



BUSINESS PAPER

Ordinary Council Meeting

19 February 2019

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

<u>Contact</u>	<u>Phone</u>	<u>Email</u>
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au
Toll Free	1800 451 524	

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

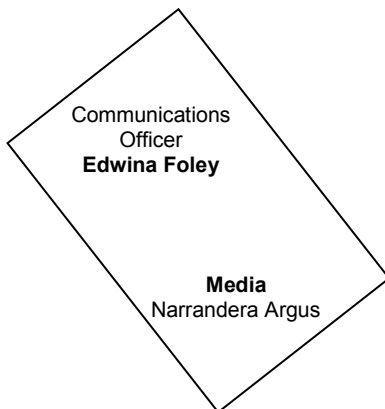
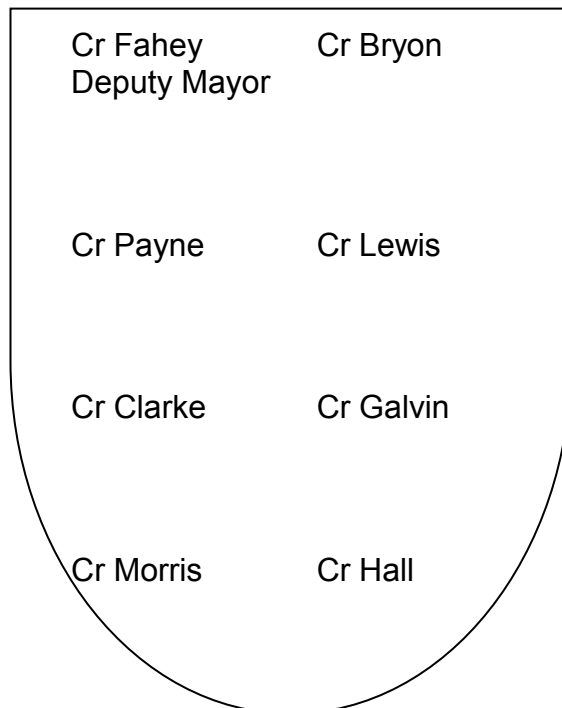
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Julian Geddes	Deputy General Manager Corporate & Community Martin Hiscox
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PUBLIC QUESTION TIME

A question time is provided for by Council for the purpose of allowing members of the public to express concerns, in writing, on issues relevant to Council's powers and functions.

Notice of questions to be raised are required to be submitted in writing, addressed to the Chief Executive Officer, and received by Council no later than the Friday fortnight (11 days) preceding the meeting date.

A 30 Minute Public Question time is allowed for at the commencement of the Council meeting if further clarification is required only on those written questions received.

Questions and Responses are screened for viewing. A limit of 3 minutes per address applies. In the event that there is no questions from the public, Council will commence the meeting in accordance with the agenda.

Persons are advised that under the Local Government Act, 1993 and Regulations a person may NOT tape record the proceeding of a meeting of a Council, Committee or Workshop without the authority of the Council.

“Tape record” includes a video camera and electronic device capable of recording speech. Mobile phones are to be switched off so as not to disrupt the meeting.

**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 19 February 2019 at 2pm**

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- 1 ACKNOWLEDGEMENT OF COUNTRY**
- 2 HOUSE KEEPING**
- 3 DISCLOSURE OF POLITICAL DONATIONS**
- 4 PRESENT**
- 5 APOLOGIES**
- 6 DECLARATIONS OF INTEREST**
- 7 PUBLIC QUESTION TIME**

No Public Question Time

8 PRESENTATIONS BY THE PUBLIC**8.1 WELLWAYS AUSTRALIA SUICIDE PREVENTION****Document ID: 398657****Author: Personal Assistant to General Manager and Mayor****Authoriser: General Manager****Theme: Our Community****Attachments: Nil****PRESENTATION**

Carolyn Drinkwater; Suicide Prevention Support Coordinator from the Murrumbidgee Suicide Prevention Program, Wellways Australia | incorporating Australian HealthCall Group, spoke with Council and gave an update on what is happening with suicide prevention and postvention in the Narrandera area.

8.2 NARRANDERA SHIRE CHRISTMAS COMPETITION WINNERS**Document ID: 401609****Author: Communications Officer****Authoriser: General Manager****Theme: Our Community****Attachments: Nil****RECOMMENDATION**

Mayor Neville Kschenka to announce the winners of the Narrandera Shire Christmas Competition and present the prizes for each category including:

Best Lit House

Best Novelty House

Best Business

Best Lit Street

9 PRESENTATIONS BY STAFF AND CONTRACTORS

Nil

10 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 12 December 2018



MINUTES

Ordinary Council Meeting

12 December 2018

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 12 DECEMBER 2018 AT 2PM**

The Mayor declared the meeting opened at **2.03pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Wesley Hall, Cr Barbara Bryon, Cr Jenny Clarke

In Attendance

Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), George Cowan (General Manager), Edwina Foley (Communications Officer), Vicki Maher (Minute Taker)

5 APOLOGIES

RESOLUTION 18/285

Moved: Cr Jenny Clarke

Seconded: Cr David Fahey

That apologies from Cr Tammy Galvin be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr Neville Kschenka declared a Non Pecuniary Non Significant Interest in Item 8.2 under the Local Government Act as “Member of NBC” and will remain in the meeting during the presentation.

Cr David Fahey declared a Pecuniary Interest in Item 13.1 under the Local Government Act as “Currently lease land with Colombo Creek frontage” and will leave the meeting and take no part in debate or discussion.

Cr Wesley Hall declared a Non Pecuniary Significant Interest in Item 19.2 under the Local Government Act as “Property owner East and Bolton St” and will leave the meeting during discussion and voting on the matter.

Cr Tracey Lewis declared a Non Pecuniary Non Significant Interest in Item 24.1 under the Local Government Act as “Secretary of Narrandera Bidgee Boxing” and will remain and take part in discussion and voting.

7 PUBLIC QUESTION TIME

Nil

8 PRESENTATIONS BY THE PUBLIC

8.1 WELLWAYS AUSTRALIA SUICIDE PREVENTION

PRESENTATION

Due to unforeseen circumstances, this presentation has been postponed until the 19 February Ordinary Meeting of Council.

SUSPENSION OF STANDING ORDERS**RESOLUTION 18/286**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

A motion was moved that Council suspend standing orders.

CARRIED

8.2 PRESENTATION - NARRANDERA BUSINESS GROUP**PRESENTATION**

The Narrandera Business Group Chair; Mrs Anne Black made a presentation of a \$3,000 cheque to Council being the NBG contribution toward the Big Christmas Tree in East Street in front of the Memorial Gardens.

9 PRESENTATIONS BY STAFF AND CONTRACTORS**9.1 PRESENTATION - PARKS AND GARDENS COMMITTEE AWARDS****PRESENTATION**

The Parks and Gardens Committee Chair; Cr Clarke presented certificates and prizes to the winners of the 2018 Narrandera Shire Garden Awards. There were winners in all Narrandera Shire towns and villages.

RESUMPTION OF STANDING ORDERS**RESOLUTION 18/287**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

A motion was moved that Council resume standing orders.

CARRIED

10 CONFIRMATION OF MINUTES**RESOLUTION 18/288**

Moved: Cr Narelle Payne

Seconded: Cr Kevin Morris

That the minutes of the Ordinary Council Meeting held on 20 November 2018 be confirmed.

CARRIED

11 MAYORAL REPORT**11.1 MAYORAL MONTHLY REPORT DECEMBER 2018****RESOLUTION 18/289**

Moved: Cr Neville Kschenka

Seconded: Cr Wesley Hall

That Council receive and note the Mayoral Monthly Report for December 2018.

Mayor, Councillors Fahey and Payne gave a further update on the LGNSW Annual Conference attended by Council in October.

CARRIED

12 NOTICES OF RESCISSION

Nil

At 2:26 pm, Cr David Fahey, after earlier declaring an Interest in Item 13.1, vacated the Chambers during discussions and voting on the matter.

13 NOTICES OF MOTION**13.1 NOTICE OF MOTION - NARRANDERA SUSTAINABLE DIVERSION LIMITS PROPOSALS****RESOLUTION 18/290**

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council:

1. Endorse the attendance of Cr Fahey, OAM, to the meeting with Department of Infrastructure – Water at Conargo on the 4th December 2018, regarding the Sustainable Diversion Limits projects proposed for the Yanco Creek system (SDL's),

and,

2. Invite DOI-Water to give a presentation to Narrandera Shire Councillor's outlining the proposed works on the Yanco Creek offtake and other projects that may affect ratepayers of the shire in regard to the SDL's, and
3. Invite DOI-Water to hold a public meeting in Narrandera to inform the public and affected citizens of the Narrandera Shire in regards to the proposed works on the Yanco Creek system and associated SDL's as soon as possible

CARRIED

At 2:30 pm, Cr David Fahey returned to the meeting.

14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS

15.1 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 14 NOVEMBER 2018

RESOLUTION 18/291

Moved: Cr Barbara Bryon
Seconded: Cr Jenny Clarke

That Council

1. Receive and note the Minutes of the Railway Station Management Committee held on Wednesday 14 November 2018.
2. Recognise the election of Josie Middleton as Chairperson.

CARRIED

15.2 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 26 NOVEMBER 2018

RESOLUTION 18/292

Moved: Cr David Fahey
Seconded: Cr Jenny Clarke

That Council receive and note the Minutes of the Economic Taskforce Committee meeting held 26 November 2018, together with the updated Economic Development Strategy (non-confidential).

CARRIED

15.3 MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - 28 NOVEMBER 2018**RESOLUTION 18/293**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

1. That the Minutes of the Audit, Risk and Improvement Committee held on Wednesday 28 November 2018 be received and noted.

CARRIED**15.4 MINUTES - AUSTRALIA DAY PLANNING COMMITTEE - 28 NOVEMBER 2018****RESOLUTION 18/294**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. the Minutes of the Australia Day Planning Committee held on Wednesday 28 November 2018 be received and noted with the change of date to 2018

CARRIED**15.5 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 29 NOVEMBER 2018****RESOLUTION 18/295**

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council

1. Receive and note the Minutes of the Extraordinary Grong Grong Community Committee held on Thursday 29 November 2018 be received and noted.
2. Business Transacted without notice – Urgent Matter
The Grong Grong Sportsground Equestrian Arena be available for casual recreational use by the community.

CARRIED

15.6 MINUTES - ARTS AND CULTURE COMMITTEE - 3 DECEMBER 2018**RESOLUTION 18/296**

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council

1. Receive and note the Minutes of the Arts and Culture Committee held on Monday 3 December 2018.

Minutes contain no committee resolutions for Council endorsement.

CARRIED

16 OUR COMMUNITY**16.1 DEDICATION PLAQUE TO JENNIFER O'BRIEN****RESOLUTION 18/297**

Moved: Cr Tracey Lewis

Seconded: Cr Jenny Clarke

1. That Council:

- (a) Purchase a Bronze Plaque stating wording of Option 1 within this report.

Jennifer O'Brien

"This plaque has been erected in honour of the memory Jennifer O'Brien, a selfless and tireless community member whose efforts in many projects and environmental issues improved the amenity of the community. Jennifer had contact with, and gave support to, many individuals within the Shire.

Many hours were given to the maintenance and improvement of these Memorial Gardens. Her caring and contribution endeared her to the broader community and ensures she will be remembered forever."

- (b) Purchase a steel 'Lakeside Seat' and place it at the eastern end of the Memorial Gardens near the liquid amber trees set into the trees.
- (c) Position the plaque on a decorative Pedestal beside the seat.

CARRIED

16.2 SHIRE HEALTH ALLIANCE**RESOLUTION 18/298**

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

That Council

1. Receives the report and
 - a) Authorises the Mayor to convene a public meeting, as soon as practicable, with invitations to be sent to the group as recommended at Option 1.
 - b) Reserves the JB Driscoll room at the Narrandera Ex Servicemen's Club for the conduct of the meeting.
 - c) Authorises the General Manager to make the necessary arrangements.
2. Drafts a petition in the format attached for circulation in the Shire and return to Council for consolidation with other concerned Councils for delivery to relevant Ministers in Canberra.
3. Encourages organisations and individuals in Narrandera Shire to send a letter , a draft of which is attached, to Ministers and Shadow Ministers expressing concern and seeking funding to attract and keep medical practitioners in rural areas.

CARRIED

16.3 NARRANDERA YOUTH ADVISORY COUNCIL

RESOLUTION 18/299

Moved: Cr Tracey Lewis
Seconded: Cr Narelle Payne

That Council

1. Agree to the establishment of an Interim Committee to facilitate development of the Narrandera Youth Advisory Council.
2. Appoint the Mayor and one other Councillor to lead the process.
3. Agree to invite the community representatives listed to become members of the committee.

Following acceptance of a nomination, Cr Lewis was appointed as Council Delegate to the committee.

CARRIED

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY**18.1 CENTRAL WEST LIFESTYLE MAGAZINE****RESOLUTION 18/300**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council

1. Ratifies the decision of the Mayor to participate in the Winter 2019 edition of the Central West Lifestyle Magazine at a cost of \$12,000 plus GST as detailed in the proposal from the publishers dated 27 November 2018.

CARRIED

18.2 SIGNS**RESOLUTION 18/301**

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke

That Council note the information contained in the report.

In Favour: Crs Neville Kschenka, David Fahey, Kevin Morris, Barbara Bryon and Jenny Clarke

Against: Crs Narelle Payne, Tracey Lewis and Wesley Hall

CARRIED 5/3

19 OUR INFRASTRUCTURE**19.1 CONTAINER DEPOSIT SCHEME REFUND SHARING AGREEMENT****RESOLUTION 18/302**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council note the report on the Container Deposit Scheme Refund Sharing Agreement entered into with Kurrajong Recycling.

CARRIED

At 3:07 pm, Cr Wesley Hall, after earlier declaring an Interest in Item 19.2, vacated the Chambers during discussions and voting on the matter.

19.2 DROUGHT COMMUNITIES PROGRAMME

RESOLUTION 18/303

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

That Council

1. resolve the following projects are the priority for a funding application under the Drought Communities Programme:
 - Urban tree watering establishment and irrigation
 - Narrandera library addition
 - Beautification and landscaping of the entry to Lake Talbot Pool
 - CBD improvements – Bolton St / gateway treatments
 - Beautification and landscaping of the entry to Narrandera Cemetery
 - Fencing including Narrandera Sports Ground oval fence, Barellan Sports Ground boundary fence and removal of the fence at Brewery Flats
 - Art work to water tower and lookout lot 7011 DP1024985 Watermain St.
 - Community Hall Improvements programme
 - Site establishment 68-74 Elwin St, Narrandera
 - Dismantling and earthworks – blue slide Lake Talbot Pool
 - Formalised walking access between Lake Talbot Boat Ramp and Lake Talbot Pool
 - Footpath along Bendee St, Barellan between Myall St and Kooba St.

CARRIED

At 3:09 pm, Cr Wesley Hall returned to the meeting.

20 OUR CIVIC LEADERSHIP

20.1 POLICY REVIEW - CS270 (ES50)

RESOLUTION 18/304

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council

1. review and endorse the following policy amendments and place the amended policy on public exhibition for a period of 28 days seeking comments from the community:

- (a) CS270 Access to Council Information

CARRIED

20.2 APPOINTMENT OF NATIVE TITLE MANAGERS

RESOLUTION 18/305

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Acknowledge that the following members of staff have undertaken training provided by the Department of Industry to be a person qualified to act as a Native Title Manager for the purpose of Part 8 of the *Crown Land Management Act 2016* and authorise either of the following three members of staff to individually perform this function when required:
 - Martin Hiscox
 - Craig Taylor
 - Roger Evans
2. Give notice to the Minister for Lands and Forestry of the contact details of the three members of staff authorised to act as a Native Title Manager for the purpose of Part 8 of the *Crown Land Management Act 2016*:
 - Martin Hiscox
 - Craig Taylor
 - Roger Evans

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

21.1 NOVEMBER DEVELOPMENT SERVICES ACTIVITIES

RESOLUTION 18/306

Moved: Cr Narelle Payne

Seconded: Cr Tracey Lewis

1. That Council receive and note the Development Services Activities Report for November 2018.

CARRIED

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

22.1 NOVEMBER STATEMENT OF INVESTMENTS

RESOLUTION 18/307

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the information contained in the Statement of Investments report as at 30 November 2018.

CARRIED

22.2 NOVEMBER CAPITAL WORKS PROGRAM

RESOLUTION 18/308

Moved: Cr Kevin Morris

Seconded: Cr Barbara Bryon

That Council

1. Receive and note the information contained in the Capital Works report as at 30 November 2018.

CARRIED

22.3 NOVEMBER INCOME STATEMENT

RESOLUTION 18/309

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 30 November 2018.

CARRIED

22.4 SUBMISSIONS GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDITORS REPORT

RESOLUTION 18/310

Moved: Cr David Fahey
 Seconded: Cr Narelle Payne

That Council

1. note that no submissions were received in regard to the General Purpose Financial Statements and Auditors Report for the period ending 30 June 2018, concluding the 2017/2018 financial reporting process in accordance with the Local Government Act, 1993.

CARRIED

22.5 NOVEMBER STATEMENT OF RATES AND RECEIPTS

RESOLUTION 18/311

Moved: Cr Narelle Payne
 Seconded: Cr Kevin Morris

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 30 November 2018.

CARRIED

22.6 NOVEMBER STATEMENT OF BANK BALANCES

RESOLUTION 18/312

Moved: Cr Narelle Payne
 Seconded: Cr Kevin Morris

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 30 November 2018

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 18/313**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

24.1 Australia Day Award Winners

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

24.2 Economic Development Strategy

This matter is considered to be confidential under Section 10A(2) - di, dii and diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and information that would, if disclosed, reveal a trade secret.

CARRIED

24.1 AUSTRALIA DAY AWARD WINNERS**RESOLUTION 18/314**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council

1. endorse the Australia Day Award Program winners as determined by the Narrandera Shire Australia Day Planning Committee.

CARRIED

24.2 ECONOMIC DEVELOPMENT STRATEGY**RESOLUTION 18/315**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council receive and note the Economic Development Strategy 2018 (confidential version) containing updates following the Economic Taskforce Committee meeting held 26

November 2018.

CARRIED

At 3:25 pm, Cr Kevin Morris and Cr Wesley Hall left the meeting.

25 COUNCIL MOVES OUT OF CLOSED COUNCIL

RESOLUTION 18/316

Moved: Cr David Fahey

Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 3.29pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 February 2019.

.....
GENERAL MANAGER

.....
CHAIRPERSON

11 MAYORAL REPORT**11.1 MAYORAL REPORT JANUARY FEBRUARY 2019**

Document ID: 394180
Author: Mayor
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council receive and note the Mayoral Report for January February 2019.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 12 December 2018, I have had the privilege to attend the following on behalf of our Council:-

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor attends the Monday meeting prior to the monthly Council Meeting.

Media Interviews and Shire News Promotions

I have had numerous media interviews with Narrandera Argus, Radio 2 MMM Griffith, Prime7, Win News, ABC Radio, Flow FM and Central West Lifestyle Magazine throughout the past month covering recent topics of interest and/or concern.

DECEMBER 2018**Tuesday 11**

Steph Cooke Announcement of Grants approved for the Barellan Floodplain Study and the Narrandera Library Youth Space





11

My thanks to Cr Wesley Hall for attending on my behalf to the Narrandera Public School Awards Presentations that was held at the CRC Church Hall.

11

I attended a meeting in Wagga that was arranged by Transport for NSW to receive information on the Narrandera to Tocumwal Rail Project Feasibility Study.

11

I attended a Narrandera High School Annual Presentation and Awards night. This is a very enjoyable evening and I was extremely impressed by the high standards our students are achieving in our High School. It is great to see their hard work and dedication being acknowledged. I congratulate all students who received awards and all the best to all students for the year ahead. *Well done to all*

11

Together with the General Manager George Cowan, I attended the Floodplain Study Listening Post.

Wednesday 12

Chaired the monthly Council Briefing Session and Ordinary Council Meeting. Minutes of this meeting are further submitted to Council.

Winning recipients of the 2108 Garden Awards were presented with Certificates and prizes from Chair Cr Jenny Clarke. *Congratulations to all winners on your impressive gardens.*



Thursday 13

Together with the General Manager I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly Council meeting as well as providing any updates on current projects. Positive comments continue to be received regarding this segment that continues to be held a monthly basis at 8:30am, the Thursday following the monthly Council meeting.

I appreciated the opportunity provided by the Narrandera Community Radio Spirit FM for me to give to the community the Mayor's Christmas Message. This covered the year's achievements, progress in the Shire and projects to commence in 2019.

Thank you Community Radio for this opportunity...

Sunday 16

Along with the local community I attended Annual Carols by Candlelight event in the Narrandera Park and I was pleased to be asked to make the opening address on this occasion. This was a very enjoyable community event in the Marie Bashir Park and it was great to see so many families enjoying the evening.

Tuesday 18

Attended the Narrandera St Joseph's School Year 6 Mass Graduation at St Mel's Church followed by their Graduation Ceremony and Dinner at the Golf Club.

JANUARY 2019**Monday 14**

Attended the Australia Day Planning Committee where we finalised arrangements for the Australia Day ceremony.

Tuesday 15

I met with other committee members in Marie Bashir Park to formalise the site plan for the Australia Day ceremony.

15

Attended the Inaugural meeting of the recently formed Solar Farm Reference Group. The Group, with members from across the business sector, has been developed for the purpose to work with and advise local services of the opportunities that will become available to ensure Narrandera Shire maximises all opportunities during the construction of the planned Solar Farms. Advertisements were undertaken inviting businesses to register their Expression of Interest (EOI) to provide a range of services. EOIs remain open and businesses are still able to submit.

Wednesday 23 and Thursday 24

Councillors and senior staff attended Listening Posts in Barellan, Grong Grong, Sandigo and Narrandera. Community members were able to raise issues and put forward projects for consideration for inclusion in the 2019-2020 Budget. All sessions were well attended with the

feedback from community members being appreciated. These days were also an opportunity for Councillors and senior staff to examine the Shire’s road network.



24

Deputy Mayor Cr Fahey, Crs Galvin, Clarke and Payne and I attended the launch of the NRMA Electric vehicle Fast Charging Station in Twynam Street.



Saturday 26

I had the great pleasure of attending various functions on Australia Day. Unfortunately this Year’s Australia Day Ambassador, Ms Charlie Brown, became unwell and was not able to travel to Narrandera so we continued with the arranged festivities. The day commenced with the Lions Club Aussie Breakfast in the Marie Bashir Park, followed by the Australia Day Ceremony and Award Presentations which were a great success. Australia Day Awards were presented All events were very successful and I congratulate everyone involved in the organisation. Congratulations to all Australia Day Award Winners for 2019.



Citizen of Year; Dr Joe Romeo



Senior Citizen; Mrs Jocelyn Middleton



Junior Citizen of Year; Renae Galvin



Organisation of the Year; Bidgee Boxing Some of the Crowd Mayor with Colouring in Competition Winners

26 Citizenship Ceremony

It was a privilege to conduct a Citizenship Ceremony during the Australia Day proceedings. There were five (5) very happy recipients who gave their Citizenship Pledge. Congratulations again to Ms May Bautista and Mr Christopher Cerdena, Yuxiang Pettigrew, KUKU Babatunde (Dr Tunde) and his son Tifeoulwe.



After the Narrandera Ceremony I drove to Barellan to take part in the celebrations at the Barellan Swimming Pool.

Graham Davies was the MC and I was invited to make a short address in which I congratulated Judith Finlay on being nominated in two categories. Following the flag raising ceremony, the Riverina Men’s Choir, accompanied by Mary Sutcliffe and conducted by Frances Tsoukalidis, performed several pieces followed by poetry recitals and storytelling.

A barbecue lunch was provided by the Barellan volunteers followed by the Judging of the Damper Baking competition. *My thanks go to the people of Barellan for making me welcome.*

FEBRUARY 2019

Saturday 2

Had the privilege of presenting service certificates on behalf of the Shire to Stalwarts of the Narrandera Water Skiing Club, Pam and Bob Beazley. Both these people are pioneers of the Club, having given 40 years’ service. Their dedication has allowed the Club to continue their important work of ensuring the ski area is extremely well presented and attracted visitors from the region and the state. *Congratulation to Pam and Bob.*

Monday 4

Attended the announcement of further funding for the Narrandera Golf Club announced by MP Steph Cooke, Member for Cootamundra. The extra funding of \$186,000 will provide Solar Panels to power for pumping of water to the new irrigation system previously funded from the Stronger Country Communities Grants Round 1.

The opportunity was also taken express our concern that the Executive Summary of the Narrandera to Tocumwal Rail Study had still not been provided.



Top left; Mayor Kschenka, Minister Paul Toole, Local Member Steph Cooke

Top right; Gold clubs 18th Fairway and Green showing just how much these grants are needed



Bottom; Minister Paul Toole, President Geoff Osmond, Local Member Steph Cooke and Volunteer Noel Crichton with the large team of club members who assisted in many ways with grant applications

4

Met with representatives of Central West Magazine to assist with content for the pending feature of Narrandera Shire in their Winter Edition.

Tuesday 5

Together with General Manager George Cowan, Mayor Paul Maytom and Director Corporate Services Craig Bennett from Leeton Shire Council, I met with Chief Inspector John Wadsworth and Superintendent Peter O'Brien to further discuss policing in the Shire. It was pleasing to hear that an Officer will be allocated to Barellan and a residence had been secured there. Issues that continue to be of concern are Officers on leave not being replaced and difficulty in attracting police to regional areas. There is also still only one Rural Crime Investigator allocated to the Region. Crime figures are currently quite low which is pleasing.

Thursday 7

Met with Mr Dan Pedersen from The Land newspaper to talk about various matters, in particular the Narrandera to Tocumwal Rail Study. I also took him of a brief tour of the town.

Friday 8

Attended the NATnet Art Exhibition at the Narrandera Arts & Community Centre. My congratulations to the organisers and artists for bringing this wonderful Exhibition of Contemporary Art to Narrandera.



Top left; Individually handmade paper roses form the centre of the art piece
Top right; Cr Barbara Bryon and Mrs Shirley Cowan enjoy the art exhibition



Bottom; A magnificent piece

Saturday 9

Accepted an invitation to address the February Regional RSL Conference held at the Narrandera Ex-Servicemen’s Club. I gave a brief history of the establishment of the town and the Shire, what the shire now has to offer, and what our future prospects are. This was appreciated by the delegates who represented many areas of regional NSW. RSL Sub-Bran­ches are still coping with restrictions on fund raising. My thanks go to the organisers for the opportunity to represent the Shire at their conference.

I continue to extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past months, either on my behalf, or as elected committee members.



Deputy Mayor Cr David Fahey OAM attended the Signing of the Deed of the Parkside Cottage Museum to Council
I am extremely grateful to you all for this assistance and I look forward to working together toward
a very productive year ahead for Narrandera Shire. Happy New Year and Thank you.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council receive and note the Mayoral Report for January February 2019.

12 NOTICES OF RESCISSION

Nil

13 NOTICES OF MOTION**13.1 NOTICE OF MOTION - BINYA SCHOOL****Document ID: 404333****Author: Cr Barbara Bryon****Theme: Our Community****Attachments: Nil**

I, Councillor Barbara Bryon, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 February 2019.

MOTION

That Council create a suitable plaque acknowledging the 100 years of schooling in the village of Binya. This plaque to be unveiled at the school centenary celebration on 6 and 7 April 2019.

BACKGROUND

Binya is the smallest school in Narrandera Shire. Having been teaching children for 100 years is no mean feat and one worthy of recognition. The school centenary celebration will be the focus of celebration for all of Binya, not just the school itself. Schools in small communities are vital as the heart of their town. People will be returning to Binya for the centenary from all over Australia: ex pupils, ex teachers and residents.

It is fitting the Council recognises this event as part of the history of our Shire

RECOMMENDATION

That Council create a suitable plaque acknowledging the 100 years of schooling in the village of Binya. This plaque to be unveiled at the school centenary celebration on 6 and 7 April 2019.

13.2 NOTICE OF MOTION - KERBSIDE GARBAGE COLLECTION

Document ID: 404334
Author: Cr Barbara Bryon
Theme: Our Community
Attachments: Nil

I, Councillor Barbara Bryon, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 February 2019.

MOTION

That Council investigate the feasibility of having an annual kerbside garbage collection for Narrandera Shire.

BACKGROUND

Even though free entry to our 'Tip' has made a great difference to the rubbish dumped illegally, a kerbside collection would focus on the larger items that people have difficulty disposing of.

Many people have white goods and furniture items they would really like to dispose of but don't have the means.

One factor to be considered is that people might put out their rubbish too early and make the town look unsightly.

This happens in cities but a publicity campaign would surely be effective in overcoming this.

RECOMMENDATION

That Council investigate the feasibility of having an annual kerbside garbage collection for Narrandera Shire.

13.3 NOTICE OF MOTION - NARRANDERA RAIL PROJECT - RAMJO**Document ID: 404741****Author: Cr David Fahey****Theme: Our Economy****Attachments: Nil**

I, Councillor David Fahey, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 February 2019.

MOTION

That Council pass on the Tocumwal to Narrandera Freight Rail Link project to the Riverina and Murray Joint Organisation (RAMJO) for facilitation.

BACKGROUND

The grounds for the Motion are:

1. The Riverina and Murray Joint Organisation (RAMJO) was formed by the State Government in 2018. The vision of RAMJO Councils is collaborating effectively through strategic planning, priority setting, advocating, engaging with Governments and key stakeholders, so as to facilitate infrastructure development and ensure the long term sustainability, wellbeing and liveability of the region's communities.
2. As the Narrandera to Tocumwal Freight Rail Link project is of regional significance, it is a natural fit for RAMJO to pursue as it impacts all of the member councils in some way.
3. The role of RAMJO is to develop the key strategic regional priorities of the region and to advocate and deliver those priorities in collaboration with Federal and State Governments.
4. And to facilitate Member Councils collaborating and co-operating on matters of regional significance and benefit to the RAMJO region, and to advocate those matters on behalf of the Member Councils and their communities.
5. And to effectively engage with a range of Federal and State Government Ministers, Departments and other Agencies on critical issues relating to the region and to undertake a range of Government funded programs and projects.
6. And to strengthen the role of Local Government in the achievement of regional economic, social and environmental beneficial outcomes.
7. And to engage with other Joint Organisations throughout New South Wales and Northern Victoria and where appropriate take collaborative action.

8. Narrandera Shire council is represented by Deputy General Manager Infrastructure, Julian Geddes on the Infrastructure subcommittee of RAMJO and is aware of the issues and the project aspirations.

RECOMMENDATION

That Council pass on the Tocumwal to Narrandera Freight Rail Link project to the Riverina and Murray Joint Organisation (RAMJO) for facilitation.

13.4 NOTICE OF MOTION - CORNER CADELL AND LARMER STREETS

Document ID: 404742
Author: Cr Jenny Clarke
Theme: Our Environment
Attachments: Nil

I, Councillor Jenny Clarke, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 February 2019.

MOTION

That Council contact the appropriate personnel to clean up and maintain the site to improve the image of Narrandera on the Corner of Newell Highway (Cadell Street) and Larmer Street, being the former Police Station and residence now abandoned and in disrepair.

RECOMMENDATION

That Council contact the appropriate personnel to clean up and maintain the site to improve the image of Narrandera on the Corner of Newell Highway (Cadell Street) and Larmer Street, being the former Police Station and residence now abandoned and in disrepair.

13.5 NOTICE OF MOTION - SOLAR**Document ID: 404744****Author: Cr Jenny Clarke****Theme: Our Infrastructure****Attachments: Nil**

I, Councillor Jenny Clarke, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 19 February 2019.

MOTION

That Council:

1. Call for expression of interest from qualified solar and battery designers and engineers to submit designs and costs for particularly:
 - No 1. Narrandera Industrial Estate (Red Hill)
 - No 2. Narrandera Water Treatment works
 - No 3. Narrandera Bore Water Pumps.
2. Approach the clean energy corporation to submit financing proposals to finance the selected designs.
3. Call for tenders to supply, install and commission the selected designs and lastly.
4. Award the selected contractor (s) to execute the building and installation of the solar arrays, connecting infrastructure and batteries.

RECOMMENDATION

That Council:

1. Call for expression of interest from qualified solar and battery designers and engineers to submit designs and costs for particularly:
 - No 1. Narrandera Industrial Estate (Red Hill)
 - No 2. Narrandera Water Treatment works
 - No 3. Narrandera Bore Water Pumps.
2. Approach the clean energy corporation to submit financing proposals to finance the selected designs.
3. Call for tenders to supply, install and commission the selected designs and lastly.
4. Award the selected contractor (s) to execute the building and installation of the solar arrays, connecting infrastructure and batteries.

14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS**15.1 MINUTES - PARKS AND GARDENS ADVISORY COMMITTEE - 3 DECEMBER 2018****Document ID: 404551****Author: Administration Officer****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Parks and Gardens Advisory Committee Minutes - 3 December 2018****RECOMMENDATION**

That Council

1. Receive and note the Minutes of the Parks and Gardens Advisory Committee held on Monday 3 December 2018.
2. Endorse the Committee nomination for Annette Crowe.



MINUTES

Parks and Gardens Advisory Committee Meeting

3 December 2018

**MINUTES OF NARRANDERA SHIRE COUNCIL
PARKS AND GARDENS ADVISORY COMMITTEE MEETING
HELD AT THE HOME AND COMMUNITY CENTRE
ON MONDAY, 3 DECEMBER 2018 AT 2PM**

1 PRESENT

Cr Jenny Clarke OAM, Cr Neville Kschenka, Cr Tracey Lewis, Member Gwen Nielson, Mrs Betty Bradney, Minute Taker Roger Evans, Member David Farley, Annette Crowe, Matthew Thornton OSR Supervisor

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Member Gwen Nielson
Seconded: Mrs Betty Bradney

That the Minutes of the Parks and Gardens Advisory Committee Meeting held on 19 October 2018 be confirmed.

5 REPORTS

5.1 COMMITTEE NOMINATION - ANNETTE CROWE

COMMITTEE RECOMMENDATION

Moved: Cr Jenny Clarke OAM
Seconded: Cr Neville Kschenka

That the Committee consider and endorse the Committee nomination for Annette Crowe.

5.2 GARDEN AWARDS

COMMITTEE RECOMMENDATION

Moved: Cr Jenny Clarke OAM

Seconded: Member Gwen Nielson

That the Committee endorse garden award recipients.

2:30pm Cr Tracey Lewis arrived and apologised for being late.

6 GENERAL BUSINESS

6.1 Member Gwen Nielson suggested that future awards should consider a neighbours award as in previous years recognising what the judges see as their first impression whilst driving by also considering a highly commended award and rental category.

Member David Farley suggested that local sponsors and suppliers should be approached to contribute to the awards by donating goods and supplies.

6.2 Member David Farley provided an update on the Hankinson park project informing the Committee that a concept design had been completed and grant application had been submitted.

6.3 Member David Farley inquired how does the Committee go about progressing ideas suggesting that the recent installation of an irrigation system in front of the sportsground could continue along the entire length of Victoria Avenue. Member David Farley suggested a master plan should be created for Victoria Avenue.

The Open Space and Recreation Manager informed the Committee that he envisaged the continuation of the irrigation system along Victoria Avenue to take place over the next 5 years but highlighted the need for designated driveways to be included to limit driving on irrigated areas.

Member David Farley suggested getting outside professional help to design some areas and the help may be funded by potential sponsors.

Mrs Betty Bradney raised her concerns with previous planting within the area do not suit the Narrandera climate and designers are for different locations and do not understand that some species do not grow in this climate.

The Committee continued to discuss the feature of Hankinson Park with the Open Space and Recreation Manager suggesting that the installation of a fountain at the park would be very hard to maintain on a regular basis and the use of living plants to commemorate Mr Hankinson would have the added risk of being susceptible to pest, disease and would not be a long term feature as opposed to a sculptures or solid artwork.

The Committee discussed various options including sculptures and a wall to honour all the pioneers. Cr Tracey Lewis added that the aboriginal contribution should also be included.

The Committee agreed that the feature should be tabled at the next meeting with Member David Farley to prepare a draft to present to the Committee.

COMMITTEE RESOLUTION

Moved: Cr Jenny Clarke OAM
Seconded: Member Gwen Nielson

That David Farley to prepare a draft of a suitable feature for hankinson Park and present it to the committee at the next meeting.

CARRIED

7 NEXT MEETING

TBA

8 MEETING CLOSE

Meeting Closed at 3:30pm

The minutes of this meeting were confirmed by the Parks and Gardens Committee Chair on 8 February 2019.

Cr Jenny Clarke OAM

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CHAIRPERSON

15.2 MINUTES - KOALA REGENERATION COMMITTEE - 6 DECEMBER 2018

Document ID: 404923

Author: Events and Visitor Services Supervisor

Authoriser: General Manager

Attachments: 1. Koala Regeneration Committee Minutes - 6 December 2018

RECOMMENDATION

That Council

1. Received and noted the Minutes of the Koala Regeneration Committee held on Thursday 6 December 2018.
2. Endorse the Committee nominations for Lee Reavley, Lyndsay Hayes and Christine Milner.

**MINUTES OF NARRANDERA SHIRE COUNCIL
KOALA REGENERATION COMMITTEE
HELD AT THE LIBRARY
ON THURSDAY, 6 DECEMBER 2018 AT 4.30PM**

1 PRESENT

Mrs Betty Bradney, Mr Bob Manning, Mr Geoff Sullivan, Ms Kimberley Beattie, Minute Taker Toneale OConnell, Mr Roy Wade, Ms Lorna Quilter, Christine Seacombe (Observer)

2 APOLOGIES

Lindsay Hayes, Angela Lewis (NPWS)

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Geoff Sullivan

Seconded: Mr Roy Wade

That the minutes of the Koala Regeneration Committee held on 12 October 2018 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

- Date for the next meeting should be in the first week of March.
Date set: Thursday 7 March 4:30pm at the library.
The date for the following meeting to be determined at the March meeting.
- Geoff has had the koala committee accounts audited by Councils (MARTIN).
- Geoff will collect the koala donations tin from Narrandera Visitor Information Centre for the current financial quarter. Uncertain as to what future steps will be required under Council's new S355 committee rules.

6 REPORTS

6.1 ELECTION OF CHAIRPERSON

COMMITTEE RESOLUTION

Moved: Ms Lorna Quilter

Seconded: Mr Roy Wade

That the Committee accept nominations and elect a chairperson

The Committee has deferred electing a chairperson until the next meeting.

CARRIED

6.2 VOLUNTEER LIST

RECOMMENDATION

The Committee to compile a list of Volunteers to be inducted by WHS&R Officer and added to Volunteer register.

Item not completed or discussed due to agenda not being produced.

6.3 NARRANDERA SHIRE EVENTS AND TOURISM TEAM

COMMITTEE RESOLUTION

Moved: Ms Lorna Quilter

Seconded: Mr Geoff Sullivan

Committee invited Events and Tourism team representative to attend meeting.

Councils Event and Visitor Services Supervisor, Toneale OConnell attended this meeting.

The Annual Koala Count date has not yet set. Council's Events and Visitor Services Supervisor will provide assistance with promotion and marketing of the event via traditional and social media to the value of \$1000.00

CARRIED

6.4 KOALA REGENERATION COMMITTEE REVENUE AND EXPENDITURE

COMMITTEE RESOLUTION

Moved: Ms Lorna Quilter

Seconded: Mr Geoff Sullivan

Committee provided a review of the Koala Regeneration Revenue and Expenditure Financial Report as at DATE 2018.

- The agenda for this meeting was not set in time for the committee members to collated adequate documentation on the above, topics relating to budget discussed were:
- A Request to be made for \$3000.00 to be provided for known requirements involved in local wildlife care of koalas (to support Lindsay's koala care activities).
- The committee would like to apply for funding through Narrandera Shire Council financial assistance requests for posts to be erected to mark the boundaries of the areas used in the koala count, with signs delineating the different count zones, to make it easier to identify which area is which in the field.

CARRIED

6.5 COMMITTEE NOMINATION - LEE REAVLEY, LYNSAY HAYES AND CHRISTINE MILNER.

COMMITTEE RESOLUTION

Moved: Ms Lorna Quilter

Seconded: Mr Roy Wade

That the Committee consider and endorse the committee nomination for; Lee Reavley, Lyndsay Hayes and Christine Milner.

Lindsay Hayes, Lee Reavely, and Christine Seacombe have submitted membership forms but have not been included on the committee list. Motion passed that Lindsay Hayes, Lee Reavely, and Christine Seacombe be accepted as koala committee members.

CARRIED

7 GENERAL BUSINESS

- NSW OEH are developing an app for logging koala sightings, the koala committee may hold a local launch event for it once it has been made live.
- Kimberley Beattie gave a brief report on the discussions held at the NSW OEH Koala Strategy workshop day that was held recently. Further discussion of the

outcomes of this workshop will occur at a later meeting, once the outcomes and notes from the day have been distributed to attendees by the NSW OEH staff

- The koala committee would like to provide support for at least one local person to be trained in wildlife/koala care [additional to the existing carer].

Committee reviewed the possibility of a School work-placement position?

8 CORRESPONDENCE

9 NEXT MEETING

7th March 2019

10 MEETING CLOSE

The Meeting closed at 5.05pm

15.3 MINUTES - SPORTS FACILITIES ADVISORY COMMITTEE - 6 DECEMBER 2018

Document ID: 404543

Author: Administration Officer

Authoriser: Deputy General Manager Infrastructure

Attachments: 1. Sports Facilities Advisory Committee Minutes - 6 December 2018

RECOMMENDATION

That Council

1. Receive and note the Minutes of the Sports Facilities Advisory Committee held on Thursday 6 December 2018.

Minutes contain no committee resolutions for Council endorsement.

**MINUTES OF NARRANDERA SHIRE COUNCIL
SPORTS FACILITIES ADVISORY COMMITTEE
HELD AT THE NARRANDERA SPORTS GROUND CLUB ROOM
ON THURSDAY, 6 DECEMBER 2018 AT 5.30PM**

1 PRESENT

Minute Taker Matthew Thornton, DGMI Julian Geddes, Member Gavin Sullivan, Mr Ron Absolom, Mr Shaun Lyons, Cr Jenny Clarke OAM,

2 APOLOGIES

Mr Roger Evans, Ms Lee Longford, Mr Brent Lawrence, Cr Tracey Lewis, Cr Narelle Payne, Mr Graham Flynn

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Ron Absolom

Seconded: Mr Shaun Lyons

That the minutes of the Sports Facilities Advisory Committee held on 11 October 2018 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 GENERAL BUSINESS

- Julian Geddes advised that Council may be eligible for the drought assistance grant. Council has a list of things in there infrastructure program they think the grant should be used for. There needs to be a submission to Council at the December Council meeting. The sealing of the footpath from the kiosk to the clubrooms may be an option in this submission.
- Council has some prices on a new boundary fence but some things need to be decided type of fence (same as current or an alternative)/location(current position or at the bottom of the hill near boundary line). General consensus from the attending committee members is in the current position (a vote could not occur as there was not a quorum). A discussion was had all members were in favour of the current location except Ron Absolom.

Gavin asked about the difference in prices, Julian said there's not much difference in prices between the locations up top roughly \$80,000 and boundary line \$76,000. Alternate fence styles need to be sourced and priced to be able to make a decision on the style of the fence.

- Cr Clarke has concerns about the condition of the seats around the fence. Shaun had the idea of similar to donating a brick and getting people to buy a seat and get plaque on the seat Julian said we may be able to get a grant for the labour for installation.
- Shaun Lyons advised that junior rugby league has a home and away season with 7 home games with 7 games during that day (possibly 77 games for the season at Henry Mathieson Oval) Shaun has concerns about the condition of the surface. His concerns are that the birds and kangaroos are damaging the surface and making it uneven and unsuitable for play and training. Julian said he will talk to Roger and see if he has any plans to fixup the surface.
- Pro ten cup is running again in 2019 and they're looking to possibly have 3 home games plus possibly finals at the Sportsground. The competition may be starting in February.
- The Lizards are also looking at running a knockout in Narrandera similar to the one held at Barellan this year which attracted a huge crowd.
- Gavin Sullivan commented since the footy club missed out on the second round of the funding for the Stronger Communities Grant they are finding out the criteria so they can look at the clubrooms becoming an emergency centre and are looking at receiving the funding though that avenue. Julian is to see Fred Hammer about this.
- Wagga has been in talks with woman's AFL about getting a game in Wagga in 2020 an have been throwing money at them to help secure this .Gavin thinks that we should be pushing Narrandera as a venue for the big games like AFL, NRL, Soccer, or other sports on a big scale. We need to push that we have the best facility's and are a central location in the area where more people are likely to attend. Gavin said the best plan of action would be to organise a meeting in Sydney with Sam Graham (unsure of name) Head of AFL NSW to consider Narrandera a possible venue for these big games. If money is needed to secure these games does council have these funds available? These costs would be brought back through tourism to the town. Julian said that a letter would need to written to Council as part of a budget submission.

7 CORRESPONDENCE

Nil

8 NEXT MEETING

Thursday 7 March 2019 at 5.30pm

9 MEETING CLOSE

The Meeting closed at 6.30pm.

The minutes of this meeting were confirmed by the Chair of the Sports Facilities Advisory Committee on 8 February 2019.

Gavin Sullivan

.....

CHAIRPERSON

15.4 MINUTES - BETTERING BARELLAN COMMITTEE - 23 JANUARY 2019**Document ID: 402860****Author: Corporate and Community Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Bettering Barellan Committee Minutes - 23 January 2019****RECOMMENDATION**

That Council

1. Receive and note the Minutes of the Bettering Barellan Committee held on Wednesday 23 January 2019.
2. Note the endorsement of Nola Trembath as a committee member.
3. Note the endorsement the following Barellan Hall hire fees:

Hall Hire - Full day \$100

- Half day \$50

- Casual \$25 (for example Training nights – 1 hr)

- Deb practice \$10

To include in fees and charges

- hire of cool room \$50, tables \$5.50 and chairs \$ \$1.10 - all including GST

**MINUTES OF NARRANDERA SHIRE COUNCIL
BETTERING BARELLAN COMMITTEE MEETING
HELD AT THE BARELLAN SWIMMING POOL
ON WEDNESDAY, 23 JANUARY 2019 AT 11.30AM**

1 PRESENT

Cr Kevin Morris, Member Donna Robertson, Member Heather White, Observer Nola Trembath. Observer Martin Hiscox Minute Taker Tiffany Thornton

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

- Committee discussed Hall Insurance requirements for hirers
- Discussion on Hall Improvement – Drought relief funding – Sound proofing, fire rated curtains, replacemnet of damaged ceiling in bar and foyer were included in the submission for Barellan Hall.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr Kevin Morris

Seconded: Member Donna Robertson

That the minutes of the Bettering Barellan Committee Meeting held on 4 December 2018 be confirmed.

CARRIED

5 REPORTS

5.1 COMMITTEE NOMINATION - NOLA TREMBATH

COMMITTEE RESOLUTION

Moved: Member Donna Robertson

Seconded: Member Heather White

That the Committee consider and endorse the committee nominations for;

a) Nola Trembath

CARRIED

5.2 BARELLAN HALL HIRE FEES

COMMITTEE RESOLUTION

Moved: Cr Kevin Morris

Seconded: Member Donna Robertson

That the Committee discussed the following hire fees:

Hall Hire - Full day \$100

- Half day \$50

- Casual \$25 (for example Training nights – 1 hr)

- Deb practice \$10

To include in fees and charges

- hire of cool room \$50, tables \$5.50 and chairs \$ \$1.10 - all including GST

CARRIED

5.3 2018-2019 BUDGET

That the Committee reviewed and members agreed on the current draft 2018-19 Budget.

5.4 ACTION LIST / KEY REGISTER

The Committee discussed and updated action list and key register.

7 NEXT MEETING

Wednesday 27th March 2019 - Time to be confirmed

7 MEETING CLOSE

Meeting Closed at 12.30pm

15.5 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 24 JANUARY 2019**Document ID: 404568****Author: Corporate and Community Administration Officer****Authoriser: Deputy General Manager Corporate and Community****Attachments: 1. Grong Grong Community Committee Minutes - 24 January 2019****RECOMMENDATION**

That Council

1. Receive and note the Minutes of the Grong Grong Community Committee held on Thursday 24 January 2019.
2. Note the endorsement of Leonard O'Reilly, Graeme Missen and Peter Skarlis as committee members.
3. Note the endorsement of the following Grong Grong Hall hire fees:
 - Hall Hire - Hall Hire (only) \$100
 - Supper Room Hire (only) \$50
 - Supper Room and Kitchen Hire \$80
 - Hall, Supper and Kitchen Room Hire (private) \$200
 - Hall, Supper and Kitchen Room Hire (public event – entry fee) \$250
 - Cool room Hire \$30 (3 days)
 - Food Warmer Hire \$20
 - remove- Committee Room Hire \$11
 - Table Hire (Old Trestles only) \$5.50
 - Chair Hire \$1.10
4. Committee resolved to undertake the works as proposed in Stronger Country Communities Funding for the Earth Park. Committee accept the \$10,000 contribution from the Grong Grong Progress Association towards the project.
5. Endorse the addition to Terms of Reference as follows;

The Grong Grong Community Committee may apply for grants in relation to the facility/function delegated to it.

Should applications require a co-contribution in excess of funds contained within an adopted budget or time does not permit approval to be sought from council prior to the closing of a grant application the Committee Chairperson may seek the approval of the General Manager to lodge the grant application which must be ratified at the next ordinary meeting of the Committee

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG HALL
ON THURSDAY, 24 JANUARY 2019 AT 7PM**

1 PRESENT

Member Bob Manning, Cr Barbara Bryon, Member Reiner Meier, Member John Foley, Member Gemma Purcell, Observer Graeme Missen, Observer Peter Skarlis, Minute Taker Tiffany Thornton, Observer Martin Hiscox

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Reiner Meier

Seconded: Member John Foley

That the minutes of the Grong Grong Community Committee Meeting held on 25 October 2018 and the Extraordinary Grong Grong Community Committee Meeting held on 29 November 2018 be confirmed.

CARRIED

5 REPORTS

5.1 COMMITTEE NOMINATION - LEONARD O'REILLY, GRAEME MISSEN, PETER SKARLIS

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Reiner Meier

That the Committee consider and endorse the committee nominations for;

- a) Leonard O'Reilly
- b) Graeme Missen
- c) Peter Skarlis

CARRIED

5.2 HALL IMPROVEMENT - DROUGHT COMMUNITIES PROGRAMME SUBMISSION FOR FUNDING

Yet to be formally announced, should not be long before this is to occur

Action: Gemma to discuss with Emily - Committee to speak with supplier- if able to proceed with works if funding is approved, funds to be spent by 30 June 2019.

COMMITTEE RESOLUTION

Moved: Member Reiner Meier

Seconded: Cr Barbara Bryon

That the committee acknowledge the inclusion of Grong Grong Hall Air conditioning into the Narrandera Shire Council funding submission to the Drought Communities Programme.

CARRIED

5.3 UPDATE - EARTH PARK

Discussion – walking path to link two zones Gemma to follow up with DGMI

Earth Park negotiated with RMS for tree planting to continue into the township

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member John Foley

Committee to received and note an update on the Grong Grong Earth Park.

CARRIED

5.4 STRONGER COUNTRY COMMUNITY FUNDING

The SCCCF is a state government funding round aimed at supporting community infrastructure in regional NSW. The Grong Grong Earth Park in conjunction with Narrandera Shire Council has been successful in applying for \$50,000 in funding that will support stage 1 of the Earth Park higher play zone. Grong Grong Progress on behalf of the Earth Park Committee currently holds \$10,000 in restricted reserved funds that will also contribute to the project.

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Cr Barbara Bryon

That the Committee:

1. resolve to undertake the works as proposed
2. Accept the \$10,000 contribution from the Grong Grong Progress Association
3. Acknowledgement from the Grong Grong Progress Association regarding the contribution of \$10,000 to the Grong Grong Community Committee.

CARRIED**5.5 MAINTENANCE OF HALL - UPDATE FROM INSPECTION**

Heritage Advisor to provide report on how to manage installation of a wheel chair access ramp. Report to be sent to committee once received.

Top five priorities identified as:

- Emergency Exit doors to be replaced
- Trip hazard at entry
- Covering exposed power box at entry
- Brick work – back of men's toilet
- Men's toilet door replacement

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Reiner Meier

That the Committee receive and review the notes taken from the Grong Grong Hall Inspection.

CARRIED**5.6 INSTALLATION OF REMOTE SUPERVISION SIGNAGE****COMMITTEE RESOLUTION**

Moved: Member John Foley

Seconded: Cr Barbara Bryon

That the Committee receive update on installation of remote supervision signage.

CARRIED**5.7 GRONG GRONG HALL BOOKINGS**

Action – Gemma to follow up - Committee discussed need options for booking system – a backup plan, even possible online booking.

Copies of insurance information – laminated one to be displayed in hall, copies to be given out to hirers.

COMMITTEE RESOLUTION

Moved: Member John Foley

Seconded: Cr Barbara Bryon

The Committee update on current Grong Grong Hall bookings.

CARRIED

5.8 2018-2019 BUDGET

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member John Foley

That the Committee review and accept a 2018-19 Budget with amendment to water amount and the Sportsground and Earth Park budgets are not needed.

CARRIED

5.9 GRONG GRONG HALL HIRE FEES

COMMITTEE RESOLUTION

Moved: Member John Foley

Seconded: Member Reiner Meier

That the Committee endorse the following hire fees (including GST):

Hall Hire - Hall Hire (only) \$100

- Supper Room Hire (only) \$50

- Supper Room and Kitchen Hire \$80

-Hall, Supper and Kitchen Room Hire (private) \$200

-Hall, Supper and Kitchen Room Hire (public event – entry fee) \$250

-Cool room Hire \$30 (3 days)

-Food Warmer Hire \$20

~~-remove–Committee Room Hire \$11~~

-Table Hire (Old Trestles only) \$5.50

-Chair Hire \$1.10

CARRIED

5.10 ACTION LIST / KEY REGISTER

Action: Add dates for Working Bee at Earth Park – first Saturday April, May, June

Hire Fees item updated

Budget item updated

Volunteer induction – needs to be moving forward

Action- check with OSR Manager in regards to Slashing/ mowing of sportsground

Action- Committee Weed spraying of sportsground

Action update key register – add Jean Batchelor – RSL Room

COMMITTEE RESOLUTION

Moved: Member John Foley
Seconded: Cr Barbara Bryon

That the Committee update action list and key register

CARRIED

5.11 TERMS OF REFERENCE - GRANTS

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell
Seconded: Member Reiner Meier

That the Committee add the follow addition to the Terms of Reference:

The Grong Grong Community Committee may apply for grants in relation to the facility/function delegated to it.

Should applications require a co-contribution in excess of funds contained within an adopted budget or time does not permit approval to be sought from council prior to the closing of a grant application the Committee Chairperson may seek the approval of the General Manager to lodge the grant application which must be ratified at the next ordinary meeting of the Committee

CARRIED

6 NEXT MEETING

May 2019 - date and time to be decided

7 MEETING CLOSE

Meeting Closed at 8.30pm

The minutes of this meeting were confirmed by the Chair of the Grong Grong Community Committee on 27 January 2019.

Bob Manning

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CHAIRPERSON

15.6 MINUTES - NARRANDERA STADIUM ADVISORY COMMITTEE - 5 FEBRUARY 2019**Document ID: 404558****Author: Administration Officer****Authoriser: Deputy General Manager Infrastructure****Attachments: 1. Narrandera Stadium Advisory Committee Minutes - 5 February 2019****RECOMMENDATION**

That Council

1. Receive and note the Minutes of the Narrandera Stadium Advisory Committee held on Tuesday 5 February 2019.
2. Endorse the Committee Nomination for Kelly Stockdale.
3. Note the resignation of Sam Irons.



MINUTES

Narrandera Stadium Advisory Committee Meeting

5 February 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
NARRANDERA STADIUM ADVISORY COMMITTEE MEETING
HELD AT THE NARRANDERA STADIUM
ON TUESDAY, 5 FEBRUARY 2019 AT 6.30PM**

1 PRESENT

Chairperson Gayle Murphy, Member Lee Longford, Member Steve Buchanan, Minute Taker Roger Evans, Kelly Stockdale

2 APOLOGIES Member Sam Irons, Cr Narelle Payne, Cr Fahey, Member Martin Hiscox

COMMITTEE RECOMMENDATION

Moved: Member Steve Buchanan
Seconded: Member Lee Longford

That apologies from Cr David Fahey OAM, Cr Narelle Payne and Martin Hiscox be received and accepted.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RECOMMENDATION

Moved: Member Steve Buchanan
Seconded: Member Lee Longford

That the minutes of the Narrandera Stadium Advisory Committee Meeting held on 18 October 2018 be confirmed.

5 REPORTS

5.1 COMMITTEE RESIGNATION - SAM IRONS

COMMITTEE RECOMMENDATION

Moved: Member Steve Buchanan
Seconded: Member Lee Longford

That the Committee accept resignation of Sam Irons.

5.2 COMMITTEE NOMINATION - KELLY SEIDEL/ STOCKDALE

COMMITTEE RECOMMENDATION

Moved: Member Steve Buchanan
Seconded: Member Lee Longford

That the Committee consider and endorse the committee nomination for Kelly Stockdale.

5.3 BUDGET AND WORKS

COMMITTEE RECOMMENDATION

Moved: Member Lee Longford
Seconded: Member Steve Buchanan

Update on budget and works schedule for Stadium and Outdoor courts.

5.4 FEES AND CHARGES

COMMITTEE RECOMMENDATION

Moved: Member Lee Longford
Seconded: Member Steve Buchanan

That the Committee discuss fees and charges. The Committee suggested taking into account the reduction in lighting cost with the new LED system should mean a reduction to the night fees and charges.

6 GENERAL BUSINESS

Member Lee Longford suggested heating for the stadium and also enquired if the shot clock could get fixed. The Open Space and Recreation Manger will arrange an order number for the shot clock and suggested for Lee to get some costs on the proposed heating system.

Member Lee Longford asked about the air-conditioned grill replacement. The Open Space and Recreation Manger had approved the original quote and suggested chasing the replacement up with the contractor also commenting that Council fabricator will make some protective screens for the grills.

Chairperson Gayle Murphy enquired if Council could consider painting the foyer of the stadium. The Open Space and Recreation Manger asked for Lee to get a quote and explained that Council may be able to complete the painting prior to the end of financial year if no other priorities arise. Painting to include toilet areas.

Chairperson Gayle Murphy would like Council to consider foam guards for the back wall. Lee Longford will get a quote for the purchase and the project may need to be added to the future capital works program depending on cost.

7 NEXT MEETING

August

8 MEETING CLOSE

Meeting Closed at 7:10pm

The minutes of this meeting were confirmed by the Chair of the Narrandera Stadium Advisory Committee on 7 February 2019.

Gayle S. Murphy

.....

CHAIRPERSON

16 OUR COMMUNITY**16.1 REQUEST FOR THE SUSPENSION OF ALCOHOL FREE ZONE - JOHN O'BRIEN BUSH FESTIVAL EVENT****Document ID: 403231****Author: Events and Visitor Services Supervisor****Authoriser: General Manager****Theme: Our Community****Attachments: Nil****RECOMMENDATION**

That Council

1. Endorses the suspension of the alcohol free zone in Marie Bashir Park Saturday 16th March 2019 between the hours of 10am-10pm pending liquor licence approval.

PURPOSE

The purpose of this report is to seek the temporary suspension of the alcohol free zone in Marie Bashir Park at the request of the Narrandera John O'Brien Committee Inc. It is proposed that this temporary suspension will occur on Saturday 16 March 2019 between the hours of 10am to 10pm.

SUMMARY

The Narrandera John O'Brien Bush Festival Inc. has submitted a request to council for suspension of the Alcohol Free Zone in Marie Bashir Park on Saturday March 16th 2019. The committee have requested the suspension as they have arranged bar facilities.

Meeting with NSC – Tuesday 5/02/2019

Proposed Area:

- Fencing: High exclusion fencing (used on building sites) is to be used to line the perimeter of the festival location.
- Proposed area has been provided to Council previously.
- Site map to be issued to Council by 12pm Monday 4 Feb.

Type of alcohol provided:

- Keg beer (provided in plastic)
- Wine (provided in plastic)

How the event will be controlled and managed:

- Committee members will be used on the entrance gate to the Festival for ticketing and collection of statistics including residential postcode of the person attending the Festival.
- The remainder of members will be in control of areas to manage, such as: Jack – Bar, Tony – amusements and stalls, Sues – stage and audience etc.

Trading times:

- Alcohol Application has been submitted with the intention to have the potential to trade between the hours of 10am and 10pm.
- These hours are flexible and can be reduced if issues arise.

Noise Considerations:

- To comply with the regulations set by EPA Australia and as this event is held on a Saturday, we intend on insuring that the music produced by the concert does not exceed 75dB to the closest residential boundary of the park (being the properties located along Bolton Street). No music or entertainment will be provided after 10pm which is well before the Midnight cease time provided by EPA.

Management of underage drinking:

- When festival patrons present to the festival and purchase a ticket, they will be issued a coloured band that will be fitted by a committee member. The colour of the band will either indicate that they are under the age of 18 or are above the age of 18.
- The RSA manager on duty will ensure that all individuals located within the designated bar and alcohol consumption area will be above the age of 18 by using RSA principles such as checking the ID of any person that appears to be under the age of 25.
- No alcohol will be permitted to be taken out of the designated alcohol consumption area. This will be monitored by the RSA manager on site.

Management of anti-social behaviour:

- By applying RSA principles, no patrons of the festival will consume enough alcohol to be involved in any form of anti-social behaviour. However, if there was to be a patron showing signs of behaviour that was not conducive to the festival, he/she will be requested to leave. If the request to leave was not obeyed, the police will be contacted.

Rubbish collection:

- In previous correspondence with Council, we are to be provided additional bins within the grounds of the park. These will be laid out in a functional manner and provide patrons with areas to place their rubbish. At the end of the event, committee members will put any loose rubbish into a bin and will place all bins in the location Council requests.

Toilets:

- Patrons will be able to enter and leave the festival grounds to utilise the public toilets located on the grounds of the park.
- No additional toilets will be required for the estimated size of the attending patrons.
- Toilets will be monitored and ensured that they are of clean, working order during and after the event.

Project plan and risk assessment:

- To be provided.

Security for the Bar:

- Narrandera security Services will be present during the night to control the area. Once the Liquor Licence has been granted, we will fulfil the conditions and enlist the number of security that is required.

Ticketing:

- As above.

Glass:

- All alcohol will be sold in plastic. No glass will be on site.

Operating the Bar:

- Jack Langley will be the RSA manager and operator of the bar.

RSA:

- Yes, RSA number CCH10730767, date of expiry: 05/11/2022.

Notice of event to surrounding houses:

- As this event will not implicate the day-to-day routine of homes within the surrounding area of the park, we do not intend notifying close residents. (There are no road closures or foot path closures and noise will be kept under EPA restrictions).

JOB display:

- To be provided.

Approval of Liquor licence:

- We are yet to receive confirmation of grant of Licence. The application was submitted at least 28 days prior to the event which is the minimum guideline set out by Liquor and Gaming NSW.
- Council will be notified once the licence has been granted.
- We have been in contact with Brett Ryan and he has given his approval to the event.

Liaison with the Police:

- As above.

Letter to Hospital and Police:

- To be advised.

Program of events to Visitor Centre:

- To be provided.

- Stalls powered by existing infrastructure
- Self powered
- Gate Entry
- Amusements
- Tavern - self powered
- Main Stage (truck like rockin on east)

PROPOSED SITE MAP 'JOB'



BACKGROUND

Narrandera was home to famed priest Monsignor Patrick Hartigan (1878-1952) who published his poetry under the nom de plume "John O'Brien". Since 1994 Narrandera has held an annual festival in honour of John O'Brien. The *Narrandera John O'Brien Bush Festival* celebrates the culture and community of country Australia, and showcases the works of John O'Brien himself along with other bush poets from across Australia.

The Narrandera John O'Brien Bush Festival Committee Inc is an incorporated, not-for-profit body who aim to run the 2019 Narrandera John O'Brien Bush Festival on Saturday 16 and Sunday 17 March 2019 at Marie Bashir Park.

The Narrandera John O'Brien Bush Festival Committee has submitted an event application, risk assessment and Certificate of Currency (Public Liability Insurance to the value of \$20 million as per Council's Event Policy) to Council, which has been noted by Council's insurance agency, JLT.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Economy

Strategy

1.3 - To feel connected and safe

Action

1.1.1 - Develop relationships with both local and regional communities fostering a healthy and community attitude

ISSUES AND IMPLICATIONS**Policy**

Narrandera Shire Council Event Policy (ES230).

Financial

Nil

Legal / Statutory

Liquor Act 2007

Gaming and Liquor Act Administration Act 2007

Local Government Act 1993

Community Engagement / Communication

Staff have liaised with the event organiser in relation to the event and will continue to liaise with them in the lead up to the event.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS**OPTIONS**

Below are three (3) options for consideration

1. Council endorses the suspension of the alcohol free zone in Marie Bashir park Saturday 16th March 2019 between the hours of 10am-10pm pending liquor licence approval.
2. Council does not endorse the suspension of the alcohol free zone in Marie Bashir Park.
3. Council endorses the suspension of the alcohol free zone in Marie Bashir Park.

CONCLUSION

The John O'Brien Event Committee is seeking the temporary suspension of the alcohol free zone in Marie Bashir Park at the request of the Narrandera John O'Brien Committee Inc. The temporary suspension will occur on Saturday 16 March 2019 between the hours of 10am to 10pm.

RECOMMENDATION

That Council

1. Endorses the suspension of the alcohol free zone in Marie Bashir Park Saturday 16th March 2019 between the hours of 10am-10pm pending liquor licence approval.

16.2 ART ON THE WATER TOWER PROJECT**Document ID: 404517****Author: Administration Officer****Authoriser: Deputy General Manager Infrastructure****Theme: Our Community****Attachments: Nil****RECOMMENDATION**

That Council:

1. Receive and note the information provided in the “Art on the Water Tower” project report.

PURPOSE

The purpose of this report is to inform Council on progress with the “Art on the Water Tower” Project.

SUMMARY

Council submitted a grant application for \$1 million to the Australian Government Drought Communities Programme early in January. This application comprised of a number of individual projects including “Art on the Water Tower”. An email has subsequently been received advising Council that the application was successful, with the formal agreement to be issued soon for signature.

BACKGROUND

In preparing the submission a number of grant criteria had to be met and a statement of outcomes provided. Council’s application stated the following:

ACTIVITY 8: ART ON THE WATER TOWER**DESCRIPTION**

The Narrandera Town Water Supply is augmented by a water tower located on a block that overlooks the central area of the Narrandera township. It is proposed that the prominent position of the tower would ideally lend itself to an installation of a suitable mural which would improve its appearance and provide an attraction for visitors to the town. This activity will also have focus on providing a collaborative opportunity for the local youth to become involved in the content and design of the mural. Because of the size, shape and accessibility of the tower it is proposed to use a specialist business that has experience in undertaking mural work of the size required. There is no business locally that can undertake this work.

The local involvement will come with the inclusion of our youth in the content and design stage. This will comprise formation of a project group, participation in workshops, development of a design and completion of a draft model. Encouragement would be given to include elements on the design that identify our location, our heritage, our aboriginal culture, our industry, our people.

Council will work with local schools in identifying youth that would benefit from participation in an activity like this. The aim would be to gather a diverse group that is representative of the elements to be created. This in turn will drive local interest and ownership and give the youth involved something to be proud of into the future.

It is also proposed to prepare the area around the water tower to ensure it is safe and attractive to visitors of the art work. Local business, trades and suppliers will be used, where possible, in this site preparation work.

SPECIFIC OUTCOMES

The outcomes for this activity will be added tourism potential with increased visitor attraction. Increases to visitor numbers leads to more spending in the town boosting economic confidence and assisting with business retention and a healthy job sector.

The collaboration with local youth builds community capacity, boosts individual confidence and provides a unique learning experience that our youth would be unable to access in normal circumstances.

This activity will bring flow on effects such as community pride which fosters wellbeing and develops resilience.

The concept for the youth collaboration is based on staff involvement with similar mural projects and involves the engagement of an experienced mural art company that specialises in youth collaboration. Workshops would be held to upskill the youth and local artists in creative techniques. Design concepts are then developed and modelled on large boards which could then be used as a mobile art installation for temporary displays. Based on the input from these collaborative workshops, a final design can be developed.

How this collaborative process looks for Narrandera's "Art on the Water Tower" project will be dependent on the information, experience and ideas put forward through the EOI process and afterwards in discussions with the successful applicant and Council.

In preparing the application for this project strong consideration was also given to the grant stipulation that all projects **MUST be completed by 30 June 2019**. This has been a major determining factor in mapping out the steps required to bring this to project to successful fruition on time.

Once notified of the success with the grant application Council staff undertook further research including speaking with other Councils who have undertaken similar projects. Advice has been given that suggests a lead time of 6 months should be allocated after EOI's. That amount of time is not possible as the project must be completed no later than

30 June 2019, so it is critical that the project is kept moving along. Conversations with some potential artists indicate our timeframe of 30 June 2019 is achievable.

Given the need for completion by the end of June the timeline will be very tight. An EOI has been developed and sent directly to 15 companies who have experience in large scale mural art works. The closing date for EOI's has been set at the 18th February which, allowing 2 days for assessment of the EOI's, will give a window of approximately 8 weeks for the successful applicant to undertake the youth collaboration and develop three designs from which a choice can be made.

A development application is required that will be submitted in the next couple of weeks however, this will not detail the exact design, more the concept, location and addressing the impact on the adjacent heritage listed water tower.

Once the design is chosen and allowing time for any further consultation, if required, it is envisaged that the actual application of the artwork to the water tower could commence very late May.

Also included in the project brief are site works. These will include a small parking area, some seating and interpretive signage that explains how the art work was developed and the relevance of the included image/s. These aspects will be driven by what remains in the budget once the quote for the collaboration/artwork installation is known and accepted.

Council will be kept updated as this project progresses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

2.2 - To effectively manage and beautify our public spaces

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Grant Funded

Legal / Statutory

A development application is required.

Community Engagement / Communication

Undertaken via youth collaboration and in consultation with Council.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Nil

OPTIONS

Nil – Report for information only.

CONCLUSION

The Art on the Water Tower project is an opportunity to provide a unique piece of art in a prominent location in Narrandera. The project has many benefits however, is on a tight timeframe. Council should note the information provided in this report and that updates will be provided as the project progresses.

RECOMMENDATION

That Council:

1. Receive and note the information provided in the “Art on the Water Tower” project report.

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY**18.1 RAIL INFRASTRUCTURE****Document ID: 401610****Author: General Manager****Authoriser: General Manager****Theme: Our Economy****Attachments: Nil****RECOMMENDATION**

That Council:

1. Receive and note the report
2. Approve the preparation of a report assessing rail based business opportunities for Narrandera
3. Allocate an indicative budget of \$50,000 to fund the report

PURPOSE

The purpose of this report is to seek Council support for an assessment of possible rail infrastructure projects for Narrandera.

SUMMARY

During the course of the development of the rail study a number of possible opportunities for rail infrastructure for Narrandera have been identified. These include, but are not limited to, an intermodal designed to provide biosecurity services for the many thousands of containers that pass through the Riverina annually and the possibility of bulk storage such as a fuel farm. Whilst there remains uncertainty about the future of the Narrandera Tocumwal rail link possibly complicated by the announced upgrade of the Griffith/Junee line it is apparent that Council would benefit from a realistic assessment of business opportunities, options and possible sites.

BACKGROUND

In 2013 the then Council commissioned a study conducted by GHD into a proposed rail intermodal. The intermodal was to be the location for the throughput of the entire regional product going to the Port. Even on that basis the study concluded that such an intermodal would not be viable. Since that time the privately owned intermodal at Wumbulgal has emerged and is likely to continue to expand.

However the question of the benefits to Narrandera residents of firstly the Inland Rail and then more recently a reopening of the Narrandera Tocumwal line has been foremost and no doubt driving the Council involvement.

Whilst the decision to locate the inland rail on the main north/south corridor and followed by the study outcomes which cast further doubt on the efficacy of the reopening it is apparent that an assessment of possible options for Narrandera is essential.

Further whilst both projects promised benefits for agri-business for the region without associated investment in infrastructure in Narrandera direct benefits to local residents and businesses would be limited

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Economy

Strategy

3.1 - To encourage new business and industry that can be sustained also support local business and industry to grow and prosper

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS

Outlined below

Policy

N/A

Financial

If Council adopts the recommendation approaches will be made to organisations capable of carrying out an assessment. Funding for the work can be sourced from within the current budget and the Economic Development Reserve which has a balance of \$80,000. It is estimated that this work will cost less than \$50k.

If the report reveals positive opportunities then the next step would be the development of a full business case which could be done in conjunction with an operator and or government

Legal / Statutory

N/A

Community Engagement / Communication

Consultation with the regional business community and rail operators will be necessary and will occur as part of the project

Human Resources / Industrial Relations (if applicable)

Council will support any consultant appointed via the economic development team

RISKS

The biggest risk is the possible lost opportunity by doing nothing. Whether the Narrandera Tocumwal line is eventually reopened or not the regions freight task will continue to grow and the rail freight will continue to pass through Narrandera

OPTIONS

Option one will be to adopt the recommendation which is the preferred outcome

Option two would be to do nothing which will leave the Council with no adopted strategy in terms of rail freight enhancements

CONCLUSION

The preparation of a report identifying business opportunities for expanded use of rail in and around Narrandera will place Council in a position where it can pursue projects with some confidence

RECOMMENDATION

That Council:

1. Receive and note the report
2. Approve the preparation of a report assessing rail based business opportunities for Narrandera
3. Allocate an indicative budget of \$50,000 to fund the report

18.2 TENDER - LAKE TALBOT POOL COMPLEX - REPLACEMENT SLIDES**Document ID:** 402822**Author:** Manager Projects and Assets**Authoriser:** Deputy General Manager Infrastructure**Theme:** Our Economy

- Attachments:**
1. **Attachment 1 - Replacement Slide Tender evaluation scoring report.docx - Confidential (under separate cover)**
 2. **Attachment 2 - AWL Side Design Option B Replacement Slide Dual Racer Slide Plan.pdf - Confidential (under separate cover)**
 3. **Attachment 3 - AWL Side Design Option A Replacement Slide Dual Racer Slide Plan.pdf - Confidential (under separate cover)**
 4. **Attachment 4 - Swimplex Slide Design Option A replacement slide Racer Slide Plan.pdf - Confidential (under separate cover)**
 5. **Attachment 5 - Swimplex Slide Design Option B replacement slide Racer Slide Plan.pdf - Confidential (under separate cover)**

RECOMMENDATION

That Council

1. Not accept any tenders as all tenders exceeded Council's estimated project budget.
2. Authorise the General Manager to enter into direct negotiation with the preferred tenderer (Australian Waterslides & Leisure Pty Ltd) with a view to entering into a contract for the replacement slide and dual racer slide.
3. If required release funds from the Lake Talbot Pool Master Plan Reserve to increase the project funding.
4. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.
5. As funds become available proceed to invite a fresh tender for the design and construction of the Dual Racer slide as part of the Lake Talbot Master Plan redevelopment works

PURPOSE

The purpose of this report is to determine the outcome of the open design and construct tender for the water slide replacement at Lake Talbot Pool Complex, which closed on the 19 December 2018.

SUMMARY

Council has undertaken a design and construct open tender process for the replacement of the open (Blue) water slide, as part of funding allocation under Round 2 of the Stronger Country Community program and the dual racer slide, as part of the Lake Talbot Master Plan redevelopment program.

There were three (2) tenders received, of which each tender supplied two (2) alternative proposals that were assessed as being conforming.

All tendered design and construct submissions received, were greater than the budgeted costs of \$243,000. Initial budget estimates were calculated by using formal industry quote to supply replacement shell / runout conversion and in-house costing for disassembly and installation of the shell, based on scope of works in consultation with the manufacturer.

The tender assessment panel determined that Australian Waterslides & Leisure Pty Ltd is the preferred tenderer with its Alternative Option B submission, scoring the highest in the evaluation process and tendered the lowest design and construction cost. Option B replacement slide and the dual racer slide design were considered to be the best value for money and best met the expectation set out in the Lake Talbot Master Plan redevelopment objectives.

Staff recommendation is to reject all tenders and enter into negotiation with Australian Waterslides & Leisure Pty Ltd to reassess submitted schedule of prices estimates in an attempt to reduce the construction cost to provide Council with a better offer. Staff have identified cost saving that can be obtained by undertaking some listed work activities in-house, under the design and engineering provided by Australian Waterslides & Leisure Pty Ltd.

BACKGROUND

The Lake Talbot Pool Complex Master Plan Redevelopment included the replacement or rehabilitate of the open (blue) slide and the installation of a dual racer slide which is to be located near the existing blue slide, that would replace the rampage slide.

Initial costing to compare the pricing for the refurbishment or replacement of the blue slide shell indicated that there was no real cost benefit in refurbishing / sealing the existing shell. There were also some concerns raised by the refurbishing company that the initial estimated cost could increase once the true extent of reconditioning activities were reassessed at the factory. Further the finished material and quality of new slide shells has advanced significantly since the existing slide was built in the 1980's.

The initial budget to replace the slide on a like for like basis was originally determined with the intent that Council would complete an amount of the disassembly, landscape and assembly activities in-house to reduce establishment, fright and labour cost. This included landscaping the bottom section so to allow new supports to be installed that would see the slide being elevated off the ground and construction of a concrete capping for the splash pool for the suppliers to install the runout conversion shell.

A design and construct tender was developed, as the estimated cost for the replacement works would exceed the quote threshold under Council's procurement policy. The development of the tender also called for the inclusion of a concept design and construction schedule of price for a dual racer slide to be located near the existing slide. The tenderer was given the opportunity to determine final length and shape of the replacement slide in consideration with the design and location of a new dual racer slide. This was intended to provide the tenders with an opportunity to develop design concepts options of both slides that would provide the best cost, integration and aesthetic benefits.

Council conducted a design and construct open tender to secure a suitably qualified contractor to carry out all works that were itemised under the schedule of pricing over two stages.

- Stage 1 (Portion A) – Replacement Slide – Commence in 2018/19
 - Provide all design, engineering and survey activities for a new slide excluding existing tower, transfer pumps and pipework which will be incorporated into the final design
 - Dismantle and removal of existing slide
 - Excavation, landscaping and retaining wall works
 - Supply and installation of an modern replacement 1200 multi coloured body ride tube ride with the addition of a runout conversion
 - Deliver a detail design and cost of a dual racer slide.

- Stage 2 (Portion B) – Dual Racer Slide – Commence with master plan redevelopment
 - Provide all final design, engineering and survey activities for new dual racer slide. The slide entrance tower is to be located alongside the replacement tube slide.
 - Excavation, landscaping
 - Supply and installation of a multi coloured dual combination body ride or mats, racer slide with of a runouts.

The estimated budget cost for this project was set at \$243,000, which identified the replacement slide scope of works costs set out in stage 1 of the tender activities.

Tender Process

The evaluation of the tender involves the assessment of aspects such as capacity and relevant experience in relevant works, availability, and quality assurance, safety record and pricing.

The evaluation team used the criteria schedule and weighting outlined in Table 1, to assess and select the preferred tender.

Table 1 – Evaluation Criteria and Weighting

Evaluation Criteria Elements	Attribute	Weighting
Past experience in similar types of works.	Relevant Experience – Track record / References	15%
Past Performance on projects of a similar Nature	Policy, Procedures, Quality Offered and Documentation	10%
Resources and Capacity to undertake the work	Deliver time, WHS, environmental Management and Capacity	10%
Design	Presented Design Meets Expectations of Master Plan Objectives, Warranty and Innovation	5%
Tender Prices	Price	60%

Tender Assessment

There were two (2) tenders received, of which each tender supplied two (2) alternative proposals that were assessed as being conforming.

- Swimplex Aquatics
- Australian Waterslide & Leisure Pty Ltd

Table 2 – Received Tenderer and Submitted Prices

Simplex Aquatics			
Price	Elements	Swimplex - Replacement Slide option A 60m / Runout 14m - Racer slides - 101m / Runout 29m	Swimplex Alternate Replacement Slide Option B A 78m / Runout 12m - Racer slides - 101m / Runout 29m
Price (Excluding	Replacement	\$497,884	\$521,941

GST)	Slide		
Price (Excluding GST)	Racer slide	\$857,514	\$857,514
Total Price (Excluding GST)		\$1,355,398	\$1,379,455
Total Price (Including GST)		\$1,490,937	\$1,517,400
Australian Waterslide & Leisure Pty LTD			
Price	Elements	Replacement Slide option A 111m / Runout 8m - Racer slides - 35.6m / Runout 12m	Alternate Replacement Slide Option B A 88m / Runout 12m - Racer slides - 35.6m / Runout 12m
Price (Excluding GST)	Replacement Slide	\$668,000	\$504,000
Price (Excluding GST)	Racer slide	\$537,810	\$537,810
Total Price (Excluding GST)		\$1,205,810	\$1,041,810
Total Price (Including GST)		\$1,326,391	\$1,145,991

The respondents were assessed using the criteria and weighting in Table 1. The schedule on pricing was completed and a check made as to the validity of calculations on offer.

The final tender evaluation scores are listed in Table 3. (Please note the higher the score the more compliant (Value for Money) to the specifications and evaluation criteria).

Table 3 – Final evaluation scores

	Conforming Tenders			
	Swimplex - Replacement Slide Option A / Racer Slide	Swimplex - Replacement Slide Option B / Racer Slide	AWL - Replacement Slide Option A / Racer Slide	AWL - Replacement Slide Option B / Racer Slide
	245	255	285	322.50

Both respondents scored well on the resources and capacity, past experience and performance in relevant works, availability, quality assurance and safety record criteria but were marked down on tendered lump sum construction cost that were above the project budget estimates. Attachment 1 - Tender evaluation scoring report, will provide additional information on the each submission.

The tender assessment panel determined that Australian Waterslide & Leisure Pty Ltd Pty Ltd to be the preferred tenderer, scoring the highest with an evaluation score of 322.5 for the replacement slide option B and dual racer slide submission that comes in at \$1,041,810 with the stage 1 replacement slide cost submission being \$504,000.

The submitted cost is for the tender is to provide a full service to design and construct of both slide and provide associated warranty for engineering and manufacture.

Staff have identified cost saving estimates during the initial scoping period that can be obtained by undertaking some listed work activities in-house, under the design and engineering provided by the preferred tenderer. The activities that Staff believe could be performed in-house and reduce the submitted cost significantly for the provision of the replacement slide would be:

- Dismantle / Removal
- Site preparation / earthworks
- Landscaping / retaining wall construction
- Foundation
- Manufacture of steel columns locally
- Runout deck construction of the splash pool.
- Labour supply to assist in the installation of the new slide

There are also some identified priced activities that can be further refined to provide Council with value for money on items included in the tender that may not be required.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Economy

Goal

To improve, maintain and value-add to our public and recreational infrastructure

Strategy

51 - Implement strategic measures to facilitate involvement of Youth across the Shire on issues relating to both social and work based issues

Action

6.1 - Funding for identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Tendered construction cost exceeded the estimated project budget to construct the community supported replacement of the open blue slide. Going back to looking at refurbishing the current shell would still potentially be costly considering the age and condition of the shell. Staff have considered that by replacing the existing slide and installation of the new dual racer slide by the same slide manufacturer with new and modern double sided shells will provide a long life and constant design look that is incorporated and aesthetically pleasing.

Policy

Council Procurement Policy and Tendering Guidelines

Financial

The tendered cost for the replacement slide works is currently \$261,000 more than the project funds available in the capital work program. There would need to be a vote to increase the replacement slide capital works to meet the lowest and preferred tender. It is recommended that council negotiate with the preferred tenderer of the project to reduce costs.

Should the project still not meet the current budget and to avoid substantially reducing the scope of the project the budget could be increased by utilising Lake Talbot Pool Master Plan reserve funds. It should be noted that the lowest submitted tender price to supply and install the dual racer is \$287,000 below the estimated master plan costing, which was \$825,000.

Legal / Statutory

Local Government Act 1993

Local Government (General) Regulations 2005

Community Engagement / Communication

The adopted design and scope of works for the replacement of the open (blue) slide was favourably supported by the community and facility users during Lake Talbot Pool Master Plan community engagement.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

Community expectation is that Council would implement all scope of work elements that are included in the design that would replace the existing slide to a similar level and shape that allows for a continued enjoyment by the pool patrons.

OPTIONSOption 1

Accept the tendered offer "alternate option B replacement slide design" by Australian Waterslide & Leisure Pty Ltd of \$1,041,810 (excl GST), which is divided into two proportions as detailed in Table 4 below and increase the replacement slide capital works budget by reallocating \$261,000 from the Lake Talbot Pool Master Plan Reserve fund. This would ensure that the stage 1 works to design and construct the replacement slide project is not delayed and the contractor could commence works on the 1 April and finalise the works by end of July 2019. The new slide would be available for users for the start of the 2019/20 swimming season.

Table 4 – Australian Waterslide & Leisure Pty Ltd Pty preferred submission price

Stage 1 (Portion A) – Replacement Slide – Commence in 2018/19	\$504,000 excl GST
Stage 2 (Portion B) – Dual Racer Slide – Commence with master plan redevelopment	\$537,810 excl GST
To Submitted Price excl GST	\$1,041,810 excl GST

Option 2

Not accept a tender and authorise the General Manager to enter into negotiation with Australian Waterslide & Leisure Ltd Pty to reassess some of the costs to improve the offer. This would allow Council to review and negotiate with Waterslide & Leisure Ltd Pty to find some potential savings without reducing the design scope of the project.

The risk with this option is Council has gone out to the market and received one (1) other conforming submission that exceeded the offer by Waterslide & Leisure Ltd Pty as illustrated in

Table 2 – Received Tenderer and Submitted Prices, indicating that the costing for the schedule of Items set-out in the tender would be within current market expectations.

Proceeding into negotiation could potentially delay the commencement of works, and could exclude the Waterslide & Leisure Ltd Pty ability to commence works by the 1 April, depending on their commitments.

Option 3

Not accept a tender due to the fact that tendered cost submissions exceeded Council's estimated project budget and proceed to invite fresh tenders. This would add further cost with advertising and delay the replacement slide construction. There is also an unknown risk if Council would receive any better offers, considering the limited amount of the companies that offer this service.

Option 4

Not accept a tender and change the scope of works to rehabilitate the existing slide components and proceed to invite a fresh tender. The refurbishment of the slide components is not recommended as the cost to resurface and repair the fibreglass is potentially more expensive and would not provide a quality of finish and joint sealing capacity that modern produced shell manufacturing can achieve. The existing shell it's over 30 years old and the condition of the shell components themselves are becoming more fragile with the constant exposure to the environment.

RECOMMENDATION

That Council

1. Not accept any tenders as all tenders exceeded Council's estimated project budget.
2. Authorise the General Manager to enter into direct negotiation with the preferred tenderer (Australian Waterslides & Leisure Pty Ltd) with a view to entering into a contract for the replacement slide and dual racer slide.
3. If required release funds from the Lake Talbot Pool Master Plan Reserve to increase the project funding.
4. Approval is given to affix the Common Seal of Council, if required, to this and any future documentation necessary relating to this matter.
5. As funds become available proceed to invite a fresh tender for the design and construction of the Dual Racer slide as part of the Lake Talbot Master Plan redevelopment works

18.3 NARRANDERA TOWN SIGNS - GATEWAY SIGNS**Document ID:** 403302**Author:** Corporate and Community Administration Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Community**Attachments:** 1. 2019-02-04 - Gryphonox Graphic Design - Proposal NSC Sign Template.pdf (under separate cover) [⇒](#)**RECOMMENDATION**

That Council

1. Determine a design for the gateway signs.

PURPOSE

The purpose of this report is to seek Council's direction and decision on design, content and colouring of the Narrandera gateway signs.

SUMMARY

The brief given for this project included; Imagery – representation of koala and river, Material – Metal, similar to the corporate entry signs, wording “Narrandera, Wiradjuri Country”, colours yellow, green and mid blue. Five sign concept designs have been provided. These include; Fresh and Contemporary, Heritage, Wiradjuri influence, Classic Iconographic and Modern Abstract.

BACKGROUND

As outlined in Council Report from December 2018 meeting;

Quotes were sought for graphic design of the panel to be used on three (3) planned town entry signs. Quotes were sought from local seven (7) potential local providers comprising two local artists, one sign-writer, one (1) printer-designer, and two (2) local graphic designers and one (1) regional graphic designer. A further local designer was contacted however that business was not operating. Two (2) quotes were received. These were from a local designer and a regional designer. The successful proposal was received from Gryphonox Graphic Design. The first draft of designs providing five (5) distinct design choices is provided to the Council meeting of 19 February 2019 for Council's consideration.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Economy

Strategy

4.2 - To improve, maintain and value-add to our essential public and recreational infrastructure

Action

3.1.1 - Continued delivery of actions contained within the Economic Development Strategy

ISSUES AND IMPLICATIONS**Policy**

N/A

Financial

Estimated cost is dependent on the design option Council chooses and on quotes received based on that option.

Legal / Statutory

Transport Corridor Outdoor Advertising and Signage Guidelines – NSW Department of Planning

State Environmental Planning Policy (SEPP) No. 64 – Advertising and Signage

Transport Corridor Outdoor Advertising and Signage Guidelines (July 2007).

NSW Planning Environmental Planning and Assessment Act 1997

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

Insufficient community consultation regarding design style, in particular with regard to use of Wiradjuri, or Aboriginal design themes, may lead to community dissatisfaction.

Choice of design and location of signs may have implication when seeking approvals.

The timeframe must also allow for the RMS approval process, and depending on size, design and location it may be necessary to submit a development application for each of the signs.

OPTIONS

Option 1 Council endorses one gateway sign design option as presented

Option 2 Council chooses its preferred design and requests changes, and views a further proof of that design at the March Meeting of Council.

Option 3 Council requests further designs from another graphic designer for consideration.

Option 4 Council take no action.

CONCLUSION

Council to determine its preferred design option.

RECOMMENDATION

That Council

1. Determine a design for the gateway signs.

19 OUR INFRASTRUCTURE

19.1 SOUTHERN LIGHTS PROJECT - SMART METERING

Document ID: 404391

Author: Executive Engineer

Authoriser: Deputy General Manager Infrastructure

Theme: Our Infrastructure

Attachments: Nil

RECOMMENDATION

That Council

1. Support the business case for funding of the smart street lighting program by the NSW Government at a cost of \$61.4M and seek support for the project from the local member.
2. Support the rollout of LED lighting with smart technology capability for all street lights in the local government area.

PURPOSE

The purpose of this report is inform Council of a proposal by Southern Lights seeking funds from the State Government to fully fund the changeover to LED lights for Council street lighting with smart metering capability. This report seeks Councils endorsement for this project.

SUMMARY

Southern Lights represent a number of Councils and have an agreement with Council to change our existing street lights to LED lighting. There is a cost to change the existing fittings to suite LED lights and our next bulk light changeover is due in 2021. The proposal by Southern Lights seeks the State Government to fully fund the changeover (including smart metering) over a 3 year period.

BACKGROUND

The Southern Light Project commenced in 2016 with a number of interested Councils and ROCs collaborating to drive the conversion of street lighting to LED lighting in order to save Councils up to 50% of the cost of their street lighting costs. The consortium of Councils is now represented by Riverina Eastern Regional Organisation of Councils (REROC), the Riverina and Murray Joint Organisation (RAMJO), the Central NSW Joint Organisation, the Canberra Region Joint Organisation and Broken Hill City Council.

From the initial focus of LEDs, the project has grown to encompass smart street lighting with street lighting being the *vehicle* for smart controllers that will lead digital technology throughout regional NSW. The group engaged energy consultant NextEnergy to assist the preparation of the business case for the Southern Lights project. Essential Energy was recognised as a major stakeholder in the project being the provider of the majority of street

lighting across the area. The Council group has now been working closely with NextEnergy and Essential Energy to:

- develop a business case to convince the State Government it should be funding an immediate rollout of smart street lighting
- develop the specifications for the street lighting and associated smart technology



1. Benefits of the Project

In summary the benefits are:

- Reduced electricity costs to Council ; up to 50% cost saving on traditional street lights
- Improved service levels; smart technology will indicate any failed lights back to the maintenance authority.
- Lower maintenance costs; LEDs are more reliable, have a longer life and eliminate the need for frequent replacement.
- Safer lighting; LED lighting levels can be adjusted for high security areas
- Community enabling smart technology; the streetlights are a vehicle for potentially hosting many other forms smart technology through the communication network connecting the street lights, i.e. security, traffic measurements, asset tracking, livestock location, water meter measurements, garbage bin sensors, parking sensors, pedestrian movements and noise monitoring.

2. Business Case

Key Points from the Business Case roll out across the Southern Lights area are;

- The cost to implement the program across the 41 Councils is \$71.2 M
- The program covers 83,000 lights

- Essential Energy will provide a rebate of \$9.8M
- The program (subject to funding) would be implemented over a 2-3 year time frame.
- The payback period is 8.8years
- Funding request to NSW Government is \$61.4M

This Business Case was submitted to the NSW Government in November seeking funding for the project.

3. What's needed now ?

- a. Light suppliers** – it is proposed to call tenders and establish a number of contracts for the supply of luminaire suppliers. The technical specification is in the process of being finalised and Essential Energy proposes to call tenders in the near future.
- b. Smart Controllers and the Communication Backbone** - tenders will be called for both the smart controllers and the 'communication backbone'. Smart controller must be compatible with the enabling communication network (low to medium band width). Tenders will be called for these components by Essential Energy in the near future as soon as specifications have been finalised.
 - 1.
- c. Agreement for access to smart controllers** – an agreement for access to data from the smart street lights needs to be resolved prior to installation of the lights. This agreement will be developed early in 2019 while tenders for the infrastructure are being processed.
- d. Funding and Support**– the project needs the NSW Government to commit to funding the rollout of the project across the 41 Southern Lights Councils and our local members need to be familiar with the benefits of this project and support its funding by the NSW
- e. Council Commitment** - council commitment is needed for 'smart' street lighting and not just upgrading with LEDs. Existing street lighting can be replaced with LED lighting without being 'smart enabled' however such a strategy is considered to be very short sighted and ignores the opportunity for our regional communities to take advantage of current and future digital technology.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Strategy

2.1 - To value, care for and protect our natural environment

Action

2.3.1 - Consider and where possible implement sustainable environmental practices

ISSUES AND IMPLICATIONS

The proposal allows for the change to LED lighting to be carried out during our next bulk change over.

Policy

N/A

Financial

Changing over to LED lighting will ensure reduce power usage costs and maintenance cost. There is a cost to change the lights and fittings which is minimised when scheduled with the bulk changeover. Supporting this proposal, if successful, will avoid this cost and reduce Council's ongoing Street lighting costs.

Legal / Statutory

N/A

Community Engagement / Communication

This proposal has been prepared in consultation with neighbouring regional Councils and joint Organisations. There has been no community engagement with the Narrandera community at this time. There is an opportunity for this to happen in the future.

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

Nil

OPTIONS

Option 1. Council support the business case for funding of the smart street lighting program including smart metering to reduce Councils street lighting costs and position Council to take advantage of future technology.

Option 2. Council not support the Southern Lights proposal. This may reduce the likelihood of the success of Southern Lights proposal which will result in Council having to bear the changeover cost alone.

CONCLUSION

Supporting the changeover to LED street lighting combined with Smart Technology will reduce councils operational costs and provide an opportunity for the Narrandera community to benefit from future smart technology.

RECOMMENDATION

That Council

1. Support the business case for funding of the smart street lighting program by the NSW Government at a cost of \$61.4M and seek support for the project from the local member.
2. Support the rollout of LED lighting with smart technology capability for all street lights in the local government area.

20 OUR CIVIC LEADERSHIP**20.1 NOTIFICATION OF ADDITIONAL ABORIGINAL LAND CLAIMS ALSO THE SUCCESSFUL DETERMINATION OF A PREVIOUS CLAIM****Document ID:** 398595**Author:** Governance and Engagement Manager**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Civic Leadership**Attachments:**

1. Notification of Aboriginal Land Claims.pdf [↓](#)
2. Aboriginal Land Claim Locality Maps.pdf [↓](#)
3. Notification of successful Aboriginal Land Claim.pdf [↓](#)

RECOMMENDATION

That Council

1. Note the 18 additional Aboriginal Land Claims lodged in accordance with the *Aboriginal Land Rights Act 1983* and also acknowledge the successful claim on Lot 57 DP 751722 located south of Kamarah Village.

PURPOSE

The purpose of this report is to advise Council of 18 additional Aboriginal Land Claims upon Crown lands within the Shire and the successful determination of 1 previous Aboriginal Land Claim.

SUMMARY

The Aboriginal Land Claim Investigation Unit within the Department of Industry – Lands and Forestry has advised Council of 18 additional claims within the Shire; the 18 claims are part of 367 new claims upon Crown land holdings across the State.

The Minister for Lands and Forestry The Hon. Paul Toole MP has also advised Council of a successful claim over Lot 57 DP 751722 located south of Kamarah Village.

BACKGROUND

Notification was recently received from the Department of Industry – Lands and Forestry that 18 claims over lands within the Narrandera Local Government Area have been lodged in accordance with the *Aboriginal Land Rights Act 1983*.

At the time of finalising this report the investigation of the claims has not yet commenced, however a submission will be prepared for some of the claims as a number of allotments have Council roadways traversing boundaries.

The notification covering letter, line items from the notification schedule and locality maps of the lands subject to claim are included in this report as Attachments 1 & 2.

The following table provides some commentary on the 18 claims:

Claim Number	Description	Address	Apparent Usage	Approximate Area
46254	Lot 7004 DP 1024140 & Lot 7003 DP 1051847	Adjacent to Old Wagga Road, Narrandera	Heavily timbered allotments, the Parish map of Bundidgerry dated 3 December 1931 identifies this land as Travelling Stock Reserve 24577. Three sealed sections of the Old Wagga Road traverse Lot 7003 for a total of 1.12 kilometres.	50 Hectares
46255	Lot 87 DP 751677	Adjacent to Bulloak Tank Road, Grong Grong	Sparsely timbered land, the Parish map of Bogolong dated 1927 details the land as being held under a Special Lease but there does not appear to be a specific purpose.	17 Hectares
46256	Lots 1, 3, 4, 5, 6, 7, 8 & 10 Sec 72 DP 758477	Bounded by the streets of Currawondool St, Brookong Street, Hulong Street and Bunganbil Street	Vacant urban allotments. There are two unformed roadways traversing the southernmost allotments.	1.6 Hectares
46258	Lot 55 DP 754551	Adjacent to Sturt Highway, Gillenbah	Heavily timbered allotment, the Parish map of Gillenbah dated 27 January 1927 identifies this land as Travelling Stock Reserve 43675.	7.8 Hectares
46266	Lot 131 DP 754552	Adjacent to Sturt Highway, Gillenbah	Moderately timbered allotment, the Parish map of Gobbagaula dated 24 May 1927 identifies the local Pastures Protection Board as an interested party.	49 Hectares
46267	Lot 129 DP 754552, Lot 7005 DP 1024187	Adjacent to Buckingbong Road, Gillenbah	Moderately timbered allotments, the Parish map of Gobbagaula dated 24 May 1927 identifies the local Pastures Protection Board identifies the land as a reserve for Travelling Stock	5.7 Hectares

			and Camping Reserve 17806. This allotment is the site of the Buckingbong boat launch ramp and other basic infrastructure. It is also understood that the allotments contain an essential water supply channel for an adjoining farming enterprise.	
46270	Lot 312 DP 751719	Adjacent to Sugden Street, Narrandera	Moderately timbered allotment, the Parish map of Narrandera dated 13 November 1961 does not identify this land for a specific purpose however it is understood that this land was a former Narrandera town landfill site.	2.1 Hectares
46271	Lot 204 DP 751719	Adjacent to Stony Road, Narrandera	Heavily timbered allotment, the Parish map of Narrandera dated 1926 does not identify this land for any specific purpose.	11.1 Hectares
46272	Lots 333 & 334 DP 729556, Lot 188 DP 751719	Adjacent to Racecourse Road, Narrandera to the east and Bells Road, Narrandera to the west	Moderately timbered allotments, the Parish map of Narrandera 27 June 1938 does not identify this land for any specific purpose. The lands have however been identified as the most logical expansion areas for the Corella Woods residential estate.	31 Hectares
46273	Lot 38 DP 751738	Adjacent to Kamarah Road, Landervale	Heavily timbered allotment, the Parish map of Wammera dated 28 May 1941 identifies the land held under lease but its specific purpose is not known.	55 Hectares
46609	Lots 3 & 4 Sec 2 DP 758551	Adjacent to Humby Street, Kamarah	Vacant urban allotments, the Parish map of North Bolaro dated 21 January 1937 identifies these allotments as being reserved for public buildings.	4,000 m2
46610	Lot 69 DP	Adjacent to McKinnons	Sparsely timbered allotment, the Parish map of Barralong	64 Hectares

	751673	Road, Barellan	dated 15 January 1926 indicates that the land is held under a Special Purpose Licence however the specific purpose is unknown.	
46611	Lot 7002 DP 94948	Adjacent to McKinnons Road, Barellan	Sparsely timbered allotment, the Parish map of Barralong dated 15 January 1926 identifies this land as Travelling Stock and Camping Reserve 84709.	72 Hectares
46618	Lot 7304 DP 1153442	Off Kamarah Road, Kamarah	Heavily timbered allotment adjacent to Kamarah Sportsground, the Parish map of North Bolaro dated 21 January 1937 identifies this allotment as a potential site for extension of the Kamarah Village. There is an unnamed Council roadway traversing the south eastern corner of this allotment providing access from the Kamarah Road to Allen Street.	1 Hectare
46619	Lot 8 Sec 1 DP 758551	Adjacent to Humby Street, Kamarah	Vacant urban allotment, the Parish map of North Bolaro dated 21 January 1937 identifies this allotment as reserved for public buildings.	2,000 m2
46620	Lot 7012 DP 94784 & Lot 7006 DP 1059632	Adjacent to Humby Road, Kamarah	Heavily timbered allotments, the Parish map of North Bolaro dated 21 January 1937 identifies these lands as a Public Watering Place for stock also part of a Travelling Stock Reserve. A section of Humby Road appears to adjoin the western boundary of these allotments and may traverse the north western corner of Lot 7012.	40 Hectares
46621	Lot 7016 DP 1059565 & Lot 7007 DP 1059566	Adjacent to Humby Road, Kamarah	Heavily timbered allotments, the Parish map of North Bolaro dated 21 January 1937 identifies these lands as part of a Travelling Stock Reserve. A 1 Kilometre section of	6.7 Hectares

			Humby Road traverses Lot 7007,	
46624	Lot 7012 DP 1117568	Adjacent to Sturt Highway, Euroley	Heavily timbered allotment, the Parish map of Uroly dated 3 April 1945 identifies this as part of Travelling Stock & Camping Reserve 17124	1.5 Hectares

Aboriginal Land Claim 38393 lodged 17 March 2015 for Lot 57 DP 751722 located south of Kamarah Village was recently determined with the claim being successful, the Parish map of North Bolero dated 21 January 1937 identifies this land as Reserve 47931 for the purpose of Public Hall however the allotment appears never to have been used for this purpose.

A copy of the advice and a locality map are included in this report as Attachment 3.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

A number of the allotments subject to claim are currently held under lease or licence with adjoining freehold lands; where this is the case and if the claims were successful the lands would be removed from the adjoining rateable assessments resulting in a decrease of rateable land values. It is not possible to determine the total reduction in yield at this point in time, however it is estimated that about \$3,000 in ordinary rate yield would have to be borne by other ratepayers.

Legal / Statutory

Aboriginal Land Rights Act 1983

Local Government Act 1983

Community Engagement / Communication

By presenting all available information in a report to Council that is publicly accessible

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The risks are that some lands may no longer be accessible by members of the community or continue to be used for the purpose currently held under lease or licence; also some Council roadways and access points that traverse a number of these allotments may need to be realigned or the land purchased from the claimant.

OPTIONS

Given that the determination of the Claims is external to Council, where an allotment subject to claim is identified as necessary for an essential public purpose a submission will be prepared and lodged with the investigative unit for determination.

CONCLUSION

At present the notification from the Aboriginal Land Claim Investigation Unit is for advice only, however a formal submission will be submitted where any Council improvements have been made on lands that are required for an essential public purpose.

RECOMMENDATION

That Council

1. Note the 18 additional Aboriginal Land Claims lodged in accordance with the *Aboriginal Land Rights Act 1983* and also acknowledge the successful claim on Lot 57 DP 751722 located south of Kamarah Village.

Attachment 1 - Notification of Aboriginal Land Claims

To whom it may concern

Registration of New Aboriginal Land Claims

The Department of Industry (DoI) – Lands and Forestry, Aboriginal Land Claim Investigation Unit (ALCIU) has been notified by the Office of the Registrar, *Aboriginal Land Rights Act 1983* (NSW) of the registration of new Aboriginal land claims registered within the past 14 days, shown on the attached list.

Lodging of an Aboriginal land claim creates an interest in the land. Prior to any future dealings in this land, consultation should be undertaken with DoI – Lands and Forestry.

Aboriginal land claims are investigated in accordance with the provisions of section 36(1) of the *Aboriginal Land Rights Act 1983*. Regardless of when an investigation is conducted the key date for the investigation is the date the claim is lodged.

At this point no investigation of the listed claims has been undertaken by the ALCIU.

The ALCIU is seeking information from your organisation as a relevant authority (other identified organisations/stakeholders will be referenced individually). If your organisation holds an interest in any of the claimed land please provide evidence which demonstrates around the date of claim the land was:

- Lawfully used or occupied
- Needed or likely to be needed for an essential public purpose.

Early collection and submission of evidence to the ALCIU allows the relevant evidence to be retained and available to the ALCIU when the claim is investigated, which can be some time after the claim is lodged.

It will be beneficial for your organisation to gather and provide this information to the ALCIU as soon as possible as it may negate the need to respond to future requests for investigation of historic records. If you have no interest in the claimed land it would be appreciated if you could contact the ALCIU advising of such and we will not reference you further.

If you have any queries concerning this matter, please contact the ALCIU on 02 6883 3396 or email to alc@crowland.nsw.gov.au.

Regards,

Aboriginal Land Claim Investigation Unit
DoI – Lands and Forestry

PO Box 2185, Dangar NSW 2309, Australia
Level 1/45 Wingewarra Street, Dubbo NSW 2830, Australia,
Tel: 02 6883 3396 Fax: 02 6884 2067 alc@crowland.nsw.gov.au www.crowland.nsw.gov.au

Item No	Land Council	Land Classes	Lot(s)	File Ref	LGA	LGA
46254	New South Wales Aboriginal	Lot 7004 DP 1024140, Lot 7003 DP 1051064	6/11/2018	18/08168	NARRANDERA	NARRANDERA
46255	New South Wales Aboriginal	Lot 87 DP 751677	6/11/2018	18/08167	NARRANDERA	GRONG GRONG
46256	New South Wales Aboriginal	Lot 1, 3-5, 10 Section 72 DP 788427	6/11/2018	18/08169	NARRANDERA	GRONG GRONG
46258	New South Wales Aboriginal	Lot 35 DP 754551	6/11/2018	18/08170	NARRANDERA	GILLENBARI
46260	New South Wales Aboriginal	Lot 131 DP 754552	6/11/2018	18/08178	NARRANDERA	GILLENBARI
46267	New South Wales Aboriginal	Lot 129 DP 754552, Lot 7095 DP 1054187	6/11/2018	18/08179	NARRANDERA	GILLENBARI
46270	New South Wales Aboriginal	Lot 312 DP 751716	6/11/2018	18/08182	NARRANDERA	NARRANDERA
46271	New South Wales Aboriginal	Lot 284 DP 751716	6/11/2018	18/08183	NARRANDERA	NARRANDERA
46272	New South Wales Aboriginal	Lots 333, 334 DP 729556, Lot 158 DP 751718	6/11/2018	18/08184	NARRANDERA	NARRANDERA
46273	New South Wales Aboriginal	Lot 34 DP 751728	6/11/2018	18/08185	NARRANDERA	CANDERVILLE
46286	New South Wales Aboriginal	Lots 5-8 Section 2 DP 755921	2/12/2018	18/08448	NARRANDERA	KAMARAH
46288	New South Wales Aboriginal	Lot 89 DP 751677	2/12/2018	18/08449	NARRANDERA	BARBILAN
46289	New South Wales Aboriginal	Lot 702 DP 94948	2/12/2018	18/08450	NARRANDERA	BARBILAN
46290	New South Wales Aboriginal	Lot 704 DP 1155442	2/12/2018	18/08451	NARRANDERA	KAMARAH
46291	New South Wales Aboriginal	Lot 8 Section 1 DP 746551	2/12/2018	18/08458	NARRANDERA	KAMARAH
46292	New South Wales Aboriginal	Lot 712 DP 94781, Lot 706 DP 1019821	2/12/2018	18/08459	NARRANDERA	KAMARAH
46293	New South Wales Aboriginal	Lot 710 DP 1155442, Lot 705 DP 1155442	2/12/2018	18/08460	NARRANDERA	KAMARAH
46294	New South Wales Aboriginal	Lot 707 DP 1117506	2/12/2018	18/08461	NARRANDERA	ESBOKA

Attachment 1 - Locality maps of Aboriginal Land Claims

Claim 46254 – Adjacent to Old Wagga Road, Narrandera



Claim 46255 – Adjacent to Bulloak Tank Road, Grong Grong



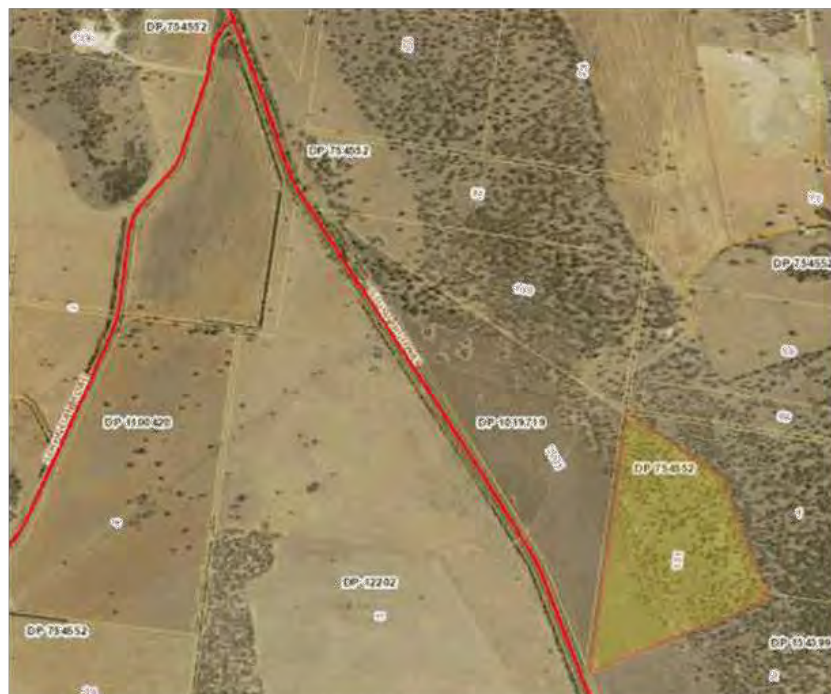
Claim 46256 – Grong Grong Village, Grong Grong



Claim 46258 – Adjacent to Sturt Highway, Gillenbah



Claim 46266 – Adjacent to Sturt Highway, Gillenbah



Claim 46267 – Adjacent to Buckingbong Road, Gillenbah



Claim 46270 – Sugden Street, Narrandera



Claim 46271 – Stony Road, Narrandera

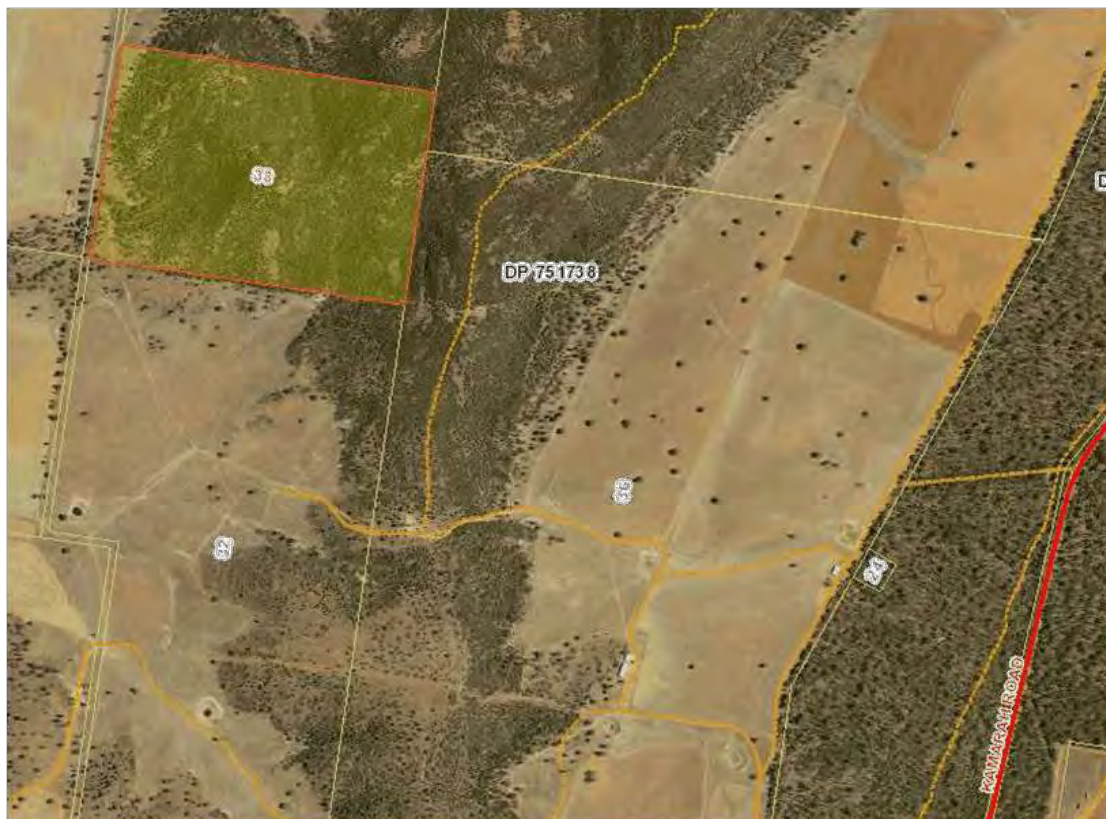


Claim 46272 – Racecourse Road, Narrandera and Bells Road, Narrandera





Claim 46273 – Kamarah Road, Landervale



Claim 46609 – Humby Street, Kamarah



Claim 46610 – McKinnons Road, Barellan



Claim 46611 – McKinnons Road, Barellan



Claim 46618 – Kamarah Road, Kamarah



Claim 46619 – Humby Street, Kamarah



Claim 46621 – Humby Road, Kamarah



Claim 46624 – Sturt Highway, Euroley



Attachment 3 - Notification of successful Aboriginal Land Claim



The Hon Paul Toole MP
Minister for Lands and Forestry
Minister for Racing

LBN 78/1157

Mr Roy Ah-See
Chairperson
New South Wales Aboriginal Land Council
PO Box 1125
PARRAMATTA NSW 2124

10 DEC 2018

Dear Mr Roy Ah-See:

I refer to Aboriginal Land Claim 38393 lodged with the Aboriginal Land Rights Registrar by New South Wales Aboriginal Land Council on 17 March 2015 in relation to Lot 57 DP 751722 in the locality of Kamarah (the Claim).

As the Minister administering the *Crown Land Management Act 2016* for the purposes of the *Aboriginal Land Rights Act 1983*, I have responsibility for the determination of Aboriginal land claims.

Following the investigation of the Claim, I am satisfied that when the Claim was made, the land was claimable Crown land.

In the circumstances of this case, I am required to grant the Claim.

Arrangements will now be made to transfer title to the land to Leeton and District Local Aboriginal Land Council with concurrence from New South Wales Aboriginal Land Council. A Certificate of Title will be forwarded to Leeton and District Local Aboriginal Land Council following completion of this action.

Pursuant to sections 36(9) and (9A) of the *Aboriginal Land Rights Act 1983*, the grant and transfer of the land does not affect any existing native title interest therein. It might also be noted that any proven native title interest in the land will restrict disposal in accordance with section 42 of the Act.

Yours sincerely,

Paul Toole MP
Minister

GPO Box 5541, Sydney NSW 2001
Phone: (61 2) 8674 7000 Fax: (61 2) 9338 5552 Email: office@toole.minister.nsw.gov.au

ATTACHMENT A



20.2 ADMINISTRATION OF THE ORDINARY ELECTION, SEPTEMBER 2020**Document ID:** 398781**Author:** Deputy General Manager Corporate and Community**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Civic Leadership**Attachments:** Nil**RECOMMENDATION**

That Narrandera Shire Council ("the Council") resolves :-

- (a) Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
- (b) Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
- (c) Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

PURPOSE

The purpose of this report is for Council to make a decision on the administration of the next ordinary election to be conducted in September 2020.

SUMMARY

The Local Government Act provides that elections are to be administered by the General Manager or Council may enter into an Election Arrangement with the Electoral Commission to administer elections.

BACKGROUND

Council's next Ordinary election is scheduled for 11th September 2020. Administration of the election is undertaken by the General Manager or Council may enter an Election Arrangement with the Electoral Commission.

Council has in the past entered into an agreement with the Electoral Commission for conduct of the elections. Adjoining Councils have also engaged the Electoral Commission which allows the Commission to group councils together and share core costs such as the engagement of a Returning Office and tally room reducing the cost to individual councils.

Should Council resolve that the General Manager will administer the election the General Manager nor any member of Council's staff may be appointed as the Returning Officer or the Substitute Returning Officer. It would be necessary to ensure that a person engaged as either the Returning Officer or substitute is indemnified by the council or has sufficient professional indemnity insurance in the event that an election is challenged or declared void due to any irregularity in the way it was run. While the Commission will train staff it engages for the conduct of an election this training is not extended to individuals engaged by the General Manger.

Under proposed amendments to the Regulation a new method of preference allocation will be used for council elections. The new method, the weighted inclusive Gregory method, uses a fractional transfer system. All ballot papers of the elected candidate are used to distribute the surplus (instead of a sample). The ballot papers are distributed at a reduced rate with each transfer value, making manual counts impossible. Conduct of the count could therefore not be undertaken by council as the process requires access to and implementation of counting software that allocates preferences using the weighted inclusive Gregory method. Given this the General Manager in administering the election would engage a commercial electoral services provider to conduct the count.

Given the difficulties of recruiting and training suitable staff along with the inability of council to conduct the count itself it would be prudent for Council to again enter into an Election Arrangement with the Electoral Commission to administer elections.

The *Local Government Act 1993 Section 296* prescribes some non-negotiable dates for entering an election arrangement with the Commission.

“An election arrangement for the Electoral Commissioner to administer all elections of a council can be entered into if:

(a) the council resolves at least 18 months before the next ordinary election of councillors that such an arrangement is to be entered into, and

(b) the arrangement is entered into no later than 15 months before the next ordinary election of councillors.”

With the election date set for 11th September 2020 Council must prior to the 11th March 2019 resolve to enter an arrangement with the Commission and the contract with the Commission needs to be finalised prior to 11th June 2019.

However; it is proposed to introduce legislation in the first parliamentary sitting period this year to amend the *Local Government Act 1993* extending the deadline in Section 296 to 1st January, 2020. This amendment has been triggered by an Independent Pricing & Regulatory Tribunal (IPART) review of the costs of conducting local government elections in NSW. IPART are to report to the Minister for Local Government by 30th August 2019.

Rather than pre-empt proposed legislation or IPART recommendations council should proceed under the existing legislation and make the required resolution necessary to satisfy Section 296 as it currently stands.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy****Financial**

The draft 2020-21 Operational budget provides \$50,000 for the conduct of the ordinary election.

Legal / Statutory

Compliance with the Local Government Act 1993 Section 296

Community Engagement / Communication

NA

Human Resources / Industrial Relations

Election officials will be recruited by the Electoral Commission under an election agreement.

RISKS

Failure to engage the Electoral Commission to conduct the election would require the General Manager to administer the election and take on the risks around appointment of suitable staff and the conduct of the count.

OPTIONS

- Enter into an Election Arrangement with the Electoral Commission to administer elections.
- Have the election administered by the General Manager of the Council.
- Defer consideration pending proposed legislative changes and IPART recommendations.

CONCLUSION

It would be prudent for Council to again enter into an Election Arrangement with the Electoral Commission to administer elections

RECOMMENDATION

That Narrandera Shire Council ("the Council") resolves :-

- (a) Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
- (b) Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
- (c) Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council

20.3 AMENDMENTS TO THE ELECTION PROVISIONS OF THE LOCAL GOVERNMENT (GENERAL) REGULATION 2005**Document ID: 400356****Author: Deputy General Manager Corporate and Community****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Civic Leadership****Attachments: Nil****RECOMMENDATION**

That Council

1. Note the amendments to the election provisions of the Local Government (General) Regulation 2005 and the potential impacts on the conduct of the next ordinary election in 2020.

PURPOSE

The purpose of this report is to advise Council of amendments to the election provisions of the Local Government Regulation.

SUMMARY

This report details amendments and impacts of the amendments to the election process for the next ordinary election of Council in September 2020.

BACKGROUNDAmendment

Give effect to the Government's response to the recommendations of the Joint Standing Committee on Electoral Matters (JSCEM) in relation to preference counting in local government elections by:

- introducing the weighted inclusive Gregory method of preference allocation with respect to council elections using the proportional voting system (recommendations 1 and 2)
- removing the cap of four digits for a decimal fraction when calculating transfer values (recommendation 10) and
- removing the option for candidates to pay for a recount (recommendation 8)

Impact

- The amendments make the counting of votes at council elections fairer and more accurate and transparent by removing the random sampling method of preference allocation and replacing it with a fractional transfer system known as the weighted inclusive Gregory method. In a fractional transfer system, all ballot papers of the elected candidate are used to distribute the surplus. The ballot papers are distributed at a reduced rate by applying a transfer value.

- The new counting rules take effect on 11 September 2020, immediately before the next ordinary council elections.
- The prescription of the weighted inclusive Gregory method and the removal of the cap of four digits for a decimal fraction when calculating transfer values mean that it will no longer be possible to use manual counts for council elections.
- The prescription of the weighted inclusive Gregory method also means that the count will now be reproducible on a recount making countback elections possible.

Amendment

Give effect to the 2014 amendments to the Local Government Act 1993 that gave councils the option of holding a countback election to fill casual vacancies in the first 18 months of their terms instead of holding a costly by-election and prescribe the administrative requirements for countback elections

Impact

- Following the September 2020 ordinary council elections, councils will be able to fill casual vacancies in civic office that arise in the first 18 months following the election by a countback election, saving councils the cost of a by-election. In the last 18 months of councils' terms, they retain the option of applying to the Minister for Local Government to dispense with a by-election.
- To exercise the option of filling casual vacancies in the first 18 months using a countback election, councils must resolve at their first meeting following the ordinary election to fill vacancies using countback elections.

Amendment

Prescribe the administrative requirements for universal postal voting elections (currently, only the City of Sydney has the option of holding elections exclusively by postal voting because of its high number of non-residential electors who, unlike other council elections, are required to vote at council elections)

Impact

Administrative provisions will only apply to the City of Sydney.

Amendment

Update other provisions of the Regulation to align with contemporary electoral practice as prescribed with respect to State elections under the *Electoral Act 2017* and to make a number of other amendments that are consequential to that Act and the *Electoral Funding Act 2018*

Impact

- allowing the election manager to appoint centralised ballot counting centres to improve the efficiency of the administration of elections and reduce costs
- allowing polling places for multiple wards or areas (thereby allowing, for example, voting in the Sydney CBD for other council areas). This is in addition to the existing requirement for polling places in each area and ward.

- removing the requirement for the returning officer's office to be a polling place (reflecting the fact that these are also used to warehouse electoral materials and are often located in industrial areas)
- allowing the early opening of postal ballot envelopes in the presence of scrutineers (but not early counting) so as to speed up the count on election night (this is consistent with the practice at State elections)
- allowing candidates' nominations and the payment of deposits to be made electronically
- allowing the election manager to provide candidates' statistical information sheets directly to OLG (rather than via councils' general managers) to improve the efficiency and speed of OLG's post-election research used to inform its strategies to promote greater diversity in candidates standing at the next council elections.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

NA

Financial

Provision for countback election of casual vacancies may reduce the incidence of a by election

Legal / Statutory

Compliance with the Local Government (General) Regulation 2005

Community Engagement / Communication

The Electoral Commission will promote the revised processes to Candidates and electors for the 2020 ordinary election.

Human Resources / Industrial Relations

With manual counting of ballots no longer possible Council will engage a contractor for this task.

RISKS

The revised processes points to ballot papers being transported to a central counting location for scanning and conduct of the count. This may extend the time between the conduct of the election and declaration of the poll.

OPTIONS

Council note the amendments to the election provisions of the Local Government (General) Regulation 2005 and what this will mean for Council.

CONCLUSION

Council note the amendments to the election provisions Local Government (General) Regulation 2005 and the potential impacts on the election process at the next ordinary in 2020.

RECOMMENDATION

That Council

1. Note the amendments to the election provisions of the Local Government (General) Regulation 2005 and the potential impacts on the conduct of the next ordinary election in 2020.

20.4 RIVERINA AND MURRAY REGIONAL ORGANISATION**Document ID:** 401167**Author:** General Manager**Authoriser:** General Manager**Theme:** Our Civic Leadership**Attachments:** 1. RAMJO SSRP - One Page Summary 17.12.2018.pdf [↓](#)**RECOMMENDATION**

That Council

1. Receive and note the report
2. Note the Statement of Regional Priorities and endorse Council's membership of that working parties as outlined.

PURPOSE

The purpose of this report is to advise Council of the preparation by Riverina and Murray Regional Organisation (RAMJO) of a Statement of Strategic Regional Priorities and the establishment of working parties to progress the identified priorities

SUMMARY

At its board meeting in early December RAMJO adopted the final draft of the Statement of Strategic Regional Priorities and established working parties to progress those priorities. A one page summary of the document is included as an attachment to this report and the full document can be referenced at

BACKGROUND

RAMJO was formally established in June 2018 and this Council's membership finalised in July of that year. The legislation under which joint organisations exist requires the preparation and adoption of a Statement of Strategic Regional Priorities. Following on from the appointment of a consultant and the holding of a number of workshops the final draft document was adopted by RAMJO at its meeting in December.

The document identifies six key priorities...

- Improve water security
- Improve energy security and affordability
- Improve transport connectivity for freight and people
- Improve digital connectivity
- Better match health services to our changing needs and
- Boost industry, workforce and jobs

The RAMJO board has also established working parties to commence the serious work of developing and implementing key actions in the strategies and plans. These working

parties have been split across the member councils with Narrandera Shire offering to play a direct role on Energy, Transport and Health.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

1.1 - To live in an inclusive, tolerant and healthy community which demonstrates a positive attitude

Action

1.1.1 - Develop relationships with both local and regional communities fostering a healthy and community attitude

ISSUES AND IMPLICATIONS

As follows

Policy

Membership and an active role in RAMJO is a priority of Council as outlined in the Community Strategic Plan and Delivery Programs

Financial

Annual subscriptions are payable to RAMJO and these have been budgeted however it should be noted that the establishment grant for RAMJO is a one-off and further ongoing funding will have to be sourced from programs or members

Legal / Statutory

RAMJO is established under the Local Government Act and Regulations

Community Engagement / Communication

All member Councils were consulted individually and as a group on the development of the statement

Human Resources / Industrial Relations (if applicable)

To be effective the regional organisation has appointed a full time executive officer however will need to rely on significant input from member councils at both a Mayor and staff level

RISKS

The risk to Council is not to be involved. Whilst the RAMJO is regionally focused it is nevertheless comprised of individual member's councils and councillors. It is essential that the regional interests of Narrandera Shire be represented effectively

OPTIONS

N/A

CONCLUSION

The Statement of Strategic Regional Priorities has been prepared by RAMJO following consultation with each Council and is a quality document. This Council's active involvement in its implementation will ensure that Narrandera issues are considered moving forward.

RECOMMENDATION

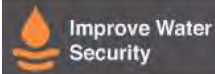
That Council

1. Receive and note the report
2. Note the Statement of Regional Priorities and endorse Council's membership of that working parties as outlined.

Statement of Strategic Regional Priorities

Our Vision: A thriving region abundant in sustainable communities

Our Strategic Regional Priorities



Improve Water Security



Improve Energy Security and Affordability



Improve Transport Connectivity for Freight and People



Improve Digital Connectivity



Better Match Health Services to our Changing Needs



Boost Industry, Workforce and Jobs

Our 3 Key Actions

1. Establish sub-committees → 2. Work with stakeholders to complete comprehensive assessments → 3. Develop Strategies and I&R Plans

Key Actions in the Strategies and Plans to include:

<ul style="list-style-type: none"> • Advocate and work with governments for long term infrastructure projects to address water security for the region (both for farming and urban). • Work with the agricultural industry to; <ul style="list-style-type: none"> – improve on-farm water management practices and water trading, and – enable improved productivity through diversification, innovation and reduced reliance on high water use crops. • Ensure our communities are well informed about water related policies. • Advocate for local government representation at the Murray Darling Basin Authority Board level. 	<ul style="list-style-type: none"> • Advocate for improved energy solutions such as lower energy prices, subsidies and other incentives for renewable energy projects, research into new technologies and micro hydro, and to set a price for solar development contributions to local councils. • Advocate and work with governments and energy providers for long term infrastructure projects to address energy security for the region. • Work with other Joint Organisations and government to explore waste to energy opportunities. 	<ul style="list-style-type: none"> • Advocate and work with governments and transport providers to fund and deliver on agreed infrastructure projects to address transport connectivity for the region. • Work with the Cross-Border Commissioners to address relevant freight and public transport issues e.g. licencing, insurances, feeds, permits, discounts, ticketing etc. 	<ul style="list-style-type: none"> • Advocate and work with governments and digital communication service providers to fund and deliver on agreed infrastructure and service projects to address digital connectivity needs for the region. • Identify opportunities for the use of new and SMART technologies to support economic growth across the region. • Ensure our communities are well informed about the transition from ADSL to NBN only services. 	<ul style="list-style-type: none"> • Establish a health alliance across all three levels of government to support planning and action on Health Service provision. • Address such issues as. demand and supply analysis, access gaps, patient transport, workforce training/ recruitment/incentives, prevention strategies and ageing in place. • Advocate and work with governments to fund and deliver on agreed health infrastructure projects for the region e.g. telehealth, aged care facilities, fit for purpose operating theatres etc. 	<ul style="list-style-type: none"> • Develop a regional industry/ business prospectus and promote this nationally / internationally. • Promote and support industry diversification and innovation • Work with Councils and NSW Planning to reduce barriers to industry growth. • Develop and implement housing strategies in industrial growth areas. • Work with training providers to develop training pathways to address workforce gaps. • Work with the RDAs to support skilled migration • Advocate and support the decentralisation of government agencies to the RAMJO region.
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Strengthen Our Capacity to Act

Key actions

- Conduct a needs assessment and modelling to determine the cost benefits and priorities for the RAMJO to establish a business unit to provide brokerage services in skill shortage areas and areas of duplication e.g.
 - Engineering, planning, surveying, certification
 - Internal auditing, back of house services
 - Library services
 - Visitor information services
- Trial a collective tendering / procurement process
- Work with member councils, RDA (Murray and Riverina), OLG and training providers to develop a regional council workforce development strategy to address skills shortages. Including such programs as Grow Your Own (traineeships etc), skilled migration programs and metropolitan council partnerships.
- Facilitate resource, systems and skills sharing across the member councils particularly to support delivery of the six priority pillars, including potential for decentralised provision of services at more remote councils.

20.5 REVIEW OF POLICY CS50 CREDIT CARD**Document ID:** 402323**Author:** Deputy General Manager Corporate and Community**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Our Civic Leadership**Attachments:** 1. Draft Policy CS50 Credit Card [↓](#)**RECOMMENDATION**

That Council

1. Adopt the revised Policy CS50 as proposed

PURPOSE

Review of Policy CS50 Credit Cards to provide for an annual report on the credit card register and utilisation.

SUMMARY

Given recent events in NSW councils it was prudent to review this council's credit card policy to ensure best practice was being implemented in the use of credit cards.

This review has seen the policy amended to include a requirement to provide management with an annual report on the credit card register and utilisation by each cardholder.

The revised policy is attached with the amendment highlighted.

BACKGROUND

Investigations into potential misuse of credit cards at NSW councils has been the basis of bringing forward the review of this policy.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS**Policy**

Review of CS50 Credit Cards

Financial

Report shows cardholders credit limits and annual expenditure

Legal / Statutory

Compliance with the Local Government Act and Regulation

Community Engagement / Communication

Adopted policy is available on Council's webpage

Human Resources / Industrial Relations

Each Cardholder issued a card acknowledges conditions of using Council credit cards.

RISKS

Identify high use/risk cards for audit. Identify low utilisation cards that may not be required.

OPTIONS

Adopt the revised Policy CS50 as proposed

Adopt the revised Policy CS50 with further revision

Refer Policy CS50 back to staff for further revision

CONCLUSION

Adopt the revised Policy CS50 as proposed

RECOMMENDATION

That Council

1. Adopt the revised Policy CS50 as proposed

CREDIT CARD

CS50



NARRANDERA SHIRE COUNCIL POLICY

Narrandera Shire Council
141 East Street
NARRANDERA NSW 2700
Tel: 02 6959 5510 Fax: 02 6959 1884
Email: council@narrandera.nsw.gov.au

CREDIT CARD

Policy No: CS50
Policy Title: CREDIT CARD
Section Responsible: Corporate Services
Minute No:
MagiQ No:
Next Review Date: December 2021

Responsible Officer: Deputy General Manager Corporate and Community

Objective

To ensure that all purchases made on Corporate Credit Cards are properly accounted for and authorised by the appropriate Manager or Supervisor.

1. To provide an alternative payment mechanism for the purchase of Council goods and services.
2. To ensure that only goods and services obtained are paid for, disbursements have been made to the correct party and are properly classified and recorded in the financial records.
3. To prevent theft and misappropriation by ensuring invoices and related documentation are properly authorised and are bona fide.

Policy Statement

Narrandera Shire Council Credit Cards are to be used for official Council business only. Expenditure will be within a monthly credit limit and purchases *must* not exceed the Cardholders delegation for expenditure.

Credit Cards provide an option for purchasing and payment when access to Council's online purchasing system is not available. The use of Credit Cards is not intended to avoid the application of existing internal controls. Credit Card transactions are to be for "one off" purchases or payments where time is of the essence or Credit Card is the only accepted method of payment. Credit Cards provide flexibility to make purchases in the following circumstances.

- Outside business hours when a council purchase order cannot be obtained.
- When employees are working outside the Shire and purchase orders are not available.
- When Credit Card is the only acceptable means of payment such as online purchasing of travel and accommodation.

Credit Cards allow staff to process purchases in circumstances where the issue of a Council purchase order is not available or immediate settlement is required by the vendor.

Scope (who does the policy apply to?)

This policy applies to all staff that have been issued with a Narrandera Shire Council Credit Card.

Content

Only the General Manager can authorise the issue of a new card and the credit transaction limits to be applied. *Approval for issue of a credit card is to be directed by email to the GM or appropriate DGM*

The Cardholder must sign a "letter of acknowledgement and declaration" acknowledging their responsibilities to comply with the Narrandera Shire Council's guidelines when using their card (Attachment 1).

The Finance Manager must maintain a register of all cardholders (Attachment 2).

A Cardholder must return their card to the Finance Manager as soon as the Cardholder:

- Resigns;
- Retires;
- Is transferred or promoted to another position which does not require the use of their card; or
- Is instructed to do so

The Finance Manager must cut any cards no longer required in half and arrange cancellation of the card at the bank.

A Cardholder is responsible for all purchases on their card. The Credit Card is for use for official Council purposes only. Should a card holder inadvertently use a card for personal purposes such use should be reported immediately to the Finance Manager and arrangements made to reimburse Council. The card is not to be used for cash advances. All transactions by cardholders are to be performed in accordance with Council's bank's conditions of use.

If a Cardholder uses their card to make a purchase, the Cardholder must:

- Produce their card to the supplier of the goods or services to be purchased;
- Ensure the correct particulars are recorded on the sales voucher prior to authorising the voucher;
- Retain the copy of the sales voucher given by the supplier;
- Obtain and retain a tax invoice.

Where a purchase is made online or by telephone, a sales voucher and tax invoice shall be printed for retention or forwarded to Council by the vendor.

It is the cardholder's responsibility to ensure that all relevant paperwork and receipts are retained, allocated a job cost, reconciled with and attached to the monthly Credit Card Statement which is authorised by their signature. The cardholder shall ensure that their supervisor checks and signs the statement authorizing the expenditure prior to submission to the Finance Manager. For the card utilized by the GM the check and counter signature will be performed by the Mayor.

The Finance Manager must authorise the value and costing of transactions. Any transactions which are outside the Cardholder's authority are to be investigated by the Finance Manager immediately and reported to the General Manager if warranted.

A Cardholder must detail any disputed transaction in writing to the Finance Manager to be forwarded subsequently to the bank.

Lost or stolen cards are to be reported immediately to the Financial Institution issuing the card and to council's Finance Manager.

Compliance

Monthly review of credit card usage will be conducted by the Finance Department. Any suspicious transaction or other issues of concern identified through the review process must be reported to the General Manager within 10 working days. If the issue of concern relates to the GM, the matter must be reported to Council's Internal Auditor within 10 working days.

Following the monthly transaction review the Finance Manager or delegate conducting the review will sign and file a statement stating that the review was clear or any issues raised have been resolved or reported to the General Manager.

A breach of this policy may constitute a breach of Council's Code of Conduct and be resolved through Council's disciplinary process.

Failure to comply with this policy may result in the Cardholder losing the authority to have a Council authorised corporate Credit Card.

A single breach of the following will result in the confiscation of the corporate Credit Card (including but not limited to);

- Unauthorised purchases of goods;
- Obtaining cash advances;

Three breaches of the following will result in the confiscation of the corporate Credit Card (including but not limited to);

- Failure to authorise cost and attach invoices; or
- Failure to authorise statement.

The use and control of credit cards are the sole responsibility of the person whose name appears on the card and they are responsible for ensuring that the proper use of the card is maintained and can be accounted for under the provisions of this policy.

Roles and Responsibilities

Staff issued with a Corporate Credit Card hold a position of trust in regard to the use of public funds. Improper use of a Credit Card can bring an employee and consequently Council into disrepute. Improper use may render the card holder liable to disciplinary/legal action/criminal proceedings. It is the Cardholder's responsibility to ensure the card is used only for approved purchases that can be clearly demonstrated. Credit Cards are not to be transferred to other employees. Purchases on Credit Cards are not to exceed a staff member's financial delegation.

Reporting Annually

In July each year the Finance Manger will provide to the ELT a report on credit card usage for the past year. The report will set out each Cardholder recorded in the Credit Card Register in the past year and the amount expended during the year by each.

Related Legislation/Guidelines/Narrandera Policies and Associated Procedures

- Procurement Policy CS100 Magiq 8346
- Procurement Manual Magiq 26513
- Code of Conduct Magiq 26514
- Discipline Policy HRD003 Magiq 26510

Policy History

Endorsed by relevant Committees (name) and date
 Adopted by MANEX
 Adopted by Council 21 June 2005
 Amended 20 March 2007
 Amended 17 February 2009
 Amended 15 July 2014
 Adopted 19 August 2014
 Amended 18 August 2015
 Amended 12 September 2017
 Endorsed by ELT 15 May 2018
 Adopted by Council 15 May 2018



Signed: General Manager, George Cowan

Date: 15 May 2018

Attachment 1

**National Australia Bank Business Card Cardholder
Acknowledgment and Declaration**

To the Deputy General Manager Corporate and Community of Narrandera Shire Council

I, _____
(Cardholder's Full Name)

Acknowledge that I am to be issued a National Australia Bank Business Card ("the Card") for use on the Narrandera Shire Council's National Australia Bank Business Card account.

I:

- am aware of my responsibilities and duties as a National Australia Bank Business Cardholder under Narrandera Shire Council's operating procedures;
- acknowledge that my use of the card must be:
 - within the financial delegations given to me
 - for business use only
- am aware that transactions made with the card are subject to authorisation and auditing;
- undertake to return the card to Narrandera Shire Council's Finance Manager:
 - on request
 - prior to my assuming duties in another position that does not require the use of the card
 - on my resignation; or
 - on my retirement
- Undertake to advise National Australia Bank Customer Service Card Services by telephone on 1800 033 103 immediately I am aware that the card has been lost or stolen or that it has been misused. I will also advise Narrandera Shire Council's Finance Manager.

- Acknowledge that my monthly credit limit is \$_____ and the maximum transaction amount is \$_____.

Cardholder's Signature: _____ Date: _____
/ /

Witness's Signature: _____ Date: _____
/ /

Witness's Full Name (print): _____

Attachment 2

Example:

Narrandera Shire Council
Credit Card Register

Cardholders Name	Cardholder's Position	Approved by GM	Monthly Limit	Acknowledgement Received	Date Issued

20.6 NSW PUBLIC LIBRARIES ASSOCIATION 2018 CONFERENCE

Document ID: 404335
Author: Councillor
Authoriser: General Manager
Theme: Our Community
Attachments: Nil

NSWPLA 2018 CONFERENCE

The week started with the Australasian Mobile Libraries and Outreach Services Conference and Symposium on Monday and Tuesday 26 & 27.

This was followed by the SWITCH 2018 Conference on Wednesday and Thursday 28 & 29, and Friday 30 November 2018 was the NSWPLA Annual General Meeting.

Delegates came from Queensland, South Australia, Victoria, New South Wales and New Zealand.

The 5 day Program included:

- Presentation of Multicultural Excellence Awards
- Literacy Assistance Programs
- Local History Collections
- Libraries for Social Equity
- Developing Community Campaigns
- Councillor Session
- Foodbank (John Robertson)
- Supporting Refugees
- Liberal/Labor Party Addresses
- Change in the Age of Disruption
- Opportunities
- Creative Technologies
- State Library Address (Dr John Vallance)
- Anh Do Address

THEMES

Advocacy, professional development support, funding solutions, communities' needs, educational organisations, shared goals, shared priorities, innovative leadership, the language of Council, connecting Council with community, valued education programs, the core business of libraries, attracting Councillors' support, business as usual – not.

Key Note Speakers

Susan Benton President and CEO, Urban Libraries Council (USA and Canada)

Gavin Carnegie Learning & Development Manager, Local Government Professionals Australia

Anh Do Vietnamese born Australian author, comedian and artist

Amy Heap Outreach & Promotions Coordinator, Riverina Regional Library, Wagga Wagga

Annie Hensley Principal, FJMT Architects

Cr Dallas Tout President, NSWPLA

Dr John Vallance State Librarian, State Library of NSW

Staff from: Canada Bay, City of Sydney, Wyndham, Blacktown, Hobsons Bay, Shellharbour, Lachlan Shire, Willoughby, Albury

Councillor Barbara Bryon

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

21.1 DECEMBER DEVELOPMENT SERVICES ACTIVITIES

Document ID: 404595
Author: Manager Development and Environment
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the Development Services Activities Report for December 2018.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during December 2018 detailed in the following table:

Stage Reached	Number
Lodged	6
Stop-the-Clock / Under Referral / Awaiting Information	6
Under Assessment	7
Determined	5

The value of Development & Complying Development Applications approved by Council during December 2018 is detailed in the following table:

Development Type	2018/2019			
	December 2018		Year to Date	
	Number	Value \$	Number	Value \$
Residential	2	\$ 434,791	18	\$ 1,546,154
Industrial			0	\$ -
Commercial	2	\$ 40,000	3	\$ 662,000
Rural Residential			0	\$ -
Subdivisions	1	\$ 2,000	3	\$ 15,000
Other			2	\$ 32,068
TOTAL	5	\$ 476,791	26	\$ 2,255,222

The following Development Applications were determined during December 2018.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
DA-15-18-19	1	-	170147	147 East Street, Narrandera	Internal ramp	5	L	Y	15
DA-20-18-19	4	-	113506	12 Woolscour Road, Narrandera	Dwelling and garage	1a 10a	I	Y	38
DA-22-18-19	2	-	347242	17 Audley Street, Narrandera	Change of use	9	I	Y	40
DA-23-18-19	5	-	1240304	41 Back Dixonville Road, Narrandera	Shed	10a	L	Y	23
DA-24-18-19	20 1	-	129136 975807	Subdivision (consolidation)	2-into-1 subdivision	-	L	-	33

The following Complying Development Applications were determined during December 2018.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days

State Significant Development

NSW Planning & Environment approved SSD-9237-2017-2018 Yarrabee Solar Farm. The total capital investment value is estimated at approximately \$957 million. The proposed solar farm will generate up to 900MW electricity to be supplied to the TransGrid electricity network.

Type explanation

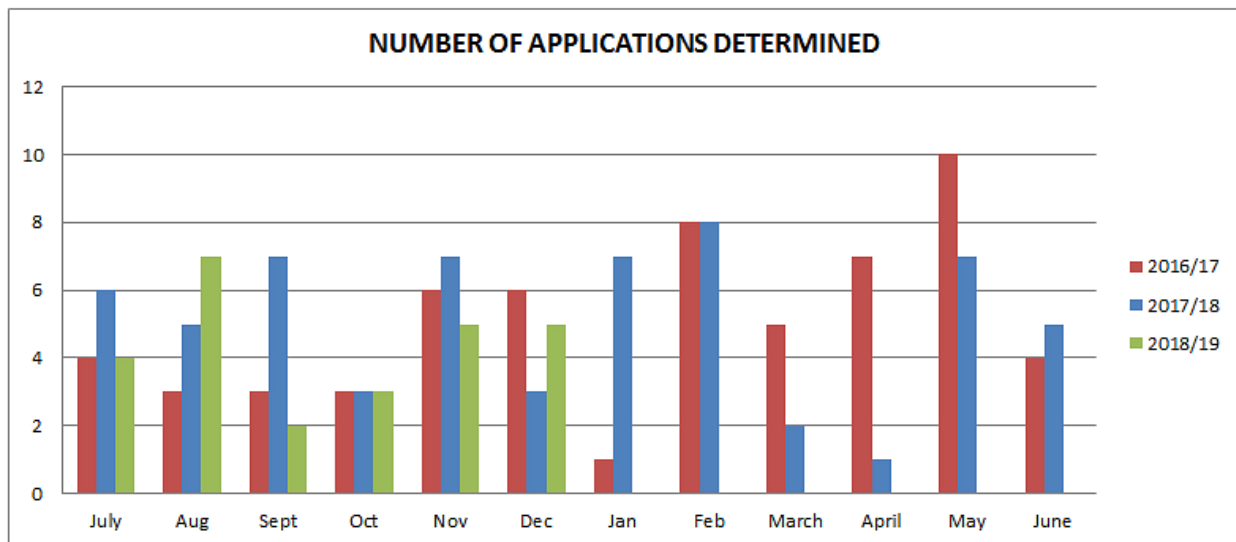
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.

Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.

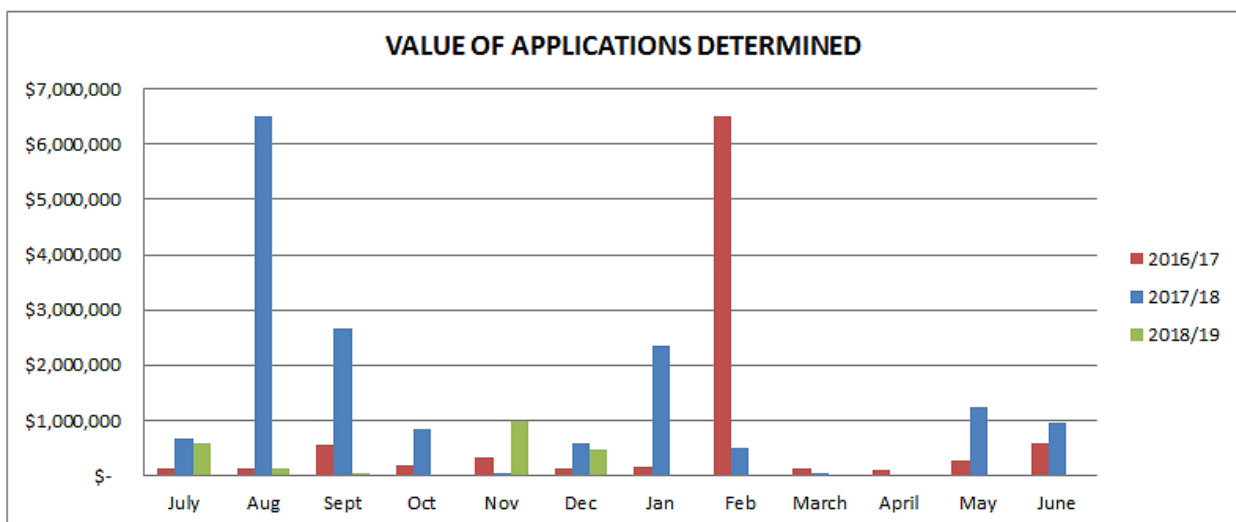
Comparison determination times

2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19 YTD	Narrandera Shire Council average	31 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2016/17.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2016/17.



Certificates Issued

A summary of other development services activities undertaken during December 2018 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	1
Building Certificates	1
Subdivision Certificates	1
Occupation Certificates	1
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	18
Swimming Pool Compliance Certificates	4
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council

1. Receive and note the Development Services Activities Report for December 2018.

21.2 JANUARY DEVELOPMENT SERVICES ACTIVITIES

Document ID: 404617
Author: Manager Development and Environment
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the Development Services Activities Report for January 2019.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during January as at 31 January 2019.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during January 2019 detailed in the following table:

Stage Reached	Number
Lodged	6
Stop-the-Clock / Under Referral / Awaiting Information	7
Under Assessment	10
Determined	2

The value of Development & Complying Development Applications approved by Council during January 2019 is detailed in the following table:

Development Type	2018/2019			
	January 2019		Year to Date	
	Number	Value \$	Number	Value \$
Residential			18	\$ 1,546,154
Industrial			0	\$ -
Commercial	1	\$ 30,000	4	\$ 692,000
Rural Residential			0	\$ -
Subdivisions	1	\$ -	4	\$ 15,000
Other			2	\$ 32,068
TOTAL	2	\$ 30,000	28	\$ 2,285,222

The following Development Applications were determined during January 2019.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
DA-28-18-19	1, 2, 3, 4, 5 1	49	758757 1028002	120 Irrigation Way, Narrandera	Demolition	-	L	-	6
DA-30-18-19	81 85		751719	161 River Street & Sawmill Road, Narrandera	Subdivision (boundary adjustment)	-	L	-	22

Note: Active Business Days calculation excludes closure period 22 December 2018-1 January 2019.

The following Complying Development Applications were determined during January 2019.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days

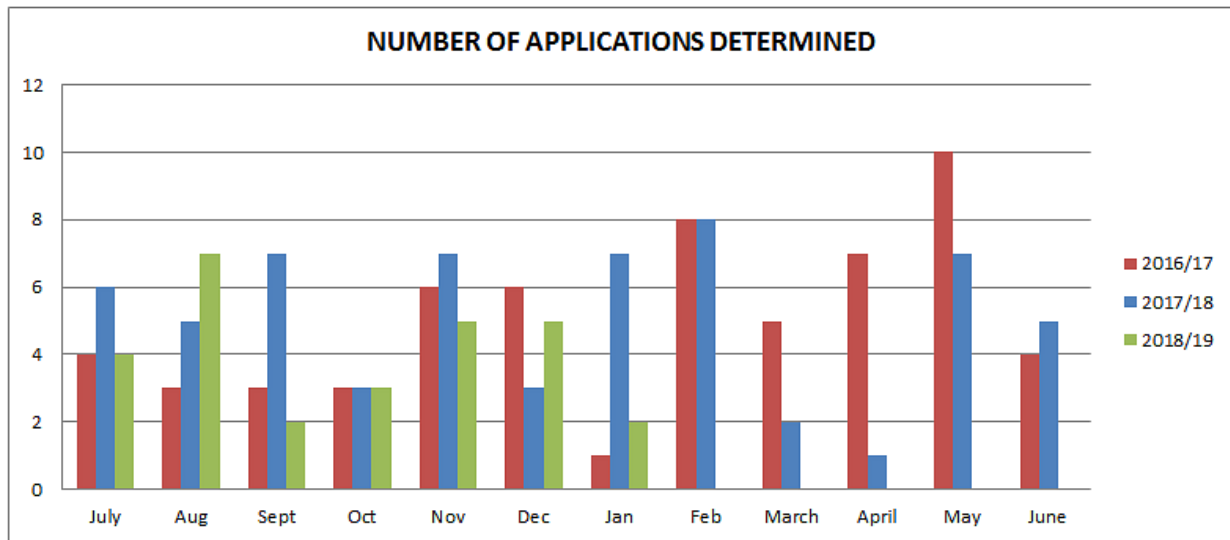
Type explanation

Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.
Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.

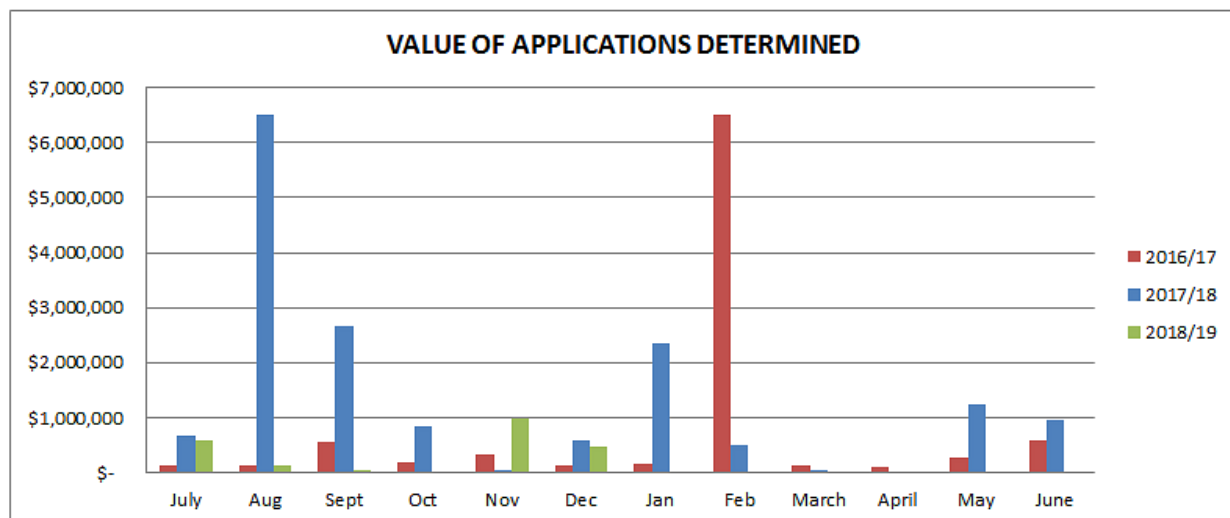
Comparison determination times

2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19 YTD	Narrandera Shire Council average	31 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2016/17.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2016/17.



Certificates Issued

A summary of other development services activities undertaken during January 2019 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	-
Building Certificates	2
Subdivision Certificates	1
Occupation Certificates	5
Compliance Certificates	-
Section 10.7 (previously 149) Certificates	19
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	-

RECOMMENDATION

That Council

1. Receive and note the Development Services Activities Report for January 2019.

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

22.1 DECEMBER STATEMENT OF INVESTMENTS

Document ID: 400828
Author: Finance Manager
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 December 2018.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

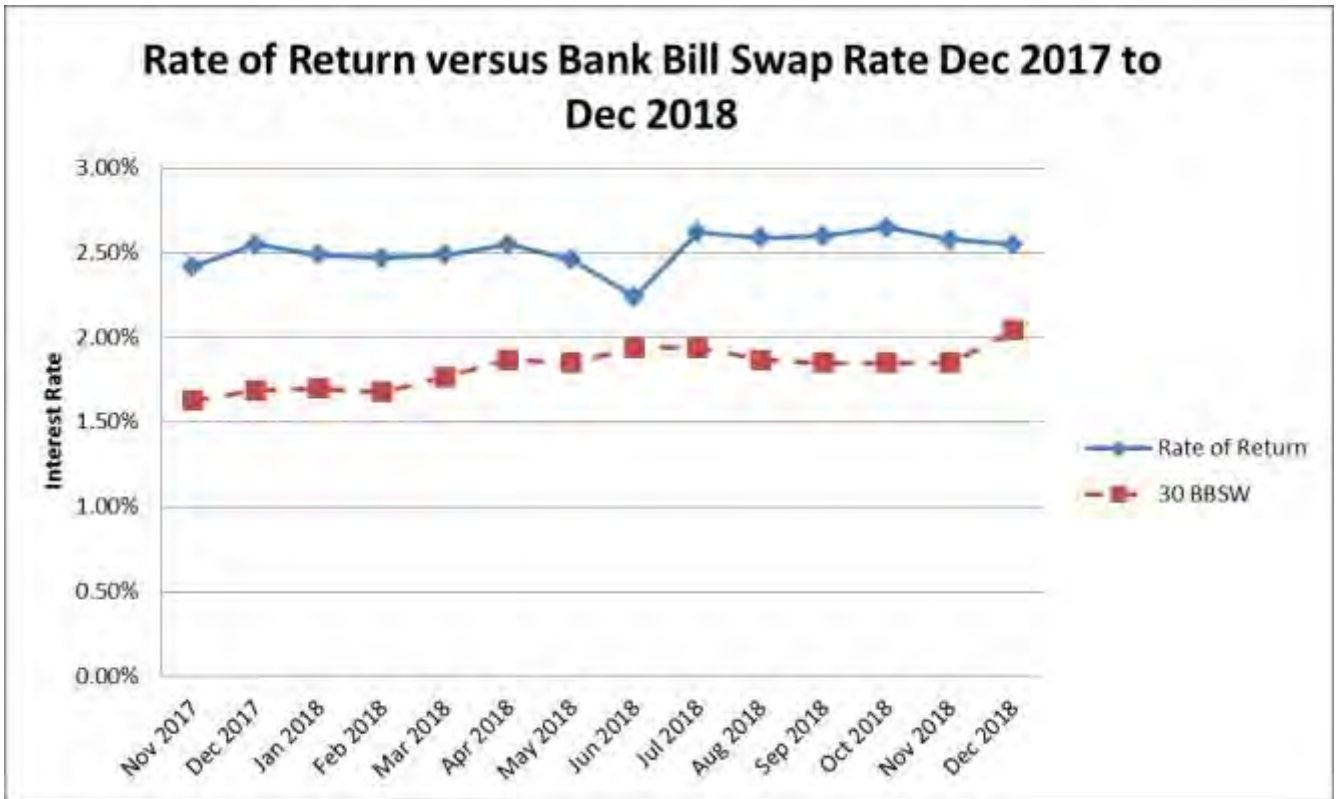
SUMMARY

Fund Balance (GL)	
GENERAL	17,471,769.59
WATER	7,746,098.11
SEWERAGE	353,050.59
TRUST	96,308.84
	<u>25,667,227.13</u>

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Bendigo Bank	1,000,000.00	3.91%	2.55%	27 Feb 2019
Bendigo Bank	500,000.00	1.96%	2.60%	13 May 2019
Bendigo Bank	750,000.00	2.93%	2.65%	14 Nov 2019
Bendigo Bank	1,000,000.00	3.91%	2.75%	3 Dec 2019
Elders Rural Bank	1,000,000.00	3.91%	2.60%	18 Feb 2019
Elders Rural Bank	1,000,000.00	3.91%	2.60%	18 Apr 2019
IMB	1,000,000.00	3.91%	2.75%	22 Aug 2019
IMB	1,000,000.00	3.91%	2.75%	20 Oct 2019
	7,250,000.00	28.35%		
Direct Investments AA- to A				

Direct Investments AAA to AA-				
Commonwealth Bank	1,000,000.00	3.91%	2.75%	7 Aug 2019
NAB Cashmaximiser	820,918.29	3.21%	1.00%	31 Dec 2019
NAB	1,000,000.00	3.91%	2.79%	17 Jan 2019
NAB	1,000,000.00	3.91%	2.70%	13 Jun 2019
NAB	1,000,000.00	3.91%	2.75%	1 Aug 2019
NAB	1,000,000.00	3.91%	2.75%	12 Sep 2019
NAB	1,000,000.00	3.91%	2.75%	14 Oct 2019
NAB	1,000,000.00	3.91%	2.75%	2 Oct 2019
NAB	1,000,000.00	3.91%	2.75%	9 Nov 2019
St George	1,000,000.00	3.91%	2.65%	10 Jan 2019
St George	750,000.00	2.93%	2.66%	20 Mar 2019
St George	1,000,000.00	3.91%	2.70%	23 Apr 2019
St George	750,000.00	2.93%	2.70%	12 May 2019
St George	1,000,000.00	3.91%	2.81%	22 Jun 2019
St George	1,000,000.00	3.91%	2.81%	22 Jun 2019
St George	1,000,000.00	3.91%	2.75%	10 Sep 2019
St George	1,000,000.00	3.91%	2.75%	13 Dec 2019
Suncorp	1,000,000.00	3.91%	2.75%	14 Jun 2019
Suncorp	1,000,000.00	3.91%	2.70%	14 Jun 2019
	18,320,918.29	71.63%		
Council Funds	25,570,918.29	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Nov 2017	23,485,445.26	2.42%	1.630%	0.79%
Dec 2017	23,985,980.57	2.55%	1.690%	0.86%
Jan 2018	23,517,084.15	2.49%	1.700%	0.79%
Feb 2018	23,266,598.34	2.47%	1.680%	0.79%
Mar 2018	23,317,826.55	2.49%	1.770%	0.72%
Apr 2018	22,518,285.04	2.55%	1.870%	0.68%
May 2018	23,018,583.90	2.46%	1.850%	0.61%
Jun 2018	25,019,128.95	2.24%	1.940%	0.30%
Jul 2018	23,369,266.78	2.62%	1.940%	0.68%
Aug 2018	25,119,395.17	2.59%	1.870%	0.72%
Sep 2018	25,869,793.45	2.60%	1.850%	0.75%
Oct 2018	25,170,184.71	2.65%	1.850%	0.80%
Nov 2018	25,670,470.79	2.58%	1.850%	0.73%
Dec 2018	25,570,918.29	2.55%	2.045%	0.51%



RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

Council’s portfolio framework allows for the maximum available limits in each rating category as follows

Portfolio Credit Limits			
Long Term Credit Ratings	Short Term Credit Ratings	Direct Investments Maximum	TCorp Managed Funds Maximum
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2*	30%	60%
BBB*	A-2*	30%	
Unrated*	Unrated*	0%	20%**

Council is currently within the portfolio and institutional credit frameworks prescribed in the Investment Policy (CS40).

Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,280,624.11	12.78%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 2,000,000.00	7.79%	Max 20%
IMB	BBB	A2	\$ 2,000,000.00	7.79%	Max 20%
NAB	AA-	A1+	\$ 7,886,603.02	30.73%	Max 35%
Suncorp	A+	A1	\$ 2,000,000.00	7.79%	Max 25%
StGeorge	AA	A1+	\$ 7,500,000.00	33.12%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.00%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 1,000,000.00	3.90%	Max 35%
			\$ 25,667,227.13		

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 December 2018.

22.2 DECEMBER STATEMENT OF BANK BALANCES

Document ID: 401102
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 December 2018

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	1,244,508.35
Plus Receipt	1,945,892.81
Less Payments	2,836,414.43
Current Cashbook Balance	353,986.73
Statement Summary	
Opening Statement Balance	830,350.60
Plus Receipts	2,318,287.26
Less Payments	2,844,749.00
Current Statement Balance	303,888.86
Plus Unpresented Receipts	51,185.27
Less Unpresented Payments	1087.40
Reconciliation Balance	353,986.73
GENERAL FUND	353,986.73
GL BALANCE	353,986.73
Unpaid Creditors	34,439.68
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 December 2018

22.3 JANUARY STATEMENT OF INVESTMENTS

Document ID: 403380
Author: Finance Manager
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 January 2019.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

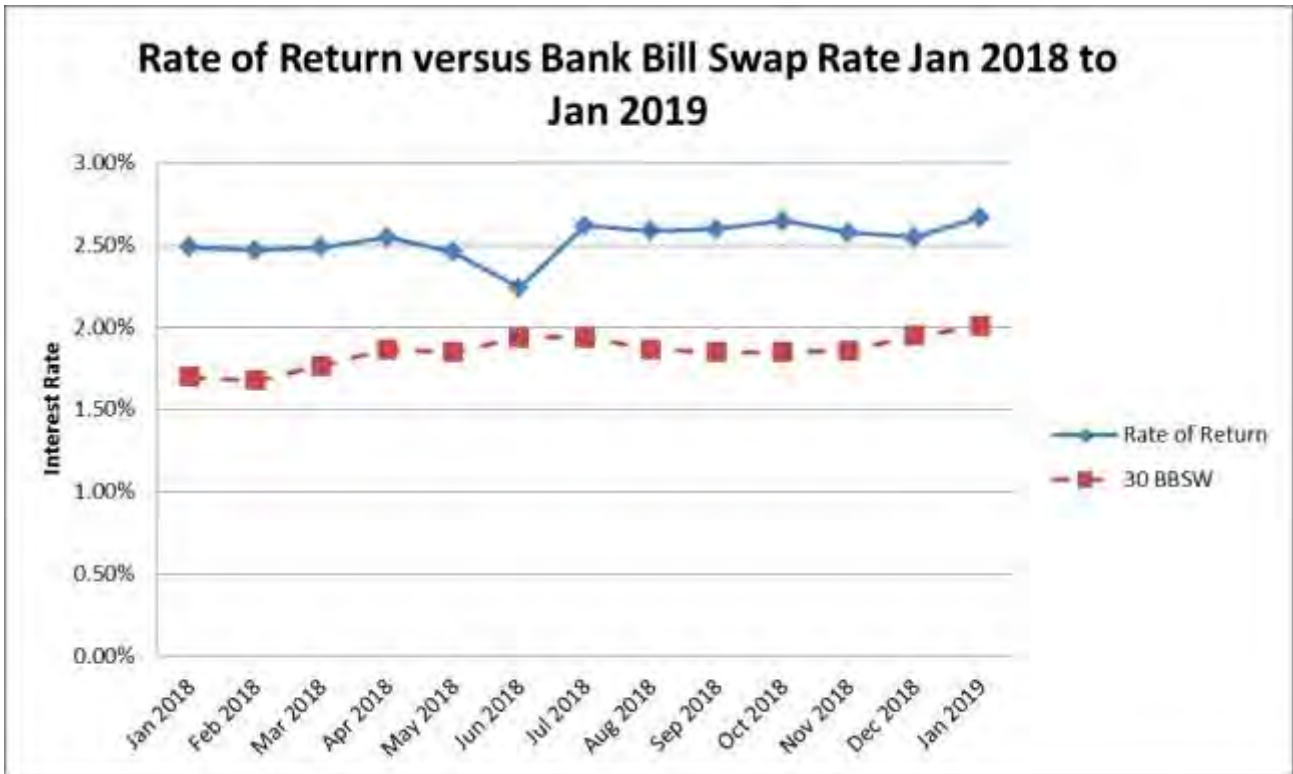
SUMMARY

Fund Balance (GL)	
GENERAL	16,487,509.91
WATER	7,655,454.42
SEWERAGE	328,215.31
TRUST	96,308.84
	<u>24,567,488.48</u>

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Bendigo Bank	1,000,000.00	4.09%	2.55%	27 Feb 2019
Bendigo Bank	500,000.00	2.04%	2.60%	13 May 2019
Bendigo Bank	750,000.00	3.06%	2.65%	14 Nov 2019
Bendigo Bank	1,000,000.00	4.09%	2.75%	3 Dec 2019
Elders Rural Bank	1,000,000.00	4.09%	2.60%	18 Feb 2019
Elders Rural Bank	1,000,000.00	4.09%	2.60%	18 Apr 2019
IMB	1,000,000.00	4.09%	2.75%	22 Aug 2019
IMB	1,000,000.00	4.09%	2.75%	20 Oct 2019
	7,250,000.00	29.64%		
Direct Investments AA- to A				

Direct Investments AAA to AA-				
Commonwealth Bank	1,000,000.00	4.09%	2.75%	7 Aug 2019
NAB Cashmaximiser	721,179.64	2.95%	1.00%	31 Jan 2019
NAB	1,000,000.00	4.09%	2.70%	13 Jun 2019
NAB	1,000,000.00	4.09%	2.75%	1 Aug 2019
NAB	1,000,000.00	4.09%	2.75%	12 Sep 2019
NAB	1,000,000.00	4.09%	2.75%	14 Oct 2019
NAB	1,000,000.00	4.09%	2.75%	2 Oct 2019
NAB	1,000,000.00	4.09%	2.75%	9 Nov 2019
St George	750,000.00	3.06%	2.66%	20 Mar 2019
St George	1,000,000.00	4.09%	2.70%	23 Apr 2019
St George	750,000.00	3.06%	2.70%	12 May 2019
St George	1,000,000.00	4.09%	2.81%	22 Jun 2019
St George	1,000,000.00	4.09%	2.81%	22 Jun 2019
St George	1,000,000.00	4.09%	2.75%	10 Sep 2019
St George	1,000,000.00	4.09%	2.75%	13 Dec 2019
St George	1,000,000.00	4.09%	2.75%	10 Jan 2020
Suncorp	1,000,000.00	4.09%	2.75%	14 Jun 2019
Suncorp	1,000,000.00	4.09%	2.70%	3 Dec 2019
	17,221,179.64	70.42%		
Council Funds	24,471,179.64	100%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
Jan 2018	23,517,084.15	2.49%	1.700%	0.79%
Feb 2018	23,266,598.34	2.47%	1.680%	0.79%
Mar 2018	23,317,826.55	2.49%	1.770%	0.72%
Apr 2018	22,518,285.04	2.55%	1.870%	0.68%
May 2018	23,018,583.90	2.46%	1.850%	0.61%
Jun 2018	25,019,128.95	2.24%	1.940%	0.30%
Jul 2018	23,369,266.78	2.62%	1.940%	0.68%
Aug 2018	25,119,395.17	2.59%	1.870%	0.72%
Sep 2018	25,869,793.45	2.60%	1.850%	0.75%
Oct 2018	25,170,184.71	2.65%	1.850%	0.80%
Nov 2018	25,670,470.79	2.58%	1.860%	0.72%
Dec 2018	25,570,918.29	2.55%	1.950%	0.60%
Jan 2019	24,471,179.64	2.67%	2.010%	0.66%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments AAA to AA-				
National Australia Bank (Art Trust)	65,684.73	67.62%	2.75%	22/11/2019
Bendigo Bank (Tourist Trust)	30,624.11	32.38%	2.30%	21/03/2019
Trust Funds	96,308.84			



RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

Council’s portfolio framework allows for the maximum available limits in each rating category as follows

Portfolio Credit Limits			
Long Term Credit Ratings	Short Term Credit Ratings	Direct Investments Maximum	TCorp Managed Funds Maximum
AAA	A-1+	100%	100%
AA	A-1	100%	100%
A	A-2*	30%	60%
BBB*	A-2*	30%	
Unrated*	Unrated*	0%	20%**

Council is currently within the portfolio and institutional credit frameworks prescribed in the Investment Policy (CS40).

Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 3,280,624.11	13.35%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 2,000,000.00	8.14%	Max 20%
IMB	BBB	A2	\$ 2,000,000.00	8.14%	Max 20%
NAB	AA-	A1+	\$ 6,786,864.37	27.63%	Max 35%
Suncorp	A+	A1	\$ 2,000,000.00	8.14%	Max 25%
StGeorge	AA	A1+	\$ 7,500,000.00	34.60%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.00%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 1,000,000.00	4.07%	Max 35%

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 January 2019.

22.4 JANUARY CAPITAL WORKS PROGRAM**Document ID:** 403382**Author:** Senior Finance Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:**

1. 18-19 Capital Works Program - January 19.pdf (under separate cover) [⇒](#)
2. Capital Expenditure Summary January 19.pdf (under separate cover) [⇒](#)
3. Operating Expenditure Summary January 19.pdf (under separate cover) [⇒](#)

RECOMMENDATION

That Council

1. Receive and note the information contained in the Capital Works report as at 31 January 2019.

PURPOSE

The purpose of this report is to enable Council to track the progress of the capital work programs. This report is for the period ending 31 January 2019.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2018/2019 year.

There are quite a few projects that are grant funding dependant, where council have not been notified of successfully gaining the grant as yet. These are highlighted separately on the sheet.

There are also items that are listed as capital projects, but these will not be capitalised at the end of the year. These are also highlighted separately.

Key Operational expenses are also included in this report.

Progress to date in each area**Administration**

The plumber has been engaged to assess solutions for the Council Chambers Sewer Upgrade.

MagiQ is currently working on identified issues with the migrated data for the TRIM EDMS Project.

The tender evaluation is completed for the Website revamp and will be reported at the February meeting.

The NBN Equipment upgrade is depend upon the 19/20 Capital works budget for the phone system upgrade.

Information is being collected to investigate options for the MS Exchange and MS Office replacement.

The manager tablets will be reviewed and replaced with old councillor tables as required.

The replacement of the Desktops/Laptops will commence in March.

The Councillor Tablet Replacements are currently being configured and have an expected hand out date of mid-February.

CCTV Camera Equipment Replacement is awaiting feedback to determine if the NRMA charging station required CCTV.

The archiving of Council email will begin in January 2019 dependant on exchange.

Video conferencing and webcasting report going to council briefing session in February for options.

Narrandera Depot Building Works is 90% complete awaiting blinds to be installed.

(Infrastructure Admin) Asset Management System service provider is currently assessing the missing data from the data migration.

The Server Backup System Replacement and Relocation of the Fibre Optic from Teloca house are complete.

Housing & Community Amenities

The Festoon lighting automation and switch board upgrade is complete and awaiting final invoices.

Driscoll Road street lighting procurement is underway and the design is awaiting approval from Essential Energy.

Barellan cemetery bins have been ordered and will be installed in February. Narrandera cemetery has seen two bin cages installed.

Narrandera Cemetery Improvements will commence when cooler weather arrives.

Narrandera West Drainage Improvements is waiting licensing to carry out works on Crown Land.

Environment

Waste Depot Building Works are complete.

Quotes are being obtained and the public access work is underway for the Narrandera Waste facility.

The Larmer Street Flood Mitigation Works are awaiting confirmation regarding the extent of works to be carried out at the wetlands.

Barellan Stormwater Design modelling planned for April.

The Narrandera Floodplain Risk Management Study submissions have been received and sent to the consultant committee for review. This will be reported at the March meeting.

The project scope for the Lake Talbot deepening project is to be developed and reviewed with the advisory committee.

Recreation & Culture

Book & Resource Annual Replacement expenditure for the Library continues to be on track.

Narrandera Library building of the youth room has commenced construction expected completion date is the end of June.

The Barellan Pool required a lawn mower replacement. Emergency works have not been required for the Lake Talbot Pool.

The Lake Talbot Pool pedestrian concrete path is complete with planting of the garden beds to be completed after summer.

Rehabilitate Expansion Joints and Rampage floor lift and seal are scheduled for the end of the swimming season.

The tender documentation is being reviewed to issue, for the Lake Talbot Pool Detailed Design of Master Plan Works.

Marie Bashir Park Mobile Stage is under construction and the expected delivery date is Easter.

Narrandera Sportsground South Toilet Block demolition will commence February 2019.

Construction is on schedule for the Barellan Sportsground Change room upgrade. Additional funding has been announced through the clubs grant.

Flag poles are ready to be installed at the Grong Grong entrance.

Construction is complete and surface painting to be completed by March for the Basketball pit at Marie Bashir Park.

Representatives will provide package deals by late February for the Grong Grong Park and Barellan Playground replacements & shade structure.

The Hankinson Park irrigation system stage 1 will be installed in March. This project forms part of the Stronger Country Communities Round 2 grant.

The Aquatic Weed Harvester project is on hold pending discussions with the committee.

Meeting has been held with local elders to decide options for the completion of the Wiradjuri wall.

The Christmas Light Display, Marie Bashir Park Boundary Running Fence and Running track, Barellan Pool roof insulation of the kiosk area, Barellan Cemetery Boundary Fence, Narrandera Sports Stadium exterior repainting, Victoria Ave Stage 1 irrigation, Narrandera Outdoor Netball Courts, Marie Bashir Park Cameras, Marie Bashir Park Seating and BBQ areas, Rocky Waterholes Toilet and Marie Bashir Park Skate Park Upgrade are complete.

Transport & Communication

The works schedule for Transport & Communication is as follows in monthly order:

February 2019 – Willows Road, Centenary Road and Semmler Road.

March 2019 – Kerb, Gutter & Footpath renewal, Mejum Road, Kennys Road and Ellis Road.

April 2019 – Euratha Road, McKinnons Road, Bulloak Tank Road, Settlement Road and Orams Road.

May 2019 – Mason Lane, Laneway Improvements, King Lane, Bolton Lane, Audley Lane, Males Lane, Showground Road, Brookong Street North, Lizard Drive, Beckham Street, Audley Street and Killara Road.

June 2019 – Adams Street.

Urban Reseals commence in February 2019.

Flood Damage works are progressing and scheduled for completion in May 2019.

Rural and Regional Roads reseal works to be carried out from February to April 2019.

The RMS repair grant application has been submitted and scheduled to begin in March 2019.

Stage 2 of the AMS Implementation schedule and fee proposal is currently under investigation.

The Truck Wash development application has been approved. Detailed design of components are in progress with the commencement of works reliant on the delivery of power to the site.

Railway Bridge Structural Assessment concept plans have been developed for consultation with the Office of Environment and Heritage. The project forms part of the Environment Tourism Grant fund.

Projects that have been completed include: Druces Road, Grong Grong River Road, Litchfields Lane, Pamandi Road, Old Wagga Rd, Landervale Road, Gawnes Road, Brewarrana Lane, Jolleys Road, Paynters Siding Road, Williams Road, Birrego Road, Lismoyle Road, Walkers Road, Irons

Road, The Gap Road, Devlins Bridge Road, Settlers Road, Buckingbong Road, Audley Street footpath and Roads Hierarchy Review.

Economic Affairs

Barellan Community Hall main entrance and exit door is complete with the septic tank upgrade and gutter clean to be finalised.

Grong Grong Community Hall works is 80% complete. Replacement of two exit doors and repairs to the male toilets are yet to be completed.

The two security cameras for the Railway Station have been ordered.

The Gateway/Entrance signs installation will commence in February.

The Lake Talbot Tourist Park fire service upgrade design is scheduled to commence 2019.

The Provision for off-street chambers staff parking has been cancelled.

The Upgrade of the Twynam street shops internal demolition plans have been prepared. Agreements being finalised between Service NSW and Council with works expected to commence in March.

The airport emergency generator, airside improvements and Terminal CCTV security upgrade are expected to be completed in March 2019.

The Airport provision of apron flood lighting scope of works is being prepared and expected to be completed in April.

The Airport terminal building works have commenced.

The Airport Airside Beautification and improvements will be performed throughout the year as required.

The Red Hill Signage flagpoles have been fabricated and the new billboard has been installed.

The NRMA Charging Station, Visitor Information Centre Building works and Manderlay Road Building Works are completed.

Water Supplies

The Water Main Replacements program includes: Riverine Street, Argyle Street, Whitton Street, Mitchell Street, Dalgetty Street and King Street. Riverine Street and Argyle St are complete. Mitchell street will commence after the completion of Bolton Street.

The schedule has been developed for the Hydrant and Valve replacements with construction work commencing in February.

The Bore 3 well head replacements design is complete and works to be completed in February.

The Integrated Water Cycle Management (IWCM) is 50% complete.

Air quality testing is to be undertaken in April for the Aerator gas scrubbing.

Water Treatment Plant Upgrade design is being performed in conjunction with the IWCM study. Expression of Interest under the Safe and Secure Water Programme has been accepted. A detailed application will be made before the end of March.

Non Return Valve Bore 4 to commence in May 2019.

Network Design and Planning review will commence upon completion of the Hydraulic Modelling.

Rising Main Isolation is 80% complete.

The Duplicate Rising Main from Plant will be completed in February.

Main Street Water Main Replacement is scheduled to begin in March 2019.

Flow meters on all inlet and outlet reservoirs will be procured in February.

Pine Hill Pumps replacement is 90% complete. The pump has been installed and is currently awaiting delivery of the pump controller.

The Emergency response equipment is awaiting delivery.

Specifications are being finalised for the Reservoir cleaning and structural assessment.

The data entry and document control system has been developed and is currently being implemented.

Backflow prevention register is scheduled for April 2019.

The Low Level Chlorinator equipment has been purchased and anticipated to be installed in February.

The North Zone Pressure Pump and Network Hydraulic Modelling Software is 95% complete.

Procurement has commenced for the SCADA and Instrumentation upgrades.

Service Replacements to be performed as needed.

Pine Hill Reservoir Vermin Proofing has been completed.

Sewerage Supplies

The Elwin Street Main Replacement design is complete and works to commence in the later part of the financial year.

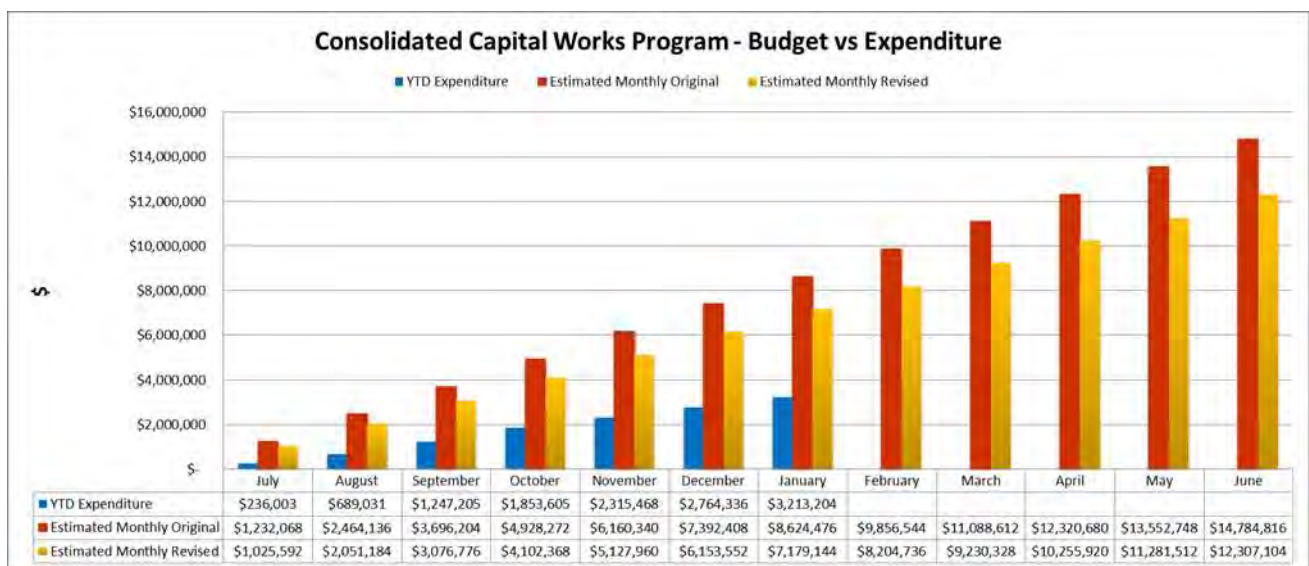
The effluent inlet quality is still being monitored for the EPA Primary Filter.

The design options are being considered for the SPS1 Emergency Bypass Pump. Installation is expected in May.

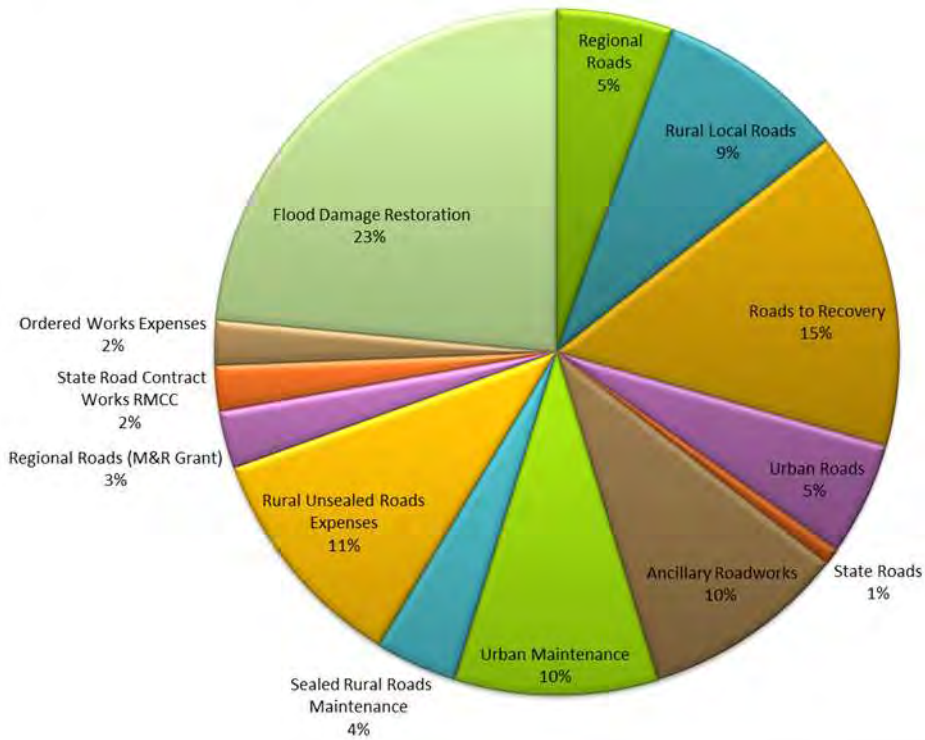
Manhole Replacements, Sewer Service Replacements and Sewer main Replacements will be performed as needed.

Investigate PS1 Cracking is waiting cleaning for the structural inspection.

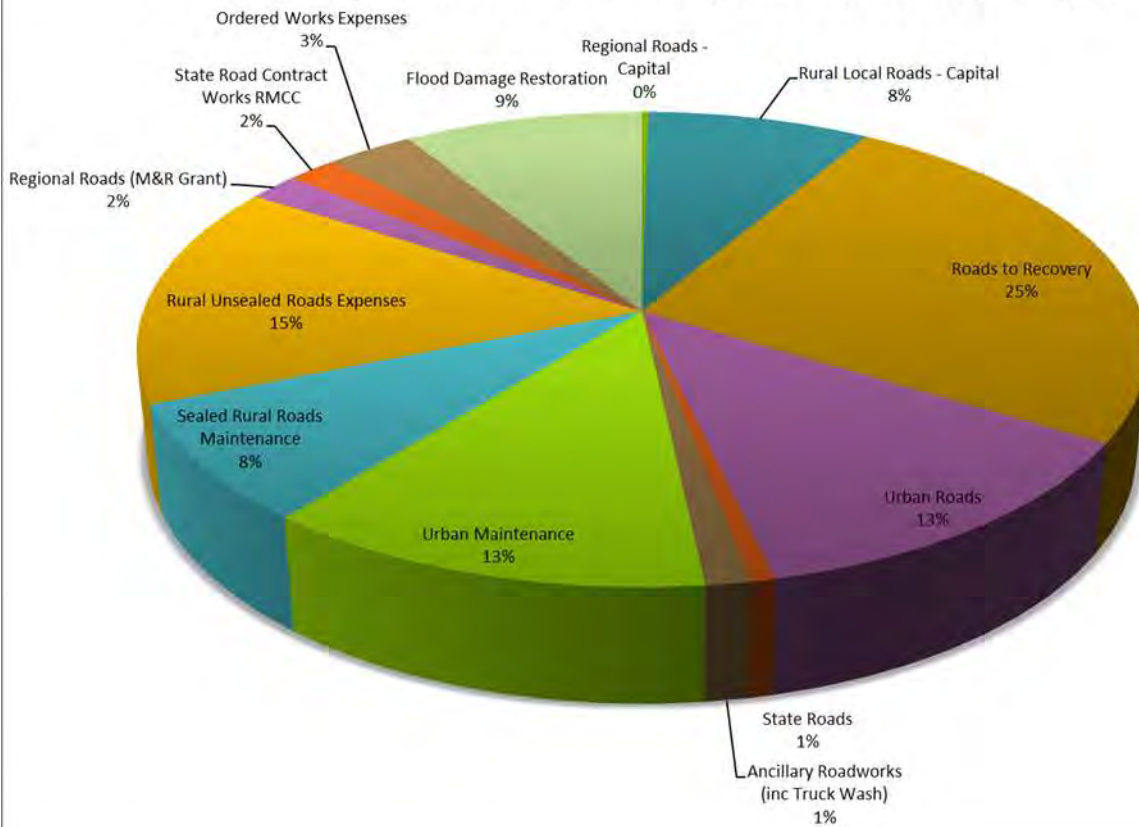
Maturation Pond Spillway Repair is complete.

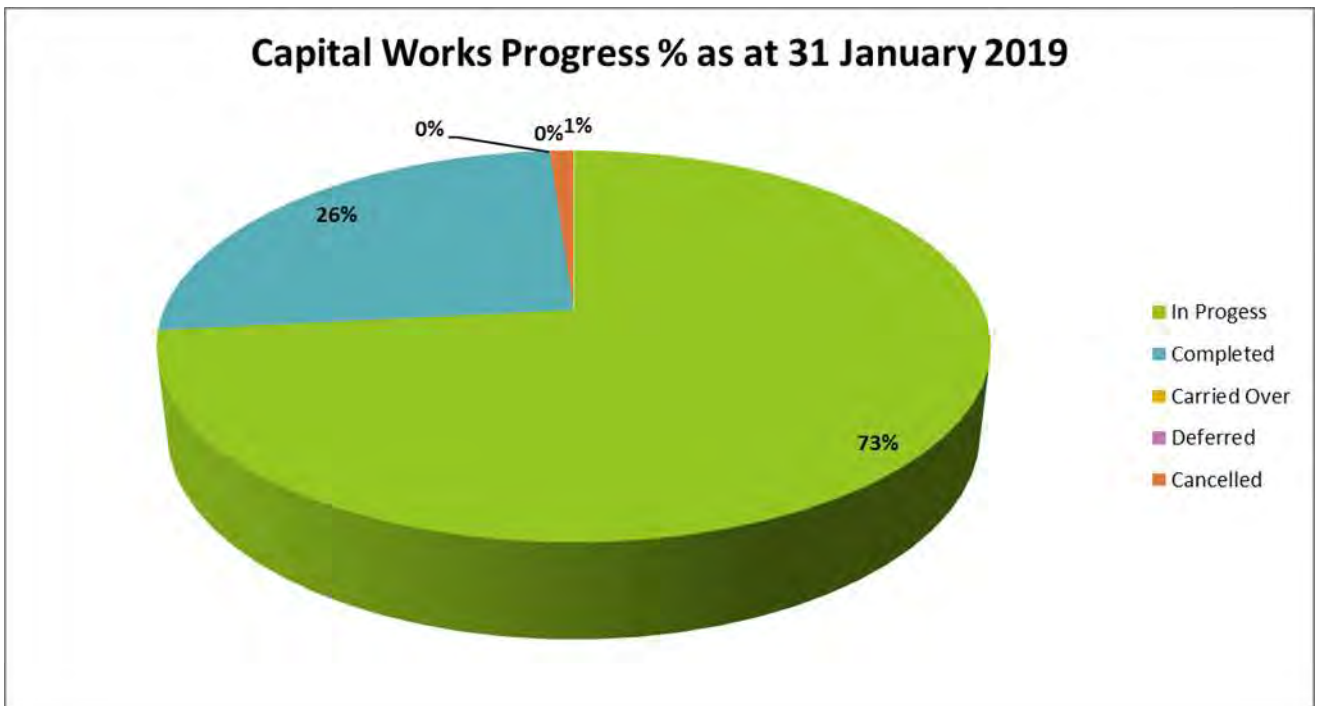
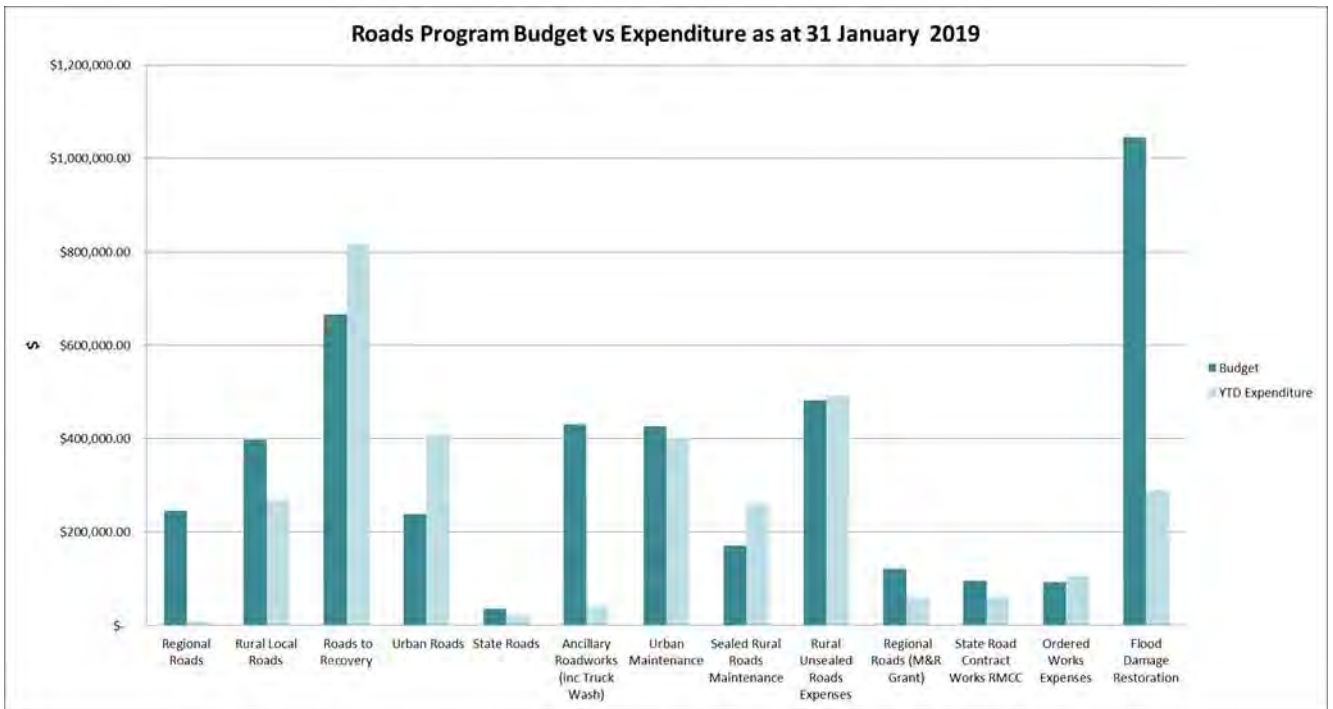


% Total Roads Budget as at 31 January 2019 - 58.33% of year lapsed



% of Roads Expenditure as at 31 January 2019 - 58.33% of year lapsed





TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council's reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council's or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Advise Council of the current status of the Capital Works Program

Legal / Statutory

N/A

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council

1. Receive and note the information contained in the Capital Works report as at 31 January 2019.

22.5 JANUARY INCOME STATEMENT

Document ID: 403384

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments: 1. [January Income Statement.pdf \(under separate cover\)](#) 

RECOMMENDATION

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 31 January 2019.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 January 2019.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND

Adopted Budget

The Original budget was adopted by Council on 19 June 2018. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run. Rates notices for 2018/2019 were issued on 9 July.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to December.

Major variations to budget

There are no major variations to budget, which are evident at this point in time.

RECOMMENDATION

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 31 January 2019.

22.6 JANUARY STATEMENT OF BANK BALANCES

Document ID: 404005
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 January 2019

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	353,986.73
Plus Receipt	1,838,249.86
Less Payments	1,421,906.25
Current Cashbook Balance	770,330.34
Statement Summary	
Opening Statement Balance	303,888.86
Plus Receipts	1,882,239.43
Less Payments	1,392,735.84
Current Statement Balance	793,392.45
Plus Unpresented Receipts	7,127.39
Less Unpresented Payments	30,189.50
Reconciliation Balance	770,330.34
GL BALANCE	770,330.34
Unpaid Creditors	24,463.02
Overdraft Limit arranged with Bank 01/01/1989	350,000.00

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 January 2019

22.7 JANUARY STATEMENT OF RATES AND RECEIPTS

Document ID: 404052
Author: Senior Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 January 2019.

RATES & CHARGES

Arrears as at 01.07.2018	474,384.75
18/19 Rate levies & supplementary levies (excl. postponed amounts)	7,690,466.26
	<u>8,164,851.01</u>
Less Pensioner rebates	210,899.00
NET BALANCE	7,953,952.01
Less receipts to 31.01.2019	4,392,659.09
	<u><u>3,561,292.92</u></u>

Actual % Rate Collection to Net Balance as at 31.01.2019 = **55.23%**

Comparative % Collection to Net Balance as at 31.01.2018 = **56.30%**

Anticipated % Collection Rate as at 30.06.2019 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2018	145,797.75
18/19 Water / Sewer usage charges, supplementary levies & interest	905,364.00
NET BALANCE	1,051,161.75
Less receipts to 31.01.2019	536,647.19
	<u><u>514,514.56</u></u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 31 January 2019.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 31 January 2019.

22.8 DECEMBER 2018 QUARTERLY BUDGET REVIEW

- Document ID:** 404226
Author: Finance Manager
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: 1. December Quarterly Budget Review.pdf (under separate cover) [↔](#)
 2. 16. Reserves Reconciliation 30-6-2019.pdf [↓](#)

RECOMMENDATION

That Council

1. Receive, note and adopt the information and variations contained in the December Quarterly Review.

PURPOSE

The purpose of this report is to present Council’s December Quarterly Budget Review Statement.

SUMMARY

The General Fund forecast net operating result from continuing operations after the quarter is a surplus of \$4,209,000 compared to the original budget forecast result of a surplus of \$6,245,000. This is shown on page 7 of the attachment.

The General Fund forecast net operating result before grants and contributions provided for capital after the quarter is a deficit of (\$2,459,000) compared to original budget forecast of a deficit of (\$22,000). This is a result of transferring out the Financial Assistance Grant (FAG) that was received in advance last financial year.

Below is a table that outline each of Council Fund’s operating position before capital grants.

Operating Position before Capital Grants		
Fund	Original (\$000's)	Dec (\$000's)
General	(22)	(2,459)
Water	526	515
Sewer	242	247
Consolidated	737	(1,697)

BACKGROUND

Council in accordance with the Local Government Financial Regulations is required to prepare a Quarterly Budget Review Statement (QBRS).

The Financial Regulations mandate a minimum of six statements that must be produced. These are a Statement by the Responsible Accounting Officer, Income & Expenses Statement, Capital

Budget Statement, Cash & Investments Position Statement, Key Performance Indicators and a Statement of Contracts and Other Expenses.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Nil

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Council's short term Financial position (the level of working capital) is satisfactory as at 31 December 2018.

Legal / Statutory

To comply with Local Government Regulations 2005 Part 9 Division 3 Clause 203.

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

Significant variations during the December quarter are detailed below by Activity.

INCOME

User Charges & Fees

- Council has been advised that the Sustainability Subsidy from Family and Community Services towards the operation of NOOSH has now been discontinued and has not been replaced by any other program. The loss of the subsidy of around \$24,500 per annum will significantly impact the service as this makes up approximately 25% of the income. No adjustment has been made in the December QBRs however there will be an adjustment in the March Quarter when the full impact for 2018/19 is known. Options for additional income will also be investigated in order to reduce the likely additional cost to council in future years and these will be included in the 2019/20 Operational Plan.

Other Revenues

- Council received a larger rebate than anticipated for Diesel Fuel. The budget for this was increased by \$20,000.
- The budget for RTA (Profit) Revenues increased by \$30,000 to bring the total income to be received for the year up to \$80,000.
- Vehicle Lease payments have been increased by \$6,000 to bring the total income to be \$14,000.

Grants & Contributions - Operating

- The budget income for Stronger Country Communities Funding Round 2 Community projects was increased by \$1,269,679. Council was advised of this in December 2018.
- Income for the RAMROC Contribution was increased by \$7,500. The income for the original income was not known at the time of budgeting.

Grants & Contributions - Capital

- The Visitor Information Centre Redevelopment grant for \$1,000,000 has been removed from the budget pending grant success. This will be added to the 19/20 budget upon notification of this being successful
- The Narrandera basketball pit budget income was increased by \$5,000 for the contribution received from the Narrandera Basketball Association.
- The funding for the Stronger Country Communities Round 2 council projects were increased by \$90,000.
- Grant funding was received in December to assist in the management and strategic planning of Crown Land. Resulting in a budget increase of \$70,615.
- Drought Community Programme funding was announced in December with the budget being increased for \$1,000,000.
- Clubs grant funding has been announced for Barellan Football Club for an amount of \$184,000 for the Barellan Change rooms project that will be increased in the March quarterly budget review.
- Clubs grant funding was announced for the Narrandera Golf Club for \$186,000 on top of the Stronger Country Community Funding of the \$475,000. This will be adjusted in the March quarterly budget review.

The total increase in income for the December budget review is \$1,490,000

EXPENDITURE**Employee Costs**

- The workers compensation premium was reduced by \$39,000 to remove the GST component.
- The Human Resources employee costs were reduced by \$10,000 and moved to Human Resources consultant expenses

Materials & Contracts

- Crown Land Plan of Management expenses were increased by \$70,615 as a result of the grant funding received in December.
- The budget has been increased by \$1,569,679 for the funding received for the Stronger Country Community Projects Round 2.

Depreciation

- The budget for depreciation expenses has been reduced by \$113,000.

Legal Costs

- Other Legal expenses have been increased by \$6,000 for legal advice received.

Other Expenses

- Insurance expenses have been increased by \$15,000 to accommodate for higher than expected premiums.
- Fire Protection Contribution expenses have been reduced by \$13,600 due to premiums being lower than budgeted.
- The Electricity and Heating expenses for the Visitor Information Centre have been increased by \$6,000 to bring the total expenditure budget to \$6,130. Costs for these have previously been charged to Parks & Gardens.

Capital Expenditure

- The Visitor Information Centre Redevelopment project funding of \$1,250,490 has been removed pending grant success with \$250,490.00 being placed into reserves. This will be added to the 19/20 budget upon notification of this being successful.
- Drought Community project funding has been increased \$1,000,000.
- The council chamber car park project of \$58,000 has been cancelled with the funds being allocated to the Flag Pole (\$11,822) and Marie Bashir Park projects (\$46,178).
- The Rampage Floor lift & seal has been reduced by \$20,000 and reallocated to the Basketball Pit project
- The Skate Park project has been increased by \$40,696 from the section 94A reserves
- The Hankinson Park redevelopment project has been increased by \$50,000 as part of the Stronger Country Community funding.
- The truck wash project budget was increased \$35,000 from reserves
- The Basketball pit has been increased \$30,000 from funding received in the Stronger Country Community Round 1 funding.

The total increase in Operating expenditure for the general fund was \$1,509,000.

The Water fund operating expenditure budget was reduced by \$11,000 for depreciation expenses.

CONCLUSION

It will be recommended that Council Receive, note and adopt the December Quarterly review in accordance with the Local Government Financial Regulations.

RECOMMENDATION

That Council

1. Receive, note and adopt the information and variations contained in the December Quarterly Review.

CASH - RESERVE BALANCES 30-JUNE-2019

CLASS OF RESERVE	Balance 30 Jun 2018	Budgeted Movement 18/19	Other	Carry over	Sept	Dec	Net Transfer	Balance 30 Jun 2019
External Restrictions (Note 6 order)								
Water Fund								
Asset Replacement	\$ 7,194,730.23	-\$ 429,522.00				-\$ 40,739.00	-\$ 470,261.00	\$ 6,724,469.23
Carry Over Works	\$ 299,597.00			-\$ 299,597.00			-\$ 299,597.00	\$ -
Section 64	\$ 286,984.98	\$ 15,000.00					\$ 15,000.00	\$ 301,984.98
Retention	\$ 17,035.18							\$ 17,035.18
Sewer Fund								
Asset Replacement	\$ 24,058.00	\$ 257,147.00					\$ 257,147.00	\$ 281,205.00
Section 64	\$ 61,413.24						\$ -	\$ 61,413.24
General Fund - External Restrictions								
Specific Purpose Unexpended Grants (from separate sheet)	\$ 1,114,651.69	-\$ 36,718.00		-400732			-\$ 437,450.00	\$ 677,201.69
Developer Contributions	\$ 359,135.65	\$ -	\$ -	-248527	\$ -	-\$ 40,696.87	-\$ 289,223.87	\$ 69,911.78
Unspent Internal Loans	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -
Domestic Waste Management	\$ 2,697,592.42	\$ 155,378.00	\$ -	0	\$ 2,819.00	\$ -	\$ 158,197.00	\$ 2,855,789.42
Stormwater	\$ 504,879.85	-\$ 336,268.00	\$ -	0	\$ 11,945.00	\$ -	-\$ 324,323.00	\$ 180,556.85
Crown Reserves	\$ 162,981.44	-\$ 62,301.00	\$ -	0	-\$ 5,850.00	\$ 4,850.00	-\$ 63,301.00	\$ 99,680.44
Total External Restrictions	\$ 12,723,059.68	-\$ 437,284.00	\$ -	-\$ 948,856.00	\$ 8,914.00	-\$ 76,585.87	-\$ 1,453,811.87	\$ 11,269,247.81
Internal Restrictions (Note 6 order)								
Plant and vehicle replacement	\$ 964,852.94	-\$ 756,544.00	\$ -	0	\$ -	\$ -	-\$ 756,544.00	\$ 208,308.94
Employee Leave Entitlements	\$ 1,329,888.00	-\$ 100,000.00	\$ -	0	\$ -	\$ -	-\$ 100,000.00	\$ 1,229,888.00
Carry over works	\$ 623,193.00	\$ -	\$ -	-1160135	-\$ 33,541.00	\$ -	-\$ 1,193,676.00	-\$ 570,483.00
Building Maintenance & Repair	\$ 72,167.00	-\$ 50,363.00	\$ -	0	\$ -	\$ -	-\$ 50,363.00	\$ 21,804.00
Community Activities	\$ 332,507.50	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ 332,507.50
Construction of Buildings	\$ 383,506.00	-\$ 247,000.00	\$ -	-3490	\$ -	\$ 247,000.00	-\$ 3,490.00	\$ 380,016.00
Office Equipment	\$ 516,272.40	-\$ 30,243.00	\$ -	-2484	\$ -	\$ -	-\$ 32,727.00	\$ 483,545.40
Property Development	\$ 172,243.00	\$ -	\$ -	0	\$ -	-\$ 35,000.00	-\$ 35,000.00	\$ 137,243.00
Other	\$ 5,607,052.00	-\$ 710,056.00	\$ -	0	-\$ 19,083.00	-\$ 300,000.00	-\$ 1,029,139.00	\$ 4,577,913.00
Insurance Claims	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -
Recreational Facilities	\$ 10,000.00	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ 10,000.00
Roads Refurbishment	\$ 15,000.00	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ 15,000.00
Financial Assistance Grant	\$ 2,330,016.00	\$ -	\$ -	-2330016	\$ -	\$ -	-\$ 2,330,016.00	\$ -
Bonds, Retentions & Trusts	\$ 130,594.02	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ 130,594.02
Total Internal Restrictions	\$12,487,291.86	-\$ 1,894,206.00	\$ -	-\$ 3,496,125.00	-\$ 52,624.00	-\$ 88,000.00	-\$ 5,530,955.00	\$ 6,956,336.86
Total Restrictions	\$ 25,210,351.54	-\$ 2,331,490.00	\$ -	-\$ 4,444,981.00	-\$ 43,710.00	-\$ 164,585.87	-\$ 6,984,766.87	\$ 18,225,584.67

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

PUBLIC MEETING CLOSES

At this point, members of the Gallery and Press are advised that Council will now move into Closed Session of Council for the consideration of the Confidential Items. They are asked to leave the Chambers and advised that they may return to the Chambers if they wish, upon resumption of Open Council.

24 CONFIDENTIAL BUSINESS PAPER REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

24.1 Tender for Narrandera Shire Council Website Redevelopment

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RETURN TO PUBLIC MEETING

At this point, members of the Gallery and Press may return to the Chambers for the conclusion of the meeting.