



BUSINESS PAPER

Ordinary Council Meeting

16 August 2022

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 16 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 17 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 18 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 19 Our Infrastructure

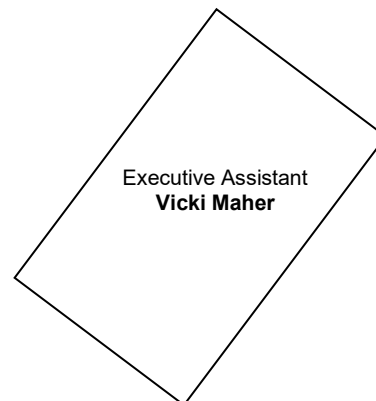
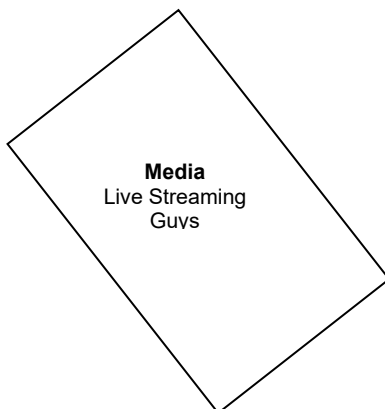
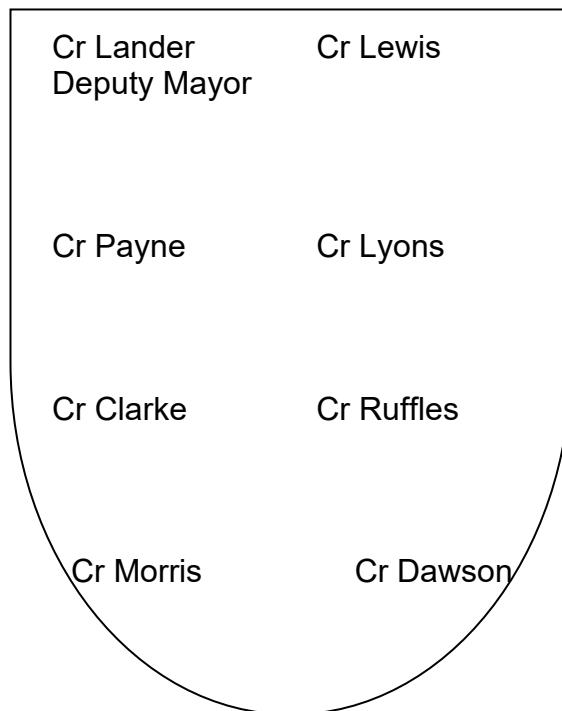
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 20 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 16 August 2022 at 2pm**

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- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **PRESENT**
- 5 **ATTENDANCE**
- 6 **DECLARATIONS OF INTEREST**
- 7 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 19 July 2022



MINUTES

Ordinary Council Meeting

19 July 2022

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 19 JULY 2022 AT 2PM**

The Mayor declared the Public Forum opened at **1.30pm** and welcomed the Councillors, Staff, Members of the Gallery and those following on the Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

PUBLIC FORUM

Presentation

Eiley Armida spoke on the great work from volunteers through Fusion Narrandera in giving assistance and supporting the Narrandera Shire community in many different ways. Mayor Kschenka then presented volunteers with Fusion's Certificate of Appreciation.

The Mayor declared the Ordinary Council Meeting opened at **2pm**.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Amanda Collins (Minute Taker)

5 APOLOGIES**RESOLUTION 22/166**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council accepts apology from Cr Kevin Morris and Leave of Absence be granted.

CARRIED

5.1 REQUEST TO ATTEND VIA VIRTUAL LINK

NIL

6 DECLARATIONS OF INTEREST

Nil

7 CONFIRMATION OF MINUTES**RESOLUTION 22/167**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That the minutes of the Ordinary Council Meeting held on 21 June 2022 be confirmed.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT - JUNE/JULY 2022****RESOLUTION 22/168**

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Mayoral Report for June/July 2022.

CARRIED

8.2 MAYORAL MINUTE MURRAY DARLING BASIN PLAN - 450GL "UPWATER"**RESOLUTION 22/169**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Writes to the Murray Darling Association (MDA) Inc. Chair and (copies the MDA Region 9 Chair) requesting that the MDA:
 - a. Writes to the new Federal Minister for Environment and Water, the Hon Tanya Plibersek MP to reiterate that, given the Government is committed to recovering an additional 450GL of upwater from the Basin, that water must be achieved without adverse social and economic impacts as required by the Murray Darling Basin Plan; and
 - b. Opposes the use of buybacks to achieve the saving of the 450GL of upwater.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 BETTERING BARELLAN COMMITTEE - MINUTES - 15 JUNE 2022****RESOLUTION 22/170**

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Committee held on Wednesday 15 June 2022.
2. Note that the Committee has elected Member Donna Robertson as chairperson.

CARRIED

13.2 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 27 JUNE 2022**RESOLUTION 22/171**

Moved: Cr Narelle Payne

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Minutes of the Extraordinary Grong Grong Community Advisory Committee held on Monday 27 June 2022.
2. Notes that the Committee unanimously elected Reiner Meier as Chairperson.

CARRIED

13.3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 6 JULY 2022**RESOLUTION 22/172**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 6 July 2022.

CARRIED

13.4 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 14 JUNE 2022**RESOLUTION 22/173**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 14 June 2022.
2. Note and Accept Agency Reports.

CARRIED

13.5 ABORIGINAL ELDERS LIAISON - MINUTES - 4 JULY 2022**RESOLUTION 22/174**

Moved: Cr Braden Lyons

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the minutes of the Minutes of the Aboriginal Elders Liaison held on Monday 4 July 2022.

CARRIED

14 PROCUREMENT**14.1 TENDER T-21-22-06 LAKE TALBOT SKYWALK****RESOLUTION 22/175**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Accepts the tender by Struktis Steel (Ezibuild Pty Ltd) of \$626,000 ex-GST to undertake detailed design and construction of the Lake Talbot Skywalk in accordance with Section 55 of the Local Government Act 1993.

CARRIED

15 DEVELOPMENT APPLICATION**15.1 DA-055-2021-2022 CHANGE OF USE (HOTEL TO OFFICE)****RESOLUTION 22/176**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That Council:

1. Approves DA-055-2021-2022 for the change of use – from existing hotel (public bar) to professional consulting rooms and internal alterations and additions at Lot 1 DP187804 being the New Criterion Hotel at 100-106 East Street, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Cameron Lander, Narelle Payne, Jenny Clarke OAM, Peter Dawson, Sue Ruffles, Braden Lyons and Tracey Lewis

Against: Nil

CARRIED 8/0

16 OUR COMMUNITY**16.1 INTRODUCTION OF SUPPORT AT HOME FUNDING MODEL****RESOLUTION 22/177**

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the changes to the Commonwealth Home Support Programs funding model effective 1 July 2022, as a transitional step to implementation of the Support at Home Programs.

CARRIED

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP

Nil

21 POLICY**21.1 POLICY REVIEW - RATES AND CHARGES FINANCIAL HARDSHIP****RESOLUTION 22/178**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the revised Rates and Charges Financial Hardship Policy for public exhibition.
2. Deems POL019 Rates and Charges Financial Hardship Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.
3. Rescinds the CS340 Rates and Charges Financial Hardship Policy (COVID-19).

CARRIED**22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS****22.1 JUNE 2022 DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 22/179**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Development Services Activities Report for June 2022.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**23.1 JUNE INCOME STATEMENT****RESOLUTION 22/180**

Moved: Cr Cameron Lander
Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 June 2022.

CARRIED

23.2 JUNE STATEMENT OF INVESTMENTS**RESOLUTION 22/181**

Moved: Cr Narelle Payne
Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the report indicating Council's Fund Management position
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 June 2022

CARRIED

23.3 JUNE CAPITAL WORKS PROGRAM**RESOLUTION 22/182**

Moved: Cr Tracey Lewis
Seconded: Cr Jenny Clarke OAM

That Council:

1. Resolves to revoke the allocated funding of \$100,000 for the Narrandera Sportsground drainages and soak project to allow the design and procurement to be undertaken prior to completion of the current football season.
2. Resolves to allocate \$65,000 from the Internal Reserve being Shire Property Renewal & Cyclical Maintenance to the SCCF4 - Narrandera Sports Stadium – Lining of Stadium Internal Walls with Insulated Lining Panels project.
3. Receives and notes the information contained in the Capital Works report as of 30 June 2022.

CARRIED

23.4 JUNE STATEMENT OF RATES AND RECEIPTS**RESOLUTION 22/183**

Moved: Cr Braden Lyons

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 June 2022.

CARRIED

23.5 JUNE STATEMENT OF BANK BALANCES**RESOLUTION 22/184**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 June 2022.

CARRIED

SUSPENSION OF STANDING ORDERS**RESOLUTION 22/185**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

A motion was moved that Council suspend standing orders for discussion on item 23.6.

CARRIED

RESUMPTION OF STANDING ORDERS**RESOLUTION 22/186**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

A motion was moved that Council resume standing orders.

CARRIED

23.6 NARRANDERA STORMWATER INFRASTRUCTURE FUNDING

RESOLUTION 22/187

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council proceeds with the proposal by:

1. Increasing its 2022-23 borrowing bid to the OLG and NSW Treasury from \$2,000,000 to \$3,000,000.
2. Engaging additional resources to prepare a Special Variation application to the IPART to fund loan repayments for a \$3,000,000 loan through a Stormwater Special rate.
3. As soon as practicable continuing community consultation to confirm support for the stormwater infrastructure design and LTFP intent to raise additional stormwater charges. (Note Council received one response to the exhibition of the proposed stormwater design and no responses to the LTFP addressed the stormwater capital works and associated funding)
4. Resolving that the Special Rate be levied by way of an Annual Charge on the rate assessments within the Special Rate boundaries to be further defined.
5. Lobbying the Commonwealth and NSW State Government, politicians and agencies to provide significant grant funds towards the implementation of the stormwater project.
6. Resolving that Council submits applications to finance the stormwater project when Commonwealth and State infrastructure grant programs open.

CARRIED

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil

The Meeting closed at 3.35pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 August 2022.

.....

GENERAL MANAGER

.....

CHAIRPERSON

Unconformed

8 MAYORAL REPORT

8.1 MAYORAL REPORT JULY AUGUST 2022

Document ID: 621828
Author: Mayor
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for July/August 2022.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 19 July 2022, I attended the following on behalf of our Council:

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Cameron Lander, is also invited to attend Monday prior to Ordinary Council meetings.

Together with Councillors, I attend a weekly catchup Tuesday Zoom meeting with the GM.

Media Interviews

I have had media interviews with Triple M Griffith, Prime 7 News and ABC Riverina Radio over the past reporting period covering recent topics of interest, as well as our local Community Radio, 91.1 Spirit FM monthly segment.

JULY 2022

Friday 8

After accepting an invitation from the NAIDOC Committee, I attended the official closing ceremony of NAIDOC week held at the Narrandera Water Towers and was joined by Crs Dawson and Lyons. The service included a tree planting conducted by a Landcare member and those in attendance, including the children, were invited to plant a tree. Around 20 *Allocasuarina Verticillate* (*Drooping She-Oak*) were planted. As feeding trees for the Glossy Black Cockatoo, which is listed as a threatened species, it is hoped that planting these trees will help increase their population in this area. Nioka Dupond was the MC for the event and Elder Roger Greedy gave an address. The Youth Council Food Van was in attendance providing light refreshments and coffee.



Wednesday 13

GM George Cowan and I met with Shire residents to discuss availability of housing in Narrandera.

Thursday 14

GM George Cowan and I met with representatives from the Narrandera Tennis Club regarding their proposed redevelopment and upgrades to the facility.

Friday 15

GM George Cowan and I joined an online NSW Government Health Consultation for the new Regional Health Plan for NSW.

Tuesday 19

I chaired the monthly Councillors Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council's endorsement.

Wednesday 20

Together with GM George Cowan, I enjoyed our regular segment on the local Community Radio, 91.1 Spirit FM, where the GM and I advise listeners on outcomes of agenda items from the Council meeting as well as providing any updates on current projects. This informative segment is held at 8:30am on Wednesday following the monthly Council meeting.

Sunday 24

After accepting an invitation from Narrandera Preschool, I attended celebrations for the facility's 20th anniversary of operations. Trevor Murphy and Ann Charles received Life Membership Certificates for their efforts in lobbying for funding to establish the Preschool in Dixon Park and their ongoing support. Among those present was Margaret Prior who has also supported the centre from the beginning. I was very impressed with the standard of the facilities, which are of a very high standard and continue to be upgraded. Many of the staff members were present and the enthusiasm for their work was obvious.

AUGUST 2022**Tuesday 2**

Together with fellow committee members, I attended the August Economic Taskforce meeting via Zoom. Minutes of the meeting, together with the latest update to the Economic Development Strategy, are presented to Council.

Thursday 4

I travelled to Sydney to attend the Country Mayors Association Rural Skills Forum. This forum is the result from a survey conducted in April where CMA members were asked to identify the priority issues that they considered affected regional and rural NSW. 33 councils responded with skills and education and attracting skills as the number one priority. Guest speakers at the forum were:

- The Hon Fiona Nash, National Commissioner for Rural Education
- The Hon Alister Henskens, Minister for Skills and Training
- Mr Tim Crakanthorp, Shadow Minister for Skills and TAFE, Shadow Minister for Tertiary Education
- Mr Edward Cavanagh, Director of Policy, McKell Institute
- Cr Jacob Cass, Centre Manager, Parkes Country Universities Centre

- Cr Rick Firman, Chairman, and Julie Briggs, CEO, Riverina Joint Organisation to outline Riverina's Development Skills Shortages Project.

LGNSW President Darriea Turley addressed the meeting stating that the governments had dropped the ball about attracting and retaining staff, not only for councils but other areas like education, and their strategy has relied on immigrants. Remuneration needs to be reviewed because staff are being poached by government departments and industry.

LGNSW is working with the Regional Development Corporation to develop and attract skilled workers and are looking at housing and migrant strategies. There is also a reduction in TAFE courses and rural towns are bearing the brunt of decisions made in the city.

The Hon. Fiona Nash presented online. Ms Nash is the first Regional Education Commissioner. Her goal is to provide opportunities for people where they live by providing advice to the Government and engaging with stakeholders. She also identified housing as a challenge and believes "home grown" staff is one answer to the problems being experienced everywhere. Better career advice in schools should be reviewed. Long distance travel to attend courses is also an impediment to trainees staying in towns.

The Hon. Alistair Henskens outlined the Government's priorities including:

- Education pilot schemes through schools
- Fee free training
- Retaining trainees and reducing dropping out from courses
- Attracting more women in the construction industry
- Government needs to promote TAFE opportunities, but it is not viable to have every hands-on course in every TAFE and digital online courses are often available.

Mr Tim Crakanthorp stated that:

- Apprenticeships have plummeted from a decade ago
- There are concerns about the Government awarding metal fabrication contracts overseas
- He wants to revive local manufacturing and increase weighting to local suppliers
- There are flow-on effects from not having local manufacturing
- Schools should work with TAFE to promote opportunity
- Review HECS repayments and have more flexibility around minimum numbers for courses.

Thursday 4

While in Sydney I attended the Local Government Awards Dinner with fellow Mayors and GMs as the Narrungdera Earth Fest was nominated in this year's awards. Unfortunately, our nomination was not successful on this occasion.



Friday 5

NSW Country Mayors Association General meeting, Parliament House, Sydney.

President Ken Keith opened the meeting. LGNSW President Darriea Turley spoke about issues faced by councils in recent times including:

- Election delays, iVote, waste charges, staff shortages, the Planning Portal and rate pegging.
- Councils don't have control over grant funding expenditure.
- Should we look at retirees working as casuals?

Tim O'Dea, Head of NBN Local NSW:

- Pointed out that NBN is a wholesaler, not a supplier and many issues experienced are with the provider chosen by the consumer
- NBN works with councils in upgrading fibre zones
- There is \$750m to upgrade fixed wireless; the Government is providing \$480m of this.

The Hon. Anthony Roberts, Minister for Planning and Homes:

- Talked about people moving from the city to regions and people in regions not moving to the city
- There is \$600m to "unlock" land and 127,000 houses to be built in the next ten years
- Some social housing problems have been addressed by building apartments on one block.

Representatives from Biodiversity in Developments spoke about:

- Biodiversity offsets, which are now mandatory
- Ecologically sustainable development is the goal
- Biodiversity credits are tradable and there is a Credits Supply Fund
- Training is available for staff.

Concerns from the floor were expressed about the cost of compliance not reflecting the value of the land and that conditions need to be reviewed.

The Hon. Bronnie Taylor, Minister for Women, Regional Health, and Mental Health was represented by Justin Clancy, member for Albury. He spoke about:

- Wellbeing in rural areas and how this can affect overall health
- Acknowledging issues around travel to services.

The Government will:

- Boost the workforce over the next four years
- Address travel to services
- Fast track elective surgery
- Provide \$3b for infrastructure in rural and regional areas and \$740m for palliative care.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for July/August 2022.

8.2 MAYORAL REPORT - CLOSURE NAB NARRANDERA**Document ID: 627975****Author: General Manager****Theme: 5 - Our Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Writes to the National Australia Bank to formally object to the closure of its Narrandera branch.
2. Reviews its banking arrangements following the procurement of a new enterprise management system later this financial year.

BACKGROUND

I received advice early August 2021 that the local branch of the National Australia Bank (NAB) was to close in October this year.

The bank advised that the decision to close was predicated on a decline in physical transactions conducted in the branch, with most customers carrying out their banking business online or over the phone.

Unfortunately, it appears the decision will go ahead despite me conveying Council's extreme disappointment at the closure. The bank has advised that customers, including Council, can still conduct face-to-face transactions via the Post Office acting as a branch.

Councillors will be aware that the NAB is Council's principal banking institution, although it does also conduct some business with the Commonwealth and Macquarie Banks. Staff are currently assessing the impact of the closure on Council's business activities.

With the imminent replacement of Council's accounting software, it will be appropriate to review banking arrangements when the implications of that change are known.

RECOMMENDATION

That Council:

1. Writes to the National Australia Bank to formally object to the closure of its Narrandera branch.
2. Reviews its banking arrangements following the procurement of a new enterprise management system later this financial year.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE - 2 AUGUST 2022****Document ID: 625899****Author: Council Administration Assistant****Authoriser: General Manager****Theme: Our Economy****Attachments:**

- 1. Economic Taskforce Minutes - 2 August 2022**
- 2. Tourism Stimulus Projects - July (under separate cover)**
- 3. Economic Stimulus Report - July (under separate cover)**
- 4. Economic Development Strategy - July (under separate cover)**

RECOMMENDATION

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held **2 August 2022**.
2. Tourism Stimulus Projects (non-confidential) as at **July 2022**.
3. Economic Stimulus Projects (non-confidential) as at **July 2022**.
4. Economic Development Strategy (non-confidential) as at **July 2022**.

RECOMMENDATION

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held **2 August 2022**.
2. Tourism Stimulus Projects (non-confidential) as at **July 2022**.
3. Economic Stimulus Projects (non-confidential) as at **July 2022**.
4. Economic Development Strategy (non-confidential) as at **July 2022**.

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 2 AUGUST 2022 AT 10AM**

1 PRESENT

Cr Neville Kschenka, Cr Jenny Clarke OAM, GM George Cowan, EDM Peter Dale, TEDC Toneale O'Connell, Cr Sue Ruffles,

EDM Peter Dale assumed the chair for the Mayor

2 APOLOGIES**COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That apologies from Cr Kevin Morris be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES**COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That the minutes of the Economic Taskforce Committee held on 7 June 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

EDM Peter Dale provided updates on previous matters

Possible advertising at water towers – In the process of redesign information for the information boards with the additional of QR code to link to the upcoming events

Royal Mail Hotel – New owner currently getting quotations to repair and maintain the face/balcony of the building

Red Hill Estate – DGMI investigating new potential sites for future industrial area plots

Cr Ruffles sought an update on Rotary Club plaque project and Koala Festival

Rotary Plaque Project - Peter Dale to seek update

Koala Festival – Awaiting confirmation of funding before further preparations

6 REPORTS

6.1 TOURISM STIMULUS PROJECTS - NARRANDERA ENERGISED

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Neville Kschenka

That the Economic Taskforce Committee:

1. Receive and note the Tourism Stimulus reports.
2. Endorse items written in **Blue** within the Tourism Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.

CARRIED

6.2 ECONOMIC STIMULUS PROJECTS - NARRANDERA ENERGISED

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That the Economic Taskforce Committee:

1. Receive and note the Economic Stimulus reports.
2. Endorse items written in **Blue** within the Economic Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.

CARRIED

6.3 ECONOMIC DEVELOPMENT STRATEGY

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Neville Kschenka

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council

CARRIED

7 GENERAL BUSINESS

Cr Clarke – Sought an update on mountain bike trail project

DEM Peter Dale responded that unfortunately this project is dormant for the time being due to several unforeseen circumstances. It was not known at the time of application that there was an unresolved Aboriginal Land claim which has significantly affected the application. Additionally the funding application was then not successful. Council held a meeting with Local Aboriginal Lands Council to express the low impact of the mountain biking activity on the environment. GM George Cowan added that another considering factor is that some of the Narrandera Community are strongly against that area being used for mountain biking due to environmental impact concerns.

Cr Ruffles – Enquiry into walk and bike tracks around Narrandera,

TEDC Toneale O'Connell advised that the Narrandera Hike and Bike Map is available on the Narrandera Tourism website and at our visitor centre. Additionally, there is a project underway to increase/improve the signage within the reserve walking tracks.

Mayor Cr Kschenka

Was contacted about reintroducing drag racing, at the time had informed the gentleman to contact Council regarding his concerns.

8 CORRESPONDENCE

Nil

9 NEXT MEETING

10am - 4 October 2022 – Chambers and Zoom

10 MEETING CLOSE

The Meeting closed at 11.18am.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 4 October 2022.

.....
CHAIRPERSON

Unconfirmed

13.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 6 JULY 2022**Document ID: 626020****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Audit, Risk and Improvement Committee Minutes - 6 July 2022****RECOMMENDATION**

That Council:

1. Receives and notes the minutes of the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 6 July 2022 noting the following resolutions in particular:

6.2 Asset Revaluation Outcomes at 30 June 2022

The community land and the water and sewer revaluations will have an effect on the 2021-22 financial year statements however these will be detailed to Council in a future report.

6.4 Internal Audits for 2022-23

In consultation with the internal audit and management, the ARIC members have determined that four internal audits will take place in 2022-23 being:

- a. Fleet/plant management
- b. Managing grant funding applications and acquittals
- c. Work health and safety framework
- d. Succession planning/attraction and retention and staffing control.

6.9 Financial Balance of Internal Audit Function

Unexpended funds approximating \$19,000 from 2021-22 financial year recommended to be revoted by Council for use in 2022-23 for the purpose of updating plans and documenting procedures for the various functions of the ARIC.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 6 JULY 2022 AT 10.00AM**

1 PRESENT

Chairperson John Batchelor, Cr Cameron Lander, Mrs Gayle Murphy, General Manager George Cowan, DGMCC Martin Hiscox, Governance and Engagement Manager Craig Taylor, Minute Taker Amanda Collins

Phil Swaffield from National Audits Group also Danielle Mackenzie from Crowe Australasia joined using Zoom

2 APOLOGIES

Hong Wee Soh – NSW Audit Office

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the minutes of the Audit, Risk and Improvement Committee held on 6 April 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Gayle Murphy - Update Red Fleet –Minute item 6.3

- To be discussed later in meeting with report item 6.3

6 REPORTS

6.1 INVITATIONS TO EXTERNAL PARTIES ALSO PRESENTATION OF PROPOSED EXTERNAL AUDIT ENGAGEMENT PLAN

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Note that invitations have been extended to the NSW Audit Office, Crowe Australasia also the National Audits Group to contribute to this meeting for the purpose of providing updates, guidance, support and explanation of items contained within the agenda.

CARRIED

6.2 ASSET REVALUATION OUTCOMES AT 30 JUNE 2022

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge the asset revaluations implemented in accordance with the Code and Standards and note the impact on the 2021-2022 financial statements and future years operating results.
2. Acknowledge that this report may have implications on Narrandera Shire Council with future risks in the areas of operating result and asset replacement ratios.

CARRIED

6.3 AUDIT OFFICE NSW - AUDITOR GENERAL'S REPORT - LOCAL GOVERNMENT 2021

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee: -

1. Receive and acknowledge the NSW Auditor-General's Report titled 'Local Government 2021'.

CARRIED

Danielle Mackenzie left the meeting at 10.55am

6.4 INTERNAL AUDIT - REPORT TITLED REVIEW OF PREVIOUS AUDIT RECOMMENDATIONS AND ACTIONS; ALSO THE FUTURE DIRECTION OF REPORTING; AND DETERMINING THE 2022-2023 INTERNAL AUDIT WORKPLAN

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receive the Internal Audit report from the National Audits Group titled Review of Previous Audit Recommendations and Actions; and
2. Determine future reporting requirements as to content also the level of reporting; and
3. Determine the Internal Audit Workplan for the 2022-2023 financial year
 1. Fleet/Plant Management
 2. Managing Grant Funding Applications and Acquittals
 3. Work Health & Safety Framework
 4. Succession Planning/Attraction and Retention and staffing control

CARRIED

Phil Swaffield left the meeting at 11.55am

6.5 GENERAL MANAGERS REPORT TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

COMMITTEE RESOLUTION

Moved: Cr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Note the verbal presentation made to the Committee by the General Manager

CARRIED

6.6 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required the line item be removed from the document.

CARRIED

6.7 ENTERPRISE RISK REGISTER

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge the extract of the Enterprise Risk Register with no new risks identified, also that it has not been necessary to escalate any existing risks.

CARRIED

6.8 INCIDENT NOTIFICATIONS AND LEGISLATIVE COMPLIANCE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Cr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Note that since the 24 November 2021 meeting, there have been no reported incidents, or any know breaches of legislation.

CARRIED

6.9 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that on 30 June 2022 the Internal Audit function had an unexpended financial balance of \$19,000 and that these funds be revoted for expenditure in 2022-2023 for use in documenting written procedures for various functions for the ARIC committee.

CARRIED

8 NEXT MEETING

Extraordinary Meeting – 31 August 2022 – 10am Chambers

9 MEETING CLOSE

The Meeting closed at 12.38am.

The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on 7 September 2022.

.....
CHAIRPERSON

13.3 YOUTH ADVISORY COUNCIL - MINUTES - 1 AUGUST 2022

Document ID: 627064

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 1 August 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 1 August 2022.



MINUTES

Youth Advisory Council Meeting

1 August 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE YOUTH SPACE
ON MONDAY, 1 AUGUST 2022 AT 3.30PM**

1 PRESENT

Observer Braden Lyons, Mayor Wesley Bamblett, Deputy Mayor Madeline Fraser, Cr Memphis Singh, CSM Stacie Mohr, Cr Ruby Hewitt, Cr Clare McDonald, Cr Mikalie Vearing, Cr Harrison Rowe,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Deputy Mayor Madeline Fraser
Seconded: Cr Harrison Rowe

That apologies from Cr Alyssa Sanders, CLO Suzanne Litchfield, Cr Colby Irons and Cr Alex Luck be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Memphis Singh
Seconded: Cr Ruby Hewitt

That the minutes of the Youth Advisory Council Meeting held on 6 June 2022 be confirmed.

CARRIED

5 REPORTS

5.1 BLUE TREE PROJECT

COMMITTEE RESOLUTION

Moved: Cr Harrison Rowe

Seconded: Cr Mikalie Vearing

The Youth Council:

1. Endorse the proposed tree for the purpose of the Blue Tree project, located at the top of Lake Talbot Water Park

CARRIED

5.2 YOUTH COUNCIL EVENTS DEBRIEF

COMMITTEE RESOLUTION

Moved: Cr Clare McDonald

Seconded: Cr Ruby Hewitt

The Youth Council:

1. Endorse the updates from recent events attended by the Youth Council during the school holidays under the Winter Break Holiday Funding including:
 - a. Ice-skating in Wagga Wagga
 - b. Paint with Mates
 - c. Boredom Busters
 - d. Movie Night

CARRIED

5.3 SPRING INTO ACTION HOLIDAY PROGRAM

COMMITTEE RESOLUTION

Moved: Cr Mikalie Vearing

Seconded: Cr Ruby Hewitt

The Youth Council:

1. Endorse the application for \$7000 under the Spring Into Action school holiday program to host a Slime Colour Run on 8 October 2022 in partnership with Bidgee Boxing

CARRIED

6 NEXT MEETING

5 September 2022

7 MEETING CLOSE

Meeting Closed at 3.46pm

14 PROCUREMENT

Nil

15 DEVELOPMENT APPLICATION**15.1 DA-016-2021-2022 EXPANSION OF GRAIN STORAGE BUNKERS (GRAINCORP BARELLAN)****Document ID: 626885****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Development Application****Attachments:**

- 1. 4.15 Development Assessment with draft conditions**
- 2. Statement of Environmental Effects (under separate cover)**
- 3. Addendum to Statement of Environmental Effects**
- 4. NGH response to submission**
- 5. Public submission**
- 6. Drainage design and calculations**

RECOMMENDATION

That Council:

1. Approves DA-016-2021-2022 for the expansion of grain storage facility (construction of additional grain storage bunkers and gravel internal roads) at Lots 1 and 2 DP 1033278 being Sandy Creek Road, Barellan NSW, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

PURPOSE

The purpose of this report is for the Council to consider and determine the above development application as a submission was received during the public exhibition period.

BACKGROUND

The applicant lodged in December 2021 a development application for the expansion of a grain storage facility (construct additional grain storage bunkers and gravel internal roads) at Lots 1 and 2 DP1033278, being Sandy Creek Road, Barellan NSW 2665. At the time of lodgement, further information was requested and subsequently submitted by the applicant in July 2022.

The proposal is for additional grain storage bunkers and associated works as part of the existing grain storage facility. The proposed expansion of bunkers would increase bulk storage capacity to 512,000 tonnes of grain, which would almost double the development's existing capacity.

The proposed development is over Lot 1 and Lot 2 DP1033278 and involves:

- Construction of eight (8) earthen bunkers (measuring approximately 284m long by 40m wide), and

- Construction of additional internal roads to facilitate grain storage within the bunkers.

The development was notified on two occasions in accordance with the Community Participation Plan, as there was substantial additional information provided as a result of a request by Council. One (1) submission was received and is attached to this report. This submission is further considered in Section 4.15(d) of the attached assessment report.

An assessment of the environmental planning requirements has been undertaken in which the proposed development is considered suitable on balance of all potential issues and benefits for approval, subject to the inclusion of relevant conditions of consent. Appropriate conditions of consent have been devised to mitigate the effects where an adverse impact has been identified, as well as to monitor and manage ongoing compliance.

Development Applications

The proposed development was placed on public exhibition on two occasions as a result of further information being received. One written submission was received during the exhibition period and the objection raised a variety of concerns. Matters raised in the submission were considered during the assessment process. The proposal intends to implement construction and operational management plans to ensure that impacts, such as air quality (dust) and noise, are managed and mitigated as much as possible.

The proposal is permissible under Narrandera Local Environmental Plan 2013. The attached 4.15 development assessment report considered all aspects of the proposal and the potential environmental impacts associated with both construction and operation under the provisions of section 4.15 of the Environmental Planning & Assessment Act 1979, including the matters raised within the submissions objecting to the development. The report recommends approval of the proposal, including conditions to ensure compliance, such as a construction environment management plan, designated construction and ongoing hours of operation, including a neighbour notification process and complaints management system.

Legal / Statutory

- The application has been assessed in accordance with the statutory provisions of the Environmental Planning & Assessment Act 1979 and considered the Narrandera Local Environmental Plan, Development Control Plan and Community Participation Plan.
- The assessment considered the concerns raised within the submissions and conditions applied to mitigate any potential impacts where required.

Community Engagement / Communication

- The application was notified on two occasions for periods of 18 and 21 days respectively (in accordance with the Community Participation Plan). At the close of the second and most recent exhibition period, one (1) objection/submission was received by Council and a copy is attached to this report. The objections raised concerns as detailed below and these were fully considered within the development assessment report.
 - Traffic and operation
 - Airborne dust
 - Noise vibration and site hazards
 - General matters.

RISKS

The risk for this report as it relates to a planning decision is the potential for:

- The applicant to commence a Class 1 Development Appeal of the determination in the Land & Environment Court if they are dissatisfied, or
- Class 4 - Judicial review should any party believe that the development application process has not been properly applied.

OPTIONS

1. Council may grant unconditional consent to this development. This is not recommended as it will fail to ensure the relevant environmental protections.
2. Council may grant conditional consent to this development, in accordance with the recommendation detailed within the report.
3. Council may refuse this development. In the event that Council chooses this option, it will need to provide planning grounds within the resolution detailing the reasoning for the determination for refusal.

CONCLUSION

An assessment of the environmental planning requirements has been undertaken as detailed within this report and the associated assessment report. The proposed development, on balance of all the impacts and benefits, is considered suitable for conditional approval as there are no substantive planning grounds as to why consent should not be conditionally granted.

RECOMMENDATION

That Council:


1. Approves DA-016-2021-2022 for the expansion of grain storage facility (construction of additional grain storage bunkers and gravel internal roads) at Lots 1 and 2 DP 1033278 being Sandy Creek Road, Barellan NSW, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

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Development Application 4.15 Assessment Report

PART ONE: GENERAL ADMINISTRATION						
DA No	DA-016-2021-2022					
Property Information	Sandy Creek Road BARELLAN NSW 2665					
	Lots	1 & 2	Section	-	DP	1033278
Applicant's Details	Daniel Samways GrainCorp Operations Limited 1 Roberts Street West Footscray VIC 3012					
Land Owner's Details (if different)	D L WARE PO Box 427 Noosa Heads QLD 4567					
Proposed Development	Construct (earthworks only) grain storage pads and gravel internal roads for local growers to sell and store their grain for harvest – as per application					
Type of Development	Local					
BCA Class	-					
Other Approvals Section 68 - Local Government Act 1993	Nil					
Lodgement Date	Received 08 December 2021 – Lodged 10 December 2021					
Statutory Timeframe	40 days					
Stop the Clock	30/11/2021 – request for further information – info received 04/07/2022					
Value of Development	\$ 2,000,000.00					
Report Author/s	Shane Wilson					
Report Date	1 August 2022					

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PART TWO: SITE HISTORY & CHARACTERISTICS	
Current land use	Existing bunkers (grain storage) and buildings ancillary to this activity.
Previous approvals	DA-087-2000-2001 – Bunkers DA-102-2007-2008 – Amenities (transportable building) DA-008-2011-2012 – Bunkers DA-030-2016-2017 – Rail Loading Infrastructure DA-057-2016-2017 – Site redevelopment
Site inspection	27 July 2022 – the site is an existing rural cropping paddock which will be accessed from the existing internal roadway.
Characteristics	The site is a level area and is vegetated with only a couple of trees, as per the details of the SEE.
Images - Existing/Proposed	 <p>Google Earth aerial image September 2020.</p>

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Sixmaps image



Proposed site layout as submitted in the DA.

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PART THREE: MATTERS FOR CONSIDERATION																											
SECTION 4.15 (1)(a)(i) any environmental planning instrument																											
State Environmental Planning Policies	<p>List applicable to NSC</p> <p>The following SEPPS considered applicable to this development are indicated with a <input checked="" type="checkbox"/></p> <table border="1"> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Biodiversity and Conservation)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Building Sustainability Index: BASIX)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Exempt and Complying Development Codes) The proposed development cannot be classed as exempt or complying development as it does not meet all of the relevant development requirements.</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Housing)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Industry and Employment)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Planning Systems)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Planning Systems)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Precincts – Regional)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Primary Production)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Resilience and Hazards)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Resources and Energy)</td> </tr> <tr> <td><input type="checkbox"/></td> <td>State Environmental Planning Policy (Transport and Infrastructure)</td> </tr> </table>	<input type="checkbox"/>	State Environmental Planning Policy (Biodiversity and Conservation)	<input type="checkbox"/>	State Environmental Planning Policy (Building Sustainability Index: BASIX)	<input type="checkbox"/>	State Environmental Planning Policy (Exempt and Complying Development Codes) The proposed development cannot be classed as exempt or complying development as it does not meet all of the relevant development requirements.	<input type="checkbox"/>	State Environmental Planning Policy (Housing)	<input type="checkbox"/>	State Environmental Planning Policy (Industry and Employment)	<input type="checkbox"/>	State Environmental Planning Policy No 65 – Design Quality of Residential Apartment Development	<input type="checkbox"/>	State Environmental Planning Policy (Planning Systems)	<input type="checkbox"/>	State Environmental Planning Policy (Planning Systems)	<input type="checkbox"/>	State Environmental Planning Policy (Precincts – Regional)	<input type="checkbox"/>	State Environmental Planning Policy (Primary Production)	<input type="checkbox"/>	State Environmental Planning Policy (Resilience and Hazards)	<input type="checkbox"/>	State Environmental Planning Policy (Resources and Energy)	<input type="checkbox"/>	State Environmental Planning Policy (Transport and Infrastructure)
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<input type="checkbox"/>	State Environmental Planning Policy (Transport and Infrastructure)																										
Narrandera Local Environmental Plan 2013	<ul style="list-style-type: none"> • The subject site is zoned <ul style="list-style-type: none"> <input checked="" type="checkbox"/> RU1 Primary Production <input type="checkbox"/> RU4 Primary Production <input type="checkbox"/> RU5 Village <input type="checkbox"/> R5 Large Lot Residential <input type="checkbox"/> IN1 General Industrial <input type="checkbox"/> IN2 Light Industrial <input type="checkbox"/> Other - under the provisions of the Local Environmental Plan. • The proposed development is permitted with consent under the land use table. 																										

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	<ul style="list-style-type: none"> • The proposed development meets both the plan and zone objectives <p>Part 1 Preliminary</p> <p>Clause 1.2 - Aims of Plan</p> <p>The plan objectives:</p> <ol style="list-style-type: none"> to protect, enhance and conserve agricultural land through the proper management, development and conservation of natural and man-made resources, to encourage a range of housing, employment, recreation and community facilities to meet the needs of existing and future residents of Narrandera, to promote the efficient and equitable provision of public services, infrastructure and amenities, to conserve environmental heritage <p>Generally the development complies with the above Plan objectives.</p> <p>Part 2 Permitted or prohibited development</p> <p>The subject land is zoned</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> RU1 Primary Production <input type="checkbox"/> RU4 Primary Production <input type="checkbox"/> RU5 Village <input type="checkbox"/> R5 Large Lot Residential <input type="checkbox"/> IN1 General Industrial <input type="checkbox"/> IN2 Light Industrial <input type="checkbox"/> Other - <p>under NLEP 2013. The proposed development is defined as 'Rural Industry' under the LEP and is permissible in the zone with consent.</p> <p>Part 3 Exempt or complying development</p> <p>The proposed development does not satisfy the required provisions to be defined as Exempt and/or Complying Development, and therefore development consent has been sought.</p> <p>Part 4 Principal development standards</p> <p>No Principal Development Standards are applicable to the proposed development.</p> <p>Part 5 Miscellaneous provisions</p> <p>No Miscellaneous Provisions are applicable to the proposed development.</p>
	<p>Part 6 Additional Local Provisions</p> <p>6.1 Earthworks – applicable to this development. The earthworks proposed satisfy the requirements of (3) of this part, with relevant conditions to be applied to the consent.</p> <p>6.2 Repealed</p> <p>6.3 Stormwater management – applicable to this development. The</p>

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	<p>stormwater will be managed on the site via onsite retention that has been hydraulically designed and certified by an accredited engineering company. The proposed stormwater management satisfies the requirements of (3) of this part, with relevant conditions to be applied to the consent.</p> <p>6.4 Terrestrial biodiversity – not applicable to this development.</p> <p>6.5 Groundwater vulnerability – not applicable to this development.</p> <p>6.6 Riparian land and watercourses – not applicable to this development.</p> <p>6.7 Wetlands – not applicable to this development.</p> <p>6.8 Salinity – not applicable to this development.</p> <p>6.9 Development on river front areas – not applicable to this development.</p> <p>6.10 Development on riverbeds and banks – not applicable to this development.</p> <p>6.11 Airspace operations – not applicable to this development.</p> <p>6.12 Development in areas subject to aircraft noise – not applicable to this development.</p> <p>6.13 Essential services – applicable to this development. Council is satisfied that the following essential services are available or not required to the development</p> <ul style="list-style-type: none"> a) the supply of water b) the supply of electricity c) the disposal and management of sewage – not applicable to this development d) stormwater drainage or on-site conservation e) suitable vehicular access
<p>SECTION 4.15 (1)(a)(ii) any proposed instrument</p>	<p>There are no draft amendments NLEP 2013 that have been identified changing the planning the provisions affecting the subject land.</p>
<p>SECTION 4.15(1)(a)(iii) any development control plan</p>	<p>The following parts of the DCP have been considered in the assessment of the proposed development:</p>
	<p>Part A - Introduction</p> <ul style="list-style-type: none"> • Noted, the DCP is relevant to this application. <p>Part B - Strategic Land Use Plans for Shire</p> <ul style="list-style-type: none"> • Noted, no relevant impact to this application <p>Part C - Controls Applying to All Development</p> <p>5.1 On-site effluent Disposal for land without reticulated sewer – not applicable to this development.</p> <p>5.2 Parking</p> <p>Parking is already available onsite and considered to be adequate for this development.</p> <p>Part D - Land Use Based Controls</p> <p>Chapter 6 - Rural Residential / Large Lot Residential Development</p> <p>Chapter 7 - Residential Development</p> <p>Chapter 8 - Narrandera Business Centre</p>

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	<p>Chapter 9 - Industrial Development</p> <ul style="list-style-type: none"> • Not applicable to this development. <p>Part E - Planning for Natural Hazards</p> <p>Chapter 10 - Flood Liable Land</p> <p>Chapter 11 - Bushfire Prone Land</p> <ul style="list-style-type: none"> • Not applicable to this development. <p>Part F - Natural Resources</p> <p>Chapter 12 - Sensitive Land</p> <p>Chapter 13 - Sensitive Water</p> <ul style="list-style-type: none"> • Not applicable to this development. <p>Part G - Heritage Controls</p> <p>Chapter 14 - Heritage Items</p> <ul style="list-style-type: none"> • Not applicable to this development. <p>Part H - Notification of Development</p> <p>Chapter 15 - Notification</p> <ul style="list-style-type: none"> • The development was notified twice in accordance with the CPP – Community Participation Plan. Letters were sent to adjoining property owners and the development was advertised in the local paper and on Council’s website. One submission was received at the end of the submission period and is detailed below.
<p>SECTION 4.15 (1)(a)(iiia) any planning agreement</p>	<p>No planning agreement relates to the site or to the proposed development.</p>
<p>SECTION 4.15(1)(a) (iv) the regulations</p>	<p>There are no matters prescribed by the Regulations applicable to this development.</p> <p>Section 79C(1)(a)(iv) requires Council to take into consideration the provisions of clauses 92-94 of the Environmental Planning and Assessment Regulations, 2000.</p>
<p>SECTION 4.15(1)(b) the likely impacts of the development</p>	<p>See attached Table 1 for a full assessment. Below are the most likely impacts that have been considered.</p> <p>Noise & Dust</p> <p>The proposal has considered its potential impact of the noise on the surrounding receptors, as noted in the supplied SEE and specific modelling. Subject to the implementation of the development in accordance with the identified mitigation and compliance with the listed conditions of development consent, the proposal will not have any unreasonable impact on the surrounding environment.</p> <p>Traffic</p> <p>The proposal involves the increase of trucks on the site, to which an assessment by an appropriate consultant has concluded that site and surrounding road network can safely cater for the expansion.</p> <p>Social</p> <p>The proposal is unlikely to have any negative social impacts on the locality. The continual expansion and improvement to this important rural based</p>

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	<p>storage facility will contribute to the community and social fabric of the township by ensuring stability in employment and connection with the local area.</p> <p>Economic</p> <p>The proposal will have a positive economic contribution to the village, local and greater regional area by providing construction and ongoing employment opportunities that will underpin economic growth and employment.</p>
<p>SECTION 4.15(1)(c) the suitability of the site</p>	<p>The subject land is considered suitable for the proposed development having regard to the site attributes and generally being in accordance with Council’s policies. This is a rural industry that is being undertaken within the RU1 Primary Production zone.</p>
<p>SECTION 4.15 (d) any submissions made in accordance with the Act or the Regulations</p>	<p>The development was notified twice in accordance with the CPP – Community Participation Plan. Letters were sent to adjoining property owners and the development was advertised in the local paper and on Council’s website. One submission was received at the end of the submission period and is summarised below, with a copy attached to the report.</p> <p><u>Submission 1</u></p> <p>Traffic and Operation</p> <ol style="list-style-type: none"> 1. Traffic Flow – increased truck movements will create a public safety issue and needs a professional traffic impact assessment. 2. Current hours of operations are not complying with development consent conditions. 3. Pest control measures on the site are inadequate for a development of this size. <p>Airborne Dust</p> <ol style="list-style-type: none"> 1. A full engineering report with solutions for dust control should be required. 2. Dust can’t be currently controlled so increasing the site the dust will not be controlled. 3. Dust suppression should be a combination of treatment, or the roadways sealed. <p>Noise Vibration and site Hazards</p> <ol style="list-style-type: none"> 1. A full acoustic report should be required and not just a desktop analysis, as provided in the SOEE. The Noise Policy for Industry 2017 applies to all new developments and existing developments. 2. Noise generated from train activity and increased operation, requires a full onsite acoustic noise assessment report be completed that includes but is not limited to intrusive and project amenity noise levels as specified within the Noise Policy for Industry 2017. <p>Other</p> <ul style="list-style-type: none"> • Train loadout operations and impacts of train noise. • Truck movements outload should be reduced by the new mechanical procedures.

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	<ul style="list-style-type: none"> • Biosecurity application needs to be addressed. • SOEE has been completed as a desktop evaluation and based on assumption with no or minimal onsite evaluations completed. • The Griffith weather station should be used as it is more accurate for Barellan than the Wagga site. <p><u>Applicants response to the submission</u></p> <p>As part of the normal DA process the applicant was provided with a right of reply to the submission, with the full reply attached to the report.</p> <p><u>Council comments</u></p> <p>Traffic and Operation</p> <ul style="list-style-type: none"> • The SEE contains a detailed traffic report from Arc Traffic & Transport, who are qualified and experienced traffic consultants. • The current hours of operations are a compliance matter for the current DA and needs to be separately addressed. • The traffic movements have been assessed by Arc Traffic & Transport and found that the site is able to safely cater for the additional traffic volumes. <p>Airborne Dust</p> <ul style="list-style-type: none"> • The SEE contains assessment and mitigation measures proposed to be imposed. These measures are consistent with most other grain receival facilities, especially given that the facility is in an RU1 Primary Production zone to which dust generating activities are a regular occurrence while carrying out agricultural practices. • The use of a BOM weather station from Wagga Wagga, instead of a closer site such as Griffith has been explained within the reply from the applicant. However, a comparison of the data from both sites are not dissimilar and would not notably alter the assessment. • The proposed gravel around the site is considered adequate, with the additional condition requiring that the dust be monitored, and water carts actively used. The requirement for sealing would be considered potentially onerous and not able to be enforced if the condition was challenged. <p>Noise Vibration and Site Hazards</p> <ul style="list-style-type: none"> • The Noise Policy for Industry 2017 as specified is not a statutory document, but a reference document for the EPA whilst assessing noise for licenced activities. The policy doesn't apply to transportation corridors (roadways, railways, waterways and air corridors) or construction noise. • The assessment provided within the SEE is consistent with the policy with a desktop analysis being the only method available for assessing the potential future noise of a development that has not yet been approved.
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	<p>Other</p> <p>The other matters as detailed within the submission have been addressed within the general assessment report.</p>
<p>SECTION 4.15(1) (e) the public interest</p>	<p>The public interest is a broad consideration relating to many issues and is not limited to effect upon the streetscape. Taking into account the full range of matters for consideration under Section 4.15 of the Environmental Planning and Assessment 1979 (as discussed within this report) it is considered that approval of the application is consistent with the public interest.</p>
<p>Part 7 Biodiversity Conservation Act 2016 – Clause 7.3 Test for determining proposed development likely to significantly affect threatened species.</p>	<p>1. The following is to be taken into account for the purposes of determining whether a proposed development or activity is likely to significantly affect threatened species or ecological communities, or their habitats:</p> <p>a. in the case of a threatened species, whether the proposed development or activity is likely to have an adverse effect on the life cycle of the species such that a viable local population of the species is likely to be placed at risk of extinction,</p> <p><i>The proposed development will not have any effect upon threatened species. The site is within a developed cropping area and the development is an approved use in this zone.</i></p> <p>b. in the case of an endangered ecological community or critically endangered ecological community, whether the proposed development or activity:</p> <p>i. is likely to have an adverse effect on the extent of the ecological community such that its local occurrence is likely to be placed at risk of extinction</p> <p><i>No endangered ecological community or critically endangered ecological community is identified within the site of the development.</i></p> <p>ii. is likely to substantially and adversely modify the composition of the ecological community such that its local occurrence is likely to be placed at risk of extinction,</p> <p><i>The site of the proposed development is within an existing agricultural cropping area and will not lead to any modification of habitat.</i></p> <p>c. in relation to the habitat of a threatened species or ecological community:</p> <p>i. the extent to which habitat is likely to be removed or modified as a result of the proposed development or activity</p> <p><i>No endangered ecological community or critically endangered ecological community is identified within the site of the development.</i></p> <p>ii. whether an area of habitat is likely to become fragmented or isolated from other areas of habitat as a result of the proposed development or activity.</p> <p><i>No. The site of the proposed development is within an existing cleared cropping area and will not lead to any modification or fragmentation of habitat.</i></p> <p>iii. the importance of the habitat to be removed, modified, fragmented or isolated to the long-term survival of the species or ecological community in the locality</p>

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	<p><i>No endangered ecological community or critically endangered ecological community is identified within the site of the development.</i></p> <p>d. whether the proposed development or activity is likely to have an adverse effect on any declared area of outstanding biodiversity value (either directly or indirectly)</p> <p><i>No declared area of outstanding biodiversity value was identified within the study area.</i></p> <p>e. whether the proposed development or activity is or is part of a key threatening process or is likely to increase the impact of a key threatening process.</p> <p><i>The development is an approved use of the land and as such is not considered as part of a key threatening process.</i></p>
<p>Part 7 Biodiversity Conservation Act 2016 7.7 Biodiversity assessment for Part 4 development (other than State significant development or complying development)</p>	<p>2. If the proposed development is likely to significantly affect threatened species, the application for development consent is to be accompanied by a biodiversity development assessment report.</p> <p><i>The development will not affect any threatened species.</i></p>

PART FOUR: STATUTORY REFERRALS

<p>Referrals</p>	<p>The application has been considered with regard to Section 91 of the Environmental Planning and Assessment Act, 1979 and whether or not the proposal was integrated development. The following table identifies whether or not there were any other statutory referrals required in terms of relevant State Environmental Planning Polices.</p> <table border="1" data-bbox="347 1178 1423 1765"> <thead> <tr> <th data-bbox="347 1178 595 1245">AGENCY</th> <th data-bbox="595 1178 1225 1245">LEGISLATION</th> <th data-bbox="1225 1178 1423 1245">APPLIES</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 1245 595 1473" rowspan="5">DPI</td> <td data-bbox="595 1245 1225 1294">Fisheries Management Act, 1994</td> <td data-bbox="1225 1245 1423 1294">No</td> </tr> <tr> <td data-bbox="595 1294 1225 1339">Mines Subsidence Compensation Act, 1961</td> <td data-bbox="1225 1294 1423 1339">No</td> </tr> <tr> <td data-bbox="595 1339 1225 1384">Mining Act, 1992</td> <td data-bbox="1225 1339 1423 1384">No</td> </tr> <tr> <td data-bbox="595 1384 1225 1429">Petroleum (Onshore) Act, 1991</td> <td data-bbox="1225 1384 1423 1429">No</td> </tr> <tr> <td data-bbox="595 1429 1225 1473">National Parks, & Wildlife Act, 1974</td> <td data-bbox="1225 1429 1423 1473">No</td> </tr> <tr> <td data-bbox="347 1473 595 1570" rowspan="2">OEH</td> <td data-bbox="595 1473 1225 1518">Protection of the Environment Operations Act, 1997</td> <td data-bbox="1225 1473 1423 1518">No</td> </tr> <tr> <td data-bbox="595 1518 1225 1563">Water Management Act, 2000</td> <td data-bbox="1225 1518 1423 1563">No</td> </tr> <tr> <td data-bbox="347 1570 595 1630">NSW Heritage</td> <td data-bbox="595 1570 1225 1630">Heritage Act, 1977</td> <td data-bbox="1225 1570 1423 1630">No</td> </tr> <tr> <td data-bbox="347 1630 595 1697">TfNSW (RMS)</td> <td data-bbox="595 1630 1225 1697">Roads Act, 1993</td> <td data-bbox="1225 1630 1423 1697">No</td> </tr> <tr> <td data-bbox="347 1697 595 1765">RFS</td> <td data-bbox="595 1697 1225 1765">Rural Fires Act, 1997</td> <td data-bbox="1225 1697 1423 1765">No</td> </tr> </tbody> </table> <p>The application is local development as defined Section 91 of the Environmental Planning and Assessment Act, 1979.</p>	AGENCY	LEGISLATION	APPLIES	DPI	Fisheries Management Act, 1994	No	Mines Subsidence Compensation Act, 1961	No	Mining Act, 1992	No	Petroleum (Onshore) Act, 1991	No	National Parks, & Wildlife Act, 1974	No	OEH	Protection of the Environment Operations Act, 1997	No	Water Management Act, 2000	No	NSW Heritage	Heritage Act, 1977	No	TfNSW (RMS)	Roads Act, 1993	No	RFS	Rural Fires Act, 1997	No
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PART FIVE: CONTRIBUTIONS	
Section 94 & Section 94A Contributions (Environmental Planning & Assessment Act, 1979)	<ul style="list-style-type: none"> ▪ Section 7.12 Fixed Development Consent Levy is applicable and is calculated as follows: <ul style="list-style-type: none"> ○ Estimated Development Cost = \$2,000,000 x 1% ○ Total Contribution = \$20,000.00
Section 64 Contributions (Local Government Act, 1993)	<ul style="list-style-type: none"> • Section 64 Contributions are not applicable to this development

PART SIX: DETERMINATION	
The development application has been analysed and evaluated as per Section 4.15 of the Environmental Planning and Assessment Act, 1979.	<p>The assessment has identified that:</p> <ul style="list-style-type: none"> ▪ the proposed development is permissible within the zone under NLEP 2013 and is consistent with the aims, objectives and special provisions of that environmental planning instrument ▪ the proposed development is unlikely to have any unreasonable impact on the environment, and where an adverse impact has been identified appropriate conditions have been imposed to mitigate the effects ▪ the subject site is suitable for the proposed development ▪ the proposed development does not raise any matter contrary to the public interest <p>Having regard to NLEP 2013, NDCP 2013 and the matters discussed within this report and the relevant matters for consideration listed under Section 4.15 of the Environmental Planning & Assessment Act 1979, this assessment considers the development should be supported.</p>
Recommendation	That consent be granted to Development Application DA-016-2021-2022 for expansion of grain bunkers and internal gravel roads at Sandy Creek Road Barellan subject to conditions set out in attachment A.

Table 1:					
Section 4.15(1)(b) – Any likely impacts of that development					
Attributes	Satisfactory	Satisfactory if conditioned	Not Satisfactory	Not Relevant	Comment
Context & setting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The proposed development is the expansion of the existing grain storage site and is consistent with the rural use and primary production zone on which it is located.
Streetscape	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Minimal impacts on the streetscape, as a result of the shielding from the tree lined rail corridor.
Traffic, access and parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The traffic assessment within the SEE states that there will be an increased daily super-peak truck movements of 18% as a result of the development. The local road network is considered suitable for the

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Table 1:

Section 4.15(1)(b) – Any likely impacts of that development

Attributes	Satisfactory	Satisfactory if conditioned	Not Satisfactory	Not Relevant	Comment
					increase with adequate standing area for trucks waiting to access the receival site.
Public domain	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No impact identified on any public domain.
Utilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Existing utilities not impacted as a result of this development.
Environmental heritage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nil heritage items located within the area.
Aboriginal cultural heritage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No Aboriginal heritage identified on the site, however a condition will be applied in the event any artifacts are discovered.
Other land resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nil impacts identified.
Water quality & stormwater	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stormwater is to be directed into the proposed onsite retention basins as detailed in the engineer’s design provided within the application.
Soils, soil erosion	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion & sediment condition to be applied.
Air and microclimate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The SEE identifies the potential dust issues from the site and mitigation measures that will be used to prevent any potential offsite dust. These measures are considered suitable and the relevant conditions allowing enforcement will be applied. It is noted that an addendum on the air quality section of the SEE was provided after some deficiencies were identified during the assessment.
Flora and fauna	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The SEE has assessed the local flora and fauna with no impacts known from this development.
Biodiversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Minor tree removal below the offset threshold is required, with no other matters to be considered.
Waste	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction and operational waste covered by relevant conditions.
Energy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Noise & vibration	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The noise generation from the site are considered in two parts, construction and operations, which have been covered within the SEE. The Noise Policy for Industry 2017 has been used for the desktop analysis on the predicted noise from the site, however it needs to be noted that this is not a statutory document. The policy doesn’t apply to transportation corridors (roadways, railways, waterways and air corridors) or construction noise and therefore the operational scenarios are the relevant parts.</p> <p>The assessment provided within the SEE is consistent with the policy and considered to be an appropriate method of assessing the potential future noise of a development.</p> <p>The main source of noise within the submission is generated from the rail loading, which is not an accessible part of this application. While the proposed mitigation measure and actions within the Environmental Management Plan reducing the noise, it is acknowledged that there may be some noise identifiable from the surrounding receptors. This noise has however been modelled as non-excessive, with this and the proposed mitigation there are limited grounds to refuse the application.</p>

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Table 1:

Section 4.15(1)(b) – Any likely impacts of that development

Attributes	Satisfactory	Satisfactory if conditioned	Not Satisfactory	Not Relevant	Comment
Hours of operation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The application seeks that the following hours:</p> <ul style="list-style-type: none"> • General hours (Monday to Friday) 7.00am to 6.00pm • Peak season / harvest (Monday to Sunday) 24 hours a day • Rail operating hours 24 hours a day. <p>The current development approval for the site are:</p> <p>a. Daily during normal operations - 7.00am to 6.00pm. b. Daily during peak (harvest) season - 7.00am to 10.00pm. c. Council and adjoining landowners are to be consulted in the event that 24-hour operations are required during peak (harvest) season prior to commencement of such operations.</p> <p>It is proposed that these times be retained with wording changes to be applied to require the notification of Council and potentially impacted properties, as the requirement to consult has no benefit as there are no grounds to refuse or change the operations. If the extended hours during the peak period were not permitted this would result in extended delays and traffic congestion over a longer period instead of the shorter time of peak harvest season. These limited windows of time also align with the 24 hour harvest and sowing periods used in agricultural activities in the entire RU1 Primary Production zone, including those areas around the bunker site.</p> <p>The train operations are outside of the ability of council to vary, and it can only be managed by the operators using the most suitable and noise reducing equipment.</p>
Natural hazards - Flooding - Bushfire	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Technological hazards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Safety, security and crime prevention	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The only potential safety concerns outside of the site operation that are the responsibility of the operators, relate to road safety. The site is serviced by a state highway and the local road network, which are all considered capable of catering for the increased traffic. There is always the potential for an accident or alike, however these are not matters that can be known or addressed within the development application process.</p>
Social impact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>In the broader context of social impact, it could be argued that on accession the township or nearby residents maybe impacted and have reduced amenity whilst undertaking social activities. This is however to be considered in the whole and the potential lose of such business would have a larger social impact on the entire community.</p>
Economic impact	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The proposal will have a positive economic contribution to the village and local area by providing construction and ongoing employment opportunities that will underpin economic growth and employment within the broad rural sector both regionally and on a local level.</p>
Site design and internal design	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The site has been designed to limit the requirements for unnecessary vehicle movements and have the traffic heading in a forward direction in most cases.</p>
Overlooking - overshadowing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

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Table 1:

Section 4.15(1)(b) – Any likely impacts of that development

Attributes	Satisfactory	Satisfactory if conditioned	Not Satisfactory	Not Relevant	Comment
Landscaping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Construction	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The proposed works will require a construction certificate and to comply with all relevant site safety requirements.
Private open space	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Cumulative Impacts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	This is the only notable grain receival facility in the area, thus there is no cumulative impacts as a result of similar activities.
Disabled access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Signage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Setbacks, building envelopes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The proposed setback of the bunkers is consistent with that of the existing site.
Easements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

RECOMMENDED CONDITIONS OF CONSENT

Cond #	Details	Met																									
GENERAL																											
1.	<p>Approved Plans and Documentation</p> <p>The development shall be undertaken in accordance with the stamped approved plans detailed as follows, the application form, Statement of Environmental Effects and other approved documentation except where modified in red or by any of the following conditions:</p> <table border="1"> <thead> <tr> <th>Ref No</th> <th>Drawing/Document Title</th> <th>Prepared by</th> <th>Version</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>22-115</td> <td>Statement of Environmental Effects</td> <td>NGH</td> <td>Final</td> <td>30-06-2022</td> </tr> <tr> <td>22-115</td> <td>Addendum – air quality chapter</td> <td>NGH</td> <td>1.0</td> <td>03-08-2022</td> </tr> <tr> <td>0646BJR001</td> <td>Barellan Drainage Calculations</td> <td>TCS Tahlee Consulting Services</td> <td>-</td> <td>09-12-2021</td> </tr> <tr> <td>0646_2</td> <td>Barellan Site Development Approval Layout Sheet 1 of 1</td> <td>TCS Tahlee Consulting Services</td> <td>B</td> <td>29-10-2021</td> </tr> </tbody> </table> <p>Note 1: Modifications to the approved plans and/or documents will require the lodgement and consideration by Council of a modification pursuant to section 4.55 of the Environmental Planning and Assessment Act, as amended.</p> <p>REASON: To enable the construction of the buildings to be in accordance with the development approval. (Section 4.15 of the Environmental Planning and Assessment Act, 1979, as amended).</p>	Ref No	Drawing/Document Title	Prepared by	Version	Date	22-115	Statement of Environmental Effects	NGH	Final	30-06-2022	22-115	Addendum – air quality chapter	NGH	1.0	03-08-2022	0646BJR001	Barellan Drainage Calculations	TCS Tahlee Consulting Services	-	09-12-2021	0646_2	Barellan Site Development Approval Layout Sheet 1 of 1	TCS Tahlee Consulting Services	B	29-10-2021	
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2.	<p>Lapsing of Consent</p> <p>This Consent is valid for a period of five years from the date of consent. It will lapse if the approved use of any land or construction work has not commenced prior to that date. No further extensions will be granted.</p> <p>REASON: To comply with Section 4.53(1) of the Environmental Planning and Assessment Act, 1979, as amended.</p>																										
3.	<p>Building General</p> <p>All building work must be carried out in accordance with the provisions of the National Construction Code.</p> <p>REASON: Statutory requirement of Clause 145 of the Environmental Planning and Assessment Regulation 2000.</p>																										
4.	<p>Amenity - General</p> <p>The development is to be conducted in a manner that will not interfere with the amenity of the locality by Reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, wastewater, waste products, grit, oil, by causing interference to television or radio reception or otherwise.</p> <p>REASON: So that the development does not reduce the amenity of the area. Section 4.15 of the Environmental Planning and Assessment Act, 1979, as amended.</p>																										
5.	<p>Aboriginal Heritage</p> <p>In the event of any Aboriginal archaeological material being discovered during earthmoving/ construction works, all work in that area shall cease immediately in line with the Unexpected Finds Protocol. The Office of Environment and Heritage (OEH) notified of the discovery as soon as practicable. Work shall only recommence upon the authorisation of the OEH.</p> <p>REASON: Council and statutory requirement to protect Aboriginal heritage.</p>																										

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6.	<p>Damage to Council Infrastructure</p> <p>Any damage to Council infrastructure as a result of construction or associated works is to be rectified at the cost of the developer and to the satisfaction of Council. It is therefore requested that any damage that is obvious before work commences is notified to Council to avoid possible later conflict.</p> <p><i>REASON: To ensure that any damage to Council infrastructure as a result of the development is repaired or made good by the developer.</i></p>	
7.	<p>Work Near Power Lines</p> <p>All works near power lines are to be undertaken in accordance with the requirements of Essential Energy, SafeWork NSW and the Code of Practice – Work near Overhead Power Lines (Workcover 2006).</p> <p><i>REASON: To ensure no person, plant or thing comes within an unsafe distance of any overhead or underground electric line.</i></p>	
8.	<p>Contaminated and Hazardous Materials</p> <p>Should any contaminated, scheduled, hazardous or asbestos material be discovered before or during construction works, the Applicant and Contractor shall ensure the appropriate Regulatory Authority (eg EPA (Environment Protection Authority), SafeWork NSW, Council, NSW Fire Brigade etc) is notified, and that such material is contained, encapsulated, sealed, handled or otherwise disposed of to the requirements of such Authority. (Note: Such materials cannot be disposed of to landfill unless the particular facilities are licensed to receive that type and class of waste).</p> <p><i>REASON: Ensure statutory requirements are observed and the contamination of the environment is prevented.</i></p>	
9.	<p>Solid Waste</p> <p>All solid waste from construction and operation of the proposed development shall be assessed, classified and disposed of in accordance with the EPA - Waste Classification Guidelines. Whilst recycling and reuse are preferable to landfill disposal, all disposal options (including recycling and reuse) must be undertaken with lawful authority as required under the Protection of the Environment Operations Act.</p> <p><i>REASON: Council requirement to require compliance with the POEO Act.</i></p>	
PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE		
10.	<p>Construction Certificate</p> <p>A Construction Certificate is to be obtained prior to any building and/or civil works being commenced.</p> <p><i>REASON: Statutory requirement for certification to be obtained prior to works commencing.</i></p>	
11.	<p>Construction Certificate Required</p> <p>No activity is to be carried out on site until the Construction Certificate has been issued, other than:</p> <ul style="list-style-type: none"> a. Site investigation for the preparation of the construction, and/or b. Implementation of environmental protection measures, such as erosion control, etc that are required by this consent <p><i>REASON: To ensure the Construction Certificate is issued prior to the commencements of works.</i></p>	

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12.	<p>Damage to Road Infrastructure</p> <p>Any damage or disturbance to the road reserve of the Burley Griffin Way is to be restored to match surrounding landform in accordance with Council requirements.</p> <p><i>REASON: To ensure public infrastructure is maintained appropriately.</i></p>	
13.	<p>Dust Management Plan</p> <p>Prior to the issue of a Construction Certificate for the new storage area, a management plan to provide measures to suppress dust generation from the development site particularly towards the Burley Griffin Way shall be prepared and implemented to the satisfaction of Council.</p> <p><i>REASON: To ensure that conditions previously applied are retained and TfNSW requirement to ensure dust generation from traffic is managed appropriately.</i></p>	
14.	<p>Construction Environment Management Plan</p> <p>Prior to the issue of a Construction Certificate, a Construction Environment Management Plan (CEMP) shall be prepared for the development site and submitted to Council for approval. The CEMP shall include mitigation and control measures for the following:</p> <ul style="list-style-type: none"> • Construction noise and vibration management • Air quality including dust management • Water management including erosion and sediment control • Waste management <p>The CEMP shall address these matters for both construction and operation phases of the development.</p> <p><i>REASON: To ensure appropriate mitigation measures for the protection of the environment</i></p>	
15.	<p>Site Survey</p> <p>a. The allotment boundaries and location of proposed buildings shall be marked out by a registered surveyor prior to the issue of a Construction Certificate OR prior to the commencement of works.</p> <p>b. The proposed building to be erected shall stand wholly within the boundaries of the allotment.</p> <p><i>REASON: To ensure the building is not constructed outside the boundaries of the allotment.</i></p>	
16.	<p>Activity On-Site</p> <p>No activity is to be carried out on site until the Construction Certificate has been issued, other than:</p> <p>a. Site investigation for the preparation of the construction, and/or</p> <p>b. Implementation of environmental protection measures, such as erosion control, etc that are required by this consent.</p> <p><i>REASON: To ensure the construction certificate is issued prior to the commencements of works.</i></p>	
PRIOR TO THE COMMENCEMENT OF WORKS		
17.	<p>Notification of Principal Certifying Authority</p> <p>The Construction Certificate for the building work is to be issued and the person having the benefit of the development consent shall appoint a Principal Certifying Authority prior to the commencement of any building works.</p> <p>The Principal Certifying Authority (if not the Council) is to notify Council of their appointment and notify the person having the benefit of the development consent of any critical stage</p>	

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	<p>inspections and other inspections that are to be carried out in respect of the building work no later than two (2) days before the building work commences.</p> <p>REASON: <i>Compliance with section 6.6 of the Environmental Planning & Assessment Act 1979, as amended.</i></p>					
18.	<p>Rubbish Container</p> <p>A site rubbish container shall be provided on the site for the duration of the construction works and be in place prior to the commencement of any works on site.</p> <p>REASON: <i>Council requirement to prevent pollution of the environment by wind-blown litter.</i></p>					
19.	<p>Erection of Signs for Development</p> <p>Appropriate signs are to be erected in accordance with Clause 70 Environmental Planning & Assessment Regulation 2021 as follows. A sign must be erected in a prominent position on any site on which building work is being carried out:</p> <ol style="list-style-type: none"> Showing the name, address and telephone number of the Principal Certifying Authority for the work, and Showing the name of the principal contractor (if any) for the building work and a telephone number on which that person may be contacted outside working hours, and Stating that unauthorised entry to the work site is prohibited. <p>Any such sign is to be maintained while the construction work is being carried out, but must be removed when the work has been completed.</p> <p>REASON: <i>This is a prescribed condition of consent under the Environmental Planning and Assessment Regulation 2021, as amended.</i></p>					
20.	<p>DA Record to be Kept On-Site</p> <p>The builder shall at all times maintain on the job a legible copy of the plan and specifications approved with the Construction Certificate endorsement of the certifying authority.</p> <p>REASON: <i>To ensure all contractors have access to an approved plan.</i></p>					
21.	<p>Public Access to Site</p> <p>Public access to the site is to be prevented when construction work is not in progress or the site is unoccupied.</p> <p>REASON: <i>To ensure that the construction and excavation works and all associated work practices are undertaken in a safe manner complying with the requirements of SafeWork NSW.</i></p>					
22.	<p>Temporary Closet</p> <p>Temporary closet accommodation being provided throughout the course of building operations by means of a chemical closet complying with the requirements of the Department of Environment and Climate Change or temporary connections to Council’s sewer where available, such connections to be carried out by a licensed plumber and drainer.</p> <p>REASON: <i>To ensure all workers on site have access to toilet facilities.</i></p>					
DURING WORKS						
23.	<p>Building Inspections</p> <p>The applicant must ensure that the following critical stages listed in Column 1 are inspected at the times specified by Column 2:</p> <table border="1" data-bbox="268 1839 1321 1966"> <thead> <tr> <th>Column 1</th> <th>Column 2</th> </tr> </thead> <tbody> <tr> <td>Excavation & Footings</td> <td>When the footings have been excavated and all steel reinforcement has been placed in position.</td> </tr> </tbody> </table>	Column 1	Column 2	Excavation & Footings	When the footings have been excavated and all steel reinforcement has been placed in position.	
Column 1	Column 2					
Excavation & Footings	When the footings have been excavated and all steel reinforcement has been placed in position.					

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	<p>Footing & Slab</p>	<p>When footings have been excavated and any reinforcement steel has been placed in position in any concrete slab, irrespective of whether the slab is suspended, on the ground, or on fill.</p>							
	<p>Final</p>	<p>After the building work has been completed and prior to any occupation certificate being issued.</p>							
<p>NOTE: If Council is nominated as the Principal Certifying Authority, at least forty-eight (48) hours' prior notice for all of the above inspections (where applicable) shall be given by contacting Narrandera Shire Council by telephone 02-6959 5510.</p>									
<p>NOTE: An Occupation Certificate in relation to the building will not be issued unless all of the above stages have been inspected.</p>									
<p>REASON: Section 6.5 of the Environmental Planning & Assessment Act 1979 requires that critical stage inspections are carried out prior to the issue of an Occupation Certificate.</p>									
<p>24.</p>	<p>Excavations and Backfilling</p> <p>All excavation and backfilling associated with the erection/demolition of the building must:</p> <ul style="list-style-type: none"> a. be executed safely and in accordance with appropriate professional standards, and b. be properly guarded and protected to prevent them from being dangerous to life or property. <p>REASON: To ensure adequate protection to adjoining buildings, Section 4.17 of the Environmental Planning and Assessment Act 1979, as amended.</p>								
<p>25.</p>	<p>Hours of Operation – Construction</p> <p>Construction work shall only be carried out within the following times:</p> <table border="1" data-bbox="272 1070 1321 1274"> <tr> <td data-bbox="272 1070 592 1126">Monday to Saturday</td> <td data-bbox="592 1070 1321 1126">7.00am to 6.00pm</td> </tr> <tr> <td data-bbox="272 1126 592 1223">Saturday:</td> <td data-bbox="592 1126 1321 1223">7.00am to 1.00pm if inaudible on residential premises, otherwise 8.00am to 1.00pm</td> </tr> <tr> <td data-bbox="272 1223 592 1274">Sunday or Public Holidays:</td> <td data-bbox="592 1223 1321 1274">No demolition or construction work permitted</td> </tr> </table> <p>The above restrictions may be subject to review and variation by Council upon assessment of the level of annoyance if any that may arise.</p> <p>REASON: Council requirement to reduce likelihood of noise nuisance and to preserve the amenity of the area.</p>			Monday to Saturday	7.00am to 6.00pm	Saturday:	7.00am to 1.00pm if inaudible on residential premises, otherwise 8.00am to 1.00pm	Sunday or Public Holidays:	No demolition or construction work permitted
Monday to Saturday	7.00am to 6.00pm								
Saturday:	7.00am to 1.00pm if inaudible on residential premises, otherwise 8.00am to 1.00pm								
Sunday or Public Holidays:	No demolition or construction work permitted								
<p>26.</p>	<p>Rubbish and Debris</p> <p>All building rubbish and debris, including that which can be wind-blown, shall be contained on site at all times prior to disposal at Council's Waste Management Centre.</p> <p>NOTE: No building rubbish or debris shall be placed or be permitted to be placed on any adjoining public reserve, footway or road.</p> <p>REASON: To ensure that the building site and adjoining public places are maintained in a clean and tidy condition so as not to interfere with the amenity of the area.</p>								
<p>27.</p>	<p>Erosion and Sediment Control</p> <p>Erosion and sediment control measures shall be undertaken and maintained in respect to any part of the land where the natural surface is disturbed or earthworks are carried out. Materials from the site are not to be tracked into the road by vehicles entering or leaving the site. At the end of each working day any dust, dirt or other sediment shall be swept off the road, contained on the site and not washed down any stormwater pit or gutter.</p> <p>REASON: To ensure that construction and excavation works do not negatively impact on the local road infrastructure.</p>								

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28.	Stormwater	<p>Stormwater run-off shall not be permitted to flow over property boundaries onto the adjoining properties. Details of the method of collection and disposal, including pits, sumps, pipelines, etc, together with hydraulic design criteria and calculations, complying with Council’s guidelines are to be submitted to Council for approval prior to lodgement of a Construction Certificate application.</p> <p>REASON: <i>To ensure appropriate disposal of stormwater. (Section 4.15 of the Environmental Planning and Assessment Act, 1979, as amended)</i></p>	
S94A CONTRIBUTIONS			
29.	Section 94A Contribution	<p>The application meets the requirements of the Narrandera Section 94A Fixed Levy Plan and a Contribution Levy of \$20,000.00 is payable to Council prior to the issue of the final Occupation Certificate. The contribution has been calculated in accordance with the Narrandera Section 94A Plan as follows:</p> <p>Cost of Works \$2,000,000 x levy (1%) = \$20,000.00</p> <p>REASON: <i>To meet the requirements of Council’s Section 94A plan.</i></p>	
PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE			
30.	Traffic Management	<p>Prior to the occupation and use of the new storage area, an updated Traffic Management Plan shall be prepared in consultation with the relevant road authorities (Council and TfNSW) and rail authorities to outline measures to manage traffic related issues associated with the development, particularly in respect to Sandy Creek Road.</p> <p>The updated plan shall address all light and heavy traffic generation to the development site and detail the potential impacts associated with the development, the mitigation measures to be implemented, and the procedures to monitor and ensure compliance. This plan shall address, but not necessarily be limited to:</p> <ul style="list-style-type: none"> i) Details of measures to minimise the potential for interaction of vehicular traffic with train schedule through the rail level crossing on Sandy Creek Road, timing of movement of vehicles outside of train schedules, ii) Details of measures to be employed to ensure safety of road users and minimise potential conflict with project generated traffic, iii) The management and coordination of the movement of vehicles for construction and worker related access to the site and to limit disruption to other motorists, emergency vehicles, school bus timetables and school zone operating times, iv) loads, weights and lengths of haulage and construction related vehicles and the number of movements of such vehicles, v) any proposed precautionary measures such as signage to warn road users such as motorists about the activities for the project, vi) a Driver Code of Conduct to address such items as; appropriate driver behaviour including adherence to all traffic regulations and speed limits, maintaining appropriate distances between vehicles, etc and appropriate penalties for infringements of the Code, vii) details of procedures for receiving and addressing complaints from the community concerning traffic issues associated with truck movements to and from the facility. 	

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	<i>REASON: To ensure that conditions previously applied are retained and TfNSW requirement to ensure appropriate management of traffic.</i>							
31.	<p>Railway Crossing</p> <p>Prior to the occupation and use of the new storage area, an updated Safety Management Plan is to be prepared for the railway level crossing on Sandy Creek Road prior to the commencement of works on the development site and the preparation of the Traffic Management Plan. The plan shall be consistent with the requirements of the NSW Railway Safety Act, 2008. As a minimum this plan shall set out the risks identified at the railway crossing, the measures taken to manage those risks and the responsibilities for the management of those risks.</p> <p><i>REASON: To ensure that conditions previously applied are retained and TfNSW requirement to ensure safety at railway level crossings.</i></p>							
32.	<p>Occupation Certificate Application</p> <p>Once all conditions have been met, application for an Occupation Certificate shall be submitted to and approved by the Principal Certifying Authority prior to occupation of the building.</p> <p><i>REASON: Compliance with section 6.9 of the Environmental Planning & Assessment Act 1979, as amended.</i></p>							
33.	<p>Occupation</p> <p>The use or occupation of the subject premises shall not commence until the Principal Certifying Authority has issued an Occupation Certificate.</p> <p><i>REASON: Statutory requirement to ensure the building is fit for occupation.</i></p>							
ONGOING								
34.	<p>Hours of Operation</p> <p>Operating hours of the grain loading facility including the weighbridge and sample stand to be limited as follows:</p> <table border="1" data-bbox="272 1256 1321 1554"> <tr> <td>Daily during normal operations</td> <td>7.00 am to 6.00 pm</td> </tr> <tr> <td>Daily during peak (harvest) season</td> <td>7.00 am to 10.00 pm</td> </tr> <tr> <td>24 hour operations</td> <td>Council and adjoining landowners are to be notified in the event that 24 hour operations are required during peak (harvest) season prior to commencement of such operations</td> </tr> </table> <p><i>REASON: To preserve the amenity of the area.</i></p>	Daily during normal operations	7.00 am to 6.00 pm	Daily during peak (harvest) season	7.00 am to 10.00 pm	24 hour operations	Council and adjoining landowners are to be notified in the event that 24 hour operations are required during peak (harvest) season prior to commencement of such operations	
Daily during normal operations	7.00 am to 6.00 pm							
Daily during peak (harvest) season	7.00 am to 10.00 pm							
24 hour operations	Council and adjoining landowners are to be notified in the event that 24 hour operations are required during peak (harvest) season prior to commencement of such operations							
35.	<p>Quantities Log</p> <p>The operator is to record and maintain a log of the quantities of material and traffic movement to and from of the subject site. This log is to be kept on site and be available for inspection at the request of the consent authority.</p> <p><i>REASON: To ensure that conditions previously applied are retained and TfNSW requirement for appropriate record keeping.</i></p>							
36.	<p>Lighting Adjoining Public Roads</p> <p>No external lighting is permitted at night on any infrastructure associated with the project that may cause distraction to road users other than low intensity security lighting.</p> <p><i>REASON: To ensure the road safety is maintained.</i></p>							

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37.	<p>Complaints Management System</p> <p>A Complaints Management System is to be set up and maintained in accordance with the system outlined in the Statement of Environmental Effects. Records shall be kept up to date and available for inspection by Council at any time during construction and operation of the facility.</p> <p><i>REASON: To ensure complaints are managed and addressed appropriately.</i></p>	
38.	<p>Site Entry Intersection Contribution</p> <p>The Applicant must contribute to the maintenance for Sandy Creek and Barellan Golf Course Roads adjacent to the site entry. The required maintenance contribution will be \$9,500 annually, as adjusted to CPI, which is based on a 50% contribution to the estimated annual maintenance cost. Council will raise an invoice for the above contribution at the start of each financial year.</p> <p><i>REASON: The ensure the safe movement of vehicles accessing the site and protection of the Councils Road network.</i></p>	
ADVISORY AND ANCILLARY MATTERS		
39.	<p>Disability Discrimination Act</p> <p>This approval does not ensure total compliance with the Disability Discrimination Act 1992. Applicants should investigate their potential for liability under the Act.</p> <p><i>REASON: To ensure the applicant is made aware that total compliance with the Disability Discrimination Act 1992 may require further works outside of the scope of this development.}</i></p>	
40.	<p>Compliance</p> <p>It is the responsibility of the applicant to check, understand and seek assistance where needed so as to ensure full compliance with the conditions of this Development Consent. Please contact the Narrandera Shire Council on 02 6959 5510 if there is any difficulty in understanding or complying with any of the above conditions.</p>	
41.	<p>Process for Modification</p> <p>The plans and/or conditions of the consent are binding and may only be modified upon written request to Council under section 4.55 of the <i>Environmental Planning and Assessment Act, 1979</i> (as amended).</p> <ol style="list-style-type: none"> a. The request shall be accompanied by the appropriate fee and application form. b. Action, works, contractual negotiations or the like shall not commence on the requested modification unless and until the written authorisation of Council is received by way of an amended consent. 	

3 August 2022

Shane Wilson
Deputy General Manager
Narrandera Shire Council



NGH

Dear Shane,

Re: 22-115 – Barellan GrainCorp SEE – addendum air quality chapter

Please find attached the updated air quality chapter for your assessment.

If you have any questions, please contact me or James van den Broek on (02) 4917 3976. We would be pleased to discuss any aspect of this project with you further.

Yours sincerely,

Johanna Duck
Senior Planner
(02) 6492 8357



WAGGA WAGGA

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Document verification

Project Title: Barellan GrainCorp SEE – addendum air quality chapter

Project Number: 22-115

Project File Name: 22-115 Addendum Chapter Air Quality Final V1.0

Revision	Date	Prepared by	Reviewed by	Approved by
Draft V.1.0	2/08/2022	A. Gill	M. Sutherland	J. Duck
Final V.1.0	3/08/2022	A. Gill	M. Sutherland	J. Duck

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3.5. Air Quality

3.5.1 Existing environment

Air quality within the Subject land and the township of Barellan is dominated by seasonal influences and rural activities.

During the latter drier months of summer, evaporation rates are high and air quality is impacted by high levels of dust or clay particulate matter (OEH, n.d.). Dust sources include harvesting, livestock movement, traffic and transport and windstorms. During autumn burning of cereal crop residues often leads to elevated levels of particulates, predominantly comprising soot. Cultivation for broad acre farming can also generate localised elevated dust levels.

During winter air quality standards improve as pastures and crops carpet the landscape. Spring air quality is also high but can be influenced by the dispersion of pollen and spores.

Prevailing wind conditions

Long-term data for the closest wind speed and direction roses was obtained for Wagga Wagga (Wagga Wagga AMO, site number: 072150), located approximately 115km southeast of the Subject land (Figure 3-4) (BoM, 2022).

As can be seen below, prevailing winds mostly blow to the east and northeast during the morning periods. Given that the Proposal is located northeast of Barellan, it is considered likely that dust generated by the development during these periods would be largely blown east and/or northeast, away from the village. It is possible, however, that isolated gusts of wind to the west / southwest could carry dust into Barellan on occasion.

During the afternoon periods, prevailing winds mostly blow to the west. As can be seen in Figure 3-5, the majority (22 – 30%) of the prevailing winds would blow dust from the Development site to the west and, as such, no impacts to the village are expected.

A small portion (15-20%) of afternoon winds blow to the southwest. These winds have the potential to transport dust from the Development site to Barellan. It is considered likely that remnant vegetation bordering the south of the Development site would induce turbulence and dispersion of dust moving towards Barellan. The strongest of these winds occur in Spring, when activity associated with the proposed development, would be at its lowest, further minimising impacts.

The wind data in Figure 3-4 and Figure 3-5 indicates that most winds blow any potential facility dust away from Barellan. As such, no further impacts to Barellan are anticipated.

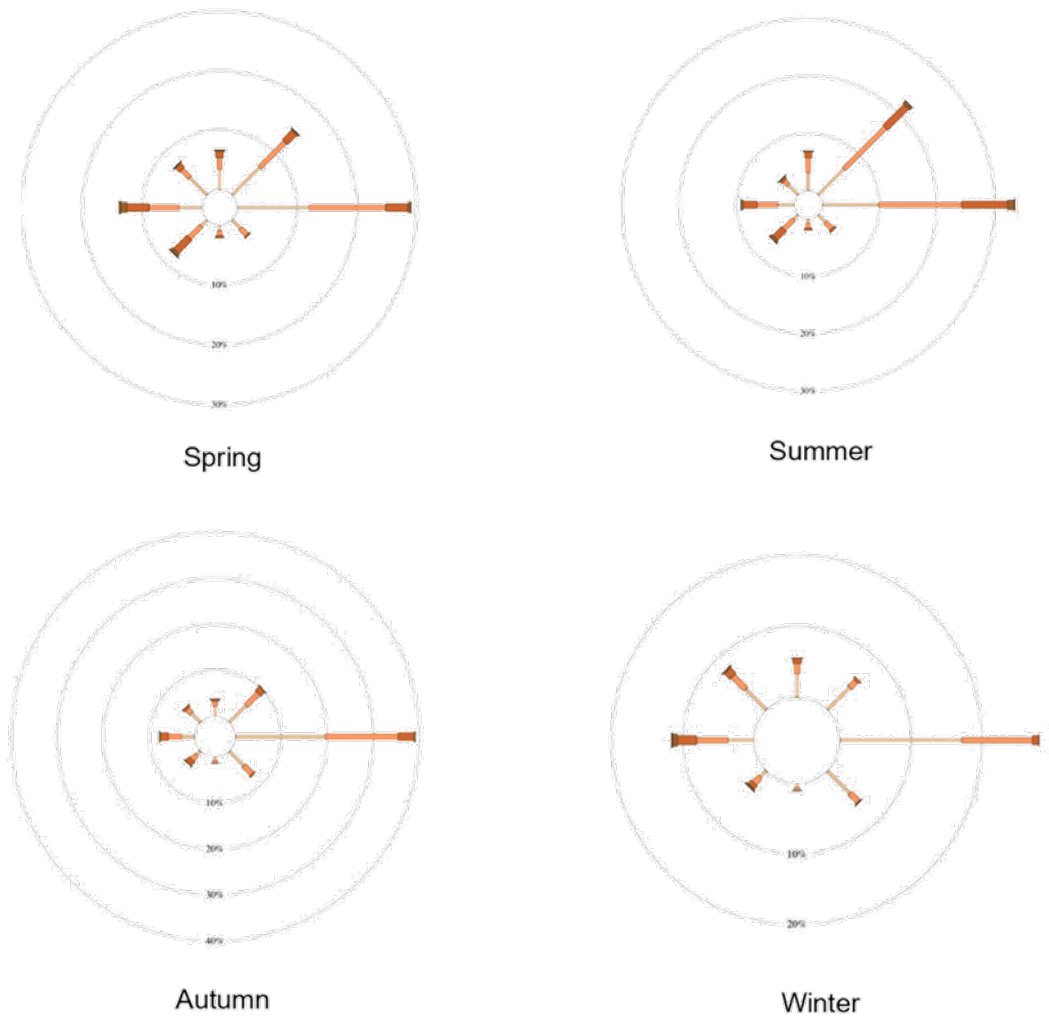


Figure 3-4 Long-term climate data for Wagga Wagga AMO at 9am (BoM, 2022)

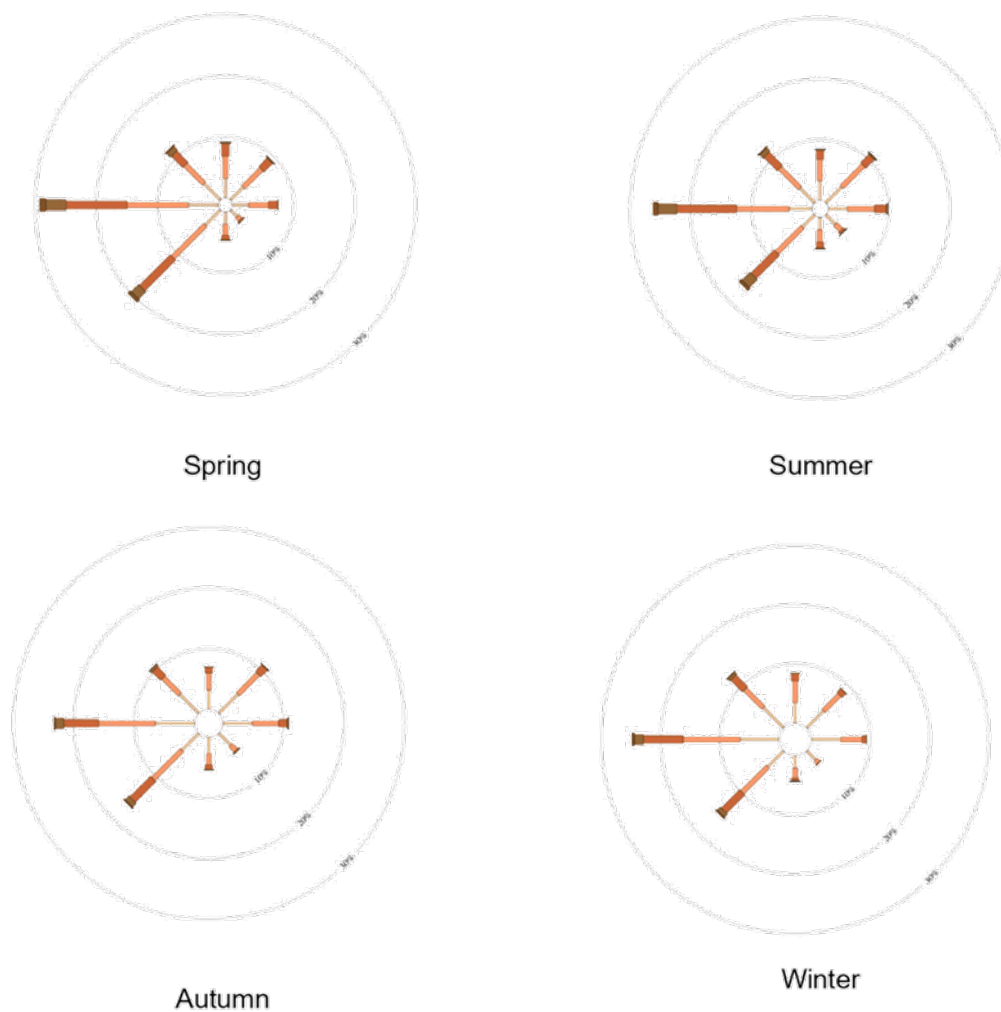


Figure 3-5 Long-term climate data for Wagga Wagga AMO at 3pm (BoM, 2022)

3.5.2 Background air quality levels

Climate data was obtained from a monitoring station in North Wagga Wagga (DPIE, 2022). Long-term averages (2012-2021) over the four seasons were compared for airborne particulate matter (PM). PM may be either directly emitted from sources or formed in the atmosphere through the chemical reactions of gases and certain organic compounds (CA.Gov, 2022). These organic compounds can be emitted by both natural sources, such as trees and vegetation, as well as from man-made (anthropogenic) sources, such as industrial processes and motor vehicle exhaust (CA.Gov, 2022). Particles are defined by their diameter for air quality regulatory purposes. Those with a diameter of 10 microns or less (PM10) are inhalable into the lungs and can induce adverse health effects. Fine particulate matter is defined as particles that are 2.5 microns or less in

diameter (PM2.5). Therefore, PM2.5 comprises a portion of PM10. (CA.Gov, 2022). Background PM10 and PM2.5 levels were investigated for the purposes of this assessment.

As shown in Figure 3-6, PM10 emissions are highest on average over the Spring and Summer months. This is likely attributed to higher pollen counts, as well as activities such as harvest and livestock movements.

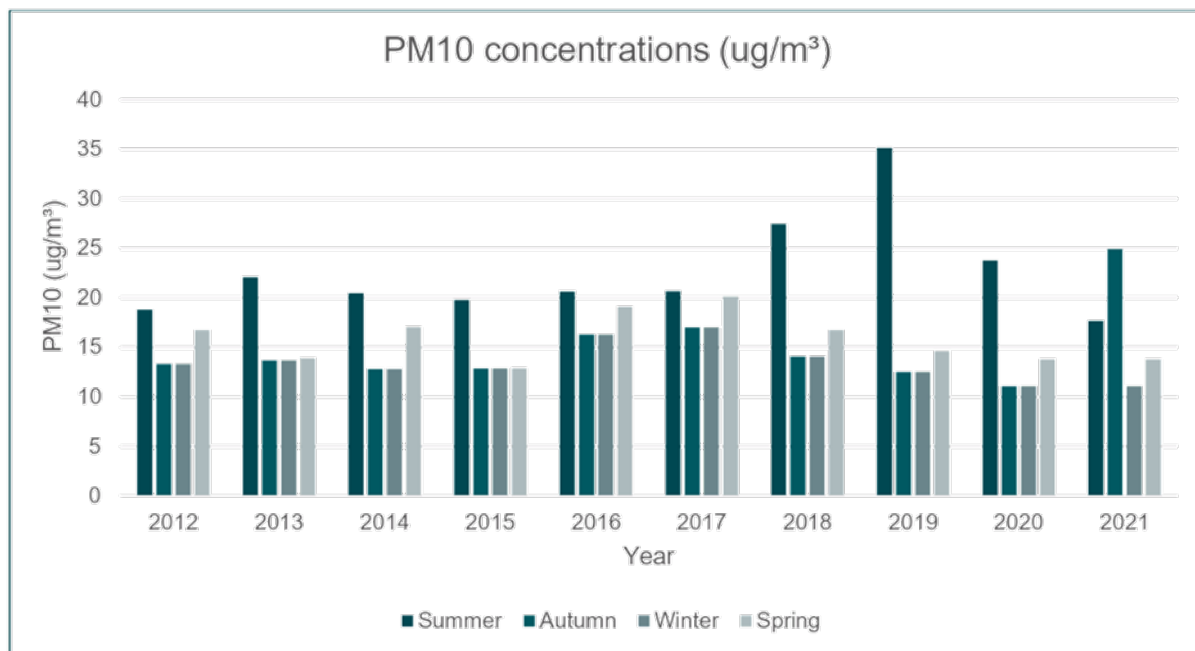


Figure 3-6 Long-term seasonal PM10 levels (DPIE, 2022)

As shown in Figure 3-7, PM2.5 emissions are on average generally higher in the Autumn and Winter months. This can be attributed to the burning of cereal crop residues, which often leads to elevated levels of particulates, predominantly comprising soot. An increase in fireplace usage over the Autumn and Winter months also contributes to particulate matter. The exception is in 2019 and 2020, when PM2.5 counts were highest during Summer. This was due to widespread bushfires occurring throughout NSW, which would have contributed to significant soot and particulate loads within the area.

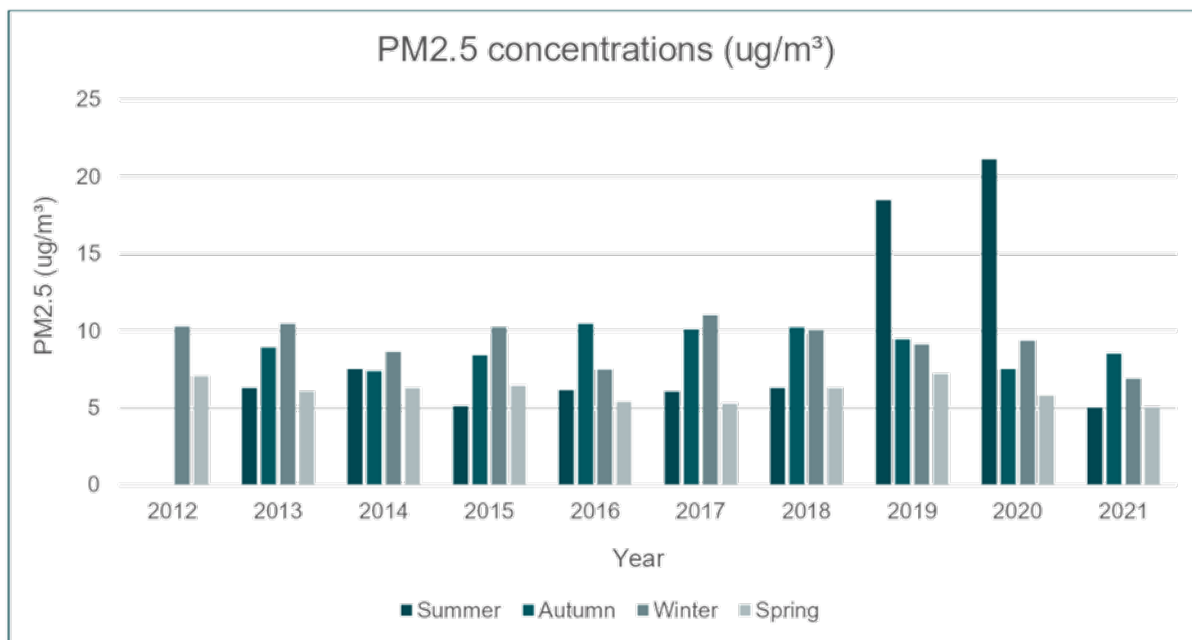


Figure 3-7 Long-term seasonal PM2.5 levels (DPIE, 2022)

3.5.3 Potential impacts

The proposed development has the potential to contribute to dust impacts via the following activities:

- Heavy vehicles accessing / leaving the site
- Loading / unloading grain.

After reviewing the available long-term air quality data, it is considered unlikely that the proposed development would have a noticeable impact on air quality within the area. However, due to the proximity of the development to Barellan and the reduced air quality already experienced by sensitive receivers living in the area, a precautionary approach has been adopted. Mitigation measures have been provided in section 3.5.4 of this report.

The existing grain handling and storage facility is largely odour free. The proposed development is therefore unlikely to produce a significant change in odour. No further assessment was considered necessary.

3.5.4 Safeguards and mitigation measures

The Proposal would reduce potential dust impacts by:

- Use of a watercart during construction and operation. The watercart would be used as required, throughout the day. Additional triggers for increased use would include:
 - Visual cues (visible dust onsite)
 - Consecutive dry / hot days
 - Roads that are experiencing high traffic loads.

- Internal access roads to / from the bunkers are to be sheeted with hard rock aggregate (20mm) to reduce the disturbance of fine particulates on trafficable surfaces
- Traffic will be controlled to flow in a clockwise direction around site with minimal braking or reversing of vehicles
- Limiting vehicle speeds within the development site

Other dust mitigation measures that have been considered within the existing development include:

- The introduction of solvent-based polymers to water carts. These were found to provide limited benefit, especially in areas where trucks turn and disturb the trafficable surface
- Fixed water sprays were not installed, as they are not as effective as water carts during periods of high wind, which is common during the summer months. Fixed water sprays can often lead to the over-application of water, which leads to sediment and erosion control issues.

Providing that mitigation measures are followed, it is considered unlikely that the development would produce dust to an extent that would further impact on air quality conditions within Barellan.

2. References

- BoM. (2022). *Climate data online*. Retrieved from Bureau of Meteorology:
http://www.bom.gov.au/climate/averages/wind/selection_map.shtml
- CA.Gov. (2022). *Inhalable Particulate Matter and Health (PM2.5 and PM10)*. Retrieved from California Air Resources Board: <https://ww2.arb.ca.gov/resources/inhalable-particulate-matter-and-health#:~:text=Particles%20are%20defined%20by%20their,5>).
- DPIE. (2022). *Data Download Facility*. Retrieved from Department of Primary Industry & Environment : <https://www.dpie.nsw.gov.au/air-quality/air-quality-data-services/data-download-facility>
- OEH. (n.d.). *Bioregions of NSW - chapter 9 cobar penepplain*. Retrieved from Office of Environment & Heritage: <https://www.environment.nsw.gov.au/resources/nature/cobarPeneplain.pdf>

2 August 2022

The General Manager
Narrandera Shire Council
141 East Street
Narrandera NSW 2700



Dear Sir / Madam

Re: 22-115 Barellan GrainCorp Silos SEE – Development Consent DA-016-2021-2022

Please find below a response to the submission made on 25 July 2022 regarding the proposed addition of grain facilities on Lot 1 DP1033278 and Lot 2 DP1033278.

If you have any questions, please contact me or James van den Broek on (02) 4917 3976. We would be pleased to discuss this project with you further.

Yours sincerely,

Johanna Duck
Senior Planner
(02) 6492 8357



WAGGA WAGGA

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NSW • ACT • QLD • VIC

ABN 31 124 444 622 ACN 124 444 622

Consideration	Response
<p>1. Traffic Flow</p>	<p>As stated in section 2.6 of the SEE, the development is adequately supported by existing major thoroughfares, such as the Burley Griffin Way. All of the key roads and intersections use by trucks travelling to and from the Site are designated by TfNSW as Restricted Access Vehicle (RAV) routes, and many are also approved Road Train routes, which means they can be used by the largest trucks accessing the site. All RAV and Road Train routes are assessed regularly by TfNSW to ensure that they provide suitable geometry and general capacity to accommodate RAVs and Road Trains; as such, it is entirely appropriate for trucks travelling to and from the site to use these routes through Barellan and other sub-regional centres.</p> <p>A detailed report was provided by Arc Traffic and Transport (refer to Appendix J of the SEE).</p>
<p>2. Hours of operation</p>	<p>The Proponent would comply with the following (approved) operating hours:</p> <ul style="list-style-type: none"> • Daily during normal operations – 7.00 am to 6.00 pm. • Daily during peak (harvest) season – 7.00 am to 10.00 pm. <p>Council and adjoining landowners are to be consulted in the event that 24 hour operations are required during peak (harvest) season prior to commencement of such operations.</p> <p>The Proponent acknowledges that during peak periods, 24-hour operational periods may be required. The Proponent would be willing to commit to the following measures:</p> <ul style="list-style-type: none"> • Offering local landholders (within 500m of the subject land) the opportunity to opt into the Gower SMS service. This service provides daily updates on site operating hours during harvest. <p>Rail loading operations: GrainCorp has limited control over train schedules / movements. Therefore, no changes to the current rail conditions are proposed.</p>
<p>3. Biosecurity</p>	<p>The Barellan GrainCorp development adheres to the guidelines provided in their NSW Regional Facilities Environmental Management Plan (EMP), provided in Appendix I of the SEE.</p> <p>Section 4.6 (Flora, Fauna and Land Management) provides the management approach currently adopted for the control of pests/vermin on site.</p> <p>Section 1 of Appendix 1 of the EMP provides detailed instruction on the action required when a spillage is detected during grain receipt / dispatch.</p>

Consideration	Response
	<p>Providing that the measurements provided in the EMP are followed, it is considered unlikely that grain spillage would result in disruptions to local ecosystems.</p> <p>The EMP is available to all staff and updated annually (or as required by the environmental advisor).</p> <p>The site manager is responsible for ensuring that all staff comply with the management measures provided in the EMP.</p>
<p>4. Airborne dust</p>	<p>As stated in Section 2.6 of the SEE, processing at the existing weighbridge and sample stands are currently at capacity. Therefore, it is considered unlikely that the Proposal would result in an increase in truck movements within the development site at any one time, meaning there would be no resulting increase in dust impacts as a result of the development.</p> <p>The Proponent has agreed to adhere to the following measures:</p> <ul style="list-style-type: none"> • Use of a watercart during construction and operation. The watercart would be used as required, throughout the day. Additional triggers for increased use would include: <ul style="list-style-type: none"> ○ Visual cues (visible dust onsite). ○ Consecutive dry / hot days. ○ Roads that are experiencing high traffic loads. • Internal access roads to / from the bunkers are to be sheeted with hard rock aggregate (20mm) to reduce the disturbance of fine particulates on trafficable surfaces. • Traffic will be controlled to flow in a clockwise direction around site with minimal braking or reversing of vehicles. • Limiting vehicle speeds within the development site.
<p>5. Noise and vibration</p>	<p>A noise assessment, consistent with the policies and guidance of the NSW Interim Construction Noise Guideline (ICNG) 2009 and NSW Noise Policy for Industry (NPI) NSW EPA 2017 was conducted for the proposed development (refer to section 3.4 of the SEE).</p> <p>The results of the noise assessment indicate that it is unlikely that neighbouring properties would be impacted by noise during construction or operation of the development.</p>

Consideration	Response
	<p>Vibration impacts dissipate with distance. Given the distance of 420m to the closest residential receiver (measured from the westernmost edge of the development site), vibration impacts are not expected as a result of the proposed development.</p> <p>The Barellan rail loader is a state-of-the-art facility that provides essential transport of grain to port, from Barellan. It also services other sites in the region with grain shuttled into the rail facility outside of harvest. The facility regularly operates at its capacity loading trains on a 24 hr cycle to port. Additional storage at Barellan will reduce the amount of grain that needs to be shuttled in from other sites.</p>
<p>6. Climate data</p>	<p>NGH consulted directly with the Department of Planning and Environment (DPE) regarding air quality data available within the area. NGH was advised that the closest (NATA compliant) monitoring station to the development was located at Wagga Wagga North.</p> <p>This consultation has been provided in Appendix A of this submission.</p>

Appendix A Consultation - DPE

Alyce Gill

From: Environment Line <info@environment.nsw.gov.au>
Sent: Wednesday, 27 April 2022 3:48 PM
To: Alyce Gill
Subject: RE: 22-115 - SEE for additional Bunkers GrainCorp Silos Barellan - Air Quality data [ref:_00D7F6iTix._5007F11KA42:ref]

Dear Alyce,

A reply from my Air colleagues - I'm not sure if they already sent it direct to you or meant for me to forward it on, so sending just in case. If you wish to reply and/or request the data mentioned I can forward it through.

Alyce,

In terms of NATA compliant monitoring, the nearest station is at Wagga Wagga North. In terms of what information you mean by long-term statistics, I'm unsure whether you are looking at annual averages or long-term trends in daily or annual averages.

We do indicative monitoring for particles as part of our Rural/DustWatch network, with stations at Griffith, West Wyalong, Narrandera and Temora. I think most of these were installed around 10 years ago. These stations use an optical DustTrak © instrument to monitor particles.

<https://www.airquality.nsw.gov.au/interactive-map>

From these indicative stations we have longer term 'count of dust hours' which can be provided by day/month/year. Since around 2020, these stations have used instruments that also provided some particle size exclusion (PM2.5, PM10 and indicative-total), and before that an indicative-total as hourly counts. But it should be reiterated that these are not directly comparable to PM2.5, PM10 or TSP monitoring on NATA compliance monitoring.

Any of this data can be provided on request, but it would be helpful if you are able to let us know what you need for the data for, in order to figure out which data would be most useful.

Regards,
Stephen

Thank you

Alice
Senior Information Officer

Department of Planning and Environment

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Phone: 131555

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<https://www.dpie.nsw.gov.au/>

The Department of Planning and Environment acknowledges that it stands on Aboriginal land. We acknowledge the traditional custodians of the land and we show our respect for elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in

which Aboriginal people are included socially, culturally and economically.

----- Original Message -----

From: Alyce Gill [alyce.g@nghconsulting.com.au]

Sent: 20/04/2022 16:41

To: info@epa.nsw.gov.au

Subject: 22-115 - SEE for additional Bunkers GrainCorp Silos Barellan - Air Quality data

Hi,

I'm currently working on a Project in Barellan, NSW. Was hoping to get some long-term air quality data for the area (or Griffith) but can't seem to locate it online.

So far I've only been able to find daily data (not long-term statistics).

I'm after PM2.5, PM10 and suspended particulate matter readings.

Cheers

ALYCE GILL
ENVIRONMENTAL MANAGEMENT
B. Env Science (Management)

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NGH acknowledges that we work on the traditional lands of First Nations people across Australia and recognises the enduring connection to the land. We pay our respects to elders, past present and emerging.



ref:_00D7F6iTix._5007F1IKA42:ref

25/07/2022

The General Manager
Narrandera Shire Council
141 East Street
Narrandera NSW 2700

Subject: Development Consent DA-016-2021-2022 – Grain Corp Barellan Bunkers

Dear Sir/ Madam,

I refer to the abovementioned Development Application and wish to lodge an objection submission. I note that the Statement of Environmental Effects (SOEE) provided by Grain Corp is more detailed than the SOEE provided in the original submission which was very light in detail and at which time I advised all matters should be fully investigated prior to any consent being granted.

I am an immediate neighbour to the current Grain bunkers, contrary to the statement of environmental effects provided by Grain Corp which states that there are no immediate neighbours.

I would like to remind Narrandera Shire Council as the consent authority that you have a legal obligation pursuant to section 4.15 of the Environmental Planning and Assessment Act 1979 to consider all environmental impacts of the new development. The Statement of Environmental Effects is although 229 pages still scant on details and they have relied on textbook analysis of the site with no local scientific evidence studies completed that there will be no environmental impacts. Development of this magnitude should have scientific reports from an independent consultant eg Noise assessment reports conducted on-site over a period of days/nights, Dust nuisance reports that do not include weather reports from a weather station that is 115km away instead of one that is 60 km away and investigate all engineering solutions to address perceived environmental impacts.

The matters I would like considered and addressed are as follows:

Traffic and Operation

1. Traffic Flow – the submission states that there will be no change to the impact on the community or neighbours, due to sufficient onsite marshalling for trucks after they have been sampled. It does not take into account the additional trucks that will be marshalling before they are sampled or after as the SOEE states that an additional 144 trucks per day could be accommodated. Currently, they queue across from Sandy Creek Road and then down Barellan Golf Course Road. The intensification of this added site, will double the capacity of the current bunkers and will double the number of trucks queuing on a public

road. Trucks have had to come from over 200km away to unload as GrainCorp has shut down a lot of their smaller operations and their other bunkers fill quickly. This type of development needs a professional traffic impact assessment to ensure public safety. Last November during the "peak harvest period" I had to stop on Burley Griffin Way due to trucks queuing over the rail line and blocking the highway. They also block the road due to stopping at the rail crossing due to the length of some of these trucks, prevented them from turning off the Burley Griffin way completely before stopping at the rail line which prevents traffic from flowing.

2. They state normal hours of work on site is between 7 am to 6 pm Monday to Friday (outside of harvest period) Access will be required 24 hours a day during our peak season/harvest along with rail operations. They have been operating 24 hours a day 7 days a week for most of last year and into this year just to clear the grain received from the last 2 years. They are proposing to increase their bunker size by double their current capacity which will require them to operate 24 hours a day 7 days a week just to clear the bunkers in time for the next harvest. They have trucks operating at night to fill the grain silo for out load onto trains. The trains then arrive anywhere from midnight and shunt back and forth with the engines still running causing significant noise. The obtrusive light from night operations and truck movements on site also needs to be addressed. I also note they reference their existing DA approval in section 1.3 of the SOEE (DA30/2016 & DA 057/2016/2017) for the purpose of proving it is an existing approved development. I note that the approved development consent states;

Hours of Operation

Operating hours of the grain loading facility including the weighbridge and sample stand to be limited as follows:

- a. Daily during normal operations – 7.00 am to 6.00 pm.
- b. Daily during peak (harvest) season – 7.00 am to 10.00 pm.
- c. Council and adjoining landowners are to be consulted in the event that 24 hour operations are required during peak (harvest) season prior to commencement of such operations.

REASON: To preserve the amenity of the area.

Given the above consent conditions they do not have approval to use any **grain loading facility**, weighbridge or sample stand after 6 pm outside the peak (harvest) season, and during peak harvest season only after 10.00 pm if they have consulted with council and adjoining landholders prior to the commencement. They are also stating that there are **no changes** to this previous development consent as part of this proposal. I would like to bring to councils' attention this detail in the current consent approval, yes trains can use the rail line 24 hours a day, but GrainCorp do not have approval to use any grain loading facility after 6 pm except in peak harvest season and after consulting with council if operations go past 10 pm. Can Narrandera Shire Council supply us with evidence that they and adjoining landholders have been consulted every time GrainCorp has operated 24 hours a day since this approval was given? With this additional information, I would recommend that Narrandera Council strictly adheres to the existing DA approval conditions (as stated they are not requesting any changes to the existing DA approval conditions, only for the new development area). I would also like it noted that the grain load out was loading a train on the 26th July 2022 well past 6 pm with another train being loaded before 7 am the next morning on 27th July 2022, which is outside of their current DA consent.

3. Onsite Grain is protected by a pest control team who are responsible for controlling rodents and insect pests. We no longer keep any grain on site due to the increase in weevils and other grain borers at our property. We have also been inundated with rodents and birds. A review of their pest control measures would also be beneficial as they are not sufficient for a development of this magnitude.

Airborne Dust

1. They state all roads would be built to a standard suitable for semi-trailers and that water carts will be used as required. As stated in my objection letter submitted in November 2021, I have previously called regarding excess dust from their Barellan site and I was advised that they were currently using water carts on the road as per their current approval requirements and that they couldn't do anything more about it, and neither could I. It is noted in their updated SOEE that additional triggers for increased use of a water cart would be visual cues, consecutive dry/hot days, and roads that are experiencing high traffic flows, A full engineering report with solutions should be sought.
2. They have noted that they expect no additional excess dust to be produced as traffic will be controlled to flow in a clockwise direction as per their traffic plan, I was unaware that dust is only omitted when traffic went in an anticlockwise direction. Once again given that they are doubling the capacity of the site and operation then additional dust will be expected. They have been unable to control the dust from the current operation especially in dry times so it is very unlikely that they would be able to control dust on expansion.
3. They state that truck traffic is always limited to 10km per hour onsite and forward-facing traffic flow with no reversing required will minimize dust creation. 10km/hr Twice the average walking pace of a human – highly unlikely that this is adhered to given a truck would need to be in low gear in range whilst within the yard. I have witnessed trucks going more than 10 km per hour regularly along with trucks and other machinery having to reverse. I have been woken by the reverse alarm on many occasions before 6 am including weekends outside of peak harvest periods.

They have stated that fixed water sprays were not installed as they are not as effective as water carts during periods of high wind which is common during summer months, would it not be beneficial to combine both controls. They also state other dust mitigants have been considered including solvent-based polymers but they have not discussed the other engineering solution of bitumen. This would be the most effective way to reduce dust caused by traffic movements on the site. The standard operating procedure would not be to operate the facility in high wind conditions. Excess dust has been observed on multiple occasions from grain dust, the last being the out loading on 26 July 2022.

Noise Vibration and site Hazards

1. They have advised that no additional noise or vibration will be produced from this development. Given that the development will double their capacity, doubling truck and train movements then it would be normal to expect additional noise and vibration including when they are constructing the bunkers and additional roadways. The previous development was conducted well outside of normal business operating hours including 2.30 am on a public holiday. The Noise Policy for Industry 2017 applies to all new developments and existing developments that vary or modify their current consent conditions. Given the

intensification of this development a full acoustic report that includes onsite visitation over a period of days/nights when in operation should be provided, not just a desktop analysis as provided in the current SOEE.

2. The busiest period would be for approx. 8 weeks of harvest. The rest of the year would be when they out load the grain. They are already out loading most days of the week, and to be able to complete the load out they operate at both day and night to get it completed which is outside of their current DA approval. Given the increased capacity, train movements would double as well. When we have spoken to Grain Corp about the train noise, they have advised that they have no control over train movement or noises, and it wasn't their problem. Once again, I point to the Noise Policy for Industry (2017) and request a full onsite acoustic noise assessment report be completed that includes but is not limited to intrusive and project amenity noise levels.

As previously stated, I would request that Narrandera Shire Council looks at all the above issues, including the past 2-3 years of operational times for all staff and contractors located at the Barellan Site and train movements since the new loadout was installed. In the Development Submission for the train loadout in approx. 2017 they stated that they would only operate outside of the normal trading hours of 7 am to 6 pm Monday to Friday during busy peak harvest periods, they have been "busy" ever since. Given the precedent for them to operate outside of the normal trading hours on a regular basis, any Development Approval should have specific trading hours ie. 7 am to 5 pm Monday to Friday except during the harvest period being for a maximum of 8 weeks from November to December with no variables such as "during Busy periods". The facility is not in the best interest of the community as since the site was upgraded storage capacity for local farmers has decreased leading to this application for expansion.

Is it normal operating procedure for the train engines to be stationed directly in front of our residence (mainly three bedrooms) throughout the night? Train engines idle continuously throughout the night(3k-6k horsepower per engine) waiting to be loaded. GrainCorp has previously stated that they do not control the train movements but this development will increase the frequencies of trains required to out load the grain from the GrainCorp site.

GrainCorp have not introduced any new mechanical procedures to limit the number of truck movement required to double handle the grain from the bunker to the loadout silo. A request was made to identify how many truck movements were required to fill the out loading silos. They have stated in the SOEE - while the Proposal will result in the potential for additional outbound truck trips, these are expected to be very minor, and spread across the year such that only a handful of additional outbound truck trips might be generated on any single day.

Their Biosecurity application needs to be addressed. During a public meeting held in Barellan prior to the approval of the train loadout they stated that the new facility would decrease grain spillage as they could set the exact amount going into each carriage. We have witnessed excessive spillage at the loadout site along with spillage of grain from overloaded carriages for several kilometres from the loadout site. Grain left to germinate will grow, disrupting local ecosystems and becoming an unmonitored host for a range of insects, fungi and other pests that affect crops. These can then invade local farms and threaten yields.

It should also be noted that the SOEE has competed as a desk top evaluation. All evidence submitted within the report has been an assumption with no or minimal onsite evaluations completed. It should also be noted that the weather station used to describe the prevailing wind direction is not the closest available for the site or the most accurate for our region, the

weather station in Griffith (60km from the site) has long-term data available which provides evidence of wind directions on a daily basis in the direction of my residence and the township of Barellan more so than the east or northeast referenced at the Wagga weather station.

I would like to be advised and have the opportunity to respond to any additional information that is supplied regarding this development prior to any consent being given.

Your consideration of the abovementioned when determining this Development application would be greatly appreciated.

Regards



ABN 23 829 235 819

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Agricultural engineering services

9 December 2021

Our Ref: 0646BJR001

Barellan Drainage Calculations

Graincorp Pty Ltd
Barellan Site
10 Sandy Creek Road
BARELLAN NSW 2665

Dear Daniel,

Please find outlined below our assessment of the pre & post development drainage at Graincorp Barellan.

1. Summary

This report supports the development application for additional bunker storage at Graincorp Barellan. The existing and proposed catchment areas and detention basins are shown in **Drawing 0646-3, Attachment 1**.

The existing site drains to 34 ML of primary detention dams. These have the capacity to store 50% of long-term average annual rainfall runoff from the bunker hardstand. When full, there is currently no mechanism to drain these storages or control the discharge from site.

The post development site will drain to 128 ML of primary detention dams. These have the capacity to store 100% of long-term average annual rainfall runoff from the expanded bunker hardstand. In the event that these fill to capacity, a culvert will discharge from site at a controlled rate to create a buffer storage. This buffer detention volume of 8 ML allows for any additional runoff volume and will then discharge over the following day. These measures ensure that post development discharge rates do not exceed pre-development conditions.



2. Pre-development site condition

The existing site has a series of primary detention dams which retain stormwater runoff generated by the bunker hardstand area. When full, these dams overflow and run to the northwest of the site, discharging from the site via an uncontrolled bywash.

3. Post-development site condition

The proposed site will have significantly increased capacity in primary detention dams. Should these dams fill, a culvert will discharge from the site at a controlled rate. The 9 ML/d culvert will be set at the height of the external drain, lower than the existing discharge point. This will create further buffer detention on-site. If the buffer detention is exceeded, the dams will spill from a bywash, set below the height of grain storage areas.

4. Methodology

The following methodology has been adopted for the runoff calculations:

- Long-term average annual rainfall of 394mm
- Q^{100} 1-hour design storm of 49mm.
- Effects of seepage, undrained areas & evaporation are neglected.
- Site discharge rate equals the total runoff in pre-development condition.
- Site discharge rate typically set by the culvert in post development conditions. This is provided that the total runoff, less the discharge rate, does not exceed the buffer detention capacity.

5. Results

The proposed site has an 82% increased bunker hardstand area. This is addressed with:

- Capacity to store 100% of long-term average annual rainfall runoff onsite, a 276% increase
- Capacity to mitigate a Q^{100} 1-hour design storm if detention dams are full: Controlled discharge of 9ML/d through a culvert & buffer detention holding the remaining 7ML.

Results are detailed in **Table 1**.

Table 1: Runoff calculations (TCS, 2021)

	1. Runoff area (m ²)	2. Primary detention (ML)	3. Buffer detention (ML)	4. Storm runoff Q^{100} (ML)*	5. Annual runoff (ML)	6. Culvert discharge (ML/d)	7. Site discharge (ML/d)*
Pre-dev.	173,500	34	0	9	68	0	9
Post-dev.	316,600	128	8	16	125	9	9
% Change	82%	276%	-	82%	82%		



Tahlee Consulting Services

Please do not hesitate to contact me if you require any further information.

Regards,

Brendan Ryan

Engineer



		SURVEYED BY: TCS RTK / LIDAR DATUM: GDA 94 AHD		© COPYRIGHT 2021 TAHLEE CONSULTING SERVICES GUNNEDAH		 Tahlee Consulting Services ABN 23 829 235 819 CONSULTING ENGINEERS 19A ABBOTT St GUNNEDAH NSW 2380 (Ph) 02 8242 5225		PROJECT GRAINCORP BARELLAN		TITLE GRAINCORP BARELLAN PROPOSED DEVELOPMENT DRAINAGE LAYOUT SHEET 1 OF 1	
A	ORIGINAL ISSUE	08/12/21	BJR	DRAWN NN	CHECKED	APPROVED		SCALE 1:4 000 (A3 SHEET)	DRAWING NO. 10646 3.1	AMDT. [A]	

16 OUR COMMUNITY**16.1 2022 BUSH BURSARY AND CWA PROGRAM****Document ID: 626417****Author: Economic Development Manager****Authoriser: General Manager****Theme: Our Community****Attachments: 1. NSW Rural Doctors Bursary Program****RECOMMENDATION**

That Council:

1. Supports the NSW Rural Doctors Bursary Program and invests in two bush bursaries at a cost of \$3,000 plus GST for recipients recruited and selected by the NSW Rural Doctors Network
2. Notes that the two bursaries can be funded from job cost 8600-0127-0005.

NSW RURAL DOCTORS NETWORK INVITATION

NSW Rural Doctors Network (RDN) representative contacted Council with an invitation to participate in the 2022 Bush Bursary and Country Women's Association Scholarship Program. The invitation proposes that Council considers providing bursaries for two students selected by the Rural Doctor Network for a total of \$3,000.

Notwithstanding the approach from RDN requesting a response by 30 June, Chris Russell, Future Workforce Manager for RDN has advised that an extended timeframe of a month or so will still be acceptable for Council to provide its response.

Scholarships provide selected medical, midwifery and nursing students in NSW/ACT with \$1,500 each to assist with costs associated with their studies. Recipients also spend two weeks on a rural placement in country NSW during their university holidays. The placement combines the enjoyable aspects of country life and rural medicine. The aim of this program is to increase the number of health professionals who chose to live and work in rural remote and regional areas of NSW or return to Narrandera LGA upon completion of their university studies.

Background

The proposal involves provision of scholarships by CWA of NSW and Council would provide the Bush Bursaries.

The two-week placements are usually undertaken in December or January but can be at different times of the year.

Applicants must demonstrate:

1. An interest in rural practice and lifestyle
2. An understanding of the realities of rural medical practice
3. The motivation to undertake a placement in a rural area as part of the scheme.

Students not honouring their commitment to undertake a rural placement are required to pay back any monies granted to them through the scheme.

Support

Liz Romeo of Narrandera Medical Centre has advised that the practice will gladly support this initiative by supporting the placement of two students within the practice if Council resolves to participate in the Program with the offer of two bursaries of \$1,500 each, total \$3,000.

Conclusion

This proposal complements the purpose of the Narrandera Health Advisory Group which was established by Council to monitor the provision of the ongoing quality and consistency of healthcare within Narrandera Shire and to support any initiatives that may attract and maintain qualified medical practitioners in Narrandera.

This matter was considered by the Executive Leadership Team which supports the proposal to participate in the program.

RECOMMENDATION

That Council:

1. Supports the NSW Rural Doctors Bursary Program and invests in two bush bursaries at a cost of \$3,000 plus GST for recipients recruited and selected by the NSW Rural Doctors Network
2. Notes that the two bursaries can be funded from job cost 8600-0127-0005.



17 May 2022

To whom it may concern,

Re: The 2022 Bush Bursary/Country Women's Association (NSW) Scholarship Program

I am writing to invite you to participate in the Bush Bursary/ CWA (NSW) scholarship Program in 2022.

What are the Bush Bursary and CWA (NSW) Scholarships?

The Bush Bursary and CWA Scholarships provide selected medical students in NSW and the ACT with funding to assist with costs associated with their studies. In return, students spend two weeks on a rural placement in country NSW during their university holidays. Lachlan Shire Council initiated this scholarship in 1996 and the CWA of NSW first funded a student in 1997. Over the past two decades, the program has grown to be a well-respected initiative among those studying to pursue a rural health career.

How do the scholarships work?

The scholarships are offered annually to selected medical students in NSW and the ACT and are financially supported by the rural councils of NSW, the Country Women's Association and NSW Rural Doctors Network (RDN). This year scholarships will continue to be open to nursing students, recognising the important role played by nurses in rural communities. This scholarship will be the only opportunity of its type available to nursing students in NSW. The Council investment is **\$3,000 plus GST**, for one or two students.

Why should your Council be involved?

Over the past two decades, more than 350 students have participated in the Bush Bursary program. Our ability to place students is limited by the number of councils involved and the number of placements sponsored. In 2018, RDN received 125 applications for the program, our **highest number ever** – yet we only had 14 places on offer. With more placements available, there is more opportunity for RDN to expose the next generations of doctors and nurses to rural medical practice and lifestyle.

Please read the attached short information pack for more information about how your council can help promote rural NSW living to a future health professional by investing in a Bush Bursary Scholarship.

1

Why is the Bush Bursary Scholarship important?

RDN is driven by a fundamental belief that access to quality healthcare is the right of every Australian, no matter where they live. To create a skilled and sustainable health and medical workforce in rural and regional towns, we work with the next generation of practitioners to encourage them to choose a career in country NSW. Our research shows that positive immersion experiences in rural health settings are known contributors to students choosing rural medical and health careers.

RDN and local councils work together to provide a positive Bush Bursary experience and showcase the incredible rural lifestyles available to students.

NSW Rural Doctors Network's role:

- Advertising and promotion of the Bush Bursary Scholarships to eligible students studying at universities in NSW/ACT
- Recruitment and selection of Bush Bursary recipients
- Administration of funds from sponsoring councils to Bush Bursary recipients
- Matching recipients to sponsoring councils
- Organisation of placement for the sponsored Bush Bursary student, including liaising with local medical practitioners and community groups, accommodation and social aspects of the two-week placement.
- Ongoing support and information for recipients and councils throughout the year
- Distribution of research and evaluation about the Bush Bursary to stakeholders and interested parties

Your Councils Role:

- Investment of **\$3,000 (+GST)** for two sponsored students
- Nomination of contact person from within council or associated organisation
- Liaise with RDN and sponsored Bush Bursary student regarding placement arrangements
- Liaise with RDN, Bush Bursary recipients and local media (where appropriate) to promote the placements in your community
- Assist RDN in sourcing accommodation in the community for the students whilst they are on placement

In 2012 RDN completed a longitudinal study of scholarship recipients from 1996–2006 to track their career choice and practice locations. The study found:

- one-quarter of previous scholarship recipients were working in a rural or regional area when surveyed
- 41% of scholarship holders spent their first and second postgraduate years (PGY) in a non-metropolitan hospital
- 35% of PGY3 scholarship holders were in a non-metropolitan hospital.

These figures equate to 140 combined years spent in the rural and regional medical workforce and are significant as they indicate a high proportion of scholarship holders began their careers in a non-metropolitan area, spending two or three years as junior rural doctors.

In the community's words:

"Upper Lachlan Shire enjoyed having Annabelle during her RDN visit. Annabelle emerged herself into the local health groups including Gunning District Health, various teams within Crookwell Hospital and the Thrive Medical Practice in Crookwell, all of which enjoyed her enthusiasm and kind nature. She also was able to enjoy experiences like the Alpaca Farm, a morning with the Country Women's Association and even a visit to our local sock factory – Lindner socks.

The feedback from everyone involved has been very positive and we hope more likeminded students come and visit to explore the social and clinical activities the Upper Lachlan Shire has to offer"

Katie Dewar, Executive Assistant to Mayor and General Manager, Upper Lachlan Shire Council

How to participate:

Please complete the enclosed sponsorship form and **return by June 30th**, via return email. Contact details are included on the form.

Thank you for considering this opportunity to showcase country NSW to a future rural health professional. Your support is greatly appreciated.

16.2 INTRODUCTION OF SUPPORT AT HOME FUNDING MODEL

Document ID: 627069

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Community

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the update to the implementation timeline for the In-home Aged Care Reforms and the introduction of the Support at Home Programs from 1 July 2023 to 1 July 2024.

PURPOSE

The purpose of this report is to update Council of the changes to the timeline for the In-home Aged Care Reform and the implementation to the Support at Home Programs.

SUMMARY

The Australian Government announced on 28 July 2022 changes to the timeline for the implementation of the In-Home Aged Care reforms and the new Support at Home Programs from 1 July 2023 to 1 July 2024 to allow for more consultation with the community and service providers.

BACKGROUND

On 8 October 2018, the Royal Commission into Aged Care Quality and Safety was established to inquire into the quality and safety of aged care in Australia. On 1 March 2021, at the conclusion of this process the Royal Commission *“found the aged care system fails to meet the needs of its older, vulnerable, citizens. It does not deliver uniformly safe and quality care, is unkind and uncaring towards older people and, in too many instances, it neglects them.”*

In the Final Report to Parliament, the Royal Commission made a series of recommendations and called for a reform of the aged care system. Shortly after these findings, the Department of Health announced the Aged Care Reforms and the introduction of the new Support at Home Programs to be introduced from 1 July 2023. This is in line with recommendation 35 to implement a new aged care program and recommendation 118 to introduce a new funding model for care at home.

To prepare for these future reforms, current provider agreements have been extended from 1 July 2022 to 30 June 2023, with most Commonwealth Home Support Program providers transitioning to payment in arrears, based on current service levels but under the new unit pricing guidelines. This will see providers no longer receive block funded grants quarterly, instead receiving monthly payments after services have been delivered.

Once implemented, the Support at Home Programs will seek to improve the availability of services by providing funding to the individual client to allow for a more consistent consumer experience. It is believed that payment in arrears will help to facilitate this

approach. The Department of Health has stated it will allow for the reallocation of unspent funding to where it is most needed, is a more accurate and accountable use of government funds and will assist in the effective and efficient delivery of services.

The new Support at Home Programs will continue to support senior Australians to remain living independently in their own homes, but will replace the following programs currently funded through block funded grants provided by the Department of Health:

- Home Care Package Program
- Commonwealth Home Support Programs
- Short-Term Restorative Care Programme
- Residential Respite Referrals

Currently, Council receives block funded grants under the Commonwealth Home Support Programs to provide Community Transport, Social Support, Home Modifications and Maintenance and Flexible Respite. Each of these services will move to the new Support at Home Programs.

On 28 July 2022 the Department of Health and Aged Care announced the Australian Government were returning to the implementation timeframe put forward by the Royal Commission and would delay the introduction of the Support at Home Programs until 1 July 2024 to allow more time to consult with the community and service providers.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

1 - Our Community

Strategy

1.3 - To feel connected and safe.

Action

1.3.4 - Provide transport opportunities to support independent living at home.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- Council will see an increase in funds for the 2022/23 financial year with the introduction on the Unit Pricing Guidelines, however payments will be fee for service once the Support at Home Programs are implemented on 1 July 2023.
- Council has a healthy reserve of funds to assist with the transition to payment in arrears, but the budgeting will become difficult as service delivery fluctuates. There are still uncertainties around how Council's overheads will be captured, including staff costs, administrative costs and fleet management costs.

Legal / Statutory

- N/A

Community Engagement / Communication

- As the implementation of the Support at Home Programs becomes clearer, current clients will be notified of the changes and how this will directly impact them.

Human Resources / Industrial Relations

- A reporting portal has been proposed for providers to provide outputs and invoices to report services delivered and request payment, but this is still being designed by the Department of Health and is yet to be released. However, with the increase in administrative requirements a need for more administrative staff may be required.

RISKS

The new Support at Home Programs will allow for new providers to enter the market and may require a more competitive fee structure, making it more difficult for Council to cover associated costs to deliver services.

There is a risk that any new provider entering the market may not be required to meet the same standards (Aged Care Quality Standards) required by current providers. These standards are designed for the safe and equitable delivery of services and all current Commonwealth Home Support Program providers are required to be assessed against these standards every three years.

There are still uncertainties around the payment in arrears model and how it will impact service providers and the services delivered. Service delivery may be impacted if the Support and Home Programs are not implemented efficiently and effectively.

OPTIONS

1. Receive and note the update on the changes to the Commonwealth Home Support Programs as outlined in the report, and how they impact current programs delivered by Council.

CONCLUSION

The Australian Government will delay the implementation of the In-Home Aged Care reforms and the new Support at Home Programs from 1 July 2023 to 1 July 2024 to allow for more consultation with the community and service providers.

RECOMMENDATION

That Council:

1. Receives and notes the update to the implementation timeline for the In-home Aged Care Reforms and the introduction of the Support at Home Programs from 1 July 2023 to 1 July 2024.

16.3 INFRASTRUCTURE SERVICES ADVISORY COMMITTEE NOMINEES

Document ID: 627237

Author: Open Space and Recreation Manager

Authoriser: Deputy General Manager Infrastructure

Theme: Our Leadership

Attachments: Nil

RECOMMENDATION

That Council:

1. Endorses and appoints the following community representatives to the Narrandera Stadium Advisory Committee: Gayle Murphy, Martin Hiscox, Helen Ryan and Donald (Rex) Evans
2. Resolves to discontinue the:
 - a. Parks and Gardens Advisory Committee due to lack of community interest.
 - b. Lake Talbot Advisory Committee due to lack of community interest.
 - c. Sport Facilities Advisory Committee due to insufficient user group nominations.

PURPOSE

The purpose of this report is to seek Council’s endorsement to fill community representative roles on committees administered by the Open Space & Recreation section of Council.

SUMMARY

The Terms of Reference designate four community representatives to be appointed for each of the committees. The final step for formation of committees is for Council to endorse the nominees to the committees.

Invitations to nominate for community representative positions were advertised in the Narrandera Argus and through Facebook. In addition, sporting groups were emailed an invitation to nominate a representative for the Sports Facilities Committee. Past committee members were also notified via email that committee nominations were open.

Community representative nominations for the committees closed on 15 July 2022 with varying numbers received.

Advisory Committee	Community Representatives	Nominations Received
Lake Talbot Advisory	4	2
Narrandera Stadium Advisory	4	5*
Parks & Gardens Advisory	4	1
Sports Facilities Advisory	4	3

*Staff nomination not permitted, as already a Council representative.

These figures are a contrast to other committees, where nominations largely met or exceeded the number of community representatives required. This may be due to a number of contributing factors such as:

- Previous committee members may have had specific projects that have now been achieved.
- A majority of agenda items are generally operational maintenance and dealt with through Council's customer request system or normal operations.
- User groups are happy with the current service level and the facilities provided.
- Volunteers and representatives are generally time poor and may not want to commit to a full committee term.
- Projects are currently well communicated with users through tools like social media.
- Specific project groups are generally formed for major capital works projects as part of the Project Management Plan; generally user groups would nominate a representative to provide input and feedback on the project.
- The terms of reference may limit the potential representatives' expectations on what the committee would be achieving.

It is recommended to discontinue three of the advisory committees. When required, Council can seek project-specific working parties from interested community members and user groups.

BACKGROUND

Council at its 18 January 2022 meeting appointed the Councillor delegates to each Committee.

Terms of Reference for the four committees were adopted by Council at the 21 June 2022 ordinary meeting.

Nominations for community representatives were advertised on 1 July 2022, with a closing date of 15 July 2022.

The committees' Terms of Reference provide for a minimum number of community members to be appointed by Council; the committees will elect one of their community representatives as chairperson. Three out of four Infrastructure committees fell short of meeting the minimum requirement of community members.

NOMINATIONS FOR COMMITTEES

The following nominations for appointment as community members are recommended. Nominations are listed in no particular order.

Lake Talbot Environs Advisory Committee – 4 community representatives

1. Donald (Rex) Evans
2. Jeffrey Kirk

1. Narrandera Stadium Advisory Committee – 4 community representatives

1. Gayle Murphy
2. Martin Hiscox
3. Helen Ryan
4. Lee Longford (not permitted as an existing Council representative)

5. Donald (Rex) Evans

Parks and Gardens Advisory Committee – 4 community representatives

1. Annette Crowe

2.

3. Sports Facilities Advisory Committee – 4 community representatives

(being delegates of the sporting facility user groups)

1. Gayle Murphy (community – not connected to a user group)

2. Ron Absolom (NIFNC)

3. Shaun Brooker (NIFNC)

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.2 - Promote a community spirit that encourages volunteerism and values effective partnerships.

Action

5.2.1 - Through energised Advisory Committees seek input for the improvement of facilities and services under their management.

ISSUES AND IMPLICATIONS

Policy

- Advisory Committees Establishment & Management Policy

Financial

- N/A

Legal / Statutory

- Local Government Act 1993

Community Engagement / Communication

- Committee nominations advertised through social media and the Narrandera Argus.
- Emailed invitation to nominate for the Sports Facilities Committee was sent to Barellan Rams RL, Barellan FNC, Narrandera Cricket, Narrandera RLFC, Narrandera Imperial FNC.
- This matter is being presented in the ordinary business paper for discussion.

Human Resources / Industrial Relations

- Staff resources will need to be utilised to support the committees during the initial set up and to meet their reporting obligations.

RISKS

- Council is to ensure that committees operate within the delegations issued by Council and conform to Council's Code of Conduct and the committees' Terms of Reference.

OPTIONS

1. Endorse the nominees as presented to Council for the Narrandera Stadium Advisory Committee; and resolve to discontinue with the Parks and Gardens Advisory Committee, Lake Talbot Advisory Committee and Sports Facility Advisory Committee due to lack of community and user group interest, as recommended.
2. Reject the nominees for the Sports Facilities Advisory Committee and look to seek further nominations.
3. Seek further nominations for all advisory committees and present a further report.

CONCLUSION

Based on the lack of nominations for the Parks and Gardens Advisory Committee, the Lake Talbot Advisory Committee, and the lack of user group representatives for the Sports Facility Advisory Committee, Council can draw the conclusion that the current service levels combined with the current and new facilities at sporting venues and parks are meeting the needs and expectations of the community.

It is recommended that Council endorses the appointment of community members for the Stadium Advisory Committee and further resolves to discontinue the Parks and Gardens, Lake Talbot and the Sports Facilities Advisory Committees due to lack of community and user group interest.

RECOMMENDATION

That Council:

1. Endorses and appoints the following community representatives to the Narrandera Stadium Advisory Committee: Gayle Murphy, Martin Hiscox, Helen Ryan and Donald (Rex) Evans
2. Resolves to discontinue the:
 - d. Parks and Gardens Advisory Committee due to lack of community interest.
 - e. Lake Talbot Advisory Committee due to lack of community interest.Sport Facilities Advisory Committee due to insufficient user group nominations.

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE

19.1 NARRANDERA STORMWATER INFRASTRUCTURE FUNDING

Document ID: 627252

Author: Deputy General Manager Corporate and Community

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Infrastructure

Attachments: 1. Advice from LG NSW Legal Service - extent of "benefit" under Section 495 LG Act 1993

RECOMMENDATION

That Council:

1. Resolves not to proceed with a Special Stormwater Rate under Section 495 of the Local Government Act to fund stormwater infrastructure upgrades in Narrandera.
2. Considers at its September meeting the extent of work required and the IPART schedule to determine if an application for a General Fund special rate variation is submitted in the 2023 round of IPART determinations.

PURPOSE

The purpose of this report is to update Council regarding options for funding of new stormwater infrastructure in Narrandera.

SUMMARY

Council has resolved to proceed with a Special Rate funding proposed new stormwater infrastructure. Council, in adopting the Special Rate, indicated that its view was the rate be applied across the Narrandera township rather than those properties directly contributing to or benefitting from the new infrastructure. Legal advice indicates that the broader application of a Special Rate is not appropriate. For Council to achieve this objective, it would increase the Ordinary Rate and apply this to the Narrandera township sub-category of the Ordinary Rate.

BACKGROUND

Council at its July meeting resolved as follows:

That Council proceeds with the proposal by:

1. *Increasing its 2022-23 borrowing bid to the OLG and NSW Treasury from \$2,000,000 to \$3,000,000.*
2. *Engaging additional resources to prepare a Special Variation application to the IPART to fund loan repayments for a \$3,000,000 loan through a Stormwater Special rate.*
3. *As soon as practicable continuing community consultation to confirm support for the stormwater infrastructure design and LTFP intent to raise additional stormwater charges. (Note Council received one response to the exhibition of the proposed stormwater design and no responses to the LTFP addressed the stormwater capital works and associated funding)*

4. *Resolving that the Special Rate be levied by way of an Annual Charge on the rate assessments within the Special Rate boundaries to be further defined.*
5. *Lobbying the Commonwealth and NSW State Government, politicians and agencies to provide significant grant funds towards the implementation of the stormwater project.*
6. *Resolving that Council submits applications to finance the stormwater project when Commonwealth and State infrastructure grant programs open.*

In adopting the Special Rate, Council was of the view that the Special Rate should apply across the Narrandera township rather than be restricted to properties within the bounds of a hydrological study. The study identified properties that would contribute to the need for the new stormwater infrastructure and/or be provided protection from inundation due to the presence of the infrastructure.

Works such as stormwater infrastructure would be funded by making a Special Rate under Section 495 of the Local Government Act 1993 (the Act). Section 495 describes which land may be levied a special rate.

The special rate is to be levied on such rateable land in the council's area as, in the council's opinion -

- (a) benefits or will benefit from the works, services, facilities or activities, or*
- (b) contributes or will contribute to the need for the works, services, facilities or activities,*
or
- (c) has or will have access to the works, services, facilities or activities*

Council considered that the benefits of the proposed work extended beyond the bounds of the hydrological footprint to include all the township, and thus the Special Rate should be levied on all properties within the Narrandera township. Advice as to the broader interpretation of "benefit" within Section 495 was obtained from the Local Government NSW legal service. The following summary is within the advice received. The complete document is an attachment to this report.

"In summary, section 495 of the Local Government Act 1993 (LG Act) requires the special rate to be levied on the land that benefits (or contributes) and it is not permissible to look at wider social or economic betterment to apply the rates to land outside the land that benefits (or contributes)."

Given the above advice, Council cannot levy the Special Rate beyond the bounds of the hydrological footprint of the stormwater infrastructure.

Council could achieve the objective of applying the rate across the Narrandera township by moving from a Special Rate to an increase in the Ordinary Rate, with the increase applied only to the Narrandera township sub-categories of the Ordinary Rate.

To apply the Special Rate or to increase the Ordinary Rate beyond the rate peg, Council will need to obtain a Special Rate Variation (SRV) from the Independent Pricing and Regulatory Tribunal (IPART).

Council's integrated planning documents the Community Strategic Plan (CSP), Delivery Program (DP), Operational Plan (OP), along with the accompanying resourcing documents. The Long-Term Financial Plan and Assets Management Plans adopted in June for the current financial year provide for \$4M in stormwater infrastructure spending financed through a stormwater annual charge. Council would now be seeking an SRV to fund \$6.1M in works through the Ordinary Rate.

In accordance with part two of the above resolution, there have been initial discussions with staff of the IPART and consultants with expertise in SRV applications. From this, it appears that the steps towards an SRV application would be to:

- a. update the above IP&R documents reflecting the required infrastructure program and funding options, including an SRV for an increase in the Ordinary Rate
- b. repeat the exhibition process
- c. adopt the revised documents
- d. consider the submission of an SRV application to the IPART.

Discussions continue as to the amount of revision required to documents and the extent of consultation needed, enabling Council to meet IPART expectations prior to the IPART lodgement date of intent to seek a SRV with a commencement date of July 2023.

A further report will be made to Council detailing the extent of the work required and schedule to align with the IPART timeline for consideration of and SRV.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

4 - Our Infrastructure

Strategy

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

Action

4.3.2 - Undertake upgrades of stages 1 & 1A of the Narrandera Business Centre Upgrade, including the implementation of improved stormwater drainage and seek funding for the further stages of the project.

ISSUES AND IMPLICATIONS

Policy

The following policies will guide the implementation of the stormwater project:

- POL002 Procurement
- POL011 Borrowing & Loans
- POL053 Community Engagement

Financial

The LTFP and Assets Management Plans will require revision to comply with IPART expectations.

Legal / Statutory

Council will need to satisfy the criteria set out in the Office of Local Government Guidelines for the preparation of an application for a special variation to general income.

Community Engagement / Communication

The IPART assessment process of a special variation requires Council to demonstrate community consultation achieving:

- community awareness of their plans
- a demonstrated need for higher increases to charges
- a reasonable impact on ratepayers
- a sustainable financing strategy
- a history of well-documented Council productivity improvements and cost containment strategies.

IPART will conduct its own community consultation to confirm the above criteria are achieved, along with consideration of submissions made to the IPART and economic analysis of financial impact on ratepayers.

Human Resources / Industrial Relations

The Special Variation process is onerous and therefore resource intensive, requiring significant staff time dedicated to the project. Council finance staff are focused on the production and audit of statutory annual financial statements through to October. This provides little scope to undertake the scale of work required prior to the SRV notification deadline in November. Should the SRV application proceed, external resourcing will be required to meet IPART criteria for approval.

RISKS

This project is subject to substantial risk.

Project Risk

- Engineering and design estimates are not yet to the point of detailed design.
- Contractors and material may not be available within the proposed project timeframe.
- When the project is tendered to the market, costs may exceed the budget.
- Disruption to traffic and access along the route of the proposed drainage lines will occur during the construction period.
- The community may consider that it accepts the existing level of stormwater inundation risk rather than undertake the works proposed to remediate the risk.
- Not undertaking remediation of stormwater inundation may place Council at risk of litigation should inundation occur in the future.

Financing Risk

- The project relies on community support and IPART approval for a special variation to fund borrowing.
- IPART may consider that making application for a special variation which is 50% higher than that included in the LTFP is not permissible.
- Given the current economic environment, the cost of borrowing could increase substantially beyond budget prior to the project commencing.
- Utilising existing reserves to undertake this project will remove Council's capacity to internally fund the projects for which the funds are currently held.

- Grant funding is required from announced, but yet-to-open, Commonwealth and/or State grant programs. The stormwater project will need to fall within the scope of these grants and Council be successful in its applications.

OPTIONS

1. Council defers the stormwater infrastructure works until the 2023-24 budget while seeking grant funding to complete the detailed design phase in 2022-23, with construction in 2023-24 in conjunction with a SRV in the 2024-25 general rate levy.
2. Council considers the intent to commence works in 2022-23 by revising the current Integrated Planning suite of documents and have these re-exhibited and adopted prior to the closing date for advice to IPART of intent to apply for an SRV increasing the Ordinary Rate above the 2023-24 rate limit.

CONCLUSION

Council considers the intent to commence works in 2022-23 by revising the current Integrated Planning suite of documents and have these re-exhibited and adopted prior to the closing date for advice to IPART of intent to apply for an SRV increasing the General Rate above the 2023-24 rate limit.

RECOMMENDATION

That Council:

1. Resolves not to proceed with a Special Stormwater Rate under Section 495 of the Local Government Act to fund stormwater infrastructure upgrades in Narrandera.
2. Considers at its September meeting the extent of work required and the IPART schedule to determine if an application for a General Fund special rate variation is submitted in the 2023 round of IPART determinations.

Attributing "Benefit" under S495 LG Act

From: Elizabeth Hayes

Sent: Wednesday, 27 July 2022 11:20 AM

To: Hiscox, Martin

Cc: Best, Rebecca; Perram, Peta

Subject: RE: Attributing "Benefit" under S495 LG Act

Hi Martin,

This did turn out to be an interesting exercise and thank you for the detailed instructions.

In summary, section 495 of the *Local Government Act 1993* (LG Act) requires the special rate to be levied on the land that benefits (or contributes) and it is not permissible to look at wider social or economic betterment to apply the rates to land outside the land that benefits (or contributes).

The High Court decision of *Parramatta City Council v. Pestell* (1972) 128 CLR 305 examined the operation of section 121 of the *Local Government Act 1919* (the 1919 Act). Section 121 of the 1919 Act was similar to section 495 in that it involved the levying of a local rate on rateable land to defray the expense of work which in the opinion of the council would be of special benefit to a portion of its area.

The facts of the Pestell matter were that in July 1968 the Council of the City of Parramatta (the Council) purported to exercise the power given by s. 121 (1). It resolved:

"That a Local Rate of one (1) cent in the \$ on the Unimproved Capital Value be made and levied for the year 1968 on all rateable land in the portion of Dundas Ward described in the Schedule annexed hereto, the proceeds of such rate to be used for or towards defraying the expenses of the construction of roads, kerbing and guttering, concrete footpaths, drainage and the general embellishment of the area, such works and services being in the opinion of the Council of special benefit to such portion of the area and that such be known as the Rydalmere Industrial Area Local Rate."

In levying the rate, the council **excluded** some ninety specified lots from the rateable area.

The work to be done in the rateable area consisted of "*the construction of roads, kerbing and guttering, concrete footpaths, drainage, and for general embellishment of the area*". The excluded lots, with some exceptions, carried old cottages of cheap construction in a dilapidated condition occupied by, in some instances, owners and, in others, by tenants. The remainder of the lots were land in an industrial area in which a great part of the land was in actual industrial use.

The argument by the council for excluding the lots was "*...that the time at which the works were executed, and the services rendered was itself the source of special benefit to the portions chosen by the Council but not to the excluded lots. The argument was that the industrial area would benefit by the early performance of the proposed works which, but for the industrial use being or likely to be made of land in the specified portion, need not and would not have been done at the time they were proposed to be done*". The court did not accept this argument and said that the lack of the works or services may be more disadvantageous to the industrially employed land, but that does not mean, that all the land did not benefit from the works.

Or in other words, the excluded lots would receive the same benefit from the works as the other lots and so the rate should be applied to all the lots.

Whilst this case is about the correct decision to be made by a council when choosing to exclude lots, the principles do apply to a situation where it is proposed *“to levy the Special Rate beyond the proposed area as the “benefit” extended to social and economic betterment across the township rather than “benefit” being only to those receiving relief from inundation.”*

In the Pestell case, the High Court stated that a council cannot pick and choose among the lands to be benefited and there needed to be correspondence between the land to which the execution of the work would be of special benefit and the land to be rated.

Relevantly, the High Court said:

The opinion of a council cannot in law be formed by reference to considerations foreign to the purposes of the section. The section indicates broadly that the council is to be concerned with special benefit to lands within the municipal area. The portion that will be benefited is to be defined as prescribed by metes and bounds. **It is, therefore, at the land that the council must look, not to the circumstances of owners or occupiers of the land who will be liable to pay the rate which should be imposed.** Thus, for instance, to omit from a portion all lands owned by companies and to include therein only lands owned by individuals would be to have formed an opinion of the portion to be specially benefited by reference to an irrelevant circumstance and the council's opinion would be vitiated.

[Emphasis added]

If you have any follow-up questions, please get in touch.

Regards

Liz Hayes

Legal Officer

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20 OUR LEADERSHIP

20.1 DIGITAL COMMUNITY NOTICEBOARDS

Document ID: 624755

Author: Communications Officer

Authoriser: General Manager

Theme: Our Leadership

Attachments:

1. Electronic notice board cost breakdown
2. Draft Policy - Digital Community Noticeboards

RECOMMENDATION

That Council:

1. Approves Stage One for the purchase and installation of two digital noticeboard set-ups in Narrandera Shire pending grant funding.

PURPOSE

The purpose of this report is to propose the purchase and installation of multiple digital community noticeboards around the Shire should grant funding become available.

SUMMARY

Digital noticeboards are a communication tool not currently utilised by Council. The noticeboards would provide a new platform to share Council information and suitable community information with the public.

Use of the noticeboards would require a Council policy with a suitable a set of guidelines.

BACKGROUND

Set up of noticeboards requires:

- The purchase of televisions recommended is 50-inch screens from local provider Betta Electrical at \$645 each.
- A digital cloud-based app installed on each of the television and managed via a website. The recommended platform is Screen Cloud costing \$420 annually. See attachment for link.
- Electrical and internet connection/setup/access.
- Installation set up.

The project will be carried out in three stages.

Stage One: includes the set up at two noticeboards at Council owned locations

- Council Administration Building, staff lunchroom window.
- Narrandera Shire Library, external facing window.

Stage Two: includes an external location and building yet to be completed

- Kiesling Lane (or area identified along East Street as part of the East Street upgrade) which would require a built-in structure costing \$4,990. Please see attachment for visual indication. As it would be outdoor, it is also recommended that additional CCTV be set up and connected to the existing arrangement at Kiesling Lane public toilets. This would require an upgrade of the CCTV recorder as the current unit does

not have any available inputs. The Kiesling Lane camera would connect via a wireless network bridge. Some minor electrical work would be required for this. The required electrical work is not included in this estimate of \$3,441.

- Destination Discovery Hub external facing wall.

Stage Three locations would require a memorandum of understanding as the sites are owned by private enterprise. The MOU would detail electricity access and cost, and internet access and cost. The suggested locations are:

- Barellan Post Office or General Store external facing wall.
- Grong Grong General Store external facing wall.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.3 - Gauge customer and resident satisfaction with services and operations.

ISSUES AND IMPLICATIONS

Policy

- Attached is a proposed draft policy including guidelines for use.

Financial

- Stage One: \$1,710 – Council Administration Building and Library.
- Stage Two: \$10,786 – External location and Destination Discovery Hub.
- Stage Three: \$1,710 plus any costs identified in MOU – Grong Grong and Barellan Post Office/General Stores.

Legal / Statutory

- Memorandum of understanding should the Barellan and Grong Grong locations proceed.

Community Engagement / Communication

- Digital noticeboards will be promoted to the community and groups as an opportunity to use the platform to promote suitable events and notices.

Human Resources / Industrial Relations (if applicable)

- Nil.

RISKS

That the digital noticeboards will be targeted for vandalism.

OPTIONS

1. Proceed with Stage One and consider Stage Two and Three at a later date.
2. Proceed with Stage One and Stage Three.
3. Do not proceed with project.


CONCLUSION

The noticeboard proposal provides an excellent communication opportunity for Council and the community to promote events, projects, current news and as-it-happens information to pedestrian traffic at key locations and increase Council's ability to keep people informed.

RECOMMENDATION

That Council:

1. Approves Stage One for the purchase and installation of two digital noticeboard set-ups in Narrandera Shire pending grant funding.

Digital Community Noticeboards Proposal						Total
Venue		Kiesling Lane	Council Chambers staff kitchen window	Destination Discovery Hub	Library	
TV android 50"	https://www.betta.com.au/tcl-50-inch-4k-ultra-hd-android-television-817135	\$645	\$645	\$645	\$645	\$2,580
Cloud based digital sign app	Screen Cloud https://screen.cloud/ loaded on an Android TV and can be managed simply from a website. \$20 - \$35 per month dependant on level of service					\$420 max annually
Built In structure Option 2: https://www.ultraliftaustralia.com.au/product/outdoor-tv-enclosure/#ORDER		\$4,990	No	No	No	\$4,990 each
Security Camera		\$3,441	\$2,557	No	No	If bundled \$4845
Total						1 - \$9,496 2 - \$11,545 3 - \$12,190 4 - \$12,835 5 - \$12,480 6 - \$14,125



Digital Community Noticeboards 2022

XXX000



NARRANDERA SHIRE COUNCIL

Chambers: 141 East Street Narrandera NSW 2700
Email: council@narrandera.nsw.gov.au

Phone: 02 6959 5510
Fax: 02 6959 1884



Policy No: XXX000
Policy Title: Digital Community Noticeboards
Section Responsible: Executive Services
Minute No/Ref: XXXXXXXX
Doc ID: XXXXXXXX

1. INTENT

This policy outlines the protocols for using the digital community noticeboards to promote Council business and provides guidelines for the public and community groups usage.

2. SCOPE

This policy applies to all Councillors, Council employees, agents and contractors, administrators appointed under Section 256 of the Local Government Act 1993 (NSW), members of council committees, delegates of Council, and any person or community group wishing to share information via the digital community noticeboards.

3. OBJECTIVE

The purpose of this document is to ensure signage and displays in all Council locations are of a consistent quality, tone and professional standard.

The electronic community noticeboards are for display of Council information and promotion of community events/functions only, and are not to be used for commercial purposes, or advertising for products and services.

4. POLICY STATEMENT

The Community Digital Noticeboards are a place for residents and visitors to find the latest news from Council, and the community about what is happening across Narrandera Shire Council.

It is free to list for not-for-profit organisations, sporting clubs and community groups to advertise local events, projects and programs that may be of interest to the public.

Users are responsible for creating their own notices and submitting in the correct format to Council for review.

5. PROVISIONS

5.1 LOCATION

5.1.1 Location

The Community Digital Noticeboards are wall mounted and located at various locations within the Local Government Area.

5.2 OPERATING HOURS

All noticeboards are operational between the hours of 7am and 8pm; 7 days per week.

5.3 BOOKINGS

All requests for display of notices should be submitted to Council via the Community Digital Notice Board Application Form. The application form is an online form found on Council's Website: narrandera.nsw.gov.au

- Bookings should be made well in advance of the required date of use to ensure availability. Applications must be received at least two (2) weeks before the date of use.
- Notices can be displayed for 3 weeks prior to the event on the Community Digital Noticeboard, longer if the booking schedule allows.

There is no charge for listing on the noticeboard.

5.4 STYLE GUIDE

Users are responsible for creating their own notices and submitting in the correct format. Council is unable to create notices for you.

1. All notices will only be accepted in digital formats; PDF, PNG or JPG or Mp4 are preferred.
2. Photocopies of printed files will not be accepted.
3. Use brief, positive language and correct spelling.
4. The user should have permission when displaying photographs or copyrighted material.

5.5 ELIGIBILITY OF USE

It is free to list on the noticeboard as long as you meet the following eligibility. Narrandera Shire Council will accept notices for public display from:

1. Not-for-profit organisations
2. Sporting clubs
3. Community groups
4. Service clubs

Information of commercial products, services or businesses will not be displayed.

Notices must promote events, programs or information in the following areas of community interest:

- Community led or focused events or programs.
- Sporting events or club open days.
- Tourism information.
- Community work and welfare.
- Skill development and learning.
- Health promotion.
- Council information / services.

Provided that the events, programs or information to be displayed will:

- Be accessible and inclusive.
- Be open to the general public (not member's only events/programs).
- Be located in Narrandera Shire Council area or surrounding towns or villages.

The Narrandera Shire Council will accept notices for public display promoting events and information in the following areas of community interest relating to the council area:

- Inclusive community events held within the Council area.
- Tourist Information.
- Education and cultural information.
- Arts, crafts and entertainment information.
- Council information / services.

Provided that the events/functions to be displayed will:

- Be open to the general public (not members only events/functions).
- Be of a reasonable size e.g., reasonable likelihood of 100 or more attendees.

5.6 CONDITIONS OF DISPLAY

The following conditions of display apply:

1. Community notices will only be accepted in digital formats; PDF, JPG or PNG are preferred.
2. Notices will be displayed on our screens in landscape orientation with an image size of **1920px wide by 1080px** high. If your notice does not fit these dimensions, we may decline your request.
3. Animated posts must be uploaded as individual Mp4 files formatted to **1920px wide x 1080px high** and be no longer than 30 seconds.
4. Videos must be uploaded as individual Mp4 files formatted to **1920px wide x 1080px high** and be no longer than 30 seconds.
5. The wording used must be appropriate for public viewing. Council will review and approve all notices to be displayed and reserves the right to request edit notices if required and/or refuse any works potentially deemed inappropriate.
6. Information regarding sale, advertising, solicitation or promotion of commercial products or businesses will not be displayed.
7. Notices with sponsorship from 3rd parties will have the sponsorship details removed.

8. Council does not display notices of a political nature representing specific candidates or political affiliations relating to local, State or Federal elections.
9. Council does not display notices which promote religious views. Notices for events and programs that are for the broader community hosted by religious groups will be considered, e.g., church fete, Easter or Christmas themed events.
10. Notices that deemed to be offensive or illegal will not be displayed.
11. Notices must be generally suited for an audience of all ages.
12. Council will remove material that is no longer current.
13. Council public notices or information will be given priority, particularly when there is a disaster event and/or when there is insufficient space to display all required postings.
14. Each message will be displayed for a minimum time of 10 seconds.
15. Each message will be displayed for a maximum time of 30 seconds including videos and animated posts.
16. Each message will be contained within the one screen (a message will not continue over more than one screen).
17. Listings will not be exclusive. By submitting a listing you acknowledge and agree that your listing may be listed alongside others or Council public notices.
18. Each submission will be reviewed and if it meets the guidelines, Council will endeavour to start your listing on the date requested. If your submission does not meet the guidelines an email will be sent requesting you to revise and resubmit.
19. Submission of a listing does not guarantee a space. Listings may be declined if they do not meet the guidelines or insufficient space is available to display all submitted listings.
20. Display of notices on the Community Digital Noticeboard does not indicate an endorsement by Council of the services, programs or events.
21. Council reserves the right to decide which notices, if any, will be displayed and to prioritise them accordingly.

6. DEFINITIONS

- Digital Community Noticeboard – A digital television displaying pictures or videos with words, graphics and or people.

7. ROLES AND RESPONSIBILITIES

7.1 STAFF

- Customer Service staff:
 - Receive all submissions via the website and enter the request into MagiQ folder #XXXX with an action to the Communications Officer.
- Communications Officer:
 - review any public submissions and either approve or decline the request. If approved place the notice onto the noticeboard platform for the required timeframe. Advise the requestor of the outcome.

- Place any Council notices or information on the noticeboard platform.
- Monitor and remove any notices once they are redundant.

8. RELATED LEGISLATION

- Copyright Act 1879
- Defamations Act, 2005
- Government Information (Public Access) Act 2009
- Privacy and Personal Information Act, 1988

9. RELATED POLICIES AND DOCUMENTS

- Code of Conduct
- ES310 Community Engagement Policy
- POL018 Websites Policy
- POL056 Social Media Policy
- POL070 Disciplinary Policy

10. VARIATION

Council reserves the right to review, vary or revoke this policy in accordance with legislation, regulation and award changes, where applicable. Council may also make changes to this policy and the relevant procedures from time-to-time to improve the effectiveness of its operation.

EXTERNAL (to Council)

POLICY HISTORY

Responsible Officer	Communications Officer		
Approved by	General Manager		
Approval Date	DD Month 2022		
GM Signature <i>(Authorised staff to insert signature)</i>			
Next Review	29 July 2024		
Version Number	Endorsed by ELT	Endorsed by Council	Date signed by GM
1 Adopted	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY
2 Reviewed	DD/MM/YYYY	DD/MM/YYYY	DD/MM/YYYY

NOTE: This is a controlled document. If you are reading a printed copy, please check that you have the latest version via Council's website (external) or MagiQ (internal). Printed or downloaded versions of this document are uncontrolled.

20.2 AXICOM PTY LTD - THIRD AND FINAL OPTION TO RENEW LICENCE AGREEMENT - LAND ADJACENT TO THE HIGH LEVEL WATER RESERVOIR OFF WATERMAIN STREET, NARRANDERA**Document ID:** 626853**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Leadership**Attachments:** 1. AXICOM - 3250423 Narrandera - Renewal of Licence**RECOMMENDATION**

That Council:

1. Enters into the third and final option to renew the existing licence agreement with Axicom Pty Ltd for approximately 75 square metres of land located south-east of the high level water reservoir located on Lot 1 DP 611805 for the term commencing 1 May 2022 to 30 April 2027; and
2. Grants delegated authority to the Mayor and the General Manager to sign the document and place the Seal of Council on the new licence agreement.

PURPOSE

The purpose of this report is to seek Council's endorsement to enter the third and final option to renew the existing licence agreement between Council and Axicom Pty Ltd for approximately 75 square metres of land located on Lot 1 DP 611805, being the location of the Narrandera town high-level water reservoir.

The land is owned by Narrandera Shire Council and is classified as operational land. The third and final option will conclude 30 April 2027 which aligns with two new proposed licence agreements for an additional 21 square metres located to the north-east of the current compound to be used for NBN services and also an additional 13 square metres, again located north-east of the current compound, to be used for NSW Telco Authority services.

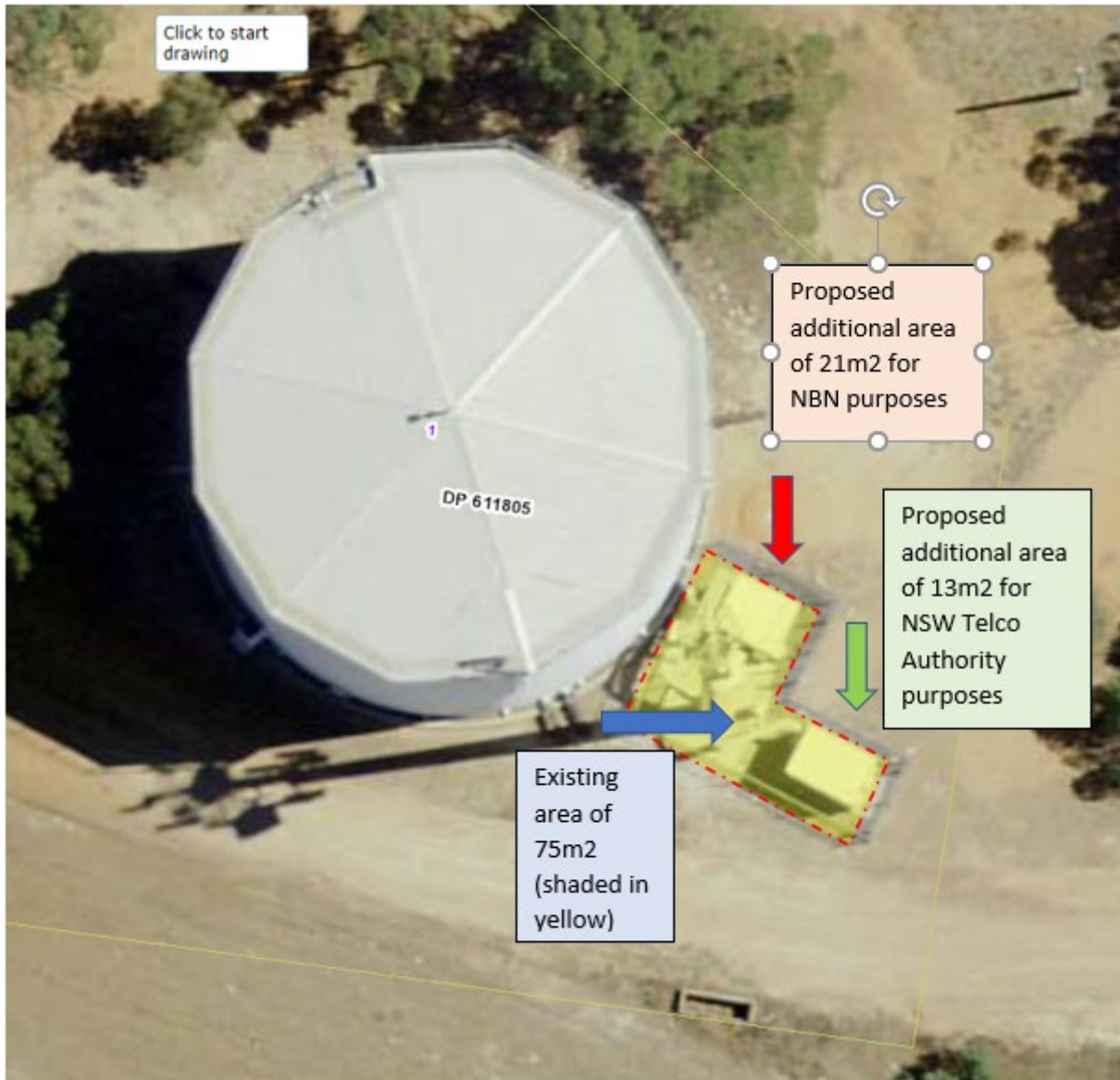
SUMMARY

Axicom Pty Ltd currently holds a licence agreement with Council first executed in 2007 with an initial five-year term, plus three five-year options. The final option will conclude 30 April 2027.

The area of land held under the current licence is approximately 75 square metres and is for the term commencing 1 May 2022 to 30 April 2027.

BACKGROUND

Axicom Pty Ltd owns the monopole and adjacent telecommunications compound located south-east of the high-level water reservoir located off Watermain Street, Narrandera. A locality map is provided on the next page with the 75 square metres shaded in yellow. The notice of intention to exercise the final option was received in November 2021, however the licence renewal documentation has only recently been received.



Locality map of the Lot 1 DP 611805 with the existing licenced area identified by yellow shading.

The two additional proposed licence areas are identified by the red and green arrows.



Axicom Pty Ltd | ABN 34 090 873 019 | axicom.com.au
T +61 2 9495 9000 A Level 1, 110 Pacific Highway PO Box 566
F +61 2 9495 9100 St Leonards NSW 2065 St Leonards NSW 1590

16 November 2021

The General Manager
Narrandera Shire Council
141 East Street
Narrandera NSW 2700



By email: council@narrandera.nsw.gov.au

NOTICE OF EXERCISE OF OPTION OF LICENCE

Dear Sir/Madam

**AXICOM PTY LIMITED (AXICOM) LICENCE FROM NARRANDERA SHIRE COUNCIL
PREMISES: PART WATER TANK RESERVE, WATERMAIN STREET, NARRANDERA
AXICOM REFERENCE: 3250423**

Axicom refers to the Council Telecommunications Licence dated 20 May 2009 between Narrandera Shire Council and Vodafone Network Pty Ltd (**Vodafone**) in respect of the communications site at the Water Tank Reserve, Watermain Street, which was novated to substitute Vodafone with Axicom by Deed of Novation and Variation dated 7 April 2010 (**Licence**).

The current term of the Licence expires on 30 April 2022. Pursuant to additional clause 3 of the Licence, Axicom gives notice that it exercises the option for the further term from 1 May 2022 until 30 April 2027.

Axicom will forward the renewal documentation to you in due course.

If you wish to discuss any aspect of this matter, please do not hesitate to contact the writer.

Yours faithfully

Peter Leybourne
Legal Counsel

Axicom
A Level 1, 110 Pacific Highway, St Leonards NSW 2065
T +61 2 9495 9060
E elisha.edwin@axicom.com.au | www.axicom.com.au

Please consider the environment before printing

Farrell Goode Solicitors have reviewed the licence renewal documents and are satisfied that there are no amendments that would be detrimental to Council, however, there has been a new clause included at the request of Council management so to protect the visual amenity of the mural on the surface of the water tower and it is reprinted below:

“The Licensee will not install, erect or construct any additional infrastructure (including but not limited to additional cabinetry or electrical trays) to a height greater than the infrastructure already existing at the date of this Deed unless with the express written consent of the Licensor. Should the Licensee propose to add any additional infrastructure, it must not obstruct or damage the painted mural on the water reservoir”.

The estimated 2022-23 licence amount payable to Council for this renewed licence agreement is \$8,700 (excl GST).

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS

Policy

- CS60 Land Leases & Licences Policy

Financial

- The estimated 2022-23 licence amount payable to Council is \$8,700 (excl GST)

Legal / Statutory

- *Local Government Act 1993*

Community Engagement / Communication

- Formalisation of the third and final option to renew the licence is being presented on the Ordinary section of the September 2022 Business Paper

Human Resources / Industrial Relations (if applicable)

- There are no perceived human resources or industrial relations risks

RISKS

There are no perceived risks with the proposed lease agreement.

OPTIONS

The options available for Council are to either:

1. Endorse the acceptance of the third and final licence agreement with Axicom Pty Ltd.
2. Not endorse the acceptance of the third and final licence agreement with Axicom Pty Ltd.

CONCLUSION

Axicom Pty Ltd and its predecessors have been long term licensees at this site and have invested significant capital into essential communications infrastructure.

The recommendation will be for Council to endorse the third and final option to renew the licence agreement with Axicom Pty for the term 1 May 2022 to 30 April 2027 for approximately 75 square metres of land.

RECOMMENDATION

That Council:

1. Enters into the third and final option to renew the existing licence agreement with Axicom Pty Ltd for approximately 75 square metres of land located south-east of the high level water reservoir located on Lot 1 DP 611805 for the term commencing 1 May 2022 to 30 April 2027; and
2. Grants delegated authority to the Mayor and the General Manager to sign the document and place the Seal of Council on the new licence agreement.

This deed of renewal and variation of licence

is made on 2022, between the following parties:

The person named in Item 1 (Licensor)

The person named in Item 2 (Licensee)

Recitals

- The Licensor owns the Premises.
- The Licensee occupies the Premises as licensee under the Licence.
- The Option Clause gives the Licensee an option to renew the Licence for the Further Term.
- The Licensee has exercised the option to renew the Licence and the Licensor has agreed to renew the Licence for the Further Term.
- The parties agree to vary the Licence on the conditions set out in this deed.

This deed witnesses

that in consideration of, among other things, the mutual promises contained in this deed, the parties agree:

1 Definitions

In this deed:

Commencing Date means the date in Item 6;

Expiry Date means the date in Item 7;

Further Term means the period in Item 5;

Item means a numbered Item in schedule 1;

Licence means the licence described in Item 3 (and annexed in Schedule 3) including any variation, novation or assignment (as annexed in Schedule 4);

Option Clause means the clause of the Lease specified in Item 3(6); and

Premises means the premises described in Item 4.

2 Renewal and variation of Licence

The Licensor licenses the Premises to the Licensee for the Further Term starting on the Commencing Date and ending at midnight on the Expiry Date:

- (a) at the rent specified in Item 8 payable as set out in the Licence throughout the Further Term; and
- (b) otherwise on the same conditions as are set out in the Licence, with only those changes necessary for them to apply to this deed, and that, with effect from the Commencing Date, the Licence is varied as set out in schedule 3.

3 Licensor and Licensee's obligations

The Licensor and the Licensee must each comply with their obligations under the Licence, as varied by this deed, in the same way as if those obligations were repeated in full in this deed, with only those changes necessary for them to apply to this deed.

4 GST

4.1 Definitions and interpretation

- (a) In this clause:

Adjustment Note includes any document or record treated by the Commissioner of Taxation as an adjustment note or as enabling the claiming of an input tax credit for which an entitlement otherwise arises;

GST includes any replacement or subsequent similar tax;

GST Act means A New Tax System (Goods and Services Tax) Act 1999 (Cth); and

Tax Invoice includes any document or record treated by the Commissioner of Taxation as a tax invoice or as enabling the claiming of an input tax credit for which an entitlement otherwise arises.

- (b) Terms defined in the GST Act have the same meaning in this clause 4 unless provided otherwise.

4.2 GST pass on

If GST is or will be imposed on a supply made under or in connection with this deed, the supplier may, to the extent that the consideration otherwise provided for that supply under this deed is not stated to include an amount in respect of GST:

- (a) increase the consideration otherwise provided for that supply under this deed by the amount of that GST; or
- (b) otherwise recover from the recipient the amount of that GST.

4.3 Tax Invoices/Adjustment Notes

The right of the supplier to recover any amount in respect of GST under this deed on a supply is subject to the issuing of the relevant Tax Invoice or Adjustment Note to the recipient.

5 General

5.1 New South Wales law applies

This deed is governed by the laws of New South Wales.

5.2 Interpretation

In this deed unless the context requires otherwise:

- (a) the singular includes the plural, and the plural includes the singular;
- (b) a reference to a person includes an individual and a corporation;
- (c) a reference to a schedule is to a schedule to this deed;
- (d) a reference to a party includes that party's executors, administrators, successors and assigns;
- (e) an obligation under this deed on the part of 2 or more persons bind each person individually and all of them jointly; and
- (f) a heading may be used to help interpretation, but is not legally binding.

Schedule 1

Item 1	Licensor	Narrandera Shire Council of 141 East Street, Narrandera NSW 2700
Item 2	Licensee	Axicom Pty Limited ACN 090 873 019 of Level 1, 110 Pacific Hwy, St Leonards, NSW 2065
Item 3	Licence	
	(1) Licensor	Narrandera Shire Council
	(2) Licensee	Vodafone Network Pty Limited
	(3) Date of execution	20 May 2009
	(4) Term	5 years
	(5) Commencing Date	1 May 2007
	(6) Option Clause	Additional Clause 3
	Deed of Novation and Variation	Between the Licensor, Vodafone Network Pty Ltd and the Licensee dated 7 April 2010.
	Deed of Variation and Renewal	Between the Licensor and the Licensee undated commencing 1 May 2012 and 30 April 2017 Between the Licensor and the Licensee dated 28 April 2017 commencing 1 May 2017 and 30 April 2022
Item 4	Premises	Part of the land contained in certificate of title Lot 1 in DP 611805 known as Water Tank Reserve, Watermain Street Narrandera, NSW being the areas shown on the plan attached at Annexure B of the Licence.
Item 5	Further Term	5 years
Item 6	Commencing Date	1 May 2022
Item 7	Expiry Date	30 April 2027
Item 8	Licence Fee	An amount to be determined in accordance with clause 3.3 of the Licence, and then adjusted thereafter on each anniversary of the Commencing Date in accordance with clause 3.2 of the Licence.

Schedule 2 - Variations to Licence

The Licence is varied as follows:

- Item 6 of the Schedule is amended by deleting “1 May 2012” and replacing it with “1 May 2022”.
- Item 7 of the Schedule is replaced with Item 8 of Schedule 1 in this deed.
- Item 11 of the Schedule is amended by deleting “1” and replacing it with “0”.
- Clause 12 is amended by inserting the following subclause:
 - **12.3 Register of Sub-Licences**
 - 12.3.1 The Licensee shall maintain the schedule to Clause 12.2.2 in an up to date and accurate manner, to reflect the current state of sub-licences granted by the Licensee; and
 - 12.3.2 The supply an updated and accurate copy of the schedule to the Licensor in a reasonable time after the grant of a sub-licence shall be taken as written notice being provided to the Licensor by the Licensee.
- Schedule 5 “Schedule to clause 12.2.2” is inserted.

DRAFT

Schedule 3 - Licence

DRAFT

Schedule 4 – Deed of Novation and Variation

DRAFT

Schedule 5 – Schedule of Sub-Licences in Accordance with Clause 12.2.2

Sub-Licensee	Commencement Date	Expiry Date
NBN Co Ltd	31/08/2022	30/08/2042
	13/09/2019	30/08/2042
	13/09/2019	30/08/2042
Vertical Telecoms Pty Ltd	17/09/2015	
	05/01/2016	
Bigair Group Limited	01/07/2022	30/06/2024
Telstra Corporation Ltd	01/11/2020	27/08/2035
Vodafone Network Pty Ltd	01/01/2021	31/12/2049

DRAFT

Executed as a deed:

THE COMMON SEAL OF NARRANDERA SHIRE COUNCIL was affixed in the presence of:

.....
Mayor

.....
General Manager

.....
Name (please print)

.....
Name (please print)

SIGNED SEALED AND DELIVERED for and on behalf of **Axicom Pty Limited** by its duly appointed attorney under power of attorney Book 4715 No. 492 in the presence of:

.....
Signature of Witness

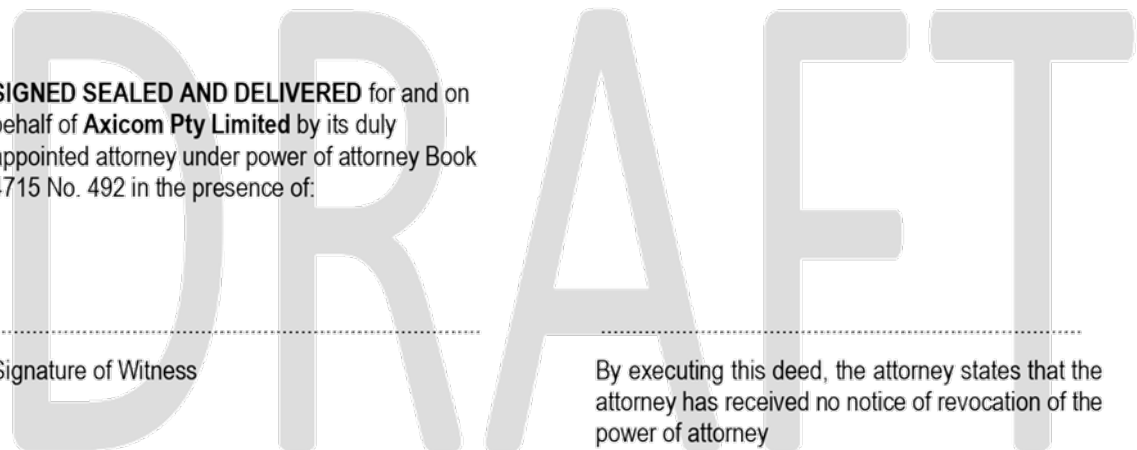
By executing this deed, the attorney states that the attorney has received no notice of revocation of the power of attorney

.....
Name of Witness (BLOCK LETTERS)

.....
Name of attorney (BLOCK LETTERS)

.....
Address of Witness

.....
Position held



Deed of renewal of licence

DRAFT

**Premises: Part Water Tank Reserve, Watermain Street
Narrandera, New South Wales**

Bun: 3250423

**Narrandera Shire Council
("Licensor")**

**Axicom Pty Limited
ACN 090 873 019
("Licensee")**

20.3 LOBBYING OF COUNCILLORS**Document ID: 628268****Author: General Manager****Authoriser: General Manager****Theme: Our Leadership****Attachments: 1. OLG - Circular to Councils - No 22-22****RECOMMENDATION**

That Council:

1. Considers the matters listed in the report and attachments and makes a submission to the Office of Local Government supporting the proposals and including any additional requirements it seeks to identify.

PURPOSE

The purpose of this report is to advise Council of the intention of the Office of Local Government (OLG) to issue guidelines on the matter of lobbying of Councillors.

SUMMARY

The lobbying of Councillors by developers and other commercial interests has long been a source of corruption in local government. The ICAC has identified this as an issue in a number of recent reports on corrupt activities.

The Department of Planning and Environment via the OLG has advised that it intends to issue guidelines under Sec 23A LG Act to assist councillors and councils manage this situation.

Council has an opportunity to make a submission in respect to the development of those guidelines, taking into account the proposals as outlined in the attachment to this report. Submissions close on 5 September 2022.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.2 - Support ethical, transparent and accountable corporate governance.

ISSUES AND IMPLICATIONS**Policy**

- Model Code of Conduct for Narrandera Shire Council

Financial

- No implications

Legal / Statutory

- Local Government Act 1993 as amended

Community Engagement / Communication

- Not applicable

Human Resources / Industrial Relations (if applicable)

- Not applicable

RISKS**OPTIONS**

1. Adopt the recommendation
2. Adopt the recommendation with any changes

CONCLUSION

Council takes the opportunity to make a submission in respect to the development of those guidelines taking into account the proposals as outlined in the attachment to this report.

RECOMMENDATION

That Council:

1. Considers the matters listed in the report and attachments and makes a submission to the Office of Local Government supporting the proposals and including any additional requirements it seeks to identify.



Circular Details	Circular No 22-22 / 8 August 2022 / A731312
Previous Circular	N/A
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Response to OLG

The development of guidelines and a model policy on the lobbying of councillors.

What's new or changing

- In recent investigations, (Operation Dasha, Operation Eclipse and Operation Witney), the Independent Commission Against Corruption (ICAC) has considered the corruption risks associated with the lobbying of councillors and made corruption prevention recommendations.
- Among other things, ICAC has recommended:
 - that the Office of Local Government (OLG), in consultation with the local government sector, develop guidelines to enhance transparency around the lobbying of councillors (ICAC has also made recommendations about the content of the guidelines), and
 - that the *Lobbying of Government Officials Act 2011* (the LOGO Act) is amended to ensure all provisions apply to local government.
- In response to ICAC's recommendations, OLG is proposing to develop guidelines to enhance transparency around the lobbying of councillors. The guidelines will be issued under s 23A of the *Local Government Act 1993*.
- OLG is also developing a model policy on lobbying to support councils to implement the guidelines. If adopted by councils, the policy will operate to supplement the provisions of their adopted codes of conduct.

What this will mean for your council

- OLG is undertaking consultation with councils to seek their views on what should be included in the proposed guidelines and to identify existing best practice in the local government sector in managing corruption risks associated with the lobbying of councillors.
- OLG is also seeking the views of councils on whether the LOGO Act should apply to local government.
- To assist with the development of the guidelines and model policy, OLG is seeking the following from councils:
 - councils' views and suggestions on ICAC's recommendations on the content of the proposed guidelines (set out in the attachment to this circular)
 - suggestions on what issues, behaviours and risks need to be addressed in the guidelines and model policy
 - information about what measures councils currently take to enhance transparency and promote honesty around the lobbying of councillors, and
 - copies of or links to councils' existing lobbying policies.
- Submissions may be made by email to olg@olg.nsw.gov.au.
- Submissions should be labelled '*Lobbying Guidelines*' and marked to the attention of OLG's Council Governance Team.

Office of Local Government
 5 O'Keefe Avenue NOWRA NSW 2541
 Locked Bag 3015 NOWRA NSW 2541
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
 E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

- Submissions should be made by COB **Monday 5 September 2022**.

Where to go for further information

- Information about ICAC's corruption prevention recommendations in relation to the lobbying of councillors is provided in the attachment to this circular.
- ICAC's report on Operation Dasha is available [here](#).
- ICAC's report on Operation Eclipse is available [here](#).
- ICAC's report on Operation Witney is available [here](#).
- Information on the operation of the LOGO Act is available [here](#).
- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au

Michelle Wood
A/Deputy Secretary, Crown Lands and Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

3
ATTACHMENT

ICAC recommendations in relation to section 23A guidelines on the lobbying of councillors

Operation Dasha

Recommendation 8

That the Department of Planning and Environment (DPE), following a reasonable period of consultation, issues guidelines under section 23A of the *Local Government Act 1993* (LGA) to introduce measures to enhance transparency around the lobbying of councillors. The guidelines should require that:

- councils provide meeting facilities to councillors (where practical) so that they may meet in a formal setting with parties who have an interest in a development matter
- councils make available a member of council staff to be present at such a meeting and to prepare an official file note of that meeting to be kept on the council's files (any additional notes made by the member of council staff and/or the councillor should also be kept as part of the council's records)
- all councillors be invited when a council conducts formal onsite meetings for controversial re-zonings and developments, and
- council officers disclose in writing to the general manager any attempts by councillors to influence them over the contents or recommendations contained in any report to council and/or relating to planning and development in the local government area.

Operation Witney

Recommendation 9

That DPE ensures any guidelines issued pursuant to section 23A of the LGA regarding the lobbying of councillors (see Operation Dasha recommendation 8 above) include advice about:

- the nature and frequency of meetings between councillors and interested parties, including the need to ensure transparency around these interactions
- how and where to report concerns about lobbying practices
- the receipt of submissions outside of formal processes, including the transmission of material to specific councillors in a way that excludes other councillors and staff
- councillors' attendance at staff meetings with parties interested in an outcome
- councillor representations to staff arising from lobbying interactions, and
- the lobbying of councillors by interested parties with whom they have a pre-existing relationship.

Recommendation 10

That DPE updates the *Model Code of Conduct for Local Councils in NSW* to refer to any councillor lobbying guidelines and to reflect the substantive advice contained in the guidelines.

4

ICAC recommendations and findings on the extension of the *Lobbying of Government Officials Act 2011* (the LOGO Act) to local government**Operation Dasha**Recommendation 7

That the NSW Government amends the LOGO Act to ensure all provisions apply to local government.

Operation EclipseKey finding 5

The local government sector faces considerable risk of undue influence and should be regulated by the LOGO Act.

Investigations conducted by ICAC and interstate anti-corruption commissions indicate that local councils are often the target of improper lobbying. However, local government officials are not “government officials” as defined by, and for the purposes of, the LOGO Act. The *Model Code of Conduct for Local Councils in NSW* does not explicitly refer to lobbying; however, it does contain general obligations in relation to ethical and honest conduct, as well as more detailed material covering:

- improper and undue influence
- inappropriate interactions
- use and security of confidential information
- recordkeeping.

Extending the provisions of the LOGO Act to local government would, among other matters, allow the lobbying regulator to provide guidance about the appropriate policies and procedures that would best suit the circumstances of local councils, particularly regarding matters about planning, land use, the environment and community amenities.

21 POLICY

Nil

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 JULY 2022 DEVELOPMENT & ENVIRONMENT SERVICES ACTIVITIES

Document ID: 627318

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for July 2022.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during July 2022.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during July 2022 detailed in the following table:

Stage Reached	Number
Lodged	2
Stop-the-Clock / Under Referral / Awaiting Information	2
Under Assessment	0
Determined	6

The value of Development and Complying Development Applications approved by Council during July 2022 is detailed in the following table:

Development Type	2022/2023			
	July		Year to Date	
	Number	Value \$	Number	Value \$
Residential	3	\$311,000.00	3	\$311,000.00
Industrial				
Commercial	1	\$70,000.00	1	\$70,000.00
Rural Residential				
Subdivisions	2	\$0.00	2	\$0.00

Other				
TOTAL	6	\$381,000.00	6	\$381,000.00

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during July 2022.

No	Type	Lot	DP/SP	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
025-21-22	(I)	249	751719	Showground Rd NARRANDERA	Subdivision – 1 into 3	Conditionally Approved	-	65
052-21-22	(I)	8	758757	46 King St NARRANDERA	Subdivision – 1 into 3	Conditionally Approved	-	44
001-22-23	(L)	8	758757	2-4 Hankinson St NARRANDERA	Dwelling	Conditionally Approved	-	14
053-20-21	(M)	12	2597	21 Grosvenor St NARRANDERA	Moveable Dwelling	Conditionally Approved	-	-
055-21-22	(L/C)	1	187804	100-106 East St NARRANDERA	Change of Use	Conditionally Approved	-	42
057-21-22	(L)	5	10100	20 Argyle St NARRANDERA	Shed	Conditionally Approved	-	13

Type explanation

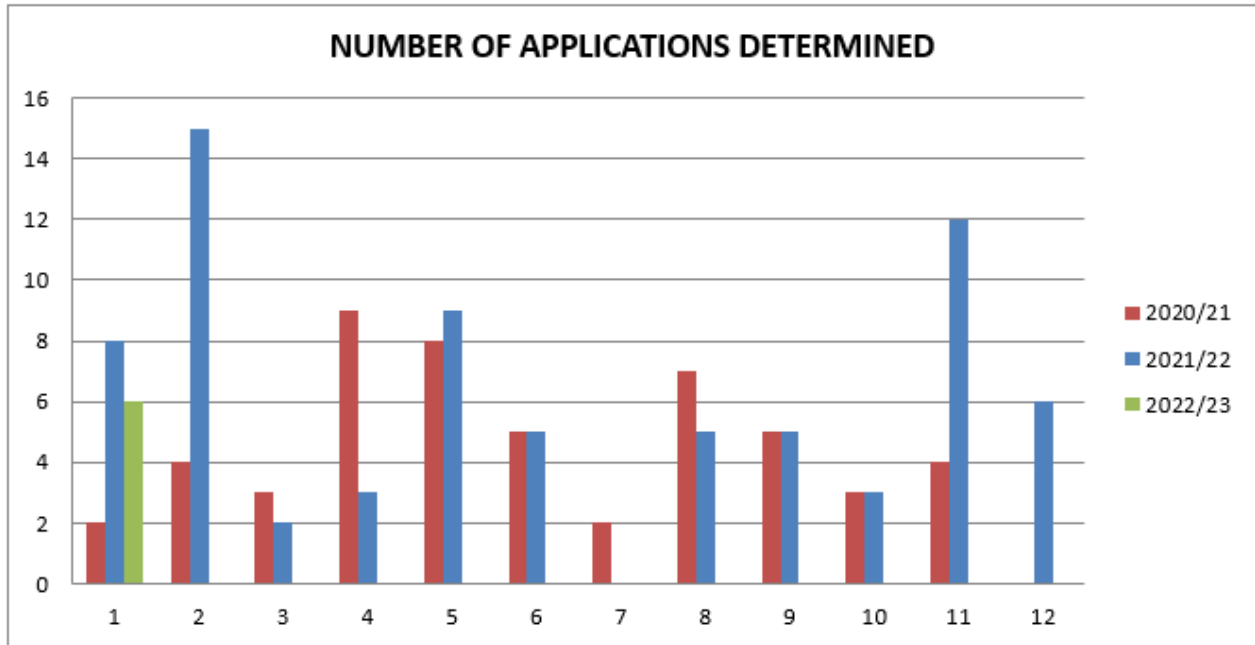
Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

Comparison determination times

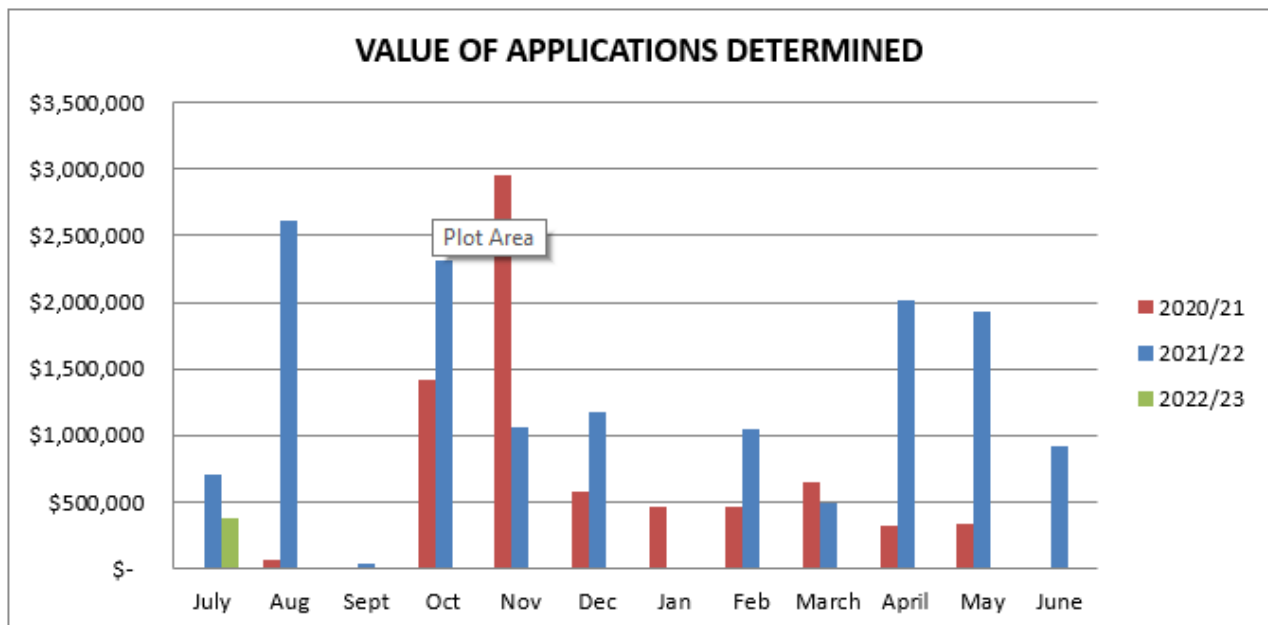
2020/21	Narrandera Shire Council average	30 days
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2021/22	Narrandera Shire Council average	25 days
2022-23	Narrandera Shire Council average YTD	29 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2020/21.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2020/21.



*2021/22 August figures exclude \$13,915,445 for 2 micro solar farms

Certificates Issued

A summary of other development services activities undertaken during July 2022 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	4
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	2
Section 10.7 (previously 149) Certificates	29
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	1
S68 Approvals	1

Construction Activities

A summary of Critical Stage building inspections undertaken during July 2022 is detailed in the following tables:

Building Surveyor Inspections	
Critical Stage Inspections	28

Compliance Activities

A summary of compliance services activities undertaken during July 2022 is detailed in the following tables:

Companion Animal Activity – Dogs	
Impounded	3
Returned	11
Rehomed	-

Companion Animal Activity - Cats	
Impounded	6
Returned	1
Rehomed	3

Compliance Activity	
Call outs	12
Infringement warnings/Fines Issued	-
Menacing/Dangerous dog incidents	-

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for July 2022.

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**23.1 JULY CAPITAL WORKS PROGRAM****Document ID: 626436****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

1. July 2022 Capital Program
2. July 2022 Capital Expenditure
3. July 2022 Operational Expenditure

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 July 2022.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs for the period ending 31 July 2022.

SUMMARY**BACKGROUND**

Works listed in the attachment are for works against new budgeted projects for the 2022-23 year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Administration**

Administration projects are scheduled as follows:

- Software Licencing, Integrated Software System and the CCTV System for the Main Street will be reviewed throughout the year.
- The Sophos Intercept X, and Data Safe Projects will commence in September.
- The Chamber projector upgrade, and the replacement of Network Switches will commence in November.
- The installation of two Cameras at Marie Bashir Park Grandstand will commence in February 2023.
- The GDA Dataset Transition project will commence in March 2023
- The Councillor iPad Project and the Replacement of Desktops and Laptops will commence in April 2023.

Environment

- Works were delayed for the Stormwater Improvement due to wet weather and are being rescheduled.
- The design of transfer area is underway for the Masterplan Works Stage 1.
- New security fencing with CCTV is to be undertaken with Masterplan work later in 2022.
- The drainage and improvement work project will not be undertaken until the full funding is available.

Housing & Community Amenities

- Furniture for the Narrandera Cemetery is to be ordered at the completion of the Cemetery Master Plan 2023.
- Proposal has been received and is currently under review for the Cemetery Management Plans and Mapping software. Expected to commence in October.

Recreation & Culture

- Procurement is to commence in September for the Kidz Zone Library Grant project and the Book and Resources Annual replacement.
- The drainage components have been ordered for the Narrandera Sportsground drainages and soak project, with works to commence at the end of the football season.
- Systems are currently under review for the Narrandera Park Irrigation Management System. Proposals will be sought from suitable suppliers in September.
- The Barellan Parks BBQ Replacement will be received in December.
- Procurement is to be scheduled for the Lake Talbot Pool Renewal of BBQ Elements and Barellan Pool Replace Café furniture.
- Planting options are being reviewed for the Narrandera Memorial Park lawn area and garden beds.
- Potential systems are currently being assessed for the Biosecurity Mapping System.
- Sign upgrades for the Remote Signage Project are expected to be completed by March 2023.
- The grant submission has been completed for the Lake Talbot Recreation Area Improvements. Waiting on an announcement if the funds will go towards the accessibility project.
- The scope for the Narrandera Adventure Playground Upgrades is to be determined with Inclusive Spaces project.
- Proposals are currently being sought for the Adventure Playground Inclusive Spaces and are due by the end of August. Project is expected to be completed by December.
- The Barellan Playground Upgrades and festive decorations project scope is to be discussed with Barellan shop owners and community groups.
- The following projects are grant dependent: Marie Bashir Park seating and BBQ areas including two shelters, Marie Bashir Park Furniture, Grong Grong Park Furniture, Brewery Flats Landscaping, Furniture, painting etc, and Lake Talbot Deepening Works.
- Barellan Sportsground sealing parking area and driveway is grant dependent and if successful will commence at the completion of the netball court upgrade.
- Grant application has been submitted for the Lake Talbot Recreation Viewing Platform from Lookout.

Local Roads and Community Infrastructure Round 3

- Works are to be scheduled for the North Narrandera bicycle and walking paths at Racecourse Road and Watermain street.
- Designs are being prepared for the Narrandera and Barellan Sportsgrounds Spectator Pavilions, with works to be undertaken at the end of the football season.
- Designs and Concepts for the Narrandera Pump Track will commence in September.
- Procurement is complete for the Barellan Hall toilet upgrade project with works scheduled to commence on 19 September.
- Concepts for the Henry Mathieson Oval off leash dog area are expected to be received by the end of August.

Transport & Communication

- Works are to be scheduled for Urban Roads Construction – Laneways, Urban Pavement Rehabilitation, Urban Kerb & Gutter Replacement, Urban Footpath Replacement.
- Urban Roads Construction and Rural Sealed Roads Construction projects are to be held as potential grant contribution for Fixing Local Road Round 4 (FLR4).
- Rural Roads Reseals and Urban Reseals are scheduled to commence in January 2023. Racecourse Road and East Street (Audley to Larmer) projects are on hold to determine if they are still the highest priority.
- Roads Resheeting – (Unsealed rural roads) project to be held until the Natural Disaster funding is determined.
- Works have commenced for the Roads to Recovery projects – Kangaroo Plains Road and Murrell Creek Road – Gravel re-sheet. Works are scheduled to start in August for Curtis Road and Euratha Road Gravel re-sheet.
- Works are to be scheduled for MR243 (Canola way to Grong Grong, Ganmain, Matong and Coolamon), MR370 (to Lockhart), MR7608 (Barellan Road) as part of the Regional Roads Block Grant.
- Works are to be scheduled for the Repair Grant with 50% contribution block grant.
- Active Transport - Cycling and Active Transport - Walking projects are grant dependent (50/50).

Economic Affairs

- Preparation for procurement is underway for the Light Vehicles, Trucks and Trailers, Heavy Plant Sales and other plant Capital.
- Building Renewal and Upgrades annual program underway.
- Scope is to be determined for the design of additions for the Administration building and the Works depot new vehicle storage shed.
- Procurement is to proceed in December for the Quarry Communications Tower Static Line Replace & Structural Inspection.
- Quotes are to be called in August for the Airport Terminal painting, blinds and improvements. Improvements are to commence in September and be completed by December subject to supply.

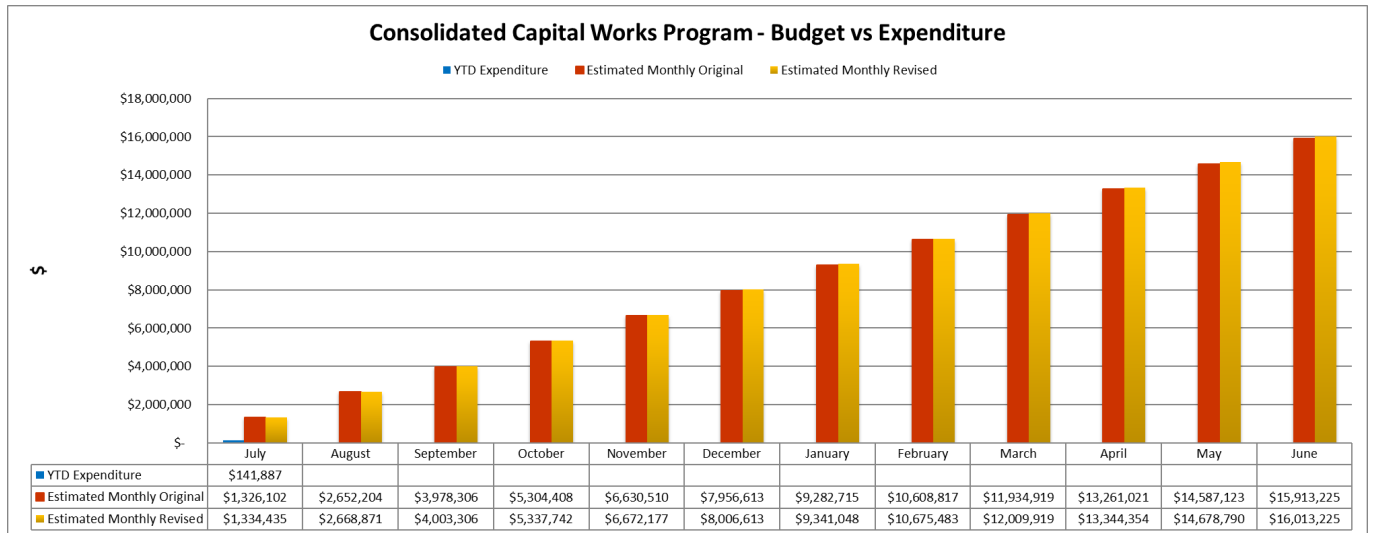
Water Supplies

- Service replacements will be performed as required.

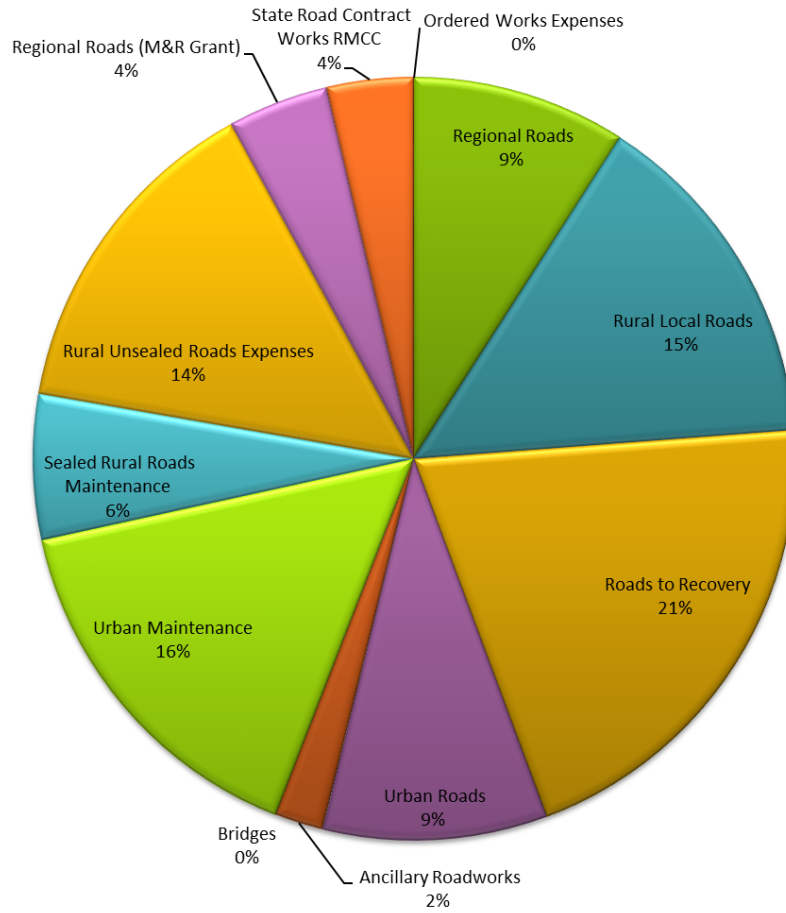
- Works are underway for the Watermain replacements at King Street, which is expected to be completed in August. Grosvenor Street Watermain replacement is expected to commence in October.
- Hydrant and Valve replacements program is being developed.

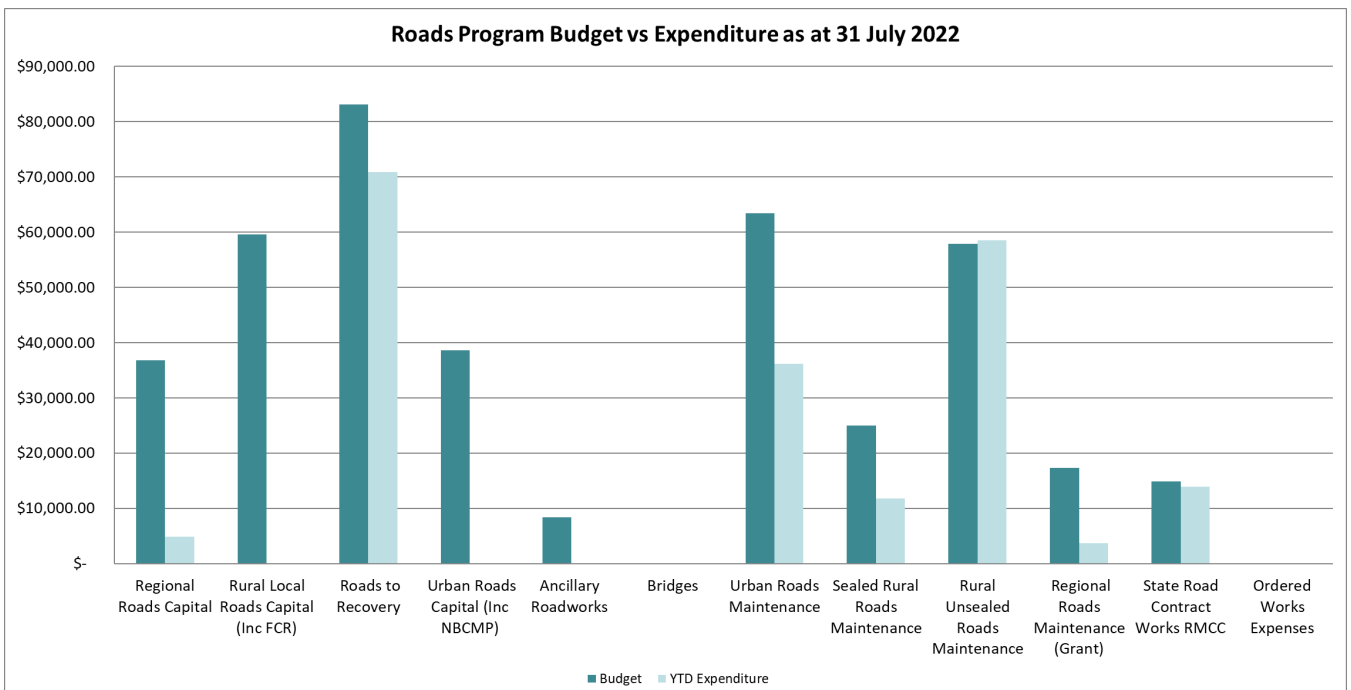
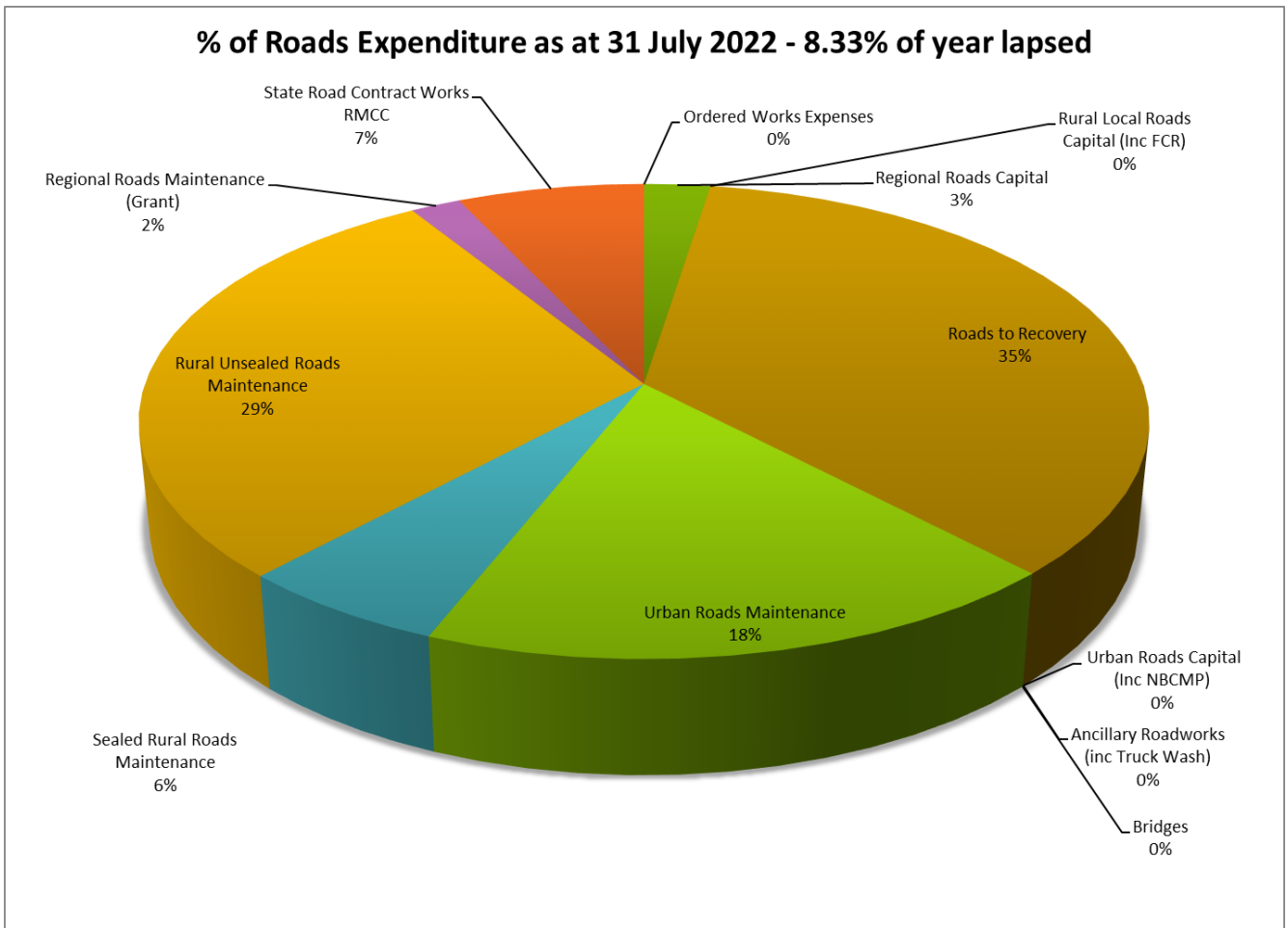
Sewerage Supplies

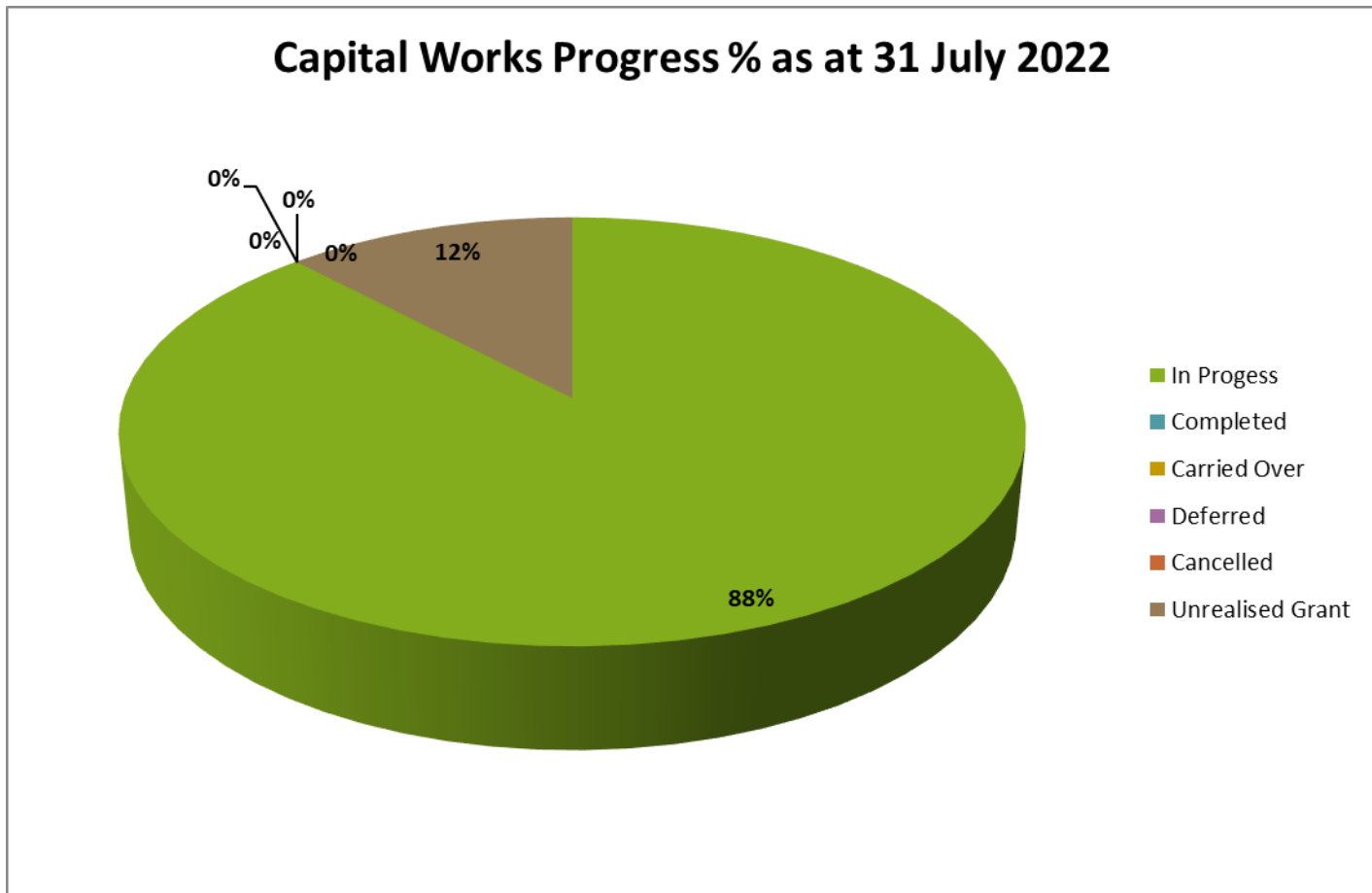
- The final design is underway for the Barellan Sewer, with construction tender to begin in September.
- The Sewer Main relines are to commence in April 2023.



% Total Roads Budget as at 31 July 2022 - 8.33% of year lapsed







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Council’s accounting records.

Capital works are funded from several sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council’s reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Councils or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date.

Balance – Amount of unspent funds including commitments for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

CONCLUSION

That Council receives and notes the information contained in this report.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 July 2022.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at July 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

8.33%

Project	Adopted Budget	Commitment	Revised Budget	22-23 Expenditure	Balance	%	Total Project Expenditure	Comments
1 Councillor iPad Project	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	\$0.00	Will commence in April.
2 Sophos Intercept X	15,000		\$15,000.00	\$0.00	\$15,000.00	0%	\$0.00	Will commence in September.
3 Data Safe	2,000		\$2,000.00	\$0.00	\$2,000.00	0%	\$0.00	Will commence in September.
4 GDA Dataset Transition	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	\$0.00	Will commence in March.
5 Chamber projector upgrade	10,000	\$891.00	\$10,000.00	\$0.00	\$9,109.00	0%	\$0.00	Will commence in November.
6 Replace Desktops/Laptops	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	\$0.00	Will commence in April.
7 Software Licencing	10,000	\$492.27	\$10,000.00	\$0.00	\$9,507.73	0%	\$0.00	Will review throughout the year.
8 Replace Network Switches	10,000	\$23,030.00	\$10,000.00	\$0.00	-\$13,030.00	0%	\$0.00	Will commence in November.
9 Integrated Software System	400,000		\$400,000.00	\$0.00	\$400,000.00	0%	\$0.00	Will review throughout the year.
10 Two Cameras at Marie Bashir Park Grandstand	4,000		\$4,000.00	\$0.00	\$4,000.00	0%	\$0.00	Will commence in February.
11 CCTV system for the Main Street	54,866		\$54,866.00	\$0.00	\$54,866.00	0%	\$0.00	Will review throughout the year.
12 New security fencing and CCTV	150,000		\$150,000.00	\$0.00	\$150,000.00	0%	\$0.00	To be undertaken with Master Plan works later in 2022.
13 Further Masterplan works stage 1	187,000		\$187,000.00	\$7,300.00	\$179,700.00	4%	\$14,600.00	Design of transfer area underway.
14 Stormwater improvement Works	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	\$0.00	Works were delayed due to weather. Works to be re-scheduled.
15 Drainage Improvement Works	4,000,000		\$4,000,000.00	\$0.00	\$4,000,000.00	0%	\$0.00	This project will not be undertaken until the full funding is available.
16 Furniture - Narrandera Cemetery	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	\$0.00	To be ordered at the completion of the Cemetery master plan 2023.
17 Cemetery management plans and mapping software	140,000		\$140,000.00	\$0.00	\$140,000.00	0%	\$0.00	Reviewed proposal received and currently under review. Expected start October 2022
18 Kid Zone Library Grant	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	Procurement to commence in September.
19 Book & Resources annual replacement	31,514	\$191.55	\$31,514.00	\$0.00	\$31,322.45	0%	\$60,268.31	Procurement to commence in September.
20 LT Pool Renewal of BBQ Elements	6,000		\$6,000.00	\$0.00	\$6,000.00	0%	\$0.00	Procurement to be scheduled.
21 Brln Pool Replace Café Furniture	2,500		\$2,500.00	\$0.00	\$2,500.00	0%	\$0.00	Procurement to be scheduled.
22 Ndra Sportsground Drainage & Soak	-	\$6,660.40	\$100,000.00	\$6,901.00	\$86,438.60	7%	\$0.00	Drainage components ordered with works to commence at the end of the football season.
23 Ndra Park Irrigation Management System	125,000		\$125,000.00	\$0.00	\$125,000.00	0%	\$0.00	systems currently under review, seeking proposals from suitable suppliers in September 2022.
24 Narrandera Playgrounds Upgrades	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	\$0.00	scope to be determined with inclusive play project
25 Brln Playground Upgrades and festive decorations	13,000		\$13,000.00	\$0.00	\$13,000.00	0%	\$0.00	scope to be discussed with shop owners and community groups
26 Brln Parks BBQ replacement	8,000		\$8,000.00	\$0.00	\$8,000.00	0%	\$0.00	received December 2022.
27 Ndra Memorial Park lawn areas & garden beds	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	\$0.00	currently reviewing replanting options
28 Festive Light Upgrade / Renewal	14,200		\$14,200.00	\$0.00	\$14,200.00	0%	\$106,135.54	
29 Biosecurity Mapping System	23,060		\$23,060.00	\$0.00	\$23,060.00	0%	\$6,940.00	potential systems currently getting assessed
30 Remote Signage	7,500	\$2,879.27	\$7,500.00	\$0.00	\$4,620.73	0%	\$0.00	completed March 23
31 ECP Adventure playground inclusive space	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	\$0.00	currently seeking proposals due by end of August, completion expected Dec22
32 LRCI 3 North Narrandera Footpaths (Racecourse Rd and Watermain St Bicycle and Walking Paths)	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	Works to be scheduled once grant funding confirmed
33 LRCI 3 Narrandera Sportsground Spectator Pavilion	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	Designs being prepared, with works to be undertaken at the end of the football season.
34 LRCI 3 Narrandera Pump Track	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	Designs and concepts commencing September 2022
35 LRCI 3 Barellean Hall Toilet upgrade	-	\$57,920.00	\$0.00	\$269.96	-\$58,189.96	#DIV/0!	\$0.00	Procurement complete. Works scheduled to commence 19 September.
36 LRCI 3 Barellean Sportsground Spectator Pavilion	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	Designs being prepared, with works to be undertaken at the end of the football season.
37 LRCI 3 HM Oval - Off leash dog area	40,000		\$40,000.00	\$0.00	\$40,000.00	0%	\$0.00	Concepts expected to be received by the end of August 2022
38 LT Rec Area Improvements	12,000		\$12,000.00	\$0.00	\$12,000.00	0%	\$0.00	grant submission complete, waiting on announcement if the funds will go towards the accessibility project
39 Urban Roads Construction	134,666		\$134,666.00	\$0.00	\$134,666.00	0%	\$0.00	To be held as potential grant contribution for FLR4

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at July 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

8.33%

	Project	Adopted Budget	Commitment	Revised Budget	22-23 Expenditure	Balance	%	Total Project Expenditure	Comments
40	Urban Roads Construction - Laneways	41,945		\$41,945.00		\$41,945.00	0%	\$0.00	works to be scheduled
41	Urban Reseals	123,627		\$123,627.00		\$123,627.00	0%		Scheduled for Jan/Feb 2023
42	Racecourse Rd				\$0.00		#DIV/0!	\$0.00	Projects on hold to determine if still the highest priority
43	East Street (Audley to Larmer)				\$0.00		#DIV/0!	\$0.00	Projects on hold to determine if still the highest priority
44	Urban Pavement Rehabilitation	135,769		\$135,769.00	\$0.00	\$135,769.00	0%	\$0.00	works to be scheduled
45	Urban K&G Replacement	16,153		\$16,153.00	\$0.00	\$16,153.00	0%	\$0.00	works to be scheduled
46	Urban Footpath Replacement	10,769		\$10,769.00	\$0.00	\$10,769.00	0%	\$0.00	works to be scheduled
47	Rural Sealed Roads Construction	231,786		\$231,786.00		\$231,786.00	0%	\$0.00	To be held as potential grant contribution for FLR4
48	Roads Resheeting - (Unsealed rural roads)	324,802		\$324,802.00		\$324,802.00	0%	\$0.00	To be held until Natural Disaster funding determined
49	Rural Roads Reseals	157,845		\$157,845.00		\$157,845.00	0%	\$0.00	Scheduled for Jan/Feb 2023
50	Roads to Recovery Grant	997,362		\$997,362.00		\$899,966.41	0%		
51	Kangaroo Plains Rd - Gravel Resheet				\$49,453.24		#DIV/0!	\$98,906.48	works commenced
52	Murrell Creek Rd - Gravel Resheet		\$26,535.23		\$21,407.12		#DIV/0!	\$42,814.24	works commenced
53	Curtis Rd - Gravel resheet				\$0.00		#DIV/0!	\$0.00	works to start August
54	Euratha Rd - Gravel resheet				\$0.00		#DIV/0!	\$0.00	works to start August
55	Regional Roads (Capital Component of Block Grant)	268,200		\$268,200.00		\$263,280.42	0%		
56	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)				\$1,622.47			\$101,839.72	works to be scheduled
57	MR370 - To Lockhart				\$1,472.17			\$149,957.60	works to be scheduled
58	MR596 - Back Yamma Road (south-west of Morundah)				\$109.97			\$2,669.94	works to be scheduled
59	MR7608 - Barellan Road		\$13.87		\$1,714.97			\$21,679.94	works to be scheduled
60	Repair Grant (with 50 % contrib. Block Grant)	173,200		\$173,200.00	\$0.00	\$173,200.00	0%	\$0.00	works to be scheduled
61	Light Vehicles	415,749		\$415,749.00	\$0.00	\$415,749.00	0%	\$593,021.24	Preparation for procurement underway.
62	Trucks & Trailers	109,500		\$109,500.00	\$0.00	\$109,500.00	0%	\$981,474.28	Preparation for procurement underway.
63	Heavy Plant Sales	783,800		\$783,800.00	\$0.00	\$783,800.00	0%	\$505,212.94	Preparation for procurement underway.
64	Other Plant Capital	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	\$44,149.12	Preparation for procurement underway.
65	Building renewal and upgrades	146,412	\$38,877.73	\$146,412.00	\$3,451.96	\$104,082.31	2%	\$131,855.08	Renewal program underway.
66	Design of additions for the Administration building	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	\$0.00	Scope to be determined.
67	Works - New vehicle storage shed	125,000		\$125,000.00	\$0.00	\$125,000.00	0%	\$0.00	Scope to be determined.
68	Quarry Comms Tower Static Line Replace & Structural Inspection	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	\$0.00	Procurement to proceed in December.
69	Terminal painting , Blinds and improvements	15,000		\$15,000.00	\$0.00	\$15,000.00	0%	\$0.00	Quotes are to be called during August, September improvements planned for and complete by December subject to supply.
70	Services Replacements	20,000	\$2,200.00	\$20,000.00	\$1,854.34	\$15,945.66	9%	\$186,154.24	As required
71	Water Main Replacements	300,000	\$68.18	\$300,000.00		\$291,985.20	3%	\$642,338.11	
72	King St Watermain Replacement				\$7,946.62				Works underway expected completion August
73	Grosvenor St Watermain Replace				\$0.00				To commence in October
74	Hydrant and Valve replacements	65,000		\$65,000.00	\$2,623.05	\$62,376.95	4%	\$172,493.67	Program being developed.
75	Barellan Sewer	3,050,000	\$40,258.64	\$3,050,000.00	\$35,759.85	\$2,973,981.51	1%	\$174,837.94	Final design underway with construction tender to begin in September.
76	Sewer Main Relines	350,000		\$350,000.00	\$0.00	\$350,000.00	0%	\$465,066.39	To commence April 23
Grant Dependant - Capital									
77	Brln Sportsground Sealing parking area/driveway	30,000		\$30,000.00	\$0.00	\$30,000.00	0%	\$0.00	Works at the completion of netball Court upgrade. Grant dependent
78	MBP seating and BBQ areas including shelters x2	40,000		\$40,000.00	\$0.00	\$40,000.00	0%	\$0.00	Grant dependent

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2022-23 - as at July 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

8.33%

Project	Adopted Budget	Commitment	Revised Budget	22-23 Expenditure	Balance	%	Total Project Expenditure	Comments
79 MBP Furniture	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	\$0.00	Grant dependent (50/50)
80 Grng Grng Park Furniture	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	\$0.00	Grant dependent
81 Brewery Flats landscaping, furniture, painting etc.	8,000		\$8,000.00	\$0.00	\$8,000.00	0%	\$0.00	Grant dependent
82 LRCI 3 Grong Grong Community Improvement Project	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	
83 LT Rec Viewing Platform from lookout	68,000		\$68,000.00	\$0.00	\$68,000.00	0%	\$0.00	Grant dependent. Grant application submitted.
84 LT Deepening Works	2,000,000		\$2,000,000.00	\$0.00	\$2,000,000.00	0%	\$0.00	Grant dependent
85 Active Transport - Cycling	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	\$550.00	Grant dependent (50/50)
86 Active Transport - Walking	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	\$0.00	Grant dependent (50/50)

Operational								
87 Grong Grong Earth Park - RMS	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$67,015.90	Ongoing operational costs
88 Newell Hwy Contribution Grong Grong Reseal	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	Ongoing operational costs
89 Newell Hwy Contribution Grong Grong town entrance signs	-		\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	Ongoing operational costs
90 Urban Roads Maintenance	761,128	\$6,809.37	\$761,128.00	\$36,145.89	\$718,172.74	5%	\$1,420,779.02	Ongoing operational costs
91 Sealed Rural Roads Maintenance	299,366	\$1,000.00	\$299,366.00	\$11,768.24	\$286,597.76	4%	\$600,337.24	Ongoing operational costs.
92 Rural Unsealed Roads Expenses	694,431	\$25,532.33	\$694,431.00	\$58,513.13	\$610,385.54	8%	\$1,692,048.30	Ongoing operational costs
93 Regional Roads (M&R Grant)	207,600		\$207,600.00	\$3,739.27	\$203,860.73	2%	\$439,362.90	Ongoing operational costs
94 State Road Contract Works RMCC	179,132		\$179,132.00	\$13,928.98	\$165,203.02	8%	\$382,774.22	Ongoing operational costs
95 Noxious Weeds Expenses	174,165		\$174,165.00	\$5,544.70	\$168,620.30	3%	\$340,404.41	Ongoing operational costs
96 Public Toilets Expenses	40,035		\$40,035.00	\$14,282.06	\$25,752.94	36%	\$263,053.47	Ongoing operational costs
97 Cemetery Expenses	140,201		\$140,201.00	\$5,798.10	\$134,402.90	4%	\$266,388.09	Ongoing operational costs
98 Sports Ground Expenses	257,454		\$257,454.00	\$18,477.31	\$238,976.69	7%	\$370,597.09	Ongoing operational costs
99 Parks Expenses	538,147		\$538,147.00	\$30,654.23	\$507,492.77	6%	\$1,181,337.86	Ongoing operational costs
100 Lawn Areas	41,004		\$41,004.00	\$2,805.89	\$38,198.11	7%	\$87,473.48	Ongoing operational costs
101 East Street - Street Scaping	17,455		\$17,455.00	\$434.42	\$17,020.58	2%	\$33,017.52	Ongoing operational costs
102 Street Trees	231,547	\$509.18	\$231,547.00	\$12,004.72	\$219,033.10	5%	\$561,969.78	Ongoing operational costs (Emergency tree works due to storms included)
103 Lake Talbot Expenses	24,725		\$24,725.00	\$2,803.70	\$21,921.30	11%	\$27,169.28	Ongoing operational costs
104 Sports Stadium Expenses	126,378		\$126,378.00	\$8,425.63	\$117,952.37	7%	\$189,501.07	Ongoing operational costs
105 Bores Expenses	43,500	\$7,772.49	\$43,500.00	\$629.61	\$35,097.90	1%	\$136,597.70	Ongoing operational costs
106 Pump Station Expenses	129,800	\$10,477.27	\$129,800.00	\$5,068.80	\$114,253.93	4%	\$323,944.95	Ongoing operational costs
107 Mains Expenses	339,200	\$10,232.60	\$339,200.00	\$8,926.69	\$320,040.71	3%	\$665,723.75	Ongoing operational costs
108 Recycled Water	50,560	\$1,933.64	\$50,560.00	\$0.00	\$48,626.36	0%	\$17,471.84	Ongoing operational costs
109 Reservoirs Expenses	27,300	\$4,544.55	\$27,300.00	\$1,217.95	\$21,537.50	4%	\$45,059.52	Ongoing operational costs
110 Water Supply Licence	30,080		\$30,080.00	\$0.00	\$30,080.00	0%	\$50,661.09	Ongoing operational costs
111 Chlorine & Chemicals Expenses	23,000	\$3,204.55	\$23,000.00	\$381.00	\$19,414.45	2%	\$43,835.59	Ongoing operational costs
112 Meter Reading Expenses	28,710		\$28,710.00	\$14.54	\$28,695.46	0%	\$62,963.14	Ongoing operational costs to be rectified with the introduction of the taggle software.
113 Telemetry System Maintenance	9,030	\$1,363.64	\$9,030.00	\$0.00	\$7,666.36	0%	\$10,909.62	Ongoing operational costs
114 Hydrant Flushing Program	75,000		\$75,000.00	\$0.00	\$75,000.00	0%	\$1,035.52	Contractor completed works for this financial year.
115 Pump Stations Electricity Expenses	218,225		\$218,225.00	\$0.00	\$218,225.00	0%	\$479,374.69	Ongoing operational costs
116 Pump Station Expenses	105,450	\$227.27	\$105,450.00	\$2,504.71	\$102,718.02	2%	\$219,829.17	Ongoing operational costs
117 Mains Expenses	198,380	\$5,087.15	\$198,380.00	\$6,074.66	\$187,218.19	3%	\$339,946.66	Ongoing operational costs
118 Treatment Works Expenses	228,730	\$19,522.75	\$228,730.00	\$6,016.75	\$203,190.50	3%	\$482,153.50	Ongoing operational costs
119 Sewer Heating & Electricity	145,247		\$145,247.00	\$0.00	\$145,247.00	0%	\$295,060.75	Ongoing operational costs
120 Telemetry System Maintenance	2,035		\$2,035.00	\$0.00	\$2,035.00	0%	\$862.20	Ongoing operational costs

Capital Expenditure as at 31 July 2022

	Sum of Adopted Budget	Sum of Revised Budget	Sum of Commitment	Sum of 22-23 Expenditure	Sum of Balance
Administration					
Information Technology	\$ 555,866.00	\$ 555,866.00	\$ 24,413.27	\$ -	\$ 531,452.73
Environment					
Stormwater	\$ 4,100,000.00	\$ 4,100,000.00		\$ -	\$ 4,100,000.00
Narrandera Landfill	\$ 337,000.00	\$ 337,000.00		\$ 7,300.00	\$ 329,700.00
Housing & Community Amenities					
Narrandera Cemetery	\$ 145,000.00	\$ 145,000.00		\$ -	\$ 145,000.00
Transport & Communication					
Regional Roads	\$ 441,400.00	\$ 441,400.00	\$ 13.87	\$ 4,919.58	\$ 436,480.42
Rural Roads	\$ 714,433.00	\$ 714,433.00			\$ 714,433.00
Urban Roads	\$ 462,929.00	\$ 462,929.00		\$ -	\$ 462,929.00
Roads To Recovery	\$ 997,362.00	\$ 997,362.00	\$ 26,535.23	\$ 70,860.36	\$ 899,966.41
Ancillary Roadworks	\$ 100,000.00	\$ 100,000.00		\$ -	\$ 100,000.00
Economic Affairs					
Airport	\$ 15,000.00	\$ 15,000.00		\$ -	\$ 15,000.00
Buildings	\$ 341,412.00	\$ 341,412.00	\$ 38,877.73	\$ 3,451.96	\$ 299,082.31
Plant	\$ 1,329,049.00	\$ 1,329,049.00		\$ -	\$ 1,329,049.00
Recreation and Culture					
Buildings	\$ -	\$ -	\$ 57,920.00	\$ 269.96	-\$ 58,189.96
Lake Talbot Pool	\$ 6,000.00	\$ 6,000.00		\$ -	\$ 6,000.00
Lake Talbot Recreation Area	\$ 2,080,000.00	\$ 2,080,000.00		\$ -	\$ 2,080,000.00
Library	\$ 31,514.00	\$ 31,514.00	\$ 191.55	\$ -	\$ 31,322.45
Marie Bashir Park	\$ 175,000.00	\$ 175,000.00		\$ -	\$ 175,000.00
Urban Roads	\$ -	\$ -		\$ -	\$ -
Barellan Park	\$ 21,000.00	\$ 21,000.00		\$ -	\$ 21,000.00
Narrandera Parks	\$ 155,560.00	\$ 155,560.00	\$ 2,879.27	\$ -	\$ 152,680.73
Barellan Pool	\$ 2,500.00	\$ 2,500.00		\$ -	\$ 2,500.00
Ndra Memorial Park	\$ 34,200.00	\$ 34,200.00		\$ -	\$ 34,200.00
Barellan Sportsground	\$ 30,000.00	\$ 30,000.00		\$ -	\$ 30,000.00
Henry Mathieson Oval	\$ 40,000.00	\$ 40,000.00		\$ -	\$ 40,000.00
Narrandera Sportsground	\$ -	\$ 100,000.00	\$ 6,660.40	\$ 6,901.00	\$ 86,438.60
Grong Grong Park	\$ 5,000.00	\$ 5,000.00		\$ -	\$ 5,000.00
Brewery Flats	\$ 8,000.00	\$ 8,000.00		\$ -	\$ 8,000.00
Grong Grong	\$ -	\$ -		\$ -	\$ -
Water Supply Network					
Water	\$ 385,000.00	\$ 385,000.00	\$ 2,268.18	\$ 12,424.01	\$ 370,307.81
Sewerage Network					
Sewer	\$ 3,400,000.00	\$ 3,400,000.00	\$ 40,258.64	\$ 35,759.85	\$ 3,323,981.51
Grand Total	\$ 15,913,225.00	\$ 16,013,225.00	\$ 200,018.14	\$ 141,886.72	\$ 15,671,334.01

Key Operational as at 31 July 2022

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of Commitment	Sum of 22-23 Expenditure	Sum of Balance
Housing & Community Amenities					
Noxious Weeds	\$ 174,165.00	\$ 174,165.00		\$ 5,544.70	\$ 168,620.30
Public Toilets	\$ 40,035.00	\$ 40,035.00		\$ 14,282.06	\$ 25,752.94
Cemetery Expenses	\$ 140,201.00	\$ 140,201.00		\$ 5,798.10	\$ 134,402.90
Transport & Communication					
Regional Roads	\$ 207,600.00	\$ 207,600.00		\$ 3,739.27	\$ 203,860.73
State Roads	\$ 179,132.00	\$ 179,132.00		\$ 13,928.98	\$ 165,203.02
Urban Roads	\$ 761,128.00	\$ 761,128.00	\$ 6,809.37	\$ 36,145.89	\$ 718,172.74
Sealed Rural Roads	\$ 299,366.00	\$ 299,366.00	\$ 1,000.00	\$ 11,768.24	\$ 286,597.76
Unsealed Rural Roads	\$ 694,431.00	\$ 694,431.00	\$ 25,532.33	\$ 58,513.13	\$ 610,385.54
Water Supplies					
Water	\$ 974,405.00	\$ 974,405.00	\$ 39,528.74	\$ 16,238.59	\$ 918,637.67
Sewer Supplies					
Sewer	\$ 679,842.00	\$ 679,842.00	\$ 24,837.17	\$ 14,596.12	\$ 640,408.71
Recreation and Culture					
Sports Ground Expenses	\$ 257,454.00	\$ 257,454.00		\$ 18,477.31	\$ 238,976.69
Parks Expenses	\$ 538,147.00	\$ 538,147.00		\$ 30,654.23	\$ 507,492.77
Lawn Areas	\$ 41,004.00	\$ 41,004.00		\$ 2,805.89	\$ 38,198.11
Lake Talbot Expenses	\$ 24,725.00	\$ 24,725.00		\$ 2,803.70	\$ 21,921.30
Sports Stadium Expenses	\$ 126,378.00	\$ 126,378.00		\$ 8,425.63	\$ 117,952.37
Street Scaping	\$ 17,455.00	\$ 17,455.00		\$ 434.42	\$ 17,020.58
Street Trees	\$ 231,547.00	\$ 231,547.00	509.18	\$ 12,004.72	\$ 219,033.10
Grand Total	\$ 5,387,015.00	\$ 5,387,015.00	\$ 98,216.79	\$ 256,160.98	\$ 5,032,637.23

23.2 JULY INCOME STATEMENT**Document ID: 626460****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: 1. July 2022 Income Statement****RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2022.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 July 2022.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 21 June 2022. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2022-23 were issued on 4 July 2022.

Depreciation

Depreciation is run on a quarterly basis and will be performed in September.

Major Variations to Budget

There are no major variations to budget evident.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 30 June 2022.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 July 2022.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 July 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	8,597	8,695
User charges and fees	3,213	(5)
Other revenues	721	8
Grants and contributions provided for operating purposes	7,643	71
Grants and contributions provided for capital purposes	7,739	(944)
Interest and investment revenue	228	(50)
Rental income	225	24
Net gain from the disposal of assets	92	239
Total income from continuing operations	28,458	8,038
Expenses from continuing operations		
Employee benefits and on-costs	8,450	446
Materials and services	5,732	735
Borrowing costs	47	-
Depreciation and amortisation	6,117	-
Impairment of receivables	6	3
Other expenses	404	8
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	20,756	1,192
Operating result from continuing operations	7,702	6,846
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	7,702	6,846
Net operating result for the year before grants and contributions provided for capital purposes	(37)	7,790

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 July 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	6,254	6,315
User charges and fees	1,615	(9)
Other revenues	721	8
Grants and contributions provided for operating purposes	7,643	71
Grants and contributions provided for capital purposes	4,671	(944)
Interest and investment revenue	136	(50)
Rental Income	225	24
Net gain from the disposal of assets	92	239
Total income from continuing operations	21,357	5,654
Expenses from continuing operations		
Employee benefits and on-costs	7,769	421
Materials and services	3,753	716
Borrowing costs	8	-
Depreciation and amortisation	5,097	-
Impairment of receivables	6	3
Other expenses	404	8
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	17,037	1,148
Operating result from continuing operations	4,320	4,506
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	4,320	4,506
Net operating result for the year before grants and contributions provided for capital purposes	(351)	5,450

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 July 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	846	864
User charges and fees	1,421	1
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	10	-
Interest and investment revenue	76	-
Rental income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	2,353	865
Expenses from continuing operations		
Employee benefits and on-costs	343	14
Materials and services	1,264	4
Borrowing costs	-	-
Depreciation and amortisation	667	-
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	2,274	18
Operating result from continuing operations	79	847
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	79	847
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	69	847

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 31 July 2022

	Original Budget	Actual YTD
Income from continuing operations		
Rates and annual charges	1,497	1,516
User charges and fees	177	3
Other revenues	-	-
Grants and contributions provided for operating purposes	-	-
Grants and contributions provided for capital purposes	3,058	-
Interest and investment revenue	16	-
Rental income	-	-
Net gain from the disposal of assets	-	-
Total income from continuing operations	4,748	1,519
Expenses from continuing operations		
Employee benefits and on-costs	338	11
Materials and services	715	15
Borrowing costs	39	-
Depreciation and amortisation	353	-
Impairment of receivables	-	-
Other expenses	-	-
Net loss from the disposal of assets	-	-
Total expenses from continuing operations	1,445	26
Operating result from continuing operations	3,303	1,493
Operating result from discontinued operations	-	-
Net operating result for the year attributable to Council	3,303	1,493
Net operating result for the year before grants and contributions provided for capital purposes	245	1,493

23.3 JULY STATEMENT OF BANK BALANCES

Document ID: 626847

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2022.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	335,932.60
Plus Receipt	4,468,182.67
Less Payments	4,183,970.40
Current Cashbook Balance	<u>620,144.87</u>
Statement Summary	
Opening Statement Balance	334,981.50
Plus Receipts	4,524,643.75
Less Payments	4,298,130.26
Current Statement Balance	<u>561,494.99</u>
Plus Unpresented Receipts	57,640.68
Less Unpresented Payments	-1,009.20
Reconciliation Balance	<u>620,144.87</u>
GL BALANCE	<u>620,144.87</u>
Unpaid Creditors	57,030.42
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

2. Receives and notes the information contained in the Statement of Bank Balances report as of 31 July 2022.

23.4 JULY STATEMENT OF INVESTMENTS**Document ID: 626860****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: Nil****RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council's Fund Management position
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2022

PURPOSE

The purpose of this report is to present to council the investments held as at 31 July 2022.

SUMMARY

<u>Fund Balance (GL)</u>	
General	17,942,911.25
Water	6,486,394.27
Sewerage	2,638,630.23
Trust	85,822.69
	27,153,758.44

BACKGROUND

The actual interest income received to 31 July 2022 is -\$78,4601 and compares unfavourably with the budget of \$14,810 for the month. This is due to the accrual process and accounting for interest in the relevant year. The investment returns are below the respective benchmarks for the month.

Included in this report are the following items that highlight Council's investment portfolio performance for the month and an update on the investment environment:

- a. Council's investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

a. Council Investments

1.

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Bendigo Bank	750,000.00	2.77%	0.30%	A-2	11 Aug 2022
Bendigo Bank	1,000,000.00	3.69%	0.55%	A-2	2 Dec 2022
National Australia Bank (On call)	1,317,935.75	4.87%	0.10%	A-1+	31 Jul 2022
National Australia Bank	1,000,000.00	3.69%	0.35%	A-1+	9 Aug 2022
National Australia Bank	1,000,000.00	3.69%	0.35%	A-1+	30 Sep 2022
National Australia Bank	1,000,000.00	3.69%	0.62%	A-1+	5 Oct 2022
National Australia Bank	1,000,000.00	3.69%	0.65%	A-1+	5 Dec 2022
National Australia Bank	1,000,000.00	3.69%	1.50%	A-1+	5 Jan 2023
National Australia Bank	1,000,000.00	3.69%	1.85%	A-1+	19 Apr 2023
St George Bank	1,000,000.00	3.69%	0.37%	A-1+	10 Sep 2022
Commonwealth Bank	1,000,000.00	3.69%	0.78%	A-1+	20 Jan 2023
Commonwealth Bank	1,000,000.00	3.69%	1.87%	A-1+	6 Feb 2023
Commonwealth Bank	1,000,000.00	3.69%	0.85%	A-1+	24 Feb 2023
Commonwealth Bank	1,000,000.00	3.69%	1.00%	A-1+	9 Mar 2023
Commonwealth Bank	1,000,000.00	3.69%	1.88%	A-1+	14 Apr 2023
Commonwealth Bank	1,000,000.00	3.69%	2.97%	A-1+	16 May 2023
Commonwealth Bank	750,000.00	2.77%	3.23%	A-1+	2 Jun 2023
Commonwealth Bank	1,000,000.00	3.69%	3.68%	A-1+	8 Jun 2023
Commonwealth Bank	1,000,000.00	3.69%	4.30%	A-1+	21 Jun 2023
Suncorp	1,000,000.00	3.69%	1.37%	A-1	16 Dec 2022
Westpac Bank	1,000,000.00	3.69%	0.31%	A-1+	1 Sep 2022
Westpac Bank	750,000.00	2.77%	0.48%	A-1+	10 Oct 2022
Westpac Bank	1,000,000.00	3.69%	0.56%	A-1+	22 Nov 2022
Westpac Bank	1,000,000.00	3.69%	0.60%	A-1+	25 Nov 2022
Westpac Bank	500,000.00	1.85%	1.05%	A-1+	16 Feb 2023
Westpac Bank	1,000,000.00	3.69%	1.10%	A-1+	16 Mar 2023
Westpac Bank	1,000,000.00	3.69%	1.88%	A-1+	12 Apr 2023
Westpac Bank	1,000,000.00	3.69%	2.87%	A-1+	26 May 2023
Total Council Funds	27,067,935.75	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	53,323.12	67.62%	0.35%	A-1+	2 Aug 2022
Bendigo Bank (Tourist)	32,499.57	32.38%	0.70%	A-2	21 Mar 2023

2.

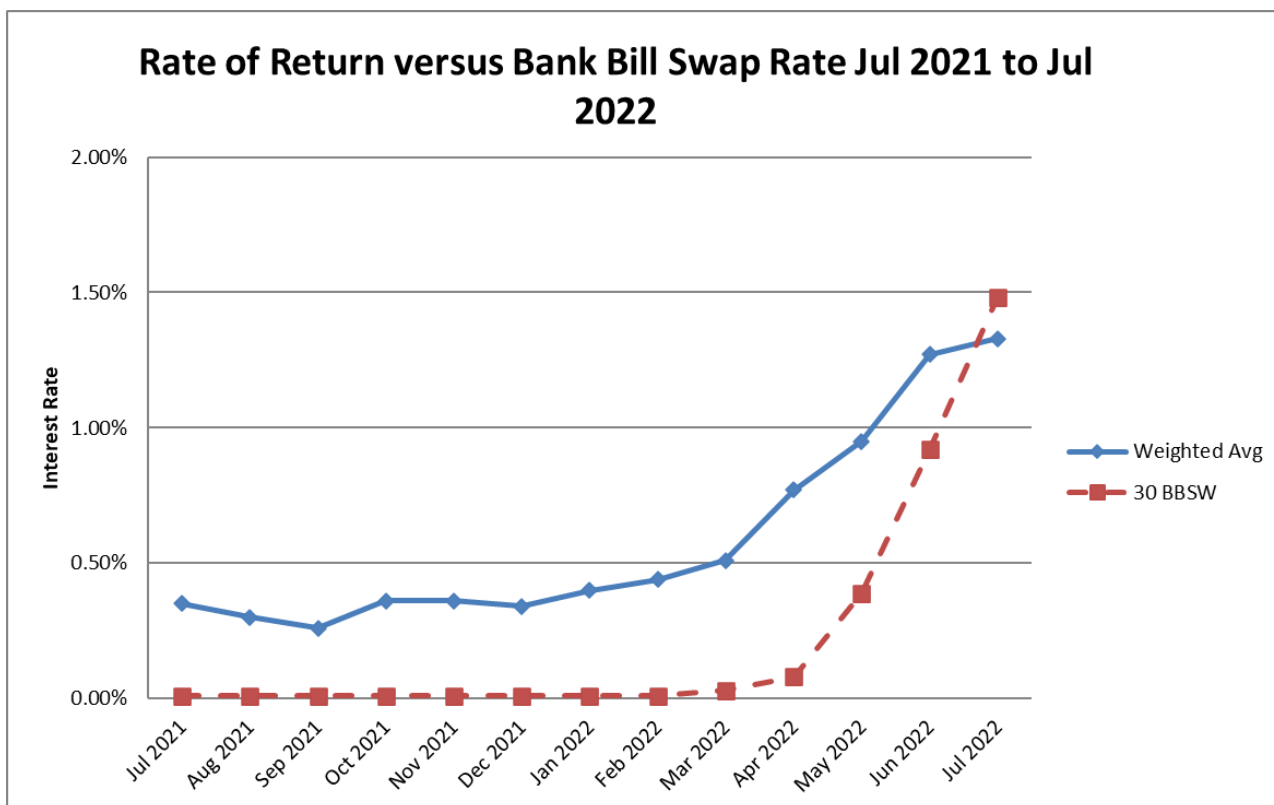
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,782,499.57	6.6%	Max 10%
Elders Rural Bank	BBB+	A2	\$ -	0.0%	Max 10%
IMB	BBB	A3	\$ -	0.0%	Max 10%
NAB	AA-	A1+	\$ 7,371,258.87	27.2%	Max 35%
Suncorp	A+	A1	\$ 1,000,000.00	3.7%	Max 25%
StGeorge	AA	A1+	\$ 1,000,000.00	3.7%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 8,750,000.00	32.2%	Max 35%
Westpac	AA-	A1+	\$ 7,250,000.00	26.7%	Max 35%
			\$ 27,153,758.44	100%	

b. Application of Investment Funds

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,297
	Sewer Supply	\$ 3,011
	Developer Contributions	\$ 428
	Domestic Waste	\$ 1,483
	Unexpended Grants	\$ 3,107
	Stormwater	\$ 493
	Crown Land	\$ 256
Internally Restricted	Discretion of Council	\$ 12,078
Unrestricted	Allocated to current budget	\$ -
Total		\$ 27,153

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Jul 2021	27,067,935.75	0.35%	0.010%	0.34%
Aug 2021	24,159,715.34	0.30%	0.010%	0.29%
Sep 2021	25,189,731.21	0.26%	0.010%	0.25%
Oct 2021	24,539,746.09	0.36%	0.010%	0.35%
Nov 2021	22,989,760.92	0.36%	0.010%	0.35%
Dec 2021	24,949,769.83	0.34%	0.010%	0.33%
Jan 2022	23,949,774.56	0.40%	0.010%	0.39%
Feb 2022	23,869,784.73	0.44%	0.010%	0.43%
Mar 2022	24,219,795.30	0.51%	0.030%	0.48%
Apr 2022	28,623,267.10	0.77%	0.080%	0.69%
May 2022	28,623,284.37	0.95%	0.390%	0.56%
Jun 2022	28,893,424.59	1.27%	0.920%	0.35%
Jul 2022	27,153,758.44	1.33%	1.480%	-0.15%



d. Investment Commentary

The investment portfolio decreased by \$1.7M for the month of July, with the next investment to reach maturity on 2 August 2022. The July period reported income totalling \$4.4M, while payments to suppliers and staff costs amounted to \$4.1M.

The investment portfolio is diversified across a range of institutions to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2022. Increasing rates will have a positive impact on returns from Council’s portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

e. Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council’s Investment Policy POL025.

Council’s Investment Policy was reviewed and adopted on 22 February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 July 2022

23.5 JULY STATEMENT OF RATES AND RECEIPTS

Document ID: 627465
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 July 2022.

PURPOSE

The purpose of this report is present to Council the Statement of Rates and Receipts as at 31 July 2022.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2022	765,360.21
22/23 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,689,744.76</u>
	9,455,104.97
Less Pensioner rebates	<u>202,303.11</u>
NET BALANCE	9,252,801.86
Less receipts to 31.07.2022	<u>884,912.02</u>
	<u><u>8,367,889.84</u></u>

Actual % Rate Collection to Net Balance as at 31.07.2022	= <u>9.56%</u>
Comparative % Collection to Net Balance as at 30.07.2021	= <u>9.42%</u>
Anticipated % Collection Rate as at 30.06.2023	= <u>94.00%</u>

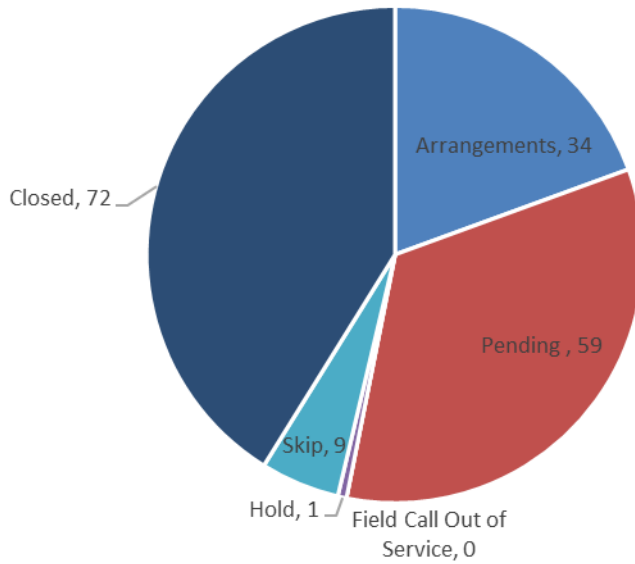
Water Consumption/Sewer Usage Charges

Arrears as at 01.07.2022	204,203.80
22/23 Water / Sewer usage charges, supplementary levies & interest	<u>0.00</u>
NET BALANCE	204,203.80
Less receipts to 31.07.2022	<u>41,825.35</u>
	<u><u>162,378.45</u></u>

OVERDUE RATES AND CHARGES

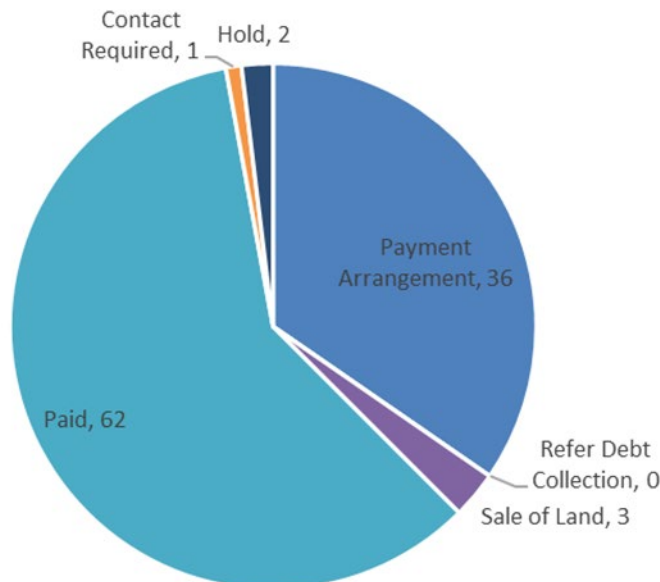
The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.

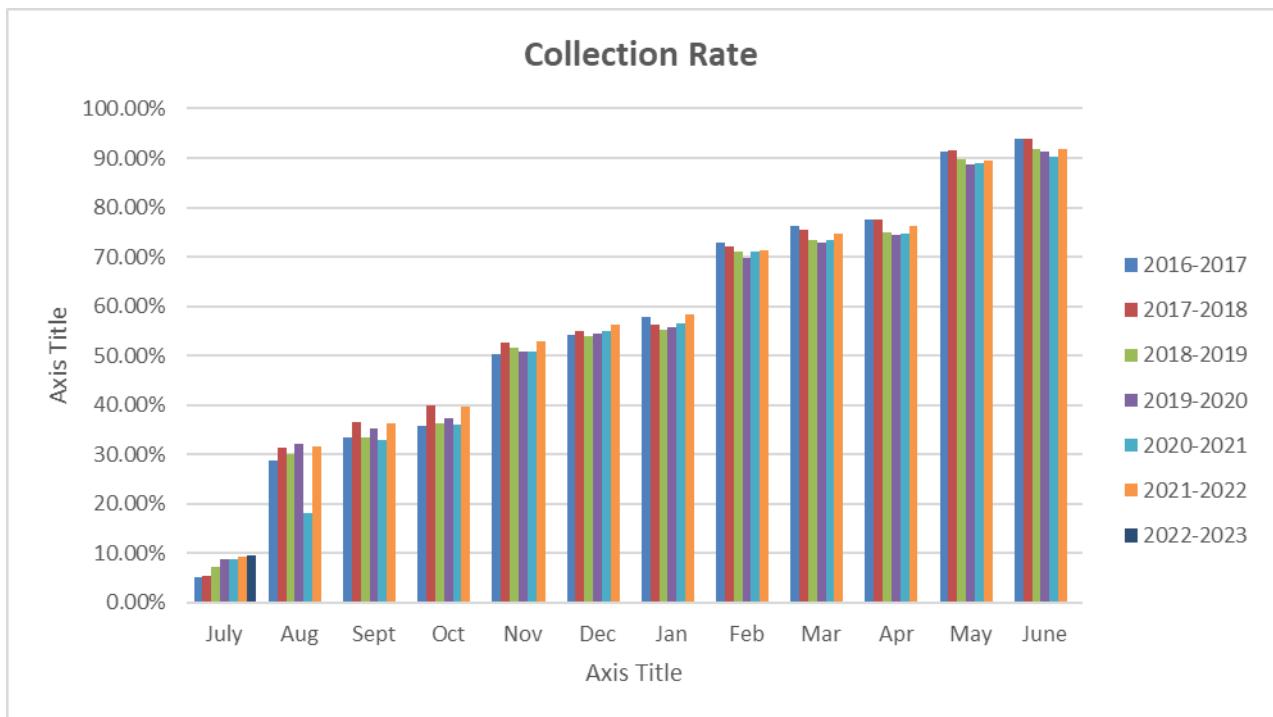
Debt Recovery Agency



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.

Narrandera Shire Council





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 July 2022.

23.6 DRAFT COUNCIL FINANCIAL STATEMENTS 2021-2022 - REFERRAL FOR AUDIT**Document ID: 627713****Author: Finance Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

1. **General Purpose Financial Statement 2022 (under separate cover)**
2. **Special Purpose Financial Statement 2022 (under separate cover)**
3. **Carryover and Revotes Listing 30-06-2022 (under separate cover)**
4. **Reserves Reconciliation 30-06-2022 (under separate cover)**
5. **Grants Reconciliation 30-06-2022 (under separate cover)**

RECOMMENDATION

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2021-22 financial year ending 30 June 2022 and has formed an opinion, based on the advice of Council officers, that these reports:
 - a. Have been prepared in accordance with:
 - i. the Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - ii. the Australian Accounting Standards and professional pronouncements; and
 - iii. the Local Government Code of Accounting Practice and Financial Reporting.
 - b. Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2022; and
 - c. Accords with Council's accounting and other records and policies.
2. Declares that the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. Resolves that the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declare that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2022 be referred for audit.
5. Resolves that Tuesday 18 October 2022 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2022, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.

6. Resolves to revoke expenditure of \$3,051,748 for the projects not commenced and carry forward \$14,962,697 for projects commenced and not yet complete, of which \$900,890 is funded from revenue.

PURPOSE

The purpose of this report is to address the requirement for Council and management to make a statement as to the preparation and content of the General Purpose and Special Purpose Financial Statements prior to their referral for audit.

It is also to bring before Council those projects, which were not completed in 2021-22, to revoke those amounts into 2022-23, in accordance with the Local Government Act, 1993 (LGA). Council will also resolve as to the funds to be restricted as internal reserves as at 30 June 2022.

SUMMARY

This report is submitted to Council for its endorsement and referral of the Draft 2021-22 Financial Statements to Council's external auditors Crowe, who perform the external audit as a contractor for the NSW Audit Office.

This report details the process for Council to adopt the 2021-22 Financial Statements, including advertising them, placing them on public exhibition for public comment, issue of the final set of Financial Statements, and receipt of the Auditor's reports.

The auditors will commence audit testing in the period 29 August to 2 September.

It is proposed that Council, at its meeting on 18 October 2022, will review the final set of audited Financial Statements and resolve to issue them in accordance with the Audit Office requirements. At this meeting, Council will receive a presentation on the 2021-22 Financial Statements from auditors Crowe, contractors for the NSW Audit Office.

Council's overall result for 2021-22 is a positive result with a net operating surplus of \$7.181million.

Should the audit show a material difference from the attached draft, this will be incorporated into the final set of Financial Statements that will be presented on 18 October 2022. The Audit Office requires the external auditors to report all changes between the Draft Statements and the Final Statements.

BACKGROUND

As prescribed under Section 413 of the Local Government Act 1993, Council is required to consider and resolve to refer the 2020-21 Draft Financial Statements for audit as soon as practicable after the end of the financial year.

The external auditors, Crowe will perform the off-site audit from 29 August to 2 September. The finalised set of audited Financial Statements will be presented to Council on 18 October for issue. It is anticipated that the Audit Office will issue its reports for consideration by the Audit Risk and Improvement Committee on 6 October 2022.

The full set of audited Financial Statements, including the Auditor's reports, will be presented to Council on 18 October 2022.

Advertising and public exhibition, of both the audited Financial Statements and Auditor's reports, inviting members of the public to make comment will commence on Tuesday 4 October.

The Draft Primary Financial Statements are attached to this report and have been prepared in accordance with the format required by the Local Government Act 1993 (LGA), the Code of Accounting Practice and Financial Reporting (Code) issued by the Office of Local Government and the Australian Equivalents to the International Financial Reporting Standards (AIFRS).

These Draft Financial Statements are required to be audited in accordance with Sections 415, 416 and 417 of the Local Government Act.

The Draft Primary Financial Statements consist of the following General Purpose Financial Statements:

- Income Statement
- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Changes in Equity
- Statement of Cash Flows.

It should be noted that there may be minor variances to the complete documents once checking is fully completed and the audit completed. Any variances will be reported to the Audit Office by the contract auditor.

The Draft Financial Statements also include Draft Special Purpose Financial Statements, which relate to the following business activities of Council:

- Water Supply
- Sewerage Services.

Internally Restricted Reserves

Council would be aware that not all projects are completed by 30 June for various reasons, mostly due to other funded works that have come forward and need to be prioritised.

A complete listing of all carryovers, unexpended grants and projects to be revoted is attached to this report.

The votes for expenditure cease on 30 June each year. A recommendation has been made to cover revoting this additional expenditure.

Along with cash to fund carried over works, Council also internally restricts general fund cash to fund future capital works or specific projects. The following table sets out the proposed internally restricted cash as at 30 June 2022.

Internal Restrictions (Note 6 order)	Balance 30 June 21	Net transfer 21/22	Balance 30 June 22
Plant & vehicle replacement	\$ 1,563,767.68	-\$ 96,153.29	\$ 1,467,614.39
Employee Leave Entitlements	\$ 1,229,888.00	\$ 58,000.00	\$ 1,287,888.00
Carry over works	\$ 510,148.24	\$ 390,742.21	\$ 900,890.45
Other Internal	\$ 171,878.00	-\$ 142,851.09	\$ 29,026.91
Cemetery Perpetual	\$ 372,143.28	\$ -	\$ 372,143.28
Council Committees	\$ 55,954.70	\$ 1,035.61	\$ 56,990.31
Information Technology Replacement	\$ 376,849.04	\$ 213,255.00	\$ 590,104.04
Property Development	\$ 200,169.00	\$ 43,605.04	\$ 243,774.04
Organisational service assets and projects	\$ 5,638,403.70	-\$ 562,519.25	\$ 5,075,884.45
Quarry Rehabilitation	\$ 4,002.45	\$ 31,449.58	\$ 35,452.03
Financial Assistance Grant	\$ 2,629,336.00	\$ 1,495,211.00	\$ 4,124,547.00
Bonds, Retentions & Trusts	\$ 241,626.06	-\$ 85,650.10	\$ 155,975.96

Total Internal Restrictions	\$ 12,994,166.15	\$ 1,346,124.71	\$ 14,340,290.86
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Annual Financial Statement Process

The process that Council must follow in the production, audit, issuance, advertising and presentation of the Financial Statements is prescribed in Sections 413-420 of the LGA, and Audit Office requirements. The following timetable will allow these processes to be satisfied and for the Financial Statements to be adopted by Council:

31 August	Draft 2021-22 Financial Statements presented to Audit, Risk & Improvement Committee.
29 August – 2 September	Off-site audit conducted by the external auditors.
16 August	Draft 2021-22 Financial Statements presented to Council for referral for audit.
4 October	Audit Office reports anticipated to be received by Council and Financial Statements submitted to the Office of Local Government
4 October	Public advertising notifying that the Financial Statements are available for inspection until 18 October. The advertisement also advises that the Financial Statements will be formally presented to Council on 18 October and submissions will be received up until 25 October.
18 October	Ordinary Council meeting for the presentation of Council’s audited Financial Statements and Auditor’s reports to Council.
25 October	Closing date for public submissions on the Financial Statements. All submissions received will be referred to Council’s external auditors for consideration (Section 420(3)). Council may take such action as it considers appropriate with respect to any submissions received.

A full report on Council’s financial position will be provided to Council at its meeting on 15 November 2022.

Financial Performance

While the Draft Financial Statements are still subject to audit, the following is a summary of Council’s financial result which demonstrates Council’s sound financial position.

	\$'000	\$'000	\$'000
Financial Results	2022	2021	2020
Operating result	7,181	9,300	4,343
Operating result before capital	357	1,293	2,274
Total cash & Investments	29,242	26,696	29,164
Internal reserves	14,340	12,994	14,089
Assets under management	338,290	324,010	299,062

(a) Subject to audit confirmation

1.

The indicators above reflect a sound financial position as at 30 June 2022. The overall operating surplus of \$7.181 million is lower than the budgeted \$7.469 million. The following table is a summary of the items contributing to this result:

Budget Variation	Budget '000	Actual '000	\$ var '000	% var	fav / unfav
Revenue - \$3,505k fav					
Rates and annual charges	8,371	8,362	9	0%	U
<i>Less than anticipated income from rates and annual charges</i>					
User charges and fees	3,363	3,873	510	15%	F
<i>Attributable to higher than anticipated Private works revenues</i>					
Other revenues	509	1,357	848	167%	F
<i>Attributable to income received for the sale of water, insurance claim recoveries and volunteer income (offset in materials and services)</i>					
Operating grants and contributions	6,966	9,267	2,301	33%	F
<i>Income from Flood studies and 75% of the financial assistance grant for 22-23 paid in advance (previously 50%).</i>					
Capital grants and contributions	7,199	6,824	375	5%	U
<i>Funds not received or partially received for budgeted programs.</i>					
Interest and investment revenue	210	188	22	10%	U
<i>Lower than anticipated return on investments</i>					
Net gains from disposal of assets	92	363	271	295%	F
<i>Proceeds from the sale of plant, equipment and industrial land</i>					
Other income	228	209	19	8%	U
<i>Less than anticipated income from rental properties</i>					
Expenses - \$3,793k (unfav)					
Employee benefits and on-costs	8,278	8,234	44	1%	F
<i>Variance due to staff vacancies</i>					
Materials and services	5,152	8,392	3240	63%	U
<i>Storm works, grant expenses (operating), street trees, workshop exp with the following offset by income private works, flood studies, ordered works and volunteer services.</i>					
Borrowing costs	9	23	14	156%	U
<i>Earlier than anticipated drawdown of Barellan Sewer loan</i>					
Depreciation, amortisation, impairment	5,704	5976	272	5%	U
<i>Construction of new assets</i>					

Other expenses	326	637	311	95%	U
<i>Contribution for street lighting and impairment of private works receivable.</i>					
Total Unfavourable			288		

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

5 - Our Leadership

Strategy

5.1 - Have a Council that provides leadership through actions and effective communication.

Action

5.1.4 - Report on compliance with the financial performance measures within the annual financial statements.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- Primary statements reflect Council’s financial operations during 2021-22 and Council’s financial position at 30 June 2022

Legal / Statutory

- Compliance with the financial reporting requirements of the Local Government Act

Community Engagement / Communication

- Financial Statement will be placed on exhibition seeking public comment.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

Preparation of the Statements in a manner that does not comply with Australian Accounting Standards and the Local Government Code of Accounting Practice & Financial Reporting may result in the Audit Office qualifying Council’s Statements for non-compliance.

CONCLUSION

Council is required to refer its Draft Financial Statements to audit and to form an opinion on them. This report allows Council to consider such a resolution.

RECOMMENDATION

That Council:

1. Pursuant to the provisions of Section 413 of the Local Government Act 1993, hereby declares that it has prepared the General Purpose Financial Statements for the 2021-22 financial year ending 30 June 2022 and has formed an opinion, based on the advice of Council officers, that these reports:
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24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil