



BUSINESS PAPER

Ordinary Council Meeting

17 November 2020

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

<u>Contact</u>	<u>Phone</u>	<u>Email</u>
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

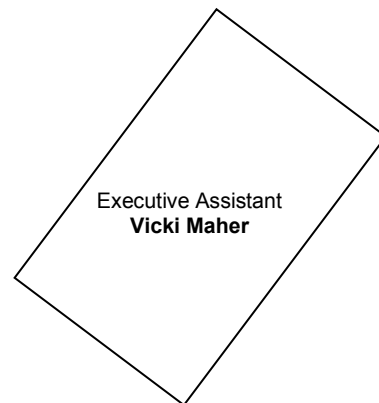
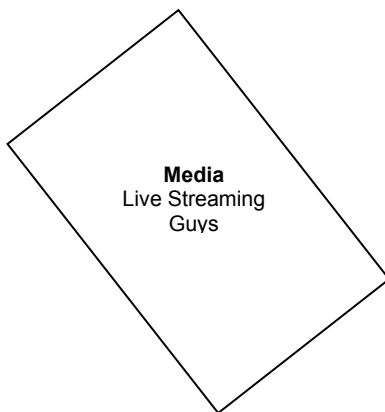
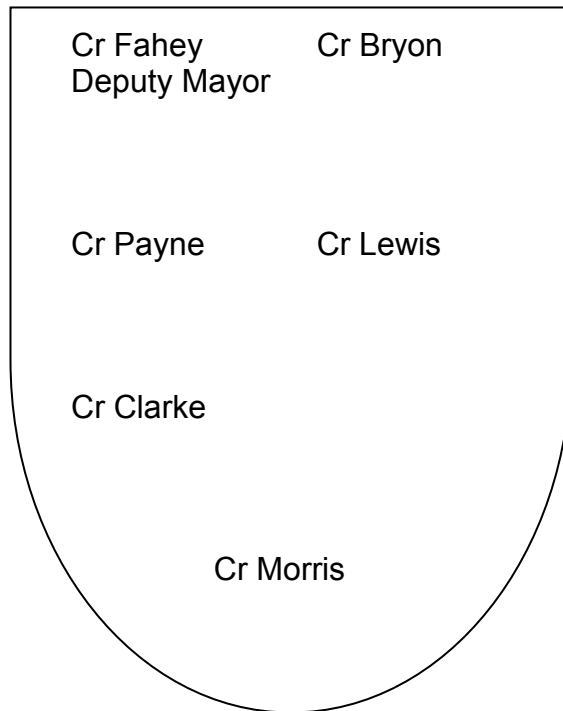
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 17 November 2020 at 2pm**

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- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 HOUSE KEEPING**
- 3 DISCLOSURE OF POLITICAL DONATIONS**
- 4 PRESENT**
- 5 APOLOGIES**
- 6 DECLARATIONS OF INTEREST**
- 7 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 20 October 2020



MINUTES

Ordinary Council Meeting

20 October 2020

UnConfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 OCTOBER 2020 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

As informed by the Mayor at the commencement of the Public Forum.

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

As informed by the Mayor at the commencement of the Public Forum.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Minute Taker), Lauren Redden (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Jenny Clarke OAM declared a Non Pecuniary Significant Interest in this Item 15.4 under the Local Government Act as *family farm on boundary of piggery* and will leave the meeting during discussion and voting.

7 CONFIRMATION OF MINUTES**RESOLUTION 20/264**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That the minutes of the Ordinary Council Meeting held on 15 September 2020 be confirmed.

CARRIED

8 MAYORAL REPORT**8.1 MAYORAL REPORT SEPTEMBER / OCTOBER 2020****RESOLUTION 20/265**

Moved: Cr Neville Kschenka

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Mayoral Report for September / October 2020.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

Item withdrawn as previously submitted to Council's September Meeting.

13.1 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 31 AUGUST 2020**WITHDRAWN**

That Council:

1. Receive and note the Minutes of the Parkside Cottage Museum Committee held on Monday 31 August 2020.
2. Acknowledge that Committee member Steve Wicker has been elected as Committee Chairperson.

13.2 MINUTES - YOUTH ADVISORY COUNCIL - 14 SEPTEMBER 2020**RESOLUTION 20/266**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Minutes of the Youth Advisory Council held on Monday 14 September 2020.

CARRIED**13.3 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 28 SEPTEMBER 2020****RESOLUTION 20/267**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

1. That the Minutes of the Australia Day Planning Committee held on Monday 28 September 2020 be received and noted.

CARRIED

13.4 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 6 OCTOBER**RESOLUTION 20/268**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **6 October** 2020, together with the updated Economic Development Strategy (non-confidential).

CARRIED

14 OUR COMMUNITY**14.1 PROSPECTUS CAMPAIGN BLUEPRINT - PREPARED BY DESTINATION NSW PR AND VISITING MEDIA TEAM IN COLLABORATION WITH THRIVE RIVERINA****RESOLUTION 20/269**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receives and notes the inclusion of Narrandera Shire as a Thrive Member in the attached Destination NSW promotional campaign.

CARRIED

14.2 NARRANDERA TOURISM AND HAYLLAR TRANSPORT PROMOTION VENTURE**RESOLUTION 20/270**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the graphic design for promotional truck curtain installation on Hayllar's Transport.

CARRIED

FORESHADOW MOTION - NARRANDERA FESTIVE TREE**MOTION**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Endorse Option 3 to leave the festive tree in its current location and advise all parties as to the reason for that decision.

14.3 NARRANDERA FESTIVE TREE**MOTION**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Relocate the festive tree from Memorial Park to the future roundabout at the intersection of East & Elwin Street, when constructed and
2. Recommission the flagpole, including the cross arms at the time of the relocation.

LOST 5/2

The Foreshadow Motion then became the Motion

FORESHADOW MOTION - NARRANDERA FESTIVE TREE**RESOLUTION 20/271**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Endorse Option 3 to leave the festive tree in its current location and advise all parties as to the reason for that decision.

CARRIED

Mayor Kschenka requested his vote be recorded against the motion.

14.4 DRAFT NEW POLICY - ES350 TOURISM POLICY**RESOLUTION 20/272**

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Reviews and endorses the ES350 Tourism Policy for the purposes of public exhibition.
2. Following 28 days public exhibition, if no submissions received, deem this policy as Adopted.

CARRIED

15 OUR ENVIRONMENT

15.1 DRAFT NEW POLICY - BODY WORN VIDEO DEVICES POLICY

RESOLUTION 20/273

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

1. That Council endorse the Draft Body Worn Video Devices Policy to be placed on public exhibition, and
2. The policy be considered adopted should no submissions be received during the exhibition period.

CARRIED

15.2 DRAFT COMPANION ANIMAL MANAGEMENT PLAN

RESOLUTION 20/274

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

1. That endorse the Draft Narrandera Shire Council Companion Animal Plan 2020 placed on public exhibition, and
2. The policy be considered adopted should no submissions be received during the exhibition period.

CARRIED

15.3 ORGANICS OPTIONS STUDY

RESOLUTION 20/275

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Endorse the Organics Option Study to be placed on public exhibition for a period of 28 days, and
2. Undertake community consultation to measure the degree of acceptance to an increase in the current waste charges should a kerbside organics collection be considered, and
3. Receive a further report following consultation.

CARRIED

At 2:35 pm, Cr Jenny Clarke OAM, after earlier declaring an Interest in Item 15.4, vacated the Chambers during discussions and voting on the matter.

15.4 MODIFICATION OF DA 29/2014-2015

RESOLUTION 20/276

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Grant conditional consent to the application to modify Development Application 29/2014-2015 by modifying the following original conditions of consent;
 - (i) Condition 1 – Approved Plans - to be modified by removing all reference to Lot 15 DP 13106, Manderlay Road, Narrandera from Clause 3.6 on page 12 of the Environmental Impact Assessment prepared by EnviroAg Australia for Eaglelen Holdings Pty Ltd.
 - (ii) Condition 1 – Approved Plans – to be modified by referencing a new site plan and new finisher shed plans.
 - (iii) Condition 3 – Lapsing of Consent - to be modified by stating that the consent will lapse on 6 January 2021, five years after the date of consent.
2. Advise parties who have submitted letters opposing the modification of DA 29/2014-2015 be notified of Councils decision.
3. Determine the resolution by way of a Division.

In Favour: Crs Neville Kschenka, David Fahey OAM, Narelle Payne, Kevin Morris, Tracey Lewis and Barbara Bryon

Against: Nil

CARRIED 6/0

CARRIED

At 2:38 pm, Cr Jenny Clarke OAM returned to the meeting.

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE**17.1 NARRANDERA SHIRE CEMETERIES SERVICE LEVEL REVIEW****RESOLUTION 20/277**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Adopt the Narrandera Shire Cemetery Review and all recommendations contained within it.

CARRIED**17.2 CLEAN DRINKING WATER STRATEGY****RESOLUTION 20/278**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Continue with current flushing programme, and
2. Install inline filters on the property side of the meter on the worst affected properties for a cost of up to \$100,000, which is to be funded from the restricted Water Reserve, and
3. Allocate \$75,000 per year, commencing in the 2021/22 budget, for a yearly high-pressure hydrant flushing program.

CARRIED**17.3 MAJOR GRANT PROJECT UPDATE****RESOLUTION 20/279**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Note and receive report.

CARRIED

18 OUR CIVIC LEADERSHIP**18.1 TELSTRA - RENEWAL OF LICENCE FOR LAND ADJACENT TO HIGH LEVEL WATER RESERVOIR OFF WATERMAIN STREET, NARRANDERA****RESOLUTION 20/280**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Endorse the second and final option to renew the existing licence agreement with Telstra Corporation Limited for approximately 24 square metres of land located on Lot 1 DP 611805 (adjacent to the high-level water reservoir off Watermain Street, Narrandera) concluding 31 May 2025;
2. Authorise the Mayor and the General Manager to sign the deed of licence agreement with Telstra Corporation Limited on behalf of Council;
3. Authorise the placement of the Seal of Council to this lease document or any other document relating to this matter.

CARRIED

18.2 CHANGE OF DATE - DECEMBER COUNCIL MEETING**RESOLUTION 20/281**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tracey Lewis

That Council:

1. Endorse the change of date for the December 2020 Council Meeting to Wednesday 9 December 2020 with Public Forum and Council meeting to commence at standard times of 1.30pm and 2pm.
2. Advertise the change of Meeting Date to the public through the local media outlet and Council's Web Site.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**19.1 SEPTEMBER DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 20/282**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Development Services Activities Report for September 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 SUBMISSIONS GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT

RESOLUTION 20/283

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Note that one submission was received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2020.
2. Conclude the 2019/2020 financial reporting process in accordance with the Local Government Act, 1993, by thanking Mr Hall for his interest and submission and providing him with a copy of this report.

CARRIED

20.2 SEPTEMBER INCOME STATEMENT

RESOLUTION 20/284

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 30 September 2020.

CARRIED

20.3 SEPTEMBER STATEMENT OF INVESTMENTS

RESOLUTION 20/285

Moved: Cr David Fahey OAM

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 30 September 2020.

CARRIED

20.4 SEPTEMBER STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/286

Moved: Cr David Fahey OAM

Seconded: Cr Kevin Morris

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 01 October 2020.

CARRIED

20.5 SEPTEMBER STATEMENT OF BANK BALANCES

RESOLUTION 20/287

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 September 2020.

CARRIED

20.6 SEPTEMBER CAPITAL WORKS PROGRAM

RESOLUTION 20/288

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the information contained in the Capital Works report as of 30 September 2020.

CARRIED

20.7 DRAFT POLICY - CATEGORISATION OF LAND AS FARMLAND FOR RATING**RESOLUTION 20/289**

Moved: Cr Barbara Bryon

Seconded: Cr Kevin Morris

1. That Council adopt the policy Categorisation of Land as Farmland for Rating for exhibition.
2. Should no submissions be received during exhibition the policy as exhibited be implemented at the conclusion of the exhibition period.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 20/290**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 6 October 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.2 Narrandera - Leeton Airport Operations

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

22.3 Request for refund of DA Fees

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

CARRIED

22.1 ECONOMIC DEVELOPMENT STRATEGY AT 6 OCTOBER 2020**RESOLUTION 20/291**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **6 October 2020**.

CARRIED

22.2 NARRANDERA - LEETON AIRPORT OPERATIONS**RESOLUTION 20/292**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council

1. Endorse a submission be made to the Department of Home Security to operate as a security-controlled airport under the new security framework of the Aviation Transport Security Regulation 2005.
2. A copy of the submission be forwarded to the relevant State and Federal Members.

CARRIED

FORESHADOWED MOTION - REQUEST FOR REFUND OF DA FEES**MOTION**

Moved: Cr Tracey Lewis

That Council:

1. Approve to refund half the amount applied for.

LAPSED for want of a Seconder

22.3 REQUEST FOR REFUND OF DA FEES**RESOLUTION 20/293**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Refuse the request for refund/waiver for the reasons detailed within the report.

CARRIED

Cr Lewis requested her vote be recorded against the motion.

23 OPEN COUNCIL

RESOLUTION 20/294

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3.29pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 November 2020.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT**8.1 MAYORAL REPORT OCTOBER / NOVEMBER 2020****Document ID:** 527915**Author:** Mayor**Theme:** Our Civic Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receive and note the Mayoral Report for October / November 2020.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 20 October 2020, I have had the privilege to attend the following on behalf of our Council:

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor also attends these meetings.

All Councillors and I attend a weekly Zoom meeting with the General Manager.

Media Interviews

I have had several media interviews with our local Community Radio 91.1, Triple M Griffith, Triple M Wagga, ABC Riverina and WIN News throughout the past month covering recent topics of interest and/or concern.

OCTOBER 2020**Wednesday 14**

Together with the General Manager George Cowan, I joined the RAMJO Extraordinary Board Meeting via Zoom.

Friday 16

Together with the General Manager and Council's Community Liaison Officer Suzanne Litchfield, I met with a Shire resident and discussed several Youth Project concepts for the shire.

Tuesday 20

I chaired the monthly Councillors' Briefing Session and Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting submitted for Council's endorsement.

Tuesday 27

Together with fellow committee members, I attended and chaired the quarterly Aboriginal Elders Liaison Group meeting. Minutes of the meeting have been provided to Council.

Wednesday 28

The General Manager and I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly council meeting as well as providing any updates on current projects. Positive comments continue regarding this segment held monthly at 8:30am, the Thursday following the monthly Council meeting.

Wednesday 28

Fellow committee members, and I attended the quarterly Lake Talbot Environs meeting. Minutes of the meeting are further presented to Council. The meeting was chaired by DGMI Shane Wilson.

NOVEMBER 2020

Monday 2

I met with a business owner to discuss various matters. I also met with two residents to discuss the Sportsground Clubrooms.

Tuesday 3

The Quarterly Police Meeting was held at Leeton Shire Council Chambers. In attendance were Leeton Shire General Manager Jackie Kruger, Leeton Shire Mayor Paul Maytom, Inspector Justin Cornes, Acting District Inspector Kim Traynor, General Manager George Cowan and myself. We received updated information on recent crime statistics.

Tuesday 3

Together with fellow committee members, I attended and chaired the Economic Taskforce meeting. Minutes of the meeting have been provided to Council.

Thursday 5

Together with the GM, I met with a resident to discuss some matters of concern.

I continue to extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members; thank you, your assistance is always appreciated.

Until next time, Mayor Kschenkva

RECOMMENDATION

That Council:

1. Receive and note the Mayoral Report for October / November 2020.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - PARKSIDE COTTAGE MUSEUM COMMITTEE - 1 OCTOBER 2020****Document ID: 528114****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Parkside Cottage Museum Committee Minutes - 1 October 2020****RECOMMENDATION**

That Council:

1. Receive and note the Minutes of the Parkside Cottage Museum Committee held on Thursday 1 October 2020;
2. Acknowledge that member Mr Steve Wicker was elected as Chairperson for 12 months from October 2020 to October 2021.

**MINUTES OF NARRANDERA SHIRE COUNCIL
PARKSIDE COTTAGE MUSEUM COMMITTEE
HELD AT THE LIBRARY YOUTH SPACE
ON THURSDAY 1 OCTOBER 2020 AT 10:00AM**

1 PRESENT

Cr Barbara Bryon, Mrs Josie Middleton, Ms Lynette Burrell, Mrs Nerelle Daly, Mr Steve Wicker, Observer CDM Sue Killham

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Ms Lynette Burrell

Seconded: Mrs Nerelle Daly

That apologies from Mr Robert Cahill, Mr Bob Bennett and Mrs Lesley Bailey be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Steve Wicker

Seconded: Mrs Josie Middleton

That the minutes of the Parkside Cottage Museum Committee held on 31 August 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

- That following the onsite Scope of Works update provided by DGMI Shane Wilson, outside maintenance works should be completed as discussed. As a matter of safety priority inside work will be replacement of carpeting in the back hall with timber laminate in a design and colour suited to the building.

6 REPORTS

6.1 ELECTION OF COMMITTEE CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Ms Lynette Burrell

Seconded: Mrs Nerelle Daly

The Committee:

1. Election of Chairperson for the upcoming 12 months.

Steve Wicker was nominated by Lynette Burrell and there were no other nominations. Steve Wicker was declared Chairperson for Committee.

CARRIED

6.2 CODE OF MEETING PRACTICE

COMMITTEE RESOLUTION

Moved: Mrs Josie Middleton

Seconded: Ms Lynette Burrell

The Committee:

1. Note and receive the Code of Meeting Practice as per Terms of Reference Section 3, Operation.

CARRIED

7 Next Meeting – December 2020, date and time to be advised.

8 MEETING CLOSE

The Meeting closed at 10.43am.

The minutes of this meeting were confirmed at the Parkside Cottage Museum Committee held on .

.....
CHAIRPERSON

13.2 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 3 NOVEMBER**Document ID:** 529147**Author:** Council Administration Assistant**Authoriser:** General Manager**Theme:** Our Economy**Attachments:** 1. [2020-11-03 Economic Taskforce MINUTES UnConfirmed.pdf](#) [↓](#)
2. [2020-11-03 Economic Strategy \(Open\).pdf](#) [↓](#)**RECOMMENDATION**

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held 3 November 2020, together with the updated Economic Development Strategy (non-confidential).

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held 3 November 2020, together with the updated Economic Development Strategy (non-confidential).

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD VIA ZOOM
ON TUESDAY, 3 NOVEMBER 2020 AT 1.30PM**

Meeting commenced at 1.32pm

1 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Jenny Clarke OAM, GM George Cowan, EDM Peter Dale, TEDC Tiffany Thornton and Minute Taker Lauren Redden

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That apologies from Cr Kevin Morris be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That the minutes of the Economic Taskforce Committee held on 6 October 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS**6.1 FREQUENCY OF ECONOMIC TASKFORCE MEETINGS****COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM
Seconded: Cr Neville Kschenka

That Economic Taskforce Committee meetings be held bi-monthly on the first Tuesday of the Month with the new sequence commencing on 1 December 2020.

CARRIED**6.2 ECONOMIC & TOURISM STIMULUS PROJECTS-WORK IN PROGRESS-NARRANDERA ENERGISED****COMMITTEE RESOLUTION**

Moved: Cr Jenny Clarke OAM
Seconded: Cr David Fahey OAM

That the Economic Taskforce Committee receive and note the reports.

CARRIED**6.3 ECONOMIC DEVELOPMENT STRATEGY****COMMITTEE RESOLUTION**

Moved: Cr David Fahey OAM
Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council.

CARRIED**7 GENERAL BUSINESS**

Nil

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Tuesday 1 December 2020 – 10am – via ZOOM

10 MEETING CLOSE

The Meeting closed at 2.19pm.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 1 December 2020.

.....
CHAIRPERSON

UnConfirmed

1. Planning for the economy of the future
Initiative 1: Our Shire is 'Open for Business'

A 'can do' attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

Strategies		Key Actions		Progress
1.1	Be a proactive, supportive and coordinated Council	1.1.1	Continue to employ an Economic Development Manager and provide funds and resources for economic development.	Achieved
		1.1.2	Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership	Achieved Note: No industry or community members Committee to consider frequency of ED taskforce meetings on a monthly or bi-monthly basis
		1.1.3	Review Council's policies, plans and regulations to ensure that they facilitate and support development.	Ongoing EDM has drafted a Business Recovery Plan as a short/medium term measure to indicate how Council can support local businesses during the Covid 19 emergency. This plan is designed to dovetail with the current Economic Development Strategy 2017-2020 which will be fully reviewed and updated when the health emergency is considered to be over. Narrandera Energised-Business Recovery Strategy 2020 will be presented to Council's briefing session and then to regular meeting on July 21 meeting for adoption. Narrandera Energised-Business Recovery Strategy 2020 adopted by Council at its meeting on 21 July. Separate report tables recording Economic Development Stimulus projects and Tourism Stimulus projects reported under separate cover.
		1.1.4	Ensure that Council's systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed.	Ongoing
		1.1.5	Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide	REMPAN subscription renewed to 2021

Strategies		Key Actions		Progress
			comprehensive demographic, social and economic data for the Shire.	
	1.1.6	Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance.		<p>Effective use of REMPLAN into the future for development applications, grant applications etc.</p> <p>January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan.</p> <p>Businesses within selected local geography reported to committee</p> <p>Survey of attendees at 39th National Cavy Show to inform future event arrangements.</p> <p>ED team through Marketing Tourism and ED Coordinator have produced a facebook initiative called Narrandera Takeaway and Delivery Service and Business as usual in conjunction with with Narrandera Business Group as well as creating a business online directory which is under development. The facebook initiative is to assist business to keep operating and it has been very well received with 500 followers.</p> <p>As at June 2020 there are 640 followers</p> <p>As at July there are 700+ followers.</p> <p>Updated quarterly Small Area labour market data for Narrandera. December qtr 2019 reveals unemployment rate of 5.9% and 180 unemployed out of total workforce of 3075. March qtr 2020 reveals unemployment rate of 6.3% and 194 unemployed out of a total workforce of 3093.</p> <p>This is consistent with trend across the Riverina and is considered not yet reflecting impact of Covid 19 pandemic.</p> <p>June qtr SALM data available end of October 2020</p> <p>Council has commissioned an independent survey called a VIBE survey being undertaken by NDP Economic Development Group. The survey is an independent audit to determine Narrandera Shire's economic performance and highlight any areas of concern and potential growth. It is expected to explain the severity of Covid-19 impacts on the Shire's economy, the nature of local business sentiment and guidance on economic development programs and planning. The survey is expected to be completed by early/mid October.</p>

Strategies		Key Actions		Progress
				Survey completed and received and submitted to ELT for consideration prior to consideration by Council. Follow up survey to be conducted 6 months after Covid impact ends.
		1.1.7	Include comprehensive information on economic development and business assistance on Council's website.	Economic Development Department has contributed to planning of Council's Website upgrade. <ul style="list-style-type: none"> • Economic Development Strategy on Website. • REX Community fare on website • Information on BEC workshops for business on website/Facebook
1.2	Continue to build partnerships and strategic alliances	1.2.1	Strengthen relationships with Government Agencies, regional organisations and service providers through: <ul style="list-style-type: none"> • Active participation in regional programs, forums and workshops. • Briefing and updating these organisations on the Shire's needs and priorities. • Advocating strongly for improved facilities, infrastructure and services. • Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies. 	<ul style="list-style-type: none"> • ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings. • EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking. • Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019. • Council facilitated Bee Forum to address issues arising from any accidents and emergencies on our region's roads involving the transportation of live bees with the aim of identifying gaps, finding solutions and increasing preparedness. • Forum formulates and endorses a 3 point action plan for positive outcome. • DPI representative Daryl Cooper working with Apiarists to develop an Action List Protocol that can be used by all emergency services responding to a vehicle accident involving the transportation of live bees in hives. • Wed 22 April EDM participated in regional zoom forum of Economic Development officers from Western Riverina Councils organised by Nicola James-Ausindustry • EDM to participate in Skills Forum as a component of the Riverina Skills Audit conducted by CSU research team (9 October zoom meeting) • EDM participated in RDA Skills Forum with report due from CSU in due course. • EDM to participate in Regional Australia Institute presentation of Deputy PM pre budget speech on 30 September
		1.2.2	Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors.	<ul style="list-style-type: none"> • Narrandera and Leeton representatives noted above agree to the strategic alliance between Narrandera and Leeton being called 'The Narrandera/Tocumwal Rail Line & Intermodal Support Alliance.'

Strategies		Key Actions		Progress
				<ul style="list-style-type: none"> • Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility. • Working relationships with Western Riverina Councils known as Functional Economic Regions • Council working on Tourism joint initiative for digital visitors guide with Murrumbidgee Leeton and Lockhart Shires. Presentation to Councillors at briefing session 19 Nov 19. • Development of marketing prospectus and strong support from advertisers. • Murrumbidgee Trails name and logo adopted. • Strong response across the targeted region for advertising in the new guide which is scheduled for launch in November 2020. • Official launch of guide on 18 November
1.3	Engage pro-actively with local businesses and business / industry organisations	1.3.1	Build knowledge and understanding of local economic sectors and businesses, including organising a program of industry briefings and tours for Councillors and Council staff.	<p>Ongoing</p> <p>17/9 Visit to Glendale completed</p> <p>ED team working closely with Narrandera Business Group to provide assistance to business during Covid 19 business closures and limitations.</p> <p>As at June 2020 proposed new Narrandera Business Chamber not yet functional.</p> <p>Narrandera Business Group meetings suspended during Covid 19 health crisis.</p> <p>Narrandera Business Group to reconvene at meeting on 10 August .</p> <p>Narrandera Business Group meets on 10 August. Christmas Fun fair and Markets to be discussed at September meeting.</p> <p>Industry tours to recommence when Covid 19 emergency has passed</p>
		1.3.2	Encourage and facilitate opportunities for professional development, networking and innovation.	<p>EDM attends Narrandera Business Group.</p> <p>Attended Narrandera Business Group meeting 14 October</p> <p>Planning progressed for Small Business Month October with arrangements in place and invitations issued for Narrandera Connected (2) on 23 October at TAFE CLC.</p> <p>Sponsorships received from Service NSW, Business Group, TAFE and Articulate Pear.</p> <p>Workshop planned for 28 October at TAFE CLC to be delivered by BEC. NSC and Narrandera Business Group jointly sponsor Social Media Connectivity.</p>

Strategies		Key Actions	Progress
			Successful Small Business October events with 30 people in attendance at each event in 2019.
		1.3.3 Establish effective networks and communication channels.	Bi-monthly newsletter for business prepared and circulated by EDM since start of 2019. Most recent circulation in June 2020. Business Newsletter distributed late August 2020-update on Narrandera Energised activities
		1.3.4 Support business groups and networks.	Ongoing. Arrange business breakfast with CEO of Tomra James Dorney 6 Sept in conjunction with Narrandera Business Group. 34 people attend successful breakfast. Involve Business Group in Small Business Month October event planned for 23 October at TAFE CLC-Narrandera Connected (2) Acting Secretary for Narrandera Business Group upon resignation of Secretary until new Secretary appointed-..Josie Marks appointed Secretary on 14 October 2019 Formation meeting for Narrandera Business Chamber held on 3 Feb 2020 and interim committee established. Questionnaire in circulation early July Regular distribution of information and advice on business recovery to business database. Information received from State and Federal Government, EDA, Regional Australia Institute, Business NSW, Ausindustry, BEC, etc on recovery and support initiatives during covid 19 pandemic. Ongoing interaction with Narrandera Business Group (NBG). Tiffany Thornton communicates training needs strategy information to NBG Attend special NBG meeting 26 October to arrange Christmas brochure insert to Argus with support and cooperation from the Editor and Krystal Maytom from Leeton BEC.
		1.3.5 Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and realise opportunities.	To be addressed as opportunities and shared purposes arise. Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms. Organise small taskforce from the community to address the goods and services audit for solar farm development. Klaus Baumgartel contacts all people on EOI list to ensure they have direct registration particulars for Avonlie Solar. Organised Steering Committee for Central West Lifestyle Magazine project. Mr Rick Shaw of Finley is working with regional EPCs to mobilise service providers to take advantage of work at the various solar farms, including those proposed for Narrandera.

Strategies		Key Actions		Progress
				<p>Survey of motels in Dec 2019 indicates approx. 60 solar farm workers from Darlington Point project staying in Narrandera facilities.</p> <p>February survey reveals 30+ Darlington Point Solar farm workers accommodated in Narrandera.</p> <p>Solar Farm Reference Group considers final draft of Accommodation and Employment Strategy for Avonlie Solar farm.</p> <p>Strategy adopted and endorsed by Dept of Planning</p>
1.4	Build a strong, positive profile for Narrandera Shire	1.4.1	Implement the branding strategy and signage strategy.	<p>Council agrees on style, wording and location of 6 new town entry sign at its 18 June 2019 meeting.</p> <p>Designs of signs agreed and signs ordered. Installation around end of August/early September.</p> <p>All 6 signs installed as at 16 September.</p> <p>3 signs installed at prominent locations promoting the Easter Rod Run Show and Shine</p> <p>Planning underway for new banners and window decals at the airport promoting Narrandera.</p> <p>Draft design for Wiradjuri welcome message prepared and under consideration by elders group.</p>
		1.4.2	Develop and implement a communications strategy, including articulating key messages.	<p>Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements.</p> <p>EDM prepares media releases as appropriate as well as items for Council communique and newsletter.</p>
		1.4.3	Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps.	<p>Development of Council website underway. EDO is on development team.</p> <p>New website launched</p> <p>Partnership with BEC for a digital and online marketing workshop on 6 December 2018.</p> <p>Review Federal Government's National Digital Economy Strategy released Dec 2018 titled "Australia's Tech Future". Review Federal Government Small Business Digital taskforce Report March 2018.</p> <p>Review Business Listings category for new website. Prepare new list and content.</p> <p>February meeting with Mark Wilkie to discuss future possible meeting of the Digital Economy Group.</p>
		1.4.4	Effectively market and promote the Shire, to raise its profile and increase awareness of its strengths, assets and opportunities.	<p>Ongoing. Progressive and targeted distribution of Winter Edition 2019 of Central West Lifestyle Magazine featuring Narrandera o people of influence in various organisations.</p>

Strategies		Key Actions		Progress
				<p>Provide comment for NRMA Annual Report 2019 on invitation from NRMA regarding installation of EV fast Charger at Narrandera.</p> <p>Australia post announces that it has developed a postage stamp featuring the image of the lizard on the National Award -winning Narrandera Water Tower. Supporting postcard also produced depicting the Koala fascia of the water tower.</p> <p>Enter the Reverse Vending Machine-Return and Earn project in the relevant section of the Keep Australia Beautiful Awards.</p> <p>CEO of Keep Australia Beautiful Council visits Narrandera in September and inspects town and the RVM</p> <p>Judging of applications in KAB awards deferred until March 2021.</p>
		1.4.5	Encourage the community to be advocates for the Shire, including speaking about the positives.	Ongoing
		1.4.6	Re-develop the Narrandera Visitor Information Centre as focal point for both tourism and economic development.	<p>Awaiting response from 'Playground on the Murrumbidgee' NSW State Funding application.</p> <p>Considering application for current round of funding with BBRF.</p> <p>Funding confirmed from NSW Government of \$8 Million for Playground on Murrumbidgee project including the replacement of the VIC with the Narrandera Destination and Discovery Hub.</p> <p>VIC closed during Corona Virus Pandemic and staff either working from home or redeployed.</p> <p>Possible reopening 1 June 2020</p> <p>VIC reopens on 1 June with strict social distancing requirements in place. Perspex barriers installed to protect staff and customers.</p> <p>Enquiry levels reduced compared to normal times but public is travelling again in reduced numbers.</p> <p>23/7 First meeting of project team to progress the construction of the Destination and Discovery Hub-Emily Curry as Project Manager. Project plan and timelines established.</p>

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

Initiative 2: Enhancing our Liveability

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.
- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

Strategies		Key Actions		Progress
2.1	Continue to improve presentation – creating positive first impressions	2.1.1	Implement the Narrandera CBD Masterplan – subject to funding and staging –further developing the town centre as an attractive place to shop and socialise, including provision of free public WIFI in main street.	Ongoing
		2.1.2	Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages.	Refer 1.4.1 for Town entry signage Pole banners installed at Grong Grong highway entry point New airport banners and window decals being produced.
		2.1.3	Improve the presentation of the Shire’s industrial areas.	Ongoing. 4 new poles and banners erected at entry to Red Hill Industrial Estate at Cnr Driscoll Rd and Barellan Rd.
2.2	Enhance lifestyle	2.2.1	Continue to improve and expand recreation, sporting and leisure facilities within the Shire.	Ongoing
		2.2.2	Develop and diversify arts and cultural activities.	Ongoing
		2.2.3	Continue to develop and promote a dynamic and vibrant program of events and activities.	Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020. Arrange 2 events for Small Business Month October in conjunction with Narrandera Business Group. Marketing Tourism and Economic Development Coordinator making contact with National Party Conference Organiser to offer support. National Party Conference deferred till health emergency passes Cavy Show cancelled Good old Days cancelled

Strategies		Key Actions		Progress
				<p>Rockin' on East cancelled</p> <p>Fully booked pop - up drive in theatre event for 3 October with 120 vehicles booked to attend.</p> <p>Highly successful event with 135 in attendance and positive feedback from patrons.</p>
2.3	Advocate for the retention and expansion of facilities and services	2.3.1	Advocate for improved childcare, health care, aged care and social assistance facilities and services within the Shire.	<p>Preparing for Health Alliance meeting to bring together primary health and aged care and associated agencies in Narrandera Shire.</p> <p>EDM to meet with Dr Romeo who is unavailable until end of July 2019.</p> <p>Requested meeting with Dr and Mrs Romeo</p> <p>Meeting with Dr and Mrs Romeo held and support expressed for Alliance meeting.</p> <p>Alliance meeting arranged for 29 November in Narrandera with representatives of agencies will discuss proposal for a Narrandera Health Alliance.</p> <p>Meeting arranged with Federal MP Sussan Ley and State MP Stephanie Cooke to discuss Health issues 29 November at 2pm</p> <p>Narrandera Health Advisory Group formed at meeting held on 29 November in Narrandera.</p> <p>Meeting with Minister Mark Coulton Thurs 13th Feb at which he advises that the MLHD has had its "Pathway" GP trainee program approved.</p> <p>Meeting of Narrandera Health Advisory Group convened for 5 March to consider pilot Pathway program developed by MLHD.</p> <p>CEO of MLHD outlines Rural Generalist GP Training pilot that will provide doctors in GP practice and at hospitals in rural area of the MLHD.</p> <p>New Doctor commences at Dr Romeo's practice in May 2020 for 12 months.</p> <p>2 new Doctors to commence at Dr Romeo's Practice early in new financial year 2020 on long term contract.</p> <p>Dr Sonia Volante has finished as at 26 October with Dr Romeo Practice and is leaving Narrandera.</p>
		2.3.2	Ensure that facilities and services have the capacity to support 'aging in place'.	<p>Strategy included in Western Riverina REDS.</p> <p>Council considering at its March meeting the preferred quote to develop a concept plan for an Independent Living Village at 1.4 ha site at Cnr Crescent and Elwin Sts</p> <p>Council accepts quote from Noel Thomson Architecture of Wagga Wagga.</p> <p>Prerequisite reports required by Noel Thomson include land survey, environmental report and geotechnical report. Qualified providers engaged and work in progress.</p>

Strategies		Key Actions		Progress
				<p>All reports completed and provided to Noel Thomson. Concept plans (Draft) expected to be presented to seniors' group in July.</p> <p>3 Options of concept plan prepared by Noel Thomson are to be refined and together with a report presented to ELT on 11 August then to the seniors' group on 17 August prior to Council briefing and Council meeting on 18 August.</p> <p>Noel Thomson concept plans presented to ELT and referred back to architect to further develop alternative concepts for development of the subject land. It is expected that amended submission will be available for Council in October. Final drafts expected to be presented to ELT on 13 October and then to Council</p> <p>Final drafts presented to Council briefing session by EDM and Noel Thomson architect. Proposals to be presented to seniors' group and to November Council with emphasis on marketing plan for Independent Living complex.</p>
		2.3.3	Explore options / advocate for improved education outcomes within the Shire, including the re-opening of the Grong Grong Public School (if warranted), and the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre.	The Grong Grong School Building was sold in 2017.
2.4	Encourage and support opportunities for community development	2.4.1	Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community.	<p>Liaise with RDA skilled migration unit.</p> <p>EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.</p> <p>PIC piggeries apply for Labour agreement for skilled piggery workers that could see as many as 40 workers over the 5year period of the agreement with 19 potential permanent residents in years 4 and 5 of the agreement.</p>
		2.4.2	Continue to support activities (eg events, sport, creative arts etc) that encourage engagement and social inclusion and build pride in, and commitment to, the local community.	<p>Easter Rod Run and Shown N Shine a huge success. Council de-brief held with external group debrief to follow.</p> <p>Corona Virus response advocated by Federal Government and Senior Health Officials includes avoiding gatherings in excess of 500 people. This will impact proposed events such as Folk Festival on 20-22 March and Rod Run Events on 11 -12 April. These events have been cancelled.</p>

Strategies		Key Actions		Progress
		2.4.3	Support community initiatives to develop, grow and enhance the liveability of the Shire.	ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc. Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed.
2.5	Attract new residents	2.5.1	Develop and implement a Resident Attraction and Retention Strategy.	Winter Edition 2019 of Central West Lifestyle Magazine highlights opportunities in Narrandera for new residents. New promotional videos produced

Initiative 3: Economic Growth and Diversification

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

Strategies		Key Actions		Progress
3.1	Encourage and nurture business start-ups	3.1.1	Provide access to information and business advisory services.	<ul style="list-style-type: none"> Information received from a variety of agencies eg RDA, Business Connects, RDA, EDA, Regional Australia Institute and others disseminated to Narrandera Business database from time to time as received
		3.1.2	Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc).	ongoing
3.2	Support and nurture existing businesses	3.2.1	Provide access to information, advice and leverage opportunities for information sharing.	Distribute information cards for NSW Business Connect eg through Business Group and at NSC front counter Refer public enquiries to Remplan Community and Economic profile Electronically distribute via group emails to local business, advice on Corona Virus support programs from AusIndustry, Business NSW,RDA, EDA and others.
		3.2.2	Encourage and support 'buy local' initiatives.	Installation of new RVM at Narrandera Landfill will provide vouchers redeemable at Coles Narrandera. Last 3 weeks data from RVM as follows: Week ended 5/4 \$1496.90

Strategies		Key Actions		Progress
				<p>Week ended 12/4 \$1367.60 Week ended 19/4 \$2649.20# Total voucher redemptions in May as advised by Coles is \$17,500(over 5 weeks) This is increased spending at Coles by locals thereby contributing to local employment and minimising shopper bleed to Leeton etc.</p> <p>Total voucher redemptions in June total \$12,500 (over 4 weeks) Total voucher redemptions in July total \$12,522 (over 4 weeks) Total Voucher redemptions for August total \$15,081(over 5 weeks) CEO of Tomra advises that as at September 2020 over 1,100,000 containers deposited in Narrandera RVM(approx. 35,000 per week) Total voucher redemptions for September \$13,178.80 (4 weeks)</p> <p>Assist with advice to Mayor on controversial issue of Marketplace in Wagga Wagga seeking to provide free bus from Narrandera to their shopping complex and provision of gifts, vouchers etc.to shoppers from Narrandera. Temora, Cootamundra and Tumut also targeted. Lobbying by the Mayors stops this potentially very negative impact on our retailers in Narrandera and similarly in the other towns. Early 2020 investigate 'Why leave Town Promotions' Community Gift Card program in conjunction with Narrandera Business Group. Join COSBOA facebook group to access campaign digital content and supporter material and toolkit for a Government supported "Go Local First" campaign-no cost to Council. This complements the Narrandera ' Buy Local' initiative. Tiffany to attend 9 December Narrandera Business Group meeting to again discuss Why Leave Town Gift Card initiative as a ' buy local' initiative.</p>
		3.2.3	Raise awareness of business advisory and support services and encourage businesses to participate in business and skills development programs.	<p>ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire. Small Business Month October activities and facilitate BEC Skills for Business Success Workshops. Advise business database of series of short courses available at TAFE at no cost to people who enrol.</p>

Strategies		Key Actions	Progress
		3.2.4 Facilitate opportunities for professional development, networking and innovation.	<ul style="list-style-type: none"> • Site at landfill confirmed as suitable for 4- point RVM kiosk. Site plans prepared and execution of licence agreement with Tomra/Cleanaway completed by Council. Site plans and construction plan and power supply design commenced. • Partnership with Tomra/Cleanaway and Council to mount a display in the Exhibition Hall at Narrandera Show on 7 September. This display will inform the public of the operational and container deposit requirements for the RVM. • CEO of Tomra/Cleanaway to attend and address a business breakfast on 6 September. Joint venture Council and Narrandera Business Group. • CEO of TOMRA/Cleanaway addresses a business breakfast with 34 in attendance on 6 September. • TOMRA/Cleanaway and Council join to manage a stand at Narrandera Show with information on the Return and Earn program and the RVM. • Preparation of site progressing at Narrandera Landfill entrance to accommodate the RVM. • Actively promote Small Business Month October activities for professional development, networking and business tips. • RVM scheduled for installation on 25 Feb 2020. • RVM installed and operational with generator power on 28 Feb 2020 with solid use over first weekend. • EDM and Marketing Tourism and ED Coordinator attend webinars by Economic Development Australia, Treasury on Covid 19 business support and recovery strategies
		3.2.5 Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website.	Local Government NSW sponsors Inclusive Tourism: Economic Opportunities. A new online learning course now available to explain how you can better service this market. VIC staff to undertake.
		3.2.6 Raise the profile of local businesses by providing opportunities to showcase, market and promote businesses products and services.	Ongoing Narrandera to feature in November 2019 Country Change program. In response to Covid 19 challenges to all business the Ed team through Tiffany Thornton has developed an online strategy through facebook that at last report (July) had over 700 followers.
		3.2.7 Encourage businesses to list on relevant industry data bases and websites and	As advised to NBG

Strategies		Key Actions		Progress
			participate in programs such as trade missions.	
		3.2.8	Encourage and assist local businesses to register on Federal, State and Council procurement data bases.	<p>Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire.</p> <p>Klaus Baumgartel has retired and his replacement is Geoff Reardon</p>
		3.2.9	Work with major project proponents to identify the goods and services required and provide introductions to local businesses.	<p>Database provided to Siemens/Gamesa the EPC for Avonlie Solar at Sandigo. Siemens Gamesa provide direct email contact address for expressions of interest from businesses wanting to register to provide their services to solar farm construction.</p> <p>Beon Energy takeover construction of Avonlie from Siemens Gamesa to be finalised before end of 2019.</p> <p>As at Feb 18 2020 information received which points to delay in Avonlie project which is unlikely to commence before May/June as a result of grid capacity constraints. Confirmed by Mike Whitbread of RES.</p> <p>As at May 2020 RES advises that Siemens/Games is confirmed as their EPC and Accommodation and Employment Strategy finalised for sign-off by the Department.</p> <p>As at July 2020 Siemens /Gamesa withdraws from Australia and therefore from Avonlie project. RES to appoint new EPC and advise Council in due course.</p>
		3.2.10	Encourage and assist businesses to prepare for the NBN and embrace digital / on-line business and marketing opportunities.	<ul style="list-style-type: none"> Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017. GM provide report on meeting with NBN. Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services. Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December. NSC and Narrandera Business Group sponsor the BEC Social Media Masterclass on 28 October with approx. 25 attending at TAFE CLC. Meeting with Mark Wilkie to discuss future meeting of Digital Economy Group. Work with RAMJO to participate in Regional Connectivity program to improve online data capabilities.

Strategies		Key Actions		Progress
		3.2.11	Facilitate access by business and community groups to funding programs.	A data base of funding programs is maintained and provided to community groups. Media releases and funding program announcements emailed to business group database.
3.3	Strengthen and grow key sectors	3.3.1	Agriculture and Agri Business	
			<ul style="list-style-type: none"> Develop a producer data base and establish networks and communication channels. 	<p>Sandigo Solar farm. 2018-01-30 – Developers have met with Council on the proposal. Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020. Avonlie awarded Development Consent on 8 August 2019. Council representatives meet with Jacobs Consulting appointed by Siemens/Gamesa, the EPC for Avonlie Solar, to review the Accommodation and Employment Strategy. Updates strategy presented for review to solar reference group. Accommodation and Employment Strategy reviewed and completed. Avonlie development now not expected to commence until H1 2021 as EPC Siemens Games has withdrawn from Australian projects and therefore RES need to appoint a new EPC (solar farm builder).</p>
			<ul style="list-style-type: none"> Continue to advocate for water security. 	Ongoing
			<ul style="list-style-type: none"> Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models. 	EV fast charger installed January 2019
			<ul style="list-style-type: none"> Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce. 	<p>EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May. Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present. Explore possible opportunities for the pig industry resulting from the African Swine Fever sweeping China and other Asian countries. Advice received from DPI International Engagement Division that Australia does not have a pork export arrangement with China.</p>

Strategies		Key Actions		Progress
				PIC Australia apply for Pork Industry labour Agreement for Grong Grong Piggery. Letter of support provided. EDM to participate in focus group on 9 October for CSU Research project being Riverian Skills Audit.
			<ul style="list-style-type: none"> Explore opportunities for and encourage development of new processing and value-adding opportunities and utilisation of waste products. 	Ongoing. Confidential Statement Removed
		3.3.2	Aquaculture	
			<ul style="list-style-type: none"> Support the expansion of the aquaculture industry within the Shire. 	Confidential Statement Removed Assist Dr Yu with information on how to source an apprentice in aquaculture.
			<ul style="list-style-type: none"> Build skills and knowledge about the industry within Council and the local community. 	Ongoing
			<ul style="list-style-type: none"> Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the Murray Cod industry. 	Under consideration Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed Narrandera Destination and Discovery Hub. Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought.
		3.3.3	Retail & Wholesale	
			<ul style="list-style-type: none"> Position and promote Narrandera as a lifestyle centre. 	Central West Lifestyle Magazine Winter Edition launched on 24 May 2019 and targeted distribution by Council to strategic individuals and organisations commenced.
			<ul style="list-style-type: none"> Encourage and facilitate training (customer service, merchandise display, e.commerce etc) 	Ongoing
			<ul style="list-style-type: none"> Encourage development of and participation in cooperative marketing and promotional campaigns. 	Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent. Country Change program launched by RDA. Enrolled in Country change for 2020. Country Change magazine launched by Deputy PM in September 2020
		3.3.4	Tourism / Visitor Economy	

Strategies		Key Actions	Progress
		<ul style="list-style-type: none"> Continue to develop products, experiences and activities, including events. 	<p>Ongoing</p> <p>Tourism team organising pop-up drive-in cinema experience for 3 October with good early registrations. At Henry Mathieson Oval. 120 vehicles registered to comprise a full house.</p> <p>Successful movie event as reported.</p> <p>REA Wagga Horse Trials conducted in Narrandera weekend 24/25 October with very positive feedback. Possible future development of this event in Narrandera is being researched by events team.</p>
		<ul style="list-style-type: none"> Continue to improve infrastructure, facilities and services for visitors 	<p>Awaiting outcome of 'Playground on the Murrumbidgee' funding application under NSW funding program.</p> <p>Funding of \$8 million approved by NSW State Government</p> <p>VIC closed during health emergency</p> <p>VIC reopens to public on 1 June 2020</p> <p>Positive feedback from participants in REA Equestrian competition held in Narrandera on 24/25 October. Future development of this event being explored by events team.</p>
		<ul style="list-style-type: none"> Update and improve information and promotional collateral. 	<ul style="list-style-type: none"> Ongoing Purchased promotional backpacks for insertion of information on Narrandera supported by vouchers redeemable at local businesses. Backpacks to be distributed F.O.C from time to time by V.I.C. staff to visiting caravanners and campers at Brewery Flats. Survey box to be installed on amenities block at Brewery Flats for survey collection. Survey Box installed and positive responses being received. Data collected will be advised to the Taskforce in due course
		<ul style="list-style-type: none"> Effectively market and promote the Shire, including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities. 	<ul style="list-style-type: none"> Ongoing Joint promotion between Narrandera, Murrumbidgee, Lockhart and Leeton to utilise digital capacity to develop a state of the art visitors guide for the sub region Plan new banners/flags at Airport terminal as a branding exercise
	3.3.5	Transport and Logistics <ul style="list-style-type: none"> Leverage off Narrandera's strategic location to position and develop the Shire as a road transport hub. 	<ul style="list-style-type: none"> Ongoing
	3.3.6	Health Care & Social Assistance	<ul style="list-style-type: none"> Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting

Strategies		Key Actions		Progress
			<ul style="list-style-type: none"> Advocate for continued improvements in health, aged care and social assistance services, programs and facilities. 	<p>in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government.</p> <ul style="list-style-type: none"> Plan for Health Alliance meeting after Easter 2019 break. Meet with Dr Romeo, obtain feedback from RAMJO Health Group to prepare for possible meeting in June/July. Meeting with Dr Romeo and Liz completed. Health Alliance meeting planned for 29 November in Narrandera Narrandera Health Advisory Group (NHAG) established on 29 November 2019. NHAG meeting on 5 March to consider pilot Pathway program developed by MLHD and approved by Government. CEO of MLHD outlines program that will provide more trainee Generalist Pathway trainee doctors into local health system as GPs and at the hospital New GP commencing in Narrandera at Dr Romeo's practice on 9 May 2020. Dr Sonia Volante is coming from another NSW rural location and is independent of the MLHD Generalist Pathway program.. Dr Volante has left Dr Romeo practice as at 26 October
3.4	Target and attract new businesses and activities	3.4.1	Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that articulates the support that Council can offer new businesses and investors.	<p>Red Hill Industrial Land for Sale Policy ES270 amended. EDM attends Direct Foreign Investment Training in Sydney presented by Andreas Dressler an international identity, formerly with KPMG for 23 years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC.</p> <p>Confidential Statement Removed</p> <p>July 2020 CASA formally approves use of airport facilities and Narrandera airspace by AAPA. AAPA have commissioned construction and installation of a sign at front of airport residence. This will provide a media opportunity with AAPA involvement. AAPA sign completed and installed in front of airport residence now promoted as "AAPA Briefing centre-Narrandera Campus" Awaiting advice from AAPA as to a mutually convenient date for a media event. AAPA briefing centre officially opened with Chris Hine CEO of AAPA and Mayor Kschenka and Mayor Maytom of Leeton. Extensive and positive media exposure for this event</p>

Strategies		Key Actions		Progress
		3.4.2	Produce information and promotional collateral – in both digital and print formats.	See above – collateral: Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs.
		3.4.3	Participate in forums, expos, trade missions etc that have the potential to bring new businesses / investment into the Shire.	<p>Ongoing</p> <p>EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera’s value proposition.</p> <p>Local forum organised July 2019 for hospitality/accommodation sector to exchange information and learn of assistance available through Destination NSW to attract conferences to Narrandera.</p> <p>Facilitated Bee Forum 17/7/19. Ref 1.2.1</p> <p>Participated in Service NSW Regional Engagement Forum August 2019</p> <p>Participated in Ernst Young Inland Rail Regional Opportunities Forum 12 August.</p> <p>Participated in Dept of Infrastructure, Transport, Cities and Regional Development Forum at Wagga Wagga on 9 Oct 2019 on Inland Rail—Inland Rail Interface Improvement Plan.</p> <p>Attend National Renewables in Agriculture Conference and Expo 14 Nov</p>
		3.4.4	Explore opportunities to leverage off Council’s Sister City programs.	<p>Current relationship with Urumqi is problematic given ongoing serious ethnic unrest in that city and its region, Xinjiang.</p> <p>As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi.</p> <p>Feb 2019 still no communications from Chinese Ambassador</p>
		3.4.5	Investigate the potential of emerging / new activities: <ul style="list-style-type: none"> • Government and service sector • Intensive agriculture • Niche / boutique agriculture and agri-businesses • Manufacturing – value-adding and processing • Renewable energy and use of waste products 	<p>Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire.</p> <p>Ongoing development with 3 renewable energy companies developing major solar farms in the Shire.</p> <p>Wrote to Australian Renewable Energy Agency (ARENA) to seek opportunity to discuss Narrandera’s unique position in the Renewables development in Australia-i.e 3 Solar Farms and TransGrid duplication of 330KV line S.A to NSW. As at 19 June 2019.</p> <p>ARENA response from Alison Wiltshire, Director Business Development by phone 12/7/19 advising that this is not an issue for ARENA and we should contact Clean Energy Council and possibly Minister Taylor.</p>

Strategies		Key Actions		Progress
				<p>Contact made with Clean Energy Council and Meeting arranged with key personnel. Met with CEC representatives in Melbourne (see separate report). Attended Renewables in Agriculture National Conference in Wagga wagga and obtained valuable information and made useful contacts with experts from the renewable energy sector, Arranging teleconference with Jessica Berry of Pitt and Sherry to assess solar farm development opportunities on Council land. Recent purchase of lots 163 and 164 Driscoll Road to accommodate an industrial development involving road construction materials manufacture with site construction expected to commence early 2021 and up to 13 employees over time. Lot 169 Driscoll Road sold to owner of two adjoining lots. Under contract. Sale of lot 169 settled. New enquiry for industrial process on lot 12 Driscoll Road (1.98 ha). Power availability being researched through Essential Energy.</p>
		3.4.6	Market the Shire’s strengths, assets and opportunities.	See above. Also recent launch of new Visitor Information Booklet. ongoing

Initiative 4: Planning for the Economy of the Future

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these ‘foundation blocks’ are in place.

Strategies		Key Actions		Progress
Land & Premises				
4.1	Ensure sufficient supply of land and premises to facilitate and support growth	4.1.1	Annually review land use plans and strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities.	Reviewed 2017
		4.1.2	Investigate the need for a light industrial / business park land and/or premises in	To be reviewed.

Strategies		Key Actions		Progress
			Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development).	As at September 2020 review opportunity to subdivide some small/medium sized lots in Red Hill Industrial Estate to be made available to small to medium enterprises.. Presently only one subdivided lot available for sale.
4.2	Facilitate further development of the Red Hill Industrial Estate	4.2.1	Retain general / heavy industry zoning and preserve buffer areas around the Estate.	Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy. Current offer to purchase lot 169 Driscoll Rd to be communicated to ELT and then to Council at 21 July meeting Offer to purchase lot 169 Driscoll Rd accepted by Council and contracts prepared and provided to purchaser's solicitors. Contracts exchanged and deposit paid. Sale settled
		4.2.2	Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages land banking.	Under consideration
		4.2.3	Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting information, as well as conceptual subdivision layouts and servicing plans.	Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance poles and banners installed. Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale.
		4.2.4	Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera.	Under consideration.
		4.2.5	Advocate for Government Funding to assist in providing enabling infrastructure to facilitate subdivision and development.	ED Dept contributed to successful submission re Truckwash under Fixing Country Truckwash Grant.

Strategies		Key Actions		Progress
4.3	Ensure that the power supply can accommodate growth	4.3.1	Advocate for on-going improvements in the power supply in Narrandera Shire.	Consideration being given as a component of the Smart Cities funding program. Power extension negotiated with Essential Energy to service proposed RVM at Landfill site. Power to site in progress. Low voltage completed. Investigations continuing to assess Red Hill Ind Estate as a location to develop a solar farm initiative.
		4.3.2	Advocate for and assist local businesses access grant funds for 'last mile' infrastructure.	For consideration
		4.3.3	Support the development of renewable / green energy producers within the Shire.	Ongoing. Assessing Council land suitability for solar farm development. Various briefings by the proponents of the Haystack Solar Farm at Grong Grong known as solar gardening. Formation of a cooperative imminent and construction work expected to commence early 2021.
4.4	Improve telecommunications	4.4.1	Develop and implement a Digital Strategy in consultation with industry and community groups.	Monitor development of National Digital Strategy for compatibility. National Digital Strategy released December 2018. Under review.
4.5	Increase the capacity of the road network in the Shire to accommodate increased truck movements and higher productivity vehicles	4.5.1	Develop a Road Improvement Strategy, identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs.	Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic Development Strategy for Western Riverina.
		4.5.2	Advocate for the Shire's road needs to be included in regional and State freight and transport strategies.	Refer Draft NSW Ports and Freight Plan and Western Riverina REDS.
		4.5.3	Advocate for and seek funding to upgrade and maintain strategically important roads.	As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May
4.6	Provide infrastructure and facilities to support the road transport sector.	4.6.1	Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan.	Truckwash to be constructed at Redhill. DA now in the planning system. Construction commences June 2019 Narrandera Stock and Bitumen Truckwash completed March 2020. Update industrial estate signage with Truckwash details.

Strategies		Key Actions		Progress
4.7	Continue to improve rail infrastructure	4.7.1	Advocate for ongoing improvements to the Hay Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains.	<p>ARTC proposing to improve the line to accommodate 80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements.</p> <p>New lines and upgrades being planned at Illabo/Stockinbingal as part of Inland Rail connectivity to other rail systems.</p>
		4.7.2	As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina.	<p>Ongoing. Refer Western Riverina REDS.</p> <p>EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University do discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used.</p> <p>Executive summary from Transport NSW received Feb 2019.</p> <p>Localised and independent freight demand study under consideration in partnership with Leeton and Griffith.</p> <p>Consultant engaged and work commenced.</p> <p>Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment on Melbourne Port to bring 4 dual rail sidings onto the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs from train to truck.</p> <p>Attend Inland Rail Forum in Wagga on 9 Oct-Details of Inland Rail Interface Improvement Program</p>
4.8	Plan for freight infrastructure to meet growing demand	4.8.1	Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements.	<p>Discussions with Patersons transport re local/regional freight task.</p> <p>Consider in context of Lycopodium report. Document remains confidential to Council.</p> <p>Participate in forums on Inland Rail presented by CSIRO and Ernst Young and Dept of Infrastructure, Transport, Cities and Regional Development. . Highlight Narrandera's industries as potential freight sources.</p>
		4.8.2	Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use.	<p>Finalised.</p> <p>15 September 2020-Mayoral letter of support to Strathbogie Shire in Victoria supporting their proposal with other stakeholders to reopen the Tocumwal to Narrandera Rail Line to complement an intermodal facility under consideration at Mangalore VIC. Letter of support addresses Strathbogie's submission of an EOI to the Federal Government's Inland Rail Interface Improvement program in a bid to gain funding for a business case for the conversion to standard gauge of the Goulburn Valley rail line between Mangalore Junction and</p>

Strategies		Key Actions		Progress
				Tocumwal and the refurbishment of the rail line between Tocumwal and Narrandera. No financial involvement is contemplated for Narrandera Shire Council.
		4.8.3	Plan for a small intermodal terminal / freight receipt site in Narrandera.	Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18
4.9	Retain commercial air services to Narrandera	4.9.1	Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance.	<p>Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence.</p> <p>Potential development opportunity with Wagner Group interest in freight opportunities.</p> <p>Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019. John Wagner advised of KPMG study, as advised by DPC.</p> <p>Contacted Deputy Chair of Rex The Hon John Sharp to determine Rex Airline future fleet requirements and operations. Fleet of SAAB 340s not expected to be replaced for 10-15 years. Discussions with Warrick Lodge of Rex (General Manager-Network Strategy) regarding upgrade to main runway to accommodate foreseen RPT traffic movements. Rex will assist in developing case for funding if required</p> <p>Contact specialist consultancy group BECA who provide outline for a Draft Airport Masterplan and Business Case for Narrandera/Leeton Airport in context of \$100million Regional Airport Fund soon to be opened.</p> <p>Regional Airport Fund announced 11 Oct 2019.Under consideration by Manager Works and EDM.</p> <p>Funding application being developed for \$950,000 main runway reseal at airport.</p> <p>Banners commissioned to advertise community fares.</p> <p>Rex supported by Council during Covid 19 emergency through waiving head taxes between 1 April 2020 and 31 December 2020.</p> <p>Rex operating 3 flights per week through Covid emergency..</p> <p>Funding received to re-seal main runway and improve lighting & fencing.</p> <p>Quotes imminent for design of parallel taxiway to support AAPA training activities.</p>

Strategies		Key Actions		Progress
				<p>Quotes received for parallel taxiway and under consideration by technical services team</p> <p>Design proposal accepted and preliminary studies have commenced-eg survey,geotechnical etc.</p>
		4.9.2	Implement the Airport Strategic Plan.	Ongoing
		4.9.3	Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets.	<p>Venue guide produced in 2017.</p> <p>Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. Five (5) year agreement with Rex commencing 4 October 2018.</p> <p>AS at 20 April 2020 Rex confirms it has received Government support to enable 2 services per week to be continued for next 6 months</p>
4.1 0	Diversify and improve accommodation available in the Shire	4.10.1	Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire.	<p>Tourism activities will now be reported to Council via this Strategic Plan Report.</p> <p>Barellan has gained recognition as an RV Friendly destination.</p> <p>Early November 30-60 electricians from Darlington Point expected to occupy local motels until February-organised by Rick Shaw.</p> <p>Survey of Motels in December 2019 reveals approx. 60 workers from Darlington Point project accommodated in Narrandera.</p> <p>Survey Feb 2020 reveals 30+ Darlington Point workers still in accommodation in Narrandera.</p>
		4.10.2	Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the Narrandera – Leeton area.	<p>EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address.</p> <p>Discussions commenced with appointed EPC for RES Solar (Siemens/Gamesa) and their appointed consultants Jacobs to commence preparation of the Employment and accommodation strategy required as condition of consent</p> <p>Met with Zara Durnan Senior Consultant for Jacobs on 20 August and discussed 1st draft of accommodation and employment strategy which is to be reviewed by Solar Reference Group.</p> <p>Strategy reviewed by Solar farm Reference Group and submitted to Jacobs.</p> <p>Accommodation and Employment Strategy finalised.</p>
		4.10.3	Undertake a review of camping areas and facilities in the Shire to maximise economic benefits.	For consideration.

Strategies		Key Actions		Progress
				<p>Survey box with forms to be installed on amenities block at Brewery Flats and complimentary branded information bag with information and vouchers to be distributed to campers/travellers from time to time.</p> <p>Ref.3.3.4</p> <p>Survey box installed and branded information backpacks being distributed to campers/travellers at Brewery Flats.</p> <p>Camping areas closed due to Corona Virus related Government direction</p> <p>Camping areas reopened as at 1 June 2020 subject to social distancing requirements.</p> <p>Up grade of brewery flats facilities and management arrangements being implemented.</p>
4.1 1	Grow the local workforce, ensuring that it is aligned with local and regional industry needs	4.11.1	Profile and articulate existing and future local and regional workforce requirements and jobs and skills gaps.	Refer 4.10.2
		4.11.2	Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities.	Refer 4.10.2 Participate in RDA skills survey Facilitate contact between TAF at Narrandera and Avonlie project owners RES and EPC Siemens /Gamesa to discuss development of relevant courses to support solar farm works.
		4.11.3	Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina).	Refer 4.10.2 Riverina Skills audit involvement in focus group.
		4.11.4	Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills development.	Refer 4.10.2 Ref. 4.11.2
		4.11.5	Work with the Shire's Aboriginal community and residents who are socially disadvantaged, to improve training and employment outcomes.	For consideration
		4.11.6	Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps.	For consideration Riverina Skills Audit ref 4.11.3

Strategies		Key Actions		Progress
		4.11.7	Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers).	For consideration
		4.11.8	Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships.	Use event opportunities to promote TAFE and its services and courses and to utilise TAFE Narrandera Connected Learning centre e.g. Small Business Month October events
		4.11.9	Retain young people within the community, through programs such as school based vocational training, transition to work / work ready, offering apprentice and traineeships and providing access to tertiary training.	For consideration
		4.11.10	Develop and implement programs to welcome and orientate new employees and integrate them into the community.	For consideration

13.3 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 28 OCTOBER 2020

Document ID: 529302

Author: Open Space and Recreation Manager

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Lake Talbot Environs Advisory Committee Minutes - 28 October 2020

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Lake Talbot Environs Advisory Committee held on Wednesday 28 October 2020.



MINUTES

Lake Talbot Environs Advisory Committee Meeting

28 October 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
LAKE TALBOT ENVIRONS ADVISORY COMMITTEE MEETING
HELD AT THE NARRANDERA EXSERVICEMENS CLUB
ON WEDNESDAY, 28 OCTOBER 2020 AT 6.00PM**

1 PRESENT

Cr Neville Kschenka, Mr Peter Beal, Ms Helen McDermott, Mr Ken Murphy
Observers Shane Wilson DGMI, Roger Evans OSRM

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Ken Murphy
Seconded: Cr Neville Kschenka

That the minutes of the Lake Talbot Environs Advisory Committee Meeting held on 9 June 2020 be confirmed.

5 REPORTS

5.1 ELECTION OF COMMITTEE CHAIRPERSON

RECOMMENDATION

The Committee:

1. Elect a Chairperson for the upcoming 12 months.

Ken Murphy nominated Rex Evans to be elected Chairperson.

MOTION

Moved: Mr Ken Murphy
Seconded: Cr Neville Kschenka

That Rex Evans be elected Chairperson if he accepts the position.

5.2 REVIEW TERMS OF REFERENCE

COMMITTEE RESOLUTION

Moved: Mr Peter Beal

Seconded: Mr Ken Murphy

That the Committee:

1. Review Terms of Reference for the Lake Talbot Environs Advisory Committee.

CARRIED

5.3 LAKE TALBOT WATER INTAKE

RECOMMENDATION

That the Committee:

1. Discuss the new Lake Talbot Water intake

DGMI Shane Wilson informed the committee of the proposed inlet design that Murrumbidgee Irrigation had planned for Lake Talbot noting the design did not meet Fisheries requirements. A meeting was held with members of Murrumbidgee Irrigation, Narrandera Shire Council staff and Luke Pearce from DPI Fisheries to discuss the design requirements and other potential future works.

Council will continue to work with the other agencies and present the revised design to the members of the Lake Talbot committee once it has been developed.

. MOTION

Moved: Mr Peter Beal

Seconded: Ms Helen McDermott

That Council note the Committee acknowledge the inlet design with a revised design to be presented back to the Committee once it has been developed.

5.4 UPCOMING SKI SEASON

RECOMMENDATION

That the Committee:

1. Discuss the upcoming ski season and any scheduled events.

The Committee discussed the possible future events at Lake Talbot.

5.5 LAKE MANAGEMENT

COMMITTEE RECOMMENDATION

Moved: Mr Ken Murphy

Seconded: Mr Peter Beal

That the Committee:

1. Update and discuss the best way forward for the lake management of silt.

DGMI Shane Wilson informed the Committee that the options paper for the Lake Talbot deepening project had been sent to DPI Fisheries for comment. Funding will be sort for both the Environmental Impact Statement along with the deepening works.

6 GENERAL BUSINESS

1. The Committee discussed the need to remove or replace the tyre steps. OSRM Roger Evans informed the Committee that the cost of the replacement of the steps had been investigated previously. The cost of replacement steps will be presented at the next meeting.

MOTION

COMMITTEE RESOLUTION

Moved: Mr Peter Beal

Seconded: Mr Ken Murphy

That the cost of replacing the steps with a suitable staircase structure be ascertained and funding be sought to replace the tyre steps.

CARRIED

2. Mr Peter Beal discussed the funding for the drainage works of Rocky water holes road. DGMI Shane Wilson informed the committee that an application has been made to Crown Lands regarding the sealing and drainage works of the road.
3. Mr Peter Beal asked Council if the damage sign could be straightened at Rocky Water Holes. Council have added the works to the maintenance schedule for OSR.
4. Mr Peter Beal inquired about the need for security cameras at Rocky Water Holes Bridge. DGMI Shane Wilson stated that he would look at some options if the camera is required.
5. DGMI Shane Wilson outlined some plans to modify the entrance to the Flora and Fauna Reserve.

7 NEXT MEETING

TBC

8 MEETING CLOSE

Meeting Closed at 7:15pm

13.4 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 21 OCTOBER 2020**Document ID: 529835****Author: Senior Customer Service Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Grong Grong Community Committee Minutes - 21 October 2020****RECOMMENDATION**

That Council:

1. Note and receive the Minutes of the Grong Grong Community Committee held on Wednesday 21 October 2020.



MINUTES

Grong Grong Community Committee Meeting

21 October 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG HALL
ON WEDNESDAY, 21 OCTOBER 2020 AT 7:00PM START**

1 PRESENT

Chairperson Bob Manning, Member Reiner Meier, Member John Foley, Member Gemma Purcell, Member Julie Marwood, Observers David Marwood, Shane Wilson DGMI, Martin Hiscox DGMCC, Sue Killham MCDL, Minute Taker Mel Gilmour

2 APOLOGIES

COMMITTEE RECOMMENDATION

Moved: Member Gemma Purcell
Seconded: Member Reiner Meier

That apologies from Cr Barbara Bryon, Member Jean Batchelor, Member Leonard O'Reilly and Member Graeme Missen be received and accepted.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Julie Marwood
Seconded: Member Gemma Purcell

That the minutes of the Grong Grong Community Committee Meeting held on 25 February 2020 be confirmed.

CARRIED

5 REPORTS

5.1 BUDGET

COMMITTEE RECOMMENDATION

Moved: Member Julie Marwood

Seconded: Member Gemma Purcell

The Committee

1. Receive and note the budget and actual figures at October 2020.

5.2 ACTION LIST / KEY REGISTER

COMMITTEE RECOMMENDATION

Moved: Member Julie Marwood

Seconded: Member Reiner Meier

The Committee:

1. Update action list and key register.

5.3 CULTURAL PLAN DISCUSSION

COMMITTEE RECOMMENDATION

Moved: Member Reiner Meier

Seconded: Member John Foley

The Committee:

1. Receive and note the Cultural Plan update from Manager Community Development and Library Sue Killham.

5.4 SPORTSGROUND AMENITIES BLOCK UPDATE

RECOMMENDATION

The Committee:

1. Receive an update on the proposed Sportsground Amenities Block.

Note: No report was presented to the meeting due to information being unavailable prior to the scheduled meeting. Chairperson Bob Manning has been delegated to follow up with Rombola Engineering Pty Ltd regarding the progress of the draft design for the proposed amenities block and present the draft to the next meeting.

6 NEXT MEETING

February 2021

7 MEETING CLOSE

Meeting Closed at 7:47pm

13.5 MINUTES - YOUTH ADVISORY COUNCIL - 12 OCTOBER 2020

Document ID: 530236

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 12 October 2020

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Youth Advisory Council held on Monday 12 October 2020.



MINUTES

Youth Advisory Council Meeting

12 October 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE YOUTH SPACE
ON MONDAY, 12 OCTOBER 2020 AT 3.30**

1 PRESENT

Mayor Braden Lyons, Cr Madeline Fraser, Cr Mia Briggs, Observers CLO Suzanne Litchfield, CSM Stacie Mohr, CO Edwina Foley,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Mia Briggs

That apologies from Deputy Mayor Wesley Bamblett be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Mia Briggs

That the minutes of the Youth Advisory Council Meeting held on 14 September 2020 be confirmed.

CARRIED

5 REPORTS

5.1 PRESENTATION BY CO EDWINA FOLEY

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Madeline Fraser

The Youth Council

1. Receive and note the presentation by CO, Edwina Foley on Council's Social Media Policy

CARRIED

5.2 DRIVE-IN MOVIE NIGHT

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Mia Briggs

The Youth Council

1. Receive and note the update from the Drive-In Movie Night held on October 3, 2020

CARRIED

5.3 TOTEM SKATE SCHOOL

COMMITTEE RECOMMENDATION

Moved: Cr Madeline Fraser

Seconded: Cr Mia Briggs

The Youth Council

1. Receive and note the update from the Totem Skate School held on October 3, 2020

5.4 TOWN2BEACH

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Madeline Fraser

The Youth Council

1. Members will volunteer at the Town2Beach to be held on 18 October 2020

CARRIED

5.5 USE HYGIENIC PRACTICES FOR FOOD SAFETY COURSE

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Madeline Fraser

The Youth Council

1. Receive and note the update on the Use Hygienic Food Practices for Food Safety Course held on 8 October 2020

CARRIED

6 NEXT MEETING

To be held at 3.30pm on 9 November 2020 at the Youth Space

7 MEETING CLOSE

Meeting Closed at 5.00pm

14 OUR COMMUNITY**14.1 FINANCIAL ASSISTANCE TO NARRANDERA CANASSIST****Document ID: 529874****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: Nil****RECOMMENDATION**

That Council:

1. Endorses the provision of financial assistance to Narrandera CanAssist for the 2019-2020 financial year in the amount of \$289 funded by the Narrandera Leeton Community Transport service.
2. Continue to provide financial assistance to Narrandera CanAssist for the 2020-2021 financial year until Narrandera CanAssist can recommence fundraising activities.

PURPOSE

The purpose of this report is for Council to endorse the provision of financial assistance to Narrandera CanAssist by absorbing the travel costs of clients through the Narrandera Leeton Community Transport service due to the COVID-19 Pandemic.

SUMMARY

In March 2020, the Narrandera Leeton Community Transport service offered to provide financial assistance to CanAssist to ensure that residents could continue to attend medical appointments. The offer was made due to CanAssist not being able to undertake fundraising activities as a result of the COVID-19 pandemic nor pay the travel costs for their clients.

BACKGROUND

In March 2020, Narrandera Leeton Community Transport was advised by CanAssist that, due to the COVID-19 pandemic, the organisation would no longer be able to provide financial support to local residents due to the inability to fundraise to assist clients meet travel costs. The Narrandera Leeton Community Transport service advised CanAssist that the service would cover the client contribution so CanAssist could continue to support their clients.

During the 2019-2020 financial year the Narrandera Leeton Community Transport service provided financial assistance totalling \$289. For the 2020-2021 financial year to date, the service has provided financial assistance totalling \$550. The cost of these trips is being funded through Health Related Transport grant funding.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Community

Strategy

1.1 - To live in an inclusive, tolerant and healthy community which demonstrates a positive attitude

Action

1.1.2 - Continue with strategic advocacy for the delivery of integrated health and wellbeing programs

ISSUES AND IMPLICATIONS**Policy**

Policy CS20 – Financial Assistance Program by building on an existing community service.

Financial

Reduce revenue of \$289 for the 2019-2020 financial year, with a potential amount of \$800 for the 2020-2021 financial year.

Legal / Statutory

Local Government Act 1993

Community Engagement / Communication

By presenting this in the open section of the November 2020 Council business paper.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Without the financial assistance provided by Council, some clients of Narrandera CanAssist are at risk of not being able to attend medical appointments.

OPTIONS

There are three options available: -

1. Council endorses financial assistance to Narrandera CanAssist by the Narrandera Leeton Community Transport service until such time as their fundraising activities can recommence.
2. Council does not endorse financial assistance to Narrandera CanAssist by the Narrandera Leeton Community Transport service.
3. Council endorses financial assistance to Narrandera CanAssist equivalent to a determined financial value or a determined date.

CONCLUSION

Narrandera CanAssist provides an invaluable service to residents through the provision of emotional and financial support for clients to attend medical appointments. Due to the COVID-19 pandemic, Narrandera CanAssist had to suspend fundraising activities and was therefore not able to pay for client transport costs. The risk to some community members is that they may not be able to attend medical appointments.

The recommendation is for Council to endorse the provision of financial assistance in the amount of \$289 for the 2019-2020 financial year, and that Council continues to endorse

the provision of financial assistance for the 2020-2021 financial year until such time as Narrandera CanAssist is able to recommence fundraising activities.

RECOMMENDATION

That Council:

1. Endorses the provision of financial assistance to Narrandera CanAssist for the 2019-2020 financial year in the amount of \$289 funded by the Narrandera Leeton Community Transport service.
2. Continue to provide financial assistance to Narrandera CanAssist for the 2020-2021 financial year until Narrandera CanAssist can recommence fundraising activities.

14.2 DOMESTIC VIOLENCE ADVISORY COMMITTEE NOMINATIONS**Document ID: 530124****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: 1. Nominations - DV Committee [↓](#)****RECOMMENDATION**

That Council:

1. Appoint the following community members to the Domestic Violence Advisory Committee.
 - Leigh Mathieson
 - Kristy McDuff
 - Sue Ruffles
 - Tiffany Thornton

PURPOSE

The purpose of this report is to seek the endorsement of Council for the nominees of the Domestic Violence Advisory Committee.

SUMMARY

Due to the recent resignation of committee members Beverly Hughes, Veronica Barry and Iris Schofield, Council invited community members to nominate to join the Domestic Violence Advisory Committee. The nomination process closed on 13 October 2020. Four applications were received.

BACKGROUND

In August 2019 Council resolved to form the Domestic Violence Advisory Committee and, after advertising, four members of the community and two Councillors (six members in total, with a quorum of four) were appointed to the Committee.

In July 2020 Council received the resignations of three of the community members - Iris Schofield, Beverly Hughes, and Veronica Barry, leaving the Committee with only one community member and two delegated Councillors.

The Terms of Reference for the Domestic Violence Advisory Committee states:

1. A quorum for a meeting will be a majority of the members of the committee.
2. For a vote to be carried a majority of members attending - half the number plus one is required.
3. Committees are encouraged to make decisions by consensus.
4. Council staff do not have the authority to vote on issues.

Therefore, to maintain a quorum until new members have been appointed, all current members need to be present at the meeting. Once new members have been appointed, the Committee will be required to hold its Annual General Meeting (currently scheduled for September) and appoint a chairperson.

In accordance with the Terms of Reference, Council followed the below steps to fill the vacant positions:

- Investigate previous nominations
- Nominations of interest advertised via social media, print media
- Submissions collected
- Report submitted to General Manager
- Recommendations to Council
- Seek resolution of Council endorsing members of Committee

Nominees for the Committee are:

1. Leigh Mathieson
2. Kristy McDuff
3. Sue Ruffles
4. Tiffany Thornton

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

1.1 - To live in an inclusive, tolerant and healthy community which demonstrates a positive attitude

Action

1.1.6 - Information about community services that are accessible within the Shire to be broadcast through various means

ISSUES AND IMPLICATIONS

Policy

Code of Meeting Practice

Model Code of Conduct

WHS Policies and Procedures

Advisory Committees Establishment & Management Policy

Financial

Council resolved to allocate a budget of \$3000 to Domestic and Family Violence Expenses, with \$500 allocated specifically to the Committee.

Legal / Statutory

Council must ensure it is meeting all obligations under the *NSW Local Government Act 1993*.

Community Engagement / Communication

There was extensive advertising of the nomination process through Council's website, Facebook and Instagram, and radio and print media.

Human Resources / Industrial Relations (if applicable)

The Domestic Violence Advisory Committee will be supported by the Community Support Manager.

RISKS

The purpose of the Domestic Violence Advisory Committee is to raise awareness of domestic and family violence, and to advise Council on these matters. It may negatively impact Council's efforts to promote an inclusive, tolerant, and healthy community.

OPTIONS

1. Endorse the nominee with no amendments.
2. Endorse the nominees with amendments.
3. Refer the nominations back to staff for amendment or further recruitment.

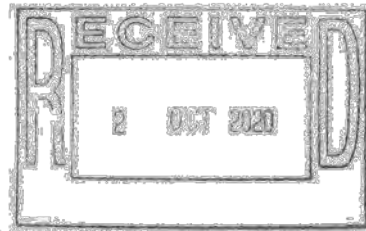
CONCLUSION

It is recommended that Council endorse the nominations for the Domestic Violence Advisory Committee as outlined in the report.

RECOMMENDATION

That Council:

1. Appoint the following community members to the Domestic Violence Advisory Committee.
 - Leigh Mathieson
 - Kristy McDuff
 - Sue Ruffles
 - Tiffany Thornton



NARRANDERA SHIRE COMMITTEE NOMINATION FORM

Attendance at the Committee meetings will be required with some actions to be performed outside of committee meetings

Personal Details

(Please Circle) MR MRS (MS MISS)

Family Name RUCLES

First Name Saul Preferred Name

Address (Residential)

Street [redacted]

Suburb [redacted] Postcode [redacted]

Address (Postal, if different)

Street

Suburb Postcode

Phone Home

Work

Mobile [redacted]

Email address (for sending items) [redacted]

Age Group (Please tick)

15-20 21-30 31-40 41-50 51-65 65+

Nomination for which Council Committee - Section 355 (Advisory) (Please tick)

- Parkside Cottage Museum Section 355 Committee
Agriculture and Rural Communities Committee
Arts and Culture Advisory Committee
Domestic Violence Committee

I have read the Terms of Reference relating to the ticked Committee (Please tick)

Yes No

I will act in accordance with the purpose and objectives as stated in the Terms of Reference (Please tick)

Yes No

I will undertake to fulfil a role as set out in the Terms of Reference (Please tick)

Yes No

Are you a stakeholder representative? (Please tick) Yes No

If Yes - Please state the group you are representing _____

What are your reasons for expressing an interest to join a Council Committee? (Please tick)

To help others within the community To be involved in the community

To meet people To gain work experience

To develop or practice skills Other _____

What previous committee or event experience do you have?

Various over the years was principal of schools but not with Council. Current committee: Narrandera Community Radio

What skills/qualifications can you bring to the committee? (admin, computer, experience, certificates)

Various again. Administrative, communications, some computer, organizational, confidentiality, youth & adult education supports.

How did you hear about this nomination? (Please tick)

Through a friend Community chatter Newspaper

Council website Advertisement Email

Other _____

Please ensure you have read and answered all questions

True and Correct Statement

I Susan Ann Ruffies declare that the information given in this

(Please print name)

application is true and correct

Signature SIGNATURE REDACTED Date 1/10/20

Privacy Statement

Narrandera Council is collecting the personal information requested on this form for Committee nomination purposes. Council will use the personal information for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for Committee nomination use and shall otherwise remain private within council unless disclosure is required by law. You may apply to council for access and/or amendment of the information. Request for access and/or amendment of the information should be made in writing to council's Records Officer.



NARRANDERA COMMITTEE NOMINATION FORM

Attendance at the Committee meetings will be required with some actions to be performed outside of committee meetings

Personal Details

(Please Circle) MR MRS MS MISS

Family Name: Thornton

First Name: Tiffany Preferred Name: Tiff

Address (Residential)

Street: 21 Anthony St

Suburb: Narrandera Postcode: 2700

Address (Postal if different)

Street: _____

Suburb: _____ Postcode: _____

Phone

Home: 08 2020 2020

Work: _____

Mobile: 08 2020 2020

Email address (for sending items): narrandera@narrandera.nsw.gov.au

Age Group (Please tick)

15-20 21-30 31-40 41-50 51-65 65+

Nomination for which Council Committee -> Section 355 / Advisory (Please tick)

- Koala Regeneration Committee
- Sports Facilities Advisory Committee
- Arts and Culture Advisory Committee
- Station Advisory Committee
- Believing Barren Committee
- Parks and Gardens Advisory Committee
- Grog Grog Community Committee
- Lake Tabor Environs Advisory Committee
- Railway Station Facilities Management Committee
- Narrandera Parkside Cottage Museum S355
- Domestic Violence Committee

I have read the Terms of Reference relating to the ticked Committee (Please tick)

Yes No

I will act in accordance with the purpose and objectives as stated in the Terms of Reference (Please tick)

Yes No

I will undertake to fulfil a role as set out in the Terms of Reference (Please tick)

Yes No

Are you a stakeholder representative? (Please tick) Yes No
If Yes - Please state the group you are representing Scrupulous - Narrandera

What are your reasons for expressing an interest to join a Council Committee?
(Please tick):

- To help others within the community
- To be involved in the community
- To meet people
- To gain work experience
- To develop or practice skills
- Other _____

What previous committee or event experience do you have?

Experience on many committees
Experience as event coordinator

What skills/qualifications can you bring to the committee? (admin, computer, experience, certificates)

Admin, computer, experience with IT
and Council procedures and processes

How did you hear about this nomination? (Please tick)

- Through a friend
- Community chatter
- Newspaper
- Council website
- Advertisement
- Email
- Other Council employees

Please ensure you have read and answered all questions


True and Correct Statement

Inflora Thornton declare that the information given in this
(Please print name)
application is true and correct

Signature **SIGNATURE REDACTED** Date 17-9-2020

Privacy Statement

Narrandera Council is collecting the personal information requested on this form for Committee nomination purposes. Council will use the personal information for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for Committee nomination use and shall otherwise remain private within council unless disclosure is required by law. You may apply to council for access and/or amendment of the information. Request for access and/or amendment of the information should be made in writing to council's Records Officer.



Narrandera
Shire Council

NARRANDERA SHIRE COMMITTEE NOMINATION FORM

Attendance at the Committee meetings will be required with some actions to be performed outside of committee meetings

Personal Details
(Please Circle) MR MRS MS MISS

Family Name MCDUFF

First Name KRISTY Preferred Name _____

Address (Residential)
Street [REDACTED]

Suburb [REDACTED] Postcode [REDACTED]

Address (Postal- if different)
Street _____

Suburb _____ Postcode _____

PhoneHome _____

Work _____

Mobile _____

Email address (for sending items) [REDACTED]

Age Group (Please tick)

15 -20 21-30 31-40 41-50 51-65 65+

Nomination for which Council Committee – Section 355 /Advisory (Please tick)

Domestic Violence Advisory Committee

I have read the Terms of Reference relating to the ticked Committee (Please tick)

Yes No

I will act in accordance with the purpose and objectives as stated in the Terms of Reference (Please tick)

Yes No

I will undertake to fulfil a role as set out in the Terms of Reference (Please tick)

Yes No

Are you a stakeholder representative? (Please tick) Yes No

If Yes - Please state the group you are representing BUMEN - FAMILY PRESERVATION

What are your reasons for expressing an interest to join a Council Committee? (Please tick)

To help others within the community To be involved in the community

To meet people To gain work experience

To develop or practice skills Other _____

What previous committee or event experience do you have?

Small business foundation
AECG

What skills/qualifications can you bring to the committee? (admin, computer, experience, certificates)

social work, community service, youth + family diplomat

How did you hear about this nomination? (Please tick)

Through a friend Community chatter Newspaper

Council website Advertisement Email

Other FACEBOOK

Please ensure you have read and answered all questions

True and Correct Statement

KRISHN MCDUFF declare that the information given in this
(Please print name)
application is true and correct

Signature **SIGNATURE REDACTED** Date 19/10/20

Privacy Statement

Narrandera Council is collecting the personal information requested on this form for Committee nomination purposes. Council will use the personal information for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for Committee nomination use and shall otherwise remain private within council unless disclosure is required by law. You may apply to council for access and/or amendment of the information. Request for access and/or amendment of the information should be made in writing to council's Records Officer.



NARRANDERA SHIRE COMMITTEE NOMINATION FORM

Attendance at the Committee meetings will be required with some actions to be performed outside of committee meetings

Personal Details

(Please Circle) MR MRS MS MISS

Family Name Mathison

First Name Loyle Preferred Name _____

Address (Residential)

Street 111 Williams Street

Suburb Manildra Postcode 2710

Address (Postal- if different)

Street Williams Street

Suburb Manildra Postcode 2710

Phone Home _____

Work Bank

Mobile 0800 000 000

Email address (for sending items) loyle.mathison@narrandera.nsw.gov.au

Age Group (Please tick)

15-20 21-30 31-40 41-50 51-65 65+

Nomination for which Council Committee - Section 355 /Advisory (Please tick)

- Parkside Cottage Museum Section 355 Committee
- Domestic Violence Advisory Committee
- Arts and Culture Advisory Committee

I have read the Terms of Reference relating to the ticked Committee (Please tick)

Yes No

I will act in accordance with the purpose and objectives as stated in the Terms of Reference (Please tick)

Yes No

I will undertake to fulfil a role as set out in the Terms of Reference (Please tick)

Yes No

Are you a stakeholder representative? (Please tick) Yes No

If Yes - Please state the group you are representing _____

What are your reasons for expressing an interest to join a Council Committee? (Please tick)

To help others within the community To be involved in the community

To meet people To gain work experience

To develop or practice skills Other: _____

What previous committee or event experience do you have?

What skills/qualifications can you bring to the committee? (admin, computer, experience, certificates)

I also am a member of the LGBTQ+ community which is often under represented in domestic violence discussions.

How did you hear about this nomination? (Please tick)

Through a friend Community chatter Newspaper

Council website Advertisement Email

Other *Facebook*

Please ensure you have read and answered all questions

True and Correct Statement

Leigh Matheson declare that the information given in this

(Please print name)

application is true and correct.

Signature

SIGNATURE REDACTED

Date

23/07/2020

Privacy Statement

Narrandera Council is collecting the personal information requested on this form for Committee nomination purposes. Council will use the personal information for that primary purpose or directly related purposes. The applicant understands that the personal information provided is for Committee nomination use and shall otherwise remain private within council unless disclosure is required by law. You may apply to council for access and/or amendment of the information. Request for access and/or amendment of the information should be made in writing to council's Records Officer.

14.3 NARRANDERA SHIRE COUNCIL ADVERSE EVENT PLAN

Document ID: 530609

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Community

Attachments:

1. [Draft Adverse Event Plan](#) ↓
2. [Adverse Event Plan - Toolbox A](#) ↓
3. [Adverse Event Plan - Toolbox B](#) ↓
4. [Adverse Event Plan - Toolbox C](#) ↓
5. [Adverse Event Plan - Toolbox D](#) ↓

RECOMMENDATION

1. That Council endorse the Draft Narrandera Shire Council Adverse Event Plan to be placed on public exhibition, and
2. The policy be considered adopted should no objections be received during the exhibition period.

PURPOSE

The purpose of this report is for Council to consider the Draft Narrandera Shire Council Adverse Event Plan and endorse it to be placed on public exhibition.

SUMMARY

The Narrandera Shire Council Adverse Event Plan has been prepared by the Riverina and Murray Joint Organisation (RAMJO) in conjunction with Council in response to the requirements of the Federal Government's Drought Communities Programme.

The Narrandera Shire Council Adverse Event Plan provides guidance for Council in relation to recovery from adverse events that directly and indirectly affect Narrandera Shire Council and its community. Local Government plays a critical role in community planning, capacity and resilience building. This document aims to provide a practical approach for how Narrandera Shire Council could undertake recovery tasks within its existing responsibilities from a range of adverse events which might affect the community.

BACKGROUND

The plan describes the key strategies and actions at local level to plan for recovery from adverse events that directly and indirectly affect Narrandera Shire Council and its residents. These events may require action for which Narrandera Shire Council has full or partial responsibility, or where responsibility lies with another agency (eg: Rural Fire Service, Area Health Service) that may involve a commitment from Council.

This plan should not be confused with the Council 'Emergency Management Plan' or 'EMPLAN'. The EMPLAN provides Council, Government agencies and emergency services with vitally important information and has been produced in collaboration with our local emergency service leaders. The EMPLAN can be requested from Council, however it should be noted that some operational information is confidential.

Furthermore, this Adverse Event Plan does not replace the formalised process and framework set out by Resilience NSW in the NSW Recovery Plan to assist Council to recover from a disaster/adverse event. The intention is to provide an overarching document and direction for Council to work with available resources and recognise what Council can and cannot do for the community.

The intention is to align this plan with the existing Council, State and Commonwealth Government emergency management and disaster recovery information. Council recognises that there are alternative ways to address adverse event recovery planning. As noted above, this plan recognises that actions for adverse event planning and recovery planning can be divided into two streams, however many objectives and actions sit in both stages.

The Narrandera Shire Council Adverse Event Plan will be further enhanced, with the development of a preparedness/ recovery audit and action plan to be undertaken over the next couple of months.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

1.3 - To feel connected and safe

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

There are no existing Council policies affected by this plan.

Financial

The cost of the plan and associated works are fully funded under the Federal Government's Drought Communities Programme.

Legal / Statutory

Nil

Community Engagement / Communication

The Draft Narrandera Shire Council Adverse Event Plan will be placed on public exhibition for a period of 28 days. Council will use a variety of communication media to provide the community with relevant information in relation to adverse events including print, radio and social media.

RISKS

The risk associated with not adopting this plan relates to the failure to meet the previous grant funding obligations and the potential need to refund or comply with the contract for the funding.

The implementation of this plan will reduce the risk in the time of adverse events as the potential impacts will have been planned for and actions created in advance.

OPTIONS

The options available at this stage of the process are:

1. Adopt the recommendation as presented in this report, including undertaking public exhibition and community consultation.
2. Note the report and resolve to take no further action with regard to the Adverse Event Plan, with the grant funding then required to be returned to the program.

CONCLUSION

Adverse events affect businesses and community wellbeing. In Narrandera's local government area, this includes impacts to the productivity and profitability of agricultural industry and secondary employment, tourism, environment, transport, essential services and community psychosocial wellbeing.

Local Government is the level of government with the closest relationship to community, and the strongest knowledge of the impacts and possible needs. The Narrandera Shire Council Adverse Event Plan is intended to assist the Council to build an event specific roadmap towards recovery.

Should there be no submissions received during the exhibition period, the Narrandera Shire Council Adverse Event Plan will be considered adopted with no further report to be provided.

RECOMMENDATION

1. That Council endorse the Draft Narrandera Shire Council Adverse Event Plan to be placed on public exhibition, and
2. The policy be considered adopted should no objections be received during the exhibition period.

2020



Adverse Event Plan 2020



PREPARED BY THE RIVERINA AND MURRAY JOINT ORGANISATION IN CONJUNCTION WITH NARRANDERA SHIRE COUNCIL

NARRANDERA SHIRE COUNCIL | 141 East Street, Narrandera, NSW 2700





NARRANDERA SHIRE COUNCIL ADVERSE EVENT PLAN

Drought Communities Programme 2020

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Test and Review Process:

Council intends to review this Plan every four (4) years, and may review following any:

- activation of any part of the Plan in response to an adverse event
- legislative changes affecting the Plan; and
- exercises conducted to test all or part of the Plan.

The first version of this plan was prepared in 2020 by the Riverina and Murray Joint Organisation (RAMJO) together with key Council staff as an internal document. The intention is that the attachments are utilised as a "TOOLBOX" and are updated by Council on an as-needs basis.





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Part 1 – Administration

1.1 Authority

The Narrandera Shire Council Adverse Event Plan has been prepared by the Riverina and Murray Joint Organisation in conjunction with Council in response to the requirements of the Federal Government's Drought Communities Programme. This plan was endorsed by Council on **date to be advised**.

1.2 Purpose

The purpose of the Narrandera Shire Council Adverse Event Plan is to provide guidance for Council in relation to recovery from adverse events that directly and indirectly affect Narrandera Shire Council and its community. In particular, Local Government plays a critical role in community planning, capacity and resilience building. This document aims to provide a practical approach for how Narrandera Shire Council might undertake recovery tasks within their existing responsibilities from a range of adverse events which might affect their community.

1.3 Objectives

The objectives of this plan are to:

- Identify the roles and responsibilities of Local Government as they relate to adverse event management, particularly recovery.
- Demonstrate a guided pathway to undertake recovery activities across a range of possible adverse events at the Local Government level, including but not limited to:
 - **Natural resource management:** water supply, ground cover, trees, erosion, levee banks, biodiversity
 - **Economic diversification and community resilience:** infrastructure planning, tourism investment, diversifying local industries
 - **Communication and coordination:** how and when to communicate and managing community messaging.
- Formalise the existing mechanisms in place within Narrandera Shire Council to build **community leadership** capability and **community resilience** to adapt and cope with chronic stresses and acute shocks caused by adverse events.
- Identify existing strategies and duties to be undertaken by Council and other relevant stakeholders, in order to prepare for, and recover from, adverse events that affect Narrandera Shire Council.
- Streamline the approach of Council to meet the needs of the community during recovery from adverse events.



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1.4 What is an Adverse Event? How do we define Recovery?

An adverse event means an event or incident that has a negative impact on the wellbeing of the community. Generally, an adverse event causes serious disruption of the functioning of a community or a society by creating widespread human, material, economic or environmental losses which exceed the ability of the affected community or society to cope using its own resources. ¹

In order to be an adverse event, an occurrence does not need to be declared a disaster by the State. Adverse events may include (but are not limited to):

- **Extreme weather:** heat wave, storms (hail, wind, downpour), drought, tornados
- **Natural:** floods, bushfire, structural fires, earthquake, riverbank collapse
- **Man-made:** power outage, pollution (air), contamination (food, water, soil), chemical spill, terrorism
- **Biological:** pandemic, epidemic, animal and plant disease, insect plague
- **Other:** regulation or policy change impacting one area disproportionately, civil unrest

Disasters are generally declared by the State once an adverse event exceeds the ability for a localised response.

Disaster means an occurrence, whether or not due to natural causes, that causes loss of life, injury, distress or danger to persons, or loss of, or damage to, property. ² Furthermore, the Australian Institute for Disaster Resilience define a **Disaster** as:

'A serious disruption of the functioning of a community or a society at any scale due to hazardous events interacting with conditions of exposure, vulnerability and capacity, leading to one or more of the following: human, material, economic and environmental losses and impacts.'

Disaster recovery is the coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of **emotional, social, economic and physical well-being**. Measures which support emergency-affected individuals and communities in the reconstruction of the physical infrastructure and restoration of **emotional, economic and physical well-being**. ³

¹ (Humanitarian Health Action. Definitions: Emergencies, 2020)

² (Community Welfare Act 1987 No 52, 2015)

³ (Australian Institute for Disaster Resilience, 2020)



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In terms of adverse event management, there are four (4) recognised stages of managing events: **prevention, preparedness, response** and **recovery**, also known as the **PPRR⁴** model.

- **Prevention** – actions taken to reduce or eliminate the likelihood of an incident. A risk management plan can help with understanding risks, their drivers, and steps to mitigate the risk.
- **Preparedness** - steps taken before an incident to ensure effective response and enhance the capacity of an agency to manage response and recovery. A business impact analysis is a useful tool in allowing organisations or prepare for likely response and recovery requirements.
- **Response** - contain, control and/or manage the immediate impacts of an incident. Most Councils will have operational plans which detail their obligations in responding to events which fall under the regulatory requirements (e.g. managing road safety by clearing trees, ensuring waste water facilities continue to operate, assisting in the management and recovery of council-owned environmental assets)
- **Recovery** - steps taken to minimise disruption and attempt to assist the community, businesses and government to return to a normalised state and restore wellbeing. This document details actions and steps that Narrandera Shire Council might consider in recovering from an event.

Sourced from the *NSW State Emergency and Rescue Management Act 1989 (SERM Act, Section 5(d))*,⁵ the NSW Recovery Plan 2016, defines recovery as ‘...the process of returning an affected community to its proper level of functioning after an emergency’.⁶ The plan identifies four community recovery environments; Built, Social, Natural and Economic.

‘Community recovery is best achieved within a holistic and integrated framework that encompasses the community, the four recovery environments and supports the development of community resilience’.

(NSW Government, Resilience NSW, 2016, p. 3)



⁴ (NSW Government, Resilience NSW, 2016)

⁵ (State Emergency and Rescue Management Act 1989 No 165)

⁶ (NSW Government, Resilience NSW, 2016, p. 3)





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1.5 Scope of the Narrandera Shire Council Adverse Events Plan

The plan describes the **key strategies and actions at local level** to plan for recovery from adverse events that directly and indirectly affect Narrandera Shire Council and its residents. These events may require action for which Narrandera Shire Council has full or partial responsibility, **or** where responsibility lies with another agency (eg. Rural Fire Service, Area Health Service) that may involve a commitment from Council.

This plan should not be confused with the Council 'Emergency Management Plan' or 'EMPLAN'.⁷ The EMPLAN provides Council, Government agencies and emergency services with vitally important information and has been produced in collaboration with our local emergency service leaders. Should you require it, the EMPLAN can be requested from Council, however note that some operational information is kept confidential.

Furthermore, this Adverse Event Plan does not replace the formalised process and framework set out by Resilience NSW in the NSW Recovery Plan⁸ to assist Council to recover from a disaster/adverse event. The intention is to provide an overarching document and direction for Council to work with their available resources and recognise what Council can and cannot do for the community.

The intention is to align this plan with the existing Council, State and Commonwealth Government emergency management and disaster recovery information. Council recognises that there are alternative ways to address adverse event recovery planning. As noted above, this plan recognises that actions for adverse event planning and recovery planning can be divided into two streams, however many objectives and actions sit in both stages.

Vision

The intention of Narrandera Shire Council via this Adverse Events Plan is to create a platform from which to pivot to enact a timely, accurate and well considered recovery action plan, should the need arise. From this, we intend to enforce our strong rural community mindset and support local economy to ensure a sustainable and prosperous future.

⁷ (Riverina Murray Regional Emergency Management Plan, 2019)

⁸ (NSW Recovery Plan, 2016)





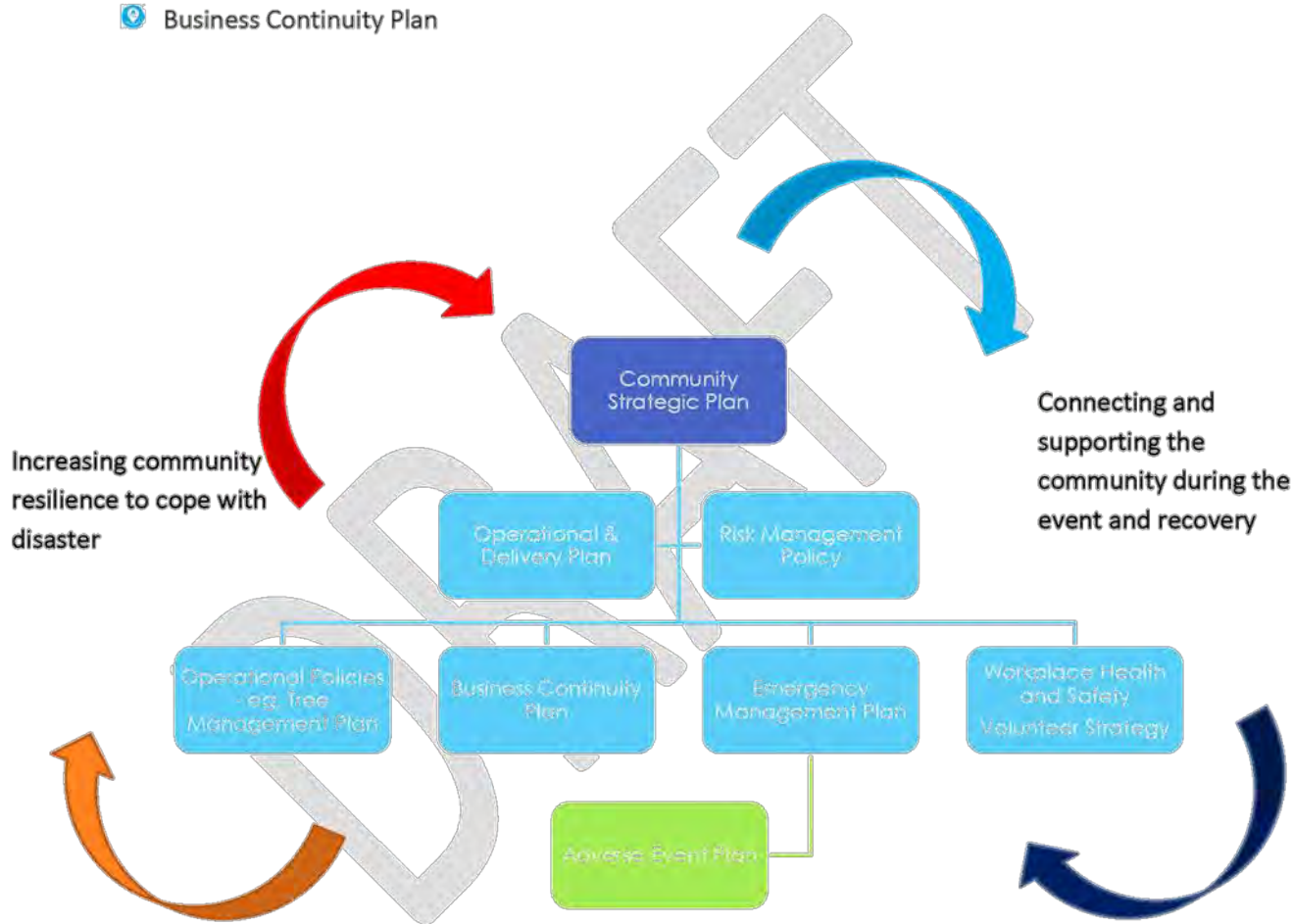
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1.6 Adverse Event Plan, Council Community Plans and Policies

This plan shall be considered in conjunction with other relevant plans and policies, including:

- 📍 Community Strategic Plan
- 📍 Operational and Delivery Plans
- 📍 Resourcing Plans
- 📍 Risk Management Policy and Supporting Plan
- 📍 Local/Council Emergency Management Plan
- 📍 Operational Policies including Work, Health and Safety
- 📍 Business Continuity Plan



A comprehensive list of Narrandera Shire Council plans and resources is provided as 'Toolbox B – Council Plans'. The elements of preparedness and prevention are covered in many areas of emergency management. From a Council point of view, tools such as planning regulations, business continuity plans and risk management plans consider and make arrangements for prevention and preparedness. In terms of response, the activity is under the remit of the Regional / Local Emergency Planning Committee – where the Council is represented via the LEMO. Therefore, the focus of this plan is on recovery, and how it fits in with council leadership and operations.

