



BUSINESS PAPER

Ordinary Council Meeting

16 June 2020

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

<u>Contact</u>	<u>Phone</u>	<u>Email</u>
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

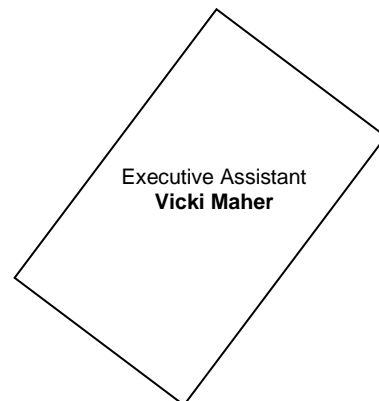
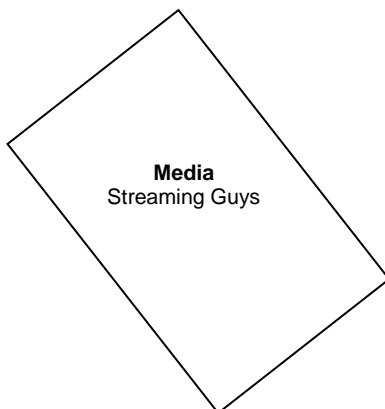
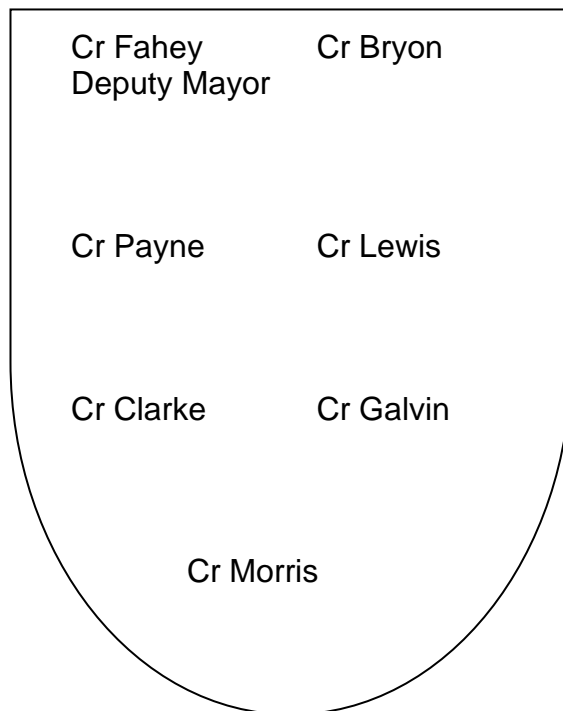
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Shane Wilson	Deputy General Manager Corporate & Community Martin Hiscox
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**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 16 June 2020 at 2pm**

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- 1 **ACKNOWLEDGEMENT OF COUNTRY**
- 2 **HOUSE KEEPING**
- 3 **DISCLOSURE OF POLITICAL DONATIONS**
- 4 **PRESENT**
- 5 **APOLOGIES**
- 6 **DECLARATIONS OF INTEREST**
- 7 **CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 19 May 2020

Extraordinary Council Meeting - 2 June 2020



MINUTES

Ordinary Council Meeting

19 May 2020

Unconfirmed

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD VIA ZOOM MEETING,
ON TUESDAY, 19 MAY 2020 AT 2PM**

The Mayor declared the meeting opened at **2.05pm** and welcomed the Councillors, Staff, Media and those viewing via live streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Edwina Foley (Communications Officer), Vicki Maher (Minute Taker)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Nil

7 CONFIRMATION OF MINUTES

RESOLUTION 20/108

Moved: Cr Tammy Galvin

Seconded: Cr Narelle Payne

That the minutes of the Ordinary Council Meeting held on 21 April 2020 and the Extraordinary Council Meeting held on 28 April 2020 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL MONTHLY REPORT APRIL / MAY 2020

RESOLUTION 20/109

Moved: Cr Neville Kschenka

Seconded: Cr Barbara Bryon

That Council receive and note the Mayoral Monthly Report for April / May 2020.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

11.1 NOTICE OF MOTION - ALLOCATION OF WATER IN THE SOUTHERN MURRAY DARLING BASIN

RESOLUTION 20/110

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Pass this resolution to RAMJO to identify all water issues and advocate on Council's behalf and take further action.
2. Write to Premier Gladys Berejiklian, Deputy Premier John Barilaro, Water Minister Melinda Pavey, Helen Dalton MP and Deputy Prime Minister expressing our concern to the allocation of water in the Southern Murray Darling Basin.
3. Write to other surrounding councils affected by the current situation seeking their support.

In Favour: Crs Narelle Payne, Jenny Clarke OAM, Tammy Galvin, Tracey Lewis and Barbara Bryon

Against: Crs Neville Kschenka, David Fahey OAM and Kevin Morris

**CARRIED 5/3
CARRIED**

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS

13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 27 APRIL 2020

RESOLUTION 20/111

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

1. That Council receive and note the Minutes of the Economic Taskforce Committee meeting held **27 April** 2020, together with the updated Economic Development Strategy (non-confidential).

CARRIED

14 OUR COMMUNITY

Nil

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE

17.1 MAJOR GRANT PROJECT UPDATE

RESOLUTION 20/112

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Note and receive report.

CARRIED

18 OUR CIVIC LEADERSHIP

18.1 POLICY REVIEW CS100 PROCUREMENT

RESOLUTION 20/113

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That Council:

1. Adopt the draft policy CS100 - Procurement as presented with the contents of this policy to be referenced within the final revision of the Procurement Manual.

CARRIED

18.2 CLASSIFICATION OF LAND AS OPERATIONAL LAND

RESOLUTION 20/114

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council:

1. Note the pending subdivision of Lot 2 DP 786356 into 2 new allotments being Lot 1 & Lot 2 in a yet to be numbered Deposited Plan;
2. Lot 1 is to be transferred to the ownership of Narrandera Shire Council with Council to provide public notice of the intention to classify this land as operational land;
3. If at the end of the 28 day exhibition period there are no submissions received then the land is taken to be classified as operational land;
4. Authorise the Mayor and the General Manager to sign any documentation relating to this matter;
5. Approve the placement of the Seal of Council on any documentation relating to this matter.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 APRIL DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 20/115

Moved: Cr Tracey Lewis

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the Development Services Activities Report for April 2020.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 APRIL INCOME STATEMENT

RESOLUTION 20/116

Moved: Cr Barbara Bryon

Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 30 April 2020.

CARRIED

20.2 APRIL STATEMENT OF INVESTMENTS

RESOLUTION 20/117

Moved: Cr Jenny Clarke OAM
 Seconded: Cr David Fahey OAM

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 30 April 2020.

CARRIED

20.3 APRIL STATEMENT OF BANK BALANCES

RESOLUTION 20/118

Moved: Cr Narelle Payne
 Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 April 2020

CARRIED

20.4 APRIL STATEMENT OF RATES AND RECEIPTS

RESOLUTION 20/119

Moved: Cr Narelle Payne
 Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 01 May 2020.

CARRIED

20.5 APRIL CAPITAL WORKS PROGRAM

RESOLUTION 20/120

Moved: Cr Barbara Bryon
 Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the information contained in the Capital Works report as at 30 April 2020.

CARRIED

20.6 MARCH 2020 QUARTERLY BUDGET REVIEW

RESOLUTION 20/121

Moved: Cr David Fahey OAM
 Seconded: Cr Barbara Bryon

That Council

1. Receive, note and adopt the information and variations contained in the March Quarterly Review.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS

RESOLUTION 20/122

Moved: Cr Barbara Bryon
 Seconded: Cr Narelle Payne

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 27 April 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

22.1 ECONOMIC DEVELOPMENT STRATEGY AT 27 APRIL 2020

RESOLUTION 20/123

Moved: Cr David Fahey OAM
 Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held **27 April 2020**.

CARRIED

OPEN COUNCIL

RESOLUTION 20/124

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council moves out of Closed Council into Open Council and the Mayor advised of resolutions endorsed in Closed Session.

CARRIED

The Meeting closed at 3pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 June 2020.

.....
GENERAL MANAGER

.....
CHAIRPERSON



MINUTES

Extraordinary Council Meeting

2 June 2020

**MINUTES OF NARRANDERA SHIRE COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD VIA ZOOM
ON TUESDAY, 2 JUNE 2020 AT 9:30AM**

The Mayor declared the meeting opened at **9:52am** and welcomed the Councillors, Staff, Media and those viewing via live streaming.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present.

2 HOUSE KEEPING

N/A

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Tracey Lewis, Cr Barbara Bryon

In Attendance

George Cowan (General Manager), Shane Wilson (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Craig Taylor (Governance & Engagement Manager), Bec Best (Acting Finance Manager) and Vicki Maher (Minute Taker)

5 APOLOGIES

RESOLUTION 20/125

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That apologies from Cr Tammy Galvin be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

The General Manager declared a Non Significant Non Pecuniary Interest in Item G, as he is a full member of the Narrandera Golf Club.

7 PUBLIC FORUM

Nil

At this point the Mayor acknowledged the passing of Mrs Pam Mayne. The wife of Ex Councillor Barry Mayne, Pam has been an extremely active member of the Narrandera Shire Community for many years as a business owner, committee member and one of the driving forces with the organising and running of the Narrandera Community Radio. The Mayor lead a Minute Silence in Pams honour and to acknowledge her valued commitment to our community.

8 OUR CIVIC LEADERSHIP

8.1 ADOPTION OF 2020-2021 FINANCIAL YEAR STRATEGIC DOCUMENTS

RESOLUTION 20/126

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Discuss the recommendations A to O in Committee of the Whole.

CARRIED

RESOLUTION 20/127

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

A motion was moved that Council suspend standing orders and move into Committee of the Whole.

CARRIED

RECOMMENDATIONS IN COMMITTEE OF THE WHOLE

That Council:

1. Allocate \$20,000 in 2020-2021 and each year to a dedicated Public Art Reserve, for the upkeep and maintenance of Public Art.
2. Source Grant Funding to complete third portion of the Water Tower.
3. Receive a report from Staff drafting a policy on the future use of the Mega Tree in Narrandera and Barellan.
4. Allocate \$6,000 in 2020-2021 budget for the Mega Tree programs.
5. Monitor demand over next 12 months for a toilet facility at the Narrandera Truck Wash.
6. Receive a report from Staff outlining design options and costings for a Rock and Plaque in Hankinson Park.
7. Further investigate design options for the reverse of Welcome to Narrandera Signs and landscaping and receive a report by end August 2020.
8. Receive a report from Staff with options on upgrading of the Narrandera Walking Tracks signs.
9. Receive a report from Staff with options on free Wi-Fi in East Street Narrandera.
10. Receive a report from Cr Galvin and event staff outlining options for Shire celebrations.
11. Abandon charges raised in the period from 1st January 2020 to 30 June 2020 in the sum of \$4,180.44 to the Narrandera Golf Club.
12. Extend the rate of 15c per KL provided in 2019-2020 to 2020-2021 to the Narrandera Golf Club.

RESOLUTION 20/128

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

A motion was moved that Council resume standing orders.

CARRIED

RESOLUTION 20/129

Moved: Cr Kevin Morris

Seconded: Cr Tracey Lewis

That Council:

1. Allocate \$20,000 in 2020-2021 and each year to a dedicated Public Art Reserve, for the upkeep and maintenance of Public Art.
2. Source Grant Funding to complete third portion of the Water Tower.
3. Receive a report from Staff drafting a policy on the future use of the Mega Tree in Narrandera and Barellan.
4. Allocate \$6,000 in 2020-2021 budget for the Mega Tree programs.
5. Monitor demand over next 12 months for a toilet facility at the Narrandera Truck Wash.
6. Receive a report from Staff outlining design options and costings for a Rock and Plaque in Hankinson Park.
7. Further investigate design options for the reverse of Welcome to Narrandera Signs

- and landscaping and receive a report by end August 2020.
8. Receive a report from Staff with options on upgrading of the Narrandera Walking Tracks signs.
 9. Receive a report from Staff with options on free Wi-Fi in East Street Narrandera.
 10. Receive a report from Cr Galvin and event staff outlining options for Shire celebrations.
 11. Abandon charges raised in the period from 1st January 2020 to 30 June 2020 in the sum of \$4,180.44 to the Narrandera Golf Club.
 12. Extend the rate of 15c per KL provided in 2019-2020 to 2020-2021 to the Narrandera Golf Club.

CARRIED

RESOLUTION 20/130

Moved: Cr Kevin Morris
Seconded: Cr David Fahey OAM

- B. Adopt the Delivery Program 2018-2022 as presented.

CARRIED

RESOLUTION 20/131

Moved: Cr Narelle Payne
Seconded: Cr David Fahey OAM

- C. Adopt the Operational Plan 2020-2021 as presented.

CARRIED

RESOLUTION 20/132

Moved: Cr Narelle Payne
Seconded: Cr Barbara Bryon

- D. Make the Ordinary Rates for the 2020-2021 financial year as presented.

CARRIED

RESOLUTION 20/133

Moved: Cr Barbara Bryon
Seconded: Cr Jenny Clarke OAM

- E. Adopt the maximum interest penalty rate on overdue rates and charges in accordance with Section 566 (3) of the Local Government Act, 1993 for the 2020-2021 financial year.

CARRIED

RESOLUTION 20/134

Moved: Cr David Fahey OAM
Seconded: Cr Barbara Bryon

- F. Adopt the Waste Management Charges for Narrandera, Barellan and Grong Grong

for the 2020-2021 financial year as presented.

CARRIED

RESOLUTION 20/135

Moved: Cr David Fahey OAM
Seconded: Cr Kevin Morris

G. Adopt the Water Charges for the 2020-2021 financial year as presented.

CARRIED

RESOLUTION 20/136

Moved: Cr Narelle Payne
Seconded: Cr Barbara Bryon

H. Adopt the Sewer Charges for the 2020-2021 financial year as presented.

CARRIED

RESOLUTION 20/137

Moved: Cr Narelle Payne
Seconded: Cr Barbara Bryon

1. Adopt the Stormwater Management Charges for the 2020-2021 financial year as presented.

CARRIED

RESOLUTION 20/138

Moved: Cr Narelle Payne
Seconded: Cr Barbara Bryon

J. Adopt the Fees and Charges for the 2020-2021 financial year as presented and include a new line item titled 'General street stall and raffle ticket sales – annual charge for use of Local Community Insurance Scheme' the charge being \$28.00.

CARRIED

RESOLUTION 20/139

Moved: Cr Narelle Payne
Seconded: Cr Jenny Clarke OAM

K. Note that there is a proposed internal borrowing of \$1,450,000 and external borrowing of \$2,170,000 for the 2020-2021 financial year.

CARRIED

RESOLUTION 20/140

Moved: Cr David Fahey OAM
Seconded: Cr Narelle Payne

L. Adopt the Long Term Financial Plan 2020-2030 including the recommendations as resolved in A.

CARRIED

RESOLUTION 20/141

Moved: Cr Barbara Bryon
Seconded: Cr Kevin Morris

M. Adopt the Capital Works Program 2020-2024 as presented

CARRIED

RESOLUTION 20/142

Moved: Cr David Fahey OAM
Seconded: Cr Narelle Payne

N. Note the internally restricted cash and projects to be performed in the 2020-2021 financial year.

CARRIED

RESOLUTION 20/143

Moved: Cr Jenny Clarke OAM
Seconded: Cr Narelle Payne

O. Note the Anticipated Fit for the Future benchmarks for the 2020-2021 financial year as presented.

CARRIED

The Meeting closed at 12.07pm

The minutes of this meeting were confirmed at the Ordinary Meeting of the Narrandera Shire Council held on 16 June 2020.

.....
GENERAL MANAGER

.....
CHAIRPERSON

8 MAYORAL REPORT

8.1 MAYORAL REPORT MAY / JUNE 2020

Document ID: 509073
Author: Mayor
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Mayoral Report for May / June 2020.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 19 May 2020, I have had the privilege to attend the following on behalf of our Council:-

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor attends the Monday meeting prior to the Monthly and Extraordinary Council Meetings.

All Councillors and I attend a weekly Zoom meeting with the General Manager.

Facebook Video

During Volunteer Week, I recorded a Video giving acknowledgement to all the Shire Volunteers for their tireless and selfless commitment to their communities.

MAY 2020

Wednesday 13

Along with fellow Mayors and General Managers, I joined the RAMJO Board meeting conducted via Zoom.

Tuesday 19

I chaired the monthly Councillors Briefing Session and Ordinary Council Meeting via Zoom. Unconfirmed Minutes of the Council Meeting submitted for Council's endorsement.

Wednesday 20

The General Manager; George Cowan, Deputy General Manager Infrastructure; Shane Wilson and I joined a Teams Meeting with Transport for NSW's Director South West NSW; Lindsay Tanner, Senior Manager Infrastructure Services; Jonathan Tasker and Manager Local Government; Joanne Cheshire.

The meeting included discussions on two sections of the Irrigation Way between Narrandera and Leeton – the Canal Bridge and Nallabooma intersection. We also

discussed the speed limit from Grong Grong township to the highway and guardrails on the off-ramp at the intersection.

Thursday 21

Together with the General Manager I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly council meeting as well as providing any updates on current projects. Positive comments continue regarding this segment held monthly at 8:30am, the Thursday following the monthly Council meeting.

It is with much sadness that I acknowledge the passing of Mrs Pam Mayne. Pam will be greatly missed by her team members at the Community Radio Station together with her many listeners, now in God's Care!

Monday 25

Together with fellow committee members, I chaired the monthly Economic Taskforce meeting via Zoom. Minutes of the meeting together with the latest update to the Economic Development Strategy are presented to Council.

Thursday 28

I started today by joining a Zoom meeting for the Barellan Floodplain Committee before leaving that to meet with our Local Member for Cootamundra; Steph Cooke MP. Cr Galvin, General Manager; George Cowan and I met with Ms Cooke for discussion on a project concept. We also discussed other matter of interest throughout the Cootamundra Electorate.

Following this Ms Cooke conducted the Official Opening of the Narrandera Truck Wash. The site located on McGilvray Road at the Red Hill Industrial Estate, has provision for washing stock floats (up to B-Triple length) and bitumen sprayers and associated equipment, allowing for improved disease control and reduction of effluent spillage. The stock wash is part of the National Country Truck Wash network which includes more than 100 similar facilities in the eastern states, all of which can be accessed with the same electronic keying system which is available for use 24 hours seven days a week. This project was jointly funded by the Australian Government and NSW Government under the Fixing Country Truck Washes program for \$552,000, with local business Menz Plant and Narrandera Shire Council also contributing funding towards the project.



Project Officer; Noel Crichton, cuts the ribbon to open the facility

After lunch it was out to the Narrandera Leeton Airport Air League Training Hall where Ms Cooke announced the Air League had been successful in gaining grant funding of \$7,971 from the Community Building Partnerships Grants. The funds are to install new Air-conditioning and floor coverings in the Training Hall. This is a great addition to the facility and my congratulations go to the Narrandera-Leeton Branch of Australian Air League Captain Bob Manning and Mr Craig Day for submitting the application. The facility, that was Narrandera’s original RAAF World War II training rooms, assists in the training of young people, not only in flying skills but also in general life skills.

Cr Payne’s father, Mr Roy Payne, was a RAAF mechanic and in his memory, Cr Payne generously donated an additional \$500. Those funds will see the completion of the Flight Simulator that is used Mr Day to teach Cadets aged between 11 to 18.

JUNE 2020

Tuesday 2

Council held an Extraordinary Council Meeting via Zoom for the purpose of adopting the 2020/2021 Draft Budget following a 28 day Public Exhibition period. I chaired that meeting and submissions received from the community to the budget were also considered. The Unconfirmed Minutes are further submitted for Council’s endorsement.

Tuesday 9

Via Zoom again, I joined in the Local Rescue Committee Meeting and part of the Local Emergency Management Committee Meeting. Minutes of these meetings are further provided to Council in due course.

I continue to extend my gratitude and thanks to those Councillors who have attended various Zoom meetings throughout the past month either on my behalf, or as elected committee delegates.

Until next time, Mayor Kschenkva

RECOMMENDATION

That Council:

1. Receive and note the Mayoral Report for May / June 2020.

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 25 MAY****Document ID:** 508171**Author:** Council Administration Assistant**Authoriser:** General Manager**Theme:** Our Economy**Attachments:** 1. [2020-05-25 Economic Taskforce Minutes Open 25 May.DOCX](#)
2. [2020-05-25 Economic Strategy \(Open\).docx](#)**RECOMMENDATION**

That Council:

1. Receive and note the Minutes of the Economic Taskforce Committee meeting held **25 May** 2020, together with the updated Economic Development Strategy (non-confidential).

RECOMMENDATION

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**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD via ZOOM
ON MONDAY, 25 MAY 2020 AT 10AM**

Meeting commenced at 10.03am

1 PRESENT

Cr Neville Kschenka, Cr Jenny Clarke OAM, Cr Kevin Morris, GM George Cowan, EDM Peter Dale,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That apologies from Cr David Fahey OAM be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That the minutes of the Economic Taskforce Committee held on 27 April 2020 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

General Manager and Economic Development Manager gave a brief updates on past meeting General Business items.

- GM noted the increase in the Emergency Services Levy (ESL) up to \$320k.
- Job Keeper Scheme - Local Government Stimulus Package. Council's income has not decreased by the required 30% and therefore is not eligible.
- \$25M Showground Grant Program - Narrandera Showground Trust have lodged a separate application for \$200k.
- Return to Normal Business Strategy when Covid-19 Clearance. Economic Development team have developed a Covid-19 Support and Recovery Strategy that will flow into the next three (3) year Economic Development Strategy.

6 REPORTS

6.1 ECONOMIC DEVELOPMENT STRATEGY

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM

Seconded: Cr Kevin Morris

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects
2. Endorse items written in **Blue** within the Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Open Council
3. Endorse full Economic Development Strategy for submission to the next Council Business Paper Agenda for consideration in Closed Council.

CARRIED

7 GENERAL BUSINESS

- Discussion on the Notice of Motion 19 May 2020 Ordinary Council Meeting – Water Allocations. RAMJO Councils on the Murray have not supported the Motion. Discussion on “water storage” and “what else can we do” to support local and stakeholders down the Murray Darling system.
- Noted that one of the Banner Poles at Gilenbah is missing a Banner and will be replaced.

8 NEXT MEETING

Monday 22 June 2020 – 10am – Zoom

9 MEETING CLOSE

The Meeting closed at 11.06am.

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 22 June 2020.

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CHAIRPERSON

1. Planning for the economy of the future
Initiative 1: Our Shire is 'Open for Business'

A 'can do' attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

Strategies		Key Actions		Progress
1.1	Be a proactive, supportive and coordinated Council	1.1.1	Continue to employ an Economic Development Manager and provide funds and resources for economic development.	Achieved
		1.1.2	Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership	Achieved Note: No industry or community members
		1.1.3	Review Council's policies, plans and regulations to ensure that they facilitate and support development.	Ongoing EDM has drafted a Business Recovery Plan as a short/medium term measure to indicate how Council can support local businesses during the Covid 19 emergency. This plan is designed to dovetail with the current Economic Development Strategy 2017-2020 which will be fully reviewed and updated when the health emergency is considered to be over.
		1.1.4	Ensure that Council's systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed.	Ongoing
		1.1.5	Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide comprehensive demographic, social and economic data for the Shire.	REMPAN subscription renewed to 2020.
		1.1.6	Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance.	Effective use of REMPLAN into the future for development applications, grant applications etc. January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan. Businesses within selected local geography reported to

Strategies		Key Actions		Progress
				<p>committee</p> <p>Survey of attendees at 39th National Cavy Show to inform future event arrangements.</p> <p>ED team through Marketing Tourism and ED Coordinator have produced a facebook initiative called Narrandera Takeaway and Delivery Service and Business as usual in conjunction with with Narrandera Business Group as well as creating a business online directory which is under development. The facebook initiative is to assist business to keep operating and it has been very well received with 500 followers.</p> <p>As at 21 May there are 600 followers.</p> <p>Updated quarterly Small Area labour market data for Narrandera. December qtr 2019 reveals unemployment rate of 5.9% and 180 unemployed out of total workforce of 3075.</p>
		1.1.7	Include comprehensive information on economic development and business assistance on Council's website.	<p>Economic Development Department has contributed to planning of Council's Website upgrade.</p> <ul style="list-style-type: none"> • Economic Development Strategy on Website. • REX Community fare on website • Information on BEC workshops for business on website/facebook
1.2	Continue to build partnerships and strategic alliances	1.2.1	<p>Strengthen relationships with Government Agencies, regional organisations and service providers through:</p> <ul style="list-style-type: none"> • Active participation in regional programs, forums and workshops. • Briefing and updating these organisations on the Shire's needs and priorities. • Advocating strongly for improved facilities, infrastructure and services. • Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies. 	<ul style="list-style-type: none"> • ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings. • EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking. • Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019. • Council facilitated Bee Forum to address issues arising from any accidents and emergencies on our region's roads involving the transportation of live bees with the aim of identifying gaps, finding solutions and increasing preparedness.

Strategies		Key Actions		Progress
				<ul style="list-style-type: none"> • Forum formulates and endorses a 3 point action plan for positive outcome. • DPI representative Daryl Cooper working with Apiarists to develop an Action List Protocol that can be used by all emergency services responding to a vehicle accident involving the transportation of live bees in hives. • Wed 22 April EDM participated in regional zoom forum of Economic Development officers from Western Riverina Councils organised by Nicola James-Ausindustry
		1.2.2	Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors.	<ul style="list-style-type: none"> • Narrandera and Leeton representatives noted above agree to the strategic alliance between Narrandera and Leeton being called 'The Narrandera/Tocumwal Rail Line & Intermodal Support Alliance.' • Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility. • Working relationships with Western Riverina Councils known as Functional Economic Regions • Council working on Tourism joint initiative for digital visitors guide with Murrumbidgee Leeton and Lockhart Shires. Presentation to Councillors at briefing session 19 Nov 19. • Digital visitors guide progressing well with development of logo imminent.
1.3	Engage pro-actively with local businesses and business / industry organisations	1.3.1	Build knowledge and understanding of local economic sectors and businesses, including organising a program of industry briefings and tours for Councillors and Council staff.	<p>Ongoing</p> <p>17/9 Visit to Glendale completed ED team working closely with Narrandera Business Group to provide assistance to business during Covid 19 business closures and limitations. Narrandera Business Chamber not yet functional.</p>
		1.3.2	Encourage and facilitate opportunities for professional development, networking and innovation.	<p>EDM attends Narrandera Business Group. Attended Narrandera Business Group meeting 14 October Planning progressed for Small Business Month October with arrangements in place and invitations issued for Narrandera Connected (2) on 23 October at TAFE CLC. Sponsorships received from Service NSW, Business Group,</p>

Strategies		Key Actions		Progress
				TAFE and Articulate Pear. Workshop planned for 28 October at TAFE CLC to be delivered by BEC, NSC and Narrandera Business Group jointly sponsor Social Media Connectivity. Successful Small Business October events with 30 people in attendance at each event.
		1.3.3	Establish effective networks and communication channels.	Bi monthly newsletter for business prepared and circulated by EDM since start of 2019. Most recent circulation in March 2020
		1.3.4	Support business groups and networks.	Ongoing. Arrange business breakfast with CEO of Tomra James Dorney 6 Sept in conjunction with Narrandera Business Group. 34 people attend successful breakfast. Involve Business Group in Small Business Month October event planned for 23 October at TAFE CLC-Narrandera Connected (2) Acting Secretary for Narrandera Business Group upon resignation of Secretary until new Secretary appointed...Josie Marks appointed Secretary on 14 October 2019 Formation meeting for Narrandera Business Chamber held on 3 Feb 2020 and interim committee established. Regular distribution of information and advice on business recovery to business database. Information received from State and Federal Government, EDA, Regional Australia Institute, Business NSW, Ausindustry, BEC, etc on recovery and support initiatives during covid 19 pandemic
		1.3.5	Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and realise opportunities.	To be addressed as opportunities and shared purposes arise. Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms. Organise small taskforce from the community to address the goods and services audit for solar farm development. Klaus Baumgartel contacts all people on EOI list to ensure they have direct registration particulars for Avonlie Solar. Organised Steering Committee for Central West Lifestyle Magazine project.

Strategies		Key Actions		Progress
				<p>Mr Rick Shaw of Finley is working with regional EPCs to mobilise service providers to take advantage of work at the various solar farms, including those proposed for Narrandera. Survey of motels in Dec 2019 indicates approx. 60 solar farm workers from Darlington Point project staying in Narrandera facilities.</p> <p>February survey reveals 30+ Darlington Point Solar farm workers accommodated in Narrandera.</p> <p>Solar Farm Reference Group considers final draft of Accommodation and Employment Strategy for Avonlie Solar farm</p>
1.4	Build a strong, positive profile for Narrandera Shire	1.4.1	Implement the branding strategy and signage strategy.	<p>Council agrees on style, wording and location of 6 new town entry sign at its 18 June 2019 meeting.</p> <p>Designs of signs agreed and signs ordered. Installation around end of August/early September.</p> <p>All 6 signs installed as at 16 September.</p> <p>3 signs installed at prominent locations promoting the Easter Rod Run Show and Shine</p>
		1.4.2	Develop and implement a communications strategy, including articulating key messages.	<p>Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements.</p> <p>EDM prepares media releases as appropriate as well as items for Council communique and newsletter.</p>
		1.4.3	Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps.	<p>Development of Council website underway. EDO is on development team.</p> <p>Partnership with BEC for a digital and online marketing workshop on 6 December 2018.</p> <p>Review Federal Government's National Digital Economy Strategy released Dec 2018 titled "Australia's Tech Future".</p> <p>Review Federal Government Small Business Digital taskforce Report March 2018.</p> <p>Review Business Listings category for new website. Prepare new list and content.</p> <p>February meeting with Mark Wilkie to discuss future possible meeting of the Digital Economy Group.</p>
		1.4.4	Effectively market and promote the Shire, to raise	Ongoing. Progressive and targeted distribution of Winter

Strategies		Key Actions		Progress
			its profile and increase awareness of its strengths, assets and opportunities.	Edition 2019 of Central West Lifestyle Magazine featuring Narrandera o people of influence in various organisations. Provide comment for NRMA Annual Report 2019 on invitation from NRMA regarding installation of EV fast Charger at Narrandera. Australia post announces that it has developed a postage stamp featuring the image of the lizard on the National Award -winning Narrandera Water Tower. Supporting postcard also produced depicting the Koala fascia of the water tower. Enter the Reverse Vending Machine-Return and Earn project in the relevant section of the Keep Australia Beautiful Awards
		1.4.5	Encourage the community to be advocates for the Shire, including speaking about the positives.	Ongoing
		1.4.6	Re-develop the Narrandera Visitor Information Centre as focal point for both tourism and economic development.	Awaiting response from 'Playground on the Murrumbidgee' NSW State Funding application. Considering application for current round of funding with BBRF. Funding confirmed from NSW Government of \$8 Million for Playground on Murrumbidgee project including the replacement of the VIC with the Narrandera Destination and Discovery Hub. VIC closed during Corona Virus Pandemic and staff either working from home or redeployed. Possible reopening 1 June 2020

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

Initiative 2: Enhancing our Liveability

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.
- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

Strategies		Key Actions		Progress
2.1	Continue to improve presentation – creating positive first impressions	2.1.1	Implement the Narrandera CBD Masterplan – subject to funding and staging –further developing the town centre as an attractive place to shop and socialise, including provision of free public WIFI in main street.	Ongoing
		2.1.2	Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages.	Refer 1.4.1 for Town entry signage
		2.1.3	Improve the presentation of the Shire’s industrial areas.	Ongoing. 4 new poles and banners erected at entry to Red Hill Industrial Estate at Cnr Driscoll Rd and Barellan Rd.
2.2	Enhance lifestyle	2.2.1	Continue to improve and expand recreation, sporting and leisure facilities within the Shire.	Ongoing
		2.2.2	Develop and diversify arts and cultural activities.	Ongoing
		2.2.3	Continue to develop and promote a dynamic and vibrant program of events and activities.	Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020. Arrange 2 events for Small Business Month October in conjunction with Narrandera Business Group. Marketing Tourism and Economic Development Coordinator making contact with National Party Conference Organiser to offer support. National Party Conference deferred till health emergency passes
2.3	Advocate for the retention and expansion of facilities and services	2.3.1	Advocate for improved child care, health care, aged care and social assistance facilities and services within the Shire.	Preparing for Health Alliance meeting to bring together primary health and aged care and associated agencies in Narrandera Shire. EDM to meet with Dr Romeo who is unavailable until end of July 2019. Requested meeting with Dr and Mrs Romeo Meeting with Dr and Mrs Romeo held and support expressed for Alliance meeting. Alliance meeting arranged for 29 November in Narrandera with representatives of agencies will discuss proposal for a Narrandera Health Alliance. Meeting arranged with Federal MP Sussan Ley and

Strategies		Key Actions		Progress
				<p>State MP Stephanie Cooke to discuss Health issues 29 November at 2pm</p> <p>Narrandera Health Advisory Group formed at meeting held on 29 November in Narrandera.</p> <p>Meeting with Minister Mark Coulton Thurs 13th Feb at which he advises that the MLHD has had its 'Pathway' GP trainee program approved.</p> <p>Meeting of Narrandera Health Advisory Group convened for 5 March to consider pilot Pathway program developed by MLHD.</p> <p>CEO of MLHD outlines Rural Generalist GP Training pilot that will provide doctors in GP practice and at hospitals in rural area of the MLHD.</p>
		2.3.2	Ensure that facilities and services have the capacity to support 'aging in place'.	<p>Strategy included in Western Riverina REDS.</p> <p>Council considering at its March meeting the preferred quote to develop a concept plan for an Independent Living Village at 1.4 ha site at Cnr Crescent and Elwin Sts</p> <p>Council accepts quote from Noel Thomson Architecture of Wagga Wagga.</p> <p>Prerequisite reports required by Noel Thomson include land survey, environmental report and geotechnical report. Qualified providers engaged and work in progress.</p>
		2.3.3	Explore options / advocate for improved education outcomes within the Shire, including the re-opening of the Grong Grong Public School (if warranted), and the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre.	<p>The Grong Grong School Building was sold in 2017.</p>
2.4	Encourage and support opportunities for community development	2.4.1	Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community.	<p>Liaise with RDA skilled migration unit.</p> <p>EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.</p> <p>PIC piggeries apply for Labour agreement for skilled piggery workers that could see as many as 40 workers</p>

Strategies		Key Actions		Progress
				over the 5year period of the agreement with 19 potential permanent residents in years 4 and 5 of the agreement.
		2.4.2	Continue to support activities (eg events, sport, creative arts etc) that encourage engagement and social inclusion and build pride in, and commitment to, the local community.	Easter Rod Run and Shown N Shine a huge success. Council de-brief held with external group debrief to follow. Corona Virus response advocated by Federal Government and Senior Health Officials includes avoiding gatherings in excess of 500 people. This will impact proposed events such as Folk Festival on 20-22 March and Rod Run Events on 11-12 April. These events have been cancelled.
		2.4.3	Support community initiatives to develop, grow and enhance the liveability of the Shire.	ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc. Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed.
2.5	Attract new residents	2.5.1	Develop and implement a Resident Attraction and Retention Strategy.	Winter Edition 2019 of Central West Lifestyle Magazine highlights opportunities in Narrandera for new residents.

Initiative 3: Economic Growth and Diversification

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

Strategies		Key Actions		Progress
3.1	Encourage and nurture	3.1.1	Provide access to information and business advisory services.	<ul style="list-style-type: none"> Negotiating with Services NSW for development of a service centre in CBD of Narrandera. Site in

Strategies		Key Actions		Progress
	business start-ups			<p>Twynam St under consideration, plans provided by Service NSW Valuer for operational requirements. Building assessment and costings completed for suitability for purpose. Indicative rent to be advised to Service NSW when scope of works agreed between parties.</p> <ul style="list-style-type: none"> • Draft lease received from Service NSW-under review by staff. • Lease signed, building renovations almost complete and fit out as at 19 June 2019. • Facility opened to public on 9 August • Facilitate 5 Workshops for Business Connect on topic "Skills for Business Success" late 2019 and early 2020. Distribute flyers directly and electronically
		3.1.2	Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc).	<p>Discussions commenced with Narrandera Business Group in preparation for Small Business Month October 2019.</p> <p>Arrangements underway for joint venture with TAFE, Narrandera Business Group for Narrandera Connected (2) event on 23 October featuring business speakers and hospitality.</p> <p>BEC presenting Social Media Connectivity workshop on 28 October. NSC and Narrandera Business Group sponsoring as a Small Business Month October event.</p> <p>Confidential Statement Removed</p> <p>Facilitate 5 Workshops for Business Connect (see above at 3.1.1)</p>
3.2	Support and nurture existing businesses	3.2.1	Provide access to information, advice and leverage opportunities for information sharing.	<p>Distribute information cards for NSW Business Connect eg through Business Group and at NSC front counter</p> <p>Refer public enquiries to Remplan Community and Economic profile</p>

Strategies		Key Actions		Progress
				Electronically distribute via group emails to local business, advice on Corona Virus support programs from Ausindustry, Business NSW, RDA, EDA and others.
		3.2.2	Encourage and support 'buy local' initiatives.	<p>Installation of new RVM at Narrandera Landfill will provide vouchers redeemable at Coles Narrandera. Last 3 weeks data from RVM as follows: Week ended 5/4 \$1496.90 Week ended 12/4 \$1367.60 Week ended 19/4 \$2649.20#</p> <p>This is increased spending at Coles by locals thereby contributing to local employment and minimising shopper bleed to Leeton etc</p> <p>Assist with advice to Mayor on controversial issue of Marketplace in Wagga Wagga seeking to provide free bus from Narrandera to their shopping complex and provision of gifts, vouchers etc. to shoppers from Narrandera.</p> <p>Temora, Cootamundra and Tumut also targeted. Lobbying by the Mayors stops this potentially very negative impact on our retailers in Narrandera and similarly in the other towns.</p> <p>Early 2020 investigate 'Why leave Town Promotions' Community Gift Card program in conjunction with Narrandera Business Group.</p>
		3.2.3	Raise awareness of business advisory and support services and encourage businesses to participate in business and skills development programs.	<p>ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire.</p> <p>Small Business Month October activities and facilitate BEC Skills for Business Success Workshops.</p>

Strategies		Key Actions	Progress
		3.2.4 Facilitate opportunities for professional development, networking and innovation.	<ul style="list-style-type: none"> • Site at landfill confirmed as suitable for 4- point RVM kiosk. Site plans prepared and execution of licence agreement with Tomra/Cleanaway completed by Council. Site plans and construction plan and power supply design commenced. • Partnership with Tomra/Cleanaway and Council to mount a display in the Exhibition Hall at Narrandera Show on 7 September. This display will inform the public of the operational and container deposit requirements for the RVM. • CEO of Tomra/Cleanaway to attend and address a business breakfast on 6 September. Joint venture Council and Narrandera Business Group. • CEO of TOMRA/Cleanaway addresses a business breakfast with 34 in attendance on 6 September. • TOMRA/Cleanaway and Council join to manage a stand at Narrandera Show with information on the Return and Earn program and the RVM. • Preparation of site progressing at Narrandera Landfill entrance to accommodate the RVM. • Actively promote Small Business Month October activities for professional development, networking and business tips. • RVM scheduled for installation on 25 Feb 2020. • RVM installed and operational with generator power on 28 Feb 2020 with solid use over first weekend. • EDM and Marketing Tourism and ED Coordinator attend webinars by Economic Development Australia, Treasury on Covid 19 business support and recovery strategies
		3.2.5 Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website.	Local Government NSW sponsors Inclusive Tourism: Economic Opportunities. A new online learning course now available to explain how you can better service this market. VIC staff to undertake.

Strategies		Key Actions		Progress
		3.2.6	Raise the profile of local businesses by providing opportunities to showcase, market and promote businesses products and services.	Ongoing Narrandera to feature in November 2019 Country Change program. In response to Covid 19 challenges to all business the Ed team through Tiffany Thornton have developed an online strategy through facebook that at last report had 600 followers.
		3.2.7	Encourage businesses to list on relevant industry data bases and websites and participate in programs such as trade missions.	As advised to NBG
		3.2.8	Encourage and assist local businesses to register on Federal, State and Council procurement data bases.	Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire. Klaus Baumgartel has retired and his replacement is Geoff Reardon
		3.2.9	Work with major project proponents to identify the goods and services required and provide introductions to local businesses.	Database provided to Siemens/Gamesa the EPC for Avonlie Solar at Sandigo. Siemens Gamesa provide direct email contact address for expressions of interest from businesses wanting to register to provide their services to solar farm construction. Beon Energy takeover construction of Avonlie from Siemens Gamesa to be finalised before end of 2019. As at Feb 18 2020 information received which points to delay in Avonlie project which is unlikely to commence before May/June as a result of grid capacity constraints. Confirmed by Mike Whitbread of RES. As at May 2020 RES advises that Siemens/Gamesa is confirmed as their EPC and Accommodation and Employment Strategy finalised for sign-off by the Department.

Strategies		Key Actions		Progress
		3.2.10	Encourage and assist businesses to prepare for the NBN and embrace digital / on-line business and marketing opportunities.	<ul style="list-style-type: none"> Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017. GM provide report on meeting with NBN. Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services. Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December. NSC and Narrandera Business Group sponsor the BEC Social Media Masterclass on 28 October with approx. 25 attending at TAFE CLC. Meeting with Mark Wilkie to discuss future meeting of Digital Economy Group.
		3.2.11	Facilitate access by business and community groups to funding programs.	A data base of funding programs is maintained and provided to community groups. Media releases and funding program announcements emailed to business group database.
3.3	Strengthen and grow key sectors	3.3.1	Agriculture and Agri Business <ul style="list-style-type: none"> Develop a producer data base and establish networks and communication channels. 	<p>Sandigo Solar farm. 2018-01-30 – Developers have met with Council on the proposal. Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020. Avonlie awarded Development Consent on 8 August 2019. Council representatives meet with Jacobs Consulting appointed by Siemens/Gamesa, the EPC for Avonlie</p>

Strategies		Key Actions	Progress
			Solar, to review the Accommodation and Employment Strategy. Updates strategy presented for review to solar reference group. Accommodation and Employment Strategy reviewed and completed.
		<ul style="list-style-type: none"> Continue to advocate for water security. 	Ongoing
		<ul style="list-style-type: none"> Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models. 	EV fast charger installed January 2019
		<ul style="list-style-type: none"> Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce. 	EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May. Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present. Explore possible opportunities for the pig industry resulting from the African Swine Fever sweeping China and other Asian countries. Advice received from DPI International Engagement Division that Australia does not have a pork export arrangement with China. PIC Australia apply for Pork Industry labour Agreement for Grong Grong Piggery. Letter of support provided.
		<ul style="list-style-type: none"> Explore opportunities for and encourage development of new processing and value-adding opportunities and utilisation of waste products. 	Ongoing. Confidential Statement Removed
	3.3.2	Aquaculture	
		<ul style="list-style-type: none"> Support the expansion of the aquaculture industry within the Shire. 	Confidential Statement Removed Assist Dr Yu with information on how to source an apprentice in aquaculture.
		<ul style="list-style-type: none"> Build skills and knowledge about the industry within Council and the local community. 	Ongoing
		<ul style="list-style-type: none"> Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the Murray Cod industry. 	Under consideration Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed Narrandera Destination and Discovery Hub.

Strategies		Key Actions		Progress
				Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought.
		3.3.3	Retail & Wholesale	
			<ul style="list-style-type: none"> Position and promote Narrandera as a lifestyle centre. 	Central West Lifestyle Magazine Winter Edition launched on 24 May 2019 and targeted distribution by Council to strategic individuals and organisations commenced.
			<ul style="list-style-type: none"> Encourage and facilitate training (customer service, merchandise display, e.commerce etc) 	Ongoing
			<ul style="list-style-type: none"> Encourage development of and participation in cooperative marketing and promotional campaigns. 	Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent. Country Change program launched by RDA.
		3.3.4	Tourism / Visitor Economy	
			<ul style="list-style-type: none"> Continue to develop products, experiences and activities, including events. 	Ongoing
			<ul style="list-style-type: none"> Continue to improve infrastructure, facilities and services for visitors 	Awaiting outcome of 'Playground on the Murrumbidgee' funding application under NSW funding program. Funding of \$8 million approved by NSW State Government VIC closed during health emergency
			<ul style="list-style-type: none"> Update and improve information and promotional collateral. 	<ul style="list-style-type: none"> Ongoing Purchased promotional backpacks for insertion of information on Narrandera supported by vouchers redeemable at local businesses. Backpacks to be distributed F.O.C from time to time by V.I.C. staff to visiting caravanners and campers at Brewery Flats. Survey box to be installed on amenities block at Brewery Flats for survey collection. Survey Box installed and positive responses being received. Data collected will be advised to the Taskforce in due course
			<ul style="list-style-type: none"> Effectively market and promote the Shire, 	<ul style="list-style-type: none"> Ongoing

Strategies		Key Actions		Progress
			including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities.	<ul style="list-style-type: none"> Joint promotion between Narrandera, Murrumbidgee, Lockhart and Leeton to utilise digital capacity to develop a state of the art visitors guide for the sub region
		3.3.5	Transport and Logistics <ul style="list-style-type: none"> Leverage off Narrandera's strategic location to position and develop the Shire as a road transport hub. 	<ul style="list-style-type: none"> Ongoing
		3.3.6	Health Care & Social Assistance <ul style="list-style-type: none"> Advocate for continued improvements in health, aged care and social assistance services, programs and facilities. 	<ul style="list-style-type: none"> Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government. Plan for Health Alliance meeting after Easter 2019 break. Meet with Dr Romeo, obtain feedback from RAMJO Health Group to prepare for possible meeting in June/July. Meeting with Dr Romeo and Liz completed. Health Alliance meeting planned for 29 November in Narrandera Narrandera Health Advisory Group (NHAG) established on 29 November 2019. NHAG meeting on 5 March to consider pilot Pathway program developed by MLHD and approved by Government. CEO of MLHD outlines program that will provide more trainee Generalist Pathway trainee doctors into local health system as GPs and at the hospital New GP commencing in Narrandera at Dr Romeo's practice on 9 May 2020. Dr Sonia Volante is coming from another NSW rural location and is independent of the MLHD Generalist Pathway program.

Strategies		Key Actions		Progress
3.4	Target and attract new businesses and activities	3.4.1	Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that articulates the support that Council can offer new businesses and investors.	Red Hill Industrial Land for Sale Policy ES270 amended. EDM attends Direct Foreign Investment Training in Sydney presented by Andreas Dressler an international identity, formerly with KPMG for 23 years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC. Confidential Statement Removed
		3.4.2	Produce information and promotional collateral – in both digital and print formats.	See above – collateral: Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs.
		3.4.3	Participate in forums, expos, trade missions etc that have the potential to bring new businesses / investment into the Shire.	Ongoing EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera's value proposition. Local forum organised July 2019 for hospitality/accommodation sector to exchange information and learn of assistance available through Destination NSW to attract conferences to Narrandera. Facilitated Bee Forum 17/7/19. Ref 1.2.1 Participated in Service NSW Regional Engagement Forum August 2019 Participated in Ernst Young Inland Rail Regional Opportunities Forum 12 August. Participated in Dept of Infrastructure, Transport, Cities and Regional Development Forum at Wagga Wagga on 9 Oct 2019 on Inland Rail—Inland Rail Interface Improvement Plan. Attend National Renewables in Agriculture Conference and Expo 14 Nov
		3.4.4	Explore opportunities to leverage off Council's	Current relationship with Urumqi is problematic given

Strategies		Key Actions		Progress
			Sister City programs.	ongoing serious ethnic unrest in that city and its region, Xinjiang. As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi. Feb 2019 still no communications from Chinese Ambassador
		3.4.5	Investigate the potential of emerging / new activities: <ul style="list-style-type: none"> • Government and service sector • Intensive agriculture • Niche / boutique agriculture and agri-businesses • Manufacturing – value-adding and processing • Renewable energy and use of waste products 	Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire. Ongoing development with 3 renewable energy companies developing major solar farms in the Shire. Wrote to Australian Renewable Energy Agency (ARENA) to seek opportunity to discuss Narrandera's unique position in the Renewables development in Australia-i.e 3 Solar Farms and TransGrid duplication of 330KV line S.A to NSW. As at 19 June 2019. ARENA response from Alison Wiltshire, Director Business Development by phone 12/7/19 advising that this is not an issue for ARENA and we should contact Clean Energy Council and possibly Minister Taylor. Contact made with Clean Energy Council and Meeting arranged with key personnel. Met with CEC representatives in Melbourne (see separate report). Attended Renewables in Agriculture National Conference in Wagga wagga and obtained valuable information and made useful contacts with experts from the renewable energy sector, Arranging teleconference with Jessica Berry of Pitt and Sherry to assess solar farm development opportunities on Council land.
		3.4.6	Market the Shire's strengths, assets and opportunities.	See above. Also recent launch of new Visitor Information Booklet. ongoing

Initiative 4: Planning for the Economy of the Future

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these 'foundation blocks' are in place.

Strategies		Key Actions		Progress
Land & Premises				
4.1	Ensure sufficient supply of land and premises to facilitate and support growth	4.1.1	Annually review land use plans and strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities.	Reviewed 2017
		4.1.2	Investigate the need for a light industrial / business park land and/or premises in Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development).	To be reviewed
4.2	Facilitate further development of the Red Hill Industrial Estate	4.2.1	Retain general / heavy industry zoning and preserve buffer areas around the Estate.	Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy .
		4.2.2	Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages land banking.	Under consideration
		4.2.3	Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting information, as well as conceptual subdivision layouts and servicing plans.	Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance poles and banners installed. Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale.
		4.2.4	Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera.	Under consideration .
		4.2.5	Advocate for Government Funding to assist in providing enabling infrastructure to facilitate	ED Dept contributed to successful submission re Truckwash under Fixing Country Truckwash Grant.

Strategies		Key Actions		Progress
			subdivision and development.	
4.3	Ensure that the power supply can accommodate growth	4.3.1	Advocate for on-going improvements in the power supply in Narrandera Shire.	Consideration being given as a component of the Smart Cities funding program. Power extension negotiated with Essential Energy to service proposed RVM at Landfill site. Power to site in progress. Low voltage completed. Investigations continuing to assess Red Hill Ind Estate as a location to develop a solar farm initiative.
		4.3.2	Advocate for and assist local businesses access grant funds for 'last mile' infrastructure.	For consideration
		4.3.3	Support the development of renewable / green energy producers within the Shire.	Ongoing. Assessing Council land suitability for solar farm development.
4.4	Improve telecommunications	4.4.1	Develop and implement a Digital Strategy in consultation with industry and community groups.	Monitor development of National Digital Strategy for compatibility. National Digital Strategy released December 2018. Under review.
4.5	Increase the capacity of the road network in the Shire to accommodate increased truck movements and higher productivity vehicles	4.5.1	Develop a Road Improvement Strategy, identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs.	Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic Development Strategy for Western Riverina.
		4.5.2	Advocate for the Shire's road needs to be included in regional and State freight and transport strategies.	Refer Draft NSW Ports and Freight Plan and Western Riverina REDS.
		4.5.3	Advocate for and seek funding to upgrade and maintain strategically important roads.	As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May
4.6	Provide infrastructure and facilities to support the road transport sector.	4.6.1	Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan.	Truckwash to be constructed at Redhill. DA now in the planning system. Construction commences June 2019 Narrandera Stock and Bitumen Truckwash completed March 2020. Update industrial estate signage with Truckwash details.
4.7	Continue to	4.7.1	Advocate for ongoing improvements to the Hay	ARTC proposing to improve the line to accommodate

Strategies		Key Actions		Progress
	improve rail infrastructure		Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains.	80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements.
		4.7.2	As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina.	<p>Ongoing. Refer Western Riverina REDS.</p> <p>EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University do discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used.</p> <p>Executive summary from Transport NSW received Feb 2019.</p> <p>Localised and independent freight demand study under consideration in partnership with Leeton and Griffith.</p> <p>Consultant engaged and work commenced.</p> <p>Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment on Melbourne Port to bring 4 dual rail sidings onto the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs from train to truck.</p> <p>Attend Inland Rail Forum in Wagga on 9 Oct-Details of Inland Rail Interface Improvement Program</p>
4.8	Plan for freight infrastructure to meet growing demand	4.8.1	Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements.	<p>Discussions with Patersons transport re local/regional freight task.</p> <p>Consider in context of Lycopodium report. Document remains confidential to Council.</p> <p>Participate in forums on Inland Rail presented by CSIRO and Ernst Young and Dept of Infrastructure, Transport, Cities and Regional Development.</p> <p>Highlight Narrandera's industries as potential freight sources.</p>

Strategies		Key Actions		Progress
		4.8.2	Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use.	Finalised. No further action on this matter.
		4.8.3	Plan for a small intermodal terminal / freight receival site in Narrandera.	Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18
4.9	Retain commercial air services to Narrandera	4.9.1	Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance.	<p>Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence. Potential development opportunity with Wagner Group interest in freight opportunities.</p> <p>Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019.</p> <p>John Wagner advised of KPMG study, as advised by DPC.</p> <p>Contacted Deputy Chair of Rex The Hon John Sharp to determine Rex Airline future fleet requirements and operations. Fleet of SAAB 340s not expected to be replaced for 10-15 years. Discussions with Warrick Lodge of Rex (General Manager-Network Strategy) regarding upgrade to main runway to accommodate foreseen RPT traffic movements. Rex will assist in developing case for funding if required</p> <p>Contact specialist consultancy group BECA who provide outline for a Draft Airport Masterplan and Business Case for Narrandera/Leeton Airport in context of \$100million Regional Airport Fund soon to be opened.</p> <p>Regional Airport Fund announced 11 Oct 2019.Under consideration by Manager Works and EDM.</p> <p>Funding application being developed for \$950,000 main runway reseal at airport.</p> <p>Banners commissioned to advertise community fares.</p>

Strategies		Key Actions		Progress
				Rex supported by Council during Covid 19 emergency through waiving head taxes between 1 April 2020 and 31 December 2020. Rex operating 3 flights per week through Narrandera.
		4.9.2	Implement the Airport Strategic Plan.	Ongoing
		4.9.3	Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets.	Venue guide produced in 2017. Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. Five (5) year agreement with Rex commencing 4 October 2018. AS at 20 April 2020 Rex confirms it has received Government support to enable 2 services per week to be continued for next 6 months
4.1 0	Diversify and improve accommodation available in the Shire	4.10.1	Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire.	Tourism activities will now be reported to Council via this Strategic Plan Report. Barellan has gained recognition as an RV Friendly destination. Early November 30-60 electricians from Darlington Point expected to occupy local motels until February-organised by Rick Shaw. Survey of Motels in December 2019 reveals approx. 60 workers from Darlington Point project accommodated in Narrandera. Survey Feb 2020 reveals 30+ Darlington Point workers still in accommodation in Narrandera.
		4.10.2	Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the Narrandera – Leeton area.	EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address. Discussions commenced with appointed EPC for RES Solar (Siemens/Gamesa) and their appointed consultants Jacobs to commence preparation of the

Strategies		Key Actions		Progress
				Employment and accommodation strategy required as condition of consent Met with Zara Duman Senior Consultant for Jacobs on 20 August and discussed 1 st draft of accommodation and employment strategy which is to be reviewed by Solar Reference Group. Strategy reviewed by Solar farm Reference Group and submitted to Jacobs. Accommodation and Employment Strategy finalised.
		4.10.3	Undertake a review of camping areas and facilities in the Shire to maximise economic benefits.	For consideration. Survey box with forms to be installed on amenities block at Brewery Flats and complimentary branded information bag with information and vouchers to be distributed to campers/travellers from time to time. Ref.3.3.4 Survey box installed and branded information backpacks being distributed to campers/travellers at Brewery Flats. Camping areas closed due to Corona Virus related Government direction
4.1 1	Grow the local workforce, ensuring that it is aligned with local and regional industry needs	4.11.1	Profile and articulate existing and future local and regional workforce requirements and jobs and skills gaps.	Refer 4.10.2
		4.11.2	Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities.	Refer 4.10.2 Participate in RDA skills survey Facilitate contact between TAF at Narrandera and Avonlie project owners RES and EPC Siemens /Gamesa to discuss development of relevant courses to support solar farm works.
		4.11.3	Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina).	Refer 4.10.2
		4.11.4	Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills	Refer 4.10.2 Ref. 4.11.2

Strategies	Key Actions	Progress
	development.	
	4.11.5 Work with the Shire's Aboriginal community and residents who are socially disadvantaged, to improve training and employment outcomes.	For consideration
	4.11.6 Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps.	For consideration
	4.11.7 Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers).	For consideration
	4.11.8 Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships.	Use event opportunities to promote TAFE and its services and courses and to utilise TAFE Narrandera Connected Learning centre e.g. Small Business Month October events
	4.11.9 Retain young people within the community, through programs such as school based vocational training, transition to work / work ready, offering apprentice and traineeships and providing access to tertiary training.	For consideration
	4.11.10 Develop and implement programs to welcome and orientate new employees and integrate them into the community.	For consideration

14 OUR COMMUNITY

Nil

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

16.1 LOCAL STRATEGIC PLANNING STATEMENT

Document ID: 509540

Author: Manager Development & Planning

Authoriser: Deputy General Manager Infrastructure

Theme: Our Environment

Attachments: 1. [2020-06-09 Narrandera draft LSPS.docx](#) [↓](#)

RECOMMENDATION

That Council:

1. Adopt the Draft Local Strategic Planning Statement for the purpose of undertaking the required 28-day public exhibition period.

PURPOSE

The purpose of this report for Council to review and adopt the Draft Local Strategic Planning Statement for the purpose of public exhibition.

SUMMARY

The Local Strategic Planning Statement has now been drafted and ready for public exhibition once it is adopted by Council.

BACKGROUND

Council will recall that at the May Councillor briefing session a background report was presented for Councillor's information following a public consultation process, during which sixteen responses were received. These comments have now been included in the draft LSPS report.

The NSW Government has introduced a new requirement to prepare a Local Strategic Planning Statement in accordance with the *Environmental Planning and Assessment Act 1979*. The purpose of the Local Strategic Planning Statement is to set a long-term vision for our community to guide planning decisions and development into the future.

It is noted that this first Local Strategic Planning Statement is not intended to be a static document for 20 years. It is expected that it will commence being reviewed with the commencement of the new Council later in the year in order to align it with the Community Strategic Plan moving forward. For this reason, a concise high level Local Strategic Planning Statement has been prepared which will become more detailed with subsequent reviews as each new Council is elected.

The draft plan has six priority themes as listed below and twenty-one prioritised actions to be delivered over the first five years of the plan.

- Priority One - Diverse Housing Options
- Priority Two - A vibrant place to visit and stay
- Priority Three - A sustainable region adaptive to changing conditions
- Priority Four - Protection and management of our environment and heritage

- Priority Five - Transport and infrastructure connectivity
- Priority Six - Industry growth and diversification

The statements has been prepared to implement the actions in the regional and district plans and includes council's own priorities as required under the Act.

The statements are designed to shape how the development controls in the local environmental plan (LEP) evolve over time to meet the community's needs, with the LEP the main tool to deliver the council and community's plan. Once finally adopted an initial review of the LEP will be conducted within any minor anomalies or errors to be rectified thought a simple planning proposal. Any changes to the LEP that maybe required as a result of planning strategies or studies which are identified through the LSPS actions will require separate planning proposals at that time.

Once the draft LSPS is adopted it must be placed on public exhibition for not less than 28 days, after which any submissions will be considered, and a further report prepared for Council. At the completion of the exhibition period council reviews any submissions and makes modifications to planning priorities and actions as required. Any incomplete strategic work or unresolved planning issues can be identified in the final LSPS as further work to be undertaken in the LSPS action plan. A further report will be presented to Council for adoption of the final LSPS, that will then need to be considered in any amendments of the LEP.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Environment

Strategy

2.3 - To live in a community where there are sustainable practices

Action

5.1.7 - Planning instruments reflect the intent and direction of land use strategies and facilitate development and growth of the Shire

ISSUES AND IMPLICATIONS

Policy

The Local Strategic Planning Statement will guide the direction of Council's planning policy and controls moving forward.

Financial

There will be costs associated with public consultation and advertising for exhibition. These costs are expected to be covered by the section's existing operational budget.

Legal / Statutory

Council is required to prepare a Local Strategic Planning Statement to comply with the requirements of the *Environmental Planning and Assessment Act 1979*.

Community Engagement / Communication

The options outlined below include opportunities for engagement with the community.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

OPTIONS

There is only one option available for this report, as Council is legally required to prepare and adopt a Local Strategic Planning Statement in accordance with the Environmental Planning and Assessment Act 1979.

CONCLUSION

The Local Strategic Planning Statement has been drafted in accordance with the legislative requirements and includes consideration of the public and council feedback received during the initial consultation process. As mentioned, this will be a document that sets the initial framework for the LEP review and will be reviewed in line with the CSP process.

RECOMMENDATION

That Council:

1. Adopt the Draft Local Strategic Planning Statement for the purpose of undertaking the required 28-day public exhibition period.



Local Strategic Planning Statement

Narrandera Shire Council

June 2020



Narrandera
Shire Council

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DRAFT

3 Local Strategic Planning Statement

Acknowledgement of country

Narrandera Shire Council acknowledges the Wiradjuri people as the traditional custodians of the land and pays respect to the Elders of the community past, present and emerging.

DRAFT

About the statement

Policy context

This Local Strategic Planning Statement (LSPS) sets the framework for Narrandera Shire’s economic, social and environmental land use needs over the next 20 years. It outlines clear planning priorities describing what will be needed, where these are located and when they will be delivered. The LSPS sets short, medium and long-term actions to deliver the priorities for the community’s vision.

This LSPS has been prepared in accordance with clause 3.9 of the *Environmental Planning and Assessment Act 1979* (EP&A Act). The LSPS gives effect to the *Riverina Murray Regional Plan 2036*, implementing the directions and actions at a local level. The LSPS brings together and builds on the planning work found in Council’s other plans and strategies, such as the Local Environmental Plan (LEP), Development Control Plan (DCP) and Community Strategic Plan (CSP). The LSPS will be used to update key components of these plans to present a consistent strategic direction for Narrandera.



Connecting Regional Priorities and Plans

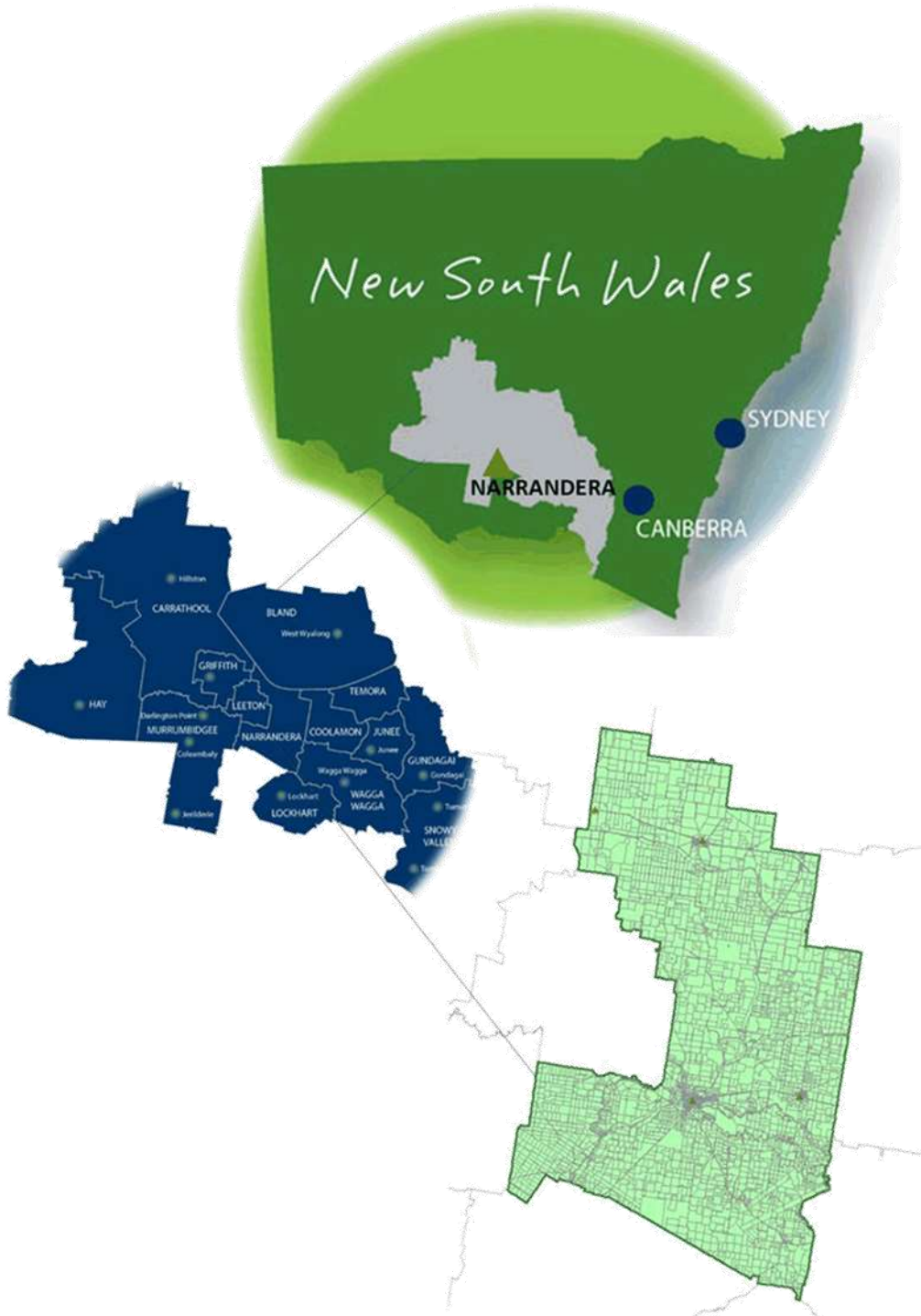
The *Riverina Murray Regional Plan 2036* is a 20-year vision for the Riverina Murray region, which is to be a diversified economy founded on Australia’s food bowl, iconic waterways and a network of vibrant connected communities. The *Riverina Murray Regional Plan* outlines a series of directions and actions to realise this vision, identifying local councils as having a significant role to play in achieving the desired outcomes.

The findings of the *Western Riverina Regional Economic Development Strategy 2018-2022* are also considered, which sets out a vision for economic growth, building on the region’s competitive advantages. Narrandera is identified as being within the *Western Riverina Functional Economic Region*, together with Carrathool Shire, Griffith City, Leeton Shire and Murrumbidgee councils.

Vision

Council's objective is to create a set of planning controls and resources which care for our environment while also facilitating appropriate development to support the economic prosperity of our shire for the benefit of our community.

DRAFT



7 Local Strategic Planning Statement

Context

Our place in the region

Narrandera Shire is situated centrally in the Riverina region of NSW, 554kms south west of Sydney, 339km west of Canberra and 437kms north of Melbourne (Figure 1). Narrandera is equidistant from the major regional centres of Wagga Wagga (99km to the east) and Griffith (98km to the west) which are approximately an hour away. Both major centres support the community by providing health and educational services.

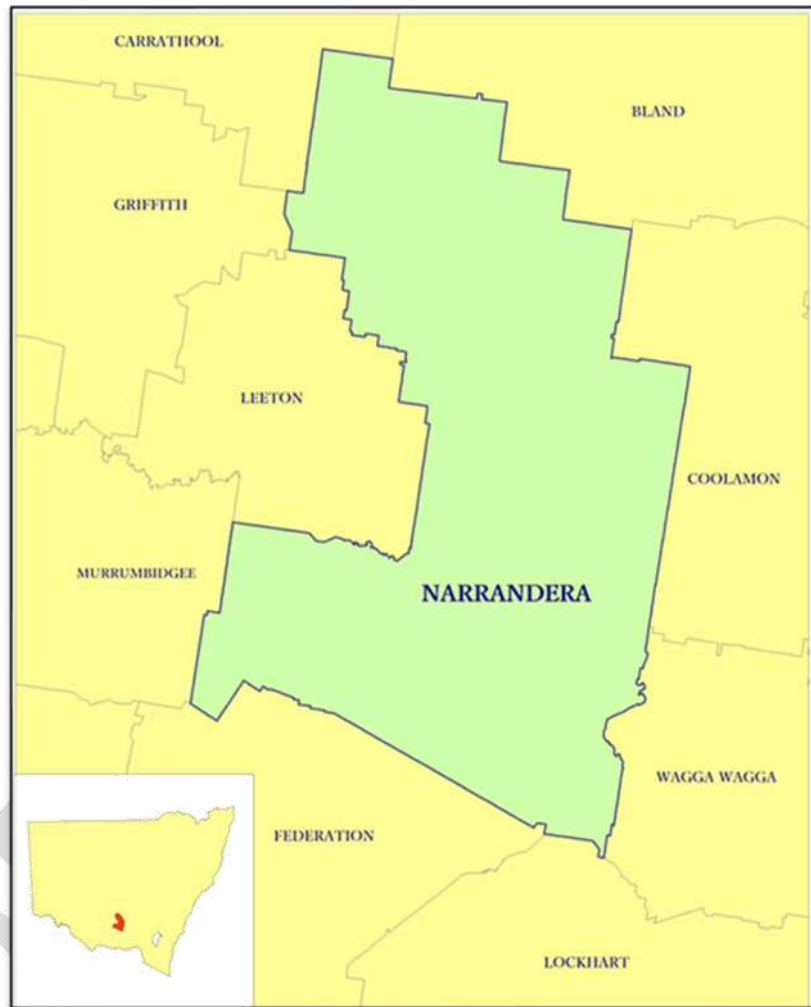


Riverina-Murray region context map

Narrandera Shire is known for its undulating plains, persistently dry semi-arid climate and the Murrumbidgee River runs through the Shire (DPIE, 2016). The Shire is a transition area between the western slopes region which is characterised by broad acre farming characteristic to the east and productive Murrumbidgee Irrigation Area, which is characterised by irrigated horticulture to the west. Narrandera’s name comes is derived from the Wiradjuri word “Narrungdera” meaning place of the goanna or place of many lizards. Narrandera Shire was formed in 1960 through the amalgamation of the Narrandera Municipality and part of the previous Yanco Shire.

Narrandera's residents enjoy a picturesque natural setting, heritage buildings, a friendly community and an attractive country lifestyle. In consultation with the local community, the Narrandera Community Strategic Plan (2017) set the following vision for the Shire:

We are a prosperous, diverse and sustainable community, built on a deep sense of trust, care and commitment for each other and our environment.



Narrandera Shire Snapshot

Narrandera township is the major urban centre for the Shire, with a concentration of services and facilities including Narrandera Art and Community Centre, Narrandera District Hospital, Adventure Park, public and private schools, TAFE, a police station, post office, court house, Marie Bashir Park, council buildings and the Narrandera Showground. Narandera is home to two-thirds of the Shire’s population and is the retail centre for the Shire and acts as a service hub for the northern section of Federation Shire to the south.

Barellan is a quiet small village located on Burley Griffith Way 56km north of Narrandera and had a population of 334 at the 2016 census. The dryland farming around the town is known for producing high quality barley with the local brewery taking full advantage. Barellan is known for the Big Tennis Racquet, which is a 20:1 scale model of former local and great Australian tennis player Evonne Goolagong-Cawley, OAM.



Binya is located 83km north-west of Narrandera along Burley Griffin Way. Binya is a friendly broad acre farming community which has deeply rooted ties to the Binya Hall. The area of Binya had a population of 140 at the 2016 census. Binya is at the footsteps of the Binya State Forest, Cocoparra National Park and John Oxley memorial.

Grong Grong is a small farming village located 20km east of Narrandera, just off the Newell Highway which as of 2017 bypasses the town. The small village had a population of 250 at the 2016 census. Grong Grong has many outdoor activities including Berembed Weir and Grong Grong Earth Park.

The Shire is also home to a further 15 rural localities – Ardlethan (part), Brobenah, Colinroobie, Corbie Hill, Kamarah, Landervale, Moomboolbool and Murrami to the north of Narrandera and Boree Creek, Corobimilla, Euroley, Galore, Gillenbah, Morundah (part) and Sandigo to the south are located throughout the Shire.

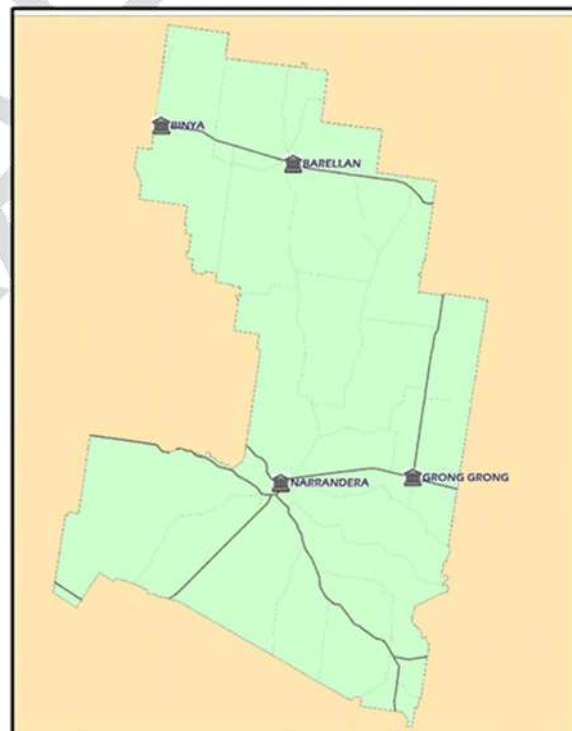


Structure Map

Population

Narrandera Shire had a population of approximately 5,950 people in 2016 and is projected to decrease to 4,800 persons) in 2036 according to statistics from the Department of Planning Industry and Environment. The main contributing factor for this projected population decline is movement of people to nearby rural centres such as Albury, Griffith, Leeton and Wagga. These areas have drawn residents away from the Shire as they seek opportunities that larger centres can offer. One of the most critical challenges identified in this LSPS is to find opportunities to address and reverse this trend to ensure the ongoing prosperity of the shire.

The composition of our population is also changing to an older demographic. The percentage of adults aged 65 and over was 21% in 2016 and is expected to grow to 32% by 2036. This trend is being experienced across NSW and presents challenges as less people are of working age and demands on health services to support aging in place increases.



Environment

Narrandera shire takes immense pride in the natural environment due to the resources, beauty, tourism and inherit value of these natural areas. The hills north of Narrandera, rise between 100 and 200 metres above the plain and form high points such as Square Knob, Mt Brobenah, Mt Barrat, Mt Bunganbil and

Bent's Hill. Across the Shire, the main protected areas include four State Forests, Murrumbidgee Valley Regional Park, two Nature Reserves and the Narrandera Flora and Fauna Reserve which is iconic for its Koala Regeneration Area. The wealth of beauty of the shire is something that can be capitalised in order to differentiate from nearest regional areas.

Water is important across the shire as a resource to supply our communities, agriculture and environment. The Shire has series of wetlands, such as Narrandera Wetlands, Lake Coolah and Mejum Swamp, which is home to a variety of native birds. The Murrumbidgee River and major tributaries, such as the Yanco Creek, Bundidgerry Creek, Mirrool Creek and Sandy Creek are enjoyed by residents and visitors. Lake Talbot is a prominent feature for Narrandera as an ideal location for water sports, swimming and fishing.

Economy

Narrandera Shire has a diverse economic base. In 2014/15 the Shire had 540 businesses and 2,709 local jobs and a gross regional product (GRP) of \$235 million. The Shire accounted for 2.9% of the Riverina Region GRP and 0.05% of the NSW GRP. From 2011/12 to 2014/15, Narrandera Shire had one of the highest increases in GRP (18.7%) within the Riverina Region, well above the regional increase of 13.4%.



Agriculture is the main economic activity and employer with 19% of the Shire's workforce employed in this sector. Other significant economic sectors within the Shire are health and aged care, education and training. Accommodation and food services, manufacturing, retail and tourism. At the 2016 Census Narrandera had an unemployment rate of 6.1% which is relatively high for the Riverina Murray region but below the average Regional NSW unemployment rate of 6.6% and the overall NSW unemployment rate of 6.3%.

Currently, Healthcare and social assistance are the largest employer in terms of the wages, 266 employees being paid \$21.7 million. Even though Agricultural, Forestry & Fishing is the largest employer in terms of number of employees, 510 employees being paid \$13.1 million. Other industries such as Public Administration & safety, construction, educational & training, manufacturing are some of the other industries which proportionally out-weigh the primary industry. This proves that there is an increased need to provide the skilled labour force within Narrandera.

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Our themes and priorities

Priorities for Narrandera under the Riverina Murray Regional Plan:

- Encourage local entrepreneurship and seek to attract new business and industry, and support and encourage emerging industries such as nuts and aquaculture to create long-term employment opportunities and attract skilled workers.
- Provide an adequate supply of industrial land to attract new industry and accommodate future expansion.
- Upgrade town streetscapes to support commercial transactions and social interactions, and provide appropriate infrastructure to support recreational facilities, as well as infrastructure to support tourist destinations in the shire, including river and forest areas.
- Enhance the freight network and infrastructure, including rail infrastructure, to facilitate a mode shift from road to rail, linking freight corridors to rail networks.

Based on the Priorities set above, Council has chosen the following themes as priorities to achieve the vision set out for Narrandera Shire.

An Attractive Region

Priority 1 Diverse housing options

Priority 2 A vibrant place to visit and stay

A Region that Celebrates its Assets

Priority 3 A sustainable region adaptive to climate change

Priority 4 Protection and management of our environment and heritage

A Progressive Region

Priority 5 Transport and infrastructure connectivity

Priority 6 Industry growth and diversification

Implementation, Monitoring and Reporting

Council will ensure the planning priorities are achieved through regular review and monitoring of the actions' progress. Monitoring of the actions will where possible, will be aligned to existing review and reporting schedules including the LEP (5 years) and CSP (4 years). The entire LSPS will also be reviewed every 4 years to align with the CSP but at least every 7 years to meet legislative requirements. This approach is consistent with the Integrated Planning and Reporting framework under the *Local Government Act 1993*.

An Attractive Region

Priority 1 Diverse housing options

Gives effect to the following Riverina Murray Regional Plan Directions:

- Direction 25: Build Housing Capacity to meet demand.
- Direction 26: Provide greater housing choice.

The township of Narrandera will be responsible for most of our housing delivery over the next 20 years. Residents already enjoy a variety of housing types, with small residential and townhouse style development within proximity to main street and services. Large lot and rural residential style living options are largely focused to the east (along the Newell Highway), north (surrounding the Narrandera golf club) and West (along irrigation ways and the Murrumbidgee river) of Narrandera. To the south there is pressure for further residential development to gain access to riverfront views of the Murrumbidgee River. Given the flooding constraints further development should only be permitted where it is compatible with the flood hazard.

Outside the township of Narrandera, our villages provide housing to rural communities supporting the agricultural sector and provide additional housing and lifestyle choices. The Narrandera township's existing residential land is expected to accommodate any future residential growth opportunities for the next 20 years in line with projected population decline. However, should our community be successful in reversing this trend an increase in housing demand may justify opening up further land to residential development. Council will consider any such proposals on the basis of demand at the time and based on whether the proposal supports population retention and growth through providing for desirable housing options without negatively impacting existing urban areas and agricultural operations. The villages of Barellan and Grong Grong already provide opportunity for housing choices through large lot and rural residential land which are supported by local shops and community facilities. There is existing capacity for growth in these communities.

Housing affordability is an issue faced by almost all of NSW, particularly for younger and older demographics. Providing diverse housing options can help enhance liveability of an area. There is an opportunity to provide a flexible approach to support an increase in different styles of housing, leveraging off key locations such as the Narrandera District Hospital, schools and the Narrandera town centre.

The Western Riverina Regional Economic Development Strategy 2018-22 found that Narrandera had 19.8% of the workforce working in a neighbouring Local Government Area, mainly Wagga Wagga. Narrandera is approximately an hour away from larger centres such as Wagga and has competitively priced lands. Council intends to capitalise on this opportunity by continuing to provide an adequate supply of housing options for people who may wish to join our community and benefit from the lifestyle on offer.

Narrandera and the Riverina Region have experienced an influx of transient, seasonal and itinerate workforces. Council will support opportunities to provide housing for this sector of the community.

To deliver this planning priority, Council will:

- Encourage affordable and diverse accommodation options to retain existing residents and attract new residents.
- Collaborate with industry, service providers and the community to improve the supply of rental housing and temporary accommodation for seasonal workers in the region.
- Ensure any greenfield development is appropriately located and serviced.

Narrandera Shire Council will achieve this through the following actions:

- Complete a local housing strategy.
- Review LEP and DCP controls to ensure adequate supply of diverse housing options and temporary accommodation choices.
- Monitor demand and ensure that additional land is made available at appropriate times to support growth if needed.

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Priority 2 A vibrant place to visit and stay

Gives effect to the following Riverina Murray Regional Plan Directions:

- Direction 7: Promote tourism opportunities.
- Direction 28: Deliver healthy built environments and improved urban design.

Narrandera township is enhanced by its tree-lined streets and heritage buildings and is cherished by the proud residents of the town. To further improve the vibrant East Street and surrounds of Narrandera, Council is in the process of finalising design concepts, costing and funding the upgrade the CBD. These upgrades, in conjunction with appropriate signage, is expected to increase the tourist footprint through Narrandera. It is envisioned this approach will increase economic opportunities for the core retail area. Council will continue to promote Narrandera as a vibrant place, which is open for business new and emerging commercial land uses in our core trading area.

Our Shire is home to a wide array of public spaces such as Grong Grong Earth Park, Marie Bashir Park and Narrandera Adventure Park. Council will continue to maintain and improve our public spaces to ensure that Narrandera remains attractive and modern. Attractive public facilities contribute to healthy communities which increases the desirability of living of an area.

Narrandera can offer a wide range of rural and nature-based activities with reasonably priced accommodation. Narrandera's visitor information center is a powerful player in creating a nexus between tourism and the available attractions across our Shire. Tourism across our Shire can also benefit from improvements in infrastructure, promotion and signage. Ensuring our attractions such as the Narrandera Fisheries Centre, Charles Sturt Memorial, Koala Reserve, Barellan Museum and Lake Talbot Lookout are serviceable and well maintained will help attract and maintain our population. Narrandera Shire also offers a range of Agri-tourism for tourists and residents. Our Shire offers hazelnut and almond production, lamb products, fruit orchards, honey products, cropping, artisan foods and even aquaculture which are available for tourists with a keen sense of taste.

To deliver this planning priority, Council will:

- Create attraction for travelling tourists to support our commercial centre by improving the entrance to the town centre.
- Manage recreational facilities and tourist destinations to promote the Shire as a desirable place to live and visit.
- Collaborate with relevant organisations, state agencies and land owners to manage tourist areas.
- Support the development and maintenance of appropriate infrastructure within significant recreational destinations including environmental protection areas.
- Investigate strategies to source funding for re-development of the council facilities, such as the Narrandera Visitor Information Centre, which helps improve tourism within the region.

Narrandera Shire Council will achieve this through the following actions:

- Review our LEP to allow for nature-based or experiential tourism in appropriate locations.
- Investigate opportunities to increase signage along key routes for local attractions.
- Creating a Plan of Management for our open spaces.

A Region which Celebrates its Assets

Priority 3 A sustainable region adaptive to changing conditions

Gives effect to the following Riverina Murray Regional Plan Directions:

- Direction 11: Promote the diversification of energy supplies through renewable energy generation.
- Direction 14: Manage land uses along key river corridors.
- Direction 16: Increase resilience to natural hazards and climate change.
- Direction 28: Deliver healthy built environments and improved urban design.

Across NSW our variable climate is resulting in increasing impacts from drought, bushfire, water availability and flooding. Increasing natural hazard resilience is vital for our community to appropriately prepare and manage these events. To help manage these impacts we will embrace new technologies and practices to reduce carbon emissions, efficiently manage natural resources and appropriately locate developments.

The Murrumbidgee River is a prized asset of our region, however, the proximity of Narrandera to the river increases the impacts of flooding to our community. Riverfront views are highly sought after and balancing the need of preserving our natural assets and permitting suitable development can be complicated. Council will continue to implement the Barellan Flood Study and Narrandera Floodplain Risk Management Study and Plan and update these studies if flood patterns or climate change. This will help inform government, developers and landowners about the risks for particular sites when making future development decisions.

Bushfire prone land has been mapped across our Shire however the extent and nature of bushfire prone land may change over time. To ensure our community is appropriately informed and prepared for bushfire, we will continue to regularly update mapping in planning controls and strategies which manage the risks of bushfire such as the Plan of Management - Narrandera Flora and Fauna Reserve.

One key long term action to combat climate change is to invest in environmentally conscious practices and innovate new ways to be sustainable. Becoming a well-informed community can help us to adapt to and plan for future climate risks and land use planning plays an important role in this. By promoting appropriate locations for renewable energy, we can protect our existing assets and enable this emerging energy sector to grow.

To deliver this planning priority, Council will:

- Consider the best available flood information to manage development in and near floodplains.
- Manage development of bushfire prone land and risks associated with it.
- Consider and where possible implement sustainable environmental practices.

Narrandera Shire Council will achieve this through the following actions:

- Finalise and implement the Integrated Water Cycle Management Plan.
- Regularly review strategies and mapping which manage flood affected and bushfire prone areas.
- Incorporate controls into the Narrandera Development Control Plan for enhanced environmental outcomes such as energy efficiency, rain water tanks and 'green star communities'.

Priority 4 Protection and management of our environment and heritage

Gives effect to the following Riverina Murray Regional Plan Directions:

- Direction 15: Protect and manage the region's many environmental assets.
- Direction 29: Protect the region's Aboriginal and historic heritage.

Our community takes prides in the abundance of the natural resources situated within the Shire. Managing and protecting these natural assets is one of the keys to attracting people in to the shire. Within Narrandera Shire our protected environmental areas are restricted to four State Forests, Murrumbidgee Valley Regional Park, two Nature Reserves, the Narrandera Flora and Fauna Reserve and Travelling Stock Reserves. Identifying non-protected areas with high environmental value is a priority to preserve our local biodiversity. We will adopt the principles of avoid, minimise and mitigate to appropriately manage and protect biodiversity values from inappropriate land uses and development. This will provide a balance between the growth of our communities and economy, and preservation of local biodiversity for future generations.

A natural attraction of Narrandera is the Koala Management Reserve located in the Murrumbidgee Valley National Park. The Koala's were re-introduced to the area in 1972 and through protection and management the population has now grown to more than 200 koalas. Council will ensure this core koala habitat is appropriately managed to ensure the population can be maintained and encouraged to grow as they recolonise old habitats across Narrandera.

In addition to the natural environment, Narrandera has many heritage assets such as our heritage buildings, the Paddle Steamer Wagga Wagga wreckage, Wiradjuri Honour wall, Tiger Moth Memorial and Gillenbah Grave. Protecting and promoting these assets provides great opportunities attract locals and visitors to our Shire and educate them about our rich heritage to keep these stories alive. Council will continue to encourage preservation and reuse of heritage buildings to ensure they are appropriately maintained and inhabitable for future generations to benefit from.

To deliver this planning priority, Council will:

- Identify and protect the Shire's high environmental value areas from incompatible land uses.
- Support the enhancement of high environmental value areas and restoration of degraded vegetation.
- Encourage and support use, re-use and suitable adaptation of heritage buildings.
- Avoid and minimise impacts to Aboriginal and historic heritage values.

Narrandera Shire Council will achieve this through the following actions:

- Update Development Control Plan to regulate high conversation vegetation as per the *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017*.
- Prepare a comprehensive Koala Plan of Management.
- Review council owned land for opportunities to enhance biodiversity values
- Work with the local Aboriginal community to develop resources regarding places and items which should be suitably protected and managed.

A Progressive Region

Priority 5 Transport and infrastructure connectivity

Gives effect to the following Riverina Murray Regional Plan Directions:

- Direction 18: Enhance road and rail freight links.
- Direction 19: Support and protect ongoing access to air travel.

Narrandera is in crossroads for major roads and rail connection, this has a strategic advantage for both the residents and industries within Narrandera. Narrandera-Leeton Airport located 6.3km from Narrandera town centre provides direct return services from Griffith and Sydney. As the township of Narrandera is located just 99 kilometres east of Wagga Wagga and 98km west of Griffith residents have good access to other main regional centres. Managing and protecting our connectivity to the region and beyond for people and freight is a priority for the growth of our Shire.

Narrandera currently has a rail connection to the North (Dubbo through Parkes), East (Wagga Wagga), South (Shepparton, Victoria) and West (Mildura). Protecting and enhancing connections to local freight and logistics hubs such as WR Connects in Leeton and Riverina Intermodal Freight & Logistics (RiFL) Hub in Wagga Wagga will ensure our gateway to Murrumbidgee Irrigation Area (MIA) remains open.

Red Hill Industrial Estate is located at the North of Narrandera Township and is approximately 1km from the Newell Highway and 7km from Sturt Highway. The estate has Road train and HPV (Higher Productivity Vehicle) access, is appropriately located away from other sensitive land uses. Enhancement and protection of Red Hill Estate facilities and connections to the highway will ensure Red Hill estate can continue to thrive and grow.

To deliver this planning priority, Council will:

- Support enhancements to the freight network and infrastructure, including rail infrastructure, to facilitate a mode shift from road to rail, linking freight corridors to rail networks.
- Advocate for the development of appropriate infrastructure to facilitate community and public transport needs.
- Plan and advocate for funding for redevelopment of or the construction of key transport facilities and infrastructure.

Narrandera Shire Council will achieve this through the following actions:

- Identify and protect future transport corridors and the Narrandera-Leeton Airport from incompatible land uses. Incorporate appropriate controls into the DCP.
- Undertake a strategic review of the Narrandera-Leeton Airport.
- Review policies to encourage services for the travelling public and tourism.
- Deliver actions of the Roads Review including implementation of an effective road hierarchy.
- Investigate opportunities for industries which may benefit from Red Hill Estate's location close to major transport routes.

Priority 6 Industry growth and diversification

Gives effect to the following Riverina Murray Regional Plan Directions:

- Direction 1: Protect the region's diverse and productive agricultural land.
- Direction 2: Promote and grow the agribusiness sector.
- Direction 3: Expand advanced and value-added manufacturing.
- Direction 4: Promote business activities in industrial and commercial areas.

Around 88.9% of the Shire's land is used for agriculture, with the value of agricultural production in 2011 being \$168.4 million (RMCG, 2016). Agriculture is dominated by dryland, broadacre farming, mainly for cropping (grains, legumes and oilseeds) and cattle and sheep (for wool and meat) production. Only 2.5% of agricultural land in the Shire is irrigated with the main irrigated activities being grapes, fruit, nuts, vegetables, cotton and rice production. However, recent investment in the Shire may see a shift with the establishment of a large poultry farm, expanded hazelnut plantations and piggery. Aquaculture is another sector set to expand with a \$4.4 million investment to the Narrandera Fisheries.

In an agricultural dependent economy like Narrandera, there are a variety of value-adding opportunities to diversify our produce beyond just production. Opportunities include organic and free-range production methods; packaging of produce; and preparing processed foods such as jams and nuts grown in the region. Council will coordinate the value-added manufacturing industries being strategically located so they have ready and cost-effective access to the regional freight network, utility infrastructure and export markets to help decrease supply chain costs. The Red Hill Industrial Estate is suitable for heavy industries and has capacity for further value-added manufacturing sites to be established.

Narrandera Council acknowledges and welcomes the demographic shift to aging population. Council will continuously advocate to improve health, aged care and social assistance service, programs and facilities. Increased services and facilities will provide more employment within shire strengthening another employment sector that Narrandera can benefit from.

The shift to renewable energy will allow Narrandera to produce such energy from within the shire. Solar farms like Yarrabee Solar project, Sandigo Solar projects are pioneers in Narrandera, leading the shire into an environmentally friendly industry where the energy produced will be used in the shire and exported, while creating local employment opportunities and economic benefits. Council will continue to facilitate emerging industries being appropriately located within the shire.

To deliver this planning priority, Council will:

- Collaborate with State agencies, local business and land owners to identify important agricultural land and protect it from incompatible developments.
- Support renewable energy production in suitable locations.
- Encourage co-location of agricultural value-added industries in appropriate locations.
- Protect the Red Hill Industrial Estate from incompatible land uses on nearby land.

Narrandera Shire Council will achieve this through the following actions:

- Provide an adequate supply of industrial and business land.
- Reviewing LEP and DCP controls to support these priorities.

- Review the Narrandera Land Use Strategy to protect agricultural land from fragmentation and consider flexible development standards to promote agribusiness sector

Local Priorities

In addition to the above matters which Council are required to address in order to fulfil its obligations in line with the Riverina Murray Regional Plan, Council has also identified a range of local priorities of importance to our community.

Review Planning Controls

Planning controls including the LEP and DCP will be reviewed to facilitate suitable developments with the need for economic growth to support population retention and growth in mind. In order to do this Council will remove unnecessary prohibitions, correct errors, review zone boundaries and ensure that controls are suitable to manage development appropriately while supporting the assessment of each proposal on its individual merits.

Contributions plans will also be reviewed to ensure that they support development while also providing fair outcomes to the broader community.

Council will continue to monitor and review controls and contributions plans over time to ensure that the community is able to take advantage of new opportunities as they arise.

Support Streamlined Processes

Council will review its policies and practices and contribute to the review of state based controls when opportunities arise in order to further streamline development assessment processes for minor building works and low impact uses.

Koala Plan of Management

Council will undertake further work to create a Koala Plan of Management for the Shire to better manage and protect our Koala Population and to provide a resource to draw upon for landholders submitting development applications to simplify the process and reduce the burden of preparing documentation.

Flood Prone Land

Council will explore opportunities and constraints relating to flood prone land including riverfront land and develop long term plans to guide future use and development of these areas.

Highway Location

Council will review its controls to ensure that the Shire is able to capitalise on its position at the confluence of the Sturt and Newell Highways to encourage economic growth in the shire through services, tourism and

industry. This will include advocacy and actions to facilitate signage along key corridors to support the promotion of local tourist attractions, services and related businesses. This will include working collaboratively with neighbouring shires where appropriate.

Heritage Buildings

Council will encourage and support suitable reuse and adaptation of heritage buildings to ensure that they continue to be a positive asset for the community and tourists to enjoy into the future.

Indigenous Heritage

Council will work with the local indigenous community to develop resources to aid in the protection of important objects and places while retaining appropriate levels of protection for this knowledge where the knowledge is sensitive. This will provide for the protection of these important values, give people undertaking works an understanding of areas to avoid and provide staff with resources to understand values present when undertaking development assessment work.

Monitoring and action plan

An Attractive Region

Priority	Action	Timing	Measures
Priority One Diverse Housing Options	1.1 Complete a local housing strategy to establish likely sites for in fill development, green field sites, development standards, etc	Short term 2 years	Completion and adoption of a local housing strategy
	1.2.1 Undertake a "house keeping" review of the NSC LEP and DCP controls to ensure an adequate supply of diverse housing options and temporary accommodation choices	Short term 2 years	Review and adoption of the revised Narrandera Local Environmental Plan 2013
	1.2.2 Upon completion of housing strategy consider need for any planning proposals to further amend the LEP as a result of the strategy	Medium term 3 years	Review and adoption of the revised Narrandera Local Environmental Plan 2013
	1.3 Monitor demand and ensure that additional land is made available at appropriate times to support growth if needed	Ongoing	Ensure that a minimum five (5) years supply of residential zoned land (based on average take up rates) is available

Priority Two A vibrant place to visit and stay	2.1 Review our LEP to allow for nature and food based tourism in appropriate locations through flexible land use uses (e.g. artisan food and drink businesses, visitor & tourist accommodation and eco tourism)	Short term 1 year	Review and adoption of the revised Narrandera Local Environmental Plan 2013
	2.2 Investigate opportunities to increase signage along key routes for local attractions to take advantage of highway frontages	Short term 2 years	Completion and adoption of the review of the Narrandera Local Development Control Plan
	2.3 Create a Plan of Management for Council operated open spaces, including the potential to rezone to Public recreation zone	Medium term 3-5 years	Completion of a Plan of Management for our open spaces
Priority Three A sustainable region adaptive to changing conditions	3.1 Finalise and implement the Integrated Water Cycle Management Plan	Short term 1 year	Completion and adoption of the Narrandera Integrated Water Cycle Management Plan
	3.2 Regularly review strategies and mapping which manage flood affected and	Ongoing	Compliance of development in flood affected and bushfire prone areas

	bushfire prone areas		
	3.3 Incorporate controls into the Narrandera Development Control Plan for sustainable environmental outcomes (such as energy efficiency, passive solar dwelling and subdivision development, water saving initiatives)	Short term 2 years	Complete and adopt the review of the Narrandera Development Control Plan
Priority Four Protection and management of our environment and heritage	4.1 Update Development Control Plan to regulate high conservation vegetation as per the <i>State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017</i>	Short term 2 years	Complete and adopt the review of the Narrandera Development Control Plan.
	4.2 Prepare a comprehensive Koala Plan of Management	Medium term 3-5 years	Adoption of a Koala Plan of Management

	4.3 Review Council owned land for opportunities to enhance biodiversity values	Medium term 3-5 years	Complete a review of Council owned land to determine status of biodiversity and develop strategies to enhance biodiversity values
	4.4 Work with the local Aboriginal community to develop resources regarding places and items which should be suitably protected and managed	<ul style="list-style-type: none"> • Ongoing • Medium term 3-5 years 	<ul style="list-style-type: none"> • Consult with the Narrandera Local Aboriginal Land Council on major developments. • Review Narrandera Development Control Plan in relation to adaptive reuse of heritage items
Priority Five Transport and infrastructure connectivity	5.1 Identify and protect transport corridors and the Narrandera-Leeton Airport from incompatible land uses. Incorporate appropriate controls into the DCP	Short term 2 years	Complete and adopt the review of the Narrandera Development Control Plan
	5.2 Undertake a strategic review of the Narrandera-Leeton Airport to determine suitable planning actions (i.e. develop minimum acoustic standards applying to adjacent development).	Short term 2 years	Complete and adopt the review of the Narrandera Development Control Plan

	5.3 Review policies to encourage services for the travelling public and tourism through flexible land use uses (e.g. artisan food and drink businesses, visitor & tourist accommodation)	Short term 1 year	Review and adoption of the revised Narrandera Local Environmental Plan 2013
	5.4 Deliver actions of the Roads review including implementation of an effective road hierarchy.	Short term 1 year	Complete and adopt the Narrandera Shire Road review
	5.5 Investigate opportunities for industries which may benefit from Red Hill estate's location close to major transport routes by reviewing the permitted land uses to determine an appropriate mix of development.	Short term 2 years	Review and adoption of the revised Narrandera Local Environmental Plan 2013
Priority Six Industry growth and diversification	6.1 Provide an adequate supply of industrial and business land.	On going.	Ensure that a minimum five (5) years supply of industrial and business zoned land (based on average take up rates) is available.
	6.2 Reviewing LEP and DCP controls to support supply of industrial and	Short term 2 years	Completion and adoption of the review of the Narrandera Local

	business land.		Environmental Plan 2013 and Development Control Plan
	6.3 Review the Narrandera Land Use Strategy to protect agricultural land from fragmentation and consider flexible development standards to promote agribusiness sector	Short term 1 year	Review and adoption of the revised Narrandera Local Environmental Plan 2013

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17 OUR INFRASTRUCTURE

17.1 VARIATION TO PAMP - BOREE STREET, BARELLAN

Document ID: 509263

Author: Road Safety Officer

Authoriser: Deputy General Manager Infrastructure

Theme: Our Infrastructure

Attachments: Nil

RECOMMENDATION

The Council:

Approve the variation to the PAMP (Pedestrian Access and Mobility Plan) for the:

1. Footpath to be located on the western side of Boree Street between Mulga Street and Mallee Street,
2. Footpath to be located on the eastern side of Boree Street between Mallee Street and Wilga Street.

PURPOSE

The purpose of this report is to seek a variation to the PAMP (Pedestrian Access and Mobility Plan), to permit the proposed footpath to be located on the opposite side of the road than that identified within the plan.

SUMMARY

The schedule of works within the PAMP specifies that the footpath on Boree Street is on the western side of Boree Street between Mulga Street and Wilga Street. This would align with the existing footpath on Boree St north of Mulga Street. After inspecting the site and consulting with the Principal of Barellan Central School the following modification is proposed:

- Footpath be located on the western side of Boree Street between Mulga Street and Mallee Street.
- Footpath be located on the eastern side of Boree Street between Mallee Street and Wilga Street.

BACKGROUND

The planned pedestrian works for Barellan 202-21 have been developed based on the Narrandera PAMP (Pedestrian Access and Mobility Plan) June 2016 and the Narrandera Five Year PAMP and Cycleway Schedule of Works.

The planned work includes:

- footpath with a width of 1.8m and length of 230m along the southern side of Mulga St Barellan between Myall St and Boree St
- footpath with a width of 1.8m and length of 270m along the western side of Boree St Barellan between Mulga St and Wilga St

- pedestrian refuge and kerb ramps at the intersection of Mulga St and Boree St Barellan on Mulga St west of Boree St

An application to partially fund the project through Transport for New South Wales' (TfNSW) Walking and Cycling (Active Transport) Program was submitted in February. The funding application was for \$58,538 from Transport for NSW with Council contributing \$34,000 giving a total project budget of \$92,538.

If the funding application is not successful, the Council contribution of \$34,000 will fund the footpath on Boree Street which was scheduled for 2020-21 in the Five Year PAMP and Cycleway Schedule of Works. The other works were scheduled for 2021-22 and were moved forward to take advantage of the changes in the Walking and Cycling (Active Transport) Program guidelines.

Details from the PAMP and Schedule of Works relative to each portion of the proposed work are included in the appendices.

The Walking and Cycling (Active Transport) Program guidelines require a detailed design of the proposed works to be completed by 1 July 2020. Whilst developing the detailed design, it is proposed that the footpath on Boree St vary from the endorsed Five Year PAMP and Cycleway Schedule of Works.

The schedule of works specifies that the footpath on Boree Street is on the western side of Boree Street between Mulga Street and Wilga Street. This would align with the existing footpath on Boree St north of Mulga Street. After inspecting the site and consulting with the Principal of Barellan Central School the following modification is proposed:

- Footpath on the western side of Boree Street between Mulga Street and Mallee Street
- Footpath on the eastern side of Boree Street between Mallee Street and Wilga Street

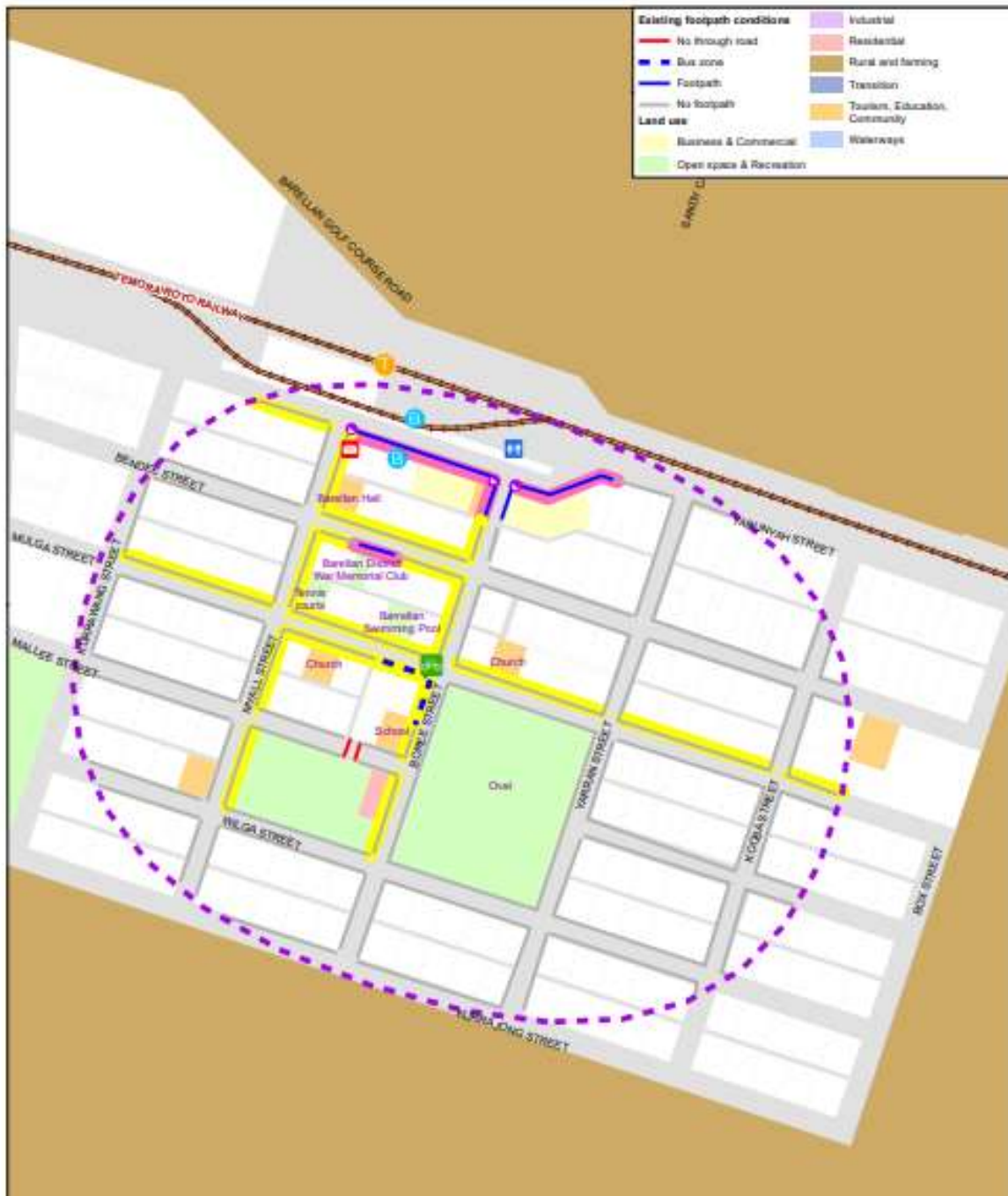
The proposed footpath on the western side of Boree St will service Barellan Central School along the front of the main block of the school and link to the existing footpath on Boree Street north of Mulga Street. This will include providing footpath for students accessing the buses that use the Boree Street bus zone.

The proposed footpath on the eastern side of Boree Street will provide access to the sporting facilities (oval and netball courts) for both the school and the wider community.

Construction on the western side of Boree Street between Mallee Street and Wilga Street and Wilga Street would require removal of existing trees while the eastern side of Boree Street in this location is currently clear of trees.

The other components of the project align with the descriptions included in the Five Year PAMP and Cycleway Schedule of Works.

PAMP excerpts - Boree Street, Barellan



LEGEND

Study area	Bus stop	Kerb ramp	Public toilets	Proposed works
Train stations	Information centre	Pedestrian bridge	Pedestrian crossing	Completing links
Bike parking	Kerb blister	Post office	Pedestrian refuge	Extension of network
			School crossing	Resurfacing

Paper Size A4
 0 50 100 200
 Metres
 Map Projection: Transverse Mercator
 Horizontal Datum: GDA 1984
 Date: 01/04/2016 M SA 2 scale 50

Narrandera Shire Council
 Narrandera PAMP

**Barellan
 Proposed footpath works**

Job Number: 21-25126
 Revision: A
 Date: 15 Sep 2016

Figure 7a

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 Date issued: April 2016 - Version 2.0 - Revised Figure - 15/09/2016. Client: Narrandera Shire Council. Created by: p.parkinson

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Infrastructure

Strategy

1.3 - To feel connected and safe

Action

4.1.2 - Road assets are managed in accordance with the road service review and asset management plans

ISSUES AND IMPLICATIONS**Policy**

Narrandera PAMP (Pedestrian Access and Mobility Plan)

Financial

Nil

Legal / Statutory

Nil

Community Engagement / Communication

The Barellan Central School and effected landowners consulted.

RISKS

Not moving the footpath will promote people to walk on the road to access the sports ground and associated facilities.

OPTIONS

The only available options are to either support the variation or the project will be undertaken in accordance with the existing PAMP.

CONCLUSION

The variation of the footpath location is recommended as it will provide a footpath that will allow for optimum use and safe path of travel to the sports ground without the necessity for tree removal.

Appendix 1 - Boree St Barellan

PAMP excerpts - Boree Street, Barellan

Existing Issues Audit - **Barellan**



3	Boree Street
<p>Unpaved footpaths or no footpaths provided along Boree Street, which provides access to Barellan Swimming Pool, Barellan Central School and the sportsground from Burley Griffin Way. "Goat tracks" and worn grass verged were observed during the site inspection, indicating this is a pedestrian desire line.</p>	
	
<p>Boree Street, viewed southwards from Burley Griffin Way.</p>	<p>Boree Street, viewed southwards at Barellan Central School. A bus zone serving the school is shown at the right of the photo.</p>

Table 11 Issues and Proposed Pedestrian Infrastructure - Barellan

Reference Number	Location	Issue	Treatment	Estimated Cost Range	Footpath / PAMP
Barellan 3	Boree Street	Unpaved footpaths or no footpaths provided along Boree Street, which provides access to Barellan Swimming Pool, Barellan Central School and the sportsground from Burley Griffin Way. "Goat tracks" and worn grass verged were observed during the site inspection, indicating this is a pedestrian desire line.	Upgrade/provide new footpath along one side of Boree Street between Burley Griffin Way and Wilga Street.	High	Footpath

Table 15 Ranked Pedestrian Improvements

Rank	Roads & Maritime Score	ID	Location	Treatment	Footpath /PAMP
13	66	Barellan 3	Boree Street	Upgrade/provide new footpath along one side of Boree Street between Burley Griffith Way and Wilga Street.	Footpath

Schedule of Works excerpt – Boree Street, Barellan

Location	Description
Boree Street Barellan	Upgrade/provide new footpath from the western side of Boree Street between Mulga Street and Wilga Streets.

RECOMMENDATION

The Council:

Approve the variation to the PAMP (Pedestrian Access and Mobility Plan) for the:

1. Footpath to be located on the western side of Boree Street between Mulga Street and Mallee Street,
2. Footpath to be located on the eastern side of Boree Street between Mallee Street and Wilga Street.

17.2 MAJOR GRANT PROJECT UPDATE

Document ID: 509366
Author: Deputy General Manager Infrastructure
Authoriser: Deputy General Manager Infrastructure
Theme: Our Infrastructure
Attachments: Nil

RECOMMENDATION

That Council:

1. Note and receive report.

PURPOSE

The purpose of this report is update Council on major projects that are currently being undertaken by Council.

SUMMARY

Council has a large number of major capital works projects being planned or underway at the present time. This report provides details on the deliverables and high-level timelines for some of the projects within the current capital works program.

BACKGROUND**Barellan Reticulated Sewer Scheme**

The Barellan Sewerage Scheme will provide a modern reticulated sewerage system for the township replacing the existing outdated on-site septic tank systems that are currently prone to failure due to hydraulic overloading, unsuitable lot sizes and poor ground conditions. The total project cost is estimated at \$6.5million with NSW Government through the Restart NSW fund contributing \$4,870,000.

The project involves the construction of a sewerage treatment scheme for the Barellan village, with a reticulated sewer mains and a centralised treatment plant. This project will overcome the associated risks to public health and environment and encourage housing and business development in the community of Barellan.

The engagement of a project manager for the design phase has now been completed with preparation of the design tender to soon commence. The timeline below details the phases that are required for each of this project and the planned dates for each. These dates are subject to change due to several factors, including required approvals and environmental factors. Any changes will be advised as the project is progressed.

Barellan Reticulated Sewer Scheme Timeline

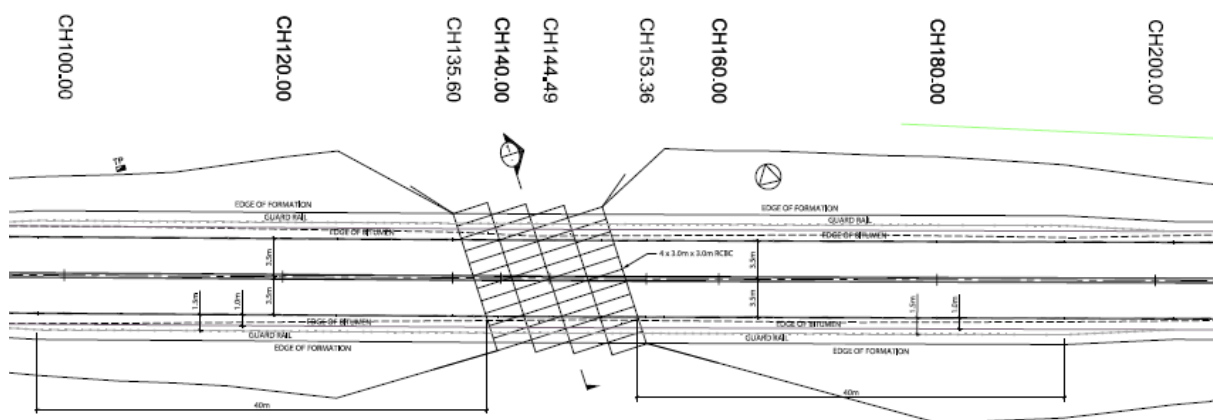


Cowabbie Creek Culverts – Canola Way Grong Grong

The construction of a large multicell culvert over Cowabbie Creek on Canola Way at Grong Grong has been scheduled for some time, with the project recently being deferred due to the COVID19 restrictions.

The original budget for the project was \$670,000, being \$380,000 from Restart NSW fund and \$380,000 to be funded by Council which has been allocated from previous budgets.

The project scope, includes the install multicell large box culverts, raising of the road level to approximately 2m above the existing level at the Cowabbie Creek location, install scour protection, install guard railing and seal and line marking, as per the plan below.



The works currently scheduled to commence in September 2020 and be completed by December 2020. The road will be closed for up to 8 weeks during the construction phase with all traffic being detoured via Pamandi Road and Bicentennial Road.

Strategy

4.1 - To have an improved and adequately maintained road network

Action

4.2.1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure

ISSUES AND IMPLICATIONS**Policy**

N/A

Financial

N/A

Legal / Statutory

These projects required Council to enter into legal agreements with the funding bodies, which are being complied with and any variations to timings and alike approved.

Community Engagement / Communication

Communication and stakeholder engagement is being undertaken as required for each of the specific projects.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

There is inherent risk to Council in delivering multi-faceted infrastructure projects. Council staff will manage these risks by using sound Project Management methodology.

CONCLUSION

Council is implementing project management methodology, including Stakeholder and Communication plans, to manage project risk and ensure effective delivery of these infrastructure projects for the Narrandera Shire community.

RECOMMENDATION

That Council:

1. Note and receive report.

17.3 APPROVAL OF SAFE AND SECURE WATER GRANT FUNDING FOR INTEGRATED WATER CYCLE MANAGEMENT PLAN ADDITIONAL WORKS

Document ID: 509864
Author: Water and Sewer Engineering Officer
Authoriser: Deputy General Manager Infrastructure
Theme: Our Infrastructure
Attachments: Nil

RECOMMENDATION

That Council:

1. Approve the grant funding under Safe and Secure Water program to complete additional tasks,
2. Allocate \$34,688.50 to be funded from Water Reserve as Council's contribution.

PURPOSE

The purpose of this report is to approve grant funding and allocate a budget for additional tasks to be included in Council's Integrated Water Cycle Management Plan.

SUMMARY

Council has been offered 75% grant funding under the Safe and Secure Water program to complete additional tasks as part of our Integrated Water Cycle Management Plan (IWCM). This additional work will cost \$138,674 and requires a Council co-contribution of \$34,668.50 (25% of project value).

BACKGROUND

Council has been undertaking an Integrated Water Cycle Management Plan (IWCM) since 2017. In 2019, the first draft Options Assessment was reviewed by the Department of Planning Industry and Environment (DPIE).

Following this review, additional Gap Tasks were identified and proposed by DPIE to improve the quality and scope of the IWCM, with these tasks to be eligible for funding under the Safe and Secure Water funding program.

These additional tasks are:

1. Groundwater reliability and resilience analysis
2. Sewer Treatment Plant capacity and performance assessment and suggested options
3. Effluent Reuse scheme extension proof of concept
4. First cut Developer Charges calculation for IWCM scenario analysis
5. Prepare Drought Contingency and Emergency Response Plan
6. Stakeholder and Community consultation
7. Present Final IWCM Strategy for adoption

8. Review water and sewer tariff structure
9. Project management, reporting, and quality assurance for the above

This work will be undertaken by NSW Public Works Advisory.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

4.2.2 - Continuation and monitoring of the Integrated Water Cycle Management Plan (IWCMP)

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

\$34,668.50 to be allocated for the Water Reserve

Legal / Statutory

Nil

Community Engagement / Communication

Nil

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

There is some risk that this work will further delay the completion of the IWCM or identify additional future capital works that are not already captured in projected capital works programs.

OPTIONS

1. Approve grant funding and allocate a budget of \$138,674 for the project, with \$34,688.50 to be funded from Water Reserve and \$104,500 to be grant funded.
2. Do not approve grant funding and do not allocate a budget of \$138,674 for the project, with \$34,688.50 to be funded from Water Reserve and \$104,500 to be grant funded

CONCLUSION

These additional tasks are important to ensure that Council's Integrated Water Cycle Management Plan is as comprehensive as possible and is completed to the State Governments satisfaction.

RECOMMENDATION

That Council:

1. Approve the grant funding under Safe and Secure Water program to complete additional tasks,
2. Allocate \$34,688.50 to be funded from Water Reserve as Council's contribution.

18 OUR CIVIC LEADERSHIP**18.1 2018-2022 DELIVERY PROGRAM - 31 MARCH 2020 QUARTERLY REVIEW****Document ID: 506875****Author: Governance and Engagement Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: 1. 31 March 2020 Quarterly Delivery Program Review.pdf** [↓](#)**RECOMMENDATION**

That Council:

1. Endorse the 2018-2022 Delivery Program quarterly review dated 31 March 2020 as presented and publish the report to the community using the website of Council.

PURPOSE

The purpose of this report is for Council to endorse the 2018-2022 Delivery Program quarterly review as of 31 March 2020.

SUMMARY

The attached quarterly review contains updated actions as of 31 March 2020 from the 2018-2022 Delivery Program.

BACKGROUND

Section 402 of the Local Government Act, 1993 (the Act) requires that each local government area have a Community Strategic Plan (CSP) that contains the visions and aspirations of the community and Council for at least a 10 year period. Supporting the CSP are several strategic documents including a Resourcing Strategy, Delivery Program, and an Operational Plan. The Delivery Program contains the strategies, goals, and actions to achieve the objectives contained within the CSP.

Section 404 of the Act requires the General Manager to provide regular reports to Council on the progress of actions within the Delivery Program, at least every six months; Narrandera Shire Council has chosen to monitor the progress of actions more frequently by reporting at the end of September, December, March and June annually.

The attached report provides action statements also percentage completion indicators for those strategies contained within the 2018-2022 Delivery Program.

In summary there are 60 actions contained within the 2018-2022 Delivery Program with the status of these actions as of 31 March 2020 being: -

- 5 actions or 8.34% have been completed;
- 20 actions or 33.33% are progressing;
- 35 actions or 58.33% have an ongoing commitment.

Highlights of the 31 March 2020 reporting quarter are:

- Council has provided 34 media releases to the public with the website news section visited a total of 243 times. Through the Council Facebook page there have been 137 items posted including stories, images, videos and the sharing of content from other authors. These posts have reached a combined audience of 175,019 Facebook users. The Instagram page for Council has posted 6 images/videos to the platform engaging a combined total of 2,497 people. Unfortunately, due to the COVID-19 pandemic the planned 2020 Community Survey will now take place early 2021;
- Council engaged the Barellan community a second time regarding the Barellan Flood Levee Feasibility Study through a community information session. Council also engaged with residents for input on Narrandera Shire Cultural Plan and Local Strategic Planning Statement using Survey Monkey, the website 'Have Your Say', social media and Narrandera Argus, giving residents the opportunity to submit ideas. Council held a forum with interested stakeholders of Lake Talbot Water Park to further develop the plan of redevelopment at the site. There were no items placed on public exhibition during this period;
- The Mayor, General Manager and the Manager Economic Development have continued to lobby for quality health services for Shire residents and have met with the Federal assistant Minister for Health and pressed for support for the Visiting Medical Officer proposals to hospitals. An application for assistance in providing accommodation for a visiting General Practitioner was approved by Council at its April 2020 meeting where a Council residence will be supplied at nil weekly rental for a period of 12 months. Meetings have also been held with Murrumbidgee Health, Dr Romeo and his practice and the Health task force;
- Work continues on supporting the aims of both the Disability Inclusion Action Plan also the Positive Aging Strategy. A training session for the My Gov website for Seniors was successfully held during the 2020 Seniors Festival. The Library is part of the Kurrajong Waratah life skills program with Kurrajong Waratah clients now regular users of the Youth Space and Virtual Reality equipment. Seniors Festival 2020 was an outstanding success with a range of activities held over a 10 day period including 3 different 'come and try' physical activities such as Low Impact Circuit Training and a very popular 'Seated' Yoga session at the Narrandera Flora and Fauna Reserve by the river finishing with a BBQ breakfast. The first of two planned Classic Movies 4 Seniors was held but unfortunately due to COVID-19 and the implementation of Social Isolation policies, all Seniors activities outside of the Home Library Service have been placed on hold;
- Work is progressing with action milestones to reconstruct Bolton Street, Narrandera (west of East Street) as per the adopted Masterplan Design; funding for this project will be derived from the Narrandera Business Centre Masterplan funding reserves. A review of electrical and stormwater design for Bolton Street, Narrandera is currently underway;
- An application for the North Narrandera Park project was unsuccessful but the Playground on the Bidgee Project was successful in securing \$8 Million dollars; the North Narrandera Park project was to provide a new playground area surrounding the main high reservoir water tower off Watermain Street, Narrandera. The upgrade of Hankinson Park, Narrandera is now complete with the large Toulouse completing the formal design of the Park. A watering irrigation system will continue to be installed along Victoria Ave as part of the water reuse scheme extension;
- Members of the community continue to use the Community Recycling Centre at the entrance to the Narrandera Landfill Facility that diverts specified materials such as

water-based and oil-based paints, fluorescent lights, batteries, gas bottles, fire extinguishers, acid and alkalines etc. away from landfill. Earthworks, electrical installation and security cameras are almost complete for the arrival and commissioning of the Reverse Vending Machine located at the entrance to the Narrandera Landfill site;

- Council has joined with RAMJO in engaging a specialist company to carry out a Solar Energy Assessment on all buildings including water and sewerage facilities; this will identify and size alternate energy solutions in an effort to reduce Council's dependence on fossil fuels and dramatically reduce Council's energy costs. In addition, Council has allocated funds to carry out these installations in its future works program along with changing streetlights to LED lighting during the next bulk upgrade. Council continues to use E21 Software to monitor energy costs and usage to identify areas of improved efficiency and cost savings;
- There is ongoing communication with mainly two solar farm developers given that Esco Pacific Sandigo Solar development has been delayed indefinitely because of grid connection issues. RES Solar developing the Avonlie Solar farm at Sandigo is still hopeful of commencement in May or June of 2020 but as of early March 2020 have not resolved their appointment of a preferred EPC. Reach Solar which is developing the Yarrabee Park Solar farm at Morundah has withdrawn its application to vary its development consent and Council is awaiting advice on their construction timelines. Negotiations are continuing with the REX Group and AAPA over the potential to utilise the Narrandera/Leeton Airport for flying training although the health emergency of COVID-19 has halted discussions in the short term. March 2020 has been a very difficult environment within which to encourage new business and industry due to COVID-19;
- Four gateway banners have been installed along the entrance to the Red Hill Industrial Estate promoting 'Land Sale'. These very impressive banners are intended to draw prospective purchasers into the estate to see what land stock is currently available for sale and to gauge what developments have already established there. Potential for solar power initiatives to be utilized as sales incentives under consideration through development of available land as solar farm(s) on the Red Hill Industrial Estate and on land adjoining the Narrandera landfill site. A Contract of Sale has been exchanged for Lot 163 DP 1069082 (17 Driscoll Road, Narrandera) with the purchaser proposing to develop a 1,000 sqm factory to produce road base materials. Construction is expected later in 2020 with a possible 13 jobs created on completion;
- The Narrandera Youth Advisory Council held one formal meeting and two informal meetings during the reporting period - due to the COVID-19 pandemic meetings are now held via Zoom. Members discussed the successful application for a food van under the Stronger Country Communities Round 3 Grant funding; also discussed were ideas for online programs aimed at Youth, the resignation of the Deputy Mayor, recruiting new members and new photo competitions. The Community Liaison Officer (CLO) has been working with the Narrandera High School girls' group on weekly basis and participating in a variety of activities as well as working on creative ways to engage with the community without meeting face to face. These include the use of technology and social media. Assistance by the CLO has been provided to community service providers, Community Transport and Meals on Wheels to ensure residents still receive essential services during the COVID-19 pandemic;
- Council is awaiting notification on three applications that were submitted as part of the Fixing Local Roads program, these were for sealing of part Old Wagga Road,

Brewarrana Bridge repairs and sealing part of Paintings Bridge Road. Council also received an additional \$472,000 in Roads to Recovery funding for this year. Council has also supplied a \$10 million proposed works program to The Hon Michael McCormack MP for future funding consideration as part of a Land Transport Infrastructure Boost;

- Micromex Research was appointed as Council's provider for this service with the survey scheduled for late April 2020; however due to the COVID-19 pandemic the community survey will be conducted early 2021. Given that the NSW State Government has deferred the September 2020 Council elections until September 2021 the End of Term Report is now due August 2021 at which time the results of the Community Survey conducted early 2021 will better inform Council and the community of satisfaction levels compared to the 1996 survey;
- Council's general purpose financial reports for the year ending 30 June 2019 indicate that council has met the Fit For The Future ratios with the exception of the Own Source Revenue ratio and Asset Renewal ratio. The Own Source revenue has been reduced due to Council's success in obtaining grant funding which is not categorised as own source revenue. While Council's asset renewal ratio was below the benchmark the value of capital expenditure in 2018-2019 exceeded previous years but as over \$4 million remained as work in progress at 30 June this did not reflect in the renewal ratio;
- Council officially launched the new website on 1 March 2020. The new website is built in compliance with the respective standards and is equipped with a compliance checking system before internal staff publish information;
- Preparatory work has commenced to review the Local Environmental Plan (LEP). The review will involve consultation with residents, agencies, and other stakeholders in line with the Community Participation Plan (CPP). Further progress is pending the completion of the Local Strategic Planning Statement (LSPS), which is currently under development and is required by the Department of Planning, Industry & Environment prior to developing new and revising the LEP.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

There are no perceived issues or implications

Policy

Nil

Financial

Nil

Legal / Statutory

Local Government Act, 1993

Local Government (General) Regulation, 2005

Integrated Planning and Reporting Guidelines published March 2013

Community Engagement / Communication

Achieved by discussing the 31 March 2020 quarterly Delivery Program report in an open forum of Council and the placement of the report on Council's website following endorsement

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Nil

OPTIONS

That Council:

1. Endorse the 31 March 2020 quarterly review of the 2018-2022 Delivery Program as presented; or
2. Not endorse the 31 March 2020 quarterly review of the 2018-2022 Delivery Program as presented and require identified amendments to be made before publishing the report to the community using the website of Council.

CONCLUSION

The attached quarterly review as of 31 March 2020 contains a comprehensive update of actions from the 2018-2022 Delivery Program.

It will be recommended that Council endorse the 2018-2022 Delivery Program quarterly review dated 31 March 2020 as presented and publish the report to the community using the website of Council.

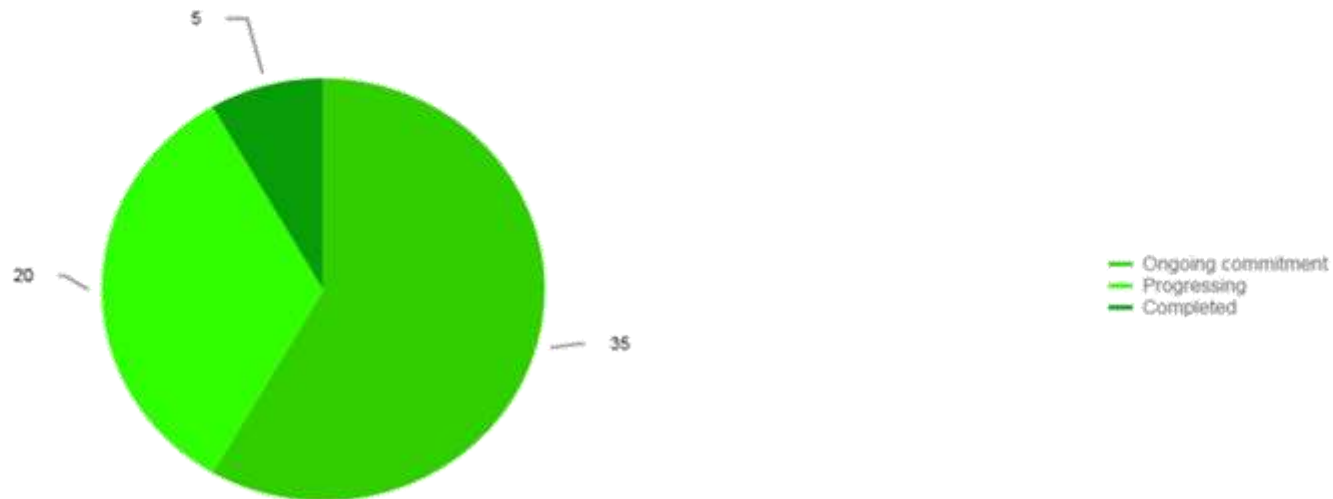
RECOMMENDATION

That Council:

1. Endorse the 2018-2022 Delivery Program quarterly review dated 31 March 2020 as presented and publish the report to the community using the website of Council.



2018-2022 Delivery Program
Quarterly Delivery Program Review
Quarter 3 of the 2019-2020 reporting year as at
31 March 2020



Of the 60 actions contained within the 2018-2022 Delivery Program the status of these actions as of 31 March 2020 are: -

- 5 actions or 8.34% have been completed;
- 20 actions or 33.33% are progressing;
- 35 actions or 58.33% have an ongoing commitment.

THEME 1 - OUR COMMUNITY

STRATEGY 1 - TO LIVE IN AN INCLUSIVE, TOLERANT AND HEALTHY COMMUNITY WHICH DEMONSTRATES A POSITIVE ATTITUDE

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Develop relationships with both local and regional communities fostering a healthy and community attitude	The number of items broadcast for each reporting period with cumulative totals combined along with available web page and Facebook statistics. In 2020 the community survey will measure success since the 2016 survey.	Regular media items broadcast to the community.	As of 31 March 2020 - Council has released 34 media releases to the public with the website news section visited a total of 243 times. Through the NSC Facebook page there have been 137 items posted including stories, images, videos and the sharing of content from other authors. These posts have reached a combined audience of 175,019 Facebook users. The Instagram page for Council has posted 6 images/videos to the platform engaging a combined total of 2,497 people. Unfortunately due to the COVID-19 pandemic the 2020 Community Survey will take place early 2021.	Communications Officer	Ongoing commitment	100%
ACTION 1 - Develop relationships with both local and regional communities fostering a healthy	Details of engagement opportunities for each reporting period with cumulative totals.	Number of formal Councillor and Senior Staff engagement opportunities.	As of 31 March 2020 - Council engaged the community for second time regarding the Barellan Flood Levee Feasibility Study, through a community information session. Council engaged residents for input on Narrandera Shire Cultural Plan and	Communications Officer	Ongoing commitment	100%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
and community attitude			Local Strategic Planning Statement using Survey Monkey, the website 'Have Your Say', social media and Narrandera Argus, giving residents the opportunity to submit ideas. Council held a forum with interested stakeholders of Lake Talbot Water Park to further develop the plan of redevelopment at the site. There were no items placed on public exhibition during this period.			
ACTION 1 - Develop relationships with both local and regional communities fostering a healthy and community attitude	Proactive committees with meetings conducted as per terms of reference and held as scheduled. Minutes of Committees made available to Council and the community.	Proactive S.355 Committees with the monitoring of outcomes achieved and compliance with the Local Government Act, 1993.	As of 31 March 2020 - all committees are now in place. Review of committee structures and delegations has commenced. Revised terms of reference have been adopted for the Grong Grong Hall Committee. Terms of reference for a revised Parkside Museum Committee and Arts Centre Committee are underway.	Deputy GM Corporate & Community	Ongoing commitment	90%
ACTION 2 - Continue with strategic advocacy for the delivery of integrated health and wellbeing programs	Details of advocacy efforts during the reporting period and outcomes.	Details of the number of meetings held and details of outcomes from these meetings.	As of 31 March 2020 - the Mayor, General Manager and the Manager Economic Development have continued to lobby for quality health services for shire residents and have met with the Federal assistant Minister for Health and pressed for support for	General Manager	Ongoing commitment	75%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			the Visiting Medical Officer proposals to hospitals. An application for assistance in providing accommodation for a visiting General Practitioner was approved by Council at its April 2020 meeting where a Council residence will be supplied at nil weekly rental for a period of 12 months. Meetings have also been held with Murrumbidgee Health, Dr Romeo and his practice and the Health task force.			
ACTION 3 - Continue positive interactions with the Narrandera Interagency also the Aboriginal representative bodies within the community	Number of meetings attended and outcomes from the meetings.	Where possible attend meetings with the outcome being stronger links for inclusiveness in service planning and delivery.	As of 31 March 2020 - Narrandera Interagency was held only once in February 2020 with the March 2020 meeting and all future meetings suspended due to the COVID-19 pandemic. The February meeting was well attended by a wide range of service providers including Marathon Health, Griffith Aboriginal Medical Services also Intereach. During this reporting period the Aboriginal Elders Liaison Group held one ordinary meeting - items discussed included Council's Cultural Plan, funding applications for 2020 NAIDOC Week and the proposed Corroborree.	Community Transport and Home Support Manager	Ongoing commitment	75%
ACTION 4 - Implementation and	Details of progressive	Documented achievements	As of 31 March 2020 - work continues on supporting the aims of both the	Community Development	Ongoing commitment	60%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
monitoring of the Positive Aging Strategy & Disability Inclusion Action Plan	achievements measured against the relevant plan.	arising from both the Positive Aging Strategy and the Disability Inclusion Action Plan.	Disability Inclusion Action Plan also the Positive Aging Strategy. A training session for the My Gov website for Seniors was successfully held during the 2020 Seniors Festival. The Library is part of the Kurrajong Waratah life skills program with Kurrajong Waratah clients now regular users of the Youth Space and Virtual Reality equipment. Seniors Festival 2020 was an outstanding success with a range of activities held over a 10 day period including 3 different "come and try" physical activities such as Low Impact Circuit Training and a very popular "Seated" Yoga session at the Common by the river finishing with a BBQ breakfast. The first two of the planned Classic Movies 4 Seniors were held but unfortunately due to COVID-19 and the implementation of Social Isolation policies all Seniors activities outside of the Home Library Service, which are on hold.	(including Library) Manager		
ACTION 5 - Transport options are available to identified members of the community	The number of clients provided with community transport during the reporting period.	Details of the number of clients utilising the service and cumulative totals categorised as Aged, Transport	As of 31 March 2020 - the Narrandera Leeton Community Transport service provided 2,167 trips to residents of the Narrandera and Leeton Shire. Of the 2,167 trips, 1,244 trips were provided to persons over the age of 65 years or 50 years for Aboriginal and Torres	Community Transport and Home Support Manager	Ongoing commitment	75%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
		Disadvantaged and Aboriginal.	Strait Islanders; 555 were delivered to those who are transport disadvantaged. The remainder of the trips were delivered through non-emergency health related transport, to NDIS participants and through brokerage agreements. 242 trips of these trips were delivered to those who identify as Aboriginal or Torres Strait Islander.			
ACTION 6 - Information about community services that are accessible within the Shire to be broadcast through various means	The currency and accuracy of information available to the community also the number of website page hits and Facebook page likes.	Current information delivered through traditional print material and also Council social media opportunities.	As of 31 March 2020 - the Narrandera Shire Council Facebook page published 60 posts relating to various community services and launched a new website. These posts included regular updates from the Murrumbidgee Local Health District, the closure of the Council Chambers, Library, Community Services Building and the Visitors Information Centre as well as the continued operation of Council's essential services and information about cancelled events during the COVID-19 pandemic. Other posts included 2020 Australia Day Awards, photo competitions being run by the Youth Advisory Council, the winners of the Christmas Lights competition, Seniors Week 2020 activities, updates on the Lake Talbot Water Park redevelopment, positions	Community Transport and Home Support Manager	Ongoing commitment	75%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			vacant, survey for the Cultural Plan, Youth Advisory Council recruitment and the announcement of successful funding applications under the Stronger Country Communities Round Three Grants. Through these posts 12,396 unique users engaged the page.			
ACTION 7 - Where possible ensure socially disadvantaged members of the community have access to or are advised of how services can reduce their isolation	The number of persons that have been assisted with social support during the reporting period who may have been referred through the My Aged Care portal or NDIS planners.	Through other activities of Council such as Ageing, Disability and Home Care identify members of the community where social isolation may be an issue.	As of 31 March 2020 - the Narrandera Leeton Social Support program provided 173 hours of social support and 96 hours of Flexible Respite to 25 individual clients aged 65 years and over or 50 years and over for Aboriginal and Torres Strait Islander. All clients are now referred through the MyAgedCare Portal. An additional 60 hours of social support was provided to National Disability Insurance Scheme (NDIS) participants and 104 hours through brokerage agreements. Social Support is an individualised service aimed at reducing social isolation amongst vulnerable members of the community. Due to the COVID-19 pandemic, face to face activities have been suspended with the clients receiving social support over the phone. Staff have been assisting clients with grocery shopping and	Community Transport and Home Support Manager	Ongoing commitment	75%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			supporting the Meals on Wheels service by delivering frozen and hot meals to clients.			

STRATEGY 2 - TO ADVOCATE FOR QUALITY EDUCATIONAL AND CULTURAL OPPORTUNITIES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Continued strategic advocacy for strengthening of the Narrandera centres of learning	When required details of advocacy efforts.	Outcomes of advocacy efforts for Narrandera TAFE as well as early childhood centres to secondary schools.	As of 31 March 2020 - the Mayor and General Manager continue to support the Shire educational institutions.	General Manager	Ongoing commitment	75%
ACTION 2 - Develop a Narrandera Shire Cultural Plan to increase community participation in the Arts and cultural activities	Details of events held at the centre including type of event and attendance statistics.	Increased usage and patronage of the Narrandera Arts and Community Centre.	As of 31 March 2020 - plans were underway with the Arts and Cultural Committee for volunteer events to be held at the Narrandera Arts and Community Centre however these have had to be postponed due to the COVID-19 closure of all Arts and Cultural venues. This has also effected the Parkside Cottage Museum with plans for grant funded assessment and reporting requiring postponement until assessors are again able to travel. A successful application for SCCF3 funding of \$50,000.00 will see some projects such as internal painting and CCTV installation continue while the Museum is closed. A museum advisor now visits both the Parkside Cottage Museum at Narrandera and the Barellan Museum to assess the collection and to provide advice on the best ways to curate collections. As part of Seniors Festival 2020 celebrations	Community Development (including Library) Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			and as a promotional function the Barellean Museum hosted a Senior's Festival morning tea on behalf of Council.			
ACTION 2 - Develop a Narrandera Shire Cultural Plan to increase community participation in the Arts and cultural activities	Regular review of strategies and target groups in response to event statistics.	Events that cater for a wide spectrum of the community, making the Arts accessible and increasing community involvement.	As of 31 March 2020 - two surveys have been developed with the responses collated and presented to Council. A timeline for the cultural plan has been submitted as well as a Communication Plan. Initial consultation with the Aboriginal community about the survey has been facilitated by the Community Liaison Officer. With COVID-19 pandemic restrictions still in place, background work is still being undertaken on the plan while options for consultation under the current circumstances are being developed.	Community Development (including Library) Manager	Progressing	50%

STRATEGY 3 - TO FEEL CONNECTED AND SAFE

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Strategic advocacy for an enhanced Police presence, at the very least the maintenance of current levels	Number of advocacy interactions and outcomes.	Details on the number of advocacy meetings held with decision makers.	As of 31 March 2020 - the Mayor and General Manager have met with the Murrumbidgee District Police Commander and pushed for a continued high police presence in the shire. The Mayor has personally phoned the Superintendent a number of times during the quarter to put forward community concerns.	General Manager	Completed	75%
ACTION 2 - Maintain and enhance the current network of CCTV cameras in key locations	Number of cameras within current network and a timeline for upgrade and/or the installation of new cameras; also ongoing statistical information on how many times the footage has been requested for viewing by NSW Police.	Maintain current CCTV cameras in working order and plan for enhancements so to assist the Police and the local community to discourage crime and anti-social behaviour.	As of 31 March 2020 - Council continues to maintain the existing cameras in the CCTV system with staff recently including a project in the 2020-2021 Capital Works Program to replace the existing East Street, Narrandera CCTV system. During the reporting period Council received one request to view footage from the NSW Police.	Information Technology Manager	Ongoing commitment	50%

THEME 2 - OUR ENVIRONMENT

STRATEGY 1 - TO VALUE, CARE FOR AND PROTECT OUR NATURAL ENVIRONMENT

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Encourage and promote environmental awareness	Project delivery and works programs result in minimal environmental harm.	Council's key environmentally sensitive areas are managed to ensure those areas are protected and enhanced.	As of 31 March 2020 - Council staff take measures to ensure minimal harm is caused to the environment through detailed project planning and addressing the compliance requirements through other agencies such as NSW Fisheries and the Environment Protection Authority. Consideration and assessment of all environmental factors are considered prior and during all projects.	Deputy GM Infrastructure	Ongoing commitment	100%
ACTION 1 - Encourage and promote environmental awareness	Statistical information on the number of inspections performed also a summary of the inspections results – are we being effective, are we achieving control.	Update on targeted 300 property inspections across the Shire for noxious weeds.	As of 31 March 2020 - 48 private properties have been inspected during the reporting period with 10 verbal biosecurity directions issued with 2 written directions issued.	Open Space Recreation Manager	Ongoing commitment	65%
ACTION 1 - Encourage and promote environmental awareness	Works finalised against the schedule of works, progressive and comparative	Update on programs for works originating from the 2nd generation Tree Audit with the aim to	As of 31 March 2020 - a specialised tree crew has been assigned to co-ordinate tree works therefore enabling focused actions on tree maintenance. A number of storm	Open Space Recreation Manager	Ongoing commitment	90%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	statistical data on trees removed, trees replaced and new plantings.	do the utmost to preserve and maintain our signature treescape.	damaged trees have been addressed during the reporting period given the hot dry drought conditions followed up by periods of heavy rain.			
ACTION 1 - Encourage and promote environmental awareness	Strategies and plans to preserve a unique feature of our native fauna.	Update on preservation measures to protect our unique koala population.	As of 31 March 2020 - the Narrandera annual Koala Count was held with earlier this financial year with a record 240 volunteers in attendance with 46 koalas counted. All horses have now been removed from the Narrandera Flora and Fauna Reserve. The Reserve has also been inspected by staff and NSW Rural Fire Service in line with fire mitigation plans.	Open Space Recreation Manager	Ongoing commitment	85%

STRATEGY 2 - TO EFFECTIVELY MANAGE AND BEAUTIFY OUR PUBLIC SPACES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Focus on the Narrandera CBD Masterplan	Achieving project milestones.	Finalise design concepts, costings and identify funding opportunities for the Narrandera CBD upgrade.	As of 31 March 2020 - Council is progressing with action milestones to reconstruct Bolton Street, Narrandera (west of East Street) as per the adopted Masterplan Design; funding for this project will be derived from the Narrandera Business Centre Masterplan funding reserves. A review of electrical and stormwater design for Bolton Street, Narrandera is currently underway.	Manager of Projects and Assets	Progressing	20%
ACTION 1 - Focus on the Narrandera CBD Masterplan	Spaces where the needs of the community as a whole are considered.	The needs of all members of the community are considered within designs such as pedestrian access, disabled parking and loading zones.	As of 31 March 2020 - an application for the North Narrandera Park project was unsuccessful but the Playground on the Bidgee Project was successful in securing \$8 Million dollars; the North Narrandera Park project was to provide a new playground area surrounding the main high reservoir water tower off Watermain Street, Narrandera.	Deputy GM Infrastructure	Progressing	95%
ACTION 2 - Develop a small parks strategy	Accessible parks that provide for local play, passive recreation, general open space and	The needs of the community for parks and recreation opportunities are	As of 31 March 2020 - the upgrade and enhancement of Hankinson Park has now been completed and provides a quite space for people to gather. New playground equipment has been	Open Space Recreation Manager	Ongoing commitment	90%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	urban beautification within easy access of residents and visitors.	met through a hierarchy of parks.	installed at active recreational areas in both Barellan and Narrandera.			

STRATEGY 3 - TO LIVE IN A COMMUNITY WHERE THERE ARE SUSTAINABLE PRACTICES

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Consider and where possible implement sustainable environmental practices	Progress of the Masterplan also statistical data on the tonnage of waste diverted from landfill by recycling and other waste diversion methods. Lobbying efforts for and promotion of a container deposit scheme facility for Narrandera.	Develop a Waste Management Masterplan to minimise waste to landfill and promoting recycling and resource recovery.	As of 31 March 2020 - Community use of the Community Recycling Centre at the entrance to the Narrandera facility diverts specified materials such as water-based and oil-based paints, fluorescent lights, batteries, gas bottles, fire extinguishers, acid and alkalines etc. away from landfill. Earthworks, electrical installation and security cameras are almost complete for the arrival and commissioning of the Reverse Vending Machine located at the entrance to the Narrandera landfill site.	Manager Development and Environment	Progressing	95%
ACTION 1 - Consider and where possible implement sustainable environmental practices	Actions taken by Council to reduce its environmental footprint such as quantifiable billing trends.	Council continues to implement energy saving infrastructure at its facilities to reduce costs and CO2 emissions where economically viable.	As of 31 March 2020 - Council has joined with RAMJO in engaging a specialist company to carry out a Solar Energy Assessment on all buildings including water and sewerage facilities; this will identify and size alternate energy solutions in an effort to reduce Council's dependence on fossil fuels and dramatically reduce Council's energy costs. In addition Council has allocated funds to carry out these installations in its future works program along with changing	Executive Engineer	Ongoing commitment	80%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			Council's streetlights to LED lighting at Council's next bulk upgrade. Council continues to use E21 Software to monitor energy costs and usage to identify areas of improved efficiency and cost savings.			
ACTION 1 - Consider and where possible implement sustainable environmental practices	Council managed parks and reserves to be watered with re-use or untreated water rather than potable water.	Initiate projects to water community parks and reserves with re-use or untreated water rather than potable water.	As of 31 March 2020 - stage two of the Victoria Avenue, Narrandera water reuse scheme has been quoted for and is expected to be completed before the end of the current financial year.	Open Space Recreation Manager	Ongoing commitment	85%

THEME 3 - OUR ECONOMY

STRATEGY 1 - TO ENCOURAGE NEW BUSINESS AND INDUSTRY THAT CAN BE SUSTAINED ALSO SUPPORT LOCAL BUSINESS AND INDUSTRY TO GROW AND PROSPER

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Information to Council and the community on efforts to encourage new business and industry but also support existing enterprises.</p>	<p>Report on actions and outcomes contained within the Economic Development Strategy (EDS).</p>	<p>As of 31 March 2020 - there is ongoing communication with mainly two solar farm developers given that Esco Pacific Sandigo Solar development has been delayed indefinitely as a result of grid connection issues. RES Solar developing the Avonlie Solar farm at Sandigo is still hopeful of commencement in May or June of 2020 but as of early March 2020 have not resolved their appointment of a preferred EPC.</p> <p>Reach Solar which is developing the Yarrabee Park Solar farm at Morundah has withdrawn its application to vary its development consent and Council is awaiting advice on their construction timelines.</p> <p>Negotiations are continuing with the REX Group and AAPA over the potential to utilise the Narrandera/Leeton Airport for flying training although the health emergency of COVID-19 has halted</p>	<p>Economic Development Manager</p>	<p>Ongoing commitment</p>	<p>95%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			<p>discussions in the short term.</p> <p>March 2020 has been a very difficult environment within which to encourage new business and industry due to COVID-19.</p>			
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Attend Narrandera Business Group Meetings; facilitate guest speakers at Business Group functions; provide information, advice and leverage opportunities for information sharing.</p>	<p>Support and nurture existing businesses – EDS 3.2</p>	<p>As of 31 March 2020 - the guest speaker for the 9 March 2020 meeting of the Narrandera Business Group, Mr Wayne Murphy, Export Adviser for the region, unfortunately had to cancel his speaking engagement due to unavoidable commitments elsewhere. The Economic Development Manager was unable to attend any meetings during this reporting period due to leave commitments and the COVID-19 restrictions.</p>	<p>Economic Development Manager</p>	<p>Progressing</p>	<p>95%</p>
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Facilitate an industry specific forum to inform landholders and investors of opportunities in the Shire for the pig and chicken industry.</p>	<p>Strengthen and grow key sectors; explore new development opportunities for processing and value-adding opportunities also use of waste products – EDS 3.3.</p>	<p>As of 31 March 2020 - the current situation in the porcine industry discussed with Mark Wood (Adviser to Minister Mark Coulton) during a visit to the Minister in Canberra in February 2020. Mr Wood has an extensive background in trade and investment and has lived and worked internationally; Mr Wood is adamant that there are no current opportunities for the growth in the industry in</p>	<p>Economic Development Manager</p>	<p>Completed</p>	<p>100%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			<p>Australia despite the African Swine fever epidemic in China and South East Asia generally decimating pig herds where pigs are being euthanased as a disease control measure.</p> <p>No further action to be taken in researching the pig industry also there are no current opportunities in the chicken industry.</p>			
<p>ACTION 1 - Continued delivery of actions contained within the Economic Development Strategy</p>	<p>Review sales policy for Council owned land in the Industrial Estate to address incentives for developers; enhance appearance of the Estate with signage, flags and landscaping including 'gateway' treatment.</p>	<p>Facilitate further development of the Red Hill Industrial Estate – EDS 4.2.</p>	<p>As of 31 March 2020 - four gateway banners have been installed along the entrance to the Red Hill Industrial Estate promoting 'Land Sale'. These very impressive banners are intended to draw prospective purchasers into the estate to see what land stock is currently available for sale and to gauge what developments have already established there.</p> <p>Potential for solar power initiatives to be utilized as sales incentives under consideration through development of available land as solar farm(s) on the Red Hill Industrial Estate and on land adjoining the Narrandera landfill site.</p> <p>A Contract of Sale has been exchanged for Lot 163 DP 1069082 (17 Driscoll Road, Narrandera) with</p>	<p>Economic Development Manager</p>	<p>Progressing</p>	<p>65%</p>

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			the purchaser proposing to develop a 1,000 sqm factory to produce road base materials. Construction is expected later in 2020 with a possible 13 jobs created on completion.			

STRATEGY 2 - POPULATION GROWTH, RETENTION AND IDENTIFY NEEDS FOR OUR YOUTH

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Strategic advocacy to support population retention with particular focus on the youth of our Shire	Youth projects and engagement opportunities.	Report on the outcomes achieved by the Youth Development Officer.	As of 31 March 2020 - the Narrandera Youth Advisory Council held one formal meeting and two informal meetings during the reporting period - due to the COVID-19 pandemic meetings are now held via Zoom. Members discussed the successful application for a food van under the Stronger Country Communities Round 3 Grant funding; also discussed were ideas for online programs aimed at Youth, the resignation of the Deputy Mayor, recruiting new members and new photo competitions. The Community Liaison Officer (CLO) has been working with the Narrandera High School girls group on weekly basis and participating in a variety activities as well as working on creative ways to engage with the community without meeting face to face. These include the use of technology and social media. Assistance by the CLO has been provided to community service providers. Community Transport and Meals on Wheels to ensure residents still receive essential	Community Transport and Home Support Manager	Ongoing commitment	75%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			services during the COVID-19 pandemic.			
ACTION 2 - Strategic advocacy for diverse housing options	Enhanced accommodation options that may be made available to members of the community.	When opportunities arise advocate for accommodation options that align with our population demographics.	As of 31 March 2020 - Council continues to advocate for increased services to support the Narrandera Shire Council. The Narrandera Shire Council Domestic Violence Committee continues its efforts to provide information and support to the local community about housing and refuge services. The two residential aged care facilities provide both long term and short term care for those living with a disability and the aged who can no longer live at home safely. The Commonwealth Home Support Programs continue to provide home modifications and maintenance to help residents remain in their own homes as long as possible. Other services available to ensure residents remain at home include Meals on Wheels and Community Transport.	Community Transport and Home Support Manager	Ongoing commitment	75%

THEME 4 - OUR INFRASTRUCTURE

STRATEGY 1 - TO HAVE AN IMPROVED AND ADEQUATELY MAINTAINED ROAD NETWORK

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Through advocacy seek funding commitments for identified roadway projects and strategies	Advocacy efforts and the reporting of successful outcomes using a timeline.	Secure funding from each of the transport strategy funding streams.	As of 31 March 2020 - Council is awaiting notification on three applications that were submitted as part of the Fixing Local Roads program, these were for sealing of part Old Wagga Road, Brewarrana Bridge repairs and sealing part of Paintings Bridge Road. Council also received an additional \$472,000 in Roads to Recovery funding for this year. Council has also supplied a \$10 million proposed works program to The Hon Michael McCormack MP for future funding consideration as part of a Land Transport Infrastructure Boost.	Works Manager	Progressing	75%
ACTION 2 - Road assets are managed in accordance with the road service review and asset management plans	Strategic mapping of reseal, re-sheeting or grading works made available to the community also details of works undertaken during the reporting period.	The road service review and asset management plans are to be consulted when planning for works.	As of 31 March 2020 - the following works have been completed for the reporting period; 25.2 kilometres of sealing works also 14.4 kilometres of gravel resheet works. The current maintenance grading, re-sheet and reseal program maps have been made available to the public through the new Council web page.	Works Manager	Ongoing commitment	75%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 3 - Maintain the condition rating of the road network across the Shire in accordance with agreed service levels	A complete and reliable asset management plan.	Maintain the road network in accordance with adopted levels of service.	As of 31 March 2020 - 500 kilometres of road service digital roughness count was undertaken as part of assessing the ride quality. Not additional roughness data was collected this quarter.	Works Manager	Progressing	75%

STRATEGY 2 - TO IMPROVE, MAINTAIN AND VALUE-ADD TO OUR ESSENTIAL PUBLIC AND RECREATIONAL INFRASTRUCTURE

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure	Availability of accurate and relevant data for all classes of assets.	Implementation of an asset management system.	As of 31 March 2020 - staff continually work with the suppliers of the Asset Management System (AMS) known as Confirm to both validate and then migrate the asset and financial data into the system. The AMS will enable Council to deliver complex, critical public infrastructure projects that maximises operational efficiencies and minimise costs. Road condition assessments have been completed in preparation for the 30 June 2020 Transport Network Revaluation.	Manager of Projects and Assets	Progressing	65%
ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure	Completion of projects identified within projected timeframe and budget.	Preparation of future plans for the renewal or replacement of assets.	As of 31 March 2020 - all funded infrastructure projects have been scheduled for commencement and resourcing; stakeholders are meeting fortnightly to review and update all project action plans. The group is chaired by the Deputy General Manager Infrastructure with quarterly budget reviews and monthly capital works program updates actioned to inform Council and the community of the progress of all projects. The Project Management control software is	Manager of Projects and Assets	Progressing	60%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
			continually updated to provide all stakeholders with the highest level of progress for each activity.			
ACTION 1 - Plan and source funding for redevelopment of or the construction of key facilities and infrastructure	Details of applications submitted and the outcome.	Funding opportunities to replace key facilities and infrastructure.	As of 31 March 2020 - Council applied for funding under the NSW Safe and Secure Water Program which co-funds eligible water and sewer projects in regional NSW. For Narrandera Shire two projects were successful - the South West Narrandera Sewer Scoping Study also the Barellan Sewer Scheme. Both projects are underway as of the date of this comment.	Water Sewer Engineering Officer	Progressing	90%
ACTION 2 - Continuation and monitoring of the Integrated Water Cycle Management Plan (IWCMP).	Reporting of milestones achieved within the IWCMP.	Implement IWCMP; report on direct actions derived from the IWCMP with relevant timeline and Key Performance Indicators.	As of 31 March 2020 - the Integrated Water Cycle Management options study is currently undergoing a variation in scope to review additional options for reticulated water treatment. A 30 year asset replacement program and asset management plan is currently being developed by Public Works Advisory NSW.	Water Sewer Engineering Officer	Progressing	75%
ACTION 3 - An ongoing program of capital works for both water and sewer operations of Council	Progress of proposed works followed by the completion of projects within budget and effectiveness	Ongoing 10 year Capital Works Program within funding.	As of 31 March 2020 - the capital works program is behind schedule due to delays with recruitment and the current COVID-19 interruptions.	Water Sewer Engineering Officer	Ongoing commitment	55%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	measured by a timeline.					

THEME 5 - OUR CIVIC LEADERSHIP

STRATEGY 1 - TO HAVE A COUNCIL THAT DEMONSTRATES EFFECTIVE MANAGEMENT CONSISTENTLY, ALSO A COUNCIL THAT COMMUNICATES AND ENGAGES WELL WITH THE COMMUNITY AND WORKS COLLABORATIVELY

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Delivery Program update report submitted to Council and community during September, December, March and June annually on outcomes achieved.	Continued three monthly reporting on measureables contained within the Delivery Program.	As of 31 March 2020 - the reporting on measurables within in the adopted Delivery Program continues on a three monthly basis, at a future Senior Management Team meeting the need for better reporting on what has actually been achieved and current performance compared to say the same reporting period 12 months ago will be explained as a prelude to better performance reporting.	Governance & Engagement Manager	Ongoing commitment	90%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Scheduled for early 2020 and will inform Council of the views of the community against industry benchmarks.	Undertake a second Community Survey early 2020.	As of 31 March 2020 - Micromex Research was appointed as Council's provider for this service with the survey scheduled for late April 2020; however due to the COVID-19 pandemic the community survey will be conducted early 2021. Given that the NSW State Government has deferred the September 2020 Council elections until September 2021 the End of Term Report is now due August 2021 at which time the results of the Community Survey conducted early 2021 will better inform Council and the community of satisfaction levels compared to the 1996 survey.	Governance & Engagement Manager	Progressing	5%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Outcomes promised by Council in its Fit for the Future Improvement Plan.	Report on Fit for the Future strategies.	<p>As of 31 March 2020 - Councils general purpose financial reports for the year ending 30 June 2019 indicate that council has met the FFTF ratios with the exception of the Own Source Revenue ratio and Asset Renewal ratio.</p> <p>The Own Source revenue has been reduced due to councils success in obtaining grant funding which is not categorised as own source revenue. While councils asset renewal ratio was below the benchmark the value of capital expenditure in 2018-2019 exceeded previous years but as over \$4 million remained as work in progress at 30 June this did not reflect in the renewal ratio.</p>	Deputy GM Corporate & Community	Completed	90%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Amendments to the Customer Service Charter to be made by 31 December 2018 also review the Customer Request System reporting to ensure requests are being dealt with as per the Charter and determine ways to gauge if the customer is	Update the Customer Service Charter to include reference to AS/NZS 1002:2014 'Guidelines for complaint management in organisations'.	As of 31 March 2020 - originating from the Executive Leadership Team, the Customer Service Think Tank group was created to resolve a number of issues such as the responsibility for closing the customer service loop, that is from the service request initiation to the action then to gauging customer satisfaction. The outcomes of this Think Tank will be incorporated into the Draft Customer Service Charter to be presented to both the Executive Leadership Team then Council in coming months. The Draft Customer Service Charter has been allocated to a number of key Managers for comment before progressing to the Executive Leadership Team.	Governance & Engagement Manager	Progressing	80%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	happy with the outcome.					
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Council to consider any requests in accordance with the Community Strategic Plan 2017-2030.	Where possible support community projects where groups or organisations have clear goals and outcomes.	As of 31 March 2020 - any requests for support shall be considered in accordance with strategic documents and budgetary constraints.	Governance & Engagement Manager	Ongoing commitment	100%
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Compliance with Australian Government Digital Service Standard also details of website content review and where possible details of website visits and pages most frequently visited.	Ensure that the Council website is compliant with current industry standards.	As of 31 March 2020 - Council officially launched the new website on 1 March 2020. The new website is built in compliance with the respective standards and is equipped with a compliance checking system before internal staff publish information. A website check for compatibility can be completed through WAVE Report https://wave.webaim.org/report#/https://www.narrandera.nsw.gov.au identifying only four minor contrast issue relating to the homepage image banner, as the symbols identifying the four different images has little contrast to the background.	Communications Officer	Ongoing commitment	100%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 1 - Accountable, transparent and ensure open communication between the community and Council	Revise Council's Procurement Policy by 31 December 2018.	Council's procurement provides best value and protects against fraud and corruption.	As of 31 March 2020 - adoption of the Procurement Policy by Council will occur soon with the Procurement Manual still being reviewed.	Governance & Engagement Manager	Progressing	90%
ACTION 2 - A highly skilled and motivated workforce	Reviewed at least every 2 years or when there is legislative or award changes.	Ensure workforce policies remain current in a changing work environment.	As of 31 March 2020 - a further 6 Human Resources / Workplace Health & Safety policies have been reviewed by the Human Resources team, endorsed by the Executive Leadership Team, the Consultative Committee and placed on 28 day display for employee comment. All 6 policies have now been adopted. It is the intention to increase the number of policies reviewed while a number of the Human Resources team works from home due to the COVID-19 pandemic.	Human Resources Manager	Ongoing commitment	80%
ACTION 2 - A highly skilled and motivated workforce	Action recommendations within the Workforce Strategic Plan 2017-2021; report September annually on staff demographics in comparison to	Develop and implement succession planning.	As of 31 March 2020 - workload issues have delayed finalisation of this report however the Human Resources team have attended a webinar on how to best present this report. An interim report has been provided to the Executive Leadership Team, providing graphs on all relevant data as compared to other similar sized councils. A full report should be made available to the Executive Leadership Team in the near future.	Human Resources Manager	Progressing	85%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
	previous 3 years.					
ACTION 2 - A highly skilled and motivated workforce	Amendments are made as soon as possible; report September annually performance appraisal outcomes.	Implement approved revisions of the salary administration and Employee Performance Management System.	As of 31 March 2020 - all salary revisions required to employees through the 2018-2019 performance appraisal process have now been completed.	Human Resources Manager	Completed	100%
ACTION 2 - A highly skilled and motivated workforce	Information presented is accurate, relevant and easy to read.	Identified Council staff to undertake training for excellent written communication and presentation skills.	As of 31 March 2020 - the Human Resources team has provided all employees with information regarding a report writing and presentation skills training course provided by TAFE NSW, this course is provided by remote access. As far as Human Resources are aware only one employee has accepted this opportunity. A further training course will be facilitated in the 2019-2020 financial year to capture any senior staff that have recently commenced with Council.	Human Resources Manager	Ongoing commitment	95%
ACTION 3 - As an organisation the information management capability meets the	Implement actions within the Information Management Strategy 2014-2019 also review and update the	Maintain an Information Management Strategy providing best value	As of 31 March 2020 - the Information Management Strategy 2014-2019 is reviewed each year as part of the capital works budget process to include any suitable projects. The Information Management Strategy will be updated in 2020.	Information Technology Manager	Progressing	50%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
needs of the users and the community	Information Strategy 2014-2019 during 2020.	contemporary services.				
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Recommendations to maximise Council's financial position.	Monitor Council's financial situation and progress against Fit for the Future benchmarks.	As of 31 March 2019 - Council's Revenue Officer closely monitors assessments which may become rateable during the financial year; this includes the sale of vacant Department of Housing land or land sold by religious institutions or instances where Crown authorities that are currently non-rateable become rateable. The Finance Manger regularly reviews Investments in accordance with the Investment Policy and reports to Council on a monthly basis. The budget is reviewed on a quarterly basis and reported to Council with any variations that have been made during the reporting period.	Senior Finance Officer	Ongoing commitment	60%
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Have systems in place that details grants applied for, and where successful that monies have been received, expended and acquitted in accordance with the funding body requirements.	Monitor the level of State and Federal Government grants payable to Council.	As of 31 March 2019 - Council has developed a register that details the name of the Council officer who has applied for grant funding, from where the funding is being sourced, if the funding was successful then the date and the amount of the funding received; eventually the date that the acquittal needs to be finalised and the actual date of acquittal are recorded.	Senior Finance Officer	Ongoing commitment	100%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised	Reported monthly to Council against a timeline.	Ensure that Council funds are invested in accordance with legislative provisions and income yield is maintained within Council's risk profile.	As of 31 March 2020 - a monthly report detailing Councils invested monies is presented to Council each month; the report details all transactions that have taken place within the proceeding month and gives a snapshot of the portfolio and credit limits to make sure that Council remains within the prescribed amount allowed for each institution.	Senior Finance Officer	Ongoing commitment	100%
ACTION 5 - The community displays a high level of understanding and compliance with legislative in regard to the keeping of and control of companion animals and other animals	Updated statistics for each reporting period with cumulative totals also to be reported.	Number of dogs registered under the Companion Animals Act.	As of 31 March 2020 - annual door to door inspections for companion animal ordinance matters were completed by end of November 2019 with the next round of inspections proposed to be undertaken during September 2020.	Manager Development and Environment	Completed	100%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 5 - The community displays a high level of understanding and compliance with legislative in regard to the keeping of and control of companion animals and other animals	Updated statistics for each reporting period with cumulative totals also to be reported.	Number of cats registered under the Companion Animals Act.	As of 31 March 2020 - seventeen (17) micro-chipped and registered pets were returned to owners at no charge. Four (4) cats and dogs were impounded before being claimed by owners. Five(5) dogs and cats were re-homed in this period with a total of 2 warnings and 1 infringement notice issued.	Manager Development and Environment	Ongoing commitment	75%
ACTION 6 - The Narrandera Shire Local Environmental Plan 2013 (LEP) is reviewed within a 5 year cycle	Review the current LEP within the timeframe established by the Department of Planning and Environment.	Maintain the LEP to meet community aspirations, land needs and environmental outcomes.	As of 31 March 2020 - preparatory work has commenced to review the Local Environmental Plan (LEP). The review will involve consultation with residents, agencies and other stakeholders in line with the Community Participation Plan (CPP). Further progress is pending the completion of the Local Strategic Planning Statement (LSPS), which is currently under development and is required by the Department of Planning, Industry & Environment prior to developing new and revising the LEP.	Deputy GM Infrastructure	Progressing	60%
ACTION 7 - Planning instruments reflect the	Compliance with guidelines from the Department	Documents are reviewed against	As of 31 March 2020 - the Community Participation Plan (CPP) was adopted in December 2019. With the other priorities including the Local Strategic Planning Statement (LSPS) and preparatory work has commenced to review the	Deputy GM Infrastructure	Progressing	65%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
intent and direction of land use strategies and facilitate development and growth of the Shire	of Planning and Environment.	intended outcomes.	Local Environmental Plan. Revisions and additions of other planning instruments now being conducted, with the LSPS consultation to start in April 2020.			
ACTION 8 - Development Applications received and assessed within statutory timeframes	The number of Development Applications received during the reporting period also financial year cumulative totals also provide comparative yearly data to paste 2 year's data.	Statistical data on Development Applications received, also comparing to previous years.	As of 31 March 2020 - the Development Services report to Council provides lists all development applications (DA's) lodged and determined each calendar month; cumulative totals are included for the current financial year. Comparative data is graphed and indicates the previous two years' data in both numbers of DA's and the value of development. Averaged determination time at the end of the reporting quarter is 51 days.	Manager Development and Environment	Ongoing commitment	75%
ACTION 8 - Development Applications received and assessed within statutory timeframes	Comparison of assessment timeframe against Department of Planning & Environment averages.	Compliance with statutory timeframes for assessment.	As of 31 March 2020 - comparative assessment timeframes for the previous financial year are included in monthly Development Services reports submitted to Council with the information made available to and re-presented by the Department of Planning & Environment. Average determination times for the reporting quarter is 51 days.	Manager Development and Environment	Ongoing commitment	70%

ACTION	Measured By	Performance Target	Comments	Responsible Officer Position	Status	Progress
ACTION 9 - Maintain a strong voice in regional groups such as RAMROC, the proposed RAMJO also Destination NSW	Details of engagement opportunities.	Proactive engagement at appropriate forums and continued political lobbying with our partners.	As of 31 March 2020 - the Mayor, Deputy Mayor and General Manager continue to play a role in the leadership of RAMJO generally and at a working party level. Specific focus areas of the Board, General Managers and working parties include health and energy.	General Manager	Ongoing commitment	75%

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 MAY DEVELOPMENT SERVICES ACTIVITIES

Document ID: 509261

Author: Administration Assistant

Authoriser: Deputy General Manager Infrastructure

Theme: Statutory and Compulsory Reporting – Development Services

Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for May 2020.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during May as at 31 May 2020.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during May 2020 detailed in the following table:

Stage Reached	Number
Lodged	1
Stop-the-Clock / Under Referral / Awaiting Information	-
Under Assessment	4
Determined	3

The value of Development & Complying Development Applications approved by Council during May 2020 is detailed in the following table:

Development Type	2019/2020			
	May 2020		Year to Date	
	Number	Value \$	Number	Value \$
Residential	1	\$ 40,000	26	\$ 2,534,050
Industrial			1	\$ 1,000
Commercial	2	\$ 101,700	5	\$ 131,700
Rural Residential			1	\$ 120,000
Subdivisions			3	\$ 1,200
Other			2	\$ 180,000
TOTAL	3	\$ 141,700	38	\$ 2,967,950

Under the provisions of section 4.59 of the Environmental Planning and Assessment Act Narrandera Shire Council consented to the following development applications, applications for modification of development consents and complying development certificate applications during May 2020.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
DA-020-19-20	47	-	751719	26 Barellan Road NDRA	Shed	10a	L	-	49
DA-034-19-20	4	9	758052	70 Bendee St BARELLAN	Demolition – dwelling	-	L	-	9
DA-035-19-20	8 & 9	44	758757	66 – 76 Adams St NDRA	Demotion & Shed	10a	L	-	6

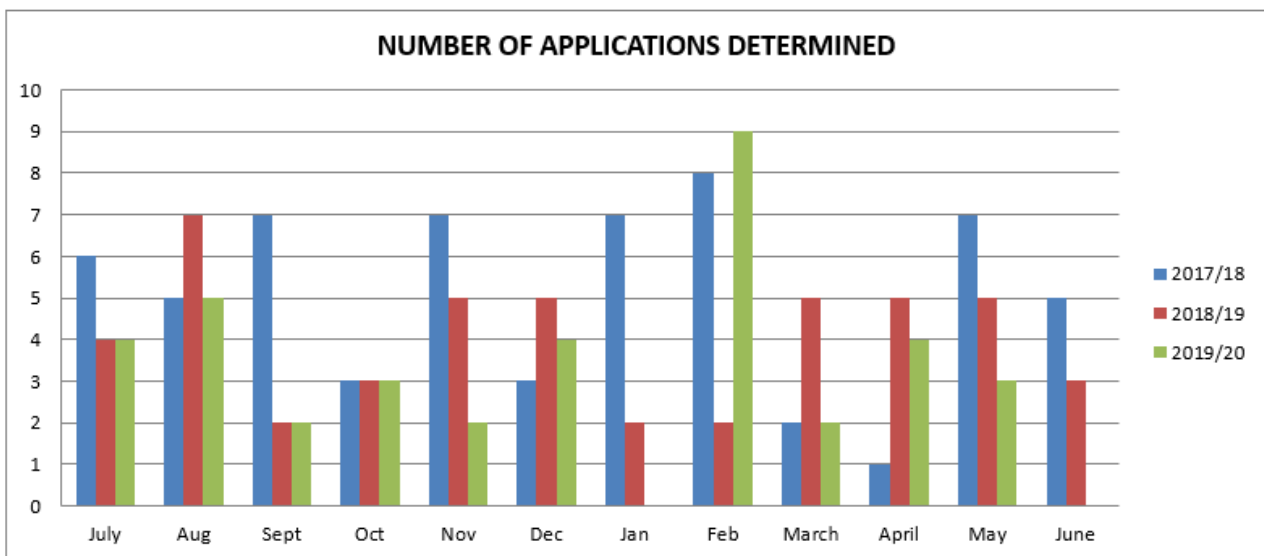
Type explanation

Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.

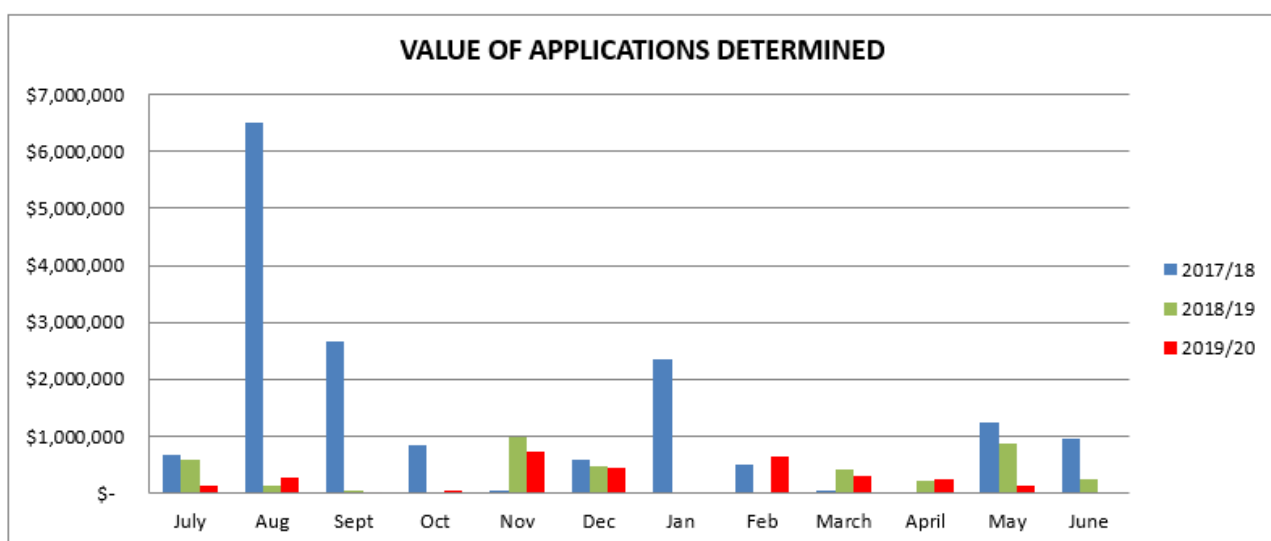
Comparison determination times

2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19	Narrandera Shire Council average	38 days
2019/20	Narrandera Shire Council average - YTD	34 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2017/18.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2017/18.



Certificates Issued

A summary of other development services activities undertaken during May 2020 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	1
Building Certificates	-
Subdivision Certificates	-
Occupation Certificates	2
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	27
Swimming Pool Compliance Certificates	-
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council:

1. Receive and note the Development Services Activities Report for May 2020.

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 MAY INCOME STATEMENT

Document ID: 508699

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. [May 2020 Income Statement.pdf](#) [↓](#)

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 May 2020.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 May 2020.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND

Adopted Budget

The Original budget was adopted by Council on 21 May 2019. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run. Rates notices for 2019/2020 were issued on 3 July.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to March.

Major variations to budget

There are no major variations to budget, which are evident at this point in time.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Income Statement report for the period ending 31 May 2020.

Narrandera Shire Council

General Fund Income Statement
for the period ending 31 May 2020

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	5,748	5,746	5,882
User Charges and Fees	1,849	1,764	1,281
Interest and Investment Revenues	414	287	223
Other Revenues	859	2,049	1,919
Grants & Contributions provided for Operating Purposes	6,898	5,743	8,001
Grants & Contributions provided for Capital Purposes	1,132	6,730	3,588
<i>Other Income:</i>			
Net gains from the disposal of assets	92	878	847
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	16,792	23,197	21,741
Expenses from Continuing Operations			
Employee Benefits & On-Costs	6,242	6,251	5,882
Borrowing Costs	7	7	9
Materials & Contracts	3,627	4,971	3,448
Depreciation & Amortisation	4,098	4,098	3,074
Legal Costs	54	57	20
Other Expenses	1,423	1,508	1,533
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	15,451	16,892	13,966
Operating Result from Continuing Operations	1,341	6,305	7,776
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,341	6,305	7,776
Net Operating Result attributable to Council	1,341	6,305	7,776
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	209	(425)	4,188

Narrandera Shire Council

Water Fund Income Statement
for the period ending 31 May 2020

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	728	736	776
User Charges and Fees	1,339	1,478	1,469
Interest and Investment Revenues	204	119	104
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	23	23	22
Grants & Contributions provided for Capital Purposes	770	770	9
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	3,064	3,126	2,380
Expenses from Continuing Operations			
Employee Benefits & On-Costs	795	796	630
Borrowing Costs	-	-	-
Materials & Contracts	253	362	452
Depreciation & Amortisation	511	511	383
Legal Costs	-	-	-
Other Expenses	255	255	174
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,814	1,924	1,639
Operating Result from Continuing Operations	1,250	1,202	741
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,250	1,202	741
Net Operating Result attributable to Council	1,250	1,202	741
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	480	432	732

Narrandera Shire Council

Sewer Fund Income Statement
for the period ending 31 May 2020

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	1,239	1,238	1,274
User Charges and Fees	158	142	146
Interest and Investment Revenues	15	22	21
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	20	20	20
Grants & Contributions provided for Capital Purposes	758	807	9
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	2,190	2,229	1,470
Expenses from Continuing Operations			
Employee Benefits & On-Costs	505	508	415
Borrowing Costs	-	-	-
Materials & Contracts	234	231	216
Depreciation & Amortisation	308	308	231
Legal Costs	-	-	-
Other Expenses	105	105	197
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,152	1,152	1,059
Operating Result from Continuing Operations	1,038	1,077	411
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	1,038	1,077	411
Net Operating Result attributable to Council	1,038	1,077	411
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	280	270	402

Narrandera Shire Council

Consolidated Income Statement
for the period ending 31 May 2020

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	7,715	7,720	7,932
User Charges and Fees	3,346	3,384	2,896
Interest and Investment Revenues	633	428	348
Other Revenues	659	2,049	1,919
Grants & Contributions provided for Operating Purposes	6,941	5,786	8,043
Grants & Contributions provided for Capital Purposes	2,660	8,307	3,606
<i>Other Income:</i>			
Net gains from the disposal of assets	92	878	847
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	22,046	28,552	25,591
Expenses from Continuing Operations			
Employee Benefits & On-Costs	7,542	7,555	6,927
Borrowing Costs	7	7	9
Materials & Contracts	4,114	5,564	4,116
Depreciation & Amortisation	4,917	4,917	3,688
Legal Costs	54	57	20
Other Expenses	1,783	1,868	1,904
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	18,417	19,968	16,664
Operating Result from Continuing Operations	3,629	8,584	8,927
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	3,629	8,584	8,927
Net Operating Result attributable to Council	3,629	8,584	8,927
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	969	277	5,321

20.2 MAY STATEMENT OF INVESTMENTS

Document ID: 508753

Author: Costing Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 May 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

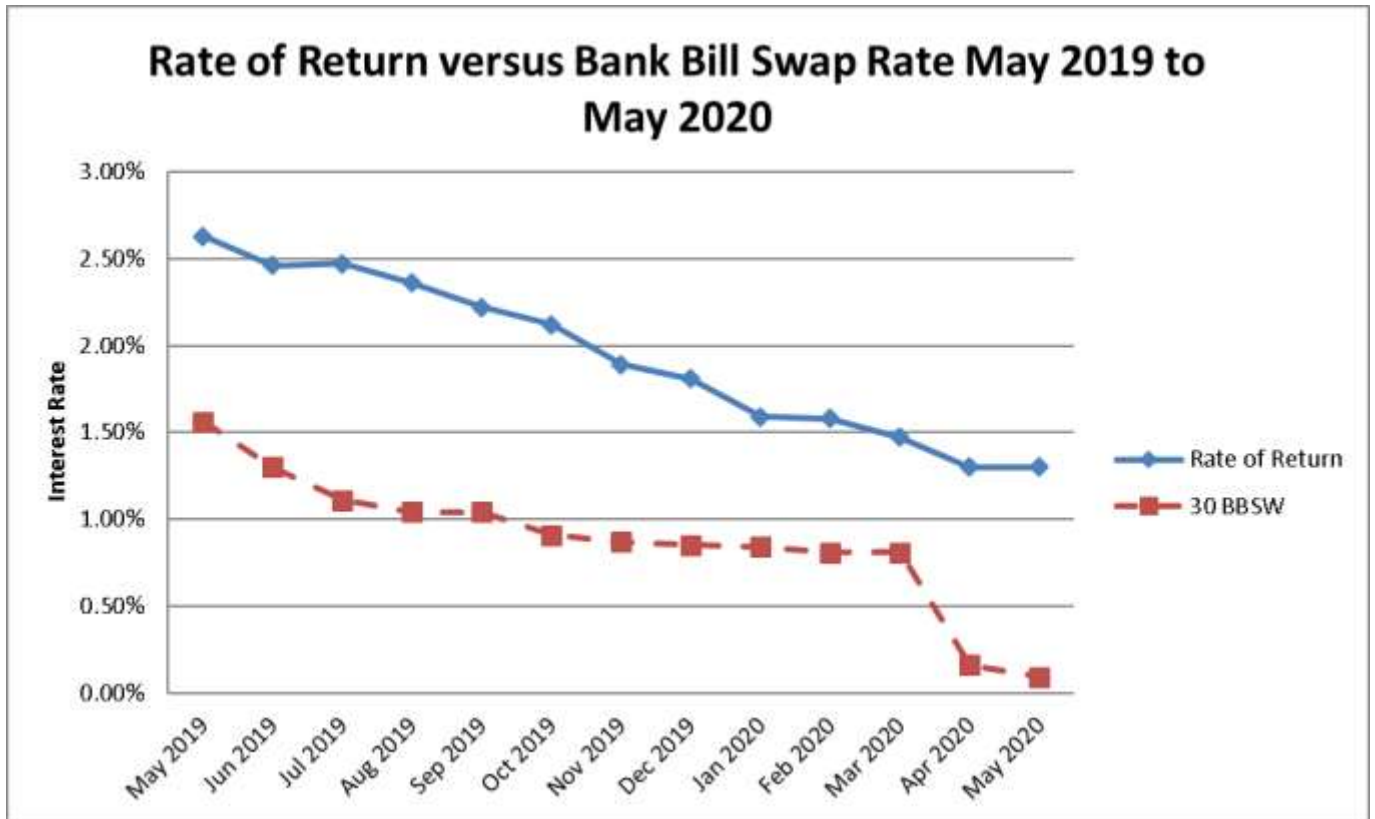
SUMMARY

Fund Balance (GL)	
GENERAL	18,790,961.70
WATER	7,848,081.67
SEWERAGE	910,269.24
TRUST	99,541.62
	27,648,854.23

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Elders Rural Bank	1,000,000.00	3.63%	1.45%	18 Nov 2020
Elders Rural Bank	1,000,000.00	3.63%	1.51%	18 Apr 2021
Elders Rural Bank	1,000,000.00	3.63%	1.25%	24 Apr 2021
Elders Rural Bank	1,000,000.00	3.63%	1.40%	27 May 2021
Bendigo Bank	1,000,000.00	3.63%	1.50%	24 Jul 2020
Bendigo Bank	750,000.00	2.72%	1.50%	11 Aug 2020
Bendigo Bank	1,000,000.00	3.63%	1.50%	19 Nov 2020
Bendigo Bank	1,000,000.00	3.63%	1.50%	3 Dec 2020
Direct Investments AA- to A	7,750,000.00	28.13%		

Direct Investments AAA to AA-				
NAB Cashmaximiser	2,049,312.61	7.44%	0.10%	31 May 2020
NAB	1,000,000.00	3.63%	1.70%	8 Jun 2020
NAB	1,000,000.00	3.63%	1.53%	7 Aug 2020
NAB	750,000.00	2.72%	1.50%	14 Oct 2020
NAB	1,000,000.00	3.63%	1.41%	26 Oct 2020
NAB	1,000,000.00	3.63%	1.51%	4 Dec 2020
NAB	1,000,000.00	3.63%	1.33%	28 Dec 2020
NAB	1,000,000.00	3.63%	1.02%	23 Apr 2021
St George	750,000.00	2.72%	1.78%	4 Jun 2020
St George	1,000,000.00	3.63%	1.63%	10 Jul 2020
St George	1,000,000.00	3.63%	1.70%	10 Sep 2020
St George	1,000,000.00	3.63%	1.40%	23 Nov 2020
St George	750,000.00	2.72%	1.25%	20 Jan 2021
St George	1,000,000.00	3.63%	1.48%	22 Feb 2021
St George	1,000,000.00	3.63%	1.48%	22 Feb 2021
St George	1,000,000.00	3.63%	1.27%	12 Mar 2021
St George	1,000,000.00	3.63%	1.15%	28 Mar 2021
Suncorp	500,000.00	1.81%	1.63%	13 Jul 2020
Suncorp	1,000,000.00	3.63%	1.47%	15 Sep 2020
Suncorp	1,000,000.00	3.63%	1.55%	18 Jan 2021
	19,799,312.61	71.86%		
Council Funds	27,549,312.61	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
May 2019	23,722,659.37	2.63%	1.560%	1.07%
Jun 2019	24,673,011.70	2.46%	1.300%	1.16%
Jul 2019	24,573,234.96	2.47%	1.110%	1.36%
Aug 2019	24,373,396.59	2.36%	1.040%	1.32%
Sep 2019	23,803,509.00	2.22%	1.040%	1.18%
Oct 2019	22,803,634.26	2.12%	0.910%	1.21%
Nov 2019	23,303,764.93	1.89%	0.870%	1.02%
Dec 2019	23,553,884.71	1.81%	0.850%	0.96%
Jan 2020	23,553,974.21	1.59%	0.840%	0.75%
Feb 2020	23,954,044.65	1.58%	0.810%	0.77%
Mar 2020	25,204,172.57	1.47%	0.810%	0.66%
Apr 2020	25,204,242.60	1.30%	0.160%	1.14%
May 2020	27,549,312.61	1.30%	0.090%	1.21%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
<i>Direct Investments AAA to AA-</i>				
National Australia Bank (Art Trust)	67,491.06	67.62%	1.45%	23/11/2020
Bendigo Bank (Tourist Trust)	32,050.56	32.38%	2.30%	21/03/2021
Trust Funds	99,541.62			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,782,050.56	13.7%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 4,000,000.00	14.5%	Max 20%
IMB	BBB	A2	\$ -	0.0%	Max 20%
NAB	AA-	A1+	\$ 8,866,803.67	32.1%	Max 35%
Suncorp	A+	A1	\$ 2,500,000.00	9.0%	Max 25%
StGeorge	AA	A1+	\$ 8,500,000.00	30.7%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.0%	Max 25%
Commonwealth Bank	AA-	A1+	\$ -	0.0%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The Reserve bank has announced a further 0.25% reduction to the reference rate, reducing this from 0.75% to 0.50%. Potential exists for further reductions in the rate during 2020. This presents a risk to the return received on investments placed in 2019/20, an adjustment was made in the December 2019 budget review with no further changes required in the March budget review.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 May 2020.

20.3 MAY STATEMENT OF BANK BALANCES

Document ID: 508808

Author: Council Administration Assistant

Authoriser: General Manager

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 May 2020

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	176,083.11
Plus Receipt	8,003,996.34
Less Payments	6,554,750.62
Current Cashbook Balance	<u>1,625,328.83</u>
Statement Summary	
Opening Statement Balance	163,456.89
Plus Receipts	7,630,930.05
Less Payments	5,555,458.51
Current Statement Balance	<u>2,238,928.43</u>
Plus Unpresented Receipts	389,233.40
Less Unpresented Payments	1,002,833.00
Reconciliation Balance	<u>1,625,328.83</u>
GL BALANCE	<u>1,625,328.83</u>
Unpaid Creditors	475,258.63
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 May 2020

20.4 MAY STATEMENT OF RATES AND RECEIPTS

Document ID: 508825
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 01 June 2020.

RATES & CHARGES

Arrears as at 01.07.2019	657,495.63
19/20 Rate levies & supplementary levies (excl. postponed amounts)	7,963,161.81
	<u>8,620,657.44</u>
Less Pensioner rebates	208,295.31
NET BALANCE	8,412,362.13
Less receipts to 01.06.2020	7,470,787.46
	<u><u>941,574.67</u></u>

Actual % Rate Collection to Net Balance as at 01.06.2020 = 88.81%

Comparative % Collection to Net Balance as at 05.06.2019 = 89.76%

Anticipated % Collection Rate as at 30.06.2020 = 94.00%

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2019	227,379.11
19/20 Water / Sewer usage charges, supplementary levies & interest	1,567,137.12
NET BALANCE	1,794,516.23
Less receipts to 01.06.20	1,495,105.36
	<u><u>299,410.87</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 01 June 2020.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 01 June 2020.

20.5 MAY CAPITAL WORKS PROGRAM

Document ID:	508967
Author:	Costing Officer
Authoriser:	Deputy General Manager Corporate and Community
Theme:	Statutory and Compulsory Reporting – Financial / Audit
Attachments:	1. Capital Works Program May 2020.pdf ↓ 2. Capital Expenditure May 2020.pdf ↓ 3. Operational Expenditure May 2020.pdf ↓

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 May 2020.

PURPOSE

The purpose of this report is to enable Council to track the progress of the capital work programs. This report is for the period ending 31 May 2020.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2019/2020 year. Key Operational expenses are also included in this report and have been highlighted separately.

Progress to date in each area**Administration**

The Website revamp has been completed and is currently in test stage.

Projects are progressing for the MS Exchange replacements, MS Office replacement and Council email archiving.

Software Licenses are currently being reviewed and will be purchased if required.

Awaiting quotes to be returned for the Network penetration Testing.

The replacement of the virtualising hardware and software has been deferred to next financial year, due to supplier shortages and drop in the Australian dollar. The business continuity site will be reviewed as part of the virtualising upgrade.

The IT Review has been delayed due to other priorities.

The Photocopier Replacements are being organised with the supplier.

The upgrade to the phone system and the TRIM EDMS has been completed.

Housing & Community Amenities

The CCTV network is being reviewed for options to upgrade or replace the entire network. Project scope includes cameras positioned outside Betta Electrical store and the Post Office in East Street, the wireless links for the main street CCTV system and the CCTV Review.

Quotations have been received and orders placed for the Barellan and Grong Grong Cemetery furniture replacement.

The Barellan Cemetery entrance project is to be carried over to 20/21 as there are insufficient funds to complete the project.

The Barellan Rural Fire Service Station amenities upgrade will be carried over to 20/21.

The Narrandera Cemetery improvements work and minor upgrades to the toilets at the Airport Terminal Building have been completed.

Drought Community Funding (Round 2)

Planning has commenced for the Narrandera Stadium Upgrade, Henry Mathieson Oval facilities improvement, Lake Talbot Water Park Road Beautification, Adverse Event Plan, Rural Assistance Program (Grong Grong).

Community Engagement has commenced to identify projects for the Rural Assistance Program at Sandigo and Barellan.

Procurement has commenced for the Sandigo, Binya, Kamarah and Barellan Village Hall Improvements Sun safe playgrounds, Barellan Improvements project and Grong Grong Improvements project.

Procurement has been completed for the Grong Grong Village Hall Improvements.

Stronger Country Communities (Round 3)

Projects to commence in 20-21 include Barellan Footpath, Youth Food Van, Parkside Cottage Museum.

Procurement has commenced for Grong Grong Hall, Barellan, Sandigo, Binya and Kamarah community Halls. Investigating and design of disability ramp has been completed for Grong Grong and Barellan Halls.

Playground on the Murrumbidgee

Planning for the Narrandera Destination and Discovery hub is to commence July 2020.

The Bike and Hike trail extension and LTTP playground is scheduled for 20/21.

Paperwork has been lodged with John Holland Rail for the Railway Heritage bridge, stakeholder engagement has commenced.

An architect has been engaged to finalise drawings of the LTTP Family unit conversion, ready for quotations.

Crown lands approval has been received for the LTTP amenity block and camp kitchen.

Design has commenced for the LTTP sites to be levelled.

The survey and geotechnical assessment are being arranged for the design and planning of the Northbank pedestrian bridge and walkway from Brewery Flat to East Street. Stakeholder engagement has commenced.

Environment

The Cattery holding system project has been varied to repair the heating pads in the dog pens at the pound.

Design and planning have commenced for the external fence at the Narrandera waste facility. This project will be carried over to 20/21.

Construction of the new cell at Narrandera Landfill has now been completed. Security fencing of the new cell has commenced and will be erected around the perimeter of the cell.

The project scope is being determined for the Narrandera Landfill masterplan improvements and operational control room. This project has been carried over to 20/21.

The pump installation is complete for the Larmer Street flood mitigation works. Quotes have been called to repair the failed penstock and motorise sluice gate.

Narrandera west drainage improvements project is awaiting results of the soil investigation. Consultation with Crown Lands and Narrandera Local Aboriginal Land Council is underway. The watermain needs to be lowered.

A site survey has been carried out to confirm the earthworks and pipe sizes for the drainage improvement at Driscoll Road with costings to be finalised. This project has been carried over to 20/21.

The Barellan Stormwater design project has been deferred to 20/21 with funding to be transferred into reserve in the March QBR.

The Narrandera Truck Wash facility is open to the public. The official opening was held on 28 May with Steph Cooke MP.

Works have been completed for the siphon retaining wall renewal and the Recycle Vending Machine project.

Recreation & Culture

Purchasing is on track for the book and resources annual replacement. Resource orders are being processed and a supplier visit is booked.

Lake Talbot Water Park Masterplan, the contractor has established the site and commenced works, consultation has been completed with a variation to the existing contract approved at the April Council meeting.

The Lake Talbot Pool slides are now operational. Work for the security monitoring is to be completed mid-June 2020 and quotes have been called for the additional shade structure.

The Lake Talbot Pool change rooms are now complete, the contractor is to repair identified defects at the end of the swim season. Remaining funds to be transferred to the Lake Talbot pool reserve.

The site survey has been completed for the Lake Talbot Tourist Park fire service and design is underway.

A report has been received for the Lake Talbot deepening project and is being reviewed by the Lake Talbot committee, with a grant to be sought for the development of detailed designs and environmental assessment. The purchase of an Aquatic Weed Harvester has been deferred until the deepening project is finalised.

Works have commenced for the upgrade of the filtration system and wastewater irrigation at the Barellan pool. Works to be completed by end of July and are to be commissioned beginning of October.

Barellan Sportsground Playground upgrades are complete, edging to be completed in June.

No quotes were received for the Narrandera Sportsground drainages and soak. Consultation with a contractor is occurring to obtain a quote. Project to be carried over 20/21.

The Henry Mathieson Oval will not be top dressed until adequate fencing is completed around the playing fields.

Quotations have been received for Victoria Avenue stage 2 project. The successful contractor will be notified, and a timeline prepared.

Design and construct tender are to be developed for the Narrandera Sportsground building upgrades (old kiosk etc.) and new clubrooms.

80% of the foam guards have been installed at Narrandera Stadium. Contractors are unable to install the remaining guards until Covid-19 restrictions are lifted.

The Lake Talbot recreation seating and the shelter revamp has been deferred.

Irrigation systems have been placed in Pirani Place, Shady street is in progress and Noel Reid Park is scheduled for June as part of the Pocket park upgrades.

Quotations have been received for one drinking station to be located at the Adventure Playground.

Marie Bashir Park Up Lighting adventure playground has been deferred until 20/21.

The Marie Bashir Park Basketball pit emergency works have commenced.

Modifications are complete for the Marie Bashir Park Mobile Stage, a demonstration to be provided to Council upon the COVID-19 restrictions being lifted, and the stage returned.

The design of the new Wiradjuri Wall is now finalised with local Elders. An application for grant funds is being submitted under Building Better Regions Round 4.

Flag Poles for the Festive Flags at the entrance to the airport have been ordered.

Planning has commenced, electrical design finalised, and the stormwater is being reviewed for the Narrandera business centre masterplan (NBCMP) Bolton Street upgrade. Consultation with affected landowners is to be undertaken, prior to timeline being prepared.

The project scope is being revised for the Arts Centre.

Clean up works are to be scheduled for the upgrade of the storage facility at Council Chambers. Works to be carried over to 20/21.

The provision for off street staff/fleet parking at Council Chambers project has been deferred.

16 Kiesling Drive irrigation has been completed with the pergola deferred to 2020/2021. Remaining funds will be transferred to reserves in the March QBR.

Council Chambers building upgrade works program is on track.

The Brewery flats Landscaping, furniture replacement and painting project has been deferred.

The shade structure on the south side of the infant's pool at Barellan Pool, Barellan Pool Marine Carpet replacement, Purchase of land at 130-132 Larmer Street, 6 Victoria Square, Festive Mega Tree (star) and the Lake Talbot pool pedestrian path, landscaping and irrigation, Hankinson Park development, Narrandera Sportsground Playground upgrades, and the building of the Youth Room at the Narrandera Library, and 4 Victoria Square building works are complete.

Transport & Communication

Urban Roads Construction

Intersection Upgrade Local and Regional roads – funds are to be reallocated in March QBR to Kamarah Road to match Grant funding.

Decking has been ordered for the Culvert/ Bridge assessment works, awaiting invoice.

Surveying of Urban Laneways has commenced, additional laneways to be scheduled. Works to be undertaken in final quarter of 2020.

Urban reseals work has been complete.

Urban Pavement Rehabilitation

Urban Kerb and gutter footpath works have commenced.

Negotiations have commenced with Goldenfields Water to approve an appropriate site to improve water haulage.

Works to commence in June for the Innovation for Rural infrastructure management.

Rural Sealed Roads Construction

The works schedule for Transport & Communication is as follows in monthly order:

June 2020 –Manderlay Road culvert, Brookong Street culvert, Yalgogorin Road culvert, and Centenary Road.

Roads Resheeting (unsealed rural roads resheeting)

Works to commence in June 2020 –Dows Road.

Erigolia Road widening funds to be reallocated in March QBR

Brewarrina Bridge retrofitting is to be scheduled and is awaiting feedback from the consultant.

HVSPK Kamarah Road work will be carried over until 20/21.

Roads to Recovery

Quotes are being obtained for the Urban Roads reseal.

Design is being undertaken at Canola Way. Works have been deferred until 20/21.

June 2020 - McKenzies Road culvert and Hulmes Road.

Landervale Road, Lismoyle Road, Males Road, Boree Road, Weir Road, Old Wagga Road, Strontian Road widening, Paintings Bridge Road, Settlers Road, Paynters Siding Road, Cypress Road, Bulloak Tank Road 11-12km, McGilvray Road, Cove Road, Devlins Bridge Road and Pamandi Road is complete.

Regional Roads Capital Works Component of block grant contributes to Cowabbie Creek culvert. Works have been carried over to 20/21.

Lockhart Road is complete, some minor additional works are still needed.

Fixing Country Roads

Leeton Shire Council is nearing completion of their works for the Fixing Country Roads – Colinroobie Road joint project, partial invoice received. Narrandera Shire to commence final stage of works with an anticipated completion date of early June.

The road condition assessment is complete for Stage 2 of the AMS Implementation. Revaluation and validation of Transport and Stormwater assets is being undertaken to allow updating of the data base. End of Financial year reporting template is being scoped with the service provider. Works to commence development of a pavement management system (a system that predicts future maintenance requirements of the road network) is still to be scheduled.

Detailed design currently being undertaken for PAMP (100% Funding) Cadell and Twynam Street, works to commence early June.

Drone to be purchased in June 2020 for survey and inspections.

Additional grant funds have been applied for the Airport runway resealing. The crack sealing is to be repaired prior to June 30 with the remaining funds to be carried over into 20/21.

Plant Vehicle replacements have commenced with purchasing to resume after COVID-19.

Elwin Street Footpath, flood damage restoration works, and causeway works, and the Airport airside improvements including flood gate repairs, PAMP (Active transport - 50% RMS Funding) for Douglas and Cadell Street, Audley Street footpath works have been completed.

Economic Affairs

Lake Talbot tourist park internal road improvements project has been deferred. Funding is to be returned to Crown Land reserve

Banner poles are being fabricated for Leeton Road with locations to be determined.

Red Hill landscape signage to be completed early 2020.

A promotion and marketing tourism video commenced for the Branding Strategy with expected completion mid-2020.

Drought Community Project Round 1 CBD Gateway/Entrance signs have been completed.

Water Supplies

Water main replacements are underway at Dalgetty Street, completion is scheduled for early July.

Service replacements will be completed as required.

Software upgrades for the SCADA and Instrumentation upgrades (online chlorine analysers), to be completed in the second half of the financial year.

Awaiting outcome of the issues paper for the IWCM options assessment and grant funding approval for the water treatment plant (WTP) filter upgrade including energy efficiency.

The high- and low-level reservoir fencing project has been deferred.

Flow meters on inlet and outlet reservoirs have been purchased and installed, awaiting completion of electrical work.

Flow meters for pump stations 2, 3 and 4 have been purchased with an installation date to be confirmed.

Quotations for the Pine Hill Reservoir Upgrade design closed on 11 May 2020.

Clean water strategy is being developed and the reservoir cleaning and structural assessment project will be scheduled following the adoption of the strategy.

Preliminary investigations are complete for the aerator gas scrubbing, works to be scheduled.

Network design and planning review (reservoir and zoning) commenced in October and will be ongoing for the remainder of the year.

Non return valve Bore 4 project is to be completed in June.

Quotes are being considered for the additional pump and control for the North Zone Pressure Pump project for low pressure issues.

The low-level chlorinator project will be completed by mid-June 2020. Analysers have been purchased, awaiting contractor availability to complete installation.

The Data entry and document control system, Watermain McGilvray Road, Network Hydraulic Modelling Software training, Main Street Water Main replacement, hydrant and valve replacement program, investigation of PS1 cracking, the backflow prevention register, Water Main Replacements at Mitchell Street, Argyle Street, Riverine Street and Watermain Street are now complete.

Sewerage Supplies

Manhole replacements are to be scheduled and a replacement program is to be determined.

EPA Primary filter scope has been prepared with request for quotation to be obtained.

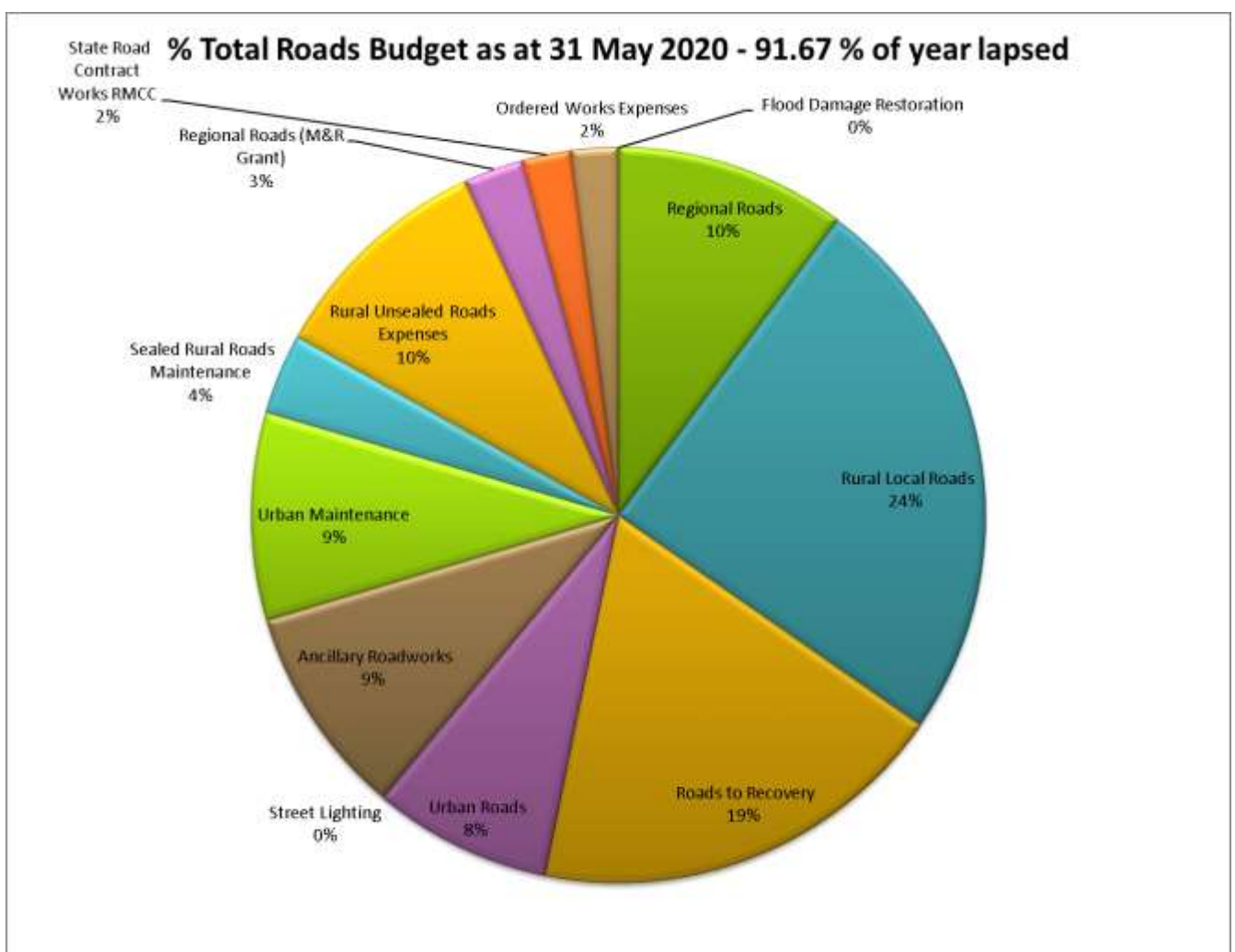
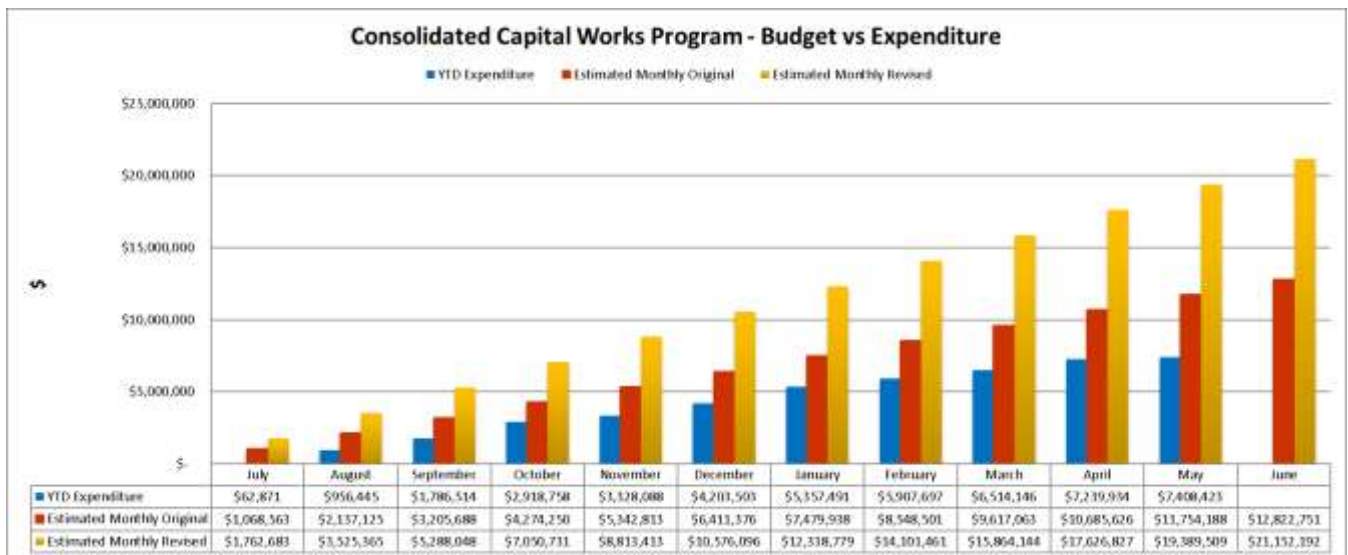
Sewer main replacements and sewer service replacements will be conducted as required.

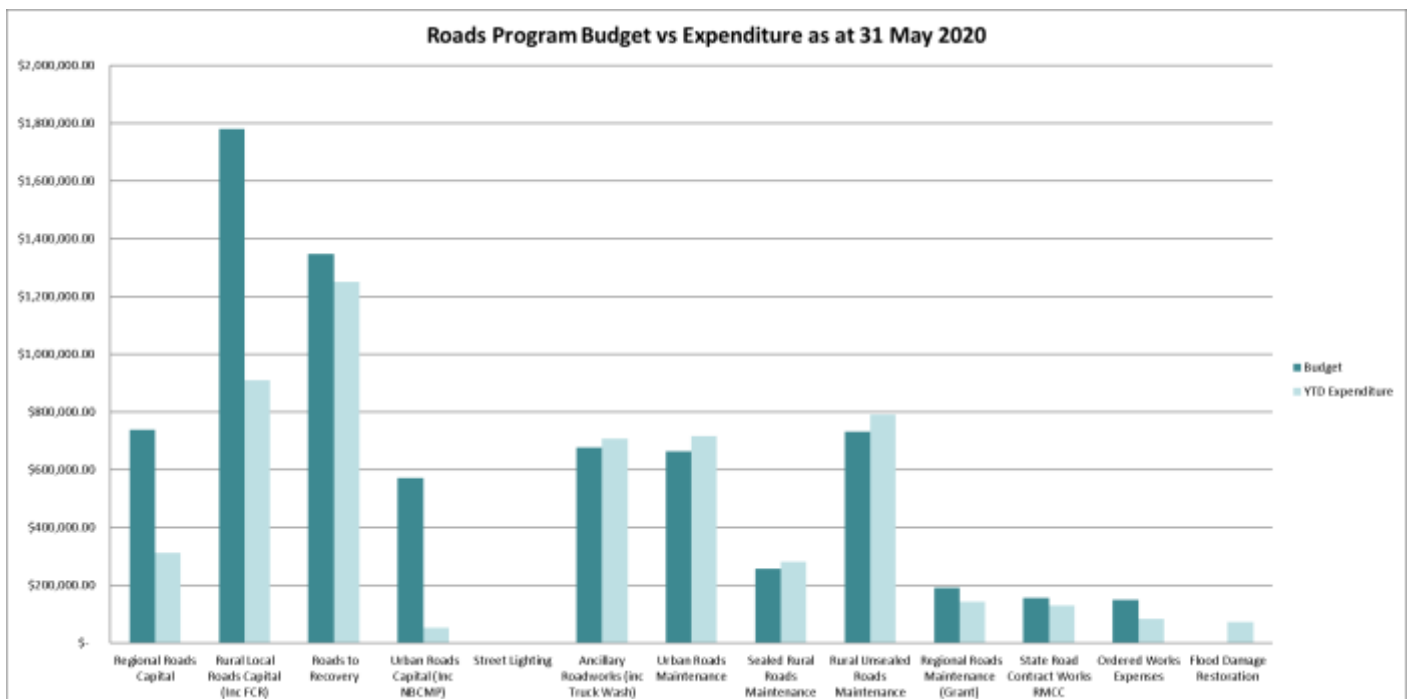
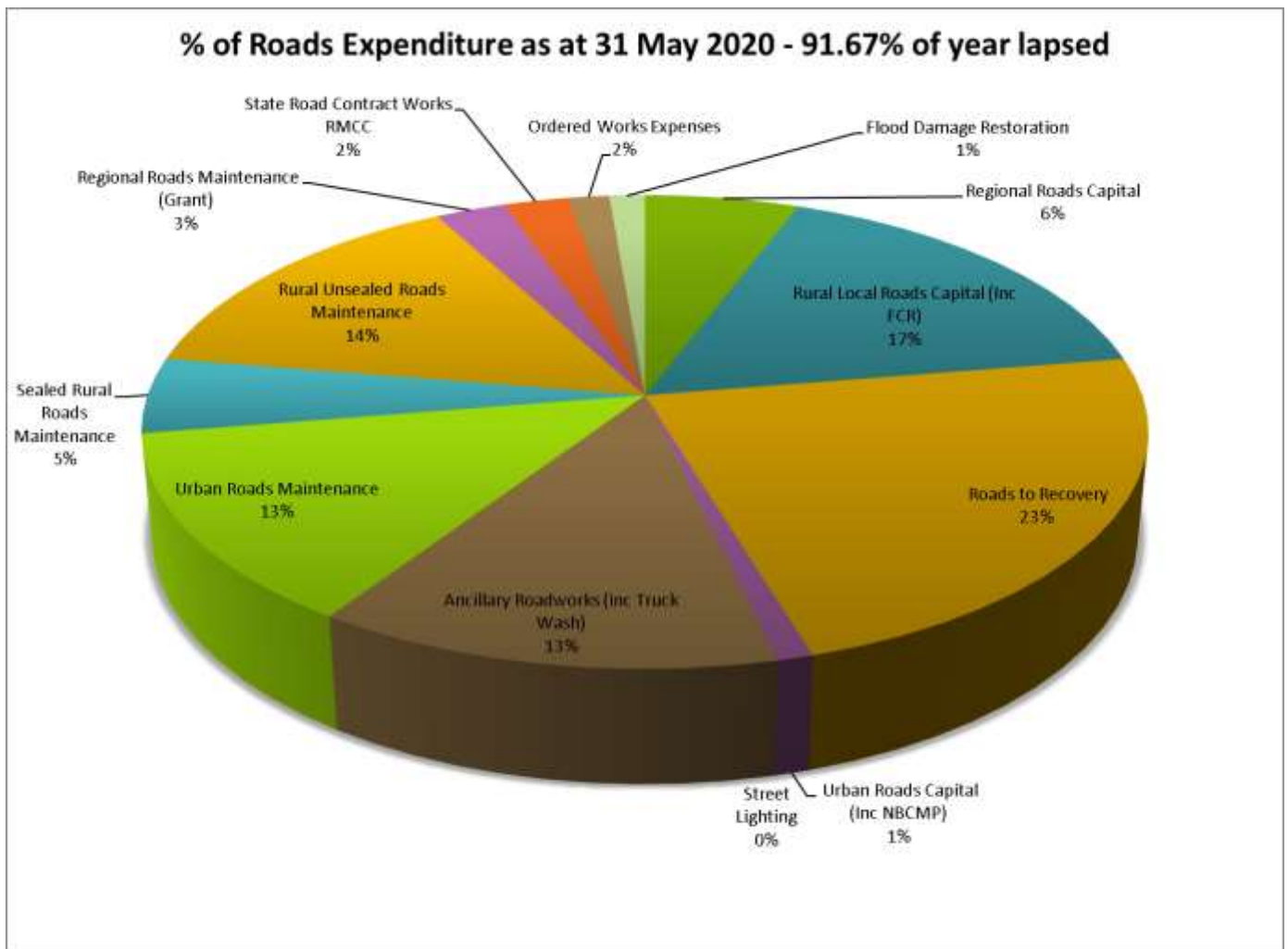
The Sewer Pump station 3 (SPS3) has been inspected with the replacement to be deferred.

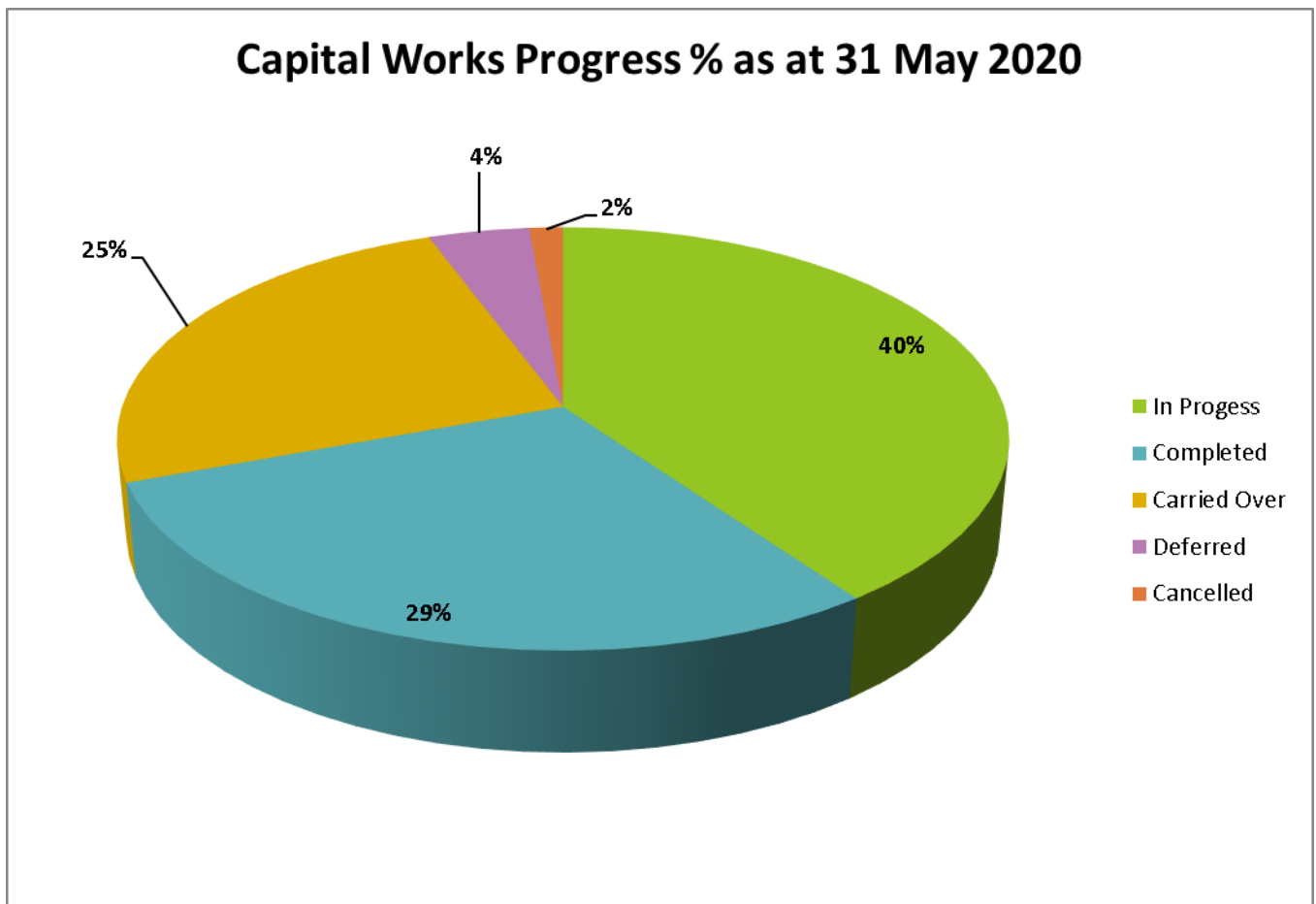
Flow meters for pump stations 2, 3 and 4 have been purchased with installation date to be confirmed.

The Barellan sewer project commenced in October, with further community engagement to be undertaken and completion in 2022.

Quotes have been received for Narrandera West Sewer Extension and are being reviewed.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council’s reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council’s or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Advise Council of the current status of the Capital Works Program

Legal / Statutory

N/A

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Capital Works report as at 31 May 2020.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2019-20 - as at 31/05/2020

Project	Resp	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Dec	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
1. TMS/CRM	IT	1400-0001-0000	F	-	217,000.00						217,000.00	218,829.00	289.00	99%	Completed
2. Website revamp	CO	1400-0007-0000	A	-	570,000.00				549,200.00	570,000.00	565,880.00	24,120.00	50%	New website currently in test stage	
3. Email Archiving, MS Office & Exchange Replacement	IT	1400-0010-0000	A	-	362,300.00			227,000.00		227,000.00	227,000.00	135,300.00	70%	Project Programming	
4. Council email switching	IT	1400-0017-0000	C	-	217,000.00			127,000.00		127,000.00	127,000.00	90,000.00	60%	Incorporated into above	
5. Software Licensing	IT	1400-0018-0000	A	60,000						60,000.00	63,300.00	36,700.00	30%	Revisiting licenses and will purchase if required	
6. Network Penetration Testing	IT	1400-0020-0000	A	10,000						10,000.00	10,000.00	10,000.00	100%	Awaiting Quotes	
7. Replace Virtualising Hardware & Software	IT	1400-0021-0000	B	60,000					59,200.00	60,000.00	60,000.00	60,000.00	100%	Project transferred to next financial year due to supplier shortages and drop in Australian dollar	
8. Upgrade Phone System	IT	1400-0022-0000	F	60,000						60,000.00	60,000.00	55,000.00	90%	Project completed	
9. Business Continuity Plan	IT	1400-0023-0000	B	60,000						60,000.00	60,000.00	60,000.00	100%	Will be reviewed as part of the virtualising upgrade	
10. IT Review	IT	1400-0024-0000	A	5,000						5,000.00	5,000.00	5,000.00	100%	Delivered due to other projects	
11. Postage Replacement	IT	1400-0025-0000	A	15,000						15,000.00	15,000.00	15,000.00	100%	Outstanding replacement with suppliers	
12. Flood - Lush - mitigation for the heating of the dog pens	MCE	1300-0001-0000	B	9,000				15,000.00	12,267.30	15,000.00	16,751.53	12,465.49	90%	Quoties varied to repair heating path in dog pens.	
13. CCTV camera installed outside Beta Electrical Store in East Street	IT	1200-0006-0000	A	5,000						5,000.00	5,000.00	5,000.00	100%	Looking at upgrade/replacing entire system	
14. Wireless Links for Main Street CCTV System	IT	1200-0007-0000	B	8,000						8,000.00	8,000.00	18,000.00	100%	Looking at upgrade/replacing entire system	
15. CCTV camera installed outside Post Office in East Street	IT	1200-0008-0000	A	5,000						5,000.00	5,000.00	11,000.00	100%	Looking at upgrade/replacing entire system	
16. Bardon RPS Station Amenities	MFA	1300-0005-0000	CO	60,000					59,750.00	60,100.00	59,750.00	12,708.75	99.58%	Planning and design underway. Waiting on advice from RPS for progress.	
17. Marstonia Waste Facility - external fence	MCE	1000-0006-0000	CO	-	18,247.00					18,247.00	18,247.00	18,247.00	100%	Design and planning has commenced	
18. Receipt Issuing Machine	MFA	1400-0008-0000	F	-	204,800.00		111,000.00			217,000.00	169,400.00	158,700.00	100%	MFA now operating on main power. Operating hours change to enable longer access to the facility. Project completed.	
19. Reproducta Landfill New Cell	MCE	1000-0009-0000	F	40,000						24,400.00	240,000.00	199,600.00	80%	Construction of Cell is complete. Fencing of new cell commenced	
20. Nelsa Landfill Reception improvement works - possibility of grant funding in future	MCE	1000-0010-0000	CO	150,000						150,000.00	132,111.42	128,878.58	86%	Project scope being determined	
21. Nelsa Landfill Operational control room (renewable, dark free, replace bar) etc	MCE	1400-0011-0000	CO	20,000						20,000.00	20,000.00	20,000.00	100%	Project work being determined	
22. Lenses in Flood Mitigation Works	MFA	1300-0004-0000	A	-	51,630.00			100,000.00		51,630.00	118,703.42	122,536.98	45%	Quoties called to repair gearbox and motor on drive gate	
23. Marstonia WMS Drainage Improvement Construction for retention basin adjacent to Cemetery	MFA	1300-0007-0000	CO	-	541,763.00				12,100.00	541,763.00	57,636.35	111,634.60	19%	Receiving work of S&P investigation. Currently working with the N&B&L and crown lands. Need to lower water table	
24. Siphon Rebuilding Wall Renewal	MFA	1300-0006-0000	F	28,500						28,500.00	27,879.80	10,680.00	100%	Rebuilding wall completed. Transfer balance to Lanner 30 flood mitigation works in March QBR	
25. Drainage Improvement (Sticks) R3 Extension of existing	MFA	1300-0007-0000	CO	75,000						75,000.00	28,175.38	105,424.42	11%	Site survey carried out to confirm earthworks and pipe sizes. Gents to be finalised	
26. Marstonia Cemetery Improvements	DSR	1800-0004-0000	F	-	171,502.00					171,502.00	199,217.00	131,194.00	76%	Works completed	
27. Bardon Cemetery Entrance gate	DSR	1800-0005-0000	CO	-	58,000.00					58,000.00	50,000.00	58,000.00	100%	Project to be carried over to 2021 as there are insufficient funds to complete the project	
28. Bardon Cemetery Furniture	DSR	1800-0006-0000	A	2,800					12,671.00	12,800.00	12,800.00	12,800.00	100%	Quoties received, furniture on order	
29. CO Cemetery Furniture	DSR	1800-0008-0000	A	3,000					11,196.00	11,000.00	11,000.00	11,000.00	100%	Quoties received, furniture on order	
30. Marstonia Cemetery - Building of Youth Room	DSR	1700-0005-0000	F	-	1273,779.00		1,106,964.00			1,280,943.00	1,443,763.00	1,401,627.00	90%	Work completed. Starting the final works	
31. Road & Reservoir annual replacement	DSR	1700-0006-0000	A	24,000					11,192.00	129,000.00	142,834.00	156,421.00	42%	Procuring it on track. Reservoir orders in process and supplier will be booked	
32. Lake Tuller Pool Maintenance - Water Park Upgrade	MFA	1700-0001-0000	CO	1,898,500	180,000.00			1,950,000.00	1,171,844.40	2,278,500.00	1,919,499.94	1,144,200.00	52%	Work completed. Variation to existing contract approved by Council at the April meeting	
33. Lake Tuller Pool Replacement of Gates	MFA	1700-0002-0000	F	-	11,147,804.00				10,600.00	11,147,804.00	11,120,100.00	10,740.00	96%	Gate operational. Addition of work to be undertaken - security monitoring work to be completed by end June and additional shade structures quotes called.	
34. LF Pool - Reservoir Path	MFA	1600-0003-0000	F	-	111,871.00					121,871.00	30,000.00	36,800.00	43%	Project completed. Awaiting funds to be received to LF pool renewal	
35. Lake Tuller Pool - Change Rooms and deck level	MFA	1700-0003-0000	F	-	145,138.00					145,138.00	148,871.00	135,455.40	90%	Change room completed. Contractor to repair damaged deck commencing 16 March. Remaining funds to be transferred to LF pool renewal	
36. Bardon Pool - Shade Structure south side infants pool	MFA	1700-0004-0000	F	-	14,250.00					14,250.00	14,250.00	14,250.00	100%	Project complete	
37. Bels Pool Upgrade Filtration system / Waste water mitigation	MFA	1900-0007-0000	CO	155,000					142,896.00	155,000.00	155,422.35	139,507.87	89%	Works have commenced scheduled to be completed by End of July. To Be Commenced beginning of October	
38. Bels Pool Replace Marine Carpet	MFA	1900-0008-0000	F	4,000						4,000.00	12,224.85	11,675.00	98%	Project complete - issues to be resolved. Funds to be reallocated in March QBR	
39. Reception & Signage/road Sign Equipment	DSR	1000-0009-0000	F	-	124,800.00			14,500.00		125,100.00	124,800.00	124,800.00	100%	Work completed - integrated to be covered by Bardon playground signage and Nelsa playground sign books	
40. Nelsa Signage/road Signage and sign	DSR	1000-0010-0000	CO	160,000						160,000.00	160,000.00	160,000.00	100%	Site quotes received. Consulting with a contractor to assess a works. Project to be carried over 2020-21	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2019-20 - as at 31/05/2020

Project	Resp	Job Number	Status	Proposed Budget	Capital Projects				Other		YTD Expenditure	Balance	%	Comments	
					Capital Projects	Projects Not Capitalised	Cancelled	Deferred	Complete	Carryover					
41	NSR	1000-1020-0000	A	95,000							\$10,000.00	\$0.00	100%	Project scope being determined with new contractors for top decking with appropriate finishing completed around the playing fields	
42	NSR	1000-1021-0000	A	25,000							\$25,000.00	\$0.00	100%	Design and construct tender to be developed	
43	NSR	1000-1022-0000	A						\$1,888,800.00	\$350,000.00	\$1,498,800.00	\$72,891.54	\$1,975,691.54	40%	Modifications complete with a demonstration to be provided to Council while current restrictions are in place
44	NSR	1000-1000-0000	A							595,730.00	\$208,135.54	\$387,594.46	65%	Flag poles have been ordered	
45	NSR	1000-1012-0000	A							\$1,936.00	\$1,936.00	\$0.00	100%	Order of new playground ball installed with local fabric Application under Building Better Regions Round 4	
46	NSR	1000-1015-0000	CO							\$20,000.00	\$0.00	\$20,000.00	100%	Completed except for wiring to be completed later	
47	NSR	1000-1011-0000	F							\$25,433.00	\$25,433.00	\$0.00	100%	Project completed - items to be installed by disabled members	
48	NSR	1000-1025-0000	F							\$68,680.00	\$18,582.06	\$50,097.94	27%	Project completed	
49	MFA	1000-1010-0000	F							\$29,343.36	\$29,343.36	\$0.00	100%	Project completed	
50	NSR	1000-1018-0000	B	\$5,000						\$15,000.00	\$0.00	\$15,000.00	100%	Project deferred	
51	NSR	1000-1017-0000	A	8,000							\$8,000.00	\$0.00	100%	Final plans received for installation to be located at Adventure playground - works have completed, 300kg stored in progress, final park scheduled for late May	
52	NSR	1000-1016-0000	A	10,000							\$9,000.00	\$1,000.00	90%	Toddler's play equipment quotes have been received, concepts and final plans currently being reviewed before ordering	
53	NSR	1000-1019-0000	A	\$5,000							\$10,000.00	\$0.00	100%	Specifications reviewed, contractor to be notified and propose a timeframe	
54	NSR	1000-1040-0000	A	60,000							\$80,000.00	\$40.00	133%	Star installed and tested. Project completed. Funds to be reallocated to North DBP	
55	MFA	1000-1041-0000	F	5,000							\$5,000.00	\$0.00	100%	Project completed	
56	NSR	1000-1042-0000	B	5,000							\$5,000.00	\$0.00	100%	Project deferred	
57	NSR	1000-1043-0000	F								\$0.00	\$60,575.28	60%	Project complete	
58	MFA	1000-1013-0000	CO							\$50,000.00	\$50,000.00	\$0.00	100%	Application approved received. Project planning commenced	
59	MFA	1000-1045-0000	CO							\$50,000.00	\$50,000.00	\$0.00	100%	Application approved received. Project planning commenced	
60	MFA	1000-1045-0000	CO							\$50,000.00	\$50,000.00	\$0.00	100%	Application approved received. Community engagement commenced to identify projects	
61	MFA	1000-1045-0000	CO							\$50,000.00	\$50,000.00	\$0.00	100%	Application approved received. Community engagement commenced to identify projects	
62	MFA	1000-1045-0000	CO							\$50,000.00	\$50,000.00	\$0.00	100%	Application approved received. Project planning & procurement commenced	
63	MFA	1000-1045-0000	CO							\$50,000.00	\$50,000.00	\$0.00	100%	Application approved received. Project planning & procurement commenced	
64	MFA	1000-1048-0000	CO							\$70,000.00	\$70,000.00	\$0.00	100%	Application approved received. Procurement of banners commenced	
65	MFA	1000-1049-0000	CO							\$10,000.00	\$10,000.00	\$0.00	100%	Application approved received. Procurement completed	
66	MFA	1000-1050-0000	CO							\$20,000.00	\$20,000.00	\$0.00	100%	Application approved received. Procurement completed	
67	MFA	1000-1010-0000	CO							\$36,886.67	\$36,886.67	\$0.00	100%	Application approved received. Procurement commenced	
68	MFA	1000-1050-0000	CO							\$20,000.00	\$20,000.00	\$0.00	100%	Application approved received. Procurement commenced	
69	MFA	1000-1011-0000	CO							\$36,886.67	\$36,886.67	\$0.00	100%	Application approved received. Procurement commenced	
70	MFA	1000-1012-0000	CO							\$36,886.67	\$36,886.67	\$0.00	100%	Application approved received. Procurement commenced	
71	MFA	1000-1051-0000	CO							\$40,000.00	\$40,000.00	\$0.00	100%	Application approved received. Project planning commenced	
72	MFA	1000-1052-0000	CO							\$40,000.00	\$40,000.00	\$0.00	100%	Application approved received. Project planning commenced	
73	MFA	1000-1054-0000	CO							\$10,000.00	\$10,000.00	\$0.00	100%	Funding Deal Finalised. Scheduled for 2020/21	
74	MFA	1000-1055-0000	CO							\$10,000.00	\$10,000.00	\$0.00	100%	Funding Deal Finalised. Scheduled for 2020/21	
75	MFA	1000-1056-0000	CO							\$10,000.00	\$10,000.00	\$0.00	100%	Funding Deal Finalised. Organising printing quotes	
76	MFA	1000-1057-0000	CO							\$18,800.00	\$18,800.00	\$0.00	100%	Funding Deal Finalised. Procurement commenced	
77	MFA	1000-1058-0000	CO							\$18,800.00	\$18,800.00	\$0.00	100%	Funding Deal Finalised. Procurement commenced	
78	MFA	1000-1007-0000	CO							\$12,266.67	\$12,266.67	\$0.00	100%	Funding Deal Finalised. Procurement commenced	
79	MFA	1000-1008-0000	CO							\$12,266.67	\$12,266.67	\$0.00	100%	Funding Deal Finalised. Procurement commenced	
80	MFA	1000-1009-0000	CO							\$12,266.67	\$12,266.67	\$0.00	100%	Funding Deal Finalised. Procurement commenced	
81	MFA	1000-1059-0000	CO							\$0.00	\$0.00	\$0.00	0%	Funding Deal Finalised. Planning to commence July 2020	
82	MFA	1000-1060-0000	CO							\$0.00	\$0.00	\$0.00	0%	Funding Deal Finalised. Scheduled for 2020/21	
83	MFA	1000-1061-0000	CO							\$0.00	\$0.00	\$0.00	0%	Funding Deal Finalised. Payments budget with local council. Not stakeholder engagement commenced	
84	MFA	1000-1062-0000	CO							\$0.00	\$0.00	\$0.00	0%	Funding Deal Finalised. Architect engaged to finalise drawings ready for quotation	

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2019-20 - as at 31/05/2020

Project	Resp.	Job Number	Status	Proposed Budget	2019-20					Commitment	Budget	YTD Expenditure	Balance	%	Comments
					Carryover	Other	Sept	Dec	Mar						
132	AKA	2014-1114-0000	F	-						0.00	281,237.91	3,395.30	12%	Works complete. Awaiting invoices.	
133	AKA	2014-1115-0000	F	-						0.00	11,814,756.84	58,315.44	0%	Works complete. Awaiting invoices.	
134	AKA	2014-1116-0000	F	-						0.00	1,711,115.45	51,140.00	3%	Completed.	
135	AKA	2014-1117-0000	A	-						91.00	394.94	4,795.56	1%	Start May	
136	AKA	2014-1118-0000	F	-						0.00	197,448.83	25,224.13	13%	Completed.	
137	AKA	2014-1119-0000	F	-						0.00	17,910,014.46	581,850.48	3%	Completed.	
138	AKA	2014-1120-0000	F	-						0.00	146,092.04	38,929.04	27%	Completed.	
139	AKA	2014-1121-0000	F	-						0.00	544,711.84	137,211.84	25%	Completed.	
140	AKA	2014-1122-0000	F	-						0.00	1,076,116.50	14,803.74	1%	Completed.	
141	AKA	2014-1123-0000	F	-						0.00	148,911.50	19,961.50	13%	Completed.	
142	AKA	2014-1124-0000	F	-						0.00	120,808.00	20,889.81	17%	Completed.	
143	AKA	2014-1125-0000	A	-						401.45	30.00	14,128.30	17,724.90	67%	Start May construction May. Ground has been delivered.
144	AKA	2014-1126-0000	F	-						0.00	145,057.77	115,607.77	80%	Completed.	
145	AKA	2014-1127-0000	F	-						117,800.00	0.00	113,764.34	96,442.00	73%	Completed.
146	AKA	2014-1128-0000	F	-						0.00	10,019.54	1,940.90	2%	Completed.	
147	AKA	2013-0000-0000	CI	290,400							1240,800.00	11,701,114.71	390,075.47	4%	Contribution to Council Grants (Water, Works, Environment and 2019).
148	AKA	2013-0001-0000	A	170,200							170,200.00	398,181.00	172,091.00	58%	Works on Lockhart Road. Major works complete, awaiting invoices and some minor additional works.
149	MFA	2010-0020-0000	F	-	1492,360.00		125,000.00			34,780.00	1448,754.00	1467,268.78	1,020,240.78	44%	Facility open to the public. Official opening next 200-300 days with High Level Carriageway.
150	MFA	2010-0010-0000	F	-	14,844.00						14,844.00	0.00	0%	Project completed budget reallocated in December 2019.	
151	MFA	2020-0000-0000	CI	-	194,944.00					100.00	194,944.00	170,077.82	170,000.00	30%	Road condition assessment is completed. Reevaluation and validation of Transport and Stormwater assets is being undertaken to allow updating of the Asset Management Data Base. Development of List of Financial Year Reporting template is being scoped with service provider. Works to commence development of a pavement management system (a system that predicts future maintenance requirements of the road network) is set to be scheduled.
152	MFA	2020-0011-0000	C	53,200			125,900.00				125,900.00	0.00	0%	AMS funding not provided, project reviewed in September 2019. Many other priorities, being reviewed to determine reallocation recommendations for financial year. Reallocation in March 2020.	
153	MFA	2020-0012-0000	F	-			34,800.00			172.72	34,800.00	213,844.66	1,114.66	130%	Carriageway project.
154	MFA	2020-0014-0000	A	113,630					11,363.64	10,954.02	10,954.02	101,676.00	101,676.00	9%	Design approved. Works to commence 30 June 2020.
155	MFA	2020-0015-0000	A	7,899						7,899.00	7,899.00	54,524.00	43%	Draw to be purchased June 2020.	
156	MFA	2020-0016-0000	F	246,050.75						1478.88	146,050.75	147,529.63	1,124,001.00	123%	Completed - 100% Budget funds to be reallocated from Street.
157	MFA	2020-0017-0000	A	33,000						0.00	11,000.00	15,424.55	11,175.45	31%	Being fabricated with location to be determined.
158	MFA	2020-0018-0000	CI	-	14,614.00						14,614.00	0.00	14,614.00	0%	Project stopped by the council.
159	MFA	2020-0019-0000	A	-	11,400.00					1,900.00	11,400.00	0.00	11,400.00	0%	Landscaping signage to be completed by early 2020.
160	MFA	2020-0020-0000	F	-	140,861.00						140,861.00	144,075.12	1,124,001.00	130%	Completed.
161	MFA	2020-0021-0000	CI	-	218,200.00						168,200.00	10,819.00	105,589.30	34%	Site works completed. Signage underway.
162	MFA	2020-0022-0000	F	20,000						100,000.00	0.00	0.00	0%	Project deferred. Funding to be returned to Council funds reserve.	
163	MFA	2020-0023-0000	A	14,000					17,000.00	1,240.91	120,700.00	119,459.09	90,501.00	54%	Works program activities on track.
164	MFA	2020-0024-0000	F	4,700						0.00	0.00	15,710.24	10,710.24	68%	Property work, works completed.
165	MFA	2020-0025-0000	F	20,000							120,000.00	1,124,001.00	1,124,001.00	63%	Minor signage to make works completed. Remaining funds to be reallocated in March 2020.
166	MFA	2020-0026-0000	A	23,000					11,400.00	121,000.00	18,111.38	101,448.72	44%	Works program on track.	
167	MFA	2020-0029-0000	A	1,000	17,456.00						58,156.00	12,908.04	15,249.96	36%	Signage completed - Projects Project deferred - remaining funding to be carried over.
168	MFA	2020-0031-0000	C	20,000							0.00	0.00	0.00	0%	Waiting start work - Funding to be reallocated in March 2020.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2019-20 - as at 31/05/2020

Project	Resp	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
165 Community Hall Barriers	MFA	9000-3501-0000	A	3,000	\$21,455.00								203,404.00		\$4,370.00	\$4,409.86	\$293.56	100%	This project now delayed due to barrier coverage scheme. Investigating and design of disability ramp completed. Disabled access work to be funded under Round 3 SCOP. Remaining funds reallocated in March QTR.
128 Community Hall Spring Drains	MFA	9000-3715-0000	F	2,000											\$2,000.00	\$2,077.79	\$1,874.07	94%	Works to be funded under Round 3 SCOP. Remaining funds to be reallocated in March QTR.
173 Takapuna Drive - 8 Thompson Street	MFA	9000-1020-0000	F	2,700									\$2,000.00		\$100.00	\$28.37	\$73.63	28%	Property work works completed. Funds to be reallocated in March QTR.
132 4 Wilson Road	MFA	9000-1021-0000	F	4,500									\$4,500.00		\$0.00	\$0.00	\$0.00	0%	Final work completed. Budget to wrong account - in error, journal to be reversed for March QTR.
175 4 Wilson Road	MFA	9000-1022-0000	F	6,000									\$10,000.00		\$10,000.00	\$11,852.33	\$4,147.68	74%	Completed.
174 Council Chambers upgrade of storage facility	MFA	9000-1031-0000	A	9,000											\$6,000.00	\$879.80	\$6,120.20	10%	Clean up works are to be scheduled by works Manager - works to be carried over.
175 Provision of off street staff/visit parking for Chambers	MFA	9000-1032-0000	CO	30,000											\$30,000.00	\$0.00	\$30,000.00	0%	Project deferred - remaining funding to be carried over.
176 Margaret's Mission	MFA	9000-1103-0000	CO	57,000											\$17,000.00	\$4,768.90	\$30,431.10	12%	Def. painting and external roof works, to be carried over. Funding received under Round 3 SCOP.
177 Upgrade Report Cottage / Office	TAC	9300-1019-0000	A												\$0.00	\$0.00	\$0.00		
178 Report Design	TAC	9300-1034-0000	A												\$0.00	\$0.00	\$0.00		
179 Airport Runway resurfacing & re-marking	TAC	9400-1020-0000	A	400,000										\$79.40	\$400,000.00	\$7,891.28	\$402,408.97	2%	Additional grant GRN 10004150. 100% to be used for 2020 looking prior to 30 June 2020 remaining funds to be carried over into 2021/22 year.
180 Report Digging small private improvements including front gate	TAC	9400-1033-0000	F	60,000											\$10,000.00	\$9,264.96	\$733.04	9%	Project complete February 2020.
181 Light Vehicles	PWA	9500-3030-0000	A	92,488											\$92,488.00	\$76,790.83	\$6,188.00	6%	7 vehicles delivered, 4 yet to order.
182 Trucks & Trailers	PWA	9500-3031-0000	A	722,000											\$722,000.00	\$704,711.75	\$47,178.25	4%	4 vehicles delivered, 2 currently seeking quotes/tenders.
183 Heavy Plant	PWA	9500-3032-0000	A	873,700											\$873,700.00	\$880,770.54	\$12,529.46	0%	2 vehicles delivered, 2 seeking quotes and 1 yet to order.
184 Other Plant Capital	PWA	9500-3033-0000	A	20,000										\$400.00	\$35,402.00	\$35,809.17	\$3,942.83	7%	Ongoing.
185 Water Main Replacements - Apple, Herby, Watkinson, Mitchell along main water pits	AWC	2900-1001-0000	F		\$126,923.00	\$6,000.00								\$6,428.56	\$40,000.00	\$76,604.21	\$60,126.21	47%	Completed.
186 SCADA and instrumentation upgrade (online data analysis)	AWC	2900-1005-0000	A	50,000	\$48,451.00										\$98,451.00	\$207.79	\$98,243.21	0%	Budget for purchase of software, purchase to be completed second half of year.
187 Network Hydraulic Modelling Software	AWC	2900-1007-0000	F		\$49,140.00										\$49,140.00	\$4,000.00	\$27,140.00	18%	Software.
188 Main Street Water Main Replacement	AWC	2900-1009-0000	F		\$45,209.00										\$45,209.00	\$36,217.47	\$18,991.53	60%	Works completed - minor maintenance required.
189 Flow meters on all inlet and outlet Reservoirs	AWC	2900-1022-0000	A		\$28,422.00										\$28,422.00	\$12,056.50	\$40,383.50	2%	Flow meters purchased and installed with some electronics to be completed.
190 Backflow prevention register	AWC	2900-1023-0000	A		\$11,128.00										\$11,128.00	\$409.54	\$10,718.46	1%	Register complete - inspections in progress.
191 Reservoir siting and structural assessment	AWC	2900-1024-0000	A		\$16,128.00										\$16,128.00	\$0.00	\$16,128.00	0%	Water siting being developed and reservoir clearing to be scheduled following outcrop of the study.
192 Data entry and document control system	AWC	2900-1025-0000	F		\$6,807.00										\$6,807.00	\$6,207.07	\$600.00	100%	Completed. Budget to be adjusted in QTR.
193 Ammonia gas scrubbing	AWC	2900-1027-0000	A		\$20,000.00										\$20,000.00	\$0.00	\$20,000.00	0%	Preliminary investigations completed. Works to be scheduled.
194 Network Design and Planning review (interests and savings)	AWC	2900-1028-0000	A		\$24,127.00										\$24,127.00	\$3,660.00	\$19,577.00	15%	Commenced in October and ongoing for remainder of the year.
195 2017 Main Upgrade design	AWC	2900-1038-0000	A		\$74,621.00										\$74,621.00	\$24,706.99	\$49,914.01	32%	Finalisation of issues paper through SRM.
196 New Return Valve Box 4	AWC	2900-1042-0000	A		\$2,500.00									\$2,000.00	\$1,300.00	\$700.00	28%	To be completed in June 2020.	
197 North Zone Pressure Pump - low pressure hours	AWC	2900-1051-0000	A		\$43,934.00										\$43,934.00	\$1,100.80	\$42,757.80	3%	Project quotes being considered for additional pump and control.
198 Low Level Chlorinator	AWC	2900-1052-0000	A		\$17,970.00									\$0,186.42	\$17,372.00	\$12,896.97	\$4,004.42	32%	Project will be completed by Mid June 2020. Amalgam have been bought, awaiting contractor availability to complete installation.
199 Water Main Replacements - Dalgity & Aulley	AWC	2900-1056-0000	A	200,000										\$28,804.39	\$250,000.00	\$122,251.98	\$127,748.02	49%	Early July.
200 Mainline and Valve Replacements	AWC	2900-1062-0000	F	60,000										\$5,967.06	\$10,000.00	\$64,032.94	\$58,065.98	142%	Complete.
201 Sewer Station Replacements	AWC	2900-1063-0000	A												\$0.00	\$0.00	\$0.00		
202 Sewer Station Replacements	AWC	2900-1064-0000	A	50,000											\$0.00	\$0.00	\$0.00		
203 Water Main McWherry Road	AWC	2900-1065-0000	F			\$8,000.00									\$8,000.00	\$8,188.67	\$1,187.67	70%	Project completed.
204 2017 Main Upgrade - including energy efficiency	AWC	2900-1066-0000	D	1,000,000											\$1,000,000.00	\$0.00	\$1,000,000.00	0%	Approved.
205 High and Low Level reservoir housing	AWC	2900-1068-0000	D	75,000											\$75,000.00	\$4,688.76	\$70,311.24	6%	Deferred.

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Project	Resp.	Job Number	Status	Proposed Budget	Carryover	Other	Sept	Dec	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
205 New Hill Sewerage Upgrade	492	3000-3002-0000	A			\$40,000.00					\$40,000.00	\$11,858.75	\$28,141.25	34%	Quotations for the design due 15 May 2020
207 Greenfield P33 Lighting	492	3000-3303-0000	F		\$6,733.00						\$6,733.00	\$0.00	\$6,733.00	0%	Project completed. Budget to be returned to reserves
208 Primary Filter - PFA	492	3000-3304-0000	A		\$120,000.00						\$120,000.00	\$0.00	\$120,000.00	0%	Scope prepared with RFO's to be obtained
209 Methylene Replacements	492	3000-3321-0000	CD	50,000	\$14,913.00					\$35,138	\$61,913.00	\$1,308.00	\$60,605.00	2%	To be re-estimated, replacement program to be determined
210 Flow meters for Pump Stations 2, 3, & 4	492	3000-3225-0000	A		\$36,194.00					\$1,090.50	\$36,194.00	\$0.00	\$36,194.00	0%	New meters purchased, install to be confirmed
211 Sewer Service Replacements	492	3000-3226-0000	A	100,000	\$1,861.00					\$9,734.50	\$20,595.50	\$44,638.50	\$19,263.00	40%	As required
212 Sewer Main Replacements	492	3000-3228-0000	A	50,000							\$10,000.00	\$4,413.00	\$5,587.00	9%	As required
213 GPS Replacement	492	3000-3311-0000	D	200,000	\$15,000.00						\$15,000.00	\$0.00	\$15,000.00	0%	Inspection undertaken, replacement to be reformed
214 Borehole Screen	492	3000-3312-0000	CD	1,000,000						\$1,000,000.00	\$17,090.41	\$92,909.59		4%	Project commenced-October 2019, completion 2022. Further community engagement to be undertaken
215 Northcote Hill Sewer Extension	492	3000-3301-0000	A			\$40,000.00					\$40,000.00	\$1,120.00	\$38,880.00	6%	Quota received and being reviewed
216 Glenbrook Pump Station Upgrade	492	3000-3334-0000	A		\$15,000.00						\$15,000.00	\$8,885.00	\$6,115.00	61%	Final report to be made for finalised funds
217 CCTV Review	492	3000-3301-0000	A		\$0.00	\$5,000.00					\$5,000.00	\$0.00	\$5,000.00	0%	Ongoing works
218 Branding Strategy	492	3000-3301-0000	II		\$0.00	\$2,760.00					\$2,760.00	\$0.00	\$2,760.00	0%	Production and marketing forum video commercial. Expected completion early 2020.
219 Urban Roads Maintenance	492	3000-3001-0000	D	\$723,500.00						\$2,985.28	\$726,485.28	\$7,483.58	\$719,001.70	99%	Ongoing works
220 Isolated Rural Roads Maintenance	492	3000-3001-0000	II	\$281,300.00						\$1,454.72	\$282,754.72	\$26,331.58	\$256,423.14	89%	Ongoing works
221 Rural Unsealed Roads Expenses	492	3000-3001-0000	II	\$797,880.00						\$8,256.27	\$806,136.27	\$70,242.51	\$735,893.76	96%	Ongoing works
222 Regional Roads (RMA) Grants	492	3000-3000-0000	D	\$218,000.00							\$218,000.00	\$142,750.00	\$75,250.00	48%	Ongoing Works
224 State Road Contract Works RMCC	492	3000-3002-0000	D	\$170,500.00						\$283.31	\$170,783.31	\$1,808.83	\$168,974.48	1%	Ongoing Works
226 Othered Works Expenses - MR 80	492	3000-3005-0000	D	\$61,000.00							\$62,280.00	\$84,437.25	-\$22,157.25	102%	Proposal submitted to RNS for approval
225 Othered Works Expenses - MR 81	492	3000-3006-0000	D	\$62,000.00							\$62,000.00	\$19.06	\$61,980.94	0%	Proposal submitted to RNS for approval
227 Maximum Wealth Expenses	492	3000-3000-0000	D	\$103,514.00							\$103,514.00	\$18,887.06	\$84,626.94	84%	On-going Operating Costs
228 Public Toilets Expenses	492	3000-3000-0000	D	\$62,214.00							\$62,214.00	\$91,298.46	-\$29,084.46	148%	To be adjusted in QBR
229 Landscaping Expenses	492	3000-3000-0000	D	\$134,800.00							\$134,800.00	\$18,034.20	\$116,765.80	15%	On-going Operating Costs
230 Sports Ground Expenses	492	3000-3000-0000	D	\$230,843.00							\$190,943.00	\$19,967.40	\$110,900.00	48%	On-going Operating Costs
231 Parks Expenses	492	3000-3000-0000	D	\$194,230.00							\$194,230.00	\$40,410.82	\$153,819.18	79%	To be adjusted in QBR to balance Public toilet expenditures
232 Leach Areas	492	3000-3040-0000	D	\$12,700.00							\$12,700.00	\$40,714.86	-\$28,014.86	179%	On-going Operating Costs
233 East Street - Street Sweeping	492	3000-3041-0000	D	\$17,000.00							\$17,000.00	\$14,221.06	\$2,778.94	84%	On-going Operating Costs
234 Street Trees	492	3000-3001-0000	D	\$196,500.00						\$2,140.00	\$198,640.00	\$196,296.00	\$2,344.00	100%	On-going Operating Costs
235 Lawn Turret Expenses	492	3000-3000-0000	D	\$24,000.00							\$24,000.00	\$8,381.71	\$15,618.29	35%	On-going Operating Costs
236 South Stadium Expenses	492	3000-3000-0000	D	\$13,122.00							\$13,122.00	\$75,000.73	\$61,878.73	47%	On-going Operating Costs
237 Basin Expenses	492	3000-3001-0000	D	\$58,000.00						\$30,245.00	\$88,245.00	\$28,000.00	\$60,245.00	10%	On-going Operating Costs. To be adjusted in March QBR
238 Pump Station Expenses	492	3000-3002-0000	II	\$70,000.00						\$2,997.48	\$72,997.48	\$19,132.27	\$53,865.21	74%	On-going Operating Costs. To be adjusted in March QBR
239 Mains Expenses	492	3000-3000-0000	D	\$300,000.00						\$7,738.40	\$307,738.40	\$48,399.67	\$259,338.73	84%	On-going Operating Costs
240 Recycled Water	492	3000-3004-0000	D	\$48,000.00						\$124.52	\$48,124.52	\$18,737.92	\$29,386.60	39%	On-going Operating Costs
241 Reservoir Expenses	492	3000-3005-0000	D	\$63,500.00							\$63,500.00	\$35,893.44	\$27,606.56	43%	On-going Operating Costs
242 Water Supply Grants	492	3000-3002-0000	D	\$30,300.00							\$30,300.00	\$30,137.00	\$163.00	100%	Water leakage costs
243 Chlorine & Chemicals Expenses	492	3000-3001-0000	D	\$30,000.00						\$4,454.51	\$34,454.51	\$18,410.69	\$16,043.82	75%	On-going Operating Costs
244 Motor Bearing Expenses	492	3000-3014-0000	D	\$10,000.00						\$2,993.42	\$12,993.42	\$28,894.17	-\$15,894.17	289%	On-going Operating Costs. Additional works required on the GTS System. March QBR adjustment
245 Telemetry System Maintenance	492	3000-3040-0000	D	\$11,500.00						\$909.08	\$12,409.08	\$8,243.31	\$4,165.77	75%	On-going Operating Costs
246 Pump Station Electricity Expenses	492	3000-3001-0000	II	\$275,000.00							\$270,000.00	\$188,269.72	\$81,730.28	67%	On-going Operating Costs
247 Pump Station Expenses	492	3000-3002-0000	D	\$64,500.00						\$30,032.31	\$94,532.31	\$62,134.88	\$32,397.43	42%	On-going Operating Costs. Journal from reclassified funds
248 Mains Expenses	492	3000-3000-0000	D	\$275,200.00						\$6,411.37	\$281,611.37	\$148,777.80	\$132,833.57	71%	On-going Operating Costs
249 Treatment Works Expenses	492	3000-3006-0000	D	\$200,000.00						\$12,980.59	\$212,980.59	\$168,346.62	\$44,633.97	84%	On-going Operating Costs
250 Street Heating & Electricity	492	3000-3021-0000	D	\$90,000.00							\$90,000.00	\$146,082.14	-\$56,082.14	200%	On-going Operating Costs. Internal investigation to be undertaken
251 Telemetry System Maintenance	492	3000-3040-0000	II	\$7,500.00							\$7,500.00	\$81.42	\$7,418.58	9%	On-going Operating Costs

Capital Expenditure as at 31 May 2020

	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Sept	Sum of Dec	Sum of Mar	Sum of Budget	Sum of YTD Expenditure	Sum of Balance
Administration									
Information Technology	\$ 225,000.00		\$ 166,990.00		\$ -	\$ 125,000.00	\$ 266,990.00	\$ 169,365.90	\$ 97,624.10
Public Order & Safety									
Pound	\$ 6,000.00					\$ 3,000.00	\$ 9,000.00	\$ 6,551.51	\$ 2,448.49
Security Cameras	\$ 18,000.00		\$ 5,000.00				\$ 23,000.00	\$ -	\$ 23,000.00
Rural Fire Service	\$ 60,000.00					\$ 37,750.00	\$ 97,750.00	\$ 2,708.75	\$ 95,041.25
Environment									
Narrandera Landfill	\$ 390,000.00		\$ 66,146.00	\$ 113,151.00			\$ 569,297.00	\$ 278,123.39	\$ 291,173.61
Stormwater	\$ 103,560.00		\$ 45,392.00			\$ 38,000.00	\$ 186,952.00	\$ 53,095.65	\$ 133,856.35
Housing & Community Amenities									
Barellan Cemetery	\$ 2,800.00		\$ 8,000.00				\$ 10,800.00	\$ -	\$ 10,800.00
Grong Grong Cemetery	\$ 5,000.00						\$ 5,000.00	\$ -	\$ 5,000.00
Narrandera Cemetery	\$ -		\$ 71,532.00				\$ 71,532.00	\$ 39,217.75	\$ 32,314.25
Recreation & Culture									
Barellan Pool	\$ 159,000.00		\$ 4,200.00				\$ 163,200.00	\$ 22,113.14	\$ 141,086.86
Lake Talbot Pool	\$ 1,898,500.00		\$ 1,644,520.00			\$ 350,000.00	\$ 3,893,020.00	\$ 2,308,375.43	\$ 1,584,644.57
Lake Talbot Recreation Area	\$ 10,000.00		\$ 154,600.00				\$ 164,600.00	\$ 28,900.00	\$ 135,700.00
Library	\$ 29,696.00		\$ 223,779.00	\$ 34,394.00			\$ 219,081.00	\$ 156,637.09	\$ 62,443.91
Marie Bashir Park	\$ 83,000.00		\$ 115,710.00				\$ 198,710.00	\$ 121,089.98	\$ 77,620.02
Narrandera Memorial Park	\$ 83,500.00		\$ 66,680.00				\$ 150,180.00	\$ 133,334.26	\$ 16,845.74
Narrandera Sports Stadium	\$ 5,000.00						\$ 5,000.00	\$ 4,354.00	\$ 646.00
Narrandera Sportsground	\$ 170,000.00		\$ 24,600.00		\$ 1,888,360.00	\$ 104,585.00	\$ 2,187,545.00	\$ 104,647.99	\$ 2,082,897.01
Henry Mathieson Oval	\$ 25,000.00						\$ 25,000.00	\$ -	\$ 25,000.00
Brewery Flats	\$ 5,000.00						\$ 5,000.00	\$ -	\$ 5,000.00
Barellan Park	\$ -		\$ 31,906.00			\$ 4,585.00	\$ 27,321.00	\$ 27,052.19	\$ 268.81
Economic Development					\$ 19,343.98		\$ 19,343.98	\$ 19,343.98	\$ -
Drought Community Funding	\$ -					\$ 1,000,000.00	\$ 1,000,000.00	\$ 10,256.85	\$ 989,743.15
Stronger Country Community Funding	\$ -					\$ 320,000.00	\$ 320,000.00	\$ 1,482.55	\$ 318,517.45
Playground on the Murrumbidgee	\$ -						\$ -	\$ 2,592.86	\$ 2,592.86
Transport & Communication									
Ancillary Roadworks	\$ 195,719.00		\$ 587,304.00	\$ 44,694.00			\$ 738,329.00	\$ 707,190.84	\$ 31,138.16
Regional Roads	\$ 430,600.00		\$ 375,218.00				\$ 805,818.00	\$ 313,500.46	\$ 217,099.54
Roads to Recovery	\$ 997,362.00					\$ 472,682.00	\$ 1,470,044.00	\$ 1,251,331.41	\$ 32,762.22
Rural Roads	\$ 769,050.00		\$ 1,173,462.00				\$ 1,942,512.00	\$ 910,169.84	\$ 1,338,553.40
Urban Roads	\$ 2,113,984.00		\$ 196,669.00	\$ 1,668,109.00	\$ 19,343.98		\$ 623,200.02	\$ 54,283.87	\$ 754,469.65
Flood Damage	\$ -						\$ -	\$ 72,141.82	\$ 72,141.82
Playground on the Murrumbidgee	\$ 18,000.00						\$ 18,000.00	\$ 827.66	\$ 17,172.34
Economic Affairs									
Airport	\$ 420,000.00						\$ 420,000.00	\$ 16,455.99	\$ 403,544.01
Buildings	\$ 235,600.00		\$ 33,725.00		\$ 2,000.00	\$ 28,405.00	\$ 238,920.00	\$ 65,332.55	\$ 173,587.45
Plant	\$ 1,468,380.00			\$ 15,801.00			\$ 1,484,181.00	\$ 832,145.37	\$ 652,035.63
Tourist Park	\$ 20,000.00		\$ 18,209.00		\$ 20,000.00		\$ 18,209.00	\$ 2,619.69	\$ 15,589.31
Economic Development	\$ -		\$ 34,661.00				\$ 34,661.00	\$ 34,075.11	\$ 585.89
Water Supplies									
Water	\$ 1,475,000.00	\$ 80,000.00	\$ 542,298.00				\$ 2,097,298.00	\$ 636,342.81	\$ 1,460,955.19
Sewer Supplies									
Sewer	\$ 1,400,000.00	\$ 64,000.00	\$ 178,698.00				\$ 1,642,698.00	\$ 100,496.48	\$ 1,542,201.52
Grand Total	\$ 12,822,751.00	\$ 144,000.00	\$ 5,769,299.00	\$ 1,618,245.00	\$ 1,866,360.00	\$ 2,168,027.00	\$ 21,152,192.00	\$ 8,486,157.17	\$ 12,696,631.20

Key Operational as at 31 May 2020

Row Labels	Sum of Proposed Budget	Sum of Other	Sum of Carryover	Sum of Budget	Sum of Sept	Sum of Dec	Sum of Mar	Sum of YTD Expenditure	Sum of Balance
Economic Affairs									
Economic Development	\$ -		\$ 2,350.00	\$ 2,350.00				\$ -	\$ 2,350.00
Housing & Community Amenities									
Noxious Weeds	\$ 161,554.00			\$ 161,554.00				\$ 135,887.06	\$ 25,666.94
Public Toilets	\$ 62,274.00			\$ 62,274.00				\$ 92,285.46	-\$ 30,011.46
Cemetery Expenses	\$ 114,603.00			\$ 114,603.00				\$ 131,634.35	-\$ 17,031.35
Recreation & Culture									
Sports Ground Expenses	\$ 230,943.00			\$ 230,943.00				\$ 159,975.60	\$ 70,967.40
Parks Expenses	\$ 554,270.00			\$ 554,270.00				\$ 406,410.82	\$ 147,859.18
Lawn Areas	\$ 22,750.00			\$ 22,750.00				\$ 40,721.84	-\$ 17,971.84
Lake Talbot Expenses	\$ 24,000.00			\$ 24,000.00				\$ 8,081.72	\$ 15,918.28
Sports Stadium Expenses	\$ 119,122.00			\$ 119,122.00				\$ 76,000.71	\$ 43,121.29
Street Scaping	\$ 17,000.00			\$ 17,000.00				\$ 14,021.86	\$ 2,978.14
Street Trees	\$ 196,500.00			\$ 196,500.00				\$ 196,196.20	\$ 303.80
Transport & Communication									
Ordered Works	\$ 164,000.00			\$ 164,000.00				\$ 84,455.11	\$ 79,544.89
Regional Roads	\$ 210,000.00			\$ 210,000.00				\$ 142,730.69	\$ 67,269.31
State Roads	\$ 170,500.00			\$ 170,500.00				\$ 130,933.51	\$ 39,566.49
Urban Roads	\$ 723,500.00			\$ 723,500.00				\$ 715,818.42	\$ 7,681.58
Sealed Rural Roads	\$ 281,700.00			\$ 281,700.00				\$ 281,931.16	-\$ 231.16
Unsealed Rural Roads	\$ 797,880.00			\$ 797,880.00				\$ 792,242.51	\$ 5,637.49
Water Supplies									
Water	\$ 876,500.00			\$ 876,500.00				\$ 867,066.86	\$ 9,433.14
Sewer Supplies									
Sewer	\$ 566,500.00			\$ 566,500.00				\$ 585,733.26	-\$ 19,233.26
Grand Total	\$ 5,293,596.00		\$ 2,350.00	\$ 5,295,946.00				\$ 4,862,127.14	\$ 433,818.86

20.6 TEMPORARY AMENDMENT OF THE FIRST RATE INSTALMENT DUE DATE.**Document ID: 509452****Author: Deputy General Manager Corporate and Community****Authoriser: General Manager****Theme: Statutory and Compulsory Reporting – Financial / Audit****Attachments: Nil****RECOMMENDATION**

That Council:

1. Note the amendment of legislation to temporarily extend the due date for the first instalment of the 2020-2021 rate levy from 31 August to 30 September.

PURPOSE

The purpose of this report is to advise Council of legislative amendment that defers the due date for the payment in full or first instalment of the 2020-21 rate levy until 30 September 2020.

SUMMARY

The result of the legislative amendment is that Councils cannot enforce the collection of a single instalment or the first quarter rates instalments until after 30 September 2020.

BACKGROUND

Office of Local Government Circular 20-12 issued on 17 April 2020 announced changes under section 747B of the Local Government Act 1993.

Councils were provided with the option to delay issuing rates notices to ratepayers until 1 September 2020 and the collection of the first quarter rates instalment (whether a single or quarterly instalment) by 30 September 2020.

The Office of Local Government subsequently issued Circular 20-20 on 3 June 2020 advising that Regulation had been made under Section 747B of the Local Government Act to prescribe for the 2020-21 rate levy the single instalment or first quarter rates instalment payable by 30 September 2020.

This Regulation now removes the option to have the due date for rates as 31 August or 30 September and mandates the due date as 30 September.

For councils such as Narrandera Shire that do not take up the extended period of time to issue their rates notices and issue them as normal, ratepayers can pay their rates by the normal due date, however under the temporary provisions all ratepayers have the ability to delay making payment of their rates instalment until 30 September 2020.

The Office of Local Government has advised councils as follows: -

“When issuing the 2020-21 first quarter rates notices, councils should encourage ratepayers who have the capacity to pay their rates early to do so, while acknowledging that many members of the community have been affected by COVID19 financial pressures and that first quarter rates instalments are now due by 30 September 2020.”

Council should note that the Regulation amends the due date of only the first instalment. The due date for instalments 2,3 and 4 is unchanged.

Under normal circumstances ratepayers would have three months between each instalment. June – August for instalment one (1) and September to November for instalment two (2). For the 2020-21 levy there will be a four month break before instalment one (1) June – September and a two month gap to instalment (2) October & November.

Council will issue the 2020-21 rate notices as normal in July. However; to comply with the Regulation the due date for payment by single instalment or the first quarterly rates instalment will be 30 September.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.4 - Financial sustainability is critical with maximum rate revenue to be achieved and other income sources maximised

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

Council's cash flow will be adversely impacted by the collection of the first rate instalment being deferred for a month.

Legal / Statutory

Compliance with the Regulation made under 747B of the Local Government Act 1993.

Community Engagement

Council will utilise its communication channels to inform ratepayers of the amendment to the due dates. Additional explanation may be added to the rates notice or by way of an additional insert with the notices.

Human Resources / Industrial Relations

Customer service and revenue staff will be required to explain the changed dates to ratepayers.

RISKS

Financial risk through reduced cash flow. Reputational risk through ratepayers being confused by the changed date. This may be offset by the benefit to ratepayers of having the first instalment due one month later than normal.

OPTIONS

Council must comply with the Regulation. Options will be around how Council communicates the one off changes to ratepayers.

CONCLUSION

That Council issue the 2020-21 rate notice as normal in July with the due date for payment by single instalment or the first quarterly rates instalment as 30 September 2020.

RECOMMENDATION

That Council:

1. Note the amendment of legislation to temporarily extend the due date for the first instalment of the 2020-2021 rate levy from 31 August to 30 September.

21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Development Strategy at 25 May 2020

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.