



MINUTES

Ordinary Council Meeting

21 March 2023

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 21 MARCH 2023 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery and those watching on the live stream.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of or above \$1,000. The Disclosure Statement forms are available on Council's website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosures of Political Donations received by the Chairperson.

4 REQUEST TO ATTEND BY AUDIO-VISUAL LINK

No requests to join via audio-visual link in March.

5 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki

Maher (Executive Assistant / Minute Taker), Melissa Johnson (Council Administration Assistant)

6 APOLOGIES

Nil

7 DECLARATIONS OF INTEREST

Nil

8 CONFIRMATION OF MINUTES

RESOLUTION 23/032

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 21 February 2023 be confirmed.

CARRIED

9 MAYORAL REPORT

8.1 MAYORAL REPORT - FEBRUARY / MARCH 2023

RESOLUTION 23/033

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Mayoral Report for February/March 2023.

CARRIED

10 QUESTION WITH NOTICE

Nil

11 NOTICES OF RESCISSION

Nil

12 NOTICES OF MOTION

Nil

13 COUNCILLOR REPORTS**12.1 CR CLARKE - ATTENDANCE AT THE 78TH MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE 2022****RESOLUTION 23/034**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes information provided in the report; 78th Murray Darling Association National Conference 2022.

CARRIED

12.2 CR LEWIS - ATTENDANCE AT NSW PUBLIC LIBRARIES ASSOCIATION ANNUAL CONFERENCE - SWITCH 2022**RESOLUTION 23/035**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes information provided in the report; NSW Public Libraries Association Annual Conference - Switch 2022.

CARRIED

14 COMMITTEE REPORTS**13.1 YOUTH ADVISORY COUNCIL - MINUTES - 13 FEBRUARY 2023****RESOLUTION 23/036**

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 13 February 2023.

CARRIED

13.2 TRAFFIC COMMITTEE - MINUTES - 27 FEBRUARY 2023**RESOLUTION 23/037**

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Traffic Committee held on Monday 27 February 2023.

CARRIED**13.3 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 27 FEBRUARY 2023****RESOLUTION 23/038**

Moved: Cr Peter Dawson

Seconded: Cr Kevin Morris

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 27 February 2023.

CARRIED**13.4 AUDIT, RISK AND IMPROVEMENT S355 COMMITTEE - MINUTES - 8 MARCH 2023****RESOLUTION 23/039**

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement S355 Committee held on Wednesday 8 March 2023, noting the following Committee Resolutions,

6.4 RISK MANAGEMENT AND INTERNAL AUDIT FOR LOCAL GOVERNMENT IN NSW**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Supports the attached Terms of Reference and Internal Audit Charter adopted by Council 21 February 2023; and
2. Suggests that a remuneration payment be offered to the ARIC voting members as 75% of the Councillors monthly fee for attendance at the ARIC meetings held in that month, with the option for members to opt out of payment effective from implementation.
3. Supports the implementation of the new changes as soon as convenient.

CARRIED

6.6 PROVISION OF INTERNAL AUDIT SERVICES FROM 1 OCTOBER 2023

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Authorise the Chairperson to progress a Request for Quotation for the provision of internal audit services concluding 30 September 2026 by the 30 June 2023; and
2. Following the closing date that the Chairperson assess the submissions and make a recommendation for appointment to the ARIC extra ordinary meeting proposed for 9 August 2023.

CARRIED

CARRIED

15 PROCUREMENT

14.1 T-22-23-04 SOLAR POWER DESIGN & CONSTRUCT PROJECT

RESOLUTION 23/040

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Accepts the tender by Energus of \$443,550 ex GST to undertake the Narrandera Solar Power Design & Construct project in accordance with Section 55 of the Local Government Act 1993.

CARRIED

16 DEVELOPMENT APPLICATION

Nil

17 OUR COMMUNITY

Nil

18 OUR ENVIRONMENT

Nil

19 OUR ECONOMY

Nil

20 OUR INFRASTRUCTURE

Nil

21 OUR LEADERSHIP**20.1 DELIVERY PROGRAM 2022-2026 HALF-YEARLY PERFORMANCE REVIEW - 31 DECEMBER 2022****RESOLUTION 23/041**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Adopts the Delivery Program 2022-2026 half-year performance review as at 31 December 2022 as presented and publishes the document to the community via Council's website.

CARRIED**22 POLICY****21.1 POLICY REVIEW - POL004 BUDGET DEVELOPMENT AND MANAGEMENT POLICY****RESOLUTION 23/042**

Moved: Cr Cameron Lander

Seconded: Cr Kevin Morris

That Council:

1. Reviews and endorses policy POL004 Budget Development and Management Policy for the purpose of public exhibition.
2. Following 28 days public exhibition, if no submissions received, deem this policy as adopted.

CARRIED

21.2 POLICY REVIEW - POL014 WATER AND WASTEWATER CHARGES - UNDETECTED LEAKS POLICY**RESOLUTION 23/043**

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Reviews and endorses POL014 Water and Wastewater Charges – Undetected Leaks Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL014 Water and Wastewater Charges – Undetected Leaks Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED**21.3 POLICY REVIEW - POL032 VERBAL ADVICE****RESOLUTION 23/044**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Adopts policy POL032 Verbal Advice as presented.

CARRIED**21.4 POLICY REVIEW - POL037 PUBLIC INTEREST DISCLOSURES INTERNAL REPORTING****RESOLUTION 23/045**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Adopts revised POL037 Public Interest Disclosures Internal Reporting Policy as presented.

CARRIED

21.5 POLICY REVIEW - POL146 CATEGORISATION OF LAND AS FARMLAND FOR RATING**RESOLUTION 23/046**

Moved: Cr Cameron Lander

Seconded: Cr Jenny Clarke OAM

That Council:

1. Reviews and endorses POL146 Categorisation of Land as Farmland for Rating Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL146 Categorisation of Land as Farmland for Rating Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

21.6 POLICY REVIEW - POL049 OBTAINING LEGAL ADVICE**RESOLUTION 23/047**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Adopts POL049 Obtaining Legal Advice Policy as presented.

CARRIED

21.7 POLICY REVIEW - POL051 COUNCILLOR ACCESS TO INFORMATION, INTERACTIONS WITH STAFF AND ACCESS TO COUNCIL PREMISES**RESOLUTION 23/048**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Adopts POL051 Councillor Access to Information, Interactions with Staff and Access to Council Premises Policy as presented.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**22.1 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES - FEBRUARY 2023****RESOLUTION 23/049**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Development Services Activities Report for February 2023

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**23.1 INCOME STATEMENT - FEBRUARY 2023****RESOLUTION 23/050**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 28 February 2023.

CARRIED

23.2 STATEMENT OF INVESTMENTS - FEBRUARY 2023**RESOLUTION 23/051**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 28 February 2023.

CARRIED

23.3 STATEMENT OF BANK BALANCES - FEBRUARY 2023**RESOLUTION 23/052**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 28 February 2023.

CARRIED

23.4 STATEMENT OF RATES AND RECEIPTS - FEBRUARY 2023**RESOLUTION 23/053**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 02 March 2023.

CARRIED

23.5 CAPITAL WORKS PROGRAM - FEBRUARY 2023**RESOLUTION 23/054**

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Capital Works report as at 28 February 2023.

CARRIED

25 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

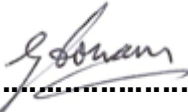
Nil

26 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 2.27pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 April 2023.



.....
GENERAL MANAGER



.....
CHAIRPERSON