



MINUTES

Ordinary Council Meeting

20 October 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 OCTOBER 2020 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

As informed by the Mayor at the commencement of the Public Forum.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

As informed by the Mayor at the commencement of the Public Forum.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker), Lauren Redden (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Jenny Clarke OAM declared a Non Pecuniary Significant Interest in this Item 15.4 under the Local Government Act as *family farm on boundary of piggery* and will leave the meeting during discussion and voting.

7 CONFIRMATION OF MINUTES**RESOLUTION 20/264**

Moved: Cr Narelle Payne
Seconded: Cr Kevin Morris

That the minutes of the Ordinary Council Meeting held on 15 September 2020 be confirmed.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT SEPTEMBER / OCTOBER 2020****RESOLUTION 20/265**

Moved: Cr Neville Kschenka
Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Mayoral Report for September / October 2020.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

Item withdrawn as previously submitted to Council's September Meeting.

13.1 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 31 AUGUST 2020**WITHDRAWN**

That Council:

1. Receive and note the Minutes of the Parkside Cottage Museum Committee held on Monday 31 August 2020.
2. Acknowledge that Committee member Steve Wicker has been elected as Committee Chairperson.

13.2 MINUTES - YOUTH ADVISORY COUNCIL - 14 SEPTEMBER 2020**RESOLUTION 20/266**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Minutes of the Youth Advisory Council held on Monday 14 September 2020.

CARRIED**13.3 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 28 SEPTEMBER 2020****RESOLUTION 20/267**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

1. That the Minutes of the Australia Day Planning Committee held on Monday 28 September 2020 be received and noted.

CARRIED

13.4 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 6 OCTOBER**RESOLUTION 20/268**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **6 October** 2020, together with the updated Economic Development Strategy (non-confidential).

CARRIED

14 OUR COMMUNITY**14.1 PROSPECTUS CAMPAIGN BLUEPRINT - PREPARED BY DESTINATION NSW PR AND VISITING MEDIA TEAM IN COLLABORATION WITH THRIVE RIVERINA****RESOLUTION 20/269**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the inclusion of Narrandera Shire as a Thrive Member in the attached Destination NSW promotional campaign.

CARRIED

14.2 NARRANDERA TOURISM AND HAYLLAR TRANSPORT PROMOTION VENTURE**RESOLUTION 20/270**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the graphic design for promotional truck curtain installation on Hayllar's Transport.

CARRIED

FORESHADOW MOTION - NARRANDERA FESTIVE TREE**MOTION**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Endorse Option 3 to leave the festive tree in its current location and advise all parties as to the reason for that decision.

14.3 NARRANDERA FESTIVE TREE**MOTION**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Relocate the festive tree from Memorial Park to the future roundabout at the intersection of East & Elwin Street, when constructed and
2. Recommission the flagpole, including the cross arms at the time of the relocation.

LOST 5/2

The Foreshadow Motion then became the Motion

FORESHADOW MOTION - NARRANDERA FESTIVE TREE**RESOLUTION 20/271**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Endorse Option 3 to leave the festive tree in its current location and advise all parties as to the reason for that decision.

CARRIED

Mayor Kschenka requested his vote be recorded against the motion.

14.4 DRAFT NEW POLICY - ES350 TOURISM POLICY**RESOLUTION 20/272**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Reviews and endorses the ES350 Tourism Policy for the purposes of public exhibition.
2. Following 28 days public exhibition, if no submissions received, deem this policy as Adopted.

CARRIED

15 OUR ENVIRONMENT

15.1 DRAFT NEW POLICY - BODY WORN VIDEO DEVICES POLICY

RESOLUTION 20/273

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

1. That Council endorse the Draft Body Worn Video Devices Policy to be placed on public exhibition, and
2. The policy be considered adopted should no submissions be received during the exhibition period.

CARRIED

15.2 DRAFT COMPANION ANIMAL MANAGEMENT PLAN

RESOLUTION 20/274

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

1. That endorse the Draft Narrandera Shire Council Companion Animal Plan 2020 placed on public exhibition, and
2. The policy be considered adopted should no submissions be received during the exhibition period.

CARRIED

15.3 ORGANICS OPTIONS STUDY

RESOLUTION 20/275

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Endorse the Organics Option Study to be placed on public exhibition for a period of 28 days, and
2. Undertake community consultation to measure the degree of acceptance to an increase in the current waste charges should a kerbside organics collection be considered, and
3. Receive a further report following consultation.

CARRIED

At 2:35 pm, Cr Jenny Clarke OAM, after earlier declaring an Interest in Item 15.4, vacated the Chambers during discussions and voting on the matter.

15.4 MODIFICATION OF DA 29/2014-2015

RESOLUTION 20/276

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Grant conditional consent to the application to modify Development Application 29/2014-2015 by modifying the following original conditions of consent;
 - (i) Condition 1 – Approved Plans - to be modified by removing all reference to Lot 15 DP 13106, Manderlay Road, Narrandera from Clause 3.6 on page 12 of the Environmental Impact Assessment prepared by EnviroAg Australia for Eaglelen Holdings Pty Ltd.
 - (ii) Condition 1 – Approved Plans – to be modified by referencing a new site plan and new finisher shed plans.
 - (iii) Condition 3 – Lapsing of Consent - to be modified by stating that the consent will lapse on 6 January 2021, five years after the date of consent.
2. Advise parties who have submitted letters opposing the modification of DA 29/2014-2015 be notified of Councils decision.
3. Determine the resolution by way of a Division.

In Favour: Crs Neville Kschenka, David Fahey OAM, Narelle Payne, Kevin Morris, Tracey Lewis and Barbara Bryon

Against: Nil

CARRIED 6/0

CARRIED

At 2:38 pm, Cr Jenny Clarke OAM returned to the meeting.

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE**17.1 NARRANDERA SHIRE CEMETERIES SERVICE LEVEL REVIEW****RESOLUTION 20/277**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Adopt the Narrandera Shire Cemetery Review and all recommendations contained within it.

CARRIED**17.2 CLEAN DRINKING WATER STRATEGY****RESOLUTION 20/278**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Continue with current flushing programme, and
2. Install inline filters on the property side of the meter on the worst affected properties for a cost of up to \$100,000, which is to be funded from the restricted Water Reserve, and
3. Allocate \$75,000 per year, commencing in the 2021/22 budget, for a yearly high-pressure hydrant flushing program.

CARRIED**17.3 MAJOR GRANT PROJECT UPDATE****RESOLUTION 20/279**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Note and receive report.

CARRIED

18 OUR CIVIC LEADERSHIP**18.1 TELSTRA - RENEWAL OF LICENCE FOR LAND ADJACENT TO HIGH LEVEL WATER RESERVOIR OFF WATERMAIN STREET, NARRANDERA****RESOLUTION 20/280**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Endorse the second and final option to renew the existing licence agreement with Telstra Corporation Limited for approximately 24 square metres of land located on Lot 1 DP 611805 (adjacent to the high-level water reservoir off Watermain Street, Narrandera) concluding 31 May 2025;
2. Authorise the Mayor and the General Manager to sign the deed of licence agreement with Telstra Corporation Limited on behalf of Council;
3. Authorise the placement of the Seal of Council to this lease document or any other document relating to this matter.

CARRIED

18.2 CHANGE OF DATE - DECEMBER COUNCIL MEETING**RESOLUTION 20/281**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Endorse the change of date for the December 2020 Council Meeting to Wednesday 9 December 2020 with Public Forum and Council meeting to commence at standard times of 1.30pm and 2pm.
2. Advertise the change of Meeting Date to the public through the local media outlet and Council's Web Site.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**19.1 SEPTEMBER DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 20/282**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Development Services Activities Report for September 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 SUBMISSIONS GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT

RESOLUTION 20/283

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Note that one submission was received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2020.
2. Conclude the 2019/2020 financial reporting process in accordance with the Local Government Act, 1993, by thanking Mr Hall for his interest and submission and providing him with a copy of this report.

CARRIED

20.2 SEPTEMBER INCOME STATEMENT

RESOLUTION 20/284

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 30 September 2020.

CARRIED

20.3 SEPTEMBER STATEMENT OF INVESTMENTS

RESOLUTION 20/285

Moved: Cr David Fahey OAM

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 30 September 2020.

CARRIED

20.4 SEPTEMBER STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/286

Moved: Cr David Fahey OAM

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 01 October 2020.

CARRIED

20.5 SEPTEMBER STATEMENT OF BANK BALANCES

RESOLUTION 20/287

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 September 2020.

CARRIED

20.6 SEPTEMBER CAPITAL WORKS PROGRAM

RESOLUTION 20/288

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the information contained in the Capital Works report as of 30 September 2020.

CARRIED

20.7 DRAFT POLICY - CATEGORISATION OF LAND AS FARMLAND FOR RATING**RESOLUTION 20/289**

Moved: Cr Barbara Bryon

Seconded: Cr Kevin Morris

1. That Council adopt the policy Categorisation of Land as Farmland for Rating for exhibition.
2. Should no submissions be received during exhibition the policy as exhibited be implemented at the conclusion of the exhibition period.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 20/290**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 6 October 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.2 Narrandera - Leeton Airport Operations

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

22.3 Request for refund of DA Fees

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

CARRIED

22.1 ECONOMIC DEVELOPMENT STRATEGY AT 6 OCTOBER 2020**RESOLUTION 20/291**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **6 October 2020**.

CARRIED

22.2 NARRANDERA - LEETON AIRPORT OPERATIONS**RESOLUTION 20/292**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council

1. Endorse a submission be made to the Department of Home Security to operate as a security-controlled airport under the new security framework of the Aviation Transport Security Regulation 2005.
2. A copy of the submission be forwarded to the relevant State and Federal Members.

CARRIED

FORESHADOWED MOTION - REQUEST FOR REFUND OF DA FEES**MOTION**

Moved: Cr Tracey Lewis

That Council:

1. Approve to refund half the amount applied for.

LAPSED for want of a Seconder

22.3 REQUEST FOR REFUND OF DA FEES**RESOLUTION 20/293**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Refuse the request for refund/waiver for the reasons detailed within the report.

CARRIED

Cr Lewis requested her vote be recorded against the motion.

23 OPEN COUNCIL

RESOLUTION 20/294

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3.29pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 November 2020.



.....
GENERAL MANAGER



.....
CHAIRPERSON