 1,310,493.00	\$ -	\$ -	\$ 1,310,493.00	\$ -	\$ 1,310,493.00
Carry over works	\$ 900,890.45	\$ -	\$ -	-\$ 900,890.45	\$ -	\$ -	\$ -		-\$ 900,890.45	\$ 0.00	\$ -	\$ -	\$ 0.00	\$ -	\$ 0.00
Other Internal	\$ 29,026.91	\$ -	\$ 372,374.00	\$ -	\$ -	\$ 7,707.00	\$ -		\$ 380,081.00	\$ 409,107.91	\$ -	\$ -	\$ 409,107.91	-\$ 18,500.00	\$ 390,607.91
Cemetery Perpetual	\$ 403,633.32	\$ 3,472.00	\$ -	\$ -	\$ -	\$ 7,146.00	\$ -		\$ 10,618.00	\$ 414,251.32	\$ -	-\$ 23,472.00	\$ 437,723.32	\$ 23,472.00	\$ 461,195.32
Council Committees	\$ 56,990.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 56,990.31	\$ -	\$ -	\$ 56,990.31	\$ -	\$ 56,990.31
Information Technology Replacement	\$ 590,104.04	-\$ 341,000.00	\$ -	-\$ 8,976.00	\$ -	\$ 4,215.00	\$ 400,000.00		\$ 54,239.00	\$ 644,343.04	\$ -	-\$ 250,000.00	\$ 394,343.04	-\$ 380,000.00	\$ 14,343.04
Property Development	\$ 243,774.04	\$ -	-\$ 780,000.00	\$ -	\$ 200,000.00	\$ 417.00	\$ 134,750.00		-\$ 444,833.00	-\$ 201,058.96	\$ -	\$ -	-\$ 201,058.96	\$ -	-\$ 201,058.96
Organisational service assets and projects	\$ 5,075,884.45	-\$ 78,672.00	-\$ 65,000.00	-\$ 2,048,555.24	-\$ 110,000.00	\$ 220,375.00	\$ 63,030.00		-\$ 2,018,822.24	\$ 3,057,062.21	\$ -	-\$ 240,000.00	\$ 3,297,062.21	\$ 324,000.00	\$ 3,621,062.21
Quarry Rehabilitation	\$ 35,452.03	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 886.00	\$ -		\$ 15,886.00	\$ 51,338.03	\$ -	-\$ 15,000.00	\$ 66,338.03	\$ 15,000.00	\$ 81,338.03
Financial Assistance Grant	\$ 4,124,547.00	\$ -	\$ -	-\$ 4,124,547.00	\$ -	\$ -	\$ -		-\$ 4,124,547.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reverse Cycle Vending Machine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funds, Retentions & Trusts	\$ 155,975.96	\$ -	\$ -	\$ -	\$ -	-\$ 32,499.57	\$ -		-\$ 32,499.57	\$ 123,476.39	\$ -	\$ -	\$ 123,476.39	\$ -	\$ 123,476.39
<b>Total Internal Restrictions</b>	<b>\$ 14,371,780.90</b>	<b>-\$ 583,777.00</b>	<b>-\$ 472,626.00</b>	<b>-\$ 7,082,968.69</b>	<b>\$ 90,000.00</b>	<b>\$ 402,345.43</b>	<b>\$ 606,594.00</b>	<b>\$ -</b>	<b>-\$ 7,040,432.26</b>	<b>\$ 7,331,348.64</b>	<b>\$ -</b>	<b>\$ 54,368.00</b>	<b>\$ 7,385,716.64</b>	<b>-\$ 4,270.00</b>	<b>\$ 7,381,446.64</b>
<b>Total Restrictions</b>	<b>\$ 29,099,031.45</b>	<b>\$ 166,013.00</b>	<b>-\$ 472,626.00</b>	<b>-\$ 13,166,127.46</b>	<b>\$ 463,237.00</b>	<b>\$ 726,212.43</b>	<b>\$ 751,794.00</b>	<b>\$ -</b>	<b>-\$ 11,531,497.03</b>	<b>\$ 17,567,534.42</b>	<b>\$ -</b>	<b>\$ 657,817.00</b>	<b>\$ 18,225,351.42</b>	<b>\$ 246,596.00</b>	<b>\$ 18,471,947.42</b>

**General Fund**

Budget Variation	Amount	Funding Source	Net Impact Favourable / (Unfavourable)
<b>Rates &amp; Annual Charges - \$12k (unfavourable)</b>			(\$12,000)
Ordinary Rates	(\$12,000)	Revenue	
<i>Less than budgeted revenues due to credit levies</i>			
<b>User charges and fees - \$82k favourable</b>			\$82,000
Waste disposal revenues	\$5,000	Revenue	
Community transport user fees	\$3,000	Revenue	
Planning application fees	\$11,000	Revenue	
Room hire	\$2,000	Revenue	
Private work revenue	\$50,000	Revenue	
<i>Higher than anticipated income received</i>			
CT Vehicle Sales revenue	\$11,000	Revenue	
<i>Sale of Vehicle</i>			
<b>Other revenues - \$503k favourable</b>			
Volunteer Income	\$466,000	Revenue	
<i>Budget inclusion offset by Volunteer expenses</i>			
Recycling income	\$5,000	Revenue	
MV Claims experience discount	\$8,500	Revenue	
Sundry revenues	\$6,500	Revenue	
LT Pool Electricity – Reimbursed	\$6,000	Revenue	
<i>Higher than anticipated income received</i>			
Gravel pit maintenance revenues	\$10,000	Revenue	
<i>Recovery of gravel pit maintenance expenses</i>			
<b>Operating grants and contributions - \$4,017k favourable</b>			\$4,017,000
OLG disaster recovery funding	\$1,000,000	Grant	
Regional & Local Road repair program	\$2,837,000	Grant	
Creative Interpretation	\$34,000	Grant	

CHSP Transition grant funding	\$11,000	Grant	
Regional Youth - Holiday Break 2022	\$7,000	Grant	
Aust. Day Community Grant Revenues	\$25,000	Grant	
Energy Certificate Grant Revenue	\$53,000	Grant	
Youth Week Grant Revenue	\$3,000	Grant	
Museum & Galleries Small Grants	\$2,000	Grant	
Seniors Week Grant	\$1,000	Grant	
<i>Successful grant funding received</i>			
Flood Study Grant Revenue	\$41,000	Grant	
Per Capita Subsidy (Grant) Revenues	\$2,000	Grant	
<i>Higher than anticipated grant funding received</i>			
<b>Capital grants and contributions - \$2,281k (unfavourable)</b>			
RFS Capital - reimbursable	\$370,000	Cont.	
Flood event AGRN1001	\$23,500	Grant	
<i>Higher than anticipated grant or contribution funding received</i>			
LT Deepening study	\$225,000	Grant	
Ndra Tennis Club contribution	\$101,500	Cont.	
Crown Reserve Improvement Fund	\$158,000	Grant	
Tourism Trust Contib. NDDH	\$33,000	Cont.	
Fixing Local Roads Grant Round 4	\$816,000	Grant	(\$2,281,000)
<i>Successful grant or contribution funding received</i>			
Leeton Shire Capital Contribution	(\$7,000)	Cont.	
<i>Airport capital works cancelled for 22/23</i>			
Narrandera Urban Stormwater Grant	(\$2,000,000)	Grant	
LT Deepening works	(\$2,000,000)	Grant	
<i>Grant funding unsuccessful</i>			
<b>Net gain from disposal of assets - \$165k favourable</b>			
Industrial land sales	\$165,000	Revenue	\$165,000
<i>Sale of land at Red Hill estate transferred to reserve</i>			
<b>Other income - \$4k favourable</b>			\$4,000

Reverse vending machine license fee	\$259,000	Revenue	
<i>Income received under license agreement for the reverse vending machine</i>			
<b>Employee benefits and oncosts - \$277k favourable</b>			
Dev & Comp Wages & Salaries	\$35,000	Revenue	
Chamber M&R Wages & Salaries	\$4,000	Revenue	
HR Wages Expenses	\$5,000	Revenue	
IT Salaries	\$4,000	Revenue	
Corporate & Governance Salary	\$3,000	Revenue	
WAP - Wages & Salaries	\$21,000	Revenue	
CT Wages & Salaries	\$6,000	Revenue	
Playing Fields Wages & Salaries	\$44,000	Revenue	
Sealed Rural Roads - Wages & Salaries	\$15,000	Revenue	
Rural Unsealed - Wages & Salaries	\$55,000	Revenue	\$277,000
Ancillary Oth Exp - Wages & Salaries	\$80,000	Revenue	
Workshop Exp Wages & Salaries	\$50,000	Revenue	
POM Labour Expenses	(\$1,000)	Revenue	
Library Employee Expenses	(\$4000)	Revenue	
Lawn Areas - Wages & Salaries	(\$3,000)	Revenue	
Truck Wash - Wages & Salaries	(\$6,000)	Revenue	
VIC Wages	(\$20,000)	Revenue	
Tech Savvy Seniors Wages & Salaries	(\$1,000)	Revenue	
<i>Budget transfer offset with materials and services</i>			
Gravel Pit Establish/Rehab W&S Exp	(\$10,000)	Revenue	
<i>Increased expenses offset by increased income</i>			
<b>Materials and services - \$4,786k (unfavourable)</b>			
Chamber M&R Materials & Contracts	(\$4,000)	Revenue	(\$4,786,000)
Printing & Photocopy	(\$3,000)	Revenue	
Recruitment Expenses	(\$4,000)	Revenue	
OHS Training/Resources	(\$4,000)	Revenue	

Telephone	(\$2,000)	Revenue
Web Page Support Expenses	(\$2,000)	Revenue
Corporate & Governance Travel Exp	(\$3,000)	Revenue
WAP - Materials & Contracts	(\$21,000)	Revenue
CT Vehicle Operating Expenses	(\$20,000)	Revenue
CT Materials & Contracts	\$15,000	Revenue
Tech Savvy Seniors Materials & Cont.	\$1,000	Revenue
Lake Talbot Materials & Contracts	\$2,000	Revenue
Planning Projects	(\$44,000)	Revenue
Parks Expenses - Materials & Contracts	(\$40,000)	Revenue
Sealed Rural Roads - Materials & Contracts	(\$15,000)	Revenue
Rural Unsealed - Materials & Contracts	(\$55,000)	Revenue
Ancillary Oth Exp - Materials & Cont	(\$80,000)	Revenue
Workshop Exp Materials & Contracts	(\$50,000)	Revenue
Visitor Centre Expenses	\$20,000	Revenue
Truck Wash - Materials & Contracts	\$6,000	Revenue
<i>Budget transfer offset from employee benefits and oncosts</i>		
Barellan Levee Option	(\$45,000)	Grant/Res
Volunteer Expenses	(\$466,000)	Revenue
CHSP Transition funding Grant expenditure	(\$11,000)	Grant
Comm Services Materials & Contracts	(\$1,000)	Grant
Youth Week Activities Expenses	(\$3,000)	Grant
Youth Grant Expenses	(\$7,000)	Grant
OLG Disaster Recovery Funding	(\$1,000,000)	Grant
Parkside Grant Expenses	(\$36,000)	Grant
Regional & Local Rd Repair Program	(\$2,837,000)	Grant
Industrial Subdivision Expenses	(\$6,000)	Revenue
Event Activities & Promotion Exp.	(\$25,000)	Grant
Private Works - Materials & Contracts	(\$50,000)	Revenue



<i>Expenses offset by increased income</i>			
<b>Legal costs - \$25k (unfavourable)</b>			
Industrial Development	(\$25,000)	Revenue	(\$25,000)
<i>Costs for sale of land at Red Hill, offset by income</i>			
<b>Consultants - \$9k (unfavourable)</b>			
Finance Contractor Expenses	(\$9,000)	Revenue	(\$9,000)
<i>Finance project savings reallocated to finance contractor expenses to assist with end of financial year</i>			
<b>Total Unfavourable</b>			<b>(\$2,066,000)</b>
<b>Capital Expenditure – \$4,725k favourable</b>			
Councillor iPad Project	\$20,000	Reserve	
Integrated Software System	\$380,000	Rev/Res	
Urban Stormwater Upgrade	\$4,000,000	Grant	
LT Deepening Works project	\$2,000,000	Grant	
Airport Terminal painting , Blinds and improvements	\$15,000	Rev/Cont.	
<i>Projects deferred to future budget</i>			
LRCI 3 Barellan Hall Toilet upgrade	\$1,500	Grant	
SCCF4 -Narrandera Sports Stadium	\$2,000	Grant	
<i>Projects completed under budget</i>			<b>\$4,725,000</b>
LT Deepening Works scoping study	(\$225,000)	Grant	
CRIP Upgrade Lake Talbot Reserve	(\$158,000)	Grant	
FLR R4 - Old Wagga Road Rehab	(\$816,000)	Grant	
<i>Successful grant funding received</i>			
Landervale Fire Shed	(\$370,000)	Cont.	
Ndra Tennis Courts Access Upgrades	(\$101,500)	Cont.	
<i>Contribution received</i>			
Flood Damage Repairs AGRN1001 (January 2022)	(\$23,500)	Grant	
<i>Higher than anticipated grant approval</i>			
<b>Reserve Transfers – \$630k (unfavourable)</b>			<b>(\$630,000)</b>
Plant & vehicle replacement	(\$9,000)	Reserve	

Domestic Waste management	(\$15,000)	Reserve	
Unexpended grants and contributions	(\$12,500)	Reserve	
<i>Additional income transferred to reserves</i>			
Information Technology Replacement	(\$400,000)	Reserve	
<i>Funds transferred to reserve, deferred capital projects</i>			
Property Development (Red Hill)	(\$135,000)	Reserve	
<i>Sale of land at Red Hill estate</i>			
Shire property renewal & cyclical maint.	(\$9,000)	Reserve	
<i>Capital project completed under budget</i>			
Infrastructure Replacement & Renewal	(\$54,000)	Reserve	
<i>Income received from sale of energy certificates</i>			
Narrandera Stormwater Reserve	\$4,000	Reserve	
<i>Increased grant funding and co-contribution for Barellan Levee</i>			

**Water Fund**

Budget Variation	Amount	Funding Source	Net Impact Favourable / (Unfavourable)
<b>Rates &amp; Annual Charges - \$5k favourable</b>			
Access Charges	\$5,000	Revenue	\$5,000
<i>Income higher than anticipated</i>			
<b>Grants &amp; Contributions - Capital - \$147k favourable</b>			
Safe & Secure - WTP Scoping Study	\$117,000	Grant	\$147,000
<i>Successful grant funding received</i>			
Section 64 Water Contributions	\$30,000	Cont.	
<i>Higher than budgeted income</i>			
<b>User charges and fees - \$11k favourable</b>			
Water connection fees	\$11,000	Revenue	\$11,000
<i>Higher than anticipated income</i>			
<b>Employee benefits and oncosts - \$50k (unfavourable)</b>			
Bores Expenses - Wages & Salaries	(\$7,000)	Revenue	(\$50,000)

Pump Stations - Wages & Materials	(\$30,000)	Revenue	
Reservoirs - Wages & Salaries	(\$3,000)	Revenue	
Meter Reading Wages & Salaries	(\$10,000)	Revenue	
<i>Higher than budgeted expenses</i>			
<b>Materials and services - \$101k (unfavourable)</b>			
Bores Exp - Materials & Contracts	(\$3,000)	Revenue	
Pump Stations - Materials & Contracts	(\$12,000)	Revenue	
Mains Exp - Materials & Contracts	(\$20,000)	Revenue	
Reservoirs Exp - Materials & Contracts	(\$5,000)	Revenue	
Chlorine & Chemicals - Materials & Contracts	(\$5,000)	Revenue	(\$101,000)
Meter Reading - Materials & Contracts	(\$24,000)	Revenue	
Telephone Expenses	(\$1,500)	Revenue	
Motor Vehicle Travel Exp.	(\$3,500)	Revenue	
Payroll Tax	(\$25,000)	Revenue	
Rates Expenses	(\$2,000)	Revenue	
<i>Higher than budgeted expenses</i>			
<b>Total Favourable</b>			<b>\$12,000</b>
<b>Capital Expenditure – \$62k favourable</b>			
WTP Scoping Study	(\$6,000)	Grant	
<i>Increased expense offset by increased income</i>			
Water Main Replacements	\$100,000	Reserve	\$62,000
<i>Expenses less than anticipated, funds transferred to reserves</i>			
Bulk Water Filling Station	(\$16,000)	Reserve	
Services Replacements	(\$15,000)	Reserve	
<i>Higher than budgeted expenses, funded from reserves</i>			
<b>Reserve Transfers - \$75k (unfavourable)</b>			
Asset replacement	(\$45,000)	Reserve	(\$75,000)
Section 64 Water Contributions	(\$30,000)	Reserve	
<i>Higher than anticipated income transferred to reserve</i>			

**Sewer Fund**

Budget Variation	Amount	Funding Source	Net Impact Favourable / (Unfavourable)
<b>Rates &amp; Annual Charges - \$3k favourable</b>			\$3,000
Access Charges	\$3,000	Revenue	
<i>Income higher than anticipated</i>			
<b>Grants &amp; Contributions - Capital - \$6k favourable</b>			\$6,000
Section 64 Sewer Contribution	\$6,000	Cont.	
<i>Higher than budgeted income</i>			
<b>Employee benefits and oncosts - \$20k favourable</b>			\$20,000
Mains Expenses - Wages & Salaries	\$20,000	Revenue	
<i>Budget transfer offset with materials and services</i>			
<b>Materials and services - \$29k (unfavourable)</b>			(\$29,000)
Payroll Tax	(\$27,000)	Revenue	
Treatment Works Expenses - Materials & Contracts	(\$2,000)	Revenue	
<i>Higher than budgeted expenses</i>			
<b>Total Favourable</b>			<b>\$0</b>
<b>Capital Expenditure - \$47k favourable</b>			\$47,000
Flow meters for Pump Stations 2, 3, 4	\$35,500	Reserve	
Narrandera West Sewer Extension	\$11,500	Reserve	
<i>Projects complete, funds returned to reserves</i>			
<b>Reserve Transfers - \$47k (unfavourable)</b>			(\$47,000)
Asset Replacement	(\$41,000)	Reserve	
Section 64 Sewer Contributions	(\$6,000)	Reserve	
<i>Higher than anticipated income and less than budgeted capital works transferred to reserve</i>			

**24.2 INCOME STATEMENT - APRIL 2023****Document ID:** 669499**Author:** Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. April 2023 Income Statement**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 April 2023.

**PURPOSE**

The purpose of this report is to present Council with the Statement of Income for the period ending 30 April 2023.

**SUMMARY**

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

**BACKGROUND****Adopted Budget**

The original budget was adopted by Council on 21 June 2022. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

**Rates & Annual Charges**

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2022-23 were issued on 4 July 2022.

**Depreciation**

Depreciation is run on a quarterly basis and has been calculated to March.

**Major Variations to Budget**

There are no major variations to budget evident.

**CONCLUSION**

Council receives and notes the information contained in the Income statement report for the period ending 30 April 2023.

**RECOMMENDATION**

That Council:

Receives and notes the information contained in the Income Statement report for the period ending 30 April 2023.

**Narrandera Shire Council**

**Consolidated Income Statement**  
for the period ending 30 April 2023

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	8,597	8,589	8,587
User charges and fees	3,213	4,033	3,113
Other revenues	721	941	828
Grants and contributions provided for operating purposes	7,643	4,079	7,101
Grants and contributions provided for capital purposes	7,739	20,131	3,761
Interest and investment revenue	228	604	130
Other income	225	225	167
Net gain from the disposal of assets	92	292	381
<b>Total income from continuing operations</b>	<b>28,458</b>	<b>38,894</b>	<b>24,068</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	8,450	8,257	6,776
Materials and services	5,732	7,145	6,220
Borrowing costs	47	47	35
Depreciation and amortisation	6,117	6,117	4,588
Impairment of receivables	6	6	4
Other expenses	404	404	314
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>20,756</b>	<b>21,976</b>	<b>17,937</b>
<b>Operating result from continuing operations</b>	<b>7,702</b>	<b>16,918</b>	<b>6,131</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>7,702</b>	<b>16,918</b>	<b>6,131</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(37)</b>	<b>(3,213)</b>	<b>2,370</b>

**Narrandera Shire Council**

**General Fund Income Statement**  
for the period ending 30 April 2023

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	6,254	6,246	6,237
User charges and fees	1,615	2,435	1,752
Other revenues	721	941	828
Grants and contributions provided for operating purposes	7,643	4,079	7,101
Grants and contributions provided for capital purposes	4,671	15,426	3,697
Interest and investment revenue	136	395	96
Other Income	225	225	167
Net gain from the disposal of assets	92	292	381
<b>Total income from continuing operations</b>	<b>21,357</b>	<b>30,039</b>	<b>20,259</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	7,769	7,547	6,183
Materials and services	3,753	5,203	4,627
Borrowing costs	8	8	6
Depreciation and amortisation	5,097	5,097	3,823
Impairment of receivables	6	6	4
Other expenses	404	404	314
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>17,037</b>	<b>18,265</b>	<b>14,957</b>
<b>Operating result from continuing operations</b>	<b>4,320</b>	<b>11,774</b>	<b>5,302</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>4,320</b>	<b>11,774</b>	<b>5,302</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(351)</b>	<b>(3,652)</b>	<b>1,605</b>



**Narrandera Shire Council**

**Water Fund Income Statement**  
for the period ending 30 April 2023

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	846	846	848
User charges and fees	1,421	1,421	1,239
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	118	43
Interest and investment revenue	76	146	20
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>2,353</b>	<b>2,531</b>	<b>2,150</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	343	372	351
Materials and services	1,264	1,233	1,053
Borrowing costs	-	-	-
Depreciation and amortisation	667	667	500
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>2,274</b>	<b>2,272</b>	<b>1,904</b>
<b>Operating result from continuing operations</b>	<b>79</b>	<b>259</b>	<b>246</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>79</b>	<b>259</b>	<b>246</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>69</b>	<b>141</b>	<b>203</b>

**Narrandera Shire Council**

**Sewer Fund Income Statement**  
for the period ending 30 April 2023

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	1,497	1,497	1,502
User charges and fees	177	177	122
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	3,058	4,587	21
Interest and investment revenue	16	63	14
Other income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>4,748</b>	<b>6,324</b>	<b>1,659</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	338	338	242
Materials and services	715	709	540
Borrowing costs	39	39	29
Depreciation and amortisation	353	353	265
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>1,445</b>	<b>1,439</b>	<b>1,076</b>
<b>Operating result from continuing operations</b>	<b>3,303</b>	<b>4,885</b>	<b>583</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>3,303</b>	<b>4,885</b>	<b>583</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>245</b>	<b>298</b>	<b>562</b>

**24.3 CAPITAL WORKS PROGRAM - APRIL 2023****Document ID: 669517****Author: Finance Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

- 1. April 2023 Capital Program**
- 2. April 2023 Capital Expenditure**
- 3. April 2023 Operating Expenditure**

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 April 2023.

**PURPOSE**

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 30 April 2023.

**BACKGROUND**

Works listed in the attachment are for works against new budgeted projects for the 2022-23 financial year. Key operational expenses are also included in this report and have been highlighted separately.

**PROGRESS TO DATE IN EACH AREA****Grant Dependent Projects**

- Projects dependent on grant funding include: Barellan Sportsground Sealing parking area/driveway, MBP seating and BBQ areas including shelters x2, MBP Furniture, Grong Grong Park Furniture, Brewery Flats landscaping, furniture, painting etc. and Lake Talbot Deepening Works.

**Administration**

- Integrated Software System and the CCTV System for the Main Street will be reviewed throughout the year.
- Additional requirements are being reviewed for the Sophos Intercept X project.
- The Chamber projector upgrade is awaiting the removal of the previous screen and projector.
- The Councillor iPad project has been deferred to the 2023-24 financial year.
- Network Switches have arrived, quotes are being sought for the remaining equipment.
- The installation of two cameras at Marie Bashir Park Grandstand will commence upon completion of the Narrandera Destination and Discover Hub.

- Quotes are being organised for the Replacement of Desktops and Laptops, GDA Dataset Transition and GIS Imagery projects.
- Procurement is complete for the Data Safe project.
- Completed projects: Software Licencing, Firewall Replacement, Disaster Recovery Planning and Secure Wireless Network.

### **Environment**

- Approval of a budget increase for Landervale Road fire station has been received by RFS with the tender awarded, works are being scheduled.
- Further scoping is being undertaken for the Stormwater Improvement project.
- The design of transfer area for Narrandera waste disposal facility is underway for the Masterplan Works Stage 1.
- New security fencing with CCTV will commence in 2023 alongside the masterplan works.
- Consultants have been engaged with detailed design underway for the Urban Stormwater Upgrade.
- The project scope of works for the Waste Depot Improvement at Barellan is being reviewed prior to the detailed design and procurement.
- Completed works: Drainage Improvement Works at Driscoll Road

### **Housing & Community Amenities**

- Draft plans have been received and are under review for the Cemetery Management Plans and Mapping software project.
- Furniture for the Narrandera Cemetery is to be ordered at the completion of the Cemetery Master Plan 2023.
- Completed works: Grong Grong Cemetery furniture.

### **Recreation & Culture**

- Procurement nearing completion for the Kidz Zone Library Grant project.
- The Book and Resources Annual replacement procurement is ongoing, major expenditure planned for May.
- Narrandera Sportsground drainages and soak works are nearing completion, external drainage to be undertaken.
- Narrandera Tennis Courts Access Upgrades procurement is complete, works have commenced.
- Narrandera Parks Irrigation Management System procurement is complete, awaiting delivery.
- Demolition is complete of the old plant room, procurement of further works is underway – power, eye wash.
- The grant application was successful for the Lake Talbot Recreation Viewing Platform, Rotary Lookout and Lake Talbot Recreation Area Improvements, recreational seating and shelter revamp and toilet block landscaping projects. Works are being scoped.
- Narrandera Memorial Gardens lawn area and garden beds landscape design will be implemented after ANZAC Day for east end memorial gardens.

- Festoon renewal has been completed for the Festive Light Upgrade and Renewal. Further procurement to upgrade remote switching underway.
- The system for the Biosecurity Mapping System is operational with amendments to be made to property information.
- Currently reviewing draft and concept designs for the infant's area prior to community engagement for the Marie Bashir Park Adventure Playground Upgrades.
- The Adventure Playground Inclusive Spaces project is to be incorporated with the Marie Bashir Park Adventure Playground masterplan.
- Completed Works: New scoreboards at the Narrandera Stadium, Narrandera Sportsground Clubrooms Stage 2, Renewal of BBQ Elements, shade structures and seating works located on the plant room at Lake Talbot Pool, Narrandera Park Oval Grandstand upgrade, Barellan Playground upgrades and festive decorations project, Barellan Park BBQ replacement, Remote Signage and replacement of café furniture at Barellan Pool.

### **Playground on the Murrumbidgee**

- Construction is underway for the Destination & Discovery Hub, with building at lock-up stage.
- Procurement for new signage is complete with installation pending for the extension of Bike and Hike Trails.
- Bridge has been installed for pedestrian access which will connect Brewery Flat to East Street, with approaches being constructed.
- Base footings are complete for the Elevated Walk, Viewing Platform, deck, and pedestrian access, with Sky Walk to be installed in May.
- Completed works: Northbank Walking Track.

### **Local Roads and Community Infrastructure Round 1**

- Completed works: Kiesling Lane Beautification Project.

### **Local Roads and Community Infrastructure Round 2**

- Installation of the Barellan Pump Track is complete, landscaping to commence in May.
- The concrete base is complete for the Wiradjuri Memorial Wall Stage 1, with stone and artwork to occur mid-2023.
- Works are being planned with the scope under review for the Narrandera Flora and Fauna Reserve.
- Completed works: Barellan Cemetery Toilet.

### **Crown Reserve Improvement Program**

- Upgrade Lake Talbot Reserve grant has been successful with works being scoped.

### **Local Roads and Community Infrastructure Round 3**

- North Narrandera bicycle and walking paths at Racecourse Road and Watermain street tender has been awarded, works commencing in May.
- Demolition of the former Narrandera Sportsground clubhouse and changerooms is complete. Fabrication of the new building and site work has commenced.
- Tender has been awarded for the Barellan Sportsground Spectator Pavilion.

- Consultant has been engaged with concept designs being developed for the Narrandera Pump Track.
- Henry Mathieson Oval off-leash dog area procurement is complete, works commencing May.
- The Grong Grong Community Improvement Project renewal of the male toilet is complete, with manufacture of the shade structure underway.
- The Narrandera Business Centre Master Plan (NBCMP) – Consultants have been engaged for East Street between Twynam and Bolton Streets to review the existing master plan and report to April Council meeting. The Bolton Street project has been deferred due to funding reallocation.
- Completed Works: Barellan Hall toilet upgrade.

#### **Stronger Country Community Funding Round 4**

- Quotations received for the Barellan Netball Courts are above budget, scope reduced to meet budget. Project will be carried over with works commencing after the netball season.
- The water refill stations along the walk and cycle paths in five locations have an expected completion date of May.
- Completed works: Lake Talbot Water Park entrance upgrade and fencing and Narrandera Sportsground changeroom facilities upgrade and Narrandera Sports Stadium.

#### **Stronger Country Community Funding Round 5**

- Scope is to be determined for the Community Safety upgrade program.
- The project is being scoped and consultation is complete for the Recreation Upgrade at Narrandera Water Tower.

#### **Transport & Communication**

- Works are to be scheduled for Urban Roads Construction – Laneways, Urban Pavement Rehabilitation.
- Urban Kerb & Gutter Replacement and Urban Footpath Replacement works to commence on East Street near the new Kurrajong building.
- The Urban Footpath Additional funds requested – to Railway overpass design is to be undertaken in conjunction with north Narrandera footpath project.
- Urban Roads Construction project funds are to be reallocated to Urban roads construction laneways in the March QBR.
- Procurement has commenced for the culvert widening at Erigolia Road. Successful grant funding under Remote Roads Upgrade Pilot Program.
- Urban Reseals are scheduled to go to quote in May 2023. Racecourse Road and East Street (Audley to Larmer) projects are on-hold to determine if they are still the highest priority.
- Rural Road reseals is scheduled to go to quote in May 2023.
- Roads Resheeting – (Unsealed Rural Roads) funding is complimenting the Natural disaster projects with remaining works to be determined.
- Funding has been approved for Flood Damage Repairs (AGRN1001) for the January 2022 event, with works to be undertaken over the next 18months.

- Emergency Works (EW) and Immediate Reconstruction Works (IRW) are continuing for the Flood Damage repairs (AGRN1034) September 2022 event. Claim to be submitted for payment of all funds, with long term repairs being scoped.
- Works are to be undertaken for the Roads to Recovery project – Curtis Road Gravel re-sheet.
- Works to be scheduled for MR370 (to Lockhart) and MR596 Back Yamma Road (south-west of Morundah).
- Heavy patch works are complete for MR243 (Canola Way Grong Grong-Coolamon).
- RR7608 – Barellan Road CH4.46 to 6.15 Repair Grant with 50% contribution Block Grant works are complete with line marking to be undertaken.
- Emergency Drainage works are continuing between other projects.
- Water realignment and stormwater is complete for the new road at Red Hill Industrial Estate. Kerb and road to be completed.
- Completed Works: Rural Road Reseals at Syme and Arrambee Roads, SZI Adams and Douglas Streets and Mulga Street Barellan. Roads to Recovery projects – Kangaroo Plains, Murrell Creek, The Gap, Stradbroke, Euratha, Lismoyle, Mejum Roads, Gravel re-sheet and Willans Lane as part of the Laneway Upgrade, MR7608 (Barellan Road), Manderlay Road seal extension and Active Transport - Walking (Mulga Street Barellan).

### **Fixing Local Roads**

- Work plans on the Brewarrana Bridge Retrofitting are being finalised, works to commence prior to end of financial year.
- Narrandera Bus Route – Minor additional signage works are required for Pamandi Road. Works are scheduled for May for the section at Cowabbie Road reseal.
- Design work is underway for Old Wagga Road Rehab with tender construction in mid-2023.
- Completed works: Mejum Park Road and Brookong Street.

### **Fixing Country Bridges**

- Tenders to be awarded in May for construction of Mollys and Somerset Bridges.

### **Economic Affairs**

- Preparation for procurement is underway for the Light Vehicles, Trucks and Trailers, Heavy Plant Sales. New pump has been purchased during the flood and minor plant as needed for other plant Capital.
- Purchase of a new pump at the Truck Wash is complete, funding to be reallocated at end of financial year from the Quarry Communications Tower Static project.
- Building Renewal and Upgrades annual program is underway.
- Design of additions for the Administration building and the Council Chambers Cleanout of Storage facility projects have been cancelled with funds reallocated in the March QBR to the Building Renewal and Upgrades annual program.
- Project awarded for the Works depot new vehicle storage shed, with works being planned.
- The Airport committee during the October meeting elected not to pursue any additional capital works for the Airport Terminal this financial year other than the Parallel taxiway; Project deferred.

- Extension has been confirmed to April 2024 for the Airport taxiway. Alternate pavement design is now complete. Drainage works are scheduled to start prior to end of financial year.
- The Security and Wildlife Perimeter fencing at the airport is expected to be completed mid-May.
- The new building at the works depot is complete, minor finishes to be completed.
- Tender has been awarded for the Solar Panels project; works being planned.
- Lake Talbot Tourist Park Power Sites project was an unrealised grant and the Council funds have been relocated back to the source.
- Completed projects: Quarry Communications Tower Static project.

### **Water Supplies**

- Service replacements will be performed as required.
- Works are expected to commence in May for the Watermain replacements at Grosvenor Street.
- Hydrant and Valve replacements program works are underway.
- The Water Treatment Plant (WTP) filter upgrade design is to be completed in conjunction with the scoping study.
- The funding deed for the Water Treatment Plant (WTP) scoping study has been finalised with the project underway, anticipated completion date August.
- The hydraulic model is complete for the North Zone Pressure Pump to fix low pressure issues, with specifications being developed.
- Procurement is underway for the Pine Hill Reservoir fencing and demolition.
- Pine Hill Pumps replacement works are to be programmed.
- Department of Planning, Industry and Environment (DPIE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) Additional Works. Consultants have been engaged with the study report pending.
- Site survey has been completed for the Gordon Street fencing with procurement underway.
- Works to commence in June for the cul-de-sac Ring Mains.
- Expressions of interest are complete for the Telemetry Software and Hardware Upgrade; formal tenders being sought.
- Installation is complete and commissioning is underway for the Bulk Water Filling Stations.
- Tender has been awarded for the Solar Panels project; works being planned.
- The Household Filter Project is ongoing.
- Completed Projects: King Street watermain replacement, Taggle Software and Implementation, and Pine Hill Reservoir Upgrade.

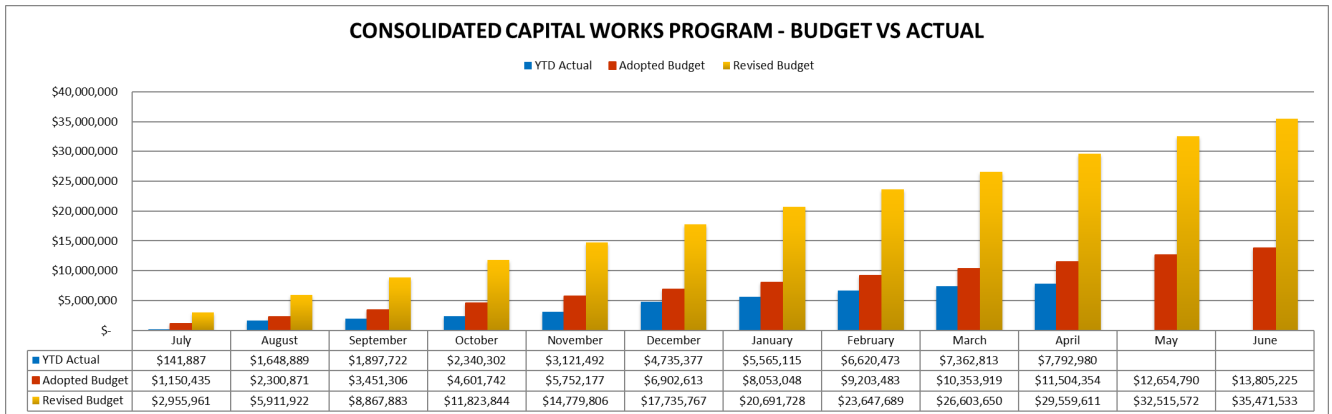
### **Sewerage Supplies**

- Design review is underway for the Barellan Sewer with the construction tender to begin in the second half of 2023.
- Quotes have been received outside of budget for the Primary Filter, project has been delayed pending grant funding.

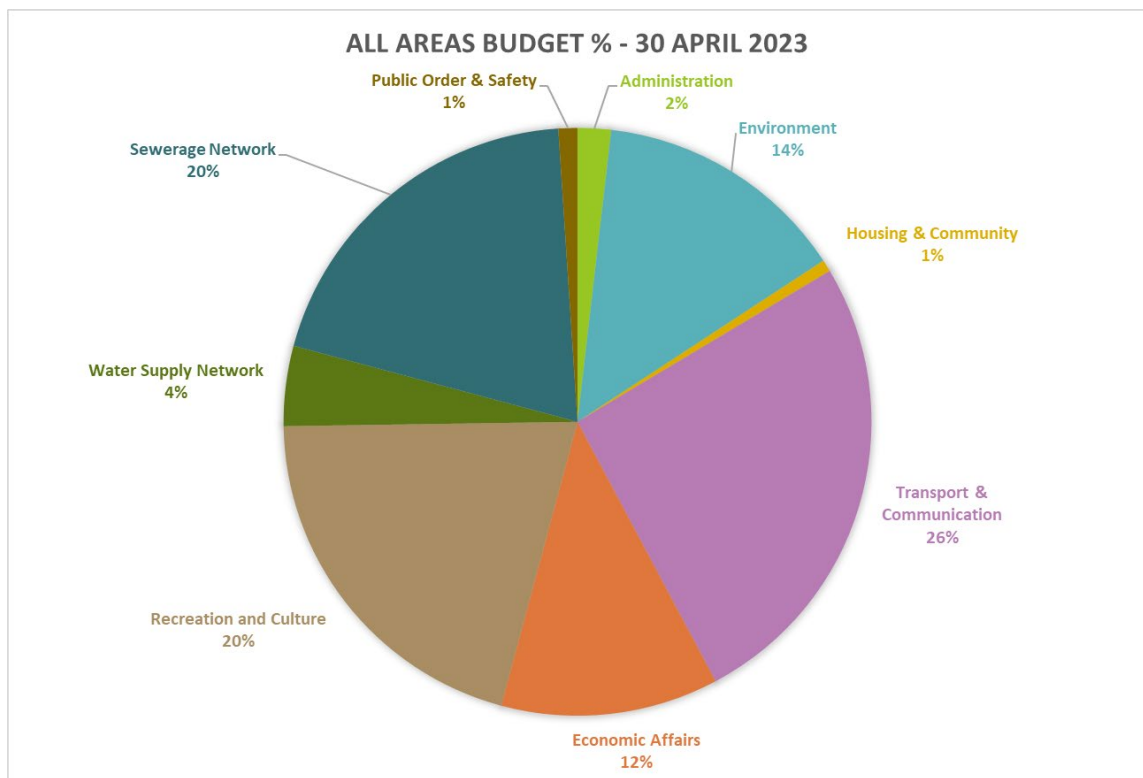


- Quotes for the Flow Meters for Pump Stations 2,3 and 4 have been received outside of budget. A review of the scope is being undertaken.
- The Sewer Main relines are to commence in June 2023.
- Expressions of interest are complete for the Telemetry Software and Hardware Upgrade; formal tenders being sought.
- Tender has been awarded for the Solar Panels project; works being planned.
- Completed Projects: Narrandera West Sewer Extension.

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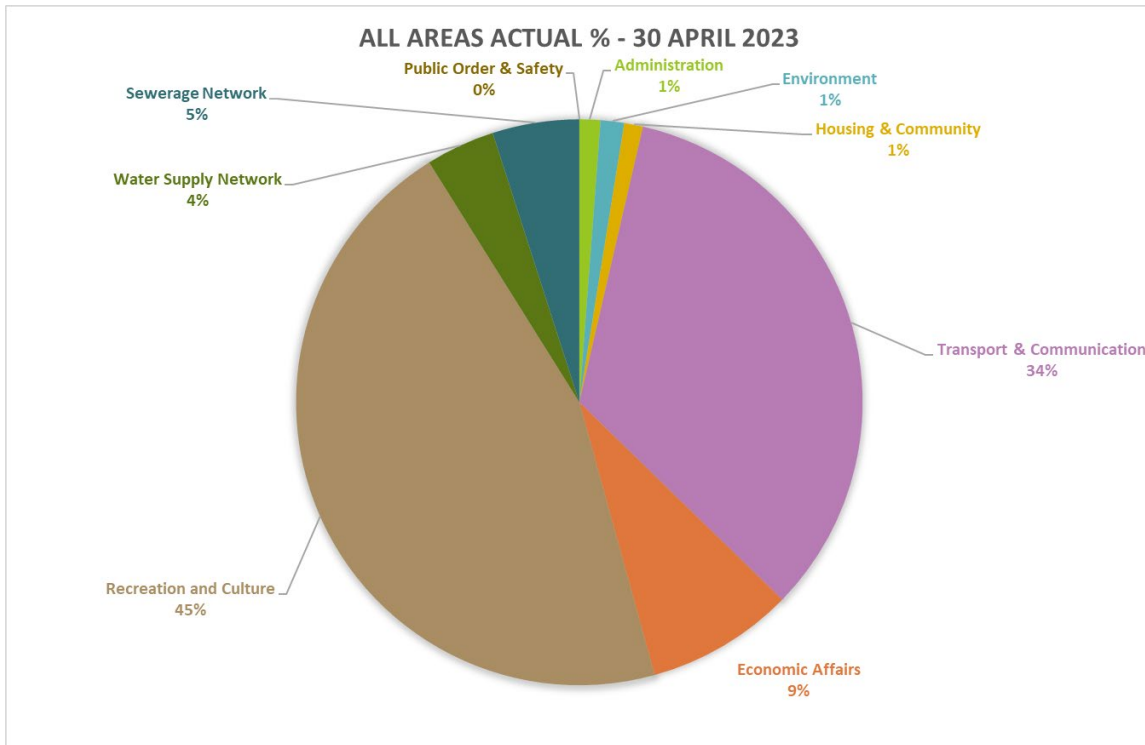
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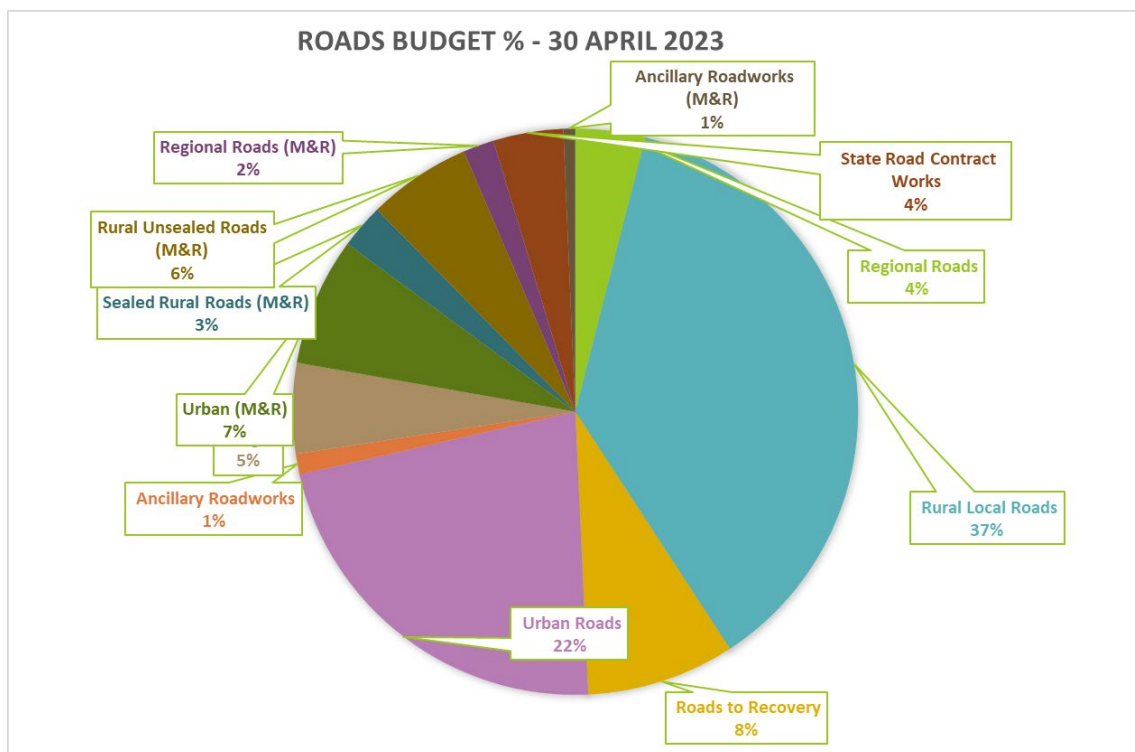
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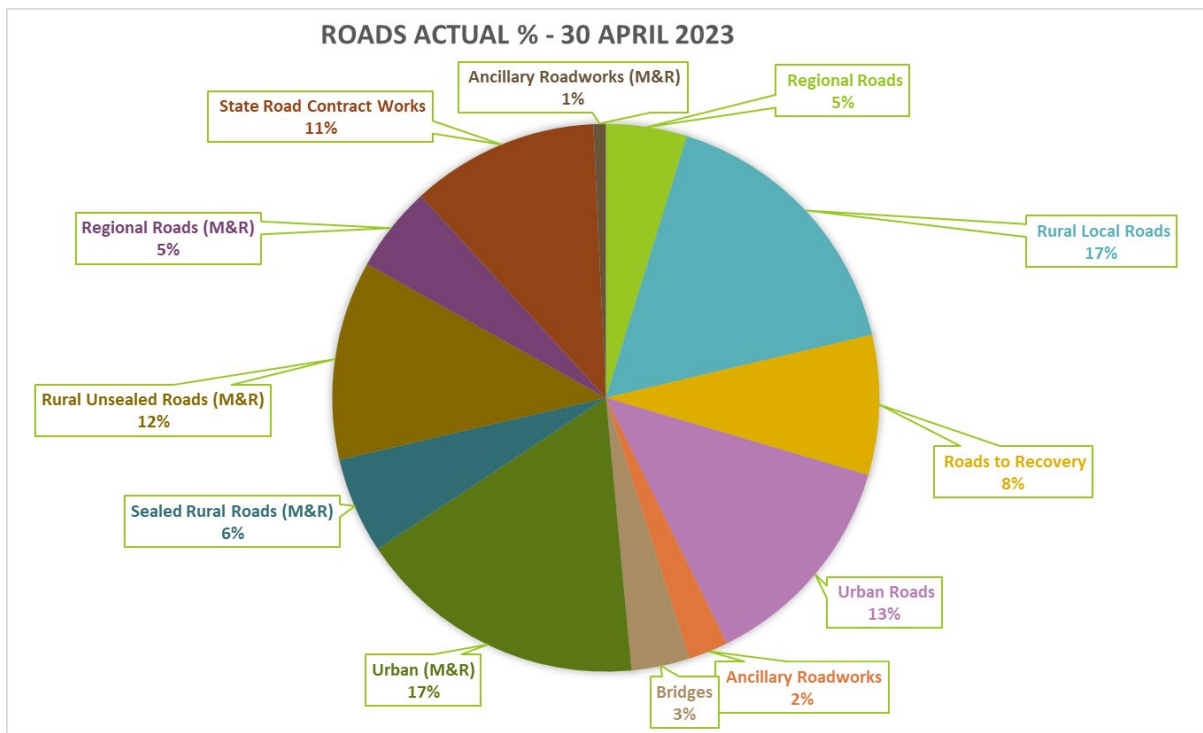
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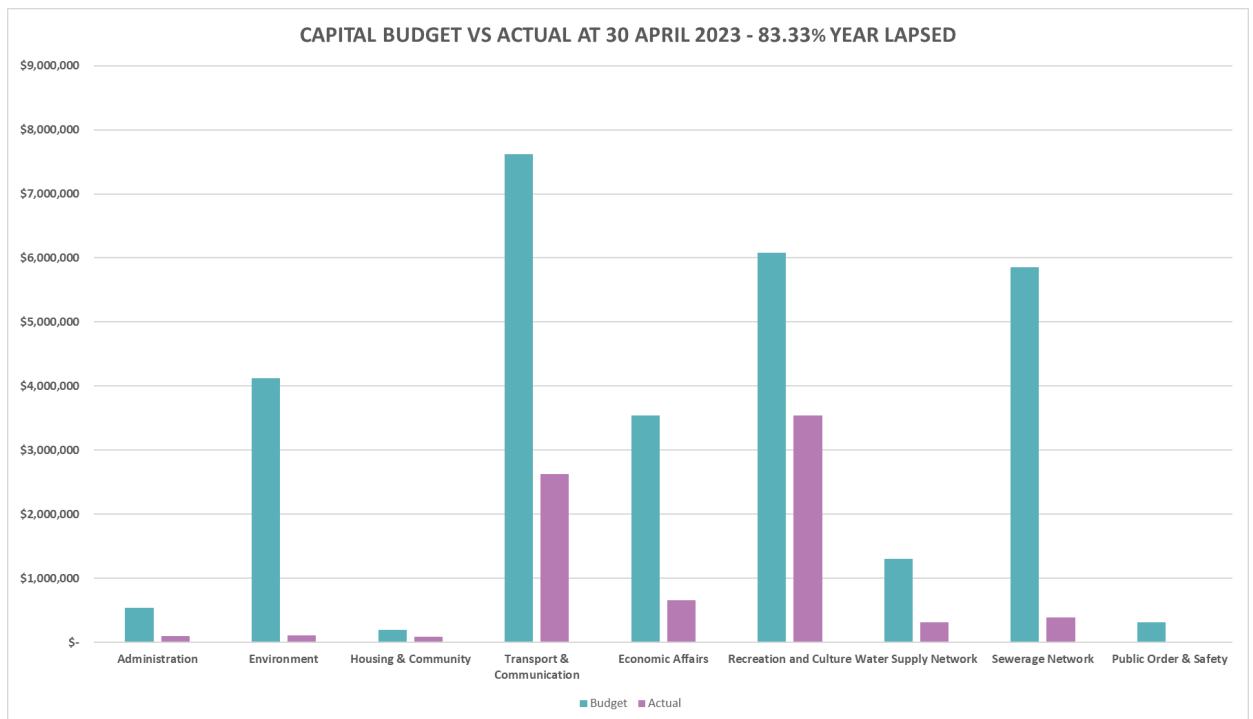
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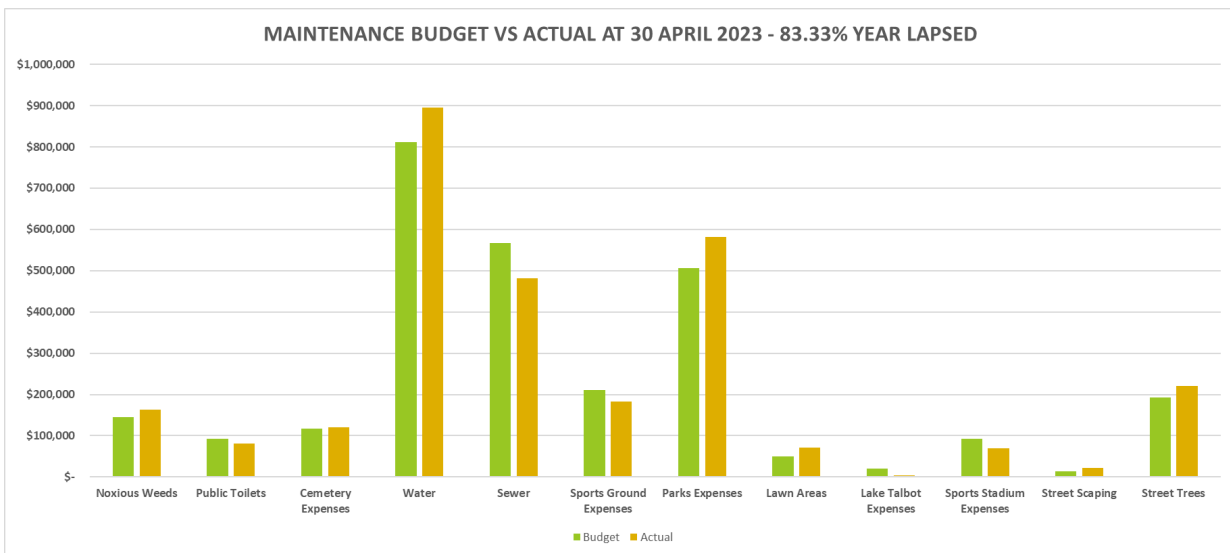
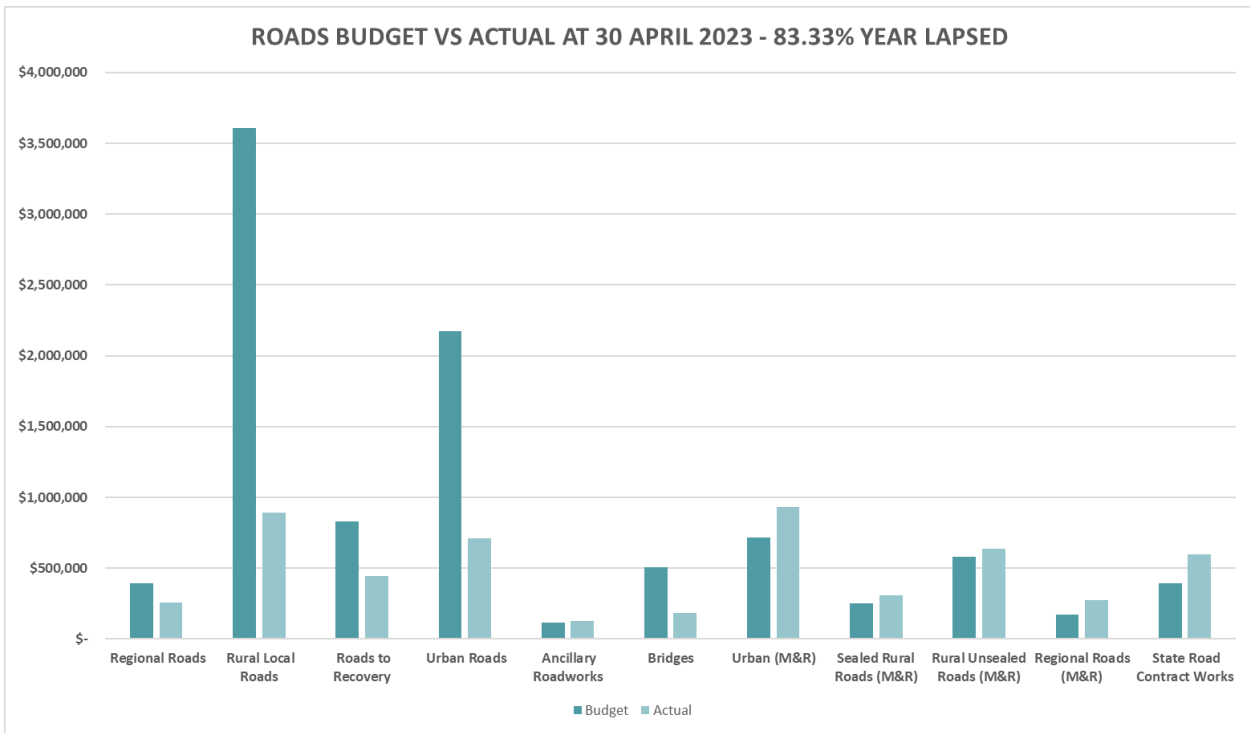
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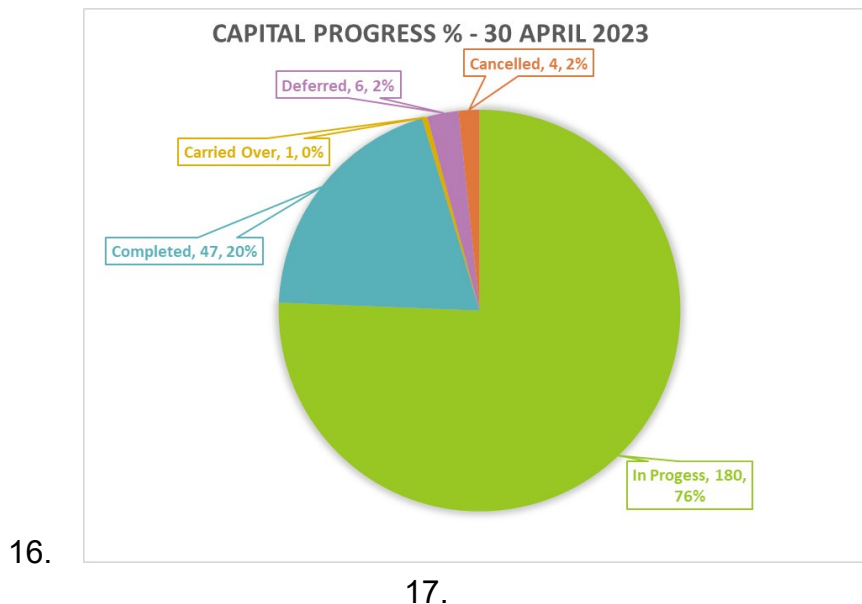


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**TERMINOLOGY**

18. This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows.

- **Ledger Number:** This is a reference number for staff to link the report to Council’s accounting records.
- Capital works are funded from several sources. Codes that denote revenue sources are:
  - **Revenue:** Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
  - **Reserve:** Jobs funded from Council’s reserves and unspent grants.
  - **Grant & Contributions:** Funding from other Government departments, councils, or organisations.
- **Budget:** This is the total allocation to complete the project.
- **YTD Exp:** Total expenditure allocated to project as of report date.
- **Balance:** Amount of unspent funds including commitments for each program at reporting date.
- **Graph:** The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

**CONCLUSION**

That Council receives and notes the information contained in this report.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Capital Works report as at 30 April 2023.



KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at April 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
1 Councillor iPad Project	20,000		20,000	\$0.00	\$20,000.00	0%	Project deferred to 23/24
2 Sophos Intercept X	15,000	\$662	12,902	\$7,489.42	\$4,750.67	63%	Reviewing for any additional requirements
3 Data Safe	2,000	\$852	2,000	\$0.00	\$1,148.18	43%	Ordered
4 GDA Dataset Transition	5,000		5,000	\$0.00	\$5,000.00	0%	Organising quotes.
5 Chamber projector upgrade	10,000	\$18	10,000	\$8,796.38	\$1,185.89	88%	New 100" TV installed. Awaiting to remove old projector and screen.
6 Replace Desktops/Laptops	25,000	\$401	25,000	\$7,543.04	\$17,056.28	32%	Organising quotes.
7 Software Licencing	10,000	\$8,408	10,000	\$2,675.00	-\$1,083.00	111%	Completed
8 Replace Firewall	-		26,031	\$26,030.97	\$0.03	100%	Completed.
9 Secure Wireless Network	-		5,766	\$5,765.50	\$0.00	100%	Completed..
10 Replace Network Switches	10,000	\$17,500	40,000	\$16,348.91	\$6,151.33	85%	Organising quotes for final pieces of equipment.
11 Disaster Recovery Planning	-		5,460	\$1,942.50	\$3,517.50	36%	Completed.
12 Integrated Software System	400,000		420,000	\$5,220.00	\$414,780.00	1%	Will review throughout the year.
13 GIS Imagery	-		10,000	\$0.00	\$10,000.00	0%	Organising quotes.
14 Two Cameras at Marie Bashir Park Grandstand	4,000		4,000	\$1,112.22	\$2,887.78	28%	Waiting for NDDH to be completed.
15 CCTV system for the Main Street	54,866	\$378	54,866	\$10,268.04	\$44,219.60	19%	Will review throughout the year.
16 Landervale Fire Shed	-	\$68,400	370,000	\$210.56	\$301,389.44	19%	Budget increase approved by RFS. Tender awarded and works being programmed.
17 New security fencing and CCTV	150,000		150,000	\$3,670.91	\$146,329.09	2%	(Narrandera Tip) Works to commence in late 2023, with other master plan works.
18 Masterplan works stage 1	187,000	\$29,653	321,804	\$7,300.00	\$284,851.18	11%	Design of transfer area underway.
19 Barellan Waste Depot Improvement Works	-	\$4,091	87,000	\$691.61	\$82,217.48	5%	The project scope of works are being reviewed, prior to the detailed design and procurement.
20 Stormwater improvement Works	100,000		100,000	\$2,196.89	\$97,803.11	2%	Further scoping being undertaken
21 Urban Stormwater Upgrade	4,000,000	\$178,657	4,250,000	\$80,720.41	\$3,990,622.10	6%	Consultants engaged with detailed design underway.
22 Drainage Improvement Driscoll Rd	-	\$11,784	33,172	\$10,293.56	\$11,094.52	67%	Completed
23 GG Cemetery Furniture	-		3,834	\$3,128.00	\$706.00	82%	Works complete.
24 Narrandera Cemetery Furniture	5,000		5,000	\$0.00	\$5,000.00	0%	To be ordered at the completion of the Cemetery master plan 2023.
25 Cemetery management plans and mapping software	140,000		140,000	\$19,090.91	\$120,909.09	14%	First draft of Cemetery PoM received and currently under review.
26 Narrandera Library - Kid Zone Library Grant	-	\$23,496	35,523	\$10,130.40	\$1,896.59	95%	One order left to be submitted. Expect to be expended by 20June.
27 Narrandera Library - Book & Resources annual replacement	31,514		31,514	\$6,550.98	\$24,963.02	21%	Procurement ongoing. Book buying trip scheduled for May for Major expenditure.
28 Lake Talbot Pool Renewal of BBQ Elements	6,000		7,229	\$7,228.99	\$0.01	100%	Completed.
29 Lake Talbot Additional/Remedial Works	-	\$5,243	71,984	\$50,350.57	\$16,390.42	77%	Procurement of further works underway / Demolition of old plant room completed
30 Lake Talbot Pool Install shade structures and seating located on Plant Room	-		28,841	\$28,748.00	\$93.00	100%	Completed.
31 Barellan Pool Replace Café Furniture	2,500		2,500	\$2,272.73	\$227.27	91%	Completed.
32 Ndra Sportsground Drainage & Soak	-	\$3,545	100,000	\$52,391.71	\$44,062.84	56%	Ground works complete, with external drainage to be undertaken.
33 Ndra Sportsground Clubrooms - Stage 2	-		18,821	\$25,022.05	-\$6,201.34	133%	Completed.
34 Ndra Park Oval Grandstand upgrade	-		36,803	\$36,803.40	\$0.00	100%	Completed.
35 Ndra Tennis Courts Access Upgrades	-	\$91,397	-	\$772.16	-\$92,169.30	#DIV/0!	Procurement complete, works have commenced.
36 Ndra Park Irrigation Management System	125,000	\$135,155	250,000	\$232.73	\$114,612.72	54%	Quotation awarded, materials on order
37 Narrandera Playgrounds Upgrades incl. masterplan	10,000		10,000	\$0.00	\$10,000.00	0%	currently reviewing concepts and draft for infants area for community engagement
38 Barellan Playground Upgrades and festive decorations	13,000		12,801	\$1,548.50	\$11,252.45	12%	Completed.
39 Barellan Parks BBQ replacement	8,000		9,473	\$9,472.73	\$0.00	100%	Completed.
40 Ndra Memorial Park lawn areas & garden beds	20,000		20,000	\$0.00	\$20,000.00	0%	Landscape design to be implemented after ANZAC day for east end memorial gardens
41 Festive Light Upgrade / Renewal	14,200		14,200	\$6,165.92	\$8,034.08	43%	Festoon renewal completed - Further procurement to upgrade remote switching underway
42 LT Rec Area Improvements	12,000		12,000	\$0.00	\$12,000.00	0%	grant successful works being scoped.
43 LT Rec Seating and Shelter Revamp	-		10,000	\$0.00	\$10,000.00	0%	grant successful works being scoped.
44 LT Rec Toilet block landscaping	-		20,000	\$130.12	\$19,869.88	1%	grant successful works being scoped.
45 LT Rec Viewing Platform from lookout	68,000		68,000	\$0.00	\$68,000.00	0%	grant successful works being scoped.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at April 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
46	New Scoreboards - Narrandera Stadium	-		16,000	\$12,070.00	\$3,930.00	75%	Completed. Remaining funds to be allocated to sportsground scoreboard
47	POM - Destination & Discovery Hub	-	\$325,418	2,318,986	\$2,025,016.37	-\$31,447.56	101%	Construction underway, with building at lock up stage.
48	POM - Extension of Bike & Hike Trails	-	\$16,244	61,810	\$0.00	\$45,566.72	26%	Procurement for new signage complete, with installation pending.
49	POM - Northbank Walking Track	-		-	\$0.00	\$0.00	#DIV/0!	Completed.
50	POM - Design Pedestrian bridge Brewery Flat to East St	-	\$7,386	355,909	\$349,247.09	-\$723.44	100%	Bridge installed with the southern approach being constructed.
51	Access	-	\$313,000	810,455	\$252,791.31	\$244,663.69	70%	Base footings complete, with sky walk to be installed in May/June.
52	Biosecurity Mapping System	23,060	\$9,676	23,060	\$11,860.00	\$1,523.64	93%	System is operation with some amendments to be made to property information, training to be received when a new biosecurity officer has been recruited. Final invoice to be processed once training has been completed.
53	Remote Signage	7,500		9,527	\$9,742.00	-\$215.00	102%	Completed.
54	LRCI - Kiesling Lane Beautification	-		4,361	\$2,257.20	\$2,104.29	52%	Completed.
55	Laneway Upgrade - Drain and seal a selected laneway.	-		21,054		\$1,431.13	93%	Completed.
56	Willans Lane	-			\$19,622.99			Completed.
57	LCRI R2 - Barellan Pump Track	-	\$762	52,012	\$42,014.93	\$9,234.64	82%	Installation complete. Landscaping to commence May
58	LCRI R2 - MBP Wiradjuri Memorial Wall Stage 1	-	\$29,591	236,860	\$154,348.13	\$52,920.97	78%	Concrete base complete, with stone and artwork to occur mid-2023.
59	LCRI R2 - Brln Cemetery - Toilet	-		20,378	\$96.98	\$20,281.00	0%	Works Complete, remaining funds to be reallocated in March QBR.
60	LCRI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-		54,975	\$5.00	\$54,970.00	0%	Works being planned, with scope being reviewed to focus more on the entrance and access.
61	CRIP Upgrade Lake Talbot Reserve - Stairs, walking trails, BBQ Shelter and seating.	-		-	\$0.00	\$0.00	#DIV/0!	Grant successful, works being scoped
62	ECP Adventure playground inclusive space	100,000		175,000	\$0.00	\$175,000.00	0%	To be incorporated with MBP playground Masterplan
63	LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	-		290,000	\$0.00	\$290,000.00	0%	Tender awarded, works commencing May
64	LRCI 3 Narrandera Sportsground Spectator Pavilion	-	\$95,315	200,000	\$76,102.19	\$28,582.81	86%	Demolition complete with the new building being fabricated and site works commenced.
65	LRCI 3 Narrandera Pump Track	-	\$163,146	200,000	\$210.57	\$36,643.21	82%	Consultant has been engaged and developing some concept plans to take to the community
66	LRCI 3 Barellan Hall Toilet upgrade	-		62,357	\$60,829.46	\$1,527.27	98%	Works complete. funds to be reallocated in March QBR
67	LRCI 3 Barellan Sportsground Spectator Pavilion	-	\$73,485	130,000	\$24,077.28	\$32,438.17	75%	Tender awarded.
68	LRCI 3 Grong Grong Community Improvements	-	\$26,446	60,000	\$20,676.08	\$12,877.49	79%	Shade structure manufacture underway, renewal of male toilet completed
69	LRCI 3 HM Oval - Off leash dog area	40,000	\$46,350	100,000	\$0.00	\$53,650.00	46%	Materials ordered. Works expected to commence May.
70	SCCF4 - Ndra Sportsground changeroom facilities upgrade	-		197,844	\$197,843.88	\$0.00	100%	Completed.
71	SCCF4 - Barellan Netball Courts	-	\$5,745	273,500	\$4,186.36	\$263,568.19	4%	Quotations above budget, scope reduced to meet budget. Works undertaken after netball season, carryover.
72	SCCF4 - Narrandera Sports Stadium	-		67,625	\$65,483.97	\$2,141.03	97%	Completed.
73	SCCF4 - Lake Talbot Water Park Entrance Upgrade / Fencing	-		15,622	\$15,621.80	\$0.00	100%	Works complete, funds to be reallocated in December QBR
74	SCCF4 - Water refill Stations along walk/cycle paths (5locations)	-	\$636	49,273	\$47,882.89	\$753.91	98%	Expected completion May
75	Solar Panels	-	\$7,662	100,000	\$0.00	\$92,338.18	8%	Tender awarded, works being planned.
76	LTP Power sites	-		-	\$0.00	\$0.00	#DIV/0!	Unsuccessful grant, council funds returned to the source
77	SCCF5 - Community safety upgrade program (CCTV)	-		249,597	\$0.00	\$249,597.00		Scope to be determined.
78	SCCF5 - Recreation Upgrade at Narrandera Water Tower	-		660,000	\$0.00	\$660,000.00		Project being scoped, with public consultation complete.
79	Emergency Drainage Works - Urban Stormwater January Event	-	\$961	106,293	\$26,398.01	\$78,933.99	26%	Works continuing between other projects.
80	New Road - Red Hill Industrial Estate	-	\$36,632	780,000	\$645,260.23	\$98,108.02	87%	Water realignment and stormwater completed, kerb and roadworks next to be completed



KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at April 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
81	<b>NBCMP</b>	-		1,158,856		\$1,146,303.36	1%	
82	Bolton Street	-			\$12,552.50			project deferred due to funding reallocation
83	LRCI R3 East St between Twynam & Bolton	-			\$0.00			Consultants engaged to review existing master plan. Report to April Council Meeting.
84	<b>Urban Roads Construction</b>	134,666		152,000		\$144,620.14	0%	QBR March trf to Urban roads construction laneways
85	Manderlay Road - Seal extension	-			\$7,380.04			Completed.
86	<b>Urban Roads Construction - Laneways</b>	41,945		41,945		\$41,945.00	0%	Works to be scheduled
87	<b>Urban Reseals</b>	123,627		123,627		\$123,627.00	0%	New data being reviewed to determine highest priority. Quote requests being called in May.
88	Racecourse Rd				\$0.00			Projects on hold to determine if still the highest priority
89	East Street (Audley to Larmer)				\$0.00			Projects on hold to determine if still the highest priority
90	<b>Urban Pavement Rehabilitation</b>	135,769		95,749	\$194.27	\$95,554.73	0%	Works to be scheduled
91	Urban K&G Replacement	16,153		16,153	\$0.00	\$16,153.00	0%	Works to commence on East St near Kurrajong new building.
92	Urban Footpath Replacement	10,769		10,769	\$0.00	\$10,769.00	0%	Works to commence on East St near Kurrajong new building.
93	Urban Footpath Add. Funds requested - To railway overpass	-		100,000	\$0.00	\$100,000.00	0%	Design and Construction is to be undertaken in conjunction with North Narrandera Footpath project.
94	RRUPP - Erigolia Road (Widening)	231,786		1,102,138	\$30,007.96	\$1,072,130.04	3%	Procurement commenced for culvert widening, with shoulder widening procurement to be called during May.
95	<b>Roads Resheeting - (Unsealed rural roads)</b>	324,802		324,802		\$324,802.00	0%	Works complimenting Natural Disaster Funding projects with remaining works to be determined.
96	FLR - Brewarrana Bridge Retrofitting	-	\$1,039	388,013	\$22,807.31	\$364,166.40	6%	Works plans being finalised. Works to commence prior to EOFY
97	FLR Narrandera Bus Route	-		430,751		\$139,264.30	67%	
98	Pamandi Rd	-			\$17,050.81			minor additional signage works needed
99	Cowabbie Rd	-			\$5,927.79			Works to be scheduled May will be done with reseal program.
100	Brookong St	-			\$1,101.45			Completed.
101	Mejum Park Rd	-			\$267,406.29			Completed.
102	FLR R4 - Old Wagga Road Rehab	-		-	\$0.00	\$0.00	#DIV/0!	Design works underway with tender construction in mid-2023
103	<b>Rural Roads Reseals</b>	157,845		183,951		\$183,340.78	0%	New data being reviewed to determine highest priority. Quote requests being called in May.
104	Syme Road (New Seal)	-			\$385.30			Completed.
105	Arrambee Road Resheet & Seal	-			\$224.98			Completed.
106	<b>Flood Damage Repairs AGRN1001 (January 2022)</b>	-	\$43,211	1,900,000		\$1,586,417.14	17%	
107	Holloway Rd Culvert	-			\$139.77			
108	Grong Grong River Road	-			\$2,995.27			
109	Mejum Rd	-			\$46,154.13			
110	Mannings Rd CH4.85-8.35	-			\$15,020.67			
111	Middle Rd	-			\$0.00			
112	Kingston Rd	-			\$0.00			
113	Devlins Bridge Rd	-			\$71,567.74			
114	Galore Park Rd CH0.20-0.40	-			\$0.00			
115	Galore Forest Rd CH0.00-1.90	-			\$740.99			
116	Higgins Rd	-			\$67.01			
117	Jacksons Rd	-			\$62.01			
118	Gepperts Rd	-			\$62.01			
119	Mimosa Rd	-			\$19,509.86			
120	The Gap Rd CH9.70-13.70	-			\$79,213.56			
121	Lismoyle Rd	-			\$34,580.59			
122	Strontian Rd	-			\$258.34			
123	Hulmes Rd	-			\$0.00			
124	Hewson Rd	-			\$0.00			
125	Mannings Rd CH9.55-11.35	-			\$0.00			
126	Galore Park Rd CH4.64-4.74	-			\$0.00			
127	Galore Forest Rd CH3.70-4.50	-			\$0.00			

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at April 2023

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

	Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
128	The Gap Rd CH1.60-2.20	-			\$0.00			
129	The Gap Rd CH2.60-3.40	-			\$0.00			
130	The Gap Rd CH3.70-6.40	-			\$0.00			
131	<b>Flood Damage Repairs AGRN1034 (September 2022)</b>	-	\$2,548	-		-\$280,895.81	#DIV/0!	Emergency Works (EW) and Immediate Reconstruction Works (IRW) still being completed - claim to be submitted for payment of all funds, with long term repairs being scoped.
132	Pinehope Rd	-			\$2,636.92			
133	Angle Rd	-			\$0.00			
134	Old Wagga Rd	-			\$2,707.13			
135	Grong Grong River Road	-			\$1,302.22			
136	Mejum Rd	-			\$9,480.73			
137	Mannings Rd	-			\$301.50			
138	Middle Rd	-			\$290.06			
139	Kingston Rd	-			\$4,460.24			
140	Devlins Bridge Rd	-			\$11,404.62			
141	Galore Park Rd	-			\$2,934.15			
142	Galore Forest Rd	-			\$17,042.21			
143	Jacksons Rd	-			\$4,449.33			
144	Higgins Rd	-			\$4,152.46			
145	Gepperts Rd	-			\$963.66			
146	Mimosa Rd	-			\$3,612.80			
147	The Gap Rd	-			\$5,826.62			
148	Kangaroo Plains Rd	-			\$6,897.31			
149	Lismoye Rd	-			\$0.00			
150	Strontian Rd	-			\$26,926.76			
151	Hulmes Rd	-			\$11,441.41			
152	Hewson Rd	-			\$280.85			
153	Buckingbong Rd	-			\$14,060.27			
154	Campbells Rd	-			\$11,190.54			
155	Davis Rd	-			\$274.10			
156	Jolleys Rd	-			\$5,301.41			
157	Irons Rd	-			\$13,836.15			
158	Mundurra Rd	-			\$13,382.35			
159	Scotts Rd	-			\$1,000.75			
160	Cheridool Rd	-			\$6,491.25			
161	Sandy Creek Rd	-			\$17,851.04			
162	Brobenah Hall Rd	-			\$78.12			
163	Raes Lane	-			\$1,766.63			
164	Bassett Rd	-			\$2,117.80			
165	Norrison Rd	-			\$1,159.30			
166	Owers Rd	-			\$14,177.05			
167	Federal park Rd	-			\$2,796.94			
168	Kywong Rd	-			\$22,920.01			
169	Mitchell Rd	-			\$7,207.63			
170	Tahmoor Rd	-			\$223.10			
171	Buttons Rd	-			\$3,450.74			
172	Windella Rd	-			\$7,916.86			
173	Beechers Rd	-			\$2,908.96			
174	Square Knob Rd	-			\$1,322.36			
175	Yalgogorin Rd	-			\$9,803.63			
176	<b>Fixing Country Bridges</b>	-		606,967		\$416,388.67	31%	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at April 2023

		Complete	Grant Dependent	Cancelled				83.33%
		Carryover	Key Operational	Deferred				
Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments	
177	FCB - Molly's Bridge	-	\$2,109	\$36,804.00			Quotes for contractor construction to be awarded May	
178	FCB - Somerset Bridge	-	\$2,771	\$148,893.46			Quotes for contractor construction to be awarded May	
179	<b>Roads to Recovery Grant</b>	997,362	997,362		\$550,561.02	45%	Resheet work estimate of \$635,000. Remainder to be reseals	
180	The Gap Rd (6.55 to 9.55) Resheeting			\$205.77			Completed.	
181	Stradbroke Road			\$2,164.69			Completed.	
182	Kangaroo Plains Rd - Gravel Resheet			\$95,586.52			Completed.	
183	Murrell Creek Rd - Gravel Resheet			\$137,165.71			Completed.	
184	Curtis Rd - Gravel Resheet			\$1,551.09			Works to be scheduled	
185	Euratha Rd - Gravel Resheet			\$152,565.38			Completed.	
186	Lismoyle Rd - Gravel Resheet			\$32,841.28			Works finished, awaiting final costs	
187	Mejum Rd - Gravel Resheet			\$24,720.54			Works finished, awaiting final costs	
188	<b>Regional Roads (Capital Component of Block Grant)</b>	268,200	263,930		\$121,817.05	54%		
189	Coolamon)			\$18,250.53			Heavy patch works complete.	
190	MR370 - To Lockhart			\$3,219.10			Works to be scheduled	
191	MR596 - Back Yamma Road (south-west of Morundah)			\$3,673.63			Works to be scheduled	
192	MR7608 - Barellan Road			\$116,969.69			Works completed, to be transferred to RRRP project 15-9608-0	
193	Repair Grant 7608 - Barellan Road CH 4.46 to 6.15	173,200	204,940	\$116,709.43	\$88,230.57	57%	Works Completed, line marking to be undertaken, awaiting final costs	
194	SZI - Adams and Douglas Streets	-	55,180	\$55,179.81	\$0.18	100%	Completed.	
195	SZI - Mulga St Barellan Refuge	-	3,929	\$1,502.91	\$2,426.11	38%	Completed.	
196	Active Transport - Cycling	50,000	-	\$0.00	\$0.00	0%	Grant Unsuccessful	
197	Active Transport - Walking (Mulga St Barellan)	50,000	80,000	\$71,472.68	\$8,527.32	89%	Works Completed. Awaiting final costs.	
198	Truck Wash - Purchase pump	-	-	\$17,597.17	-\$17,597.17	#DIV/0!	Complete - Funds to be reallocated from Quarry Comms Tower	
199	Light Vehicles	415,749	469,544	\$94,331.58	\$375,212.42	20%	Procurement underway.	
200	Trucks & Trailers	109,500	109,500	\$66,397.48	\$43,102.52	61%	Procurement underway.	
201	Heavy Plant	783,800	783,800	\$183,170.50	\$600,629.50	23%	Procurement underway.	
202	Other Plant Capital	20,000	20,000	\$53,795.45	-\$33,795.45	269%	New Pump purchased during flooding, minor plant as needs	
203	Building renewal and upgrades	146,412	\$51,286	136,476	\$101,086.02	112%	Renewal program remains on track.	
204	Design of additions for the Administration building	50,000		50,000	\$0.00	0%	Cancelled. Funds reallocated to Building renewals and upgrades	
205	Works - New vehicle storage shed	125,000	\$19,091	125,000	\$0.00	15%	Project awarded, with works now being planned.	
206	Council Chambers Cleanout of Storage Facility	-	5,709	\$0.00	\$5,709.14	0%	Cancelled. Funds reallocated to Building renewals and upgrades	
207	New building at Depot	-	\$19,214	139,483	\$90,937.99	79%	Building occupied, minor finishes to be completed.	
208	Quarry Comms Tower Static Line Replace & Structural Inspection	20,000		20,000	\$7,477.55	37%	Completed - Funds to be transferred to the Truck Wash pump purchase	
209	Airport Terminal painting , Blinds and improvements	15,000		15,000	\$0.00	0%	Airport Committee 22 October elected not to have capital works for 22/23 other than the parallel taxiway suggest carry over into 23/24.	
210	Airport Security & Wildlife Perimeter fencing	-	\$9,000	25,106	\$16,027.05	79%	To be completed by week ending 12 May final invoice to LSC to be prepared.	
211	Airport Taxiway	-	\$3,960	2,175,326	\$13,936.78	1%	Extension confirmed to 30 April 2024. Alternate design now complete. Drainage works are scheduled to start prior to EOFY.	
212	Services Replacements	20,000	\$3,236	60,000	\$70,922.84	124%	As required	
213	WTP filter/Upgrade design	-		41,912	-\$30.86	0%	Works to be completed in conjunction with scoping study which is underway.	
214	North Zone Pressure Pump - low pressure issues	-		38,995	\$1,560.12	4%	Hydraulic model complete, specification being developed.	
215	<b>Water Main Replacements</b>	300,000		340,090		32%		
216	King St Watermain Replacement				\$86,102.70		Completed.	
217	Grosvenor St Watermain Replace				\$21,379.63		To commence in May.	
218	Hydrant and Valve replacements	65,000	\$636	104,781	\$33,229.56	32%	Works underway	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at April 2023

		Complete	Grant Dependent	Cancelled				83.33%
		Carryover	Key Operational	Deferred				
Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments	
219	Pine Hill Reservoir Upgrade	-	15,242	\$9,831.05	\$5,410.58	65%	Completed.	
220	Pine Hill reservoir fencing/ demolition	-	49,450	\$999.12	\$48,451.29	2%	Procurement underway.	
221	Solar Panels	-	250,000	\$0.00	\$250,000.00	0%	Tender awarded, works being planned.	
222	IWCM Additional Works	-	130,774	\$0.00	\$130,774.00	0%	DPIE concurrence for Groundwater Study provided, consultants engaged. Study report pending.	
223	WTP Scoping Study	\$73,112	150,000	\$0.00	\$76,888.18	49%	Funding deed finalised, project underway. Completion expected in August.	
224	Taggle Software and implementation	-	17,014	\$17,013.73	-\$0.00	100%	Completed.	
225	Household Filter Project	-	17,826	\$6,333.58	\$11,492.42	36%	Ongoing.	
226	Gordon St fencing	-	30,781	\$3,622.88	\$27,158.38	12%	Site survey complete, procurement underway.	
227	Cul-de-sac ring mains	\$2,200	100,584	\$3,564.02	\$94,820.14	6%	Works to be underway in June.	
228	Telemetry software upgrade	-	26,993	\$26,564.63	\$428.62	98%	EOI complete formal tenders being sought.	
229	Telemetry hardware upgrade	-	149,646	\$0.00	\$149,645.65	0%	EOI complete formal tenders being sought.	
230	Pine Hill Pumps Replacement	-	28,661	\$2,260.40	\$26,400.82	8%	Works to be programmed.	
231	Bulk Water Filling Station	-	8,193	\$24,142.95	-\$15,950.00	295%	Installation completed, commission underway.	
232	Primary Filter (sewer)	-	100,737	\$6,272.62	\$94,464.18	6%	Quotes have been received. Outside of budget, project delayed pending grant funding.	
233	Flow meters for Pump Stations 2, 3, 4	-	35,456	\$0.00	\$35,455.78	0%	Quotes received outside of budget review of scope being undertaken.	
234	Barellan Sewer	3,050,000	\$35,939	6,132,846	\$374,180.36	\$5,722,726.66	7%	Design review underway with construction tender to begin in second half of 2023.
235	Narrandera West Sewer Extension	-	11,526	\$102.73	\$11,422.98	1%	Complete - March QBR adjustment.	
236	Sewer Main Relines	350,000	350,000	\$3,731.40	\$346,268.60	1%	To commence June	
237	Solar Panels	-	250,000	\$0.00	\$250,000.00	0%	Tender awarded, works being planned.	
238	Telemetry hardware upgrade	-	100,000	\$1,243.80	\$98,756.20	1%	EOI complete formal tenders being sought.	
239	Telemetry software upgrade	-	40,000	\$0.00	\$40,000.00	0%	EOI complete formal tenders being sought.	
<b>Grant Dependant - Capital</b>								
240	Barellan Sportsground Sealing parking area/driveway	30,000	30,000	\$0.00	\$30,000.00	0%	Grant dependent	
241	MBP seating and BBQ areas including shelters x2	40,000	40,000	\$0.00	\$40,000.00	0%	Grant dependent	
242	MBP Furniture	25,000	25,000	\$0.00	\$25,000.00	0%	Grant dependent (50/50)	
243	Grng Grng Park Furniture	5,000	5,000	\$0.00	\$5,000.00	0%	Grant dependent	
244	Brewery Flats landscaping, furniture, painting etc.	8,000	8,000	\$0.00	\$8,000.00	0%	Grant dependent	
245	LT Deepening Works	2,000,000	2,000,000	\$0.00	\$2,000,000.00	0%	Grants sought for designs and approval documents.	
<b>Operational</b>								
246	Newell Hwy Contribution Grong Grong Reseal	-	93,050	\$0.00	\$93,050.00	0%		
247	Newell Hwy Contribution Grong Grong town entrance signs	-	8,000	\$6,332.72	\$1,667.28	79%	Ongoing operational costs.	
248	Emergency Flood Works AGRN1034	-	-	\$237,285.17	-\$237,285.17	#DIV/0!	Claimable flood emergency works to be submitted May	
249	Urban Roads Maintenance	761,128	\$12,794	761,128	\$686,374.71	\$61,959.00	92%	Ongoing operational costs.
250	Sealed Rural Roads Maintenance	299,366	\$1,099	299,366	\$306,723.13	-\$8,456.46	103%	Ongoing operational costs. Investigating claimable flood emergency works AGRN1030 & AGRN1034
251	Rural Unsealed Roads Expenses	694,431	\$5,953	694,431	\$635,934.11	\$52,543.84	92%	Ongoing operational costs
252	Regional Roads (M&R Grant)	207,600	207,600	\$274,378.66	-\$66,778.66	132%	Ongoing operational costs. Investigating claimable flood emergency works AGRN1030 & AGRN1034	
253	State Road Contract Works RMCC	179,132	\$2,866	470,870	\$599,866.32	-\$131,862.23	128%	Ongoing operational costs. Additional works approved due to extreme weather.
254	Active Transport Plan	80,000	80,000	\$39,576.78	\$40,423.22	49%	Consultants engaged.	
255	Noxious Weeds Expenses	174,165	174,446	\$162,580.22	\$11,865.78	93%	Ongoing operational costs	
256	Public Toilets Expenses	40,035	110,411	\$81,577.47	\$28,833.53	74%	Ongoing operational costs	
257	Cemetery Expenses	140,201	140,201	\$120,562.88	\$19,638.12	86%	Ongoing operational costs	
258	Sports Ground Expenses	258,383	252,709	\$183,509.88	\$69,199.12	73%	Ongoing operational costs	
259	Parks Expenses	621,147	606,967	\$581,459.81	\$25,507.19	96%	Ongoing operational costs	
260	Lawn Areas	41,004	59,293	\$71,860.54	-\$12,567.54	121%	Ongoing operational costs	
261	East Street - Street Scaping	17,455	\$400	17,455	\$22,560.00	-\$5,505.00	132%	Ongoing operational costs
262	Grong Grong Earth Park - RMS	-	8,531	\$0.00	\$8,531.36	0%	Discussions to be undertaken with community user group	
263	Street Trees	231,547	\$4,044	231,547	\$220,246.11	\$7,257.03	97%	Ongoing operational costs (Emergency tree works due to storms included)

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at April 2023**

Complete	Grant Dependent	Cancelled
Carryover	Key Operational	Deferred

83.33%

Project	Adopted Budget	Committed	Revised Budget	22-23 Expenditure	Balance	%	Comments
264 Lake Talbot Expenses	24,725		24,725	\$3,875.53	\$20,849.47	16%	Ongoing operational costs
265 Sports Stadium Expenses	126,378		110,631	\$70,253.85	\$40,377.15	64%	Ongoing operational costs
266 Bores Expenses	43,500	\$22,178	43,500	\$45,968.00	-\$24,645.74	157%	Ongoing operational costs - correcting journals to be processed.
267 Pump Station Expenses	129,800	\$12,785	143,800	\$166,431.13	-\$35,416.60	125%	Ongoing operational costs - correcting journals to be processed.
268 Mains Expenses	339,200	\$7,448	315,200	\$285,763.78	\$21,988.45	93%	Ongoing operational costs
269 Recycled Water	50,560	\$70	50,560	\$2,519.75	\$47,970.25	5%	Ongoing operational costs
270 Reservoirs Expenses	27,300	\$4,545	37,300	\$36,738.45	-\$3,983.00	111%	Ongoing operational costs - correcting journals to be processed.
271 Water Supply Licence	30,080		30,080	\$23,524.16	\$6,555.84	78%	Ongoing operational costs
272 Chlorine & Chemicals Expenses	23,000	\$364	23,000	\$33,211.44	-\$10,575.08	146%	Ongoing operational costs
273 Meter Reading Expenses	28,710		28,710	\$52,823.25	-\$24,113.25	184%	Ongoing operational costs to be rectified with the introduction of the taggle software.
274 Telemetry System Maintenance	9,030	\$1,364	9,030	\$6,553.10	\$1,113.26	88%	Ongoing operational costs
275 Hydrant Flushing Program	75,000		75,000	\$1,304.36	\$73,695.64	2%	Procurement to begin in June 2023 for this years program.
276 Pump Stations Electricity Expenses	218,225		218,225	\$240,328.72	-\$22,103.72	110%	Ongoing operational costs
277 Pump Station Expenses	105,450	\$29,212	105,450	\$104,682.91	-\$28,444.87	127%	Ongoing operational costs



Capital Expenditure as at 30 April 2023

	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
<b>Administration</b>					
Information Technology	\$ 555,866.00	\$ 651,024.50	\$ 93,191.98	\$ 28,218.26	\$ 529,614.26
<b>Environment</b>					
Stormwater	\$ 4,100,000.00	\$ 4,383,172.17	\$ 93,210.86	\$ 190,441.58	\$ 4,099,519.73
Narrandera Landfill	\$ 337,000.00	\$ 471,803.91	\$ 10,970.91	\$ 29,652.73	\$ 431,180.27
Barellan Waste	\$ -	\$ 87,000.00	\$ 691.61	\$ 4,090.91	\$ 82,217.48
<b>Housing &amp; Community Amenities</b>					
Narrandera Cemetery	\$ 145,000.00	\$ 145,000.00	\$ 19,090.91		\$ 125,909.09
Local Roads Comm. & Infrastructure	\$ -	\$ 82,734.71	\$ 60,926.44		\$ 21,808.27
Grong Grong Cemetery	\$ -	\$ 3,834.00	\$ 3,128.00		\$ 706.00
<b>Transport &amp; Communication</b>					
Regional Roads	\$ 441,400.00	\$ 468,870.00	\$ 258,822.38		\$ 210,047.62
Rural Roads	\$ 714,433.00	\$ 4,329,654.20	\$ 893,631.81	\$ 46,797.54	\$ 3,389,224.85
Urban Roads	\$ 462,929.00	\$ 2,606,445.84	\$ 711,408.04	\$ 37,592.43	\$ 1,857,445.37
Roads To Recovery	\$ 997,362.00	\$ 997,362.00	\$ 446,800.98		\$ 550,561.02
Ancillary Roadworks	\$ 100,000.00	\$ 139,109.01	\$ 128,155.40		\$ 10,953.61
Bridges	\$ -	\$ 606,966.53	\$ 185,697.46	\$ 4,880.40	\$ 416,388.67
<b>Economic Affairs</b>					
Airport	\$ 15,000.00	\$ 2,215,432.17	\$ 29,963.83	\$ 12,960.00	\$ 2,172,508.34
Buildings	\$ 341,412.00	\$ 592,667.94	\$ 211,571.56	\$ 97,253.29	\$ 283,843.09
Plant	\$ 1,329,049.00	\$ 1,382,844.00	\$ 415,292.18		\$ 967,551.82
Local Roads Comm. & Infrastructure	\$ -	\$ 54,975.00	\$ 5.00		\$ 54,970.00
<b>Recreation and Culture</b>					
Lake Talbot Pool	\$ 6,000.00	\$ 108,054.24	\$ 86,327.56	\$ 5,243.25	\$ 16,483.43
Lake Talbot Recreation Area	\$ 80,000.00	\$ 110,000.00	\$ 130.12		\$ 109,869.88
Library	\$ 31,514.00	\$ 67,037.00	\$ 16,681.38	\$ 23,496.01	\$ 26,859.61
Marie Bashir Park	\$ 110,000.00	\$ 185,000.00	\$ -		\$ 185,000.00
Urban Roads	\$ -	\$ 290,000.00	\$ -		\$ 290,000.00
Barellan Park	\$ 21,000.00	\$ 22,273.68	\$ 11,021.23		\$ 11,252.45
Narrandera Parks	\$ 155,560.00	\$ 282,587.00	\$ 21,834.73	\$ 144,830.91	\$ 115,921.36
Barellan Pool	\$ 2,500.00	\$ 2,500.00	\$ 2,272.73		\$ 227.27
Ndra Memorial Park	\$ 34,200.00	\$ 34,200.00	\$ 6,165.92		\$ 28,034.08
Narrandera Sportsground	\$ -	\$ 155,624.11	\$ 114,217.16	\$ 3,545.45	\$ 37,861.50

Capital Expenditure as at 30 April 2023

	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
<b>Playground on the Murrumbidgee</b>	\$ -	\$ 3,547,161.18	\$ 2,627,054.77	\$ 662,047.00	\$ 258,059.41
<b>Local Roads Comm. &amp; Infrastructure</b>	\$ 40,000.00	\$ 983,233.07	\$ 319,686.38	\$ 435,095.11	\$ 228,451.58
<b>Stronger Country Community Funding</b>	\$ -	\$ 1,513,460.84	\$ 331,018.90	\$ 6,381.81	\$ 1,176,060.13
<b>Narrandera Outdoor Courts</b>	\$ -	\$ -	\$ 772.16	\$ 91,397.14	-\$ 92,169.30
<b>Water Supply Network</b>					
<b>Water</b>	\$ 385,000.00	\$ 1,560,942.28	\$ 307,496.35	\$ 79,184.45	\$ 1,174,261.48
<b>Sewerage Network</b>					
<b>Sewer</b>	\$ 3,400,000.00	\$ 7,020,563.95	\$ 385,530.91	\$ 35,938.64	\$ 6,599,094.40
<b>Public Order &amp; Safety</b>					
<b>Rural Fire Service</b>	\$ -	\$ 370,000.00	\$ 210.56	\$ 68,400.00	\$ 301,389.44
<b>Grand Total</b>	<b>\$ 13,805,225.00</b>	<b>\$ 35,471,533.33</b>	<b>\$ 7,792,980.21</b>	<b>\$ 2,007,446.91</b>	<b>\$ 25,671,106.21</b>



Key Operational as at 30 April 2023

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of 22-23 Expenditure	Sum of Committed	Sum of Balance
<b>Housing &amp; Community Amenities</b>					
Noxious Weeds	\$ 174,165.00	\$ 174,446.00	\$ 162,580.22		\$ 11,865.78
Public Toilets	\$ 40,035.00	\$ 110,411.00	\$ 81,577.47		\$ 28,833.53
Cemetery Expenses	\$ 140,201.00	\$ 140,201.00	\$ 120,562.88		\$ 19,638.12
<b>Transport &amp; Communication</b>					
Regional Roads	\$ 207,600.00	\$ 207,600.00	\$ 274,378.66		-\$ 66,778.66
State Roads	\$ 179,132.00	\$ 470,870.00	\$ 599,866.32	\$ 2,865.91	-\$ 131,862.23
Urban Roads	\$ 761,128.00	\$ 862,178.00	\$ 929,992.60	\$ 12,794.29	-\$ 80,608.89
Sealed Rural Roads	\$ 299,366.00	\$ 299,366.00	\$ 306,723.13	\$ 1,099.33	-\$ 8,456.46
Unsealed Rural Roads	\$ 694,431.00	\$ 694,431.00	\$ 635,934.11	\$ 5,953.05	\$ 52,543.84
Ancillary Roadworks	\$ 80,000.00	\$ 80,000.00	\$ 39,576.78		\$ 40,423.22
<b>Water Supplies</b>					
Water	\$ 974,405.00	\$ 974,405.00	\$ 895,166.14	\$ 48,752.81	\$ 30,486.05
<b>Sewer Supplies</b>					
Sewer	\$ 679,842.00	\$ 679,842.00	\$ 482,338.30	\$ 65,187.41	\$ 132,316.29
<b>Recreation and Culture</b>					
Sports Ground Expenses	\$ 258,383.00	\$ 252,709.00	\$ 183,509.88		\$ 69,199.12
Parks Expenses	\$ 621,147.00	\$ 606,967.00	\$ 581,459.81		\$ 25,507.19
Lawn Areas	\$ 41,004.00	\$ 59,293.00	\$ 71,860.54		-\$ 12,567.54
Lake Talbot Expenses	\$ 24,725.00	\$ 24,725.00	\$ 3,875.53		\$ 20,849.47
Sports Stadium Expenses	\$ 126,378.00	\$ 110,631.00	\$ 70,253.85		\$ 40,377.15
Street Scaping	\$ 17,455.00	\$ 17,455.00	\$ 22,560.00	400	-\$ 5,505.00
Street Trees	\$ 231,547.00	\$ 231,547.00	\$ 220,246.11	4043.86	\$ 7,257.03
<b>Grand Total</b>	<b>\$ 5,550,944.00</b>	<b>\$ 5,997,077.00</b>	<b>\$ 5,682,462.33</b>	<b>\$ 141,096.66</b>	<b>\$ 173,518.01</b>

**24.4 STATEMENT OF BANK BALANCES - APRIL 2023**

**Document ID: 669518**

**Author: Payroll & Finance Officer**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Statutory and Compulsory Reporting – Financial / Audit**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 April 2023.

**PURPOSE**

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

**BACKGROUND**

Opening Cashbook Balance	958,343.88
Plus Receipt	3,016,428.56
Less Payments	2,760,532.28
Current Cashbook Balance	<u>1,214,240.16</u>
Statement Summary	
Opening Statement Balance	931,571.73
Plus Receipts	3,042,253.85
Less Payments	2,772,683.99
Current Statement Balance	<u>1,201,141.59</u>
Plus Unpresented Receipts	16,540.91
Less Unpresented Payments	3,442.34
Reconciliation Balance	<u>1,214,240.16</u>
GL BALANCE	<u>1,214,240.16</u>
Unpaid Creditors	1,797.00
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

**CONCLUSION**

This report is to make Council aware of the amount of funds held in its operating account.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 April 2023.

**24.5 STATEMENT OF INVESTMENTS - APRIL 2023**

**Document ID: 669519**

**Author: Finance Manager**

**Authoriser: Deputy General Manager Corporate and Community**

**Theme: Statutory and Compulsory Reporting – Financial / Audit**

**Attachments: Nil**

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 April 2023.

**PURPOSE**

The purpose of this report is to present to Council the investments held as at 30 April 2023.

**SUMMARY**

<b><u>Fund Balance (GL)</u></b>	
General	18,005,076.53
Water	6,119,866.67
Sewerage	2,601,352.10
Trust	53,509.76
	<b>26,779,805.06</b>

**BACKGROUND**

The actual interest income to 30 April 2023 is \$381,698 and compares favourably with the budget for the month of \$363,520.

The income statement reports the actual cash received for the year and varies to the amount reported here.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

**a. Council Investments**

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank	1,000,000.00	3.74%	4.00%	A-2	30 Jun 2023
National Australia Bank (On call)	1,226,295.30	4.59%	1.30%	A-1+	30 Apr 2023
National Australia Bank	1,000,000.00	3.74%	4.35%	A-1+	14 Jul 2023
National Australia Bank	1,000,000.00	3.74%	3.93%	A-1+	9 Aug 2023
National Australia Bank	1,000,000.00	3.74%	4.45%	A-1+	29 Sep 2023
National Australia Bank	1,000,000.00	3.74%	4.05%	A-1+	5 Oct 2023
National Australia Bank	1,000,000.00	3.74%	4.20%	A-1+	5 Dec 2023
National Australia Bank	1,000,000.00	3.74%	4.77%	A-1+	15 Jan 2024
Commonwealth Bank	1,000,000.00	3.74%	2.97%	A-1+	16 May 2023
Commonwealth Bank	750,000.00	2.81%	3.23%	A-1+	2 Jun 2023
Commonwealth Bank	1,000,000.00	3.74%	3.68%	A-1+	8 Jun 2023
Commonwealth Bank	1,000,000.00	3.74%	4.30%	A-1+	21 Jun 2023
Commonwealth Bank	1,000,000.00	3.74%	4.88%	A-1+	20 Dec 2023
Commonwealth Bank	1,000,000.00	3.74%	4.61%	A-1+	6 Feb 2024
Commonwealth Bank	1,000,000.00	3.74%	5.06%	A-1+	27 Feb 2024
Commonwealth Bank	1,000,000.00	3.74%	4.76%	A-1+	8 Mar 2024
Commonwealth Bank	1,000,000.00	3.74%	4.40%	A-1+	18 Apr 2024
Suncorp	1,000,000.00	3.74%	3.96%	A-1	26 Jul 2023
Westpac Bank	1,000,000.00	3.74%	2.87%	A-1+	26 May 2023
Westpac Bank	1,000,000.00	3.74%	4.11%	A-1+	25 Aug 2023
Westpac Bank	1,000,000.00	3.74%	4.17%	A-1+	1 Sep 2023
Westpac Bank	1,000,000.00	3.74%	4.28%	A-1+	23 Oct 2023
Westpac Bank	750,000.00	2.81%	4.18%	A-1+	5 Nov 2023
Westpac Bank	1,000,000.00	3.74%	4.36%	A-1+	22 Nov 2023
Westpac Bank	1,000,000.00	3.74%	4.78%	A-1+	8 Jan 2024
Westpac Bank	1,000,000.00	3.74%	4.40%	A-1+	20 Mar 2024
Westpac Bank	1,000,000.00	3.74%	4.37%	A-1+	12 Apr 2024
<b>Total Council Funds</b>	<b>26,726,295.30</b>	<b>100%</b>			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	53,509.76	100.00%	3.70%	A-1+	2 Aug 2023
<b>Total Trust Funds</b>	<b>53,509.76</b>	<b>100%</b>			

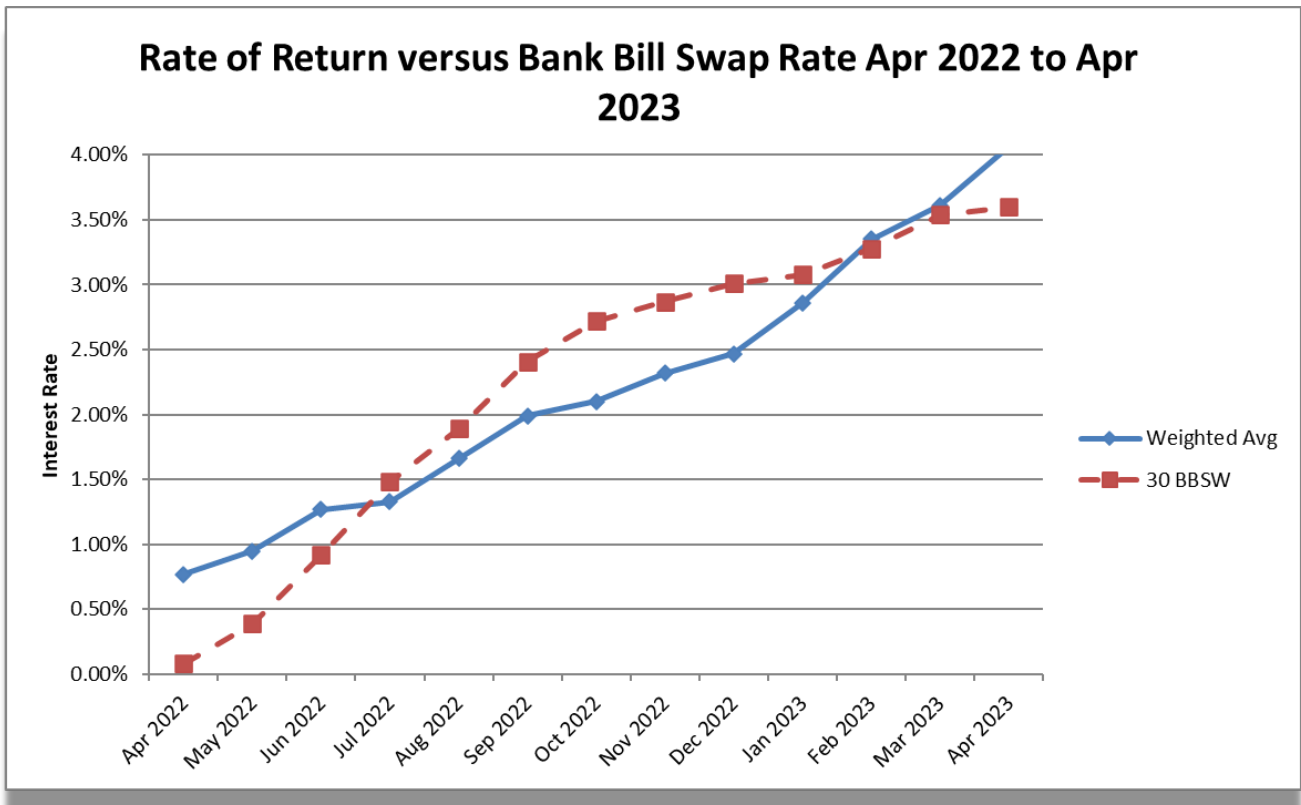
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,000,000.00	3.7%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ -	0.0%	Max 10%
NAB	AA-	A1+	\$ 7,279,805.06	27.2%	Max 35%
Suncorp	A+	A1	\$ 1,000,000.00	3.7%	Max 25%
StGeorge	AA	A1+	\$ -	0.0%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 8,750,000.00	32.7%	Max 35%
Westpac	AA-	A1+	\$ 8,750,000.00	32.7%	Max 35%
			<b>\$ 26,779,805.06</b>	<b>100%</b>	

**b. Application of Investment Funds**

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,036
	Sewer Supply	\$ 2,568
	Developer Contributions	\$ 819
	Domestic Waste	\$ 1,835
	Unexpended Grants	\$ 4,404
	Stormwater	\$ 556
	Crown Lands	\$ 286
Internally Restricted	Discretion of Council	\$ 10,133
Unrestricted	Allocated to current budget	\$ 143
<b>Total</b>		<b>\$ 26,780</b>

**c. Investment Portfolio Performance**

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Apr 2022	28,623,267.10	0.77%	0.080%	0.69%
May 2022	28,623,284.37	0.95%	0.390%	0.56%
Jun 2022	28,893,424.59	1.27%	0.920%	0.35%
Jul 2022	27,153,758.44	1.33%	1.480%	-0.15%
Aug 2022	28,634,622.31	1.66%	1.890%	-0.23%
Sep 2022	27,735,436.96	1.99%	2.410%	-0.42%
Oct 2022	27,716,692.46	2.10%	2.720%	-0.62%
Nov 2022	26,517,775.04	2.32%	2.870%	-0.55%
Dec 2022	25,358,386.76	2.47%	3.010%	-0.54%
Jan 2023	25,258,754.16	2.86%	3.080%	-0.22%
Feb 2023	27,790,001.35	3.35%	3.280%	0.07%
Mar 2023	27,759,832.57	3.61%	3.540%	0.07%
Apr 2023	26,779,805.06	4.07%	3.600%	0.47%



**d. Investment Commentary**

The investment portfolio decreased by \$980,028 for the month of April, with the next investment to reach maturity on 16 May 2023.

The investment portfolio is diversified across a range of institutions to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2023. Increasing rates will have a positive impact on returns from Council's portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

**e. Responsible Officer Certification**

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's POL025 Investment Policy.

Council's Investment Policy was reviewed and adopted on 22 February 2022.

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 April 2023.

**24.6 STATEMENT OF RATES AND RECEIPTS - APRIL 2023**

**Document ID:** 669944  
**Author:** Revenue Officer  
**Authoriser:** Deputy General Manager Corporate and Community  
**Theme:** Statutory and Compulsory Reporting – Financial / Audit  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 April 2023.

**PURPOSE**

The purpose of this report is to present to Council the Statement of Rates and Receipts as at 30 April 2023.

**SUMMARY**

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

**BACKGROUND**

**Rates and Charges**

Arrears as at 01.07.2022	765,360.21
22/23 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,719,035.02</u>
	9,484,395.23
Less Pensioner rebates	<u>204,805.09</u>
NET BALANCE	9,279,590.14
Less receipts to 30.04.2023	<u>7,025,455.03</u>
	<u><u>2,254,135.11</u></u>

<b>Actual % Rate Collection to Net Balance as at 30.04.2023</b>	<b>= <u>75.71%</u></b>
<b>Comparative % Collection to Net Balance as at 30.04.2022</b>	<b>= <u>76.35%</u></b>
<b>Anticipated % Collection Rate as at 30.06.2023</b>	<b>= <u>94.00%</u></b>

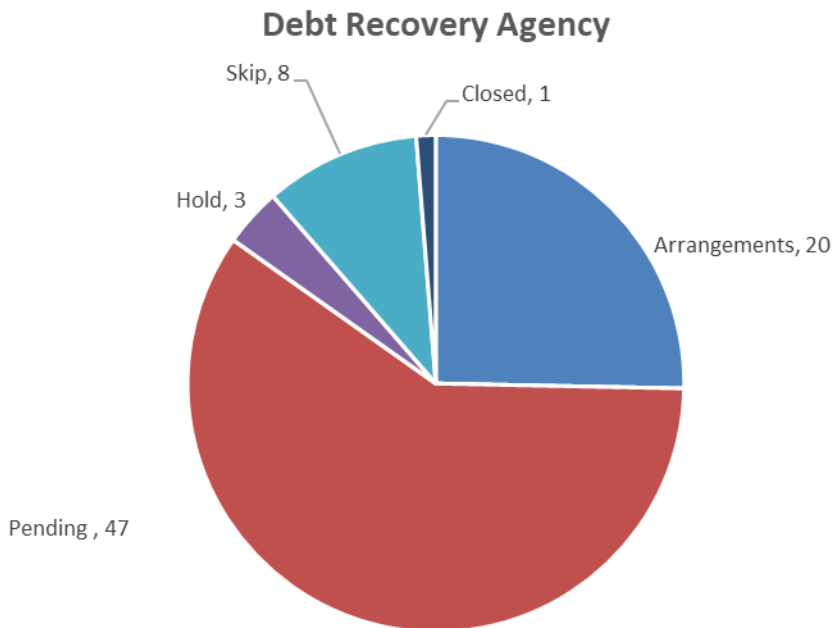
**Water Consumption/Sewer Usage Charges**

Arrears as at 01.07.2022	204,203.80
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>1,343,715.37</u>
NET BALANCE	1,547,919.17
Less receipts to 30.04.2023	<u>894,282.74</u>
	<u><u>653,636.43</u></u>

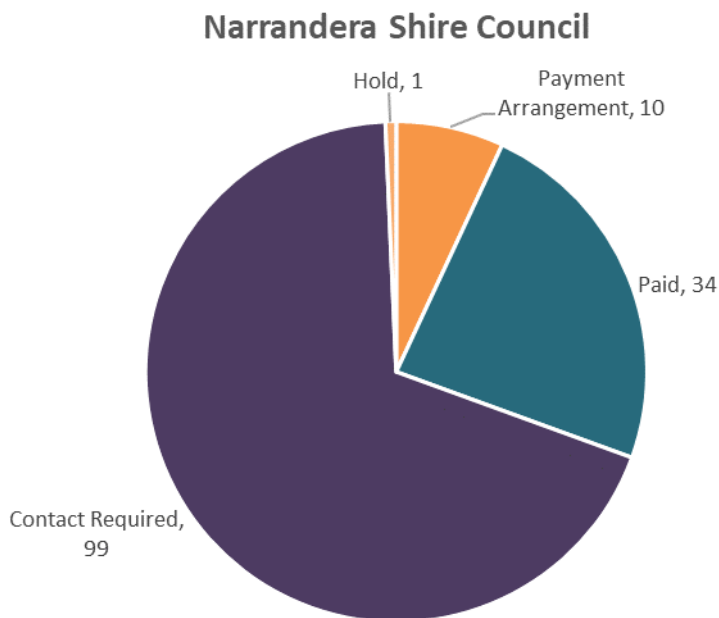


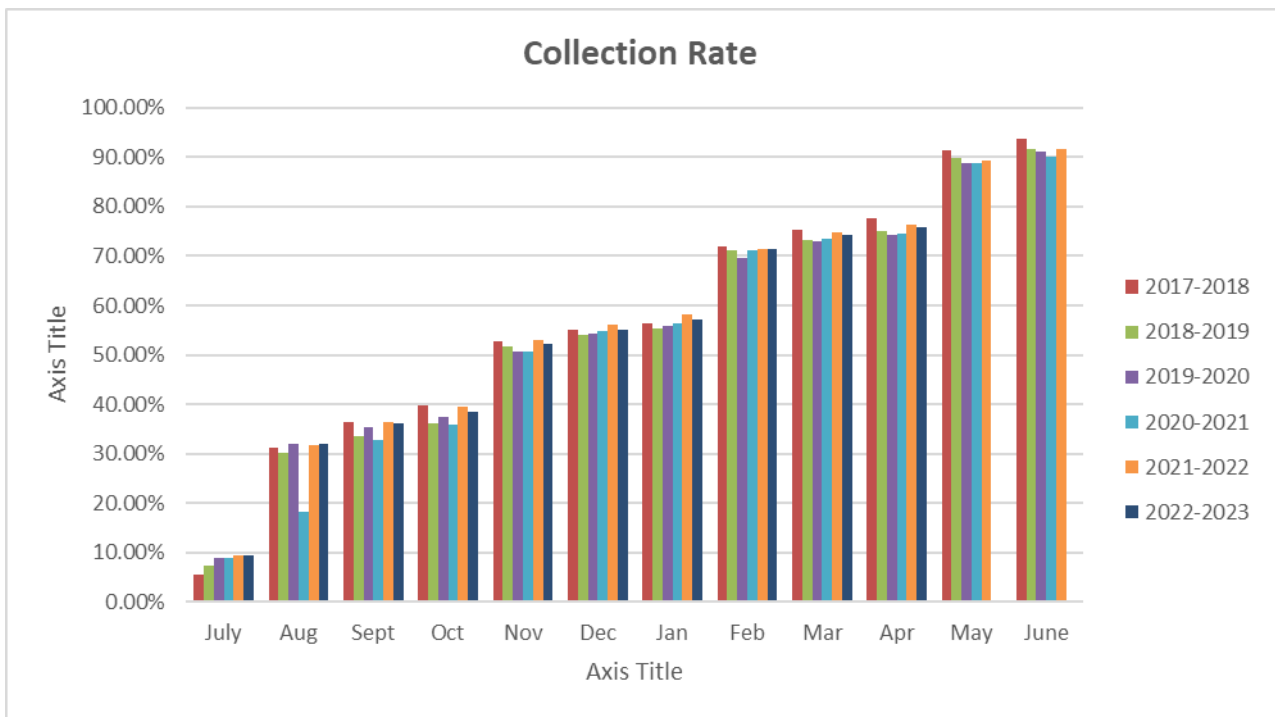
**OVERDUE RATES AND CHARGES**

The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.





**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 April 2023.

**25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**26 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil