



MINUTES

Ordinary Council Meeting

18 August 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 18 AUGUST 2020 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and those viewing via Live Streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher (Executive Assistant) and Lauren Redden (Minute Taker)

5 APOLOGIES

RESOLUTION 20/190

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That apologies from Cr Tammy Galvin be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Kevin Morris declared a Non Pecuniary Significant Interest in Item 16.2 under the Local Government Act as *I am a member of the Club, my partner is the Treasurer* and will leave the meeting during discussion and voting on the matter.

Cr Neville Kschenka declared a Non Pecuniary Significant Interest in Item 17.4 under the Local Government Act as *I have an interest in two significant heritage buildings in Narrandera* and will leave the meeting during discussion and voting on the matter.

Cr Jenny Clarke OAM declared a Non Pecuniary Non Significant Interest in Item 17.4 under the Local Government Act as *Member of Rotary Club, not on the committee of the heritage walk* and will remain and take part in discussion and voting.

7 CONFIRMATION OF MINUTES

RESOLUTION 20/191

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 21 July 2020 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT JULY / AUGUST 2020

RESOLUTION 20/192

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Mayoral Report for July / August 2020.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION - SUBMISSION OF MOTION TO LGNSW ANNUAL CONFERENCE - REDISTRIBUTION PROCESS IN NSW

RESOLUTION 20/193

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

Submit a motion to the Local Government NSW (LGNSW) annual conference to be held in November 2020 in regard to the redistribution process in NSW seeking to ensure that Regional/Rural areas west of the Great Dividing Range are represented adequately into the future.

CARRIED

11.2 NOTICE OF MOTION - YANCO SDLAM STAKEHOLDER ADVISORY GROUP UPDATE

RESOLUTION 20/194

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the attached Yanco Sustainable Diversion Limit Adjustment Mechanisms (SDLAM) Stakeholder Advisory Group report.

CARRIED

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - YOUTH ADVISORY COUNCIL - 20 JULY 2020****RESOLUTION 20/195**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke OAM

That Council:

1. Adopt and receive the Minutes of the Youth Advisory Council held on Monday 20 July 2020.

CARRIED

13.2 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 30 JULY 2020**RESOLUTION 20/196**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and noted the Minutes of the Parks and Gardens Advisory Committee held on Thursday 30 July 2020.
2. Allocate \$25,000 for the future Kiesling lane upgrade project from the next available grant funds.
3. Endorse the concept of a stone and associated signage and allocate \$5,000 to fund the stone and sign at Hankinson Park.
4. Accept the resignation from Gwen Nielsen and write to her thanking for her time whilst on the Committee.

CARRIED

13.3 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 4 AUGUST 2020**RESOLUTION 20/197**

Moved: Cr Barbara Bryon

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **4 August** 2020, together with the updated Economic Development Strategy (non-confidential).

CARRIED

13.4 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 7 AUGUST 2020

RESOLUTION 20/198

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the Minutes of the Extraordinary Audit, Risk and Improvement Committee held on Friday 7 August 2020.

CARRIED

13.5 MINUTES - YOUTH ADVISORY COUNCIL - 10 AUGUST 2020

RESOLUTION 20/199

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

1. That the Minutes of the Youth Advisory Council held on Monday 10 August 2020 be received and noted.

CARRIED

14 OUR COMMUNITY

14.1 NARRANDERA SHIRE COUNCIL YOUTH STRATEGY THEMES

RESOLUTION 20/200

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

The Council:

1. Endorse the proposed themes for the Narrandera Shire Council Youth Strategy as adopted by the Youth Advisory Council.

CARRIED

15 OUR ENVIRONMENT

15.1 KERBSIDE BULKY GOODS COLLECTION

RESOLUTION 20/201

Moved: Cr Barbara Bryon
Seconded: Cr Narelle Payne

That Council:

1. Approve the introduction of a kerbside bulky goods collection program within the urban areas of Narrandera, Barellan and Grong Grong twice a year for the 2020/21 financial year, and,
2. Allocated \$25,000 from the waste reserve for the program.

CARRIED

16 OUR ECONOMY

16.1 LOCAL STRATEGIC PLANNING STATEMENT

RESOLUTION 20/202

Moved: Cr Narelle Payne
Seconded: Cr David Fahey OAM

That Council:

1. Adopt the draft Narrandera Local Strategic Planning Statement (August 2020).

CARRIED

At 2:24 pm, Cr Kevin Morris, after earlier declaring an Interest in Item 16.2, vacated the Chambers during discussions and voting on the matter.

16.2 HARDSHIP APPLICATION - BARELLAN & DISTRICT WAR MEMORIAL CLUB

RESOLUTION 20/203

Moved: Cr Jenny Clarke OAM
Seconded: Cr Tracey Lewis

The Council:

1. Approve a donation of \$4,478.90 to the Barellan & District War Memorial Club to offset 12 months rates and charges due to the impact of the Covid-19.

CARRIED

At 2:24 pm, Cr Kevin Morris returned to the meeting.

17 OUR INFRASTRUCTURE**17.1 TENDER T19-20-1 - STREET SWEEPER****RESOLUTION 20/204**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Approve the purchase of Option 1 - by Rosmech, for the supply and delivery of a new Scarab Mistral Hino FE 1426 Street Sweeper, for the net amount of \$289,810.40 including GST including the trade-in offer in accordance with Section 55 of the Local Government Act 1993.

CARRIED

17.2 NARRANDERA STOCK AND BITUMEN TRUCK WASH**RESOLUTION 20/205**

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey OAM

That Council:

1. Note that the Narrandera Stock & Bitumen Truck Wash project is complete, and that the facility is fully operational,
2. and that additional project expenditure was funded from savings from 2019-20 revenue funded capital projects.

CARRIED

17.3 MAJOR GRANT PROJECT UPDATE**RESOLUTION 20/206**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Note and receive the report.

CARRIED

At 2:30 pm, Cr Neville Kschenka, after earlier declaring an Interest in Item 17.4, vacated the Chambers during discussions and voting on the matter and Deputy Mayor Cr Fahey assumed the Mayoral Chair for this item.

17.4 ROTARY HERITAGE WALK

RESOLUTION 20/207

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Endorse the approval granted by staff for Narrandera Rotary to prepare signage for the Heritage walk.

CARRIED

At 2:32 pm, Cr Neville Kschenka returned to the meeting and assumed the Mayoral Chair.

17.5 NARRANDERA SHIRE CEMETERIES SERVICE LEVEL REVIEW

RESOLUTION 20/208

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Endorses the Narrandera Shire Cemetery Review for the purpose of a 28-day public exhibition.

CARRIED

17.6 PINE HILL RESERVOIR REPLACEMENT

RESOLUTION 20/209

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Approve an increase to the budget allocation of this project by an additional \$753,000 from \$315,000 to \$1,068,000 to complete all required works.
2. Approve the purchase of 1600m² of Lot 11 DP881313, 328 Pine Hill Road for \$2,500 and the transfer of the existing site Lot 2 DP625678 once remediated.
3. Authorise the General Manager to sign all required transfer documents, resultant to the purchase and sale.
4. Classify the land purchased as operational
5. Authorise the use of the common seal on all associated documents

CARRIED

17.7 NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE MINUTES AND REPORT

RESOLUTION 20/210

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Narrandera Flood Risk Management Committee Meeting Minutes 22July 2020.
2. Receive and note Public Works Advisory's presentation on Levee Integrity Assessment.
3. Receive and note Water Modelling Solutions' presentation introducing their proposal to prepare a concept design for North Narrandera detention basin.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 SALE OF LOT 169 DP 1069082 - 5 DRISCOLL ROAD, NARRANDERA

RESOLUTION 20/211

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That Council resolve to include the following line items relating to Resolution 20/170 of the 21 July 2020 meeting: -

1. Require the nett proceeds of sale to be held in Council's Red Hill Industrial Estate Reserve,
2. Give delegation to the Mayor and the General Manager to sign any documentation relating to this matter,
3. Give approval to affix the Common Seal of Council, if required, to any documentation relating to this matter.

CARRIED

18.2 CVGT AUSTRALIA LTD - SEEKING PARTIAL RENTAL RELIEF DUE TO COVID-19 PANDEMIC

RESOLUTION 20/212

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Agree to the partial rent relief of 15 percent of the monthly rental amount payable to Council for a 3 month period and that the General Manager be granted authority to assess any further requests for rent relief received from CVGT Australia Limited.

CARRIED

18.3 RESIGNATION OF DOMESTIC VIOLENCE ADVISORY COMMITTEE MEMBERS

RESOLUTION 20/213

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receive and accept the resignation of Domestic Violence Committee Members Iris Schofield, Beverly Hughes, and Veronica Barry.
2. Endorse the advertisement for new Committee Members.
3. Write and thank members for their contribution to the committee.

CARRIED

18.4 DA-016-2020 LOT 10 DP 1202049 STURT HIGHWAY GILLENBAH**RESOLUTION 20/214**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Approve a variation to the Development Standards under Chapter 11.3 of the Narrandera Development Control Plan 2012 and,
2. Grant conditional consent to DA-016-2019/2020 for the erection of a dwelling and associated structures on Lot 10 DP1202049, Sturt Highway, Gillenbah.

In Favour: Crs Neville Kschenka, David Fahey OAM, Narelle Payne, Jenny Clarke OAM, Kevin Morris, Tracey Lewis and Barbara Bryon

Against: Nil

CARRIED 7/0

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**19.1 JULY DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 20/215**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Development Services Activities Report for July 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 DRAFT COUNCIL FINANCIAL STATEMENTS 2019-2020 - REFERRAL FOR AUDIT

RESOLUTION 20/216

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that it has prepared the General Purpose Financial Statements for the 2019/2020 financial year ending 30 June 2020 and has formed an opinion, based on the advice of Council officers, that these reports;
 - (a) Have been prepared in accordance with;
 - (i) The Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) The Australian Accounting Standards and professional pronouncements; and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2020; and
 - (c) Accords with Council's accounting and other records and policies.
2. That the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. That the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2020 be referred for audit.
5. That Tuesday 15th September 2020 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2020, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
6. That the following net amounts be transferred to/(from) Internally Restricted Reserves.
7. That \$1.424 million is transferred to the plant reserve as at 29th July 2020 following the receipt of receivables outstanding at 30 June 2020.
8. Resolves to revote expenditure of \$7,053,675 for the projects and purpose listed as carryovers in the attached schedule, of which \$1,071,534 is funded from revenue.

CARRIED

20.2 JULY INCOME STATEMENT

RESOLUTION 20/217

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 July 2020.

CARRIED

20.3 JULY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/218

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 03 August 2020.

CARRIED

20.4 JULY STATEMENT OF BANK BALANCES

RESOLUTION 20/219

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 July 2020.

CARRIED

20.5 JULY STATEMENT OF INVESTMENTS

RESOLUTION 20/220

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the information contained in the Statement of Investments report as of 31 July 2020.

CARRIED

20.6 JULY CAPITAL WORKS PROGRAM

RESOLUTION 20/221

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 July 2020.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 20/222**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Mayoral Report - General Manager 2019/20 Annual Review

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.2 Economic Development Strategy at 4 August 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.3 Tender 19-20-3(a) - Design & Construction New Changerooms & Clubrooms at Narrandera Sportsground

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

CARRIED

22.1 MAYORAL REPORT - GENERAL MANAGER 2019/20 ANNUAL REVIEW**RESOLUTION 20/223**

Moved: Cr Kevin Morris

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the General Manager's Annual Performance Review report as prepared by Local Government Management Solutions.

CARRIED

22.2 ECONOMIC DEVELOPMENT STRATEGY AT 4 AUGUST 2020**RESOLUTION 20/224**

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

1. That Council receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **4 August 2020**.

CARRIED

22.3 TENDER 19-20-3(A) - DESIGN & CONSTRUCTION NEW CHANGEROOMS & CLUBROOMS AT NARRANDERA SPORTSGROUND**RESOLUTION 20/225**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Approve Bill Arnold Pty. Ltd. of Leeton as the preferred Tenderer for the Design and Construction of new change rooms and clubrooms at Narrandera Sports Ground in accordance with Section 55 of the Local Government Act 1993.
2. Authorise the Deputy General Manager-Infrastructure (in consultation with Narrandera Imperial Football-Netball Club) to negotiate with Bill Arnold Pty. Ltd., within parameters of Clause 6.6 AS 4120-1994, to achieve variations to plans and deliverables which will result in achieving a tendered price to allow completion of the project within the approved project budget.

CARRIED

23 OPEN COUNCIL**RESOLUTION 20/226**

Moved: Cr Narelle Payne

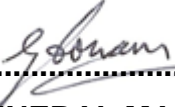
Seconded: Cr David Fahey OAM

That Council moves out of Closed Council into Open Council and the Mayor advise of the resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3.15pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 September 2020.



.....
GENERAL MANAGER



.....
CHAIRPERSON