



MINUTES

Ordinary Council Meeting

20 August 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 20 AUGUST 2019 AT 2PM**

The Mayor declared the meeting opened at **2pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Jenny Clarke OAM, Cr Kevin Morris, Cr Wesley Hall, Cr Tammy Galvin, Cr Tracey Lewis, Cr Barbara Bryon, Minute Taker Vicki Maher

In Attendance

George Cowan (General Manager), Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Edwina Foley (Communications Officer)

5 APOLOGIES

Nil

6 DECLARATIONS OF INTEREST

Cr Tracey Lewis declared a Non Pecuniary Non Significant Interest in Item 14.5 under the Local Government Act as Chairperson at current Committee and will remain and take part in discussion and voting.

7 CONFIRMATION OF MINUTES

RESOLUTION 19/097

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That the minutes of the Ordinary Council Meeting held on 16 July 2019 be confirmed.

CARRIED

8 MAYORAL REPORT

8.1 MAYORAL REPORT AUGUST 2019

RESOLUTION 19/098

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council receive and note the Mayoral Report for August 2019.

CARRIED

9 QUESTION WITH NOTICE

Nil

10 NOTICES OF RESCISSION

Nil

11 NOTICES OF MOTION

Nil

12 COUNCILLOR REPORTS

Nil

13 COMMITTEE REPORTS**13.1 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 14 JANUARY 2019****RESOLUTION 19/099**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

1. That the Minutes of the Australia Day Planning Committee held on Monday 14 January 2019 be received and noted.

CARRIED

13.2 MINUTES - NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - 19 JULY 2019**RESOLUTION 19/100**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Tammy Galvin

1. That the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Friday 19 July 2019 be received and noted.

CARRIED

13.3 MINUTES - ECONOMIC TASKFORCE (OPEN) 22 JULY**RESOLUTION 19/101**

Moved: Cr David Fahey OAM

Seconded: Cr Barbara Bryon

That Council receive and note the Minutes of the Economic Taskforce Committee meeting held 22 July 2019, together with the updated Economic Development Strategy (non-confidential).

CARRIED

13.4 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 24 JULY 2019**RESOLUTION 19/102**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

1. That the Minutes of the Parks and Gardens Advisory Committee held on Wednesday 24 July 2019 be received and noted.

CARRIED**13.5 MINUTES - AUDIT RISK IMPROVEMENT - 3 JULY 2019****RESOLUTION 19/103**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That the Council:

1. That the Minutes from the Audit, Risk and Improvement Committee meeting held on the 3 July 2019 be received and noted.

CARRIED**13.6 MINUTES - GRONG GRONG COMMUNITY - 8 AUGUST 2019****RESOLUTION 19/104**

Moved: Cr Barbara Bryon

Seconded: Cr Jenny Clarke OAM

That Council:

1. Receive and note the Minutes of the Grong Grong Community Committee meeting held on Thursday 8 August 2019.
2. Investigate that the Working with Children, National Criminal Check & Employment status are legal requirements by Local Government for volunteers.
 - a) Make an amendment to the form – to add Drivers Licence as an alternative identification.
3. Provide an explanation to the Committees request that all the funds granted to Grong Grong Hall by the Drought Funding round are to be spent on the Grong Grong Hall. The Committee would also like a response from Council as to the reasons why some of the funds were not spent on the Hall.

CARRIED**13.7 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 14 AUGUST 2019****RESOLUTION 19/105**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council:

1. Note and receive the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 14 August 2019 be received and noted.
2. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council declares that it has prepared the General Purpose Financial Statements for the 2018/2019 financial year ending 30 June 2019 and has formed an opinion, based on the advice of Council officers, that these reports;
 - (a) Have been prepared in accordance with;
 - (i) The Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) The Australian Accounting Standards and professional pronouncements; and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2019; and
 - (c) Accords with Council's accounting and other records and policies.
3. That the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
4. That the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
5. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2019 be referred for audit.

CARRIED

14 OUR COMMUNITY

14.1 AMENDMENT TO TERMS OF REFERENCE - GRONG GRONG COMMUNITY COMMITTEE

RESOLUTION 19/106

Moved: Cr Barbara Bryon
Seconded: Cr Tammy Galvin

That Council adopted the revised Terms of Reference for the Grong Grong Community Committee.

CARRIED

14.2 ROAD SAFETY ACTION PLAN 2019-2021 AND LOCAL GOVERNMENT ROAD SAFETY PROJECT FUNDING

RESOLUTION 19/107

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council:

1. adopts the Road Safety Action Plan 2019-2021;
2. accepts Roads and Maritime Services (RMS) 2019-2020 funding of \$24,190 from the Local Government Road Safety Program and endorses the projects approved by RMS;
3. reallocates RMS funding from existing budget projects to the RMS approved projects;
4. approves the changes to be included in the next Quarterly Budget Review.

CARRIED

14.3 REQUEST FOR FINANCIAL ASSISTANCE - NARRANDERA CRC CHURCH

RESOLUTION 19/108

Moved: Cr Barbara Bryon

Seconded: Cr Tammy Galvin

That Council:

1. Approves the request for \$1,324.50 from the Narrandera CRC Church 2019 50th Anniversary Street Party event from the Events Activities and Promotion Expense budget.

CARRIED

14.4 APPLICATION TO WAIVER FEES - GOLDEN BOOT TOUCH FOOTBALL CARNIVAL

RESOLUTION 19/109

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Approve the request to fund the ground hire charge of \$461.00 for use of the Narrandera Sportsground for the 2019 Police Charity Golden Boot Touch Football Carnival from the Mayor and General Manager Financial Assistance funding.

CARRIED

14.5 DOMESTIC VIOLENCE ADVISORY COMMITTEE - FORMATION OF**RESOLUTION 19/110**

Moved: Cr Tracey Lewis

Seconded: Cr Tammy Galvin

That Council:-

1. Adopt the attached Terms of Reference and establish a Domestic Violence Advisory Committee.
2. Commence recruitment to appoint a minimum of four (4) community members to the committee.
3. In the Terms of Reference, to section 6 "Nominations of interest advertised via social media, print Media" include Community Radio.
3. Appoint a Councillor as Councils delegate to the committee.

Following acceptance of nominations, Cr Tracey Lewis and Cr Barbara Bryon were appointed as Council Delegates to the Committee.

CARRIED

15 OUR ENVIRONMENT

Nil

16 OUR ECONOMY

Nil

17 OUR INFRASTRUCTURE**MOTION****RESOLUTION 19/111**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council move into Committee of the Whole for discussion on projects for Round 3 of the Stronger Country Communities Fund.

CARRIED

RESUMPTION OF STANDING ORDERS

RESOLUTION 19/112

Moved: Cr David Fahey OAM
Seconded: Cr Jenny Clarke OAM

A motion was moved that Council resume standing orders.

CARRIED

17.1 STRONGER COUNTRY COMMUNITIES ROUND 3**RESOLUTION 19/113**

Moved: Cr David Fahey OAM
Seconded: Cr Narelle Payne

1. That Council

(a) Nominate the following projects for further development as part of round three of Stronger Country Communities Fund:

1. Solar heating Lake Talbot Olympic Pool and new water slides \$335k
2. North Narrandera Park Development \$400k
3. Community Halls Project – Grong Grong, Sandigo, Binya and Barellan \$100k
4. Youth Council \$50k
5. Narrandera Parkside Cottage Museum \$50k
6. Barellan Footpath \$120k

Total of \$1,055,000k

(b) Consider supporting community based applications that are on land either owned or licenced by council and result in a council asset once more details of those applications are available.

CARRIED

17.2 NARRANDERA TRUCKWASH**RESOLUTION 19/114**

Moved: Cr Jenny Clarke OAM
Seconded: Cr Tammy Galvin

That Council:

1. Note the report on the Narrandera Truck wash.
2. Increase the Narrandera truck wash budget to \$687,000.
3. Fund the additional budget from savings in completed capital works projects that were funded from revenue.

CARRIED

18 OUR CIVIC LEADERSHIP**18.1 PECUNIARY INTEREST RETURNS****RESOLUTION 19/115**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Acknowledge the requirement to publish the Pecuniary Interest Returns on the website of Council and commence this action with the returns to be completed and submitted to the General Manager by 30 September 2019.

CARRIED

18.2 2018-2022 DELIVERY PROGRAM - 30 JUNE 2019 QUARTERLY REVIEW**RESOLUTION 19/116**

Moved: Cr Tracey Lewis

Seconded: Cr Barbara Bryon

That Council:

1. Endorse the 2018-2022 Delivery Program quarterly review dated 30 June 2019 as presented and publish the report to the community.

CARRIED

18.3 DIVESTING OF COMMERCIAL PROPERTIES**RESOLUTION 19/117**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Rescind Resolution 16/42 of the 16 February 2016 meeting;
2. Delegation be given to the Mayor and General Manager to action the sale of 4-6 Twynam Street, Narrandera and 8 Twynam Street, Narrandera and to negotiate on the behalf of Council to achieve the best possible sale price;
3. Affix the Common Seal of Council to any documents associated with this matter.

CARRIED

18.4 POLICY REVIEW - CS310 ACCESS TO COUNCIL INFORMATION POLICY.

RESOLUTION 19/118

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That Council

1. Adopt the amended policy CS310 Access to Council Information as presented.

CARRIED

19 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

19.1 JULY DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 19/119

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the Development Services Activities Report for July 2019.

CARRIED

20 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

20.1 JULY STATEMENT OF RATES AND RECEIPTS

RESOLUTION 19/120

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 July 2019.

CARRIED

20.2 JULY STATEMENT OF INVESTMENTS**RESOLUTION 19/121**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the Statement of Investments report as at 31 July 2019.

CARRIED

20.3 JULY STATEMENT OF BANK BALANCES**RESOLUTION 19/122**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council:

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 July 2019

CARRIED

20.4 JULY INCOME STATEMENT**RESOLUTION 19/123**

Moved: Cr Narelle Payne

Seconded: Cr Tammy Galvin

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 31 July 2019.

CARRIED

20.5 JULY CAPITAL WORKS PROGRAM**RESOLUTION 19/124**

Moved: Cr Tammy Galvin

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the information contained in the Capital Works report as at 31 July 2019.

CARRIED**20.6 DRAFT COUNCIL FINANCIAL STATEMENTS 2018-2019 - REFERRAL FOR AUDIT****RESOLUTION 19/125**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

1. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that it has prepared the General Purpose Financial Statements for the 2018/2019 financial year ending 30 June 2019 and has formed an opinion, based on the advice of Council officers, that these reports;
 - (a) Have been prepared in accordance with;
 - (i) The Local Government Act 1993 (as amended) and the Regulations made thereunder;
 - (ii) The Australian Accounting Standards and professional pronouncements; and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) Present fairly the operating result and financial position of the Narrandera Shire Council for the year ended 30 June 2019; and
 - (c) Accords with Council's accounting and other records and policies.
2. That the Special Purpose Financial Statements have been drawn up in accordance with the Local Government Code of Accounting Practice and Financial Reporting.
3. That the General and Special Purpose Financial Statements be certified by the Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer, in accordance with Section 413(2)(c) of the Local Government Act.
4. That pursuant to the provisions of Section 413 of the Local Government Act 1993, Council hereby declares that the Financial Statements (including General Purpose and Special Purpose Reports) for the year ending 30 June 2019 be referred for audit.
5. That Tuesday 17th September 2019 be fixed as the date for the public meeting to present the audited financial statements and auditor's reports for the year ended 30 June 2019, as required by Section 419 of the Local Government Act and that the Council's external auditors be present.
6. That the following net amounts be transferred to/(from) Internally Restricted Reserves;
7. That \$1,250 million is transferred to the plant reserve as at 29th July 2019 following the receipt of receivables outstanding at 30 June 2019.
8. That Council resolves to revote expenditure of \$6,782,137 for the projects and purpose listed as carryovers in the attached schedule, of which \$698,973 is funded from revenue.

CARRIED**21 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS**

Nil

22 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 19/126**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

22.1 Economic Taskforce Strategy Update - Confidential

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

CARRIED

22.1 ECONOMIC TASKFORCE STRATEGY UPDATE - CONFIDENTIAL**RESOLUTION 19/127**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council:

1. Receive and note the Economic Development Strategy (confidential version) containing updates following the Economic Taskforce Committee meeting held 22 July 2019.

CARRIED

MOTION**RESOLUTION 19/128**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council:

1. Write to Federal and Local Members to lobby for an increase of Doctors for regional areas and seek a review of the support for overseas trained doctors.
2. Extend an invitation to Dr Joe Romeo and Mrs Liz Romeo to meet with Council.

CARRIED

RESOLUTION 19/129


Moved: Cr David Fahey OAM
Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council and the Mayor advised of resolutions endorsed in Closed Council.

CARRIED

The Meeting closed at 4.10pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 September 2019.



.....
GENERAL MANAGER



.....
CHAIRPERSON