



# **BUSINESS PAPER**

**Ordinary Council Meeting**

**19 April 2022**

## ETHICAL DECISION MAKING & CONFLICT OF INTEREST

*A Guiding Checklist for Councillors, Officers & Community Committees*

### ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

### CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

### THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

### IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

### AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

<b><u>Contact</u></b>	<b><u>Phone</u></b>	<b><u>Email</u></b>
Narrandera Shire Council	02-6959 5510	<a href="mailto:council@narrandera.nsw.gov.au">council@narrandera.nsw.gov.au</a>
ICAC	02-8281 5999	<a href="mailto:icac@icac.nsw.gov.au">icac@icac.nsw.gov.au</a>
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	<a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
NSW Ombudsman	02-8286 1000	<a href="mailto:nswombo@ombo.nsw.gov.au">nswombo@ombo.nsw.gov.au</a>
Toll Free	1800 451 524	

## COMMUNITY STRATEGIC PLAN

# Themes

### Agenda Section 16 ~ Our Community

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- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

### Agenda Section 17 ~ Our Environment

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- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

### Agenda Section 18 ~ Our Economy

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- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

### Agenda Section 19 ~ Our Infrastructure

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- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

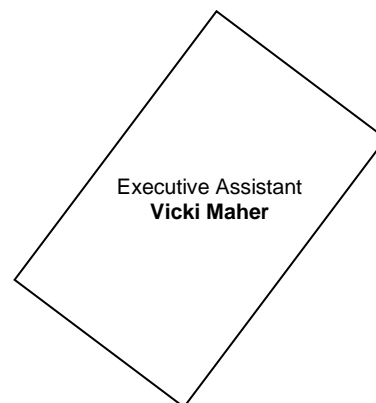
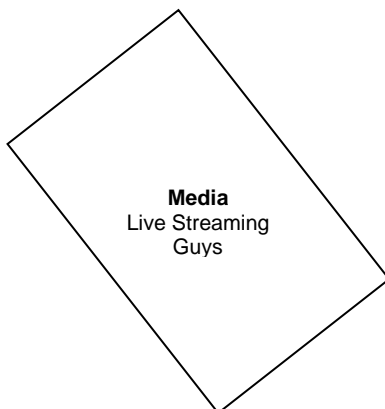
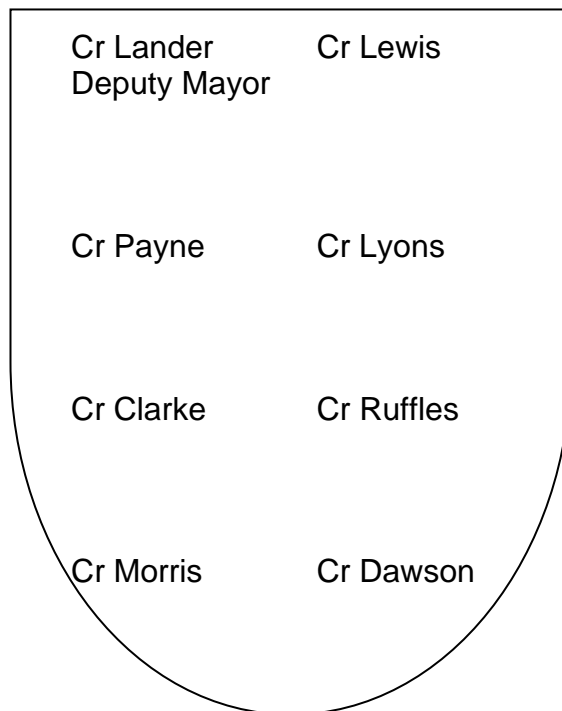
### Agenda Section 20 ~ Our Civic Leadership

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- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

# SEATING

General Manager <b>George Cowan</b>	<b>MAYOR</b> <b>Cr</b> <b>Kschenka</b>	Deputy General Manager Infrastructure <b>Shane Wilson</b>	Deputy General Manager Corporate & Community <b>Martin Hiscox</b>
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**Notice is hereby given that the Ordinary Meeting of the Narrandera  
Shire Council will be held in the Council Chambers on:  
Tuesday 19 April 2022 at 2pm**

**Order Of Business**

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- 1      **ACKNOWLEDGEMENT OF COUNTRY**
- 2      **HOUSE KEEPING**
- 3      **DISCLOSURE OF POLITICAL DONATIONS**
- 4      **PRESENT**
- 5      **APOLOGIES**
- 6      **DECLARATIONS OF INTEREST**
- 7      **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 15 March 2022



# **MINUTES**

**Ordinary Council Meeting**

**15 March 2022**

Unconfirmed



**MINUTES OF NARRANDERA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON TUESDAY, 15 MARCH 2022 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media, and those following on the Live Streaming.

**1 ACKNOWLEDGEMENT OF COUNTRY**

*I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present*

**2 HOUSE KEEPING**

*Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.*

**3 DISCLOSURE OF POLITICAL DONATIONS**

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

*The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.*

*There were no Disclosure of Political Donations received by the Chairperson.*

**4 PRESENT**

Cr Neville Kschenka, Cr Cameron Lander, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Peter Dawson, Cr Sue Ruffles, Cr Braden Lyons, Cr Tracey Lewis

**In Attendance**

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant) and Amanda Collins (Minute Taker)

## 5 APOLOGIES

### RESOLUTION 22/062

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That apologies from Cr Kevin Morris be received and accepted.

**CARRIED**

## 6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Pecuniary Non Significant Interest in this Item 14.2 under the Local Government Act as *He holds an executive position on the Rockin' on East Committee* and will leave the meeting during discussion and voting.

## 7 CONFIRMATION OF MINUTES

### RESOLUTION 22/063

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That the minutes of the Ordinary Council Meeting held on 15 February 2022 be confirmed.

**CARRIED**

## 8 MAYORAL REPORT

### 8.1 MAYORAL REPORT FEBRUARY/MARCH 2022

### RESOLUTION 22/064

Moved: Cr Neville Kschenka

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the Mayoral Report for February/March 2022.

**CARRIED**

## 9 QUESTION WITH NOTICE

Nil

**10 NOTICES OF RESCISSION**

Nil

**11 NOTICES OF MOTION****11.1 NOTICE OF MOTION - 2022 FEDERAL ELECTION CAMPAIGN****RESOLUTION 22/065**

Moved: Cr Cameron Lander

Seconded: Cr Narelle Payne

That Council:

1. Notes the national funding priorities of the Australian Local Government Association (ALGA) for the upcoming 2022 Federal Election.
2. Agrees to support and participate in the ALGA's advocacy of these priorities by authorising the Mayor to write on behalf of Council to the local Federal Member of Parliament, all known Federal Election candidates for the local electorate, and the President of the ALGA to:
  - a. Express support for ALGA's funding priorities
  - b. Identify local projects and programs that could be progressed with the additional financial assistance from the Federal Government being sought under the ALGA's funding priorities; and
  - c. Seek funding commitments from the member, candidates, and their parties for these identified local projects and programs.

**CARRIED****12 COUNCILLOR REPORTS**

Nil

**13 COMMITTEE REPORTS****13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) - 22 FEBRUARY 2022****RESOLUTION 22/066**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee meeting held

22 February 2022.

2. Receives and notes the Tourism Stimulus Projects (non-confidential) as at February 2022.
3. Receives and notes the Economic Stimulus Projects (non-confidential) as at February 2022.
4. Receives and notes the Economic Development Strategy (non-confidential) as at February 2022.

**CARRIED**

### **13.2 ABORIGINAL ELDERS LIAISON - MINUTES - 21 FEBRUARY 2022**

#### **RESOLUTION 22/067**

Moved: Cr Tracey Lewis

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 21 February 2022.

**CARRIED**

### **13.3 YOUTH ADVISORY COUNCIL - MINUTES - 16 FEBRUARY 2022**

#### **RESOLUTION 22/068**

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Youth Advisory Council held on Wednesday 16 February 2022.

**CARRIED**

### **13.4 PARKS AND GARDENS ADVISORY COMMITTEE - MINUTES - 3 MARCH 2022**

#### **RESOLUTION 22/069**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the Minutes of the Parks and Gardens Advisory Committee held on Thursday 3 March 2022.
2. Thanks the retiring members of the Committee for their contributions.

**CARRIED**

**13.5 NARRANDERA STADIUM ADVISORY COMMITTEE - MINUTES - 2 MARCH 2022**

**RESOLUTION 22/070**

Moved: Cr Narelle Payne

Seconded: Cr Braden Lyons

That Council:

1. Receives and notes the Minutes of the Narrandera Stadium Advisory Committee held on Wednesday 2 March 2022.

**CARRIED**

**13.6 LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - MINUTES - 3 MARCH 2022**

**RESOLUTION 22/071**

Moved: Cr Tracey Lewis

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Minutes of the Lake Talbot Environs Advisory Committee held on Thursday 3 March 2022.

**CARRIED**

**13.7 SPORTS FACILITIES ADVISORY COMMITTEE - MINUTES - 2 MARCH 2022**

**RESOLUTION 22/072**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the Minutes of the Sports Facilities Advisory Committee held on Wednesday 2 March 2022.

**CARRIED****14 OUR COMMUNITY****14.1 YOUTH ADVISORY COUNCIL NOMINATIONS****RESOLUTION 22/073**

Moved: Cr Braden Lyons

Seconded: Cr Narelle Payne

That Council:

1. Appoints the following members to the Youth Advisory Council.

- Wesley Bamblett
- Madeline Fraser
- Alyssa Sanders
- Memphis Singh
- Ruby Hewitt
- Colby Irons
- Alex Luck
- Clare McDonald
- Harrison Rowe
- Mikalie Vearing

**CARRIED**

At 2.21pm, Mayor Neville Kschenka, after declaring an Interest in item 14.2, vacated the Chambers during discussions and voting on the Matter. Deputy Mayor Cameron Lander assumed the Mayoral Chair.

**14.2 2022-2023 COUNCIL FINANCIAL ASSISTANCE PROGRAM FOR COMMUNITY ORGANISATIONS****RESOLUTION 22/074**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Endorses the proposed distribution of 2022-2023 financial assistance to the value of \$7,750 as per policy POL008 as follows:

- |   |          |
|---|----------|
| a. Australian Air League Leeton-Narrandera Squadron | \$ 1,300 |
| b. Barellan & District Netball Association          | \$ 1,500 |

- c. CWA Narrandera Evening Branch \$ 1,000
  - d. Narrandera Meals on Wheels \$ 2,000
  - e. Narrandera Pre School \$ 1,950
2. Endorses the proposed distribution of 2022-2023 financial assistance to the value of \$860 for Shire school academic awards and \$10,000 reserved for the Mayor and General Manager to provide other support where necessary as per policy POL008:
- a. Schools and TAFE \$ 860
  - b. Mayor and General Manager fund \$ 10,000

**CARRIED**

At 2.24pm, Mayor Neville Kschenka returned to the meeting and Deputy Mayor Cr Cameron Lander vacated the Mayoral Chair.

**15 OUR ENVIRONMENT**

**15.1 POLICY REVIEW - POL062 MOBILE FOOD TRADING**

**RESOLUTION 22/075**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

- 1. Endorses POL062 Mobile Food Trading Policy as presented for the purpose of public exhibition seeking community comment for a period of 28 days.
- 2. Deems POL062 Mobile Food Trading Policy as adopted should no submissions be received from the community at the conclusion of the exhibition period.

**CARRIED**

**16 OUR ECONOMY**

Nil

**17 OUR INFRASTRUCTURE**

**17.1 TENDER T21-22-05 - REPLACEMENT JET PATCHER**

**RESOLUTION 22/076**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Approves the purchase of Option 1 for the supply and delivery of a new Jetmaster from Ausroad Systems Pty Ltd for the net amount of \$527,044.10 including GST in accordance with Section 55 of the Local Government Act 1993.

**CARRIED**

## **17.2 TENDER EL0421 - PARTICIPATION IN SUPPLY OF RENEWABLE ELECTRICITY**

### **RESOLUTION 22/077**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Provides delegated authority for the General Manager to enter into a supply agreement with the successful energy provider appointed by the Local Government Procurement Tender Evaluation Team.

**CARRIED**

## **18 OUR CIVIC LEADERSHIP**

### **18.1 SUPERANNUATION CONTRIBUTIONS FOR COUNCILLORS**

#### **RESOLUTION 22/078**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Adopts the provisions of Section 254B of the Local Government Act 1993 to make superannuation contributions to Councillors commencing July 2022.
2. Increases the Council governance budget for the 2022-23 financial year by \$14,910 to fund contributions.

After a vote of 4/4 the Motion carried on the casting vote of the Mayor.

**CARRIED**



**18.2 2018-2022 DELIVERY PROGRAM - 31 DECEMBER 2021 PERFORMANCE REPORT****RESOLUTION 22/079**

Moved: Cr Braden Lyons

Seconded: Cr Tracey Lewis

That Council:

1. Endorses the 2018-2022 Delivery Program performance report with comments as at 31 December 2021 as presented, and publish the report to the community on Council's website.

**CARRIED**

**18.3 BARELLAN SEWER SCHEME - TRANSFER OF CROWN MANAGED ROADWAYS AND LANEWAYS TO COUNCIL****RESOLUTION 22/080**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Resolves to accept management of Crown controlled roadways and laneways within the proposed Barellan sewer reticulation network, and
2. Prepares an application to the NSW Department of Industry – Lands and Water requesting the transfer of the Crown managed roadways and laneways to Council within the area bounded by and including the following roadways: Yapunyah Street, Barellan to the north; Box Street, Barellan to the east; Kurrajong Street, Barellan to the south and Kurrawang Street, Barellan to the east.

**CARRIED**

**18.4 2022 LGNSW SPECIAL CONFERENCE****RESOLUTION 22/081**

Moved: Cr Cameron Lander

Seconded: Cr Braden Lyons

That Council:

1. Notes the report on the 2022 Local Government NSW (LGNSW) Special Conference.

**CARRIED**

**19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS****19.1 FEBRUARY 2022 DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 22/082**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the Development Services Activities Report for February 2022.

**CARRIED**

**20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS****20.1 FEBRUARY CAPITAL WORKS PROGRAM****RESOLUTION 22/083**

Moved: Cr Cameron Lander

Seconded: Cr Tracey Lewis

That Council:

1. Receives and notes the information contained in the Capital Works report as of 28 February 2022.

**CARRIED**

**20.2 FEBRUARY INCOME STATEMENT****RESOLUTION 22/084**

Moved: Cr Narelle Payne

Seconded: Cr Sue Ruffles

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 28 February 2022.

**CARRIED**

**20.3 FEBRUARY STATEMENT OF INVESTMENTS****RESOLUTION 22/085**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 28 February 2022.

**CARRIED**

**20.4 FEBRUARY STATEMENT OF RATES AND RECEIPTS****RESOLUTION 22/086**

Moved: Cr Sue Ruffles

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 28 February 2022.

**CARRIED**

**20.5 FEBRUARY STATEMENT OF BANK BALANCES****RESOLUTION 22/087**

Moved: Cr Tracey Lewis

Seconded: Cr Cameron Lander

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 28 February.

**CARRIED**

**20.6 ADDITIONAL SPECIAL VARIATION FOR 2022-23**

**RESOLUTION 22/088**

Moved: Cr Cameron Lander

Seconded: Cr Sue Ruffles

That Council:

1. Resolves that a special variation application under Section 508(2) be lodged with the Independent Pricing & Regulatory Tribunal for a permanent rate increase of two percent (2%) in the 2022-23 financial year.
2. Acknowledges that the variation if granted will yield additional income of \$67,600 in 2022-23 and, assuming a future peg of 2.5%, \$757,000 over the ten years of the LTFP.
3. Acknowledges that the special variation is required as the underlying inflation rate and wage increases exceed the proposed 2% increase in rate yield.
4. Acknowledges that the impact of the 2% increase has been considered for ratepayers in each of the rate categories and subcategories and determined that the additional rate levy on the community is reasonable.

**CARRIED**

**21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**22 CONFIDENTIAL BUSINESS PAPER REPORTS**

Nil

**The Meeting closed at 2.49pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 April 2022.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRPERSON**

## 8 MAYORAL REPORT

### 8.1 MAYORAL REPORT MARCH / APRIL 2022

**Document ID:** 602004  
**Author:** Mayor  
**Theme:** Our Civic Leadership  
**Attachments:** Nil

Recommendation

**THAT COUNCIL:**

- 1. RECEIVES AND NOTES THE MAYORAL REPORT FOR MARCH / APRIL 2022.**

### **BACKGROUND**

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 15 March 2022, I have had the privilege of attending the following on behalf of our Council:

#### **Meetings with General Manager**

Attended regular Monday, and unscheduled, meetings with the General Manager (GM) George Cowan to discuss various matters. I met with Acting GM, Deputy General Manager Infrastructure (DGMI) Shane Wilson, during the week 21-25 March for GM related matters.

All Councillors and I attend a weekly Zoom meeting with the General Manager.

#### **Media Interviews**

I have had numerous media interviews over the past reporting period, including with the Daily Advertiser, which was also published in the Border Morning Mail, Triple M Wagga, covering recent topics of interest; as well as our local Community Radio, 91.1 Spirit FM monthly segment.

### **MARCH 2022**

#### **Monday 7**

Together with GM George Cowan, I attended the Quarterly Police/Council Meeting. Up-to-date crime statistics were tabled, revealing a decrease in all categories for the period.

Other matters discussed included:

- Apprehended Violence Orders (AVO) compliance has improved due to regular checking.
- Staff numbers are stable with some officers on sick leave.
- Appointment of a new Aboriginal Liaison Officer for the Local Area Command (LAC).



**Thursday 10**

Attended the Turning of the Sod at the site of the new Destination & Discovery Hub in Narrandera’s Marie Bashir Park. Fellow Councillors Tracey Lewis, Sue Ruffles, Jenny Clarke OAM and Narelle Payne; GM George Cowan, DGMI Shane Wilson, and council staff members working on the project; Alyssa Sanders, representative from the Narrandera Shire Youth Council; together with Matt Burton, from the successful tenderer Burton Constructions Pty Ltd, joined together for the official turning of the sod to commence this exciting project.



[Pic 1: First sods are turned; 2: Signing the contract; 3: Group; 4: Cadell Street view; 5: Oval view]



I travelled to the Avonlie Solar Farm to participate in a briefing from Beon representatives. Minister for Skills & Training and Science, Innovation & Technology, Alister Henskens MP, also called in on his way to Griffith and I had the opportunity to speak with him on the development. The morning’s events were coordinated by Council’s Economic Development Manager (EDM), Peter Dale.

In connection to the morning event, I attended an evening Small Business Month Event at the Narrandera TAFE CLC; Rebuild, Recharge & Renew(ables), again coordinated by Council’s EDM Peter Dale in conjunction with the TAFE and Narrandera Business Group. Guest speaker Geoff Reardon, Regional Manager – Industry Capability Network - Murray Riverina spoke about the opportunities in the renewable energy industry coming to

Narrandera Shire. This event was a welcomed opportunity for our local trades, services, and local business to network.

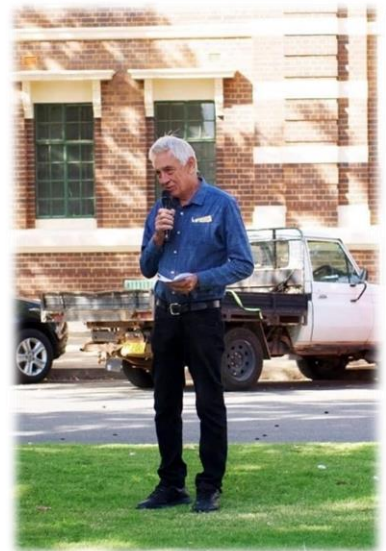


**Saturday 12**

Together with the GM George Cowan and fellow Councillors Tracey Lewis, Braden Lyons, Narelle Payne and Jenny Clarke, I joined community members at the NAIDOC Week; Narrungdera NAIDOC Day 2022 - Healing Country events.

Arranged by the Narrungdera NAIDOC Committee, the day commenced in the Memorial Gardens with a Welcome to Country, Minute Silence, Smoking Ceremony, Flag Raising and a traditional dance performance. The Elders then served morning tea, followed by Weaving and Story Time. The event then moved on to "Sandhills" where a BBQ lunch was enjoyed by all, followed by painting and dancing activities to complete the day.

[Pic 1: Speaking to crowd; 2: Joining the group; 3: Speaking with guests]



**Monday 14**

Council's EDM Peter Dale and I joined the Narrandera Business Group for their March meeting.



**Tuesday 15**

I attended the monthly Councillors' Briefing Session and chaired the Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting are submitted for Council's endorsement.

**Monday 21**

Together with the Acting GM Shane Wilson, I enjoyed Council's regular segment on the local Community Radio, 91.1 Spirit FM, where Shane and I advised listeners on outcomes of agenda items from the March Council meeting, as well as providing updates on current projects. This segment is held at 8:30am, the Monday following the monthly Council meeting.

Together with fellow committee members, Cr Peter Dawson and Cr Cameron Lander, I attended and chaired the Narrandera Floodplain Risk Management Committee. Unconfirmed Minutes of the meeting are further presented to Council.

**Monday 28**

All Councillors and I met for a general catch-up and to discuss various matters of interest or concern across the Shire.

Chaired the Aboriginal Elders Liaison Committee meeting. Unconfirmed Minutes of the meeting are further presented to Council.

**Tuesday 29**

Joined by fellow Councillors, I attended an in-house planning workshop to review the draft Community Strategic Plan and draft budget documents.

Along with GM George Cowan and DGMI Shane Wilson, we attended the public meeting for the proposed Lake Talbot Skywalk at Narrandera Ex-Serviceman's Club. The meeting was also attended by Councillors Payne, Dawson and Lyons and a number of staff and approximately 50 members of the public

**APRIL 2022****Tuesday 4**

Together with fellow committee members, I attended and chaired the April Economic Taskforce meeting. Minutes of the meeting together with the latest update to the Economic Development Strategy are presented to Council.

**Thursday 7**

Accompanied by GM George Cowan, I travelled to Harden to attend the Cootamundra Summit hosted by our Local Member for Cootamundra, the Hon Steph Cooke MP Minister for Emergency Services and Resilience, and Minister for Flood Recovery. The meeting was attended by Mayors and General Managers from across the electorate.

The meeting heard from a number of State Ministers and the Premier of NSW, the Hon Dominic Perrottet. I took the opportunity to raise a number of issues directly with the relevant ministers, including the Canal Bridge, health services generally and the possibility of a dialysis service for Narrandera, the need for a water filtration plant for Narrandera, and permanent and substantial upgrades of the stormwater system in Narrandera.

\*\*\*\*\*

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

\*\*\*\*\*

*Until next time, Mayor Kschenk*

**RECOMMENDATION**

That Council:

- 1.Receives and notes the Mayoral Report for March / April 2022.

**9 QUESTION WITH NOTICE**

Nil

**10 NOTICES OF RESCISSION**

Nil

## 11 NOTICES OF MOTION

### 11.1 NOTICE OF MOTION - TREATMENT OF RFS ASSETS

**Document ID:** 608467  
**Author:** Cr Cameron Lander  
**Theme:** Our Civic Leadership  
**Attachments:** Nil

I, Councillor Cameron Lander, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 April 2022.

#### **MOTION**

That Council:

1. Removes any Rural Fire Service (RFS) assets from its accounts and does not report these assets in its 2021-22 financial reporting: and
2. Includes a statement in its 2021-22 financial reports consistent with the arguments provided in this motion on why RFS assets have not been included.

#### **BACKGROUND**

In a general sense an asset is a resource with economic value that an entity owns or controls with the expectation that it will provide a future benefit. Assets are reported on the entity's financial statements and are bought or created to increase the entity's value or benefit its operations.

There is no argument that RFS assets, especially the *red fleet*, are a benefit to our community and the State more broadly, but there is a question as to who owns and controls them. There are also differing legal opinions to this question and the NSW Audit Office has yet to agree on which method of valuing them will be acceptable in terms of their annual audit of our accounts.

It would appear that the main driver to attributing RFS assets to Council may be the State Government's desire to divest itself of these assets and this being supported by the Auditor-General's direction that, if not, Council would receive a qualified audit on its annual returns. RFS assets have been included on the Council's books for the 2021-22 financial year as a result.

Councillors are required to sign off on annual financial statements. In signing off, Councillors are required to state their belief that the financial statements ... *present fairly the Council's operating result and financial position ... and are not aware of any matter that would render these statements false or misleading in any way.*

Arguably it is hard to maintain such a belief when the value and state of RFS assets are to a certain extent unknown. It is even harder to maintain a belief that Council owns or controls them when their location and engagement in firefighting and other emergency services activities is often unknown to Council.

**RISKS**

There are a number of risks associated with attributing RFS assets to Council.

Any examination undertaken as part of a workplace incident could lead to the conclusion that an RFS asset was not fit-for-purpose or appropriately maintained. This could in turn result in the Council being liable for any claims arising out of such an incident due to it being the *owner* of the asset.

While this has yet to be tested, and it could be argued that the service agreement with the RFS holds them responsible for the maintenance of assets and therefore any failures in them, including them on the schedule of Council assets may serve to heighten this risk.

As noted above, Councillors are required to state the belief that the annual financial statements ... *present fairly the Council's operating result and financial position ... and are not aware of any matter that would render these statements false or misleading in any way.*

Given that inclusion of the RFS assets would result in a material difference to the Council's bottom line, Councillors might not feel that they hold that belief, especially as questions remain on the treatment of these assets and are therefore unable to sign off on the annual financial statements as they might view them as false or misleading.

If Council does not include RFS assets on its accounts, then it is likely that it will receive a qualified audit on its annual financial statements. This could result in additional engagement with the NSW Audit Office and/or delays in the finalisation of Council's annual report.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

Our Civic Leadership

**Strategy**

To have a Council that demonstrates effective management consistently

**Strategy**

Be accountable and transparent.

**Action**

To remove RFS from Council's accounts with an accompanying statement in the 2021-22 Annual Report outlining the reasons for this.

**NOTE BY GENERAL MANAGER**

The following may assist Councillors understand this complex matter:

- Councils are responsible under the Local Government Act and the Rural Fire Service Act for providing fire services and protection to their rural communities.
- In practical terms, the State assists the councils in meeting those obligations by establishing and running what most people would recognise as the Rural Fire Service (RFS). That service is jointly funded by councils, insurance companies and the State and tends to operate relatively independently of councils.

- By way of a service level agreement, much of the responsibility for managing fires is delegated to the RFS by councils.
- Assets acquired under the system are legally vested in the councils, although the practical management of those assets on a day-to-day basis is undertaken by the RFS (Sec 119 (1) and (2) Rural Fire Service Act 1977).
- The assets can be split into three components – fire stations, the “red fleet” and equipment and personal protective equipment (PPE). Narrandera Shire Council has historically included the fire stations, but not the “red fleet” under the control of the RFS in its accounts on the basis that it does not exercise practical control over those assets. This position was accepted by Council’s auditors for many years.
- Following the appointment of the NSW Auditor General as Councils auditor, it has been made clear to the Council that inclusion of the “red fleet” in the financial reports was expected. Both the NSW Treasury and the NSW Audit Office have adopted a strong stance on this issue. The industry is divided on the issue
- In signing off on Council’s accounts last year, the Auditor made it clear that Council could expect to have its accounts for 2021-22 qualified if it failed to appropriately account for the assets.
- I gave an instruction to staff earlier this year that they should use their best efforts to obtain the necessary information to meet the demands of the auditor. That is proving to be difficult and at present the information that we have to hand is not sound. However, I believe we will be in a position to report as requested by year end.
- The impact on the accounts is not material but will result in adjustments to the assets schedules in the Balance Sheet and inclusion of depreciation on the Operating Statement.

**Whilst I am of the view that Council is justified in offering an objection to the Audit requirement, I recommend that this motion not be proceeded with.**

### **RECOMMENDATION**

That Council:

1. Removes any Rural Fire Service (RFS) assets from its accounts and does not report these assets in its 2021-22 financial reporting; and
2. Includes a statement in its 2021-22 financial reports consistent with the arguments provided in this motion on why RFS assets have not been included.

**11.2 NOTICE OF MOTION - HERITAGE BRIDGE**

**Document ID:** 608468  
**Author:** Cr Cameron Lander  
**Theme:** Our Environment  
**Attachments:** Nil

I, Councillor Cameron Lander, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 April 2022.

**MOTION**

That Council:

1. drive the establishment of a working group representing all parties with an interest in and around the railway heritage bridge over the Murrumbidgee River.
2. engage this working group to seek and consider options for the ongoing use or application of this bridge with a view to agreeing on a proposal for potential future development and funding opportunities; and
3. earmark \$20,000.00 in its cash reserves to assist this group source all information necessary to reach such an agreement or decide that no agreement can be reached by the end of the 2022-23 financial year.

**BACKGROUND**

A range of concerns have been raised on what should be done with the heritage railway bridge across the Murrumbidgee River. These concerns have been conflated with the possible development of a Sky Bridge at Lake Talbot and are, arguably, influencing public opinion on that concept.

A number of organisations such as Landcare and heritage railway societies along with other residents of the Shire have openly supported a tourist or recreational development that includes the railway bridge noting that such a development would ensure the bridge's long-term viability and provide another attraction for visitors.

Council previously refused a development application involving the railway bridge with a range of issues/concerns present with the application. Arguably these concerns could be addressed but not within the timeframes associated with the Playground on the Bidgee program of works.

**RISKS**

Without the support of Council, no agreement on what, if any, use can be made of the heritage bridge over the Murrumbidgee will be reached by the community and debate on this will continue to impact on other planning decisions.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

Our Civic Leadership

**Strategy**

To have a Council that demonstrates effective management consistently

**Action**

Council to:

- drive the establishment of a working group representing all parties with an interest in and around the railway heritage bridge over the Murrumbidgee River
- engage this working group to seek and consider options for the ongoing use or application of this bridge with a view to agreeing on a proposal for potential future development; and
- earmark \$20,000.00 in its cash reserves to assist this group source all information necessary to reach such an agreement or decide that no such agreement can be reached by the end of the 2022-23 financial year.

**NOTE BY GENERAL MANAGER**

Whilst it is open to Council to consider the notice of motion, should it be adopted, staff resources to pursue such a project in the foreseeable future are very limited. It should also be noted that one of the main reasons for refusal of the DA was the inability to mitigate the effect of the proposal on the privacy of the neighbours and the perceived risk to Council and the community of the proposal.

Many of the parties with an interest in the project or the area around the bridge are in fact strongly opposed to the project.

**RECOMMENDATION**

That Council:

1. drive the establishment of a working group representing all parties with an interest in and around the railway heritage bridge over the Murrumbidgee River.
2. engage this working group to seek and consider options for the ongoing use or application of this bridge with a view to agreeing on a proposal for potential future development and funding opportunities; and
3. earmark \$20,000.00 in its cash reserves to assist this group source all information necessary to reach such an agreement or decide that no agreement can be reached by the end of the 2022-23 financial year.



**11.3 NOTICE OF MOTION - SKY BRIDGE AND LAKE TALBOT ENVIRONS**

**Document ID:** 608469  
**Author:** Cr Cameron Lander  
**Theme:** Our Civic Leadership  
**Attachments:** Nil

I, Councillor Cameron Lander, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 April 2022.

**MOTION**

That Council:

1. Seek in-principle agreement from the State Government/Grants Management Office to vary the funding deed for the Playground on the Bidgee program of works to transfer the remaining funds to cover the re-development and upgrade of facilities at and around Lake Talbot; and
2. Include the State Government/Grants Management Office's response with the development application for the Lake Talbot Sky Bridge component of the program that is scheduled to be tabled at the May meeting of Council.

**BACKGROUND**

A number of residents view the proposed Sky Bridge component of the Playground on the Bidgee program of works as a pre-determined replacement for the previously refused Heritage Bridge component.

While this view may colour the opinion of these residents, they also raise a range of concerns on the Sky Bridge component. They have publicly stated that it is ugly structure that demonstrates a lack of forethought by Council and they also question the degree to which it will attract visitors to and lengthen their stay in the Shire.

There is also support for the Sky Bridge component as evidenced in minutes of the Lake Talbot Environs Committee meeting and anecdotally within the community. The actual extent of support for or against the construction of the Sky Bridge should be available to Council as part of its deliberation on the development application for the Sky Bridge that is due for consideration at its May meeting.

There other components already being implemented under the Playground on the Bidgee including upgrades to the northern foreshore of the lake, the stone steps from the Water Park car park to the boat ramp and boat mooring points that could be expanded and may be better supported by residents and end users.

Expansion of these works could include:

- furthering the foreshore work to cover the foreshore from the tournament viewing platform to the border of the Water Park
- improvements to both the Water Park and Boat Ramp car parks
- improved signage and turning area at the ramp

- improved fencing at the Water Park car park and other borders in the area
- restoration of the Rotary lookout; and
- general upgrades to retaining walls, grassed areas and associated facilities.

These improvements are unlikely to involve the need for a development application as these facilities are in place and no changes are being proposed to their use.

## **RISKS**

If the development application for the Sky Bridge component is refused by Council then the money allocated to this may need to be returned to the State Government.

Residents who support Sky Bridge concept will be aggrieved if the development is refused much to the same extent that those who are against the concept will be if it approved.

The remaining funds under the deed already earmarked for other components such as the stone steps may also have to be returned as part of a closure of the program if the State Government moves in this direction.

If in-principle agreement is gained from the State Government to vary the deed to include additional works at Lake Talbot this will help to address such risks and ensure that the development application for the Sky Bridge is decided on its merits.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Our Civic Leadership

### **Goal**

To have a Council that demonstrates effective management consistently

### **Strategy**

Be accountable and transparent

### **Action**

To seek in-principle agreement to vary the funding deed for the Playground on the Bidgee program of works to increase work on lake Talbot environs commensurate with residual funding for program and provide this advice to the Council when deciding the development application for the Sky Bridge concept.

### **\*\*\*\* Note By General Manager \*\*\*\***

Council is aware that the Lake Talbot Skywalk is an approved project under the program Playground on the Murrumbidgee. Approval for this project was obtained following the refusal by Council to grant development consent for the Heritage Rail Bridge walkway project.

The final concept design for the Skywalk has been on public exhibition for the last few weeks, with the exhibition period closing on 15 April 2022. It is intended to bring the results of that exhibition to Council for consideration at the May meeting.

Councillors should note that there is no development application as the Skywalk is exempt under the State Environmental Planning Policy (Transport and Infrastructure) 2021, with a Review of Environmental Factors to be undertaken should the project proceed.

It is open to Council to consider an alternative project to the Skywalk project but, in order to do that, the following are relevant considerations:

- The Playground on the Murrumbidgee project is funded under a NSW grant program, Regional Infrastructure Grants Round 2, and is designed to stimulate the tourism economy and to help develop Narrandera as a destination in its own right.
- Variations to the deed of agreement are allowed for under Clause 10. When the deed was varied to incorporate the Skywalk project, the Department required quite specific information about the proposed changes including preliminary designs, cost estimates and argument that the replacement project would satisfactorily meet the objectives of the program. That process commenced in December 2021 and only concluded in March 2022. There is no known option to obtain in-principal support for a variation.
- Many of the “projects” listed in the Notice of Motion may be considered worthy of pursuing, but most are more focused on maintenance and certainly would not of themselves generate outcomes that meet the objectives of the grant program.
- Given the community interest shown in the Skywalk project, the question should be asked as to whether it would be reasonable to make an application to vary the deed of agreement for a third project(s) without taking any such proposals to the community?
- Is it reasonable for Council to make a decision on the project without at least considering the results of the community consultation on the Skywalk?

**It is recommended that Council not proceed with this notice of motion or that consideration of this notice of motion be deferred until Council has before it the results of the community consultation on the Skywalk project.**

## **RECOMMENDATION**

That Council:

1. Seek in-principle agreement from the State Government/Grants Management Office to vary the funding deed for the Playground on the Bidgee program of works to transfer the remaining funds to cover the re-development and upgrade of facilities at and around Lake Talbot; and
2. Include the State Government/Grants Management Office’s response with the development application for the Lake Talbot Sky Bridge component of the program that is scheduled to be tabled at the May meeting of Council.

**12 COUNCILLOR REPORTS**

Nil

**13 COMMITTEE REPORTS**

**13.1 NHAG NARRANDERA HEALTH ADVISORY GROUP - MINUTES - 4 MARCH 2022**

**Document ID: 603374**

**Author: Executive Assistant**

**Authoriser: General Manager**

**Attachments: 1. NHAG Narrandera Health Advisory Group Minutes - 4 March 2022**

**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the NHAG Narrandera Health Advisory Group held on Friday 4 March 2022.



# **MINUTES**

## **NHAG Narrandera Health Advisory Group Meeting**

**4 March 2022**

**MINUTES OF NARRANDERA SHIRE COUNCIL  
NHAG NARRANDERA HEALTH ADVISORY GROUP MEETING  
HELD AT THE VIA ZOOM  
ON FRIDAY, 4 MARCH 2022 AT 3.30PM**

**1 PRESENT**

Cr Narelle Payne, EDM Peter Dale, CDM Sue Killham, CSM Stacie Mohr, Mrs Liz Romeo, Mr John Reid, Ms Julie Redway, Ms Karen Absolom, GM George Cowan, Ms Amelia Baker (Steph Cooke's representative), Ms Emma Field (MLHD)

Observers: Nil

In the absence of the Mayor, Cr Neville Kschenka, EDM Peter Dale assumed the Chair.

**2 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: CSM Stacie Mohr

Seconded: Ms Julie Redway

That apologies from Chairperson Neville Kschenka, Local Member Steph Cooke MP, Cr Jenny Clarke OAM, Ms Amanda Simpson, Mr Charles Debaecker, Ms Jill Ludford, Ms Joanne Preston, Ms Jody Potts, Dr Joe Romeo, Dr Jonathon Ho, Mr Lindel Carey, Ms Melissa Close, Ms Vicki Hopper and Ms Vivian Christian be received and accepted.

**CARRIED**

**3 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil. Covered within reports.

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: CSM Stacie Mohr

Seconded: Ms Julie Redway

That the minutes of the Narrandera Health Advisory Group (NHAG) Meeting held on 2 December 2021 be confirmed.

**CARRIED**

## 5 REPORTS

### 5.1 NARRANDERA HEALTH ADVISORY GROUP REPORT - UPDATE

#### COMMITTEE RESOLUTION

Moved: Ms Julie Redway

Seconded: Mr John Reid

That the Health Advisory Group:

1. Considers the various matters raised in this report.

**CARRIED**

#### 2. Dialysis Service for Narrandera Patients

The meeting was advised that currently there are only two dialysis patients in Narrandera and four in Leeton and they all travel to Griffith for treatment.

One person travels by private transport and the others use Community Transport. In these circumstances it is believed to be unlikely that Narrandera could successfully promote a case for a dedicated service in Narrandera.

#### 3. Aboriginal Male Health Worker

Emma Field from Murrumbidgee Local Health District (MLHD) advised the meeting that no appointment has been made at this time but recruitment actions are still being activated through the health team at Albury.

#### 4. Murrumbidgee Rural Generalist Pathway

Emma Field from MLHD advised the meeting that there are no updates on this matter at this time.

## 6 GENERAL BUSINESS

1. Liz Romeo advised the meeting that she had registered Romeo Practice for the Rural Generalist Pathway program but their name has dropped off the list. Emma Field undertook to investigate and advise Liz.
2. John Reid advised the meeting that there is no bulk billing psychiatrist in the district. Only fee for service.
3. General discussion on mental health services and priority needs in this area. Suggested that lack of freely available public housing is a contributor to the problem.
4. Health checks are being provided for Clontarf participants. Boys are working well with two doctors.

General Manager George Cowan joined the meeting at 4pm.



George Cowan

1. Raised the issue of lack of coordination for Commonwealth vaccination clinics and the local medical practice. Liz Romeo has been advised of the situation by Peter Dale.
2. Ability for provision of personal dialysis services in the home is assessed by the renal team.
3. Liz Romeo advised of 60 medical students available in pool with Uni of NSW. The Narrandera Medical practice has been allocated two in 2023.

**7 NEXT MEETING**

Friday 3 June 2022 – 3.30pm – Zoom

**8 MEETING CLOSE**

**Meeting Closed at 4.08pm**

Unconfirmed

**13.2 NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE - MINUTES - 21 MARCH 2022****Document ID: 607579****Author: Executive Engineer****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: 1. Narrandera Floodplain Risk Management Committee Meeting Minutes - 21 March 2022 [↓](#)****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Narrandera Floodplain Risk Management Committee meeting held 21 March 2022.
2. Submits a grant application for the detailed design of the North-East Narrandera Detention Basin system.
3. Endorses the future submission of a grant application to fund voluntary house purchasing.
4. Endorses the future submission of a grant application to fund voluntary house raising.

**PURPOSE**

The purpose of this report is brief Council on the status of the current Floodplain Risk Management feasibility studies.

**SUMMARY**

This report provides a brief summary of the funded feasibility studies into the flood mitigation measures identified in Council's Floodplain Risk Management Study and Plan.

**BACKGROUND**

The NSW Government provide a floodplain management grants program to support local Government to manage flood risk. This supports the implementation of their Flood Prone Land Policy which is outlined in the Floodplain Development Manual.

Funding is available through the following staged approach:

1. Flood study
2. Floodplain risk management study
3. Feasibility study
4. Implementation

In 2019 Lyall and Associates completed the review of the Narrandera Floodplain Risk Management Study and Plan. From these, several risk mitigation measures were identified, and funding was sought for the following stage three feasibility studies:

**Canal Bank Integrity Investigation and Consequence Management**

Public Works Advisory has now completed its slope stability and seepage analysis using parameters obtained for a professional soil investigation of two representative locations along the Canal Embankment. The final report will be submitted to include the recent results and conclusions of the investigation.

**Voluntary House Raising / Purchase Feasibility Study**

Water Modelling Solutions presented the Narrandera Voluntary Purchase and House Raising Feasibility Study identifying properties that would be eligible under Floodplain Risk Management Guidelines. To be eligible, dwellings had to be constructed prior to Flood Planning Development Controls (pre-1986), at risk of over-floor flooding, and be legally constructed. Priority is given to the level of interest and risk.

Eligible property owners were contacted and invited to participate, with discussions held with interested parties.

**Narrandera Detention Basin Feasibility**

Based on the previous committee resolution confirming the preferred options, Water Modelling Solutions engaged surveys to carry out a survey of the sites. This enabled the extent of the civil works to be verified and costed. Water Modelling Solutions and Xeros Piccolo provided an update on the proposed basins and associated flood mitigation infrastructure, which included a preliminary assessment using the Narrandera High School playing fields. Initial meetings with the principal and staff from the Department of Education enabled the Department to have input into the size, suitability and location of the basins to minimise the impact on their normal day-to-day activities.

The network of detention basins provides significant flood relief, particularly for long duration storm events. This study provides the support for a detailed design application for funding which closes on 5 May 2022.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

Our Infrastructure

**Strategy**

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

**Action**

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

**ISSUES AND IMPLICATIONS****Policy**

- N/A

**Financial**

- NSW Department of Planning and Environment provides grant funding opportunities which require joint funding from Council at a ratio of 1:6.
- It is estimated that Council will need to allow approximately \$70,000 in the next financial year's budget to support the detailed basin system design application.
- Voluntary House Raising applicants will be responsible for one-third of the cost to raise their house to a safe level, with the Department covering two-thirds of the cost. Council is expected to cover ancillary costs such as building application fees and facilitate construction.
- Voluntary House Purchasing funding availability is dependent upon the number of interested parties and the funding demand across the State. Eligible properties within Narrandera Shire Council do not fit the standard residential properties previously funded in this program as they involve much larger lots. Further consultation with the Department is required to determine a suitable funding scheme.

**Legal / Statutory**

- Council will need to enter into easement agreements with the Department of Education to properly set out maintenance responsibilities and agreed land use.
- Council will need to negotiate with Crown Lands on the use of their land to construct the primary detention basin east of Council's depot. This is likely to trigger a compulsory land acquisition process and the need to comply with future native title legislation.
- Initial discussions have been held with representatives from the Narrandera Racecourse to ensure the proposed secondary detention basin will not have any detrimental impact on their activities. It is anticipated that a formal agreement will be entered into to confirm land use and associated responsibilities.

**Community Engagement / Communication**

- Council has carried out community engagement with key organisations and residents impacted by these flood mitigation measures in addition to the consultation undertaken in the initial review into the Floodplain Risk Management Study and Plan.
- Further discussions and meetings will be held in the interest of ensuring that the proposed works address public concern and the interests of the community.

**Human Resources / Industrial Relations (if applicable)**

- N/A

**RISKS**

Sophisticated software has been used to model design storms within the catchments to gauge their impact and identify properties at risk.

The proposed floodplain risk management measures are aimed at reducing the risk to lives and property due to flooding within the Narrandera community.

**OPTIONS**

Council may consider the following options:

1. Allocating funding in next year's budget and proceeding with grant applications to support all three flood risk management measures.
2. Allocating funding in next year's budget to support the detention basin system detailed design application and agreeing to facilitate the Voluntary House Raising measure and proceed with a Voluntary House Raising grant funding application
3. Allocating funding in next year's budget to support the detention basin system detailed design application and delay applying for grant funding for Voluntary House Raising and Voluntary House Purchasing until the funding mechanism is confirmed.

## **CONCLUSION**

The NSW Floodplain Management grant program provides the economic means for Council to obtain the expert advice and technical support to minimise flood risk within our community. The 1:6 funding ratio enables Council to professionally identify, assess and fund critical flood prevention infrastructure.

## **RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Narrandera Floodplain Risk Management Committee meeting held 21 March 2022.
2. Submits a grant application for the detailed design of the North-East Narrandera Detention Basin system.
3. Endorses the future submission of a grant application to fund voluntary house purchasing.
4. Endorses the future submission of a grant application to fund voluntary house raising.

**MINUTES OF NARRANDERA SHIRE COUNCIL  
NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE  
HELD AT THE COUNCIL CHAMBERS  
ON MONDAY, 21 MARCH 2022 AT 12.30PM - 3PM**

**1 PRESENT**

Cr Neville Kschenka (Chair), DGMI Shane Wilson, PAM Fred Hammer, Mr Steve Manwaring, Mr Craig Ronan, Mr Paul Moriarty, Mr Shane Clancy, Mr Craig McIntyre, EE Ian Draper, Cr Peter Dawson, Cr Cameron Lander,

Presenter - Catherine Walker, Alastair Xeros – Narrandera Detention Basin

Presenter – Catherine Walker, Ed Henty – Voluntary House Raising/Purchase

Presenter – Fred Spain – Canal Integrity and Consequence Management Plan

**2 APOLOGIES****COMMITTEE RESOLUTION**

Moved: EE Ian Draper

Seconded: DGMI Shane Wilson

That apologies from Mr Jody Rudd and Mr Peter Beal be received and accepted.

**CARRIED**

**3 DECLARATIONS OF PECUNIARY INTEREST****4 CONFIRMATION OF PREVIOUS MEETING MINUTES****COMMITTEE RESOLUTION**

Moved: EE Ian Draper

Seconded: PAM Fred Hammer

That the minutes of the Narrandera Floodplain Risk Management Committee held on 6 October 2021 be confirmed.

**CARRIED**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

**6 REPORTS**

**6.1 NARRANDERA FLOODPLAIN RISK MANAGEMENT UPDATE**

**COMMITTEE RESOLUTION**

Moved: EE Ian Draper  
 Seconded: Cr Cameron Lander

That the committee:

1. Endorse the School Detention basin as the preferred option and recommend Council submit an application for funding for the final design to cover either option,
2. Note the canal bank mode of failure is primarily due to overtopping and recommend that Council work with Murrumbidgee Irrigation to address low sections,
3. Receive and note the Voluntary House Raising/Purchasing study and refer to council for endorsement,
4. Recommend Council submit an application to fund Voluntary House Purchasing in order of interest
5. Recommend Council submit an application to fund Voluntary House Raising affected properties.

**CARRIED**

**7 GENERAL BUSINESS**

The DGMI briefed the committee on recent local overland flood events and advised that Lyall and Associates were carrying out a review of the drainage network. A report and recommendation of flood mitigation measures is expected at the end of this month.

**8 CORRESPONDENCE**

NIL

**9 NEXT MEETING**

To be advised

**10 MEETING CLOSE**

**The Meeting closed at 3:20pm.**

**The minutes of this meeting were confirmed at the Narrandera Floodplain Risk Management Committee held on .**

.....  
**CHAIRPERSON**

**13.3 YOUTH ADVISORY COUNCIL - MINUTES - 21 MARCH 2022****Document ID: 607825****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Theme:****Attachments: 1. Youth Advisory Council Minutes - 21 March 2022 [↓](#)****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes from the Youth Advisory Council meeting on 21 March 2022.

**BACKGROUND**

The Youth Advisory Council held its monthly meeting on 21 March 2022. The highlights from this meeting included:

- All new and returning Youth Councillors made an affirmation of office in the prescribed form before Council's General Manager.
- Election for the position of Youth Mayor for a term ending February 2024 conducted by the process of open ballot as per the Terms of Reference. Nominations were received from Alyssa Sanders, Madeline Fraser and Wesley Bamblett. After voting by ballot, Wesley Bamblett was elected as Youth Mayor.
- Election for the position of Deputy Youth Mayor for a term ending February 2024 conducted by the process of open ballot as per the Terms of Reference. Nominations were received from Memphis Singh, Madeline Fraser and Alyssa Sanders. After voting by ballot, Madeline Fraser was elected as Deputy Youth Mayor.
- The Youth Advisory Council discussed the Blue Tree Project, a mental health initiative and progressed the idea to Council for further discussion and proposed adoption at the May 2022 meeting
- The Youth Advisory Council recommended the following April and May events and dates for the food trailer to be included in the schedule of booking:
  - a. 3 April 2022 – Roller skating
  - b. 11 April 2022 – Movie night
  - c. 17 April 2022 – Show n Shine
  - d. 8 May 2022 – Mothers' Day Markets



**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes from the Youth Advisory Council meeting on 21 March 2022.



# **MINUTES**

## **Youth Advisory Council Meeting**

**21 March 2022**



**MINUTES OF NARRANDERA SHIRE COUNCIL  
YOUTH ADVISORY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS  
ON MONDAY, 21 MARCH 2022 AT 3.30**

**1 PRESENT**

Cr Wesley Bamblett, Cr Alyssa Sanders, Cr Madeline Fraser, Cr Memphis Singh, Cr Colby Irons, Cr Ruby Hewitt, Cr Clare McDonald, Cr Mikalie Vearing, Cr Alex Luck, Cr Harrison Rowe, Observers Cr Braden Lyons, CLO Suzanne Litchfield, CSM Stacie Mohr

**2 APOLOGIES**

Nil

**3 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Wesley Bamblett

Seconded: Cr Alyssa Sanders

That the minutes of the Youth Advisory Council Meeting held on 16 February 2022 be confirmed.

**CARRIED**

**5 REPORTS**

**5.1 COUNCILLOR OATH OR AFFIRMATION**

**COMMITTEE RESOLUTION**

Moved: Cr Memphis Singh

Seconded: Cr Wesley Bamblett

That:

1. Each new Councillor in turn takes an oath or makes an affirmation of office before the General Manager in the prescribed form at this meeting
2. A record be kept of the taking of the oath or making affirmation. All members made the affirmation.

**CARRIED**

## 5.2 ELECTION OF YOUTH MAYOR

### COMMITTEE RESOLUTION

Moved: Cr Memphis Singh

Seconded: Cr Ruby Hewitt

The Youth Council:

1. Elects the position of Youth Mayor for a term ending February 2024, by the process of open ballot, as per the Terms of Reference
2. Accepts the nominations for Mayor of:
  - a. Alyssa Sanders
  - b. Madeline Fraser
  - c. Wesley Bamblett
3. Elects Wesley Bamblett as the youth Mayor

**CARRIED**

## 5.3 ELECTION OF YOUTH DEPUTY MAYOR

### COMMITTEE RESOLUTION

Moved: Cr Memphis Singh

Seconded: Cr Ruby Hewitt

The Youth Council:

1. Elects the position of Youth Deputy Mayor for a term ending February 2024, by the process of open ballot, as per Terms of Reference
2. Accepts the nominations for Deputy Mayor of:
  - a. Memphis Singh
  - b. Madeline Fraser
  - c. Alyssa Sanders
3. Elects Madeline Fraser as the Youth Deputy Mayor

**CARRIED**

**5.4 UPDATES FROM PREVIOUS MEETINGS**

**COMMITTEE RESOLUTION**

Moved: Deputy Mayor Madeline Fraser

Seconded: Cr Mikalie Vearing

The Youth Council:

1. Receive and notes the following updates from previous meetings:
  - a. Terms of Reference presented to Council
  - b. Nominations for Youth Advisory Council
  - c. Youth Space Open Days
  - d. Upcoming Movies Nights
  - e. Progress of Mental Health Day

**CARRIED**

**5.5 BLUE TREE PROJECT**

**COMMITTEE RESOLUTION**

Moved: Cr Harrison Rowe

Seconded: Cr Alex Luck

The Youth Council:

1. Endorse the Blue Tree Project, a mental health initiative and progress the idea to Council for further discussion and adoption at the May 2022 meeting

**CARRIED**

**5.6 PROPOSED BOOKINGS FOR THE FOOD TRAILER**

**COMMITTEE RESOLUTION**

Moved: Cr Alex Luck

Seconded: Cr Memphis Singh

The Youth Council:

1. Endorse the proposed schedule of bookings for the Food Trailer to attend
2. Recommend the following April & May events and dates for the Food Trailer to be included in the schedule of bookings
  - a. Roller Skating April 3 2022
  - b. Movie Night April 11 2022
  - c. Show n Shine April 17 2022
  - d. Mother's Day Markets May 8 2022

Youth Advisory Council Meeting Minutes

21 March 2022

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**CARRIED**

**6 NEXT MEETING**

3.30pm 26 April 2022 at the Council Chambers

**7 MEETING CLOSE**

**Meeting Closed at 4.40**

**13.4 ABORIGINAL ELDERS LIAISON - MINUTES - 28 MARCH 2022**

**Document ID: 607374**

**Author: Council Administration Assistant**

**Authoriser: General Manager**

**Attachments: 1. Aboriginal Elders Liaison Minutes - 28 March 2022**

**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Aboriginal Elders Liaison held on Monday 28 March 2022.





# **MINUTES**

## **Aboriginal Elders Liaison Meeting**

**28 March 2022**

Uncertified

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ABORIGINAL ELDERS LIAISON MEETING  
HELD AT THE EMERGENCY OPERATIONS CENTRE  
ON MONDAY, 28 MARCH 2022 AT 12PM FOR 12.30PM**

Meeting commenced at 12.47pm

**ACKNOWLEDGEMENT OF COUNTRY BY CR MAYOR NEVILLE KSCHENKA**

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

**1 PRESENT**

Chairperson Neville Kschenka, Cr Braden Lyons, Cr Tracey Lewis, GM George Cowan, Elder Hank Lyons, Elder Joy Ingram, Elder Raylene Williams, Observer CLO Suzanne Litchfield, CSM Stacie Mohr and Cr Narelle Payne

**2 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Elder Joy Ingram

Seconded: Elder Raylene Williams

That apologies from Elder Beverly Williams, Elder Brenda Poole, Elder Cherry Johnson, Elder Cindy Christian, Elder Clem Christian, Elder Colleen Ingram, Elder David Ivanoff, Elder Dean Ingram, Elder Dexter Briggs, Elder Jean Galluzzo, Elder Jennifer Johnson, Elder Leo Williams, Elder Michael Lyons, Elder Natalie Bright, Elder Nita Salafia, Elder Owen Lyons, Elder Phillip Higgins, Elder Robert Carroll, Elder Ronny Williams, Elder Tommy Lyons and Observer Vivian Christian be received and accepted.

**CARRIED**

**3 BUSINESS ARISING FROM PREVIOUS MINUTES**

Elder Raylene Williams – enquired as to whether additional names could be added to the back of the Wiradjuri wall, Would like the Johnson brothers to be recognised. DGMI advised the stone mason will be starting work in approx. 3 weeks' time therefore any changes or amendments will need confirmed before then.

Elder Joy Ingram – enquired as to whether the GM task noted in last meeting minutes to invite Warren Ingram from Narrandera Local Lands Council to come to a meeting had progressed. Advised has not been arranged yet.

## 4 CONFIRMATION OF PREVIOUS MEETING MINUTES

### COMMITTEE RESOLUTION

Moved: Elder Raylene Williams

Seconded: Elder Hank Lyons

That the minutes of the Aboriginal Elders Liaison Meeting held on 21 February 2022 be confirmed.

**CARRIED**

## 5 REPORTS

### 5.1 UPDATES ON PREVIOUS MATTERS

#### COMMITTEE RESOLUTION

Moved: Cr Braden Lyons

Seconded: Elder Raylene Williams

That the Aboriginal Elders Liaison Group:

1. Receive and discuss the Updates on Previous Matters listing.

**CARRIED**

#### **Wiradjuri Honour Wall in Marie Bashir Park**

For tender design now complete for the main wall structure, with quotes to be called. (copy of current architectural documents attached)

Elder Raylene Williams advised that the Johnson family should be also commemorated on the back of the Wiradjuri Wall as the brothers also went to war. Cr Tracy Lewis will assist Elder Raylene Williams to gather the information on the brothers ASAP to be able to add the information to one of the blank sections, potentially as an Honour Roll type of tribute.

DGMI advised that any changes to the etching will need to be confirmed in the next 3 weeks.

#### **Aboriginal Artefacts, Sites and Ovens**

DGMI to arrange site identification and mapping, as soon as possible. Signage to acknowledge the Aboriginal significance of areas will be prepared in consultation with the group and be placed at the entrances to the areas, but not to identify any specific items.

DGMI will be looking to contact Elder Rolly Williams with the assistance of CLO Suz Litchfield in the coming weeks.

#### **Koori Beach – Name Change**

No further update provided.

Elder Raylene Williams asked how they can get Local Lands Council to respond/help with their enquiry as it is not progressing, GM George Cowan advised to get the community to contact the Minister for their assistance in contacting Local Lands Council.

#### **Aboriginal Logo (Lizard) for Town Signs within the Shire**

No further update provided.

#### **Banners in East Street**

No further update provided.

CLO Suz Litchfield following up Banners.

**Koori Beach – Lawns mowed / Remove old fence / Rubbish Bins / Access**

The area will be maintained as previous with no major works to be undertaken until the permission is granted by Crownlands.

Elder Joy Ingram advised there is additional rubbish/debris from recent flooding and storm events.

**NAIDOC Week**

2021 Celebrations held on 12 March 2022 celebrations will be planned by the committee with the assistance of CLO. NAIDOC Grant submitted.

Celebrations were held on 12 March 2022, next date is set for July.

**Railway Bridge**

Project has now been closed, with no further works proposed at this time.

Project to be removed from updates list.

**Narrungdera Earth Festival**

No further update provided.

Weekend events booked and programming and advertising is underway, long table lunch may need to be relocated from beach to racecourse/showground dependant on weather/ condition of the beach.

## 6 GENERAL BUSINESS

Elder Raylene Williams

- Wished to clarify the role of Council as part of the Aboriginal Elders Liaison Group. Raylene wishes to encourage a strong community and would like to know what is being done to help the community in Narrandera. Cr Tracey Lewis replied that the intent of the AELG meeting is to build an open and honest relationship between the Aboriginal Community and Council. GM George Cowan added that the Wiradjuri Wall had taken up a lot of time with the AELG and now that the project is being finalised he would like to turn the focus back to the issues that are being raised by the Elders at these meetings and provide any assistance that Council can offer.
- Concerns were discussed regarding the lack of play equipment on the top/north end of town. DGMI advised there are plans in the works for future projects for north Narrandera.
- Concerns about Education - Youth not thriving at school and struggling to transition from Primary to High School. GM George Cowan suggested inviting the principals of the local schools to attend a meeting to openly discuss concerns and identify the issues that we can work together to help improve. Next step is to then contact the Minister for support to address issues identified.
- A need for an afterschool learning hub program was discussed. Cr Tracy Lewis advised that a Youth Centre is currently being explored by the Youth Council and suggested a letter of support be written from the Elders to Council to show their support for a Youth Centre to be developed in Narrandera.
- Health was raised as an issue – lack of services and when services are offered it isn't well known to the community and often not known about until after has taken place. GM George Cowan advised that the council meet regularly with Narrandera

Health Advisory Group (NHAG) to discuss and address the current health issues in Narrandera.

Cr Tracey Lewis

- Advised that the Narrandera Lizards have applied for a mental health in sport grant which if granted will greatly help the community. The proposed grant will fund a 2-year program to address drug, alcohol and mental health issues and provide services and training such as councillors at games, suicide prevention training and mental health first aid.

**7 NEXT MEETING**

Monday 02 May 2022 – 12pm Lunch / 12.30pm Start – EOC

**8 MEETING CLOSE**

**Meeting Closed at 1.50pm**

Unconfirmed

**13.5 ECONOMIC TASKFORCE COMMITTEE (OPEN) - MINUTES - 4 APRIL 2022****Document ID:** 607372**Author:** Council Administration Assistant**Authoriser:** General Manager**Theme:** Our Economy**Attachments:**

1. **Economic Taskforce Minutes - 4 April 2022** [↓](#)
2. **Tourism Stimulus Projects** [↓](#)
3. **Economic Stimulus Projects** [↓](#)
4. **Economic Development Strategy** [↓](#)

**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee meeting held 4 April 2022.
2. Receives and notes the Tourism Stimulus Projects (non-confidential) as at March 2021.
3. Receives and notes the Economic Stimulus Projects (non-confidential) as at March 2021.
4. Receives and notes the Economic Development Strategy (non-confidential) as at March 2021.

**RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Economic Taskforce Committee meeting held 4 April 2022.
2. Receives and notes the Tourism Stimulus Projects (non-confidential) as at March 2021.
3. Receives and notes the Economic Stimulus Projects (non-confidential) as at March 2021.
4. Receives and notes the Economic Development Strategy (non-confidential) as at March 2021.

**MINUTES OF NARRANDERA SHIRE COUNCIL  
ECONOMIC TASKFORCE COMMITTEE  
HELD AT THE COUNCIL CHAMBERS AND ZOOM  
ON MONDAY, 4 APRIL 2022 AT 9AM**

**1 PRESENT**

Cr Neville Kschenka, Cr Jenny Clarke OAM, GM George Cowan, EDM Peter Dale, TEDC Toneale O'Connell, Cr Sue Ruffles, via Zoom.

**2 APOLOGIES**

**COMMITTEE RESOLUTION**

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That apologies from Cr Kevin Morris be received and accepted.

**CARRIED**

**3 DECLARATIONS OF PECUNIARY INTEREST**

Nil

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Sue Ruffles

That the minutes of the Economic Taskforce Committee held on 22 February 2022 be confirmed.

**CARRIED**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil



**6 REPORTS****6.1 TOURISM STIMULUS PROJECTS - NARRANDERA ENERGISED****COMMITTEE RESOLUTION**

Moved: Cr Sue Ruffles

Seconded: Cr Neville Kschenka

That the Economic Taskforce Committee:

1. Receive and note the Tourism Stimulus reports.
2. Endorse items written in **Blue** within the Tourism Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.
3. Economic staff to provide a proposal to Council for future promotion to focus on attracting people to stay in Narrandera opposed to visit.

**CARRIED**

**6.2 ECONOMIC STIMULUS PROJECTS - NARRANDERA ENERGISED****COMMITTEE RESOLUTION**

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive and note the Economic Stimulus reports.
2. Endorse items written in **Blue** within the Economic Stimulus reports for submission to the next Council Business Paper Agenda for consideration in Open Council.

**CARRIED**

**6.3 ECONOMIC DEVELOPMENT STRATEGY - CURRENT OPEN**

**COMMITTEE RESOLUTION**

Moved: Cr Sue Ruffles

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council

**CARRIED**

**7 GENERAL BUSINESS**

**Cr Ruffles** – Koala competition has generated good interest in the town, what is next? EDM Peter Dale explained next step is to secure funding to future expand the Koala Art Trail concept in Narrandera. Strategic planning to be investigated and followed up by the Economic Development staff.

**8 CORRESPONDENCE**

Nil

**9 NEXT MEETING**

Tuesday 7 June 2022 – 9.30am – Zoom TBC

**10 MEETING CLOSE**

The Meeting closed at 10.19am.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on.

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**CHAIRPERSON**

## Tourism Stimulus Projects

Item	Project	Status	Comments
1	Joint Marketing Initiative - Murrumbidgee Trails	<p>Collaboration of Narrandera, Leeton, Lockhart and Murrumbidgee Councils. Graphic Designer/ Copy writer engaged.</p> <p>Development of Booking form and advertising prospectus -Advertisers currently being sort.</p> <p>Developing information for guide.</p>	<p>Draft content now being reviewed and graphic designer laying out pages for adverts and content.</p> <p>Joint initiative underway with 21 local Narrandera businesses taking up advertising, local council owned operated places ads for as well</p> <p>(including Parkside, Lake Talbot, etc) Murrumbidgee Trails posters to be placed in high traffic areas in Narrandera.</p> <p>Social Media Campaign continuing. Murrumbidgee Trails Collective to attend Canberra Caravanning and Camping Expo – October 2022</p>
2	Social Media	<p>Facebook and Instagram Creation of posts using new imagery #visitnarrandera #lovenarrandera and #DreamNowVisitLater Free Webinar Series – A Digital Response to Covid 19 – 3 sessions in June and July professionally hosted through Zoom</p>	<p>Video being edited to be displayed in Visitor Centre and via social media channels</p> <p>Riverina Outdoor Art trail Instagram /Facebook posts being created regularly.</p> <p>Visitor Centre staff creating Narrandera Tourism posts with new photo catalogue. Summer Campaign Complete Visit Wagga Social Media Campaign Launched.</p>
3	Tourism Website	<p>Developing and posting blog posts to interact with travelers Auditing website pages.</p> <p>Developing information and product for pages</p>	<p>Blog posts have begun.</p> <p>Web page information is being audited and updated as needed</p>
4	Tourism Newsletter	<p>Currently monthly, communicate information and resources.</p> <p>Business NSW, Tourism Australia, Destination Networks (DRM, DNSW)</p>	<p>Successfully getting information out to tourism operators and business</p> <p>Goal to gain more subscribers Tourism newsletter growth and information sharing.</p>
5	Australian Regional Tourism	<p>Current member of ART</p> <p>Valuable resource for information</p>	<p>Current Financial Member of Australian Regional Tourism.</p> <p>Networking and information on Visitor Centre's, Marketing Opportunities and events.</p>
6	Visit Riverina	Current board member	Partnership program with member councils for a big promotional campaign –

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Item	Project	Status	Comments
		<p>Involvement in campaigns - Social Media, Newsletters, website Using #DreamNowVisitLater</p> <p>Riverina Outdoor Art Trail - social media platforms</p>	<p>draft of destination audits was completed by participating Councils and a campaign is being developed for review.</p> <p>Visit Riverina Facebook/ Instagram posts – series of posts organized over the coming months.</p> <p>Thrive updating website with Narrandera information.</p>
7	Destination Riverina Murray	Supporting the campaigns developed by DRM #LoveNSW	<p>Scheduled a series of posts that DRM and DNSW, thrive via visit Riverina Social Page</p> <p>Facebook page analytics below table</p> <p>Love NSW Campaign is underway.</p> <p>Influencers – The Blonde Nomads visited Narrandera and posted frequently.</p> <p>Posts and stories included content on Narrandera Koalas, Murrumbidgee River &amp; The Water Tower Art Work</p> <p>Campaign Completed</p> <p>Destination Riverina Murray Conducting a Review of Visit Riverina in order to establish a better working relationship/increase engagement.</p> <p><b>Destination Management Plan Review to be completed.</b></p>
8	Country Change	<p>Member of Country Change</p> <p>Use of Country Change social media and website inclusion</p> <p>Initiative by Regional Development Australia - Riverina</p>	<p>Narrandera to feature in July 2021 edition of country change.</p> <p>Owners of Pretty Little Lattes café to feature.</p> <p>Currently updating Country Change Image Library..</p> <p>Adverts &amp; Editorial submitted for Country Change Magazine -see adverts below.</p> <p><b>Country Change magazine launched 29<sup>th</sup> March, copies to be distributed shortly.</b></p>
9	Narrandera – Leeton Airport	<p>Tourism initiatives – branding entry point</p> <p>Airport signage</p>	<p>The application of tourism and marketing collateral within the airport can have the potential to help generate a positive mood and attitude of passengers enhancing their experience from the start.</p> <p>Quote is being developed for design concepts with a graphic designer, Narrandera Signs have measured and are quoting on installation costs.</p>

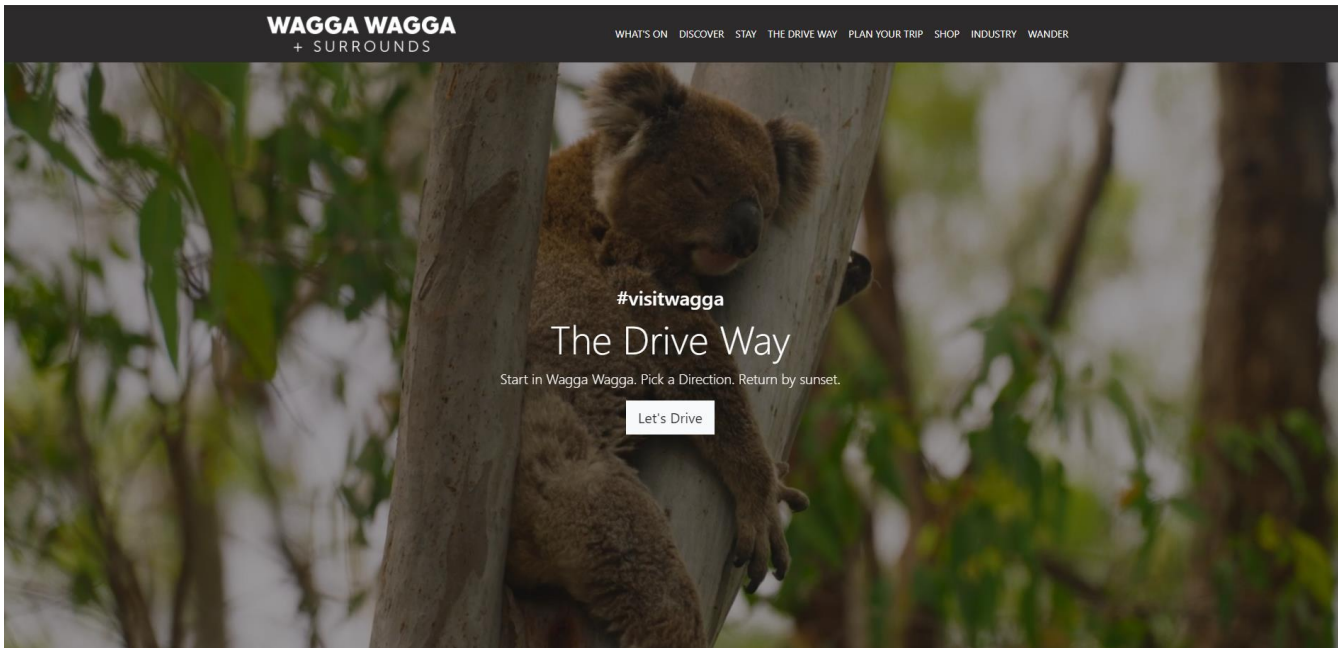
Item	Project	Status	Comments
			Signage complete
10	Narrandera – Welcome Banners	Tourism initiatives – branding entry point  Narrandera Welcome Banners	Replacement of existing banners at Gillenbah island and entry from Newell Highway as previous banners are faded and damaged. Newly designed image banners & replacement banners at printers. Updated Banner images below with Narrandera Signs for Printing Banners to be placed on new banner poles along Irrigation Way.
11	Narrungdera Earth Festival	Building Better Regions grant funded 3 day Wiradjuri Cultural Festival	Expressions of interest for a Wiradjuri event coordinator currently open. Closing 03 July Information on event provided to Narrandera Argus Event Coordinator appointed – Rosie Powell was the successful expression of interest. Updated Program Below Events are currently being advertised on Facebook until the design team has completed posters and programs for print.
12	Narrandera Destination and Discovery Hub	A multi- faceted project that will be the tourism showpiece in the region.  Scheduled to commence construction in November 2021 for completion in October 2022.  Significant employment during construction and continuing employment in the Visitor Information Centre component and in other active workspaces within the Hub.	Project team has been formed  Generation of ideas for planning spaces Out for public viewing and feedback on concept plans.  Review of needs of new Centre including staffing, deliver of services, stock, activities and experiences.  S2 Architects have been engaged, updated plans to be delivered in May.  Meeting to discuss internal fit out of NDDH with S2 Architects to occur in July. Fit out for Visitor Information Centre area determined. Meeting with Narrandera Fisheries to discuss fish tank fit out requirements  Exhibition Space Designer selected and engaged. Consultation Arranged Interpretive Design Layout Complete – Awaiting Build Commencement. Interpretive content under review.

Item	Project	Status	Comments
13	Upcoming Advertisements	List of all advertisements Narrandera Tourism Team under work or in publication	<p>Caravan and camping Magazine – Autumn advert &amp; editorial complete</p> <p>Out and About – Autumn advert &amp; editorial complete</p> <p>Central West Lifestyle Magazine segment &amp; advertisement complete</p> <p>Caravanning Australia Spring Edition Complete</p> <p>Out &amp; About Spring Edition – Complete</p> <p>Out &amp; About Summer Edition –Editorial &amp; Advert</p> <p>HerCanberra – December Digital Marketing Campaign Complete – Preview Below</p> <p>Visit Wagga Digital Marketing Campaign – Launched 29 March Preview Below</p>
14	Narrandera Regional Tourism Famil	Narrandera Tourism team has created a famil for regional visitor center’s, Narrandera accommodation providers, Regional Development Australia & Destination Riverina Murray to attend to increase promotional opportunities and showcase what Narrandera has to offer. This will provide an educational opportunities for Visitor Services Officers in surrounding regions.	<p>Invites sent to attendees</p> <p>Local Businesses and Tour Operators Booked Completed</p>
15	REA Wagga Wagga Horse Trials Report	Councils Tourism & Economic Development Coordinator assisted Wagga REA Horse Trials in submitting a report to council for support.	<p>Council resolved to support the ambulance fees for the event. Wagga REA Horse Trials were provided a feedback form by council to distribute to event participants.</p> <p>Assisting REA Horse Trials with grant funding opportunity to host Horse Trials at Narrandera in 2022.</p>
16	Upcoming Events	Upcoming Events in Narrandera Shire supported or ran by Narrandera Shire Council	<p>April 10&amp;11 - Free Family Fun Nights Narrandera Sportsground</p> <p>April 17 – Narrandera Rod Run Show N Shine Easter Event</p> <p>May 20 -22 Narrungdera EarthFest</p>
17	Wagga Wagga (Late) Spring Road tripping Marketing Cooperative.	Wagga Wagga City Council was successful in receiving funding support through the recent NSW Government’s Tourism Industry Marketing Support – Grants Program for the delivery of a road tripping campaign. The campaign will highlight the Wagga Wagga +	<p>Interactive mapping</p> <p>Webpages for the campaign will be housed on the Visit Wagga Wagga website and will showcase regions and drive itineraries through interactive mapping software. Visitors will be able to easily see suggested itineraries as well create their own custom itineraries on the platform. All mapping and itineraries created will remain</p>

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Item	Project	Status	Comments
		<p>Surrounds region through day trips from Wagga Wagga to our neighbouring shires. Each day trip will start and finish in Wagga Wagga and highlight attractions along the journey, as well as when in-destination, a visitor can experience. The itineraries will feature between two and five attractions so they can be completed in a typical day trip. Featured attractions may include: bookable experiences, things to see + do when in region – especially unique and authentic experiences, places to eat and drink, shopping etc. Itinerary building for the campaign will be done in consultation with the partnering shire, and, where possible will also highlight individual Wagga Wagga Tourism Partner Program members in each destination.</p> <p><b>Campaign objectives</b>                      To boost awareness and improve knowledge of the Wagga Wagga + Surrounds region/experiences                      To build on the desire to explore your own backyard following COVID-19                      Drive conversion by focusing on region-specific experiences and travel drivers ie. regional restaurants, unique experiences, unique stays</p>	<p>on the visitwagga.com website for a period of 12 months – however, targeted marketing for this campaign will stop on November 30, 2021.</p> <p><u>Videography/photography</u>                      Hero videography and photography will be captured to elevate, and ‘bring to life’ each road trip itinerary. Videos will be shot in a style that includes audio narration – both scripted pre-recorded and live when in region shooting, adding an authentic, story-telling element to the content. Creative content to be captured and delivered includes:                      1 x dedicated 2-3min video showcasing road trip from Wagga Wagga to destination and return to Wagga Wagga                      1 x preview 30-60sec video of road trip                      Feature in hero promotional video for campaign                      Unlimited high-resolution photography when in region                      Host talent to feature in video                      Opportunity to include local</p> <p><u>Additional marketing</u>                      The above deliverables will be marketed in the following ways:                      Paid social media through Visit Wagga Wagga Facebook and Instagram                      Media/influencer buying                      EDM newsletters                      Social media sharing – partnering shires, tourism partner program platforms, additional Wagga Wagga City Council and Wagga Wagga community pages                      Partnerships – with Wagga Wagga and regional businesses offering promotions that align to the campaign.</p> <p>This campaign may be delayed due to COVID19, there are 3 other contingency plans.</p> <p><b>Campaign Launched 29 March -</b></p>

Visit Wagga Marketing Campaign – Image Preview



Start in Wagga Wagga. Pick a direction. Return by sunset.

There's so much to uncover on a day trip in our Wagga Wagga + Surrounds region.

Let the morning sun stream through your windows as you head south towards charming towns and quaint villages. Venture east for riverside discoveries, or head beyond to the mountain ranges for spectacular scenery and fresh produce.

Wander out west for wildlife and waterslide fun or choose to cruise north and pass by vibrant fields.

Our open roads are ready for you to explore, because, it's all at the end of our *Drive Way*. Discover your perfect day trip in our Wagga Wagga + Surrounds region today.



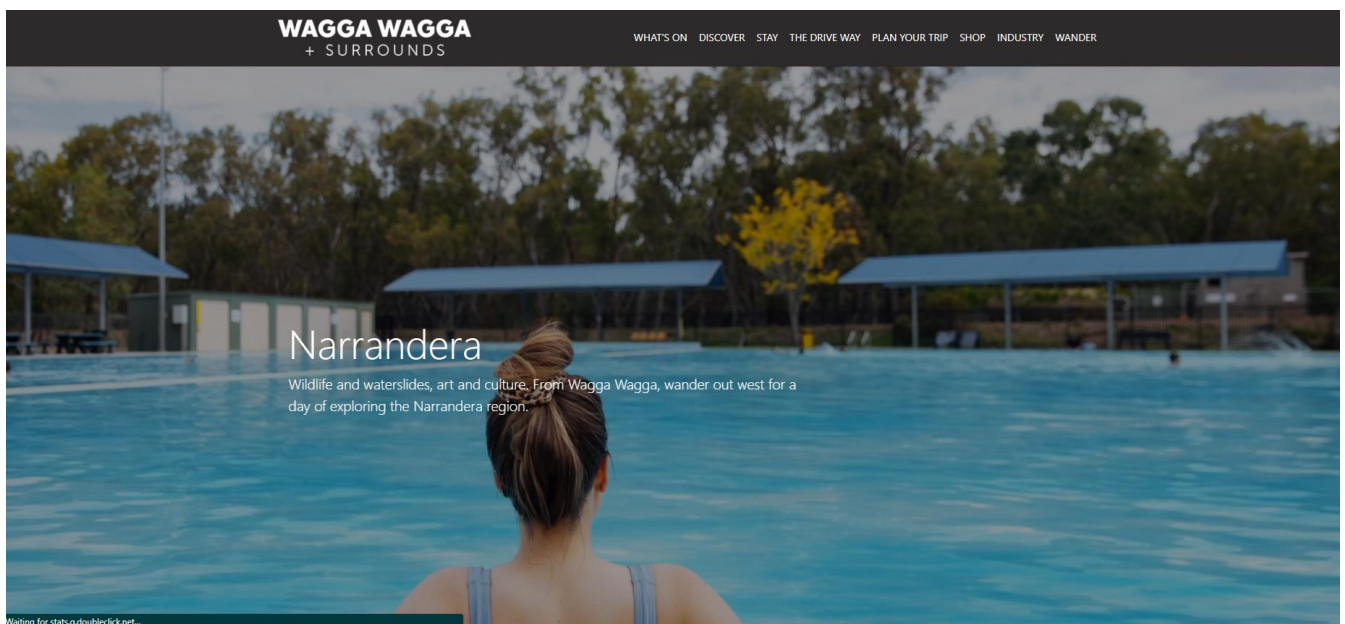
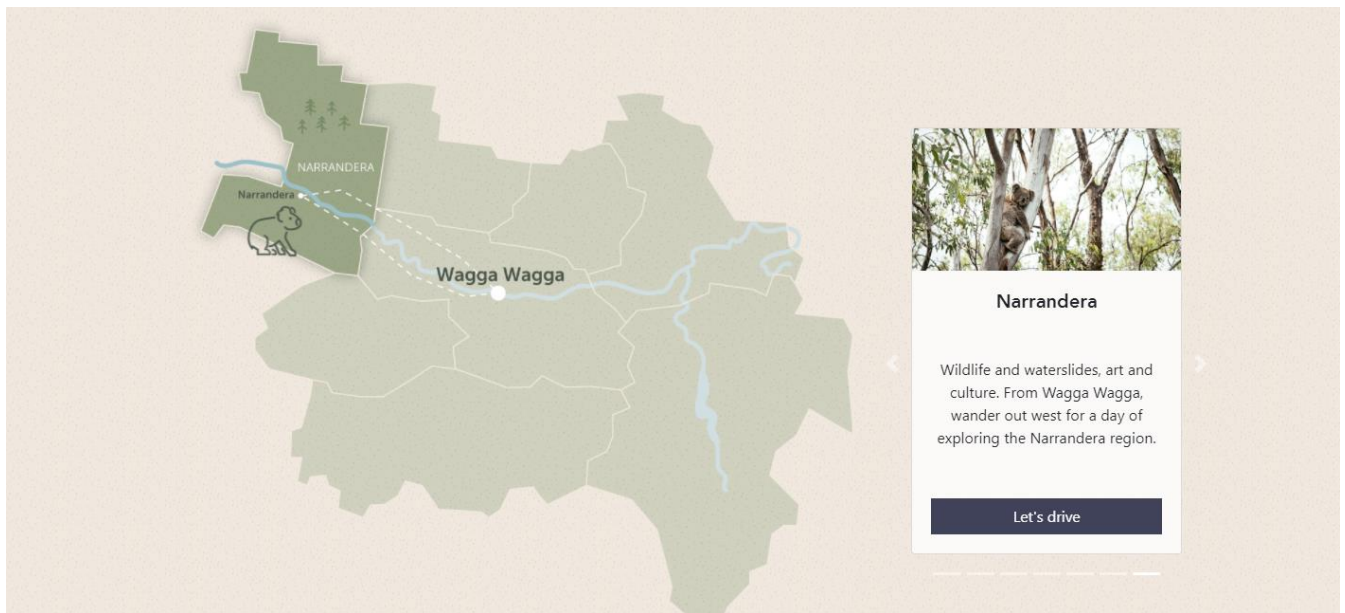
Wagga Wagga

Paddle, pedal, stroll in sunshine-filled fields of local produce and surround yourself in nature – all in a days adventuring in Wagga Wagga.

Let's drive

MagiQ F- 5133 – D-





MagiQ F- 5133 – D-

## Wagga Wagga to Narrandera trail

You can wonder what's out west, or you can wander out there and discover it for yourself.

In Narrandera you can find a backyard of wildlife and waterslides perfect for the whole family, be immersed in cultural experiences that share the story of these lands and marvel at murals that overlook it all.

Set off from Wagga Wagga in the morning, explore at your own pace and be back for sunset – a truly great day out.

Plan your *Drive Way* today



<https://youtu.be/MYkSNFjnaPE>

**Day Trip**

**Wagga Wagga to Narrandera trail**

**Details**

- Open leg route
- 213.1KM / 132.4MI (Est. travel time 3 hours)

[SHOW MORE](#)

In Narrandera find wildlife + waterslide, immersive cultural experiences and more. Leave Wagga Wagga in the morning and be home for sunset.

You can **wonder** what's out west, or you can **wander** out there and discover it for yourself.

In Narrandera you can find a backyard of **wildlife and waterslides** perfect for the whole family, be immersed in **cultural experiences** that share the story of these lands and **marvel at murals** that overlook it all.

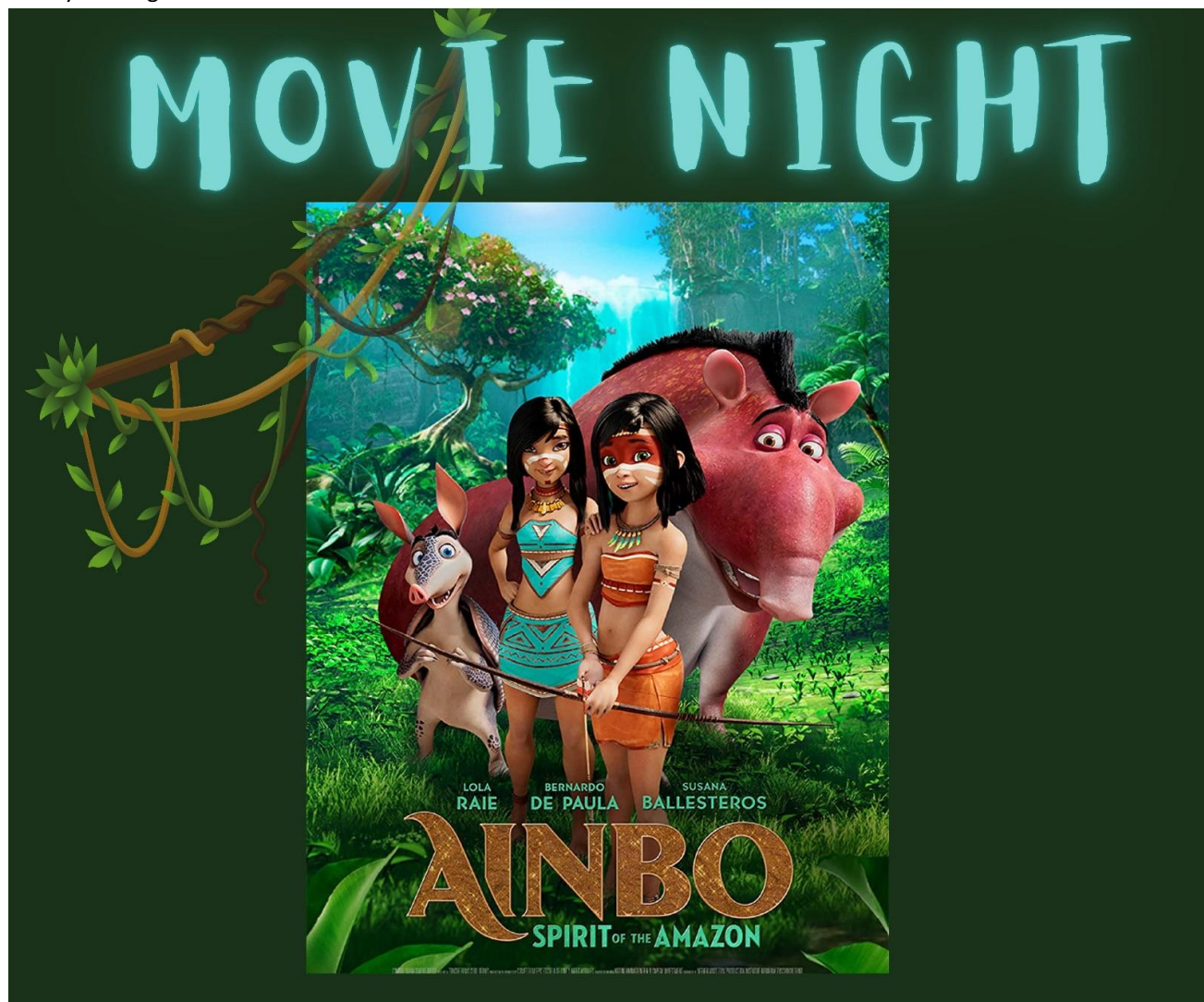
Set off from Wagga Wagga in the morning, explore at your **own pace** and be back for sunset – a truly great day out.

**Take this trip**

Email Send to mobile Download / Print

MagiQ F- 5133 – D-

Family Fun Night Posters



COME ALONG FOR A FREE NIGHT OF FAMILY FUN!

Live entertainment, face painting,  
Little Champions Gymnastics activities and much more!

10 APRIL 2022

NARRANDERA SPORTSGROUND - 4.30PM - TIL LATE

Food will be available for purchase.

Proudly funded by



Narrandera  
Shire Council

MagiQ F- 5133 – D-

# MOVIE NIGHT



COME ALONG FOR A FREE NIGHT OF FAMILY FUN!

Live entertainment, face painting,  
Little Champions Gymnastics activities and much more!

11 APRIL 2022

NARRANDERA SPORTSGROUND - 4.30PM - TIL LATE

Food will be available for purchase from Narrandera Shire  
Youth Council.

Proudly funded by



Rod Run Poster



# SHOW 'N' SHINE

**From  
11am to  
4pm  
Narrandera  
Sportsground  
Current  
COVID rules  
apply**

**The 2022 Easter Sunday Show 'N' Shine is back and better than ever!**

**There are **NO TICKETS** this year, however everyone must QR-code sign-in to the event at the entry gates.**

**CAN ASSIST will be on the gates to assist and will also welcome any donations to their cause.**

**We have lots of fun activities for the whole family with cars, stalls and plenty of food!**

**Entry is from three gates:**

- **Victoria Avenue**
- **Corner of Victoria Avenue and Argyle Street**
- **Argyle Street**

**For more information please contact our Events and Visitor Services Team Leader on 02 6959 5545 or email [tourist.centre@narrandera.nsw.gov.au](mailto:tourist.centre@narrandera.nsw.gov.au)**



MagiQ F- 5133 – D-

## Economic Stimulus Projects

Item	Project	Status
1	Yarrabee Solar farm	<p>Directors of Yarrabee advise that, as at July 2020, they are still confident of financial closure by the end of 2020 and commencement of construction in the first half of 2021.</p> <p>Directors Tony Concannon and David Webster address Council on 17<sup>th</sup> November 2020. Yarrabee Solar on track for commencement mid to late 2021.</p> <p>Directors Tony Concannon and David Webster address Council Briefing session on 15 June and advise that revised commencement of construction is expected to occur in 1<sup>st</sup> half of 2022</p>
2	Avonlie Solar farm	<p>Executive representative of RES confirms in July that Siemen/Gamesa have withdrawn as preferred EPC as the whole company representation has withdrawn from Australia. RES will appoint a replacement EPC and are hopeful of construction commencement in first half of 2021.</p> <p>As at 28 June 2021 construction commencement is expected to be imminent. Further delays due to Covid restrictions. Possible commencement now likely in September 2021.</p> <p>As at September 29 by Press Release RES advises that it has sold its Avonlie Solar farm development to Iberdrola.</p> <p>Road constructions works associated with construction commencement are imminent as at 25 October.</p> <p>Contact made with Beon (the EPC) the solar farm builder. In Narrandera week of 8 November.</p> <p>Various meetings with Beon project team headed by Justin Coburn. Beon hold information evening at Ex services Club about 40 people attend.</p> <p>As at 15 February Beon has appointed two Indigenous Community Engagement Employees to make recruited workforce job-ready.</p> <p>March 2022-Beon commence work on site.</p> <p>March 10 Small Business Month event-familiarisation tour of Avonlie with approx. 30 people attending. Partnership event with Narrandera Business Group and TAFE CLC.</p>
3	AAPA at Narrandera/Leeton airport	<p>Briefing facility established in Council owned airport residence on \$0 rental arrangement for 12 months lease, Sign established by AAPA describes the facility as 'Briefing Centre Narrandera Campus. Casa approves use of facility, Narrandera airport and airspace around Narrandera for AAPA training requirements.</p> <p>Briefing Facility on Narrandera Campus officially opened by Chris Hine CEO of AAPA and Mayor Kschenka of Narrandera and Mayor Maytom from Leeton.</p> <p>As at 23 April 2021 Chris Hine, CEO of AAPA, advises that AAPA has received preliminary funding approval, subject to submission of more details, from NSW Job Creation Fund for development of a further AAPA Campus.</p> <p># Confidential memo attached.</p> <p>As at June 2021 no further developments.</p> <p>As at September 2021 no further developments</p> <p>As at October 25<sup>th</sup> 2021 no further developments</p> <p>Zoom meeting held late December 2021 with Chris Hine CEO of AAPA who advises that as a result of successful intake of overseas students AAPA will be increasing flying training activities at Narrandera airport and airspace</p> <p>February 2022 increased flying training activities in airspace at Narrandera and at the airport and briefing centre..</p>
4	Parallel taxiway at the airport	<p>Preferred quotation received for taxiway design and technical services team negotiating variations to the taxiway proposal.</p>

Item	Project	Status
		<p>Funding application submitted as at December 2020 to Regional Airports program for funds to build the parallel taxiway. As at June 2021 no word on the funding submission. Council successful with funding application and planning underway for parallel taxiway. AAPA advised.</p>
5	Energy Connect-High voltage interconnect 6between S.A and NSW	<p>This project is progressing although it will not pass through Narrandera Shire although it will pass approximately 50kms from the Shire. Significant advertising of this project has offered opportunity for locals in Narrandera Shire to obtain employment.</p>
6	Development at Red Hill Industrial Estate-	<p>Significant sales activity on Red Hill Industrial Estate. Lot 71 Driscoll sold to a purchaser who plans to develop modular factory units for lease, , lot 72 has been sold to a trucking company, lot 73 has been sold to a purchaser who proposes to develop a recreational vehicle storage facility; lot 75 has been sold to a modular home building group, lot 76 has been sold to the same modular home group for major factory development; 2 adjoining sites of 3.5ha each have been sold and contracts progressing for a major engineering group. The latter two developments are relocations from Metro Sydney and are potential big employers. Offer to purchase 28ha for a leading-edge technology development being submitted to April Council meeting. Final 2ha on the Red Hill Industrial Estate under offer.</p>
7	Independent Living Village Concept. Cnr Elwin and Crescent Streets Narrandera	<p>Noel Thomson Architect prepares concept report from brief provided and presents options for consideration by ELT. Proposal referred back to Noel for expansion of concept proposal and resubmission to Council in due course. Council approves marketing strategy for this land with preference for an Independent Living Village with community facility. Expressions of Interest to be invited from various providers through direct letters and advertisements in metro, regional and local media as well as online. Commencing Jan 19 2021 and submissions close on 26 Feb 2021. No Expressions of Interest received. Discussions continuing with several potential developers. As at June 2021 discussions are being held with the CEO of Argyle Housing and a private builder to examine the feasibility of a mixed housing development on the subject site. As at 1 September 2021 Further discussions being held with Anglicare as to their possible interest in a mixed housing development on the site. As at October 25<sup>th</sup> discussions have occurred with QPL Real Estate on possible interest by a potential developer which is considering a mixed housing development on the site incorporating Independent Living components. As at February 2022 continuing discussions are being held with Argyle Housing which group is interested in possible mixed development on the site including Independent Living and affordable housing.</p>
8	Affordable Housing	<p>Several meetings have been held with Argyle Housing a major developer of affordable housing in NSW. Argyle considering the feasibility of developing a mixed housing estate on Cnr Elwin and Crescent Streets. and is discussing the prospects for this with a known builder/developer. No further contact as at 25 October 2021. See comment in 7 above.</p>
9	Playground on the Murrumbidgee	<p>Project management team established under Emily Currie as Project Manager. Initial meeting held and timelines and activities matrix accepted. Various additional meetings held to consider operational and space usage issues. Review of Pre-design report by project team for Destination and Discovery Hub-report provided by Studio S2 architects of Melbourne.</p>

Item	Project	Status
		<p>Review of Pre-design report by project team for Destination and Discovery Hub-report provided by Studio S2 architects of Melbourne. Further visit by architects planned for July.</p> <p>Meeting held on 2 September with Martin Asmus, Narrandera Fisheries, to discuss specifications for the proposed aquarium and arrangements for subsequent population of the aquarium by rare native freshwater fish species.</p> <p>As at 25 October Draft MOU prepared for consideration by the parties MOU signed by Council and Narrandera Fisheries for the provision of endemic fish varieties for the proposed aquarium planned for installation in the Destination and Discovery Hub</p>
10	Grant funded projects and projects in budget	<p>Over \$30 million in projects will provide much need work for many locals. Emerging opportunities with road work projects associated with improvements to the Newell Highway.</p> <p>Overview of Council projects presented in a power-point presentation to a Regional Outreach meeting of RDA Riverina held in Narrandera on 3 June.</p>



1. Planning for the economy of the future

**Initiative 1: Our Shire is ‘Open for Business’**

A ‘can do’ attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

Strategies		Key Actions		Progress
1.1	<b>Be a proactive, supportive and coordinated Council</b>	1.1.1	Continue to employ an Economic Development Manager and provide funds and resources for economic development.	Achieved
		1.1.2	Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership	Achieved Note: No industry or community members Committee to consider frequency of ED taskforce meetings on a monthly or bi-monthly basis. Ed Taskforce meetings to be held bi-monthly with next meeting scheduled for 22 Feb 2022. Discuss scheduling for new Council in 2022 Meetings to be held bi monthly
		1.1.3	Review Council’s policies, plans and regulations to ensure that they facilitate and support development.	Ongoing EDM has drafted a Business Recovery Plan as a short/medium term measure to indicate how Council can support local businesses during the Covid 19 emergency. This plan is designed to dovetail with the current Economic Development Strategy 2017-2020 which will be fully reviewed and updated when the health emergency is considered to be over. Narrandera Energised-Business Recovery Strategy 2020 will be presented to Council’s briefing session and then to regular meeting on July 21 meeting for adoption. Narrandera Energised-Business Recovery Strategy 2020 adopted by Council at its meeting on 21 July. Separate report tables recording Economic Development Stimulus projects and Tourism Stimulus projects reported under separate cover. Pol ES 270 reviewed and now new Pol 048 Red Hill Industrial Estate has been adopted by Council and is active in the register. Small Business Incentive Strategy Pol 010 adopted by Council and submitted for public exhibition.  Policy placed on register and unchanged following exhibition

Strategies		Key Actions		Progress
				Review terms of reference for various committees..
		1.1.4	Ensure that Council's systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed.	Ongoing
		1.1.5	Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide comprehensive demographic, social and economic data for the Shire.	REMPPLAN subscription renewed to 2022 REMPPLAN Training session for staff on 9 July (subject to Covid restrictions) Training session conducted by zoom connection.
		1.1.6	Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance.	Effective use of REMPLAN into the future for development applications, grant applications etc. January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan. Businesses within selected local geography reported to committee Survey of attendees at 39 <sup>th</sup> National Cavy Show to inform future event arrangements. ED team through Marketing Tourism and ED Coordinator have produced a Facebook initiative called Narrandera Takeaway and Delivery Service and Business as usual in conjunction with Narrandera Business Group as well as creating a business online directory which is under development. The Facebook initiative is to assist business to keep operating and it has been very well received with 500 followers. As at June 2020 there are 640 followers As at July there are 700+ followers.  Updated quarterly Small Area labour market data for Narrandera. December qtr. 2019 reveals unemployment rate of 5.9% and 180 unemployed out of total workforce of 3075. March qtr. 2020 reveals unemployment rate of 6.3% and 194 unemployed out of a total workforce of 3093. This is consistent with trend across the Riverina and is considered not yet reflecting impact of Covid 19 pandemic.

Strategies		Key Actions		Progress
				<p>June qtr. 2020 SALM data reveals unemployment rate of 6.7% and 202 unemployed out of labour force of 3003.</p> <p>Sept.2020 SALM data reveals unemployment rate of 7.4% 218 unemployed out of labour force of 2937.</p> <p>Dec. 2020 SALM data reveals unemployment rate of 6.6% 193 unemployed out of labour force of 2930.</p> <p>March 2021 QTR SALM data reveals unemployment rate of 5.5% with 158 unemployed out of labour force 2898.</p> <p>June 2021 QTR SALM reveals unemployment rate of 4.1% with 120 unemployed out of labour force of 2905.</p> <p>Sept 2021 reveals unemployment rate of 3.3% with 96 unemployed out of a labour force of 2878</p>
		1.1.7	Include comprehensive information on economic development and business assistance on Council's website.	<p>Economic Development Department has contributed to planning of Council's Website upgrade.</p> <ul style="list-style-type: none"> <li>• Economic Development Strategy on Website.</li> <li>• REX Community fare on website</li> <li>• Information on BEC workshops for business on website/Facebook</li> </ul>
1.2	<b>Continue to build partnerships and strategic alliances</b>	1.2.1	<p>Strengthen relationships with Government Agencies, regional organisations and service providers though:</p> <ul style="list-style-type: none"> <li>• Active participation in regional programs, forums and workshops.</li> <li>• Briefing and updating these organisations on the Shire's needs and priorities.</li> <li>• Advocating strongly for improved facilities, infrastructure and services.</li> <li>• Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies.</li> </ul>	<ul style="list-style-type: none"> <li>• ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings.</li> <li>• EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking.</li> <li>• Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019.</li> <li>• Council facilitated Bee Forum to address issues arising from any accidents and emergencies on our region's roads involving the transportation of live bees with the aim of identifying gaps, finding solutions and increasing preparedness.</li> <li>• Forum formulates and endorses a 3 point action plan for positive outcome.</li> <li>• DPI representative Daryl Cooper working with Apiarists to develop an Action List Protocol that can be used by all emergency services responding to a vehicle accident involving the transportation of live bees in hives.</li> <li>• Wed 22 April EDM participated in regional zoom forum of Economic Development officers from Western Riverina Councils organised by Nicola James-AusIndustry.</li> </ul>

Strategies		Key Actions		Progress
				<ul style="list-style-type: none"> <li>• EDM to participate in Skills Forum as a component o the Riverina Skills Audit conducted by CSU research team ( 9 October zoom meeting)</li> <li>• EDM participated in RDA Skills Forum with report due from CSU in due course.</li> <li>• EDM to participate in Regional Australia Institute presentation of Deputy PM pre budget speech on 30 September</li> <li>• RDA Riverina committee holds Regional Outreach meeting in Narrandera on 3 June 2021 at Arts and Community Centre. Mayor gives welcome and EDM makes power-point presentation on economic development, business activity and capital works.</li> <li>• Zoom meeting with NBN held with New Development team on 23 March to discuss emerging connectivity needs for Narrandera including Red Hill Industrial Estate, Grong Grong etc.</li> </ul>
		1.2.2	Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors.	<ul style="list-style-type: none"> <li>• Narrandera and Leeton representatives noted above agree to the strategic alliance between Narrandera and Leeton being called 'The Narrandera/Tocumwal Rail Line &amp; Intermodal Support Alliance.'</li> <li>• Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility.</li> <li>• Working relationships with Western Riverina Councils known as Functional Economic Regions</li> <li>• Council working on Tourism joint initiative for digital visitors guide with Murrumbidgee Leeton and Lockhart Shires. Presentation to Councillors at briefing session 19 Nov 19.</li> <li>• Development of marketing prospectus and strong support from advertisers.</li> <li>• Murrumbidgee Trails name and logo adopted.</li> <li>• Strong response across the targeted region for advertising in the new guide which is scheduled for launch in November 2020.</li> <li>• Official launch of guide on 18 November.</li> <li>• The Murrumbidgee Trails Council Group has made a submission to the NSW Local Government Excellence Awards for the Murrumbidgee Trails Visitor Guide initiative in the 'Special Projects' category. Submission identified as a Finalist in the Excellence Awards.</li> <li>• The above submission was unsuccessful</li> <li>• The Murrumbidgee Trails Council Group has made a joint bid for the March 2022 Destination NSW Tourism Conference to be held at Whitton</li> </ul>

Strategies		Key Actions		Progress
				<p>Malthouse with accommodation and tours shared between Narrandera, Leeton, Lockhart and Murrumbidgee.</p> <ul style="list-style-type: none"> <li>The above submission was unsuccessful</li> </ul>
1.3	Engage pro-actively with local businesses and business / industry organisations	1.3.1	Build knowledge and understanding of local economic sectors and businesses, including organising a program of industry briefings and tours for Councillors and Council staff.	<p>Ongoing</p> <p>17/9 Visit to Glendale completed ED team working closely with Narrandera Business Group to provide assistance to business during Covid 19 business closures and limitations.</p> <p>As at June 2020 proposed new Narrandera Business Chamber not yet functional. Narrandera Business Group meetings suspended during Covid 19 health crisis. Narrandera Business Group to reconvene at meeting on 10 August . Narrandera Business Group meets on 10 August. Christmas Fun fair and Markets to be discussed at September meeting. Industry tours to recommence when Covid 19 emergency has passed. Council members and staff toured the Agri Australia facility on 14 April. Manager Claudio Cavallini briefed the tour on the operations at the farm which grows and propagates hazelnuts.</p> <p>Tour on 7 July of Australian Mohair Marketing Organisation (Deferred until July 2022)</p>
		1.3.2	Encourage and facilitate opportunities for professional development, networking and innovation.	<p>EDM attends Narrandera Business Group. Attended Narrandera Business Group meeting 14 October Planning progressed for Small Business Month October with arrangements in place and invitations issued for Narrandera Connected (2) on 23 October at TAFE CLC. Sponsorships received from Service NSW, Business Group, TAFE and Articulate Pear. Workshop planned for 28 October at TAFE CLC to be delivered by BEC. NSC and Narrandera Business Group jointly sponsor Social Media Connectivity. Successful Small Business October events with 30 people in attendance at each event in 2019.</p>

Strategies		Key Actions		Progress
				<p>Tiffany attends Regional Economic Development Officers Forum at Whitton Malthouse on 19 November.</p> <p>EDM and Toneale attend RDA Regional Forum for EDOs at Temora. Networking Event held on 9 Dec 2021 in conjunction with Narrandera Business Group and BEC</p> <p>Networking event is planned for 10 March 2022 in conjunction with Narrandera Business Group and TAFE CLC Narrandera-as part of Small Business Month March.</p> <p>Successful Small Business Month March events on March 10 including familiarisation tour to Avonlie Solar Farm 33 people attending. Surprise visit by NSW Government Minister The Hon Alister Henskens, Minister for Science Technology and Innovation and Minister for Skills and Training.</p> <p>Welcome to Country and Smoking ceremony and presentations to Iberdrola officials by Aboriginal Elder Uncle Michael Lyons.</p> <p>Evening Networking function at TAFE CLC with address by Geoff Reardon Regional manager for NSW ICN.</p>
		1.3.3	Establish effective networks and communication channels.	<p>Bi -monthly newsletter for business prepared and circulated by EDM since start of 2019. Most recent circulation in March 2021.</p> <p>Newsletter published in June 2021.</p> <p>Business Newsletter circulated October 2021</p>
		1.3.4	Support business groups and networks.	<p>Ongoing. Arrange business breakfast with CEO of Tomra James Dorney 6 Sept in conjunction with Narrandera Business Group. 34 people attend successful breakfast. Involve Business Group in Small Business Month October event planned for 23 October at TAFE CLC-Narrandera Connected (2)</p> <p>Acting Secretary for Narrandera Business Group upon resignation of Secretary until new Secretary appointed-..Josie Marks appointed Secretary on 14 October 2019.</p> <p>Formation meeting for Narrandera Business Chamber held on 3 Feb 2020 and interim committee established. Questionnaire in circulation early July</p> <p>Regular distribution of information and advice on business recovery to business database. Information received from State and Federal Government, EDA, Regional Australia Institute, Business NSW, AusIndustry, BEC, etc on recovery and support initiatives during covid 19 pandemic.</p> <p>Ongoing interaction with Narrandera Business Group (NBG). Tiffany Thornton communicates training needs strategy information to NBG.</p>

Strategies		Key Actions		Progress
				<p>Attend special NBG meeting 26 October to arrange Christmas brochure insert to Argus with support and cooperation from the Editor and Krystal Maytom from Leeton BEC.</p> <p>Support publication of Christmas brochure insert to promote "Shop Locally" initiative. Attend Business Group AGM.</p> <p>Assist in Christmas Stocking prize draw.</p> <p>Present Vibe survey results to April meeting on Narrandera Business Group</p> <p>Continuing attendance at Narrandera Business Group meetings.</p> <p>September meeting cancelled-Covid impact</p> <p>Partnered with Riverina Murray Business (BEC) and Narrandera Business Group to hold a networking gathering on 9 December at TAFE CLC Narrandera.</p> <p>Planning well underway for Small Business Month March 2022 events including bus familiarisation tour of Avonlie Solar farm on 10 March for potential employees and trades plus networking function at TAFE CLC in the evening. Partners for the day's events are NSC, NBG and TAFE CLC</p> <p>Continuing attendance at Narrandera Business Group Meetings. Acting Secretary for 14 March meeting.</p>
		1.3.5	Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and realise opportunities.	<p>To be addressed as opportunities and shared purposes arise.</p> <p>Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms.</p> <p>Organise small taskforce from the community to address the goods and services audit for solar farm development.</p> <p>Klaus Baumgartel contacts all people on EOI list to ensure they have direct registration particulars for Avonlie Solar.</p> <p>Organised Steering Committee for Central West Lifestyle Magazine project.</p> <p>Mr Rick Shaw of Finley is working with regional EPCs to mobilise service providers to take advantage of work at the various solar farms, including those proposed for Narrandera.</p> <p>Survey of motels in Dec 2019 indicates approx. 60 solar farm workers from Darlington Point project staying in Narrandera facilities.</p> <p>February survey reveals 30+ Darlington Point Solar farm workers accommodated in Narrandera.</p> <p>Solar Farm Reference Group considers final draft of Accommodation and Employment Strategy for Avonlie Solar farm.</p>

Strategies		Key Actions		Progress
				Strategy adopted and endorsed by Dept of Planning
1.4	<b>Build a strong, positive profile for Narrandera Shire</b>	1.4.1	Implement the branding strategy and signage strategy.	<p>Council agrees on style, wording and location of 6 new town entry sign at its 18 June 2019 meeting.</p> <p>Designs of signs agreed and signs ordered. Installation around end of August/early September.</p> <p>All 6 signs installed as at 16 September.</p> <p>3 signs installed at prominent locations promoting the Easter Rod Run Show and Shine</p> <p>Planning underway for new banners and window decals at the airport promoting Narrandera. Window decals installed.</p> <p>Draft design for Wiradjuri welcome message prepared and approved by elders group.</p> <p>New pole banners designed and ready to go into production. Installation due in March 2022. New signage under development by Tourism and ED Coordinator</p> <p><b>Banners in place for Annual Easter Rod Run and Show 'N Shine.</b></p>
		1.4.2	Develop and implement a communications strategy, including articulating key messages.	<p>Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements.</p> <p>EDM prepares media releases as appropriate as well as items for Council communique and newsletter.</p>
		1.4.3	Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps.	<p>Development of Council website underway. EDO is on development team.</p> <p>New website launched</p> <p>Partnership with BEC for a digital and online marketing workshop on 6 December 2018.</p> <p>Review Federal Government's National Digital Economy Strategy released Dec 2018 titled "Australia's Tech Future". Review Federal Government Small Business Digital taskforce Report March 2018.</p> <p>Review Business Listings category for new website. Prepare new list and content.</p>
		1.4.4	Effectively market and promote the Shire, to raise its profile and increase awareness of its strengths, assets and opportunities.	<p>Ongoing. Progressive and targeted distribution of Winter Edition 2019 of Central West Lifestyle Magazine featuring Narrandera o people of influence in various organisations.</p> <p>Provide comment for NRMA Annual Report 2019 on invitation from NRMA regarding installation of EV fast Charger at Narrandera.</p> <p>Australia post announces that it has developed a postage stamp featuring the image of the lizard on the National Award -winning Narrandera Water Tower.</p>



Strategies		Key Actions		Progress
				<p>Supporting postcard also produced depicting the Koala fascia of the water tower.</p> <p>Enter the Reverse Vending Machine-Return and Earn project in the relevant section of the Keep Australia Beautiful Awards.</p> <p>CEO of Keep Australia Beautiful Council visits Narrandera in September and inspects town and the RVM</p> <p>Judging of applications in KAB awards deferred until March 2021.</p> <p>Council advised that it is a finalist in the Return and Earn prize category and will either be the overall winner or highly commended.</p> <p>Council receives award in Local Government category Return and Earn litter prevention award and is commended for social, economic and environmental outcomes. EDM accepts award on behalf of Council at KAB Awards function in Murrurundi on Saturday 13 March.</p> <p>Tiffany organises several key publication advertisements.</p> <p>Advertisement prepared for Regional Lifestyle Magazine Collectors Edition 2 due for publication in October 2021 featuring Lake Talbot Award Winning Water Park and Water Tower art.</p> <p>Regional Lifestyle Magazine published October 21 including Narrandera feature.</p> <p>Continuing marketing and promotions actioned by Tourism and Economic Development Coordinator.</p>
		1.4.5	Encourage the community to be advocates for the Shire, including speaking about the positives.	Ongoing
		1.4.6	Re-develop the Narrandera Visitor Information Centre as focal point for both tourism and economic development.	<p>Awaiting response from 'Playground on the Murrumbidgee' NSW State Funding application.</p> <p>Considering application for current round of funding with BBRF.</p> <p>Funding confirmed from NSW Government of \$8 Million for Playground on Murrumbidgee project including the replacement of the VIC with the Narrandera Destination and Discovery Hub.</p> <p>VIC closed during Corona Virus Pandemic and staff either working from home or redeployed.</p> <p>Possible reopening 1 June 2020</p> <p>VIC reopens on 1 June with strict social distancing requirements in place.</p> <p>Perspex barriers installed to protect staff and customers.</p>

Strategies		Key Actions		Progress
				<p>Enquiry levels reduced compared to normal times but public is travelling again in reduced numbers.</p> <p>23/7 First meeting of project team to progress the construction of the Destination and Discovery Hub-Emily Curry as Project Manager. Project plan and timelines established.</p> <p>April/May meetings with Amy Smedley from Studio S2 Architects to review pre-design report for Narrandera Destination and Discovery Hub. Further meeting with architects in July.</p> <p>Preparations underway for vacating the VIC on 10/11 September and moving into the Arts and Community centre.</p> <p>Transition from old VIC to Arts and Community Building completed as planned and excellent temporary facility established.</p> <p>Architects engaged, Interpretive design and fitout consultants engaged and builder selected ready to commence construction as at March 2022.</p> <p><b>March 10 sod turning ceremony to mark commencement of construction of the D &amp; DH</b></p>

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

**Initiative 2: Enhancing our Liveability**

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.
- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

Strategies		Key Actions		Progress
2.1	<b>Continue to improve presentation – creating</b>	2.1.1	Implement the Narrandera CBD Masterplan – subject to funding and staging –further developing the town centre as an attractive place to shop and	Ongoing

Strategies		Key Actions		Progress
	<b>positive first impressions</b>		socialise, including provision of free public WIFI in main street.	
		2.1.2	Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages.	Refer 1.4.1 for Town entry signage Pole banners installed at Grong Grong highway entry point.  Window decals promoting Narrandera are now in place at the airport and new Community Fare Banner on display.
		2.1.3	Improve the presentation of the Shire's industrial areas.	Ongoing. 4 new poles and banners erected at entry to Red Hill Industrial Estate at Cnr Driscoll Rd and Barellan Rd. Impending development will greatly improve the appearance of the Red Hill Industrial Estate in due course.
<b>2.2</b>	<b>Enhance lifestyle</b>	2.2.1	Continue to improve and expand recreation, sporting and leisure facilities within the Shire.	Ongoing
		2.2.2	Develop and diversify arts and cultural activities.	Ongoing
		2.2.3	Continue to develop and promote a dynamic and vibrant program of events and activities.	Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020. Arrange 2 events for Small Business Month October in conjunction with Narrandera Business Group. Marketing Tourism and Economic Development Coordinator making contact with National Party Conference Organiser to offer support. National Party Conference deferred till health emergency passes Cavy Show cancelled Good old Days cancelled Rockin' on East cancelled Fully booked pop - up drive in theatre event for 3 October with 120 vehicles booked to attend. Highly successful event with 135 in attendance and positive feedback from patrons. Successful Show 'n Shine event in conjunction with Easter Rod Run 2021. 5,000 tickets issued for Shown N Shine on Easter Sunday. 350 vehicles on display at Narrandera Sportsground. Positive feedback on the event from organisers Steve and Ray Alldrick.

Strategies		Key Actions		Progress
				<p>Discussions with Rockin on East committee around possible festival on October long weekend 2021.</p> <p>Rockin on east planning progressing. Events and Visitor Services Team leader Brenda Hartmire assisting Rockin on East committee.</p> <p>Rockin on East Event cancelled-Covid impacts</p> <p>Good ol' Days Barellan Cancelled-Covid impacts</p> <p>Preparations in hand for Rod Run easter 2022. Planning meeting held on 4 Feb 2022 with Rod Run Organisers/promoters</p> <p>Discussions with Narrandera Business Group on support activities for Rockin on East activities over October long weekend..</p>
2.3	<b>Advocate for the retention and expansion of facilities and services</b>	2.3.1	Advocate for improved childcare, health care, aged care and social assistance facilities and services within the Shire.	<p>Preparing for Health Alliance meeting to bring together primary health and aged care and associated agencies in Narrandera Shire.</p> <p>EDM to meet with Dr Romeo who is unavailable until end of July 2019.</p> <p>Requested meeting with Dr and Mrs Romeo</p> <p>Meeting with Dr and Mrs Romeo held and support expressed for Alliance meeting.</p> <p>Alliance meeting arranged for 29 November in Narrandera with representatives of agencies will discuss proposal for a Narrandera Health Alliance.</p> <p>Meeting arranged with Federal MP Sussan Ley and State MP Stephanie Cooke to discuss Health issues 29 November at 2pm</p> <p>Narrandera Health Advisory Group formed at meeting held on 29 November in Narrandera.</p> <p>Meeting with Minister Mark Coulton Thurs 13<sup>th</sup> Feb at which he advises that the MLHD has had its "Pathway" GP trainee program approved.</p> <p>Meeting of Narrandera Health Advisory Group convened for 5 March to consider pilot Pathway program developed by MLHD.</p> <p>CEO of MLHD outlines Rural Generalist GP Training pilot that will provide doctors in GP practice and at hospitals in rural area of the MLHD.</p> <p>New Doctor commences at Dr Romeo's practice in May 2020 for 12 months.</p> <p>2 new Doctors to commence at Dr Romeo's Practice early in new financial year 2020 on long term contract.</p> <p>Dr Sonia Volante has finished as at 26 October 20 with Dr Romeo Practice and she has left Narrandera and is practising in Canberra. She has vacated 19 Argyle st and a new Doctor at the Romeo practice, Dr Abdallah, is renting the house for \$150 per week for 6 months initially from commencement on 22 Dec 2020.</p>

Strategies		Key Actions		Progress
				<p>Jill Ludford advises that a new VMO is commencing in Narrandera in 2021                      Narrandera Health Advisory Group in recess during Covid pandemic recognising the significant workload on all those in the health sector.</p> <p>NHAG holds first meeting on 2 Dec 2021 by zoom . Meetings in recess since start of Covid Pandemic in recognition of workload stress on health sector participants in NHAG. Next meeting scheduled for 4 March 2022.</p> <p>NHAG met on 4 March by Zoom. Noting Mayor and GM have requested through Steph Cooke office a meeting with the NSW Minister for Health to discuss local needs for a dialysis service.</p>
		2.3.2	Ensure that facilities and services have the capacity to support 'aging in place'.	<p>Strategy included in Western Riverina REDS.</p> <p>Council considering at its March meeting the preferred quote to develop a concept plan for an Independent Living Village at 1.4 ha site at Cnr Crescent and Elwin Streets.</p> <p>Council accepts quote from Noel Thomson Architecture of Wagga Wagga. Prerequisite reports required by Noel Thomson include land survey, environmental report and geotechnical report. Qualified providers engaged and work in progress.</p> <p>All reports completed and provided to Noel Thomson. Concept plans (Draft) expected to be presented to seniors' group in July.</p> <p>3 Options of concept plan prepared by Noel Thomson are to be refined and together with a report presented to ELT on 11 August then to the seniors' group on 17 August prior to Council briefing and Council meeting on 18 August.</p> <p>Noel Thomson concept plans presented to ELT and referred back to architect to further develop alternative concepts for development of the subject land. It is expected that amended submission will be available for Council in October. Final drafts expected to be presented to ELT on 13 October and then to Council.</p> <p>Final drafts presented to Council briefing session by EDM and Noel Thomson architect. Proposals to be presented to seniors' group and to November Council with emphasis on marketing plan for Independent Living complex.</p> <p>Marketing Plan adopted by Council and invitations to provider organisations to provide Expressions of Interest in negotiating the purchase of land at Cnr Elwin and Crescent to develop an Independent Living Village were circulated on 18</p>

Strategies		Key Actions		Progress
				<p>January 2021 supported by metro, regional and local media with closing date for submissions being 26 February 2021.</p> <p>No Expressions of interest received but discussions continuing with possible interested parties. Meeting with seniors' group and surveys issued to members to determine preferred model.</p> <p>Meetings held with Argyle Housing CEO Wendy Middleton to discuss possible mixed housing model with independent living and affordable housing. Discussions commenced with recognised builder to work in conjunction with Argyle. Ongoing discussions.</p> <p>Further discussions with Anglicare as a possible interested developer of a mixed housing complex on Elwin/Crescent Streets site.</p> <p>Discussions with QPL real estate about making an approach to a developer to determine if they might be interested in a proposal to develop land at Cnr and Elwin to meet Independent Living Village requirements with a possible mixed development approach.</p> <p>Ongoing discussions with Argyle Housing through the Chief Property Officer Justin Nyholm. Provided Justin with current residential leasing and home sales Data as provided by QPL Real Estate.</p>
		2.3.3	Explore options / advocate for improved education outcomes within the Shire, including the re-opening of the Grong Grong Public School (if warranted), and the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre.	The Grong Grong School Building was sold in 2017.
2.4	Encourage and support opportunities for community development	2.4.1	Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community.	<p>Liaise with RDA skilled migration unit.</p> <p>EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.</p> <p>PIC piggeries apply for Labour agreement for skilled piggery workers that could see as many as 40 workers over the 5year period of the agreement with 19 potential permanent residents in years 4 and 5 of the agreement.</p>
		2.4.2	Continue to support activities (eg events, sport, creative arts etc) that encourage engagement and social inclusion and	Easter Rod Run and Shown N Shine a huge success. Council de-brief held with external group debrief to follow.

Strategies		Key Actions		Progress
			build pride in, and commitment to, the local community.	<p>Corona Virus response advocated by Federal Government and Senior Health Officials includes avoiding gatherings in excess of 500 people. This will impact proposed events such as Folk Festival on 20-22 March and Rod Run Events on 11 -12 April. These events have been cancelled.</p> <p>Meeting held with Ray and Steve Alldrick late 2020 and confirmed that the Rod Run will be held at Easter 2021 under closely managed arrangements to satisfy any Covid restrictions in place at the time. Show and Shine to be conducted at the Sports Ground on Easter Sunday.</p> <p>Successful Show and Shine event.</p> <p>New Events and Visitor Services Team Leader Brenda Hartmire commences at VIC in June.</p>
		2.4.3	Support community initiatives to develop, grow and enhance the liveability of the Shire.	<p>ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc.</p> <p>Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed.</p>
<b>2.5</b>	<b>Attract new residents</b>	2.5.1	Develop and implement a Resident Attraction and Retention Strategy.	<p>Winter Edition 2019 of Central West Lifestyle Magazine highlights opportunities in Narrandera for new residents.</p> <p>New promotional videos produced</p> <p>Narrandera is feature month in January 2021 for Country Change program with Facebook banner proclaiming 'Live the Dream in Narrandera'.</p> <p>Narrandera is feature month for Country Change in July 2021.</p>

**Initiative 3: Economic Growth and Diversification**

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

Strategies		Key Actions		Progress
<b>3.1</b>	<b>Encourage and nurture</b>	3.1.1	Provide access to information and business advisory services.	<ul style="list-style-type: none"> <li>Information received from a variety of agencies eg RDA, Business Connects, RDA, EDA, Regional Australia Institute and others disseminated to Narrandera Business database from time to time as received.</li> </ul>

Strategies		Key Actions		Progress
	<b>business start-ups</b>	3.1.2	Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc).	<p>Ongoing</p> <p>Hosting Small Business month October on October 14 2021 at TAFE CLC in conjunction with Narrandera Business Group and TAFE-speakers and networking-eats/drinks.</p> <p>TAFE will be a financial contributor to this event if it can proceed-depends on Covid restrictions.</p> <p>Small Business Month October 2021 postponed by State Government until March 2022 when an event to be developed in conjunction with Narrandera Business Group and Narrandera TAFE CLC</p> <p>Successful conduct of Small Business Month events on March 10.</p>
3.2	<b>Support and nurture existing businesses</b>	3.2.1	Provide access to information, advice and leverage opportunities for information sharing.	<p>Distribute information cards for NSW Business Connect eg through Business Group and at NSC front counter</p> <p>Refer public enquiries to Remplan Community and Economic profile</p> <p>Electronically distribute via group emails to local business, advice on Corona Virus support programs from AusIndustry, Business NSW, RDA, EDA and others.</p> <p>Continuing distribution electronically of business advice and programs received from various agencies.</p>
		3.2.2	Encourage and support 'buy local' initiatives.	<p>Installation of new RVM at Narrandera Landfill will provide vouchers redeemable at Coles Narrandera.</p> <p>Last 3 weeks data from RVM as follows:</p> <p>Week ended 5/4 \$1496.90</p> <p>Week ended 12/4 \$1367.60</p> <p>Week ended 19/4 \$2649.20#</p> <p>Total voucher redemptions in May as advised by Coles is \$17,500(over 5 weeks)</p> <p>This is increased spending at Coles by locals thereby contributing to local employment and minimising shopper bleed to Leeton etc.</p> <p>Total voucher redemptions in June total \$12,500 (over 4 weeks)</p> <p>Total voucher redemptions in July total \$12,522 (over 4 weeks)</p> <p>Total Voucher redemptions for August total \$15,081(over 5 weeks)</p> <p>CEO of Tomra advises that as at September 2020 over 1,100,000 containers deposited in Narrandera RVM (approx. 35,000 per week)</p> <p>Total voucher redemptions for September \$13,178.80 (4 weeks)</p>



Strategies		Key Actions		Progress
				<p>Total Voucher redemptions for October, November and December 2020 are \$13,983, \$19,439 and \$16,804 respectively.</p> <p>RVM total voucher redemptions for January 2021 are \$23,480 (5 weeks)</p> <p>RVM total voucher redemptions for February 2021 are \$18,593 (4 weeks)</p> <p>RVM voucher redemptions for March 2021 are \$14,799 (4 weeks)</p> <p>RVM voucher redemptions for April 2021 are \$16,255 over 4 weeks</p> <p>RVM voucher redemptions for May 2021 are \$15,294 over 4 weeks</p> <p>RVM voucher redemptions for June 2021 are \$15,983 over 5 weeks</p> <p>RVM voucher redemptions for July 2021 are \$13,025 over 4 weeks</p> <p>RVM Voucher redemptions for August 2021 are \$9,348 over 4 weeks</p> <p>RVM Voucher redemptions for September 2021 are \$20,402 over 5 weeks</p> <p>RVM Voucher redemptions for October 2021 are \$16,499 over 4 weeks</p> <p>RVM voucher redemptions for November 2021 are \$15,126 over 4 weeks</p> <p>RVM Voucher redemptions for December 2021 are \$23,663 over 5 weeks</p> <p>RVM voucher redemptions for January 2022 are \$21,594 over 4 weeks.</p> <p>RVM voucher redemptions for February 2022 are \$17,053 over 4 weeks.</p> <p>Assist with advice to Mayor on controversial issue of Marketplace in Wagga Wagga seeking to provide free bus from Narrandera to their shopping complex and provision of gifts, vouchers etc. to shoppers from Narrandera. Temora, Cootamundra and Tumut also targeted.</p> <p>Lobbying by the Mayors stops this potentially very negative impact on our retailers in Narrandera and similarly in the other towns.</p> <p>Early 2020 investigate 'Why leave Town Promotions' Community Gift Card program in conjunction with Narrandera Business Group.</p> <p>Join COSBOA Facebook group to access campaign digital content and supporter material and toolkit for a Government supported "Go Local First" campaign-no cost to Council. This complements the Narrandera 'Buy Local' initiative.</p> <p>Tiffany to attend 9 December Narrandera Business Group meeting to again discuss Why Leave Town Gift Card initiative as a 'buy local' initiative.</p> <p>Official opening by Mayor of new IGA supermarket postponed because of Covid lockdown. Supermarket is open to the public effective 18 August</p>
		3.2.3	Raise awareness of business advisory and support services and encourage	ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire.

Strategies		Key Actions		Progress
			businesses to participate in business and skills development programs.	<p>Small Business Month October activities and facilitate BEC Skills for Business Success Workshops.</p> <p>Advise business database of series of short courses available at TAFE at no cost to people who enrol.</p> <p>Circulate business recovery material from various government agencies to local business database as received.</p> <p>Ongoing</p>
		3.2.4	Facilitate opportunities for professional development, networking and innovation.	<ul style="list-style-type: none"> <li>• Site at landfill confirmed as suitable for 4- point RVM kiosk. Site plans prepared and execution of licence agreement with Tomra/Cleanaway completed by Council. Site plans and construction plan and power supply design commenced.</li> <li>• Partnership with Tomra/Cleanaway and Council to mount a display in the Exhibition Hall at Narrandera Show on 7 September. This display will inform the public of the operational and container deposit requirements for the RVM.</li> <li>• CEO of Tomra/Cleanaway to attend and address a business breakfast on 6 September. Joint venture Council and Narrandera Business Group.</li> <li>• CEO of TOMRA/Cleanaway addresses a business breakfast with 34 in attendance on 6 September.</li> <li>• TOMRA/Cleanaway and Council join to manage a stand at Narrandera Show with information on the Return and Earn program and the RVM.</li> <li>• Preparation of site progressing at Narrandera Landfill entrance to accommodate the RVM.</li> <li>• Actively promote Small Business Month October activities for professional development, networking and business tips.</li> <li>• RVM scheduled for installation on 25 Feb 2020.</li> <li>• RVM installed and operational with generator power on 28 Feb 2020 with solid use over first weekend.</li> <li>• EDM and Marketing Tourism and ED Coordinator attend webinars by Economic Development Australia, Treasury on Covid 19 business support and recovery strategies</li> <li>• Partner with Riverina Murray Business (BEC) and NBG for networking event to be held at TAFE CLC on 9 December.</li> <li>• Event successfully held at Gallery room at Arts and Community centre</li> <li>• March 10 SBM events</li> <li>•</li> </ul>

Strategies		Key Actions		Progress
		3.2.5	Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website.	Local Government NSW sponsors Inclusive Tourism: Economic Opportunities. A new online learning course now available to explain how you can better service this market. VIC staff to undertake.
		3.2.6	Raise the profile of local businesses by providing opportunities to showcase, market and promote businesses products and services.	Ongoing Narrandera to feature in November 2019 Country Change program. In response to Covid 19 challenges to all business the Ed team through Tiffany Thornton has developed an online strategy through Facebook that at last report (July) had over 700 followers. Recurring opportunity provided through the Easter Rod Run Events. Circulate information from Geoff Reardon Manger ICN Southern Region on opportunities arising from proposed construction works for Energy Connect project.
		3.2.7	Encourage businesses to list on relevant industry data bases and websites and participate in programs such as trade missions.	As advised to NBG
		3.2.8	Encourage and assist local businesses to register on Federal, State and Council procurement data bases.	Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire. Klaus Baumgartel has retired, and his replacement is Geoff Reardon. Circulate advice from Geoff Reardon to local business database about registration of EOs for provision of goods and services to Energy Connect project.
		3.2.9	Work with major project proponents to identify the goods and services required and provide introductions to local businesses.	Database provided to Siemens/Gamesa the EPC for Avonlie Solar at Sandigo. Siemens Gamesa provide direct email contact address for expressions of interest from businesses wanting to register to provide their services to solar farm construction. Beon Energy takeover construction of Avonlie from Siemens Gamesa to be finalised before end of 2019. As at 18 Feb 2020 information received which points to delay in Avonlie project which is unlikely to commence before May/June as a result of grid capacity constraints. Confirmed by Mike Whitbread of RES.

Strategies		Key Actions		Progress
				<p>As at May 2020 RES advises that Siemens/Games is confirmed as their EPC and Accommodation and Employment Strategy finalised for sign-off by the Department.</p> <p>As at July 2020 Siemens /Gamesa withdraws from Australia and therefore from Avonlie project. RES to appoint new EPC and advise Council in due course.</p> <p>Register via ICN for opportunities associated with the Energy Connect project-new transmission line from South Australia to Wagga Wagga.</p>
		3.2.10	Encourage and assist businesses to prepare for the NBN and embrace digital / on-line business and marketing opportunities.	<ul style="list-style-type: none"> <li>Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017.</li> <li>GM provide report on meeting with NBN.</li> <li>Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services.</li> <li>Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December.</li> <li>NSC and Narrandera Business Group sponsor the BEC Social Media Masterclass on 28 October with approx. 25 attending at TAFE CLC.</li> <li>Meeting with Mark Wilkie to discuss future meeting of Digital Economy Group.</li> <li>Work with RAMJO to participate in Regional Connectivity program to improve online data capabilities.</li> <li>Arrange meeting with NBN New Developments team to include DGMI and other relevant staff. Preliminary arrangements for a business forum after Easter 2022.</li> </ul>
		3.2.11	Facilitate access by business and community groups to funding programs.	<p>A data base of funding programs is maintained and provided to community groups. Media releases and funding program announcements emailed to business group database.</p> <p>Ongoing</p>
3.3	<b>Strengthen and grow key sectors</b>	3.3.1	<b>Agriculture and Agri Business</b>	
			<ul style="list-style-type: none"> <li>Develop a producer data base and establish networks and communication channels.</li> </ul>	<p>Sandigo Solar farm.</p> <p>2018-01-30 – Developers have met with Council on the proposal. Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020.</p>

Strategies		Key Actions		Progress
				<p>Avonlie awarded Development Consent on 8 August 2019.                      Council representatives meet with Jacobs Consulting appointed by Siemens/Gamesa, the EPC for Avonlie Solar, to review the Accommodation and Employment Strategy. Updates strategy presented for review to solar reference group.                      Accommodation and Employment Strategy reviewed and completed.                      Avonlie development now not expected to commence until H1 2021 as EPC Siemens Games has withdrawn from Australian projects and therefore RES need to appoint a new EPC (solar farm builder).                      As at September 2021 commencement of construction of “Avonlie’ Solar farm is believed to be imminent.                      As at 29 September RES advises that it has sold its interest in the Avonlie Solar farm to Iberdrola which operates one of the largest portfolios of renewable energy assets in Australia. Iberdrola senior management has already made contact with the General Manager.                      Beon Energy Solutions appointed as EPC to commence construction in March 2022 and recruitment program underway as at February 2022</p>
			<ul style="list-style-type: none"> <li>• Continue to advocate for water security.</li> </ul>	Ongoing
			<ul style="list-style-type: none"> <li>• Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models.</li> </ul>	<p>EV fast charger installed January 2019</p> <p>Negotiate sale of Council land on the Red Hill Industrial Estate for a leading-edge digital technology development. Offer to be submitted to April Council meeting.</p>
			<ul style="list-style-type: none"> <li>• Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce.</li> </ul>	<p>EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May.                      Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present.                      Explore possible opportunities for the pig industry resulting from the African Swine Fever sweeping China and other Asian countries.                      Advice received from DPI International Engagement Division that Australia does not have a pork export arrangement with China.                      PIC Australia apply for Pork Industry labour Agreement for Grong Grong Piggery. Letter of support provided.</p>

Strategies		Key Actions		Progress
			<ul style="list-style-type: none"> <li>Explore opportunities for and encourage development of new processing and value-adding opportunities and utilisation of waste products.</li> </ul>	<p>EDM to participate in focus group on 9 October for CSU Research project being Riverian Skills Audit.</p> <p>Ongoing.</p> <p>Enquiry from investor about establishing pig abattoir on Red Hill Industrial Estate. Investor provided with development guidelines.</p>
		3.3.2	<b>Aquaculture</b>	
			<ul style="list-style-type: none"> <li>Support the expansion of the aquaculture industry within the Shire.</li> </ul>	<p>Preliminary discussions held with Uarah Fisheries on Old Wagga Rd. Dr John Yu. He is planning expansion at the fishery estimated to cost \$2.5 million. Arranged for Wayne Murphy, Export Adviser to contact John Yu. Also arranged for Klaus Baumgartel of ICN to contact Dr Yu to offer him assistance with his expansion planning. Advised possible sources of funding. Uarah advises late May that DA is imminent.</p> <p>Assist Dr Yu with information on how to source an apprentice in aquaculture.</p> <p>14 Jan 2021 Dr Yu submits Development Application for large shed at Uarah Fisheries.</p> <p>DA approved and consent issued to applicant. April 26 2021.</p> <p>EDM Assisted Uarah Fisheries to obtain Government Funding support through the Regional Job Creation Fund to the value of \$140,000 to expand activity at the fishery.</p>
			<ul style="list-style-type: none"> <li>Build skills and knowledge about the industry within Council and the local community.</li> </ul>	Ongoing
			<ul style="list-style-type: none"> <li>Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the Murray Cod industry.</li> </ul>	<p>Under consideration</p> <p>Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed Narrandera Destination and Discovery Hub.</p> <p>Murray cod to feature on stage 2 mural for Narrandera water tower. Completion of the mural delayed as a result of Covid restrictions.</p> <p>Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought.</p>
		3.3.3	<b>Retail &amp; Wholesale</b>	

Strategies		Key Actions		Progress
		<ul style="list-style-type: none"> <li>Position and promote Narrandera as a lifestyle centre.</li> </ul>		<p>Central West Lifestyle Magazine Winter Edition launched on 24 May 2019 and targeted distribution by Council to strategic individuals and organisations commenced.</p> <p>Reserved 12 pages dedicated to Narrandera in Collector's Edition no. 2 of Regional Lifestyle Magazine. \$4500. Free one page advert and 20 complimentary issues for Council. To be circulated October. 6000 copies to be printed. Estimated readership 25,000 to 30,000.</p> <p>One page advertisement featuring Lake Talbot Water Park and Water Tower Murals prepared and lodged with Regional Lifestyle magazine. Due for publication in October 2021.</p> <p>Special feature on Narrandera appears in Collector's Edition of Regional Lifestyle Magazine October 2021.</p>
		<ul style="list-style-type: none"> <li>Encourage and facilitate training (customer service, merchandise display, e.commerce etc)</li> </ul>		Ongoing
		<ul style="list-style-type: none"> <li>Encourage development of and participation in cooperative marketing and promotional campaigns.</li> </ul>		<p>Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent.</p> <p>Country Change program launched by RDA.</p> <p>Enrolled in Country change for 2020.</p> <p>Country Change magazine launched by Deputy PM in September 2020</p> <p>Country Change participant for 2021. Narrandera as feature location January 2021.</p> <p>Narrandera Koalas and lifestyle issues to feature in Whatsup Downunder documentary filmed in Narrandera on 22 April.</p>
	3.3.4	<b>Tourism / Visitor Economy</b>		
		<ul style="list-style-type: none"> <li>Continue to develop products, experiences and activities, including events.</li> </ul>		<p>Ongoing</p> <p>Tourism team organising pop-up drive-in cinema experience for 3 October with good early registrations. At Henry Mathieson Oval. 120 vehicles registered to comprise a full house.</p> <p>Successful movie event as reported.</p> <p>REA Wagga Horse Trials conducted in Narrandera weekend 24/25 October with very positive feedback. Possible future development of this event in Narrandera is being researched by events team.</p> <p>Communication from Emily of Wagga Horse Trials 13 Jan 2021 indicated desire to stage next major event in Narrandera in August 2021 and in</p>

Strategies		Key Actions		Progress
				<p>subsequent years. Events and Tourism team to make contact and facilitate arrangements between Narrandera Pony Club and the Wagga Horse Trials people. Pony Club representative indicates that are happy to host the Wagga Horse Trials event in August 2021.</p> <p>EDM and team finalise artwork with Apparition Media for stage 2 mural on the water tower and schedule the artwork for 23 August following completion of remedial paintwork to the water tower in June. Painting of the mural delayed indefinitely due to Covid restrictions.</p> <p>Painting rescheduled for around end of January 2022</p> <p>Apparition media commence the third artwork on 31 Jan 2022 and complete the impressive mural in 4 days.</p> <p>Funding application made to the Regional Tourism Activation Fund to establish formal mountain bike trails on Rocky Waterholes Crown lands precinct. Expecting an announcement in November</p> <p>As at February 2022 it appears that the application has been unsuccessful</p> <p>Discuss Koala Research Centre proposal with Tourism Team and arrange to attend Koala Committee meeting to discuss the proposal on 3 November</p> <p>Attend Koala Committee and update the committee on Council's decision to facilitate the establishment of a Koala Research centre in Narrandera. As at February 2022 negotiations underway and continuing with Charles Sturt University School of vet Science to progress the Research Centre idea.</p>
			<ul style="list-style-type: none"> <li>Continue to improve infrastructure, facilities and services for visitors</li> </ul>	<p>Awaiting outcome of 'Playground on the Murrumbidgee' funding application under NSW funding program.</p> <p>Funding of \$8 million approved by NSW State Government</p> <p>VIC closed during health emergency</p> <p>VIC reopens to public on 1 June 2020</p> <p>Positive feedback from participants in REA Equestrian competition held in Narrandera on 24/25 October. Future development of this event being explored by events team.</p>
			<ul style="list-style-type: none"> <li>Update and improve information and promotional collateral.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Purchased promotional backpacks for insertion of information on Narrandera supported by vouchers redeemable at local businesses. Backpacks to be distributed F.O.C from time to time by V.I.C. staff to visiting</li> </ul>



Strategies		Key Actions		Progress
				<p>caravanners and campers at Brewery Flats. Survey box to be installed on amenities block at Brewery Flats for survey collection.</p> <ul style="list-style-type: none"> <li>Survey Box installed and positive responses being received. Data collected will be advised to the Taskforce in due course</li> </ul>
			<ul style="list-style-type: none"> <li>Effectively market and promote the Shire, including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Joint promotion between Narrandera, Murrumbidgee, Lockhart and Leeton to utilise digital capacity to develop a state-of-the-art visitors guide for the sub region</li> <li>Plan new banners/flags at Airport terminal as a branding exercise</li> <li>Distinctive painted images promoting Narrandera on side curtains of Hayllars semi-trailer.</li> <li>Regular Newsletters prepared and distributed throughout the close down of Narrandera Argus prior to it changing hands. Newsletters continuing to be prepared and distributed by Communications Officer</li> </ul>
		3.3.5	<p><b>Transport and Logistics</b></p> <ul style="list-style-type: none"> <li>Leverage off Narrandera's strategic location to position and develop the Shire as a road transport hub.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Discussions with Janus Electrics GM on the desirability of establishing Narrandera as a changeover hub for batteries for electric trucks. To be addressed in stage 2 or 3 of Janus Electrics strategy.</li> <li>Accept invitation from Janus to attend a showcase event in Sydney on 5 April.</li> </ul>
		3.3.6	<p><b>Health Care &amp; Social Assistance</b></p> <ul style="list-style-type: none"> <li>Advocate for continued improvements in health, aged care and social assistance services, programs and facilities.</li> </ul>	<ul style="list-style-type: none"> <li>Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government.</li> <li>Plan for Health Alliance meeting after Easter 2019 break. Meet with Dr Romeo, obtain feedback from RAMJO Health Group to prepare for possible meeting in June/July.</li> <li>Meeting with Dr Romeo and Liz completed.</li> <li>Health Alliance meeting planned for 29 November in Narrandera</li> <li>Narrandera Health Advisory Group (NHAG) established on 29 November 2019.</li> <li>NHAG meeting on 5 March to consider pilot Pathway program developed by MLHD and approved by Government.</li> </ul>

Strategies		Key Actions		Progress
				<ul style="list-style-type: none"> <li>• CEO of MLHD outlines program that will provide more trainee Generalist Pathway trainee doctors into local health system as GPs and at the hospital</li> <li>• New GP commencing in Narrandera at Dr Romeo's practice on 9 May 2020. Dr Sonia Volante is coming from another NSW rural location and is independent of the MLHD Generalist Pathway program..</li> <li>• Dr Volante has left Dr Romeo practice as at 26 October 2020.</li> <li>• Dr Abdallah has commenced with Dr Romeo Practice as at 22 December 2020 and is occupying 19 Argyle St as tenant at \$150/week with Council subsidy \$100 per week (market rent \$250 per week)</li> </ul>
3.4	<b>Target and attract new businesses and activities</b>	3.4.1	Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that articulates the support that Council can offer new businesses and investors.	<p>Policy ES 270 under review and going to ELT Jan 2021. Investigating new subdivision potential for Paterson Place in Red Hill Industrial Estate.</p> <p>POL ES 270 to new number POL 048 endorsed by Council for public exhibition. Exhibition period concludes 26 April 2021. Policy now in the policy register.</p> <p>New Small Business Incentive Scheme adopted by Council and operational as Policy POL 010.</p> <p>EDM attends Direct Foreign Investment Training in Sydney presented by Andreas Dressler an international identity, formerly with KPMG for 23 years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC.</p> <p>Council provides response to EOI request from Australian Airline Pilot Academy and Rex Group for extended flying school academy. Narrandera/Leeton Airport facility submitted as ideal location in extensive proposal.</p> <p>Council representatives meet with senior Rex and AAPA officials on 27 Feb in Sydney. Strong indication that Narrandera will be selected as a training campus with facility development to occur at the airport.</p> <p>AS at April 16 CEO of AAPA planning visit to Narrandera in near future as a requirement to provide information to CASA authorising AAPA use of facilities at the airport.</p> <p>2 May inspect airport house with AAPA senior representatives Andrew Messer Head of Operations at Ballarat and Geoff Cook head of Operation at Wagga Wagga. Discuss other aspects of airport for AAPA use.</p> <p>15 May arrange zoom meeting with above AAPA representatives with key users Craig day from Aero Club and Steve Burgess of Millbrae Quarries.</p>

Strategies		Key Actions		Progress
				<p>Craig Day provides AAPA with aerial map of South Western training area at Narrandera.</p> <p>Airport residence lease signed by AAPA and they take possession on 1 June. Awaiting confirmation of media opportunity for announcement of AAPA use of the residence as a briefing facility. AAPA awaiting CASA confirmation of arrangements.</p> <p>July 2020 CASA formally approves use of airport facilities and Narrandera airspace by AAPA. AAPA have commissioned construction and installation of a sign at front of airport residence. This will provide a media opportunity with AAPA involvement.</p> <p>AAPA sign completed and installed in front of airport residence now promoted as "AAPA Briefing centre-Narrandera Campus" Awaiting advice from AAPA as to a mutually convenient date for a media event.</p> <p>AAPA briefing centre officially opened with Chris Hine CEO of AAPA and Mayor Kschenka and Mayor Maytom of Leeton. Extensive and positive media exposure for this event</p> <p>Small Business Incentive Policy prepared and presented to Council for adoption and public exhibition. Policy 010 refers.</p> <p>5 blocks of industrial land on Red Hill Estate in process of sale to various business developers. New businesses expected to be developed include a truck depot, an apiary business, a storage facility for large recreational vehicles, a modular home construction business, a milling facility for modular homes construction.</p> <p>3 lots on Red Hill Industrial Estate have proceeded to settlement. Contracts exchanged for modular home factory on large 3.5ha site.. One large 7ha site draft plan of subdivision prepared, contracts under way. Pre DA lodgement meeting being scheduled. Negotiated offer on large 28ha site for leading edge digital technology development. to be considered by Council at its April meeting. Negotiating sale of remaining 2ha for small scale solar farm. If all sales proceed Red Hill Industrial Estate will be sold out.</p>
		3.4.2	Produce information and promotional collateral – in both digital and print formats.	See above – collateral: Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs.
		3.4.3	Participate in forums, expos, trade missions etc that have the potential to	Ongoing

Strategies		Key Actions		Progress
			bring new businesses / investment into the Shire.	<p>EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera's value proposition.</p> <p>Local forum organised July 2019 for hospitality/accommodation sector to exchange information and learn of assistance available through Destination NSW to attract conferences to Narrandera.</p> <p>Facilitated Bee Forum 17/7/19. Ref 1.2.1</p> <p>Participated in Service NSW Regional Engagement Forum August 2019</p> <p>Participated in Ernst Young Inland Rail Regional Opportunities Forum 12 August.</p> <p>Participated in Dept of Infrastructure, Transport, Cities and Regional Development Forum at Wagga Wagga on 9 Oct 2019 on Inland Rail—Inland Rail Interface Improvement Plan.</p> <p>Attend National Renewables in Agriculture Conference and Expo 14 Nov 19</p> <p>Attending Janus Electrics Showcase Day on April 5<sup>th</sup> in Sydney. Featuring electric truck technology including rapid battery exchange and conversion technology.</p>
		3.4.4	Explore opportunities to leverage off Council's Sister City programs.	<p>Current relationship with Urumqi is problematic given ongoing serious ethnic unrest in that city and its region, Xinjiang.</p> <p>As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi.</p> <p>Feb 2019 still no communications from Chinese Ambassador</p> <p>Current diplomatic relations and trade relations with China are likely to preclude any further relationship with the Peoples Republic of China for continuance of a Sister City Relationship.</p>
		3.4.5	Investigate the potential of emerging / new activities: <ul style="list-style-type: none"> <li>• Government and service sector</li> <li>• Intensive agriculture</li> <li>• Niche / boutique agriculture and agri-businesses</li> <li>• Manufacturing – value-adding and processing</li> <li>• Renewable energy and use of waste products</li> </ul>	<p>Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire.</p> <p>Ongoing development with 3 renewable energy companies developing major solar farms in the Shire.</p> <p>Wrote to Australian Renewable Energy Agency (ARENA) to seek opportunity to discuss Narrandera's unique position in the Renewables development in Australia i.e., 3 Solar Farms and TransGrid duplication of 330KV line S.A to NSW. As at 19 June 2019.</p>

Strategies		Key Actions		Progress
				<p>ARENA response from Alison Wiltshire, Director Business Development by phone 12/7/19 advising that this is not an issue for ARENA and we should contact Clean Energy Council and possibly Minister Taylor.</p> <p>Contact made with Clean Energy Council and Meeting arranged with key personnel.</p> <p>Met with CEC representatives in Melbourne (see separate report).</p> <p>Attended Renewables in Agriculture National Conference in Wagga wagga and obtained valuable information and made useful contacts with experts from the renewable energy sector,</p> <p>Arranging teleconference with Jessica Berry of Pitt and Sherry to assess solar farm development opportunities on Council land.</p> <p>Recent purchase of lots 163 and 164 Driscoll Road to accommodate an industrial development involving road construction materials manufacture with site construction expected to commence early 2021 and up to 13 employees over time.</p> <p>Lot 169 Driscoll Road sold to owner of two adjoining lots. Under contract.</p> <p>Sale of lot 169 settled.</p> <p>New enquiry for industrial process on lot 12 Driscoll Road (1.98 ha).</p> <p>Power availability being researched through Essential Energy.</p> <p>Discussions held with Geoff Reardon on potential business opportunities around solar farm construction in the Shire-eg waste disposal associated with solar components packaging.</p>
		3.4.6	Market the Shire’s strengths, assets and opportunities.	See above. Also, recent launch of new Visitor Information Booklet. ongoing

**Initiative 4: Planning for the Economy of the Future**

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these ‘foundation blocks’ are in place.

Strategies	Key Actions	Progress
Land & Premises		

Strategies		Key Actions		Progress
4.1	Ensure sufficient supply of land and premises to facilitate and support growth	4.1.1	Annually review land use plans and strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities.	<p>Reviewed 2017</p> <p>Ref 3.4. Investigating an overlay plan for Paterson Place to provide for future subdivision to provide small to medium industrial zoned land for sale. 10,000 sq metres of land being part lot 12 Driscoll Road sold by agents QPL for trucking depot. Endorsed by Council with conditions.</p> <p>6000 square metres of land sold on Cnr Driscoll Rd and Paterson Place for large vehicle (Caravans/motor homes) storage. Endorsed by Council with conditions.</p> <p>DAs approved for subdivision to provide the above two parcels of land. Contracts exchanged in both sales. Awaiting roadworks, K&amp;G and land clearing to commence in Driscoll Rd. Western end.</p> <p>Future subdivision plans for Red Hill Industrial Estate being reviewed to accommodate increasing enquiry.</p> <p>Continuing interest in Red Hill Industrial Estate as at February 2022 will necessitate the identification of further land for zoning and subdivision for industrial purposes.</p> <p>Investigations proceeding to identify further land suitable for Industrial Zoning and Residential zoning.</p>
		4.1.2	Investigate the need for a light industrial / business park land and/or premises in Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development).	<p>To be reviewed.</p> <p>As at September 2020 review opportunity to subdivide some small/medium sized lots in Red Hill Industrial Estate to be made available to small to medium enterprises. Presently only one subdivided lot available for sale.</p> <p>See 4.1.1 The need has now arisen to identify potential future land suitable for industrial zoning and subdivision.</p>
4.2	Facilitate further development of the Red Hill Industrial Estate	4.2.1	Retain general / heavy industry zoning and preserve buffer areas around the Estate.	<p>Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy.</p> <p>Current offer to purchase lot 169 Driscoll Rd to be communicated to ELT and then to Council at 21 July meeting</p> <p>Offer to purchase lot 169 Driscoll Rd accepted by Council and contracts prepared and provided to purchaser's solicitors. Contracts exchanged and deposit paid.</p> <p>Sale settled</p> <p>Ref 3.4 and 4.1.1</p>

Strategies		Key Actions		Progress
		4.2.2	Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages land banking.	<p>Under consideration</p> <p>To be addressed in update of Policy ES 270 currently under review. New Policy POL048 submitted to March 2021 Council meeting. Endorsed for public exhibition which ends on 26 April. Policy now in the register. Draft Business Incentive Policy developed and presented to ELT and then to Council in July with amendments.</p> <p>Ref. 3.4.1. New Small Business Incentive Policy adopted by Council and submitted for public exhibition POL 010.</p> <p>Policy now fully endorsed and accessible on Councils online policy register.</p>
		4.2.3	Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting information, as well as conceptual subdivision layouts and servicing plans.	<p>Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance poles and banners installed.</p> <p>Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale.</p>
		4.2.4	Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera.	<p>Under consideration.</p> <p>Review the signage on the estate to reflect the current sales.</p>
		4.2.5	Advocate for Government Funding to assist in providing enabling infrastructure to facilitate subdivision and development.	<p>ED Dept contributed to successful submission re Truckwash under Fixing Country Truckwash Grant.</p> <p>Nothing currently available at NSW state level-enquiry through Dept of Regional Development.</p>
4.3	Ensure that the power supply can accommodate growth	4.3.1	Advocate for on-going improvements in the power supply in Narrandera Shire.	<p>Consideration being given as a component of the Smart Cities funding program.</p> <p>Power extension negotiated with Essential Energy to service proposed RVM at Landfill site.</p> <p>Power to site in progress. Low voltage completed.</p> <p>Investigations continuing to assess Red Hill Ind Estate as a location to develop a solar farm initiative.</p>
		4.3.2	Advocate for and assist local businesses access grant funds for 'last mile' infrastructure.	<p>For consideration</p>

Strategies		Key Actions		Progress
		4.3.3	Support the development of renewable / green energy producers within the Shire.	<p>Ongoing.</p> <p>Assessing Council land suitability for solar farm development.</p> <p>Various briefings by the proponents of the Haystack Solar Farm at Grong Grong known as solar gardening. Formation of a cooperative imminent and construction work expected to commence early 2021.</p> <p>Engaged in discussions with Reach Solar (David Webster) to examine mutually beneficial opportunities that may present through accessing the Regional and Remote Communities Reliability Fund (Federal) for Microgrids. Explore suitability of Red Hill Industrial Estate,</p> <p>Reach Solar not interested in involvement in Microgrid projects development</p> <p>Offer to purchase 28ha of land on Red Hill Industrial Estate being considered by Council at its 19 April meeting. Separate negotiations underway for sale of remaining 2 ha of land on Red Hill Industrial Estate for a solar farm.</p>
4.4	Improve telecommunications	4.4.1	Develop and implement a Digital Strategy in consultation with industry and community groups.	<p>Monitor development of National Digital Strategy for compatibility.</p> <p>National Digital Strategy released December 2018. Under review.</p>
4.5	Increase the capacity of the road network in the Shire to accommodate increased truck movements and higher productivity vehicles	4.5.1	Develop a Road Improvement Strategy, identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs.	<p>Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic Development Strategy for Western Riverina.</p>
		4.5.2	Advocate for the Shire's road needs to be included in regional and State freight and transport strategies.	<p>Refer Draft NSW Ports and Freight Plan and Western Riverina REDS.</p>
		4.5.3	Advocate for and seek funding to upgrade and maintain strategically important roads.	<p>As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May</p>
4.6	Provide infrastructure and facilities to support the road transport sector.	4.6.1	Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan.	<p>Truckwash to be constructed at Redhill.</p> <p>DA now in the planning system.</p> <p>Construction commences June 2019</p> <p>Narrandera Stock and Bitumen Truckwash completed March 2020. Update industrial estate signage with Truckwash details.</p> <p>1ha of Industrial land on Red Hill Industrial Estate planned for truck depot.</p>



Strategies		Key Actions		Progress
4.7	Continue to improve rail infrastructure	4.7.1	Advocate for ongoing improvements to the Hay Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains.	<p>ARTC proposing to improve the line to accommodate 80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements.</p> <p>New lines and upgrades being planned at Illabo/Stockinbingal as part of Inland Rail connectivity to other rail systems.</p>
		4.7.2	As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina.	<p>Ongoing. Refer Western Riverina REDS.</p> <p>EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University do discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used.</p> <p>Executive summary from Transport NSW received Feb 2019.</p> <p>Localised and independent freight demand study under consideration in partnership with Leeton and Griffith.</p> <p>Consultant engaged and work commenced.</p> <p>Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment on Melbourne Port to bring 4 dual rail sidings onto the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs from train to truck.</p> <p>Attend Inland Rail Forum in Wagga on 9 Oct-Details of Inland Rail Interface Improvement Program.</p>
4.8	Plan for freight infrastructure to meet growing demand	4.8.1	Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements.	<p>Discussions with Paterson's Transport re local/regional freight task.</p> <p>Consider in context of Lycopodium report. Document remains confidential to Council.</p> <p>Participate in forums on Inland Rail presented by CSIRO and Ernst Young and Dept of Infrastructure, Transport, Cities and Regional Development. . Highlight Narrandera's industries as potential freight sources.</p>
		4.8.2	Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use.	<p>Finalised.</p> <p>15 September 2020-Mayoral letter of support to Strathbogie Shire in Victoria supporting their proposal with other stakeholders to reopen the Tocumwal to Narrandera Rail Line to complement an intermodal facility under consideration at Mangalore VIC. Letter of support addresses Strathbogie's submission of an EOI to the Federal Government's Inland Rail Interface Improvement program in a bid to gain funding for a business case for the conversion to standard gauge of the Goulburn Valley rail line between Mangalore Junction and</p>

Strategies		Key Actions		Progress
				<p>Tocumwal and the refurbishment of the rail line between Tocumwal and Narrandera. No financial involvement is contemplated for Narrandera Shire Council.</p> <p>No further action on this proposal</p>
		4.8.3	Plan for a small intermodal terminal / freight receival site in Narrandera.	<p>Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18.</p> <p>Shooters Fishers and Farmers party negotiating to have the Narrandera Tocumwal rail study declassified as confidential so findings can be publicly released. Ongoing.</p>
4.9	<b>Retain commercial air services to Narrandera</b>	4.9.1	Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance.	<p>Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence.</p> <p>Potential development opportunity with Wagner Group interest in freight opportunities.</p> <p>Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019. John Wagner advised of KPMG study, as advised by DPC.</p> <p>Contacted Deputy Chair of Rex The Hon John Sharp to determine Rex Airline future fleet requirements and operations. Fleet of SAAB 340s not expected to be replaced for 10-15 years. Discussions with Warrick Lodge of Rex (General Manager-Network Strategy) regarding upgrade to main runway to accommodate foreseen RPT traffic movements. Rex will assist in developing case for funding if required</p> <p>Contact specialist consultancy group BECA who provide outline for a Draft Airport Masterplan and Business Case for Narrandera/Leeton Airport in context of \$100million Regional Airport Fund soon to be opened.</p> <p>Regional Airport Fund announced 11 Oct 2019.Under consideration by Manager Works and EDM.</p> <p>Funding application being developed for \$950,000 main runway reseal at airport.</p> <p>Banners commissioned to advertise community fares.</p> <p>Rex supported by Council during Covid 19 emergency through waiving head taxes between 1 April 2020 and 31 December 2020.</p> <p>Rex operating 3 flights per week through Covid emergency.</p>

Strategies		Key Actions		Progress
				<p>Funding received to re-seal main runway and improve lighting &amp; fencing. Quotes imminent for design of parallel taxiway to support AAPA training activities.</p> <p>Quotes received for parallel taxiway and under consideration by technical services team</p> <p>Design proposal accepted and preliminary studies have commenced-eg survey, geotechnical etc.</p> <p>Funding application to Regional Airports program for construction of parallel taxiway -December 2020.</p> <p>Qantas announces commencement of a Griffith/Sydney service scheduled for February 2020.</p> <p>Seeking meeting with REX and AAPA to discuss aviation matters impacting Narrandera/Leeton airport.</p> <p>Meeting held with REX and AAPA (Warrick Lodge and Chris Hine) on 12 Jan 2021 when assurances given by REX that there will be a continuation of services to Narrandera for foreseeable future and they don't expect the commencement of Qantas service into Griffith will impact Rex services to Narrandera/Leeton airport.</p> <p>July 2021 \$1.1 million approved by Federal Government through Regional Airports Fund Round 2. Council approves matching funding to enable work to proceed to construct a parallel taxiway. This will future proof the airport and provide opportunity for future aviation business expansion.</p>
		4.9.2	Implement the Airport Strategic Plan.	Ongoing
		4.9.3	Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets.	<p>Venue guide produced in 2017.</p> <p>Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. Five (5) year agreement with Rex commencing 4 October 2018.</p> <p>AS at 20 April 2020 Rex confirms it has received Government support to enable 2 services per week to be continued for next 6 months.</p> <p>Currently up to 4 services per week into Narrandera/Leeton airport.</p> <p>Full services resume to/from Narrandera as at 29 March 2021.</p> <p>Services affected mid 2021-current- as a result of Covid lockdowns across the State.</p> <p>Limited services continuing in and out of Narrandera as at February 2022</p>

Strategies		Key Actions		Progress
4.10	Diversify and improve accommodation available in the Shire	4.10.1	Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire.	Tourism activities will now be reported to Council via this Strategic Plan Report. Barellan has gained recognition as an RV Friendly destination. Early November 30-60 electricians from Darlington Point expected to occupy local motels until February-organised by Rick Shaw. Survey of Motels in December 2019 reveals approx. 60 workers from Darlington Point project accommodated in Narrandera. Survey Feb 2020 reveals 30+ Darlington Point workers still in accommodation in Narrandera.
		4.10.2	Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the Narrandera – Leeton area.	EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address. Discussions commenced with appointed EPC for RES Solar (Siemens/Gamesa) and their appointed consultants Jacobs to commence preparation of the Employment and accommodation strategy required as condition of consent Met with Zara Durnan Senior Consultant for Jacobs on 20 August and discussed 1 <sup>st</sup> draft of accommodation and employment strategy which is to be reviewed by Solar Reference Group. Strategy reviewed by Solar farm Reference Group and submitted to Jacobs. Accommodation and Employment Strategy finalised. August 2021 made a submission to the NSW Housing Taskforce outlining the current and likely future housing needs in Narrandera.
		4.10.3	Undertake a review of camping areas and facilities in the Shire to maximise economic benefits.	For consideration. Survey box with forms to be installed on amenities block at Brewery Flats and complimentary branded information bag with information and vouchers to be distributed to campers/travellers from time to time. Ref.3.3.4 Survey box installed and branded information backpacks being distributed to campers/travellers at Brewery Flats. Camping areas closed due to Corona Virus related Government direction Camping areas reopened as at 1 June 2020 subject to social distancing requirements. Up grade of brewery flats facilities and management arrangements being implemented.

Strategies		Key Actions		Progress
4.11	<b>Grow the local workforce, ensuring that it is aligned with local and regional industry needs</b>	4.11.1	Profile and articulate existing and future local and regional workforce requirements and jobs and skills gaps.	Refer 4.10.2
		4.11.2	Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities.	Refer 4.10.2 Participate in RDA skills survey Facilitate contact between TAF at Narrandera and Avonlie project owners RES and EPC Siemens /Gamesa to discuss development of relevant courses to support solar farm works.
		4.11.3	Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina).	Refer 4.10.2 Riverina Skills audit involvement in focus group.
		4.11.4	Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills development.	Refer 4.10.2 Ref. 4.11.2
		4.11.5	Work with the Shire's Aboriginal community and residents who are socially disadvantaged, to improve training and employment outcomes.	For consideration Two Aboriginal Community Engagement Officers employed by Beon to assist Aboriginals in Beon workforce to be job ready.
		4.11.6	Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps.	For consideration Riverina Skills Audit ref 4.11.3
		4.11.7	Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers).	For consideration
		4.11.8	Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships.	Use event opportunities to promote TAFE and its services and courses and to utilise TAFE Narrandera Connected Learning centre e.g. Small Business Month October events
		4.11.9	Retain young people within the community, through programs such as	For consideration

Strategies		Key Actions		Progress
			school based vocational training, transition to work / work ready, offering apprentice and traineeships and providing access to tertiary training.	
		4.11.10	Develop and implement programs to welcome and orientate new employees and integrate them into the community.	For consideration

**13.6 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MINUTES - 6 APRIL 2022****Document ID: 607607****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Audit, Risk and Improvement Committee Minutes - 6 April 2022****RECOMMENDATION**

That Council:

1. Receives and notes the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 6 April 2022.
2. Send a letter of appreciation to Cr Payne recognising the valuable contribution made by Cr Payne to both the former Internal Audit Committee and its evolution into the current Audit, Risk and Improvement Committee.

**MINUTES OF NARRANDERA SHIRE COUNCIL  
AUDIT, RISK AND IMPROVEMENT COMMITTEE  
HELD AT THE COUNCIL CHAMBERS  
ON WEDNESDAY, 6 APRIL 2022 AT 10.00 AM**

**1 PRESENT**

Chairperson John Batchelor, Cr Cameron Lander, Mrs Gayle Murphy, General Manager George Cowan, Observers DGMCC Martin Hiscox, GEM Craig Taylor, Minute Taker Amanda Collins also Phil Swaffield of National Audit Group

Zooming in Danielle MacKenzie of Crowe Australasia, Damian Ison of NSW Audit Office, Observer Mel Gilmour.

**2 APOLOGIES**

Hong Wee Soh of NSW Audit Office

**3 DECLARATIONS OF PECUNIARY INTEREST**

Nil

**4 CONFIRMATION OF PREVIOUS MEETING MINUTES**

**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the minutes of the Audit, Risk and Improvement Committee held on 3 December 2021 be confirmed.

**CARRIED**

**5 BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil



## **6 REPORTS**

### **6.1 INVITATIONS TO EXTERNAL PARTIES ALSO PRESENTATION OF PROPOSED EXTERNAL AUDIT ENGAGEMENT PLAN**

#### **COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Note that invitations have been extended to the NSW Audit Office, Crowe Australasia also the National Audits Group to contribute to the meeting for the purpose of providing updates, guidance, support, and explanation of items contained within this agenda.

**CARRIED**

### **6.2 AMENDED MEETING DATES FOR THE REMAINDER OF THE 2022 CALENDAR YEAR**

#### **COMMITTEE RESOLUTION**

Moved: Mr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Endorse the amended 2022 calendar year meeting dates as detailed below;  
Wednesday 6 April 2022 – Ordinary meeting  
Wednesday 6 July 2022 – Ordinary meeting  
Wednesday 31 August 2022 – Extra Ordinary meeting to discuss the draft financial statements  
Wednesday 6 October 2022 – Ordinary meeting, however the Engagement Closing Report will also be presented at this meeting  
Wednesday 23 November 2022 – Ordinary meeting.  
Note and receive the Audit Plan

**CARRIED**

### **6.3 RESPONSE FROM THE NSW RURAL FIRE SERVICE ABOUT ASSETS VESTED TO COUNCIL**

#### **COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that councils finance team will be limited to recognising the RFS Red Fleet at historic cost based on the annual equipment allocation value.
2. Confirm with the AO that the above recognition of the Red Fleet will satisfy the requirements of the AO directive from its 2021 management letter to record the fire-fighting equipment in council's assets register.
3. Committee support Council's methodology to calculate Red Fleet asset values on a historical basis as advised by the Audit Office at the December 2021 meeting of the committee.
4. All other assets such as equipment, uniforms, radios and hoses etc to be considered as consumables.

**CARRIED**

Danielle MacKenzie of Crowe Australasia and Damian Ison of NSW Audit Office left meeting at 10.51am

### **6.4 UPDATE ON INTERNAL AUDIT PROGRAM**

#### **COMMITTEE RESOLUTION**

Moved: Mr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Note the verbal update provided by the National Audits Group on the internal audit program.

**CARRIED**

## **6.5 GENERAL MANAGERS REPORT TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE**

### **COMMITTEE RESOLUTION**

Moved: Mr Cameron Lander

Seconded: Mrs Gayle Murphy

That the Audit, Risk and Improvement Committee:

1. Note the contents of the report from the General Manager.

**CARRIED**

## **6.6 MONITORING OF AUDIT RECOMMENDATIONS AND ACTIONS**

### **COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Review and support the comments against each line item in the attached Audit Recommendations and Actions document; and
2. Where the line item has been completed or no further action is required the line item be removed from the document.
3. Consider a revised report format following the upcoming internal audit on previous recommendations and actions.

**CARRIED**

## **6.7 FINANCIAL BALANCE OF INTERNAL AUDIT FUNCTION**

### **COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Acknowledge that on 28 February 2022 the Internal Audit function had an unexpended financial balance of \$37,673.69.

**CARRIED**

**6.8 RECOGNITION OF SERVICE TO ARIC BY CR PAYNE**

**COMMITTEE RESOLUTION**

Moved: Mrs Gayle Murphy

Seconded: Mr Cameron Lander

That the Audit, Risk and Improvement Committee:

1. Recommend to Council that a letter of appreciation be sent to Cr Payne recognising the valuable contribution made by Cr Payne to both the former Internal Audit Committee and its evolution into the current Audit, Risk and Improvement Committee.

**CARRIED**

**9 NEXT MEETING**

Wednesday 6 July 10am – Chambers or Zoom TBC

**10 MEETING CLOSE**

**The Meeting closed at 12.03pm.**

**The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on 6 July 2022.**

.....  
**CHAIRPERSON**

**14 OUR COMMUNITY****14.1 CORPORATE SERVICES 355 & ADVISORY COMMITTEE NOMINEES****Document ID: 606687****Author: Community Development Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: Nil****RECOMMENDATION**

That Council:

1. Endorses and appoints the following community representatives to Council Advisory Committees:
  - Arts & Culture Advisory Committee - Julie Briggs, Lindee Russell, Aanya Whitehead, Rita Wilkie, Barbara Bryon.
  - Bettering Barellan Advisory Committee - Nola Trembath, Heather White, Donna Robertson, Lesley Bandy.
  - Domestic Violence Advisory Committee - Leigh Mathieson, Tiffany Thornton, Rita Wilkie.
  - Grong Grong Community Advisory Committee - Jean Batchelor, Bob Manning, Len O'Reilly, Kerryn Cassidy, Gemma Purcell, Reiner Meier
  - Railway Station Facility Advisory Committee - Tony Andracchio, Bob Manning, Tony Taylor, Barbara Bryon, Josie Middleton.
2. Endorses and appoints the following community representatives to the Council Section 355 Parkside Museum Committee - Brigitte Stanton, Nerelle Daly, Barbara Bryon, Steve Wicker, Josie Middleton. Lesley Bailey and Lynette Burrell.

**PURPOSE**

The purpose of this report is to seek Council's endorsement to fill community representative roles on committees administered by Corporate & Community sections of Council.

**SUMMARY**

Nominations for the committees closed on 25 March 2022. It is pleasing to see the numbers and strength of the nominations.

The final step for formation of committees is for Council to endorse the nominees to the committees.

- The exact number of nominations were received to fill community representative roles on the Arts & Culture, Domestic Violence and Railway Station Facility Advisory Committees. It is recommended that the nominees be endorsed.
- Nominations were received to fill four of five community representative roles on the Bettering Barellan Advisory Committee. It is recommended that the nominees be

endorsed, and the Committee seek to fill the remaining place by readvertising the vacancy.

- Grong Grong Community Advisory and Parkside Cottage Museum S355 Committees received nominations exceeding the minimum number of required community representatives. It is considered that all nominees are worthy of appointment.

## **BACKGROUND**

Council at its 18 January 2022 meeting appointed the Councillor delegates to each Committee.

Terms of Reference to the six committees were adopted by Council at the 15 March 2022 ordinary meeting.

Nominations for community representatives were advertised on 3 March 2022, with a closing date of 25 March 2022.

The committees' Terms of Reference provide for a minimum number of community members to be appointed by Council; the committees will elect one of their community representatives as chairperson.

## **NOMINATIONS FOR COMMITTEES**

The following nominations for appointment as community members are recommended. Nominations are listed in no particular order.

### **Arts & Culture Advisory Committee**

1. Julie Briggs
2. Lindee Russell
3. Aanya Whitehead
4. Rita Wilkie
5. Barbara Bryon

### **Bettering Barellan Advisory Committee**

1. Nola Trembath
2. Heather White
3. Donna Robertson
4. Lesley Bandy

### **Domestic Violence Advisory Committee**

1. Leigh Mathieson
2. Tiffany Thornton
3. Rita Wilkie

### **Grong Grong Advisory Committee**

1. Jean Batchelor
2. Bob Manning
3. Len O'Reilly

4. Kerry Cassidy
5. Gemma Purcell
6. Reiner Meier

**Railway Station Facility Advisory Committee**

1. Tony Andracchio
2. Bob Manning
3. Tony Taylor
4. Barbara Bryon
5. Josie Middleton

**Parkside Museum 355 Committee**

1. Brigitte Stanton
2. Nerelle Daly
3. Barbara Bryon
4. Steve Wicker
5. Josie Middleton
6. Lesley Bailey
7. Lynette Burrell

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES****Theme**

Our Community

**Strategy**

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

**Action**

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

**ISSUES AND IMPLICATIONS****Policy**

- Advisory Committees Establishment & Management Policy

**Financial**

- N/A

**Legal / Statutory**

- Local Government Act 1993

**Community Engagement / Communication**

- Committee nominations advertised through social media, radio and the Narrandera Argus.
- This matter is being presented in the ordinary business paper for discussion.

**Human Resources / Industrial Relations**

- Staff resources will need to be utilised to support the Committees during the initial set up and to meet their reporting obligations.

**RISKS**

- Council is to ensure that committees operate within the delegations issued by Council and conform to Council's Code of Conduct and Code of Meeting Practice.

**OPTIONS**

1. Endorse the nominees as presented to Council.
2. Endorse the nominees with amendments.
3. Refer the nominations back to staff for amendment or additional recruitment.

**CONCLUSION**

It is recommended that Council endorses the appointment of community members for the Corporate & Community Services Committees.

**RECOMMENDATION**

That Council:

1. Endorses and appoints the following community representatives to Council Advisory Committees:
  - Arts & Culture Advisory Committee - Julie Briggs, Lindee Russell, Aanya Whitehead, Rita Wilkie, Barbara Bryon.
  - Bettering Barellan Advisory Committee - Nola Trembath, Heather White, Donna Robertson, Lesley Bandy.
  - Domestic Violence Advisory Committee - Leigh Mathieson, Tiffany Thornton, Rita Wilkie.
  - Grong Grong Community Advisory Committee - Jean Batchelor, Bob Manning, Len O'Reilly, Kerryn Cassidy, Gemma Purcell, Reiner Meier
  - Railway Station Facility Advisory Committee - Tony Andracchio, Bob Manning, Tony Taylor, Barbara Bryon, Josie Middleton.
2. Endorses and appoints the following community representatives to the Council Section 355 Parkside Museum Committee - Brigitte Stanton, Nerelle Daly, Barbara Bryon, Steve Wicker, Josie Middleton. Lesley Bailey and Lynette Burrell.



## 14.2 COMMUNITY TRANSPORT ELIGIBILITY

**Document ID:** 606813

**Author:** Community Support Manager

**Authoriser:** Deputy General Manager Corporate and Community

**Theme:** Our Community

**Attachments:** Nil

### RECOMMENDATION

That Council:

1. Acknowledges that the Community Transport service cannot provide transport to permanent residents of Residential Aged Care Facilities as outlined in the eligibility criteria in the Community Transport Service Provider Contract.

### PURPOSE

The purpose of this report is to inform Council of the Community Transport eligibility criteria outlined in the Community Transport Service Provider Contract as it relates to transporting permanent residents of Residential Aged Care Facilities.

### SUMMARY

Community Transport is a grant funded program under the Commonwealth Home Support Programs (CHSP). The purpose of this funding is to provide support services to assist participants aged 65 years and over, or 50 years and over and identify as Aboriginal or Torres Strait Islander, to remain living independently in their own homes. Once a participant becomes a permanent resident of a Residential Aged Care Facility, they are no longer eligible for Community Transport services under this grant program.

### BACKGROUND

The Community Transport programs are currently funded through the CHSP via a contract with Transport for NSW. Within this contract are guidelines outlining a client's eligibility to access this funding. The Community Transport Provider Contract states that permanent residents of aged care facilities are not eligible to receive funding under the CHSP as the purpose of the programs is to provide entry level support to older persons who need some help to remain living independently in their own homes and communities. Once a person moves into permanent residential care, they are no longer eligible to receive this funding based on these guidelines.

Below is an extract from the Community Transport Service Provider Contract dated 1 January 2021 to 30 June 2022 (extended to 30 June 2023):

*"1.2 CHSP Eligible Customers*

*(a) The Provider must only provide CHSP Services to CHSP Eligible Customers.*

*(b) 'CHSP Eligible Customer' means:*

- (i) an Aboriginal and Torres Strait Islander person aged 50 or over or any other person aged 65 or over;*

- (ii) *who has difficulty performing the activities of daily living without help due to any functional limitation (for example with respect to communications, social interaction, mobility or self-care); and*
- (iii) *lives in the community, including in a retirement village or independent living unit, and does not permanently reside in a residential aged care facility; and*
- (iv) *the carer of such a person, where their assistance is required.”*

Transport services provided by Narrandera Leeton Community Transport are delivered via volunteer drivers who are not formally trained to provide the high-level care that residential aged care residents often require. Once a client moves into permanent residential care, their increase in care requirements is beyond that which volunteers are trained to provide and would be a risk to the safety of all those onboard.

Community Transport providers may provide transport services outside the Community Transport Service Providers Contract as a brokerage agreement; however, it has been deemed to be too high risk to provide transport to permanent residents of aged care facilities due to the high care needs of the client and the lack of formal training of the volunteers.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Our Community

### **Strategy**

1.3 - To feel connected and safe

### **Action**

1.1.5 - Transport options are available to identified members of the community

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Community Transport Policies and Procedures Manual

### **Financial**

- N/A

### **Legal / Statutory**

- Commonwealth Home Support Programmes Manual

### **Community Engagement / Communication**

- This matter is being presented in the ordinary business paper for discussion.

### **Human Resources / Industrial Relations (if applicable)**

- N/A

**RISKS**

Providing transport to clients in residential aged care with high care needs without appropriately trained staff is a risk to all those travelling with Community Transport.

**OPTIONS**

Acknowledge the decision of the service to not provide transport to permanent residents of Residential Aged Care Facilities as outlined in the eligibility criteria in the Community Transport Service Provider Contract.

**CONCLUSION**

Once a participant becomes a permanent resident of a Residential Aged Care Facility, they are no longer eligible for these services under this grant program. It is therefore the decision of the service to not provide transport to permanent residents of Residential Aged Care Facilities as outlined in the eligibility criteria in the Community Transport Service Provider Contract.

**RECOMMENDATION**

That Council:

1. Acknowledges that the Community Transport service cannot provide transport to permanent residents of Residential Aged Care Facilities as outlined in the eligibility criteria in the Community Transport Service Provider Contract.

## 15 OUR ENVIRONMENT

### 15.1 EMPLOYMENT ZONES REFORM

**Document ID:** 604972

**Author:** Deputy General Manager Infrastructure

**Authoriser:** Deputy General Manager Infrastructure

**Theme:** Our Environment

**Attachments:**

1. Narrandera LEP 2013 - Translation of the Employment Zones Land Use Tables [↓](#)
2. Narrandera LEP 2013 - Existing IN1 Zone Land Use Table [↓](#)
3. Narrandera LEP 2013 - Existing IN2 Zone Land Use Table [↓](#)

#### RECOMMENDATION

That Council:

1. Endorses the Employment Zones Reform Translation of Narrandera LEP 2013 into the E4 General Industry land use table.
2. Acknowledges the public exhibition as required by the NSW Department of Planning and Environment's Employment Zone Reform Program.
3. Authorises the General Manager to approve and sign all required statutory documentations to make changes to the LEP.

#### PURPOSE

The purpose of this report is to seek Council's endorsement on the Employment Zones Reform Translation of Narrandera LEP 2013 land use tables, and subsequent public exhibition as required by the NSW Department of Planning and Environment's Employment Zone Reform Program.

#### SUMMARY

The Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021 (Amending Order) was published on 5 November 2021. The Amending Order introduces employment zones which will replace the existing business and industrial zones and enables the implementation into individual local environmental plans (LEPs), including the Narrandera LEP 2013.

#### BACKGROUND

The Department of Planning and Environment (DPE) is currently undertaking a suite of planning reforms. This work includes the delivery of a simplified employment zones framework that aims to suit the future of work, is fit for purpose, supports productivity and jobs growth, while facilitating delivery of strategic plans and planning priorities. The reform of employment zones also aims to support long-term economic recovery through job creation and encourage increased productivity in NSW.

On this basis, the Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021 was published on 5 November 2021. The Amending Order introduces the new employment zones alongside the existing business and industrial zones and enables councils to commence the implementation into individual local environmental plans (LEPs), including the Narrandera LEP 2013.

As part of the overarching reform program, changes are also being made to the Standard Instrument LEP Dictionary and Direction 5 to accommodate the new employment zones and other associated land use amendments. The land use term changes commenced on 1 December 2021, with the exception of the changes to 'Local distribution premises', which commences on 30 June 2022.

All Standard Instrument Local Environmental Plans (SILEP) in NSW must be made in accordance with the SILEP Order. This means that a translation amendment to the Narrandera LEP 2013 is proposed.

The DPE is coordinating the translation of LEP amendments across the State and is proposing to centralise public exhibition of all LEP amendments in April 2022. In preparation for this process, a preliminary Return Translation Detail submission has been made by Council's Development and Environment section.

### **Current Situation**

The current LEP has two zones that will be affected by the SILEP Order, these being:

- IN1 General Industrial
- IN2 Light industrial.

The existing land use tables for each of these zones are attached and have been incorporated within the new E4 General Industrial zone provisions.

### **Proposed Changes**

As part of the Employment Zones reform program, the DPE has amended the SILEP Order to introduce five employment zones and three supporting zones. Councillors are advised that only the bold highlighted zones have relevance to the Narrandera Shire Local Government Area (LGA).

On 1 December 2022, the Business and Industrial Zones will be repealed from the SILEP Order. The new zones are:

- E1 Local Centre
- E2 Commercial Centre
- E3 Productivity Support
- **E4 General Industrial**
- E5 Heavy Industrial

The supporting zones are:

- MU1 Mixed Use
- W4 Working Waterfront
- SP4 Enterprise

As detailed in the preceding section, in order to progress the translation to the new zones, DPE provided a preliminary translation of Council's LEP, including prepared land use tables. Council's Development and Environment team subsequently reviewed the translation and is now in receipt of proposed Land Use table, a copy of which is enclosed with this report.

The impacts on Council's local strategic and statutory planning framework have been identified as being minor. A 'like-for-like' approach has been pursued to endeavour to make the changes as seamless as practicable.

The next stage of the implementation is the public exhibition, in which the focused digital exhibition on the specific translation of Business and Industrial zones to employment zones for applicable SI LEPs, on the DPE Planning Portal. Council will also provide a link from our website to the exhibition webpage on the Planning Portal. Council will undertake additional communications on the translation and will be assisted by DPE in the collateral preparation perspective.

At the conclusion of the exhibition, Council will be provided with a spreadsheet that captures the specific feedback lodged through the portal as well as a summary of feedback that provides focus ahead of policy finalisation.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Our Environment

### **Strategy**

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

### **Action**

5.1.6 - The Narrandera Shire Local Environmental Plan 2013 (LEP) is reviewed within a 5 year cycle

## **ISSUES AND IMPLICATIONS**

### **Policy**

- The change impact the Narrandera Shire Local Environmental Plan 2013 (LEP).

### **Financial**

- Nil

### **Legal / Statutory**

- The changes are statutorily required under the Standard Instrument (Local Environmental Plans) Amendment (Land Use Zones) Order 2021 (Amending Order) and will have lawful effect on the Narrandera Shire Local Environmental Plan 2013 (LEP).

### **Community Engagement / Communication**

- Public exhibition will be focused on digital exhibition on the specific translation of Business and Industrial zones to employment zones for applicable SI LEPs on the DPE Planning Portal.
- Council will also provide a link from our website to the exhibition webpage on the Planning Portal.

- Council will undertake additional communications on the translation and will be assisted by DPE in the collateral preparation perspective.

## **RISKS**

The risks associated with this report are limited to ensuring that the land uses are adequate to ensure the continued and future growth of the relevant areas, whilst protecting the amenity of adjoining zones.

## **OPTIONS**

1. Adopt the resolution as detailed within the report.
2. Resolve to seek amendments to the translation land use table by DPE, prior to public exhibition.

## **CONCLUSION**

The required changes are a statutory requirement which has been developed to translate the existing zone land using into the new E4 General Industrial zone.

## **RECOMMENDATION**

That Council:

1. Endorses the Employment Zones Reform Translation of Narrandera LEP 2013 into the E4 General Industry land use table.
2. Acknowledges the public exhibition as required by the NSW Department of Planning and Environment's Employment Zone Reform Program.
3. Authorises the General Manager to approve and sign all required statutory documentations to make changes to the LEP.



## Translation of the employment zones land use tables

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*Narrandera LEP 2013 land use tables (Version 2.0)*

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# Employment zones reform

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Translation of Narrandera LEP 2013 land use tables

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Narrandera Local Environmental Plan 2013.....	3
Zone E4 General Industrial .....	3

## Employment zones reform

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Translation of Narrandera LEP 2013 land use tables



## Narrandera Local Environmental Plan 2013

### Zone E4 General Industrial

#### 1 Objectives of zone

- To provide a range of industrial, warehouse, logistics and related land uses.
- To ensure the efficient and viable use of land for industrial uses.
- To minimise any adverse effect of industry on other land uses.
- To encourage employment opportunities.
- To enable limited non-industrial land uses that provide facilities and services to meet the needs of businesses and workers.

#### 2 Permitted without consent

[Environmental protection works](#); Roads

#### 3 Permitted with consent

Building identification signs; Business identification signs; Depots; Freight transport facilities; [Funeral homes](#); Garden centres; General industries; Goods repair and reuse premises; Hardware and building supplies; [Heliports](#); Industrial retail outlets; Industrial training facilities; [Kiosks](#); [Landscaping material supplies](#); Light industries; Local distribution premises; Neighbourhood shops; Oyster aquaculture; [Places of public worship](#); [Plant nurseries](#); [Rural supplies](#); Take away food and drink premises; Tank-based aquaculture; [Timber yards](#); [Vehicle sales or hire premises](#); Warehouse or distribution centres; [Any other development not specified in item 2 or 4](#)

#### 4 Prohibited

[Agriculture](#); [Air transport facilities](#); [Airstrips](#); [Amusement centres](#); [Animal boarding or training establishments](#); [Boat launching ramps](#); [Boat sheds](#); [Camping grounds](#); [Car parks](#); [Caravan parks](#); [Cemeteries](#); [Centre-based child care facilities](#); [Charter and tourism boating facilities](#); [Commercial premises](#); [Community facilities](#); [Correctional centres](#); [Eco-tourist facilities](#); [Educational establishments](#); [Entertainment facilities](#); [Exhibition homes](#); [Exhibition villages](#); [Farm buildings](#); [Forestry](#); [Function centres](#); [Health services facilities](#); [Heavy industries](#); [Home businesses](#); [Home occupations](#); [Home occupations \(sex services\)](#); [Home-based child care](#); [Information and education facilities](#); [Jetties](#); [Marinas](#); [Mooring pens](#); [Moorings](#); [Open cut mining](#); [Public administration buildings](#); [Registered clubs](#); [Residential accommodation](#); [Respite day care centres](#); [Tourist and visitor accommodation](#); [Wharf or boating facilities](#)



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## Narrandera Local Environmental Plan 2013

Current version for 1 December 2021 to date (accessed 23 March 2022 at 10:16)

[Land Use Table](#) > [Zone IN1](#)

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### Zone IN1 General Industrial

#### 1 Objectives of zone

- To provide a wide range of industrial and warehouse land uses.
- To encourage employment opportunities.
- To minimise any adverse effect of industry on other land uses.
- To support and protect industrial land for industrial uses.

#### 2 Permitted without consent

Environmental protection works; Roads

#### 3 Permitted with consent

Depots; Freight transport facilities; Funeral homes; Garden centres; General industries; Hardware and building supplies; Heliports; Industrial training facilities; Kiosks; Landscaping material supplies; Light industries; Neighbourhood shops; Oyster aquaculture; Places of public worship; Plant nurseries; Rural supplies; Take away food and drink premises; Tank-based aquaculture; Timber yards; Vehicle sales or hire premises; Warehouse or distribution centres; Any other development not specified in item 2 or 4

#### 4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Boat launching ramps; Boat sheds; Camping grounds; Car parks; Caravan parks; Cemeteries; Centre-based child care facilities; Charter and tourism boating facilities; Commercial premises; Community facilities; Correctional centres; Eco-tourist facilities; Educational establishments; Entertainment facilities; Exhibition homes; Exhibition villages; Farm buildings; Forestry; Function centres; Health services facilities; Heavy industries; Home-based child care; Home businesses; Home occupations; Home occupations (sex services); Information and education facilities; Jetties; Marinas; Mooring pens; Moorings; Open cut mining; Pond-based aquaculture; Public administration buildings; Registered clubs; Residential accommodation; Respite day care centres; Tourist and visitor accommodation; Wharf or boating facilities



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## Narrandera Local Environmental Plan 2013

Current version for 1 December 2021 to date (accessed 23 March 2022 at 10:17)

[Land Use Table](#) > [Zone IN2](#)

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### Zone IN2 Light Industrial

#### 1 Objectives of zone

- To provide a wide range of light industrial, warehouse and related land uses.
- To encourage employment opportunities and to support the viability of centres.
- To minimise any adverse effect of industry on other land uses.
- To enable other land uses that provide facilities or services to meet the day to day needs of workers in the area.
- To support and protect industrial land for industrial uses.

#### 2 Permitted without consent

Environmental protection works; Roads

#### 3 Permitted with consent

Depots; Funeral homes; Garden centres; Hardware and building supplies; Heliports; Industrial training facilities; Kiosks; Landscaping material supplies; Light industries; Neighbourhood shops; Oyster aquaculture; Places of public worship; Rural supplies; Take away food and drink premises; Tank-based aquaculture; Timber yards; Vehicle sales or hire premises; Warehouse or distribution centres; Any other development not specified in item 2 or 4

#### 4 Prohibited

Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Biosolids treatment facilities; Boat launching ramps; Boat sheds; Camping grounds; Car parks; Caravan parks; Cemeteries; Centre-based child care facilities; Charter and tourism boating facilities; Commercial premises; Community facilities; Correctional centres; Eco-tourist facilities; Educational establishments; Entertainment facilities; Exhibition homes; Exhibition villages; Farm buildings; Forestry; Function centres; General industries; Health services facilities; Heavy industrial storage establishments; Heavy industries; Home-based child care; Home businesses; Home occupations; Home occupations (sex services); Information and education facilities; Jetties; Marinas; Mooring pens; Moorings; Open cut mining; Pond-based aquaculture Public administration buildings; Registered clubs; Residential accommodation; Resource recovery facilities; Respite day care centres; Rural industries; Sewage treatment plants; Tourist and visitor accommodation; Waste disposal facilities; Wharf or boating facilities

**15.2 MURRUMBIDGEE REGIONAL WATER STRATEGY**

**Document ID:** 608368  
**Author:** General Manager  
**Authoriser:** General Manager  
**Theme:** Our Environment  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Notes the release of the draft Murrumbidgee Regional Water Strategy.
  - a. Councillors take the opportunity to review the documents and if appropriate attend the webinar and or seminars

**PURPOSE**

The purpose of this report is to advise Council of the release for public consultation of the Draft Murrumbidgee Regional Water Strategy.

**SUMMARY**

The NSW Government has developed draft regional strategies and the strategy for the Murrumbidgee has been placed on public exhibition. Face-to-face engagement sessions will be held and on-line seminars will also be available. The draft is on display until the 22 May 2022.

**BACKGROUND**

The overarching objective of regional water strategies is to ensure beneficial outcomes for a wide range of water stakeholders. Public information webinars and a series of face-to-face engagement sessions will be held across the regions to inform and seek feedback on the draft Murray and Murrumbidgee strategies

**Register for a webinar session**

The webinars will provide an overview of draft Murrumbidgee regional water strategy including opportunities, challenges and options, plus a question and answer session.

There will be two sessions:

[Thursday 21 April:](#) 12 to 1.30 pm

[Tuesday 03 May:](#) 12 to 1.30 pm

**Attend a face-to-face public information session**

These sessions will provide an overview of the draft [Murrumbidgee](#) regional water strategy and the draft long list of options. Information on how to make a submission and next steps for the strategies will also be provided.

**Regional water strategies agenda**

The agenda for the session will be as follows:

- **9 am - 10 am** open for drop in for discussions and questions
- **10 am - 12 pm** general public presentation on the draft regional water strategies and Q&A
- **12 pm - 1 pm** open for drop in for discussions and questions
- **1 pm - 3 pm** Aboriginal community presentation on the draft regional water strategies, cultural options and Q&A

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Our Environment

### **Strategy**

2.3 - To live in a community where there are sustainable practices

### **Action**

2.3.1 - Consider and where possible implement sustainable environmental practices

## **ISSUES AND IMPLICATIONS**

### **Policy**

- Narrandera Community Strategic Plan

### **Financial**

- There are no direct financial implications

### **Legal / Statutory**

- N/A

### **Community Engagement / Communication**

- The documents are on public exhibition

### **Human Resources / Industrial Relations (if applicable)**

- N/A

### **RISKS**

N/A

### **OPTIONS**

N/A

### **CONCLUSION**

The draft strategy, once adopted, will establish a key position for the government on management of water resources in this area and is of great importance to the Council and the community.

**RECOMMENDATION**

That Council:

1. Notes the release of the draft Murrumbidgee Regional Water Strategy.
  - a. Councillors take the opportunity to review the documents and if appropriate attend the webinar and or seminars

**16 OUR ECONOMY**

Nil

**17 OUR INFRASTRUCTURE**

Nil



**18 OUR CIVIC LEADERSHIP****18.1 2022-2023 FINANCIAL YEAR STRATEGIC DOCUMENTS****Document ID:** 604107**Author:** Finance Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Civic Leadership

- Attachments:**
1. **DRAFT CSP - Our Narrandera Shire 2034 (under separate cover)** [⇒](#)
  2. **DRAFT Delivery Program 2022-2026 (under separate cover)** [⇒](#)
  3. **DRAFT Operational Plan 2022-2023 (under separate cover)** [⇒](#)
  4. **DRAFT Workforce Management Strategy 2022-2026 (under separate cover)** [⇒](#)
  5. **DRAFT Our Disability Inclusion Action Plan 2022-2026.pdf (under separate cover)** [⇒](#)
  6. **Asset Management Strategy (under separate cover)** [⇒](#)
  7. **2022-2023 DRAFT Revenue Policy (under separate cover)** [⇒](#)
  8. **2022-2023 DRAFT Fees and Charges (under separate cover)** [⇒](#)
  9. **2022-2023 General Fund Budget Summary (under separate cover)** [⇒](#)
  10. **2022-2025 DRAFT Capital Program (under separate cover)** [⇒](#)
  11. **2022-2032 DRAFT Roads Budget (under separate cover)** [⇒](#)
  12. **2022-2023 PROPOSED Recommended General Fund (under separate cover)** [⇒](#)
  13. **2022-2023 Optimistic General Fund (under separate cover)** [⇒](#)
  14. **2022-2023 Pessimistic General Fund (under separate cover)** [⇒](#)
  15. **2022-2023 PROPOSED Recommended Water Fund (under separate cover)** [⇒](#)
  16. **2022-2023 Optimistic Water Fund (under separate cover)** [⇒](#)
  17. **2022-2023 Pessimistic Water Fund (under separate cover)** [⇒](#)
  18. **2022-2023 PROPOSED Recommended Sewer Fund (under separate cover)** [⇒](#)
  19. **2022-2023 Optimistic Sewer Fund (under separate cover)** [⇒](#)
  20. **2022-2023 Pessimistic Sewer Fund (under separate cover)** [⇒](#)
  21. **2022-2023 PROPOSED Recommended Consolidated Fund (under separate cover)** [⇒](#)
  22. **2022-2023 Budgeted Reserves Balance (under separate cover)** [⇒](#)
  23. **2022-2023 PROPOSED FFTF (under separate cover)** [⇒](#)

**RECOMMENDATION**

That Council:

1. Adopts the following for the purpose of public exhibition for a period of 28 days:
  - a. The draft Community Strategic Plan 'Our Narrandera Shire 2034' as presented.
  - b. The draft Delivery Program 2022-2026 as presented.
  - c. The draft Operational Plan 2022-2023 as presented.

- d. The draft Workforce Management Strategy 2022-2026 as presented.
  - e. The draft Disability Inclusion Action Plan 2022-2026 as presented.
  - f. The Asset Management Strategy as presented.
  - g. The 2.0% rate pegging Special Rate Variation (SRV) increase for permissible yield for the 2022-2023 ordinary rate (subject to IPART approval).
  - h. The maximum interest penalty rate for 2021-2022 of 6.0% to be applied to overdue rates and charges.
  - i. The waste management charges for 2022-2023 as presented.
  - j. The water charges for 2022-2023 as presented for both potable and non-potable water service access and consumption.
  - k. The sewer charges for 2022-2023 as presented for sewer service access, sewer usage and liquid trade waste.
  - l. The stormwater management charges for 2022-2023 as presented.
  - m. The schedule of Fees and Charges for 2022-2023 as presented.
  - n. The 2022-2032 Long Term Financial Plan as presented.
  - o. The 2022-2025 schedule of Capital Works as presented.
  - p. The 2022-2023 Fit for The Future benchmarks.
2. At the conclusion of the 28-day public exhibition period, further considers the strategic documents in conjunction with any community comments or submissions received at the proposed extraordinary meeting 31 May 2022.

## PURPOSE

The purpose of this report is for Council to adopt a series of corporate and financial strategic documents for the 2022-2023 financial year and beyond.

The Integrated Planning and Reporting Framework of the *Local Government Act* 1993 requires Council to have a Community Strategic Plan (CSP) for a period of at least 10 years, a Delivery Program (DP) for a period of four years and an Operational Plan (OP) for each financial year.

Supporting these corporate documents are key financial documents such as the Revenue Policy, Fees and Charges, General Fund financial predictions, and financial predictions for both the Water and Sewer Funds.

It is proposed that these documents be placed on public exhibition for a period of 28 days commencing Wednesday 20 April 2022 and concluding Wednesday 18 May 2022.

## SUMMARY

The Integrated Planning and Reporting Framework of the *Local Government Act* 1993 requires Council to have a Community Strategic Plan (CSP) for a period of at least 10 years, a Delivery Program (DP) for a period of four years and an Operational Plan (OP) for each financial year.

Supporting these documents are key annual documents such as the Revenue Policy, Fees and Charges, General Fund financial predictions and financial predictions for both the Water and Sewer Funds.

## BACKGROUND

### PLANS, PROGRAMS AND STRATEGIES

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The *Local Government Act* 1993 requires that councils adopt a Community Strategic Plan (CSP) by 30 June following an ordinary election of council; for our Council this means by 30 June 2022.

Councillors have had several opportunities to view the proposed Themes, Strategies, Actions, Performance Targets and Measures. Attached to this report is a copy of the draft CSP which is yet to be professionally edited using Council's corporate imagery and style guide. Similarly, the attached Delivery Program (DP) and the Operational Plan (OP) have not yet been edited using the corporate imagery and style guide.

#### **Community Strategic Plan (Attachment 1)**

This is the overarching plan of Council and has a horizon of at least 10 years. The proposed name of the document is 'Our Narrandera Shire 2034' and has a 12-year horizon, the use of the word 'Our' indicates ownership, as in community ownership, with this word used repeatedly through the documents.

The draft document is attached and is yet to be formatted using Council's style guide.

**Recommendation 1.a:** That Council adopts the content of draft Community Strategic Plan titled 'Our Narrandera Shire 2034' as presented for the purpose of public exhibition.

#### **Delivery Program (Attachment 2)**

This plan has a horizon of four years and when completed will comprise the Themes, Strategies, Actions, Performance Target, Measure, Responsible Officer and the Financial Years where the action will be delivered.

The draft document is attached and is yet to be formatted using Council's style guide.

#### **Operational Plan (Attachment 3)**

This plan has a horizon of one year and when completed will comprise the activities and actions to be undertaken in 2022-2023 including a link to budget. This document also incorporates the Revenue Policy, the draft of which has been prepared by the Finance Manager.

The draft document is attached and is yet to be formatted using Council's style guide.

**Recommendation 1.b and 1.c:** That Council adopts the content of the draft Delivery Program 2022-2026, also the content of the draft Operational Plan 2022-2023 as presented for the purpose of public exhibition.

#### **Resourcing Strategy – Workforce Management Strategy (Attachment 4)**

This plan is a proactive four-year document that shapes the capacity and capability of the workforce to achieve Council's strategic goals and objectives.

The draft document is attached and is yet to be formatted using Council's style guide.

**Recommendation 1.d:** That Council adopts the content of the draft Workforce Management Strategy 2022-2026 as presented for the purpose of public exhibition.

#### **Other Council Strategies and Plans – Disability Inclusion Action Plan (Attachment 5)**

The Disability Inclusion Action Plan (DIAP) is the only plan from this category to be reviewed on this occasion.

The draft document is attached and is yet to be formatted using Council's style guide.

**Recommendation 1.e:** That Council adopts the content of the draft Disability Inclusion Action Plan 2022-2026 as presented for the purpose of public exhibition.

### **Resourcing Strategy – Asset Management Strategy (Attachment 6)**

This strategy focus on the assets of Council and contain data that demonstrates how the assets will be enhanced, maintained, rationalised, replaced or renewed to achieve community outcomes consistent with the objectives of the CSP. The Asset Management Strategy has been updated with the existing Buildings, Parks Facilities, Sewerage Systems Management Plan, Transport Infrastructure and the Water Supply Asset Management Plans are currently dated June 2012, with these plans being updated in line with the revaluation process. The current plans can be viewed by selecting the following link [Asset Management Plans](#).

In consultation with the Projects and Assets Manager, the manager states that Council's current asset management plans were created using the Institute of Public Works Engineering Australia (IPWEA) asset management reporting tool program call NAMS. With the recent major release of the new NAMS platform, Council staff have completed training on the new format allowing for the commencement of updating all asset plans and strategy.

The Asset Management Plans (AMP's) are being updated following the completion of asset class revaluation, with the updated Transport and Drainage Asset Plan at the final review stage with senior management. The Building and Park Facilities AMP's are currently being updated by the asset managers with a final draft to be completed by 30 June 2022. The Water and Sewer revaluation process is to be finalised for 30 June 2022, which will then allow the manager to commence a review and update of the both the Water and Sewer AMP's in the first half of the 2022-2023 financial year.

With each updated Asset Management Plan the strategy will also be revised to reflect the new data provided in each completed AMP's.

**Recommendation 1.f:** That Council adopts the unchanged Asset Management Strategy as presented for the purpose of public exhibition.

**FINANCIAL MATTERS**

**THE 2022-2023 FINANCIAL DOCUMENTS**

**Key elements of the General Fund budget:**

Item	\$ positive/(negative)
<b>Rate Cap 2.0% SRV application increase in general rate</b>	<b>\$ 117,370</b>
Roads to Recovery Grant (balance of 2019-24 program)	\$ 2,721,593
Financial Assistance Grant indexation 0%	\$ 0

**Parameters influencing the budget**

Local Government Award increase from 1 July 2021	2.0%
Operating Income	\$ 16,629,172
Operating Expenditure	\$ 16,871,775
Operating Surplus (deficit)	\$ (242,603)

**Capital Expenditure Items**

	\$
Information Services & CCTV	\$555,866
Landfill	\$337,000
Stormwater	\$4,100,000
Roads (incl Ancillary Works)	\$2,716,124
Plant purchases	\$1,329,049
Public Cemeteries	\$145,000
Recreation (Parks, Ovals, Pools, Library)	\$588,774
Buildings	\$341,412
Aerodrome	\$15,000
<b>TOTAL</b>	<b><u>\$10,128,225</u></b>

**Key Assumptions to the 10-year Long Term Financial Plan (Attachment 4)**

- General Fund rates and annual charges have been indexed 2.0% for 2022-2023 and 2.5% for future years.
- Water Fund annual charges have been indexed 1.0% for 2022-2023, 2.5% for 2023-2024, 7.5% for 2024-2027 and 2.5% 2027-2032.
- Sewer Fund annual charges have been indexed 2.5% for 2022-2023 and future years.
- The Federal Assistance Grants has been indexed 0% for 2022-2023 and 2.0% for future years.
- Employee Costs has been indexed 2.0% for current and future years.
- Materials & Contracts and Other expenses have been indexed 2.0% for 2022-2023 and 2.5% for future years.

Attachment 3 2022-2023 General Fund Budget Summary indicates the cash provided or (consumed) by each activity within the proposed 2022-2023 budget.

The following commentary is provided for items with material variations in the 2022-2023 budget:

### **Governance**

The recently legislated payment of Councillor superannuation expenses (\$14,800) and \$9,500 education and training expenses.

In response to ARIC draft guidelines, a budget of \$25,000 has been included for internal audit expenses.

### **Finance**

Depreciation expenses have increased \$199,200 due to the construction of new and renewed assets.

Interest on Investment revenue has been decreased by \$57,700 to reflect actual anticipated income and current market rates.

Budgeted provision of \$60,000 for a dividend to be paid from the Water Fund has been removed, awaiting approval of Integrated Water Cycle Management strategy.

Inclusion of \$279,000 for the sale of water allocation currently under a three-year contract.

### **CCTV**

Replacement of Security Cameras \$4,000 and \$54,866 CCTV system for the main street.

### **IT**

Council's current software system is reaching end of life, with the replacement to occur over two financial years (\$400,000 2022-2023; \$400,000 2023-2024).

### **HR**

Provision for \$26,900 for school-based apprentices' expenses.

Employee superannuation increased to the legislated amount of 10.5%, a total budget increase of \$105,100.

### **Waste**

Provision of \$35,000 for green waste expenses and \$337,000 for capital projects (\$187,000 masterplan stage 1; \$150,000 security fencing and cameras).

### **Stormwater**

Inclusion of the Barellan Levee detailed design (project cost \$167,000; project funding \$137,000 grant; \$30,000 reserve) and Overland flow project (project cost \$215,000; project funding \$175,000 grant; \$40,000 reserve).

Capital works for Stormwater improvements \$100,000 and \$4,000,000 for drainage improvement works (\$2,000,000 external loan; \$2,000,000 grant).

### **Development Control**

Council is required to undertake a review of its Local Environmental plan every five years. The budget includes \$30,000 2022-2023.

### **Open Space & Recreation**

Total capital budget of \$733,744 includes Barellan Sportsground parking area, Henry Mathieson Oval off-leash dog area, cemetery management plans, furniture, adventure playground, irrigation management system, seating and BBQ areas at Marie Bashir Park.

### **Pools**

Increases for the Lake Talbot Pool include \$70,000 electricity expenses and \$28,000 management contract expenses due to the new contract agreement.

**Roads**

Total budgeted operational and capital expenditure for roads (including active transport program) has been increased by 2.5% from 2021-2022 as displayed in attachment 5.

**Active Transport Program**

Budgeted expenditure of \$80,000 funded by \$70,000 grant and \$10,000 revenue for the development of an Active Transport Plan.

**Economic Development**

Inclusion \$50,000 for the Economic Development Strategy.

**Buildings**

Capital works for the construction of a new vehicle storage shed \$125,000 and building renewals of \$146,412.

**Plant Operation**

Gross fleet replacements from the plant reserve are:

Light vehicles	\$ 415,749
Trucks & Trailers	\$ 109,500
Heavy Plant	\$ 783,800
Other Plant	\$ 20,000

**General Purpose Revenue**

Inclusion of SRV of 1.3% on top of the 0.7% rate pegging limit, yielding an additional \$117,370 including catch up from previous years.

**Capital Works 2022-2025**

Attachment 4 details the proposed capital works program for 2022-2025. Each line item indicates the proposed projects and the funding source for the draft three-year capital works schedule.

**Proposed Borrowings**

There are proposed external borrowings of \$2,000,000 for the Drainage Improvements project.

**Key Elements of the Water Fund Budget**

Asset renewals of \$7.575 million are included in the 10-year program with \$3,000,000 for reticulation mains replacements. The budget also provides for the design and construction of a water treatment plant at a cost of \$17 million over the years 2025-2027. This project will be 75% grant dependent and applications will be submitted once the Integrated Water Cycle Management strategy is adopted. The upgrade will result in improved water quality and increased operational costs for future years.

**Key Elements of the Sewer Fund Budget**

The Sewer Fund capital budget provides for \$3,250,000 in capital renewals over the 10-year period. New assets included in the program are the Narrandera West (\$2.5m over three years, commencing 2024-2025) and the Barellan Village sewer project which commenced in 2019-2020 (\$3.442m funded to date) and will be completed in 2022-2023 (\$3.05m). The design for Barellan Sewer commenced in 2020-2021 with construction to commence in 2021-2022. Council's 25% share of the project of \$1,620,000 has been loan funded externally in 2021-22. The Narrandera West expansion is planned to commence 2024-2025.

**Summary**

The draft budget provides for the following results in the income statement before grants and contributions provided for capital purposes.

General Fund	(\$ 242,603)
Water Fund	\$ 69,178
Sewer Fund	<u>\$ 244,573</u>
Consolidated	<b>\$ 71,148</b>

The General Fund is forecast to have a positive unrestricted cash flows while the Water and Sewer Funds are forecasted to have static cash result.

General Fund	\$ 233,490
Water Fund	\$ 0
Sewer Fund	<u>\$ 0</u>
Consolidated	<b><u>\$ 233,490</u></b>

**Revenue Policy (Attachment 7)**

The following areas are addressed as part of the revenue policy for 2022-2023

- Proposed rates
- Statement of proposed pricing policy
- Proposed Charges
- Statement of unit rates for private works
- Statement of borrowings proposed
- Schedule of proposed fees and charges

**Rating (Attachment 7)**

Council has historically adopted the maximum rate increase available under rate pegging legislation. The 2022-2023 rate peg has been set as 0.7%. However, in developing this draft budget, it has remained apparent that the continued growth in the cost of operations, and particularly compliance and depreciation, is placing growing pressure on Council’s long term financial position. Therefore, to remain financially viable, Council has opted to apply for a 1.3% SRV which, if successful, will result in a 2.0% rate peg limit (yielding \$117,370) for the 2022-2023 financial year

The yield from categories within the rating structure is consistent with previous years:

- Farmland 59%
- Residential 32%
- Business 9%

**Recommendation 1.g:** That Council adopts the 0.7% rate pegging limit and additional 1.3% SRV application totalling a 2.0% rate pegging increase for permissible yield for the 2022-2023 ordinary rate and be approved for the purpose of public exhibition.

**Extra charges on Unpaid Rates (Attachment 7)**

Council has yet to be advised of the maximum interest rate to be levied on overdue rates and charges for 2021-2022. Historically, Council has adopted the maximum rate to avoid an accumulation of arrears of rates and charges. The current rate prescribed until 30 June 2021 is 7%.

**Recommendation 1.h:** That Council adopts the maximum 6.0% interest penalty rate to be applied on overdue rates and charges for 2022-2023 financial year in accordance with Section 566 (3) of the Local Government Act, 1993.

**Waste Management Charges (Attachment 7)**



The Independent Pricing and Regulatory Tribunal NSW has released a draft report on domestic waste management service charges, with the benchmark waste peg for 2022-2023 set as 1.1%. The methodology is based on a similar calculation as the Local Government Cost Index. Whilst the waste peg is not mandatory, should Council exceed the benchmark it will need to report to IPART regarding the increased fees and the data will be published on their website for ratepayers. Council has therefore increased the Waste fees based on the IPART recommendation:

**Domestic Waste Management**

Waste Collection (per 240L bin unit collected)	\$ 224.20 pa
Recycling Collection (per 240L bin unit collected)	\$ 85.10 pa
Availability Charge (per assessment)	\$ 52.90 pa

**Non-domestic Waste Management**

Waste Collection (per 240L bin unit collected)	\$ 224.20 pa
Waste Collection bi-weekly (per 240L bin unit collected)	\$ 447.60 pa
Recycling Collection (per 240L bin unit collected)	\$ 85.10 pa
Availability Charge (per assessment)	\$ 52.90 pa

**Recommendation 1.i:** That Council adopts the waste charges for Barellan, Grong Grong and Narrandera collection areas for 2022-2023 as presented for the purpose of public exhibition

**Water Fund (Attachment 7)**

In accordance with direction from the Office of Local Government, Council is continuing with 'best practice' water supply management. It is therefore proposed that access charges increase by 1.0% and 7.0% for potable water consumption charges. The first meter read will remain at \$1.18 per kilolitre and increase by 6.78% to \$1.26 for the second and third reads; increases are also proposed for the non-potable water supply.

1. Levy \$1.18 per kilolitre of potable water measured as being consumed for the water consumption account payable 30 November 2022.
2. Increase the normal potable water consumption charge by 6.78% or 8 cents per kilolitre to \$1.26 cents per kilolitre of water measured as being consumed for the water consumption accounts payable 28 February 2023 and 31 May 2023.
3. Standard potable water access charges for 2022-2023 increased and charged as follows:
 

Water Access Charge 20mm	\$ 308.60
Water Access Charge 25mm	\$ 462.90
Water Access Charge 32mm	\$ 787.80
Water Access Charge 40mm	\$ 1,231.80
Water Access Charge 50mm	\$ 1,926.00
Water Access Charge 80mm	\$ 4,926.20
Water Access Charge 100mm	\$ 7,696.10
Water Access Charge Unmetered	\$ 308.60
Water Access Charge Strata	\$ 308.60
4. Increase the non-potable water charge by 7.14% or 2 cents to 30 cents (\$0.30) per kilolitre of non-potable water measured as being consumed by not for profit organisations and increase non-potable water measured as being consumed by commercial users 6.90% or 4 cents (\$0.04) for the 2022-2023 financial year.
5. Standard non-potable water access charges for 2022-2023 increased and charged as follows:
 

Water Access Charge 20mm	\$ 137.30
Water Access Charge 25mm	\$ 137.30

Water Access Charge 32mm	\$ 351.50
Water Access Charge 40mm	\$ 548.80
Water Access Charge 50mm	\$ 858.30
Water Access Charge 80mm	\$ 1,236.20
Water Access Charge 100mm	\$ 1,507.00

**Recommendation 1.j:** That Council adopts water charges for 2022-2023 for both potable and non-potable water service access and consumption charges as presented for the purpose of public exhibition.

**Sewer Fund (Attachment 7)**

In accordance with direction from the Office of Local Government, Council is continuing with the staged implementation of “best practice” sewer services management.

The financial position of the Fund has improved and therefore a 2.5% increase is proposed across annual and user charges:

1. The standard residential sewer access charge be increased by 2.5% or \$18.80 to \$771.30.
2. Residential multiple occupancies be levied the standard residential sewer access charge of \$771.30 multiplied by the number of separate occupancies.
3. Non-residential multiple occupancies be levied the minimum non-residential sewer access charge of \$771.30 multiplied by the number of separate occupancies.
4. Non-residential sewer access charges calculated and levied as per industry standard formula with base charges as follows:

Minimum charge	\$ 771.30
Unmetered premises	\$ 771.30
Sewer Access Charge 20mm water meter	\$ 559.00
Sewer Access Charge 25mm water meter	\$ 873.00
Sewer Access Charge 32mm water meter	\$ 1,430.90
Sewer Access Charge 40mm water meter	\$ 2,235.50
Sewer Access Charge 50mm water meter	\$ 3,493.10
Sewer Access Charge 80mm water meter	\$ 8,941.80
Sewer Access Charge 100mm water meter	\$13,974.80

5. The non-residential sewer usage charge be increased by 2.82% or \$0.04 to \$1.46 per kilolitre of estimated sewage discharged to the sewer.

Liquid Trade Waste Fees and Charges as follows:

Annual Trade Waste Fee	\$ 171.30
Annual Trade Waste Inspection Fee	\$ 99.30
Annual Trade Waste Charge per KL x discharge factor	\$ 1.35
Trade Waste – new service	\$ 1,174.90
Trade Waste – existing service	\$ 1,174.90

**Recommendation 1.k:** That Council adopts sewer charges for 2022-2023 for sewer service access, sewer usage and liquid trade waste as presented for the purpose of public exhibition.

**Stormwater Management Levy (Attachment 7)**

The stormwater levy is a statutory charge and therefore cannot be altered.

Both the Narrandera and Borellan residential stormwater charge remains unchanged at \$25.00 for 2022-2023.

Both the Narrandera and Borellan non-residential stormwater charge for properties with an assessment area equal to or less than 350m<sup>2</sup> remains unchanged at \$25.00

Both the Narrandera and Barellan non-residential assessments with an area of greater than 350m<sup>2</sup> an amount of \$25.00 shall be charged for each 350m<sup>2</sup> or part thereof capped at a maximum charge of \$425.00, remaining unchanged from 2021-2022.

That Council adopts the stormwater management charges for 2022-2023 as presented and that they be approved for the purpose of public exhibition:

Residential Stormwater Charge	\$25.00
Residential Strata Stormwater Charge	\$12.50
Non-residential Stormwater Charge	\$25.00 charged per 350m <sup>2</sup> or part thereof of total assessment area with the maximum charge capped at \$425.00pa
Non-residential Strata Stormwater Charge	\$12.50 charge per 350m <sup>2</sup> or part thereof of total assessment area with the maximum charge capped at \$212.50pa

**Recommendation 1.i:** That Council adopts stormwater management charges for 2022-2023 as presented for the purpose of public exhibition.

**Fees and Charges (Attachment 8)**

Fees and charges are subject to regulations on pricing policy. The schedule for fees and charges provides for the following code references.

- Code A Regulatory charges fixed by legislation
- B Regulatory charges not fixed by legislation
- C Full cost recovery charges plus commercial mark up
- D Full cost recovery charges
- E Zero or partial cost recovery charges

**Recommendation 1.m:** That Council adopts the schedule of Fees and Charges for 2022-2023 as presented for the purpose of public exhibition.

**Budget Component (Attachments 9 to 21)**

The draft budget provides for the following results in the income statement before grants and contributions provided for capital purposes.

General Fund (Attachments 12, 13 & 14)	(\$ 242,603)
(Attachment 12 recommended)	
Water Fund (Attachments 15, 16 & 17)	\$ 69,178
(Attachment 15 recommended)	
Sewer Fund (Attachments 18, 19 & 20)	<u>\$ 244,573</u>
(Attachment 18 recommended)	
Consolidated (Attachment 21)	<b>\$ 71,148</b>

The General Fund is forecast to have positive unrestricted cash flows while the Water and Sewer Funds are forecasted to have nil cash result.

General Fund	\$ 233,490
Water Fund	\$ 0
Sewer Fund	<u>\$ 0</u>
Consolidated	<b><u>\$ 233,490</u></b>

Attachment 21 details the balances for internal and externally restricted cash, including the proposed budget transfers for 2022-2023. The table below provides details of the 2022-2023 transfers.

<b>Reserve</b>	<b>Description</b>	<b>Amount</b>	<b>Type</b>	
Crown Reserve	Operational	\$84,027	External	
Stormwater	Narrandera Overflow Mitigation	-\$45,000	External	
	Stormwater Improvements	-\$100,000	External	
	Barellan Flood Levee Option	-\$30,000	External	
	Operational	\$77,375	External	
Developer Contributions	CCTV Main Street	-\$53,866	External	
	Developer contributions	\$315,000	External	
Domestic Waste	Masterplan Stage 1	-\$187,000	External	
	Security Fence & CCTV	-\$150,000	External	
	Operational	\$201,125	External	
Quarry Rehabilitation	Operational	\$15,000	Internal	
Cemetery Perpetual	Operational	\$23,472	Internal	
	Cemetery Management plans	-\$20,000	Internal	
Renewable Energy	Operational	\$50,000	Internal	
Shire Property Renewal	Administration Building design	-\$50,000	Internal	
	Building Renewals	-\$46,412	Internal	
Infrastructure Renewal & Replace.	Councillor iPad	-\$15,000	Internal	
	Irrigation management system	-\$125,000	Internal	
	Ndra Cemetery Furniture	-\$5,000	Internal	
	Cemetery management plans	-\$50,000	Internal	
	Biosecurity mapping	-\$23,060	Internal	
	Ndra playground upgrades	-\$10,000	Internal	
	Brln playground upgrades	-\$10,000	Internal	
	Sale of Water	\$200,000	Internal	
	Operational	\$70,000	Internal	
	Public Art & Festive Tree	Festive light upgrade	-\$14,200	Internal
		Operational	\$20,000	Internal
Computer Replacement	Integrated Software system	-\$400,000	Internal	
	Operational	\$60,000	Internal	
	CCTV Main Street	-\$1,000	Internal	
Plant & Vehicle Replacement	Vehicle Storage Shed	-\$125,000	Internal	
	Operational	-\$57,577	Internal	
Community Transport	Operational	\$76,356	External	
Water	Capital	-\$385,000	External	
	Operational	\$782,532	External	
Sewer	Capital	-\$350,000	External	
	Operational	\$514,245	External	
	<b>Total Transferred</b>	<b>\$236,017</b>		

**Recommendation 1.n:** That Council adopts the content of the draft Long Term Financial Plan as presented for the purpose of public exhibition.

**Asset Replacement – Capital Works (Attachment 22)**

Council's capital works for 2022-2025 continues to focus on roads with 26.8% of the capital works budget expended directly on roads and 13.1% on the replacement of plant items.

Major asset renewal programs for Stormwater and Drainage improvements, Buildings and Road see Council projected building and infrastructure renewal ratio at 168% which is well above the 100% benchmark.

**Recommendation 1.o:** That Council adopts the 2022-2025 schedule of Capital Works as presented and be approved for the purpose of public exhibition.

### **Fit for the Future Action Plan and Benchmarks (Attachment 23)**

Based on the draft budget proposals it is anticipated that Council will continue to meet or exceed the Fit for the Future Benchmarks established by TCorp. A full overview is provided within the attachment.

**Recommendation 1.p:** That Council notes the 2022-2023 Fit for the Future benchmarks and approves for the purpose of public exhibition.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Our Civic Leadership

### **Strategy**

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

### **Action**

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

## **ISSUES AND IMPLICATIONS**

### **Policy**

- ES310 Community Engagement Policy

### **Financial**

- The proposed Community Strategic Plan titled 'Our Narrandera Shire 2034' and its supporting documents are significant drivers of human, financial and asset resources.

### **Legal / Statutory**

- *Local Government Act 1993*
- Integrated Planning and Reporting Guidelines released September 2021

### **Community Engagement / Communication**

- The proposed Community Strategic Plan titled 'Our Narrandera Shire 2034', the proposed the Delivery Program 2022-2026 and the proposed Operational Plan 2022-2023 have been developed to respond to the priorities and challenges identified through extensive community and organisational consultation during 2021 and 2022.

- The strategic and financial documents subject to this report are to be placed on exhibition for community comment for 28 days. Any comments received or submissions made will be presented to Council at the proposed extraordinary meeting of 31 May 2022 meeting for consideration.

### **Human Resources / Industrial Relations**

- Council's suite of strategic documents is the drivers of human, financial and asset resources.

### **RISKS**

That Council is not able to meet all of the expectations of the community.

### **OPTIONS**

1. Adopt the draft strategic and financial documents as presented for the purpose of public exhibition for a period of 28 days; or
2. Require amendment(s) to be made prior to public exhibition for a period of 28 days.

### **CONCLUSION**

The draft Community Strategic Plan titled 'Our Narrandera Shire 2034' and supporting documents as presented, also the attached financial documents have been prepared in accordance with the *Local Government Act 1993*. Once these documents have been adopted by Council for exhibition purposes, they shall be publicly advertised for a period of 28 days seeking community comment.

Any submissions received will be considered at the proposed 31 May 2022 extraordinary meeting of Council.

The recommendation will be for Council to adopt the draft corporate strategic documents and the other supporting financial documents seeking community comment.

### **RECOMMENDATION**

That Council:

1. Adopts the following for the purpose of public exhibition for a period of 28 days:
  - a. The draft Community Strategic Plan 'Our Narrandera Shire 2034' as presented.
  - b. The draft Delivery Program 2022-2026 as presented.
  - c. The draft Operational Plan 2022-2023 as presented.
  - d. The draft Workforce Management Strategy 2022-2026 as presented.
  - e. The draft Disability Inclusion Action Plan 2022-2026 as presented.
  - f. The Asset Management Strategy as presented.
  - g. The 2.0% rate pegging Special Rate Variation (SRV) increase for permissible yield for the 2022-2023 ordinary rate (subject to IPART approval).
  - h. The maximum interest penalty rate for 2021-2022 of 6.0% to be applied to overdue rates and charges.
  - i. The waste management charges for 2022-2023 as presented.

- j. The water charges for 2022-2023 as presented for both potable and non-potable water service access and consumption.
  - k. The sewer charges for 2022-2023 as presented for sewer service access, sewer usage and liquid trade waste.
  - l. The stormwater management charges for 2022-2023 as presented.
  - m. The schedule of Fees and Charges for 2022-2023 as presented.
  - n. The 2022-2032 Long Term Financial Plan as presented.
  - o. The 2022-2025 schedule of Capital Works as presented.
  - p. The 2022-2023 Fit for The Future benchmarks.
2. At the conclusion of the 28-day public exhibition period, further considers the strategic documents in conjunction with any community comments or submissions received at the proposed extraordinary meeting 31 May 2022.

**19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**

**19.1 MARCH 2022 DEVELOPMENT SERVICES ACTIVITIES**

**Document ID:** 605555  
**Author:** Administration Assistant  
**Authoriser:** Deputy General Manager Infrastructure  
**Theme:** Statutory and Compulsory Reporting – Development Services  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for March 2022.

**PURPOSE**

The purpose of this report is to inform Council of Development Applications and other development services provided during March 2022 as of 31 March 2022.

**BACKGROUND**

**Development & Complying Development Applications**

A summary of Development & Complying Development Applications processed during March 2022 detailed in the following table:

<b>Stage Reached</b>	<b>Number</b>
Lodged	4
Stop-the-Clock / Under Referral / Awaiting Information	3
Under Assessment	2
Determined	5

The value of Development and Complying Development Applications approved by Council during March 2022 is detailed in the following table:



Development Type	2021/2022			
	March		Year to Date	
	Number	Value \$	Number	Value \$
Residential	3	\$ 415,775	30	\$ 4,381,613.00
Industrial			0	\$ -
Commercial *	1	\$ 80,000	16	\$ 18,165,709.00
Rural Residential			2	\$ 817,000.00
Subdivisions	1	\$ -	4	\$ -
Other			0	\$ -
<b>TOTAL</b>	<b>5</b>	<b>\$ 495,775</b>	<b>52</b>	<b>\$ 23,364,322</b>

Commercial includes 2 x micro solar valued at approximately \$7M each

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council determined the following development applications, applications for modification of development consents and complying development certificate applications during March 2022.

No	Lot	DP/SP	Address	Development Type	Determination	STC / RFI Days	ACTIVE Business Days
032-21-22	1	1022591	58 Pine Hill Road NARRANDERA	1 into 2 lot subdivision	Conditionally Approved	-	19
033-21-22	1	181219	35 Peters St NARRANDERA	Shed	Conditionally Approved		16
034-21-22	3	1250755	115 Pine Hill Road NARRANDERA	Dwelling and attached garage	Conditionally Approved	-	11
035-21-22	C	390049	2 Peters Street NARRANDERA	Pool	Conditionally Approved	-	9
036-21-22	1	787424	80 Racecourse Rd (NGC Manderlay Rd) NARRANDERA	Amenities (internal renovations)	Conditionally Approved	-	2

Type explanation

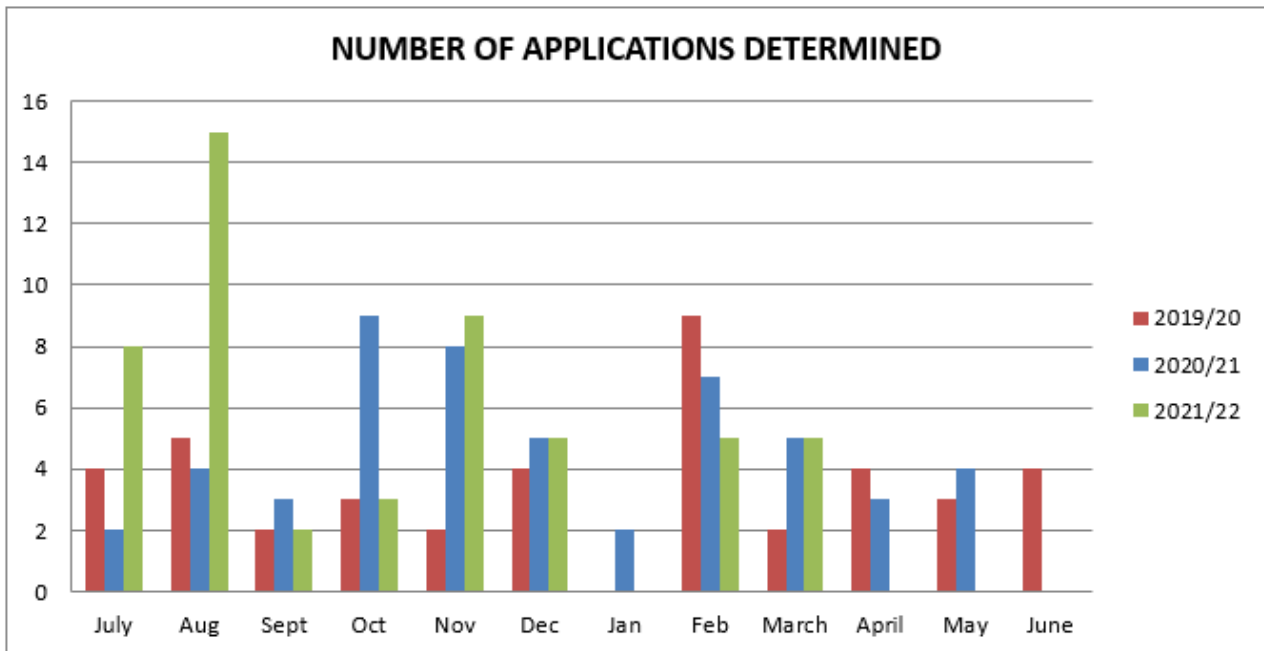
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.

Complying (C)	Fast track approval process without the need for a full development application if specific criteria are met. Target 10 to 20 business days.
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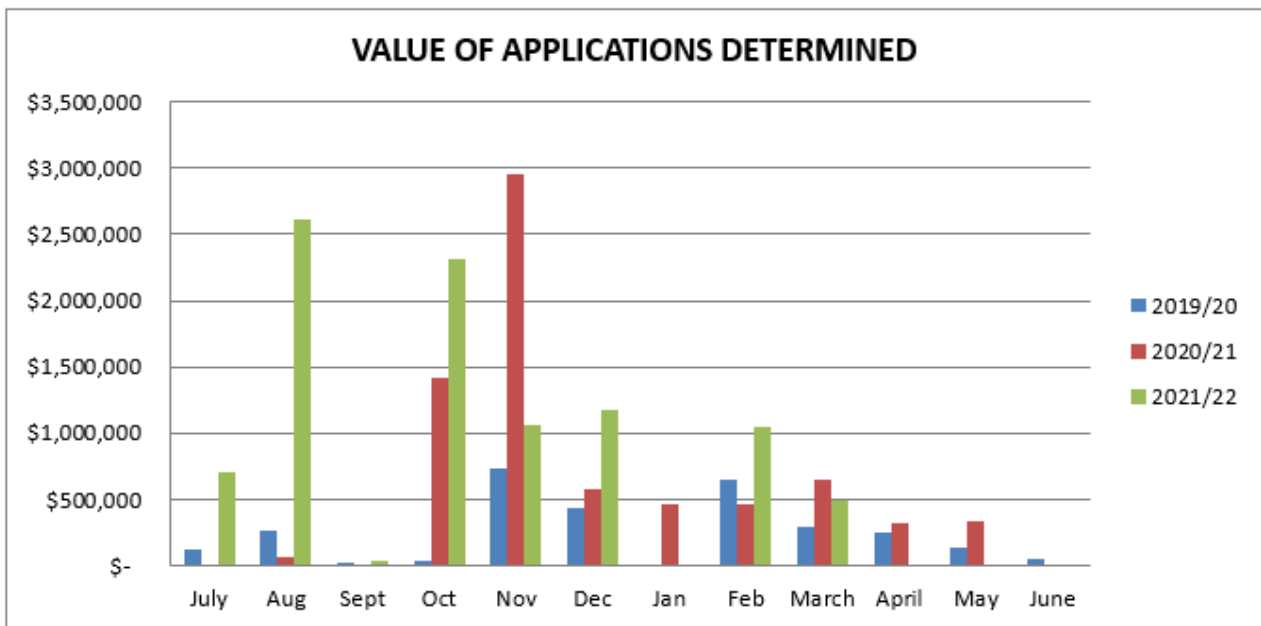
Comparison determination times

2019/20	Narrandera Shire Council average	32 days
2020/21	Narrandera Shire Council average	30 days
2021/22	Narrandera Shire Council average YTD	28.8 days

This graph details the comparative number of Development and Complying Development Applications determined by month since 2019/20.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2019/20.



\*2021/22 August figures exclude \$13,915,445 for 2 micro solar farms

**Certificates Issued**

A summary of other development services activities undertaken during February 2022 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	4
Building Certificates	1
Subdivision Certificates	-
Occupation Certificates	1
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	31
Swimming Pool Compliance Certificates	-
On-Site Septic Management System Certificates	2

**RECOMMENDATION**

That Council:

1. Receives and notes the Development Services Activities Report for March 2022.

## 20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

### 20.1 MARCH INCOME STATEMENT

Document ID: 606544

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. [March 2022 Income Statement](#) [↓](#)

#### RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 March 2022.

#### PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 March 2022.

#### SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

#### BACKGROUND

##### Adopted Budget

The original budget was adopted by Council on 27 May 2021. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

##### Rates & Annual Charges

Rates & Charges are reported as fully received because revenue is accounted for once the rates levy has been run. Rates notices for 2021/2022 were issued on 2 July 2021.

##### Depreciation

Depreciation is run on a quarterly basis and has been calculated to March.

##### Major Variations to Budget

There are no major variations to budget evident.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Income Statement report for the period ending 31 March 2022.

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 March 2022

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	8,371	8,367	8,371
User charges and fees	3,362	3,585	2,920
Other revenues	509	858	681
Grants and contributions provided for operating purposes	6,966	4,620	3,355
Grants and contributions provided for capital purposes	7,199	13,688	5,024
Interest and investment revenue	214	214	70
Rental income	228	231	153
Net gain from the disposal of assets	91	91	296
<b>Total income from continuing operations</b>	<b>26,940</b>	<b>31,654</b>	<b>20,870</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	8,278	8,269	6,016
Materials and services	5,147	5,876	5,032
Borrowing costs	9	9	16
Depreciation and amortisation	5,704	5,704	4,278
Impairment of receivables	6	6	3
Other expenses	326	326	186
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>19,470</b>	<b>20,190</b>	<b>15,531</b>
<b>Operating result from continuing operations</b>	<b>7,470</b>	<b>11,464</b>	<b>5,339</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>7,470</b>	<b>11,464</b>	<b>5,339</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>271</b>	<b>(2,224)</b>	<b>315</b>

Narrandera Shire Council

General Fund Income Statement

for the period ending 31 March 2022

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	6,119	6,111	6,117
User charges and fees	1,736	1,959	2,079
Other revenues	509	858	681
Grants and contributions provided for operating purposes	6,966	4,620	3,355
Grants and contributions provided for capital purposes	5,516	11,711	4,865
Interest and investment revenue	139	139	43
Rental Income	228	231	153
Net gain from the disposal of assets	91	91	296
<b>Total income from continuing operations</b>	<b>21,304</b>	<b>25,720</b>	<b>17,589</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	7,641	7,610	5,506
Materials and services	3,193	3,884	3,581
Borrowing costs	9	9	6
Depreciation and amortisation	4,868	4,868	3,651
Impairment of receivables	6	6	3
Other expenses	326	326	186
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>16,043</b>	<b>16,703</b>	<b>12,933</b>
<b>Operating result from continuing operations</b>	<b>5,261</b>	<b>9,017</b>	<b>4,656</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>5,261</b>	<b>9,017</b>	<b>4,656</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(255)</b>	<b>(2,694)</b>	<b>(209)</b>

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 March 2022

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	794	796	793
User charges and fees	1,464	1,464	738
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	10	221	16
Interest and investment revenue	65	65	18
Rental income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>2,333</b>	<b>2,546</b>	<b>1,565</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	342	344	263
Materials and services	1,261	1,289	965
Borrowing costs	-	-	-
Depreciation and amortisation	521	521	391
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>2,124</b>	<b>2,154</b>	<b>1,619</b>
<b>Operating result from continuing operations</b>	<b>209</b>	<b>392</b>	<b>(54)</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>209</b>	<b>392</b>	<b>(54)</b>
<b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b>	<b>199</b>	<b>171</b>	<b>(70)</b>



Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 31 March 2022

	Original Budget	Dec Revised Budget	Actual YTD
<b>Income from continuing operations</b>			
Rates and annual charges	1,458	1,460	1,461
User charges and fees	162	162	103
Other revenues	-	-	-
Grants and contributions provided for operating purposes	-	-	-
Grants and contributions provided for capital purposes	1,673	1,756	143
Interest and investment revenue	10	10	9
Rental income	-	-	-
Net gain from the disposal of assets	-	-	-
<b>Total income from continuing operations</b>	<b>3,303</b>	<b>3,388</b>	<b>1,716</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	295	315	247
Materials and services	693	703	486
Borrowing costs	-	-	10
Depreciation and amortisation	315	315	236
Impairment of receivables	-	-	-
Other expenses	-	-	-
Net loss from the disposal of assets	-	-	-
<b>Total expenses from continuing operations</b>	<b>1,303</b>	<b>1,333</b>	<b>979</b>
<b>Operating result from continuing operations</b>	<b>2,000</b>	<b>2,055</b>	<b>737</b>
<b>Operating result from discontinued operations</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net operating result for the year attributable to Council</b>	<b>2,000</b>	<b>2,055</b>	<b>737</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>327</b>	<b>299</b>	<b>594</b>

**20.2 MARCH STATEMENT OF INVESTMENTS**

**Document ID:** 606547  
**Author:** Senior Finance Officer  
**Authoriser:** Deputy General Manager Corporate and Community  
**Theme:** Statutory and Compulsory Reporting – Financial / Audit  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council’s Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 March 2022.

**PURPOSE**

To report the balance of investments held as at 31 March 2022.

**SUMMARY**

<b><u>Fund Balance (GL)</u></b>	
General	15,296,992.12
Water	6,321,055.50
Sewerage	2,516,022.20
Trust	85,725.48
	<b>24,219,795.30</b>

**BACKGROUND**

The actual interest income received to 31 March 2022 is \$100,583 and compares unfavourably with the budget of \$124,047 for the month. This is due to the accrual process and accounting for interest in the relevant year. The investment returns exceeded the respective benchmarks for the month.

Included in this report are the following items that highlight Council’s investment portfolio performance for the month and an update on the investment environment:

- a. Council’s investment for the month
- b. Application of Investment Funds
- c. Investment Portfolio Performance
- d. Investment Commentary
- e. Responsible Officer Certification

**a. Council Investments**

Council Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
Elders Rural Bank	1,000,000.00	4.14%	0.40%	A-2	1 Jul 2022
Bendigo Bank	1,000,000.00	4.14%	0.30%	A-2	16 May 2022
Bendigo Bank	750,000.00	3.11%	0.30%	A-2	11 Aug 2022
Bendigo Bank	1,000,000.00	4.14%	0.55%	A-2	2 Dec 2022
National Australia Bank (On call)	1,134,069.82	4.70%	0.10%	A-1+	31 Mar 2022
National Australia Bank	1,000,000.00	4.14%	0.35%	A-1+	19 Apr 2022
National Australia Bank	1,000,000.00	4.14%	0.35%	A-1+	9 Aug 2022
National Australia Bank	1,000,000.00	4.14%	0.35%	A-1+	30 Sep 2022
National Australia Bank	1,000,000.00	4.14%	0.62%	A-1+	5 Oct 2022
National Australia Bank	1,000,000.00	4.14%	0.65%	A-1+	5 Dec 2022
St George Bank	1,000,000.00	4.14%	0.37%	A-1+	18 Jun 2022
St George Bank	1,000,000.00	4.14%	0.37%	A-1+	14 Jul 2022
St George Bank	1,000,000.00	4.14%	0.37%	A-1+	10 Sep 2022
Commonwealth Bank	1,000,000.00	4.14%	0.38%	A-1+	14 Apr 2022
Commonwealth Bank	1,000,000.00	4.14%	0.40%	A-1+	8 Jun 2022
Commonwealth Bank	1,000,000.00	4.14%	0.78%	A-1+	20 Jan 2023
Commonwealth Bank	1,000,000.00	4.14%	0.85%	A-1+	24 Feb 2023
Commonwealth Bank	1,000,000.00	4.14%	1.00%	A-1+	9 Mar 2023
Westpac Bank	1,000,000.00	4.14%	0.34%	A-1+	26 May 2022
Westpac Bank	1,000,000.00	4.14%	0.31%	A-1+	1 Sep 2022
Westpac Bank	750,000.00	3.11%	0.48%	A-1+	10 Oct 2022
Westpac Bank	1,000,000.00	4.14%	0.56%	A-1+	22 Nov 2022
Westpac Bank	1,000,000.00	4.14%	0.60%	A-1+	25 Nov 2022
Westpac Bank	500,000.00	2.07%	1.05%	A-1+	16 Feb 2023
Westpac Bank	1,000,000.00	4.14%	1.10%	A-1+	16 Mar 2023
<b>Total Council Funds</b>	<b>24,134,069.82</b>	<b>100%</b>			
Trust Term Deposits					
Borrower	Value	%	Yield	Rating	Maturity
National Australia Bank (Art)	53,323.12	67.62%	0.35%	A-1+	2 Aug 2022
Bendigo Bank (Tourist)	32,402.36	32.38%	0.30%	A-2	21 Mar 2023
<b>Total Trust Funds</b>	<b>85,725.48</b>	<b>100%</b>			

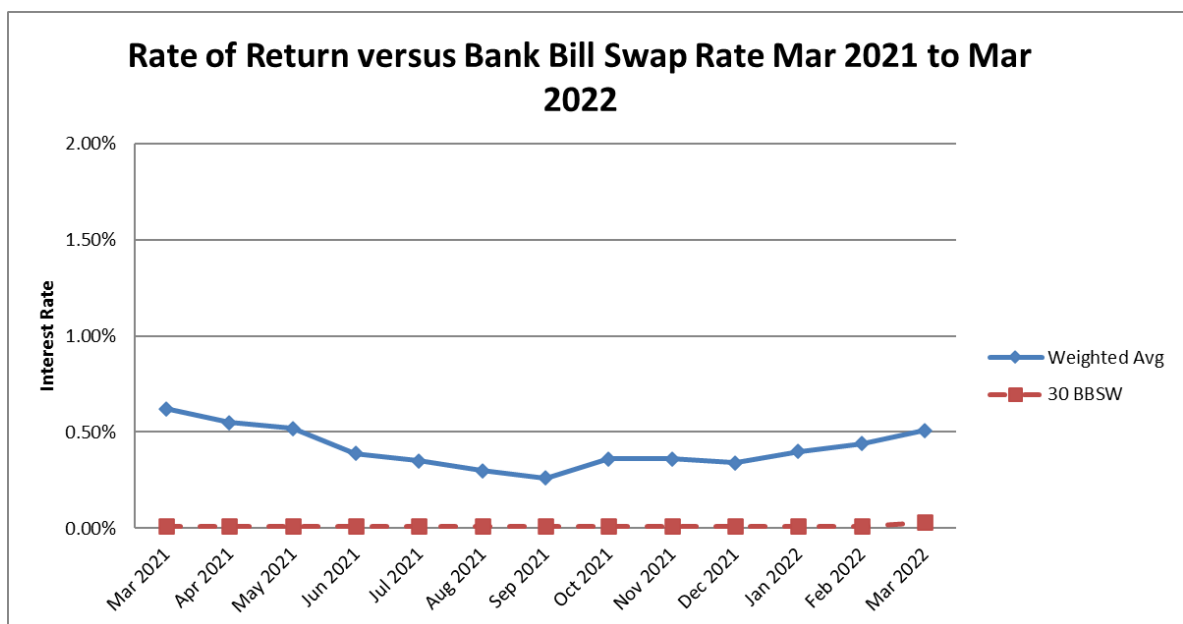
Individual Limits					
Institution	Rating		Value	Council %	
Bendigo Bank	BBB+	A2	\$ 2,782,402.36	11.5%	<b>Max 10%</b>
Elders Rural Bank	BBB+	A2	\$ 1,000,000.00	4.1%	<b>Max 10%</b>
IMB	BBB	A3	\$ -	0.0%	<b>Max 10%</b>
NAB	AA-	A1+	\$ 6,187,392.94	25.6%	<b>Max 35%</b>
Suncorp	A+	A1	\$ -	0.0%	<b>Max 25%</b>
StGeorge	AA	A1+	\$ 3,000,000.00	12.4%	<b>Max 35%</b>
Macquarie Bank	A+	A1	\$ -	0.0%	<b>Max 25%</b>
Commonwealth Bank	AA-	A1+	\$ 5,000,000.00	20.6%	<b>Max 35%</b>
Westpac	AA-	A1+	\$ 6,250,000.00	25.8%	<b>Max 35%</b>
			<b>\$ 24,219,795.30</b>	<b>100%</b>	

**b. Application of Investment Funds**

Application of Restricted Funds		
Allocation	Description	Value
External Restrictions	Water Supply	\$ 6,329,836.88
	Sewer Supply	\$ 2,369,342.30
	Developer Contributions	\$ 848,976.77
	Domestic Waste	\$ 1,597,614.60
	Unexpended Grants	\$ 2,581,892.30
	Stormwater	\$ 563,911.26
	Crown Land	\$ 243,187.00
Internally Restricted	Discretion of Council	\$ 9,454,611.82
Unrestricted	Allocated to current budget	\$ 230,422.37
<b>Total</b>		<b>\$ 24,219,795.30</b>

**c. Investment Portfolio Performance**

Monthly Investment Performance				
Mar 2021	23,659,720.19	0.62%	0.010%	0.61%
Apr 2021	23,668,951.65	0.55%	0.010%	0.54%
May 2021	22,418,960.75	0.52%	0.010%	0.51%
Jun 2021	25,718,971.87	0.39%	0.010%	0.38%
Jul 2021	24,134,069.82	0.35%	0.010%	0.34%
Aug 2021	24,159,715.34	0.30%	0.010%	0.29%
Sep 2021	25,189,731.21	0.26%	0.010%	0.25%
Oct 2021	24,539,746.09	0.36%	0.010%	0.35%
Nov 2021	22,989,760.92	0.36%	0.010%	0.35%
Dec 2021	24,949,769.83	0.34%	0.010%	0.33%
Jan 2022	23,949,774.56	0.40%	0.010%	0.39%
Feb 2022	23,869,784.73	0.44%	0.010%	0.43%
Mar 2022	24,219,795.30	0.51%	0.030%	0.48%



**d. Investment Commentary**

The investment portfolio stayed at the same amount for the month. The next investment is to reach maturity on 14 April 2022. The March period reported income received totalling \$3.14M, while payments to suppliers and staff costs amounted to \$3.88M.

The investment portfolio is diversified across a range of borrowers to minimise credit risk and reviewed on a regular basis to maximise investment performance. The range of investment types that Council holds includes term deposits and an on-call account.

The Investment Policy completed the exhibition period on 21 March 2022 with no submissions received and was subsequently adopted. Due to the revised portfolio limits, Bendigo Bank is outside the portfolio limit and will be withdrawn in May to comply with the revised structure.

Central banks and the market are at odds regarding projected interest rates. It appears the cash rate may be increased throughout 2022. Increasing rates will have a positive impact on returns from Council's portfolio. Changes in the market are based on predictions of continuation of increases in the core inflation rate.

**e. Responsible Officer Certification**

I hereby certify that the investments listed above have been made in accordance with section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy number POL025.

Council's Investment Policy has been reviewed and is currently on 28 days exhibition.

**RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

N/A

**ISSUES AND IMPLICATIONS****Policy**

- POL025 Investment Policy

**Financial**

- N/A

**Legal / Statutory**

- Compliance with Clause 212 Local Government Regulation 2021

**Community Engagement / Communication**

- N/A

**Human Resources / Industrial Relations (if applicable)**

- N/A

**RISKS**

N/A

**RECOMMENDATION**

That Council:

1. Receives and notes the report indicating Council's Fund Management position.
2. Notes the Certificate of the Responsible Accounting Officer and adopts the report as at 31 March 2022.

**20.3 MARCH STATEMENT OF BANK BALANCES**

**Document ID:** 607274  
**Author:** Costing Officer  
**Authoriser:** Deputy General Manager Corporate and Community  
**Theme:** Statutory and Compulsory Reporting – Financial / Audit  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 March 2022.

**PURPOSE**

The purpose of this report is to make Council aware of the amount of funds held in its operating account.

**BACKGROUND**

Opening Cashbook Balance	1,072,507.75
Plus Receipt	3,144,256.34
Less Payments	3,882,520.02
Current Cashbook Balance	<u>334,244.07</u>
Statement Summary	
Opening Statement Balance	664,999.82
Plus Receipts	3,592,167.09
Less Payments	3,949,720.50
Current Statement Balance	<u>307,446.41</u>
Plus Unpresented Receipts	27,219.63
Less Unpresented Payments	421.97
Reconciliation Balance	<u>334,244.07</u>
GL BALANCE	<u>334,244.07</u>
Unpaid Creditors	116,518.45
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Bank Balances report as of 31 March 2022.



**20.4 MARCH STATEMENT OF RATES AND RECEIPTS**

**Document ID:** 607357  
**Author:** Revenue Officer  
**Authoriser:** Deputy General Manager Corporate and Community  
**Theme:** Statutory and Compulsory Reporting – Financial / Audit  
**Attachments:** Nil

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 01 April 2022.

**RATES & CHARGES**

Arrears as at 01.07.2021	864,910.14
21/22 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,524,874.61</u>
	9,389,784.75
Less Pensioner rebates	<u>210,163.41</u>
<b>NET BALANCE</b>	<b>9,179,621.34</b>
Less receipts to 01.04.2022	<u>6,864,187.86</u>
	<u><u>2,315,433.48</u></u>

**Actual % Rate Collection to Net Balance as at 01.04.2022** = **74.78%**

**Comparative % Collection to Net Balance as at 31.03.2021** = **73.42%**

**Anticipated % Collection Rate as at 30.06.2022** = **94.00%**

**WATER CONSUMPTION / SEWER USAGE CHARGES**

Arrears as at 01.07.2021	256,707.64
21/22 Water / Sewer usage charges, supplementary levies & interest	<u>793,188.99</u>
<b>NET BALANCE</b>	<b>1,049,896.63</b>
Less receipts to 01.04.2022	<u>880,338.32</u>
	<u><u>169,558.31</u></u>

**PURPOSE**

The purpose of this report is to present the Statement of Rates and Receipts as at 01 April 2022.

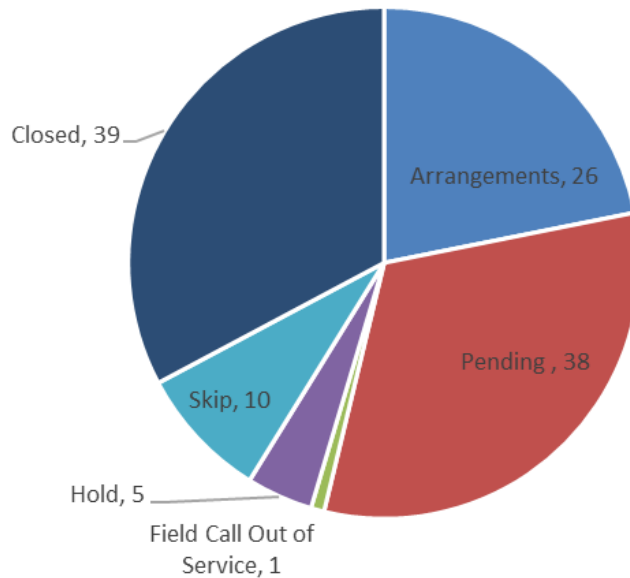
**SUMMARY**

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

**OVERDUE RATES AND CHARGES**

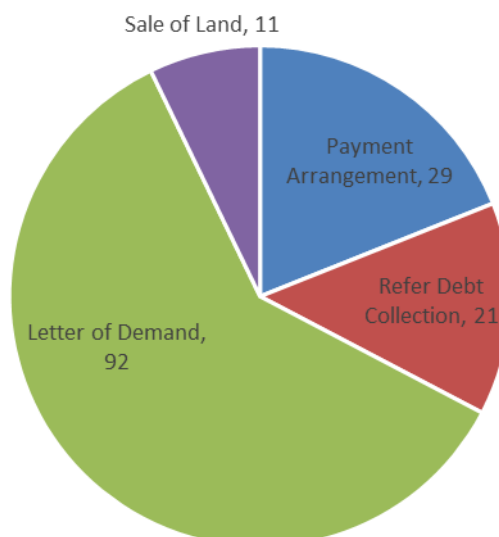
The table below provides information on the status of outstanding accounts under the management of Council’s debt recovery agency.

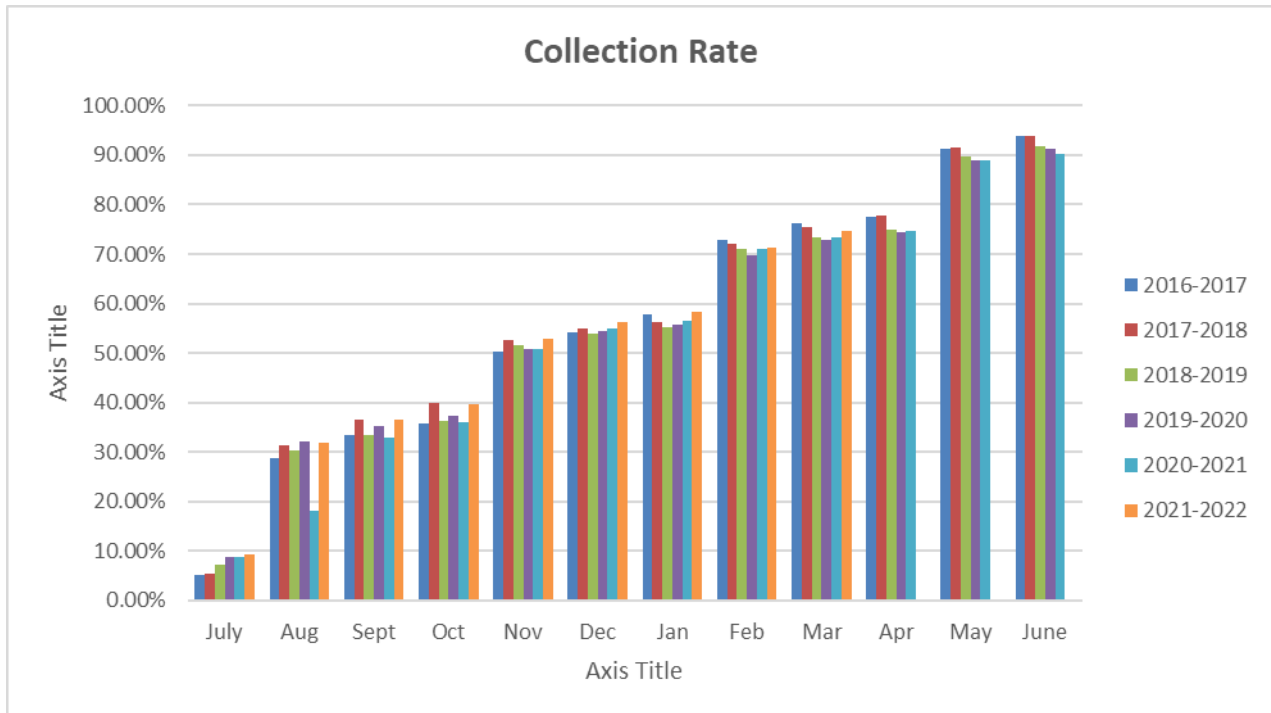
**Debt Recovery Agency**



The table below displays overdue accounts under review by Council staff, with the potential to be referred to Council’s debt recovery agency.

**Narrandera Shire Council**





**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Statement of Rates and Receipts report as at 01 April 2022.

## 20.5 MARCH CAPITAL WORKS PROGRAM

<b>Document ID:</b>	<b>606546</b>
<b>Author:</b>	<b>Senior Finance Officer</b>
<b>Authoriser:</b>	<b>Deputy General Manager Corporate and Community</b>
<b>Theme:</b>	<b>Statutory and Compulsory Reporting – Financial / Audit</b>
<b>Attachments:</b>	<b>1. <a href="#">March 2022 Capital Works Program.pdf</a> ↓</b> <b>2. <a href="#">March 2022 Capital Expenditure.pdf</a> ↓</b> <b>3. <a href="#">March 2022 Operating Expenditure.pdf</a> ↓</b>

### RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 March 2022.

### PURPOSE

The purpose of this report is to enable Council to track the progress of capital works programs. This report is for the period ending 31 March 2022.

### BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2021/2022 year. Key operational expenses are also included in this report and have been highlighted separately.

### PROGRESS TO DATE IN EACH AREA

#### Administration

Administration projects are scheduled as follows:

- The grant submission for the main street CCTV system was unsuccessful. Project has been deferred to 2022-2023.
- The order has been placed for the Replacement of Firewall project; awaiting delivery.
- A consultant has been organised for the Disaster Recovery planning. Awaiting installation of the firewalls.
- Mobile Device Management is currently being implemented.
- The Integrated Software System has commenced and will continue throughout the financial year.
- Awaiting installation of the Secure Wireless Network.
- Quotes are being sought for the GIS Imagery project.
- Quotes have been received and are being reviewed for the Replacement of Network Switches.
- Software licencing will be reviewed throughout the year.
- Replacement of Desktops and Laptops to commence in April.

- The MagiQ Publishing Portal implementation, the Councillor iPad project, Azure Premium P1 Implementation the GDA and SSA Implementation and the SQL Server Software Licenses project are complete.

### **Public Order & Safety**

- Quotations for the purchase and installation of a gatekeeper's shelter for the Waste Depot Improvement Works at Barellan Landfill are currently being sought.
- Construction of the cattery structure is complete for the Pound Cattery Holding system.
- Rural Fire Service is arranging works for the Barellan RFS Station Amenities.

### **Environment**

- Narrandera West Drainage Improvements projects has been deferred due to land ownership issues; funds to be reallocated to Driscoll Road Drainage improvements in March QBR.
- Awaiting on the design for the retaining wall to be considered prior to completing the roadworks for the Narrandera Landfill Masterplan improvement works.
- The pipes and gabions are on site for the Drainage Improvements at Driscoll Road, construction to commence late April.
- The Cemetery Management Plans and Mapping software, as per the cemetery service review project has been deferred to 2022-2023.
- The insurance claim has been submitted for the Building Flood Damage works. Quotes are being finalised and are waiting for approval from Insurance Company.
- All make safe activities are complete for the Library Flood damage works. Carpet and joinery quotations have been approved by the Insurance company. Joinery replacement has commenced and carpet replacement is to commence in April. All other renewal quotes are awaiting final approval from insurance assessor.
- All make safe activities have been completed for the Sports Stadium flood damage works. Renewal quotations are with the Insurance company for review and approval.
- All make safe activities have been completed for the Changerooms under the Grandstand. Eave replacement quotations are with the insurance company for review and approval. The carpet quotation has been approved with replacement activities to commence in May.
- Completed works; Larmer Street Flood Mitigation Works - Stage 2, Chambers electrical cable damage repaired.

### **Housing & Community Amenities**

- Additional furniture to be ordered in April for the Grong Grong Cemetery.
- Narrandera Cemetery furniture purchase has been deferred until 2022-2023.
- Quotes are being sought again due to contractor unavailability for the Barellan Cemetery entrance gate.

### **Recreation & Culture**

- Quotations are being sought for the Lake Talbot Pool Remediation works.
- The Contractor has been engaged for the Lake Talbot Pool installation of shade structures, the design and engineering activities have commenced.
- The scope and timeframe for delivery is being determined for the Narrandera Park Oval Grandstand upgrade. An external contractor is being engaged.

- The new Narrandera Sportsground Clubrooms external works to be finalised by May.
- 80% of the Outdoor Court Furniture and shelters have been constructed and are to be installed in April.
- The Narrandera Sportsground drainages and soak design being undertaken, with works to be completed in June.
- OSR New Shed has been ordered with construction pending.
- Signs have been installed at Grong Grong Earth Park and Henry Mathieson Oval for the Remote Signage Project. Sign upgrades are in progress for Brewery Flats.
- The Marie Bashir Park Irrigation Management System project has been deferred to seek an integrated solution with Water and Sewer.
- Marie Bashir Park drinking fountains/bottle fillers works to be undertaken with Stronger Country Communities Round 4 (SCCF4).
- Narrandera Playgrounds Upgrades project has been deferred to allow for a more substantive upgrade in 2022-2023.
- The Narrandera Adventure Playground Upgrades project has been cancelled and funds reallocated to the 2022-2023 Inclusive spaces budget.
- Other Town Park upgrades landscaping is scheduled for April.
- The Barellan Playground Upgrades and festive decorations project has been deferred, with scope being revised.
- The Biosecurity Mapping Systems project has been deferred to 2022-2023.
- Purchase options for a boat are being explored.
- Scope of works are currently being developed for the Lake Talbot Recreation toilet block landscaping; works are planned to commence in April.
- The scope of works is to be developed for the Lake Talbot seating and shelter revamp project.
- Book and Resources annual replacement purchasing is on target.
- Parkside Museum renewal works have commenced. Kitchen cabinets are now complete. Procurement of external painting is underway and is scheduled to be completed in May.
- Concepts are being prepared for the Adventure Playground inclusive Spaces with ordering to occur early in next financial year.
- Lake Talbot Tourist Park repairs of damaged units and the Tree Audit is complete.

#### **Drought Community Funding (Round 2)**

- Narrandera Stadium Upgrade works are complete.

#### **Stronger Country Communities (Round 3)**

- The Creating Future Farmers project planning is underway, it is anticipated the workshop will be held during Youth week in April 2022.
- The Youth Food Van project is complete.

#### **Stronger Country Communities (Round 4)**

- Quotations are being sought for the Narrandera Sportsground changeroom facilities to upgrade existing amenities to meet women in sport requirements.
- Tenders will be called in March for the Barellan Netball Courts upgrade.

- Quotations are being sought for the Narrandera Sports Stadium for approved acoustics and thermal comfort.
- Construction is to commence in late April for the Lake Talbot Water Park Entrance upgrade and fencing.
- Project is being scoped for the Water Refill Stations along the walk/cycle paths in five locations.

### **Playground on the Murrumbidgee**

- The Destination and Discovery Hub construction has commenced.
- The project is being scoped for the Extension of the Bike and Hike Trails, with the aim to be completed by June.
- The footpath has been completed for the Northbank Walking Track project, with minor works to be undertaken. The remaining funds are to be used for the access to the canal bridge.
- Tender has been awarded for the Northbank Pedestrian Bridge, with construction to start in April.
- The playground has been completed at the Lake Talbot Tourist Park, with the shade structure to be installed in the near future.
- A detailed design has been received for the Elevated Walk and Platform Deck, with a report to be presented to the May Council meeting.
- Lake Talbot deepening works are grant dependent.
- The Lattice Railway bridge project has been cancelled.
- Lake Talbot Tourist Park Amenity Block and Camp Kitchen completed.

### **Local Roads and Community Infrastructure Round 1**

- A decorative screen is to be procured for the Kiesling Lane Beautification project.
- Shoulder widening works are currently being completed for Barellan Golf Course Road.
- Completed projects include Weir Park and Ridgeview Roads, Brewery Flat Improvements, Art Centre Storage, Water Tower Surrounds, Tree planting – all towns, Audit requirement and Melbourne Street kerb and gutter works.

### **Local Roads and Community Infrastructure Round 2**

- Pump track modular units have been ordered for the Barellan Pump Track; delivery is expected in May.
- The construction of the shed is complete for the Grong Grong Village storage facility and toilet; the final fit out to commence in mid-April.
- Final plans have been received for the Wiradjuri Memorial Wall stage 1 with a request for quotes called for the main works.
- Works are well underway for the Barellan Cemetery installation of unisex toilet and sewerage management system. The modular toilet structure has been delivered. Water and septic contracted works have commenced, with the construction of the toilet structure to commence in May.
- The ramp has been completed for the Narrandera Sportsground disabled spectator access areas, with access path and concrete yet to be finished.
- Design options are being considered for the Narrandera Flora and Fauna Reserve improvements.

- The Digital Scoreboard project has been installed.

### **Local Roads and Community Infrastructure Round 3**

- A detailed storm water design and analysis is being undertaken for the improvements at East Street between Twynam and Bolton Street, as part of the Narrandera Business Centre Master Plan.

### **Community Building Partnership**

- Art on the Water Tower project has been completed.

### **Crown Lands Infrastructure**

- The construction of drainage and sealing of the remaining access road at Rocky Water Hole project is now complete.

### **Fixing Local Roads Round 1**

- Design is complete for the Brewarrana Bridge Retrofitting. Works are to be scheduled when water levels drop. Necessary approvals are currently being obtained.
- Completed works are Paintings Bridge Road.

### **Fixing Local Roads Round 2**

- Signs are still to be received for the FCR - Sandigo Kywong School Bus Route.

### **Fixing Local Roads Round 3**

- Rural Road Reseals – Grants were unsuccessful, and projects have been cancelled for Kamarah Road Heavy vehicle, Erigolia Road Heavy Vehicle and Cowabbie Road Northern bus route.
- Narrandera Bus route rural road reseals; works have commenced for Pamandi and Cowabbie Roads; works scheduled for Brookong; works still to be scheduled for Mejum Park Road.
- Completed works are HSVPP Kamarah, Boree, Red Hill and Bassetts Roads.

### **Fixing Country Bridges**

- The tender has been awarded for Molly's Bridge and Somerset Bridge. Survey, Geotech, review of environmental factors and design have been completed. The bridge unit is being delivered for Molly's Bridge.

### **Building Better Regions Round 6**

- Construction of Solar Panels and LTTP Power sites have been deferred, pending outcome of Building Better Regions Round 6 (BBR6).

### **Transport & Communication**

- Works to be scheduled: Culvert/Bridge assessment works, Urban Laneway Upgrade – Arthur and Willans Lanes, Urban Laneways Upgrade – Additional, Urban Footpath Replacement, Active transport – Walking, and PAMP – Urban Footpath Cadell Street (Twynam and Audley Streets).
- Urban Reseals – Racecourse Road and East Street (Audley to Larmer) will commence and be completed in April.
- Barellan Stormwater Design project has been cancelled.
- A detailed storm water design and analysis is being undertaken prior to final design and construction at Bolton Street as part of the Narrandera Business Centre Masterplan.



- Urban Roads Construction – Laneways: Peters and Arthur Lanes - King to Whitton Street projects have been deferred due to lack of funding. Works are to be scheduled for Arthur Lane – Victoria to Bolton Streets.
- Urban Kerb and Gutter Replacement project has been cancelled. Funds to be reallocated to Melbourne Street Kerb & Gutter works
- Procurement has commenced for the Improvement of Water Haulage project, which is to be purchased under the plant program.
- Innovation for Rural Infrastructure Management will also be purchased under the plant program.
- The Urban Footpath to railway overpass project is to be undertaken with the North Narrandera Footpath project under Local Roads Community Infrastructure Round 3 (LRCI R3)
- Rural Sealed Roads Construction works at Euratha Road has been deferred to 2022-2023.
- Roads to Recovery resheeting projects: The Gap Road to be scheduled in the start of the last quarter. Square Knob, Brewarrana and Stradbroke Roads. Holloway, Baldwins and Merribee Road works have commenced. McDonalds Road project has been cancelled.
- Reseal Works to be scheduled include Federal Park and Sandy Creek Roads.
- Regional Roads Capital component of block grant include MR243, MR370, MR596 and MR7608, which will be completed as required. Barellan Road works to be completed in the fourth quarter.
- School Zone Infrastructure Program (SZI) – Larmer, Adams and Douglas Streets are in design phase.
- Poles have been installed for the Banner Poles Leeton Road project, with the banners to be ordered.
- Emergency Drainage works are continuing with a claim being prepared.
- Cemetery storm damage emergency works commenced 29/3/22.
- Completed works include: Arthur, Baylis, Box Streets; Intersection upgrade Local & Regional Roads; Druces, Pethers, Galore Park, Pinehope, Galore Forest, Donaldsons, Jackson, Driscoll, Jonsen Roads. Roads to Recovery projects; Bogolong, Birrego, Road, Rehabilitation Sandigo, culvert Manderlay Road 7.78km, culvert McKenzies Road, Anzac/Kiesling Drive intersection, East/Larmer Streets Intersection, Red Gum and Adams Streets heavy patching and LED Street Lighting replacement project.

### **Economic Affairs**

- The site map is to be upgraded on the estate for Red Hill Signage after current developments are confirmed and established.
- Gateway Entrance Signs project is under review, funds are to be reallocated.
- Council Chambers cleanout of storage facility works activities have been delayed due to COVID-19 restrictions.
- Building Renewal and Upgrades annual program have been identified, scoped and procurement underway. Barellan Street Stall is now complete. Various building fixtures and renewal activities have been committed.
- The Workshop Vehicle Wash Bay Shed is complete, with wash equipment and filtration yet to be installed.

- Quotes are being considered for the Security and Wildlife Perimeter fencing at airport.
- Designs have been received from consultant for the Airport taxiway; tender phase is planned for second half of 2022.
- Scope is being developed for Light Vehicles, Trucks and Trailers, Heavy Plant Sales and Other Plant Capital.
- Completed Runway, Taxiway and Apron resealing and re-mark project and the Installation (3) of the Apron Flood lights.

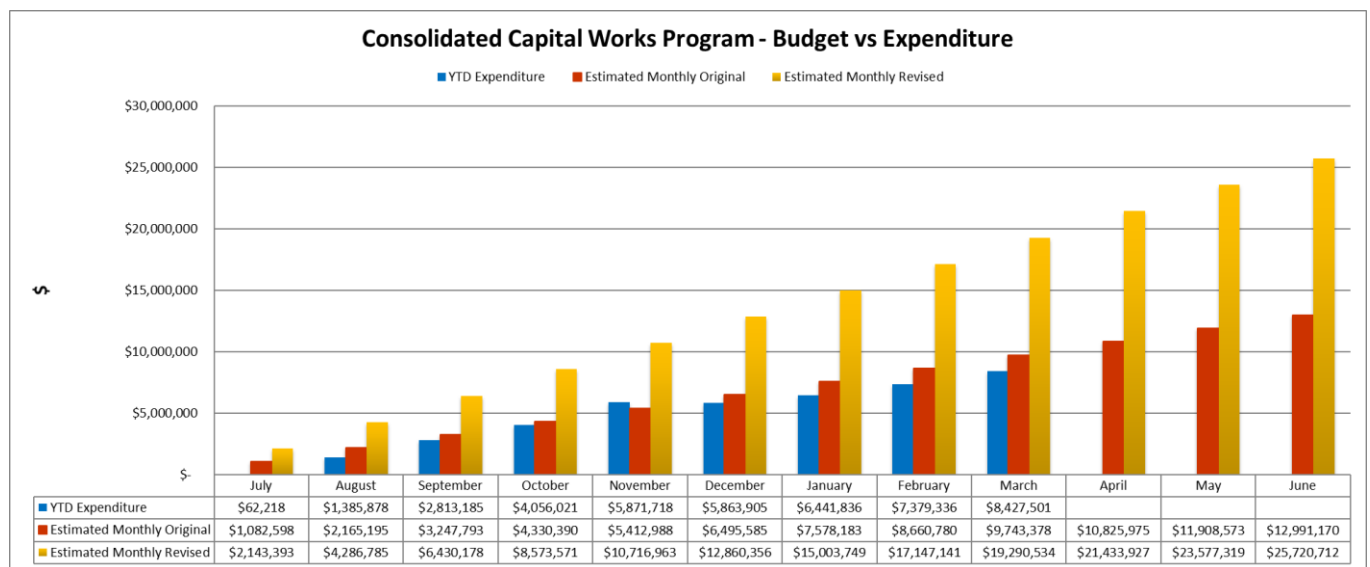
### **Water Supplies**

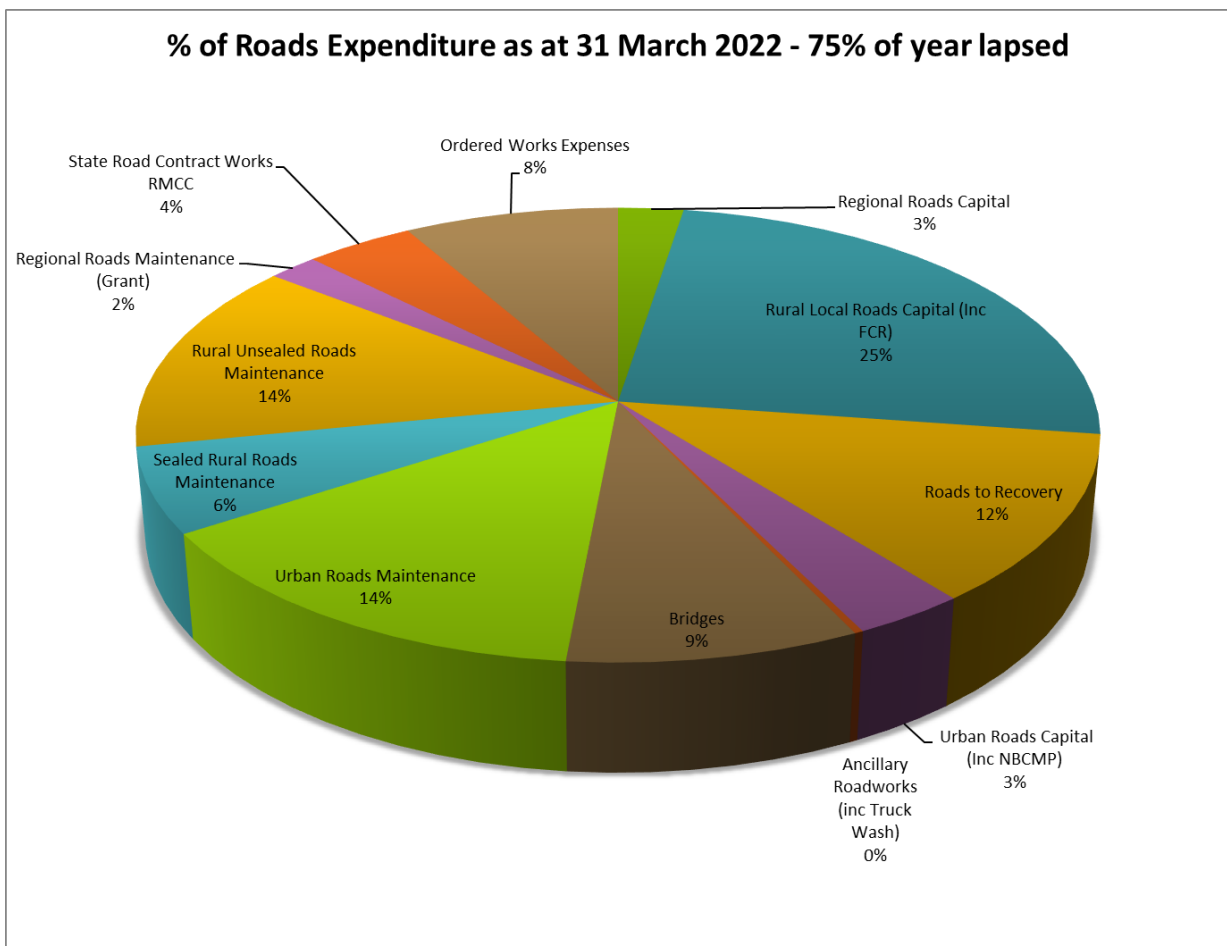
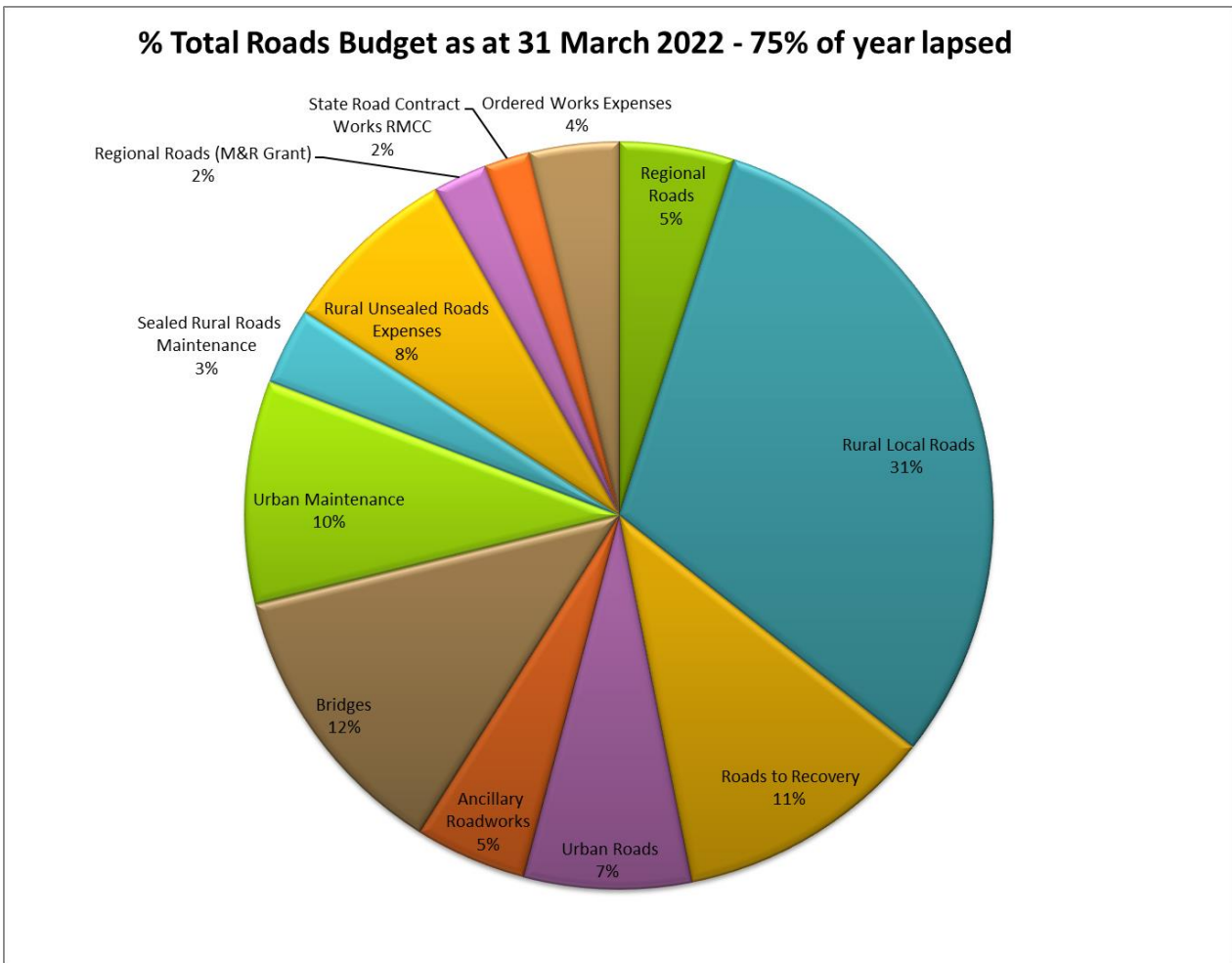
- Hydrant and Valve replacements program is being developed; works are to begin shortly.
- Service replacements will commence as required.
- Hydraulic model is complete for the North Zone Pressure Pump low pressure issues. Specifications are being developed.
- Grosvenor, Adams, and King Streets Water Main replacements have commenced.
- Awaiting the Draft deed from Restart for the Scoping Study for the Water Treatment Plant (WTP).
- Pine Hill Reservoir Upgrade tank construction is complete. Final commissioning is underway. Internal civil works to be undertaken.
- Program has been developed for the cul-de-sac ring mains; cost estimates are being prepared.
- Survey and procurement is underway for the Gordon Street fencing site.
- Department of Planning and Environment (DPE) concurrence for Groundwater Study has been provided for the Integrated Water Cycle Management (IWCM) additional works; consultant has been engaged and study is underway. Expected completion in mid-2022.
- Taggle Software and implementation is underway. Expected to be operational for the next billing cycle.
- Procurement is underway for the Bulk Water filling station with installation to commence in April.
- The third batch of filter installations is underway for the Household Filter Project. 80 filters have been installed, with 20 pending.
- Telemetry Software Upgrade and Hardware Upgrade specifications are complete; procurement is underway, with requests for quotes being sent.
- The Valve Exerciser and Non-destructive digger project has been cancelled for 2021-2022.
- Solar Panel scope is being prepared with additional grant funding being sought.
- Completed projects: Reservoir cleaning and structural assessments and Water Main replacement at Sawmill Road Extension and Lake Talbot Tourist Park Fire Service Water Main.

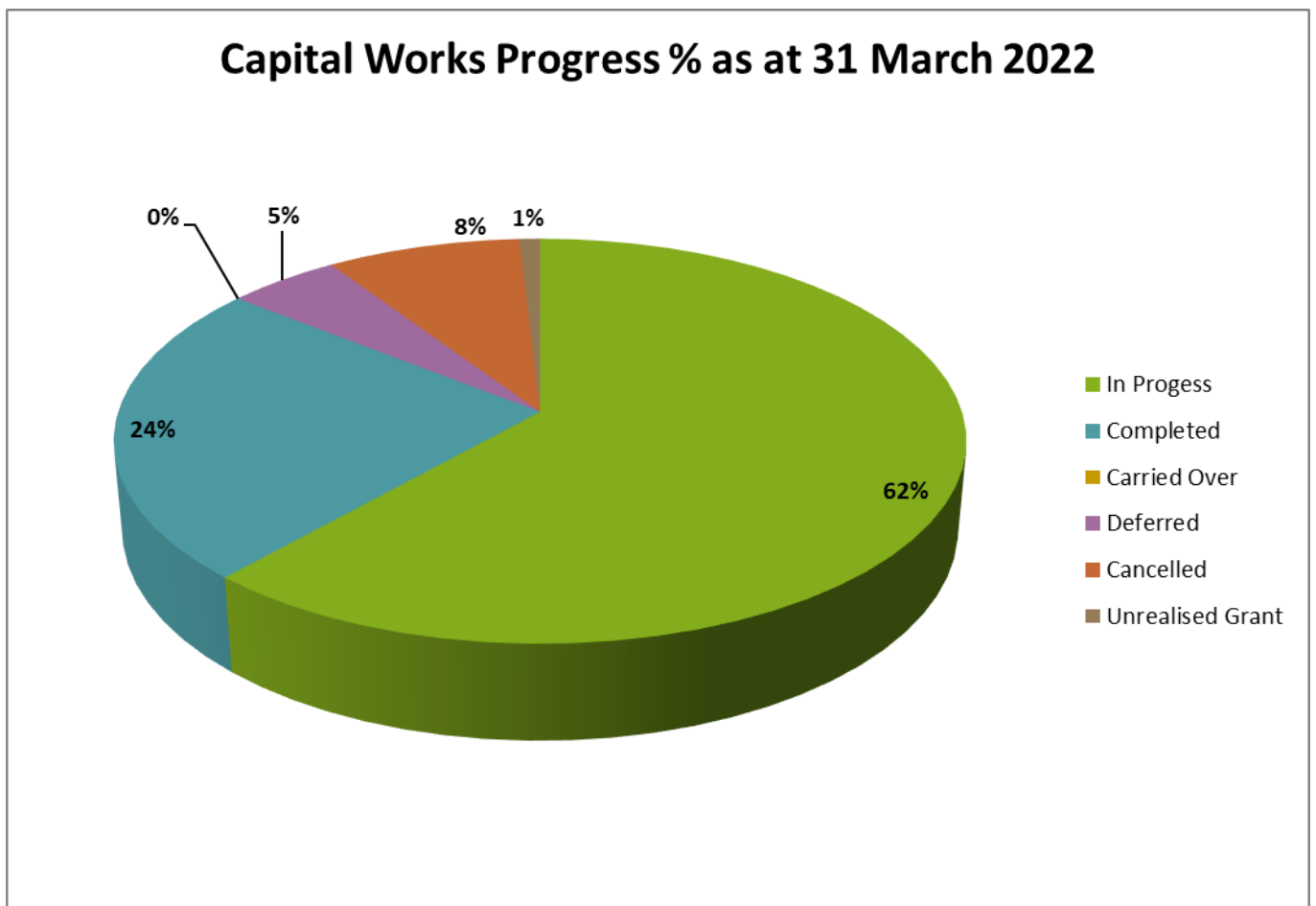
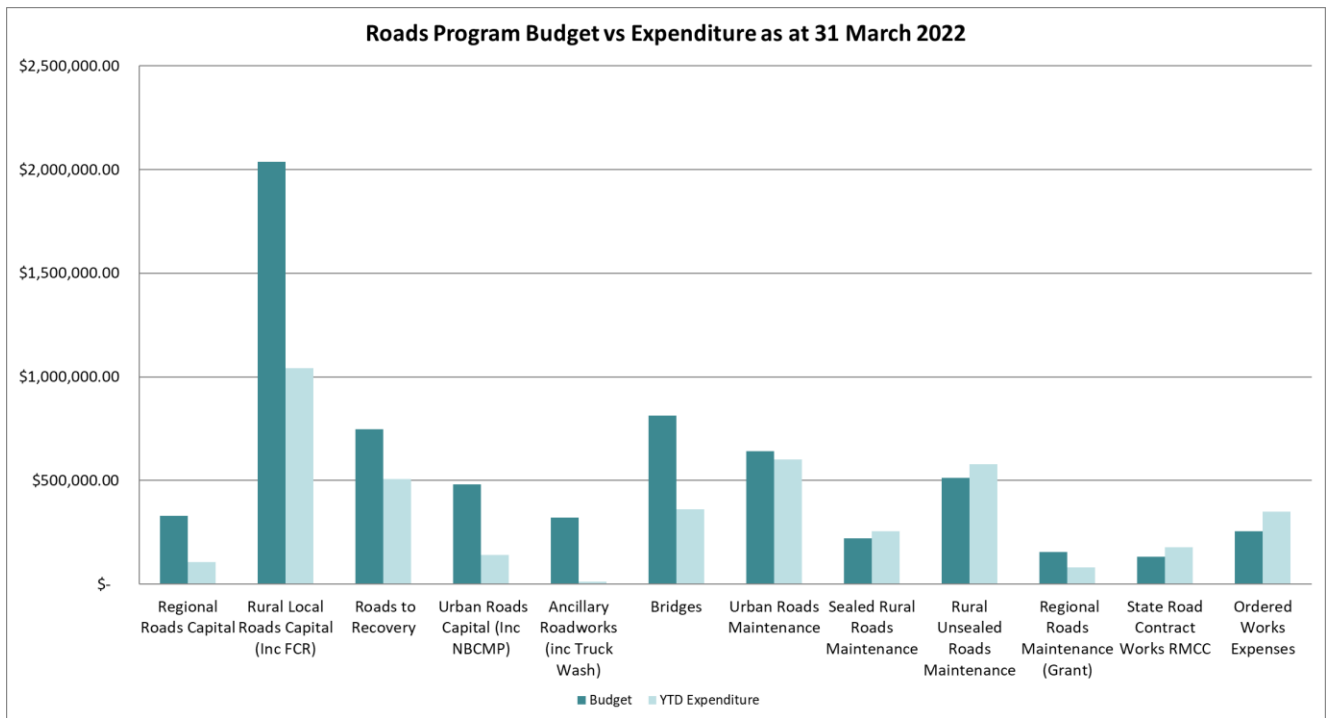
### **Sewerage Supplies**

- The Barellan Sewer design is advanced with anticipated completion Mid 2022.
- The design has been updated for the Primary Filter EPA (Environment Protection Authority) with procurement underway.

- Manhole and Sewer Service Replacements will be performed as required.
- Quotes have been received for the Flow Meters for Sewer Pump Stations 2, 3 and 4 with a review to be undertaken.
- Public consultation to be undertaken in May for the Narrandera West Sewer Extension.
- Scope is being prepared for the Solar Panel project; additional grant funding is being sought.
- Telemetry Software Upgrade and Hardware Upgrade specifications are complete, Procurement to commence shortly.
- Completed works: Sewer Main Relines.







**TERMINOLOGY**

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

**Ledger Number** - This is a reference number for staff to link the report to Council's accounting records.

Capital works are funded from several sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council's reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Councils or organisations.

**Budget** – This is the total allocation to complete the project.

**YTD Exp** – Total expenditure allocated to project as of report date, including commitments.

**Balance** – Amount of unspent funds for each program at reporting date.

**Graph** – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

## **RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**

### **Theme**

Our Infrastructure

### **Goal**

To have an improved and adequately maintained road network

### **Strategy**

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

### **Action**

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

## **ISSUES AND IMPLICATIONS**

### **Policy**

- N/A

### **Financial**

- Advises Council of the status of the Capital Works Program.

### **Legal / Statutory**

- N/A

### **Community Engagement / Communication**

- N/A

**Human Resources / Industrial Relations (if applicable)**

- N/A

**RISKS**

N/A

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Capital Works report as of 31 March 2022.





**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
1 IT Review	-		\$2,453.00	\$0.00	\$2,453.00	0%	Project cancelled
2 SQL Server Software Licenses	-		\$17,530.00	\$5,915.00	\$11,615.00	34%	Completed
3 Azure Premium P1 Implementation	-		\$12,220.00	\$7,881.00	\$4,339.00	64%	Completed.
4 GDA and SSA Implementation	-		\$16,053.64	\$15,681.00	\$372.64	98%	Completed.
5 Replace Desktops/Laptops	20,000		\$30,410.00	\$15,784.50	\$14,625.50	52%	Will commence in April
6 Software Licencing	20,000	\$1,925.00	\$20,000.00	\$8,025.00	\$10,050.00	40%	Will review throughout the year.
7 Councillor iPad Project	5,000		\$5,000.00	\$5,192.47	-\$192.47	104%	Completed
8 Replace Firewall	35,000	\$38,516.00	\$35,000.00	\$0.00	-\$3,516.00	0%	Ordered and waiting delivery
9 Secure Wireless Network	15,000	\$7,060.00	\$15,000.00	\$4,970.00	\$2,970.00	33%	Ordered and awaiting installation
10 Replace Network Switches	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	Quotes received, review being undertaken.
11 Disaster Recovery Planning	5,000	\$5,460.00	\$5,000.00	\$0.00	-\$460.00	0%	Consulting organised awaiting installation of firewalls.
12 Mobile Device Management	10,000	\$6,960.00	\$10,000.00	\$0.00	\$3,040.00	0%	Currently implementing.
13 Integrated Software System	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Have commenced and continue through the financial year.
14 GIS Imagery	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	Quotes being organised.
15 MagiQ Publishing Portal	-		\$12,500.00	\$12,570.00	-\$70.00	101%	Completed.
16 Pound: Cattery Holding System	-	\$1,772.73	\$3,120.07	\$728.30	\$619.04	23%	Construction of the cattery structure is complete.
17 CCTV system for the Main Street	60,000		\$60,000.00	\$5,454.45	\$54,545.55	9%	Grant Unsuccessful. Project deferred to 22/23.
18 Barellan RFS Station Amenities	-		\$28,739.54	\$0.00	\$28,739.54	0%	RFS arranging works.
19 Ndra Landfill Masterplan improvement works	-		\$149,963.91	\$13,660.00	\$136,303.91	9%	Waiting for design of retaining wall to be considered.
20 Waste Depot Improvement Works Barellan	87,000		\$87,000.00	\$0.00	\$87,000.00	0%	Quotations for the purchase and installation of a gatekeepers shelter are currently being sought for the Barellan Landfill.
21 Larmer St Flood Mitigation Works - Stage 2	-		\$5,309.75	\$1,185.44	\$4,124.31	22%	Completed.
22 Narrandera West Drainage Improvements	28,000		\$28,000.00	\$517.00	\$27,483.00	2%	Deferred due to land ownership issues, funds to be reallocated to Driscoll Road drainage improvements.
23 Drainage Improvements Driscoll Road	60,000	\$18,181.82	\$65,627.24	\$30,848.26	\$16,597.16	47%	Pipes and Gabions on site. Construction to start April.
24 Book & Resources annual replacement	30,896		\$34,613.91	\$6,476.17	\$28,137.74	19%	Purchasing on target.
25 Replacement of Computer Seating	3,000		\$3,000.00	\$0.00	\$3,000.00	0%	Funds to be reallocated.
26 LT Pool Remediation Works	136,000		\$136,000.00	\$53,861.09	\$82,138.91	40%	Quotations being sought..(Possible Carryover)
27 LT Pool Install shade structures and seating located on Plant Room	60,000	\$40,860.00	\$60,000.00	\$4,540.00	\$14,600.00	8%	Contractor engaged.- Design and Engineering activities commenced.
28 Narrandera Sportsground Drainages & Soak	95,000		\$100,000.00	\$0.00	\$100,000.00	0%	Designs being undertaken, works to be completed June.
29 Ndra Sportsground Clubrooms	-	\$36,712.93	\$939,925.02	\$900,487.90	\$2,724.19	99%	External works being finalised by May.
30 Outdoor Courts Furniture/Shelters	-	\$659.88	\$15,000.00	\$3,321.42	\$11,018.70	22%	80% constructed - install April
31 Ndra Park Oval Grandstand upgrade	20,000		\$20,000.00	\$1,122.92	\$18,877.08	6%	Councils Carpenter is providing a scope and timeframe for delivery. Engaging external contractor.
32 MBP Irrigation management system	125,000		\$125,000.00	\$0.00	\$125,000.00	0%	Deferred to seek integrated solution with water and sewer
33 OSR New Shed	125,000	\$17,752.88	\$125,000.00	\$84,598.87	\$22,648.25	68%	Shed ordered, construction pending.
34 Narrandera Playgrounds Upgrades	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	money reserve to allow for a substantive upgrade in 22-23

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
35	Narrandera Adventure Playground Upgrades	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	Cancelled funds reallocated to 22-23 budget Inclusive Spaces
36	Brln Playground Upgrades and festive decorations	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	Deferred with scope being revised.
37	MBP Drinking fountains/ bottle fillers	-		\$8,000.00	\$0.00	\$8,000.00	0%	works to be undertaken with SCCF4
38	DCF/LRCI - Narrandera Stadium Upgrade	-		\$56,289.50	\$53,528.35	\$2,761.15	95%	Completed
39	SCCF - Youth Food Van Project	-		\$9,161.78	\$10,053.28	-\$891.50	110%	Completed
40	SCCF3A - 0009- Creating Future Farmer	-		\$19,950.00	\$904.38	\$19,045.62	5%	Planning is underway, it is anticipated the workshops will be held during Youth week in April 2022.
41	SCCF4 - Narrandera Sportsground - Changeroom Facilities (Upgrade existing changerroom amenities to meet women in sport requirements)	-		\$0.00	\$1,263.04	-\$1,263.04	#DIV/0!	Quotations being sought. (Possible Carryover considering building and material leadtimes )
42	SCCF4 - Barellan Netball Courts	-		\$103,500.00	\$0.00	\$103,500.00	0%	Calling for Tenders in March.
43	SCCF4 - Narrandera Sports Stadium - Line internal walls of Stadium with insulated lining panels for improved acoustics and thermal comfort.	-		\$0.00	\$0.00	\$0.00	#DIV/0!	Quotations being sought. (Carryover commencement of works still to be determined)
44	SCCF4 - Lake Talbot Water Park - Entrance upgrade / Fencing	-		\$0.00	\$31,622.72	-\$31,622.72	#DIV/0!	Construction to commence late April.
45	SCCF4 - Water Refill Stations along walk/cycle paths (5 locations)	-		\$0.00	\$0.00	\$0.00	#DIV/0!	Project being scoped.
46	BBR6 - Solar Panels	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	Construction deferred, pending outcome of BBR6.
47	BBR6 - LTTP Power sites			\$0.00	\$0.00	\$0.00	#DIV/0!	Construction deferred, pending outcome of BBR6.
48	POM - Destination & Discovery Hub	-	\$2,527,513.21	\$3,061,303.30	\$348,825.49	\$184,964.60	11%	Construction commenced.
49	POM - Extension of Bike & Hike Trails	61,967		\$61,967.00	\$156.64	\$61,810.36	0%	Project being scoped, to complete by April.
50	POM - Lattice Railway Bridge	822,000		\$10,545.16	\$9,784.57	\$760.59	93%	Cancelled
51	POM - LTTP Upgrades to Amenity block & Camp Kitchen	-	\$91,558.08	\$833,690.72	\$664,748.13	\$77,384.51	80%	Completed
52	POM - LTTP New Playground	60,741	\$20,917.91	\$60,741.00	\$54,154.06	-\$14,330.97	89%	Playground completed, shade structure to be completed before Easter
53	POM - Northbank Walking Track		\$212.00	\$382,648.58	\$180,695.82	\$201,740.76	47%	Footpath complete. Minor works to be undertaken , remaining funds to be used for access to canal bridge.
54	POM - Northbank Pedestrian Bridge	283,639	\$328,250.00	\$302,181.07	\$33,080.37	-\$59,149.30	11%	Tender awarded with construction to start April.
55	POM - Elevated Walk, Platform deck		\$5,458.64	\$821,000.00	\$4,185.00	\$811,356.36	1%	Detailed design received, report to be presented to May Council meeting.
56	Other Town Park upgrades	-		\$20,000.00	\$800.00	\$19,200.00	4%	Landscaping scheduled for April
57	2020-25 Tree Audit	-		\$38,000.00	\$31,000.00	\$7,000.00	82%	Completed -final invoice to be processed - Tree management system to be committed
58	Biosecurity Mapping System	-		\$23,060.00	\$0.00	\$23,060.00	0%	IT review systems to ensure they are compatible with Councils document management system - project has been deferred
59	Remote Signage	7,500		\$15,000.00	\$12,000.00	\$3,000.00	80%	Sign upgades in progress for Brewery flats

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
60	LRCI - Brewery Flat Improvements - Fire Pits, Seating, Shelters.	-		\$3,147.55	\$1,295.07	\$1,852.48	41%	Completed
61	LRCI - Art Centre Storage - Deck and Storage at the rear of the Art centre	-		\$5,012.22	\$2,256.61	\$2,755.61	45%	Complete, funds to be used for other LRCI projects.
62	LRCI - Kiesling Lane Beautification	-	\$115.00	\$19,620.00	\$11,761.35	\$7,743.65	60%	Decorative Screen to be procured.
63	LRCI - Water Tower Surrounds - Tidy up and make usable (Gardens, paths, seating)	-		\$7,926.46	\$4,731.09	\$3,195.37	60%	Complete - Awaiting invoice.
64	LRCI - Tree planting - All towns (Subject to consultation)	-		\$856.01	\$11,086.58	-\$10,230.57	1295%	Completed
65	LRCI - Melbourne Street - Kerb & Gutter works,	-		\$54,587.88	\$114,508.04	-\$59,920.16	210%	Works completed. Overspend to be covered from carryover from 8-1018-0
66	LRCI - Laneway Upgrade - Drain and seal a selected laneway.	-		\$7,974.66		\$7,974.66	0%	
67	LRCI - Arthur Lane	-			\$0.00			Works to be scheduled
68	LRCI - Willans Lane	-			\$0.00			Works to be scheduled
69	LRCI - Drainage Works (Various) - New Culverts and causeways	-	\$9,516.00	\$12,058.35		\$9,540.38	21%	
70	LRCI - Ridgeview Road	-			\$2,517.97			Completed
71	LRCI - Barellean Golf course road	-			\$0.00			Shoulder widening works currently being completed
72	LRCI - Weir Park Road - 1200m gravel Resheet and Otta seal	-		\$2,982.51	\$1,350.00	\$1,632.51	45%	Completed
73	LRCI Audit Requirements	-		\$0.00	\$4,000.00	-\$4,000.00	#DIV/0!	Completed
74	Art on the Water Tower Stage 2	-	\$130.91	\$25,859.90	\$51,899.44	-\$26,170.45	201%	Artwork completed 3rd February 2022
75	LRCI R2 - Barellean Pump Track	-	\$49,700.00	\$160,000.00	\$52,529.53	\$57,770.47	33%	Pump Track modular units order committed expected to arrive April 2022.
76	LRCI R2 - Grong Grong Village - Storage facility, toilet, and associated equipment	-	\$47,987.73	\$108,200.00	\$55,718.41	\$4,493.86	51%	Construction of Shed is complete. Final fit out to commence mid-April.
77	LRCI R2 - Wiradjuri Memorial Wall Stage 1	-	\$55,500.00	\$279,964.00	\$12,716.29	\$211,747.71	5%	Final plans received, RFQ's called for main works.
78	LRCI R2 - Ndra Sportsground - Disabled spectator access areas.	-		\$39,440.18	\$72,386.35	-\$32,946.17	184%	Ramp Completed. Access path and concrete yet to be finished
79	LRCI R2 - Ndra Sportsground - Installation of a digital scoreboard, with video capability.	-		\$120,000.00	\$123,938.43	-\$3,938.43	103%	Complete
80	LRCI R2 - BrIn Cemetery - Install unisex toilet & sewerage management system.	-	\$27,845.07	\$75,000.00	\$12,657.88	\$34,497.05	17%	Works well underway - Modular Toilet structure delivered. . Water and Septic contracted works have commenced. Construction of toilet structure to commence in April.
81	LRCI R2 - Ndra Flora and Fauna reserve - Upgrade carpark & entrance	-		\$54,975.00	\$0.00	\$54,975.00	0%	Design options being considered
82	LRCI R3 -East St between Twynam & Bolton	-		\$0.00	\$0.00	\$0.00	#DIV/0!	Detailed storm water design and analysis being undertaken prior to final design and construction.
83	CRIF - Construct drainage and seal the remaining access road at Rocky Water Hole	-		\$86,435.90	\$88,865.97	-\$2,430.07	103%	Completed
84	Adventure Playground inclusive spaces (ECP)	-		\$75,000.00	\$0.00	\$75,000.00	0%	Concepts being prepared for ordering in early next year
85	LT Rec Seating and Shelter Revamp	-		\$10,000.00	\$0.00	\$10,000.00	0%	Scope of works to be developed
86	LT Rec Toilet block landscaping	20,000		\$20,000.00	\$0.00	\$20,000.00	0%	Developing scope of works landscaping planned for April.

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
87	Boat Purchase	10,000		\$10,000.00	\$0.00	\$10,000.00	0%	Purchase options being explored.
88	LED Street Lighting Replacement	350,000	\$398,868.36	\$350,000.00	\$0.00	-\$48,868.36	0%	Complete - invoice pending.
89	Barellan Cemetery Entrance gate	-		\$8,000.00	\$0.00	\$8,000.00	0%	Seeking quotes again due to contractor unavailability
90	GG Cemetery Furniture	-		\$3,834.00	\$0.00	\$3,834.00	0%	Additional furniture to be ordered April.
91	Furniture - Narrandera Cemetery	5,000		\$5,000.00	\$0.00	\$5,000.00	0%	Deferred
92	Cemetery management plans, master planning, management and mapping software - as per cemetery service review	70,000		\$70,000.00	\$0.00	\$70,000.00	0%	deferred to 22-23
93	Cemetery Storm Damage	-	\$7,752.42	\$0.00	\$0.00	-\$7,752.42	#DIV/0!	Emergency works commenced 29/3/22
94	Emergency Drainage Works	-	\$3,700.00	\$0.00	\$40,007.32	-\$43,707.32	#DIV/0!	Works continuing with claim being prepared.
95	Barellan Stormwater Design	-		\$0.00	\$386.53	-\$386.53	#DIV/0!	Cancel
96	NBCMP Bolton Street	-		\$0.00	\$7,181.64	-\$7,181.64	#DIV/0!	Detailed storm water design and analysis being undertaken prior to final design and construction.
97	<b>Urban Roads Construction</b>	131,381		\$141,709.37		\$116,751.70	18%	
98	Arthur St (Victoria to Audley) Extend to kerb				\$8,113.71			Completed
99	Baylis St (Jonsen St to May St) Extend to kerb				\$14,346.46			Completed
100	Box Street (Barellan)				\$0.00			Completed
101	Intersections Upgrade Local & Reg. Rds				\$2,497.50			Completed
102	Culvert/bridge assessment works	-		\$15,683.00	\$0.00	\$15,683.00	0%	Works to be scheduled
103	<b>Urban Roads Construction - Laneways</b>	40,922		\$40,922.00		-\$11,563.96	128%	
104	Audley Lane				\$0.00			
105	Peters Lane				\$0.00			project deferred due to lack of funding
106	Jonsen Lane				\$52,485.96			Completed
107	Arthur Ln - Victoria to Bolton				\$0.00			Works to be scheduled
108	Arthur Lane - King to Whitton Street				\$0.00			project deferred due to lack of funding
109	<b>Urban Reseals</b>	120,612		\$120,612.00		\$120,612.00	0%	
110	Racecourse Rd				\$0.00			Commence and Complete in April
111	East Street (Audley to Larmer)				\$0.00			Commence and Complete in April
112	<b>Urban Pavement Rehabilitation</b>	132,458		\$132,458.00		\$116,761.57	12%	
113	Anzac/ Keisling intersection Heavy Patch				\$3,468.17			Completed
114	East/ Larmer Intersection Heavy Patch				\$4,399.25			Completed
115	Red Gum Street Heavy Patch				\$4,362.84			Completed
116	Adams Street Heavy Patch				\$3,466.17			Completed
117	Urban Laneways Upgrade - additional				\$0.00			Works to be scheduled
118	Urban K&G Replacement	15,759		\$51,593.11	\$270.61	\$51,322.50	1%	Cancelled. Funds reallocated to 300-1084-0
119	Improvement of water haulage	-		\$15,000.00	\$0.00	\$15,000.00	0%	To be purchased under plant program
120	Innovation for Rural infrastructure Mgmnt	-		\$11,995.00	\$0.00	\$11,995.00	0%	To be purchased under plant program
121	Urban Footpath Replacement	10,506	\$25.27	\$10,506.00	\$53.41	\$10,427.32	1%	Works to be scheduled
122	Urban Footpath Add. Funds requested - To railway overpass	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	to be undertaken with the North Narrandera footpath project under LRCI R3
123	<b>Roads to Recovery</b>	997,362		\$997,362.00		\$484,041.99	33%	
124	Merribee Rd				\$10,622.05			works commenced
125	Federal Park Road - Reseal				\$0.00			Works to be scheduled
126	Sandy Creek Road - Reseal				\$0.00			Works to be scheduled
127	Druces Road (4.35 to 5.35) Resheeting				\$22,185.13			Completed
128	Pethers Road (0.0 to 0.3) Resheeting				\$7,890.59			Completed

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
129	Galore Park Road (0.0 to 1.3) Resheeting				\$35,768.40			Completed
130	Mcdonalds Road (0.0 to 1.97) Resheeting				\$0.00			project cancelled
131	Bogolong Road (6.94 to 9.8) Resheeting				\$44,486.74			Completed
132	Pinehope Road (1.69 to 2.69) Resheeting				\$25,310.79			Completed
133	Baldwins Road (0.0 to 0.75) Resheeting		\$3,197.16		\$4,009.91			works commenced
134	Holloway Road (2.5 to 4.0) Resheeting		\$3,107.88		\$21,038.14			works commenced
135	Galore Forest Rd (0.0 to 1.97) Resheeting				\$25,326.52			Completed
136	Birrego Rd (7.7 to 9.7) Resheeting				\$50,591.17			Completed
137	Jackson Rd (1.0 to 1.67) Resheeting				\$17,655.90			Completed
138	The Gap Rd (6.55 to 9.55) Resheeting				\$0.00			scheduled to start last quarter
139	Donaldsons Rd (0.5 to 2.6) Resheeting				\$60,238.47			Completed
140	Rehab Sandigo Road				\$82,533.91			Completed
141	Square Knob Road		\$508.73		\$94,382.12			Completed
142	Brewarrana Road				\$4,466.40			scheduled to start last quarter
143	Stradbroke Road				\$0.00			Works to be scheduled
144	<b>Rural Sealed Roads Construction</b>	206,620		\$206,620.00		\$188,359.60	9%	
145	Euratha Road				\$18,260.40			Deferred 22/23
146	Culvert Manderlay Road 7.78 km	-		\$8,440.00	\$1,914.26	\$6,525.74	23%	Completed
147	Culvert McKenzies	-		\$6,255.00	\$0.00	\$6,255.00	0%	Completed
148	FLR R1 - Paintings Bridge	-		\$29,387.34	\$0.00	\$29,387.34	0%	Completed
149	Driscoll Road	-	\$1,680.00	\$175,000.00	\$153,174.83	\$20,145.17	88%	Completed
150	FLR R3 - Narrandera Bus Route	-	\$206,507.49	\$978,424.81		\$429,814.67	44%	
151	Pamandi Rd	-			\$114,168.87			Works commenced
152	Cowabbie Rd	-			\$349.50			Works commenced
153	Brookong St	-			\$8,173.18			Works scheduled
154	Mejum Park Rd	-			\$0.00			Works to be scheduled
155	Boree Rd	-			\$219,411.10			Completed
156	<b>Roads Resheeting - (Unsealed rural roads resheeting)</b>	297,368		\$297,368.00		\$241,896.55	19%	
157	HVSPK Kamarah Road				\$23,593.00			Completed
158	Red Hill Road				\$15,808.95			Completed
159	Bassetts Road				\$16,069.50			Completed
160	FLR R1 - Brewarrana Bridge Retrofitting	-	\$7,878.79	\$415,586.23	\$25,573.73	\$382,133.71	6%	design complete works to be scheduled when water levels drop. Current in process to obtain necessary approvals.
161	FCR - Sandigo Kywong school bus route	454,440		\$446,907.03	\$446,573.56	\$333.47	100%	Completed
162	<b>Rural Roads Reseals</b>	153,995		\$153,995.00		\$153,995.00	0%	
163	FLR 3 - Kamarah Road Heavy vehicle				\$0.00			Grant Unsuccessful. Project cancelled.
164	FLR 3 - Erigolia Road Heavy Vehicle				\$0.00			Grant Unsuccessful. Project cancelled.
165	FLR 3 - Cowabbie Road Northern bus route				\$0.00			Grant Unsuccessful. Project cancelled.
166	<b>Fixing Country Bridges</b>	1,083,532		\$1,083,532.00		\$451,325.67	33%	
167	FCB - Molly's Bridge		\$143,586.93		\$189,421.65			Tender awarded. Survey completed, Geotech completed, REF completed, design complete, bridge unit being delivered
168	FCB - Somerset Bridge		\$127,316.00		\$171,881.75			Tender awarded. Survey completed, Geotech completed, REF completed, design complete
169	<b>Regional Roads Capital Works</b>	441,400		\$441,400.00		\$341,388.06	21%	
170	MR243 - Canola Way to (GG, Gainain, Matong & Coolamon)				\$27,653.85			As required.

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
171	MR370 - To Lockhart		\$1,090.91		\$20,031.99			As required.
172	MR596 - Back Yamma Road (south-west of Morundah)				\$0.00			As required.
173	MR7608 - Barellan Road		\$6,818.18		\$44,417.01			Barellan Road works to be completed fourth quarter
174	Repair Grant - Barellan Road			\$0.00	\$14,245.95	-\$14,245.95	#DIV/0!	
175	Active Transport - Walking	270,000		\$273,727.79	\$452.51	\$273,275.28	0%	Works to be scheduled
176	Banner Poles Leeton Road	-		\$8,276.04	\$1,657.39	\$6,618.65	20%	Poles complete, banners to be ordered
177	PAMP - Urban Footpath Cadell st (Tywnam and Audley Sts)	25,000		\$25,000.00	\$0.00	\$25,000.00	0%	Works to be scheduled
178	School Zone Infrastructure Program (SZI) - Larmer Street	-		\$6,400.00	\$0.00	\$6,400.00	0%	Design phase
179	School Zone Infrastructure Program (SZI) - Adams and Douglas Street	-	\$925.00	\$115,000.00	\$8,640.00	\$105,435.00	8%	Design phase
180	Red Hill Signage	-		\$3,700.00	\$0.00	\$3,700.00	0%	Site map to be upgraded on estate allow \$2000
181	Gateway/Entrance signs	-	\$3,772.73	\$4,183.52	\$360.00	\$50.79	9%	Under review, funds to be reallocated
182	LTP Unit 5 & 6 Damage Repairs	-		\$69,176.00	\$67,809.65	\$1,366.35	98%	Completed
183	Light Vehicles	462,509		\$462,509.00	\$45,454.54	\$417,054.46	10%	Scope being developed
184	Trucks & Trailers	517,600		\$517,600.00	\$0.00	\$517,600.00	0%	Scope being developed
185	Heavy Plant Sales	492,963		\$492,963.00	\$124,694.09	\$368,268.91	25%	Scope being developed
186	Other Plant Capital	20,000		\$20,000.00	\$11,388.18	\$8,611.82	57%	Scope being developed
187	Building renewal and upgrades in portfolio of Manager of Works	146,000	\$45,024.82	\$157,354.84	\$91,021.16	\$21,308.86	58%	Annual program has been identified scoped and procurement underway. Barellan Street stall is complete, Various building fixture and renewal procurement activities have been committed.
188	Museum - Ext. paint, disabled ramp, public toilets	-	\$7,168.18	\$25,939.83	\$15,459.74	\$3,311.91	60%	Replacement of kitchen cabinets has been completed. Procurement of external painting and is scheduled to be completed by May.
189	Council Chambers Cleanout of Storage Facility	-		\$5,709.14	\$0.00	\$5,709.14	0%	Works activities delayed due to Covid restrictions.
190	Workshop vehicle washbay	100,000	\$10,790.38	\$121,000.00	\$125,136.35	-\$14,926.73	103%	Shed complete. wash equipment and filtration yet to be installed.
191	Building Flood Damage works	-	\$47,867.37	\$0.00	\$64,994.71	-\$112,862.08	#DIV/0!	Insurance claim submitted. Quotes finalised and are waiting for approval from Insurance company.
192	Library	-		\$0.00				All Make Safe activities completed - Carpet and joinery quotations approved by Insurance company. Joinery replacement commenced and carpet replacement to commence mid April. All other renewal quotes awaiting final approval from insurance assessor.
193	Sports Stadium	-		\$0.00				All Make Safe activities completed - Renewal quotations with Insurance company for review and approval.
194	Changerooms under Grandstand	-		\$0.00				All Make Safe activities completed - Eave replacement quotation with Insurance company for review and approval. Carpet quotation approved with replacement activities to commence in May.
195	Chambers - Electrical Cable Damage	-		\$0.00				Make Safe works completed - No other actions required
196	Runway, Taxiway & Apron resealing & re-mark	-	\$79.40	\$210,932.55	\$209,041.48	\$1,811.67	99%	Completed
197	Installation (3) Apron Flood Lights	-	\$2,327.85	\$27,479.29	\$24,199.15	\$952.29	88%	Completed
198	Security & Wildlife Perimeter fencing	-	\$253,652.08	\$409,657.73	\$34,154.98	\$121,850.67	8%	currently seeking quotes to undertake works.
199	Airport Taxiway	-		\$0.00	\$44,988.00	-\$44,988.00	#DIV/0!	Designs received from consultant, tender phase planned for second half of 2022.
200	Services Replacements	20,000	\$770.65	\$20,000.00	\$25,413.63	-\$6,184.28	127%	As required.
201	Reservoir cleaning and structural assessment	-		\$11,559.60	\$13,352.47	-\$1,792.87	116%	Completed
202	WTP filter/Upgrade design	-	\$2,272.73	\$41,912.00	\$0.00	\$39,639.27	0%	Scoping study being prepared.

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
203	North Zone Pressure Pump - low pressure issues	40,000		\$40,000.00	\$705.12	\$39,294.88	2%	Hydraulic model complete, specification being developed.
204	<b>Water Main Replacements</b>	300,000	\$1,476.07	\$300,000.00		\$116,998.67	61%	
205	Sawmill Road Extension	-			\$2,636.91			Completed
206	Adams St watermain replacement	-			\$37,428.22			Works commenced
207	King St Watermain Replacement	-			\$87,869.02			Works commenced
208	Grosvenor St Watermain Replace	-			\$55,067.18			Works commenced
209	Hydrant and Valve replacements	65,000		\$65,000.00	\$7,848.01	\$57,151.99	12%	Program for 2021/22 being developed. Works to begin early 2022.
210	Pine Hill reservoir upgrade	-	\$23,909.35	\$1,145,576.88	\$1,098,565.71	\$23,101.82	96%	Tank construction complete. Final commissioning underway. Internal civil works are complete.
211	Pine Hill reservoir fencing/ demolition	50,000		\$50,000.00	\$0.00	\$50,000.00	0%	Project will start once new reservoirs are commissioned.
212	Solar	95,000		\$100,000.00	\$0.00	\$100,000.00	0%	Scope being prepared, additional grant funding being sought.
213	IWCM additional works	-		\$130,774.00	\$0.00	\$130,774.00	0%	DPIE concurrence for Groundwater Study provided, consultants engaged. Study completion mid 2022.
214	Taggle Software and implementation	-	\$3,500.00	\$59,217.91	\$44,922.72	\$10,795.19	76%	Project well underway - Operational for next billing cycle.
215	Household Filter Project	-		\$46,898.85	\$38,845.01	\$8,053.84	83%	Third batch of filter installations underway. 80 filters already installed, 20 pending.
216	Gordon St fencing	50,000	\$2,272.73	\$50,000.00	\$13,385.14	\$34,342.13	27%	Site survey and procurement underway.
217	Cul-de-sac ring mains	140,000	\$1,800.12	\$140,000.00	\$3,953.59	\$134,246.29	3%	Program complete and cost estimates prepared.
218	Valve Exerciser + Non destructive digger	135,000		\$135,000.00	\$0.00	\$135,000.00	0%	Quotes received, review being undertaken.
219	Telemetry software upgrade	40,000		\$40,000.00	\$5,360.69	\$34,639.31	13%	Specifications complete, procurement underway RFQ being requested.
220	Telemetry hardware upgrade	150,000		\$150,000.00	\$354.35	\$149,645.65	0%	Specifications complete, procurement underway RFQ being requested.
221	Pine Hill Pumps Replacement	50,000		\$50,000.00	\$9,431.31	\$40,568.69	19%	Still to be programmed after reservoir construction is complete.
222	LTP Fire Service Watermain	-	\$565.27	\$98,000.00	\$108,424.27	-\$10,989.54	111%	Completed
223	WTP Scoping Study	-		\$150,000.00	\$0.00	\$150,000.00	0%	Awaiting the draft deed from Restart prior to commencement.
224	Bulk Water filling station	-	\$3,680.00	\$0.00	\$21,936.16	-\$25,616.16	#DIV/0!	Procurement underway, installation to being in April.
225	Primary Filter EPA	-	\$725.09	\$117,459.12	\$7,629.05	\$109,104.98	6%	Design updated with procurement underway.
226	Manhole replacements	-		\$8,103.95	\$914.03	\$7,189.92	11%	As required.
227	Flowmeters for sewer pump stations 2,3 and 4	-		\$35,455.78	\$0.00	\$35,455.78	0%	Quotes received, review being undertaken.
228	Sewer Service Replacements	-	\$1,301.77	\$0.00	\$55,850.87	-\$57,152.64	#DIV/0!	As required.
229	Barellan Sewer	2,220,000	\$61,273.64	\$3,378,710.02	\$229,837.32	\$3,087,599.06	7%	Design tender awarded and design underway. Design to be complete by early 2022.
230	Narrandera West Sewer Extension	-		\$16,511.74	\$4,986.03	\$11,525.71	30%	Public consultation to be undertaken in April.
231	Sewer Main Relines	350,000		\$350,000.00	\$281,055.77	\$68,944.23	80%	Completed.
232	Solar	95,000		\$100,000.00	\$166.38	\$99,833.62	0%	Scope being prepared, additional grant funding being sought.
233	Telemetry hardware upgrade	100,000		\$100,000.00	\$0.00	\$100,000.00	0%	Specifications complete, procurement to be programmed early 2022.
234	Telemetry software upgrade	40,000		\$40,000.00	\$0.00	\$40,000.00	0%	Specifications complete, procurement to be programmed early 2022.
<b>Grant Dependant - Capital</b>								
235	LT Deepening Works	2,000,000		\$2,000,000.00	\$0.00	\$2,000,000.00	0%	Grant dependent
236	BBR5 - LTP Powered sites upgrade	-		\$0.00	\$0.00	\$0.00	#DIV/0!	Grant dependent
<b>Operational</b>								
237	Mountain Bike Park Rocky Water	-		\$7,000.00	\$7,000.00	\$0.00	100%	Awaiting outcome of funding application March 2022
238	Grong Grong Earth Park - RMS	-		\$10,095.10	\$1,563.64	\$8,531.46	15%	Ongoing operational costs

**KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2021-22 - as at March 2022**

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

75.00%

	Project	Adopted Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
239	Newell Hwy Contribution Grong Grong Reseal	-		\$93,050.00	\$0.00	\$93,050.00	0%	Ongoing operational costs
240	Newell Hwy Contribution Grong Grong town entrance signs	-		\$8,000.00	\$0.00	\$8,000.00	0%	Ongoing operational costs
241	Urban Roads Maintenance	\$755,502.00	\$15,816.55	\$755,502.00	\$601,698.80	\$137,986.65	80%	Ongoing operational costs
242	Sealed Rural Roads Maintenance	\$294,020.00	\$11,807.01	\$294,020.00	\$255,813.65	\$26,399.34	87%	Ongoing operational costs.
243	Rural Unsealed Roads Expenses	\$682,002.00	\$29,699.22	\$682,002.00	\$577,591.97	\$74,710.81	85%	Ongoing operational costs
244	Regional Roads (M&R Grant)	\$207,600.00		\$207,600.00	\$81,357.14	\$126,242.86	39%	Ongoing operational costs
245	State Road Contract Works RMCC	\$174,763.00	\$10,877.29	\$174,763.00	\$177,567.27	-\$13,681.56	102%	Ongoing operational costs
246	Ordered Works - MR80 Irrigation Way & MR84 Burley Griffin Way	\$168,100.00		\$342,202.00	\$349,486.75	-\$7,284.75	102%	Awaiting final payment from TfNSW.
247	Noxious Weeds Expenses	\$172,120.00		\$168,650.00	\$113,057.57	\$55,592.43	67%	Ongoing operational costs
248	Public Toilets Expenses	\$109,439.00		\$99,439.00	\$68,498.00	\$30,941.00	69%	Ongoing operational costs
249	Cemetery Expenses	\$137,645.00		\$135,910.00	\$101,633.65	\$34,276.35	75%	Ongoing operational costs
250	Sports Ground Expenses	\$249,118.00		\$247,383.00	\$131,355.06	\$116,027.94	53%	Ongoing operational costs
251	Parks Expenses	\$459,175.00		\$469,175.00	\$531,240.53	-\$62,065.53	113%	Ongoing operational costs
252	Lawn Areas	\$36,550.00	\$1,353.81	\$36,550.00	\$46,357.59	-\$11,161.40	127%	Ongoing operational costs
253	East Street - Street Scaping	\$17,255.00	\$1,752.05	\$17,255.00	\$9,086.13	\$6,416.82	53%	Ongoing operational costs
254	Street Trees	\$228,120.00	\$22,425.77	\$224,650.00	\$410,599.11	-\$208,374.88	183%	Ongoing operational costs (Emergency tree works due to storms included)
255	Lake Talbot Expenses	\$24,360.00		\$24,360.00	\$575.09	\$23,784.91	2%	Ongoing operational costs
256	Sports Stadium Expenses	\$118,520.00		\$118,520.00	\$59,892.37	\$58,627.63	51%	Ongoing operational costs
257	Bores Expenses	\$44,410.00	\$51,065.18	\$89,410.00	\$70,284.24	-\$31,939.42	79%	Ongoing operational costs
258	Pump Station Expenses	\$130,000.00	\$249.24	\$120,000.00	\$80,576.38	\$39,174.38	67%	Ongoing operational costs
259	Mains Expenses	\$350,000.00	\$3,744.39	\$297,500.00	\$202,723.24	\$91,032.37	68%	Ongoing operational costs
260	Recycled Water	\$49,800.00	\$70.00	\$49,800.00	\$44,140.90	\$5,589.10	89%	Ongoing operational costs
261	Reservoirs Expenses	\$30,000.00	\$5,729.69	\$30,000.00	\$19,716.78	\$4,553.53	66%	Ongoing operational costs
262	Water Supply Licence	\$31,750.00		\$31,750.00	\$21,934.94	\$9,815.06	69%	Ongoing operational costs
263	Chlorine & Chemicals Expenses	\$25,000.00	\$3,646.81	\$25,000.00	\$12,854.92	\$8,498.27	51%	Ongoing operational costs
264	Meter Reading Expenses	\$30,500.00		\$33,000.00	\$27,154.03	\$5,845.97	82%	Ongoing operational costs to be rectified with the introduction of the taggle software.
265	Telemetry System Maintenance	\$9,000.00	\$1,363.64	\$9,000.00	\$22,140.83	-\$14,504.47	246%	Ongoing operational costs
266	Hydrant Flushing Program	\$75,000.00		\$88,370.00	\$88,639.95	-\$269.95	100%	Contractor completed works for this financial year.
267	Pump Stations Electricity Expenses	\$215,000.00		\$215,000.00	\$175,366.86	\$39,633.14	82%	Ongoing operational costs
268	Pump Station Expenses	\$92,000.00	\$4,409.09	\$89,500.00	\$70,436.51	\$14,654.40	79%	Ongoing operational costs



Capital Expenditure as at 31 March 2022

	Sum of Adopted Budget	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Balance
<b>Administration</b>				
Information Technology	\$ 225,000.00	\$ 296,166.64	\$ 81,473.42	\$ 154,772.22
<b>Environment</b>				
Stormwater	\$ 88,000.00	\$ 98,936.99	\$ 32,550.70	\$ 66,041.38
Barellan Waste	\$ 87,000.00	\$ 87,000.00	\$ -	\$ 87,000.00
Narrandera Landfill	\$ -	\$ 149,963.91	\$ 13,660.00	\$ 136,303.91
<b>Housing &amp; Community Amenities</b>				
Narrandera Cemetery	\$ 75,000.00	\$ 75,000.00	\$ -	\$ 75,000.00
Street Lighting	\$ 350,000.00	\$ 350,000.00	\$ -	-\$ 48,868.36
Barellan Cemetery	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00
Grong Grong Cemetery	\$ -	\$ 3,834.00	\$ -	\$ 3,834.00
Local Roads Comm. & Infrastructure R2	\$ -	\$ 183,200.00	\$ 68,376.29	\$ 38,990.91
<b>Transport &amp; Communication</b>				
Ancillary Roadworks	\$ 295,000.00	\$ 428,403.83	\$ 10,749.90	\$ 416,728.93
Regional Roads	\$ 441,400.00	\$ 441,400.00	\$ 106,348.80	\$ 311,323.93
Rural Roads	\$ 1,112,423.00	\$ 2,784,595.41	\$ 1,043,070.88	\$ 1,525,458.25
Urban Roads	\$ 551,638.00	\$ 787,655.35	\$ 141,039.57	\$ 642,890.51
Roads to Recovery	\$ 997,362.00	\$ 997,362.00	\$ 506,506.24	\$ 487,619.76
Bridges	\$ 1,083,532.00	\$ 1,083,532.00	\$ 361,303.40	\$ 452,238.20
Local Roads Comm. & Infrastructure	\$ -	\$ 105,603.40	\$ 118,376.01	-\$ 12,772.61
Crown Reserves Improvement Fund Program	\$ -	\$ 86,435.90	\$ 88,865.97	-\$ 2,430.07
<b>Economic Affairs</b>				
Airport	\$ -	\$ 648,069.57	\$ 312,383.61	\$ 79,077.76
Buildings	\$ 346,000.00	\$ 384,063.98	\$ 281,152.22	\$ 5,933.17
Plant	\$ 1,493,072.00	\$ 1,493,072.00	\$ 181,536.81	\$ 1,303,657.01
Local Roads Comm. & Infrastructure R2	\$ -	\$ 54,975.00	\$ 4,000.00	\$ 50,975.00
Economic Development	\$ -	\$ 7,883.52	\$ 360.00	\$ 3,750.79
Tourist Park	\$ -	\$ 69,176.00	\$ 67,809.65	\$ 1,366.35
<b>Recreation and Culture</b>				
Buildings	\$ -	\$ 25,939.83	\$ 15,459.74	\$ 3,311.91
Lake Talbot Pool	\$ 196,000.00	\$ 196,000.00	\$ 58,401.09	\$ 96,738.91
Lake Talbot Recreation Area	\$ 30,000.00	\$ 40,000.00	\$ -	\$ 40,000.00
Library	\$ 33,896.00	\$ 37,613.91	\$ 6,476.17	\$ 31,137.74
Marie Bashir Park	\$ 285,000.00	\$ 368,000.00	\$ 84,598.87	\$ 266,098.40
Narrandera Sportsground	\$ 115,000.00	\$ 1,074,925.02	\$ 904,932.24	\$ 133,344.14
Barellan Park	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00
Playground on the Murrumbidgee	\$ 1,167,606.00	\$ 5,473,335.83	\$ 1,241,476.02	\$ 1,220,020.24
Narrandera Parks	\$ 7,500.00	\$ 73,000.00	\$ 43,800.00	\$ 29,200.00
Lake Talbot Tourist Park	\$ 60,741.00	\$ 60,741.00	\$ 54,154.06	-\$ 14,330.97
Stronger Country Community Funding	\$ -	\$ 132,611.78	\$ 43,843.42	\$ 88,768.36
Noxious Weeds	\$ -	\$ 23,060.00	\$ -	\$ 23,060.00
Drought Community Funding	\$ -	\$ 56,289.50	\$ 53,528.35	\$ 2,761.15
Local Roads Comm. & Infrastructure	\$ -	\$ 32,562.24	\$ 31,130.70	\$ 1,316.54
Community Building Partnership	\$ -	\$ 25,859.90	\$ 51,899.44	-\$ 26,170.45
Local Roads Comm. & Infrastructure R2	\$ -	\$ 599,404.18	\$ 261,570.60	\$ 232,633.58
<b>Water Supply Network</b>				
Water	\$ 1,135,000.00	\$ 2,688,939.24	\$ 1,575,499.51	\$ 1,065,939.54
<b>Sewerage Network</b>				

Capital Expenditure as at 31 March 2022

Sewer	\$ 2,805,000.00	\$ 4,146,240.61	\$ 580,439.45	\$ 3,502,500.66
Public Order and Safety				
Pound	\$ -	\$ 3,120.07	\$ 728.30	\$ 619.04
Rural Fire Service	\$ -	\$ 28,739.54	\$ -	\$ 28,739.54
<b>Grand Total</b>	<b>\$ 12,991,170.00</b>	<b>\$ 25,720,712.15</b>	<b>\$ 8,427,501.43</b>	<b>\$ 12,522,579.37</b>

Key Operational as at 31 March 2022

Row Labels	Sum of Adopted Budget	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Balance
<b>Economic Affairs</b>				
Economic Development	\$ -	\$ 7,000.00	\$ 7,000.00	\$ -
<b>Housing &amp; Community Amenities</b>				
Noxious Weeds	\$ 172,120.00	\$ 168,650.00	\$ 113,057.57	\$ 55,592.43
Public Toilets	\$ 109,439.00	\$ 99,439.00	\$ 68,498.00	\$ 30,941.00
Cemetery Expenses	\$ 137,645.00	\$ 135,910.00	\$ 101,633.65	\$ 34,276.35
<b>Transport &amp; Communication</b>				
Ordered Works	\$ 168,100.00	\$ 342,202.00	\$ 349,486.75	-\$ 7,284.75
Regional Roads	\$ 207,600.00	\$ 207,600.00	\$ 81,357.14	\$ 126,242.86
State Roads	\$ 174,763.00	\$ 174,763.00	\$ 177,567.27	-\$ 10,746.60
Urban Roads	\$ 755,502.00	\$ 856,552.00	\$ 601,698.80	\$ 246,788.32
Sealed Rural Roads	\$ 294,020.00	\$ 294,020.00	\$ 255,813.65	\$ 31,821.69
Unsealed Rural Roads	\$ 682,002.00	\$ 682,002.00	\$ 577,591.97	\$ 89,315.38
<b>Water Supplies</b>				
Water	\$ 990,460.00	\$ 1,005,830.00	\$ 765,533.07	\$ 173,357.77
<b>Sewer Supplies</b>				
Sewer	\$ 631,100.00	\$ 640,484.00	\$ 475,565.23	\$ 122,866.57
<b>Recreation and Culture</b>				
Sports Ground Expenses	\$ 249,118.00	\$ 247,383.00	\$ 131,355.06	\$ 116,027.94
Parks Expenses	\$ 459,175.00	\$ 479,270.10	\$ 532,804.17	-\$ 53,534.07
Lawn Areas	\$ 36,550.00	\$ 36,550.00	\$ 46,357.59	-\$ 9,807.59
Lake Talbot Expenses	\$ 24,360.00	\$ 24,360.00	\$ 575.09	\$ 23,784.91
Sports Stadium Expenses	\$ 118,520.00	\$ 118,520.00	\$ 59,892.37	\$ 58,627.63
Street Scaping	\$ 17,255.00	\$ 17,255.00	\$ 9,086.13	\$ 6,577.23
Street Trees	\$ 228,120.00	\$ 224,650.00	\$ 410,599.11	-\$ 205,732.75
<b>Grand Total</b>	<b>\$ 5,455,849.00</b>	<b>\$ 5,762,440.10</b>	<b>\$ 4,765,472.62</b>	<b>\$ 829,114.32</b>

**21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

**PUBLIC MEETING CLOSES**

*At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.*

**22 CONFIDENTIAL BUSINESS PAPER REPORTS****RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

**22.1 Major Residual Land Sale - Red Hill Industrial Estate**

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

**22.2 Sale of Land - Red Hill Industrial Estate**

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

**RETURN TO PUBLIC MEETING**

*At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.*