



BUSINESS PAPER

Ordinary Council Meeting

19 July 2022

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter in which I am officially involved?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during office hours to discuss the obligations placed on Councillors, officers and community committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02 6959 5510	council@narrandera.nsw.gov.au
Department of Local Government	02 4428 4100	olg@olg.nsw.gov.au
ICAC Toll free	02 8281 5999 1800 463 909	icac@icac.nsw.gov.au
NSW Ombudsman Toll Free	02 8286 1000 1800 451 524	nswombo@ombo.nsw.gov.au

COMMUNITY STRATEGIC PLAN THEMES

Section 16 Our Community

- 1.1 To live in an inclusive, healthy and tolerant community with a positive attitude toward others.
- 1.2 Work together to advocate for quality health, education, youth and social services.
- 1.3 To feel connected and safe.

Section 17 Our Environment

- 2.1 To value, care for and protect our natural environment.
- 2.2 Enhance our public spaces to enrich our community.
- 2.3 Maximise greater re-use of resources to increase sustainability within our community

Section 18 Our Economy

- 3.1 Create strong conditions for investment and job creation through quality infrastructure and proactive business support.
- 3.2 Encourage new housing supply to meet the needs of the community.

Section 19 Our Infrastructure

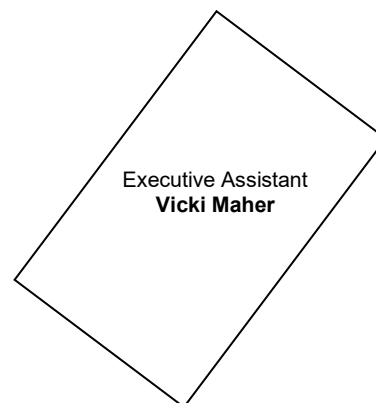
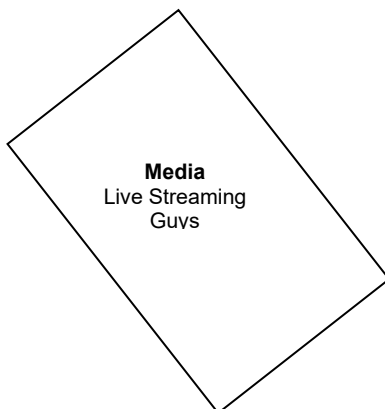
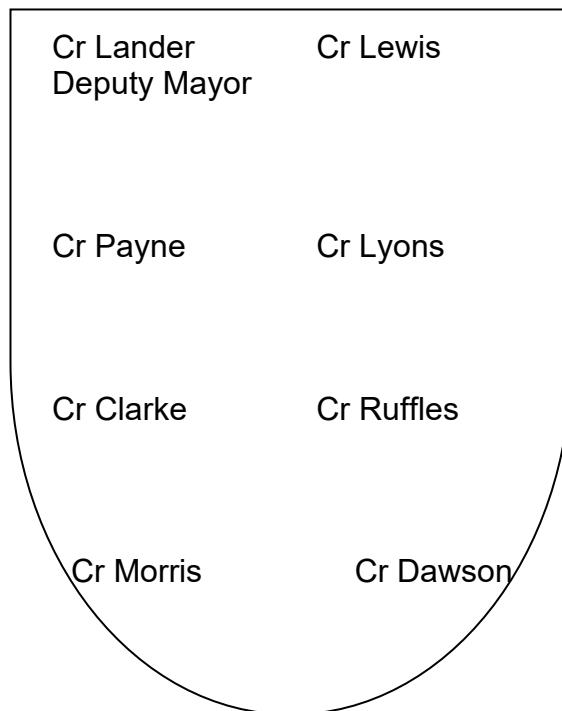
- 4.1 To have an improved and appropriately maintained road network.
- 4.2 Actively investigate opportunities to enhance our potable water quality.
- 4.3 To improve, maintain and value-add to our essential public and recreational infrastructure.

Section 20 Our Leadership

- 5.1 Have a Council that provides leadership through actions and effective communication.
- 5.2 Promote a community spirit that encourages volunteerism and values effective partnerships.

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 19 July 2022 at 2pm**

Order Of Business

1	Acknowledgement of Country	7
2	House Keeping	7
3	Disclosure of Political Donations	7
4	Present	7
5	Apologies	7
6	Declarations of Interest	7
7	Confirmation of Minutes	7
	Ordinary Council Meeting - 21 June 2022	
8	Mayoral Report	23
	8.1 Mayoral Report - June/July 2022	23
	8.2 Mayoral Minute Murray Darling Basin Plan - 450GL "UpWater"	26
9	Question with Notice	28
	Nil	
10	Notices of Rescission	28
	Nil	
11	Notices of Motion	28
	Nil	
12	Councillor Reports	28
	Nil	
13	Committee Reports	29
	13.1 Bettering Barellan Committee - Minutes - 15 June 2022	29
	13.2 Grong Grong Community Advisory Committee - Minutes - 27 June 2022	36
	13.3 Audit, Risk and Improvement Committee - Minutes - 6 July 2022	41
	13.4 Local Emergency Management Committee - Minutes - 14 June 2022	47
	13.5 Aboriginal Elders Liaison - Minutes - 4 July 2022	65
14	Procurement	74
	14.1 Tender T-21-22-06 Lake Talbot Skywalk.....	74
15	Development Application	78
	15.1 DA-055-2021-2022 Change of Use (Hotel to Office)	78
16	Our Community	81
	16.1 Introduction of Support At Home Funding Model.....	81
17	Our Environment	85

	Nil	
18	Our Economy	85
	Nil	
19	Our Infrastructure	85
	Nil	
20	Our Leadership	85
	Nil	
21	Policy	86
	21.1 Policy Review - Rates and Charges Financial Hardship.....	86
22	Statutory and Compulsory Reporting – Development Services Reports	89
	22.1 June 2022 Development Services Activities	89
23	Statutory and Compulsory Reporting – Financial / Audit Reports	93
	23.1 June Income Statement.....	93
	23.2 June Statement of Investments	99
	23.3 June Capital Works Program	104
	23.4 June Statement of Rates and Receipts	129
	23.5 June Statement of Bank Balances.....	132
	23.6 Narrandera Stormwater Infrastructure Funding	134
24	Statutory and Compulsory Reporting – Other Reports	152
	Nil	
25	Confidential Business Paper Reports	152
	Nil	

- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 HOUSE KEEPING**
- 3 DISCLOSURE OF POLITICAL DONATIONS**
- 4 PRESENT**
- 5 APOLOGIES**
- 6 DECLARATIONS OF INTEREST**
- 7 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 21 June 2022



MINUTES

Ordinary Council Meeting

21 June 2022

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 21 JUNE 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant), Amanda Collins (Minute Taker)

5 APOLOGIES

RESOLUTION 22/137

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council accept apologies from Cr Cameron Lander and Cr Kevin Morris and Leave of Absence be granted.

CARRIED

5.1 REQUEST TO ATTEND VIA VIRTUAL LINK

NIL

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Pecuniary Significant Interest in Item 16.1 under the Local Government Act as *I am executive member of Rockin on East and active member of Narrandera Business Group* and will leave the meeting during debate and discussion.

7 CONFIRMATION OF MINUTES

RESOLUTION 22/138

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 17 May 2022 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT MAY JUNE 2022

RESOLUTION 22/139

Moved: Cr Neville Kschenka

Seconded: Cr Peter Dawson

That Council:

1. Receives and notes the Mayoral Report for May / June 2022.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 ECONOMIC TASKFORCE COMMITTEE (OPEN) - MINUTES - 7 JUNE 2022

RESOLUTION 22/140

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council receives and notes the:

1. Minutes of the Economic Taskforce Committee meeting held 7 June 2022.
2. Tourism Stimulus Projects (non-confidential) as at May 2022.
3. Economic Stimulus Projects (non-confidential) as at May 2022.
4. Economic Development Strategy (non-confidential) as at May 2022.

CARRIED

13.2 NHAG NARRANDERA HEALTH ADVISORY GROUP - MINUTES - 3 JUNE 2022

RESOLUTION 22/141

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the NHAG Narrandera Health Advisory Group held on Friday 3 June 2022.

CARRIED

13.3 YOUTH ADVISORY COUNCIL - MINUTES - 16 MAY 2022

RESOLUTION 22/142

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Notes and receives the Minutes of the Youth Advisory Council held on Monday 16 May 2022.

CARRIED

13.4 YOUTH ADVISORY COUNCIL - MINUTES - 6 JUNE 2022

RESOLUTION 22/143

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Monday 6 June 2022.
2. Acknowledges the success in obtaining a \$7,000 grant for the winter holiday break program and the schedule of events proposed.

CARRIED

13.5 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 6 JUNE 2022

RESOLUTION 22/144

Moved: Cr Peter Dawson

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Grong Grong Community Advisory Committee held on Monday 6 June 2022.
2. Notes that the Committee were unable to elect a Chairperson at their initial meeting and have requested that an Extraordinary meeting be set for that purpose.
3. Notes that an updated report from on the progress of the Grong Grong Storage Shed has been requested by the Committee.

CARRIED

13.6 PARKSIDE COTTAGE MUSEUM COMMITTEE - MINUTES - 6 JUNE 2022

RESOLUTION 22/145

Moved: Cr Peter Dawson

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Parkside Cottage Museum Committee held on

Monday 6 June 2022.

2. Receives and notes the Committee request for the inclusion of a Chairperson's Report in future agendas.

CARRIED

13.7 RAILWAY STATION FACILITY ADVISORY COMMITTEE - MINUTES - 7 JUNE 2022

RESOLUTION 22/146

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Railway Station Facility Advisory Committee held on Tuesday 7 June 2022.
2. Note the request to include the Term "Advisory as requested in the Terms of Reference
3. Note the request to follow up on repairs to the Security Door handle as per the Caretaker's report.

CARRIED

14 OUR COMMUNITY

14.1 EXECUTIVE SERVICES ADVISORY COMMITTEE NOMINATIONS

RESOLUTION 22/147

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Endorses and appoints the following community representatives to Council Advisory Committees:
 - a. Koala Regeneration Advisory Committee – Kimberley Beattie, Lindsay Hayes, Leigh Mathieson, Nella Smith.
 - b. Australia Day Planning Advisory Committee – Glen Bartley (Narrandera), Beryl Brain (Grong Grong), Graeme Davies (Barellan), Helen McDermott (Narrandera).

CARRIED

14.2 APPLICATION TO WAIVE FEES - GOLDEN BOOT TOUCH FOOTBALL CARNIVAL

RESOLUTION 22/148

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Approve the request to fund the ground hire charge of \$491.00 for use of the Narrandera Sportsground for the 2022 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager donations funds.

CARRIED

15 OUR ENVIRONMENT

15.1 DRAFT POLICY - POL092 COMPLIANCE & ENFORCEMENT POLICY

RESOLUTION 22/149

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Endorses POL092 Compliance & Enforcement Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL092 Compliance & Enforcement Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

CARRIED

15.2 UPDATE ON ESTABLISHMENT OF A KOALA RESEARCH CENTRE IN NARRANDERA

RESOLUTION 22/150

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report.

CARRIED

16 OUR ECONOMY**16 NOMINATE COUNCILLOR TO CHAIR ITEM 16.1****RESOLUTION 22/151**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council nominate a Councillor to assume Mayoral Chair for discussion of item 16.1.
On accepting nomination by Cr Payne, Cr Clarke assumed Mayoral Chair for Item 16.1.

CARRIED

At 2:16 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 16.1, vacated the Chambers during discussions and voting on the matter.

16.1 RECONNECTING REGIONAL NSW - COMMUNITY EVENTS PROGRAM**RESOLUTION 22/152**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Endorses the 10 events selected for inclusion in an application to the Department of Regional NSW for funding in accordance with a dedicated allocation to Council of \$239,651.
2. Endorses the appointment of a local external event coordinator to assist with coordination and administration of the approved events.
3. Endorses the submission of an application in the sum of \$239,651 for funding of the 10 selected events for the individual amounts as noted in the attached spreadsheet.

CARRIED

At 2:22 pm, Cr Neville Kschenka returned to the meeting and assumed the Mayoral Chair.

17 OUR INFRASTRUCTURE**17.1 ADOPTION OF TERMS OF REFERENCE FOR INFRASTRUCTURE COMMITTEES****MOTION**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Retains the committees listed below within the committee structure for this term of Council.

- a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
2. Discontinues the Parks and Gardens Advisory committee, with the garden competition to be coordinated by a community working party.
 3. Endorses the revised Terms of Reference for each of the committees listed below:
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory

AMENDMENT

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Retains the committees listed below within the committee structure for this term of Council.
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
 - d. Parks and Gardens Committee
2. Endorses the revised Terms of Reference for each of the committees listed below:
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
 - d. Parks and Gardens Committee.

The Amendment when put was Carried and became the Motion

RESOLUTION 22/153

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Retains the committees listed below within the committee structure for this term of Council.
 - a. Lake Talbot Environs Advisory
 - b. Sports Facility Advisory
 - c. Stadium Advisory
 - d. Parks and Gardens Committee
2. Endorses the revised Terms of Reference for each of the committees listed below:

- a. Lake Talbot Environs Advisory
- b. Sports Facility Advisory
- c. Stadium Advisory
- d. Parks and Gardens Committee.

CARRIED

17.2 DEVELOPMENT APPLICATION 039-2021-2022 - SUBDIVISION OF 8 PATERSON PLACE, NARRANDERA

RESOLUTION 22/154

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Approves DA-039-2021-2022 for a four lot Torrens Title subdivision of Lot 74 in 1278531, 8 Paterson Place, Narrandera subject to the Conditions of Consent in accordance with section 4.16 of the *Environmental Planning and Assessment Act 1979* for the following reasons:
 - a. The development complies with the Narrandera LEP 2013 and the *Environmental Planning and Assessment Act 1979*.
 - b. The subject site is suitable for the proposed development.
 - c. The proposed development is unlikely to have any unreasonable impact on the environment and appropriate conditions have been imposed to mitigate the effects where an adverse impact has been identified.
 - d. The proposed development does not raise any matter contrary to the public interest.
2. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Narelle Payne, Jenny Clarke OAM, Peter Dawson, Sue Ruffles, Braden Lyons, and Tracey Lewis

Against: Nil

CARRIED 7/0

18 OUR CIVIC LEADERSHIP

18.1 ADOPTION OF 2022-2023 FINANCIAL YEAR DOCUMENTS

RESOLUTION 22/155

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and considers submissions received during the exhibition period noting that

any amendments will be reflected in the Long-Term Financial Plan and Capital Works Program.

2. Notes the minor change to the organisation structure in the Open Space & Recreation section.
3. Makes the Ordinary Rates for the 2022-2023 financial year as presented.
4. Adopts the maximum interest penalty rate on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2022-2023 financial year.
5. Adopts the Waste Management Charges for Narrandera, Barellan and Grong Grong for the 2022-2023 financial year as presented.
6. Adopts the Water Charges for the 2022-2023 financial year as presented.
7. Adopts the Sewer Charges for the 2022-2023 financial year as presented.
8. Adopts the Stormwater Management Charges for the 2022-2023 financial year as presented.
9. Adopts the Fees and Charges for the 2022-2023 financial year as presented.
10. Notes a proposed external borrowing of \$2,000,000 for the 2022-2023 financial year.
11. Adopts the Long-Term Financial Plan 2022-2032 as presented.
12. Adopts the Capital Works Program 2022-2025 as presented.
13. Notes the Anticipated Fit for the Future benchmarks for the 2022-2023 financial year as presented.

CARRIED

18.2 ADOPTION OF THE COMMUNITY STRATEGIC PLAN AND SUPPORTING DOCUMENTS

RESOLUTION 22/156

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council adopts the following strategic documents:

1. Community Strategic Plan – Our Narrandera Shire 2034
2. Delivery Program 2022–2026
3. Operational Plan 2022–2023
4. Workforce Management Strategy 2022–2026
5. Disability Inclusion Action Plan 2022–2026
6. Asset Management Strategy.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 MAY 2022 DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 22/157

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Development Services Activities Report for May 2022.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 MAY INCOME STATEMENT

RESOLUTION 22/158

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 May 2022.

CARRIED

20.2 MAY STATEMENT OF INVESTMENTS

RESOLUTION 22/159

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 May 2022.

CARRIED

20.3 MAY STATEMENT OF BANK BALANCES

RESOLUTION 22/160

Moved: Cr Narelle Payne
 Seconded: Cr Tracey Lewis
 That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 May 2022.

CARRIED

20.4 MAY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 22/161

Moved: Cr Narelle Payne
 Seconded: Cr Peter Dawson
 That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 31 May 2022.

CARRIED

20.5 MAY CAPITAL WORKS PROGRAM

RESOLUTION 22/162

Moved: Cr Tracey Lewis
 Seconded: Cr Narelle Payne
 That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 May 2022.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS

RESOLUTION 22/163

Moved: Cr Jenny Clarke OAM
 Seconded: Cr Sue Ruffles

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Write Off - Private Works Debt

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

22.1 WRITE OFF - PRIVATE WORKS DEBT

RESOLUTION 22/164

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That Council:

1. Resolves to write off the debt of \$37,020.53 as a bad debt under provision of the Local Government Act 1993, as the debt is not lawfully recoverable.

CARRIED

23 OPEN COUNCIL

RESOLUTION 22/165

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 2.49pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 July 2022.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed

8 MAYORAL REPORT**8.1 MAYORAL REPORT - JUNE/JULY 2022**

Document ID: 615923
Author: Mayor
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Mayoral Report for June/July 2022.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 21 June 2022, I have had the privilege to attend the following on behalf of our Council:

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. The Deputy Mayor, Cr Cameron Lander, is also invited to attend Monday prior to Ordinary Council meetings.

Together with Councillors, I attend a weekly catchup Tuesday Zoom meeting with the GM.

JUNE 2022**Friday 10**

GM George Cowan and I joined a virtual meeting with Murrumbidgee Local Health District (MLHD) where regional accommodation ideas and solutions were discussed.

Tuesday 21

I chaired the monthly Councillors' Briefing Session and Ordinary Council meeting. Unconfirmed Minutes of the Council meeting are submitted for Council's endorsement.

Wednesday 22

GM George Cowan and I visited various project sites and facilities in Narrandera.

Thursday 23

Met with a Shire resident to discuss various suggestions about Shire services and facilities.

Friday 24

Together with those Councillors able to join and GM George Cowan, I attended Councillors Induction Training facilitated by LGNSW Trainer, Leanne Barnes.

Friday 24

NSW Public Libraries and Library Council of NSW visited Narrandera Library to meet Councillors, staff and view the newly completed renovations. We enjoyed meeting all guests over a light lunch.



Image (not in order) - Dr John Vallance, The Hon. George Souris AM, Bob Cameron AO, Dr Ursula Dubosarsky, Kay Delahunt, Jane Garling, Kathy Bail, Cameron Morley, Mayor Kschenka, Councillors Lewis, Payne, Lander and Dawson with GM George Cowan and staff Sue Killham, Lyndall Ireland.

Wednesday 29

After accepting an invitation, my wife Carmel and I attended the Annual Rotary Changeover Dinner at the Narrandera Golf Club. My congratulations to the incoming President for 2022/23 Jenny Clarke, to outgoing president Craig Hartin, and all Rotary members for providing ongoing service to the community.

JULY 2022

Sunday 3

After accepting a request by the NAIDOC Committee, I attended the official Opening Ceremony of NAIDOC Week held in the Memorial Gardens. The service included a smoking ceremony and flag raising, and my thanks go to the committee for inviting me to speak on this important occasion.

Monday 4

I joined the Aboriginal Elders Liaison Committee Quarterly meeting via Zoom. Cr Lewis chaired the meeting on my behalf. Unconfirmed Minutes of the meeting are further presented to Council.

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

- 1.Receives and notes the Mayoral Report for June/July 2022.

8.2 MAYORAL MINUTE MURRAY DARLING BASIN PLAN - 450GL "UPWATER"**Document ID: 621823****Author: Mayor****Theme: 2 - Our Environment****Attachments: Nil****RECOMMENDATION**

That Council:

1. Writes to the Murray Darling Association (MDA) Inc. Chair and (copies the MDA Region 9 Chair) requesting that the MDA:
 - a. Writes to the new Federal Minister for Environment and Water, the Hon Tanya Plibersek MP to reiterate that, given the Government is committed to recovering an additional 450GL of upwater from the Basin, that water must be achieved without adverse social and economic impacts as required by the Murray Darling Basin Plan; and
 - b. Opposes the use of buybacks to achieve the saving of the 450GL of upwater.

BACKGROUND

Council received correspondence from Griffith City Council dated 21 June 2022 advising of a resolution at its meeting held Tuesday 14 June 2022.

Griffith City Council seeks the support from all councils in the Murray Darling Association (MDA) by advocating in support of their motion, and to contact MDA Inc. Chair and (copy to MDA Region 9 Chair) requesting that the MDA writes to the new Federal Minister for Environment and Water, the Hon Tanya Plibersek MP, to reiterate that, given the Government is committed to recovering an additional 450GL of upwater from the Basin, that water must be achieved without adverse social and economic impacts as required by the Murray Darling Basin Plan.

RECOMMENDATION

That Council:

1. Writes to the Murray Darling Association (MDA) Inc. Chair and (copies the MDA Region 9 Chair) requesting that the MDA:
 - a. Writes to the new Federal Minister for Environment and Water, the Hon Tanya Plibersek MP to reiterate that, given the Government is committed to recovering an additional 450GL of upwater from the Basin, that water must be achieved without adverse social and economic impacts as required by the Murray Darling Basin Plan; and
 - b. Opposes the use of buybacks to achieve the saving of the 450GL of upwater.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 BETTERING BARELLAN COMMITTEE - MINUTES - 15 JUNE 2022****Document ID: 621638****Author: Council Administration Assistant****Authoriser: General Manager****Attachments: 1. Bettering Barellan Committee Minutes - 15 June 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Bettering Barellan Committee held on Wednesday 15 June 2022.
2. Note that the Committee has elected Member Donna Robertson as chairperson.



MINUTES

Bettering Barellan Committee Meeting

15 June 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
BETTERING BARELLAN COMMITTEE MEETING
HELD AT THE BARELLAN MUSEUM
ON WEDNESDAY, 15 JUNE 2022 AT 2:30PM**

1 PRESENT

Member Donna Robertson, Member Heather White, Member Nola Trembath, Member Lesley Bandy, CDM Sue Killham

2 APOLOGIES

COMMITTEE RECCOMENDATION

Moved: Member Nola Trembath

Seconded: Member Heather White

That apologies from Cr Kevin Morris be received and accepted

3 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

RECOMMENDATION

Moved : Member Heather White

Seconded : Nola Trembath

That the minutes of the Bettering Barellan Committee Meeting held on 3 November 2021 be confirmed.

5 REPORTS

5.1 ELECTION OF CHAIRPERSON

RECOMMENDATION

Moved: Member Heather White

Seconded: Member Lesley Bandy

That the Committee

1. Notify Council that the Committee has elected Member Donna Robertson as chairperson.

5.2 MODEL CODE OF CONDUCT

RECOMMENDATION

Moved: Member Lesley Bandy

Seconded: Member Heather White

That the Committee:

1. Receive and acknowledge the Model Code of Conduct.

5.3 TOR - BETTERING BARELLAN

RECOMMENDATION

Moved: Member Heather White

Seconded: Member Nola Trembath

That the Committee:

1. Receive and acknowledge the terms of reference.

5.4 RECRUITMENT OF COMMITTEE MEMBERS

RECOMMENDATION

Moved: Member Lesley Bandy

Seconded: Member Heather White

That the Committee:

1. Continue its endeavours to recruit a further member to fulfill the minimum number of community members.
2. Seek assistance from Council in further promoting membership of the Committee

5.5 2022-2023 BUDGET

RECOMMENDATION

Moved: Member Heather White

Seconded: Member Nola Trembath

That the Committee:

1. Acknowledge the draft budget provisions made by Council for the upcoming financial year.

5.6 VOLUNTEER LIST AND COMPULSARY ONLINE TRAINING

RECOMMENDATION

Moved: Member Lesley Bandy

Seconded: Member Heather White

1. That the Committee acknowledge the requirement for volunteers to be included on Councils volunteer register and undertake the compulsory online volunteer training.

5.7 SETTING FUTURE MEETING DATES

RECOMMENDATION

Moved: Member Nola Trembath

Seconded: Member Lesley Bandy

That the Committee:

1. Resolved that future meetings will be held on Wednesdays from 12.00pm – 2.30pm with the next meeting to be held on October 20th 2022.

5.8 MUSEUM ADVISOR UPDATE

RECOMMENDATION

Moved: Member Heather White

Seconded: Member Lesley Bandy

That the Committee:

1. Receive the report from museum advisor Kim Biggs.
2. Which to be advised of any future training opportunities that arise for Museum Volunteers

5.9 PROJECTS AND ASSETS MANAGER REPORT

RECOMMENDATION

Moved: Member Nola Trembath

Seconded: Member Lesley Bandy

That the Committee:

1. Note the building maintenance and improvement works programmed by the Projects and Assets Manager.
2. Requests that a proposed date for future works be included in future in the Project and Assets Managers report

6 GENERAL BUSINESS

The Committee wished to note the following:

- Lighting in the Barellan Hall toilets has been on 24 hours a day since recent works were undertaken
- The Committee requests a new version of the Hall Booking Form be developed which clearly states what is included in general hire and which items are being hired as an extra or external hire with their individual costs. The form also to clarify fees and requirements for Community activities and Private Functions.
- There are broken tiles on the front steps of the Museum which could constitute a trip hazard.

7 NEXT MEETING

12.00pm October 20th 2022

8 MEETING CLOSE

Meeting Closed at 4.15pm

13.2 GRONG GRONG COMMUNITY ADVISORY COMMITTEE - MINUTES - 27 JUNE 2022**Document ID: 621653****Author: Council Administration Assistant****Authoriser: General Manager****Attachments: 1. Grong Grong Community Advisory Committee Minutes - 27 June 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Extraordinary Grong Grong Community Advisory Committee held on Monday 27 June 2022.
2. Notes that the Committee unanimously elected Reiner Meier as Chairperson.



MINUTES

Grong Grong Community Committee Meeting

27 June 2022

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG HALL
ON MONDAY, 27 JUNE 2022 AT 6PM**

1 PRESENT

Member Bob Manning, Member Jean Batchelor, Member Reiner Meier, Member Gemma Purcell, Cr Peter Dawson, CDM Sue Killham

2 APOLOGIES

Moved: Member Reiner Meier

Seconded: Member Jean Batchelor

That the Committee:

That apologies from members Len O'Reilly and Kerryn Cassidy be accepted.

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 BUSINESS ARISING FROM PREVIOUS MINUTES

RECOMMENDATION

Moved : Member Bob Manning

Seconded: Member Jean Batchelor

That the Committee:

- Notes the update provided on the Maintenance Shed
- Requests a check on the availability of water, lighting at power at the Grong Grong Park
- Is concerned over recent regrowth and an increased requirement for roadside slashing.

5 REPORTS

5.1 ELECTION OF CHAIRPERSON

RECOMMENDATION

Moved : Member Bob Manning

Seconded: Member Jean Batchelor

That the Committee:

1. Advise Council that following nominations the Committee has unanimously elected Reiner Meier as Chairperson.

5.2 REVIEW OF COMMITTEE STRUCTURE - GRONG GRONG COMMUNITY ADVISORY COMMITTEE

RECOMMENDATION

Moved : Member Jean Batchelor

Seconded: Member Bob Manning

That the Committee:

1. Considers the existing Terms of Reference and requirements for operation as a Section 355 vs an Advisory Committee and makes recommendations to Council if changes are considered necessary.
2. Will review functions currently undertaken by the Committee and Council and nominate which functions it would undertake on Council's behalf if the Committee returns to its previous designation as a Section 355 Committee.

6 NEXT MEETING

Monday September 5 2022

7 MEETING CLOSE

The Meeting closed at 7.30pm.

The minutes of this meeting were confirmed at the Grong Grong Community Committee Meeting held on .

.....
CHAIRPERSON

13.3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 6 JULY 2022

Document ID: 621730

Author: Council Administration Assistant

Authoriser: General Manager

Attachments: 1. Audit, Risk and Improvement Committee Minutes - 6 July 2022

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 6 July 2022.

**MINUTES OF NARRANDERA SHIRE COUNCIL
AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 6 JULY 2022 AT 10.00AM**

1 PRESENT

Chairperson John Batchelor, Cr Cameron Lander, Mrs Gayle Murphy, GM George Cowan, DGMCC Martin Hiscox Observer Craig Taylor, Minute Taker Amanda Collins

Phil Swaffield – NSW Audit Office, Danielle Mackenzie - Crowe joined via Zoom

2 APOLOGIES

Hong Wee Soh – NSW Audit Office

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the minutes of the Audit, Risk and Improvement Committee held on 6 April 2022 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Gayle Murphy - Update Red Fleet –Minute item 6.3

- To be discussed later in meeting with report item 6.3

6 REPORTS

6.1 INVITATIONS TO EXTERNAL PARTIES ALSO PRESENTATION OF PROPOSED EXTERNAL AUDIT ENGAGEMENT PLAN

COMMITTEE RESOLUTION

Moved: Mr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Note that invitations have been extended to the NSW Audit Office, Crowe Australasia also the National Audits Group to contribute to this meeting for the purpose of providing updates, guidance, support and explanation of items contained within the agenda.

CARRIED

6.2 ASSET REVALUATION OUTCOMES AT 30 JUNE 2022

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge the asset revaluations implemented in accordance with the Code and Standards and note the impact on the 2021-2022 financial statements and future years operating results.
2. Acknowledge that this report may have implications on Narrandera Shire Council with future risks in the areas of operating result and asset replacement ratios.

CARRIED

6.3 AUDIT OFFICE NSW - AUDITOR GENERAL'S REPORT - LOCAL GOVERNMENT 2021

COMMITTEE RESOLUTION

Moved: Mr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee: -

1. Receive and acknowledge the NSW Auditor-General's Report titled 'Local Government 2021'.

CARRIED

Danielle Mackenzie left the meeting at 10.55am

6.4 INTERNAL AUDIT - REPORT TITLED REVIEW OF PREVIOUS AUDIT RECOMMENDATIONS AND ACTIONS; ALSO THE FUTURE DIRECTION OF REPORTING; AND DETERMINING THE 2022-2023 INTERNAL AUDIT WORKPLAN

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Receive the Internal Audit report from the National Audits Group titled Review of Previous Audit Recommendations and Actions; and
2. Determine future reporting requirements as to content also the level of reporting; and
3. Determine the Internal Audit Workplan for the 2022-2023 financial year
 1. Fleet/Plant Management
 2. Managing Grant Funding Applications and Acquittals
 3. Work Health & Safety Framework
 4. Succession Planning/Attraction and Retention and staffing control

CARRIED

Phil Swaffield left meeting at 11.55am

6.5 GENERAL MANAGERS REPORT TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE

COMMITTEE RESOLUTION

Moved: Mr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Note the verbal presentation made to the Committee by the General Manager

CARRIED

6.6 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required the line item be removed from the document.

CARRIED

6.7 ENTERPRISE RISK REGISTER

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge the extract of the Enterprise Risk Register with no new risks identified, also that it has not been necessary to escalate any existing risks.

CARRIED

6.8 INCIDENT NOTIFICATIONS AND LEGISLATIVE COMPLIANCE

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Note that since the 24 November 2021 meeting, there have been no reported incidents, or any know breaches of legislation.

CARRIED

6.9 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION

COMMITTEE RESOLUTION

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that on 30 June 2022 the Internal Audit function had an unexpended financial balance of \$19,000 and that these funds be revoted for expenditure in 2022/23, to be used for documenting written procedures for various functions for the ARIC committee.

CARRIED

7 GENERAL BUSINESS

Nil

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Extraordinary Meeting – 31 August 2022 – 10am Chambers

10 MEETING CLOSE

The Meeting closed at 12.38am.

The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on 7 September 2022.

.....
CHAIRPERSON

13.4 LOCAL EMERGENCY MANAGEMENT COMMITTEE - MINUTES - 14 JUNE 2022**Document ID: 621796****Author: Council Administration Assistant****Authoriser: General Manager****Attachments:**

1. **Agency Report - REMC - June 2022**
2. **Agency Report - RFS MIA District - June 2022**
3. **Agency Report - Heath - Murrumbidgee Local Health District - June 2022**
4. **Agency Report - TfNSW - June 2022**
5. **Agency Report - Red Cross - June 2022**
6. **Agency Report - DPI - AASFA - June 2022**
7. **Agency Report - RESNSW RIVMUR - June 2022**

RECOMMENDATION

That Council:

1. Receives and notes the Minutes of the Local Emergency Management Committee held on Tuesday 14 June 2022.
2. Note and Accept Agency Reports.

Riverina Murray REMO – Agency Report

Hi Fred,

I am happy to get back to Face to Face meetings, see my report below.

1. COVID - In consultation with the MLHD HEOC the RM REOC reverted to “White – Monitoring” on 02/03/2022. The RM REOC can be reactivated at short notice if necessary. During the course of the outbreak the Riverina Murray COVIC REOC released 77 Sitrep/Strategic Updates. Local Councils continue to provide support in providing venues for vaccinations.

COVID Welfare - Essential Food and Personal care hampers community needs are now being centrally managed through Services NSW, the RM REOC and A/REOCON thanks the ResNSW REOC Subgroup team that managed this process through operational phase of the event in our Riverina Murray region.
2. EM training courses scheduled for May in Albury have been cancelled due to lack nominations, in the coming weeks the Riverina Murray REMOs will produce an EM Training Calendar for “Face to Face” ResNSW for the Riverina Murray EM Region for the coming financial year.
3. RM RRC Ex Livingstone has been postponed, this activity will likely be conducted in the Spring and is being redeveloped to include F+RNSW RPAS (Drone) support, and will include the NSW RFS Car Fire Gas Prop to be supplied by the RFS Riverina Zone.
4. The next RM REMC & RRC meetings will take place in Wagga on Wed 27th of July.



Owen Plowman

Riverina Murray Regional Emergency Management Officer
NSW Police Force Southern Region
Police Station Level 1, 217-219 Tarcutta Street, Wagga Wagga, NSW 2650
E: plow1owe@police.nsw.gov.au P: 02 6922 2612 E: 83612M: 0429 154 619



NSW RURAL FIRE SERVICE



MIA DISTRICT LEMC REPORT 08/06/2022

Bush Fire Risk Management Plan

The Third series of workshops, were held on the 5th and 6th of April and involved Senior RFS volunteers and all land managers.

From this workshop it was identified that the maps showing the potential spread or risk of fire was confusing those involved in addressing the assets and the associated risk.

From this meeting it was agreed that the MIA district office would put together Maps that have the identified assets on them for the stakeholders to identify and agree to.

These series of maps will be workshopped for each Agency involved and be mapped as LGA

This mapping is almost finalised.

Completion of the Bush Fire danger period.

The bush fire danger period ended in the MIA District on the 1/04/2022.

Residents and landholders can notify by either Clicking, QR coding or calling the district office.

BURNING OFF?
LET US KNOW **ONLINE**



MIA District - Permits not required from 01st April 2022 to 30th September 2022

You still must:

- Notify all adjoining Landholders
- Notify the NSW RFS Click, QR Code Or Call
- Click www.rfs.nsw.gov.au/notify
- QR code



- Call MIA District 02 6966 7800



Australian Fire Danger Rating System



- The Australian Fire Danger Rating System is an entirely new way of determining and communicating Fire Danger Ratings.
- Using the latest science and community input, the new system aims to provide more accurate and timely information to the community, firefighters, and land managers.
- The NSW RFS is playing a key leadership role in the national project and is leading the implementation within NSW.
- The new system has four levels of fire danger ratings.
- The rollout of the system will be supported by an extensive community engagement and education campaign, and resources will be made available to members prior to the launch

<https://www.afac.com.au/initiative/afdrs/afdrs-overview/afdrs-design>

The new fire danger ratings

Based on the latest science and insights from the community, the new Fire Danger Ratings are:

- CATASTROPHIC
- EXTREME
- HIGH
- MODERATE

The fire danger ratings will also be issued year-round. When there is minimal risk, fire danger ratings signs will be set to 'off'.

Each fire danger will have a clear set of messages including the actions the community can take to reduce their risk.

To accompany the new signage, there is a set of messages to help with community messaging.

- Moderate: Plan and prepare
- High: Be ready to act
- Extreme: **Take action now** to protect life and property
- Catastrophic: For your survival, **leave bush fire risk areas**

<https://one.rfs.nsw.gov.au/our-organisation/priority-projects/australian-fire-danger-rating-system/the-science-and-research-behind-the-AFDRS>

The NSW RFS is managing the implementation for the rollout across NSW – including changes to systems, training, doctrine, signage and community engagement and education. The rollout will be supported by a large scale, state and national public awareness campaign, as well as education and training for members

There is a significant amount of change for fire managers, fire agencies, industry stakeholders and the wider community.

AFDRS training plans are being finalised and will be a blended approach to learning that supports and empowers members to understand and communicate about AFDRS updates.

Covid-19

Rapid antigen tests are currently being supplied to RFS brigades for the testing of members in the need for operational response.

Volunteers have been able to register their vaccinations with the use of One RFS website. A survey was undertaken by volunteers to gauge the support of mandating vaccination for volunteers and report on this is being produced and will be made available.

Public Health (COVID-19 Self-Isolation) Order exemptions may apply to emergency services personnel, such as if you are a household contact.

Incidents

01/02/2022 to 16/05/2022

*Murrumbidgee includes Old Jerilderie/Murrumbidgee LGA's

LGA	Total Incidents	Fire & Explosion	MVA	Hazard Condition	Service Call	Good Intent	False Alarm	Other
Carrathool	13	7	2	0	1	0	2	0
Griffith	29	18	2	3	1	0	4	0
Hay	8	5	1	1	0	0	0	0
Leeton	34	16	2	4	6	0	6	0
Murrumbidgee*	10	3	4	2	1	0	0	0
Narrandera	15	8	3	0	0	1	3	0
Total MIA	109	57	14	10	9	1	15	0

Health – Murrumbidgee Local Health District – Agency Report

Good morning, Fred

I will be an apology at the next Emergency services meeting – it clashes with our VMO meeting

Our update for the hospital is:

- We currently have 2 agency RN's working for us
- COVID swabbing clinic remains 3 days a week
- Access to the hospital remains through administration during business hours and through the door near the ED waiting room after hours
- Accommodation upgrades still in planning phase
- Security staff for the hospital – 3 are employed, however 2 of these employees are on a pathway to gain their security licence
- Hospital is covered by RMCS medical coverage through telehealth when there is not a Dr on call for the hospital
- Theatre services remain twice a month
-

Thank you

Kate Williams
Acting Facility Manager
Narrandera Health Service

PO Box 297 NARRANDERA, NSW 2700

Tel (02) 69510 200 Fax (02) 69510 327 Mob 0403 726 681 kate.williams2@health.nsw.gov.au
www.health.nsw.gov.au





**Transport
for NSW**

**REPORT TO
Local Emergency Management Committee**

Transport Services Functional Area

Report Period: March to June

- 1. **ACTIVITY** Business as usual for Transport for NSW, Some weather events were experienced earlier in the year predominately on the South Coast. Main focus for the next period will be the Alpine operations around the Snowy Mountains.
- 2. **CAPABILITY** Training for Transport liaison officers to assist in EOC during emergency events was undertaken, Group 1 was stood up at the end of last year, 19 TLO's were trained to support Region South EOC's. We're finalising recruitment of and about to begin training with Group 2 which aims to provide a further 7-10 TLO's for the South.
- 3. **PLANNING** Reviews of our incident response plans is underway right across the network including engagement with stakeholders on suitability of routes. If councils have questions regarding this, please contact me. Once the review is complete and plans have been endorsed these plans will be published on a digital platform.
- 4. **TRAINING** 2 new staff are currently in on-the-job training one will be based in the Riverina Murray and the other on the South coast bosting our capacity in these areas
- 5. **OTHER** N/A
- 6. **ACTION** N/A

Submitted By: Paul Billingham

Date 26/05 /2022



Red Cross Update to LEMC Meeting

June 2022

1. Volunteers Activations:
 - Nil
2. Volunteer training:
 - Nil
3. The organisation has a checklist as to how our volunteers can work within the COVID-19 environment: COVID SAFE: A checklist for NSW Volunteers-Activations.
4. All volunteers are required to have the current compliance checks listed below to be eligible to be activated:
 - National Police check gained via Red Cross.
 - Working with Children Check (WWCC)

Kate Johanson

Regional Officer/Recovery-Snowy Valleys

Emergency Services NSW/ACT

88 Murray St WAGGA WAGGA NSW 2650

Tel 02 5963 2958 | Mobile 0437 873 537 | Fax 02 6921 2513 | Email kmjohanson@redcross.org.au



Agriculture and Animal Services Functional Area (AASFA)

LEMC Report

30 March 2022

LEMC Representative: [Tammy Galvin](#)

Organisation: [Narrandera Shire Council](#)

Purpose: LEMC Meeting

Recommendation: That the [Narrandera Shire Council](#) note the report.

Overview

Riverina and Murray Local Land Services emergency management and preparedness activities within AASFA for the previous quarter.

Prevention and preparedness activities

Activity	Riverina staff	Murray staff
IMT Logistics training	1	
IMT Planning training	1	

Number of LEMC Meetings attended:

Riverina x 5

Murray x 8

Response role qualified

Role	Riverina staff	Murray staff
IMT – Incident Controller	2	3
IMT – Operations	1	3
IMT – Logistics	1	2
IMT – Planning	2	1

NSW Department of Primary Industries
161 Kite Street Orange NSW 2800
Locked Bag 21, Orange NSW 2800

Ph: 02 6391 3100 | Fax: 02 6391 3336 | www.dpi.nsw.gov.au | ABN: 72 189 919 072

Emergency response and recovery activities

Activity	Riverina LLS	Murray LLS	DPI
Northern NSW Floods	1x IC 3 X Operations Officer 2 X Logistics officer	1 x IC 1 x PIO 1 x Deputy Ops Officer 2 x Logistics Support 3 x Field Crew 1 x Aviation Manager	2 x Operations Officer
South East Flooding	1 x GIS Officer (Geospatial Information Systems)		
Sydney North West Metro Flooding	1 x IC 1 X PIO 1 x Planning Officer 1 x Operations Support Officer		
Japanese Encephalitis (JE)	3 x Operations Officer	1 x Operations Officer	

As of March 30, a total of 217 Local Land Services staff – more than 20% of the total LLS workforce – have played a role in the flood response, as part of AASFA.

This has included emergency fodder distribution, animal evacuation and care, plus answering customer calls for assistance and providing public information.

So far there have been 1795 landholder requests for assistance, some 2269 tonnes of emergency fodder distributed to landholders, and 31 animal evacuation centres operating - housing 388 livestock and pets.

Riverina and Murray AASFA staff continue to support the flood response across multiple local control centres in the state with a total of 134 days of assistance provided, covering the varied response roles.

NSW Department of Primary Industries
 161 Kite Street Orange NSW 2800
 Locked Bag 21, Orange NSW 2800
 Ph: 02 6391 3100 | Fax: 02 6391 3336 | www.dpi.nsw.gov.au | ABN: 72 189 919 072

There are 8 JE Infected Premises (IP) in the Riverina. IP's are in the Hilltops, Narrandera, Griffith, Coota-Gundagai and Greater Hume local government areas. AASFA staff have been appointed as liaison officers as part of this response.

Attachments

Nil

Contacts

Riverina Local Land Services (RLLS)

Michael Leane – Manager Biosecurity & Emergency Services

Mobile: 0427 002 922 Email: Michael.lean@lls.nsw.gov.au

Murray Local Land Services (MLLS)

Geoff Corboy – Manager Biosecurity & Emergency Services

Mobile: 0427 221 011 Email: geoff.corboy@lls.nsw.gov.au

NSW Department of Primary Industries
161 Kite Street Orange NSW 2800
Locked Bag 21, Orange NSW 2800
Ph: 02 6391 3100 | Fax: 02 6391 3336 | www.dpi.nsw.gov.au | ABN: 72 189 919 072

Resilience
NSW

Local Emergency Management Committee Meeting

Agency Report prepared for Narrandera LEMC

Agency Name: Resilience NSW – Riverina Murray

Meeting Date: Tuesday 14 June 2022

Reporting Period: February 2022 to May 2022

Overview

- Resilience NSW staff from Riverina Murray have been deployed since early March to support flood recovery in the Northern Rivers Flood Recovery, and more recently in the Great Sydney Recovery Operations.
- Roles included recovery operations at Recovery Centres, Regional and Local Recovery Coordination, and Recovery Assistance Points, providing support in communications (at times remotely) and in the initial stages to Incident Command Centres and EOC's.
- Whilst the NSW Flood Inquiry will provide an in-depth review, lessons learnt by the Riverina Murray team providing immediate relief and recovery include the following:
 - Immediate Relief:
 - Parallel to evacuation centres, the establishment of community facilities and 'pop-up' recovery relief centres (showers, toilets, food provision)
 - Full participation in Regional EOC to support Local EOCs
 - Recovery Operations:
 - Fatigue management of staff, workplace capacity and capability building
 - Surge capacity including WHS considerations and injury management for deployed staff
 - Management of donated goods
 - Financial delegations under regional recovery governance structures.
 - Supporting community interest group communication and integration into EM arrangements and recovery
 - Roles and responsibilities, supporting immediate relief and recovery
 - Supported housing strategies in collaboration with DCJ for displaced persons in emergency accommodation within Welfare Functional Area Coordination under the state WelFAC.
 - Providing and maintaining Community Support / Relief Facilities (toilets, showers, laundry facilities, meals)
 - Defining and maintaining communication pathways to:
 - Regional Recovery Operations Centre
 - Community / community interest groups
 - Local Government
 - Whole of government operations
 - Local Recovery Coordinators
 - Local, Regional and State Recovery Committees
 - Recovery subcommittees including
 - Health and Wellbeing



Resilience
NSW

- Infrastructure
- Communications working group
- Business and Tourism
- Animal and Agriculture
- Housing Taskforce

Recovery Centres / Recovery Assistance Points / Mobile Recovery Visits in collaboration with local councils /shires: :

- Location, Opening hours, layout and staff and service capability
 - Workflow and service provision efficiency
 - Access for all community demographics
 - Internet Access
 - Transport or outreach capability for isolated people
 - Media and Comms management of recovery centre locations, accessibility and grants / funding Available clean-up services
 - Mental Health support
 - Medical services
 - NGO's and NFP's
- Pre-Recovery Planning. Res NSW staff will work with Local and Regional Emergency Management Committees to complete templates and guides to support LGA's in this work.
 - Natural Disaster Declarations. Several declarations have occurred in the Riverina Murray region . ResNSW staff continue to support the intel gathering process to assist with providing support under the NSW Disaster Relief Assistance legislation.
 - COVID 19 – welfare functional service area has continued to be supported by RivMurr RESNSW with grocery and personal care hampers, as well as PPC/E allocation. Volume of requests has decreased significantly since last report, with very small numbers of requests being made.

Staff Structure (relevant to this LEMC)

Donna Argus – Director
 Paul Pfeiffer – A/Manager – Community Coordination
 Linda Thomas – Manager – Local Government Coordination
 Dave Buchtmann – Coordination Officer



Resilience NSW

Update to contact list required? Yes No

If yes, please detail update below:

Previous contact name to be removed:

New contact name: As provided via email

Email Address:

Phone Number:

Fax Number:

Mobile Number:

Street Address:



**MINUTES OF NARRANDERA SHIRE COUNCIL
LOCAL EMERGENCY MANAGEMENT COMMITTEE
HELD AT THE EMERGENCY MANAGEMENT CENTRE - 19 TWYNAM ST
NARRANDERA
ON TUESDAY, 14 JUNE 2022 AT 9:10 AM**

1 PRESENT

Chair Shane Wilson, Mr Chris Quiring, Mr Justin Langley, Mr Neal Tait, Mr Paul Billingham, LEMO Fred Hammer, Mr Matt van Buuren, Mr Craig Howitt, Mr David Buchtman.

2 APOLOGIES

Cr Neville Kschenka, Cr Tracey Lewis, Mr Alastair Macdonald, Mr Neil Cuthbertson, Mr Daryl Cooper, Ms Karen Absolom, Ms Kate Johanson, Mr Lance Quinn, Ms Lexi Hone, Mr Markus Zarins, Mr Michael Van Den Bout, Mr Nicholas Beattie, Mr Owen Plowman, Mr Quintin Young, Ms Samantha Sykes, Mr Wayne Heidtman, Mr Shane Hargrave, Mr Jason Wall, Ms Kate Williams.

3 DECLARATIONS OF PECUNIARY INTEREST

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

MOVED: CHRIS QUIRING

SECONDED: FRED HAMMER

RECOMMENDATION

That the minutes of the Local Emergency Management Committee held on 8 February 2022 be confirmed.

5 BUSINESS ARISING FROM PREVIOUS MINUTES

NIL

6 REPORTS

6.1 AGENCY REPORTS

RECOMMENDATION

1. For Council to Note and Accept Agency Reports

6.1.1 – REMO – Riverina Murray Emergency Management. Please refer to Attachment 1 – Agency Report – REMC – June 2022.

6.1.2 - Rural Fire Service NSW - Please refer to Attachment 2 – Agency Report – RFS MIA District – June 2022.

6.1.3 - Local Health District – Ms Williams provided the committee with the following report – Please refer to Attachment 3 – Agency Report – Health – Murrumbidgee Local Health District – June 2022.

6.1.4 – Transport for NSW - Please refer to Attachment 4 – Agency Report – TfNSW – June 2022.

6.1.5 – Red Cross - Please refer to Attachment 5 – Agency Report – Red Cross – June 2022.

6.1.6 - Fire & Rescue NSW – Mr Neal Tait provided the Committee with a brief update on the station's activities for the previous 4-month period.

- Conducted 43 Jobs (including assisting Police and other agencies by operating Drone flights)
- Station Fully Staffed (16 Personnel)
- Staff completed day and night Drone flight Training.

6.1.7 – Essential Energy – Mr Matt van Buuren introduced himself to the committee representatives and stated that the only major issue the staff have experience over the last 4-month period is gaining access to the poles and wire network due to the extended rain events.

6.1.8 – Resilience NSW - Please refer to Attachment 7 – Agency Report – RESNSW RIVMUR – June 2022.

6.1.9 – Department of Primary Industries - Please refer to Attachment 6 – Agency Report – DPI – AASFA – June 2022.

6.1.10 – LEMO Report – Mr Fred Hammer provided the committee with an update on the grant funded projects that are being conducted, as part of the Barellan and Narrandera Floodplain Risk Management Plan.

6.1.11 – NSW Police Force – Mr Chris Quiring advised the committee that the station has several vacancies, and three new officers will be posted to the area over the coming few months. The Narrandera station no longer has land search accreditation.

6.1.12 – DGMI report – Mr Shane Wilson provided the committee representatives with a detailed update of Council’s engineering solutions surrounding the proposed urban drainage upgrade, bridge replacement projects and the progress of Airport improvement and renewal works.

7 GENERAL BUSINESS

7.1 – There was a general discussion involving the representatives on the progress of the solar farm and that NSW Fire & Rescue were waiting on an invitation from the developers to be shown the site to determine what future emergency planning would be required in the event of fire. Mr Wilson volunteers to forward the request onto the appropriate representative.

8 CORRESPONDENCE

Agency reports included as attachments.

9 NEXT MEETING

9:10 am – Tuesday – 11th October 2022- EOC Building - 17-19 Twynam St

10 MEETING CLOSE

The Meeting closed at 10:10am.

The minutes of this meeting were confirmed at the Local Emergency Management Committee held on 11 October 2022.

.....
CHAIRPERSON

13.5 ABORIGINAL ELDERS LIAISON - MINUTES - 4 JULY 2022

Document ID: 622237

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Aboriginal Elders Liaison Minutes - 4 July 2022

RECOMMENDATION

That Council:

1. Receives and notes the minutes of the Minutes of the Aboriginal Elders Liaison held on Monday 4 July 2022.



MINUTES

Aboriginal Elders Liaison Meeting

4 July 2022

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ABORIGINAL ELDERS LIAISON MEETING
HELD AT THE EMERGENCY OPERATIONS CENTRE
ON MONDAY, 4 JULY 2022 AT 12PM FOR 12.30PM**

Meeting Commenced at 12.44pm

As the Mayor's joined via Zoom, Cr Tracey Lewis Chaired the meeting.

WELCOME TO COUNTRY

Welcome to Country by Elder Joy Ingram

ACKNOWLEDGEMENT OF COUNTRY By Cr Tracey Lewis

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

1 PRESENT

Chairperson Cr Tracey Lewis, Mayor Neville Kschenka via Zoom, Elder Cherry Johnson, Elder Dexter Briggs, Elder Hank Lyons, Elder Joy Ingram, GM George Cowan, EA Vicki Maher (Minute Taker)

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Elder Hank Lyons

Seconded: Elder Cherry Johnson

That apologies from Cr Braden Lyons, Elder Beverly Williams, Elder Brenda Poole, Elder Cindy Christian, Elder Clem Christian, Elder Colleen Ingram, Elder David Ivanoff, Elder Dean Ingram, Elder Jean Galluzzo, Elder Jennifer Johnson, Elder Leo Williams, Elder Michael Lyons, Elder Natalie Bright, Elder Nita Salafia, Elder Owen Lyons, Elder Raylene Williams, Elder Robert Carroll, Elder Ronny Williams, Elder Tommy Lyons, Elder Tracey Prior, Observer Vivian Christian, CLO Suzanne Litchfield and CSM Stacie Mohr be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

3.1 UPDATES (Not listed in Item 5.3)

Bright not Johnson

Name should be Walter Bright "not Johnson brothers".

Invitation to Warren Ingram - Narrandera Aboriginal Local Lands Council

Council has written to NLALC by both email and post, extending an invitation to Executives to join today's meeting, however, no reply has been received and no attendance by NLALC. This invitation will be resent for the next AELG meeting.

Narrandera Lizards Grant

Cr Lewis advised that the grant application of \$63,000 was successful. A 2-year program to address drug, alcohol and mental health issues and provide services and training such as counsellors at games, suicide prevention training and mental health first aid.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Elder Hank Lyons

Seconded: Elder Joy Ingram

That the Minutes of the Aboriginal Elders Liaison Meeting held on 28 March 2022 and the Extraordinary Aboriginal Elders Liaison Meeting held on 2 May 2022 be confirmed.

CARRIED

5 REPORTS

5.1 ABORIGINAL LANDCARE OFFICER

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Joy Ingram

That the AELG:

1. Receive the Apology placed by Nioka to the 4 July meeting and note the rescheduling of her attendance to the next Aboriginal Elders Liaison Group meeting to discuss her new position as Aboriginal Landcare Officer with Murrumbidgee Landcare. [next meeting 29 August 2022]

CARRIED

5.2 NAIDOC WEEK

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Hank Lyons

INFORMATION

That the AELG:

1. Receive and discuss the Updates on the NAIDOC Week Celebrations.

Elder Hank Lyons advised that not a lot of people knew the event was on and asked that for future events, organisers advertise on the Radio, in newspaper and wider, perhaps posters put up at certain businesses, as not everyone uses social media like facebook and webpage.

CARRIED

5.3 UPDATES ON PREVIOUS MATTERS

COMMITTEE RESOLUTION

Moved: Elder Joy Ingram

Seconded: Elder Cherry Johnson

That the AELG:

1. Receive and discuss the Updates on Previous Matters listing.

CARRIED

1. Wiradjuri Honour Wall in Marie Bashir Park

Research undertaken revealed that Mr Walter Bright was non-aboriginal and he was born in Narrandera to parents John and Annie. Enlisted at Wagga in 31 July 1917. He embarked Melbourne on the HMAT Nester 28 February 1918, then from Liverpool on 26 April 1918. He was posted to 1st Infantry Battalion France on 18 August 1918, to Folkston and Le Havre. He served in Europe for three weeks before the end of the War. Wounded and taken as a Prisoner of War (POW) in September 1918, he was reposted to England in early 1919. He returned to Australia 21 June 1919 and lived in Wagga. Awarded the 1914/15 British Victory Star and War Medal. No record found of the family living in Narrandera.

DGMI has advised that Council has not received any tenders for the project, however, a plan is being put in place and the wall formwork is being built now. The Granite has been delivered to the stone mason and they do require photos of the three men's faces to be etched into the wall.

NOTE - Since this meeting, Elder Cherry Johnson has advised GM that a family member stated that Yes, Walter Bright is Aboriginal

5.3.1 WIRADJURI HONOUR WALL IN MARIE BASHIR PARK

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Hank Lyons

That:

1. O.L.Ingram be included on side panel.
2. Names can be added to the wall in future.
3. There is no further Action on Mr Walter Bright.

CARRIED

2. Name Change Town Beach to Koori Beach

Council has written to Narrandera Local Aboriginal Lands Council (NLALC) by both email and post, extending an invitation to the Chairperson and CEO to attend today's meeting, however, no reply has been received and no attendance by NLALC.

The Geographical names Board requires a Letter of Support from the Narrandera Local Aboriginal Lands Council (NLALC) to progress Council's application.

5.3.3 INVITATION TO MINISTERS

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Joy Ingram

That:

1. Steph Cooke MP and the Hon. Ben Franklin, Minister for Aboriginal Affairs, Arts and Regional Youth, be invited to come to Narrandera and meet with the Aboriginal Elders Liaison Group for discussion on the lack of response to the community by the NLALC.

CARRIED

At this point, time being **1.52pm**, Elder Dexter Briggs joined the meeting.

3. Aboriginal Lizard Logo for Town Signs within the Narrandera Shire



5.3.5 ABORIGINAL LIZARD LOGO FOR TOWN SIGNS WITHIN NARRANDERA SHIRE

COMMITTEE RESOLUTION

Moved: Elder Cherry Johnson

Seconded: Elder Hank Lyons

That:

1. Lizard Option 1 Outlined endorsed.
2. Richard Gilbert to add Aboriginal specific artwork on the inside.
3. The Narrandera town sign on the Wagga entrance needs to be brought up out of the gully so it is more clearly visible to traffic.

CARRIED

4. Banners in East Street

The Banner has been put up in East Street.

5. Town/Koori Beach Maintenance

Crown Lands have provided three options for use of the Town/Koori Beach area that include:

1. Permits - Available to hold events from Crown Lands on a daily basis.
2. Trusteeship - Council be Full Trustees and responsible for the land and its upkeep.
3. Licence - Council holds a Licence to the land, allowing it to carry out minor maintenance but is liable for all activities on the property.

GM will hold informal discussions with Councillors but will not seek a formal resolution pending guidance from the Elders group. Suggestion by Elder Cherry Johnson that the Land Council be approached with an option that the AELG members maintain the area.

At 12:19pm, Mayor, Cr Neville Kschenka left the meeting.

6. Narrungdera Earth Festival

Elder Hank Lyons advised the meeting that he had been approached by residents with

concerns/questions:

1. Use of grant funds but also charging admission to some events
2. Use of a visiting celebrity chef rather than local chefs.
3. Method of recruiting casual staff.
4. Location and charges for stalls at showgrounds.
5. Charges for insurance.
6. Some Elders not invited to attend.
7. Variations to payments to dancers and muscicians.

Discussuion including planning around future events and the collateral purchased as part of this event.

7. Concerns about Education

Council has held one meeting but only one principal able to attend. Mr Brent Fennessy, Acting Principal of Narrandera Public School joined Mayor Kschenka and GM George Cowan on 27 June for initial discussion. Council will hold another meeting, or separate meetings if need be, to ensure discussion is held with all school principals.

Group asked for Education and Youth Centre to be combined as on item.

8. Youth Centre /Study Hub

Cr Lewis met with Council's Community Liaison Officer; Suzanne Litchfield and Dean Besley from the Office of Regional Youth, for discussion on the need for more youth mentors and councillors in regional areas. Discussed the possiblity of developing a youth centre.

Elders Cherry Johnson and Hank Lyons questioned if Council still have funds from the sale of the old Youth Centre in Charles Street and stated that it should be put towards a new Youth Centre.

Various local sites have been identified as a possible location. A meeting to be set in coming months to discuss in more detail and commence Managent Plan for a new Youth Centre.

6 GENERAL BUSINESS

GB1 - Elder Cherry Johnson

Advised that the WISE Working Party, made up of Elders, was researching into government departments to identify possible funding sources that could be used to support the local community.

7 NEXT MEETING

Monday 29 August 2022 – 12pm Lunch /12.30pm Meeting – EOC

8 MEETING CLOSE

Meeting Closed at 2.30pm

Unconfirmed

14 PROCUREMENT

14.1 TENDER T-21-22-06 LAKE TALBOT SKYWALK

Document ID: 621454

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Procurement

Attachments:

1. T-21-22-06 Lake Talbot Skywalk Tender Assessment Sheet - Confidential
2. Struktis Steel (Ezibuild Pty Ltd) Company Profile - Confidential

RECOMMENDATION

That Council:

1. Accepts the tender by Struktis Steel (Ezibuild Pty Ltd) of \$626,000 ex-GST to undertake detailed design and construction of the Lake Talbot Skywalk in accordance with Section 55 of the Local Government Act 1993.

PURPOSE

The purpose of this report is to review and consider T-21-22-06 Design and Construction tender for the Lake Talbot Skywalk, which closed at 4pm on Thursday 30 June 2022.

SUMMARY

The tender assessment panel determined that Struktis Steel (Ezibuild Pty Ltd) is the preferred tenderer, scoring the highest in the evaluation process and tendering the construction cost that was deemed best value for money (refer to confidential attachment for evaluated scores). They performed strongly in all criteria and demonstrated a experience in the construction of similar structures and projects for Local Government. Contacted referees indicated that the company was highly professional, kept to schedules and had no safety issues.

BACKGROUND

Council has undertaken an open tender process for the detailed design and construction of the Lake Talbot Skywalk as part of funding allocation under Playground on the Murrumbidgee NSW Drought Stimulus.

The total budget for this project was set at \$821,000, which includes the following project components:

- Design and construction 50m steel-framed elevated walkway, with full all-abilities access and use of appropriate materials and colours designed to minimise the visual impact of the Skywalk.
- Upgrade of the existing walking path and steps from the carpark down to the lake and boat ramp area.
- Installation of a deck and pontoon wharf on the edge of Lake Talbot that is accessible to visitors and boats.

- Interpretive signage at the entrance to the walkway and on the Skywalk designed to inform users of the features of the area and the history of Lake Talbot and its environs.
- The installation of lighting and security cameras on the walkway and in the area.

Tender Process

Evaluation of the tender involved the assessment of aspects such as pricing, benefit to our local community, relevant experience in similar work, availability, work health and safety, and project documents and systems. All tenders were based on the original design of the Skywalk, with the detailed design to consider the appropriate materials and colours designed to minimise the visual impact.

The evaluation team used the criteria schedule and weighting outlined in Table 1 to assess and select the preferred tender.

Table 1 – Evaluation Criteria and Weighting

Evaluation Criteria Elements	Weighting
Price	50%
Safety record and testimonials from previous clients	20%
Capability and experience in relevant works	20%
Benefit to local community	10%

Tender Assessment

Eight tenders were received, of which all were assessed as being conforming. Table 2 below lists the tenders and the tendered price ex-GST.

Table 2 – Tenders received

Tenders Received	Fixed Price ex-GST
Beeton Pty Ltd	\$ 664,550
Carters Engineering	\$ 545,650 ^
Duratec	\$ 1,108,517
Struktis Steel (Ezibuild Pty Ltd)	\$ 626,000
Frontier Assembly Pty Ltd	\$ 1,165,762
Roddy Engineering	\$ 784,385 *
Teleo Design Pty Ltd	\$ 884,601
Zauner Construction	\$ 1,247,000

*Identified as an estimate only. ^ failed to include all scoped elements.

The respondents were assessed using the criteria and weighting in Table 1. The schedule on pricing was completed and a check made as to the validity of calculations made within the offers.

The tender panel made the decision to exclude all submissions more than 30% above the available budget for the Skywalk component, therefore any cost greater than \$937,300. The assessment was thus conducted on five submissions.

The final tender evaluation combined weighted scores are listed in Table 3. (Please note the higher the score the more compliant (Value for Money) to the specifications and evaluation criteria).

Table 3 – Final evaluation scores

Conforming Tenders				
Beeton Pty Ltd	Carters Engineering	Struktis Steel (Ezibuild Pty Ltd)	Roddy Engineering	Teleo Design Pty Ltd
11.45	8.65	12.80	7.85	8.50

Attachment 2 - Tender Evaluation Matrix report, provides additional information on each submission.

The tender panel’s recommendation is to accept Struktis Steel (Ezibuild Pty Ltd) tendered offer which scored the highest overall. Struktis Steel is a highly experienced fabrication/construction with suitable quality systems. Tender price is on budget for the project. The referee comments confirm they were good to work with, worked within the timeframes, there were no unwarranted variations and had good site supervision.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Procurement

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS

Policy

- Council Procurement Policy and Tendering Guidelines

Financial

- The pre-tender estimate for the skywalk component was \$730,000. Tendered offer for the design and construction of the skywalk is \$626,000 excluding GST, which is within the approved project budget.

Legal / Statutory

- Local Government Act 1993

- Local Government (General) Regulations 2005

Community Engagement / Communication

- The Skywalk project has previously undertaken community consultation.
- The tender was exhibited via the Council's nominated procurement portal of VendorPanel.

RISKS

- Delay in awarding the tender will result in all tenders falling out of validity and the project being delayed beyond the tight timeline.
- Selecting another tenderer will result in the having to accept the potential risks for the elements in which they were not preferred or allocate additional funds to allow the other projects works to be undertaken.

OPTIONS

1. Accept the tendered offer by Struktis Steel (Ezibuild Pty Ltd) for the detailed design and construction of the Lake Talbot Skywalk.
2. Resolve to not accept any tenders and recommence the tender process. This will result in the project being delayed beyond the allowable timeline for the grant.
3. Resolve to select another tender and acknowledge the potential impacts this may have on delivering all the project outcomes.

CONCLUSION

As detailed within the report, the tender panel's recommendation is to accept Struktis Steel (Ezibuild Pty Ltd) tender offer as it provided overall best value for money for this project. The acceptance of this tender will allow for all other elements of the project to be undertaken without the need to vary the scope or minimise the improvements.

RECOMMENDATION

That Council:

1. Accepts the tender by Struktis Steel (Ezibuild Pty Ltd) of \$626,000 ex-GST to undertake detailed design and construction of the Lake Talbot Skywalk in accordance with Section 55 of the Local Government Act 1993.

15 DEVELOPMENT APPLICATION**15.1 DA-055-2021-2022 CHANGE OF USE (HOTEL TO OFFICE)****Document ID: 621458****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Development Application****Attachments:**

- 1. 4.15 Development Assessment with Draft Conditions (under separate cover)**
- 2. Plans of Proposed Development (under separate cover)**
- 3. Statement of Environmental Effects (under separate cover)**
- 4. Submissions Received (under separate cover)**

RECOMMENDATION

That Council:

1. Approves DA-055-2021-2022 for the change of use – from existing hotel (public bar) to professional consulting rooms and internal alterations and additions at Lot 1 DP187804 being the Old Criterion Hotel at 100-106 East Street, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

PURPOSE

The purpose of this report is for the Council to consider and determine the above development application as submissions were received during the public exhibition period.

SUMMARY

The applicant has lodged a development application for the change of use – from existing hotel (public bar) to professional consulting rooms and internal alterations and additions at Lot 1 DP187804, being the Old Criterion Hotel at 100-106 East Street, Narrandera NSW 2700.

The proposal is to renovate and alter the old public bar area of the hotel and change its use into professional consulting rooms.

The development was notified in accordance with the Community Participation Plan. Seven (7) submissions were received and are attached to this report. These submissions are further considered in Section 4.15 (d) of the attached assessment report.

An assessment of the environmental planning requirements has been undertaken, in which the proposed development is considered suitable for approval subject to the inclusion of relevant conditions of consent.

BACKGROUND

The development was submitted on the 6 June 2022 for the change of use – from existing hotel (public bar) to professional consulting rooms and internal alterations and additions at Lot 1 DP187804, being the Old Criterion Hotel at 100-106 East Street, Narrandera NSW 2700. The site is located within the business centre of Narrandera and is zoned RU5 Village in the Narrandera Local Environmental Plan 2013. The development is to be retained within the unused public bar area of the hotel, with a new accessible doorway to be installed on the East Street frontage.

The attached 4.15 assessment report considers the environmental and planning factors required to be considered under the provisions of section 4.15 of the Environmental Planning & Assessment Act 1979, including the matters raised within the submissions objecting to the development.

It is noted that the proposed change of use is permitted with consent under RU5 Village land use table.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Development Application

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS**Policy**

- N/A

Financial

- N/A

Legal / Statutory

- The application has been assessed in accordance with the statutory provisions of the Environmental Planning & Assessment Act 1979 and considered the Narrandera Local Environmental Plan, Development Control Plan and Community Participation Plan.
- The assessment considered the concerns raised within the submissions and conditions applied to mitigate any potential impacts where required.

Community Engagement / Communication

- The application was notification for a period of 21 days (7 June-28 June 2022) in accordance with the Community Participation Plan. At the close of that period, seven (7) objections/submissions were received by Council. A brief of the concerns are detailed below and these were fully considered within the development assessment report.

- Submissions were largely stating their dissatisfaction with the hotel not operating any longer and loss of a building of historical nature that could be better used for the community and social benefit.

RISKS

The risk for this report as it relates to a planning decision, is the potential for the applicant to commence a Class 1 Development Appeal of the determination in the Land & Environment Court if they are dissatisfied; or a Class 4 - Judicial review should any party believe that the development application process has not been properly applied.

OPTIONS

1. Council may grant unconditional consent to this development. This is not recommended as it will fail to ensure the relevant environmental protections.
2. Council may grant conditional consent to this development, in accordance with the recommendation detailed within the report.
3. Council may refuse this development. In the event that Council chooses this option, it will need to provide planning grounds within the resolution detailing the reasoning for the determination for refusal.

CONCLUSION

An assessment of the environmental planning requirements has been undertaken as detailed within this report and the associated assessment report, in which the proposed development is considered suitable for conditional approval as there are no substantive planning grounds as to why consent should not be conditionally granted.

RECOMMENDATION

That Council:

1. Approves DA-055-2021-2022 for the change of use – from existing hotel (public bar) to professional consulting rooms and internal alterations and additions at Lot 1 DP187804 being the Old Criterion Hotel at 100-106 East Street, Narrandera, subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
 - a. The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
 - b. Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
2. Conducts a Division to record the voting of Councillors.

16 OUR COMMUNITY

16.1 INTRODUCTION OF SUPPORT AT HOME FUNDING MODEL

Document ID: 621874

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Community

Attachments: 1. Support at Home Program Overview (under separate cover)

RECOMMENDATION

That Council:

1. Receives and notes the changes to the Commonwealth Home Support Programs funding model effective 1 July 2022, as a transitional step to implementation of the Support at Home Programs.

PURPOSE

The purpose of this report is to inform Council of the changes to the Commonwealth Home Support funding model as the program transitions to payment in arrears effective 1 July 2022. These changes are based on recommendations from the Royal Commission into Aged Care Quality and Safety established on 8 October 2018.

SUMMARY

Council's Commonwealth Home Support Programs will be moving away from the current block funding model, where providers receive upfront, quarterly payments from the Department of Health to provide support services to frail aged persons over the age of 65 years or 50 years and identify as Aboriginal and Torres Strait Islander and living independently in their own homes. Instead, Council will transition to a new payment in arrears funding model to prepare for the implementation of the Support at Home Programs from 1 July 2023. Under the payment in arrears model, Council will receive monthly payments once services have been delivered.

BACKGROUND

On 8 October 2018, the Royal Commission into Aged Care Quality and Safety was established to inquire into the quality and safety of aged care in Australia. On 1 March 2021, at the conclusion of this process the Royal Commission "*found the aged care system fails to meet the needs of its older, vulnerable, citizens. It does not deliver uniformly safe and quality care, is unkind and uncaring towards older people and, in too many instances, it neglects them.*"

In the Final Report to Parliament, the Royal Commission made a series of recommendations and called for a reform of the aged care system. Shortly after these findings, the Department of Health announced the Aged Care Reforms and the introduction of the new Support at Home Programs to be introduced from 1 July 2023. This is in line with recommendation 35 to implement a new aged care program and recommendation 118 to introduce a new funding model for care at home.

To prepare for these future reforms, current provider agreements have been extended from 1 July 2022 to 30 June 2023, with most Commonwealth Home Support Program providers transitioning to payment in arrears, based on current service levels, but under the new unit pricing guidelines. This will see providers no longer receive block funded grants quarterly, instead receiving monthly payments after services have been delivered.

Once implemented on 1 July 2023, the Support at Home Programs will seek to improve the availability of services by providing funding to the individual client to allow for a more consistent consumer experience. It is believed that payment in arrears will help to facilitate this approach. The Department of Health has stated it will allow for the reallocation of unspent funding to where it is most needed, is a more accurate and accountable use of government funds and will assist in the effective and efficient delivery of services.

The new Support at Home Programs will continue to support senior Australians to remain living independently in their own homes, but will replace the following programs currently funded through block funded grants provided by the Department of Health:

- Home Care Package Program
- Commonwealth Home Support Programs
- Short-Term Restorative Care Programme
- Residential Respite Referrals

Currently, Council receives block funded grants under the Commonwealth Home Support Programs to provide Community Transport, Social Support, Home Modifications and Maintenance and Flexible Respite. Each of these services will move to the new Support at Home Programs on 1 July 2023 and will no longer be block funded. On 1 July 2022, Council will transition to payment in arrears and will have received the July payment upfront, but each subsequent payment will be made after services have been delivered. For the 2022/23 financial year, payments will be based on current outputs and grant agreements. Once the Support at Home Programs are implemented on 1 July 2023 these payments will be fee for service and paid in arrears.

Attached to this report is an overview of the Support at Home Programs.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

1 - Our Community

Strategy

1.3 - To feel connected and safe.

Action

1.3.4 - Provide transport opportunities to support independent living at home.

ISSUES AND IMPLICATIONS

Policy

- N/A

Financial

- Council will see an increase in funds for the 2022/3 financial year with the introduction on the Unit Pricing Guidelines, however payments will be fee for service once the Support at Home Programs are implemented on 1 July 2023. Council has a healthy reserve of funds to assist with the transition to payment in arrears, but the budgeting will become difficult as service delivery fluctuates. There are still uncertainties around how Council's overheads will be captured, including staff costs, administrative costs and fleet management costs.

Legal / Statutory

- N/A

Community Engagement / Communication

- As the implementation of the Support at Home Programs becomes clearer, current clients will be notified of the changes and how this will directly impact them.

Human Resources / Industrial Relations

- A reporting portal has been proposed for providers to provide outputs and invoices to report services delivered and request payment, but this is still being designed by the Department of Health and is yet to be released. However, with the increase in administrative requirements a need for more administrative staff may be required.

RISKS

The new Support at Home Programs will allow for new providers to enter the market and may require a more competitive fee structure, making it more difficult for Council to cover associated costs to deliver services.

There is a risk that any new provider entering the market may not be required to meet the same standards (Aged Care Quality Standards) required by current providers. These standards are designed for the safe and equitable delivery of services and all current Commonwealth Home Support Program providers are required to be assessed against these standards every three years.

There are still uncertainties around the payment in arrears model and how it will impact service providers and the services delivered. Service delivery may be impacted if the Support and Home Programs are not implemented efficiently and effectively.

OPTIONS

1. Receive and note the changes to the Commonwealth Home Support Programs as outlined in the report, and how they impact current programs delivered by Council.

CONCLUSION

Council will no longer receive block funded grants to provide Community Transport, Social Support, Home Modifications and Maintenance and Flexible Respite, instead will transition to payment in arrears effective 1 July 2022, to prepare for the implementation of the Support at Home Programs from 1 July 2023.

RECOMMENDATION

That Council:

1. Receives and notes the changes to the Commonwealth Home Support Programs funding model effective 1 July 2022, as a transitional step to implementation of the Support at Home Programs.

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE

Nil

20 OUR LEADERSHIP

Nil

21 POLICY**21.1 POLICY REVIEW - RATES AND CHARGES FINANCIAL HARDSHIP****Document ID: 621718****Author: Deputy General Manager Corporate and Community****Authoriser: Deputy General Manager Corporate and Community****Theme: Policy****Attachments:**

- 1. Revised - POL019 Rates and Charges Financial Hardship Policy (under separate cover)**
- 2. CS300 Rates and Charges Hardship Policy - adopted 2019 (under separate cover)**
- 3. Interim CS340 Rates and Charges Hardship Policy (COVID-19) (under separate cover)**

RECOMMENDATION

That Council:

1. Adopts the revised Rates and Charges Financial Hardship Policy for public exhibition
2. Deems POL019 Rates and Charges Financial Hardship Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.
3. Rescinds the CS340 Rates and Charges Financial Hardship Policy (COVID-19).

PURPOSE

The purpose of this report is to review the Rates and Charges Financial Hardship Policy.

SUMMARY

Council's Rates and Charges Financial Hardship Policy has been reviewed. Changes to the policy are limited to renumbering and the transition of the 2019 version of CS300 Rates and Charges Financial Hardship Policy to the current policy format.

BACKGROUND

The Rates and Charges Financial Hardship Policy was last reviewed in 2019 and scheduled for review in 2021. The 2021 review did not proceed as Council implemented an interim CS340 Rates and Charges Financial Hardship (COVID-19) Policy.

As the community is now returning to a pre-COVID-19 situation, the interim CS340 COVID-19 policy is to be rescinded and the revised Rates and Charges Financial Hardship policy implemented.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Policy

Strategy

N/A

Action

N/A

ISSUES AND IMPLICATIONS**Policy**

- Adoption of a revised policy – POL019 Rates and Charges Financial Hardship
- Rescind interim policy – CS340 Rates and Charges Financial Hardship (COVID-19)

Financial

- Provision of hardship relief may result in financial loss to Council where interest or debts are foregone.

Legal / Statutory

- Compliance in accord with the Local Government Act and General Regulation. Specifically, guidelines “Debt Management and Hardship” issued under section 23A of the Local Government Act, 1993.

Community Engagement / Communication

- The revised policy will be publicly exhibited.
- The policy is available on Council’s website.

Human Resources / Industrial Relations (if applicable)

- N/A

RISKS

The Office of Local Government (OLG) has provided “Debt Management and Hardship” guidelines based on the provisions of the Local Government Act and Best Practice. These guidelines were issued by the OLG under Section 23A of the Local Government Act ensuring that councils consider the guidelines in the drafting of policy and procedure relevant to the guidelines. Council should ensure that this consideration is made.

OPTIONS

1. Adopt the revised POL019 Rates and Charges Financial Hardship Policy.
2. Request staff to review and amend the policy prior to returning it to Council for consideration.

CONCLUSION

Adopt the revised POL019 Rates and Charges Financial Hardship Policy for exhibition.

RECOMMENDATION

That Council:

1. Adopts the revised Rates and Charges Financial Hardship Policy for public exhibition
2. Deems POL019 Rates and Charges Financial Hardship Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.
3. Rescinds the CS340 Rates and Charges Financial Hardship Policy (COVID-19).

22 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

22.1 JUNE 2022 DEVELOPMENT SERVICES ACTIVITIES

Document ID: 621563
Author: Administration Assistant
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for June 2022.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during June 2022.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during June 2022 detailed in the following table:

Stage Reached	Number
Lodged	6
Stop-the-Clock / Under Referral / Awaiting Information	2
Under Assessment	5
Determined	6

The value of Development and Complying Development Applications approved by Council during June 2022 is detailed in the following table:

Development Type	2021/2022			
	June		Year to Date	
	Number	Value \$	Number	Value \$
Residential	5	\$ 914,046	45	\$ 6,998,417.00
Industrial			0	\$ -
Commercial *			21	\$ 20,407,863.00
Rural Residential			2	\$ 817,000.00
Subdivisions	1	\$ -	5	\$ -
Other			0	\$ -
TOTAL	6	\$ 914,046	73	\$ 28,223,280

Commercial includes 2 x micro solar valued at approximately \$7M each

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during June 2022.

No	Type	Lot	DP/SP	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
042-21-22	(L/C)	74	1278531	8 Paterson Pl NARRANDERA	Subdivision	Conditionally Approved	-	37
043-21-22	(L)	10	1248215	180 Pine Hill Rd NARRANDERA	Shed	Conditionally Approved	-	10
047-21-22	(L)	8	758477	42 Barellan St GRONG GRONG	Dwelling (change of use)	Conditionally Approved	27	21
053-21-22	(L)	1	11274749	207 Irrigation Way NARRANDERA	Dwelling	Conditionally Approved	-	16
054-21-22	(L)	1	1276901	141 Pine Hill Rd NARRANDERA	Dwelling & shed	Conditionally Approved	-	17
CDC 006-21-22	(CDC)	3	1241131	43 Back Dixonville NARRANDERA	Shed	Conditionally Approved	-	5

Type explanation

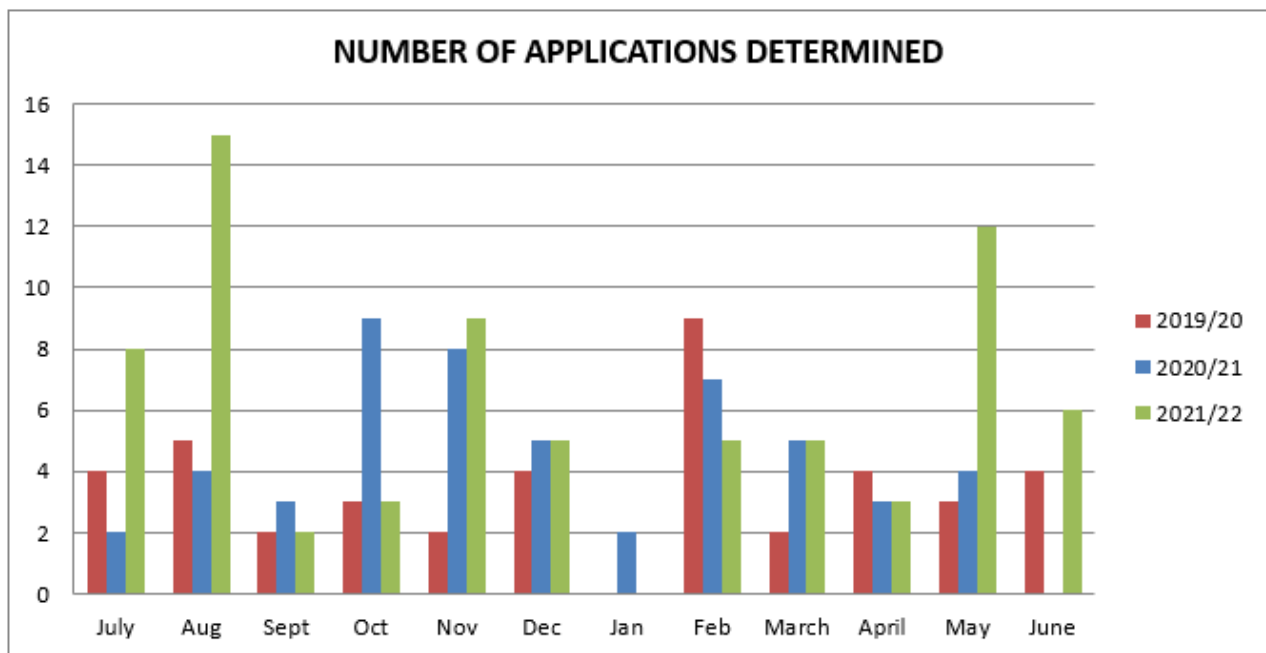
Local (L) – Delegated authority	Merit based assessment where development consent is required. Target determination time of 40 business days.
Council (L/C)	Local development determined by Council at an ordinary meeting.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination

	time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (CDC)	Fast track approval process without the need for a full development application if specific criteria are met.

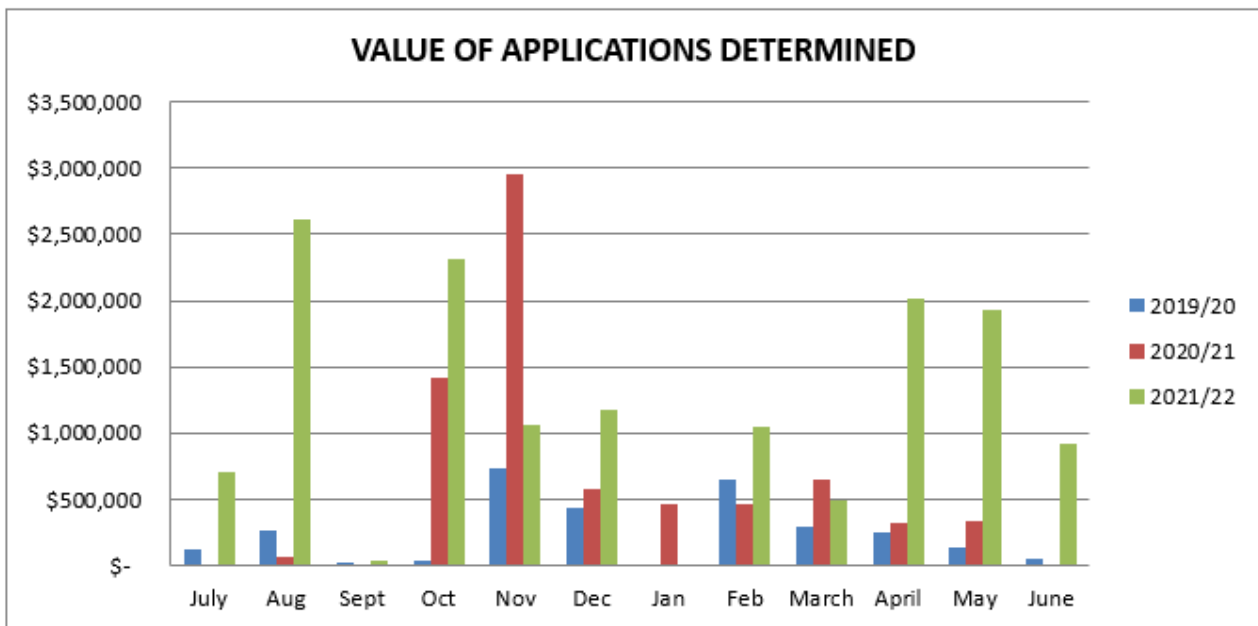
Comparison determination times

2019/20	Narrandera Shire Council average	32 days
2020/21	Narrandera Shire Council average	30 days
2021/22	Narrandera Shire Council average YTD	25 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2019/20.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2019/20.



*2021/22 August figures exclude \$13,915,445 for 2 micro solar farms

Certificates Issued

A summary of other development services activities undertaken during June 2022 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	3
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	-
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	46
Swimming Pool Compliance Certificates	-
On-Site Septic Management System Certificates	1

RECOMMENDATION

That Council:

1. Receives and notes the Development Services Activities Report for June 2022.

23 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**23.1 JUNE INCOME STATEMENT****Document ID:** 621132**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. June 2022 Income Statement**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 June 2022.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 30 June 2022.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The original budget was adopted by Council on 27 May 2021. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2021/2022 were issued on 2 July 2021.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to June.

Major Variations to Budget

There are no major variations to budget evident.

CONCLUSION

Council receives and notes the information contained in the Income statement report for the period ending 30 June 2022.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 June 2022.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 30 June 2022

	Original Budget	Mar Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	8,371	8,367	8,362
User charges and fees	3,362	3,851	3,774
Other revenues	509	837	895
Grants and contributions provided for operating purposes	6,966	4,657	9,134
Grants and contributions provided for capital purposes	7,199	14,973	6,702
Interest and investment revenue	209	182	117
Rental income	228	223	215
Net gain from the disposal of assets	91	303	392
Total income from continuing operations	26,935	33,393	29,591
Expenses from continuing operations			
Employee benefits and on-costs	8,278	8,112	8,018
Materials and services	5,147	6,723	7,595
Borrowing costs	9	29	51
Depreciation and amortisation	5,704	5,704	5,704
Impairment of receivables	6	7	44
Other expenses	326	323	590
Net loss from the disposal of assets	-	-	-
Total expenses from continuing operations	19,470	20,898	22,002
Operating result from continuing operations	7,465	12,495	7,589
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	7,465	12,495	7,589
Net operating result for the year before grants and contributions provided for capital purposes	266	(2,478)	887

Narrandera Shire Council

General Fund Income Statement

for the period ending 30 June 2022

	Original Budget	Mar Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	6,119	6,111	6,111
User charges and fees	1,736	2,535	2,512
Other revenues	509	837	895
Grants and contributions provided for operating purposes	6,966	4,657	9,134
Grants and contributions provided for capital purposes	5,516	12,496	6,543
Interest and investment revenue	139	120	77
Rental Income	228	223	215
Net gain from the disposal of assets	91	303	410
Total income from continuing operations	21,304	27,282	25,897
Expenses from continuing operations			
Employee benefits and on-costs	7,641	7,435	7,267
Materials and services	3,193	4,693	5,547
Borrowing costs	9	9	31
Depreciation and amortisation	4,868	4,868	4,868
Impairment of receivables	6	7	44
Other expenses	326	323	590
Net loss from the disposal of assets	-	-	
Total expenses from continuing operations	16,043	17,335	18,347
Operating result from continuing operations	5,261	9,947	7,550
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	5,261	9,947	7,550
Net operating result for the year before grants and contributions provided for capital purposes	(255)	(2,549)	1,007

Narrandera Shire Council

Water Fund Income Statement

for the period ending 30 June 2022

	Original Budget	Mar Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	794	796	792
User charges and fees	1,464	1,154	1,098
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	471	16
Interest and investment revenue	60	50	27
Rental income	-	-	-
Net gain from the disposal of assets	-	-	(18)
Total income from continuing operations	2,328	2,471	1,915
Expenses from continuing operations			
Employee benefits and on-costs	342	362	392
Materials and services	1,261	1,327	1,312
Borrowing costs	-	-	-
Depreciation and amortisation	521	521	521
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
Total expenses from continuing operations	2,124	2,210	2,225
Operating result from continuing operations	204	261	(310)
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	204	261	(310)
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	194	(210)	(326)

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 30 June 2022

	Original Budget	Mar Revised Budget	Actual YTD
Income from continuing operations			
Rates and annual charges	1,458	1,460	1,459
User charges and fees	162	162	164
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	1,673	2,006	143
Interest and investment revenue	10	12	13
Rental income	-	-	-
Net gain from the disposal of assets	-	-	-
Total income from continuing operations	3,303	3,640	1,779
Expenses from continuing operations			
Employee benefits and on-costs	295	315	359
Materials and services	693	703	736
Borrowing costs	-	20	20
Depreciation and amortisation	315	315	315
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
Total expenses from continuing operations	1,303	1,353	1,430
Operating result from continuing operations	2,000	2,287	349
Operating result from discontinued operations	-	-	-
Net operating result for the year attributable to Council	2,000	2,287	349
Net operating result for the year before grants and contributions provided for capital purposes	327	281	206

23.2 JUNE STATEMENT OF INVESTMENTS

Document ID: 621466

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 June 2022

PURPOSE

The purpose of this report is to present to council the investments held as at 30 June 2022.

SUMMARY

<u>Fund Balance (GL)</u>	
General	19,874,290.62
Water	6,421,550.14
Sewerage	2,511,858.35
Trust	85,725.48
	28,893,424.59

BACKGROUND

The actual interest income received to 30 June 2022 is \$134,988 and compares unfavourably with the budget of \$137,200 for the month. This is due to the accrual process and accounting for interest in the relevant year. The investment returns exceeded the respective benchmarks for the month.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

a. Council Investments

1.

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Elders Rural Bank	1,000,000.00	3.47%	0.40%	A-2	1 Jul 2022
Bendigo Bank	750,000.00	2.60%	0.30%	A-2	11 Aug 2022
Bendigo Bank	1,000,000.00	3.47%	0.55%	A-2	2 Dec 2022
National Australia Bank (On call)	1,057,699.11	3.67%	0.10%	A-1+	30 Jun 2022
National Australia Bank	1,000,000.00	3.47%	0.35%	A-1+	9 Aug 2022
National Australia Bank	1,000,000.00	3.47%	0.35%	A-1+	30 Sep 2022
National Australia Bank	1,000,000.00	3.47%	0.62%	A-1+	5 Oct 2022
National Australia Bank	1,000,000.00	3.47%	0.65%	A-1+	5 Dec 2022
National Australia Bank	1,000,000.00	3.47%	1.50%	A-1+	5 Jan 2023
National Australia Bank	1,000,000.00	3.47%	1.85%	A-1+	19 Apr 2023
St George Bank	1,000,000.00	3.47%	0.37%	A-1+	14 Jul 2022
St George Bank	1,000,000.00	3.47%	0.37%	A-1+	10 Sep 2022
Commonwealth Bank	1,000,000.00	3.47%	0.78%	A-1+	20 Jan 2023
Commonwealth Bank	1,000,000.00	3.47%	1.87%	A-1+	6 Feb 2023
Commonwealth Bank	1,000,000.00	3.47%	0.85%	A-1+	24 Feb 2023
Commonwealth Bank	1,000,000.00	3.47%	1.00%	A-1+	9 Mar 2023
Commonwealth Bank	1,000,000.00	3.47%	1.88%	A-1+	14 Apr 2023
Commonwealth Bank	1,000,000.00	3.47%	2.97%	A-1+	16 May 2023
Commonwealth Bank	750,000.00	2.60%	3.23%	A-1+	2 Jun 2023
Commonwealth Bank	1,000,000.00	3.47%	3.68%	A-1+	8 Jun 2023
Commonwealth Bank	1,000,000.00	3.47%	4.30%	A-1+	21 Jun 2023
Suncorp	1,000,000.00	3.47%	1.37%	A-1	16 Dec 2022
Westpac Bank	1,000,000.00	3.47%	0.31%	A-1+	1 Sep 2022
Westpac Bank	750,000.00	2.60%	0.48%	A-1+	10 Oct 2022
Westpac Bank	1,000,000.00	3.47%	0.56%	A-1+	22 Nov 2022
Westpac Bank	1,000,000.00	3.47%	0.60%	A-1+	25 Nov 2022
Westpac Bank	500,000.00	1.74%	1.05%	A-1+	16 Feb 2023
Westpac Bank	1,000,000.00	3.47%	1.10%	A-1+	16 Mar 2023
Westpac Bank	1,000,000.00	3.47%	1.88%	A-1+	12 Apr 2023
Westpac Bank	1,000,000.00	3.47%	2.87%	A-1+	26 May 2023
Total Council Funds	28,807,699.11	100%			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	53,323.12	67.62%	0.35%	A-1+	2 Aug 2022
Bendigo Bank (Tourist)	32,402.36	32.38%	0.30%	A-2	21 Mar 2023
Total Trust Funds	85,725.48	100%			

2.

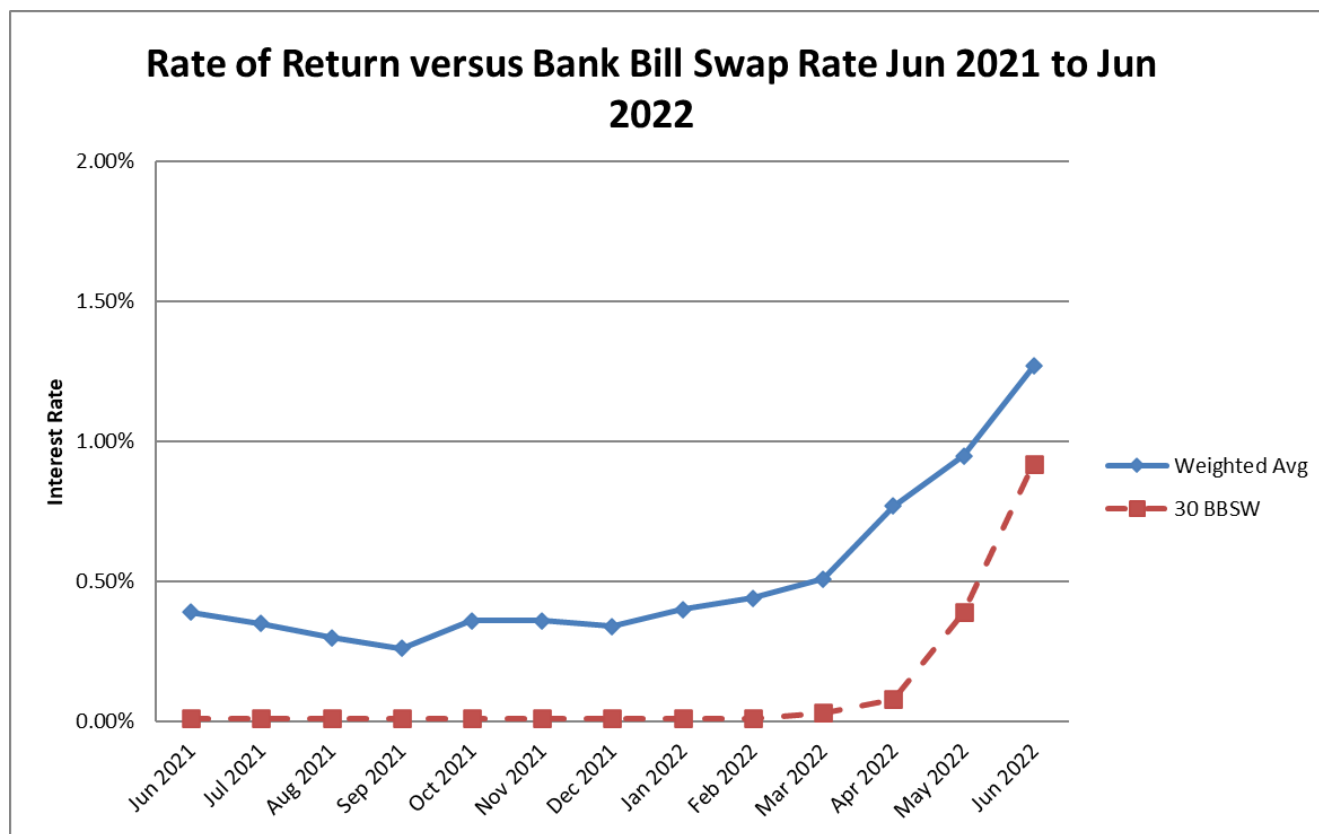
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 1,782,402.36	6.2%	Max 10%
Elders Rural Bank	BBB+	A2	\$ 1,000,000.00	3.5%	Max 10%
IMB	BBB	A3	\$ -	0.0%	Max 10%
NAB	AA-	A1+	\$ 7,111,022.23	24.6%	Max 35%
Suncorp	A+	A1	\$ 1,000,000.00	3.5%	Max 25%
StGeorge	AA	A1+	\$ 2,000,000.00	6.9%	Max 35%
Macquarie Bank	A+	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 8,750,000.00	30.3%	Max 35%
Westpac	AA-	A1+	\$ 7,250,000.00	25.1%	Max 35%
			\$ 28,893,424.59	100%	

b. Application of Investment Funds

Application of Restricted Funds		
Allocation	Description	\$'000
External Restrictions	Water Supply	\$ 6,297
	Sewer Supply	\$ 3,011
	Developer Contributions	\$ 428
	Domestic Waste	\$ 1,483
	Unexpended Grants	\$ 3,107
	Stormwater	\$ 493
	Crown Land	\$ 256
Internally Restricted	Discretion of Council	\$ 13,818
Unrestricted	Allocated to current budget	\$ -
Total		\$ 28,893

c. Investment Portfolio Performance

Monthly Investment Performance				
Period Ending	Investments	Weighted	BBSW 30	Variance
Jun 2021	25,718,971.87	0.39%	0.010%	0.38%
Jul 2021	28,807,699.11	0.35%	0.010%	0.34%
Aug 2021	24,159,715.34	0.30%	0.010%	0.29%
Sep 2021	25,189,731.21	0.26%	0.010%	0.25%
Oct 2021	24,539,746.09	0.36%	0.010%	0.35%
Nov 2021	22,989,760.92	0.36%	0.010%	0.35%
Dec 2021	24,949,769.83	0.34%	0.010%	0.33%
Jan 2022	23,949,774.56	0.40%	0.010%	0.39%
Feb 2022	23,869,784.73	0.44%	0.010%	0.43%
Mar 2022	24,219,795.30	0.51%	0.030%	0.48%
Apr 2022	28,623,267.10	0.77%	0.080%	0.69%
May 2022	28,623,284.37	0.95%	0.390%	0.56%
Jun 2022	28,893,424.59	1.27%	0.920%	0.35%



d. Investment Commentary

The investment portfolio increased by \$270K for the month of June, with the next investment to reach maturity on 1 July 2022. The June period reported income totalling \$4.7M, while payments to suppliers and staff costs amounted to \$6.3M.

The investment portfolio is diversified across a range of borrowers to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2022. Increasing rates will have a positive impact on returns from Council’s portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

e. Responsible Officer Certification

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council’s Investment Policy number POL025.

Council’s Investment Policy has been reviewed and adopted on 22 February 2022.

RECOMMENDATION

That Council:

1. Receives and notes the report indicating Council’s Fund Management position
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 June 2022

23.3 JUNE CAPITAL WORKS PROGRAM**Document ID: 621632****Author: Senior Finance Officer****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments:**

1. June 2022 Capital Program.pdf
2. June 2022 Capital Expenditure.pdf
3. June 2022 Operational Expenditure.pdf

RECOMMENDATION

That Council:

1. Resolves to revoke the allocated funding of \$100,000 for the Narrandera Sportsground drainages and soak project to allow the design and procurement to be undertaken prior to completion of the current football season.
2. Resolves to allocate \$65,000 from the Internal Reserve being Shire Property Renewal & Cyclical Maintenance to the SCCF4 - Narrandera Sports Stadium – Lining of Stadium Internal Walls with Insulated Lining Panels project.
3. Receives and notes the information contained in the Capital Works report as of 30 June 2022.

PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs and resolve to revoke and allocate funds as detailed within the report. This report is for the period ending 30 June 2022.

SUMMARY**BACKGROUND**

Works listed in the attachment are for works against new budgeted projects for the 2021-22 year. Key operational expenses are also included in this report and have been highlighted separately.

PROGRESS TO DATE IN EACH AREA**Administration**

Administration projects are scheduled as follows:

- The order has been placed for the Replacement of Firewall project; awaiting installation which has been delayed due to contractor COVID-19 outbreak.
- A consultant has been organised for the Disaster Recovery planning; awaiting installation of the firewalls.
- The Integrated Software System has been deferred to 2022-23; a quote is being organised for tender specifications.
- Secure Wireless Network has been configured and awaiting the quote for final installation.

- Replacement of Network Switches has been procured; awaiting delivery.
- Replacement of Desktops and Laptops have been ordered and waiting final delivery; project has been carried over to 2022-23.
- The grant submission for the main street CCTV system was unsuccessful. Project has been deferred to 2022-23.
- GIS Imagery project has been deferred to 2022-23.
- The IT Review project has been cancelled.
- Completed projects: MagiQ Publishing Portal implementation, Councillor iPad project, Azure Premium P1 Implementation, SSA Implementation, Software Licencing, Mobile Device Management, and the SQL Server Software Licenses.

Public Order & Safety

- Upgrade works are being scoped for the Waste Depot Improvement Works at Barellan Landfill; project has been deferred.
- Completed works: Barellan RFS Station Amenities and the Cattery Holding System at the Pound.

Environment

- Narrandera West Drainage Improvements project has been deferred due to land ownership issues; funds to be reallocated to Driscoll Road drainage improvements.
- Waiting on design for the retaining wall to be considered for the Narrandera Landfill Masterplan improvement works, project carried over to 2022-23.
- Building Flood Damage Works: Sports Stadium and Changerooms under Grandstand repair grants are underway.
- Construction of the Drainage Improvements at Driscoll Road has commenced; the pit and 20m pipe has been installed, however the project has been put on hold until site dries out.
- The Cemetery Management Plans and Mapping software, as per the cemetery service review project has been deferred to 2022-23.
- Completed projects: Larmer Street Flood Mitigation Works - Stage 2, Insurance works for the Building Flood Damage, Chambers electrical cable damage, and Library Flood damage works.

Housing & Community Amenities

- Additional furniture has been ordered for the Grong Grong Cemetery.
- Narrandera Cemetery furniture purchase has been deferred until 2022-23.
- Barellan Cemetery entrance gate works are now to be completed inhouse in 2022-23.

Recreation & Culture

- Works to be carried over for the Lake Talbot Pool Remediation works; will be completed in conjunction with demolition of the old clubrooms.
- Fabrication has commenced for the Lake Talbot Pool installation of shade structures; to be completed in July.
- A contractor has been awarded for the Narrandera Park Oval Grandstand upgrade; Project carried over to 2022-23 with works scheduled for mid-July. Additional funds are to be transferred from other Town Upgrades project.

- Sign upgrades are in progress for Brewery Flats for the Remote Signage Project. Works to be carried over to 2022-23.
- Marie Bashir Park drinking fountains/bottle fillers works to be undertaken with Stronger Country Communities Round 4 (SCCF4).
- Other Town Park upgrades project have been cancelled with funds to be reallocated.
- A Crown Reserve Improvement Fund (CRIF) application has been lodged for the upgrade of facilities in and around the lake.
- The Narrandera Sportsground drainages and soak project will have the physical site works undertaken at the end of the football season. However, to ensure this can occur, the detailed design and procurement will need to commence immediately, thus a resolution to revoke the funds has been sought.
- The Marie Bashir Park Irrigation Management System project has been deferred to seek an integrated solution with Water and Sewer.
- Narrandera Playgrounds Upgrades project has been deferred to allow for a more substantive upgrade in 2022-23.
- The Narrandera Adventure Playground Upgrades project has been cancelled and funds reallocated to the 2022-23 Inclusive Spaces budget.
- The Barellan Playground Upgrades and festive decorations project has been deferred, with scope being revised.
- Concepts are being prepared for the Adventure Playground Inclusive Spaces with ordering to occur in the new financial year.
- The Biosecurity Mapping Systems project has been deferred to 2022-23.
- Completed projects: Lake Talbot Tourist Park repairs of damaged units, Tree Audit, Outdoor Court Furniture and Shelters and Narrandera Sportsground Clubrooms, stages 1 and 2, the OSR New Shed, Boat Purchase, Parkside Museum works, and the Book and Resources annual replacement.

Drought Community Funding (Round 2)

- Narrandera Stadium Upgrade works are complete.

Stronger Country Communities (Round 3)

- The Creating Future Farmers workshop is complete; payment of milestone 2 to be received shortly. Project to be completed during July school holidays.
- The Youth Food Van project is complete.

Stronger Country Communities (Round 4)

- A contractor has been engaged for the Narrandera Sportsground changeroom facilities to upgrade the existing amenities to meet women in sport requirements. Construction scheduled to commence 23 July 2022.
- Procurement is being finalised for the Barellan Netball Courts upgrade.
- Work has commenced for the Lake Talbot Water Park Entrance upgrade and fencing.
- Procurement is underway for the Water Refill Stations along the walk/cycle paths in five locations, plus additional station at Marie Bashir Park. Construction is scheduled for July.
- A contractor has been engaged for the works at the Narrandera Sports Stadium to improve acoustics and thermal comfort. The SCCF4 - Narrandera Sports Stadium – Lining of the Internal Walls of Stadium with Insulated Lining Panels for improved acoustics and thermal comfort was quoted based on the installation of insulated

panel, however the quoted cost exceeds the requested budget. To ensure that the project is completed in a timely manner to the highest standard, an additional allocation of \$65,000 is required. It is proposed that an allocation \$65,000.00 from the Internal Reserve being Shire Property Renewal & Cyclical Maintenance be approved to allow the project to continue to completion.

Playground on the Murrumbidgee

- Destination and Discovery Hub construction has commenced.
- Works are being scoped for the Extension of the Bike and Hike Trails, which are to be completed by August.
- The footpath has been completed for the Northbank Walking Track project, with minor works to be undertaken. The remaining funds are to be used for the access to the canal bridge.
- Fabrication has commenced for the Northbank Pedestrian Bridge, with installation to occur in August.
- The tender was called in June for the Elevated Walk and Platform Deck.
- Lake Talbot deepening works are grant dependent.
- The Lattice Railway Bridge project has been cancelled.
- Lake Talbot Tourist Park Amenity Block and Camp Kitchen and Playground with shade structure has been completed.

Local Roads and Community Infrastructure Round 1

- A decorative screen has been ordered for the Kiesling Lane Beautification project.
- Completed projects: Weir Park, Ridgeview and Barellan Golf Course Roads, Brewery Flat Improvements, Art Centre Storage, Water Tower Surrounds, Tree planting – all towns, Audit requirement and Melbourne Street kerb and gutter works.

Local Roads and Community Infrastructure Round 2

- Pump track modular units have arrived for the Barellan Pump Track; installation expected to be completed late August.
- Final plans have been received for the Wiradjuri Memorial Wall stage 1. No quotes were received, further procurement to be undertaken.
- Design options are being considered for the Narrandera Flora and Fauna Reserve improvements; project has been carried over to 2022-23.
- Completed works: Grong Grong Village storage facility and toilet, the Digital Scoreboard, Narrandera Sportsground disabled spectator access areas and the Barellan Cemetery installation of unisex toilet and sewerage management system.

Local Roads and Community Infrastructure Round 3

- Detailed storm water design and analysis is being undertaken prior to final design and construction for the improvements at East Street between Twynam and Bolton Street, and at Bolton Street as part of the Narrandera Business Centre Master Plan.

Community Building Partnership

- Art on the Water Tower project has been completed.

Crown Lands Infrastructure

- The construction of drainage and sealing of the remaining access road at Rocky Water Hole project is now complete.

Fixing Local Roads Round 1

- Design is complete for the Brewarrana Bridge Retrofitting. Works are to be scheduled when water levels drop. Necessary approvals are currently being obtained. Project to be carried over.
- Completed works are Paintings Bridge Road.

Fixing Local Roads Round 2

- FCR - Sandigo Kywong School Bus Route is complete.

Fixing Local Roads Round 3

- Narrandera Bus Route Rural Road Reseals awaiting seal for Mejum Park and Cowabbie Roads.
- Rural Road Reseals – Grants were unsuccessful, and projects have been cancelled for Kamarah Road Heavy Vehicle, Erigolia Road Heavy Vehicle and Cowabbie Road Northern Bus Route.
- Completed projects: HSVPP Kamarah, Boree, Red Hill, Pamandi, Bassetts, Syme, and Arrambee Roads and Brookong Street.

Fixing Country Bridges

- Mollys Bridge unit has been delivered; installation is being planned.
- Half of the bridge unit has been delivered for Somerset Bridge; installation is being planned.

Building Better Regions Round 6

- Construction of Solar Panels and LTTP Power sites have been deferred pending outcome of Building Better Regions Round 6 (BBR6).

Transport & Communication

- Urban Laneway Upgrade – Arthur Lane project has been cancelled, Willans Lane works have commenced.
- PAMP – Urban Footpath Cadell Street (Twynam and Audley Streets) project has been cancelled.
- Active transport – walking grant was unsuccessful. Project has been cancelled.
- Works have commenced for the new road at Red Hill Industrial Estate.
- Urban Roads Construction – Works have commenced for Douglas Street shoulder widening) Elizabeth/Audley Street intersection and Manderlay Road – Seal Extension.
- The Improvement of Water Haulage project and Innovation for Rural Infrastructure Management is to be purchased under the plant program.
- The Urban Footpath to railway overpass project is to be undertaken with the North Narrandera Footpath project under Local Roads Community Infrastructure Round 3 (LRCI R3)
- Rural Road Rehabilitation – procurement is underway for the culverts for Erigolia Road (widening). Project to be carried over to 2022-23.
- Roads to Recovery Resheeting projects: McDonalds Road project and the reseal works for Federal Park and Sandy Creek Roads have been cancelled.
- School Zone Infrastructure Program (SZI) – Larmer Street project has been cancelled.
- Design is being undertaken for Flood Damage repairs to Holloway Road culvert and Grong Grong River Road Culvert.

- Emergency Drainage works are continuing with a claim being prepared.
- Urban Reseals – Racecourse Road and East Street (Audley to Larmer) projects have been cancelled. Remaining funds to be transferred to cover over-expenditure.
- Urban Roads Construction – Laneways: Audley, Peters and Arthur Lanes - King to Whitton Street projects have been deferred due to lack of funding. Works are to be scheduled in 2022-2023 for Arthur Lane – Victoria to Bolton Streets.
- Urban Kerb and Gutter Replacement project has been cancelled. Funds to be reallocated to Melbourne Street Kerb & Gutter works.
- Barellan Stormwater Design project has been cancelled.
- Urban Laneways Upgrade – additional works have been cancelled.
- Completed projects: Arthur, Baylis, Box Streets; Intersection upgrade Local & Regional Roads; Norrison Road, Culvert/Bridge assessment works, Driscoll Road. Roads to Recovery projects Birrego, Rehabilitation Sandigo, Druces, Pethers, Galore Park, Bogolong, Pinehope, Holloway, Baldwins, Galore Forest, Brewarrana, Donaldsons, Jackson, The Gap, Jonsen, Merribee, Stradbroke, Ellis, and Square Knob, Euratha Roads, Culvert Manderlay Road 7.78km, culvert McKenzies Road, Urban Footpath Replacement, Anzac/Kiesling Drive intersection, East/Larmer Streets Intersection, Red Gum and Adams Streets heavy patching. Rural Road reseals: Martin Road, Currawondool Street. LED Street Lighting replacement project, Banner Poles Leeton Road, SZI Mulga, Adams and Douglas Streets and Cemetery storm damage emergency works. Regional Roads Capital component of block grant include MR243, MR370, MR596 and MR7608, and Barellan Road.

Economic Affairs

- Building Renewal and Upgrades annual program is still underway; painting to be completed in July.
- Quotes have been received for the New Building at depot; procurement is being finalised.
- Work has commenced on the Security and Wildlife Perimeter fencing at airport; completion expected in August.
- Council Chambers cleanout of storage facility works has been deferred.
- Designs have been received from the consultant for the Airport parallel taxiway; tender phase is planned for second half of 2022.
- Completed projects: Runway, Taxiway and Apron resealing and re-mark project, Installation (3) of the Apron Flood lights, Workshop Vehicle Wash Bay Shed, Red Hill Signage, Gateway Entrance Signs and Light Vehicles, Trucks and Trailers, other Plant Capital and Heavy Plant Sales.

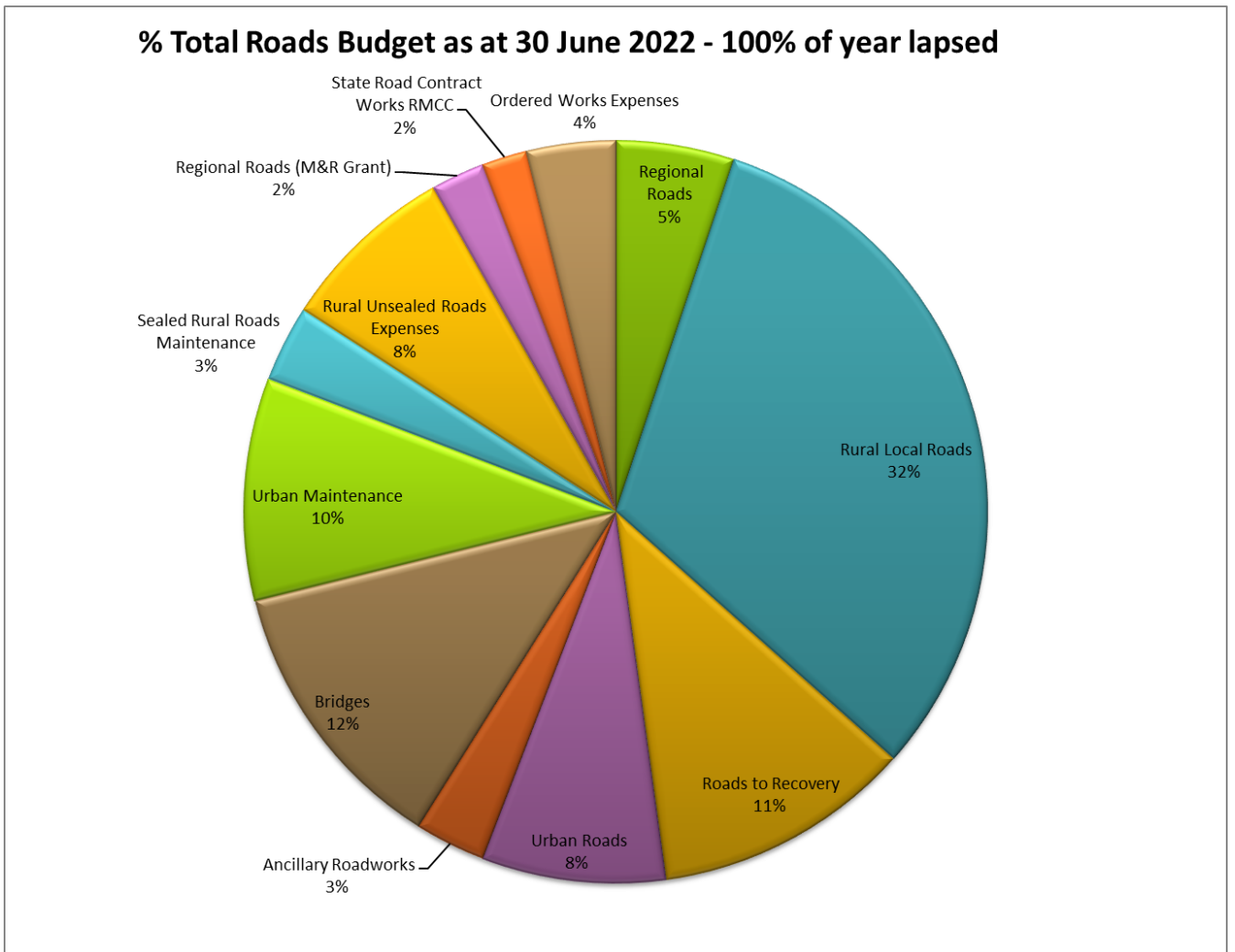
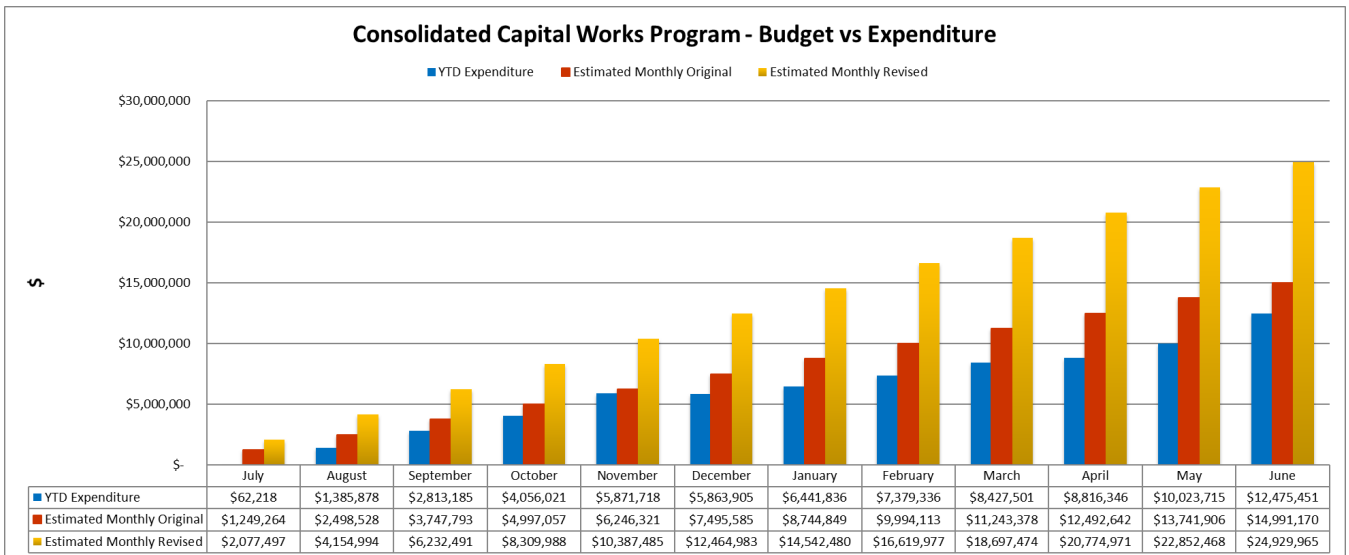
Water Supplies

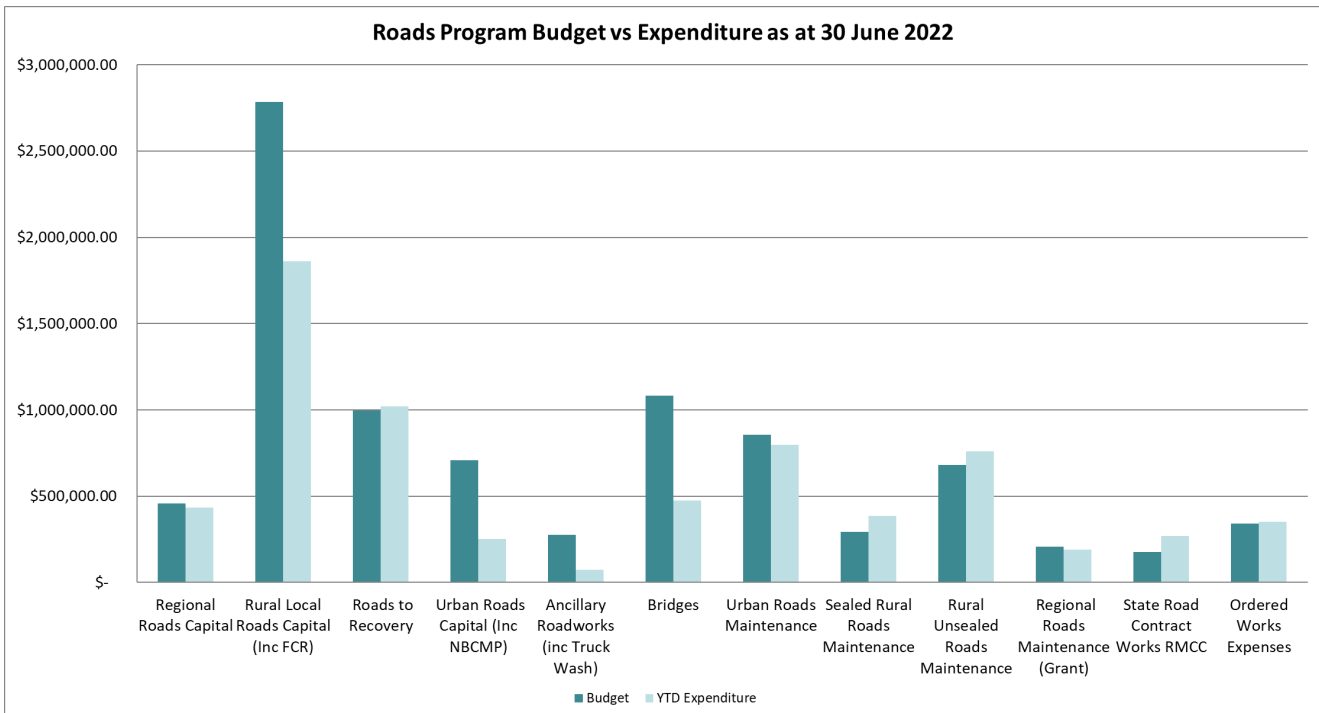
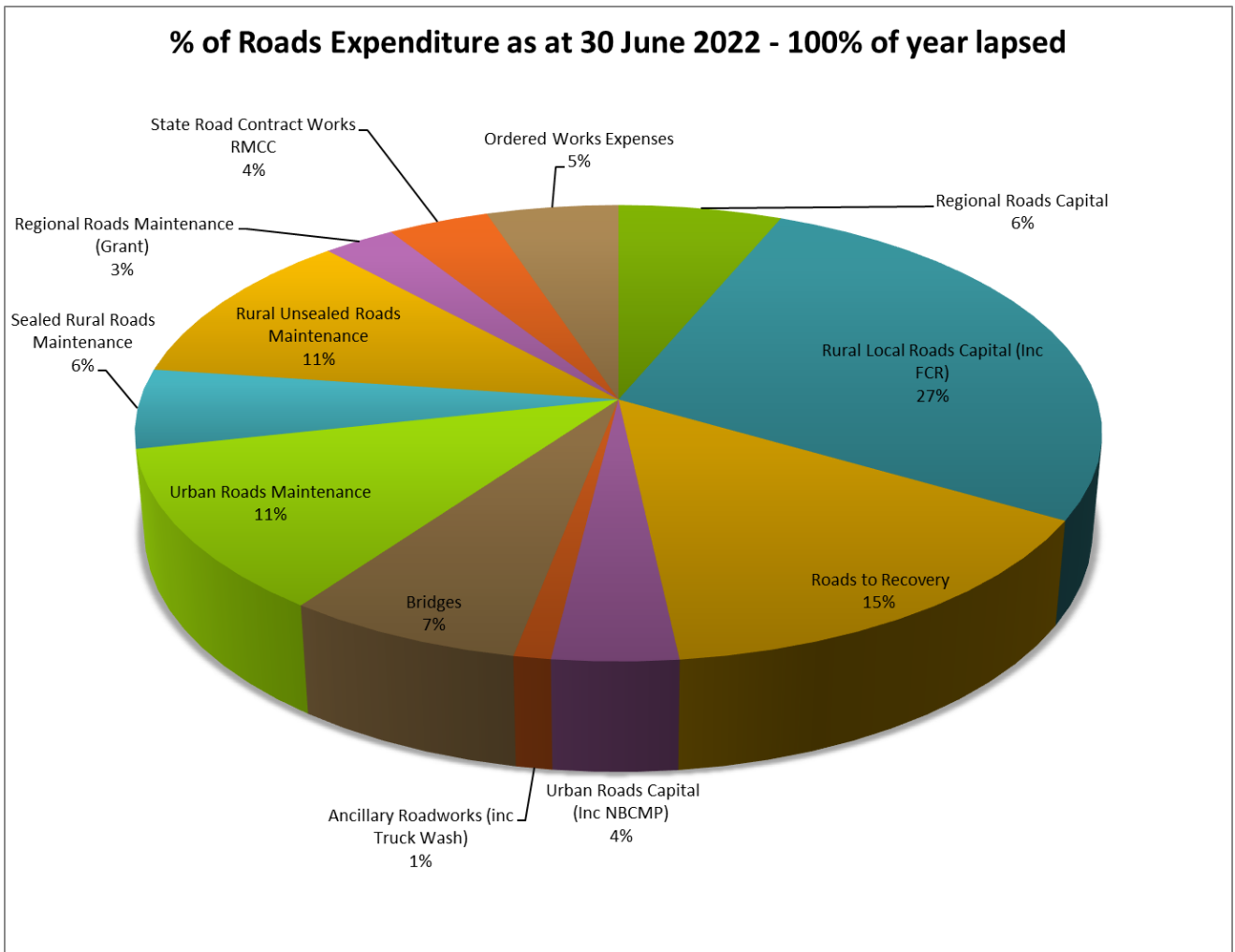
- Hydrant and Valve replacements program is being developed; works to commence mid-2022.
- Hydraulic model is complete for the North Zone Pressure Pump low pressure issues; specifications being developed.
- Grosvenor and King Streets Water Main replacements have commenced; project to be carried over.
- Water Treatment Plant (WTP) scoping study funding deed has been accepted and project has commenced. The upgrade design for the WTP will commence after the study has been completed.

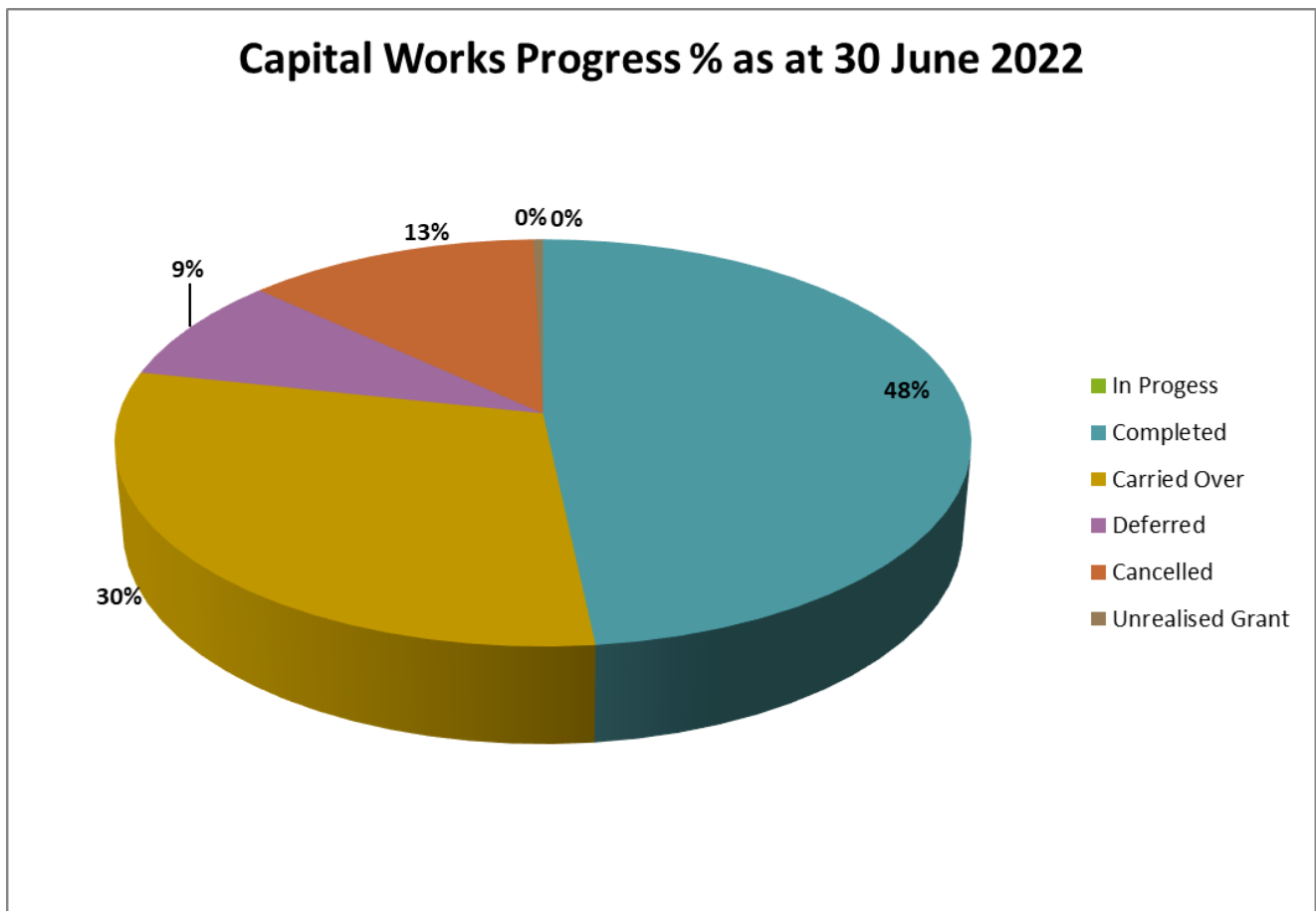
- Pine Hill Reservoir Upgrade tank construction is complete. Irrigation system and tree plantings to be completed by July.
- Pine Hill Reservoir fencing / demolition project will start once the new reservoirs are commissioned; scoping is underway.
- Pine Hill Pump replacement is still to be programmed after reservoir construction is complete.
- Program has been developed for the cul-de-sac ring mains; cost estimates have been prepared to begin in August.
- Site survey has been completed with procurement underway for the Gordon Street fencing site.
- Department of Planning and Environment (DPE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) additional works; consultant has been engaged. Completion of study is expected in August.
- Procurement is underway for the Bulk Water filling station with installation to be completed in July.
- The third batch of filter installations is underway for the Household Filter Project. 80 filters have been installed, with 20 pending.
- Telemetry Software Upgrade and Hardware Upgrade specifications are complete; procurement is underway. Expressions of interest have been received and are being reviewed.
- The Valve Exerciser and Non-destructive digger project has been cancelled.
- Solar Panel scope is being prepared, with additional grant funding being sought.
- Completed projects: Reservoir cleaning and structural assessments, Water Main replacement at Adams Street and Sawmill Road Extension, Service replacements, Taggle Software and implementation and Lake Talbot Tourist Park Fire Service Water Main.

Sewerage Supplies

- The Barellan Sewer design tender has been awarded and design is underway. Construction documentation is being prepared with tenders to be called in the last quarter of 2022.
- The design has been updated for the Primary Filter EPA (Environment Protection Authority) with procurement underway. Quotes have been received and are under review.
- Quotes received for the Flow Meters for Sewer Pump Stations 2, 3 and 4 were outside of the budget. Project has been cancelled.
- Public consultation to be undertaken during July for the Narrandera West Sewer Extension.
- Scope is being prepared for the Solar Panel project; additional grant funding is being sought.
- Telemetry Software Upgrade and Hardware Upgrade specifications are complete. Procurement is underway; expressions of interest have been received and are being reviewed.
- Completed projects: Sewer Main Relines, Manhole and Sewer Service Replacements.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Council’s accounting records.

Capital works are funded from several sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council’s reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Councils or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date.

Balance – Amount of unspent funds including commitments for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

CONCLUSION

That Council receives and notes the information contained in this report.

RECOMMENDATION

That Council:

1. Resolves to revoke the allocated funding of \$100,000 for the Narrandera Sportsground drainages and soak project to allow the design and procurement to be undertaken prior to completion of the current football season.
2. Resolves to allocate \$65,000 from the Internal Reserve being Shire Property Renewal & Cyclical Maintenance to the SCCF4 - Narrandera Sports Stadium – Lining of Stadium Internal Walls with Insulated Lining Panels project.
3. Receives and notes the information contained in the Capital Works report as of 30 June 2022.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
1 IT Review	-		\$0.00	\$0.00	\$0.00	#DIV/0!	Project cancelled
2 SQL Server Software Licenses	-		\$5,915.00	\$5,915.00	\$0.00	100%	Completed
3 Azure Premium P1 Implementation	-		\$8,704.00	\$7,881.00	\$823.00	91%	Completed.
4 GDA and SSA Implementation	-		\$15,790.64	\$15,681.00	\$109.64	99%	Completed.
5 Replace Desktops/Laptops	20,000	\$2,144.00	\$36,565.00	\$36,043.81	-\$1,622.81	99%	Awaiting final deliveries on backorder
6 Software Licencing	20,000	\$492.27	\$20,000.00	\$15,365.00	\$4,142.73	77%	Completed.
7 Councillor iPad Project	5,000		\$5,193.00	\$5,192.47	\$0.53	100%	Completed
8 Replace Firewall	35,000	\$26,031.00	\$38,516.00	\$12,485.00	\$0.00	32%	Installation delayed due to contractor Covid outbreak.
9 Secure Wireless Network	15,000	\$5,241.44	\$15,000.00	\$11,332.50	-\$1,573.94	76%	Configured and awaiting quote for final installation
10 Replace Network Switches	25,000	\$23,030.00	\$30,000.00	\$0.00	\$6,970.00	0%	Ordered and awaiting delivery.
11 Disaster Recovery Planning	5,000	\$5,460.00	\$5,460.00	\$0.00	\$0.00	0%	Consulting organised awaiting installation of firewalls.
12 Mobile Device Management	10,000		\$10,000.00	\$6,960.00	\$3,040.00	70%	Completed
13 Integrated Software System	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Organising Quote for tender specifications.
14 GIS Imagery	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	Project deferred to next financial year
15 MagiQ Publishing Portal	-		\$12,570.00	\$12,570.00	\$0.00	100%	Completed.
16 Pound: Cattery Holding System	-		\$3,120.07	\$728.30	\$2,391.77	23%	Construction of the cattery structure is complete.
17 CCTV system for the Main Street	60,000		\$5,134.00	\$5,454.45	-\$320.45	106%	Grant Unsuccessful. Project deferred to 22/23.
18 Barellan RFS Station Amenities	-		\$28,739.54	\$0.00	\$28,739.54	0%	Completed.
19 Ndra Landfill Masterplan improvement works	-		\$149,963.91	\$15,160.00	\$134,803.91	10%	Waiting for design of retaining wall to be considered.
20 Waste Depot Improvement Works Barellan	87,000		\$87,000.00	\$0.00	\$87,000.00	0%	Upgrade works being scoped.
21 Larmer St Flood Mitigation Works - Stage 2	-		\$5,309.75	\$1,185.44	\$4,124.31	22%	Completed.
22 Narrandera West Drainage Improvements	28,000		\$517.00	\$517.00	\$0.00	100%	Deferred due to land ownership issues, funds to be reallocated to Driscoll Road drainage improvements.
23 Drainage Improvements Driscoll Road	60,000	\$2,920.45	\$93,110.24	\$59,938.07	\$30,251.72	50%	Pit and 20m Pipe installed - Project on hold until site dries out
24 Book & Resources annual replacement	30,896	\$191.55	\$34,613.91	\$33,773.76	\$648.60	98%	Completed
25 Replacement of Computer Seating	3,000	\$9,609.09	\$3,000.00	\$0.00	-\$6,609.09	0%	Project cancelled
26 LT Pool Remediation Works	136,000		\$136,000.00	\$53,861.09	\$82,138.91	40%	Carryover - Works to be bundled with Demolition of old Clubrooms
27 LT Pool Install shade structures and seating located on Plant Room	60,000	\$27,240.00	\$60,000.00	\$31,159.00	\$1,601.00	52%	Fabrication commenced, completion mid-July
28 Narrandera Sportsground Drainages & Soak	95,000		\$100,000.00	\$0.00	\$100,000.00	0%	Project deferred until end of football season.
29 Ndra Sportsground Clubrooms - Stage 2	-	\$25,083.00	\$34,983.34	\$16,162.63	-\$6,262.29	99%	Complete
30 Ndra Sportsground Clubrooms	-		\$904,941.68	\$904,941.68	\$0.00	99%	Complete
31 Outdoor Courts Furniture/Shelters	-		\$15,000.00	\$8,288.87	\$6,711.13	55%	Complete
32 Ndra Park Oval Grandstand upgrade	20,000	\$30,425.00	\$20,000.00	\$1,122.92	-\$11,547.92	6%	Contractor awarded. Works scheduled for mid July. Funds to be transferred from Other Town Upgrades.
33 MBP Irrigation management system	125,000		\$125,000.00	\$0.00	\$125,000.00	0%	Deferred to seek integrated solution with water and sewer
34 OSR New Shed	125,000		\$125,000.00	\$100,720.11	\$24,279.89	81%	Complete
35 Narrandera Playgrounds Upgrades	10,000		\$0.00	\$0.00	\$0.00	#DIV/0!	money reserve to allow for a substantive upgrade in 22-23
36 Narrandera Adventure Playground Upgrades	25,000		\$0.00	\$0.00	\$0.00	#DIV/0!	Cancelled funds reallocated to 22-23 budget Inclusive Spaces
37 BrIn Playground Upgrades and festive decorations	10,000		\$0.00	\$0.00	\$0.00	#DIV/0!	Deferred with scope being revised.
38 MBP Drinking fountains/ bottle fillers	-		\$8,000.00	\$0.00	\$8,000.00	0%	Transferred to SCCF4
39 DCF/LRCI - Narrandera Stadium Upgrade	-		\$56,289.50	\$53,528.35	\$2,761.15	95%	Complete

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
40 SCCF - Youth Food Van Project	-		\$10,053.28	\$10,053.28	\$0.00	100%	Complete
41 SCCF3A - 0009- Creating Future Farmer	-	\$7,000.00	\$19,950.00	\$10,821.31	\$2,128.69	54%	Milestone 1 is complete - payment of milestone 2 to be received shortly. To be completed in the July school holidays.
42 SCCF4 - Narrandera Sportsground - Changeroom Facilities (Upgrade existing changerroom amenities to meet women in sport requirements)	-		\$200,000.00	\$15,285.14	\$184,714.86	8%	Contractor engaged.- Construction scheduled to commence 23 July.
43 SCCF4 - Barellan Netball Courts	-	\$4,186.36	\$273,500.00	\$0.00	\$269,313.64	0%	Procurement being finalised.
44 SCCF4 - Narrandera Sports Stadium - Line internal walls of Stadium with insulated lining panels for improved acoustics and thermal comfort.	-		\$65,000.00	\$62,375.00	\$2,625.00	96%	Contractor engaged, works to be scheduled in August.
45 SCCF4 - Lake Talbot Water Park - Entrance upgrade / Fencing	-		\$60,000.00	\$53,110.98	\$6,889.02	89%	Works commenced.
46 SCCF4 - Water Refill Stations along walk/cycle paths (5 locations)	-		\$50,000.00	\$519.16	\$49,480.84	1%	Procurement underway. Construction scheduled for July.
47 POM - Destination & Discovery Hub	-	\$2,413,393.00	\$3,061,303.30	\$543,945.40	\$103,964.90	18%	Construction commenced.
48 POM - Extension of Bike & Hike Trails	61,967		\$61,967.00	\$156.64	\$61,810.36	0%	Project being scoped, to complete by August.
49 POM - Lattice Railway Bridge	822,000		\$10,545.16	\$9,784.57	\$760.59	93%	Cancelled
50 POM - LTPP Upgrades to Amenity block & Camp Kitchen	-		\$833,690.72	\$748,089.64	\$85,601.08	90%	Complete
51 POM - LTPP New Playground	60,741		\$60,741.00	\$79,297.42	-\$18,556.42	131%	Complete
52 POM - Northbank Walking Track			\$212,648.58	\$198,902.40	\$13,746.18	94%	Footpath complete. Minor works to be undertaken , remaining funds to be used for access to canal bridge.
53 POM - Northbank Pedestrian Bridge	283,639	\$232,568.18	\$472,181.07	\$128,762.19	\$110,850.70	27%	Fabrication commenced, with install to occur end August
54 POM - Elevated Walk, Platform deck			\$821,000.00	\$10,545.00	\$810,455.00	1%	Tender called in June
55 Other Town Park upgrades	-		\$20,000.00	\$800.00	\$19,200.00	4%	\$11547.92 to MBP Grandstand balance to reserve for future capital works.
56 2020-25 Tree Audit	-		\$38,000.00	\$37,100.00	\$900.00	98%	Completed -final invoice to be processed - Tree management system to be committed, waiting on contractor bank details
57 Biosecurity Mapping System	-		\$0.00	\$0.00	\$0.00	#DIV/0!	IT review systems to ensure they are compatible with Councils document management system - project has been deferred
58 Remote Signage	7,500	\$2,727.27	\$15,000.00	\$12,000.00	\$272.73	80%	Sign upgades in progress for Brewery flats order to be committed.
59 LRCI - Brewery Flat Improvements - Fire Pits, Seating, Shelters.	-		\$1,647.55	\$1,295.07	\$352.48	79%	Complete
60 LRCI - Art Centre Storage - Deck and Storage at the rear of the Art centre	-		\$2,512.22	\$2,256.61	\$255.61	90%	Complete, funds to be used for other LRCI projects.
61 LRCI - Kiesling Lane Beautification	-	\$2,257.20	\$19,620.00	\$15,258.51	\$2,104.29	78%	Decorative Screen to be procured. Order has been committed
62 LRCI - Water Tower Surrounds - Tidy up and make usable (Gardens, paths, seating)	-		\$7,926.46	\$4,731.09	\$3,195.37	60%	Complete - Awaiting invoice.
63 LRCI - Tree planting - All towns (Subject to consultation)	-		\$856.01	\$11,086.58	-\$10,230.57	1295%	Completed
64 LRCI - Melbourne Street - Kerb & Gutter works,	-		\$114,508.04	\$117,402.49	-\$2,894.45	103%	Completed
65 LRCI - Laneway Upgrade - Drain and seal a selected laneway.	-		\$35,974.66		\$17,805.90	10%	
66 LRCI - Arthur Lane	-			\$0.00			Works cancelled

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
67	LRCI - Willans Lane	-	\$14,539.25		\$3,629.51			Works commenced
68	LRCI - Drainage Works (Various) - New Culverts and causeways	-		\$12,058.35		\$24.38	21%	
69	LRCI - Ridgeview Road	-			\$2,517.97			Completed
70	LRCI - Barellan Golf course road	-			\$9,516.00			Completed
71	LRCI - Weir Park Road - 1200m gravel Resheet and Otta seal	-		\$2,982.51	\$1,350.00	\$1,632.51	45%	Completed
72	LRCI Audit Requirements	-		\$4,000.00	\$4,000.00	\$0.00	100%	Completed
73	Art on the Water Tower Stage 2	-		\$45,859.90	\$51,899.44	-\$6,039.54	113%	Completed
74	LRCI R2 - Barellan Pump Track	-	\$17,272.73	\$160,000.00	\$108,257.77	\$34,469.50	68%	Pump Track modular units delivered. Install expected to be completed late August.
75	LRCI R2 - Grong Grong Village - Storage facility, toilet, and associated equipment	-		\$108,200.00	\$107,490.64	\$709.36	99%	Completed
76	LRCI R2 - Wiradjuri Memorial Wall Stage 1	-	\$29,590.91	\$279,964.00	\$42,975.38	\$207,397.71	15%	Final plans received, No RFQ's received, further procurement to be undertaken.
77	LRCI R2 - Ndra Sportsground - Disabled spectator access areas.	-		\$39,440.18	\$72,386.35	-\$32,946.17	184%	Completed
78	LRCI R2 - Ndra Sportsground - Installation of a digital scoreboard, with video capability.	-		\$120,000.00	\$123,938.43	-\$3,938.43	103%	Completed
79	LRCI R2 - Brln Cemetery - Install unisex toilet & sewerage management system.	-		\$75,000.00	\$54,542.99	\$20,457.01	73%	Completed
80	LRCI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-		\$54,975.00	\$0.00	\$54,975.00	0%	Design options being considered
81	CRIF - Construct drainage and seal the remaining access road at Rocky Water Hole	-		\$86,435.90	\$88,865.97	-\$2,430.07	103%	Completed
82	Adventure Playground inclusive spaces (ECP)	-		\$100,000.00	\$0.00	\$100,000.00	0%	Concepts being prepared for ordering in early next year
83	LT Rec Seating and Shelter Revamp	-		\$10,000.00	\$0.00	\$10,000.00	0%	CRIF application being prepared, fund to contribute to Lake Talbot Project
84	LT Rec Toilet block landscaping	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	CRIF application being prepared, fund to contribute to Lake Talbot Project
85	Boat Purchase	10,000	\$977.27	\$10,000.00	\$8,410.92	\$611.81	84%	Balance to procure suitable chemical tank for the boat.
86	LED Street Lighting Replacement	350,000		\$350,000.00	\$269,488.06	\$80,511.94	77%	Completed - Invoice recieved payment pending
87	Barellan Cemetery Entrance gate	-		\$8,000.00	\$0.00	\$8,000.00	0%	cancelled
88	GG Cemetery Furniture	-	\$3,128.00	\$3,834.00	\$0.00	\$706.00	0%	Additional furniture ordered.
89	Furniture - Narrandera Cemetery	5,000		\$0.00	\$0.00	\$0.00	#DIV/0!	Deferred
90	Cemetery management plans, master planning, management and mapping software - as per cemetery service review	70,000		\$0.00	\$0.00	\$0.00	#DIV/0!	Deferred
91	Cemetery Storm Damage	-		\$0.00	\$8,438.55	-\$8,438.55	#DIV/0!	Completed
92	Emergency Drainage Works	-		\$150,000.00	\$43,707.32	\$106,292.68	29%	Works continuing with claim being prepared.
93	Barellan Stormwater Design	-		\$386.53	\$386.53	\$0.00	100%	Cancel
94	New Road - Red Hill Industrial Estate	-	\$27,727.27	\$0.00	\$2,500.00	-\$30,227.27	#DIV/0!	Works have commenced.
95	NBCMP	-		\$100,000.00		\$58,855.86		
96	NBCMP Bolton Street	-			\$12,781.64		#DIV/0!	Detailed storm water design and analysis being undertaken prior to final design and construction.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
97	LRCI R3 -East St between Twynam & Bolton	-		\$0.00	\$28,362.50		#DIV/0!	Detailed storm water design and analysis being undertaken prior to final design and construction.
98	Urban Roads Construction	131,381		\$141,709.37			168%	
99	Arthur St (Victoria to Audley) Extend to kerb				\$8,113.71			Completed
100	Baylis St (Jonsen St to May St) Extend to kerb				\$14,346.46			Completed
101	Box Street (Barellan)				\$0.00			Completed
102	Intersections Upgrade Local & Reg. Rds				\$2,497.50			Completed
103	Douglas Street (shoulder widening)		\$14,454.17		\$0.00			Works commenced
104	Norrison Road (new seal)				\$21,749.54			Completed
105	Elizabeth/Audley St intersection (widening)		\$3,289.91		\$1,260.00			Works commenced
106	Manderlay Road - Seal extension	-	\$4,363.64		\$41,869.25			Works commenced
107	Culvert/bridge assessment works	-	\$1,855.72	\$15,683.00	\$5,695.00	\$8,132.28	36%	Completed
108	Urban Roads Construction - Laneways	40,922		\$52,485.96		\$0.00	100%	
109	Audley Lane				\$0.00			project deferred due to lack of funding
110	Peters Lane				\$0.00			project deferred due to lack of funding
111	Jonsen Lane				\$52,485.96			Completed
112	Arthur Ln - Victoria to Bolton				\$0.00			Works to be scheduled 2022-2023
113	Arthur Lane - King to Whitton Street				\$0.00			project deferred due to lack of funding
114	Urban Reseals	120,612		\$54,000.00		\$54,000.00	0%	
115	Racecourse Rd				\$0.00			Remaining funds to be transferred to cover over expenditure.
116	East Street (Audley to Larmer)				\$0.00			Remaining funds to be transferred to cover over expenditure.
117	Urban Pavement Rehabilitation	132,458		\$92,894.04		\$77,197.61	17%	
118	Anzac/ Keisling intersection Heavy Patch				\$3,468.17			Completed
119	East/ Larmer Intersection Heavy Patch				\$4,399.25			Completed
120	Red Gum Street Heavy Patch				\$4,362.84			Completed
121	Adams Street Heavy Patch				\$3,466.17			Completed
122	Urban Laneways Upgrade - additional				\$0.00			cancelled
123	Urban K&G Replacement	15,759		\$270.61	\$270.61	\$0.00	100%	Cancelled. Funds reallocated to 300-1084-0
124	Improvement of water haulage	-		\$0.00	\$0.00	\$0.00	#DIV/0!	To be purchased under plant program
125	Innovation for Rural infrastructure Mgmt	-		\$0.00	\$0.00	\$0.00	#DIV/0!	To be purchased under plant program
126	Urban Footpath Replacement	10,506		\$1,908.34	\$53.41	\$1,854.93	3%	Completed
127	Urban Footpath Add. Funds requested - To railway overpass	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	to be undertaken with the North Narrandera footpath project under LRCI R3
128	Roads to Recovery	997,362		\$997,362.00		-\$89,891.40	44%	
129	Merribee Rd				\$10,622.05			Completed
130	Federal Park Road - Reseal				\$0.00			Project cancelled
131	Sandy Creek Road - Reseal				\$0.00			Project cancelled
132	Druces Road (4.35 to 5.35) Resheeting				\$22,185.13			Completed
133	Pethers Road (0.0 to 0.3) Resheeting				\$7,890.59			Completed
134	Galore Park Road (0.0 to 1.3) Resheeting				\$35,768.40			Completed
135	Mcdonalds Road (0.0 to 1.97) Resheeting				\$0.00			project cancelled
136	Bogolong Road (6.94 to 9.8) Resheeting				\$44,486.74			Completed
137	Pinehope Road (1.69 to 2.69) Resheeting				\$25,310.79			Completed

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
138	Baldwins Road (0.0 to 0.75) Resheeting				\$19,723.22			Completed
139	Holloway Road (2.5 to 4.0) Resheeting				\$64,933.55			Completed
140	Galore Forest Rd (0.0 to 1.97) Resheeting				\$25,326.52			Completed
141	Birrego Rd (7.7 to 9.7) Resheeting				\$50,591.17			Completed
142	Jackson Rd (1.0 to 1.67) Resheeting				\$17,655.90			Completed
143	The Gap Rd (6.55 to 9.55) Resheeting		\$33,227.73		\$51,960.56			Completed
144	Donaldsons Rd (0.5 to 2.6) Resheeting				\$60,238.47			Completed
145	Rehab Sandigo Road				\$82,533.91			Completed
146	Square Knob Road				\$103,182.86			Completed
147	Brewarrana Road				\$19,309.50			Completed
148	Stradbroke Road		\$18,099.32		\$84,788.64			Completed
149	Ellis Road		\$14,382.26		\$295,036.09			Completed
150	Rural Sealed Roads Construction	206,620		\$26,946.81		\$8,686.41	68%	
151	Euratha Road				\$18,260.40			Completed
152	Culvert Manderlay Road 7.78 km	-		\$8,440.00	\$1,914.26	\$6,525.74	23%	Completed
153	Culvert McKenzies	-		\$6,255.00	\$0.00	\$6,255.00	0%	Completed
154	FLR R1 - Paintings Bridge	-		\$29,387.34	\$28,080.00	\$1,307.34	96%	Completed
155	Driscoll Road	-		\$175,000.00	\$153,174.83	\$21,825.17	88%	Completed
156	Rural Roads Rehab	-		\$124,000.00		-\$64,585.00	87%	
157	Martin Road				\$49,217.47			Completed
158	Currawondool Street				\$58,316.97			Completed
159	Erigolia Road (Widening)		\$25,050.56		\$56,000.00			Procurement underway for culverts.Council contribution to grant funded project.
160	Flood Damage repairs	-		\$0.00		\$0.00	#DIV/0!	
161	Holloway Rd Culvert	-			\$0.00			Design being undertaken
162	Grng Grng River Rd Culvert	-			\$0.00			Design being undertaken
163	FLR R3 - Narrandera Bus Route	-	\$232,564.00	\$1,254,705.00		\$264,165.11	21%	
164	Pamandi Rd	-			\$327,161.07			Completed
165	Cowabbie Rd	-			\$31,104.47			Works commenced, awaiting seal.
166	Brookong St	-			\$20,290.87			Completed
167	Mejum Park Rd	-			\$160,008.38			Works commenced, awaiting seal.
168	Boree Rd	-			\$219,411.10			Completed
169	Roads Resheeting - (Unsealed rural roads resheeting)	297,368		\$297,368.00		\$241,896.55	19%	Savings to be put towards Ellis Road, Symes and Arrambee Rd.
170	HVSPP Kamarah Road				\$23,593.00			Completed
171	Red Hill Road				\$15,808.95			Completed
172	Bassetts Road				\$16,069.50			Completed
173	FLR R1 - Brewarrana Bridge Retrofitting	-	\$3,818.79	\$415,586.23	\$25,573.73	\$386,193.71	6%	design complete works to be scheduled when water levels drop. Current in process to obtain necessary approvals.
174	FCR - Sandigo Kywong school bus route	454,440		\$446,907.03	\$446,573.56	\$333.47	100%	Completed
175	Rural Roads Reseals	153,995		\$0.00		-\$220,357.47	#DIV/0!	
176	FLR 3 - Kamarah Road Heavy vehicle				\$0.00			Grant Unsuccessful. Project cancelled.
177	FLR 3 - Erigolia Road Heavy Vehicle				\$0.00			Grant Unsuccessful. Project cancelled.
178	FLR 3 - Cowabbie Road Northern bus route				\$0.00			Grant Unsuccessful. Project cancelled.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
179 Syme Road (New Seal)	-			\$58,631.01			Completed
180 Arrambee Road resheet & seal	-	\$11,123.18		\$150,603.28			Completed
181 Fixing Country Bridges	1,083,532		\$1,083,532.00		\$442,666.13	44%	
182 FCB - Molly's Bridge		\$34,949.40		\$302,963.81			Bridge unit delivered, installation being planned.
183 FCB - Somerset Bridge		\$130,551.00		\$172,401.66			50% of Bridge unit delivered, installation being planned.
184 Regional Roads Capital Works	441,400		\$256,400.00		\$5,076.34	96%	
185 MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)				\$46,692.58			Completed
186 MR370 - To Lockhart		\$4,363.64		\$44,477.93			Completed
187 MR596 - Back Yamma Road (south-west of Morundah)				\$2,751.35			Completed
188 MR7608 - Barellan Road				\$153,038.16			Completed
189 Repair Grant - Barellan Road		\$11,409.09	\$200,000.00	\$186,495.17	\$2,095.74	93%	Completed
190 Active Transport - Walking	270,000		\$103,727.79	\$452.51	\$103,275.28	0%	Grant Unsuccessful. Project cancelled.
191 Banner Poles Leeton Road	-		\$8,276.04	\$1,657.39	\$6,618.65	20%	Complete
192 PAMP - Urban Footpath Cadell st (Tywnam and Douglas Sts)	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	Project cancelled
193 School Zone Infrastructure Program (SZI) - Larmer Street	-		\$6,400.00	\$0.00	\$6,400.00	0%	Project cancelled
194 School Zone Infrastructure Program (SZI) - Adams and Douglas Street	-	\$23,982.95	\$115,000.00	\$67,630.67	\$23,386.38	59%	Completed
195 School Zone Infrastructure Program (SZI) - Mulga St Barellan Refuge	-		\$15,800.00	\$4,545.95	\$11,254.05	29%	Completed
196 Red Hill Signage	-		\$3,700.00	\$0.00	\$3,700.00	0%	Complete
197 Gateway/Entrance signs	-	\$2,132.73	\$4,183.52	\$360.00	\$1,690.79	9%	Complete
198 LTP Unit 5 & 6 Damage Repairs	-		\$69,176.00	\$67,809.65	\$1,366.35	98%	Completed
199 Light Vehicles	462,509		\$131,455.00	\$45,454.54	\$86,000.46	35%	Completed
200 Trucks & Trailers	517,600		\$225,000.00	\$227,449.00	-\$2,449.00	101%	Completed
201 Heavy Plant Sales	492,963		\$138,000.00	\$162,539.09	-\$24,539.09	118%	Completed
202 Other Plant Capital	20,000		\$20,000.00	\$11,388.18	\$8,611.82	57%	Completed
203 Building renewal and upgrades in portfolio of Manager of Works	146,000	\$7,458.18	\$157,354.84	\$146,808.30	\$3,088.36	93%	Annual program still underway, Painting to be completed in July.
204 Museum - Ext. paint, disabled ramp, public toilets	-	\$42.42	\$25,939.83	\$24,906.35	\$991.06	96%	Completed
205 Council Chambers Cleanout of Storage Facility	-		\$5,709.14	\$0.00	\$5,709.14	0%	Project deferred.
206 Workshop vehicle washbay	100,000		\$121,000.00	\$136,372.20	-\$15,372.20	113%	Completed
207 New Building at Depot		\$87,840.27	\$150,000.00	\$8,017.00	\$54,142.73	5%	Quotes received finalising procurement.
208 Building Flood Damage works	-	\$5,912.07	\$0.00	\$137,943.86	-\$143,855.93	#DIV/0!	Insurance claim submitted. Quotes finalised and are waiting for approval from Insurance company.
209 Library	-		\$0.00				Completed
210 Sports Stadium	-		\$0.00				Repair works are underway
211 Changerooms under Grandstand	-		\$0.00				Repair works are underway
212 Chambers - Electrical Cable Damage	-		\$0.00				Completed
213 Runway, Taxiway & Apron resealing & re-mark	-		\$210,932.55	\$209,041.48	\$1,891.07	99%	Completed

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
214 Installation (3) Apron Flood Lights	-		\$27,479.29	\$24,199.15	\$3,280.14	88%	Completed
215 Security & Wildlife Perimeter fencing	-	\$139,176.58	\$409,657.73	\$255,200.06	\$15,281.09	62%	Works commenced, completion to be expected in 4-6 weeks.
216 Airport Taxiway	-		\$0.00	\$44,988.00	-\$44,988.00	#DIV/0!	Designs received from consultant, tender phase planned for second half of 2022.
217 Services Replacements	20,000	\$2,790.91	\$20,000.00	\$46,868.36	-\$29,659.27	234%	Completed
218 Reservoir cleaning and structural assessment	-		\$11,559.60	\$13,352.47	-\$1,792.87	116%	Completed
219 WTP filter/Upgrade design	-		\$41,912.00	\$0.00	\$41,912.00	0%	Works to be completed post scoping study.
220 North Zone Pressure Pump - low pressure issues	40,000		\$40,000.00	\$1,005.46	\$38,994.54	3%	Hydraulic model complete, specification being developed.
221 Water Main Replacements	300,000		\$300,000.00		\$104,126.36	65%	
222 Sawmill Road Extension	-	\$68.18		\$2,636.91			Completed
223 Adams St watermain replacement	-			\$37,724.94			Completed
224 King St Watermain Replacement	-			\$100,331.29			Works commenced
225 Grosvenor St Watermain Replace	-			\$55,112.32			Works commenced
226 Hydrant and Valve replacements	65,000		\$65,000.00	\$21,622.00	\$43,378.00	33%	Program for 2021/22 being developed. Works to begin mid 2022.
227 Pine Hill reservoir upgrade	-	\$6,710.38	\$1,145,576.88	\$1,128,237.50	\$10,629.00	98%	Construction complete. Irrigation system and tree plantings to be complete by end July.
228 Pine Hill reservoir fencing/ demolition	50,000		\$50,000.00	\$549.59	\$49,450.41	1%	Project will start once new reservoirs are commissioned. Scoping underway.
229 IWCM additional works	-		\$130,774.00	\$0.00	\$130,774.00	0%	DPIE concurrence for Groundwater Study provided, consultants engaged. Study completion August 2022.
230 Taggle Software and implementation	-	\$6,641.82	\$59,217.91	\$54,828.84	-\$2,252.75	93%	Completed
231 Household Filter Project	-	\$381.00	\$46,898.85	\$56,903.95	-\$10,386.10	121%	Third batch of filter installations underway. 80 filters already installed, 20 pending.
232 Gordon St fencing	50,000		\$50,000.00	\$19,218.74	\$30,781.26	38%	Site survey complete, procurement underway.
233 Cul-de-sac ring mains	140,000	\$5,616.85	\$140,000.00	\$39,333.58	\$95,049.57	28%	Program complete and cost estimates prepared. To begin in August.
234 Valve Exerciser + Non destructive digger	135,000		\$0.00	\$0.00	\$0.00	#DIV/0!	Project has been cancelled for the 2021-2022 year.
235 Telemetry software upgrade	40,000		\$40,000.00	\$13,006.75	\$26,993.25	33%	Specifications complete, procurement underway. EOI received and being reviewed.
236 Telemetry hardware upgrade	150,000		\$150,000.00	\$354.35	\$149,645.65	0%	Specifications complete, procurement underway. EOI received and being reviewed.
237 Pine Hill Pumps Replacement	50,000		\$50,000.00	\$21,338.78	\$28,661.22	43%	Still to be programmed after reservoir construction is complete.
238 LTP Fire Service Watermain	-		\$103,954.69	\$109,569.34	-\$5,614.65	105%	Completed
239 WTP Scoping Study	-		\$150,000.00	\$0.00	\$150,000.00	0%	Scoping study funding deed accepted, project commencing.
240 Bulk Water filling station	-		\$25,000.00	\$27,242.01	-\$2,242.01	109%	Procurement underway, installation to be done in July.
241 Primary Filter EPA	-		\$117,459.12	\$16,072.22	\$101,386.90	14%	Design updated with procurement underway. Quotes received and under review.
242 Manhole replacements	-		\$8,103.95	\$914.03	\$7,189.92	11%	Completed
243 Flowmeters for sewer pump stations 2,3 and 4	-		\$35,455.78	\$0.00	\$35,455.78	0%	Quotes received outside of budget review of scope being undertaken.
244 Sewer Service Replacements	-	\$283.91	\$70,000.00	\$69,139.51	\$576.58	99%	Completed
245 Borellan Sewer	2,220,000	\$45,748.64	\$3,378,710.02	\$288,095.32	\$3,044,866.06	9%	Design tender awarded and design underway. Construction documentation being prepared, tenders to be called last quarter 2022.
246 Narrandera West Sewer Extension	-		\$16,511.74	\$4,986.03	\$11,525.71	30%	Public consultation to be undertaken during July.
247 Sewer Main Relines	350,000		\$350,000.00	\$281,055.77	\$68,944.23	80%	Completed.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
248 Telemetry hardware upgrade	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	Specifications complete, procurement underway. EOI received and being reviewed.
249 Telemetry software upgrade	40,000		\$40,000.00	\$0.00	\$40,000.00	0%	Specifications complete. Procurement underway. EOI received and being reviewed.
Grant Dependant - Capital							
250 LT Deepening Works	2,000,000		\$2,000,000.00	\$0.00	\$2,000,000.00	0%	Grant dependent
251 BBR6 - Solar Panels	100,000		\$200,000.00	\$0.00	\$200,000.00	0%	Construction deferred, pending outcome of BBR6.
252 BBR6 - LTTP Power sites			\$637,806.00	\$0.00	\$637,806.00	0%	Construction deferred, pending outcome of BBR6.
253 Solar	95,000		\$500,000.00	\$0.00	\$500,000.00	0%	Scope being prepared, additional grant funding being sought.
254 Solar	95,000		\$500,000.00	\$166.38	\$499,833.62	0%	Scope being prepared, additional grant funding being sought.
Operational							
255 Mountain Bike Park Rocky Water	-		\$7,000.00	\$7,000.00	\$0.00	100%	Funding unsuccessful. Complete
256 Grong Grong Earth Park - RMS	-		\$10,095.10	\$1,563.64	\$8,531.46	15%	Ongoing operational costs
257 Newell Hwy Contribution Grong Grong Reseal	-		\$93,050.00	\$0.00	\$93,050.00	0%	Project to be considered for next financial year.
258 Newell Hwy Contribution Grong Grong town entrance signs	-		\$8,000.00	\$0.00	\$8,000.00	0%	Ongoing operational costs
259 Urban Roads Maintenance	\$755,502.00	\$2,831.68	\$755,502.00	\$798,564.99	-\$45,894.67	106%	Ongoing operational costs
260 Sealed Rural Roads Maintenance	\$294,020.00	\$1,596.85	\$294,020.00	\$386,642.88	-\$94,219.73	132%	Ongoing operational costs.
261 Rural Unsealed Roads Expenses	\$682,002.00	\$366.87	\$682,002.00	\$758,920.05	-\$77,284.92	111%	Ongoing operational costs
262 Regional Roads (M&R Grant)	\$207,600.00		\$207,600.00	\$190,797.97	\$16,802.03	92%	Ongoing operational costs
263 State Road Contract Works RMCC	\$174,763.00	\$1,673.78	\$174,763.00	\$268,158.19	-\$95,068.97	153%	Ongoing operational costs
264 Ordered Works - MR80 Irrigation Way & MR84 Burley Griffin Way	\$168,100.00		\$342,202.00	\$349,486.75	-\$7,284.75	102%	Awaiting final payment from TfNSW.
265 Noxious Weeds Expenses	\$172,120.00		\$168,650.00	\$137,643.91	\$31,006.09	82%	Ongoing operational costs
266 Public Toilets Expenses	\$109,439.00		\$99,439.00	\$90,701.46	\$8,737.54	91%	Ongoing operational costs
267 Cemetery Expenses	\$137,645.00		\$135,910.00	\$132,250.14	\$3,659.86	97%	Ongoing operational costs
268 Sports Ground Expenses	\$249,118.00		\$247,383.00	\$178,277.74	\$69,105.26	72%	Ongoing operational costs
269 Parks Expenses	\$459,175.00		\$469,175.00	\$633,849.07	-\$164,674.07	135%	Ongoing operational costs
270 Lawn Areas	\$36,550.00		\$36,550.00	\$53,663.71	-\$17,113.71	147%	Ongoing operational costs
271 East Street - Street Scaping	\$17,255.00		\$17,255.00	\$11,816.18	\$5,438.82	68%	Ongoing operational costs
272 Street Trees	\$228,120.00	\$4,145.45	\$224,650.00	\$462,306.36	-\$241,801.81	206%	Ongoing operational costs (Emergency tree works due to storms included)
273 Lake Talbot Expenses	\$24,360.00		\$24,360.00	\$575.09	\$23,784.91	2%	Ongoing operational costs
274 Sports Stadium Expenses	\$118,520.00		\$118,520.00	\$85,973.49	\$32,546.51	73%	Ongoing operational costs
275 Bores Expenses	\$44,410.00	\$7,772.49	\$129,410.00	\$112,502.60	\$9,134.91	87%	Ongoing operational costs
276 Pump Station Expenses	\$130,000.00	\$10,477.27	\$120,000.00	\$110,434.74	-\$912.01	92%	Ongoing operational costs
277 Mains Expenses	\$350,000.00	\$24,826.24	\$297,500.00	\$255,706.99	\$16,966.77	86%	Ongoing operational costs
278 Recycled Water	\$49,800.00	\$1,933.64	\$49,800.00	\$44,600.30	\$3,266.06	90%	Ongoing operational costs
279 Reservoirs Expenses	\$30,000.00	\$4,544.55	\$30,000.00	\$25,137.07	\$318.38	84%	Ongoing operational costs
280 Water Supply Licence	\$31,750.00		\$31,750.00	\$25,749.94	\$6,000.06	81%	Ongoing operational costs
281 Chlorine & Chemicals Expenses	\$25,000.00	\$101.68	\$25,000.00	\$20,929.90	\$3,968.42	84%	Ongoing operational costs

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at June 2022

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

100.00%

Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
282 Meter Reading Expenses	\$30,500.00		\$33,000.00	\$38,460.07	-\$5,460.07	117%	Ongoing operational costs to be rectified with the introduction of the taggle software.
283 Telemetry System Maintenance	\$9,000.00	\$1,363.64	\$26,000.00	\$22,140.83	\$2,495.53	85%	Ongoing operational costs
284 Hydrant Flushing Program	\$75,000.00		\$88,370.00	\$88,639.95	-\$269.95	100%	Contractor completed works for this financial year.
285 Pump Stations Electricity Expenses	\$215,000.00		\$215,000.00	\$219,254.21	-\$4,254.21	102%	Ongoing operational costs
286 Pump Station Expenses	\$92,000.00	\$227.27	\$89,500.00	\$89,912.70	-\$639.97	100%	Ongoing operational costs
287 Mains Expenses	\$182,000.00	\$5,087.15	\$204,500.00	\$187,479.00	\$11,933.85	92%	Ongoing operational costs
288 Treatment Works Expenses	\$212,000.00	\$14,991.62	\$217,000.00	\$283,069.30	-\$81,060.92	130%	Ongoing operational costs
289 Sewer Heating & Electricity	\$143,100.00		\$127,484.00	\$78,426.03	\$49,057.97	62%	Ongoing operational costs
290 Telemetry System Maintenance	\$2,000.00		\$2,000.00	\$0.00	\$2,000.00	0%	Ongoing operational costs

Capital Expenditure as at 30 June 2022

	Sum of Adopted Budget	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Commitment	Sum of Balance
Administration					
Information Technology	\$ 225,000.00	\$ 238,847.64	\$ 134,880.23	\$ 62,398.71	\$ 41,568.70
Environment					
Stormwater	\$ 88,000.00	\$ 98,936.99	\$ 61,640.51	\$ 2,920.45	\$ 34,376.03
Barellan Waste	\$ 87,000.00	\$ 87,000.00	\$ -		\$ 87,000.00
Narrandera Landfill	\$ -	\$ 149,963.91	\$ 15,160.00		\$ 134,803.91
Housing & Community Amenities					
Narrandera Cemetery	\$ 75,000.00	\$ -	\$ 8,438.55		-\$ 8,438.55
Street Lighting	\$ 350,000.00	\$ 350,000.00	\$ 269,488.06		\$ 80,511.94
Barellan Cemetery	\$ -	\$ 8,000.00	\$ -		\$ 8,000.00
Grong Grong Cemetery	\$ -	\$ 3,834.00	\$ -	\$ 3,128.00	\$ 706.00
Local Roads Comm. & Infrastructure R2	\$ -	\$ 183,200.00	\$ 162,033.63		\$ 21,166.37
Transport & Communication					
Ancillary Roadworks	\$ 295,000.00	\$ 274,203.83	\$ 74,286.52	\$ 23,982.95	\$ 175,934.36
Regional Roads	\$ 441,400.00	\$ 456,400.00	\$ 433,455.19	\$ 15,772.73	\$ 7,172.08
Rural Roads	\$ 1,112,423.00	\$ 2,784,595.41	\$ 1,859,792.85	\$ 272,556.53	\$ 652,246.03
Urban Roads	\$ 551,638.00	\$ 709,337.85	\$ 251,775.86	\$ 51,690.71	\$ 376,106.09
Roads to Recovery	\$ 997,362.00	\$ 997,362.00	\$ 1,021,544.09	\$ 65,709.31	-\$ 89,891.40
Bridges	\$ 1,083,532.00	\$ 1,083,532.00	\$ 475,365.47	\$ 165,500.40	\$ 442,666.13
Local Roads Comm. & Infrastructure	\$ -	\$ 165,523.56	\$ 134,415.97	\$ 14,539.25	\$ 16,568.34
Crown Reserves Improvement Fund Program	\$ -	\$ 86,435.90	\$ 88,865.97		-\$ 2,430.07
Economic Affairs					
Airport	\$ -	\$ 648,069.57	\$ 533,428.69	\$ 139,176.58	-\$ 24,535.70
Buildings	\$ 246,000.00	\$ 434,063.98	\$ 429,141.36	\$ 101,210.52	-\$ 96,287.90
Plant	\$ 1,493,072.00	\$ 514,455.00	\$ 446,830.81		\$ 67,624.19
Local Roads Comm. & Infrastructure R2	\$ -	\$ 58,975.00	\$ 4,000.00		\$ 54,975.00
Economic Development	\$ -	\$ 7,883.52	\$ 360.00	\$ 2,132.73	\$ 5,390.79
Tourist Park	\$ -	\$ 69,176.00	\$ 67,809.65		\$ 1,366.35
Recreation and Culture					
Buildings	\$ -	\$ 25,939.83	\$ 24,906.35	\$ 42.42	\$ 991.06
Lake Talbot Pool	\$ 196,000.00	\$ 196,000.00	\$ 85,020.09	\$ 27,240.00	\$ 83,739.91
Lake Talbot Recreation Area	\$ 30,000.00	\$ 40,000.00	\$ 8,410.92	\$ 977.27	\$ 30,611.81
Library	\$ 33,896.00	\$ 37,613.91	\$ 33,773.76	\$ 9,800.64	-\$ 5,960.49
Marie Bashir Park	\$ 285,000.00	\$ 358,000.00	\$ 100,720.11		\$ 257,279.89
Narrandera Sportsground	\$ 115,000.00	\$ 1,074,925.02	\$ 930,516.10	\$ 55,508.00	\$ 88,900.92
Barellan Park	\$ 10,000.00	\$ -	\$ -		\$ -
Playground on the Murrumbidgee	\$ 1,167,606.00	\$ 5,473,335.83	\$ 1,640,185.84	\$ 2,645,961.18	\$ 1,187,188.81
Narrandera Parks	\$ 7,500.00	\$ 73,000.00	\$ 49,900.00	\$ 2,727.27	\$ 20,372.73
Lake Talbot Tourist Park	\$ 60,741.00	\$ 60,741.00	\$ 79,297.42		-\$ 18,556.42
Stronger Country Community Funding	\$ -	\$ 678,503.28	\$ 152,164.87	\$ 11,186.36	\$ 515,152.05
Noxious Weeds	\$ -	\$ -	\$ -		\$ -
Drought Community Funding	\$ -	\$ 56,289.50	\$ 53,528.35		\$ 2,761.15
Local Roads Comm. & Infrastructure	\$ -	\$ 32,562.24	\$ 34,627.86	\$ 2,257.20	-\$ 4,322.82
Community Building Partnership	\$ -	\$ 45,859.90	\$ 51,899.44		-\$ 6,039.54
Local Roads Comm. & Infrastructure R2	\$ -	\$ 599,404.18	\$ 347,557.93	\$ 46,863.64	\$ 204,982.61
Water Supply Network					
Water	\$ 1,040,000.00	\$ 2,619,893.93	\$ 1,749,237.18	\$ 22,209.14	\$ 848,447.61
Sewerage Network					
Sewer	\$ 2,710,000.00	\$ 4,116,240.61	\$ 660,262.88	\$ 46,032.55	\$ 3,409,945.18
Public Order and Safety					
Pound	\$ -	\$ 3,120.07	\$ 728.30		\$ 2,391.77
Rural Fire Service	\$ -	\$ 28,739.54	\$ -		\$ 28,739.54
Grand Total	\$ 12,701,170.00	\$ 24,929,965.00	\$ 12,475,450.81	\$ 3,791,524.54	\$ 8,633,224.46

Key Operational as at 30 June 2022

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Commitment	Sum of Balance
Economic Affairs					
Economic Development	\$ -	\$ 7,000.00	\$ 7,000.00		\$ -
Housing & Community Amenities					
Noxious Weeds	\$ 172,120.00	\$ 168,650.00	\$ 137,643.91		\$ 31,006.09
Public Toilets	\$ 109,439.00	\$ 99,439.00	\$ 90,701.46		\$ 8,737.54
Cemetery Expenses	\$ 137,645.00	\$ 135,910.00	\$ 132,250.14		\$ 3,659.86
Transport & Communication					
Ordered Works	\$ 168,100.00	\$ 342,202.00	\$ 349,486.75		-\$ 7,284.75
Regional Roads	\$ 207,600.00	\$ 207,600.00	\$ 190,797.97		\$ 16,802.03
State Roads	\$ 174,763.00	\$ 174,763.00	\$ 268,158.19	\$ 1,673.78	-\$ 95,068.97
Urban Roads	\$ 755,502.00	\$ 856,552.00	\$ 798,564.99	\$ 2,831.68	\$ 55,155.33
Sealed Rural Roads	\$ 294,020.00	\$ 294,020.00	\$ 386,642.88	\$ 1,596.85	-\$ 94,219.73
Unsealed Rural Roads	\$ 682,002.00	\$ 682,002.00	\$ 758,920.05	\$ 366.87	-\$ 77,284.92
Water Supplies					
Water	\$ 990,460.00	\$ 1,045,830.00	\$ 963,556.60	\$ 51,019.51	\$ 31,253.89
Sewer Supplies					
Sewer	\$ 631,100.00	\$ 640,484.00	\$ 638,887.03	\$ 20,306.04	-\$ 18,709.07
Recreation and Culture					
Sports Ground Expenses	\$ 249,118.00	\$ 247,383.00	\$ 178,277.74		\$ 69,105.26
Parks Expenses	\$ 459,175.00	\$ 479,270.10	\$ 635,412.71		-\$ 156,142.61
Lawn Areas	\$ 36,550.00	\$ 36,550.00	\$ 53,663.71		-\$ 17,113.71
Lake Talbot Expenses	\$ 24,360.00	\$ 24,360.00	\$ 575.09		\$ 23,784.91
Sports Stadium Expenses	\$ 118,520.00	\$ 118,520.00	\$ 85,973.49		\$ 32,546.51
Street Scaping	\$ 17,255.00	\$ 17,255.00	\$ 11,816.18		\$ 5,438.82
Street Trees	\$ 228,120.00	\$ 224,650.00	\$ 462,306.36	4145.45	-\$ 241,801.81
Grand Total	\$ 5,455,849.00	\$ 5,802,440.10	\$ 6,150,635.25	\$ 81,940.18	-\$ 430,135.33

23.4 JUNE STATEMENT OF RATES AND RECEIPTS

Document ID: 621670

Author: Finance Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 June 2022.

PURPOSE

The purpose of this report is present to Council the Statement of Rates and Receipts as at 30 June 2022.

SUMMARY

The Statement of Rates and Receipts is required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

BACKGROUND

Rates and Charges

Arrears as at 01.07.2021	864,910.14
21/22 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,572,583.12</u>
	9,437,493.26
Less Pensioner rebates	<u>211,685.78</u>
NET BALANCE	9,225,807.48
Less receipts to 30.06.2022	<u>8,464,045.64</u>
	<u><u>761,761.84</u></u>

Actual % Rate Collection to Net Balance as at 30.06.2022	= <u>91.74%</u>
Comparative % Collection to Net Balance as at 30.06.2021	= <u>90.22%</u>
Anticipated % Collection Rate as at 30.06.2022	= <u>94.00%</u>

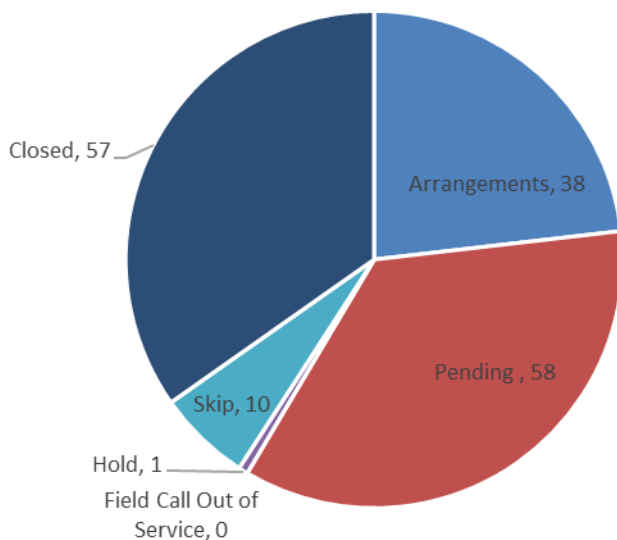
Water Consumption/Sewer Usage Charges

Arrears as at 01.07.2021	256,707.64
21/22 Water / Sewer usage charges, supplementary levies & interest	<u>1,193,106.93</u>
NET BALANCE	1,449,814.57
Less receipts to 30.06.2022	<u>1,245,610.77</u>
	<u><u>204,203.80</u></u>

OVERDUE RATES AND CHARGES

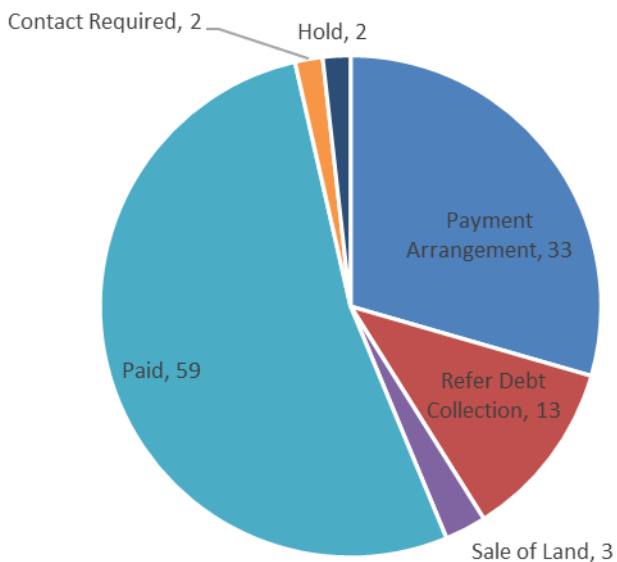
The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.

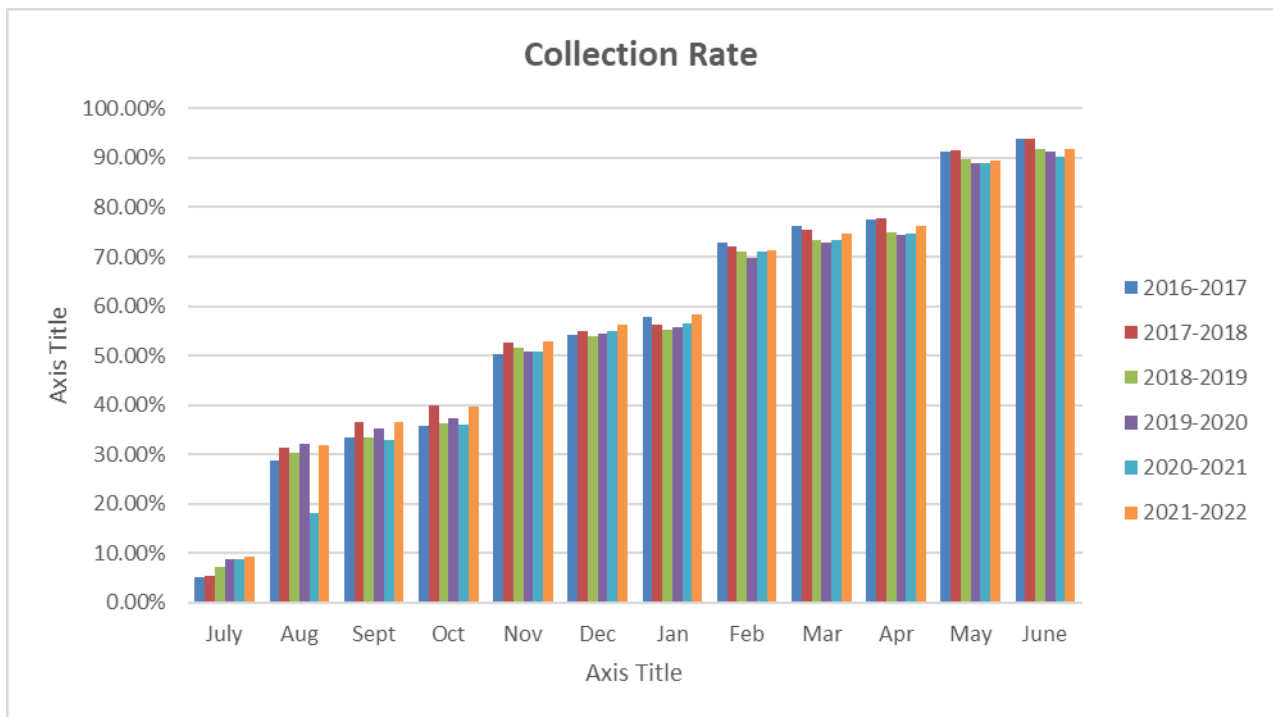
Debt Recovery Agency



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.

Narrandera Shire Council





RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 June 2022.

23.5 JUNE STATEMENT OF BANK BALANCES

Document ID: 621713

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 June 2022.

PURPOSE

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

BACKGROUND

Opening Cashbook Balance	2,351,721.15
Plus Receipt	4,345,331.19
Less Payments	6,361,119.74
Current Cashbook Balance	335,932.60
Statement Summary	
Opening Statement Balance	1,978,713.79
Plus Receipts	4,723,686.69
Less Payments	6,367,418.98
Current Statement Balance	334,981.50
Plus Unpresented Receipts	133.00
Less Unpresented Payments	-818.10
Reconciliation Balance	335,932.60
GL BALANCE	335,932.60
Unpaid Creditors	82,684.99
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

CONCLUSION

This report is to make Council aware of the amount of funds held in its operating account.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 June 2022.

23.6 NARRANDERA STORMWATER INFRASTRUCTURE FUNDING**Document ID: 621972****Author: Deputy General Manager Corporate and Community****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Infrastructure****Attachments:**

- 1. Map - Stormwater Catchment - Vector View**
- 2. Map - Stormwater Catchment - Aerial View**
- 3. Mr Wesley Hall - Submission CBD Flood Mitigation Scheme**

RECOMMENDATION

That Council proceeds with the proposal by:

1. Increasing its 2022-23 borrowing bid to the OLG and NSW Treasury from \$2,000,000 to \$3,000,000.
2. Engaging additional resources to prepare a Special Variation application to the IPART to fund loan repayments for a \$3,000,000 loan through a Stormwater Special rate.
3. As soon as practicable continuing community consultation to confirm support for the stormwater infrastructure design and LTFP intent to raise additional stormwater charges. (Note Council received one response to the exhibition of the proposed stormwater design and no responses to the LTFP addressed the stormwater capital works and associated funding)
4. Resolving that the Special Rate be levied by way of an Annual Charge on the rate assessments within the Special Rate boundaries.
5. Lobbying the Commonwealth and NSW State Government, politicians and agencies to provide significant grant funds towards the implementation of the stormwater project.
6. Resolving that Council submits applications to finance the stormwater project when Commonwealth and State infrastructure grant programs open.

PURPOSE

The purpose of this report is to provide Council with options for the funding of new stormwater infrastructure in Narrandera.

SUMMARY

Council at its May 2022 meeting considered a design solution to remediate the urbanised flash flooding as experienced in January 2022, and to resolve support for the project and the required funding allocation.

Council endorsed the design solution for public exhibition and later provision of funding options.

Consultant hydrologists' reports have been overlaid on Council's rating database to indicate the rate assessments that contribute to the need for or benefit from the proposed new stormwater infrastructure as the basis for any Special Rate.

This report discusses options to fund the proposed infrastructure works.

Consideration will need to be given to raising additional funds to complete the project, or the scope varied, or the project deferred until funding becomes available.

BACKGROUND

Following the inundation of properties by storm events in January 2022, Council engaged consultant hydrologists and engineers to design solutions to mitigate the impacts of these types of stormwater flood events on the urban areas of Narrandera.

Council’s 2022-23 Long Term Financial Plan (LTFP) was being finalised prior to the design solution being developed. It was essential that provision be made in the LTFP for the stormwater project and the financing of the works. The LTFP made the following provisions for the proposed project.

2022-23 Financial Year

Capital Works Proposed \$4,000,000.

Funded by grants \$2,000,000 and external loan (drawn June 2023) \$2,000,000.

2023-24 and Forward Years

Repayments for loan drawn in 2022-23 financed by a stormwater special rate.

The engineering investigation and design outcomes were reported to Council in May 2022 with the works proposed in three components as detailed below:

Drainage Line	Description	Estimated Cost
Proposed Line 1	Bolton Street & Cadell Street Concrete lined inlet channel between Charles & Arthur Streets, through to Marie Bashir Park	\$2,500,000
Proposed Line 2A	Marie Bashir Park at Twynam and Adams Streets 3.6 x 1.5 box culvert	\$2,850,000
Proposed Line 3	Cadell & Larmer Streets 1.2m concrete pipe	\$550,000

The total estimated cost of the three lines is \$5,900,000. While the ultimate design will include all three sections of upgrade, it was recommended that the minimum works should include the drainage line 1 and 2A works with an estimated combined construction cost of \$5,350,000. Since the May report to Council, engineers have componentised the costs and provided a contingency sum. These project costs are as follows:

Summary of Estimated Construction Costs Combined Costing All Parts	
Related Works	Estimated Costs
General items	\$666,517
Site preparation	\$1,322,580
Culvert works	\$3,650,991
Road reinstatement works	\$231,503
Sub-Total	\$5,871,590
5% contingency for un-estimated costs	\$293,580
Total Estimated Cost (excluding GST)	\$6,165,170

FUNDING OPTIONS

The following options are to be considered to fund the new stormwater infrastructure.

1. Source additional revenue
2. Change priorities within the existing capital works program
3. Amend the scope of the proposed stormwater infrastructure project.

1. Source Additional Revenue

Council's LTFP has current revenue streams allocated to existing service delivery and capital works schedule. The LTFP funds a \$4,000,000 project with \$2,000,000 each from a loan and grant funds in 2022-23

After drafting the LTFP, these elements have changed.

- Project scope and estimates above have been determined which increase the cost of the project from \$4,000,000 to \$6,165,000.
- The NSW State budget has been released and does not contain the anticipated grant programs for stormwater infrastructure.

While grant programs to the extent envisaged are not presently open, programs are available to a maximum of \$300,000. Staff have lodged a grant proposal for \$250,000 to fund the detailed design of the proposed works under the NSW Disaster Risk Reduction Fund. This grant application should be determined in August 2022. If the application is not successful, the design will have to be funded by Council

Should Council wish to proceed with the works in the absence of grant funding while maintaining existing services and scheduled capital works, additional funding will need to be raised through a special rate beyond the loan repayments currently forecast in the LTFP.

Special Rate

Works such as stormwater infrastructure may be funded by making a special rate under Section 495 of the Local Government Act 1993 (the Act).

495 Making and levying of special rates

- (1) *A council may make a special rate for or towards meeting the cost of any works, services, facilities or activities provided or undertaken, or proposed to be provided or undertaken, by the council within the whole or any part of the council's area, other than domestic waste management services.*
- (2) *The special rate is to be levied on such rateable land in the council's area as, in the council's opinion—*
 - (a) benefits or will benefit from the works, services, facilities or activities, or*
 - (b) contributes or will contribute to the need for the works, services, facilities or activities, or*
 - (c) has or will have access to the works, services, facilities or activities*

Section 495 provides for the levying of a rate. An element in calculating a rate is the land value of each assessment, this results in the amount being levied increasing as the land value increases. In circumstances such as stormwater infrastructure, Council may consider that it is more appropriate that all properties paying the special rate make the same annual contribution irrespective of the land value. The Act provides for this under Section 503 as an annual charge.

503 What is the relationship between rates and charges?

- (1) *A charge may be made—*
 - (a) in addition to an ordinary rate, and*
 - (b) in addition to or instead of a special rate*

A special rate levied under Section 495 is levied on land that in Council's opinion:

- *benefits or will benefit from the works, services, facilities or activities, or*
- *contributes or will contribute to the need for the works, services, facilities or activities*

To determine the properties that will meet the above criteria, the hydrological map has been applied to Council's rate data to extract the rate assessments within the prescribed area. This is a high-level analysis without detailed examination of properties on the perimeter of the catchment or the rateable status of individual properties within the area. The purpose is to provide Council with an overview of a potential special rate. Should Council proceed to levy such a rate, a more detailed analysis would be performed.

Council currently levies a \$25 Stormwater Management Service Charge under Section 496(a) of the Act over much of the area covered by the proposed special rate. Should a Stormwater Special rate be applied to an assessment paying the Stormwater Management Charge, the Management Charge is removed. In the analysis below it is assumed that all properties will have the \$25 charge removed. A detailed analysis will determine which properties within the special rate area are currently exempt from the stormwater charge. This anomaly can occur as Section 496(a) excludes some properties that would be rated under Section 495.

The Act prescribes under Section 506 that "general income" is regulated by the Minister. This is often referred to as the "rate cap" or "permissible income". To raise rates above the percentage set by the Minister, Council is required to apply to the Independent Pricing and Regulatory Tribunal (the IPART) seeking approval for a Special Rate Variation (SRV). Council cannot raise additional revenue without approval from the IPART. Section 505 of the Act defines "general income" and which charges are excluded.

505 Application of Part

This Part applies to—

- (a) **general income**, that is, income from ordinary rates, special rates and annual charges, other than—
 - (i) *water supply special rates and sewerage special rates, and*
 - (ii) *charges for water supply services and sewerage services, and*
 - (iii) *annual charges for waste management services, including annual charges for domestic waste management services, and*
 - (iv) *annual charges referred to in section 611, and*
 - (v) *annual charges for stormwater management services, and*
 - (vi) *annual charges for coastal protection services, and*
 - (vii) *fire and emergency service levies payable under the Fire and Emergency Services Levy Act 2017, and*
- (b) *annual charges made and levied towards the cost of providing domestic waste management services, and*
- (c) *annual charges made and levied towards the cost of providing stormwater management services.*

A stormwater special rate made under Section 495 will be assessed as general income and IPART must give approval before that rate can be levied.

The SRV process is extensive. Council in proceeding with a Special Variation to IPART for the coming financial year must consider numerous factors such as project management of the process, resourcing, integration of strategic documents demonstrating the need for a Special Variation, the period for which the Special Variation applies, the magnitude of the Special Variation, and the community engagement process.

In summary Council need to identify the essential works, the options to fund the work, demonstrate the ratepayers' understanding of additional charges and their ability to afford that charge.

The Office of Local Government (OLG) describes each of these criteria in its *Guidelines for the preparation of an application for a special variation* published in 2020. All special variation applications must comply with the requirements set out in these guidelines.

The purposes for a Special Variation could include one, or a combination of:

1. Improving financial sustainability
2. Maintaining existing services and service levels generally
3. Providing new or enhanced services or service levels for specific council operations
4. Implementing new projects or activities, eg: environmental works
5. Reducing infrastructure backlogs for asset maintenance and/or renewals
6. Investing in new assets
7. Contributing to projects of regional significance
8. Meeting special cost pressures faced by the council
9. Meeting the shortfall where contributions for local infrastructure are capped.

The proposed stormwater project could be aligned with items 3,4,6 and 9.

IPART also requires councils to actively engage residents in discussions about the proposed increase above the rate peg. Councils can do this with public hearings and other community engagement tools that suit their population. IPART will consider how effective each council's community inclusion has been before determining its application to increase charges above the set rate.

Council must demonstrate to IPART there is:

- community awareness of their plans
- a demonstrated need for higher increases to charges
- a reasonable impact on ratepayers
- a sustainable financing strategy
- a history of well-documented council productivity improvements and cost containment strategies.

In addition to Council's evidence, IPART will assess any other information they consider relevant, including letters from ratepayers.

In determining a Special Variation, IPART may consider the Socio-Economic Indexes for Areas (SEIFA). SEIFA is a product developed by the ABS that ranks areas in Australia according to relative socio-economic advantage and disadvantage. The indexes are based on information from the five-yearly Census. ABS data series 2033.0.55.001 'Socio-Economic Indexes for Australia (SEIFA), 2016 - Local Government Area (LGA) Index of Relative Socio-economic Disadvantage, 2016' shows Narrandera Shire Council Local Government Area ranked 23rd out of 130 NSW Local Government Areas (with a ranking of 1 being the highest disadvantaged and a ranking of 130 being the least disadvantaged).

IPART can wholly or partially approve or reject Council's application.

The special rate proposed in the LTFP to commence in 2023-24 to fund repayment of the stormwater loan drawn in 2022-23 can only proceed once IPART has approved a special variation to raise the additional general income through the special rate.

To commence the IPART process, Council must resolve to make application and advise IPART of this intent prior to the cut-off date which was 26 November 2021 for 2022-23

applications. Applications are to be lodged prior to 7 February 2023 with IPART releasing its determination in May 2023. Given this timeline Council could not contract for the project until the approval is given in May 2023 as, without the approval, funds to make loan repayments will not be available in 2023-24.

The timeline set by IPART for the 2022/23 Special Variation process was:



The LTFP provides for Council to borrow \$2,000,000 with repayments commencing in 2023-24. Given that the project cost has now been estimated at \$6,165,000 and substantial grants are not currently on offer, the modelling of a special rate includes servicing loans of \$2M, \$3M, \$4M and \$6M. An indicative loan servicing cost has been calculated on a 30-year term at an interest rate of 7.5%. The annual cost to service the loans are estimated at \$168,000, \$253,000, \$337,000 and \$505,000.

The proposed stormwater rate area takes in 1,389 rate assessments with a land value of \$64,525,563. The average general rate paid by these assessments in 2021-22 was \$809.05. Maps indicating the stormwater rate area is attached to this report.

Council can raise the funds as a rate or an annual charge. As discussed earlier, the amount of a rate will vary with the land value of an assessment, whereas an annual charge will apply equally to all assessments.

The table below indicates the indicative annual charge at each level of borrowing and the annual charge as a percentage of the average 2021-22 general rate paid by the assessments.

Loan Drawn	Annual Charge	Charge as a % of Average General Rate
\$2,000,000	\$120.95	14.95%
\$3,000,000	\$182.15	22.51%
\$4,000,000	\$242.62	29.99%
\$6,000,000	\$363.57	44.94%

A special rate would consist of two components: a base amount common to all assessments and an ad valorem amount calculated on the land value. The yield from the base amount cannot exceed 50% of the total yield. The higher the base percentage, the less impact the land value has on the charge to each assessment.

The tables below show the base amount and yield from each component at the maximum base percentage of 50%.

Base Amount @ 50%

	\$2M	\$3M	\$4M	\$6M
Base Amount	\$60.48	\$91.07	\$121.31	\$181.79
Base	\$84,000	\$126,500	\$168,500	\$252,500
Ad valorem	<u>\$84,000</u>	<u>\$126,500</u>	<u>\$168,500</u>	<u>\$252,500</u>
Total Yield	\$168,000	\$253,000	\$337,000	\$505,000

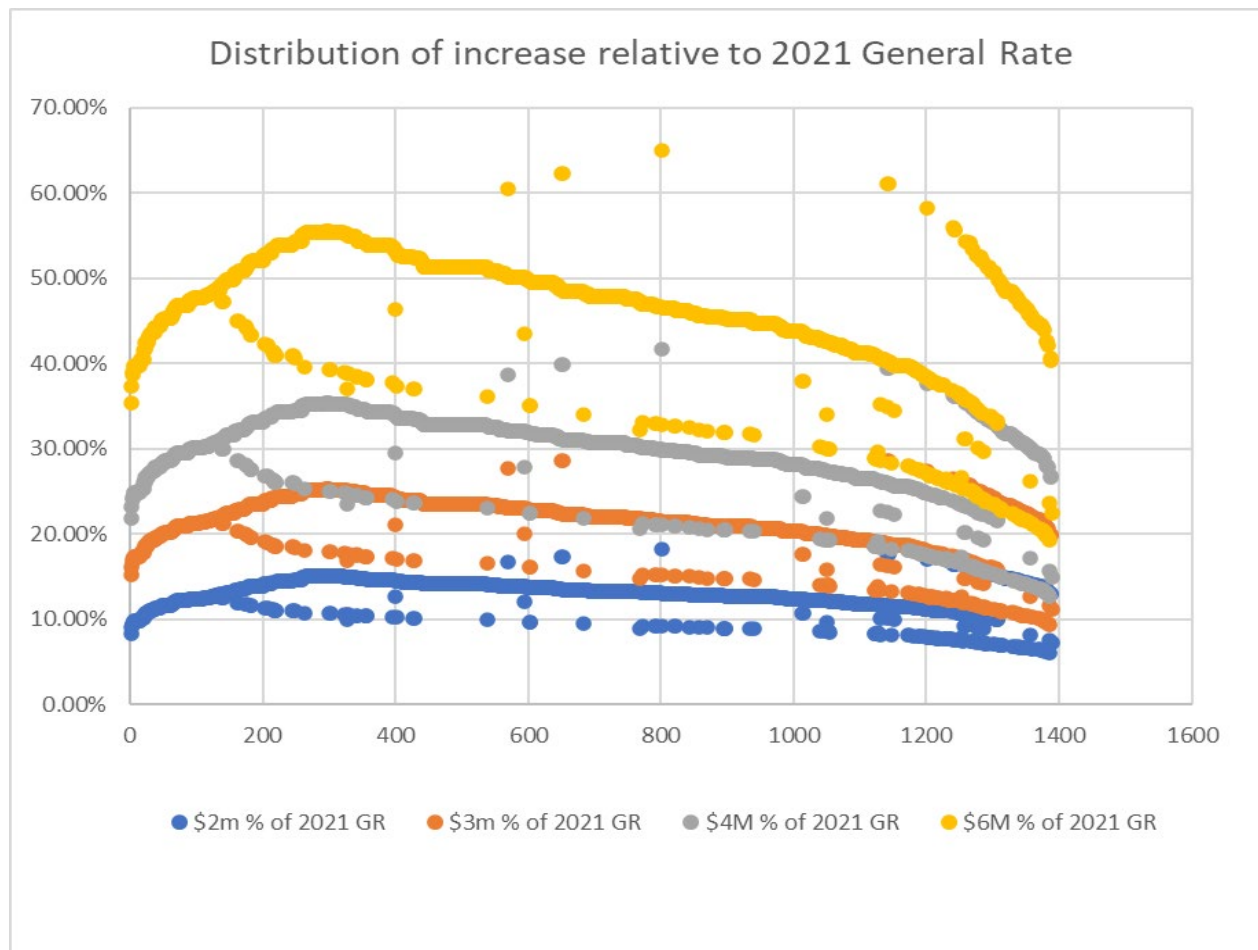
The following table indicates the distribution of additional payments across the 1389 assessments being levied the stormwater special rate.

Distribution	\$2M	\$3M	\$4M	\$6M
Lowest	\$41.01	\$74.40	\$107.41	\$173.42
Highest	\$573.12	\$875.74	\$1,174.81	\$1,772.93
Most Frequent (Mode)	\$80.00	\$133.12	\$185.62	\$290.62
Average (Median)	\$95.95	\$157.15	\$217.62	\$338.57

The table below provides an indication of the number of assessments impacted within bands of cost for a stormwater special rate and the percentage of assessments in each band.

\$ Stormwater Rate	\$2M		\$3M		\$4M		\$6M	
	Number	%	Number	%	Number	%	Number	%
<\$100	341	25	63	5	0	0	0	0
\$100 - \$200	972	70	1157	83	764	55	20	1
\$201 - \$300	64	5	112	8	496	36	591	43
\$301 - \$400	9	<1	42	3	70	5	579	42
\$401 - \$500	2	<1	8	<1	30	2	92	7
>\$500	1	<1	7	<1	29	2	107	7

The purpose of the following chart is to demonstrate the impact of a stormwater rate as a percentage increase over an assessment’s 2021 general rate charge.



2. Change priorities within the existing capital works program

Council’s revenue-funded capital works program for 2022-23 is reflective of the longer-term program where general fund revenue of \$3M is allocated to capital works. Of this expenditure, \$2.5M is allocated to roads with \$1.3M under Roads to Recovery and Regional roads contracts the balance of \$1.2M from rates and other revenue.

The Roads to Recovery agreement, worth approximately \$1M annually, requires Council to maintain expenditure of its “own source revenue”. This limits Council’s ability to reallocate its own revenue from roads to other activities, such as stormwater infrastructure.

The capital expenditure outside the roads function is \$500,000. Reallocation of these funds will remove existing funding for functions such as parks, ovals, pools, library and buildings.

The 2022-23 program is broken down as follows:

Total Capital works from recurrent revenue	\$3,077,638
Roads Capital Work	\$2,581,124
Funding from Road to Recovery & Regional Roads	\$1,353,762
Funding from Rates and General revenue	\$1,227,367
Capital Expenditure other than roads	\$496,514

The Capital Expenditure other than roads is as follows:

Information services	\$82,000
CCTV	\$4,000

Cemeteries	\$70,000
Library	\$31,314
Pools	\$8,500
Sportsgrounds	\$10,000
Parks	\$151,000
Lake Talbot	\$12,000
Buildings and Structures	\$120,000
Airport	\$7,500
Total	\$496,314

Council does not have sufficient recurrent revenue available to fund the proposed stormwater project, even if it were staged over several years. Funding can come from borrowing or reallocation of cash currently internally restricted to fund future capital works. If Council was to borrow the maximum modelled sum of \$6,000,000 and not introduce a stormwater special rate to service the loan, the current available funds of \$500,000 per year would be utilised for loan service and be unavailable for capital expenditure for the term of the loan.

Reallocation of funds currently internally restricted for future capital work.

Integral to Council's capital works program is the retention of internally restricted cash (reserves) to fund future capital work. The table below is extracted from Council's forecast cash balances for the 30 June 2023 at the conclusion of the current financial year.

Reserve Details	Estimated Balance 30 Jun 2023	Future Purpose
Employees' Leave Entitlement	\$1,229,888	Future payment of accrued annual and long service leave
Plant & Vehicle Replacement	\$1,734,350	Replacement of plant
Computer Replacement	\$232,777	Complete the replacement of corporate systems; commences 2022-23
Public Art & Festive Tree Maintenance	\$25,800	Replace/refurbish water tower art
Narrandera Business Centre Master Plan	\$1,905,287	Reconstruct sections of Bolton & East Streets
Delivery of Aged Strategies	\$180,896	Fund activities under the Positive Ageing Strategy
Shire Property Renewal & Cyclical Maintenance	\$507,111	Renewal and replacement of buildings
Renewable Energy	\$50,000	Continued installation of renewable energy solutions
Narrandera Cemetery - Perpetual Maintenance	\$375,615	Long term maintenance of Narrandera Cemetery
Narrandera Stormwater Reserve	\$290,684	Expenditure in accordance with the Stormwater Management Plan

Council has the discretion to reallocate cash within these internally restricted funds to other purposes, such as stormwater infrastructure. The monies held in the Leave

Entitlements reserve are evaluated against the leave entitlement liability each year to ensure that Council can meet calls on this liability. Restrictions such as Plant, Computer, Art and Property are to refurbish or replace assets as they reach the end of useful life. There is no statutory requirement to restrict the cemetery perpetual fee, but residents would have an expectation that charges for this purpose are spent accordingly. Council could resolve to not proceed with the works at the Business Centre and reallocate these funds to stormwater infrastructure. There is also scope to reallocate funds from the Stormwater Reserve which are currently directed to retention systems within the existing network.

3. Amend the scope of the proposed stormwater infrastructure project

As discussed earlier, the upgrade design endorsed by Council at its May meeting proposed works costing \$5,900,000 constructing three new stormwater lines. The proposal provided that the minimum works should include the drainage line 1 and 2A works at an estimated combined construction cost of \$5,350,000. Council could resolve to reduce the scope of the project accordingly.

Council may also consider an option to reduce the scale of protection offered by new stormwater infrastructure and seek alternate designs for the project. Reducing the scale of protection carries with it several risks:

- The sourcing of grant funds may be impeded if the scope of protection provided by the project is reduced.
- A reduced scope will still see the project costing millions of dollars and residents' expectations will not be met if partial flooding continues.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

4 - Our Infrastructure

Strategy

4.3 - To improve, maintain and value-add to our essential public and recreational infrastructure.

Action

4.3.2 - Undertake upgrades of stages 1 & 1A of the Narrandera Business Centre Upgrade, including the implementation of improved stormwater drainage and seek funding for the further stages of the project.

ISSUES AND IMPLICATIONS

Policy

The following policies will guide the implementation of the stormwater project:

- POL002 Procurement
- POL011 Borrowing & Loans
- POL053 Community Engagement

Financial

The adopted LTFP includes a project at \$4,000,000 funded by a loan of \$2,000,000 and grant of \$2,000,000. The repayment of the \$2,000,000 loan is to commence in 2023-24 financed by a special stormwater rate. The works as adopted in the LTFP cannot be commenced until Council obtains IPART approval for a special rate commencing 2023-24 funding the loan repayments.

After adopting the LTFP the project cost has increased to \$6,000,000 and the anticipated grant programs are currently not available to the extent anticipated. Council could proceed with the project by increasing the borrowing to \$3,000,000 (subject to IPART approval for a special rate to repay the loan), reallocating \$2,000,000 currently in reserves (\$1.9M from the Narrandera CBD Masterplan with the balance from Stormwater reserves) and directing \$1M from the announced but yet to open State and Commonwealth infrastructure grants.

Should Council prior to project commencement be successful in obtaining a substantial stormwater infrastructure grant, the grant could be utilised to reduce the borrowing or transfer of funds from the CBD upgrade reserve.

The stormwater project is beyond the scope of the current general fund capital works program. The project can only proceed if Council is successful in obtaining approval for a special rate variation to finance the required borrowing.

Legal / Statutory

As the project is reliant on borrowing funded by a special rate, Council will be required to ensure compliance with Sections 495, 503 and 505 of the Local Government Act and satisfy the criteria set out in the Office of Local Government Guidelines for the preparation of an application for a special variation to general income.

Community Engagement / Communication

The IPART assessment process of a special variation requires Council to demonstrate community consultation achieving:

- community awareness of their plans
- a demonstrated need for higher increases to charges
- a reasonable impact on ratepayers
- a sustainable financing strategy
- a history of well-documented Council productivity improvements and cost containment strategies.

IPART will conduct its own community consultation to confirm the above criteria are achieved along with consideration of submissions made to the IPART and economic analysis of financial impact on ratepayers.

Engagement to date

Following receipt of the stormwater project design and costing, Council conducted a presentation of the project to the community in a public forum followed by exhibition of the project calling for public submissions. One submission was received. The submission is attached to this report and the following table addresses the matters raised in the submission.

Submission	Response
Where are the detailed costings for	The componentised cost of the project is shown earlier in

<p>this \$5.9 Million Project?</p>	<p>the report. At this point the detailed design estimated to cost \$250,000 has not been contracted.</p>
<p>Due to the inability of Narrandera Shire Council to complete Infrastructure Projects on time and within Budget, what Contingencies are being built into the Costings to take into account time delays and Inflation? What is the Timeline to completion?</p>	<p>Council has utilised project management process to deliver significant projects such as the Lake Talbot Pool redevelopment and the Sportsground Clubhouse on time and on budget. The budget shown above provides a contingency of 5% of budgeted cost. The timeline to undertake the project will be determined in the project plan following detailed design.</p>
<p>Could you please clarify what you mean when you say “50% of the Works with those costs being met by ratepayers” (FAQ)? Let us hope that you are not considering a Special Rate Increase to fund this Infrastructure Project.</p>	<p>Council’s adopted budget provides for 50% of the project cost to be funded by a loan. Loan repayments are to be financed with additional revenue from stormwater charges, not from general revenue. This report proposes a special rate as an annual charge to service the loan repayments.</p>
<p>Why is Council considering External Finance for its share of the Project?</p>	<p>Council’s internally restricted cash is allocated within the existing capital works program. Reallocating this cash to the stormwater will reduce or eliminate Council’s ability to carry out the works currently funded by this cash. This report addresses the options to reallocate internal cash to progress the project in the absence of substantial grant funding being available.</p>
<p>In an era of rising Interest Rates, what Risk Mitigation has Council undertaken if it were to externally Finance this Project? Has this Project been referred to Mr Batchelor and his Committee for a Risk Assessment?</p>	<p>Council would look to finance the project with a fixed rate loan, so the term and service cost are aligned to a Special Rate Variation permitting the proposed annual charge. The project has not been considered by the Audit, Risk and Improvement Committee.</p>
<p>The biggest Infrastructure Project for Council to implement over the past 8 Years has been the Water Filtration Plant. Why has the CBD Flood Mitigation Scheme suddenly taken over as the Number One Priority? Look at the History of CBD Flooding in East Street over the past 100 Years. It is clearly not a common event when compared to drinking the inferior Town Water every day.</p>	<p>The planned capital works for the water supply are contained within the Water Fund as part of its 30-year business plan. Water Fund activities are conducted in a separate financial entity to the General Fund where stormwater activities would be undertaken. Timing of the two projects is not interrelated. Both projects are priorities of Council</p>

Human Resources / Industrial Relations

The Special Variation process is onerous, and therefore resource intensive, requiring significant staff time dedicated to the project. Council finance staff are focused on the production and audit of statutory annual financial statements through to October. This provides little scope to undertake the scale of work required prior to the SRV notification deadline in November. Should the SRV application proceed, external resourcing will be required to meet IPART criteria for approval.

RISKS

This project is subject to substantial risk.

Project Risk

- Engineering and design estimates are not yet to the point of detailed design.
- Contractors and material may not be available within the proposed project timeframe.
- When the project is tendered to the market, costs may exceed the budget.
- Disruption to traffic and access along the route of the proposed drainage lines will occur during the construction period.
- The community may consider that it accepts the existing level of stormwater inundation risk rather than undertake the works proposed to remediate the risk.
- Not undertaking remediation of stormwater inundation may place Council at risk of litigation should inundation occur in the future.

Financing Risk

- The project relies on community support and IPART approval for a special variation to fund borrowing.
- IPART may consider that making application for a special variation which is 50% higher than that included in the LTFP is not permissible.
- Given the current economic environment, the cost of borrowing could increase substantially beyond budget prior to the project commencing.
- Utilising existing reserves to undertake this project will remove Council's capacity to internally fund the projects for which the funds are currently held.
- Grant funding is required from announced, but yet-to-open, Commonwealth and/or State grant programs. The stormwater project will need to fall within the scope of these grants and Council be successful in its applications.

OPTIONS

1. Council proceeds with the proposed works by:
 - Increasing its 2022-23 borrowing bid to the OLG and NSW Treasury from \$2,000,000 to \$3,000,000.
 - Engaging additional resources to prepare a Special Variation application to the IPART to fund loan repayments for a \$3,000,000 loan through a Stormwater Special rate.
 - As soon as practicable continuing community consultation to confirm support for the stormwater infrastructure design and LTFP intent to raise additional stormwater charges. (Note Council received one response to the exhibition of the proposed stormwater design and no responses to the LTFP addressed the stormwater capital works and associated funding)
 - Resolving that the Special Rate be levied by way of an Annual Charge on the rate assessments within the Special Rate boundaries.
 - Resolving to reallocate internally restricted cash (reserves) from the Narrandera CBD Masterplan, Infrastructure and Stormwater Management to fund the proposed stormwater project.

- Resolving that, as Commonwealth and State infrastructure grant programs open, Council submits applications to finance the stormwater project.
2. Council suspends implementation of the adopted stormwater design while:
- Proceeding with an application under the current resilience grant to fund the detailed design of the proposed project.
 - Maintaining lobbying of politicians and government agencies to provide significant grant funds towards the implementation of the stormwater project.

CONCLUSION

Council proceeds with the proposed works by:

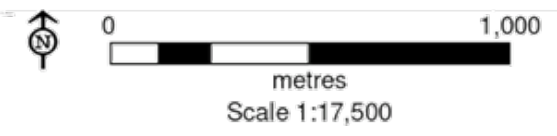
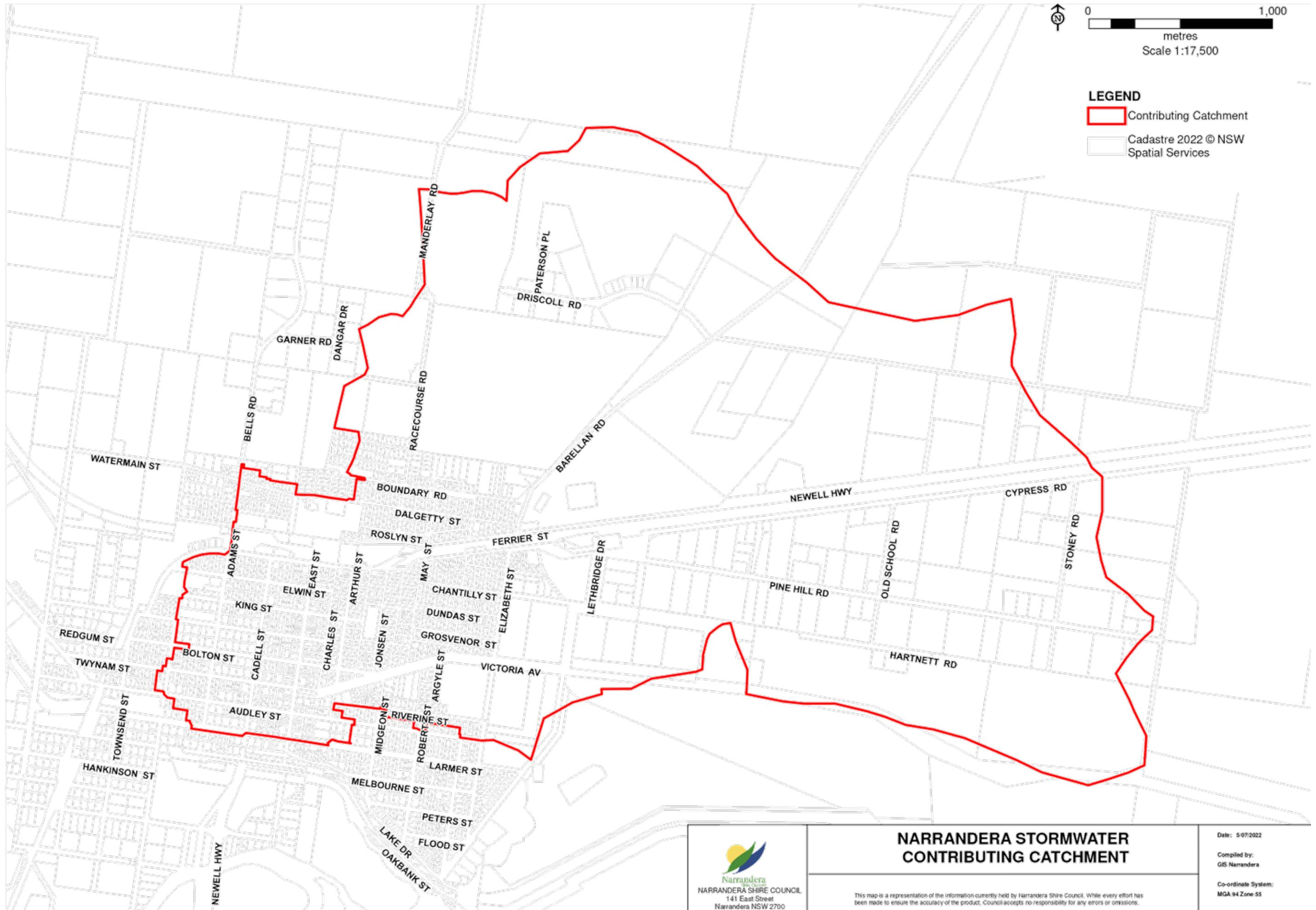
- Increasing its 2022-23 borrowing bid to the OLG and NSW Treasury from \$2,000,000 to \$3,000,000.
- Engaging additional resources to prepare a Special Variation application to the IPART to fund loan repayments for a \$3,000,000 loan through a Stormwater Special rate.
- As soon as practicable continuing community consultation to confirm the stormwater infrastructure design and LTFP intent to raise additional stormwater charges. (Note Council received one response to the exhibition of the proposed stormwater design and no responses to the LTFP addressed the stormwater capital works and associated funding)
- Resolving that the Special Rate be levied by way of an Annual Charge on the rate assessments within the Special Rate boundaries.
- Resolving to reallocate internally restricted cash (reserves) from the Narrandera CBD Masterplan, Infrastructure and Stormwater Management to fund the proposed stormwater project.
- Resolving that, as Commonwealth and State infrastructure grant programs open, Council submits applications to finance the stormwater project.

RECOMMENDATION

That Council proceeds with the proposal by:

1. Increasing its 2022-23 borrowing bid to the OLG and NSW Treasury from \$2,000,000 to \$3,000,000.
2. Engaging additional resources to prepare a Special Variation application to the IPART to fund loan repayments for a \$3,000,000 loan through a Stormwater Special rate.
3. As soon as practicable continuing community consultation to confirm support for the stormwater infrastructure design and LTFP intent to raise additional stormwater charges. (Note Council received one response to the exhibition of the proposed stormwater design and no responses to the LTFP addressed the stormwater capital works and associated funding)
4. Resolving that the Special Rate be levied by way of an Annual Charge on the rate assessments within the Special Rate boundaries.

5. Lobbying the Commonwealth and NSW State Government, politicians and agencies to provide significant grant funds towards the implementation of the stormwater project.
6. Resolving that Council submits applications to finance the stormwater project when Commonwealth and State infrastructure grant programs open.



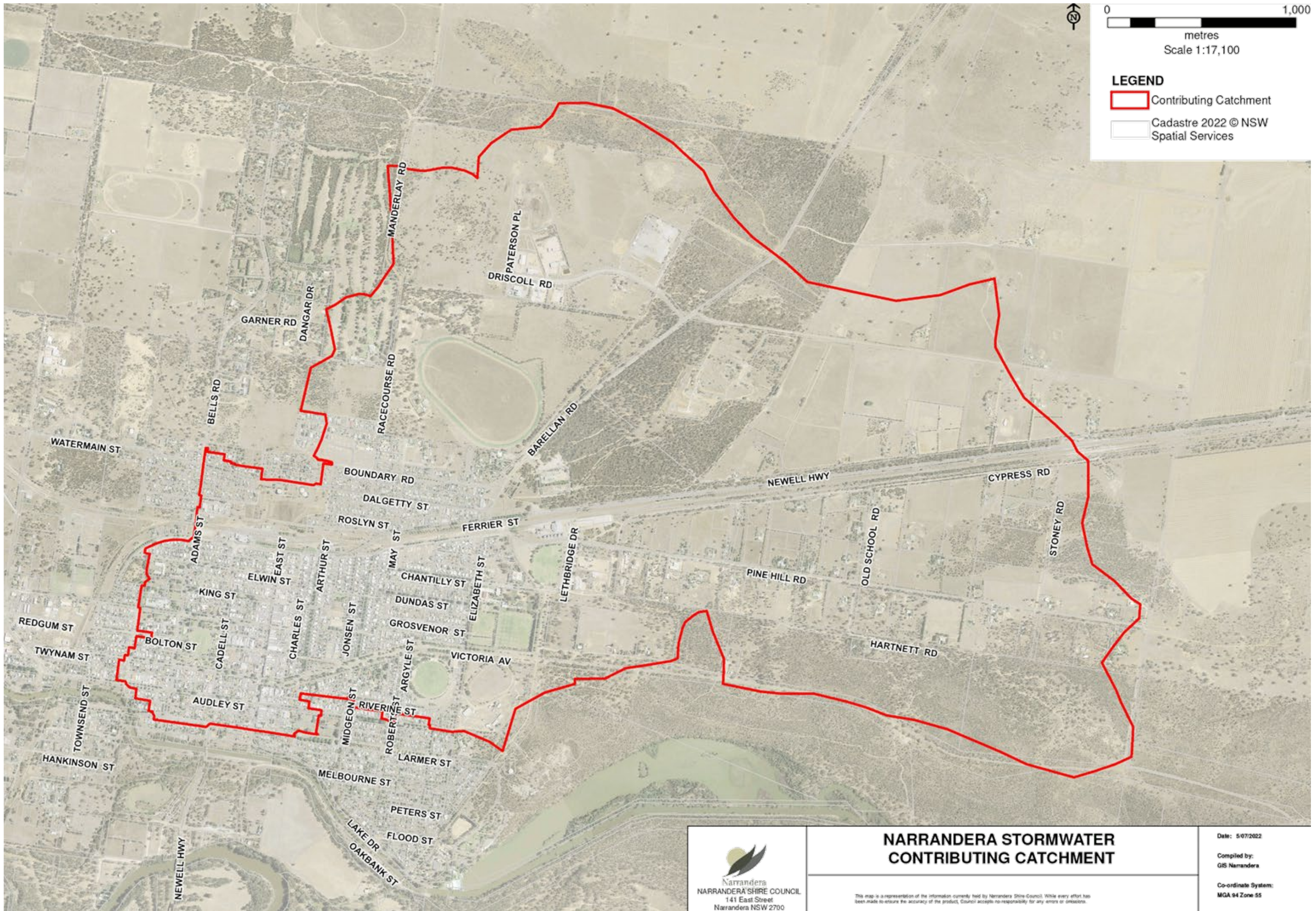
LEGEND
 [Red outline] Contributing Catchment
 [Dashed outline] Cadastre 2022 © NSW Spatial Services



NARRANDERA STORMWATER CONTRIBUTING CATCHMENT

This map is a representation of the information currently held by Narrandera Shire Council. While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions.

Date: 5/07/2022
 Compiled by: GIS Narrandera
 Co-ordinate System: MGA 94 Zone 55



From: councilwebenquiries@narrandera.nsw.gov.au on behalf of [Wesley Hall](#)
To: [Council Web Enquiries](#)
Subject: CBD Flood Mitigation Scheme
Date: Friday, 3 June 2022 12:15:58 AM

Dear Mayor and Councillors,

Thank you for the opportunity to provide a submission despite great hesitancy. My questions to the Mayor as detailed in a previous Submission regards the Skywalk monstrosity still remain unanswered and have been totally ignored by Council as a whole. I am therefore reluctant to take the time to put together this submission. However, due to the real possibility that Ratepayers are going to be slugged to pay for this project, I would like to ask the following Financial Questions. Please do not ignore us this time Mr Mayor.

1. Where are the detailed costings for this \$5.9 Million Project?
2. Due to the inability of Narrandera Shire Council to complete Infrastructure Projects on time and within Budget, what Contingencies are being built into the Costings to take into account time delays and Inflation? What is the Timeline to completion?
3. Could you please clarify what you mean when you say “50% of the Works with those costs being met by ratepayers” (FAQ)? Let us hope that you are not considering a Special Rate Increase to fund this Infrastructure Project.
4. Why is Council considering External Finance for its share of the Project?
5. In an era of rising Interest Rates, what Risk Mitigation has Council undertaken if it were to externally Finance this Project? Has this Project been referred to Mr Batchelor and his Committee for a Risk Assessment?
6. The biggest Infrastructure Project for Council to implement over the past 8 Years has been the Water Filtration Plant. Why has the CBD Flood Mitigation Scheme suddenly taken over as the Number One Priority? Look at the History of CBD Flooding in East Street over the past 100 Years. It is clearly not a common event when compared to drinking the inferior Town Water every day.

Looking forward to some answers Mr Mayor. This Project appears to be a knee jerk reaction to the flooding event earlier this year. The Dollars involved are substantial and so this Project needs to be thoroughly investigated. We need leadership at Narrandera Shire Council and you are not giving us any confidence.

Yours Faithfully

Wesley Hall
Very Concerned Narrandera Resident & Ratepayer

24 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

25 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil