



BUSINESS PAPER

Ordinary Council Meeting

18 August 2020

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

Contact	Phone	Email
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

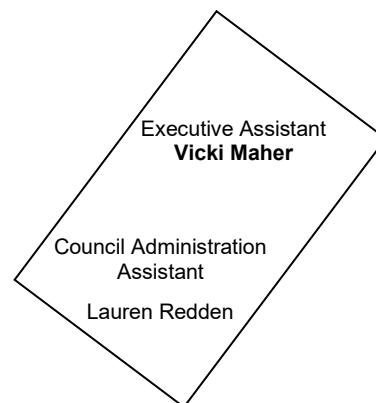
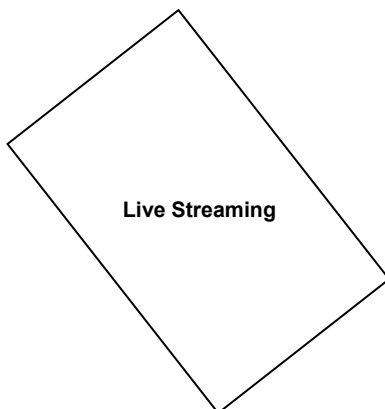
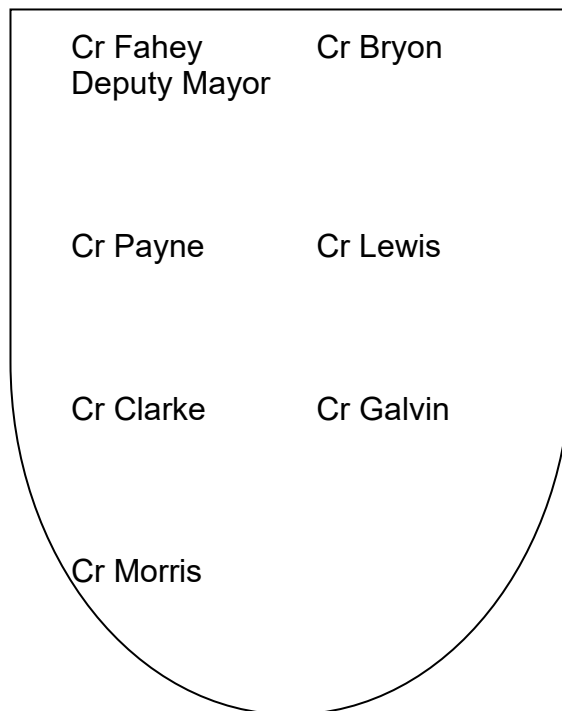
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 18 August 2020 at 2pm**

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- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 HOUSE KEEPING**
- 3 DISCLOSURE OF POLITICAL DONATIONS**
- 4 PRESENT**
- 5 APOLOGIES**
- 6 DECLARATIONS OF INTEREST**
- 7 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 21 July 2020



MINUTES

Ordinary Council Meeting

21 July 2020

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 21 JULY 2020 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff and Media.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Vicki Maher and Lauren Redden (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Tammy Galvin declared a Non-Significant Non Pecuniary Interest in this Item 17.1 under the Local Government Act as *I live off Reas Lane that is proposed for future road works* and remained and took part in debate and discussion.

7 CONFIRMATION OF MINUTES**RESOLUTION 20/162**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 16 June 2020 be confirmed.

CARRIED**8 MAYORAL REPORT****8.1 MAYORAL REPORT JUNE / JULY 2020****RESOLUTION 20/163**

Moved: Cr Neville Kschenka

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Mayoral Report for June / July 2020.

CARRIED**9 QUESTION WITH NOTICE**

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 7 JULY 2020****RESOLUTION 20/164**

Moved: Cr Kevin Morris

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held 7 **July** 2020, together with the updated Economic Development Strategy (non-confidential).

CARRIED

13.2 MINUTES - YOUTH ADVISORY COUNCIL - 29 JUNE 2020**RESOLUTION 20/165**

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Receive the Minutes of the Youth Advisory Council held on Monday 29 June 2020.

CARRIED

13.3 MINUTES - LAKE TALBOT ENVIRONS ADVISORY COMMITTEE - 9 JUNE 2020**RESOLUTION 20/166**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive the Minutes of the Lake Talbot Environs Advisory Committee held on Tuesday 9 June 2020 with an amendment to 5.1 within those minutes point 1... (that the brief had not been fully addressed).

CARRIED

13.4 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 8 JULY 2020

RESOLUTION 20/167

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 8 July 2020 be received.

CARRIED

14 OUR COMMUNITY

14.1 REPLACEMENT OF THE ARTS & CULTURAL SECTION 355 COMMITTEE

RESOLUTION 20/168

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey OAM

That Council:

1. Appoint the following nominees to the Narrandera Parkside Cottage Museum 355 Committee and the Narrandera Arts and Cultural Advisory Committee.

Parkside Cottage Museum S355 Committee

Tony Taylor, Lesley Bailey, Robert Bennett, Steve Wicker, Lynette Burrell, Robert Cahill, Nerelle Daly, Jocelyn Middleton

Arts and Cultural Advisory Committee

Julie Briggs, Lindee Russell, Aanya Whitehead, Nioka Dupond, Tracey Lewis, Barbara Bryon, Lynette Burrell, Michael Lyons.

2. Appoint the following Councillors as delegates to the committees.

Parkside Cottage Museum S355 Committee

Upon acceptance of nomination, Councillor Bryon is appointed, with Councillor Lewis as alternate

Arts and Cultural Advisory Committee

Upon acceptance of nominations, Councillors Fahey and Clarke are appointed

3. Dissolve the existing Arts and Cultural Committee to be replaced with the Parkside Cottage Museum S355 Committee and Arts and Cultural Advisory Committee.

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY**16.1 NARRANDERA ENERGISED-BUSINESS RECOVERY STRATEGY 2020****RESOLUTION 20/169**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Adopts the Narrandera Energised-Business Recovery Strategy 2020.

CARRIED

16.2 OFFER TO PURCHASE LOT 169 DRISCOLL ROAD**RESOLUTION 20/170**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council adopts the recommendation of ELT to accept the offer of \$25,000 plus GST to purchase lot 169 Driscoll Road.

CARRIED

16.3 HARDSHIP APPLICATION - NARRANDERA BOWLING AND RECREATION CLUB**RESOLUTION 20/171**

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

1. The Council make a donation of \$10,000 to the Narrandera Bowling and Recreation Club to offset the rates and charges due to the impact of the Covid-19

CARRIED

17 OUR INFRASTRUCTURE**17.1 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAM****RESOLUTION 20/172**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Accept the \$997,363 grant through the Local Roads and Community Infrastructure Program,
2. Approve the community and roads projects identified within Tables 1 & 2 of the report,
3. Endorse the community projects within Table 3 of the report to be prepared to for any future funding opportunity.

Carried

17.2 MAJOR GRANT PROJECT UPDATE**RESOLUTION 20/173**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Note and receive report.

CARRIED

17.3 APPLICATION TO WAIVER FEES - GOLDEN BOOT TOUCH FOOTBALL CARNIVAL**RESOLUTION 20/174**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Approve the request to fund the ground hire charge of \$461.00 for use of the Narrandera Sportsground for the 2020 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager Financial Assistance funding.

CARRIED

18 OUR CIVIC LEADERSHIP**18.1 POLICY REVIEW - CS90 STREET STALLS AND RAFFLE TICKET SALES****RESOLUTION 20/175**

Moved: Cr Barbara Bryon

Seconded: Cr Tammy Galvin

That Council:

1. Endorse the amended policy CS90 Street Stalls and Raffle Ticket sales as presented for the purpose of public exhibition for a period of 28 days seeking community comment.
2. At the end of the exhibition period, provided that no submissions are received from the community, that the amended policy as presented be adopted.

CARRIED

18.2 RESCHEDULING OF ORDINARY ELECTION**RESOLUTION 20/176**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Note the postponement of ordinary elections for 12 months until 4 September 2021.

CARRIED

18.3 COUNCILLOR RESIGNATION**RESOLUTION 20/177**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Note the resignation of Councillor Tammy Galvin effective following the 15 September 2020 Ordinary Council meeting.
2. Write and thank her for her service to the council and the community.

CARRIED

Cr Lewis recorded as against the motion.

18.4 COOTAMUNDRA ELECTORAL BOUNDARIES

RESOLUTION 20/178

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the report and the General Managers submission on suggested Cootamundra electorate boundary changes.

CARRIED

18.5 RAMJO WATER POSITION PAPER

RESOLUTION 20/179

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

1. That Council endorses the RAMJO Position paper on water and
2. Writes to congratulate RAMJO on the development and release of the position paper on an issue as critical to the future prosperity of the region as water.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 JUNE DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 20/180

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Development Services Activities Report for June 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 JUNE INCOME STATEMENT

RESOLUTION 20/181

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 30 June 2020.

CARRIED

20.2 JUNE CAPITAL WORKS PROGRAM

RESOLUTION 20/182

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Capital Works report as at 30 June 2020.

CARRIED

20.3 JUNE STATEMENT OF INVESTMENTS

RESOLUTION 20/183

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Statement of Investments report as of 30 June 2020.

CARRIED

20.4 JUNE STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/184

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 30 June 2020.

CARRIED

20.5 JUNE STATEMENT OF BANK BALANCES

RESOLUTION 20/185

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 June 2020.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

21.1 DETERMINATIONS - LOCAL GOVERNMENT REMUNERATION TRIBUNAL

RESOLUTION 20/186

Moved: Cr Barbara Bryon

Seconded: Cr Tracey Lewis

That Council:

1. Note the determinations of the Local Government Remuneration Tribunal effective 1 July 2020.
 - (a) Council's categorisation remains as General Purpose/Non-metropolitan/Rural
 - (b) Fees for Councillors & Mayors be unchanged for the year commencing 1 July 2020.

CARRIED

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 20/187**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 7 July 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED**22.1 ECONOMIC DEVELOPMENT STRATEGY AT 7 JULY 2020****RESOLUTION 20/188**

Moved: Cr Barbara Bryon

Seconded: Cr Tammy Galvin

1. That Council receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **7 July 2020**.

CARRIED**RESOLUTION 20/189**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council and the Mayor advised of the resolution endorsed in Closed Session. .

CARRIED

The Meeting closed at 3.20pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 August 2020.

.....
GENERAL MANAGER

.....
CHAIRPERSON

UnConfirmed

8 MAYORAL REPORT**8.1 MAYORAL REPORT JULY / AUGUST 2020****Document ID:** 513778**Author:** Mayor**Theme:** Our Civic Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

1. Receive and note the Mayoral Report for July / August 2020.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 21 July 2020, I have had the privilege to attend the following on behalf of our Council: -

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor also attends the Monday meetings.

All Councillors and I attend a weekly Zoom meeting with the General Manager.

JULY 2020**Friday 10**

Together with the General Manager George Cowan, I met with a Shire resident and discussed a matter of concern.

Monday 20

Together with the General Manager George Cowan, I attended a MLHD COVID-19 update via teleconference.

Tuesday 21

I chaired the monthly Councillors Briefing Session. The Public Forum received a presentation by Council's Community Development Manager; Sue Killham on the Narrandera Shire Cultural Plan, that was not live streamed due to Telstra internet issues. The Ordinary Council Meeting followed. Unconfirmed Minutes of the Council Meeting are further submitted for Council's endorsement.

Wednesday 22

I attended the Narrandera Floodplain Risk Management Committee Meeting. Minutes of this meeting are further provided to Council within the report titled Narrandera Floodplain Risk Management Committee Minutes and Report.

Thursday 23

Together with the General Manager I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly council meeting as well as providing any updates on current projects. Positive comments continue regarding this segment held monthly at 8:30am, the Thursday following the monthly Council meeting.

AUGUST 2020**Tuesday 4**

Together with the General Manager George Cowan, I attended the Quarterly Police/Council Meeting. Up to date crime statistics were tabled, although it revealed an increase in break and enters for the period. Most of this occurred within the first few months of the year and the offenders have been apprehended. This type of crime in recent months is now minimal.

Tuesday 4

Together with fellow committee members, I chaired the monthly Economic Taskforce meeting via Zoom. Minutes of the meeting together with the latest update to the Economic Development Strategy are presented to Council.

Friday 7

I was honoured to share the opportunity with the Youth Mayor and Youth Deputy Mayor for the First Raising of the State and Aboriginal Flags for the Flag Raising Ceremony on the recently constructed flag poles beneath the National Flag.

This concept is one of the important outcomes from consultation in the Aboriginal Elders Liaison committee meeting which meet quarterly.

Thank you to those brave people who defied the wet and windy weather conditions in true Aussie spirit to witness this historic occasion.

To enable to fly two important flags beneath our National Flag, Council recently installed two additional flag poles. My thanks go to our staff for designing and installing these structures.

In Australia, Shire Councils are administered by State Governments and in recognition of that we will today fly the State flag on the Chambers.

The land on which Narrandera Shire is situated has a very rich history dating back many thousands of years and I was very proud to have the privilege to conduct the ceremony for the flying of the Aboriginal Flag on our Chambers.



Our impressive Council Administration Building with the new flag poles for NSW State and Aboriginal Flags

I extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past month, either on my behalf, or as elected committee members.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

1. Receive and note the Mayoral Report for July / August 2020.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION**11.1 NOTICE OF MOTION - SUBMISSION OF MOTION TO LGNSW ANNUAL CONFERENCE - REDISTRIBUTION PROCESS IN NSW****Document ID: 517710****Author: Cr David Fahey****Theme: Our Civic Leadership****Attachments: Nil**

I, Councillor David Fahey, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 18 August 2020.

MOTION

That Council:

Submit a motion to the Local Government NSW (LGNSW) annual conference to be held in November 2020 in regard to the redistribution process in NSW seeking to ensure that Regional/Rural areas west of the Great Dividing Range are represented adequately into the future.

BACKGROUND

New South Wales is divided into 93 state electoral districts. The number of enrolled voters in each district must remain within the allowed margins to ensure each vote carries approximately equal weight (Hawker, Britton, 2004). There are a number of circumstances under which redistribution is required. The existing electoral boundaries have been in place for the last two state elections and according to section 27 (1) (c) of the Constitution Act, this means a redistribution must be carried out prior to the next state election (NSW Constitution Act 1902)

The current trend of reducing the number of regional/rural electorates is alarming. The Electoral commission state that in deciding where the boundaries should be drawn, many factors are taken into consideration. These include:

- demographic trends
- community interests including economic, social and regional interests
- means of communication and travel
- physical features and area
- mountains and other natural boundaries
- boundaries of existing districts (NSW Electoral Commission, 2020)

As regional/rural electorates get larger, it is becoming more difficult to fulfill these ideals.

There are political impacts on redistribution and political parties will seek advantage in their redistribution preferences and suggestions to the electoral commission.

Currently the top 4 electorates in relation to size are Barwon 356,292 square kilometres, Murray 107,362 square kilometres, Northern Tablelands 53,153 square kilometres and Cootamundra 34,711 square kilometres, the smallest is Newtown at just 10.3 square kilometres (Montoya,D, 2018). How are sitting members expected to give fair and equitable representation to their constituents when electorates are the size of small European countries? Formerly, the area of the current electorate of Barwon contained six electorates in 1904. The current area of Murray contained two, Albury contained two, and Cootamundra five.

On average, one electorate has evaporated from the non-metropolitan area and condensed into the metropolitan area every 5 years. If this long-term trend continues, in forty years' time, there will be only one electorate west of the Great Dividing Range (Landini, 2019).

Financial Implications

There should be no extra financial implications as budgeting for the annual local government conference has been approved with a yearly allocation of funds for councillors to attend.

References

Hawker Britton, Occasional Paper, 2004, NSW Electoral Redistribution, Availability><http://www.hawkerbritton.com/wordpress/wpcontent/uploads/2017/03/nsw-electoral-redistribution.pdf> Accessed [2Aug2020]

Landini, D, 2019, The Riverina State, Availability><https://theriverinastate.com.au/2019/09/30/maps/> Accessed [30July2020]

Montoya, D, 2018, NSW State Electoral Districts Ranked by 2016 Census Characteristics, Background Paper No 03/2018 Availability><https://www.parliament.nsw.gov.au/researchpapers/Documents/NSW%20SEDs%20Ranked%20by%202016%20Census%20Characteristics.pdf> Accessed [31July2020]

NSW Constitution Act 1902 No 32, Sect 27 (1) (c) Availability><https://www.legislation.nsw.gov.au/#/view/act/1902/32/part3/div3/sec25> Accessed [2August2020]

NSW Electoral Commission, 2020, Availability><https://www.elections.nsw.gov.au/redistribution/Aboutredistribution/The-redistribution-process> Accessed [2August2020]

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.9 - Maintain a strong voice in regional groups such as RAMROC, the proposed RAMJO also Destination NSW.

RECOMMENDATION

That Council:

Submit a motion to the Local Government NSW (LGNSW) annual conference to be held in November 2020 in regard to the redistribution process in NSW seeking to ensure that Regional/Rural areas west of the Great Dividing Range are represented adequately into the future.

11.2 NOTICE OF MOTION - YANCO SDLAM STAKEHOLDER ADVISORY GROUP UPDATE**Document ID:** 518244**Author:** Cr David Fahey**Theme:****Attachments:**

1. 2020-08-06 Cr Fahey - Attachment 1.pdf
2. 2020-08-06 Cr Fahey - Attachment 2.pdf

I, Councillor David Fahey, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 18 August 2020.

MOTION

That Council:

1. Receive and note the attached Yanco Sustainable Diversion Limit Adjustment Mechanisms (SDLAM) Stakeholder Advisory Group report.

BACKGROUND

My appointment as the Narrandera Shire Council representative on the above advisory group has been cancelled.

At a recent meeting prior to the pandemic, bureaucrats from above deemed that five local government representatives were too many and they only wanted two. Local Government representatives argued that the projects cover five Local Government Areas (LGA) and that there should be a representative from each LGA. This was not accepted.

It was suggested to me that I may apply for the role of the tourism committee member as I have been involved in the advisory group from the beginning and have knowledge of the program. As of the 1st of July 2020, I have been appointed to the advisory committee in that role for a period of two years.

This role will allow me to keep the Narrandera Shire Council informed of progress regarding the SDLAM projects.

So far, the advisory group has had 3 meetings and was about to prioritise projects when the pandemic arrived. The group has had a meeting online on the 6th August 2020 and I advise the following updates.

Unfortunately, for various reasons, David Leslie, Principal Project Officer, Lands and Water Division, DPIE, has resigned from that position. He will be sorely missed as his explanations of complex issues was second to none.

Rod Hardwick, Senior Project Officer, Engagement, DPIE, has also recently resigned and only has about two weeks left. He is taking a position with DPIE Constraints Management-Murrumbidgee.

Unfortunately, another committee member, Mark Wettenhall was tragically killed in a farm accident in June 2020.

Attachment 1 is a draft of proposed projects that will be considered in coming meetings.

EXECUTIVE SUMMARY

A number of important decisions and developments have occurred regarding the Yanco SDLAM Program since Yanco Community Advisory Group (replaced by Yanco Stakeholder Advisory Group) met on 12 March 2020.

The most significant of these is the signing of a revised funding schedule that now requires DPIE Water to lodge its Infrastructure NSW Gate 1 reports for both the Yanco Offtake Project and Yanco Modernisation Project by 30 October 2021.

The Yanco SDLAM Project Team has developed a revised schedule to meet this revised timeline for the program's next major milestone.

Yanco Stakeholder Advisory Group Members have until Meeting 2 of the Yanco Stakeholder Advisory Group scheduled for 26 August 2020 to identify any additional Yanco SDLAM Program options they would like added to the current list of 62 options (Attachment 1&2) prior to the master register of options being provided to the Yanco SDLAM Program design engineer (3Rivers) to develop preliminary shortlisting recommendations consistent with the NSW SDLAM Options Evaluation Framework decision support tool.

The Yanco SDLAM Project Team has developed a Draft Our Approach to the Yanco SDLAM Program.

This draft is intended to be a short high-level summary of the Yanco SDLAM Program that the average community member can easily understand.

Feedback on this draft is invited from Yanco Stakeholder Advisory Group.

CURRENT SITUATION

A summary of recent project developments includes:

On 29 May 2020, Daniel Blacker (Group Director Water Programs and Performance) left the department to take up alternative employment.

Paul Weedon (Director SDL Program – Delivery) has been appointed to act in the role for a period of three months. During this time, the following people will be acting in the position of Director Water SDL Program - Delivery:

June – Brad Hollis (Principal Project Officer – Menindee Lakes & Locks 8 & 9)

July – Steve Cheal (Principal Project Officer Delivery)

August – Kellie Patti (Principal Project Officer – Governance)

The Yanco SDLAM Project Team has been informally advised that a replacement for David Leslie in the role of Principal Project Officer – Murrumbidgee will be advertised.

The exact timing of this is not currently clear.

As an interim measure, Matt Barden from Fifteen50 has been engaged by DPIE Water to provide additional temporary support to the Yanco SDLAM Program over about a three-month period.

On 2 June 2020, Minister Pavey (NSW) and Minister Pitt (Australian Government) signed a revised schedule for Stage 1 funding for NSW supply and constraints measures. This included:

Lodgement of INSW/Independent Gateway 1 on 30 October 2021.

On 12 June 2020, the NSW SDLAM Options Evaluation Framework was formally approved for implementation.

On 15 July 2020 formal approval was provided to publish the community submissions summary report regarding the second draft of the User guide for the NSW SDLAM Options Evaluation Framework.

Appointment of 3Rivers Joint Venture as the NSW SDLAM Program Design Engineer.

3Rivers is a joint venture between Jacobs and GHD that are two large and well-known engineering contractors.

The appointment of a design engineer does not prevent local communities providing feedback on options.

There is no commitment to progress any of the current 62 identified options (i.e. nothing is a “done deal”).

Appointment of SMEC as the NSW SDLAM Program Owners Engineer.

A key role of the Owners Engineer is to assist protect the interests of the department.

Development of three Request for Services to provide 3Rivers (design engineer) to quote on.

Yanco SDLAM Program Preliminary Options Assessment and Needs Analysis (scheduled to commence on 10 August).

Complete preliminary draft Service Need Analysis for the Yanco SDLAM Program that will meet the requirements of the Infrastructure NSW Gate 1 (Strategic Options) review.

Complete Stages A (Identify the Options), B (Eligibility Criteria) & C (Preliminary Multi-Criteria-Analysis) of the NSW SDLAM Options Evaluation Framework for the Yanco SDLAM Program. This includes providing DPIE Water with a shortlist of recommended options to progress to Stage D (Detailed Multi-Criteria Analysis and Rapid Cost Benefit Analysis) for more detailed investigation.

SDLAM Options Evaluation Framework Base Case Definition

Clearly define the base case conditions that all SDLAM project options will be assessed against as detailed in the User Guide for the NSW SDLAM Options Evaluation Framework.

Includes clearly defining the methodology to be applied for rapid and full Cost Benefit-Analysis calculations applied within Stage D (Detailed Multi-Criteria Analysis) and Stage E (Preferred Options supported by a business case) of the SDLAM Options Evaluation Framework.

SDLAM Options Reporting Template

Development of a clear and pragmatic template that is easily understood and implemented that will record the details of each option using a consistent approach across the entire NSW SDLAM Program.

The template must align with the User Guide for the NSW SDLAM Options Evaluation Framework and must be consistent with the requirements for inclusion in the Infrastructure NSW Gate 1 (Strategic Options Report).

Approval to replace the Yanco Community Advisory Group with a new Yanco Stakeholder Advisory Group.

Includes provision for the payment of sitting fees.

Includes provision for two Aboriginal First Nations representatives.

First meeting planned for 6 August 2020 at Deniliquin. (this was cancelled, and an online meeting held).

Murrumbidgee Aboriginal First Nations gathering at Narrandera planned for 13 August 2020.

On 23 July 2020, a representative from WaterNSW attended Meeting 6 of the Yanco Technical Advisory Group.

This is a positive early sign that WaterNSW is starting to engage in relation to the Yanco SDLAM Program.

On 24 July 2020, Rod Hardwick (Senior Project Officer) gave notice of his resignation to take up alternative employment. Rod's last day of work with DPIE Water will be 14 August 2020.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Economy

Strategy

2.1 - To value, care for and protect our natural environment

Action

5.1.9 - Maintain a strong voice in regional groups such as RAMROC, the proposed RAMJO also Destination NSW

RECOMMENDATION

That Council:

1. Receive and note the attached Yanco Sustainable Diversion Limit Adjustment Mechanisms (SDLAM) Stakeholder Advisory Group report.

Murrumbidgee Effluent Creeks Project - EXISTING DRAFT OPTIONS

STAGE A - Identify Options for Assessment					
Option Number	Option Name	Location(s) - (Distances are approximate)	Description	Pre 2016 Local Government Area	Current NSW Local Government Area
0	Water Purchases (Baseline Case)	Southern Connected Murray Darling Basin (including NSW, Victoria and SA)	Government water access licence purchases to meet legislative water recovery targets in the Murray Darling Basin Plan. All Sustainable Diversion Limit Adjustment Mechanism (SDLAM) options will be compared against this baseline case. It is not yet clear where government water purchases would come from however it is currently assumed this could occur anywhere within the Southern Connected Murray Darling Basin including within Victoria and South Australia.	Underdetermined	Underdetermined
1	Do Nothing	Not Applicable	Implement no Sustainable Diversion Limit Adjustment Mechanism (SDLAM) options and no additional water purchases.	N/A	N/A
2	Mollys Lagoon Regulator	Adjacent to Yanco Creek - 23km north of Morundah.	Review environmental flow arrangements into Mollys Lagoon and Dry Lake.	Narranderra	Narranderra
3	Spillers Regulator	Adjacent to Yanco Creek - 18km north of Morundah.	Upgrade existing regulator and/or modify operational rules associated with use of existing regulator which controls flows from the Yanco Creek into the Back Creek/Washpen Creek system.	Narranderra	Narranderra
4a	Increased use of Coleambally Catchment Drain	Coleambally Catchment Drain - 11km south west of Morundah.	Increased delivery of water from Coleambally Catchment Drain into Yanco Creek. Aims to reduce transmission losses and end of system operational surplus flows. Coleambally Catchment Drain is owned and operated by Coleambally Irrigation Co-Operative Limited.	Urana	Federation
4b	Coleambally Catchment Drain Channel to Colombo Creek	Coleambally Catchment Drain - 11km south west of Morundah.	Supply water from Coleambally Catchment Drain (an existing Coleambally Irrigation Co-operative Limited escape channel into the Yanco Creek) directly to the Colombo Creek. Includes construction of 12km new channel from Coleambally Catchment Drain to Colombo Creek. Coleambally Catchment Drain is owned and operated by Coleambally Irrigation Co-Operative Limited.	Urana	Federation
4c	Coleambally Catchment Drain Flow Measurement	Coleambally Catchment Drain - 11km south west of Morundah.	Upgrade flow measurement instrumentation at the point where Coleambally Catchment Drain flows into the Yanco Creek.	Urana	Federation
5a	Increased use of DC800	DC800 - 23km north of Jerilderie	Increased delivery of water from DC800 into Yanco Creek. Aims to reduce transmission losses and end of system operational surplus flows. DC800 is owned and operated by Coleambally Irrigation Co-Operative Limited.	Jerilderie	Murrumbidgee
5b	Increased DC800 capacity	DC800 - 23km north of Jerilderie	Increased capacity from 50 to 100 ML/day for WaterNSW water deliveries from DC800 into Yanco Creek. DC800 is owned and operated by Coleambally Irrigation Co-Operative Limited.	Jerilderie	Murrumbidgee
5c	DC800 Storage	DC800 - 23km north of Jerilderie	Construction of a new re-regulation storage associated with DC800. DC800 is owned and operated by Coleambally Irrigation Co-Operative Limited.	Jerilderie	Murrumbidgee
5d	DC800 Direct Supply	DC800 - 23km north of Jerilderie	Convert some Yanco Creek customers to Coleambally Irrigation Co-Operative Limited customers.	Jerilderie	Murrumbidgee
6	DC800 Regulator	Yanco Creek near DC800 - 23km north of Jerilderie	Construction of a new re-regulation regulator in the Yanco Creek near DC800	Jerilderie	Murrumbidgee
7a	18 Mile Regulator	Yanco Creek - 21km north west of Jerilderie	Construction of a new re-regulation regulator to replace an existing privately owned weir. This site is also known to some people as 9 Mile Weir. Could potentially enable regulated flows to be diverted into Wilson Anabranh.	Conargo	Edward River
7b	Wilson Anabranh Regulator	Yanco Creek - 21km north west of Jerilderie	Possible additional offtake regulator to control flows into the Wilson Anabranh out of the 18 Mile Weir pool.	Conargo	Edward River
8	McCaughy's Regulator	Yanco Creek - 21km north west of Jerilderie	Construction of a new re-regulation regulator to replace and existing privately owned block blank.	Conargo	Edward River
9	Cheverells Creek Offtake	Unnamed watercourse sometimes referred to as Cheverells Creek - 1km south west of Morundah.	Upgrade existing regulator and/or modify operational rules associated with use of existing offtake structure which controls flows from the Colombo Creek to Yanco Creek via an unnamed watercourse sometimes referred to as Cheverells Creek.	Urana	Federation
10	8 Mile Regulator	Colombo Creek - 27km south west of Morundah	Construct a new re-regulation regulator to replace an existing privately owned weir.	Urana	Federation
11	Chesney Regulator	Colombo Creek - 31km south west of Morundah	Construct a new re-regulation regulator to replace an existing privately owned weir.	Urana	Federation
12	Coonong Regulator	Colombo Creek - 37km south west of Morundah	Construct a new re-regulation regulator to replace an existing privately owned weir.	Urana	Federation
13	Cocketegong Regulator	Colombo Creek - 47km south west of Morundah	Construct a new re-regulation regulator to replace an existing privately owned weir.	Urana	Federation
14	Lake Urana Re-Regulation Storage	Lake Urana - 7km west of Urana	Enable regulated water flows to be diverted into Lake Urana as an on-route storage and enable regulated water to be diverted from Lake Urana back to the Colombo Creek	Urana	Federation
15	West Corurgan Escapes	Various locations in Billabong Creek upstream of Billabong Creek - Colombo Creek Junction	Use of West Corurgan Irrigation District escapes to supply water into the Billabong Creek System	Urana	Federation

16	Colombo Creek Junction Regulator	Billabong Creek just downstream of the junction with Colombo Creek - 23km east of Jerilderie	Construction of a new re-regulation weir in the Billabong Creek just downstream of the junction with Colombo Creek.	Jerilderie	Murrumbidgee
17	Upstream Jerilderie Regulator	Billabong Creek upstream of Jerilderie	Construction of a new re-regulation weir in the Billabong Creek somewhere between Innes Bridge and Jerilderie.	Jerilderie	Murrumbidgee
18a	Berrigan 14 Escape	Murray Irrigation Escape - 12km north east of Jerilderie	Delivery of up to 50 ML/day from Berrigan 14 Escape into the Billabong Creek. This is an existing escape that is owned and operated by Murray Irrigation however there is currently no agreement for WaterNSW to order water deliveries at this location.	Jerilderie	Murrumbidgee
18b	Increased Berrigan 14 Escape Capacity	Murray Irrigation Escape - 12km north east of Jerilderie	Increase the capacity of Berrigan 14 Escape from 50 to 80 ML/day. This is an existing escape that is owned and operated by Murray Irrigation however there is currently no agreement for WaterNSW to order water deliveries at this location.	Jerilderie	Murrumbidgee
19a	Berrigan 14B1 Escape	Berrigan 14B1 Escape - 4km east of Jerilderie	Delivery of up to 50 ML/day from Berrigan 14B1 Escape into the Billabong Creek. This is an existing escape that is owned and operated by Murray Irrigation however there is currently no agreement for WaterNSW to order water deliveries at this location.	Jerilderie	Murrumbidgee
19b	Increased Berrigan 14B1 Escape Capacity	Berrigan 14B1 Escape - 4km east of Jerilderie	Increase the capacity of Berrigan 14B1 Escape from 50 to 80 ML/day. This is an existing escape that is owned and operated by Murray Irrigation however there is currently no agreement for WaterNSW to order water deliveries at this location.	Jerilderie	Murrumbidgee
20	Jerilderie Town Regulator	Billabong Creek at Jerilderie	Construct a new re-regulation regulator to replace an existing privately owned weir.	Jerilderie	Murrumbidgee
21a	Increased use of Finley Escape	Finley Escape - 20km west of Jerilderie	Increased delivery of water from Finley Escape into Billabong Creek. Aims to reduce transmission losses and end of system operational surplus flows. Finley Escape is owned and operated by Murray Irrigation Limited.	Conargo	Edward River
21b	Increased Finley Escape Capacity	Finley Escape - 20km west of Jerilderie	Increase the capacity of Finley Escape from 250 to 300 ML/day. Finley Escape is owned and operated by Murray Irrigation Limited.	Conargo	Edward River
21c	Finley Escape Storage	Finley Escape - 20km west of Jerilderie	Construction of a new re-regulation storage associated with Finley Escape. Finley Escape is owned and operated by Murray Irrigation Limited.	Conargo	Edward River
21d	Finley Escape Direct Supply	Finley Escape - 20km west of Jerilderie	Convert some Yanco Creek customers to Murray Irrigation Limited customers.	Conargo	Edward River
22	Hartwood Weir Channel to Lower Yanco Creek	11km north east of Conargo	Channel from Hartwood Weir Pool in the Billabong Creek to the lower parts of the Yanco Creek.	Conargo	Edward River
23	Hartwood Regulator	Billabong Creek - 10km east of Conargo	Replace the existing weir with a new re-regulation regulator.	Conargo	Edward River
24a	Puckawidgee Regulator	Billabong Creek downstream of Yanco Creek and Billabong Creek Junction - 7km north east of Conargo	Construct a new re-regulation regulator just downstream of the Yanco Creek - Billabong Creek Junction.	Conargo	Edward River
24b	Alternate Puckawidgee Regulator	Billabong Creek - 2km north of Conargo	Construct a new re-regulation regulator in the Billabong Creek - 2km north of Conargo. Option could potentially enable regulated environmental water to be delivered into the Box and Brown Creek systems This option is an alternative location to Option 24b. Option may include a new regulator in Box Creek.	Conargo	Edward River
25	Piccaninny Regulator	Billabong Creek just downstream of the junction with Piccaninny Creek - 10km south west of Conargo	Construct a new re-regulation regulator to replace an existing privately owned weir.	Conargo	Edward River
26	Wanganella Regulator	Billabong Creek - 1km south west of Wanganella	Construct a new re-regulation regulator to replace an existing privately owned weir.	Conargo	Edward River
27	Ryola Regulator	Billabong Creek - 25km north west of Wanganella	Construct a new re-regulation regulator. Could potentially include additional infrastructure to gravity divert environmental flows into mid to lower sections of the Forest Creek Anabranch system.	Conargo	Edward River
28	Forest Creek Offtake Flow Measurement	Forest Creek Offtake - 11km east of Conargo	Improved flow measurement downstream of existing Forest Creek Offtake Regulator	Conargo	Edward River
29	Forest Creek Re-Regulation	Forest Creek - 8km south east of Conargo	Modification or replacement of an existing privately owned weir within the Yanco Creek System to enable water re-regulation.	Conargo	Edward River
30	Wollamai Escape	Wollamai Escape - 8km south east of Conargo	Delivery of water from Wollamai Escape into the Forest Creek. This is an existing escape that is owned and operated by Murray Irrigation however there is currently no agreement for WaterNSW to order water deliveries at this location.	Conargo	Edward River
31	Blighty 17 Direct Supply	Blighty 17 Channel - 15km South East of Conargo	Delivery of water from Blighty 17 into Forest Creek landholder. This is an previous supply channel that is owned and operated by Murray Irrigation however since this option was considered by WaterNSW in 2015 this channel has been decommissioned by Murray Irrigation Limited and hence is not longer a possible option.	Conargo	Edward River
32	Forest Creek Total Channel Control	Regulated section of the Forest Creek between Forest Creek Offtake and Warriston Weir.	Fully computer automated 24/7 water deliver operations as opposed to manual operations.	Conargo	Edward River
33	Forest Creek Water Purchases	Regulated section of the Forest Creek between Forest Creek Offtake and Warriston Weir.	Purchase of all irrigation entitlements in the regulated section of the Forest Creek. Would require a stock and domestic pipeline to be created for these landholders. Includes ceasing flows into Forest Creek downstream of Forest Creek Offtake regulator during regulated flow periods apart from the delivery of environmental flows.	Conargo	Edward River
34	Piccaninny Creek Return Flows	Piccaninny Creek - 7km south west of Conargo	Divert operational surplus flows from the Forest Creek into Piccanniny Creek and back to the Billabong Creek as opposed to excess flows spilling over Warriston Weir located in Forest Creek.	Conargo	Edward River
35	Piccanniny Return Channel	7km south west of Conargo	Same as option 34 however excess water would be returned from Forest Creek back to Billabong Creek by construction of a new drainage channel instead of Piccanniny Creek.	Conargo	Edward River

36	Portable Environmental Pumps	Entire Yanco Creek System	Purchase of portable pumps for the delivery of environmental water to various environmental assets within the Yanco Creek System.	N/A	N/A
37	Additional Hydrometric Stations	Various locations within the Yanco Creek System	Construction of additional hydrometric flow measurement stations to provide river operators with improved and more timely information in order to reduce end of system operational surplus flows.	Undertermined	Undertermined
38	Computer Aided River Management (CARM) Project	Entire Murrumbidgee Valley	Use of an existing but improved computer program that is owned and operated by WaterNSW to predict stream flows and water supply demands.	All Murrumbidgee Valley LGAs	All Murrumbidgee Valley LGAs
39	Wanganella Swamp	Eight Mile Creek - 4km South East of Wanganella	New and/or improved infrastructure to assist provide more efficient delivery of enviornmental water to Wanganella Swamp	Conargo	Edward River

36 Recommended by Yanco Technical Advisory Group to fail the Stage B - Eligibility Criteria Stage based on information available at 22 May 2020.

Yanco Offtake Regulator Project - EXISTING DRAFT OPTIONS

STAGE A - Identify Options for Assessment					
Option Number	Option Name	Location(s)	Description	Pre 2016 Local Government Area	Current NSW Local Government Area
0	Water Purchases (Baseline Case)	Southern Connected Murray Darling Basin (including NSW, Victoria and SA)	Government water access licence purchases to meet legislative water recovery targets in the Murray Darling Basin Plan. All Sustainable Diversion Limit Adjustment Mechanism (SDLAM) options will be compared against this baseline case. It is not yet clear where government water purchases would come from however it is currently assumed this could occur anywhere within the Southern Connected Murray Darling Basin including within Victoria and South Australia.	Undertermined	Undertermined
1	Do Nothing	Not Applicable	Implement no Sustainable Diversion Limit Adjustment Mechanism (SDLAM) options and no water purchases.	N/A	N/A
2	New Yanco Regulator	Murrumbidgee River just downstream of existing old fixed crest weir.	New regulator that would assist to enable the Yanco Weir Pool to be raised up to 2.5m above the current full supply level (2.5m above the top of the existing old fixed crest weir). Includes new fish ladder to replace current fish ladder on existing Yanco Regulator that is ineffective. Includes demolition of the existing old fixed crest weir.	Leeton	Leeton
3a	Yanco Regulator upgrade	Existing Yanco Weir	Upgrade the existing Yanco Regulator including reinforcement of existing foundations to assist to enable Yanco Weir Pool to be raised by up to 2.5m above the current full supply level (2.5m above the top of the existing old fixed crest weir).	Leeton	Leeton
3b	Yanco Regulator Fish Ladder	Existing Yanco Weir	Construct a new fishladder at the existing Yanco Regulator to replace the existing fishladder that is ineffective.	Leeton	Leeton
4	Yanco Offtake Cutting Regulator	Yanco Offtake Cutting	Construct a regulator in Yanco Offtake Cutting that would assist to control the volume of water flowing from the Murrumbidgee River into the Yanco Creek System. Includes construction of a fishladder.	Narrandera	Narrandera
5	Additional Yanco Creek Cutting	Cutting from Yanco Creek to Murrumbidgee River downstream of Yanco Weir.	Construction of an additional new cutting from Yanco Creek to Murrumbidgee River downstream of Yanco Weir. Includes a regulator in the new cutting. Alternative option to Yanco Offtake Cutting Regulator (Option 4) that may assist limit high flows into Yanco Creek but not directly impede fish passage from Yanco Creek to the Murrumbidgee River.	Leeton	Leeton
6	Raise Existing Yanco Fixed Crest Weir	Site of existing old fixed crest weir.	Raise the height of the existing fixed crest Yanco Weir by up to 2.5m resulting in all downstream flows needing to pass through the Yanco Regulator which currently has two large remotely controlled regulation gates.	Leeton	Leeton
7	Increase flow capacity of Yanco Offtake Cutting	Yanco Offtake Cutting	Deepen and/or widen the existing Yanco Offtake Cutting to increase the Offtake capacity for the delivery environmental flows into the Yanco Creek System.	Narrandera	Narrandera
8	Reduce Yanco Weir Flow Constriction	Existing Yanco Regulator and/or Existing Yanco Fixed Crest Weir	Reduce the flow constraint in the Murrumbidgee River by widening Yanco Regulator (e.g. at an extra gate) and/or modifying at Yanco Fixed Crest Weir (e.g installation of regulation gates). Alternative option to Yanco Offtake Cutting Regulator (Option 4).	Leeton	Leeton

 Recommended by Yanco Technical Advisory Group to fail the Stage B - Eligibility Criteria Stage based on information available at 22 May 2020.

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - YOUTH ADVISORY COUNCIL - 20 JULY 2020

Document ID: 517918

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Youth Advisory Council Minutes - 20 July 2020

RECOMMENDATION

That Council:

1. Adopt and receive the Minutes of the Youth Advisory Council held on Monday 20 July 2020.



MINUTES

Youth Advisory Council Meeting

20 July 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE NARRANDERA LIBRARY YOUTH SPACE
ON MONDAY, 20 JULY 2020 AT 3.30**

1 PRESENT

Mayor Braden Lyons, Deputy Mayor Wesley Bamblett, Cr Madeline Fraser, Cr Mia Briggs, CLO Suzanne Litchfield, CSM Stacie Mohr, GM George Cowan,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Madeline Fraser

That apologies from Cr Kayleigh Cassidy and Cr Isabella Beaumont be received and accepted.

.CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

- Mayor Braden Lyons asked for an update on the open-air cinema experience

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Madeline Fraser

That the minutes of the Youth Advisory Council Meeting held on 29 June 2020 be confirmed.

CARRIED

5 REPORTS

5.1 RESIGNATION OF ISABELLA BEAUMONT

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Mia Briggs

The Youth Advisory Council received and note the resignation of member Isabella Beaumont.

CARRIED

5.2 FOOD TRAILER UPDATE

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Deputy Mayor Wesley Bamblett

The Youth Advisory Council discuss quotes received for the Food Trailer. CLO will notify appropriate parties based on YAC decision and Council's procurement process.

- 2 x quotes received – J & A Trailers the preferred vendor
- Food suggestions made were nachos and hotdogs – items that can be made ahead of time
- Utilise the RVM to earn a return on cans and bottles

CARRIED

5.3 FOOD TRAILER ARTWORK COMPETITION

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Madeline Fraser

The Youth Advisory Council discuss the proposed competition to design the artwork for the Food Trailer

- Distribute through the schools – stage 3 and older

CARRIED

5.4 UPDATE ON WATER TOWER TRAIL

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Madeline Fraser

The Youth Advisory Council receive and note the update from DGMI on the placement of extra bins along the Water Tower Art Trail. DGMI to have further discussions with the YAC about future improvements of this area.

CARRIED

5.5 OPEN AIR CINEMA UPDATE

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Deputy Mayor Wesley Bamblett

The Youth Advisory Council receive and note the update on the Open-Air Cinema Experience

- Date – 3 October 2020
- Deposit paid
- YAC to be responsible for the popcorn and drinks
- Involvement from Junior Rugby League, Little Athletics and Narrandera Cricket Club

CARRIED

5.6 YOUTH YOGA PROJECT

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Cr Mia Briggs

The Youth Advisory Council receive and note the update for the Youth Yoga Project. CLO to finalise details in the coming months. Proposed event to be held in October during Mental Health Awareness month.

- Grant successful
- Will include wellness sessions, yoga mat and instructor

CARRIED

5.7 SCCR3 YOUTH PROJECTS GRANT

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Deputy Mayor Wesley Bamblett

The Youth Advisory Council receive and note the update on the \$19952 allocated to Council under the Stronger Country Communities Round 3 – Youth Projects grant.

Alternate suggestions:

- Disco for farm kids
- Event to be held at the end of the skills workshop
- Workshops on quad bike safety
- YAC to develop a survey to include in consultation with farming families

CARRIED

5.8 CR MADDIE FRASER SUGGESTIONS FOR CONSIDERATIONS

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Deputy Mayor Wesley Bamblett

Cr Madeline Fraser made the following suggestions for the Youth Advisory Council to discuss:

- Develop a Facebook page for businesses to post vacancies for junior workers
- Provide leaflets for the community advising them of the benefits of solar energy and providing useful tips for making the investment
- Provide COVID Safe packs to the local businesses
- Investigate the limited use of single use plastics as well as introducing green waste bins

CARRIED

6 NEXT MEETING

10 August 2020, 3.45 pm at the Council Chambers

7 MEETING CLOSE

Meeting Closed at 5.10pm

13.2 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 30 JULY 2020**Document ID: 518067****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Attachments: Nil****RECOMMENDATION**

That Council:

1. That the Minutes of the Parks and Gardens Advisory Committee held on Thursday 30 July 2020 be received and noted.
2. Council resolve to allocate \$25,000 for the future Kiesling lane upgrade project from the next available grant funds.
3. Council endorse the stone and associated signage and Council allocate \$5,000 to fund the stone and sign at Hankinson Park.
4. Accept resignation from Gwen Nielsen and write to her thanking for her time whilst on the Committee.



MINUTES

Parks and Gardens Advisory Committee Meeting

30 July 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
PARKS AND GARDENS ADVISORY COMMITTEE MEETING
HELD AT THE ARTS CENTRE
ON THURSDAY, 30 JULY 2020 AT 11:00AM**

1 PRESENT

Cr Jenny Clarke OAM, Mrs Betty Bradney, Member Peter Connell, Member David Farley, Member Annette Crowe, OSRM Roger Evans, DGMI Shane Wilson, OSR Supervisor Matt Thornton

2 APOLOGIES

RECOMMENDATION

That apologies from Cr Tracey Lewis, Member Gwen Nielson and Cr Neville Kschenka be received and accepted.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Committee Tenure – The committee were advised that Council has extended the tenure of the committees by 12 months.

Chair raised concerns about an email which was sent to other committee members and was of the belief that the content and claims were inappropriate. This was briefly discussed, and the matter was left unresolved.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Member David Farley

That the minutes of the Parks and Gardens Advisory Committee Meeting held on 11 March 2020 be confirmed.

CARRIED

5 REPORTS

5.1 KIESLING LANE

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Member David Farley

That the Committee:

1. Receive and note the verbal report from member David Farley on the Kiesling

Laneway project.

2. The committee resolved to Allocate \$25,000 for the future Kiesling lane upgrade project from the next available grant funds.

CARRIED

5.2 HANKINSON PARK

COMMITTEE RESOLUTION

Moved: Member Annette Crowe

Seconded: Cr Jenny Clarke OAM

That the Committee:

1. Discuss the replacement of a Camellia bush at Hankinson Park. OSRM advised that the loss of a camellia plant was a direct result of an irrigation system malfunctioning and flooding the plant.
2. The committee discussed the proposed stone sign for Hankinson park and the need for a small plaque to provide background into the relevance of the stone being from a property Mr Hankinson previously owned.
3. The committee endorsed the stone and associated signage and recommend Council allocate \$5,000 to fund the stone and sign. The committee will conduct a site inspection to discuss the location of the stone and signage, prior to the placement.

CARRIED

5.3 SMALL PARKS

COMMITTEE RESOLUTION

Moved: Member David Farley

Seconded: Mrs Betty Bradney

That the Committee:

1. Receive and note verbal report from member David Farley on Noel Reid and Dangar Parks.
2. The committee support the allocation of section 94 funding for the future upgrades and infrastructure in small parks.

CARRIED

5.4 LAKE TALBOT ENTRANCE

RECOMMENDATION

That the Committee

1. Receive and note the verbal report from member David Farley on the Lake Talbot entrance. The project will be left on the table for designs and costing.

5.5 PLAYGROUND ON THE MURRUMBIDGEE PROJECT

RECOMMENDATION

That the Committee:

1. Receive an update on the Playground on the Murrumbidgee Project including the north bank project.

5.6 VICTORIA AVENUE IRRIGATION PROJECT

RECOMMENDATION

That the Committee:

1. Discuss the Victoria Avenue Irrigation Project. OSR Manager informed the committee that the installation of an irrigation system is 90% complete

5.7 COMMITTEE RESIGNATION - GWEN NIELSEN

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Member David Farley

That the Committee:

1. Accept resignation from Gwen Nielsen and write to her thanking for her time whilst on the Committee.

CARRIED

6 GENERAL BUSINESS

Ms Annette Crowe raised concerns about the removal of trees at the basketball pit location in Marie Bashir Park, an explanation was provided as to the reasons for removal. Mr Peter Connell raised concerns about the safety of some trees within the Narrandera Cemetery.

The DGMI informed the committee of some additional projects those being Landscaping of the Western side of the water Tower block, \$120,000 for tree replacements and irrigation systems and the construction of fire pits and shelters at Brewery Flats.

7 NEXT MEETING

17 September 2020

8 MEETING CLOSE

Meeting Closed at 12:50pm

13.3 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 4 AUGUST 2020**Document ID: 517624****Author: Council Administration Assistant****Authoriser: General Manager****Theme: Our Economy****Attachments:**

- 1. 2020-08-04 Economic Taskforce Minutes Open 4 August.DOCX**
- 2. 2020-08-04 Economic Development Strategy (Open).docx**

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **4 August** 2020, together with the updated Economic Development Strategy (non-confidential).

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **4 August** 2020, together with the updated Economic Development Strategy (non-confidential).

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD VIA ZOOM
ON TUESDAY, 4 AUGUST 2020 AT 10AM**

Meeting commenced at 10.02am

1 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Jenny Clarke OAM, Cr Kevin Morris, GM George Cowan, EDM Peter Dale, TEDC Tiffany Thornton and Minute Taker Lauren Redden

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr David Fahey OAM

That the minutes of the Economic Taskforce Committee held on 7 July 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 ECONOMIC DEVELOPMENT STRATEGY

COMMITTEE RESOLUTION

Moved: Cr Kevin Morris

Seconded: Cr David Fahey OAM

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council

CARRIED

7 GENERAL BUSINESS

- GrainCorp planning on running 24/7 during harvest, relying on backpackers out of Griffith, creating an employment opportunity

8 CORRESPONDENCE

Nil

9 NEXT MEETING

Tuesday 1 September 2020 – 10am – Via Zoom

10 MEETING CLOSE

The Meeting closed at 10.47am.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 1 September 2020.

.....
CHAIRPERSON

1. Planning for the economy of the future

Initiative 1: Our Shire is ‘Open for Business’

A ‘can do’ attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

Strategies		Key Actions		Progress
1.1	Be a proactive, supportive and coordinated Council	1.1.1	Continue to employ an Economic Development Manager and provide funds and resources for economic development.	Achieved
		1.1.2	Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership	Achieved Note: No industry or community members
		1.1.3	Review Council’s policies, plans and regulations to ensure that they facilitate and support development.	Ongoing EDM has drafted a Business Recovery Plan as a short/medium term measure to indicate how Council can support local businesses during the Covid 19 emergency. This plan is designed to dovetail with the current Economic Development Strategy 2017-2020 which will be fully reviewed and updated when the health emergency is considered to be over. Narrandera Energised-Business Recovery Strategy 2020 will be presented to Council’s briefing session and then to regular meeting on July 21 meeting for adoption. Narrandera Energised-Business Recovery Strategy 2020 adopted by Council at its meeting on 21 July.
		1.1.4	Ensure that Council’s systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed.	Ongoing
		1.1.5	Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide comprehensive demographic, social and economic data for the Shire.	REMPAN subscription renewed to 2021

Strategies		Key Actions		Progress
		1.1.6	Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance.	<p>Effective use of REMPLAN into the future for development applications, grant applications etc.</p> <p>January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan.</p> <p>Businesses within selected local geography reported to committee</p> <p>Survey of attendees at 39th National Cavy Show to inform future event arrangements.</p> <p>ED team through Marketing Tourism and ED Coordinator have produced a facebook initiative called Narrandera Takeaway and Delivery Service and Business as usual in conjunction with with Narrandera Business Group as well as creating a business online directory which is under development. The facebook initiative is to assist business to keep operating and it has been very well received with 500 followers.</p> <p>As at June 2020 there are 640 followers</p> <p>As at July there are 700+ followers.</p> <p>Updated quarterly Small Area labour market data for Narrandera. December qtr 2019 reveals unemployment rate of 5.9% and 180 unemployed out of total workforce of 3075. March qtr 2020 due at end of July.</p>
		1.1.7	Include comprehensive information on economic development and business assistance on Council's website.	<p>Economic Development Department has contributed to planning of Council's Website upgrade.</p> <ul style="list-style-type: none"> • Economic Development Strategy on Website. • REX Community fare on website • Information on BEC workshops for business on website/Facebook
1.2	Continue to build partnerships and strategic alliances	1.2.1	<p>Strengthen relationships with Government Agencies, regional organisations and service providers though:</p> <ul style="list-style-type: none"> • Active participation in regional programs, forums and workshops. • Briefing and updating these organisations on the Shire's needs and priorities. • Advocating strongly for improved facilities, infrastructure and services. 	<ul style="list-style-type: none"> • ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings. • EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking. • Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019. • Council facilitated Bee Forum to address issues arising from any accidents and emergencies on our region's roads involving the transportation of live bees with the aim of identifying gaps, finding solutions and increasing preparedness.

Strategies		Key Actions		Progress
			<ul style="list-style-type: none"> Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies. 	<ul style="list-style-type: none"> Forum formulates and endorses a 3 point action plan for positive outcome. DPI representative Daryl Cooper working with Apiarists to develop an Action List Protocol that can be used by all emergency services responding to a vehicle accident involving the transportation of live bees in hives. Wed 22 April EDM participated in regional zoom forum of Economic Development officers from Western Riverina Councils organised by Nicola James-Ausindustry
		1.2.2	Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors.	<ul style="list-style-type: none"> Narrandera and Leeton representatives noted above agree to the strategic alliance between Narrandera and Leeton being called 'The Narrandera/Tocumwal Rail Line & Intermodal Support Alliance.' Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility. Working relationships with Western Riverina Councils known as Functional Economic Regions Council working on Tourism joint initiative for digital visitors guide with Murrumbidgee Leeton and Lockhart Shires. Presentation to Councillors at briefing session 19 Nov 19. Development of marketing prospectus and strong support from advertisers. Murrumbidgee Trails name and logo adopted
1.3	Engage pro-actively with local businesses and business / industry organisations	1.3.1	Build knowledge and understanding of local economic sectors and businesses, including organising a program of industry briefings and tours for Councillors and Council staff.	<p>Ongoing</p> <p>17/9 Visit to Glendale completed</p> <p>ED team working closely with Narrandera Business Group to provide assistance to business during Covid 19 business closures and limitations.</p> <p>As at June 2020 proposed new Narrandera Business Chamber not yet functional.</p> <p>Narrandera Business Group meetings suspended during Covid 19 health crisis.</p> <p>Narrandera Business Group to reconvene at meeting on 10 August</p>
		1.3.2	Encourage and facilitate opportunities for	EDM attends Narrandera Business Group.

Strategies		Key Actions		Progress
			professional development, networking and innovation.	<p>Attended Narrandera Business Group meeting 14 October</p> <p>Planning progressed for Small Business Month October with arrangements in place and invitations issued for Narrandera Connected (2) on 23 October at TAFE CLC.</p> <p>Sponsorships received from Service NSW, Business Group, TAFE and Articulate Pear.</p> <p>Workshop planned for 28 October at TAFE CLC to be delivered by BEC. NSC and Narrandera Business Group jointly sponsor Social Media Connectivity.</p> <p>Successful Small Business October events with 30 people in attendance at each event.</p>
		1.3.3	Establish effective networks and communication channels.	Bi -monthly newsletter for business prepared and circulated by EDM since start of 2019. Most recent circulation in June 2020
		1.3.4	Support business groups and networks.	<p>Ongoing. Arrange business breakfast with CEO of Tomra James Dorney 6 Sept in conjunction with Narrandera Business Group. 34 people attend successful breakfast. Involve Business Group in Small Business Month October event planned for 23 October at TAFE CLC-Narrandera Connected (2)</p> <p>Acting Secretary for Narrandera Business Group upon resignation of Secretary until new Secretary appointed-..Josie Marks appointed Secretary on 14 October 2019</p> <p>Formation meeting for Narrandera Business Chamber held on 3 Feb 2020 and interim committee established. Questionnaire in circulation early July</p> <p>Regular distribution of information and advice on business recovery to business database. Information received from State and Federal Government, EDA, Regional Australia Institute, Business NSW, Ausindustry, BEC, etc on recovery and support initiatives during covid 19 pandemic</p>
		1.3.5	Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and realise opportunities.	<p>To be addressed as opportunities and shared purposes arise.</p> <p>Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms.</p> <p>Organise small taskforce from the community to address the goods and services audit for solar farm development.</p> <p>Klaus Baumgartel contacts all people on EOI list to ensure they have direct registration particulars for Avonlie Solar.</p> <p>Organised Steering Committee for Central West Lifestyle Magazine project.</p>

Strategies		Key Actions		Progress
				<p>Mr Rick Shaw of Finley is working with regional EPCs to mobilise service providers to take advantage of work at the various solar farms, including those proposed for Narrandera.</p> <p>Survey of motels in Dec 2019 indicates approx. 60 solar farm workers from Darlington Point project staying in Narrandera facilities.</p> <p>February survey reveals 30+ Darlington Point Solar farm workers accommodated in Narrandera.</p> <p>Solar Farm Reference Group considers final draft of Accommodation and Employment Strategy for Avonlie Solar farm</p>
1.4	Build a strong, positive profile for Narrandera Shire	1.4.1	Implement the branding strategy and signage strategy.	<p>Council agrees on style, wording and location of 6 new town entry sign at its 18 June 2019 meeting.</p> <p>Designs of signs agreed and signs ordered. Installation around end of August/early September.</p> <p>All 6 signs installed as at 16 September.</p> <p>3 signs installed at prominent locations promoting the Easter Rod Run Show and Shine</p>
		1.4.2	Develop and implement a communications strategy, including articulating key messages.	<p>Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements.</p> <p>EDM prepares media releases as appropriate as well as items for Council communique and newsletter.</p>
		1.4.3	Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps.	<p>Development of Council website underway. EDO is on development team.</p> <p>Partnership with BEC for a digital and online marketing workshop on 6 December 2018.</p> <p>Review Federal Government's National Digital Economy Strategy released Dec 2018 titled "Australia's Tech Future". Review Federal Government Small Business Digital taskforce Report March 2018.</p> <p>Review Business Listings category for new website. Prepare new list and content.</p> <p>February meeting with Mark Wilkie to discuss future possible meeting of the Digital Economy Group.</p>
		1.4.4	Effectively market and promote the Shire, to raise its profile and increase awareness of its strengths, assets and opportunities.	<p>Ongoing. Progressive and targeted distribution of Winter Edition 2019 of Central West Lifestyle Magazine featuring Narrandera o people of influence in various organisations.</p> <p>Provide comment for NRMA Annual Report 2019 on invitation from NRMA regarding installation of EV fast Charger at Narrandera.</p>

Strategies		Key Actions		Progress
				<p>Australia post announces that it has developed a postage stamp featuring the image of the lizard on the National Award -winning Narrandera Water Tower. Supporting postcard also produced depicting the Koala fascia of the water tower.</p> <p>Enter the Reverse Vending Machine-Return and Earn project in the relevant section of the Keep Australia Beautiful Awards. Judging of applications deferred until October 2020</p>
		1.4.5	Encourage the community to be advocates for the Shire, including speaking about the positives.	Ongoing
		1.4.6	Re-develop the Narrandera Visitor Information Centre as focal point for both tourism and economic development.	<p>Awaiting response from 'Playground on the Murrumbidgee' NSW State Funding application. Considering application for current round of funding with BBRF. Funding confirmed from NSW Government of \$8 Million for Playground on Murrumbidgee project including the replacement of the VIC with the Narrandera Destination and Discovery Hub. VIC closed during Corona Virus Pandemic and staff either working from home or redeployed. Possible reopening 1 June 2020 VIC reopens on 1 June with strict social distancing requirements in place. Perspex barriers installed to protect staff and customers. Enquiry levels reduced compared to normal times but public is travelling again in reduced numbers. 23/7 First meeting of project team to progress the construction of the Destination and Discovery Hub-Emily Curry as Project Manager. Project plan and timelines established.</p>

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

Initiative 2: Enhancing our Liveability

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.

- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

Strategies		Key Actions		Progress
2.1	Continue to improve presentation – creating positive first impressions	2.1.1	Implement the Narrandera CBD Masterplan – subject to funding and staging –further developing the town centre as an attractive place to shop and socialise, including provision of free public WIFI in main street.	Ongoing
		2.1.2	Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages.	Refer 1.4.1 for Town entry signage Pole banners installed at Grong Grong highway entry point
		2.1.3	Improve the presentation of the Shire’s industrial areas.	Ongoing. 4 new poles and banners erected at entry to Red Hill Industrial Estate at Cnr Driscoll Rd and Barellan Rd.
2.2	Enhance lifestyle	2.2.1	Continue to improve and expand recreation, sporting and leisure facilities within the Shire.	Ongoing
		2.2.2	Develop and diversify arts and cultural activities.	Ongoing
		2.2.3	Continue to develop and promote a dynamic and vibrant program of events and activities.	Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020. Arrange 2 events for Small Business Month October in conjunction with Narrandera Business Group. Marketing Tourism and Economic Development Coordinator making contact with National Party Conference Organiser to offer support. National Party Conference deferred till health emergency passes Cavy Show cancelled Good old Days cancelled Rockin’ on East cancelled
2.3	Advocate for the retention and expansion	2.3.1	Advocate for improved childcare, health care, aged care and social assistance facilities and services within the Shire.	Preparing for Health Alliance meeting to bring together primary health and aged care and associated agencies in Narrandera Shire. EDM to meet with Dr Romeo who is unavailable until end of July 2019.

Strategies		Key Actions		Progress
of facilities and services				<p>Requested meeting with Dr and Mrs Romeo</p> <p>Meeting with Dr and Mrs Romeo held and support expressed for Alliance meeting.</p> <p>Alliance meeting arranged for 29 November in Narrandera with representatives of agencies will discuss proposal for a Narrandera Health Alliance.</p> <p>Meeting arranged with Federal MP Sussan Ley and State MP Stephanie Cooke to discuss Health issues 29 November at 2pm</p> <p>Narrandera Health Advisory Group formed at meeting held on 29 November in Narrandera.</p> <p>Meeting with Minister Mark Coulton Thurs 13th Feb at which he advises that the MLHD has had its "Pathway" GP trainee program approved.</p> <p>Meeting of Narrandera Health Advisory Group convened for 5 March to consider pilot Pathway program developed by MLHD.</p> <p>CEO of MLHD outlines Rural Generalist GP Training pilot that will provide doctors in GP practice and at hospitals in rural area of the MLHD.</p> <p>New Doctor commences at Dr Romeo's practice in May 2020 for 12 months.</p> <p>2 new Doctors to commence at Dr Romeo's Practice early in new financial year 2020 on long term contract</p>
	2.3.2	Ensure that facilities and services have the capacity to support 'aging in place'.		<p>Strategy included in Western Riverina REDS.</p> <p>Council considering at its March meeting the preferred quote to develop a concept plan for an Independent Living Village at 1.4 ha site at Cnr Crescent and Elwin Sts</p> <p>Council accepts quote from Noel Thomson Architecture of Wagga Wagga. Prerequisite reports required by Noel Thomson include land survey, environmental report and geotechnical report. Qualified providers engaged and work in progress.</p> <p>All reports completed and provided to Noel Thomson. Concept plans (Draft) expected to be presented to seniors' group in July.</p> <p>3 Options of concept plan prepared by Noel Thomson are to be refined and together with a report presented to ELT on 11 August then to the seniors' group on 17 August prior to Council briefing and Council meeting on 18 August.</p>
	2.3.3	Explore options / advocate for improved education outcomes within the Shire,		<p>The Grong Grong School Building was sold in 2017.</p>

Strategies		Key Actions		Progress
			including the re-opening of the Grong Grong Public School (if warranted), and the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre.	
2.4	Encourage and support opportunities for community development	2.4.1	Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community.	<p>Liaise with RDA skilled migration unit.</p> <p>EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.</p> <p>PIC piggeries apply for Labour agreement for skilled piggery workers that could see as many as 40 workers over the 5year period of the agreement with 19 potential permanent residents in years 4 and 5 of the agreement.</p>
		2.4.2	Continue to support activities (eg events, sport, creative arts etc) that encourage engagement and social inclusion and build pride in, and commitment to, the local community.	<p>Easter Rod Run and Shown N Shine a huge success. Council de-brief held with external group debrief to follow.</p> <p>Corona Virus response advocated by Federal Government and Senior Health Officials includes avoiding gatherings in excess of 500 people. This will impact proposed events such as Folk Festival on 20-22 March and Rod Run Events on 11-12 April. These events have been cancelled.</p>
		2.4.3	Support community initiatives to develop, grow and enhance the liveability of the Shire.	<p>ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc.</p> <p>Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed.</p>
2.5	Attract new residents	2.5.1	Develop and implement a Resident Attraction and Retention Strategy.	<p>Winter Edition 2019 of Central West Lifestyle Magazine highlights opportunities in Narrandera for new residents.</p>

Initiative 3: Economic Growth and Diversification

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

Strategies	Key Actions	Progress
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Strategies		Key Actions		Progress
3.1	Encourage and nurture business start-ups	3.1.1	Provide access to information and business advisory services.	<ul style="list-style-type: none"> Negotiating with Services NSW for development of a service centre in CBD of Narrandera. Site in Twynam St under consideration, plans provided by Service NSW Valuer for operational requirements. Building assessment and costings completed for suitability for purpose. Indicative rent to be advised to Service NSW when scope of works agreed between parties. Draft lease received from Service NSW-under review by staff. Lease signed, building renovations almost complete and fit out as at 19 June 2019. Facility opened to public on 9 August Facilitate 5 Workshops for Business Connect on topic “Skills for Business Success” late 2019 and early 2020. Distribute flyers directly and electronically
		3.1.2	Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc).	<p>Discussions commenced with Narrandera Business Group in preparation for Small Business Month October 2019.</p> <p>Arrangements underway for joint venture with TAFE, Narrandera Business Group for Narrandera Connected (2) event on 23 October featuring business speakers and hospitality.</p> <p>BEC presenting Social Media Connectivity workshop on 28 October. NSC and Narrandera Business Group sponsoring as a Small Business Month October event.</p> <p>Confidential Statement Removed</p> <p>Facilitate 5 Workshops for Business Connect (see above at 3.1.1)</p>
3.2	Support and nurture existing businesses	3.2.1	Provide access to information, advice and leverage opportunities for information sharing.	<p>Distribute information cards for NSW Business Connect eg through Business Group and at NSC front counter</p> <p>Refer public enquiries to Remplan Community and Economic profile</p> <p>Electronically distribute via group emails to local business, advice on Corona Virus support programs from AusIndustry, Business NSW,RDA, EDA and others.</p>
		3.2.2	Encourage and support 'buy local' initiatives.	<p>Installation of new RVM at Narrandera Landfill will provide vouchers redeemable at Coles Narrandera.</p> <p>Last 3 weeks data from RVM as follows:</p> <p>Week ended 5/4 \$1496.90</p> <p>Week ended 12/4 \$1367.60</p> <p>Week ended 19/4 \$2649.20#</p>

Strategies		Key Actions		Progress
				<p>Total voucher redemptions in May as advised by Coles is \$17,500(over 5 weeks) This is increased spending at Coles by locals thereby contributing to local employment and minimising shopper bleed to Leeton etc.</p> <p>Total voucher redemptions in June total \$12,500 (over 4 weeks)</p> <p>Assist with advice to Mayor on controversial issue of Marketplace in Wagga Wagga seeking to provide free bus from Narrandera to their shopping complex and provision of gifts, vouchers etc.to shoppers from Narrandera. Temora, Cootamundra and Tumut also targeted. Lobbying by the Mayors stops this potentially very negative impact on our retailers in Narrandera and similarly in the other towns. Early 2020 investigate 'Why leave Town Promotions' Community Gift Card program in conjunction with Narrandera Business Group. Join COSBOA facebook group to access campaign digital content and supporter material and toolkit for a Government supported "Go Local First" campaign-no cost to Council. This complements the Narrandera ' Buy Local' initiative.</p>
		3.2.3	Raise awareness of business advisory and support services and encourage businesses to participate in business and skills development programs.	<p>ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire. Small Business Month October activities and facilitate BEC Skills for Business Success Workshops. Advise business database of series of short courses available at TAFE at no cost to people who enrol.</p>

Strategies		Key Actions		Progress
		3.2.4	Facilitate opportunities for professional development, networking and innovation.	<ul style="list-style-type: none"> Site at landfill confirmed as suitable for 4- point RVM kiosk. Site plans prepared and execution of licence agreement with Tomra/Cleanaway completed by Council. Site plans and construction plan and power supply design commenced. Partnership with Tomra/Cleanaway and Council to mount a display in the Exhibition Hall at Narrandera Show on 7 September. This display will inform the public of the operational and container deposit requirements for the RVM. CEO of Tomra/Cleanaway to attend and address a business breakfast on 6 September. Joint venture Council and Narrandera Business Group. CEO of TOMRA/Cleanaway addresses a business breakfast with 34 in attendance on 6 September. TOMRA/Cleanaway and Council join to manage a stand at Narrandera Show with information on the Return and Earn program and the RVM. Preparation of site progressing at Narrandera Landfill entrance to accommodate the RVM. Actively promote Small Business Month October activities for professional development, networking and business tips. RVM scheduled for installation on 25 Feb 2020. RVM installed and operational with generator power on 28 Feb 2020 with solid use over first weekend. EDM and Marketing Tourism and ED Coordinator attend webinars by Economic Development Australia, Treasury on Covid 19 business support and recovery strategies
		3.2.5	Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website.	<p>Local Government NSW sponsors Inclusive Tourism: Economic Opportunities.</p> <p>A new online learning course now available to explain how you can better service this market. VIC staff to undertake.</p>
		3.2.6	Raise the profile of local businesses by providing opportunities to showcase, market and promote businesses products and services.	<p>Ongoing</p> <p>Narrandera to feature in November 2019 Country Change program.</p> <p>In response to Covid 19 challenges to all business the Ed team through Tiffany Thornton has developed an online strategy through facebook that at last report (July) had over 700 followers.</p>

Strategies		Key Actions		Progress
		3.2.7	Encourage businesses to list on relevant industry data bases and websites and participate in programs such as trade missions.	As advised to NBG
		3.2.8	Encourage and assist local businesses to register on Federal, State and Council procurement data bases.	Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire. Klaus Baumgartel has retired and his replacement is Geoff Reardon
		3.2.9	Work with major project proponents to identify the goods and services required and provide introductions to local businesses.	Database provided to Siemens/Gamesa the EPC for Avonlie Solar at Sandigo. Siemens Gamesa provide direct email contact address for expressions of interest from businesses wanting to register to provide their services to solar farm construction. Beon Energy takeover construction of Avonlie from Siemens Gamesa to be finalised before end of 2019. As at Feb 18 2020 information received which points to delay in Avonlie project which is unlikely to commence before May/June as a result of grid capacity constraints. Confirmed by Mike Whitbread of RES. As at May 2020 RES advises that Siemens/Gamesa is confirmed as their EPC and Accommodation and Employment Strategy finalised for sign-off by the Department.
		3.2.10	Encourage and assist businesses to prepare for the NBN and embrace digital / on-line business and marketing opportunities.	<ul style="list-style-type: none"> Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017. GM provide report on meeting with NBN. Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services. Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December. NSC and Narrandera Business Group sponsor the BEC Social Media Masterclass on 28 October with approx. 25 attending at TAFE CLC. Meeting with Mark Wilkie to discuss future meeting of Digital Economy Group.
		3.2.11	Facilitate access by business and community groups to funding programs.	A data base of funding programs is maintained and provided to community groups. Media releases and funding program announcements emailed to

Strategies		Key Actions		Progress
				business group database.
3.3	Strengthen and grow key sectors	3.3.1	Agriculture and Agri Business <ul style="list-style-type: none"> Develop a producer data base and establish networks and communication channels. 	<p>Sandigo Solar farm. 2018-01-30 – Developers have met with Council on the proposal. Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020.</p> <p>Avonlie awarded Development Consent on 8 August 2019. Council representatives meet with Jacobs Consulting appointed by Siemens/Gamesa, the EPC for Avonlie Solar, to review the Accommodation and Employment Strategy. Updates strategy presented for review to solar reference group.</p> <p>Accommodation and Employment Strategy reviewed and completed. Avonlie development now not expected to commence until H1 2021 as EPC Siemens Games has withdrawn from Australian projects and therefore RES need to appoint a new EPC (solar farm builder).</p>
			<ul style="list-style-type: none"> Continue to advocate for water security. 	Ongoing
			<ul style="list-style-type: none"> Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models. 	EV fast charger installed January 2019
			<ul style="list-style-type: none"> Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce. 	<p>EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May.</p> <p>Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present.</p> <p>Explore possible opportunities for the pig industry resulting from the African Swine Fever sweeping China and other Asian countries.</p> <p>Advice received from DPI International Engagement Division that Australia does not have a pork export arrangement with China.</p> <p>PIC Australia apply for Pork Industry labour Agreement for Grong Grong</p>

Strategies		Key Actions	Progress
		<ul style="list-style-type: none"> Explore opportunities for and encourage development of new processing and value-adding opportunities and utilisation of waste products. 	<p>Piggery. Letter of support provided.</p> <p>Ongoing.</p> <p>Confidential Statement Removed</p>
	3.3.2	Aquaculture	
		<ul style="list-style-type: none"> Support the expansion of the aquaculture industry within the Shire. 	<p>Confidential Statement Removed</p> <p>Assist Dr Yu with information on how to source an apprentice in aquaculture.</p>
		<ul style="list-style-type: none"> Build skills and knowledge about the industry within Council and the local community. 	Ongoing
		<ul style="list-style-type: none"> Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the Murray Cod industry. 	<p>Under consideration</p> <p>Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed Narrandera Destination and Discovery Hub.</p> <p>Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought.</p>
	3.3.3	Retail & Wholesale	
		<ul style="list-style-type: none"> Position and promote Narrandera as a lifestyle centre. 	Central West Lifestyle Magazine Winter Edition launched on 24 May 2019 and targeted distribution by Council to strategic individuals and organisations commenced.
		<ul style="list-style-type: none"> Encourage and facilitate training (customer service, merchandise display, e.commerce etc) 	Ongoing
		<ul style="list-style-type: none"> Encourage development of and participation in cooperative marketing and promotional campaigns. 	<p>Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent.</p> <p>Country Change program launched by RDA.</p> <p>Enrolled in Country change for 2020</p>
	3.3.4	Tourism / Visitor Economy	
		<ul style="list-style-type: none"> Continue to develop products, experiences and activities, including 	Ongoing

Strategies		Key Actions	Progress
		events.	
		<ul style="list-style-type: none"> Continue to improve infrastructure, facilities and services for visitors 	<p>Awaiting outcome of 'Playground on the Murrumbidgee' funding application under NSW funding program. Funding of \$8 million approved by NSW State Government VIC closed during health emergency VIC reopens to public on 1 June 2020</p>
		<ul style="list-style-type: none"> Update and improve information and promotional collateral. 	<ul style="list-style-type: none"> Ongoing Purchased promotional backpacks for insertion of information on Narrandera supported by vouchers redeemable at local businesses. Backpacks to be distributed F.O.C from time to time by V.I.C. staff to visiting caravanners and campers at Brewery Flats. Survey box to be installed on amenities block at Brewery Flats for survey collection. Survey Box installed and positive responses being received. Data collected will be advised to the Taskforce in due course
		<ul style="list-style-type: none"> Effectively market and promote the Shire, including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities. 	<ul style="list-style-type: none"> Ongoing Joint promotion between Narrandera, Murrumbidgee ,Lockhart and Leeton to utilise digital capacity to develop a state of the art visitors guide for the sub region Plan new banners/flags at Airport terminal as a branding exercise
	3.3.5	Transport and Logistics <ul style="list-style-type: none"> Leverage off Narrandera's strategic location to position and develop the Shire as a road transport hub. 	<ul style="list-style-type: none"> Ongoing
	3.3.6	Health Care & Social Assistance <ul style="list-style-type: none"> Advocate for continued improvements in health, aged care and social assistance services, programs and facilities. 	<ul style="list-style-type: none"> Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government. Plan for Health Alliance meeting after Easter 2019 break. Meet with Dr Romeo, obtain feedback from RAMJO Health Group to prepare for possible meeting in June/July. Meeting with Dr Romeo and Liz completed. Health Alliance meeting planned for 29 November in Narrandera

Strategies		Key Actions		Progress
				<ul style="list-style-type: none"> Narrandera Health Advisory Group (NHAG) established on 29 November 2019. NHAG meeting on 5 March to consider pilot Pathway program developed by MLHD and approved by Government. CEO of MLHD outlines program that will provide more trainee Generalist Pathway trainee doctors into local health system as GPs and at the hospital New GP commencing in Narrandera at Dr Romeo's practice on 9 May 2020. Dr Sonia Volante is coming from another NSW rural location and is independent of the MLHD Generalist Pathway program..
3.4	Target and attract new businesses and activities	3.4.1	Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that articulates the support that Council can offer new businesses and investors.	<p>Red Hill Industrial Land for Sale Policy ES270 amended. EDM attends Direct Foreign Investment Training in Sydney presented by Andreas Dressler an international identity, formerly with KPMG for 23 years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC.</p> <p>Confidential Statement Removed July 2020 CASA formally approves use of airport facilities by AAPA. AAPA have commissioned construction and installation of a sign at front of airport residence. This will provide a media opportunity with AAPA involvement.</p>
		3.4.2	Produce information and promotional collateral – in both digital and print formats.	See above – collateral: Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs.
		3.4.3	Participate in forums, expos, trade missions etc that have the potential to bring new businesses / investment into the Shire.	<p>Ongoing EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera's value proposition. Local forum organised July 2019 for hospitality/accommodation sector to exchange information and learn of assistance available through Destination NSW to attract conferences to Narrandera. Facilitated Bee Forum 17/7/19. Ref 1.2.1 Participated in Service NSW Regional Engagement Forum August 2019 Participated in Ernst Young Inland Rail Regional Opportunities Forum 12 August.</p>

Strategies		Key Actions		Progress
				<p>Participated in Dept of Infrastructure, Transport, Cities and Regional Development Forum at Wagga Wagga on 9 Oct 2019 on Inland Rail—Inland Rail Interface Improvement Plan.</p> <p>Attend National Renewables in Agriculture Conference and Expo 14 Nov</p>
		3.4.4	Explore opportunities to leverage off Council’s Sister City programs.	<p>Current relationship with Urumqi is problematic given ongoing serious ethnic unrest in that city and its region, Xinjiang.</p> <p>As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi.</p> <p>Feb 2019 still no communications from Chinese Ambassador</p>
		3.4.5	<p>Investigate the potential of emerging / new activities:</p> <ul style="list-style-type: none"> • Government and service sector • Intensive agriculture • Niche / boutique agriculture and agri-businesses • Manufacturing – value-adding and processing • Renewable energy and use of waste products 	<p>Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire.</p> <p>Ongoing development with 3 renewable energy companies developing major solar farms in the Shire.</p> <p>Wrote to Australian Renewable Energy Agency (ARENA) to seek opportunity to discuss Narrandera’s unique position in the Renewables development in Australia-i.e 3 Solar Farms and TransGrid duplication of 330KV line S.A to NSW. As at 19 June 2019.</p> <p>ARENA response from Alison Wiltshire, Director Business Development by phone 12/7/19 advising that this is not an issue for ARENA and we should contact Clean Energy Council and possibly Minister Taylor.</p> <p>Contact made with Clean Energy Council and Meeting arranged with key personnel.</p> <p>Met with CEC representatives in Melbourne (see separate report).</p> <p>Attended Renewables in Agriculture National Conference in Wagga wagga and obtained valuable information and made useful contacts with experts from the renewable energy sector,</p> <p>Arranging teleconference with Jessica Berry of Pitt and Sherry to assess solar farm development opportunities on Council land.</p> <p>Recent purchase of lots 163 and 164 Driscoll Road to accommodate an industrial development involving road construction materials manufacture with construction expected to commence early 2021 and up to 13 employees over time.</p>
		3.4.6	Market the Shire’s strengths, assets and	See above. Also recent launch of new Visitor Information Booklet. ongoing

Strategies		Key Actions		Progress
			opportunities.	

Initiative 4: Planning for the Economy of the Future

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these ‘foundation blocks’ are in place.

Strategies		Key Actions		Progress
Land & Premises				
4.1	Ensure sufficient supply of land and premises to facilitate and support growth	4.1.1	Annually review land use plans and strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities.	Reviewed 2017
		4.1.2	Investigate the need for a light industrial / business park land and/or premises in Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development).	To be reviewed
4.2	Facilitate further development of the Red Hill Industrial Estate	4.2.1	Retain general / heavy industry zoning and preserve buffer areas around the Estate.	Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy. Current offer to purchase lot 169 Driscoll Rd to be communicated to ELT and then to Council at 21 July meeting Offer to purchase lot 169 Driscoll Rd accepted by Council and contracts being prepared.
		4.2.2	Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages	Under consideration

Strategies		Key Actions		Progress
			land banking.	
		4.2.3	Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting information, as well as conceptual subdivision layouts and servicing plans.	Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance poles and banners installed. Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale.
		4.2.4	Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera.	Under consideration.
		4.2.5	Advocate for Government Funding to assist in providing enabling infrastructure to facilitate subdivision and development.	ED Dept contributed to successful submission re Truckwash under Fixing Country Truckwash Grant.
4.3	Ensure that the power supply can accommodate growth	4.3.1	Advocate for on-going improvements in the power supply in Narrandera Shire.	Consideration being given as a component of the Smart Cities funding program. Power extension negotiated with Essential Energy to service proposed RVM at Landfill site. Power to site in progress. Low voltage completed. Investigations continuing to assess Red Hill Ind Estate as a location to develop a solar farm initiative.
		4.3.2	Advocate for and assist local businesses access grant funds for 'last mile' infrastructure.	For consideration
		4.3.3	Support the development of renewable / green energy producers within the Shire.	Ongoing. Assessing Council land suitability for solar farm development. Various briefings by the proponents of the Haystack Solar Farm at Grong Grong known as solar gardening. Formation of a cooperative imminent and construction work expected to commence early 2021.
4.4	Improve telecommunications	4.4.1	Develop and implement a Digital Strategy in consultation with industry and community groups.	Monitor development of National Digital Strategy for compatibility. National Digital Strategy released December 2018. Under review.
4.5	Increase the	4.5.1	Develop a Road Improvement Strategy,	Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic

Strategies		Key Actions		Progress
capacity of the road network in the Shire to accommodate increased truck movements and higher productivity vehicles			identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs.	Development Strategy for Western Riverina.
	4.5.2		Advocate for the Shire's road needs to be included in regional and State freight and transport strategies.	Refer Draft NSW Ports and Freight Plan and Western Riverina REDS.
	4.5.3		Advocate for and seek funding to upgrade and maintain strategically important roads.	As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May
4.6	Provide infrastructure and facilities to support the road transport sector.	4.6.1	Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan.	Truckwash to be constructed at Redhill. DA now in the planning system. Construction commences June 2019 Narrandera Stock and Bitumen Truckwash completed March 2020. Update industrial estate signage with Truckwash details.
4.7	Continue to improve rail infrastructure	4.7.1	Advocate for ongoing improvements to the Hay Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains.	ARTC proposing to improve the line to accommodate 80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements.
		4.7.2	As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina.	Ongoing. Refer Western Riverina REDS. EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University do discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used. Executive summary from Transport NSW received Feb 2019. Localised and independent freight demand study under consideration in partnership with Leeton and Griffith. Consultant engaged and work commenced. Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment on Melbourne Port to bring 4 dual rail sidings onto the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs

Strategies		Key Actions		Progress
				from train to truck. Attend Inland Rail Forum in Wagga on 9 Oct-Details of Inland Rail Interface Improvement Program
4.8	Plan for freight infrastructure to meet growing demand	4.8.1	Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements.	Discussions with Patersons transport re local/regional freight task. Consider in context of Lycopodium report. Document remains confidential to Council. Participate in forums on Inland Rail presented by CSIRO and Ernst Young and Dept of Infrastructure, Transport, Cities and Regional Development. . Highlight Narrandera’s industries as potential freight sources.
		4.8.2	Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use.	Finalised. No further action on this matter.
		4.8.3	Plan for a small intermodal terminal / freight receipt site in Narrandera.	Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18
4.9	Retain commercial air services to Narrandera	4.9.1	Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance.	Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence. Potential development opportunity with Wagner Group interest in freight opportunities. Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019. John Wagner advised of KPMG study, as advised by DPC. Contacted Deputy Chair of Rex The Hon John Sharp to determine Rex Airline future fleet requirements and operations. Fleet of SAAB 340s not expected to be replaced for 10-15 years. Discussions with Warrick Lodge of Rex (General Manager-Network Strategy) regarding upgrade to main runway to accommodate foreseen RPT traffic movements. Rex will assist in developing case for funding if required Contact specialist consultancy group BECA who provide outline for a Draft Airport Masterplan and Business Case for Narrandera/Leeton Airport in context of \$100million Regional Airport Fund soon to be opened. Regional Airport Fund announced 11 Oct 2019.Under consideration by

Strategies		Key Actions		Progress
				<p>Manager Works and EDM. Funding application being developed for \$950,000 main runway reseal at airport. Banners commissioned to advertise community fares. Rex supported by Council during Covid 19 emergency through waiving head taxes between 1 April 2020 and 31 December 2020. Rex operating 3 flights per week through Covid emergency. Regular schedule due to recommence on 1 July.</p> <p>Funding received to re-seal main runway and improve lighting & fencing. Quotes imminent for design of parallel taxiway to support AAPA training activities. Quotes received for parallel taxiway and under consideration by technical services team</p>
		4.9.2	Implement the Airport Strategic Plan.	Ongoing
		4.9.3	Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets.	<p>Venue guide produced in 2017. Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. Five (5) year agreement with Rex commencing 4 October 2018. AS at 20 April 2020 Rex confirms it has received Government support to enable 2 services per week to be continued for next 6 months</p>
4.1 0	Diversify and improve accommodation available in the Shire	4.10.1	Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire.	<p>Tourism activities will now be reported to Council via this Strategic Plan Report. Barellan has gained recognition as an RV Friendly destination. Early November 30-60 electricians from Darlington Point expected to occupy local motels until February-organised by Rick Shaw. Survey of Motels in December 2019 reveals approx. 60 workers from Darlington Point project accommodated in Narrandera. Survey Feb 2020 reveals 30+ Darlington Point workers still in accommodation in Narrandera.</p>
		4.10.2	Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the	<p>EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address. Discussions commenced with appointed EPC for RES Solar (Siemens/Gamesa) and their appointed consultants Jacobs to commence</p>

Strategies		Key Actions		Progress
			Narrandera – Leeton area.	<p>preparation of the Employment and accommodation strategy required as condition of consent Met with Zara Durnan Senior Consultant for Jacobs on 20 August and discussed 1st draft of accommodation and employment strategy which is to be reviewed by Solar Reference Group. Strategy reviewed by Solar farm Reference Group and submitted to Jacobs. Accommodation and Employment Strategy finalised.</p>
		4.10.3	Undertake a review of camping areas and facilities in the Shire to maximise economic benefits.	<p>For consideration. Survey box with forms to be installed on amenities block at Brewery Flats and complimentary branded information bag with information and vouchers to be distributed to campers/travellers from time to time. Ref.3.3.4 Survey box installed and branded information backpacks being distributed to campers/travellers at Brewery Flats. Camping areas closed due to Corona Virus related Government direction Camping areas reopened as at 1 June 2020 subject to social distancing requirements.</p>
4.1 1	Grow the local workforce, ensuring that it is aligned with local and regional industry needs	4.11.1	Profile and articulate existing and future local and regional workforce requirements and jobs and skills gaps.	Refer 4.10.2
		4.11.2	Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities.	Refer 4.10.2 Participate in RDA skills survey Facilitate contact between TAF at Narrandera and Avonlie project owners RES and EPC Siemens /Gamesa to discuss development of relevant courses to support solar farm works.
		4.11.3	Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina).	Refer 4.10.2
		4.11.4	Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills development.	Refer 4.10.2 Ref. 4.11.2

Strategies		Key Actions		Progress
		4.11.5	Work with the Shire's Aboriginal community and residents who are socially disadvantaged, to improve training and employment outcomes.	For consideration
		4.11.6	Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps.	For consideration
		4.11.7	Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers).	For consideration
		4.11.8	Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships.	Use event opportunities to promote TAFE and its services and courses and to utilise TAFE Narrandera Connected Learning centre e.g. Small Business Month October events
		4.11.9	Retain young people within the community, through programs such as school based vocational training, transition to work / work ready, offering apprentice and traineeships and providing access to tertiary training.	For consideration
		4.11.10	Develop and implement programs to welcome and orientate new employees and integrate them into the community.	For consideration

13.4 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 7 AUGUST 2020

Document ID: 518379

Author: Senior Customer Service Administration Officer

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Audit, Risk and Improvement Committee Minutes - 7 August 2020

RECOMMENDATION

That Council:

1. Receive and note the Minutes of the Extraordinary Audit, Risk and Improvement Committee held on Friday 7 August 2020.

**MINUTES OF NARRANDERA SHIRE COUNCIL
EXTRAORDINARY AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD AT THE VIA ZOOM
ON FRIDAY, 7 AUGUST 2020 AT 10:00AM**

1 PRESENT

Chair Roger FitzGerald, Mr Cameron Lander, Cr Narelle Payne, Mrs Gayle Murphy, Mr John Batchelor, Observer George Cowan, Observer DGMCC Martin Hiscox, Observer GEM Craig Taylor, Observer FM Katie Grintell, RFM Bec Best, Minute Taker Mel Gilmour

Phil Swaffield National Audit Groups, joined the meeting at 10:00am for brief introduction to the Committee as the successful Internal Auditors.

NOTE: Committee Chair, Roger FitzGerald, advised that with the new skills and experience now in the Committee it would be possible to manage potential for transition in the Committee Chair role. To assist the transition to an elected independent Chair it was agreed available members would rotate as an alternate to the current Chair for the next two meetings in 2020, noting that Mr John Batchelor had chaired the previous meeting. Gayle Murphy agreed to fill the role of Chair for this meeting.

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Chair Roger FitzGerald

That apologies from Mr Phillip Lines be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 REPORTS

5.1 NATIONAL AUDITS GROUP - BRIEF INTRODUCTION BY PHIL SWAFFIELD

COMMITTEE RESOLUTION

Moved: Cr Narelle Payne

Seconded: Mr John Batchelor

That the Audit, Risk and Improvement Committee:

1. Welcome National Audits Group as the service provider for internal audit services and thank Mr Phil Swaffield for the letter of introduction and for taking the time to speak with the Committee.

CARRIED

Phil Swaffield left the meeting at 10:20am

Roger FitzGerald left the meeting at 11:20am

5.2 DRAFT 2019-20 FINANCIAL STATEMENTS- REFERRAL FOR AUDIT

COMMITTEE RESOLUTION

Moved: Mr John Batchelor

Seconded: Cr Narelle Payne

The Committee recommends the following to Council.

1. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council declares that it has prepared the General Purpose Financial Statements for the 2019/2020 financial year ending 30 June 2020 and has formed an opinion, based on the advice of Council officers, that these reports;
 - (a) Have been prepared in accordance with;
 - (i) The Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) The Australian Accounting Standards and professional pronouncements; and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2020; and
 - (c) Accords with Council's accounting and other records and policies.
2. That the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. That the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2020 be referred for audit.

CARRIED

6 NEXT MEETING

Wednesday 2 September 2020 10:00am, Briefing session at 9:30am

7 MEETING CLOSE

The Meeting closed at 11:38am.

The minutes of this meeting were confirmed at the Extraordinary Audit, Risk and Improvement Committee held on 4 September 2020.

.....
CHAIRPERSON

13.5 MINUTES - YOUTH ADVISORY COUNCIL - 10 AUGUST 2020

Document ID: 518552

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Attachments:

RECOMMENDATION

1. That the Minutes of the Youth Advisory Council held on Monday 10 August 2020 be received and noted.



MINUTES

Youth Advisory Council Meeting

10 August 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
YOUTH ADVISORY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 10 AUGUST 2020 AT 3.45**

1 PRESENT

Mayor Braden Lyons, Deputy Mayor Wesley Bamblett, Cr Madeline Fraser, Cr Mia Briggs, CLO Suzanne Litchfield, CSM Stacie Mohr,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Madeline Fraser

That apologies from Cr Kayleigh Cassidy be received and accepted.

CARRIED

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Deputy Mayor Wesley Bamblett

That the minutes of the Youth Advisory Council Meeting held on 20 July 2020 be confirmed.

CARRIED

5 REPORTS

5.1 THEMES FOR THE YOUTH STRATEGY

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Madeline Fraser

- a. The Youth Council provide feedback on the proposed themes for the development of Narrandera Shire Council Youth Strategy
- b. The Youth Council endorse either Option 1 or Option 2 for the proposed themes for the development of Narrandera Shire Council Youth Strategy
- c. Provide recommendations for key areas for consideration in the development of Narrandera Shire Council Youth Strategy

The Youth Council endorse Option 1. An informal meeting will be set to further discuss the key areas for consideration.

CARRIED

5.2 CULTURAL PLAN CONSULTATION

COMMITTEE RESOLUTION

Moved: Deputy Mayor Wesley Bamblett

Seconded: Cr Madeline Fraser

The Youth Council provide input in the development of the Narrandera Shire Cultural Plan

The Youth Council made the following suggestions:

- Murals showcasing inclusivity and diversity in central locations
- Opportunities for local artists to present their art and talents through regular events including the sale of traditional food through the Youth Food Trailer

More suggestions to follow

CARRIED

5.3 RURAL YOUTH PROGRAM

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Deputy Mayor Wesley Bamblett

That the Youth Council provide suggestions for a survey about the proposed Rural Youth Project

- Survey to include multiple choice questions with options to include written responses
- Have the option for an anonymous sign up
- Engage with the Agriculture teacher

CARRIED

5.4 FOOD TRAILER ART COMPETITION

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Deputy Mayor Wesley Bamblett

- a. The Youth Council receive and note the update on the competition to design the artwork for the food trailer
- b. The Youth Council use their Social Media platforms to promote the above competition

CARRIED

5.5 DRIVE IN CINEMA EXPERIENCE

COMMITTEE RESOLUTION

Moved: Cr Madeline Fraser

Seconded: Deputy Mayor Wesley Bamblett

The Youth Council receive and note the update on the Drive-In Cinema Experience and provide CLO with their availability to attend

CARRIED

5.6 COUNCIL FLAG CEREMONY

COMMITTEE RESOLUTION

Moved: Cr Mia Briggs

Seconded: Cr Madeline Fraser

The Youth Council acknowledge the participation in the Raising of the Flag ceremony, by the Youth Mayor Braden Lyons and Youth Deputy Mayor Wes Bamblett.

CARRIED

6 NEXT MEETING

14 September 2020 3.45 at the Library Youth Space

7 MEETING CLOSE

Meeting Closed at 5.25pm

14 OUR COMMUNITY

14.1 NARRANDERA SHIRE COUNCIL YOUTH STRATEGY THEMES

Document ID: 517938

Author: Community Support Manager

Authoriser: Deputy General Manager Corporate and Community

Theme: Our Community

Attachments: Nil

RECOMMENDATION

The Council:

1. Endorse the proposed themes for the Narrandera Shire Council Youth Strategy as adopted by the Youth Advisory Council.

PURPOSE

The purpose of this report is to advise Council of the proposed themes for the Narrandera Shire Council Youth Strategy.

SUMMARY

The Youth Advisory Council resolved to adopt the themes for the Narrandera Shire Council Youth Strategy, currently under development. The Youth Council at its monthly meeting on 10 August 2020 voted for Option 1 as the preferred NSC Youth Strategy guide. Please refer to the minutes from the Youth Advisory Council for the option the Youth Advisory Council adopted.

BACKGROUND

Narrandera Shire Council continues to recognise the significant role that young people play in the community. Council's Youth Strategy and the associated actions will provide Council with a strategic framework to guide Council's role within the youth community.

The aim of the strategy is to ensure that the voice of the youth community is heard and to allow Council to develop strategies, actions, and outcomes to meet the needs of the youth community. To do this, Council must decide on key areas of focus or themes.

The Youth Advisory Council were provided two options for key themes at the August meeting for consideration. These options were:

OPTION 1

Safe – Children and young people are protected and safe, free from abuse, neglect, violence, and serious injury

Connected – Children and young people have a sense of belonging and connectedness with people, place, and culture

Respected – Children and young people are treated with respect, demonstrated through supporting and valuing their strengths, diversity, and potential

Voice – Children and young people are empowered to be involved in the decisions that affect them

Opportunity – Children and young people have relevant skills for life including technical and vocational skills to ensure future employment opportunities

Wellbeing – Children and young people are healthy and well through the provision of affordable, accessible, and timely services.

OPTION 2

Connected – Children and young people have a sense of belonging and connectedness with people, place, and culture

Respected – Children and young people are treated with respect, demonstrated through supporting and valuing their strengths, diversity, and potential

Voice – Children and young people are empowered to be involved in the decisions that affect them

Opportunity – Children and young people have relevant skills for life including technical and vocational skills to ensure future employment opportunities

Safe and Well – Children and young people are protected and cared for through the provision of affordable and accessible services. They are free from harm, abuse, or neglect

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

3.2 - Population growth, retention and identify needs for our youth

Action

3.2.1 - Strategic advocacy to support population retention with particular focus on the youth of our Shire

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

Budget will be required for staff hours and future consultation process

Legal / Statutory

Local Government Act 1993

Community Engagement / Communication

Community engagement for the consultation process, including, but not limited to, the Youth Advisory Council, local schools, community groups and sporting associations

Human Resources / Industrial Relations (if applicable)

Staff time for the consultation process

RISKS

By not having a Youth Strategy Council is at risk of not identifying the needs of the youth community to allow population growth and youth retention

OPTIONS

1. Council endorse the proposed themes adopted by the Youth Advisory Council
2. Council does not endorse the proposed themes adopted by the Youth Advisory Council
3. Council refer the proposed themes back to the staff and the Youth Advisory Council for amendments

CONCLUSION

Council endorse the proposed themes adopted by the Youth Advisory Council at the August meeting.

RECOMMENDATION

The Council:

1. Endorse the proposed themes for the Narrandera Shire Council Youth Strategy as adopted by the Youth Advisory Council.

15 OUR ENVIRONMENT

15.1 KERBSIDE BULKY GOODS COLLECTION

Document ID: 518203

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Environment

Attachments: Nil

RECOMMENDATION

That Council:

1. Approve the introduction of a kerbside bulky goods collection program within the urban areas of Narrandera, Barellan and Grong Grong twice a year for the 2020/21 financial year, and,
2. Allocated \$25,000 from the waste reserve for the program.

PURPOSE

The purpose of this report is for Council to consider the introduction of a kerbside bulky goods collection program within the urban areas of Narrandera, Barellan and Grong Grong twice a year.

SUMMARY

Many councils offer a kerbside bulky goods collection program to their urban residential properties, these have been a successful way to provide a service that reduces illegal dumping and ability for the removal of unwanted waste from properties. It is proposed that Narrandera Shire would use our own staff to provide a collection service on a nominated day, to be undertaken in March & September. The estimated cost to provide this service is \$25,000 per year and could be funded out of the existing waste reserve for the 2020/21 financial year.

BACKGROUND

The introduction of a kerbside bulky goods collection program has been previously identified within Council, with no further progression on the matter. Given that many property owners do not have the ability to dispose of larger bulky items a collection service is seen to be a benefit to much of the community.

Should a kerbside bulky goods collection program be desirable, it is proposed that it would be only within the urban areas of Narrandera, Barellan and Grong Grong twice a year, in March and September. Residential properties would be permitted to place the following items out on the nature strip for collection, only two days prior to the scheduled collection day.

What will be collected

- Maximum 2 cubic metres, similar to a small box trailer
- Furniture

- Mattresses and bed bases
- Non-recyclable household items
- Rolled and tied up carpets up to 1.8m long (max 3 rolls)
- Empty hot water systems
- Whitegoods – with doors removed
- Metal
- Small items (must be larger than a toaster) should be placed out in unwanted bins/crates/boxes or neatly stacked for collection. Crates/tubs placed out cannot be returned.

Unacceptable Items

- Items over 1.8m long
- Heavy items that can't be safely moved by two people
- Liquid or business waste
- E-waste, specifically TVs, computers
- Car parts, tyres, oils
- Sheet glass, mirrors, windows, glass tables
- Building material, including insulation, brick, rubble, kitchen cabinets, bathroom vanities, asbestos
- Hazardous waste, including smoke detectors, fire extinguishers, gas bottles, chemicals, paint, car batteries
- Vegetation, recyclable material, household garbage
- Polystyrene beads, put these in a strong plastic bag, expel the air and seal. Place the bag in the red lidded bin
- Small items like knives, forks and spoons. (Nothing smaller than a toaster)

The introduction of such program will cost an estimated \$25,000 per year and could be funded out of the existing waste reserve for the 2020/21 financial year. It is proposed that if approved the first collection would occur in September 2020.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Strategy

2.3 - To live in a community where there are sustainable practices

Action

2.3.1 - Consider and where possible implement sustainable environmental practices

ISSUES AND IMPLICATIONS**Policy**

Nil

Financial

The establishment of the program is expected to cost up to \$25,000 per year for two collections, which can be funded from the existing waste reserve for the 2020/21 financial year.

Legal / Statutory

Nil

Community Engagement / Communication

If approved the program would be communicated to all residents that would be able to use the service. This media campaign would provide full details of scheduled collections and what could be placed out for pickup.

Human Resources / Industrial Relations (if applicable)

The current council staff will conduct the collection, however there is not expected to be any problems.

RISKS

The main risk is in regard to the placement of goods on the nature strip, however this will be reduced by limited the time goods are permitted to be placed prior to the collection.

OPTIONS

Option 1 – Council approve the introduction of a kerbside bulky goods collection program within the urban areas of Narrandera, Barellan and Grong Grong twice a year for the 2020/21 financial year. With a review to be conducted on the success and viability prior to the 2021/22 budget being finalised.

Option 2 – Council seek community feedback on the desire for the introduce a bulky goods collection program.

Option 3 – Council decide not to introduce a bulky goods collection.

CONCLUSION

Given that the introduction of a kerbside bulky goods collection program within the urban areas of Narrandera, Barellan and Grong Grong twice a year for the 2020/21 financial year would place no addition financial demand on the community, such a program should be supported and reviewed prior to the next financial year.

RECOMMENDATION

That Council:

1. Approve the introduction of a kerbside bulky goods collection program within the urban areas of Narrandera, Barellan and Grong Grong twice a year for the 2020/21 financial year, and,
2. Allocated \$25,000 from the waste reserve for the program.

16 OUR ECONOMY

16.1 LOCAL STRATEGIC PLANNING STATEMENT

Document ID: 518239

Author: Manager Development & Planning

Authoriser: Deputy General Manager Infrastructure

Theme: Our Environment

Attachments: 1. Local Strategic Planning Statement (Draft) (under separate cover)

RECOMMENDATION

That Council:

1. Adopt the draft Narrandera Local Strategic Planning Statement (August 2020).

PURPOSE

The purpose of this report for Council to review and adopt the draft Narrandera Local Strategic Planning Statement (LSPS).

SUMMARY

The draft Narrandera LSPS has now been publicly exhibited and requires formal Council adoption before being presented to NSW Planning for final ratification.

BACKGROUND

Council will recall that at the June Council meeting a report and draft Narrandera LSPS was presented for Councillor’s consideration and seeking approval to commence a formal exhibition process to seek community and government agency comment.

As a result of this process, which ran between 24 June to 22 July 2020, 18 submissions were received. These submissions are outlined and summarised in the following table:

Submitter	Summary of comments	Response
Kathryn Ryan	<ol style="list-style-type: none"> a. Contents general and sweeping b. Mention of wetlands and importance of wetlands in relation to tourism c. Would like to see final document have more specific outcomes and targets (assumed to be on wetlands & tourism). 	<ol style="list-style-type: none"> a. Noted b. Noted c. Could amend actions under Priority 4 and expand to update NSC Development Control Plan (DCP) to include high value environment areas.
R Manning	<ol style="list-style-type: none"> a. Transport corridor reservation via the northwest of Narrandera of Newell Highway 39 to continue the link of Narrandera to Leeton & Gillenbah as also Brisbane & Melbourne & Adelaide with Narrandera. b. Development of Lake Coolah with 	<ol style="list-style-type: none"> a. Currently included as a proposed action under Priority 5. b. Possible Community Strategic Plan action. c. Possible Community Strategic Plan action

	<p>Bridle trail link to north of Narrandera.</p> <ul style="list-style-type: none"> c. Development of Grong Grong as a satellite village to Narrandera. d. Development of a container rail/road hub facility. e. Lengthening of airport runway to take larger aircraft. f. Further building of bicycle/walking pathway Narrandera to Gillenbah. g. Improved marketing of Narrandera. This needs to include John O'Brien recognition which some here have tired of but is significant to travellers. h. Liaise with RMS to provide a tunnel over or under Newell Highway 39 approximately 12km just east of Rockvale farm to provide for the natural crossing point of native animals from the river to hills. i. Walking/cycling bridge over rail complex at west end of station to serve northside populations safely. j. Improvements to State Road Narrandera to Leeton including widening of dangerous canal bridge on S bend & Nullabooma Intersection. k. Provision of a separate water supply bore outside of Narrandera to the west in the Airport vicinity where it has been indicated a better source is available at a deeper position. l. Pursuance by Council of a secondary agriculture business in Council Industrial area. m. Support by Council of a garbage service for & by the Shire or a business in the Shire to keep the expenditure & income within the Shire. n. Set up a study room for Charles Sturt University local students in Narrandera. o. Environmentally planned & actioned housing development of crown land in the south east section of Pine Hill behind the plant nursey. 	<p>(currently zoned RU5 Village).</p> <ul style="list-style-type: none"> d. Possible Community Strategic Plan action e. To be included in future airport strategy, based on demand. f. Possible Community Strategic Plan action. g. Possible Community Strategic Plan action. h. Possible Community Strategic Plan action. i. Possible Community Strategic Plan action. j. Already being considered under alternate mechanism. k. Possible IWCM action. l. Possible Community Strategic Plan action. m. Possible Community Strategic Plan action. n. Possible Community Strategic Plan action. o. Consider in future land use strategy. <ul style="list-style-type: none"> 1.
<p>Barbara Kruger-Davis</p>	<p>Regarding Priority 3 A sustainable region adaptive to changing conditions and Priority 4 Protection and management of our environment and heritage.</p> <ul style="list-style-type: none"> a. Seeking consultation on any potential management that could affect their existing flood and fire prone land at 	<ul style="list-style-type: none"> a. Noted – to be separately addressed b. Noted – to be separately addressed

	<p>Gillenbah.</p> <p>b. Seeking further explanation on how an “effective road hierarchy” is determined given the state of their local road (Bassetts Road).</p>	
Gail Murphy	<p>a. Considers the proposed timeframe of 3-5 years to develop a Koala plan of management too long and needs to be a community driven plan.</p> <p>b. Requests that reference should also be in the LSPS of State Environmental Planning Policy 44 (Koala Habitat Protection) <i>now State Environmental Planning Policy (Koala Habitat Protection)2019</i></p>	<p>a. Noted. Any Koala Management Plan will involve community consultation.</p> <p>b. Currently included as a proposed action under Priority 4.</p>
Heritage NSW	<p>Heritage NSW have recommended that the NSC LSP should consider;</p> <p>a. Character statements which recognise heritage and culture as a fundamental aspect of the identity of the place. The following Planning Priorities which;</p> <ul style="list-style-type: none"> • Identify Aboriginal cultural heritage and Historic heritage make to the sense of place and belonging of a local area • Recognise the contribution Aboriginal cultural heritage and Historic heritage make to the sense of the place and belonging of a local area • Support the protection and celebration of heritage sites and values • Identify and celebrate the diversity and heritage of the many cultural groups in the community • Recognise that Aboriginal and Historic heritage and diversity are a cultural asset and potential driver of tourism and economic growth and the opportunities that this can provide • Capture the identification, appropriate protection, interpretation and promotion of Aboriginal cultural heritage and Historic heritage • Require meaningful and ongoing consultation with the Aboriginal community to identify important values and potential issues 	<p>a. Noted. Possible future inclusion following NSC Local Environmental Plan (LEP) & DCP reviews and/or future update of the LSPS.</p>

	<p>regarding cultural heritage and connection to land</p> <ul style="list-style-type: none"> • Require consultation with State Government agencies in relation to both Aboriginal cultural heritage and Historic heritage • Support the ongoing identification and documentation of heritage places and context early to assist more detailed planning actions to avoid or mitigate impact on heritage items and places • Where possible, strategically identify key heritage places and clusters • Support heritage asset revitalisation and adaptive reuse • Provide guidance for sensitive heritage areas subject to major infrastructure or development • Identify funding and resourcing for Aboriginal and Historic heritage priorities • Allow for the development of plans and strategies which interpret, celebrate and promote Aboriginal and non-Aboriginal identity, culture and heritage, and • Develop strategies and programs to tell the story of a local area, and the diversity of its history and culture 	
<p>Cancer Institute NSW</p>	<p>The Institute key message is that the provision of well-designed, appropriately located and properly budgeted built and natural shade integral to assisting the community in reducing its over-exposure to UVR, and hence in reducing the risk of skin cancer in the community.</p> <p>The institute also suggests that in the LSPS section relating to natural hazards, that Council add a specific Priority;</p> <ul style="list-style-type: none"> • Recognise ultra-violet (UV) radiation from the sun as a natural hazard in the LGA and respond to the mitigation of this hazard by: • Plan and budget for well-designed and correctly positioned shade, from both natural vegetation and built structures, throughout public areas in the LGA. • Update the Development Control Plan to require the provision of well- 	<p>Noted. Possible future inclusion, following DCP review and/or future update of the LSPS. Also, may have potential for inclusion in the Community Strategic Plan.</p>

	<p>designed and correctly positioned natural and built shade in relevant commercial, recreational and public building developments, or in developments adjoining public spaces.</p> <ul style="list-style-type: none"> • Prepare a Shade and UV Protection Strategy/Policy. 	
NSW Planning, Industry & Environment – Planning	<p>a. The Draft LSPS appears to be generally consistent with the legislative requirements</p> <p>b. The Draft LSPS is generally consistent with the Riverina Murray Regional Plan</p> <p>c. Council’s Draft LSPS does not appear to be inconsistent with matters of State or Regional significance.</p> <p>d. The Draft LSPS appears to be generally consistent with the Department’s LSPS Guidelines.</p> <p>e. Recommend that the section titled “Local Priorities” be removed as these priorities are covered by a number of actions already listed in the draft LSPS and retaining the section “local priorities in may give the impression that the actions and not covered elsewhere.</p>	<p>a. Noted.</p> <p>b. Noted.</p> <p>c. Noted.</p> <p>d. Noted.</p> <p>e. Noted. Local priorities removed from final draft.</p>
Transport for NSW	<p>a. Recommend that the LSPS include a map of major freight network.</p> <p>b. Council should consider the need for and location of additional heavy vehicle rest stops</p> <p>c. LSPS should protect both future and current transport corridors.</p> <p>d. The LSPS should consider an action on protecting industrial land from incompatible land uses.</p>	<p>a. Agreed. Map of major transport routes from the Riverina Murray Regional Plan to be included.</p> <p>b. Possible Community Strategic Plan action.</p> <p>c. Noted. Currently included as a proposed action under Priority 5.</p> <p>d. Protection of the red hill industrial area included under Priority 6.</p>
NSW Premier & Cabinet	<p>Supports the Draft Narrandera LSPS on;</p> <p>a. Avoiding and minimising impacts to Aboriginal and Historic heritage values.</p> <p>b. Working with the local Aboriginal community to develop resources regarding places and items which should be suitably protected and managed.</p> <p>c. Consulting with the Narrandera Local Aboriginal Land Council on major developments</p>	<p>a. Noted.</p> <p>b. Noted</p> <p>c. Noted</p> <p>2.</p>

<p>NSW Planning, Industry & Environment – Crown Lands</p>	<p>a. Objects of the Crown Land management Act and the principles of Crown land management must be considered in Local Strategic Planning Statements.</p> <p>b. Local Strategic Planning Statements must be consistent with reserve and dedication purposes</p> <p>c. Local Strategic Planning Statements must be consistent with plans of management.</p>	<p>a. Consideration of Crown Land management considered to be addressed under current LEP and DCP and will be reviewed under proposed LEP & DCP revision.</p> <p>b. Consideration of Crown Land management considered to be addressed under current LEP and DCP and will be reviewed under proposed LEP & DCP revision.</p> <p>c. Consideration of Crown Land management considered to be addressed under current LEP and DCP and will be reviewed under proposed LEP & DCP revision.</p>
<p>NSW Environmental Protection Authority</p>	<p>Note and support;</p> <p>a. Identify important agricultural land and protect it from incompatible developments,</p> <p>b. Encourage co-location of agricultural value-added industries in appropriate locations, and</p> <p>c. To protect the Red Hill Industrial Estate from incompatible land uses on nearby land</p>	<p>a. Noted.</p> <p>b. Noted.</p> <p>c. Noted.</p>
<p>Department of Primary Industries - Fisheries</p>	<p>Request that appropriate maps showing waterways/watercourses within Narrandera Shire be included under Priority 4 – Protection and management of our environment & heritage.</p>	<p>Agreed. Map of key fish habitat within Narrandera Shire to be included.</p>
<p>NSW Planning, Industry & Environment – Biodiversity and Conservation Division</p>	<p>Recommends that a comprehensive strategy be developed and included in the LSPS which addresses the issues relevant to biodiversity, Aboriginal Cultural Heritage, flooding, and climate change.</p>	<p>Noted. Possible future inclusion following DCP review and/or future update of the LSPS.</p>
<p>NSW Rural Fire Service</p>	<p>RFS notes lands within the LGA are identified as bush fire prone land and therefore strategic planning needs to ensure that future residential and special fire protection purpose lands uses are only located in appropriate areas to minimise the risk to life and property from</p>	<p>Noted. Bush fire prone land in NSC currently mapped. All development in NSC is currently assessed under the RFS Planning for Bush Fire Protection guidelines. This recommendation will</p>

	bush fire attack.	be included in future review of the NSC DCP.
NSW Department of Primary Industries	DPI supports the aims of the LSPPS for the protection of important agricultural land and encouraging agribusiness. DPI Ag specifically supports the key action to “Review of the Narrandera Land Use Strategy....” We are happy to work with Council in this review.	Noted for LEP & DCP review.
Craig Day	Discusses the potential future expansion and importance of the Narrandera Leeton aerodrome. With appropriate planning this facility could realise its potential while still maintaining public amenity and limiting the environmental impact.	Noted. Possible Community Strategic Plan action.
Mark Wilkie	<ul style="list-style-type: none"> a. Believes that the town population could increase by 3% pa to reflect a population of 8,000 in 2040 resulting in corresponding increase in full time employment, housing, school and community demand. b. The area between Larmer, East, Whitton and Cadell Streets to be designated Narrandera’s hub so that small cottages in this precinct could be suitable for multiple small business office use. c. Need to identify a possible site for a pork abattoir. d. Potential for the Narrandera/Leeton airport to become an international agricultural to freight product to Asia, which leads to the opportunity for a rail/road/ air freight hub. e. Expansion of people and industry would lead to need to expand existing sewer and water treatment plants. f. Need to cater for growth in population in relation to housing types and land sizes. g. Possible need for residential/tourist accommodation at Lake Coolah should it become a recreational leisure hub. 	<ul style="list-style-type: none"> a. Noted. b. Home businesses, professional offices etc are currently permitted in the RU5 Village zone that covers this area. c. Abattoirs would be classified as agricultural industries, which are included in Priority 6 Industry Growth & Diversification. d. Noted. Priority 5 Transport and infrastructure connectivity provides actions addressing this comment. e. Noted. f. Noted. Priority 1 Diverse housing options provides actions addressing this comment. g. Noted.
Annette Crowe	<ul style="list-style-type: none"> a. Narrandera’s brand identity as the Town of Trees should be actively promoted and injected with new life to reflect our considerable and valuable eco assets, to successfully differentiate us from other towns. b. Council to set a population increase target of 3% pa. 	<ul style="list-style-type: none"> a. Noted. Possible Community Strategic Plan action. b. Noted. Possible Community Strategic Plan action. c. Noted. Possible Community Strategic

	<p>c. Council to explore channels to promote Narrandera and Shire to tree-change remote-working young families.</p> <p>d. Council to consider offering grants for fibre-to-the-premises upgrades, if needed, to any new digital/tech-centric businesses.</p> <p>e. Council to apply for a tree preservation order to protect our highly-valuable community- owned historic street trees and parkland assets, which will also underscore Council's commitment to addressing climate change and sustainability.</p> <p>f. Council to explore grant opportunities to build social housing and innovative eco retirement accommodation.</p> <p>g. Council to step away from wasteful expenditure that doesn't bring a single extra resident, visitor or business to town, and damages the town's appeal or assets. Instead, Council to only prioritise initiatives that directly achieve the stated aims.</p> <p>h. Council should actively explore ways to make it attractive for landholders to support conservation measures.</p> <p>i. Council to actively seek support for our local TAFE and other training opportunities to increase youth training, with a focus on local skills shortages e.g. tradies.</p>	<p>Plan action.</p> <p>d. Noted. Possible Community Strategic Plan action.</p> <p>e. Possible consideration in LEP & DCP reviews.</p> <p>f. Noted. Possible Community Strategic Plan action.</p> <p>g. Noted.</p> <p>h. Noted. Possible Community Strategic Plan action.</p> <p>i. Noted. Possible Community Strategic Plan action.</p>
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In summary, these submissions could be categorized as either;

- Being outside the true intent of a LSPS and perhaps being better suited for consideration when reviewing the Narrandera Community Strategic Plan process, or
- Raising matters that mention or apply to priorities or actions currently included in the LSPS or,
- Requiring further action as part of the Local Environmental Plan or Development Control Plan review, or
- Worthy of inclusion.

In this last category the comments from NSW Planning Industry & Environment - Planning, NSW Department of Primary Industries – Fisheries and Transport NSW have been included.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Environment

Strategy

2.3 - To live in a community where there are sustainable practices

Action

5.1.7 - Planning instruments reflect the intent and direction of land use strategies and facilitate development and growth of the Shire

ISSUES AND IMPLICATIONS**Policy**

The Narrandera Local Strategic Planning Statement will guide the direction of Council's planning policy and controls moving forward.

Financial

Nil

Legal / Statutory

Council is required to prepare a Local Strategic Planning Statement to comply with the requirements of the *Environmental Planning and Assessment Act 1979*.

Following the public exhibition stage Council is required to adopt a final Narrandera LSPS and present it to NSW Planning Industry & Environment for ratification.

In their submission NSW Planning advised that the Narrandera LSPS;

1. Appears to be generally consistent with the legislative requirements.
2. Generally consistent with the Riverina Murray Regional Plan.
3. Does not appear to be inconsistent with matters of State or regional significance.
4. Appears to be generally consistent with the Departments LSPS Guidelines.

Community Engagement / Communication

The Draft Narrandera LSPS was publicly exhibited between 24/6/2020 to 2/7/2020, resulting in 18 submissions being received.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

OPTIONS

There is only one option available for this report, as Council is legally required to prepare and adopt a Local Strategic Planning Statement in accordance with the Environmental Planning and Assessment Act 1979.

CONCLUSION

The draft Narrandera Local Strategic Planning Statement has been drafted in accordance with the legislative requirements and includes consideration of the public and council feedback received during the formal public exhibition process and the final Narrandera LSPS document has been amended to reflect all relevant comments and submissions.

It is recommended that Council adopt the draft Narrandera LSPS and present it to NSW Planning Industry & Environment for ratification.

RECOMMENDATION

That Council:

1. Adopt the draft Narrandera Local Strategic Planning Statement (August 2020).

16.2 HARDSHIP APPLICATION - BARELLAN & DISTRICT WAR MEMORIAL CLUB

Document ID: 518897
Author: Executive Assistant
Authoriser: General Manager
Theme: Our Economy
Attachments: Nil

RECOMMENDATION

The Council:

1. Approve a donation of \$4,478.90 to the Barellan & District War Memorial Club to offset 12 months rates and charges due to the impact of the Covid-19.

PURPOSE

The purpose of this report is allow Council to consider a hardship application from the Barellan & District War Memorial Club on the basis of the impact of the Covid-19.

SUMMARY

Council has received an application from the Barellan & District War Memorial Club for assistance to waive 12 months rates and charges to the value of \$4,478.90 for 5 rateable assessments on the basis that the club has been seriously affected by the closures and lack of trading as a result of the impact of the virus.

BACKGROUND

Barellan & District War Memorial Club provides an important venue for residents and visitors to play bowls and to socialise. As such, it is a significant contributor to the local economy and social scene.

The club has been forced to close for a significant period and then re-open with limited patronage for many weeks seriously impacting its viability. The club has not been able to access the Federal assistance packages.

The Club has lodged an application for relief from rates charges for 12 months on that basis.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Economy

Strategy

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS**Policy**

Community Strategic Plan

Narrandera Shire Hardship Policy

Financial

The Barellan & District War Memorial Club have been a responsible business operating within the shire and have consistently paid rates and charges on an ongoing instalment basis.

Council is not able to abandon correctly raised rates and charges but does have the capacity to make a donation equivalent to any amount to offset those rates and charges if the circumstances warrant such action. Council has assisted the Narrandera Golf and Bowling & Recreation Clubs in a similar way with recent water and rates charges.

The 2020-2021 rates and charges across 5 rateable assessments totals \$4,478.90.

A donation equivalent to these amounts could be funded from the Annual Mayors and General Managers budget for donations.

Legal / Statutory

The Local Government legislation makes provision for Council to assist specific businesses if Council so resolves

Community Engagement / Communication

During 2020 the Hardship Policy and impacts of the Covid-19 have been advertised and given considerable media coverage

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

OPTIONS

Council has three options.

1. It can decline the request
2. It can agree to the request and donate a sum of \$4,478.90 (equivalent to 12 months rates and charges)
3. It can agree to the request and donate a lesser amount

CONCLUSION

Given the importance of the Barellan & District War Memorial Club to the local community and the outstanding record of payment of past rates and charges, Council should consider this request favourably.

RECOMMENDATION

The Council:

1. Approve a donation of \$4,478.90 to the Barellan & District War Memorial Club to offset 12 months rates and charges due to the impact of the Covid-19.

17 OUR INFRASTRUCTURE**17.1 TENDER T19-20-1 - STREET SWEEPER****Document ID: 514169****Author: Works Manager****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments:**

1. T19-20-1 Street Sweeper price summary.pdf - Confidential
2. T19-20-1 Street Sweeper overall summary.pdf
3. NSC street sweeper auction estimate - Pickles.pdf - Confidential

RECOMMENDATION

That Council:

1. Approve the purchase of Option 1 - by Rosmech, for the supply and delivery of a new Scarab Mistral Hino FE 1426 Street Sweeper, for the net amount of \$289,810.40 including GST including the trade-in offer in accordance with Section 55 of the Local Government Act 1993.

PURPOSE

The purpose of this report is to advise Council of the tenders received for the supply and delivery of one (1) new Street Sweeper and to approve the purchase as detailed in the report.

SUMMARY

In accordance with Council's 10-year Plant Replacement Program, Tenders/Quotations were called for the replacement of a new Street Sweeper.

BACKGROUND

The Local Government Act 1993 Section 55 outlines the requirements for the tendering process for councils.

The Supply & Delivery of one (1) new Street Sweeper T-19-20-1 was publicised by Narrandera Shire Council in March 2020 through the Local Government Procurement. The submission of tenders from suppliers closed at 4.00pm AEST on Thursday 30 April 2020. At the time of closing, Council received tenders from two (2) companies, totalling four (4) different Street Sweeper options.

Tender were received from:

- Rosmech Sales and Services Pty Ltd
- Bucher Municipal Pty Ltd

All the received tenders were deemed to be conforming. Both companies provided options for their nominated sweeper unit mounted on two different truck bodies. Initially the lowest price option from both companies were considered to progress through to the physical assessment stage.

During the physical assessment of the Bucher unit, it was noticeable that the unit was physically taller than Councils' previous street sweepers. This could result in numerous under-canopy tree pruning to be undertaken prior to being used. This issue was not major factor in the assessment of the submitted tenders on this occasion, as there was minimal height difference and not the final determining factor. Included in all future street sweeper tender specification will be included a maximum height requirement.

A plant evaluation was performed by plant operators and mechanics to determine suitability against numerous criteria. An overall summary of the evaluation scores can be found as an attachment to this report. Additionally, a summary of the tendered prices and auction estimates can also be found as confidential attachment separately distributed.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.1 - To have an improved and adequately maintained road network

Action

Choose an item.

ISSUES AND IMPLICATIONS

Policy

Tender undertaking in accordance with the Narrandera Shire Council procurement policy

Financial

This proposed plant replacement is in accordance with Council's Plant Replacement Program.

Legal / Statutory

The Local Government Act 1993 Section 55 outlines the requirements for the tendering process for councils.

Community Engagement / Communication

Nil

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

The current unit is at an age and condition that it requires frequent maintenance and major repairs. If we delay the replacement of this machine it will result in more maintenance and higher running costs.

OPTIONS

Option 1:

Select the supply of a new Street Sweeper from Rosmech Sales and Services Pty Ltd. Although this was not the cheapest option, the assessment of the machine by the mechanics, plant operator did result in the Rosmech machine being weighted as the preferred option. Narrandera Shire has previously found the Rosmech machines, the companies aftersales service and machine reliability to be sufficient to our needs.

Option 2:

Select the supply of a new Street Sweeper from Bucher Municipal Pty Ltd. The assessment of the machine by the mechanics, plant operator did not result in the Bucher machine being weighted as the preferred option. An additional issue that Council staff discovered was that the Bucher machine was physically taller than the existing machine, thus potentially requiring numerous trees pruning to be able to operate the machine around town. Another major consideration was that the Bucher machine had a smaller load capacity, thus requiring more frequent trips to the landfill to empty.

Option 3:

Reject all submitted tenders and keep the existing street sweeper unit. This option is not recommended as the unit is at an age and condition that it requires frequent maintenance and major repairs.

CONCLUSION

The Street Sweeper supply tender from Rosmech is more suitable to Narrandera Shire Council's needs and therefore deemed to be the best value more money.

RECOMMENDATION

That Council:

1. Approve the purchase of Option 1 - by Rosmech, for the supply and delivery of a new Scarab Mistral Hino FE 1426 Street Sweeper, for the net amount of \$289,810.40 including GST including the trade-in offer in accordance with Section 55 of the Local Government Act 1993.

	Rosmech Isuzu	Rosmech Hino	Bucher Isuzu	Bucher Hino	0	0	Weighting
Finance	4	2	3	1	6	6	40%
Workshop	3	1	3	2	6	6	30%
Functionality	3	1	3	2	5	5	30%
Total	3.4	1.4	3	1.6	5.7	5.7	100%

Best Score 1.4 belongs to Rosmech Hino
 # if there is a equal best score please check

17.2 NARRANDERA STOCK AND BITUMEN TRUCK WASH

Document ID: 517917
Author: Project and Asset Engineer
Authoriser: Deputy General Manager Infrastructure
Theme: Our Infrastructure
Attachments: Nil

RECOMMENDATION

That Council:

1. Note that the Narrandera Stock & Bitumen Truck Wash project is complete, and that the facility is fully operational,
2. and that additional project expenditure was funded from savings from 2019-20 revenue funded capital projects.

PURPOSE

The purpose of this report is to provide Council with an update on the final expenditure of the Narrandera Stock & Bitumen Truck Wash to finalise resolution 19/114 from August 2019 Council meeting.

SUMMARY

Narrandera Shire Council completed commissioning the Stock and Bitumen Truck Wash at the Red Hill Industrial estate in April 2020. The truck wash was part of a grant-funded application under the Fixing Country Truck Wash program. The original funding for the truck wash was via the following streams:

Restart NSW Fund	\$276,000
Federal Government	\$276,000
Industry contribution	<u>\$ 70,000</u>
TOTAL	<u>\$622,000</u>

During the project one of the industry contributors advised that due to changing circumstances their contribution of \$60,000 was no longer available.

In August 2019 Council resolved to find additional funds to cover the loss of the industry contribution and known additional project expenses. This total project budget became:

Restart NSW	\$276,000	
Federal Funding	\$276,000	
Industry	\$ 10,000	(industry contribution)
Council – Power	\$ 40,000	(already funded from reserves)
Council	<u>\$ 85,000</u>	(funded from capital works savings - revenue)
TOTAL	<u>\$687,000</u>	

At 30 June 2020 the final project cost was \$841,092. This is an additional \$154,092 of expenditure, over the reported costs as detailed above.

The main areas of over expenditure came from the shed construction, internal site electrical work, irrigation system to disperse wastewater and managing site stormwater.

Council staff have been able to fund the additional expenditure through savings in 2019-20 revenue funded projects, as per the Council resolution.

The final project budget was:

Restart NSW	\$276,000
Federal Funding	\$276,000
Industry	\$ 10,000
Council	<u>\$279,092</u>
TOTAL	<u>\$841,092</u>

BACKGROUND

The funding application submitted was based on preliminary estimates of cost of works that were foreseen at the time, but more detailed investigation and design resulted in additional costs being revealed as the project has progressed. Council dealt with these costs through a report to council in April 2019 that resolved:

That Council

1. *Waive all charges relating to Development Application fees, Construction Certificate fees, Section 64 contribution and Section 94A contributions which are payable to Council Total amount of \$43,502.80.*
3. *Fund provision of power to the site from the Red Hill Industrial Reserve, value \$40,000.*
4. *Fund extension of water supply to the site from Mains Expenses budget of \$20,000 and waive the cost of meterage connection fees of approximately \$5,000.*
5. *Fund construction of the access road from Roads to Recovery budget of approximately \$70,000.*
6. *Investigate alternative methods of funding shed construction (Est. \$65,000) once final costs of this element are known.*

In August 2019 report dealt with item 5 and the issue of an industry contribution of \$60,000 not being available.

Council resolved:

1. *That Council*
 - (b) *Note the report on the Narrandera Truck wash*
 - (c) *Increase the Narrandera truck wash budget to \$687,000.*
 - (d) *Fund the additional budget from savings in completed capital works projects that were funded from revenue.*

The Narrandera Stock & Bitumen Truck Wash became operational in May 2020. The table below shows the number of customers using the facility and the revenue received by Council, in the three months since opening.

2020	Number of Avdata account holders	Revenue (incl GST)
May	7	\$1005

June	18	\$2390
July	23	\$2808

Since the commissioning of the system the operational expenditure to date is approximately \$4,400 per month, with the budgeted expenditure being \$5,833 p/mth.

The facility has been promoted to JBS Australia, local Councils and through the National Livestock Stock Carriers Association and the National Avdata System.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Council staff have been able to fund the over expenditure from savings from 2019-20 revenue funded projects.

Income from the grant bodies and industry has been received.

Legal / Statutory

The grant funding deed required the development to be completed as per the application scope. Council completed the project as per the project scope. The final report has been submitted and all grant funding received.

Community Engagement / Communication

Nil

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Nil

CONCLUSION

Council has completed the construction of the Narrandera Stock & Bitumen Truck Wash and the facility is now open for business.

RECOMMENDATION

That Council:

1. Note that the Narrandera Stock & Bitumen Truck Wash project is complete, and that the facility is fully operational,
2. and that additional project expenditure was funded from savings from 2019-20 revenue funded capital projects.

17.3 MAJOR GRANT PROJECT UPDATE**Document ID: 518039****Author: Project and Asset Engineer****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: 1. Attachment 1 - Northbank walking track and bridge alignment.doc****RECOMMENDATION**

That Council:

1. Note and receive the report.

PURPOSE

The purpose of this report is to update Council on the Narrandera Destination & Discovery Hub and the Northbank Walking and Bridge projects, which are two of the nine projects that make up the Playground on the Murrumbidgee project.

SUMMARY**1. Narrandera Destination & Discovery Hub**

Project planning has commenced on the Narrandera Destination & Discovery Hub with the project team holding an inception meeting at the end of July. This process included identifying stakeholders and the development of a communication plan.

Community Engagement will commence with the erection of a sign at the Visitor Information Centre, advising of the project timeline and directing community members to Council's website to view more information on the project. An image of the sign is on the following page.

Community members will be able to provide feedback to Council on the proposed works through the website.

Follow the link to view the information available on Council's website.

<https://www.narrandera.nsw.gov.au/narrandera-destination-discovery-hub>

Key stakeholders will be consulted directly to inform them of the project and give their feedback.

The design phase is expected to be completed by January 2021.

DESTINATION & DISCOVERY HUB




Design Phase	Tender Process	Construction Phase	Officially Open
July 2020-January 2021	February-May 2021	November 2021-September 2022	November 2022

Jointly funded by the NSW Government and Narrandera Shire Council.
Part of the “Playground on the Murrumbidgee” project.



Narrandera
Shire Council

For more information on this project scan the
QR code to link to our website.



www.narrandera.nsw.gov.au 02 6959 5510 council@narrandera.nsw.gov.au



NSW
GOVERNMENT

The Destination and Discovery Hub will welcome tourists through showcasing the local area, help build connections, customise experiences and personalise services to the tourists needs. The Hub will help demonstrate and emphasise our Shire's strengths of nature, koalas, art, heritage, and culture.

This facility will assist in growing both length of stay and spend within the Narrandera Shire by travellers and build Narrandera into a Destination point for the Riverina.

The Destination and Discovery Hub will enable us to provide high quality and accurate visitor information to tourists. The hub will assist in growing our research and knowledge of what visitors want and need while in our Shire. This research will help shape and support improvements and developments within these areas of Narrandera Shire.

2. Northbank walkway and bridge

Stakeholder engagement has commenced with a letter drop to residents in Melbourne St, Larmer St and Midgeon St. The letter included a map showing the proposed walking tracks and bridge and invited feedback until the end of August. (see attachment 1)

The original concept had the gravel walking track along the top of the northern canal bank.

However, there was not enough width to allow for the walking track and access for Murrumbidgee Irrigation maintenance equipment. The risk was the new track would be damaged by future maintenance activities. As a result, the alignment of the footpath will be parallel to the canal but in Council's road reserve.

Another change is the walking track in Melbourne St will now be constructed from concrete. The remaining section of walking tracks, west of the pedestrian bridge, will be constructed from gravel or Otta seal.

Kerb and gutter will be installed along the southern side of Melbourne St, between Midgeon and Larmer streets, with this work being funded separately.

Council staff are working with Murrumbidgee Irrigation to finalise an agreement where this project will be placed on their land and the clearing of woody weeds along the canal bank.

The Northbank walkway and bridge project will add to Council's existing Bike and Hike network which encourages pedestrians and cyclists to enjoy Narrandera's natural environment.

The current Bike and Hike network travels from Town Beach, around the wetlands and through to the Flora and Fauna Reserve and includes the shared cycle paths around town.

1.

BACKGROUND

Playground on the Murrumbidgee

This project is funded by an \$8 million grant from the NSW Government under a Drought Stimulus program and is made up of nine (9) different projects. Where possible the projects must use contractors and suppliers from the Narrandera LGA.

The aim of the project is to develop tourism products and supporting facilities for Narrandera. The total project value is \$11.9 million.

- Lake Talbot Water Park Redevelopment
- Narrandera Destination & Discovery Hub
- Northbank Walkway and bridge
- Bike and Hike Extension
- Railway Heritage Bridge
- Amenity Block conversion to two family units (Lake Talbot Tourist Park)
- New Amenity Block & Camp kitchen (Lake Talbot Tourist Park)
- Level sites 41-52 (Lake Talbot Tourist Park)
- New Playground (Lake Talbot Tourist Park)

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

These grant programs required Council to enter into legal agreements with the funding bodies. These have been addressed in previous reports to Council.

Community Engagement / Communication

Where required, projects have communication and stakeholder engagement plans developed as part of the project planning process.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

There is inherent risk to Council in delivering multi-faceted infrastructure projects. Council staff will manage these risks by using sound Project Management methodology.

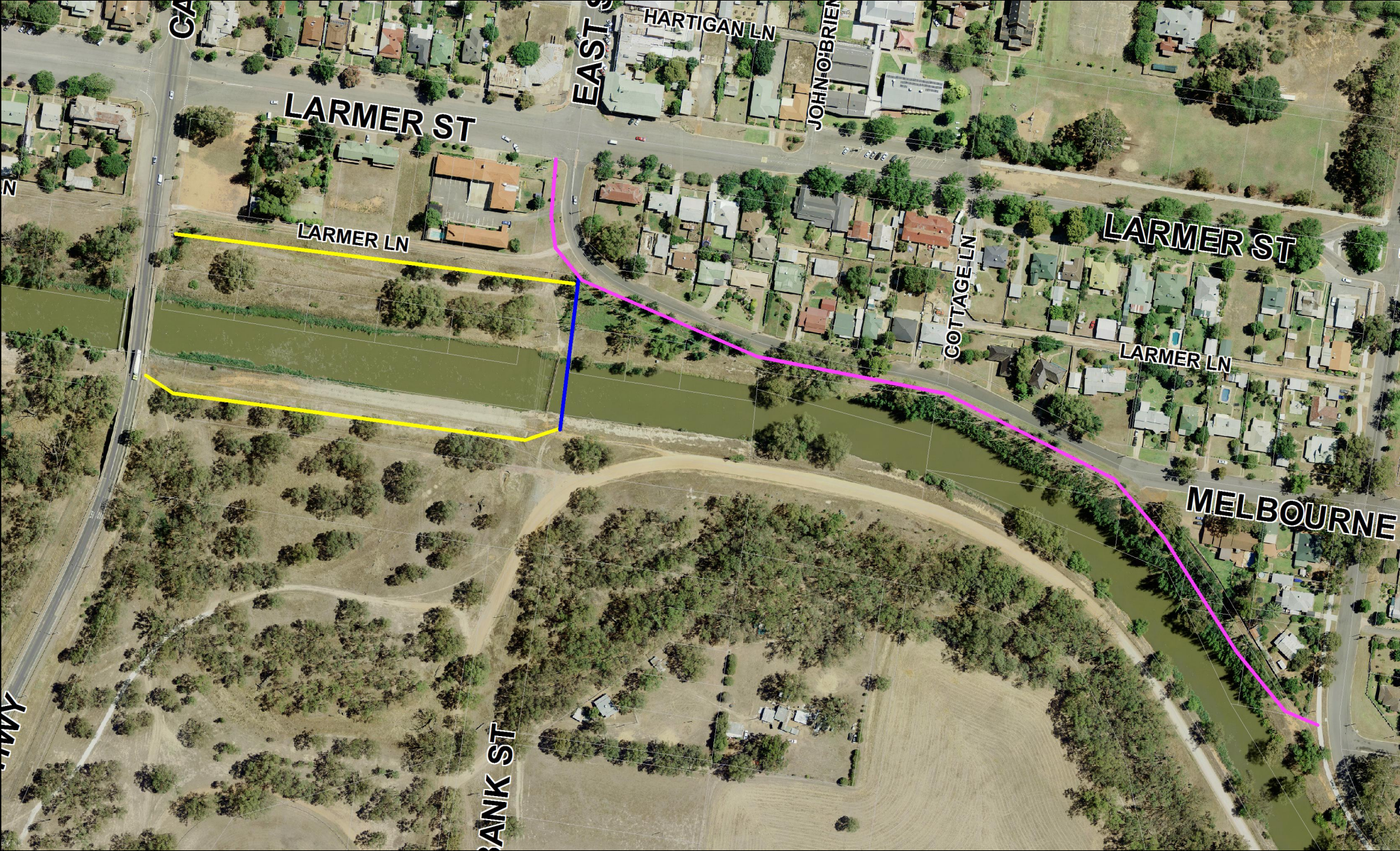
CONCLUSION

Council is implementing project management methodology, including Stakeholder and Communication plans, to manage project risk and ensure effective delivery of these infrastructure projects for the Narrandera Shire community.

RECOMMENDATION

That Council:

1. Note and receive the report.



17.4 ROTARY HERITAGE WALK

Document ID: 518149

Author: Deputy General Manager Infrastructure

Authoriser: Deputy General Manager Infrastructure

Theme: Our Environment

Attachments: Nil

RECOMMENDATION

That Council:

1. Endorse the approval granted by staff for Narrandera Rotary to prepare signage for the Heritage walk.

PURPOSE

The purpose of this report is to confirm the actions resultant from the presentation by Narrandera Rotary at the July 2020 councillor Briefing session.

SUMMARY

Narrandera Rotary submitted a proposal to Council for the establishment of a signposted heritage walk, within the Narrandera CBD area. The signage would be display information of selected landmarks and building which would be placed along the footpath areas. The aim of the project is to enhance the visitors experience and would encourage them to stay in town longer.

This project would be undertaken over a number of stages, with Rotary being able to fund the signage for the first stage. Council will be required to co-ordinate the project and install the signage which is expected to be around \$4,000 for stage one.

It is proposed that a working party, made up of Council staff and Rotary members would be formed to manage the project.

BACKGROUND

The Narrandera Rotary mission for the project is to: *create a series of several walks around Narrandera that highlight the many historical aspects of the town.*

These walking circuits will be available in brochure format from the Tourist Information Centre. Each 'attraction' on the walk will be highlighted by a plaque, giving a history of the building/attraction and an image of the attraction for recognition purposes.

The number of the walks is yet to be decided but will cater for different purposes and various exertion levels. E.g. The first year may focus on a gentle walk around the CBD, which will start at the Tourist Centre and include the Tiger Moth Memorial, St Johns' Church and 8 or 9 local historic buildings.

Later we could include longer walks, that will incorporate other historical features of Narrandera, including natural locations and other historic buildings located further from the CBD.

2. The signage envisage stainless steel signs, with a sealed, embossed image for durability and longevity. It would also be easier to maintain, simple to clean and may be a safe option in the wake of vandalism issues. Using steel will also tie in with the bike racks already around the CBD and this will create a sense of unity in design.

3.

As for the make, dimensions, and materials for the signs, we have investigated other signs in various towns, and the standard seems to be about 1M tall, with rounded edges for safety. Examples of the signage below.



At the presentation from Narrandera Rotary at the July 2020 councillor Briefing session, it was required that an approval be given to Rotary, so the grant funding could be secured. Staff have issued the letter of approval with several conditions which are shown below.

- Establishment of a Working party, comprising Council staff and Rotary representatives.
- Council is to approve the images and text prior to the preparation of the signs.
- Council will formally notify all identified properties, prior to the approval above.
- Signage it to be co-branded with Council and Rotary.
- Council will look to enhance the project with the introduction of a webpage for further information, that will require a QR code to be included on the signs.
- The placement of the signage is to be approved and undertaken by Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Strategy

2.2 - To effectively manage and beautify our public spaces

Action

2.1.1 - Encourage and promote environmental awareness

ISSUES AND IMPLICATIONS**Policy**

Nil

Financial

The implementation of stage one will require a capital contribution of around \$4,000 for the staff to prepare and install all the signs. This funding will be found through existing funding allocations, thus no additional funds are required.

Legal / Statutory

Nil

Community Engagement / Communication

Throughout the preparation of the signage, all effected parties will be consulted to ensure they are aware of the project and information to be contained in the signage.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

The risks associated with the project are predominantly around ensuring the information about each of the sites are factually correct.

OPTIONS

Given that approval has been granted for the project, there are no alternate options available for this report.

CONCLUSION

This project will enhance the existing heritage trail which is not signposted and promote the heritage and unique buildings and landmarks within Narrandera.

RECOMMENDATION

That Council:

1. Endorse the approval granted by staff for Narrandera Rotary to prepare signage for the Heritage walk.

17.5 NARRANDERA SHIRE CEMETERIES SERVICE LEVEL REVIEW**Document ID: 518197****Author: Open Space and Recreation Manager****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: 1. Cemetery Review 2020 (under separate cover)****RECOMMENDATION**

That Council:

1. Endorses the Narrandera Shire Cemetery Review for the purpose of a 28-day public exhibition.

PURPOSE

The purpose of this report is for Council to review the attached Narrandera Shire Cemetery Service Review and endorse it for the purpose of public exhibition.

BACKGROUND

In 2014 Narrandera Shire Council undertook an organisational review conducted by Blackadder Associates. The purpose of the review was to:

- Review the operations of the Council.
- Review the organisation structure down to manager level.
- Evaluate the culture of the organisation.
- Assess the efficiency of operations.
- Evaluate service delivery options.
- Undertake a high-level review of the 34 functional areas (later changed to groupings to reduce the number).

The review sought to identify opportunities for improving the organisation, particularly in the strategic context; the culture of the organisation; the leadership required for the future; and the systems and processes that will assist in improving culture and delivering on the strategy.

The review focused on a number of recommendations and, although the Cemetery Service Review was not listed in the Blackadder report, Council identified the need to conduct a cemetery service review given the following issues, findings and recommendations had been documented in the organisational review as follows:

Issue 2.4: The cemetery is a Council business and should have a business plan. Many other councils have a positive return on investment from their cemeteries.

Findings: As a Council business there should be a Business Plan for the future development of the Council cemetery.

Recommendations: That the General Manager arrange for a Business Plan to be developed for the Council cemeteries.

The Narrandera Shire Cemetery Service Review made ten (10) recommendations to ensure the current and improved levels of service can be achieved in the future. The recommendations are to:

- a) Establish a range of clear and concise policies and procedures for the management and operation of Narrandera Shire Council Cemeteries.
- b) Improve efficiency of cemetery operations through the purchase of a cemetery management system, specifically developed for cemetery management. The system is to assist with the coordination of records, reservations, and historical data to enable accurate reports to be generated instantly without unnecessary resource strain. The system would include a mapping program capable of capturing and protecting all historical data, including available for public viewing.
- c) Improve the efficiency and effectiveness in the planning, management and operation of Narrandera Shire Council cemeteries through the engagement of a specialised consultant to review historical records for accuracy and develop site specific masterplans, complete with future extensions to address requirements of Section 90 of the *Cemetery and Crematoria Act 2013*.
- d) Acknowledge the need for additional staff and resources to address the maintenance needs of expanding cemeteries identified in master plans.
- e) Acknowledge the need for additional future budget allocations sufficient to meet maintenance works identified within the master plans.
- f) Engage a certified consultant to undertake the monument testing as part of the masterplan and cemetery management system project.
- g) Acknowledge that under Section 90 of the *Cemeteries and Crematoria Act 2013*, Council is required to have a strategic plan (individual plan or overarching) for Council-managed Crown cemeteries.
- h) Acknowledge the Voluntary Code of Practice for Cemetery Maintenance - Cemetery Maintenance Guide.
- i) Review potential options for the extensions of the Narrandera Cemetery to be detailed through master planning with a specialised consultant.
- j) Acknowledge the Barellan Lawn cemetery's forecasted capacity statement and support the concept of extending two lawn areas directly south of the existing lawn areas.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS**Policy**

TS70 Cemeteries

Financial

An ongoing increase in financial commitment is expected to address future master plans and increased areas of management through cemetery extensions.

Legal / Statutory

The review has considered a large number of Acts and Regulations. The main ones to be considered with regard to this report are the *Cemeteries and Crematoria Act 2013* and *Local Government Act 1993*.

Community Engagement / Communication

Recommendation that Council to endorse the review to be placed on public exhibition for a period of 28 days.

Human Resources / Industrial Relations (if applicable)

The review identified future additional position/s which would impact Human Resources, however no industrial relation issues are expected.

RISKS

The risks associated with the review and the recommendations are as follows:

- By not developing masterplans or establishing a clear and concise set of policies and procedures Council is at risk of not meeting the requirements under Section 90 of the *Cemeteries and Crematoria Act 2013* and also the requirements within the *Crown Land Management Act 2016* to develop and implement plans of management for all Council managed crown land.
- By not investing and implementing a suitable cemeteries management software Council is at risk of not adhering to the reporting requirements under the *Cemeteries and Crematoria Act 2013*.
- By not testing monuments in accordance to AS 4204-2019 Council is not proactively demonstrating the ability to manage the risks associated with monuments.

1.

OPTIONS

The options available are for the Council to:

Option 1 - Endorse the Narrandera Shire Cemetery Review for public expedition. The benefit of the endorsement is that the community feedback can be sought, and a further report presented to Council.

Option 2 – Decide not to proceed with the review and subsequent exhibition.

CONCLUSION

The Narrandera Shire Cemetery Review examined current service provisions and management procedures and considered options for the future provision of cemetery services. Narrandera Shire Council currently operates six cemeteries across the Shire, each presenting different management challenges. There are also private cemeteries and graves within the Local Government Area (LGA) that Council does not control or manage.

Taking into consideration the evolution of the cemetery, funeral industry and local government's important role in the provision of services and facilities, the need to establish a long-term direction for the care, control and management of public cemeteries was recognised, as well as the ongoing expectations of procedural and operational improvements.

In line with the purpose of the cemetery review, recommendations have been made that provide a clear and consistent direction for the planning, management, and operation of the cemeteries throughout the LGA. These operational improvements and strategic directions take into consideration several key drivers, including:

- Public expectations
- Legislative and regulatory requirements
- Industry standards and trends
- Consistency with other Local Government Authorities
- Retainment of the key characteristics of the cemeteries within the Shire
- Future demands on the provision of cemeteries

All cemetery operators (no matter how large or small) are required to comply with the same legislation and reporting requirements. For Narrandera Shire Council to meet these legislative requirements, and more importantly the reporting requirements, it is essential for Council to consider the recommendations within the review.

It was clear during this review that the staff vested with operating the cemeteries take great pride and ownership of the services they are providing, often going above and beyond their position descriptions to assist families at their time of need.

The review group acknowledged the need for additional staff and resources, but also understood that this might not be achievable given the current economic climate. The review group has taken a conservative approach in recommending that the need for additional staff should be reassessed in line with the implementation of future master plans and the additional maintenance requirements they will require.

The review group found that the Narrandera Shire Cemeteries are being managed to a very high standard to the best of staff's abilities with the resources available. The introduction of software systems will have an immediate effect, ensuring historic records are preserved, improving customer service, and providing instantaneous access to interment searches and reporting.

In considering the recommendations of this review, the review group emphasised the importance of committing long term funding to carry out the actions within the future master plans. This is essential to ensure masterplans are of value and are a working asset to Council.

RECOMMENDATION

That Council:

1. Endorses the Narrandera Shire Cemetery Review for the purpose of a 28-day public exhibition.

17.6 PINE HILL RESERVOIR REPLACEMENT**Document ID: 518269****Author: Water and Sewer Engineering Officer****Authoriser: Deputy General Manager Infrastructure****Theme: Our Infrastructure****Attachments: Nil****RECOMMENDATION**

That Council:

1. Approve an increase to the budget allocation of this project by an additional \$753,000 from \$315,000 to \$1,068,000 to complete all required works.
2. Approve the purchase of 1600m² of Lot 11 DP881313, 328 Pine Hill Road for \$2,500 and the transfer of the existing site Lot 2 DP625678 once remediated.
3. Authorise the General Manager to sign all required transfer documents, resultant to the purchase and sale.
4. Classify the land purchased as operational
5. Authorise the use of the common seal on all associated documents

PURPOSE

The purpose of this report is to seek an increase to the budget allocation for the Pine Hill Reservoir Replacement project, now that more detailed costs are known.

SUMMARY

The existing water storage reservoirs on Pine Hill Road has insufficient volume to meet peak demand of the current users. The proposed construction of a 0.75 megalitre (ML) reservoir/s and associated works at a total cost of \$1,068,000 will ensure sufficient volume is available for current residents, future development, and firefighting purposes. The initial project budget was set at \$315,000 and must be increased by \$753,000 to complete all required works.

BACKGROUND

Due to increased development along Pine Hill Road and Council addressing long term pressure issues between Lethbridge Drive and Old School Road, the storage volume of the existing Pine Hill Reservoirs is inadequate to meet moderate and peak demands.

Historically the existing 0.2 ML volume Pine Hill Reservoirs only supplied properties from Old School Road to Ridgeview Road, including Stony Road and part of Cypress Road (36 properties).

In addressing ongoing pressure issues along the western end of Pine Hill Road, Council has moved 22 additional properties onto the Pine Hill Reservoir zone. Previously these properties were supplied by the reservoirs on Dalgety Street.

Due to the high-water consumption in the Pine Hill area, the existing reservoirs were already struggling to meet peak demand, with total daily summer consumption often being almost double the storage volume.

It is recommended that at least 24 hours peak demand is available in any water reservoir, with some additional storage available for firefighting purposes.

Hydraulic modelling has identified that the current peak demand in the Pine Hill area is approximately 0.5 ML per day, with another 0.15 ML required for firefighting demands.

It is proposed to construct new reservoirs on a site adjacent (part of Lot 11 DP881313, 328 Pine Hill Road) to the existing reservoirs with 0.75 ML storage volume at an estimated cost of \$711,500. This land is currently privately owned and staff have obtained an Agreement In Principle from the owners for subdivision and sale of the required 1600 square metres of land for \$2,500, with the existing site to be transferred to their ownership once the new works are completed.

0.75 ML storage allows for development of an estimated 10 new lots in the Pine Hill area. The reservoir site will be developed with allowances for construction of additional storage volume if future developments proceed at a higher rate.

The existing reservoirs will be demolished, with the land (Lot 2 DP625678) they are on being 900m² reinstated and transferred to the adjoining landowners. The estimated cost of demolition and reinstatement is \$42,000 and is included within this project budget.

Currently properties on the original Pine Hill zone are connected to a 100mm water main that acts as both a rising main to fill the reservoirs, and a supply main. This is inefficient and increases the chance of mains breaks and so extension of the 150mm supply main which ends at Old School Road to the end of Pine Hill Road is proposed. This will require construction of 1700m of 150mm PVC water main, at a cost of \$312,000.

Cost estimation summary:

Item	Estimated cost	Total cost
Land purchase	\$2,500	
Reservoir construction	\$711,500	
Water main construction	\$312,000	
Demolition of existing reservoir	\$42,000	\$1,068,000

This project already has a budget allocation of \$315,000. This figure was based on estimates for a smaller 0.5 ML reservoir and no additional works.

To complete the project to a satisfactory standard, an additional \$753,000 is required, for a total project budget of \$1,068,000. The current Water Reserve contains around \$7,300,000.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.3 - An ongoing program of capital works for both water and sewer operations of Council

ISSUES AND IMPLICATIONS**Policy**

Nil

Financial

\$753,000 from Water Reserve

Legal / Statutory

Nil

Community Engagement / Communication

A community engagement plan will be developed for the project.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

There is a risk that increased storage volume may lead to increased consumption or increased development in the area, requiring additional storage sooner than anticipated.

Rock may be a factor in both the reservoir and water main construction, leading to potential delays and cost increases. Contingency in cost estimates for rock has been allowed for.

OPTIONS

- 1) Approve increasing the budget allocation of this project from by an additional \$753,000 from \$315,000 to \$1,068,000 to complete all required works.
- 2) Approve increasing the budget allocation for this project by an additional \$441,000 from \$315,000 to \$756,000 to allow construction of 0.75 ML reservoir but no water main.
- 3) Do not approve an increase in the budget allocation from \$315,000 and construct 0.5 ML storage, which will not allow for future development or adequate firefighting storage.

CONCLUSION

To ensure there is sufficient water storage volume and pressure in the Pine Hill area, the budget for the Pine Hill Reservoir Replacement project should be increased by an additional \$753,000, from \$315,000 to \$1,068,000.

RECOMMENDATION

That Council:

1. Approve an increase to the budget allocation of this project by an additional \$753,000 from \$315,000 to \$1,068,000 to complete all required works.
2. Approve the purchase of 1600m² of Lot 11 DP881313, 328 Pine Hill Road for \$2,500 and the transfer of the existing site Lot 2 DP625678 once remediated.
3. Authorise the General Manager to sign all required transfer documents, resultant to the purchase and sale.
4. Classify the land purchased as operational
5. Authorise the use of the common seal on all associated documents

17.7 NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE MINUTES AND REPORT

Document ID: 518387

Author: Executive Engineer

Authoriser: Deputy General Manager Infrastructure

Theme: Our Infrastructure

Attachments:

1. 2020-07-22 Minutes - NFRMC.pdf
2. 2020-07-22 PWA - Levee Presentation.pdf (under separate cover)
3. 2020-07-22 WMS FRMC Mtg1.pdf (under separate cover)

RECOMMENDATION

That Council:

1. Receive and note the Narrandera Flood Risk Management Committee Meeting Minutes 22 July 2020.
2. Receive and note Public Works Advisory's presentation on Levee Integrity Assessment.
3. Receive and note Water Modelling Solutions' presentation introducing their proposal to prepare a concept design for North Narrandera detention basin.

NARRANDERA FLOODPLAIN RISK MANAGEMENT - STATUS REPORT

A number of floodplain protection measures were identified in the review of the Narrandera Floodplain Risk Management Plan and study - adopted at Council's ordinary meeting 19th March 2019.

Council was successful in the application for co-funding with NSW Department of Planning Industry and Environment (NSW DPIE) 2019/20 Flood Management Program for measures 5 (Investigate integrity of main canal/levee) and Measure 9 (concept design of a detention basin to protect the Narrandera township from overland flooding).

Council called for proposals and appointed two consultants to carry out these investigations. The consultants gave a brief presentation to the Narrandera Floodplain Risk Management Committee – see attachments

In February this year, Council prepared a grant application which was submitted in the NSW DPIE 2020/21 Flood Management Program to look at the feasibility of voluntary purchase and house raising for residence at risk to hazardous flooding. This was measure 11 recommended in the Floodplain Risk Management Study and Plan – resolved at Council's Ordinary Meeting 21st May 2019.

MEASURE 5 - SOUTHERN MAIN CANAL/LEVEE INVESTIGATION

Public Works Advisory were the successful consultancy and their representative Fred Spain gave a summary on the Levee Assessment process. (See attachment 2)

MEASURE 9 - NARRANDERA EAST DETENTION BASIN INVESTIGATION

Water Modelling Solutions were the successful consultancy and Julian Skipworth gave a presentation summarising their team and proposal. (See Attachment 3)

RECOMMENDATION

That Council:

1. Receive and note the Narrandera Flood Risk Management Committee Meeting Minutes 22July 2020.
2. Receive and note Public Works Advisory's presentation on Levee Integrity Assessment.
3. Receive and note Water Modelling Solutions' presentation introducing their proposal to prepare a concept design for North Narrandera detention basin.

**MINUTES OF NARRANDERA SHIRE COUNCIL
NARRANDERA FLOODPLAIN RISK MANAGEMENT COMMITTEE
HELD AT THE ZOOM MEETING
ON WEDNESDAY, 22 JULY 2020 AT 11:00AM**

1 PRESENT

DGMI Shane Wilson, EE Ian Draper, MPA Fred Hammer, Mr Steve Manwaring, Mr Craig Ronan, Mr Paul Moriarty, Mr Jody Rudd, Mr Noel Crichton, Mr Fred Spain, Mr Julian Skipworth, Kylee Smith

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: MPA Fred Hammer
Seconded: Mr Noel Crichton

That apologies from Cr Tracey Lewis, Cr Kevin Morris, Mr Shane Clancy and Mr Peter Beal be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

NIL

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: EE Ian Draper
Seconded: MPA Fred Hammer

That the minutes of the Narrandera Floodplain Risk Management Committee held on 14 February 2019 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTE

6 REPORTS

6.1 UPDATE ON NARRANDERA FLOODPLAIN RISK MANAGEMENT MEASURES

COMMITTEE RESOLUTION

Moved: EE Ian Draper
Seconded: MPA Fred Hammer

That the report be received and noted and that the measures proceed accordingly.

CARRIED

7 GENERAL BUSINESS

Nil

8 CORRESPONDENCE

NIL

9 PRESENTATION ON INVESTIGATION AND CONCEPT DESIGN FOR NARRANDERA DETENTION BASIN

9 NEXT MEETING

To be Advised

10 MEETING CLOSE

The Meeting closed at 12:30pm.

The minutes of this meeting were confirmed at the Narrandera Floodplain Risk Management Committee held on .

.....
CHAIRPERSON

18 OUR CIVIC LEADERSHIP**18.1 SALE OF LOT 169 DP 1069082 - 5 DRISCOLL ROAD, NARRANDERA****Document ID: 516064****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council resolve to include the following line items relating to Resolution 20/170 of the 21 July 2020 meeting: -

1. Require the nett proceeds of sale to be held in Council's Red Hill Industrial Estate Reserve;
2. Give delegation to the Mayor and the General Manager to sign any documentation relating to this matter;
3. Give approval to affix the Common Seal of Council, if required, to any documentation relating to this matter.

PURPOSE

The purpose of this report is to add 3 line items to the resolution of Council made 21 July 2020 regarding the sale of this allotment.

SUMMARY

The recommendation adopted by Council overlooked the management of nett proceeds of sale of the allotment, also providing delegation to the Mayor and the General Manager to sign any documents relating to this matter and finally approval to affix the Common Seal of Council to any documentation relating to this matter.

BACKGROUND

Item 16.2 (Resolution 20/170) of the July 2020 business paper contained the following recommendation that was adopted by Council: -

16.2 OFFER TO PURCHASE LOT 169 DRISCOLL ROAD**RESOLUTION 20/170**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council adopts the recommendation of ELT to accept the offer of \$25,000 plus GST to purchase lot 169 Driscoll Road.

CARRIED

The recommendation overlooked including the following line items:

1. Require nett proceeds of sale to be held in Council's Red Hill Industrial Estate Reserve;
2. Give delegation to the Mayor and the General Manager to sign any documentation relating to this matter;
3. Give approval to affix the Common Seal of Council, if required, to any documentation relating to this matter.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

ES270 – Sale of Industrial Land Red Hill Industrial Estate

Financial

Sale price of \$25,000 plus GST

Legal / Statutory

A New Tax System (Goods and Services Tax) Act 1999

Conveyancing Act 1919

Local Government Act 1993

Real Property Act 1900

Community Engagement / Communication

By presenting this report in the ordinary section of the August 2020 business paper

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

There are no perceived risks by including these 3 additional line items.

OPTIONS

To progress this sale Council must provide authority for documents to be signed and the affixing of the Common Seal of Council if necessary.

CONCLUSION

Council resolved at the meeting of July 2020 to sell Lot 169 DP 1069082 (5 Driscoll Road, Narrandera) however delegations of authority to sign documents and to affix the Common Seal of Council were not included.

The recommendation will be for Council to include 3 additional line items so that documents can be executed as required and the proceeds of sale dealt with appropriately.

RECOMMENDATION

That Council resolve to include the following line items relating to Resolution 20/170 of the 21 July 2020 meeting: -

1. Require the nett proceeds of sale to be held in Council's Red Hill Industrial Estate Reserve;
2. Give delegation to the Mayor and the General Manager to sign any documentation relating to this matter;
3. Give approval to affix the Common Seal of Council, if required, to any documentation relating to this matter.

18.2 CVGT AUSTRALIA LTD - SEEKING PARTIAL RENTAL RELIEF DUE TO COVID-19 PANDEMIC**Document ID: 516284****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council:

1. Agree to the partial rent relief of 15 percent of the monthly rental amount payable to Council for a 3 month period and that the General Manager be granted authority to assess any further requests for rent relief received from CVGT Australia Limited.

PURPOSE

The purpose of this report is to advise Council that the tenant of 147 East Street, Narrandera is seeking partial rent relief for a period of 3 months.

SUMMARY

The property at 147 East Street, Narrandera is owned by Council and is currently leased to CVGT Australia Limited under a commercial lease.

BACKGROUND

CVGT Australia Ltd (CVGT) is a registered charity whose aim is to secure employment for all members of the general community with specific focus for people with a disability, people from a culturally and linguistically diverse background and people that are financially disadvantaged.

CVGT are seeking rent relief as part of the National Cabinet Mandatory Code of Conduct for certain small to medium enterprises where the tenant is eligible for the Commonwealth Government's JobKeeper program. CVGT as a not-for-profit organisation and a registered charity is eligible for the JobKeeper program if they estimate that their turnover has or is likely to fall by 15 percent or more relative to a comparable period. CVGT has declared that their turnover has decreased by 15 percent and are therefore eligible for the JobKeeper program.

CVGT are seeking a corresponding minimum of 15 percent reduction in their monthly rental amount payable to Council.

The rent relief based on the new lease commencing 1 July 2020 approximates \$150 (excl GST) per month or approximately \$450 over the 3 month rental period.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

Not a policy but Council received a report 21 April 2020 on the impact of the Covid-19 pandemic on the local economy and ways that Council could assist

Financial

A 15 percent rent relief over 3 months would approximate \$450 excl GST

Legal / Statutory

Local Government Act 1993

National Cabinet Mandatory Code of Conduct – SME Commercial Leasing Principles during COVID-19

Economic Response to the Coronavirus – Support for not-for-profit organisations

Community Engagement / Communication

Achieved by presenting this report to Council in the ordinary section of the business paper

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

There are no perceived risks in providing this rental relief

OPTIONS

The options available to Council are to:

1. Not agree to provide any form of rent relief, or
2. Agree to provide 15 percent monthly rent reduction for a period of three months, or
3. Agree to provide a greater monthly rent reduction for a period of three months.

CONCLUSION

CVGT Australia Limited have advised Council that they qualify for the Commonwealth JobKeeper payment and are therefore able to request that Council enter into an agreement for rent relief.

Given that the COVID-19 pandemic is still a developing event the recommendation will be that Council support the partial rental relief as requested and that authority be given to the General Manager to assess any further requests for rent relief received from CVGT Australia Limited.

RECOMMENDATION

That Council:

1. Agree to the partial rent relief of 15 percent of the monthly rental amount payable to Council for a 3 month period and that the General Manager be granted authority to assess any further requests for rent relief received from CVGT Australia Limited.

18.3 RESIGNATION OF DOMESTIC VIOLENCE ADVISORY COMMITTEE MEMBERS**Document ID: 517548****Author: Community Support Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: 1. Draft Terms of Reference - Domestic Violence Advisory Committee.docx****RECOMMENDATION**

That Council:

1. Receive and accept the resignation of Domestic Violence Committee Members Iris Schofield, Beverly Hughes, and Veronica Barry.
2. Endorse the advertisement for new Committee Members.

PURPOSE

The purpose of this report is to advise Council of the resignation of Domestic Violence Advisory Committee Members Iris Schofield, Beverly Hughes, and Veronica Barry and the advertisement for new Committee Members

SUMMARY

In July 2020 the Domestic Violence Advisory Committee received three resignations from members, Iris Schofield, Beverly Hughes, and Veronica Barry. Due to these resignations, Council has commenced advertising for new members, due to close on 1 September 2020.

BACKGROUND

In August 2020 Council resolved to form the Domestic Violence Advisory Committee and after advertising, four (4) members of the community and two (2) Councillors (six (6) members in total, with a quorum of four (4) were appointed to the Committee.

In July 2020 Council received the resignations of three (3) of the community members, Iris Schofield, Beverly Hughes, and Veronica Barry, leaving the Committee with only one (1) community member and two (2) delegated Councillors.

The Terms of Reference for the Domestic Violence Advisory Committee states:

1. A quorum for a meeting will be a majority of the members of the committee.
2. For a vote to be carried a majority of members attending - half the number plus one (1) is required
3. Committees are encouraged to make decisions by consensus
4. Council staff do not have the authority to vote on issues.

Therefore, to maintain a quorum until new members have been appointed, all current members will need to be present at the meeting. Once new members have been

appointed, the Committee will be required to hold their Annual General Meeting (currently scheduled for September) and appoint a chairperson.

In accordance with the Terms of Reference, Council will now complete the below steps to fill the vacant positions:

- Investigate previous nominations
- Nominations of interest advertised via social media, print media
- Submissions collected
- Report submitted to General Manager
- Recommendations to Council
- Resolution of Council endorsing members of Committee

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

1.1 - To live in an inclusive, tolerant and healthy community which demonstrates a positive attitude

Action

1.1.6 - Information about community services that are accessible within the Shire to be broadcast through various means

ISSUES AND IMPLICATIONS

Policy

Advisory Committees Establishment & Management Policy

Financial

Council resolved to allocate a budget of \$3000 to Domestic and Family Violence Expenses, with \$500 allocated specifically to the Committee.

Legal / Statutory

Local Government Act 1993

Community Engagement / Communication

Committee nominations to be advertised via social media, print media and Community Radio

Human Resources / Industrial Relations (if applicable)

Staff member allocated to support the needs of the Committee

RISKS

The purpose of the Domestic Violence Advisory Committee is to raise awareness of domestic and family violence and to advise Council on these matters. It may negatively impact Council's efforts to promote an inclusive, tolerant, and healthy community.

OPTIONS

1. Accept the resignations of Domestic Violence Committee Members Iris Schofield, Beverly Hughes, and Veronica Barry and endorse Council's advertisement to fill the vacant positions
2. Accept the resignations of Domestic Violence Committee Members Iris Schofield, Beverly Hughes, and Veronica Barry and refer the Terms of Reference to staff for amendments

CONCLUSION

That Council receive and accept the resignations of Domestic Violence Committee Members Iris Schofield, Beverly Hughes, and Veronica Barry and endorse Council's advertisement to fill the vacant positions

RECOMMENDATION

That Council:

1. Receive and accept the resignation of Domestic Violence Committee Members Iris Schofield, Beverly Hughes, and Veronica Barry.
2. Endorse the advertisement for new Committee Members.



Advisory Committee Terms of Reference

Committee Name	Domestic Violence Advisory Committee
1. Purpose	The Committee aims to raise awareness of domestic & family violence issues within the Narrandera Shire
2. Establishment	<p>The Domestic Violence Advisory Committee has been established to provide particular expertise to help the Council make its decisions and/or help engage community resources and opinion. There are no formal, delegated powers to act in place of Council.</p> <p>Any decisions or recommendations from the Committee need to be adopted by Council at a formal meeting to achieve legal standing.</p>
3. Objectives	<ul style="list-style-type: none"> • Development, provision and dissemination of information to raise awareness of domestic and family violence issues and support services within Narrandera Shire • Participation in activities to raise awareness of domestic violence and to advocate for the safety of all community members • Advise council on strategies and practices that assist in educating the community with regards to domestic violence. • Advise Council on the enhancement of service provision for people affected by family and domestic violence
4. Objectives from the Community Strategic Plan	<p>The objectives of the Domestic Violence Advisory Committee aligns with the following from the CSP</p> <p>To live in a healthy community and one that demonstrates a positive attitude.</p> <ul style="list-style-type: none"> • 2) Supporting community education on important health and wellbeing matters such as preventative health measures like good eating habits also on other social issues such as domestic violence and drug and alcohol abuse. • 5) Maintain and preferably enhance our current health and emergency services. To feel connected and safe. • 16) Encouraging the community to initiate the development of innovative and regular events. • 17) Support community groups where possible to remain functional into the future.
5. Committee Structure	<p>The Committee is to consist of a minimum of five (5) including</p> <ul style="list-style-type: none"> • Chairperson • Elected bi-annually at AGM from the Committee's Community Representatives

- Chair meetings and ensure agenda items are discussed, decisions are made and action to be taken, as appropriate.
- Ensure preparation of agenda before the meeting.
- Approve meeting minutes prior to distribution.
- Represent the Committee as spokesperson.
- The Chairperson can cancel scheduled meetings if there are no scheduled Agenda items for consideration.
- **Community Representatives**
- Minimum of three(3) Community Representatives
- Attend meetings and be punctual.
- Send an apology if unable to attend a meeting. (Councillor to contact Councillor Alternate)
- Read Business Papers in advance and undertake necessary research.
- Raise issues and concerns, and report on initiatives and issues which may be relevant to or of interest to other members.
- Participate in discussions and decision making.
- Follow through actions minuted and subsequently adopted by Council.
- **Councillor**
- Minimum of (1) Councillor. Council representative – membership shall be appointed by resolution of Council at the commencement of each term.

Council staff support.

- Prepare items for inclusion in the agenda in consultation with the Chairperson.
- Provide appropriate council staff support to the Domestic Violence Advisory Committee meetings
- Provide secretarial support
- Provide and/or collect reports for compilation of the Agenda. Be the principal point of contact for the Committee.
- Be the main conduit between the Committee and Council.
- Assist Governance and Administration in the co-ordination of Committee Meetings.
- Monitor and follow-up Action Report.

<p>6. Term</p>	<p>The Committee is established for a term of Council plus 3 months. Method of Determining Members: Recruitment and Selection</p> <ul style="list-style-type: none"> • Nominations of interest advertised via social media, print media • Nomination form completed by interested parties • Submissions collected • Report submitted to General Manager • Recommendations to Council • Resolution of Council endorsing members of Committee
<p>7. Meetings</p>	<p>Meetings are to be held quarterly in addition to an Annual General Meeting each September.</p>
<p>8. Quorum & Voting</p>	<p>1. A quorum for a meeting will be a majority of the members of the committee.</p>

	<ol style="list-style-type: none"> 2. For a vote to be carried a majority of members attending - half the number plus one (1) is required 3. Committees are encouraged to make decisions by consensus 4. Council staff do not have the authority to vote on issues.
<p>9. Termination of Membership</p>	<p>Any member who fails to advise of an absence of up to three (3) meetings in a calendar year will be deemed to have resigned</p> <p>Members can choose to resign by notifying the Committee in writing</p> <p>Replacement of Vacant Positions</p> <ul style="list-style-type: none"> • investigate previous nominations • Nominations of interest advertised via social media, print media • Submissions collected • Report submitted to General Manager • Recommendations to Council • Resolution of Council endorsing members of Committee
<p>10. Reporting Requirements</p>	<p>Documents required:</p> <ul style="list-style-type: none"> • Agenda • Recommendations for submission to Council Meeting
<p>11. Alteration of Terms of Reference</p>	<p>Amendment of the Terms of Reference can be by a majority vote of the Committee which will require the endorsement of Council before it is enacted.</p>
<p>12. Committee Review</p>	<p>June 2020 review of Committee need and objectives</p>

18.4 DA-016-2020 LOT 10 DP 1202049 STURT HIGHWAY GILLENBAH**Document ID: 518009****Author: Manager Development & Planning****Authoriser: Deputy General Manager Infrastructure****Theme: Our Environment****Attachments: 1. Site Plan****RECOMMENDATION**

That Council:

1. Approve a variation to the Development Standards under Chapter 11.3 of the Narrandera Development Control Plan 2012 and,
2. Grant conditional consent to DA-016-2019/2020 for the erection of a dwelling and associated structures on Lot 10 DP1202049, Sturt Highway, Gillenbah.

PURPOSE

The purpose of this report is to comply with Resolution 20/014 and provide a further report on the proposed erection of a dwelling on Lot 10 DP 1202049 for consideration of Council.

SUMMARY

Council has received an application to erect a moveable dwelling on land that is within a flood plain area identified by both the Narrandera Development Control Plan 2012 and the 2019 Narrandera Floodplain Risk Management Study.

The application was submitted to Council for consideration at the February 2020 meeting, at which was determined that there was insufficient information provided by the proponent in support of the application to permit Council to fully consider this matter.

This report will provide an assessment of the additional information that has now been submitted by the proponent and a legal framework for Council to approve the erection of a dwelling and associated structures on Lot 10 DP 1202049.

BACKGROUND

At the February 2020 meeting Council considered a report dealing with an application to construct a moveable dwelling on stilts on Lot 10 DP1202049, Sturt Highway, Gillenbah, and resolved;

That Council provide in principle support for the land at Lot 10 DP 1202049, Sturt Highway, Gillenbah to be used for the future construction of a dwelling, subject to:

1. *The receipt and consideration of further information in support of the application, including but not limited to:*

a. Plans of the proposed stilts to be prepared by a suitably qualified engineer, detailing the height of the structure (500mm above the flood planning level), required design velocity and impact resistance and other information in accordance with the requirements of the Narrandera Development Control plan 2013.

b. Bushfire Assessment and certificate to be prepared by a person recognised by the NSW Rural Fire Service as a qualified consultant detailing the bushfire attack level and that the site will be capable of achieving compliance with the NSW Planning for Bushfire Protection requirements.

c. Other environmental information identified as currently insufficient within the development assessment report.

2. Upon receipt and assessment of this additional information, a further report will be prepared for consideration and determination at an Ordinary meeting of Council.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.8 - Development Applications received and assessed within statutory timeframes

ISSUES AND IMPLICATIONS

Policy

The assessment of all buildings is undertaken in consideration of the Narrandera Local Environmental Plan 2013 (the LEP) and the Narrandera Development Control Plan 2012 (the DCP).

Under these plans new dwellings on flood affected land need to comply with the following requirements;

Section 6.2 of the LEP

(3) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development—

(a) is compatible with the flood hazard of the land, and

(b) will not significantly adversely affect flood behaviour resulting in detrimental increases in the potential flood affectation of other development or properties, and

(c) incorporates appropriate measures to manage risk to life from flood, and

(d) will not significantly adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses, and

(e) is not likely to result in unsustainable social and economic costs to the community as a consequence of flooding.

Chapter 11.3 of the DCP requires that;

When a development application is lodged the Council will utilise the prescriptive and performance controls within Sections 11.5 to 11.7 of this Chapter.

The prescriptive controls include:

- *The setting of habitable and non-habitable floor levels, and*
- *The use of flood compatible building components and construction methods.*
- *All new residential development apart from minor extensions and replacement dwellings is not suitable in the floodway hydraulic category.*

The performance controls include;

- *An engineer's report on the structural adequacy of the building with regard to flood waters, debris impact and buoyancy;*
- *An engineer's report certifying that the development will not increase the flood effects elsewhere on the floodplain;*
- *Evidence of reliable evacuation access during flood events;*
- *Evidence that the land use will not cause pollution during flood events;*
- *Evidence that the building has been designed to minimise impact on flood flow, and*
- *Evidence that the storage of materials within the building of development can be carried out above a specified flood planning level.*

1.

The proponent has now provided the following documentation in support of the application;

1. Site Classification & Land Capability Assessment Report 2020 – McMahon Earth Science in relation to the soil type and classification under Australian Standard 2870-2011 Residential Slabs and Footings Code and suitability of the site for effluent disposal under Australian Standard 1547-2012 On-site Domestic Wastewater Management.
2. Bushfire attack Level Report Lot 10 Sturt Highway Gillenbah- Ember Bushfire Consulting.
3. Site, floor, elevation, and section plans for a 4-bedroom transportable dwelling erected on stilts having a finished floor height of 146.6 AHD (which represents a height of 500mm above the maximum recorded flood height).

4. Engineering Details of the footings and supporting frame structure for the above dwelling- Cornell Engineers.

Financial

NA

Legal / Statutory

Both the DCP and the 2019 Narrandera Floodplain Risk Management Study state that all new residential development apart from minor extensions and replacement dwellings is not suitable in the floodway hydraulic category applying to Lot 10 DP1202049.

At the Ordinary Council meeting of 19 March 2019 Council adopted *the draft review of the Narrandera Floodplain Risk Management Study and Plan* (Resolution 19/048) but did not resolve to *commence a detailed study of planning controls relating to flooding noting the measures in the study and plan* which in effect defers the recommendations in the 2019 study relating to planning controls until a later date.

In effect this means that the requirements under the Narrandera Development Control Plan 2012 in relation to the assessment of buildings on flood prone land will still be applied.

Under DCP Section 11.7 does recommend that new dwellings are not suitable in this area, however Council may resolve to approve a variation to the DCP *where an applicant wishes to vary the requirements of this plan, the variation will be assessed on its merits according to the intent of the relevant development controls and the provisions of the NSW Floodplain Development manual 2005.*

Therefore in this instance, it is considered that the further information provided by the applicant supports the recommendation that subject to appropriate conditions of consent, that Council could resolve to approve a variation Section 11.7 of the Narrandera DCP and approve a new residential dwelling to be constructed on Lot 10 DP1202049, Sturt Highway, Gillenbah.

Community Engagement / Communication

The application was notified to adjoining and adjacent landowners and no submissions were received.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

To eliminate or minimise risk to Council and the occupants of the dwelling, appropriate conditions of consent would be applied should Council resolve to grant approval to this application.

OPTIONSOption 1

Council could resolve to adopt the recommendation and grant conditional consent to the application. The applicant would then need to ensure that the required information and works will alleviate all issues with building on flood prone land.

Option 2

Council could resolve to not adopt the recommendation and refuse to grant conditional consent to the application on the grounds that both the DCP and the 2019 Narrandera Floodplain Risk Management Study state that all new residential development apart from minor extensions and replacement dwellings is not suitable in the floodway hydraulic category applying to Lot 10 DP1202049.

Option 3

Council could resolve to seek further information, however the applicant has provided the majority of information required to support the recommendation.

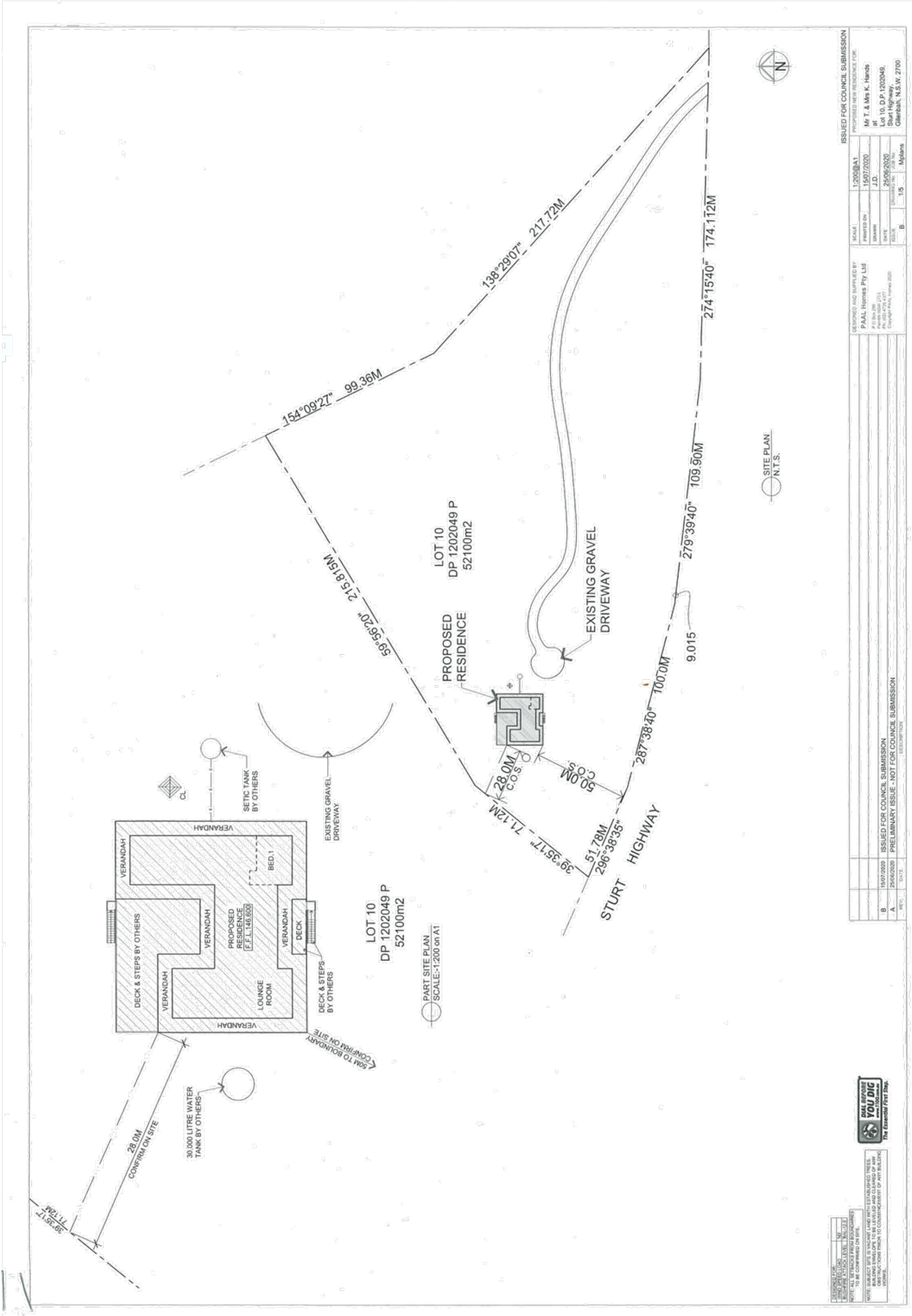
CONCLUSION

Council resolved that DA 016-2019/2020 be resubmitted to Council with further supporting information. It is considered that the applicant has now provided this information and it is considered that Council is in a position whereby it can now grant consent should it resolve to do so.

RECOMMENDATION

That Council:

1. Approve a variation to the Development Standards under Chapter 11.3 of the Narrandera Development Control Plan 2012 and,
2. Grant conditional consent to DA-016-2019/2020 for the erection of a dwelling and associated structures on Lot 10 DP1202049, Sturt Highway, Gillenbah.



19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 JULY DEVELOPMENT SERVICES ACTIVITIES

Document ID: 517935
Author: Administration Assistant
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for July 2020.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during July as of 31 July 2020.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during July 2020 detailed in the following table:

Stage Reached	Number
Lodged	6
Stop-the-Clock / Under Referral / Awaiting Information	3
Under Assessment	6
Determined	2

The value of Development & Complying Development Applications approved by Council during July 2020 is detailed in the following table:

Development Type	2020/2021			
	July 2021		Year to Date	
	Number	Value \$	Number	Value \$
Residential	1	\$ 15,000	1	\$ 15,000
Industrial			0	\$ -
Commercial			0	\$ -
Rural Residential			0	\$ -
Subdivisions	1	\$ -	1	\$ -
Other			0	\$ -
TOTAL	2	\$ 15,000	2	\$ 15,000

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during July 2020.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
DA-041-19-20	B	-	359676	18 Twynam St NARRANDERA	Change of Use	1a	L	-	4
DA-003-20-21	1 & 2	-	1161113	224 Mandalay Rd NARRANDERA	Boundary Adjustment	-	L	-	17

Type explanation

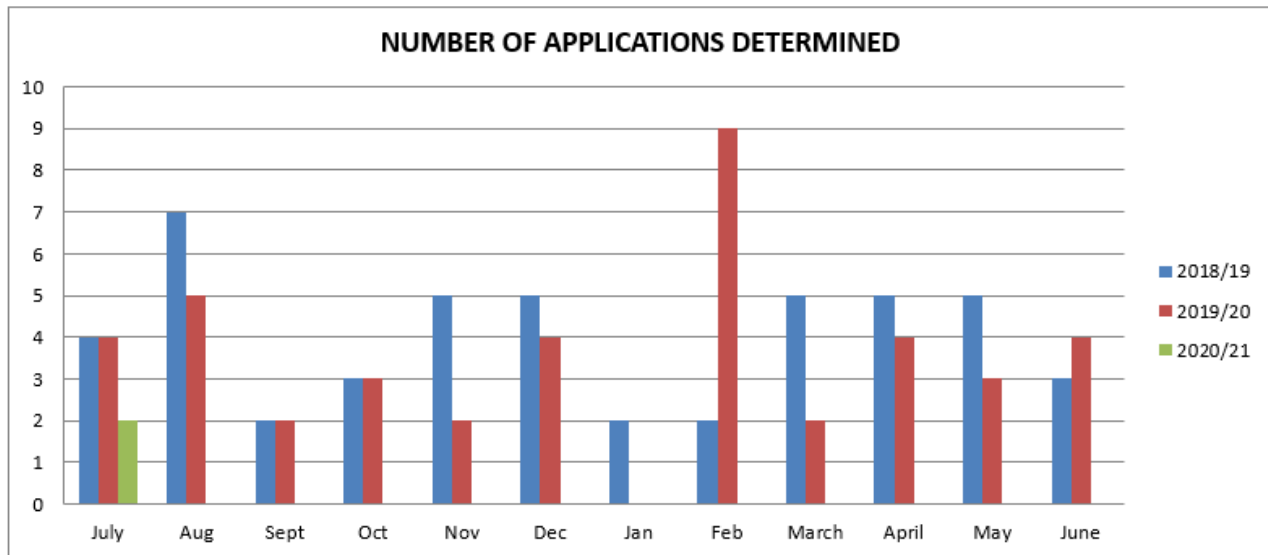
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.

Comparison determination times

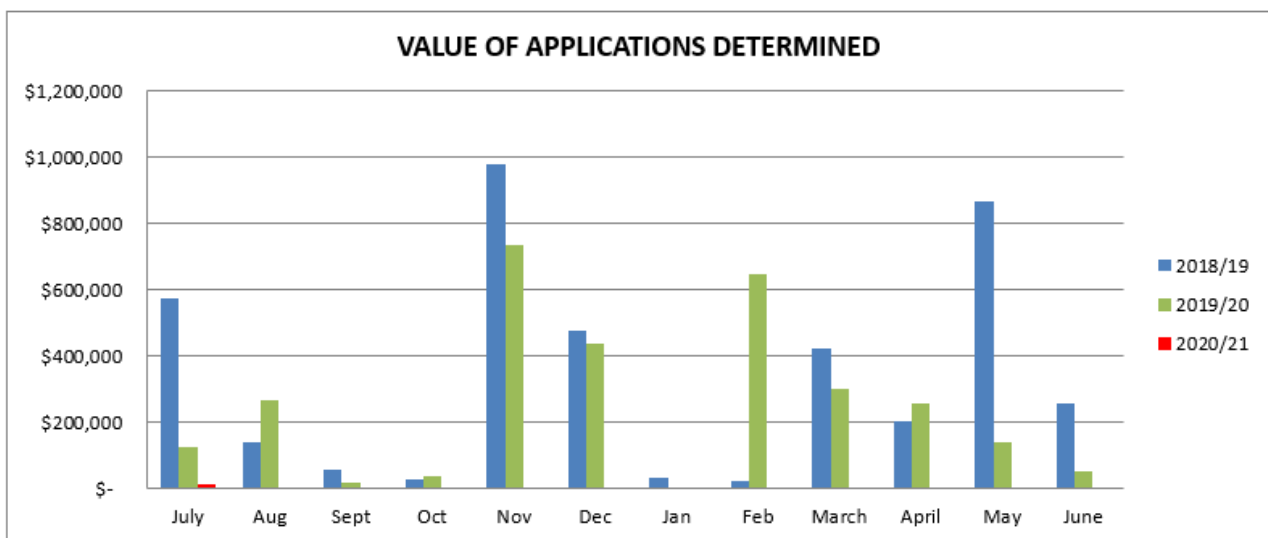
2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days

2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average	32 days
2020/21	Narrandera Shire Council average YTD	11 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2018/19.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2018/19.



Certificates Issued

A summary of other development services activities undertaken during July 2020 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	-
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	-
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	9
Swimming Pool Compliance Certificates	-
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for July 2020.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**20.1 DRAFT COUNCIL FINANCIAL STATEMENTS 2019-2020 - REFERRAL FOR AUDIT****Document ID: 516656****Author: Finance Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Statutory and Compulsory Reporting – Financial / Audit**

- Attachments:**
- 1. General Purpose Financial Statements (under separate cover)**
 - 2. Special Purpose Financial Statements (under separate cover)**
 - 3. Special Schedules (under separate cover)**
 - 4. Reserves Reconciliation 30.06.2020 (under separate cover)**
 - 5. Unspent Grants Reconciliation (under separate cover)**

RECOMMENDATION

That Council:

1. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that it has prepared the General Purpose Financial Statements for the 2019/2020 financial year ending 30 June 2020 and has formed an opinion, based on the advice of Council officers, that these reports;
 - (a) Have been prepared in accordance with;
 - (i) The Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) The Australian Accounting Standards and professional pronouncements; and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2020; and
 - (c) Accords with Council's accounting and other records and policies.
2. That the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. That the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2020 be referred for audit.
5. That Tuesday 15th September 2020 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2020, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
6. That the following net amounts be transferred to/(from) Internally Restricted

Reserves;

7. That \$1.424 million is transferred to the plant reserve as at 29th July 2020 following the receipt of receivables outstanding at 30 June 2020.

That Council resolves to revote expenditure of \$7,053,675 for the projects and purpose listed as carryovers in the attached schedule, of which \$1,071,534 is funded from revenue.

PURPOSE

The purpose of this report is to address the requirement for Council and Management to make a statement as to the preparation and content of the General Purpose and Special Purpose Financial Statements prior to their referral for audit.

It is also to bring before Council those projects, which were not completed in 2019/2020, to revote those amounts into 2020/2021, in accordance with the Local Government Act, 1993 (LGA). Council will also resolve as to the funds to be restricted as internal reserves at 30 June 2020.

SUMMARY

This report is submitted to Council for its endorsement and referral of the Draft 2019/2020 Financial Statements to Council's external auditors, Crowe Horwath, who perform the external audit as a contractor for the NSW Audit Office.

This report details the process for Council to adopt the 2020/2021 Financial Statements, including advertising them, placing them on public exhibition for public comment, issue of the final set of Financial Statements, and receipt of the Auditor's reports.

The auditors commenced audit testing in the period Monday 10th August to Wednesday 12th August.

It is proposed that Council at its meeting on 15 September 2020, will review the final set of audited Financial Statements, and resolve to issue them, in accordance with the Audit Office requirements. At this meeting Council will receive a presentation on the 2019/2020 Financial Statements from auditors Crowe Horwath contractors for the NSW Audit Office.

Council's overall result for 2019/2020 is a positive result with a Net Operating profit for the year of \$ 4,343,000.

Should the audit show a material difference from the attached draft, this will be incorporated into the final set of Financial Statements that will be presented on 15 September 2020. The Audit Office requires the external auditors to report all changes between the Draft Statements and the Final Statements.

BACKGROUND

As prescribed under Section 413 of the Local Government Act 1993, Council is required to consider and resolve to refer the 2019/2020 Draft Financial Statements for audit as soon as practicable after the end of the financial year.

The external auditors, Crowe Horwath, performed the on-site audit from 10 August to 13 August. The finalised set of audited Financial Statements will be presented to Council on 15 September, for issue. It is anticipated that the Audit Office will issue its reports prior to the 4th September 2020.

The full set of audited Financial Statements, including the Auditor's reports, will be presented to Council on 15 September 2020.

Advertising and public exhibition of both the audited Financial Statements and Auditor's reports, inviting members of the public to make comment, will commence on Wednesday 9 September.

Council's Draft Financial Statements for 2019/2020 have been prepared and will be tabled at the Council meeting.

The Draft Primary Financial Statements are attached to this report and have been prepared in accordance with the format required by the Local Government Act 1993 (LGA), the Code of Accounting Practice and Financial Reporting (Code) issued by the Office of Local Government and the Australian Equivalents to the International Financial Reporting Standards (AIFRS).

These Draft Financial Statements are required to be audited in accordance with Sections 415, 416 and 417 of the Local Government Act.

The Draft Primary Financial Statements consist of the following General Purpose Financial Statements;

- Income Statement;
- Statement of Comprehensive Income;
- Statement of Financial Position;
- Statement of Changes in Equity;
- Statement of Cash Flows.

It should be noted that there may be minor or slight variances to the complete documents once checking is fully completed, and the audit completed. Any variances will be reported to the Audit Office by the contract auditor.

The Draft Financial Statements also include Draft Special Purpose Financial Statements, which relate to the following business activities of Council;

- Water Supply; and
- Sewerage Services.

Internally restricted reserves

Each year Council would be aware that not all projects are completed by 30 June, due to various reasons, mostly of which are that other funded works have come forward and are needed to be prioritised.

A complete listing of all carryovers is attached to this report, along with a listing of all unexpended grants.

At 30 June 2020 \$1,824 million remained outstanding for grant funded projects, mainly the Stronger Country Community Funding and Drought Funding (\$783,129) and the Narrandera Sportsground Clubrooms (\$722,917).

The votes for expenditure cease on 30th June each year. A recommendation has been made to cover revoting this additional expenditure.

Along with cash to fund carried over works Council also internally restricts general fund cash to fund future capital works or specific projects. The following table sets out the proposed internally restricted cash at 30 June 2020.

CLASS OF RESERVE	Balance 30 Jun 2019	Budget Movement 19/20	Net Transfer	Balance 30 Jun 2020
Internal Restrictions (Note 6)				
Plant and vehicle replacement	\$ 342,589.40	\$ -	\$ 1,423,542.00	\$ 1,766,131.40
Employee Leave Entitlements	\$ 1,229,888.00	\$ -	\$ -	\$ 1,229,888.00
Carry over works	\$ 728,751.00	\$ -	\$ 374,910.68	\$ 1,103,661.68
Building Maintenance & Repair	\$ 155,570.00	\$ -	-\$ 59,579.00	\$ 95,991.00
Community Activities	\$ 365,707.50	\$ -	\$ 16,380.32	\$ 382,087.82
Construction of Buildings	\$ 376,621.00	\$ -	\$ 485,236.00	\$ 861,857.00
Office Equipment	\$ 513,788.40	-\$ 77,500.00	\$ 17,257.00	\$ 531,045.40
Property Development	\$ 140,603.00	\$ -	\$ 34,566.00	\$ 175,169.00
Other	\$ 5,238,874.32	-\$ 3,146,161.00	-\$ 221,080.00	\$ 5,017,794.32
Insurance Claims	\$ -	\$ -	\$ -	\$ -
Quarry	\$ 18,992.00	\$ -	\$ 14,643.00	\$ 33,635.00
Recreational Facilities	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Roads Refurbishment	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
Financial Assistance Grant	\$ 2,507,426.00	\$ -	\$ 49,781.00	\$ 2,557,207.00
Bonds, Retentions & Trusts	\$ 142,613.86	\$ -	\$ 81,594.36	\$ 224,208.22
Total Internal Restrictions	\$11,786,424.48	-\$ 3,223,661.00	\$ 2,217,251.36	\$ 14,003,675.84

Annual Financial Statement process

The process that Council must follow in the production, audit, issuance, advertising and presentation of the Financial Statements is prescribed in Sections 413-420 of the LGA, and the Audit Office requirements. The following timetable will allow these processes to be satisfied and for the Financial Statements to be adopted by Council;

7 August	Draft 2019/2020 Financial Statements presented to Audit, Risk & Improvement Committee for referral for audit.
10-13 August	On-site audit conducted by the external auditors.
18 August	Draft 2019/2020 Financial Statements presented to Council for referral for audit.
4 September	Audit Office reports anticipated to be received by Council and Financial Statements submitted to the Office of Local Government
8 September	Public advertising notifying that the Financial Statements are available for inspection until 22 September. The advertisement also advises that the Financial Statements will be formally presented to Council on 15 September and submissions will be received up until 22 September.
15 September	Ordinary Council meeting for the presentation of Council's audited Financial Statements and Auditor's reports to Council.
22 September	Closing date for public submissions on the Financial Statements. All submissions received will be referred to Council's external auditors for consideration (Section 420(3)). Council may take such action as it considers appropriate with respect to any submissions received.

A full report on Council's financial position will be provided to Council at its meeting on 17 November 2020.

Financial Performance

While the Draft Financial Statements are still subject to audit, the following is a summary of Council's financial result which demonstrates Council's sound financial position.

Financial Results	2020(a)
	\$ '000
Operating Result	4,343
Operating Results before Capital	2,274
Total Cash & Investments	29,164
Internal Reserves	14,089
Assets Under Management	299,062
(a) Subject to Audit Confirmation	

1.

The indicators above reflect a sound financial position as at 30 June 2020. The overall operating profit of \$ 4.343 million is more than the budgeted \$3.629 million. The following is a summary of the items contributing to this result:-

- 1) Rates and Charges were \$124,000 higher than originally anticipated
- 2) User fees & charges were \$153,000 lower than budgeted
- 3) Interest and Investment Revenue was below budget by \$106,000
- 4) Other Revenues were above budget by \$2.2 Million. This was largely due to the temporary sale of water and volunteer income.
- 5) Grants & Contributions provided for operating purposes was \$1.153 million more than originally anticipated. This was mainly due to receiving an additional \$498k for the Roads to Recovery Program and an additional \$582k for the Stronger Country Communities projects.
- 6) Grants & Contributions for capital purposes was \$51k less than anticipated due to programs budget for but funds were not received. These include the Barellan Sewer, Narrandera West Sewer and Narrandera Water Filtration Plant.

2.Total increase in income is \$2.999 Million more than the budgeted \$22,039

- 1) Employee expenses were more than anticipated by \$241,000
- 2) Materials and Contracts were up by \$1.264 million than originally budgeted for.
- 3) Depreciation was up by \$227,000
- 4) Other expenses were up by \$553,000

Total increase in expenses of \$2.285 million more than the budgeted \$18.410 million.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

NA

Financial

Primary statements reflect Councils financial operations during 2019-20 and Council's financial position at 30th June, 2020.

Legal / Statutory

Compliance with the financial reporting requirements of the Local Government Act

Community Engagement / Communication

Financial Statement will be placed on exhibition seeking public comment.

Human Resources / Industrial Relations

NA

RISKS

Preparation of the Statements in a manner that does not comply with Australian Accounting Standards and the Local Government Code of Accounting Practice & Financial Reporting may result in the Audit Office qualifying Councils Statements for non-compliance.

CONCLUSION

Council is required to refer its Draft Financial Statements to audit and to form an opinion on them.

This report allows Council to consider such a resolution.

RECOMMENDATION

That Council:

1. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that it has prepared the General Purpose Financial Statements for the 2019/2020 financial year ending 30 June 2020 and has formed an opinion, based on the advice of Council officers, that these reports;
 - (a) Have been prepared in accordance with;
 - (i) The Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) The Australian Accounting Standards and professional pronouncements; and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2020; and
 - (c) Accords with Council's accounting and other records and policies.
2. That the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. That the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2020 be referred for audit.
5. That Tuesday 15th September 2020 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2020, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
6. That the following net amounts be transferred to/(from) Internally Restricted Reserves;
7. That \$1.424 million is transferred to the plant reserve as at 29th July 2020 following the receipt of receivables outstanding at 30 June 2020.

That Council resolves to revoke expenditure of \$7,053,675 for the projects and purpose listed as carryovers in the attached schedule, of which \$1,071,534 is funded from revenue.

20.2 JULY INCOME STATEMENT

Document ID: 516867
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. July 2020 Income Statement.pdf

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 July 2020.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 July 2020.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The Original budget was adopted by Council on 2 June 2020. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run. Rates notices for 2020/2021 were issued on 1 July 2020.

Depreciation

Depreciation is run on a quarterly basis and will be calculated in September.

Interest and Investment Revenue

Interest revenue is showing at the end of July a negative amount of \$118,000 this is due to the reversal of accrued interest for the 2019/2020 financial year.

Grants and Contributions provided for Operating purposes

Grants and Contributions provided for operating purposes is showing at the end of July as a negative amount of \$44,000 this is due to the reversal of accrued grants and contributions for the 2019/2020 financial year.

Major variations to budget

There are no major variations to budget, which are evident at this time.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 July 2020.

Narrandera Shire Council

General Fund Income Statement
for the period ending 31 July 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	5,927	6,069
User Charges and Fees	1,720	132
Interest and Investment Revenues	229	(69)
Other Revenues	753	52
Grants & Contributions provided for Operating Purposes	7,336	(44)
Grants & Contributions provided for Capital Purposes	8,271	1,063
<i>Other Income:</i>		
Net gains from the disposal of assets	92	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	24,328	7,203
Expenses from Continuing Operations		
Employee Benefits & On-Costs	6,653	458
Borrowing Costs	7	-
Materials & Contracts	3,403	70
Depreciation & Amortisation	4,265	-
Legal Costs	-	-
Other Expenses	1,459	365
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	15,787	893
Operating Result from Continuing Operations	8,541	6,310
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	8,541	6,310
Net Operating Result attributable to Council	8,541	6,310
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	270	5,247

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 July 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	756	792
User Charges and Fees	1,459	1
Interest and Investment Revenues	130	(44)
Other Revenues	-	-
Grants & Contributions provided for Operating Purposes	23	-
Grants & Contributions provided for Capital Purposes	20	-
<i>Other Income:</i>		
Net gains from the disposal of assets	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	2,388	749
Expenses from Continuing Operations		
Employee Benefits & On-Costs	951	12
Borrowing Costs	-	-
Materials & Contracts	283	12
Depreciation & Amortisation	511	-
Legal Costs	-	-
Other Expenses	261	2
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	2,006	26
Operating Result from Continuing Operations	382	723
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	382	723
Net Operating Result attributable to Council	382	723
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	362	723

Narrandera Shire Council

Sewer Fund Income Statement

for the period ending 31 July 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	1,356	1,406
User Charges and Fees	162	-
Interest and Investment Revenues	20	(5)
Other Revenues	-	-
Grants & Contributions provided for Operating Purposes	20	-
Grants & Contributions provided for Capital Purposes	4,128	(54)
<i>Other Income:</i>		
Net gains from the disposal of assets	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	5,686	1,347
Expenses from Continuing Operations		
Employee Benefits & On-Costs	702	14
Borrowing Costs	-	-
Materials & Contracts	205	6
Depreciation & Amortisation	312	-
Legal Costs	-	-
Other Expenses	158	10
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	1,377	30
Operating Result from Continuing Operations	4,309	1,317
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	4,309	1,317
Net Operating Result attributable to Council	4,309	1,317
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	181	1,371

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 July 2020

	Original Budget	Actual YTD
Income from Continuing Operations		
<i>Revenue:</i>		
Rates and Annual Charges	8,039	8,267
User Charges and Fees	3,341	133
Interest and Investment Revenues	379	(118)
Other Revenues	753	52
Grants & Contributions provided for Operating Purposes	7,379	(44)
Grants & Contributions provided for Capital Purposes	12,419	1,009
<i>Other Income:</i>		
Net gains from the disposal of assets	92	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-
Total Income from Continuing Operations	32,402	9,299
Expenses from Continuing Operations		
Employee Benefits & On-Costs	8,306	484
Borrowing Costs	7	-
Materials & Contracts	3,891	88
Depreciation & Amortisation	5,088	-
Legal Costs	-	-
Other Expenses	1,783	377
Interest & Investment Losses	-	-
Net Losses from the Disposal of Assets	-	-
Net Share of interests in Joint Ventures & Associated	-	-
Total Expenses from Continuing Operations	19,075	949
Operating Result from Continuing Operations	13,327	8,350
Discontinued Operations		
Net Profit/(Loss) from Discontinued Operations	-	-
Net Operating Result for the Year	13,327	8,350
Net Operating Result attributable to Council	13,327	8,350
Net Operating Result attributable to Minority Interests	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	908	7,341

20.3 JULY STATEMENT OF RATES AND RECEIPTS

Document ID: 517563
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 03 August 2020.

RATES & CHARGES

Arrears as at 01.07.2020	746,364.96
20/21 Rate levies & supplementary levies (excl. postponed amounts)	<u>8,259,576.73</u>
	9,005,941.69
Less Pensioner rebates	<u>205,383.19</u>
NET BALANCE	8,800,558.50
Less receipts to 03.08.2020	<u>783,069.33</u>
	<u><u>8,017,489.17</u></u>

Actual % Rate Collection to Net Balance as at 03.08.2020 = **8.90%**

Comparative % Collection to Net Balance as at 31.07.2019 = **8.80%**

Anticipated % Collection Rate as at 30.06.2021 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2020	223,515.59
20/21 Water / Sewer usage charges, supplementary levies & interest	<u>0.00</u>
NET BALANCE	223,515.59
Less receipts to 03.08.20	<u>40,402.97</u>
	<u><u>183,112.62</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 03 August 2020.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 03 August 2020.

20.4 JULY STATEMENT OF BANK BALANCES

Document ID: 517641
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 July 2020.

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	582,796.50
Plus Receipt	3,252,961.08
Less Payments	2,939,668.25
Current Cashbook Balance	896,089.33
Statement Summary	
Opening Statement Balance	577,406.65
Plus Receipts	3,187,306.29
Less Payments	2,939,901.92
Current Statement Balance	824,811.02
Plus Unpresented Receipts	71,393.46
Less Unpresented Payments	115.15
Reconciliation Balance	896,089.33
GL BALANCE	896,089.33
Unpaid Creditors	95,425.00
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 July 2020.

20.5 JULY STATEMENT OF INVESTMENTS

Document ID: 517675
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as of 31 July 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

SUMMARY

Fund Balance (GL)	
General	18,414,064.30
Water	8,016,012.76
Sewerage	1,039,395.09
Trust	99,541.62
	27,569,013.77

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	3.64%	1.45%	18 Nov 2020
Elders Rural Bank	1,000,000.00	3.64%	1.51%	18 Apr 2021
Elders Rural Bank	1,000,000.00	3.64%	1.25%	3 May 2021
Elders Rural Bank	1,000,000.00	3.64%	1.40%	26 May 2021
Bendigo Bank	750,000.00	2.73%	1.50%	11 Aug 2020
Bendigo Bank	1,000,000.00	3.64%	1.50%	19 Nov 2020
Bendigo Bank	1,000,000.00	3.64%	1.50%	3 Dec 2020
Bendigo Bank	1,000,000.00	3.64%	0.80%	24 Jul 2021
Direct Investments AA- to A	7,750,000.00	28.21%		

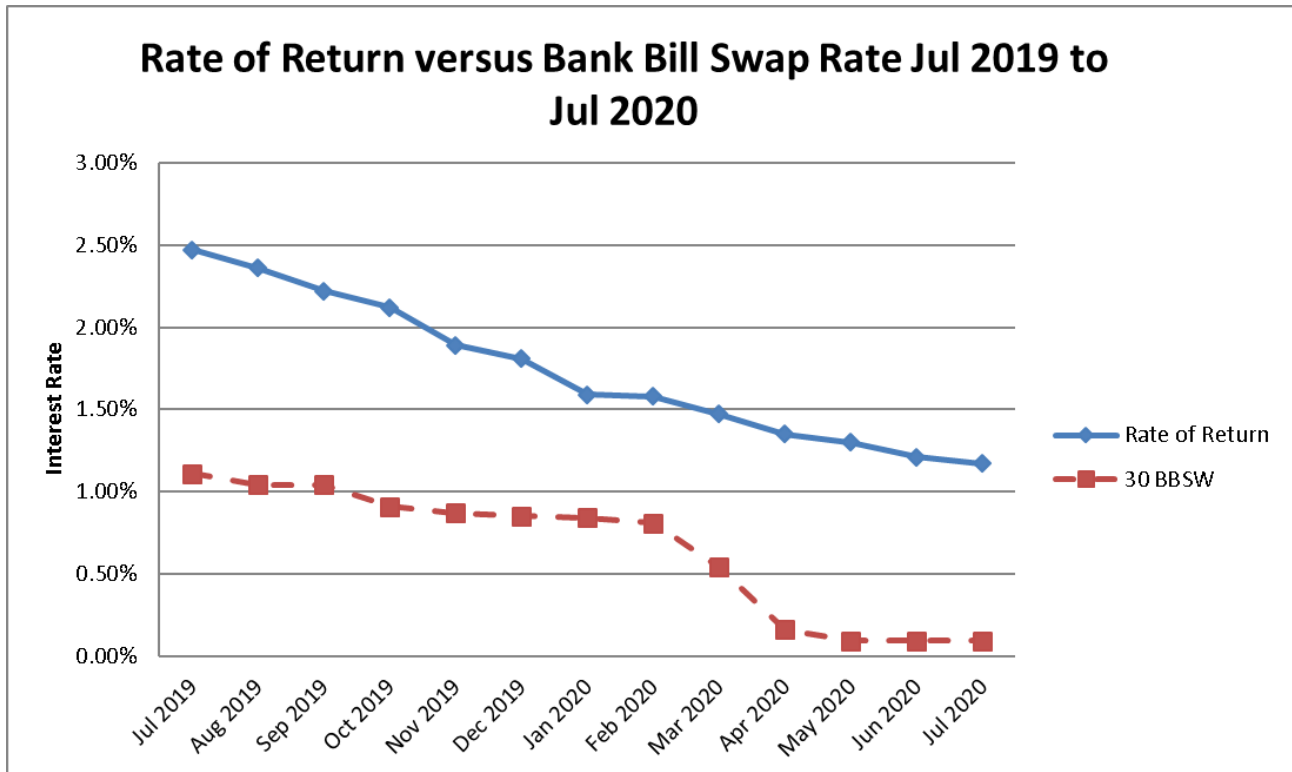
Direct Investments AAA to AA-				
NAB Cashmaximiser	1,469,472.15	5.35%	0.10%	31 Jul 2020
NAB	1,000,000.00	3.64%	1.53%	7 Aug 2020
NAB	750,000.00	2.73%	1.50%	14 Oct 2020
NAB	1,000,000.00	3.64%	1.41%	26 Oct 2020
NAB	1,000,000.00	3.64%	1.51%	4 Dec 2020
NAB	1,000,000.00	3.64%	1.33%	28 Dec 2020
NAB	1,000,000.00	3.64%	1.02%	23 Apr 2021
NAB	1,000,000.00	3.64%	1.00%	8 Jun 2021
St George	1,000,000.00	3.64%	1.70%	10 Sep 2020
St George	1,000,000.00	3.64%	1.40%	23 Nov 2020
St George	750,000.00	2.73%	1.25%	20 Jan 2021
St George	1,000,000.00	3.64%	1.48%	22 Feb 2021
St George	1,000,000.00	3.64%	1.48%	22 Feb 2021
St George	1,000,000.00	3.64%	1.27%	12 Mar 2021
St George	1,000,000.00	3.64%	1.15%	28 Mar 2021
St George	750,000.00	2.73%	1.12%	4 Jun 2021
St George	1,000,000.00	3.64%	0.92%	10 Jul 2021
Suncorp	1,000,000.00	3.64%	1.47%	15 Sep 2020
Suncorp	1,000,000.00	3.64%	1.55%	18 Jan 2021
Westpac	1,000,000.00	3.64%	0.95%	26 May 2021
	19,719,472.15	71.78%		
Council Funds	27,469,472.15	100%		

Monthly Investment Performance

Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Jul 2019	24,573,234.96	2.47%	1.110%	1.36%
Aug 2019	24,373,396.59	2.36%	1.040%	1.32%
Sep 2019	23,803,509.00	2.22%	1.040%	1.18%
Oct 2019	22,803,634.26	2.12%	0.910%	1.21%
Nov 2019	23,303,764.93	1.89%	0.870%	1.02%
Dec 2019	23,553,884.71	1.81%	0.850%	0.96%
Jan 2020	23,553,974.21	1.59%	0.840%	0.75%
Feb 2020	23,954,044.65	1.58%	0.810%	0.77%
Mar 2020	25,204,172.57	1.47%	0.540%	0.93%
Apr 2020	25,204,242.60	1.35%	0.160%	1.19%
May 2020	27,549,312.61	1.30%	0.090%	1.21%
Jun 2020	28,469,399.48	1.21%	0.090%	1.12%
Jul 2020	27,469,472.15	1.17%	0.090%	1.08%

Trust Funds

Banking Authority	Amount	%	Yield	Due Date
Direct Investments AAA to AA-				
National Australia Bank (Art Trust)	67,491.06	67.62%	1.45%	23/11/2020
Bendigo Bank (Tourist Trust)	32,050.56	32.38%	1.10%	21/03/2021
Trust Funds	99,541.62			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,782,050.56	13.7%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 4,000,000.00	14.5%	Max 20%
IMB	BBB	A2	\$ -	0.0%	Max 20%
NAB	AA-	A1+	\$ 8,286,963.21	30.1%	Max 35%
Suncorp	A+	A1	\$ 2,000,000.00	7.3%	Max 25%
StGeorge	AA	A1+	\$ 8,500,000.00	30.8%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%
Westpac	AA	A1+	\$ 1,000,000.00	3.6%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The Reserve bank has announced interest rates could remain low for two years. This presents a risk to the return received on investments placed in 2020/21,

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as of 31 July 2020.

20.6 JULY CAPITAL WORKS PROGRAM**Document ID:** 517897**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. Capital Works Program July 2020.pdf
2. July 2020 Capital Expenditure.pdf
3. July 2020 Operational Expenditure.pdf

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 July 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of the capital work programs. This report is for the period ending 31 July 2020.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2020/2021 year. Key Operational expenses are also included in this report and have been highlighted separately.

Progress to date in each area**Administration**

Administration projects are scheduled as follows:

Commenced - GDA and SSA Implementation

August 2020 - Business Continuity Site and Replace Virtualising Hardware & Software

October - Azure Premium P1 Implementation

November 2020 - SQL Server Software Licenses

February 2021 - NBN Router with 4G backup

May 2021 - Replace Desktops/Laptops

Software Licenses will be reviewed throughout the year and purchased if required.

Recreation & Culture

Lake Talbot Pool Masterplan works are proceeding as scheduled with an anticipated completion date of November.

Additional sequencing for the Festive Mega Tree works is to be scheduled.

Deeds have been submitted and awaiting program approval for the Local Roads and Community Infrastructure grant.

Planning of the Barellan Rural Fire Service Station amenities upgrade is underway, waiting on advice from RFS for progress.

Drought Community Funding (Round 2)

Application approval has been received for the Narrandera Stadium Upgrade and Henry Mathieson Oval Facilities improvement project. Project planning commenced.

Council is working with RAMJO to do a joint Adverse Event Plan.

Community Engagement has commenced to identify projects for the Rural Assistance Program at Sandigo, Grong Grong and Barellan.

Procurement has commenced for the Sun safe playgrounds, Barellan Improvements project, and Lake Talbot Water Park Road Beautification.

Vermin proofing and kitchen are complete for the Sandigo Village halls improvement. Flooring is underway.

Heating and cooling have been completed for the Binya Hall. Shelving for shed still to be completed.

Contractor has been engaged to build compliant disabled ramp at entrance of the Barellan hall as part of the Barellan Village Hall Improvements Project, starting in July 2020.

Banners have been completed and installed for the Grong Grong Improvements project, with street trees to be planted.

A Contractor has been booked in to paint the exterior of the Kamarah Hall in August 2020.

Airconditioning project has been completed for the Grong Grong Village Hall Improvements.

Stronger Country Communities (Round 3)

Projects that have commenced include Barellan Footpath and Youth Food Van. Parkside Cottage Museum internal painting has commenced.

Procurement is complete for Binya community Hall. Investigating and design of disability ramp has been completed for Barellan Halls.

Contractor has been engaged to build compliant ramp at the Grong Grong Hall.

Contractor has commenced on the toilet refurbishment at Barellan Hall.

External painting has been scheduled for August at the Sandigo Hall.

Repairs to Kamarah Hall have been completed.

Playground on the Murrumbidgee

Project planning has commenced for the Narrandera Destination and Discovery hub. Stakeholder engagement is planned for August 2020.

The funding deed has been finalised for the Bike and Hike trail extension and LTTP playground which is scheduled for late 20/21.

Paperwork has been lodged with John Holland Rail for the Railway Heritage bridge; stakeholder engagement has commenced.

Request for quotation has been issued with a closing date of 21st August 2020 for the LTTP Family unit conversion.

Crown lands approval has been received for the LTTP amenity block and camp kitchen and funding deed has been finalised.

Design and specification have been completed for the LTTP sites to be levelled. Request for quotation has been issued and closes on the 14th August 2020.

Stakeholder engagement has commenced for the Northbank pedestrian bridge and walkway from Brewery Flat to East Street. Site survey and soil testing has been completed.

Transport & Communication

Works are being scheduled for Urban Roads Construction, Urban Roads Construction – Laneways, Urban Reseals, Urban Pavement Rehabilitation, Urban Kerb and Gutter Replacement, Urban Footpath Replacement, Urban Roads Construction and Rural Road Reseals.

Works are to commence for Roads to Recovery Projects including; Euratha Rd, Buckingbong Road Guardrailing, Paynters Siding Road, Old Wagga Rd, Paintings Bridge Rd, Brobenah Hall Rd, Buckingbong Rd, Erigolia Rd, Federal Park Rd and Landervale Rd.

Works have commenced for Rural Sealed Roads Construction including Back Dicksonville Rd, Booka Rd, Cliffords Rd, Males Rd. Remaining works to commence include Pamandi Rd, Old Wagga Rd, Paintings Bridge Rd and Rosedale Rd.

Grant application has been submitted awaiting advice for the PAMP 100% RMS funding.

Driver Reviver Upgrade Program is awaiting road safety program funding approval.

Economic Affairs

Economic Development project scope includes the Australian Airport Pilot Academy.

Project scope for the gateway/entrance signs includes 6 entrance gate signs and landscaping.

Works to be scoped and scheduled for the Building renewals and upgrades.

Solar panel works to be determined following the completion of the energy audit.

Scoping has commenced for the Runway, Taxiway and Apron resealing and re-marking. Proposed date for reseal in December, January 2020-2021.

Scoping has commenced for the installation of three apron flood lights with quotation to follow.

Preliminary draft tender has commenced for the Security and Wildlife Perimeter fencing. Awaiting detailed field survey to be completed.

Plant replacement program has not yet commenced.

Water Supplies

Water Main Replacements program is being developed for work to commence in September.

Service replacements will be performed as required.

Fencing for Bore 1 and 2 is to be scheduled.

Decommission Low Level reservoir is to be scheduled following the outcome of the IWCM study.

Design is underway for the Pine Hill reservoir replacement.

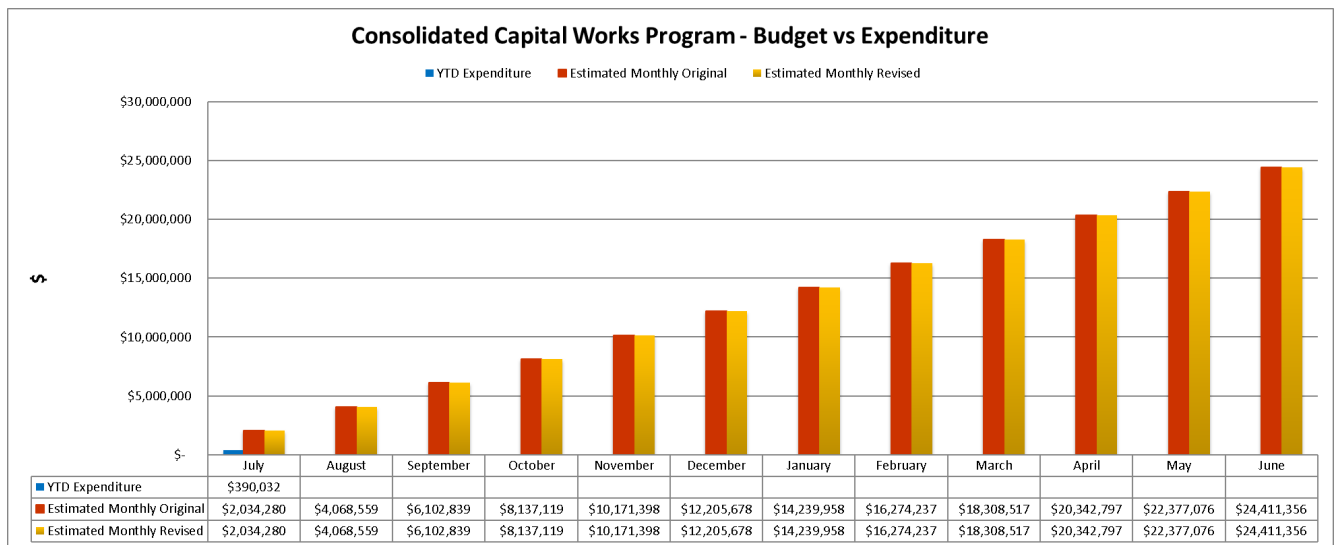
Solar panel works to be determined following the completion of the energy audit.

Sewerage Supplies

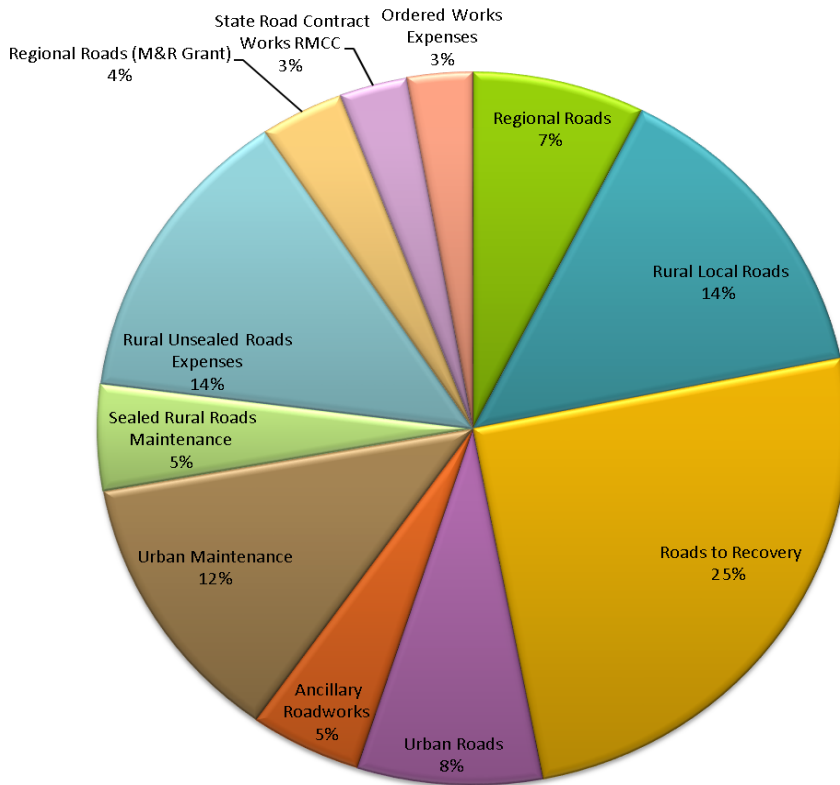
Design and tender are underway for the Barellan Sewer project.

Sewer Main Relines program is being developed for tender in February.

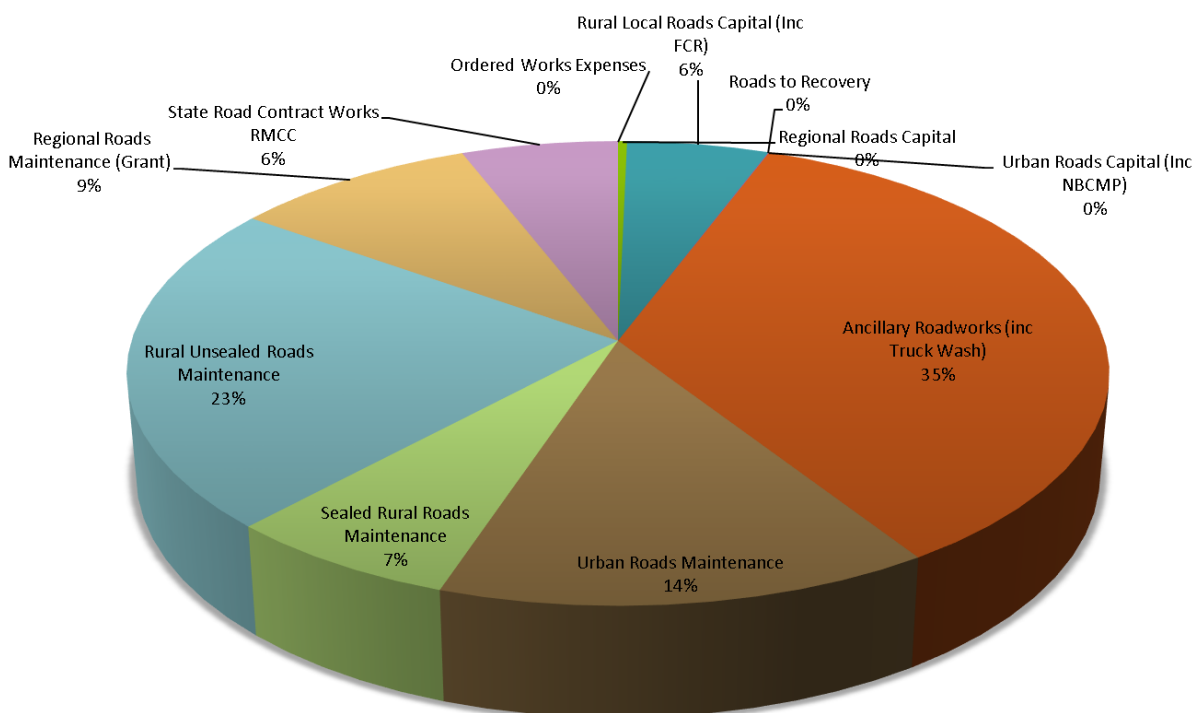
Solar panel works to be determined following the completion of the energy audit.

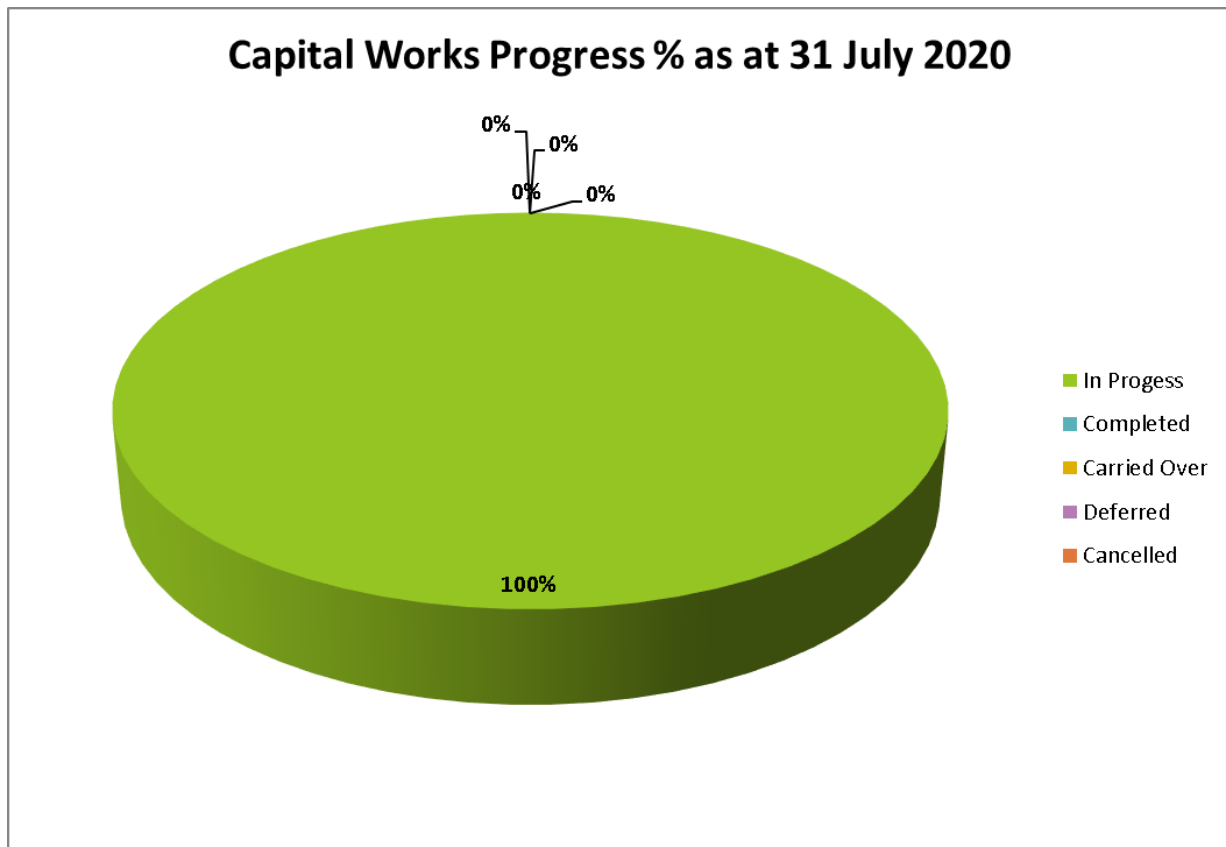
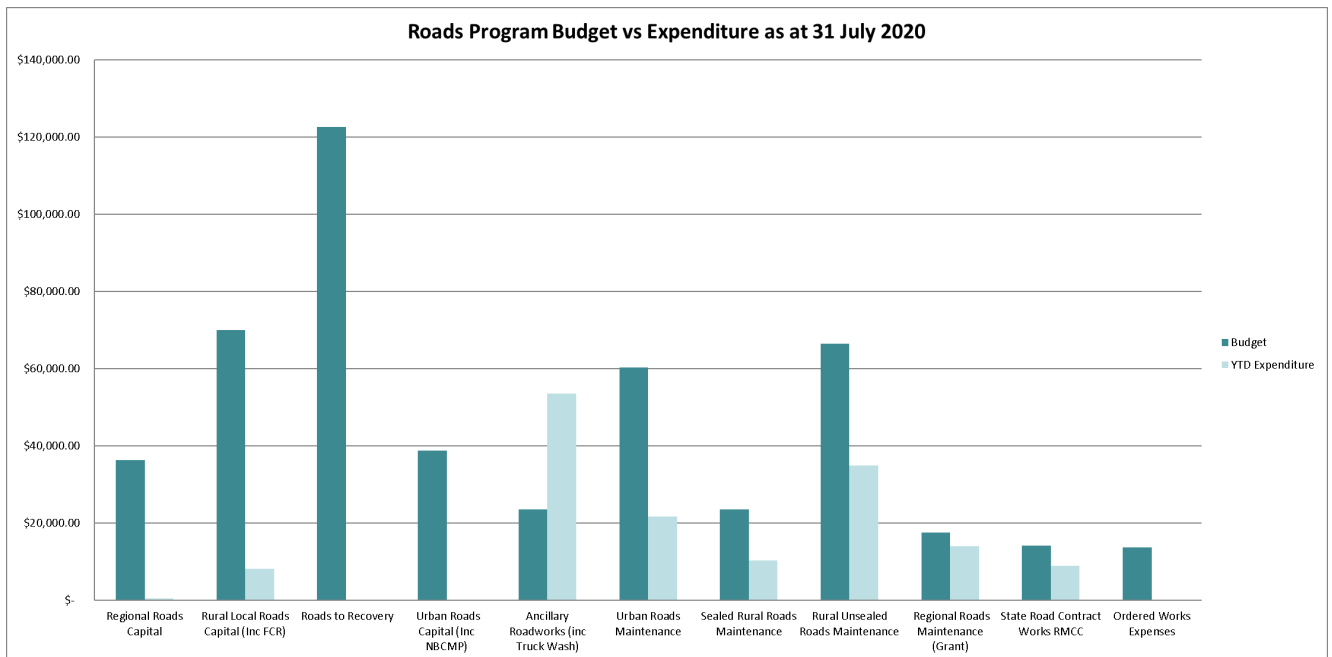


% Total Roads Budget as at 31 July 2020 - 8.33 % of year lapsed



% of Roads Expenditure as at 31 July 2020 - 8.33% of year lapsed





TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council’s reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council’s or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Advise Council of the current status of the Capital Works Program

Legal / Statutory

N/A

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 July 2020.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/07/2020

Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
							8.33%
1 Replace Desktops/Laptops	20,000		\$20,000	\$1,434.00	\$18,566.00	7%	Will commence in May 2021
2 SQL Server Software Licenses	30,000		\$30,000	\$0.00	\$30,000.00	0%	Will commence in November 2020
3 Software Licencing	10,000		\$10,000	\$0.00	\$10,000.00	0%	Will be reviewed throughout the year.
4 NBN Router with 4G backup	\$10,000		\$10,000	\$0.00	\$10,000.00	0%	Will commence in February 2021
5 Replace Virtualising Hardware & Software	\$95,000		\$95,000	\$0.00	\$95,000.00	0%	Will commence in August 2020
6 Business Continuity Site	\$30,000		\$30,000	\$0.00	\$30,000.00	0%	Will be reviewed as part of the Virtualising Quote
7 Azure Premium P1 Implementation	\$15,000		\$15,000	\$0.00	\$15,000.00	0%	Will commence in October 2020
8 GDA and SSA Implementation	\$5,000		\$5,000	\$0.00	\$5,000.00	0%	Work has started and will continue throughout the year
9 Pound: Cattery Holding System	\$6,000	\$422.90	\$6,000	\$0.00	\$6,000.00	0%	
10 Ndra Cemetery Fencing (rear boundary)	\$25,000		\$25,000	\$0.00	\$25,000.00	0%	
11 Book & Resources annual replacement	\$34,290	\$569.72	\$34,290	-\$0.00	\$34,290.00	0%	
12 LTP Masterplan - Water Play Park	\$3,950,772		\$3,950,772	\$314,838.77	\$3,635,933.23	8%	Works are proceeding as scheduled - Contractor completion date end of November 2020
13 Ndra Sportsground Grandstand improvements	\$12,000		\$12,000	\$0.00	\$12,000.00	0%	
14 Outdoor Courts Furniture/Shelters	\$15,000		\$15,000	\$0.00	\$15,000.00	0%	
15 HM Oval - Perimeter Fencing	\$25,000		\$25,000	\$0.00	\$25,000.00	0%	
16 Other Town Park upgrades	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	
17 2020-25 Tree Audit	\$50,000		\$50,000	\$0.00	\$50,000.00	0%	
18 Biosecurity Mapping System	\$30,000		\$30,000	\$0.00	\$30,000.00	0%	
19 Remote Signage	\$7,500		\$7,500	\$0.00	\$7,500.00	0%	
20 Brln Playground Upgrades	\$5,000		\$5,000	\$0.00	\$5,000.00	0%	
21 Ndra Victoria Ave Stage 3 - Irrigation, Formalise riveways, Curb etc	\$60,000		\$60,000	\$0.00	\$60,000.00	0%	
22 Festive Mega Tree (additional sequencing)	\$6,000		\$6,000	\$0.00	\$6,000.00	0%	Works to be scheduled.
23 Northbank Walking Track	\$390,393		\$390,393	\$0.00	\$390,393.00	0%	Survey & soil testing completed. Community engagement with residence commenced
24 Narrandera Stadium Heating	\$35,000		\$35,000	\$0.00	\$35,000.00	0%	Deeds submitted awaiting program approval
25 Narrandera Stadium Upgrade Toilet Amenities	\$80,000		\$80,000	\$0.00	\$80,000.00	0%	Deeds submitted awaiting program approval
26 Brewery FlatImprovements - Fire Pits, Seating, Shelters.	\$60,000		\$60,000	\$0.00	\$60,000.00	0%	Deeds submitted awaiting program approval
27 Art Centre Storage - Deck and Storage at the rear of the Art centre	\$50,000		\$50,000	\$0.00	\$50,000.00	0%	Deeds submitted awaiting program approval
28 Narrandera Water Tower - Final art of water tower	\$25,000		\$25,000	\$0.00	\$25,000.00	0%	Deeds submitted awaiting program approval
29 Water Tower Surrounds - Tidy up and make usable (Gardens, paths, seating)	\$50,000		\$50,000	\$0.00	\$50,000.00	0%	Deeds submitted awaiting program approval
30 Tree planting - All towns (Subject to consultation)	\$120,000		\$120,000	\$0.00	\$120,000.00	0%	Deeds submitted awaiting program approval
31 Henry Mathieson Oval - Levelling Slope and fencing	\$80,000		\$80,000	\$0.00	\$80,000.00	0%	Deeds submitted awaiting program approval
32 Buckingham Road - Safety upgrade (Guard Railing and associated road correction works)	\$60,000		\$60,000	\$0.00	\$60,000.00	0%	Deeds submitted awaiting program approval
33 Glenmoor Road Gravel Sheeting of 2.6km	\$87,000		\$87,000	\$0.00	\$87,000.00	0%	Deeds submitted awaiting program approval
34 Melbourne Street - Kerb & Gutter works, 390m to co-inside with the new footpath works on the southern side.	\$99,000		\$99,000	\$0.00	\$99,000.00	0%	Deeds submitted awaiting program approval
35 Laneway Upgrade - Drain and seal a selected laneway.	\$41,363		\$41,363	\$0.00	\$41,363.00	0%	Deeds submitted awaiting program approval
36 Drainage Works (Various) - New Culverts and causeways (Brobenah Road and Ridgeview Rd) and complete works to causeways constructed under flood recovery.	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Deeds submitted awaiting program approval
37 Weir Park Road - 1200m gravel resheet and Otta seal	\$110,000		\$110,000	\$0.00	\$110,000.00	0%	Deeds submitted awaiting program approval
38 LT Deepening Works	\$400,000		\$400,000	\$0.00	\$400,000.00	0%	
39 Stadium Upgrade	\$30,000		\$30,000	\$0.00	\$30,000.00	0%	
40 Barellan Station Amenities	\$60,000	\$56,009.09	\$60,000	\$0.00	\$60,000.00	0%	RFS to determine activities

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/07/2020

		Complete Carryover	Unrealised Grant Key Operational	Cancelled Deferred				8.33%
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments	
41 Urban Roads Construction	\$200,000		\$200,000		\$200,000.00	0%		
42 Arthur St (Victoria to Audley) Extend to kerb	\$0		\$0	\$0.00			Works yet to be scheduled	
43 Baylis St (Jonsen St to May St) Extend to kerb	\$0		\$0	\$0.00			Works yet to be scheduled	
44 Box Street (Barellan)	\$0		\$0	\$0.00			Works yet to be scheduled	
45 Brookong St Grong Grong (Lachlan St to Willandra St	\$0		\$0	\$0.00			Works yet to be scheduled	
46 Urban Roads Construction - Laneways	\$39,924		\$39,924		\$39,924.00	0%		
47 Prince Lane	\$0		\$0	\$0.00			Works yet to be scheduled	
48 Audley Lane	\$0		\$0	\$0.00			Works yet to be scheduled	
49 Peters Lane	\$0		\$0	\$0.00			Works yet to be scheduled	
50 Jonsen Lane	\$0		\$0	\$0.00			Works yet to be scheduled	
51 Urban Reseals	\$100,000		\$100,000		\$100,000.00	0%		
52 Urban Road Reseal Council fund	\$0		\$0	\$0.00			Works yet to be scheduled	
53 Broad St	\$0		\$0	\$0.00			Works yet to be scheduled	
54 Douglas St	\$0		\$0	\$0.00			Works yet to be scheduled	
55 Larmer Street	\$0		\$0	\$0.00			Works yet to be scheduled	
56 Urban Pavement Rehabilitation	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Works yet to be scheduled	
57 Urban K&G Replacement	\$15,375		\$15,375	\$0.00	\$15,375.00	0%	Works yet to be scheduled	
58 Urban Footpath Replacement	\$10,250		\$10,250	\$0.00	\$10,250.00	0%	Works yet to be scheduled	
59 Roads to Recovery (25 % of R2R proposed to expend in Urban Area) Grant (Roads to Re	\$368,171		\$368,171		\$1,470,000.23	0%	Works yet to be scheduled	
60 Roads to Recovery (75 % of R2R proposed to expend on Rural Area) Grant (Roads to Re	\$1,101,874		\$1,101,874				Works yet to be scheduled	
61 Urban Road reseal from R2R	\$0		\$0	\$0.00				
62 Holloway Rd	\$0		\$0	\$0.00				
63 Euratha Rd	\$0		\$0	\$0.00			Works yet to commence	
64 Buckingbong Road Guardrailing	\$0		\$0	\$0.00			Quotes to be obtained in August	
65 Paynters Siding Road	\$0		\$0	\$44.77			Works yet to commence	
66 Old Wagga Rd	\$0		\$0	\$0.00			Works yet to commence	
67 Paintings Bridge Rd	\$0		\$0	\$0.00			Works yet to commence	
68 Brobenah Hall Rd	\$0		\$0	\$0.00			Works yet to commence	
69 Buckingbong Rd	\$0		\$0	\$0.00			Works yet to commence	
70 Erigolia Rd	\$0		\$0	\$0.00			Works yet to commence	
71 Federal Park Rd	\$0		\$0	\$0.00			Works yet to commence	
72 Landervale Rd	\$0		\$0	\$0.00			Works yet to commence	
73 Rural Sealed Roads Construction	\$350,000		\$350,000		\$341,848.59	2%		
74 Back Dicksonville Rd	\$0	\$2,697.54	\$0	\$550.96			works commenced	
75 Booka Rd	\$0		\$0	\$44.60			works commenced	
76 Cliffords Rd	\$0	\$4,714.13	\$0	\$7,555.85			works commenced	
77 Males Rd	\$0		\$0	\$0.00			works commenced	
78 Pamandi Rd	\$0		\$0	\$0.00			Works yet to commence	
79 Old Wagga Rd	\$0		\$0	\$0.00			Works yet to commence	
80 Paintings Bridge Rd	\$0		\$0	\$0.00			Works yet to commence	
81 Rosedale Rd	\$0		\$0	\$0.00			Works yet to commence	
82 Roads Resheeting - (Unsealed)	\$340,000		\$340,000		\$340,000.00	0%		
83 Stephensons Rd	\$0		\$0	\$0.00				
84 Beaumont Rd	\$0		\$0	\$0.00				
85 Jacksons Rd	\$0		\$0	\$0.00				
86 Ellis Rd	\$0		\$0	\$0.00				
87 Williams Rd	\$0		\$0	\$0.00				
88 Rosedale Rd	\$0		\$0	\$0.00				

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/07/2020

		Complete	Unrealised Grant	Cancelled			
		Carryover	Key Operational	Deferred	8.33%		
Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
89 Telephone Rd	\$0		\$0	\$0.00			
90 Settlers Rd	\$0		\$0	\$0.00			
91 Birrego Rd	\$0		\$0	\$0.00			
92 Merribee Rd	\$0		\$0	\$0.00			
93 Bandys Rd	\$0		\$0	\$0.00			
94 Pattens Rd	\$0		\$0	\$0.00			
95 Davies Rd	\$0		\$0	\$0.00			
96 Axehandle Rd	\$0		\$0	\$0.00			
97 Rural Roads Reseals	\$150,239		\$150,239		\$150,239.00	0%	
98 Cowabbie Rd	\$0		\$0	\$0.00			Works yet to be scheduled
99 Kamarah Rd	\$0		\$0	\$0.00			Works yet to be scheduled
100 Sandy Creek Rd	\$0		\$0	\$0.00			Works yet to be scheduled
101 Strontian Rd	\$0		\$0	\$0.00			Works yet to be scheduled
102 Barellan Golfcourse Rd	\$0		\$0	\$0.00			Works yet to be scheduled
103 Regional Roads Capital Works (Capital Component of Block Grant)	\$265,200		\$265,200	\$516.13	\$264,683.87	0%	
108 Repair Grant (with 50 % contribution from Block Grant)	\$170,000	\$2,272.73	\$170,000	\$0.00	\$170,000.00	0%	
113 Active Transport - Cycling	\$198,100		\$198,100	\$0.00	\$198,100.00	0%	
114 Active Transport - Walking	\$66,000		\$66,000	\$0.00	\$66,000.00	0%	
115 PAMP (At 50/50 RMS Funding)	\$0		\$0	\$0.00	\$0.00	#DIV/0!	
116 PAMP (At 100% RMS Funding)	\$0	\$15,929.38	\$0	\$53,448.96	-\$53,448.96	#DIV/0!	Grant submitted awaiting advice
117 Driver Reviver Upgrade Program	\$18,000		\$18,000	\$0.00	\$18,000.00	0%	Awaiting Road Safety Program funding Application approval
118 Economic Development	\$10,000		\$10,000	\$0.00	\$10,000.00	0%	AAPA at airport
119 Gateway/Entrance signs	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	Additions to 6 entrance signs/landscape
120 Destination & Discovery Hub	\$3,025,000	\$1,069.09	\$3,025,000	\$1,751.87	\$3,023,248.13	0%	Project Planning commenced. Stakeholder engagement to commence August 2020
121 Upgrades to Family Unit	\$319,496	\$491.53	\$319,496	\$483.22	\$319,012.78	0%	Request for quotation issued and closes 21 August 2021.
122 Upgrades to Amenity block & Camp Kitchen	\$939,052		\$939,052	\$0.00	\$939,052.00	0%	Crownland approval received.
123 Level Sites	\$156,711	\$9,375.10	\$156,711	\$923.83	\$155,787.17	1%	Design & specifications completed. Request for quotation issued and closes 14 August 2021.
124 Building renewal and upgrades in portfolio of Manager of Works	\$140,000		\$140,000	\$0.00	\$140,000.00	0%	Works to be scoped and scheduled
125 Solar Panels	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Works to be determined following completion of energy Audit
126 Runway, Taxiway & Apron resealing & re-mark	\$950,000	\$338.49	\$950,000	\$18.20	\$949,981.80	0%	Scoping commenced August proposed reseal Dec, Jan 20/21.
127 Installation (3) Apron Flood Lights	\$120,000		\$120,000	\$0.00	\$120,000.00	0%	Scoping and preliminaries commenced quotes to follow.
128 Security & Wildlife Perimeter fencing	\$437,550		\$437,550	\$0.00	\$437,550.00	0%	Preliminary draft tender commenced awaiting detailed field survey to be completed.
129 Light Vehicles	\$277,296		\$277,296	\$0.00	\$277,296.00	0%	Replacement program not commenced
130 Trucks & Trailers	\$564,500		\$564,500	\$0.00	\$564,500.00	0%	Replacement program not commenced
131 Heavy Plant Purchases	\$529,300	\$10,269.00	\$529,300	\$0.00	\$529,300.00	0%	Replacement program not commenced
132 Other Plant Capital	\$20,000		\$20,000	\$1,866.50	\$18,133.50	9%	Replacement program not commenced
133 Water Main Replacements	\$250,000		\$250,000	\$0.00	\$250,000.00	0%	Program being developed for work to begin in September.
134 Hydrant and Valve replacements	\$50,000	\$4,695.94	\$50,000	\$4,734.46	\$45,265.54	9%	Design and Program being developed. Some expenditure completing carry over work.
135 Services Replacements	\$50,000	\$1,054.29	\$50,000	\$2,335.73	\$47,664.27	5%	Ongoing commitment - as needed
136 Fencing Bore 1	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	To be programmed.
137 Fencing Bore 2	\$20,000		\$20,000	\$0.00	\$20,000.00	0%	To be programmed.
138 Decommission Low Level reservoir	\$200,000		\$200,000	\$0.00	\$200,000.00	0%	To be programmed pending outcome of IWCM.
139 Pine Hill reservoir replacement	\$315,000		\$315,000	\$0.00	\$315,000.00	0%	Design underway.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2020-21 - as at 31/07/2020

Complete	Unrealised Grant	Cancelled
Carryover	Key Operational	Deferred

8.33%

Project	Proposed Budget	Commitment	Revised Budget	YTD Expenditure	Balance	%	Comments
140 Solar	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Energy strategy to be completed first.
141 Barellan Sewer	\$5,490,000		\$5,490,000	\$0.00	\$5,490,000.00	0%	Design tender underway.
142 Sewer Main Relines	\$375,000		\$375,000	\$0.00	\$375,000.00	0%	Program being developed for tendering in February
143 Solar	\$100,000		\$100,000	\$0.00	\$100,000.00	0%	Energy strategy to be completed first.
146 Urban Roads Maintenance	\$723,500.00	15724.78	723,500	\$21,757.08	\$701,742.92	3%	Ongoing operational costs
147 Sealed Rural Roads Maintenance	\$281,700.00	5654.59	281,700	\$10,343.71	\$271,356.29	4%	Ongoing operational costs
148 Rural Unsealed Roads Expenses	\$797,880.00	11651.06	797,880	\$34,889.19	\$762,990.81	4%	Ongoing operational costs
149 Regional Roads (M&R Grant)	\$210,000.00		210,000	\$14,054.70	\$195,945.30	7%	Ongoing operational costs
150 State Road Contract Works RMCC	\$170,500.00	4628.79	170,500	\$8,987.84	\$161,512.16	5%	Ongoing operational costs
151 Ordered Works Expenses - MR 80	\$82,000.00		82,000	\$0.00	\$82,000.00	0%	Ongoing operational costs
152 Ordered Works Expenses - MR 84	\$82,000.00		82,000	\$0.00	\$82,000.00	0%	Ongoing operational costs
153 Noxious Weeds Expenses	\$161,554.00		161,554	\$10,390.70	\$151,163.30	6%	Ongoing operational costs
154 Public Toilets Expenses	\$62,274.00		62,274	\$5,467.80	\$56,806.20	9%	Ongoing operational costs
155 Cemetery Expenses	\$114,603.00		114,603	\$10,219.41	\$104,383.59	9%	Ongoing operational costs
156 Sports Ground Expenses	\$230,943.00		230,943	\$8,825.62	\$222,117.38	4%	Ongoing operational costs
157 Parks Expenses	\$554,270.00		554,270	\$28,014.15	\$526,255.85	5%	Ongoing operational costs
158 Lawn Areas	\$22,750.00		22,750	\$1,085.63	\$21,664.37	5%	Ongoing operational costs
159 East Street - Street Scaping	\$17,000.00		17,000	\$0.04	\$16,999.96	0%	Ongoing operational costs
160 Street Trees	\$196,500.00	9434.22	196,500	\$9,425.32	\$187,074.68	5%	Ongoing operational costs
161 Lake Talbot Expenses	\$24,000.00		24,000	\$0.00	\$24,000.00	0%	Ongoing operational costs
162 Sports Stadium Expenses	\$119,122.00		119,122	\$4,914.20	\$114,207.80	4%	Ongoing operational costs
163 Bores Expenses	\$56,000.00	17799.7	56,000	\$102.36	\$55,897.64	0%	Ongoing operational costs
164 Pump Station Expenses	\$79,000.00	11227.36	79,000	\$5,823.32	\$73,176.68	7%	Ongoing operational costs
165 Mains Expenses	\$300,000.00	11272.4	300,000	\$18,242.68	\$281,757.32	6%	Ongoing operational costs
166 Recycled Water	\$48,000.00	70	48,000	\$33.31	\$47,966.69	0%	Ongoing operational costs
167 Reservoirs Expenses	\$61,500.00	391.63	61,500	\$0.02	\$61,499.98	0%	Ongoing operational costs
168 Water Supply Licence	\$30,500.00		30,500	\$0.00	\$30,500.00	0%	Ongoing operational costs
169 Chlorine & Chemicals Expenses	\$30,000.00	4454.55	30,000	-\$0.00	\$30,000.00	0%	Ongoing operational costs
170 Meter Reading Expenses	\$10,000.00	3009.88	10,000	\$52.86	\$9,947.14	1%	Ongoing operational costs
171 Telemetry System Maintenance	\$11,500.00	363.64	11,500	\$0.00	\$11,500.00	0%	Ongoing operational costs
172 Pump Stations Electricity Expenses	\$250,000.00		250,000	\$17.95	\$249,982.05	0%	Ongoing operational costs
173 Pump Station Expenses	\$64,000.00	5391.98	64,000	\$6,165.02	\$57,834.98	10%	Ongoing operational costs
174 Mains Expenses	\$205,000.00	10695.46	205,000	\$9,474.51	\$195,525.49	5%	Ongoing operational costs
175 Treatment Works Expenses	\$200,000.00	30885.78	200,000	\$4,336.20	\$195,663.80	2%	Ongoing operational costs
176 Sewer Heating & Electricity	\$90,000.00		90,000	\$0.00	\$90,000.00	0%	Ongoing operational costs
177 Telemetry System Maintenance	\$7,500.00	0	7,500	\$0.00	\$7,500.00	0%	Ongoing operational costs

Capital Expenditure as at 31 July 2020

	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Balance
Administration						
Information Technology	\$ 215,000.00			\$ 215,000.00	\$ 1,434.00	\$ 213,566.00
Housing & Community Amenities						
Narrandera Cemetery	\$ 25,000.00			\$ 25,000.00	\$ -	\$ 25,000.00
Transport & Communication						
Ancillary Roadworks	\$ 282,100.00			\$ 282,100.00	\$ 53,448.96	\$ 228,651.04
Regional Roads	\$ 435,200.00			\$ 435,200.00	\$ 516.13	\$ 434,683.87
Roads to Recovery	\$ 1,470,045.00			\$ 1,470,045.00		\$ 1,470,000.23
Rural Roads	\$ 840,239.00			\$ 840,239.00	\$ 8,151.41	\$ 832,087.59
Urban Roads	\$ 465,549.00			\$ 465,549.00	\$ 44.77	\$ 465,549.00
Local Roads Comm. & Infrastructure	\$ 497,363.00			\$ 497,363.00	\$ -	\$ 497,363.00
Economic Affairs						
Airport	\$ 1,507,550.00			\$ 1,507,550.00	\$ 18.20	\$ 1,507,531.80
Buildings	\$ 240,000.00			\$ 240,000.00	\$ -	\$ 240,000.00
Plant	\$ 1,391,096.00			\$ 1,391,096.00	\$ 1,866.50	\$ 1,389,229.50
Economic Development	\$ 30,000.00			\$ 30,000.00	\$ -	\$ 30,000.00
Public Order and Safety						
Pound	\$ 6,000.00			\$ 6,000.00	\$ -	\$ 6,000.00
Rural Fire Service	\$ 60,000.00			\$ 60,000.00	\$ -	\$ 60,000.00
Recreation and Culture						
Lake Talbot Pool	\$ 3,950,772.00			\$ 3,950,772.00	\$ 314,838.77	\$ 3,635,933.23
Lake Talbot Recreation Area	\$ 400,000.00			\$ 400,000.00	\$ -	\$ 400,000.00
Library	\$ 34,290.00			\$ 34,290.00	-\$ 0.00	\$ 34,290.00
Narrandera Memorial Park	\$ 60,000.00			\$ 60,000.00	\$ -	\$ 60,000.00
Narrandera Sports Stadium	\$ 30,000.00			\$ 30,000.00	\$ -	\$ 30,000.00
Narrandera Sportsground	\$ 27,000.00			\$ 27,000.00	\$ -	\$ 27,000.00
Henry Mathieson Oval	\$ 25,000.00			\$ 25,000.00	\$ -	\$ 25,000.00
Noxious Weeds	\$ 30,000.00			\$ 30,000.00	\$ -	\$ 30,000.00
Playground on the Murrumbidgee	\$ 4,830,652.00			\$ 4,830,652.00	\$ 3,158.92	\$ 4,827,493.08
Barellan Playground	\$ 5,000.00			\$ 5,000.00	\$ -	\$ 5,000.00
Local Roads Comm. & Infrastructure	\$ 500,000.00			\$ 500,000.00	\$ -	\$ 500,000.00
Narrandera Parks	\$ 83,500.00			\$ 83,500.00	\$ -	\$ 83,500.00
Water Supply Network						
Water	\$ 1,005,000.00			\$ 1,005,000.00	\$ 7,070.19	\$ 997,929.81
Sewerage Network						
Sewer	\$ 5,965,000.00			\$ 5,965,000.00	\$ -	\$ 5,965,000.00
Grand Total	\$ 24,411,356.00			\$ 24,411,356.00	\$ 390,547.85	\$ 24,020,808.15

Key Operational as at 31 July 2020

Row Labels	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Revised Budget	Sum of YTD Expenditure	Sum of Balance
Economic Affairs						
Economic Development	\$ -			\$ -	\$ -	\$ -
Housing & Community Amenities						
Noxious Weeds	\$ 161,554.00			\$ 161,554.00	\$ 10,390.70	\$ 151,163.30
Public Toilets	\$ 62,274.00			\$ 62,274.00	\$ 5,467.80	\$ 56,806.20
Cemetery Expenses	\$ 114,603.00			\$ 114,603.00	\$ 10,219.41	\$ 104,383.59
Public Order & Safety						
Security Cameras	\$ -			\$ -	\$ -	\$ -
Recreation & Culture						
Sports Ground Expenses	\$ 230,943.00			\$ 230,943.00	\$ 8,825.62	\$ 222,117.38
Parks Expenses	\$ 554,270.00			\$ 554,270.00	\$ 28,014.15	\$ 526,255.85
Lawn Areas	\$ 22,750.00			\$ 22,750.00	\$ 1,085.63	\$ 21,664.37
Lake Talbot Expenses	\$ 24,000.00			\$ 24,000.00	\$ -	\$ 24,000.00
Sports Stadium Expenses	\$ 119,122.00			\$ 119,122.00	\$ 4,914.20	\$ 114,207.80
Street Scaping	\$ 17,000.00			\$ 17,000.00	\$ 0.04	\$ 16,999.96
Street Trees	\$ 196,500.00			\$ 196,500.00	\$ 9,425.32	\$ 187,074.68
Transport & Communication						
Ordered Works	\$ 164,000.00			\$ 164,000.00	\$ -	\$ 164,000.00
Regional Roads	\$ 210,000.00			\$ 210,000.00	\$ 14,054.70	\$ 195,945.30
State Roads	\$ 170,500.00			\$ 170,500.00	\$ 8,987.84	\$ 161,512.16
Urban Roads	\$ 723,500.00			\$ 723,500.00	\$ 21,757.08	\$ 701,742.92
Sealed Rural Roads	\$ 281,700.00			\$ 281,700.00	\$ 10,343.71	\$ 271,356.29
Unsealed Rural Roads	\$ 797,880.00			\$ 797,880.00	\$ 34,889.19	\$ 762,990.81
Water Supplies						
Water	\$ 876,500.00			\$ 876,500.00	\$ 24,272.50	\$ 852,227.50
Sewer Supplies						
Sewer	\$ 469,000.00			\$ 469,000.00	\$ 19,975.73	\$ 449,024.27
Grand Total	\$ 5,196,096.00			\$ 5,196,096.00	\$ 212,623.62	\$ 4,983,472.38

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Mayoral Report - General Manager 2019/20 Annual Review

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.2 Economic Development Strategy at 4 August 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.3 Tender 19-20-3(a) - Design & Construction New Changerooms & Clubrooms at Narrandera Sportsground

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.