



# **MINUTES**

**Ordinary Council Meeting**

**17 May 2022**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 17 MAY 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery and those watching on live stream.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker), Amanda Collins (Minute Taker)

## 5 APOLOGIES

### RESOLUTION 22/114

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That apologies from Cr Kevin Morris be received and accepted and Leave of Absence granted.

**CARRIED**

### 5.1 REQUEST TO ATTEND VIA VIRTUAL LINK

NIL

## 6 DECLARATIONS OF INTEREST

Cr Narelle Payne declared a Non-Significant Non Pecuniary Interest in item 17.1 under the Local Government Act as *Tutor the son of a resident who has made a submission about the Lake Talbot Skywalk* and will remain and take part in discussion and voting.

## 7 CONFIRMATION OF MINUTES

### RESOLUTION 22/115

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That the minutes of the Ordinary Council Meeting held on 19 April 2022 be confirmed.

**CARRIED**

## 8 MAYORAL REPORT

### 8.1 MAYORAL REPORT APRIL/MAY 2022

### RESOLUTION 22/116

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Mayoral Report for April/May 2022.

**CARRIED**

**9 QUESTION WITH NOTICE**

Nil

**10 NOTICES OF RESCISSION**

Nil

**11 NOTICES OF MOTION**

Nil

**12 COUNCILLOR REPORTS**

Nil

**13 COMMITTEE REPORTS****13.1 ABORIGINAL ELDERS LIAISON - MINUTES - 2 MAY 2022****RESOLUTION 22/117**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Extraordinary Aboriginal Elders Liaison held on Monday 2 May 2022.

**CARRIED****14 OUR COMMUNITY****14.1 COMMITTEE REVIEW - TOR - AUSTRALIA DAY PLANNING AND KOALA REGENERATION COMMITTEES****RESOLUTION 22/118**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Notes the successful prior operation of the Australia Day Planning Committee and Narrandera Koala Regeneration Committee.
2. Resolves to establish the Australia Day Planning Committee and Narrandera Koala Regeneration Committee as Advisory Committees within the committee structure for

this term of Council.

3. Endorses the revised Terms of Reference for the Australia Day Planning Committee and Narrandera Koala Regeneration Committee.

**CARRIED**

## **14.2 BLUE TREE PROJECT - A MENTAL HEALTH INITIATIVE**

### **RESOLUTION 22/119**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the Blue Tree Project, a proposed mental health initiative, as recommended by the Youth Advisory Council at its 21 March 2022 meeting.

**CARRIED**

**15 OUR ENVIRONMENT****15.1 DA-038-2021-2022 FOOD WASTE LAND APPLICATION - 1784 BARELLAN ROAD, NARRANDERA****MOTION**

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Approves DA-038-2021-2022 for use of land for food waste application on Lots 1 and 2 DP1098846, 1784 Barellan Road, Narrandera subject to the Conditions of Consent in accordance with section 4.16 of the Environmental Planning and Assessment Act 1979 for the following reasons:
  - The development satisfies the provisions of the Narrandera LEP 2013, Narrandera DCP and the Environmental Planning and Assessment Act 1979.
  - Submissions raising potential impacts have been mitigated by the inclusion of appropriate conditions.
  - The activity is regulated as an exempt activity under the Environment Protection Authority (EPA) under clauses 91 and 92 of the Protection of the Environment Operations (Waste) Regulation 2014 (Waste Regulation).
2. Conducts a Division to record the voting of Councillors.

In Favour: Crs Neville Kschenka, Cameron Lander, Narelle Payne, Jenny Clarke OAM, Peter Dawson, Sue Ruffles, Braden Lyons and Tracey Lewis

Against: Nil

**CARRIED 8/0**

**15.2 POLICY REVIEW - POL062 MOBILE FOOD TRADING****RESOLUTION 22/120**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Acknowledges and considers the submission made during the public exhibition period.
2. Adopts POL062 Mobile Food Trading Policy as amended.

**CARRIED**

## **16 OUR ECONOMY**

### **16.1 NARRANDERA ROD RUN EVENTS 2022 OUTCOME AND 2023 PLANNING**

#### **RESOLUTION 22/121**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the report and the success of the 2022 Rod Run events.
2. Notes that a further report will be submitted in due course addressing event improvements for 2023 and future years and including an appropriate budget provision.

**CARRIED**

### **SUSPENSION OF STANDING ORDERS**

#### **RESOLUTION 22/122**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

A motion was moved that Council suspend standing orders and move into Committee of a Whole.

**CARRIED**

### **RESUMPTION OF STANDING ORDERS**

#### **RESOLUTION 22/123**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

A motion was moved that Council resume standing orders.

**CARRIED**

## 17 OUR INFRASTRUCTURE

### 17.1 LAKE TALBOT SKYWALK

#### RESOLUTION 22/124

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Considers and notes the submissions received and thanks the residents for taking the time and trouble to prepare and lodge their views
2. Proceeds with the project with the following amendments
  - a. The use of appropriate materials and colours designed to minimise the visual impact of the Skywalk
  - b. The inclusion of interpretive signage at the entrance to the walkway and on the Skywalk designed to inform users of the features of the area and the history of Lake Talbot and its environs
  - c. The installation of lighting and security cameras on the walkway and in the area

**CARRIED**

### 17.2 NARRANDERA URBAN STORMWATER DRAINAGE UPGRADE

#### RESOLUTION 22/125

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Endorses the Narrandera urban stormwater upgrade design and places it on public exhibition.
2. Acknowledges that a detailed report considering the complexity of funding a project of this scale will be presented to a future Council meeting.

**CARRIED**



**18 OUR CIVIC LEADERSHIP****18.1 REQUEST TO EXTINGUISH RIGHT OF WAY - 53 EAST STREET, NARRANDERA****RESOLUTION 22/126**

Moved: Cr Sue Ruffles

Seconded: Cr Peter Dawson

That Council:

1. Agrees to the extinguishment of the Right of Way burdening Lots 3 to 8 DP 22205 in the ownership of Narrandera Shire Council and Lot 7 DP 16080.
2. Notes that the solicitor acting for the owner of Lot 7 DP 16080 has advised Council that the owner has agreed to pay the costs associated with the extinguishment of the Right of Way.
3. Provides delegated authority to the Mayor and the General Manager to sign any documentation relating to this matter and for the Seal of Council to be placed on any documentation relating to this matter.

**CARRIED****18.2 POLICY REVIEW - POL061 STATEMENT OF BUSINESS ETHICS****RESOLUTION 22/127**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Endorses POL061 Statement of Business Ethics Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
2. Deems POL061 Statement of Business Ethics Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

**CARRIED****19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS****19.1 APRIL 2022 DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 22/128**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Development Services Activities Report for April 2022.

**CARRIED**

## **20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**

### **20.1 MARCH 2022 QUARTERLY BUDGET REVIEW**

#### **RESOLUTION 22/129**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Receives, notes and adopts the information and variations contained in the March Quarterly Review.

**CARRIED**

### **20.2 APRIL CAPITAL WORKS PROGRAM**

#### **RESOLUTION 22/130**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as of 30 April 2022.

**CARRIED**

### **20.3 APRIL INCOME STATEMENT**

#### **RESOLUTION 22/131**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 30 April 2022.

**CARRIED**

## **20.4 POLICY REVIEW - POL011 BORROWING AND LOANS**

### **RESOLUTION 22/132**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Adopts the revised POL011 Borrowing and Loans Policy.

**CARRIED**

## **20.5 APRIL STATEMENT OF BANK BALANCES**

### **RESOLUTION 22/133**

Moved: Cr Sue Ruffles

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 30 April 2022.

**CARRIED**

## **20.6 POLICY REVIEW - POL012 RELATED PARTY DISCLOSURE**

### **RESOLUTION 22/134**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Adopts the revised policy POL012 Related Party Disclosure.

**CARRIED**

## **20.7 APRIL STATEMENT OF RATES AND RECEIPTS**

### **RESOLUTION 22/135**

Moved: Cr Narelle Payne

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 30 April 2022.

**CARRIED**

**20.8 APRIL STATEMENT OF INVESTMENTS**

**RESOLUTION 22/136**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 30 April 2022.

**CARRIED**

**21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**22 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 3.19pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 June 2022.**



.....  
**GENERAL MANAGER**



.....  
**CHAIRPERSON**