



BUSINESS PAPER

Ordinary Council Meeting

18 June 2019

ETHICAL DECISION MAKING & CONFLICT OF INTEREST

A Guiding Checklist for Councillors, Officers & Community Committees

ETHICAL DECISION MAKING

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of Interest?
- Could your possible conflict of interest lead to private gain or loss at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

CONFLICT OF INTEREST

A Conflict of Interest is a clash between private interests and public duty. There are two types of conflict: Pecuniary – regulated by the Local Government Act and Department of Local Government and, Non-pecuniary – regulated by Codes of Conduct, ICAC, Ombudsman, Department of Local Government (advice only).

THE TEST FOR CONFLICT OF INTEREST

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of "corruption" – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

IDENTIFYING PROBLEMS

- 1 Do I have private interest affected by a matter I am officially involved in?
- 2 Is my official role one of influence or perceived influence over the matter?
- 3 Do my private interests conflict with my official role?

Whilst seeking advice is generally useful, the ultimate decision rests with the person concerned.

AGENCY ADVICE

Officers of the following agencies are available during Office Hours to discuss the obligations placed on Councillors, Officers and Community Committee members by various pieces of legislation, regulation and codes.

<u>Contact</u>	<u>Phone</u>	<u>Email</u>
Narrandera Shire Council	02-6959 5510	council@narrandera.nsw.gov.au
ICAC	02-8281 5999	icac@icac.nsw.gov.au
Toll Free	1800 463 909	
Department of Local Government	02-4428 4100	olg@olg.nsw.gov.au
NSW Ombudsman	02-8286 1000	nswombo@ombo.nsw.gov.au

Toll Free

1800 451 524

COMMUNITY STRATEGIC PLAN

Themes

Agenda Section 16 ~ Our Community

- 1.1 To live in a healthy community and one that demonstrates a positive attitude
- 1.2 To advocate for quality educational and cultural opportunities
- 1.3 To live in an inclusive and tolerant community
- 1.4 To feel connected and safe

Agenda Section 17 ~ Our Environment

- 2.1 To value, care for and protect our natural environment
- 2.2 To effectively manage and beautify our public spaces
- 2.3 To live in a community where there are sustainable practices

Agenda Section 18 ~ Our Economy

- 3.1 To encourage new business and industry that can be sustained
- 3.2 To support local business and industry to grow and prosper
- 3.3 To strongly promote our Shire and to improve its attractiveness
- 3.4 To grow our population

Agenda Section 19 ~ Our Infrastructure

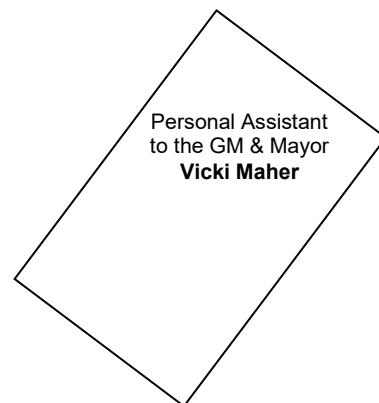
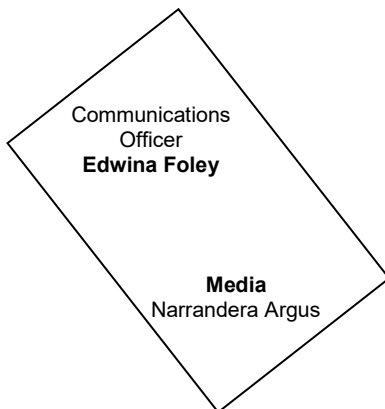
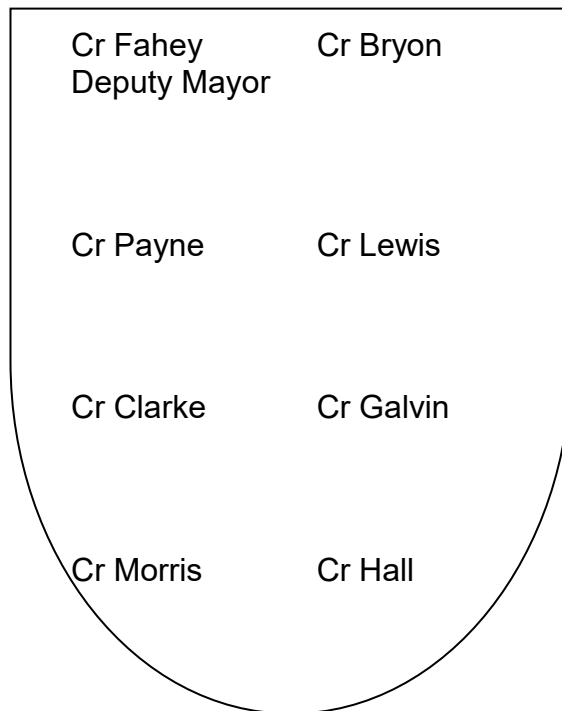
- 4.1 To have an improved and adequately maintained road network
- 4.2 To improve, maintain and value-add to our public and recreational infrastructure
- 4.3 To improve and enhance our water and sewer networks
- 4.4 To have a say when planning for new facilities or refurbishing existing facilities

Agenda Section 20 ~ Our Civic Leadership

- 5.1 To have a Council that demonstrates effective management consistently
- 5.2 To have a progressive Council that communicates and engages well with all of the community and is a role model for inclusivity
- 5.3 To have a community and a Council that works collaboratively with harmony, respect and understanding

SEATING

General Manager George Cowan	MAYOR Cr Kschenka	Deputy General Manager Infrastructure Julian Geddes	Deputy General Manager Corporate & Community Martin Hiscox
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PUBLIC QUESTION TIME

A question time is provided for by Council for the purpose of allowing members of the public to express concerns, in writing, on issues relevant to Council's powers and functions.

Notice of questions to be raised are required to be submitted in writing, addressed to the Chief Executive Officer, and received by Council no later than the Friday fortnight (11 days) preceding the meeting date.

A 30 Minute Public Question time is allowed for at the commencement of the Council meeting if further clarification is required only on those written questions received.

Questions and Responses are screened for viewing. A limit of 3 minutes per address applies. In the event that there is no questions from the public, Council will commence the meeting in accordance with the agenda.

Persons are advised that under the Local Government Act, 1993 and Regulations a person may NOT tape record the proceeding of a meeting of a Council, Committee or Workshop without the authority of the Council.

“Tape record” includes a video camera and electronic device capable of recording speech. Mobile phones are to be switched off so as not to disrupt the meeting.

**Notice is hereby given that the Ordinary Meeting of the Narrandera
Shire Council will be held in the Council Chambers on:
Tuesday 18 June 2019 at 2pm**

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Nil

1 ACKNOWLEDGEMENT OF COUNTRY

2 HOUSE KEEPING

3 DISCLOSURE OF POLITICAL DONATIONS

4 PRESENT

5 APOLOGIES

6 DECLARATIONS OF INTEREST

7 PUBLIC QUESTION TIME

No Public Question Time

8 PRESENTATIONS BY THE PUBLIC

Nil

9 PRESENTATIONS BY STAFF AND CONTRACTORS

Nil

10 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 21 May 2019



MINUTES

Ordinary Council Meeting

21 May 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 21 MAY 2019 AT 2PM**

The Mayor declared the meeting opened at **2.02pm** and welcomed the Councillors, Staff, Media and Members of the Gallery.

1 ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of the Land. I would also like to pay respect to their people both past and present and extend that respect to other Aboriginal Australians who are present

2 HOUSE KEEPING

Advice provided of Council's Work, Health and Safety (WHS) Evacuation Plan and location of the Amenities.

3 DISCLOSURE OF POLITICAL DONATIONS

Advice provided to those present, of the legislative requirement for Disclosure of Political Donations:

The Environmental Planning and Assessment Act 1979, Section 147 requires a person submitting planning applications or submissions regarding a planning application, to disclose any reportable political donation and/or gifts to any local Councillor or employee of Council. Reportable political donations include those of, or above, \$1,000. The Disclosure Statement forms are available on Councils website or from the Customer Service Centre and must be lodged in accordance with the Act.

There were no Disclosure of Political Donations received by the Chairperson.

4 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, Cr Narelle Payne, Cr Kevin Morris, Cr Tracey Lewis, Cr Wesley Hall, Cr Barbara Bryon, Cr Jenny Clarke OAM

In Attendance

George Cowan (General Manager), Julian Geddes (Deputy General Manager Infrastructure), Martin Hiscox (Deputy General Manager Corporate & Community), Edwina Foley (Communications Officer) and Vicki Maher (Minute Taker)

5 APOLOGIES**RESOLUTION 19/077**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That the apology from Cr Tammy Galvin be received and accepted.

CARRIED

6 DECLARATIONS OF INTEREST

Cr David Fahey OAM declared a Pecuniary Interest in Item 12.1 under the Local Government Act as In-Laws own affected property and will leave the meeting during discussion and voting on the matter.

Cr David Fahey OAM declared a Non Significant Non Pecuniary Interest in Item 19.1 under the Local Government Act as Full member of Golf Club and will remain and take part in discussion and voting.

Cr Wesley Hall declared a Non Significant Non Pecuniary Interest in Item 19.1 under the Local Government Act as External Accountant for Narrandera Golf Club and will remain and take part in discussion and voting.

Mr George Cowan General Manager declared a Non Significant Non Pecuniary Interest in Item 19.1 under the Local Government Act as Full member of the Golf Club and will remain and take part in discussion.

Cr Wesley Hall declared a Non Significant Non Pecuniary Interest in Item 24.1 under the Local Government Act as Ratepayers are Once-a-year clients of my accountancy practice and will remain and take part in discussion and voting.

7 PUBLIC QUESTION TIME

Nil

8 PRESENTATIONS BY THE PUBLIC

Nil

SUSPENSION OF STANDING ORDERS**RESOLUTION 19/078**

Moved: Cr Wesley Hall

Seconded: Cr David Fahey OAM

A motion was moved that Council resume standing orders.

CARRIED

9 PRESENTATIONS BY STAFF AND CONTRACTORS**9.1 RELATED PARTIES DISCLOSURES****PRESENTATION**

Council's Acting Finance Manager; Rebecca Best, provided Councillors with a brief update on the Annual Financial Reporting Obligations AASB124 – Related Party Disclosures.

Forms have been distributed to all Councillors to be completed and returned to Finance Department by or at the 18 June 2019 Ordinary Council Meeting.

RESUMPTION OF STANDING ORDERS**RESOLUTION 19/079**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

A motion was moved that Council resume standing orders.

CARRIED

MOTION**RESOLUTION 19/080**

Moved: Cr Tracey Lewis

Seconded: Cr Narelle Payne

That Council endorse the inclusion of the "Water Resource Efficiency and Recycled Water Affordability" report to be considered in the Agenda as Item 19.1.

CARRIED

10 CONFIRMATION OF MINUTES

RESOLUTION 19/081

Moved: Cr Narelle Payne

Seconded: Cr Jenny Clarke OAM

That the minutes of the Ordinary Council Meeting held on 16 April 2019 be confirmed.

CARRIED

11 MAYORAL REPORT

11.1 MAYORAL MINUTE - EMERGENCY SERVICES LEVY INCREASE

RESOLUTION 19/082

Moved: Cr Neville Kschenka

Seconded: Cr Narelle Payne

That Council notes:

- (a) That last December, the NSW Government enacted laws to provide better workers compensation coverage for firefighters who are diagnosed with one of twelve specific work-related cancers.
 - (b) That in many areas of NSW, fire services are made up of elected and staff members of local government, and that local governments strongly support this expanded workers compensation scheme.
 - (c) That as a result of these changes, the State Government has decided to implement the new scheme by charging local governments an increased Emergency Services Levy, without consultation.
 - (d) That the expected increase in costs to local governments will be \$19m in the first year alone, and that there is little or no time to enshrine this charge in Council's 2019/2020 budgets.
 - (e) That Local Government NSW has long advocated for the Emergency Services Levy to be significantly modified to ensure it is transparent, equitable and accountable.
2. That this Council supports Local Government NSW's calls for:
 - (a) The NSW Government to cover the initial additional \$19m increase to local governments for the first year and,
 - (b) The NSW Government to work with NSW local governments to redesign the funding mechanism for the scheme to ensure fairness into the future.
 3. Requests that the General Manager liaise with Local Government NSW to provide information on:
 - (a) The impact on council budgets and
 - (b) Council advocacy actions undertaken.
 4. Requests that the Mayor

- (a) Write to the NSW Premier and NSW Interim Opposition Leader, NSW Minister for Customer Services, NSW Minister for Emergency Services, Minister for Local Government and Shadow Minister for Local Government, and local state member/s to:
- (i) Call upon the NSW Government to fund the 12 months of this extra cost rather than requiring councils to find the funds at short notice when budgets have already been allocated.
 - (ii) Explain how this sudden increase will impact council services / the local community.
 - (iii) Highlight that councils were not warned of the increased cost until May 2019, despite the new laws being passed in November 2018.
 - (iv) Explain that the poor planning and implementation of the increase is inconsistent with the Government's commitment to work in partnership with the sector.
 - (v) Ask the Government to work with local governments to redesign the implementation of the scheme to ensure it is fairer for councils and communities into the future.
- (b) Copy the above letter to Local Government NSW.

CARRIED

11.2 MAYORAL REPORT MAY 2019

RESOLUTION 19/083

Moved: Cr Neville Kschenka

Seconded: Cr Jenny Clarke OAM

That Council receive and note the Mayoral Report for April/May 2019 with the amendment that Cr Clarke was not at the GM Review but Cr Bryon.

CARRIED

At 2:16 pm, Cr David Fahey OAM, after earlier declaring an Interest in Item 12.1, vacated the Chambers during discussions and voting on the matter.

12 NOTICES OF RESCISSION

12.1 RESCISSION MOTION - VOLUNTARY PURCHASE

RESOLUTION 19/084

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council Rescind Motion 19.2 Part c) Measure 11 of the Review of Narrandera Floodplain Risk Management Study and Plan passed at the Ordinary Meeting held on 19

March 2019.

CARRIED

At 2:19 pm, Cr David Fahey OAM returned to the meeting.

12.2 RESCISSION MOTION - NARRANDERA TOWN SIGNS – GATEWAY SIGNS

RESOLUTION 19/085

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council Rescind Motion 19/056 Item 18.3 Narrandera Town Signs – Gateway Signs passed at the Ordinary Meeting held on 16 April 2019;

That Council:

1. Considers the attached designs, as amended and selects one design for application to the construction of 4 signs sized 3mx 1.8m each for erection at prominent gateway locations on the 4 main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.
Council endorsed Option on Page 91 Darker Orange, Koala up tree, add outline and block to Lizard, Narrandera to be reflective.
2. Locations for the signs to capture all incoming traffic on the entrance to town on the Newell Highway, (Narrandera side of Gillenbah where the existing tree sign is located), Newell Highway Northern approach, Irrigation Way (Narrandera side of Canal Bridge), Barellan Road town side of Red Hill Industrial Estate (at the location of the existing small sign).
3. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
4. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
5. Landscaping be designed to reflect the themes established by the design of the Cemetery and Lake Talbot Pool Complex entrances.

CARRIED

13 NOTICES OF MOTION

13.1 NOTICE OF MOTION - NARRANDERA TOWN SIGNS - GATEWAY SIGNS

RESOLUTION 19/086

Moved: Cr Barbara Bryon

Seconded: Cr Narelle Payne

That Council:

1. Considers the attached designs, as amended and selects one design for application to the construction of six (6) signs sized 3mx 1.8m each for erection at prominent gateway locations on the six (6) main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.
[As per Council's original motion endorsed 16 April, Option on Page 91 Darker Orange, Koala up tree, add outline and block to Lizard, Narrandera to be reflective]
2. Sign placements on all entrance roads to Narrandera at the appropriate distance out of town *before* travellers are actually *in* town, giving them time to decide to detour.
 - Sign 1 - Newell Highway - Morundah side of Gillenbah
 - Sign 2 - Newell Highway – Grong Grong side of Narrandera
 - Sign 3 - Sturt Highway - Hay side of Gillenbah
 - Sign 4 - Sturt Highway - Wagga side of Gillenbah
 - Sign 5 - Irrigation Way - Leeton Road
 - Sign 6 - Barellan Road - Barellan side of Red Hill Industrial Estate entrance.
3. Approve the removal of the existing Narrandera town signs.
4. Council to seek RMS approval for the installation of the new signs and the low level directional signage at the Newell Sturt intersection for Narrandera.
5. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
6. Investigate landscaping to reflect the themes established by the design of the Narrandera Cemetery and Lake Talbot Water Park entrances.

CARRIED

13.2 NOTICE OF MOTION - INFORMATION FORUM FOR COUNCIL ELECTION

RESOLUTION 19/087

Moved: Cr Barbara Bryon

Seconded: Cr Jenny Clarke OAM

That Council:

1. Early in the coming financial year initiate the process of organising a Forum for those in our community who may be interested in standing for council election, to become aware of what is involved in being an elected councillor.
2. That this early Forum be followed by a workshop closer to the actual election next year.

CARRIED

13.3 NOTICE OF MOTION - HENRY MATHIESON OVAL

RESOLUTION 19/088

Moved: Cr Tracey Lewis

Seconded: Cr Wesley Hall

That Council review the Masterplan for Henry Mathieson Oval (HMO) following consultation with all users.

CARRIED

14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS

15.1 MINUTES - NARRANDERA - LEETON SHIRE COUNCILS JOINT AIRPORT MANAGEMENT COMMITTEE - 9 APRIL 2019

RESOLUTION 19/089

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

1. That the Minutes of the Narrandera - Leeton Shire Councils Joint Airport Management Committee held on Tuesday 9 April 2019 be received and noted.

CARRIED

16 OUR COMMUNITY

Nil

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE

19.1 WATER RESOURCE EFFICIENCY AND RECYCLED WATER AFFORDABILITY

RESOLUTION 19/090

Moved: Cr David Fahey OAM

Seconded: Cr Tracey Lewis

That Council:

1. Receive and note the late report.
2. Approve the subsidised recycled water rate for the Narrandera Golf Course of \$0.15/kL for 200,000 kL in the 2019/20 financial year.

3. Waive the recycled water 100mm access charge for the 2019/20 financial year.
4. Waive the recycled water 100mm connection charge.

CARRIED

20 OUR CIVIC LEADERSHIP

20.1 2018-2022 DELIVERY PROGRAM - 31 MARCH 2019 QUARTERLY REVIEW

RESOLUTION 19/091

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council:

1. Endorse the 2018-2022 Delivery Program quarterly review dated 31 March 2019 as presented and publish the report to the community.

CARRIED

20.2 CODE OF CONDUCT

RESOLUTION 19/092

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council:

- (a) Adopt the Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct.
 - (i) Notes Circular 18-44 information about the new Code of Conduct.

CARRIED

20.3 NEW COMMERCIAL LEASE - 4-6 TWYNAM STREET, NARRANDERA**RESOLUTION 19/093**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

1. That Council:

- (a) Endorse the new lease agreement with Property NSW for the premises 4-6 Twynam Street, Narrandera commencing on the completion of the building works and terminating three years later with a single option to renew for a further three years (the total term of the lease plus single option being six years).
- (b) Endorse the placement of the Seal of Council to the lease document and any other documents relating to this matter.

CARRIED

20.4 POLICY REVIEW - CS270 COUNCILLOR EXPENSES & FACILITIES**RESOLUTION 19/094**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Adopt the draft policy CS270 Councillor Expenses & Facilities.

CARRIED

20.5 POLICY REVIEW - CS50 CREDIT CARD & ADOPTION OF POLICY CS280 FUEL CARDS**RESOLUTION 19/095**

Moved: Cr Narelle Payne

Seconded: Cr Wesley Hall

That Council:

1. Adopt the revised Policy CS50 as proposed and new policy CS280 Fuel Card.

CARRIED

20.6 NEW POLICIES - DEBT RECOVERY AND FINANCIAL HARDSHIP**RESOLUTION 19/096**

Moved: Cr Jenny Clarke OAM

Seconded: Cr Narelle Payne

That Council:

1. Adopt the draft polices Debt Recovery and Rates & Charges Financial Hardship.

CARRIED

20.7 ADOPTION OF 2019-2020 FINANCIAL YEAR STRATEGIC DOCUMENTS**RESOLUTION 19/097**

Moved: Cr Wesley Hall

Seconded: Cr Barbara Bryon

That Council adopt the following recommendations:

- a) The unchanged Delivery Program 2018-2022 as presented;
- b) The Operational Plan 2019-2020 as presented;
- c) Make the Ordinary Rates for 2019-2020 as presented;
- d) Adopt the maximum Interest Penalty Rate for 2019-2020 of 7.5%;
- e) Adopt the Narrandera Waste Management charges for 2019-2020 as presented;
- f) Adopt the Barellan Waste Management charges for 2019-2020 as presented;
- g) Adopt the Grong Grong Waste Management charges for 2019-2020 as presented;
- h) Adopt the Water Charges for 2019-2020 as presented;
- i) Adopt the Sewer Charges for 2019-2020 as presented;
- j) Adopt the Stormwater Management Charges for 2019-2020 as presented;
- k) Adopt the Fees and Charges for 2019-2020 as presented;
- l) Note the proposed external borrowing of \$250,000 for the 2019-2020 financial year;
- m) Adopt the Long Term Financial Plan 2019-2029 as presented;
- n) Adopt the Capital Works Program 2019-2029 as presented;
- o) Note the internally restricted cash and projects to be performed in the 2019-2020 financial year;
- p) Note the Anticipated Fit for the Future benchmarks for the 2019-2020 financial year as presented;
- q) Note the amended Emergency Services Levy amount for the 2019-2020 financial year as presented.

CARRIED

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS**21.1 APRIL DEVELOPMENT SERVICES ACTIVITIES****RESOLUTION 19/098**

Moved: Cr Kevin Morris

Seconded: Cr Narelle Payne

That Council receive and note the Development Services Activities Report for April 2019.

CARRIED

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS**22.1 MARCH 2019 QUARTERLY BUDGET REVIEW****RESOLUTION 19/099**

Moved: Cr Tracey Lewis

Seconded: Cr Kevin Morris

That Council receive, note and adopt the information and variations contained in the March Quarterly Review.

CARRIED

22.2 APRIL STATEMENT OF BANK BALANCES**RESOLUTION 19/100**

Moved: Cr David Fahey OAM

Seconded: Cr Wesley Hall

That Council receive and note the information contained in the Statement of Bank Balances report as at 30 April 2019.

CARRIED

22.3 APRIL STATEMENT OF INVESTMENTS**RESOLUTION 19/101**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council receive and note the information contained in the Statement of Investments report as at 30 April 2019.

CARRIED

22.4 APRIL INCOME STATEMENT**RESOLUTION 19/102**

Moved: Cr Wesley Hall

Seconded: Cr Narelle Payne

That Council receive and note the information contained in the Income Statement report for the period ending 30 April 2019.

CARRIED

22.5 APRIL STATEMENT OF RATES AND RECEIPTS**RESOLUTION 19/103**

Moved: Cr Wesley Hall

Seconded: Cr Kevin Morris

That Council receive and note the information contained in the Statement of Rates and Receipts report as at 06 May 2019.

CARRIED

22.6 APRIL CAPITAL WORKS PROGRAM**RESOLUTION 19/104**

Moved: Cr Narelle Payne

Seconded: Cr David Fahey OAM

That Council receive and note the information contained in the Capital Works report as at 30 April 2019.

CARRIED

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS**RESOLUTION 19/105**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

24.1 Lot 10 DP1202049 Sturt Highway TJ & KM Hands

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

24.2 Mayoral Report - GM Mid-Term Performance Review

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED**24.1 LOT 10 DP1202049 STURT HIGHWAY****RESOLUTION 19/106**

Moved: Cr Kevin Morris

Seconded: Cr David Fahey OAM

1. That Councillors note the contents of this report.
2. That further detail outlining options moving forward be returned to the 18 June 2019 Council Meeting.
3. That Senior Council staff advise the property owners of Council's resolution.

CARRIED

At this point, time being 3.34pm, all staff left the meeting.

24.2 MAYORAL REPORT - GM MID-TERM PERFORMANCE REVIEW**RESOLUTION 19/107**

Moved: Cr Narelle Payne

Seconded: Cr Barbara Bryon

That Council:

1. Receive and note the information contained in the General Manager Mid-Term Review report as prepared by Local Government Management Solutions.
2. Defer Item 24.2 until the 18 June Ordinary Council Meeting in order to provide a more detailed report in a format that is more comprehensive.
3. That a 360 Performance Appraisal be conducted at the General Manager's Annual Review.

CARRIED

24.3 OPEN COUNCIL**RESOLUTION 19/108**

Moved: Cr David Fahey OAM

Seconded: Cr Narelle Payne

That Council moves out of Closed Council into Open Council and the Mayor advises of resolutions resolved in Closed Council.

CARRIED

The Meeting closed at 3.50pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 June 2019.

.....
GENERAL MANAGER

.....
CHAIRPERSON

Unconfirmed

11 MAYORAL REPORT**11.1 MAYORAL REPORT JUNE 2019****Document ID:** 411205**Author:** Mayor**Theme:** Our Civic Leadership**Attachments:** Nil**RECOMMENDATION**

That Council:

Receive and note the Mayoral Report for June 2019.

BACKGROUND

Since submitting my last Mayor's Report that was presented to the Ordinary Council meeting of 21 May 2019, I have had the privilege to attend the following on behalf of our Council:-

Meetings with General Manager

Attended regular Monday, and unscheduled, meetings with the General Manager George Cowan to discuss various matters. Deputy Mayor attends the Monday meeting prior to the monthly Council Meeting.

Media Interviews and Shire News Promotions

I have had numerous media interviews with Narrandera Argus, Radio 2 MMM Griffith, Prime7, Win News, ABC Radio, Flow FM and Central West Lifestyle Magazine throughout the past month covering recent topics of interest and/or concern.

MAY 2019**15 May**

Accepted an invitation from the Australian Red Cross to attend and conduct the Official Opening Australian Red Cross Group Meeting held at the beautiful Narrandera Race Club. Guest speakers on the day were Australian Red Cross National CEO; Judy Slatyer, National President; Ross Tinney and Greater Western Regional Manager; John Pocius. There were quite a number of local people in attendance as well as visitors. I was able to give a brief history of Narrandera Shire as well as informing them of Narrandera's current Industries including those that have established in recent years, as well as our many attractions. Some of the local residents were not aware of some of this information.

16 May

I travelled to Jerilderie to attend the RAMJO Sub-Committee for Health kick-off workshop. Attendees had the opportunity to nominate shortcomings in their Shire and many aspects were covered including doctor and nurse shortages, mental illness, ambulance services, patient transport etc. The minutes of workshop are provided in the hub.

21 May

Chaired the monthly Councillors Briefing Session and Ordinary Council Meeting. Unconfirmed Minutes of the Council Meeting are further submitted for Council's endorsement.

23 May

Together with the General Manager I enjoyed another segment on the local Community Radio, 91.1 Spirit FM, where GM George Cowan and I advise the listeners on outcomes of agenda items from the monthly Council meeting as well as providing any updates on current projects. Positive comments continue to be received regarding this segment that continues to be held a monthly basis at 8:30am, the Thursday following the monthly Council meeting.

24 May

Accompanied by my wife Carmel, I have the pleasure of attending the Launch of the Central West Lifestyle Magazine held in the beautifully refurbished Arts & Community Centre. Attendees at the event organised by CWL included Dame Marie Bashir and her brother and sister in law Brian and Joan Bashir, Leeton Shire Mayor Major Paul Maytom, Coolamon Shire Mayor's wife Margaret Seymour OAM, Snowy Valleys Shire Mayor James Hayes.

GM George Cowan, EDM Peter Dale and wife Barbara, Cr Jenny Clarke OAM, Cr Tracey Lewis, Cr Barb Bryon, Cr Narelle Payne, DGM Julian Geddes, DGMCC Martin Hiscox and many other Council Staff and business representatives. It was a very successful evening and I have received many positive reports.



25 May

I accepted an invitation from the Narrandera Lions Club for my wife Carmel and I to attend the Lions Changeover dinner for 2019 held at the Lazy Lizard Restaurant Narrandera. I had the privilege of addressing the gathering of Lions Club members, Visitors and Senior Lions Officials including District Governor Gavin Ellis. I expressed our gratitude for the important volunteer work the members do over the year including the Carols by Candlelight, Christmas Lights tours, the Lions Train tours throughout the year and much more. Members received several awards including the converted Melvin Jones Fellowship award presented to Lion Glen Bartley. MC for the evening was Lion Graham Eipper. Lion Neil Davison was returned as President, with the Secretary being Kylie Nichols and the Treasurer Lion Allen Munro. The Club reported a substantial increase in membership for year which augers well for the future of the Club.

27 May

Together with fellow committee members, I chaired the March meeting of the Economic Taskforce. Minutes of the meeting are further provided to Council.

27 May

I chaired the May meeting of the Narrandera Shire Aboriginal Elders Liaison Group which was attended by Councillor Lewis, the General manager and staff. Matters discussed include employment, health, the Aboriginal flag, signage, the Wiradjuri Honour Wall, town beach and solar farm developments

27 May

Along with Councillor Lewis and Council staff I attended the Youth Advisory Council Special Information Evening. There was a positive response from the young people in attendance and this augers well for the formation of the Youth Council.

31 May

The General Manager and I travelled to Sydney to attend the quarterly Country Mayors Association meeting. Guest presenters at the meeting were:

- Hon Shelley Hancock, MP, Minister for Local Government
- Hon Brad Hazzard, MP, Minister for Health and Medical Research
- Gordon Hinds, Managing Director, Better Energy Technology
- Kalair McArthur, Government and Corporate Relations Manager, Field Solutions Group.

Some of the matters discussed included JO funding, no reduction in OLG structure, Councillor remuneration, drought relief, waste issues, regional road take over by RMS, web casting, cost shifting, code of conduct process, Council merging, underground fuel tank inspections.

A presentation was given providing an overview of the Lockhart solar project.

A presentation was also given on NBN Technology, the LG Super Fund and the Emergency Services Levee.

11 June

I attended the Local Emergency Management meeting with representatives from the NSW police, ambulance services, Volunteer Rescue Association and Council staff.

JUNE 2019

I continue to extend my gratitude and thanks to those Councillors who have attended various meetings throughout the past months, either on my behalf, or as elected committee members.

I am extremely grateful to you all for this assistance and I look forward to working together toward a very productive year ahead for Narrandera Shire.

Until next time, Mayor Kschenka

RECOMMENDATION

That Council:

Receive and note the Mayoral Report for June 2019.

12 NOTICES OF RESCISSION

12.1 RESCISSION MOTION - NARRANDERA TOWN SIGNS - GATEWAY SIGNS

Document ID: 419896

Author: Cr Tracey Lewis

Authoriser: General Manager

Theme: Our Environment

Attachments: Nil

I, Councillor Tracey Lewis, hereby submit the following Rescission Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 18 June 2019.

RESCISSION MOTION

That Council Rescind Motion 19/085 Item 12.2 Narrandera Town Signs – Gateway Signs passed at the Ordinary Meeting held on 21 May 2019;

That Council:

1. Considers the attached designs, as amended and selects one design for application to the construction of six (6) signs sized 3mx 1.8m each for erection at prominent gateway locations on the six (6) main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.
[As per Council's original motion endorsed 16 April, Option on Page 91 Darker Orange, Koala up tree, add outline and block to Lizard, Narrandera to be reflective]
2. Sign placements on all entrance roads to Narrandera at the appropriate distance out of town *before* travellers are actually *in* town, giving them time to decide to detour.
 5. Sign 1 - Newell Highway - Morundah side of Gillenbah
 6. Sign 2 - Newell Highway – Grong Grong side of Narrandera
 7. Sign 3 - Sturt Highway - Hay side of Gillenbah
 8. Sign 4 - Sturt Highway - Wagga side of Gillenbah
 9. Sign 5 - Irrigation Way - Leeton Road
 10. Sign 6 - Barellan Road - Barellan side of Red Hill Industrial Estate entrance.
 - 11.
3. Approve the removal of the existing Narrandera town signs.
4. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
5. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
6. Landscaping be designed to reflect the themes established by the design of the Narrandera Cemetery and Lake Talbot Water Park entrances.

GROUND FOR RESCISSION

Following consultation with members of the Narrandera Shire Aboriginal Elders Liaison Group (AELG) at their meeting held 27 May 2019, it has been requested that additional words be included on the Narrandera Town Signs to welcome travellers to, not only

Narrandera Wiradjuri Country, but also to “The Narrungdera Clan - Place of Many Lizards” which signifies and gives recognition to the original inhabitant Clan of this area.

Signature 1

Signature 2

Signature 3

Cr Tracey Lewis

Cr

Cr

RECOMMENDATION

That Council Rescind Motion 19/085 Item 12.2 Narrandera Town Signs – Gateway Signs passed at the Ordinary Meeting held on 21 May 2019;

That Council:

1. Considers the attached designs, as amended and selects one design for application to the construction of six (6) signs sized 3mx 1.8m each for erection at prominent gateway locations on the six (6) main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.

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2. Sign placements on all entrance roads to Narrandera at the appropriate distance out of town *before* travellers are actually *in* town, giving them time to decide to detour.

12. Sign 1 - Newell Highway - Morundah side of Gillenbah

13. Sign 2 - Newell Highway – Grong Grong side of Narrandera

14. Sign 3 - Sturt Highway - Hay side of Gillenbah

15. Sign 4 - Sturt Highway - Wagga side of Gillenbah

16. Sign 5 - Irrigation Way - Leeton Road

17. Sign 6 - Barellan Road - Barellan side of Red Hill Industrial Estate entrance.

18.

3. Approve the removal of the existing Narrandera town signs.
4. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
5. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
6. Landscaping be designed to reflect the themes established by the design of the Narrandera Cemetery and Lake Talbot Water Park entrances.

13 NOTICES OF MOTION

13.1 NOTICE OF MOTION - NARRANDERA TOWN SIGNS - GATEWAY SIGNS

Document ID: 419907

Author: Cr Tracey Lewis

Theme: Our Economy

Attachments: 1. [Town Sign Imagery](#) 

I, Councillor Tracey Lewis, hereby submit the following Notice of Motion to the Narrandera Shire Council's Ordinary Meeting of Council be held on 18 June 2019.

MOTION

That Council:

1. Considers the design options, (tabled) with the inclusion of "Welcome to" Narrandera Wiradjuri Country "The Narrungdera Clan - Place of Many Lizards" and that the wording Wiradjuri be increased in size. Also selecting one design option for application to the construction of six (6) signs sized 3mx 1.8m each for erection at prominent gateway locations on the six (6) main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.
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 - Sign 4 - Sturt Highway - Wagga side of Gillenbah
 - Sign 5 - Irrigation Way - Leeton Road
 - Sign 6 - Barellan Road - Barellan side of Red Hill Industrial Estate entrance.
3. Approve the removal of the existing Narrandera town signs.
4. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
5. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
6. Landscaping be designed to reflect the themes established by the design of the Narrandera Cemetery and Lake Talbot Water Park entrances.

GROUNDS FOR NEW MOTION

The grounds for this New Motion are as follows:

Following consultation with members of the Narrandera Shire Aboriginal Elders Liaison Group (AELG) at their meeting held 27 May 2019, it has been requested that additional words be included on the Narrandera Town Signs to welcome travellers to, not only

Narrandera Wiradjuri Country, but also to “The Narrungdera Clan - Place of Many Lizards” which signifies and gives recognition to the original inhabitant Clan of this area.

RECOMMENDATION

That Council:

1. Considers the design options, (tabled) with the inclusion of “Welcome to” Narrandera Wiradjuri Country “The Narrungdera Clan - Place of Many Lizards” and that the wording Wiradjuri be increased in size. Also selecting one design option for application to the construction of six (6) signs sized 3mx 1.8m each for erection at prominent gateway locations on the six (6) main entry routes to Narrandera, supported by landscaped surrounds and flanking poles and banners for each sign.
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 - Sign 4 - Sturt Highway - Wagga side of Gillenbah
 - Sign 5 - Irrigation Way - Leeton Road
 - Sign 6 - Borellan Road - Borellan side of Red Hill Industrial Estate entrance.
3. Approve the removal of the existing Narrandera town signs.
4. Council to seek RMS approval for low level directional signage at the Newell Sturt intersection for Narrandera.
5. Incorporate Solar Lights within each signs landscaping at the cost of \$750+GST per sign.
6. Landscaping be designed to reflect the themes established by the design of the Narrandera Cemetery and Lake Talbot Water Park entrances.

Town Entry Signage
FINAL CONCEPTS







14 COUNCILLOR REPORTS

Nil

15 COMMITTEE REPORTS**15.1 MINUTES - ECONOMIC TASKFORCE COMMITTEE (OPEN) 28 MAY 2019****Document ID:** 419483**Author:** Personal Assistant to General Manager and Mayor**Authoriser:** General Manager**Theme:** Our Economy**Attachments:**

1. **2019-06-18 Economic Taskforce Minutes Open 28 May.DOCX**
[↓](#)
2. **2019-06-18 Economic Development Strategy (Open) 28 May.docx** [↓](#)

RECOMMENDATION

That Council:

Receive and note the Minutes of the Economic Taskforce Committee meeting held 28 May 2019, together with the updated Economic Development Strategy (non-confidential).

RECOMMENDATION

That Council:

Receive and note the Minutes of the Economic Taskforce Committee meeting held 28 May 2019, together with the updated Economic Development Strategy (non-confidential).

**MINUTES OF NARRANDERA SHIRE COUNCIL
ECONOMIC TASKFORCE COMMITTEE
HELD AT THE COUNCIL CHAMBERS
ON MONDAY, 27 MAY 2019 AT 10.30AM**

Commenced at 10.40am

1 PRESENT

Cr Neville Kschenka, Cr David Fahey OAM, GM George Cowan, EDM Peter Dale, Cr Jenny Clarke OAM,

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Cr David Fahey OAM
Seconded: Cr Jenny Clarke OAM

That apologies from Cr Kevin Morris be received and accepted.

CARRIED

3 DECLARATIONS OF PECUNIARY INTEREST

Nil

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Cr David Fahey OAM
Seconded: Cr Jenny Clarke OAM

That the minutes of the Economic Taskforce Committee held on 25 March 2019 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

1. RAMJO Sub-committee Health Minutes received.
2. Update on Development of old service station at Gillenbah.
3. No updates on the Metro upgrades, Irrigation Way.

6 REPORTS**6.1 SUMMARY STRATEGY****COMMITTEE RESOLUTION**

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee receive and note the Summary Strategy Document reflecting data from the Remplan Business Analysis Model.

CARRIED**6.2 ECONOMIC DEVELOPMENT STRATEGY****COMMITTEE RESOLUTION**

Moved: Cr David Fahey OAM

Seconded: Cr Jenny Clarke OAM

That the Economic Taskforce Committee:

1. Receive, note, and discuss listed projects.
2. Endorse items written in **Blue** within the Economic Development Strategy, to be submitted as attachment to the next Council Business Paper Agenda for consideration in **Open** Council.
3. Endorse full Economic Development Strategy to be submitted as attachment to the next Council Business Paper Agenda for consideration in Closed Council.
4. Investigate revamping the Accommodation Providers Group.
5. Investigate project concept of a Bike Trail from Matong to Grong Grong.

CARRIED**7 GENERAL BUSINESS**

Discussion on John O'Brien Bush Festival.

7.1 CAR WASH**• COMMITTEE RESOLUTION**

Moved: Cr Neville Kschenka

Seconded: Cr David Fahey OAM

EDM; Peter Dale to:

1. Approach to local Car Wash proprietor regarding facility faults.

CARRIED

7.2 TAXI SERVICES

COMMITTEE RESOLUTION

Moved: Cr Neville Kschenka
Seconded: Cr Jenny Clarke OAM
EDM; Peter Dale to:

1. Approach proprietor of the Narrandera Taxi Service regarding the service closing.
2. Investigate possibility of an Uber operating in Narrandera.

CARRIED

7.3 SITE VISIT COLES

COMMITTEE RESOLUTION

Moved: Cr David Fahey OAM
Seconded: GM George Cowan
EDM; Peter Dale to:

1. Arrange a Site Visit meeting with GM & Mayor to meet with the new Manager at Coles.

CARRIED

8 NEXT MEETING

Monday 24 June 2019 – 10.30am – Council Chambers

9 MEETING CLOSE

The Meeting closed at 11.52am

The minutes of this meeting were confirmed at the Economic Taskforce Committee held on 24 June 2019.

.....
CHAIRPERSON

1. Planning for the economy of the future
Initiative 1: Our Shire is 'Open for Business'

A 'can do' attitude is fundamental to stimulating economic growth. To attract new business and investment and to ensure that our existing businesses continue to grow and prosper, Council will provide a positive, supportive and responsive investment environment.

Strategies		Key Actions		Progress
1.1	Be a proactive, supportive and coordinated Council.	1.1.1	Continue to employ an Economic Development Manager and provide funds and resources for economic development.	Achieved
		1.1.2	Establish an Economic Development Taskforce to drive economic development and implement this Strategy with Council, key industry and key community membership	Achieved Note: No industry or community members
		1.1.3	Review Council's policies, plans and regulations to ensure that they facilitate and support development.	Ongoing
		1.1.4	Ensure that Council's systems and procedures for handling and processing development and investment enquiries are welcoming, stream-lined and customer service focussed.	Ongoing
		1.1.5	Purchase access to online, interactive statistical data and modelling tools (eg id profile, REMPLAN) to provide comprehensive demographic, social and economic data for the Shire.	REMPPLAN subscription renewed to 2019.
		1.1.6	Produce information and data that will assist businesses, investors and potential residents in their decision-making, and enable Council to monitor performance.	Effective use of REMPLAN into the future for development applications, grant applications etc. January 2019: REMPLAN introduces Business Analysis Model (BAM) Current data transferred from ABR and now available in Economy/Business tab in Remplan. Businesses within selected local geography reported to committee
		1.1.7	Include comprehensive information on economic development and business assistance on Council's	Some progress statements removed in Non-Confidential version

Strategies		Key Actions		Progress
			website.	Economic Development Strategy on Website, REX Community fare on website
1.2	Continue to build partnerships and strategic alliances.	1.2.1	Strengthen relationships with Government Agencies, regional organisations and service providers through: <ul style="list-style-type: none"> Active participation in regional programs, forums and workshops. Briefing and updating these organisations on the Shire's needs and priorities. Advocating strongly for improved facilities, infrastructure and services. Ensuring that the Shire's priorities and projects are recognised in regional plans and strategies. 	<ul style="list-style-type: none"> ED participates in RDA Riverina forums, RAMROC, Destination Riverina Murray and Thrive meetings. EDM attended Economic Development Officers Forum in Temora-27/9. Various speakers and networking. Shire's priorities contained in Western Riverina Regional Economic Development Strategy (REDS) officially completed as at February 2019.
		1.2.2	Build and strengthen strategic alliances with Councils within the Riverina Region and along strategic road and rail corridors.	<ul style="list-style-type: none"> Some progress statements removed in Non-Confidential version Council provided letter of support for Wagga Wagga City Council's bid for the Qantas Cadet Training facility. Working relationships with Western Riverina Councils known as Functional Economic Regions
1.3	Engage pro-actively with local businesses and business / industry organisations.	1.3.1	Build knowledge and understanding of local economic sectors and businesses, including organising a program of industry briefings and tours for Councillors and Council staff.	<ul style="list-style-type: none"> EDM arranged Anton Barton, Executive Chairman of Bio-Ag to address a Narrandera Business Group breakfast on 21 May with other industry representatives invited also. He discussed his business operation and how it contributes to Narrandera's economy in terms of jobs etc. EDM organised Council sponsored business breakfast on 31 July as an activity for Local Government Week. Narrandera Business Group invited as well as wider Narrandera business community.

Strategies		Key Actions		Progress
				<ul style="list-style-type: none"> • Council participates in Small Business Month October with two main events Narrandera Activated and Narrandera Connected. • Mayor, GM and EDM inspected ProTen poultry facility on 23 July 2018. • Narrandera includes Leeton in partnership arrangement with Rex Airline for Community Fares 5 year agreement. • Attend regular meetings of Narrandera Business Group and attend new Narrandera Business Chamber meetings as appropriate. • Mayor and GM inspect Grants Sawmill with proprietor. • Little Red Laundrette open for business in East Street on Saturday 23 March.
		1.3.2	Encourage and facilitate opportunities for professional development, networking and innovation.	Some progress statements removed in Non-Confidential version NSW Business Bus visited on 3 April 2019-flyer circulated electronically and hard copies to business houses.
		1.3.3	Establish effective networks and communication channels.	EDM has contacted and met with representatives of - RDA-Riverina CEO Rachel Whiting, Destination NSW Riverina/Murray CEO Richie Robinson,, NSW Business Chamber Murray Riverina CEO, Andrew Cottrill, Riverina Skilled Migration Officer, Faye Anderson and Regional Director South West Office of Regional Development Margaret O'Dwyer, RAMROC CEO Ray Stubbs, Industry Capability Network Regional Manager Klaus Baumgartel, Port of Melbourne BDM David Bardos, ARTC Riverina BDM Joe Fealy and Nicola James, AusIndustry Regional Manager; site and administration managers at Yanco Agricultural Institute (Tocal College),

Strategies		Key Actions		Progress
				Bi monthly newsletter for business prepared and circulated by EDM since start of 2019.
		1.3.4	Support business groups and networks.	EDM attends Narrandera Business Group meeting and discusses rolling program of guest speakers. EDM facilitated. First breakfast meeting guest speaker on 21 May (Anton Barton). Subsequent meeting addressed by Michael Jones who made arrangements direct with Narrandera Business Group to address members on the Plains Water Droughtmaster project. Arranged for Manager Council Engagement, Easy to do Business Program, Service NSW to address Narrandera Business Group on 10 September. Major program of events organised for Small Business Month October with support from NSW Department of Industry. Narrandera <i>Activated</i> Business Forum on 4 October and Narrandera <i>Connected</i> Business event at new TAFE Connected Learning centre at Narrandera on 25 October. Attended Inaugural Meeting of Narrandera Business Chamber. Attended AGM Narrandera Business Group on 11 March.
		1.3.5	Harness skills and experience available in the Shire and surrounding region (eg through forming task forces and working groups) to address specific challenges and realise opportunities.	To be addressed as opportunities and shared purposes arise. Negotiate with Klaus Baumgartel of ICN for audit of services in Narrandera Shire to support the imminent development requirements for the 3 new solar farms. Organise small taskforce from the community to address the goods and services audit for solar farm development. Organised Steering Committee for Central West

Strategies		Key Actions		Progress
1.4	Build a strong, positive profile for Narrandera Shire.	1.4.1	Implement the branding strategy and signage strategy.	<p>Lifestyle Magazine project.</p> <p>EDM, EDO and Tourism Team Leader discussing strategy approach and budget. Redundant signs identified and property owner's permission obtained to remove signs.</p> <p>Removal of old signs completed.</p> <p>10 Shire entry signs designed and costed and locations determined for installation. Installation completed.</p> <p>Options to progress development of 3 Narrandera Town entry signs to be considered by Council Feb 2019. Revised sign concept produced by designer Gryphonox with 3mx1.8m mock-up in black and white with colour options for Council to consider at its meeting of 16 April.</p> <p>Council endorses town entry signs and locations at its meeting on 16 April.</p> <p>Red Hill Industrial Estate sign at Corner Newell Hwy and Barellan Rd is replaced with prominent and highly visible sign.</p>
		1.4.2	Develop and implement a communications strategy, including articulating key messages.	<p>Reinforce process with ED staff for communicating event arrangements to ensure no breakdown in arrangements.</p> <p>EDM prepares media releases as appropriate as well as items for Council communique.</p>
		1.4.3	Build the Shire's digital presence, including launching a new Council website, embracing social media and capitalising on opportunities provided by third party data bases, websites and apps.	<p>Development of Council website underway. EDO is on development team.</p> <p>Partnership with BEC for a digital and online marketing workshop on 6 December 2018.</p> <p>Review Federal Government's National Digital Economy Strategy released Dec 2018 titled Australia's Tech Future". "Review Federal Govt Small Business Digital taskforce Report March 2018.</p>

Strategies		Key Actions		Progress
		1.4.4	Effectively market and promote the Shire, to raise its profile and increase awareness of its strengths, assets and opportunities.	<ul style="list-style-type: none"> • New glossy collateral in form of Industry Prospectus, Red Hill Estate Marketing Brochure and Lifestyle flyer now available to support marketing activities. Four videos produced featuring testimonial from three Red Hill Industrial Estate businesses. The collateral launched on Tuesday 5 June at TAFE. • Investigate the opportunity to feature in the Central West Lifestyle Magazine. Promote this opportunity to a business forum in Narrandera on 4 October • Council approves inclusion of a 100 page feature in the Winter 2019 edition of the magazine. Steering committee formed. EDM attends Tumut/Snowy Council magazine launch Feb 16,2019. • Publishers advise that the Narrandera feature in the Winter edition of the Central West Lifestyle Magazine will now be 130 pages. All arrangements for launch on 24 May progressing smoothly. • Some progress statements removed in Non-Confidential version
		1.4.5	Encourage the community to be advocates for the Shire, including speaking about the positives.	Positive testimonials collected from participants in business training programs, new residents, industry members, and visitors via Visitor's Centre.
		1.4.6	Re-develop the Narrandera Visitor Information Centre as focal point for both tourism and economic development.	<ul style="list-style-type: none"> • Funding dependent. An application in late 2017 for funding to develop a cultural centre incorporating the Visitor's Centre function was unsuccessful. Feedback has been received and a further enhanced application will be made under Environment and Tourism Fund should this fund continue into 2018. Fund announced August

Strategies		Key Actions		Progress
				<p>2018 but guidelines too restrictive for our project as minimum application threshold amount is \$5 million.</p> <ul style="list-style-type: none"> • Current application underway to the Regional Growth Cultural Fund for development of the Frontiers and Futures facility on Cadell Street. However, change in guidelines meant full application required, detailed design, costings etc Insufficient time to generate detailed design and implication of significant costs to do this. Application discontinued. • Investigate the possibility of making an application for funding for a new VIC/Cultural centre through the Building Better Regions Grants program-Tourism Infrastructure. Convene a meeting with stakeholders to plan the application, determine scope and ensure proposed facility is fit for purpose. • Robust application made to Building better Futures Fund Round 3-Tourism Infrastructure for Narrandera Destination and Discovery Hub total cost \$2.5 million. • Application to BBR Fund unsuccessful-awaiting feedback from Fund program directors. • Further application made for funding for the Destination and Discovery Hub as a component of the Playground on the Murrumbidgee Project. • Feedback session with BBRF personnel with notes provides excellent tips for future funding application(s), grants etc.

✓ Additional resources required in Year 1 to build the framework to support implementation in Years 2 and 3.

Initiative 2: Enhancing our Liveability

Lifestyle and work-life balances play a major role in relocation and investment decisions. Working with our community, Narrandera Shire Council will continue to develop, position and promote Narrandera Shire as:

- A welcoming, caring and safe community.
- Having quality, comprehensive facilities and services.
- Offering a contemporary, vibrant, affordable lifestyle in a physically attractive setting.
- Providing a positive business environment with strong locational advantages and diverse investment opportunities.

Strategies		Key Actions		Progress
2.1	Continue to improve presentation – creating positive first impressions.	2.1.1	Implement the Narrandera CBD Masterplan – subject to funding and staging –further developing the town centre as an attractive place to shop and socialise, including provision of free public WIFI in main street.	<ul style="list-style-type: none"> • Some progress statements removed in Non-Confidential version Gateway treatment for entry to Red Hill Industrial Estate-flagpoles, landscaping, clearing and sign. DGMI put amount in budget 2018-2019. New colourful and prominent 3mx2m billboard and 7 'for sale' signs erected on NSC land in the estate. • Entry to Industrial Estate to be highlighted with pole mounted flags and cleared area at Cnr Driscoll Rd and Barellan Rd to be considered for small recreation/park treatment. • Shire boundary welcome signs designed and costed and locations mapped for installation. Installation completed. • Refer 1.4.1 for Town entry signage
		2.1.2	Develop attractive gateway arrival points and entry corridor to the Shire, Narrandera and villages.	
		2.1.3	Improve the presentation of the Shire's industrial areas.	
2.2	Enhance lifestyle.	2.2.1	Continue to improve and expand recreation, sporting and leisure facilities within the Shire.	<ul style="list-style-type: none"> • \$673,000 funding received from NSW State Government under the Stronger Country Communities Program for upgrade works at Marie Bashir Park and for Barellan Sportsground amenities. • EDO assisted Narrandera Golf Club with an application for a Club's Grant. • Forestry Nursery land interest – Council's offer was

Strategies		Key Actions		Progress
				<p>unsuccessful.</p> <ul style="list-style-type: none"> EDO contributed to three funding applications under the Stronger Country Communities Fund Round 2 (Lake Talbot facilities and Bolton Street upgrade) and Regionals Sports Infrastructure Fund (Lake Talbot Water Park upgrade).
		2.2.2	Develop and diversify arts and cultural activities.	<ul style="list-style-type: none"> EDM and EDO visited Cad Factory and met with principals and BDM to discuss a diversified arts and cultural relationship with Narrandera.
		2.2.3	Continue to develop and promote a dynamic and vibrant program of events and activities.	<ul style="list-style-type: none"> Express support for possible future Annual General Meeting of NSW National Party in Narrandera in 2020.
2.3	Advocate for the retention and expansion of facilities and services.	2.3.1	Advocate for improved child care, health care, aged care and social assistance facilities and services within the Shire.	<p>Advocacy has been successful in retaining a strong presence of Service NSW in Narrandera. Advocacy has continued re the location of the Service NSW Centre with the result that a central location at 4 & 6 Twynam St is now the preferred option and has been endorsed by the relevant Minister. Plans have been presented to NSC by Service NSW and renovations have been costed by NSC and Service NSW Architects have inspected the premises. Discussions to be held with DGMI and EDM and Service NSW representatives for final scope of works responsibilities and determination of rental structure. Draft lease received for 4 & 6 Twynam Street. Building quotes and assessments progressing. Renovation work commenced as at March 2019. Preparing for Health Alliance meeting before 30 June to bring together primary health and aged care and associated agencies in Narrandera Shire.</p>
		2.3.2	Ensure that facilities and services have the capacity to support 'aging in place'.	Strategy included in Western Riverina REDS.
		2.3.3	Explore options / advocate for improved education	The Grong Grong School Building was sold in 2017.

Strategies		Key Actions		Progress
			outcomes within the Shire, including the re-opening of the Grong Grong Public School (if warranted), and the redevelopment of the TAFE campus as a ONE TAFE Flexible Learning Centre.	
2.4	Encourage and support opportunities for community development.	2.4.1	Explore opportunities for providing information, activities and programs that will help new residents and people on temporary work visas assimilate into the community.	Liaise with RDA skilled migration unit. EDM attended multicultural meeting in Leeton with all relevant agencies present to evaluate what services might be available to Narrandera residents as an outreach service. Focus on migrants and refugees.
		2.4.2	Continue to support activities (eg events, sport, creative arts etc) that encourage engagement and social inclusion and build pride in, and commitment to, the local community.	Some progress statements removed in Non-Confidential version. ED and tourism team prepare for annual Earlies and Rod Run at Easter. All arrangements progressing well.
		2.4.3	Support community initiatives to develop, grow and enhance the liveability of the Shire.	ED Dept. continues to contribute to preparation of funding applications such as Stronger Country Communities, Fixing Country Roads Regional Growth Fund etc. Narrandera Imperials Football Netball Club has been invited to apply for funds to build a new Club House through the NSW Government's Regional Sports Infrastructure Fund. ED staff have assisted with preparation of the Business Case and other requirements where needed.
2.5	Attract new residents.	2.5.1	Develop and implement a Resident Attraction and Retention Strategy.	Participation in Country Change. Production of a Lifestyle Flyer for use by local industry to attract workers. Major project in collaboration with publishers of Central West Lifestyle Magazine for Narrandera to feature solely in a 130 page feature in the Winter 2019 edition of the magazine.

Initiative 3: Economic Growth and Diversification

Economic growth will come through growing and strengthening existing economic activities and businesses, and attracting new businesses and investment.

Strategies		Key Actions		Progress
3.1	Encourage and nurture business start-ups.	3.1.1	Provide access to information and business advisory services.	<ul style="list-style-type: none"> Negotiating with Services NSW for development of a service centre in CBD of Narrandera. Site in Twynam St under consideration, plans provided by Service NSW Valuer for operational requirements. Building assessment and costings completed for suitability for purpose. Indicative rent to be advised to Service NSW when scope of works agreed between parties. Draft lease received from Service NSW-under review by staff.
		3.1.2	Assess feasibility of hosting business start-up events to link people with business ideas to business advisory and support services (eg Many Rivers, BEC etc).	<p>Narrandera Business Group to commence seminar/workshop program with BEC commencing 28 May. MTTL has facilitated attendance of Sandhills Artefacts at a NSW Aboriginal Tourism Workshop in Wagga and re an on-site hosting of a famil for Destination NSW personnel.</p> <p>Easy to do Business Program to be implemented by Council and Manager Council Engagement for the program to address Narrandera Business Group on 10 September</p>
3.2	Support and nurture existing businesses.	3.2.1	Provide access to information, advice and leverage opportunities for information sharing.	<p>EDM facilitating business breakfasts under auspices of Narrandera Business group to share information to be provided by representatives of larger industries operating in Narrandera.</p> <p>Circulated information and flyer on workshop being delivered by Office of Environment and Heritage-Energy Management Basics for Small Business. Coordinate arrangements for 2 April workshop. 9 people attend workshop</p>
		3.2.2	Encourage and support 'buy local' initiatives.	The Narrandera Business Group held a business

Strategies		Key Actions		Progress
				breakfast on 14/4 and provided members with promotional items (door mat and bags) in support of the Buy Local campaign. NBG erect large 'Buy Local' signs at strategic CBD locations. Buy local message in Council communique.
		3.2.3	Raise awareness of business advisory and support services and encourage businesses to participate in business and skills development programs.	ED maintains a business distribution list and uses it to share information re opportunities for businesses in the Shire. Business Bus, as part of NSW Government Business Connect program, visited Narrandera on August 13.
		3.2.4	Facilitate opportunities for professional development, networking and innovation.	<ul style="list-style-type: none"> • INNOVATION • NRMA Electric Vehicle Fast Charger successfully installed in Twynam St adjacent to Marie Bashir Park. <ul style="list-style-type: none"> • Some progress statements removed in Non-Confidential version • Contact made with Tomra/Cleanaway CEO and rapid progress made in acquiring offer to install an RVM at the entrance to Narrandera landfill site at 16 Red Hill Rd. Recommendation to Council meeting of 16 April to provide suitably prepared site to enable installation of 4 deposit point RVM kiosk. • Council approves site and funding for placement of 40ft x 4 deposit point RVM kiosk. DGMI assembling small project team to plan site preparation.
		3.2.5	Identify training programs and resources available on-line from Government Agencies and training providers and provide links to these from the Economic Development page of Council's website.	Local Government NSW sponsors Inclusive Tourism: Economic Opportunities. A new online learning course now available to explain how you can better service this market. VIC staff to undertake.
		3.2.6	Raise the profile of local businesses by providing	New visitor guide completed, new Industry

Strategies		Key Actions	Progress
		opportunities to showcase, market and promote businesses products and services.	Prospectus, Red Hill Industrial Estate new brochure and new lifestyle insert all available.
	3.2.7	Encourage businesses to list on relevant industry data bases and websites and participate in programs such as trade missions.	As advised to NBG
	3.2.8	Encourage and assist local businesses to register on Federal, State and Council procurement data bases.	Developing relationship with Klaus Baumgartel, Regional Manager for Industry Capability Network to assist local industry connect with procurement data bases. Klaus to make contact with Uarah Fisheries and solar power companies considering locating in Narrandera Shire.
	3.2.9	Work with major project proponents to identify the goods and services required and provide introductions to local businesses.	Refer to Klaus Baumgartel, Regional Manager Industry Capability Network (ICN) who specialises in this field. Local businesses surveyed to determine interest in providing goods and services to the EPC contractors which will bid to build the three (3) new solar farms planned for the Shire. Spreadsheet developed for easy reference detailing respondents and their goods/services/contact details. 45 respondents now recorded on EOI database.
	3.2.10	Encourage and assist businesses to prepare for the NBN and embrace digital / on-line business and marketing opportunities.	<ul style="list-style-type: none"> Local businesses were offered the opportunity to attend Digital Ready Course and free face to face merchandising consult during 2017. GM provide report on meeting with NBN. Met with Field Solutions personnel together with NSC IT personnel to discuss range of their alternative telecommunications and digital services. Partner with BEC Small Business Advisory Service to present a Digital and Online Marketing workshop on 6 December.
	3.2.11	Facilitate access by business and community	A data base of funding programs is maintained and

Strategies		Key Actions		Progress
			groups to funding programs.	provided to community groups. Media releases and funding program announcements emailed to business group database.
3.3	Strengthen and grow key sectors.	3.3.1	Agriculture and Agri Business	
			<ul style="list-style-type: none"> Develop a producer data base and establish networks and communication channels. 	<p>Sandigo Solar farm. 2018-01-30 – Developers have met with Council on the proposal. Sandigo or Avonlie Solar project, an initiative of Renewable Energy Systems (RES), was explained during community consultation sessions. RES has proposed a \$250,000 community fund component as one of its initiatives. This proposal is currently being reviewed by staff. Avonlie scheduled to provide notice to proceed in March 2019 with commercial operation May 2020.</p>
			<ul style="list-style-type: none"> Continue to advocate for water security. 	<p>Proposal for support for Plains Water Ltd about project to rebuild Ardlethan pipeline 50km with benefit to 150 dryland farmers and Grong Grong village re-submitted to Council at its 15 May meeting. Council resolved to Receive and Note the report. Michael Jones MD for Plains Water address NBG on Monday 18/6. Mr Jones addressed Council at its 21 August meeting. Council resolves to provide in principle letter of support. Letter of support provided. Meet with Plains water Engineering Consultants. Council facilitates a Drought Assistance initiative in September as an arrangement with Dept of Industry to repurpose funding to provide expert business advice to farmers across the Shire utilising repurposed Business Connect Bus. Letters to State and Federal Water Ministers advocating support for farmers with increased water allocations for them in times of drought.</p>

Strategies		Key Actions		Progress
				Response from State Minister
			<ul style="list-style-type: none"> Encourage and support adoption of new activities and technologies, sustainable land management practices, and innovative business models. 	<ul style="list-style-type: none"> NRMA completes installation of Electric Vehicle Fast Charger with Council's support, in Twynam st. Refer 3.2.4 Final drawings received and power supply plan addressed. EV fast charger installed January 2019
			<ul style="list-style-type: none"> Advocate for and assist producers to develop strategies to address labour and skills shortages and develop the local workforce. 	EDM attended Workforce Futures Forum presented by RDA Riverina in Griffith on 10 May. Piggery Forum held in Narrandera addressed by industry experts on 30 August. 45 people present.
			<ul style="list-style-type: none"> Explore opportunities for and encourage development of new processing and value-adding opportunities and utilisation of waste products. 	Some progress statements removed in Non-Confidential version
		3.3.2	Aquaculture	
			<ul style="list-style-type: none"> Support the expansion of the aquaculture industry within the Shire. 	Some progress statements removed in Non-Confidential version
			<ul style="list-style-type: none"> Build skills and knowledge about the industry within Council and the local community. 	Ongoing
			<ul style="list-style-type: none"> Explore the possibility of positioning the Narrandera Fisheries Research Centre as a Centre of Excellence for the Murray Cod industry. 	Some progress statements removed in Non-Confidential version Meet with Manager Narrandera Fisheries and establish partnership arrangement for development of large inland fish aquarium at proposed Narrandera Destination and Discovery Hub. Narrandera Fisheries selected as safe facility to relocate distressed Murray Cod and other species transferred from other environments under stress as a result of the drought..
		3.3.3	Retail & Wholesale	
			<ul style="list-style-type: none"> Position and promote Narrandera as a lifestyle centre. 	A Lifestyle insert has been produced. It will be used in association with the Country Change Program and to support the Red Hill Industrial Estate Prospectus and

Strategies		Key Actions		Progress
				the Industry Prospectus and other collateral produced as part of the Red Hill Estate Front & Centre Project part funded by Premier & Cabinet. Narrandera to feature in 130 page special feature in Winter 2019 edition of Central West Lifestyle Magazine.
			<ul style="list-style-type: none"> Encourage and facilitate training (customer service, merchandise display, e.commerce etc) 	EDM addressed VIC team meeting at team session in April on customer service. VIC team to complete online learning course on Inclusive Tourism to understand how to deliver tourism services and products that make people of all abilities feel welcome and wanted as customers. Narrandera Activated, a Small Business Month October Event, is addressed by Marguerite Bell of Retail Life, a leading marketing/retail/merchandising consultant.
			<ul style="list-style-type: none"> Encourage development of and participation in cooperative marketing and promotional campaigns. 	Invited Griffith, Leeton and Lockhart to send brochures with staff to Adelaide for Caravan and Camping Expo. New Country Change promotion by RDA is imminent. Country Change program launched by RDA.
		3.3.4	Tourism / Visitor Economy	
			<ul style="list-style-type: none"> Continue to develop products, experiences and activities, including events. 	Debrief meeting with Steven Alldrick Event Organiser of the Easter Rod Run. He wishes to install permanent signs on the highways into Narrandera promoting the fact that the Rod Run is held in Narrandera every Easter. He will design and build signs and has requested Council's assistance to locate suitable sites and to install signs. Awaiting sign designs from Mr Alldrick. Mr Alldrick visits Narrandera in September and meets with Council and community stakeholders. Planning is underway for 2019. Mr Alldrick and father Ray attend meeting in Feb 2019 and discuss arrangements for Easter 2019 event.

Strategies		Key Actions		Progress
				<p>Steven Alldrick agrees to meet cost of 6 street banners each 2000mmx850mm using design supplied by his Hot Rod Group. Council will match this by meeting cost of 6 street pole mounted banners at Gillenbah.</p> <p>Street plan reviewed and Marie Bashir Park Plan for Hot Rod event reviewed.</p> <p>12 banners erected at Gillenbah and Newell Highway approach to Narrandera.1 banner inside VIC.</p> <p>As at 16 April all planning in place, road closures arranged, insurance/risk management requirements addressed, project plan under construction.</p>
			<ul style="list-style-type: none"> Continue to improve infrastructure, facilities and services for visitors 	<p>Awaiting opening of Environment and Tourism Fund to complete application for funds to redevelop the VIC as a cultural and interpretational centre with various services including traditional VIC Services.</p> <p>The above fund does not have compatible guidelines with minimum application threshold at \$5 million.</p> <p>Current application to Regional Growth Cultural Fund to develop new cultural Frontiers and Futures Centre in Cadell St. discontinued as a result of design and cost requirements.</p> <p><u>Redevelopment of VIC/Cultural Centre.</u></p> <p>Researching feasibility of making application to Building Better Regions Grants round for Tourism Infrastructure. Scope out purpose, fine tune design for deadline 15 November 2018.</p> <p>Funding application submitted in accord with BBR guidelines for Narrandera Destination and Discovery Hub.</p> <p>Funding application unsuccessful.</p>
			<ul style="list-style-type: none"> Update and improve information and promotional collateral. 	<ul style="list-style-type: none"> New Narrandera Shire Visitor Guide now available. Staff are updating pet friendly promotional material, heritage walk information and car touring routes

Strategies		Key Actions		Progress
				<p>around the region.</p> <ul style="list-style-type: none"> • Agri-Australis-discuss possibility of a Nut Festival or include with John O'Brien Bush Festival. Ideas include a pop-up nut shop etc. Possible meeting with Claudio to discuss future developments and proposals. • Enquire of Claudio if any interest in producing hazelnut oil. • Meeting held with Claudio to include GM and EDM and strong support given by him for support of events, festivals etc.
			<ul style="list-style-type: none"> • Effectively market and promote the Shire, including implementing the branding strategy and expanding the Shire's on-line presence and capitalising on digital and social media opportunities. 	<ul style="list-style-type: none"> • Facebook - promoting Narrandera events e.g. QBR, Australia Day, John O'Brien Bush Festival, Hot Rod Rally, Koala Count, Lake Talbot Swimming Complex. • Attendance at Adelaide Caravan & Camping Show to over 21,000 people. • New Narrandera Shire Visitor Guide completed. National Digital Strategy released Dec 2018.. • Shire to feature in a 130 page special feature in the Central West Lifestyle Magazine Winter 2019 edition.
		3.3.5	<p>Transport and Logistics</p> <ul style="list-style-type: none"> • Leverage off Narrandera's strategic location to position and develop the Shire as a road transport hub. 	<ul style="list-style-type: none"> • Scheduled construction of a dual purpose Truck Wash at Red Hill Industrial Estate supports this. Also supported by the Redhill Estate Front & Centre Project with video \$,) print (3) and signage (billboard + 4 For Sale) collateral. • Also - advocacy for inclusion of development of Narrandera as transport hub in Regional Economic Development Plan. • Lobby for development of unbroken AB Triple routes in the region. • Contact made with major transport companies

Strategies		Key Actions		Progress
		3.3.6	Health Care & Social Assistance <ul style="list-style-type: none"> Advocate for continued improvements in health, aged care and social assistance services, programs and facilities. 	outlining Narrandera's strategic location at junction of two major highways and strategic rest point. <ul style="list-style-type: none"> Working with Service NSW to re-locate to central position – provide services relating to 14 govt. agencies. Services NSW assessing suitability of CBD property. 2018-01-30 Consultation with community conducted at location of Coles. Announcement by local MP Steph Cooke of \$673,000 grant for upgrade of Marie Bashir Park \$400,000+ and Barellan Sportsground \$300,000. The Aged Care project for Barellan and small project at Grong Grong were eliminated as they did not reach the \$100,000 threshold. 2018-01-30 – That Council approach leading Aged Care providers including RSL Care and other appropriate organisations to consider the development of a low care aged care facility in Narrandera. Communicate with local health sector agencies to seek support for program initiated by the Gwydir Health Alliance. Proposal is to convene a meeting in Narrandera to form a local health alliance. Little indication of support and limited response to petition aimed at bringing shortages of rural doctors to the attention of Government. Plan for Health Alliance meeting after Easter 2019 break.
3.4	Target and attract new businesses and activities.	3.4.1	Investigate possible investment attraction incentives and formulate an Economic Development Assistance Policy that articulates the support that Council can offer new businesses and investors.	Red Hill Industrial Land for Sale Policy ES270 amended. EDM attends Direct Foreign Investment Training in Sydney presented by Andreas Dressler an international identity, formerly with KPMG for 23

Strategies		Key Actions		Progress
				years, who has extensive experience representing countries and large corporations seeking foreign investment opportunities. Arranged by DPC.
		3.4.2	Produce information and promotional collateral – in both digital and print formats.	See above – collateral: Industry Prospectus, Redhill Prospectus, Lifestyle Insert, 4 Redhill Videos, billboard sign, Land For Sale signs.
		3.4.3	Participate in forums, expos, trade missions etc that have the potential to bring new businesses / investment into the Shire.	Ongoing. EDM attends Direct Foreign Investment training in Sydney in March organised by DPC. Program emphasises the importance of thoroughly developing and communicating Narrandera's value proposition.
		3.4.4	Explore opportunities to leverage off Council's Sister City programs.	Current relationship with Urumqi is problematic given ongoing serious ethnic unrest in that city and its region, Xinjiang. As at November no response to August 2018 Communication to Chinese Ambassador seeking support for relationship with Urumqi. Feb 2019 still no communications from Chinese Ambassador
		3.4.5	Investigate the potential of emerging / new activities: <ul style="list-style-type: none"> • Government and service sector • Intensive agriculture • Niche / boutique agriculture and agri-businesses • Manufacturing – value-adding and processing • Renewable energy and use of waste products 	Opportunities discussed to capitalise on the Smart Cities funding program, in particular the opportunity to develop projects around the renewable energy, solar farm developments planned for Narrandera Shire. Ongoing development with 3 renewable energy companies developing major solar farms in the Shire.
		3.4.6	Market the Shire's strengths, assets and opportunities.	See above. Also recent launch of new Visitor Information Booklet. ongoing

Initiative 4: Planning for the Economy of the Future

Economic development is dependent upon having suitable land and premises and utility and transport infrastructure to accommodate and facilitate growth as well as access to a work force. The focus will be on ensuring that these 'foundation blocks' are in place.

Strategies		Key Actions		Progress
Land & Premises				
4.1	Ensure sufficient supply of land and premises to facilitate and support growth.	4.1.1	Annually review land use plans and strategies to ensure sufficient land is zoned to accommodate growth for industrial and residential activities.	Reviewed 2017
		4.1.2	Investigate the need for a light industrial / business park land and/or premises in Narrandera, and if needed, encourage owners of vacant and/or underutilised land in the Narrandera West (Leeton Road) and Pine Hill Industrial Estates to bring this land into production (subdivision, sale, lease or development).	To be reviewed
4.2	Facilitate further development of the Red Hill Industrial Estate.	4.2.1	Retain general / heavy industry zoning and preserve buffer areas around the Estate.	Buffers are noted as an important selling point in our Redhill Marketing and Communications Strategy.
		4.2.2	Develop a sales policy for Council-owned land in the Estate that provides incentives for developers, fosters a quick development timeline, and discourages land banking.	Under consideration
		4.2.3	Formulate and implement a marketing plan for the Estate that includes quality promotional material and supporting information, as well as conceptual subdivision layouts and servicing plans.	Current. See earlier comments. New bright 'for sale' signs and 3mx2m billboard erected on Red Hill Industrial Estate. Gateway entrance markers in advanced stages of planning. Promotional flyer provided to real estate agents who have listed Red Hill Industrial Estate for sale.
		4.2.4	Organise famils of the Estate (and Narrandera) for regional development agency (eg RDA, Industry NSW, BEC) staff and regularly update these agencies regarding the availability of commercial and industrial land and premises within Narrandera.	Under consideration.
		4.2.5	Advocate for Government Funding to assist in providing	ED Dept contributed to successful submission re

Strategies		Key Actions		Progress
			enabling infrastructure to facilitate subdivision and development.	Truckwash under Fixing Country Truckwash Grant.
4.3	Ensure that the power supply can accommodate growth.	4.3.1	Advocate for on-going improvements in the power supply in Narrandera Shire.	Consideration being given as a component of the Smart Cities funding program.
		4.3.2	Advocate for and assist local businesses access grant funds for 'last mile' infrastructure.	For consideration
		4.3.3	Support the development of renewable / green energy producers within the Shire.	Currently 3 renewable energy groups planning developments in the Shire. Public consultations held in March in Narrandera and in locations under consideration for solar farm development. Council updated by Reach Solar Energy representatives on satisfactory progress of Yarrabee Park Solar project. Esco Pacific development at Sandigo approved by Department of Planning. Will not progress until their Finley Solar Farm is built. Yarrabee Park project (Reach Solar) is approved and commencement of construction targeted for September 2019 with 450MW first stage. RES approval imminent. Transgrid briefing on 16 April addressing planned new 330kv transmission line through Narrandera Shire with significant employment opportunities after 2020.
4.4	Improve telecommunications.	4.4.1	Develop and implement a Digital Strategy in consultation with industry and community groups.	Monitor development of National Digital Strategy for compatibility. National Digital Strategy released December 2018. Under review.
4.5	Increase the capacity of the road network in the Shire to accommodate	4.5.1	Develop a Road Improvement Strategy, identifying strategically important production and freight routes within and through the Shire and the works required to remove 'pinch points' and expand capacity to accommodate HPVs.	Flood-proofing of Sturt Hwy at Gillenbah included in Regional Economic Development Strategy for Western Riverina.

Strategies		Key Actions		Progress
	increased truck movements and higher productivity vehicles.	4.5.2	Advocate for the Shire's road needs to be included in regional and State freight and transport strategies.	Refer Draft NSW Ports and Freight Plan and Western Riverina REDS.
		4.5.3	Advocate for and seek funding to upgrade and maintain strategically important roads.	As above. Brought to attention of Federal Minister for Local Government the Hon Dr John McVeigh at a RAMROC Councils meeting held in Albury on 15 May.
4.6	Provide infrastructure and facilities to support the road transport sector.	4.6.1	Plan for improved infrastructure and/or facilities for trucks in Narrandera – Gillenbah and Barellan.	Truckwash to be constructed at Redhill. DA now in the planning system.
4.7	Continue to improve rail infrastructure.	4.7.1	Advocate for ongoing improvements to the Hay Branch line (Junee through to Griffith via Narrandera), taking the line from Class C to Class A to facilitate longer and heavier trains.	ARTC proposing to improve the line to accommodate 80ft flat top rolling stock with 25 tonne axle capacity to take 2x40ft containers. Govt allocates \$60 million for line improvements.
		4.7.2	As required, support rail and freight service providers secure 'paths' for rail freight from the Western Riverina.	Ongoing. Refer Western Riverina REDS. EDM and GM attend National Supply Chain Freight and Logistics Strategy Scenario Planning workshop in Griffith on 9 Oct. Meet with Hermione Parsons of Deakin University to discuss possibility of future alternative study for Narrandera if Lycopodium study unable to be used. Executive summary from Transport NSW received Feb 2019. Localised and independent freight demand study under consideration in partnership with Leeton and Griffith. Consultant engaged and work commenced. Attend Port of Melbourne briefing on 15 April in Wagga. PoM announces \$300 million investment

Strategies		Key Actions		Progress
				on Melbourne Port to bring 4 dual rail sidings onto the dock each to accommodate 600m trains that will be deconstructed from longer trains at outlying intermodals. This eliminates 'last mile' transfer costs from train to truck.
4.8	Plan for freight infrastructure to meet growing demand	4.8.1	Liaise with local producers (eg Agri Australis, Proten, Grants Sawmilling, Hutchins Bros Engineering) to determine likely future freight transport requirements.	Discussions with Patersons transport re local/regional freight task. Consider in context of Lycopodium report. Document remains confidential to Council.
		4.8.2	Advocate to have the Narrandera-Tocumwal rail corridor recognised as strategic infrastructure and protected and preserved for future use.	Ongoing. Transport NSW have appointed a project manager to lead the process and are currently seeking cost estimates from John Holland to carry out the engineering assessment component. Council has also approached Shepparton City Council to facilitate an approach to the Victorian Government to provide funding for a Feasibility Assessment in Victoria. Cr Hall engaged in high level discussions with key industry and political influences and decision makers. Also investigating funding from the Federal Government. Council meeting in May with consultants conducting part of the feasibility study. Consultants Lycopodium conduct feasibility study workshop in May with strong attendance. Study completed and released to Council as a Confidential Report. Council to consider and review Executive Summary of the report that can be made available to the public, received Feb 2019. Independent freight demand study commenced in light of final Executive Summary received from NSW Transport.

Strategies		Key Actions		Progress
		4.8.3	Plan for a small intermodal terminal / freight receival site in Narrandera.	Amazon has been provided with relevant information highlighting Narrandera as a potential site for an Amazon distribution facility. 22/3/18
4.9	Retain commercial air services to Narrandera.	4.9.1	Continue to upgrade the Narrandera – Leeton Airport to ensure on-going compliance.	Give consideration to future proofing the airport infrastructure with possible aircraft type obsolescence. Potential development opportunity with Wagner Group interest in freight opportunities. Assess potential producers and processors, types of exports and tonnages and frequency of export for advice to Wagners. Advice again provided to Wagners on export task potential from Narrandera-Leeton airport, as at February 2019. John Wagner advised of KPMG study, as advised by DPC.
		4.9.2	Implement the Airport Strategic Plan.	Ongoing.
		4.9.3	Build patronage on the route by diversifying the market base – eg through growing the conference, meetings and events markets.	Venue guide produced in 2017. Community fare agreement negotiated with Rex for the benefit of airline commuters out of Narrandera/Leeton Airport. 5 year agreement with Rex commencing 4 October 2018.
4.10	Diversify and improve accommodation available in the Shire.	4.10.1	Monitor demand for motel and hotel accommodation and, when needed, advocate for the development of new accommodation within the Shire.	Tourism activities will now be reported to Council via this Strategic Plan Report. Barellan has gained recognition as an RV Friendly destination.
		4.10.2	Advocate for improved supply of rental housing and other accommodation for temporary and seasonal workers and position Narrandera as the accommodation hub to service the Narrandera – Leeton area.	EDM attends Workforce Futures Forum in Griffith on 10 May when discussion was held about overall accommodation shortages in the Western Riverina and consideration given to possible strategies to address.
		4.10.3	Undertake a review of camping areas and facilities in the Shire to maximise economic benefits.	For consideration.

Strategies		Key Actions		Progress
4.1 1	Grow the local workforce, ensuring that it is aligned with local and regional industry needs.	4.11.1	Profile and articulate existing and future local and regional workforce requirements and jobs and skills gaps.	Refer 4.10.2
		4.11.2	Work with regional organisations and education and training providers to address job and skill gaps and formulate and deliver 'job readiness' and skills development opportunities.	Refer 4.10.2
		4.11.3	Participate in relevant employment and skills development programs and initiatives (eg the 'Grow our Own' program being implemented in the Western Riverina).	Refer 4.10.2
		4.11.4	Encourage proponents of major developments to 'grow their own' workforce by employing local residents and investing in training and skills development.	Refer 4.10.2
		4.11.5	Work with the Shire's Aboriginal community and residents who are socially disadvantaged, to improve training and employment outcomes.	For consideration
		4.11.6	Work with industry and businesses to attract skilled workers to the Shire to fill vacant positions and address skills gaps.	For consideration
		4.11.7	Investigate opportunities to harness skills of visitors to the Shire (eg retirees, back packers) to address labour shortages, particularly for seasonal work (eg harvesting, picking, truck drivers).	For consideration
		4.11.8	Advocate for improved access to education and training services and flexible approaches to workplace training, apprenticeships and traineeships.	Partnership event with new TAFE connected Learning centre in Narrandera on 25 October will provide invited business community guests to interact with senior TAFE personnel and hear presentation on new digital learning pathways from TAFE experts.
		4.11.9	Retain young people within the community, through programs such as school based vocational training, transition to work / work ready, offering apprentice and	October 25 event will provide an excellent opportunity for the business community to understand the choices available at TAFE through

Strategies		Key Actions		Progress
			traineeships and providing access to tertiary training.	the digital learning pathways available to young people.
		4.11.10	Develop and implement programs to welcome and orientate new employees and integrate them into the community.	For consideration

15.2 MINUTES - GRONG GRONG COMMUNITY COMMITTEE - 9 MAY 2019

Document ID: 420662

Author: Senior Customer Service - Administration Officer

Authoriser: Deputy General Manager Corporate and Community

Attachments: 1. Grong Grong Community Committee Minutes - 9 May 2019

RECOMMENDATION

1. That the Minutes of the Grong Grong Community Committee held on Thursday 9 May 2019 be received and noted.



MINUTES

Grong Grong Community Committee Meeting

9 May 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
GRONG GRONG COMMUNITY COMMITTEE MEETING
HELD AT THE GRONG GRONG HALL
ON THURSDAY, 9 MAY 2019 AT 7:10PM**

1 PRESENT

Chair Bob Manning, Cr Barbara Bryon, Member Jean Batchelor, Member Reiner Meier, Member Gemma Purcell, Member Julie Marwood, Member Graeme Missen, Observer Martin Hiscox, Minute Taker Mel Gilmour, Presenter Damien Connell

2 APOLOGIES

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Member Graeme Missen

That apologies from Member Skarlis Peter be received and accepted. **CARRIED**

3 BUSINESS ARISING FROM PREVIOUS MINUTES

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Cr Barbara Bryon

That the minutes of the Grong Grong Community Committee Meeting held on 24 January 2019 be confirmed.

CARRIED

5 REPORTS

5.1 SUPERVISION GRONG GRONG SPORTS GROUNDS

COMMITTEE RESOLUTION

Moved: Member Gemma Purcell

Seconded: Cr Barbara Bryon

That the Committee:

1. Receive the report from the Statewide Regional Risk Manager.
2. That an Extraordinary Meeting be held 20 June 2019 to:
 - a. Appoint a member of the committee as the point of contact and Booking Officer for access to the Grong Grong Sports Grounds.
 - b. determine access rules and processes to be implemented by the Booking Officer in conjunction with the Regional Risk Manager and committee

.CARRIED

5.2 UPDATE - EARTH PARK

COMMITTEE RESOLUTION

Moved: Member Bob Manning

Seconded: Member Reiner Meier

Committee to received and note an update on the Grong Grong Earth Park by Gemma Purcell.

CARRIED

5.3 GRONG GRONG SPORTSGROUND FEES

COMMITTEE RESOLUTION

Moved: Member Julie Marwood

Seconded: Member Gemma Purcell

Table item until the Extraordinary meeting 20 June 2019.

CARRIED

5.4 HALL IMPROVEMENT - DROUGHT COMMUNITIES PROGRAMME UPDATE

COMMITTEE RESOLUTION

Moved: Member Graeme Missen

Seconded: Cr Barbara Bryon

That the committee receive update on progression of the supply and install of air-conditioning.

CARRIED

5.5 ACTION LIST / KEY REGISTER

COMMITTEE RESOLUTION

Moved: Cr Barbara Bryon

Seconded: Member Jean Batchelor

That the Committee update action list and key register.

Action SCSAO – To update list where required.

CARRIED

5.6 IMPROVEMENTS TO SPORTSGROUND AMENITIES

COMMITTEE RESOLUTION

Moved: Member Jean Batchelor

Seconded: Cr Barbara Bryon

That the committee:

1. Seek out a grant through the Community Grants Program to resubmit plans at next opportunity.

CARRIED

6 NEXT MEETING

Extraordinary Meeting – 20 June 2019

7 MEETING CLOSE

Meeting Closed at 8.45pm

The minutes of this meeting were confirmed at the Grong Grong Community Committee held on Thursday 9 May 2019.

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CHAIRPERSON

15.3 MINUTES - BETTERING BARELLAN COMMITTEE - 23 MAY 2019

Document ID: 420782

Author: Communications Officer

Authoriser: General Manager

Attachments: 1. Bettering Barellan Committee Minutes - 23 May 2019

RECOMMENDATION

1. That the Minutes of the Bettering Barellan Committee held on Thursday 23 May 2019 be received and noted.



MINUTES

Bettering Barellan Committee Meeting

23 May 2019

**MINUTES OF NARRANDERA SHIRE COUNCIL
BETTERING BARELLAN COMMITTEE MEETING
HELD AT THE BARELLAN HALL
ON THURSDAY, 23 MAY 2019 AT 2PM**

1 PRESENT

Chair Cr Kevin Morris, Donna Robertson, Heather White, Nola Trembath, Norma Zingel, Stephen Woodham, Observer Martin Hiscox, Minute Taker Mel Gilmour

2 APOLOGIES

Nil

3 BUSINESS ARISING FROM PREVIOUS MINUTES

- Discussion on hall improvements – Drought Relief funding – Update provided to Committee on Sound proofing, fire curtains, replacement of damaged ceiling in bar and foyer areas.
- Sewer and septic – meeting with John Riddell who has completed measurements and these have been forwarded to Technical Services Department for review.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Member Donna Robertson

Seconded: Cr Kevin Morris

The minutes of the Bettering Barellan Committee Meeting held on 23 January 2019 be confirmed.

CARRIED

5 REPORTS

5.1 ACTION LIST / KEY REGISTER

COMMITTEE RESOLUTION

Moved: Member Donna Robertson

Seconded: Cr Kevin Morris

The Committee discussed and updated action list and key register

CARRIED

5.2 BARELLAN HALL HIRE FEES

COMMITTEE RESOLUTION

Moved: Cr Kevin Morris

Seconded: Member Donna Robertson

The Committee discussed the following hire fees:

Hall Hire - Full day \$100

- Half day \$50

- Casual \$25 (for example Training nights – 1 hr)

-School \$500 per year

CARRIED

5.3 COMMITTEE NOMINATION - NORMA ZINGEL

COMMITTEE RESOLUTION

Moved: Cr Kevin Morris

Seconded: Member Donna Robertson

That the committee receive and approve the nomination of Norma Zingel to become a member of the Section 355 Bettering Barellan Committee.

CARRIED

Attachments

- 1 2019-06-12 Barellan Nomination - Zingel

6 Next Meeting

Wednesday 21 August 2019, 2pm

7 MEETING CLOSE

Meeting Closed at 5:10pm

The minutes of this meeting were confirmed at the Audit, Risk and Improvement Committee held on 23 May 2019.

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CHAIRPERSON

15.4 MINUTES - RAILWAY STATION MANAGEMENT COMMITTEE - 14 MAY 2019

Document ID: 420796

Author: Communications Officer

Authoriser: General Manager

Attachments: 1. Railway Station Management Committee Minutes - 14 May 2019

RECOMMENDATION

1. That the Minutes of the Railway Station Management Committee held on Tuesday 14 May 2019 be received and noted.

**MINUTES OF NARRANDERA SHIRE COUNCIL
RAILWAY STATION MANAGEMENT COMMITTEE
HELD AT THE RAILWAY STATION
ON TUESDAY, 14 MAY 2019 AT 10:10AM**

1 PRESENT

Chair Josie Middleton, Cr Barbara Bryon, Cr Tracey Lewis, Mr Tony Taylor, Robyn Claibourne, Bob Manning, Tony Andracchio, Observer Martin Hiscox, Minute Taker Mel Gilmour

2 APOLOGIES

Nil

3 DECLARATIONS OF PECUNIARY INTEREST

Cr Barbara Bryon has declared an non-pecuniary interest in the item presented to the Committee as a matter of urgency and left the meeting for this item.

4 CONFIRMATION OF PREVIOUS MEETING MINUTES

COMMITTEE RESOLUTION

Moved: Mr Tony Taylor

Seconded: Member Tony Andracchio

That the minutes of the Railway Station Management Committee held on 20 February 2019 be confirmed.

CARRIED

5 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6 REPORTS

6.1 RAILWAY CARETAKERS REPORT

RECOMMENDATION

The committee received and note Railway Caretakers report.

6.2 REVENUE AND EXPENDITURE

COMMITTEE RESOLUTION

Moved: Member Robyn Claibourne

Seconded: Member Tony Andracchio

That the committee receive and note the revenue and expenditure report.

CARRIED

6.3 ACTION LIST / KEY REGISTER

COMMITTEE RESOLUTION

Moved: Member Bob Manning

Seconded: Mr Tony Taylor

Committee reviewed and gave updates on progress of Action list attached and make any changes to Key Register including

- Pad bolt on Platform door – committee to arrange repairer
- Stove – has been repaired
- Power points – email to be resent to Ollie, John Holland who will arrange a work order
- Building compliance -fire including exit signage, evacuation signage and position of extinguishers- Committee to forward email to Ollie, John Holland with concerns
- Carparks and bus area lines to be painted once all exterior road and garden beds are completed. To be arranged with Works Coordinator for line marking.
- Step onto concourse – Chair to provide Letter to be tabled at next meeting
- Door handle – completed
- Door handle Passage door – Completed
- Lost Narrandera Photo – Tony to meet with Glen Ward, Lost Narrandera to obtain a copy of a photo of the Railway Refreshment room for framing.

CARRIED

6.4 MATTER OF URGENCY – RENTAL OF RAILWAY KITCHEN

COMMITTEE RESOLUTION

Moved: Member Bob Manning

Seconded: Mr Tony Andracchio

Cr Barbara Bryon has submitted a letter to the Committee requesting the leasing of the Railway Kitchen and asked the Chair to consider this to be a matter of urgency.

Chair has reviewed the letter and asked the Committee to consider this be dealt with as a matter of urgency.

A Resolution was moved by Bob Manning and seconded by Tony Andracchio.

The motion was carried.

The Committee has voted and supports the application for the leasing of the premises kitchen with the approval of Natnec.

CARRIED

7 CORRESPONDENCE

Nil

8 NEXT MEETING

TBA

9 MEETING CLOSE

The Meeting closed at 10:55AM

The minutes of this meeting were confirmed at the Railway Station Management Committee held on 15 May 2019.

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CHAIRPERSON

16 OUR COMMUNITY**16.1 NARRANDERA OUT OF SCHOOL HOURS (NOOSH) SERVICE****Document ID: 420214****Author: Community Development and Library Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: 1. NOOSH report to March Meeting [↓](#)****RECOMMENDATION**

That Council:

1. Continue to support an ongoing viable Out of School Hours service in Narrandera through advocacy with existing providers and local schools
2. Continue to engage with the State Government to emphasise the importance of the prompt release of new policies in regard to OOSH services.
3. Advise Narrandera East Infants School that operation of NOOSH is expected to terminate at its current location pending occupation of the facility by another OOSH operator.
4. Negotiate a revised licence with the Department of Education giving consideration to increased access and usage by the East Infants School and an assurance of the availability of the building for any future Out of School Hours Service operator who may wish to utilise the infrastructure in line with the new OOSH policies to be released by the Department of Education.

PURPOSE

19. The purpose of this report is to advise Council of the progress in facilitation of the transition of NOOSH to a specialist child service provider.

SUMMARY

Subsequent to being advised by Leeton Shire Council (LSC) that it would cease to be the operator of the Narrandera Out Of School Hours (NOOSH) Council resolved to facilitate the transition of the service to a specialist child care provider.

Staff have worked with local child care operators and schools to find a replacement for LSC as operator when it exits on 30 June. Two entities are evaluating their future involvement in NOOSH but neither has given a commitment at this point in time.

Given that no alternate operator has committed to take over the service from LSC at this time LSC as the operator must give notice to clients of the closure of NOOSH on 30 June 2019.

Staff will continue to work with the interested parties to expand Out Of School Care Services in Narrandera. This service may utilise the existing buildings owned by Council at the Narrandera East School or commence on a new site.

BACKGROUND

In March 2019 Leeton Shire Council advised of its intention to cease as the operator of the NOOSH service at Narrandera East Infants School.

Staff reported this to Councils March 2019 meeting. The report provided an overview of the history of the service, recent operations and options for the service given the withdrawal of Leeton Shire as operator. That report is attached.

Council at its March meeting resolved

“That Council

- 1. Make local childcare providers and schools aware of the conclusion of the agreement with Leeton Council at 30 June, 2019. Facilitate the transition of NOOSH to a specialist child service provider by allowing existing and other operators time to assess the market, revised government policy and funding with the potential to expand their businesses to encompass NOOSH clients.*
- 2. Advise Narrandera East Infants School that operation of NOOSH may cease at its current location on 30 June, 2019.*
- 3. Investigate options for relocation and use of the NOOSH buildings”*

Staff approached all local schools and child care providers and apprised them of the conclusion of the agreement with Leeton Shire Council. Staff provided information on the changes to the operation of Out of School Hours services planned by the NSW State Government, the funding and services options that would be available under the Government's new \$120 million dollar strategy. Of the organisations approached two expressed interest, obtained further information from council in regard to NOOSH operations and are considering their involvement in an OOSH service in Narrandera.

Discussion with those two organisations is ongoing but no definitive response has been received from either. Council understands that those seeking more information from the State Government with regard to the new strategy have been advised that the Government's after school care policy/processes will be released soon. A definite date has not been given however and Principals have been advised to wait and see what that package looks like. Until that advice is received it is unlikely that any potential provider will be in a position to make a firm decision about an ongoing service. Council has been in contact with the member for Cootamundra to emphasise the importance of releasing this policy as soon as possible to enable operators to determine their position in regard to entering the Narrandera market.

Leeton Shire has advised that as the Approved Provider they were required to send letters to all parents/guardians by 14 June 2019 as per the 14 days' notice requirement advising of closure on 30 June 2019.

Council will be required to provide notice of workplace change to the employees and the union. Current employees are either engaged on a casual basis or contracted for the period ending 30 June, 2019 in line with the service agreement to provide staffing for Leeton Shire the operator of the service.

The current licence allowing council owned NOOSH infrastructure on Department of Education land at Narrandera East Infants School will require revision with regard to the ongoing use and maintenance of the NOOSH building. A revised licence will give consideration to increased access and usage by the school and an assurance of the availability of the building for any future Out of School Hours Service operator who may wish to utilise the infrastructure in line with the new OOSH policies to be released by the Department of Education.

The NOOSH coordinator has advised that some parents have commenced enrolments of children with another OOSH provider in Narrandera or are making alternate after school care arrangements.

For the upcoming July school holidays the library and community staff will conduct/promote activities for children and young people at council facilities or in conjunction with third parties such as Bidgee Boxing and Fusion. While council can provide holiday activities it is not equipped or licenced to undertake childcare during the holidays.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

1.2.1 - Continued strategic advocacy for strengthening of the Narrandera centres of learning

ISSUES AND IMPLICATIONS

Policy

Nil.

Financial

Should Council continue to subsidise an OOSH service operator in Narrandera Council's budget will need to provide funds to subsidise ongoing operating deficits in the vicinity of \$25,000 to \$30,000 per year.

Legal / Statutory

NOOSH operations are to comply with the Children, (Education and Care Services National Law Application), Act 2010 NSW which is the legislation enabling the Commonwealth's Education and Care Services National Law Act 2010. The National Quality Framework operates under the above Acts and the Education and Care Services National Regulations. Significant penalties exist for breaching these requirements.

Community Engagement / Communication

Community will need to be advised that Council will be continuing its efforts to expand an Out of School Hours Service in Narrandera.

Human Resources / Industrial Relations (if applicable)

Council will be required to provide notice of workplace change to the employees and the union. Current employees are either engaged on a casual basis or contracted for the period ending 30 June, 2019 in line with the service agreement to provide staffing for Leeton Shire the Authorised operator of the service.

RISKS

Closure of NOOSH could place families in a position where out of school care is not accessible should schools or other providers not utilise the opportunity to provide the service.

OPTIONS

- 1) That council continue discussions with potential OOSH providers to expand out of school care in Narrandera
- 2) That council await the release of new Government policies in regard to OOSH services and permit operators to make commercial decisions based on the outcome in those policies

CONCLUSION

That Council continues discussions with potential service providers giving support to facilitate the expansion of out of school hours services in the community.

Council engage with the Government to emphasise the importance of the prompt release of new policies in regard to OOSH services.

RECOMMENDATION

That Council:

1. Continue to support an ongoing viable Out of School Hours service in Narrandera through advocacy with existing providers and local schools
2. Continue to engage with the State Government to emphasise the importance of the prompt release of new policies in regard to OOSH services.
3. Advise Narrandera East Infants School that operation of NOOSH is expected to terminate at its current location pending occupation of the facility by another OOSH operator.
4. Negotiate a revised licence with the Department of Education giving consideration to increased access and usage by the East Infants School and an assurance of the availability of the building for any future Out of School Hours Service operator who may wish to utilise the infrastructure in line with the new OOSH policies to be released by the Department of Education.

16.2 NARRANDERA OUT OF SCHOOL HOURS (NOOSH) SERVICE**Document ID: 408464****Author: Community Development and Library Manager****Authoriser: Deputy General Manager Corporate and Community****Theme: Our Community****Attachments: Nil****RECOMMENDATION**

That Council

1. Make local childcare providers and schools aware of the conclusion of the agreement with Leeton Council at 30 June, 2019. Facilitate the transition of NOOSH to a specialist child service provider by allowing existing and other operators time to assess the market, revised government policy and funding with the potential to expand their businesses to encompass NOOSH clients.
2. Advise Narrandera East Infants School that operation of NOOSH may cease at its current location on 30 June, 2019.
3. Investigate options for relocation and use of the NOOSH buildings.

PURPOSE

The purpose of this report is for Council to consider options in regard to the future operation of the Narrandera Out of School Hours, (NOOSH), Service. The existing NOOSH service agreement between Narrandera and Leeton Shire Councils expires on 30 June 2019. Leeton Shire Council has advised that it will not be continuing as Authorised Provider of the service as of that date.

SUMMARY

The current agreement between Narrandera Shire Council and Leeton Shire Council for the provision of the NOOSH service ends as at 30 June 2019. Leeton Shire Council has written to notify Narrandera Shire that as of 30 June 2019 it will not be continuing as Authorised Service Provider. In addition to this Council has been notified that the Community Support Program funding, (approximately \$24,520 pa), has been discontinued. This funding represents 24% of previously budgeted income for NOOSH and ongoing operating deficits are anticipated. The service recorded an operating deficit for 2017/18 of \$12,978 while receiving the grant subsidy. It is expected that the NOOSH Service will finish 2018-19 with a smaller deficit however without the Community Support Program funding there would be a substantially increased deficit in 2019-2020.

BACKGROUND

The Narrandera Out Of School Hours, (NOOSH), service was initiated by a community group based at the Narrandera East Infants School and supported by Council principally through assistance in acquiring accommodation and facilities for the service. In 2012 legislation was introduced providing a new early childhood operating framework. The Out

of School Hours operating environment became more closely regulated with increased accountability for providers. At this point the NOOSH committee decided that it did not have the capacity to continue as an Approved Provider under the new framework and sought a suitable organisation to become the Approved Provider of the NOOSH service.

The Committee approached Leeton Shire Council, (LSC), to become the Approved Provider as LSC were accredited providers operating Pre School and Out Of School Hours services in Leeton. Narrandera Council was not resourced to become an Approved Provider. Narrandera Council was supportive of the service as it was the only such service in Narrandera at the time. To facilitate LSC becoming the provider the Councils, Leeton and Narrandera entered into a service agreement where Leeton would be the Approved Provider and Narrandera would supply the service with accommodation and employ the staff. The agreement provided that LSC would be the Approved Provider on the basis that there would be no net cost to LSC as operator of the service. LSC would recover any operating deficit from service funds held by LSC with any shortfall funded by Narrandera Shire. The current service agreement ends on 30 June 2019. Leeton Shire Council has advised the following:

“comments from the Department of Education have caused us to reappraise the level of risk Leeton Shire Council is undertaking in acting as Authorised Provider for a service run by Narrandera Shire Council staff for the benefit of the Narrandera Shire residents and ratepayers. Leeton Shire Council does not intend to renew the Service Agreement when it expires on 30 June 2019.

Please regard this letter as formal notification that Leeton Shire Council will not continue to act as Authorised Provider for NOOSH after 30 June 2019”.

For the 2017/2018 financial year NOOSH incurred an operating deficit funded by Narrandera Shire of \$12,978. This operating result included CSP, (Community Support Program), funding of \$24,520. In 2018-19 staff expect an improvement in the operating result with a reduction in the deficit. As CSP funding has ceased council can anticipate a potential deficit of at least \$24,520 in 2019-2020. The potential to recoup costs through increased charges is limited. Investigation of other council run services across the state and enquiries made of the local provider have shown that the service is at the top end of charges for After School Care but does have a small leeway for fee increases with Holiday Care.

The NOOSH Coordinator and management are very aware of costs and have been operating the service as effectively as possible within legislative requirements and to achieve the required outcomes under the operating framework. On examination of the current service it has become obvious that at present the need is not there from sufficient families to operate the service without incurring a deficit. While this may change in the future efforts to date to increase attendance have shown only marginal improvement and more recently, due to families leaving town, there has been a slight decrease in numbers on certain days. Current average numbers range from 7- 8 students per day.

When Narrandera and Leeton Councils first entered into a NOOSH service agreement there was no alternate provider of out of school care in the Narrandera market. This situation has now changed with a commercial entity providing out of school care. Councils are required to comply with the Commonwealth’s National Competition Policy, (NCP) legislation. This policy requires that Council will not provide a subsidy to an enterprise it operates in a market where there is actual or potential competition with a commercial

entity. Should NOOSH be subsidised by Narrandera Council to operate in a competitive environment Council risks a complaint being lodged for a breach of NCP provisions.

Should Council not choose to continue to support the NOOSH Service existing clients will require immediate notification to enable them to determine alternate arrangements from 1st July. Council will be required under the Local Government Award to advise employees and the Union of workplace change and removal of positions from Council's staff structure. Employees will be provided redeployment opportunities within Council's workforce where opportunities exist.

The capacity of other providers in Narrandera offering Out of School Hours care to accept clients from NOOSH is understood to be limited by capacity at these facilities. The exit of NOOSH from the market would provide an opportunity for existing service providers, including schools, who currently do not provide out of school hours care to expand their business with this service. However; when inquiries were made of those providers last year they indicated their intention not to enter into the market. Recent policy and funding announcements by the State Government will give Public Schools, School Based and Independent Service Providers an opportunity to re-examine that decision. The Premier has announced the following policy and a \$120 million dollar strategy to expand services for Before and After School Care:

*Under the new policy, public primary schools in Sydney, Newcastle, Illawarra and the Central Coast as well as major regional centres, **will be required** to open their playgrounds, halls or classrooms for before and after school care and school holiday care from 7am to 6pm to make life easier for families. Before and after school care services are available to primary school aged children.*

For smaller or remote schools where onsite services may not be an option, the NSW Government will provide transportation for students to and from offsite providers or to locations at other schools so that the communities in that region or area can be fully serviced.

"We'll work with our schools, P&C's and principals to make sure they have the equipment and resources they need to provide the high quality out-of-school care that families expect in every local community."

Funding will be available as follows:

- *\$50 million over four years to help schools buy new equipment and expand their facilities;*
- *\$40 million over four years to provide rental subsidies to service providers located at public primary schools if they can demonstrate savings have been passed on to families;*
- *\$20 million over four years for an implementation fund focused on schools where a standalone service may not be viable, including smaller schools and rural and remote communities;*
- *\$8.5 million over four years for a team of specialists to help coordinate services and resources on an area or regional basis, to make it easier to setup and maintain a service and to take the hassle out of managing contracts with providers for principals;*

- *\$2 million for a new website and mobile app to allow parents and carers to search for and book student places online.*

The NOOSH service is not a core business of Council however, as surplus capacity does not exist outside the NOOSH service, Council could, in the past, argue that it was meeting a community service obligation by operating NOOSH in the short term and not breaching NCP provisions. Without Leeton Shire as provider Council does not have that capacity. The framework under which Out of School Hours services now operate is highly regulated and that level of regulation and its requirements incur a significant risk for providers. That risk was the reason that the service was originally transferred to Leeton Shire Council by the community group as LSC were already an established provider running both Out of School Hours and Pre School services. Narrandera Shire Council did not then, nor does it now, have Accredited Provider status. Accreditation at that level, with all of its attendant risks, would be required before Council could step in to that role in even a temporary capacity. Long term operation of a subsidised NOOSH could be seen as preventing expansion by existing operators or an impediment to others entering the market.

NOOSH assets are currently located on Department of Education property at the Narrandera East Infants School. Closure of NOOSH will require the removal of these assets from Department of Education property or the existing site agreement may be transferred to a new operator.

The Government have given clear policy direction that Out of School Hours services are the responsibility of the State through the Department of Education and resources will be allocated through schools to facilitate the services. Given this there appears no reason why a local government would direct ratepayer's funds to subsidise an Out of School Hours services and assume the operational risks which the service presents.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Community

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

1.2.1 - Continued strategic advocacy for strengthening of the Narrandera centres of learning

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Should Council resolve to become an Approved Provider and operate the NOOSH service Council's budget will need to provide funds to subsidise ongoing operating deficits in the vicinity of \$25,000 to \$30,000 per year.

Significant financial penalties exist for Accredited Providers who are found to be breaching statutory requirements.

Legal / Statutory

NOOSH operations are to comply with the Children, (Education and Care Services National Law Application), Act 2010 NSW which is the legislation enabling the Commonwealth's Education and Care Services National Law Act 2010. The National Quality Framework operates under the above Acts and the Education and Care Services National Regulations. Significant penalties exist for breaching these requirements.

Community Engagement / Communication

Should Council resolve not to become the Service Provider NOOSH clients should be provided with ample notice to make alternate care arrangements from 1 July 2019.

Human Resources / Industrial Relations

Should the NOOSH service be discontinued Council will be required to provide 28 days notice of workplace change to the employees and the union. Current employees are either engaged on a casual basis or contracted for the period ending 30 June, 2019 in line with the service agreement to provide staffing for Leeton Shire the Authorised Provider of the service.

To apply for accreditation all persons in management positions must be deemed to be "proper" persons. This involves the provision of identification, a Working With Children Check and a Criminal History check.

Council must ensure that it can meet the requirements of the National Law and Regulations which outline the legal obligations of Approved Providers, Nominated Supervisors and Educators. These cover things such as the National Quality Standard, the Approved Learning Framework and Educator to Child Ratios. There is a significant level of responsibility placed upon Nominated Supervisors to ensure that all of the requirements of daily operation are met. One of the difficulties in rural communities such as Narrandera is in attracting and retaining staff with the relevant experience and qualifications to a position that is primarily 15 hours per week during the school term and all school holidays.

Without such a person on staff Council could not satisfy its obligations under accreditation as an Approved Provider.

Risks

Closure of NOOSH could place families in a position where out of school care is not accessible should schools or other providers not utilise the opportunity to provide the service.

Council becoming the operator of the NOOSH service will require attaining certification as an Authorised Provider and the ongoing maintenance of accreditation as an Authorised Provider.

Council operation of NOOSH will require ongoing funding of deficits through the Narrandera Shire General Fund budget impacting on Councils ability to fund other services.

Providing a service subsidised by ratepayers in a commercially competitive market may Leave Narrandera Council susceptible to complaints under the National Competition Policy.

OPTIONS

- 1) That NOOSH close as at 30th June 2019 upon Leeton Shire Council's withdrawal as Authorised Provider.
- 2) That Council commence the process to become an Authorised Provider. Once accredited operate the Service as an Accredited Provider assuming all operational, reputational and financial risks as the operator.
- 3) That Council make local childcare providers and schools aware of the conclusion of the agreement with Leeton Council at 30 June 2019 to facilitate the transition of NOOSH to a specialist child service provider. Thus allowing existing and other operators time to assess the market, revised government policy and funding with the potential to expand their businesses to encompass NOOSH clients.

CONCLUSION

That Council make local childcare providers and schools aware of the conclusion of the agreement with Leeton Council at 30 June 2019 to facilitate the transition of NOOSH to a specialist child service provider. Thus allowing existing and other operators time to assess the market, revised government policy and funding with the potential to expand their businesses to encompass NOOSH clients

RECOMMENDATION

That Council

1. Make local childcare providers and schools aware of the conclusion of the agreement with Leeton Council at 30 June, 2019. Facilitate the transition of NOOSH to a specialist child service provider by allowing existing and other operators time to assess the market, revised government policy and funding with the potential to expand their businesses to encompass NOOSH clients.
2. Advise Narrandera East Infants School that operation of NOOSH may cease at its current location on 30 June, 2019.
3. Investigate options for relocation and use of the NOOSH buildings.

17 OUR ENVIRONMENT

Nil

18 OUR ECONOMY

Nil

19 OUR INFRASTRUCTURE**19.1 PERIODIC REVIEW OF NARRANDERA LOCAL ENVIRONMENTAL PLAN 2013****Document ID: 420878****Author: Deputy General Manager Infrastructure****Authoriser: Deputy General Manager Infrastructure****Theme: Our Economy****Attachments: Nil****RECOMMENDATION**

That Council:

Commence a review of the *Narrandera Local Environmental Plan 2013* in line with obligations under the *Environmental Planning and Assessment Act 1979*.

PURPOSE**THE PURPOSE OF THIS REPORT IS TO ADVISE COUNCIL OF THE REQUIREMENT TO PERIODICALLY REVIEW THE NARRANDERA LOCAL ENVIRONMENTAL PLAN AND TO SEEK DIRECTION TO COMMENCE A REVIEW. SUMMARY**

The *Narrandera Local Environmental Plan 2013* (LEP) is currently overdue to be reviewed. Council is required to review the LEP every five years in order to meet its obligations under the *Environmental Planning and Assessment Act 1979* (EP&A Act). The review is also required as a component of the Local Strategic Planning Statement to be completed by 1 July 2020.

A review of the LEP provides an opportunity for Council to consider the direction of planning controls broadly and also to improve any specific areas of the LEP which are not working in a favourable manner in the interests of the community.

A review of the LEP will include multiple opportunities for consultation between staff, Councillors, the community, and will also include consultation with a variety of state government agencies.

BACKGROUND

Council's current LEP came into effect in 2013. Section 3.21 of the EP&A Act requires Council to review the LEP and determine whether changes are needed every five years. It has been more than five years since the LEP came into effect without a review having been conducted. For this reason, Council needs to commence a review in order to meet its requirements under the EP&A Act.

A preliminary list of matters which could be considered through any such review is provided as follows:

Correction of errors in the LEP

There are known errors in property descriptions for heritage items and a known error impacting on dwelling entitlements for some RU4 properties.

The NLEP 2013 contains savings provisions to protect historical dwelling entitlements for land zoned RU1 Primary Production. These same provisions were also intended to apply to land zoned RU4 Primary Production Small Lots and were included within the exhibited draft documents. However, a drafting error occurred after the final draft was sent from Council to the Department of Planning. As a result there are blocks of land which should be permitted to have a dwelling, but which are not able to be permitted to have a dwelling.

Generally in order to construct a dwelling in the RU1 Primary Production zone, a minimum land area of 400 hectares is required. In the RU4 Primary Production Small Lots zone, a minimum of 200 hectares is required, or alternately a minimum of 40 hectares where the land is demonstrated to meet requirements in relation to intensive plant agriculture.

However, it is recognised that there are a range of smaller lots which have been historically permitted to have a dwelling. To maintain fairness the NLEP 2013 includes provisions to recognise those lots.

In this regard, clause 4.2C of the NLEP 2013 includes provisions to permit dwellings in the following circumstances:

- where the lot was approved prior to the commencement of the NLEP 2013 and where erection of a dwelling was permissible before the NLEP 2013 came into effect;
- where the land is an existing holding (meaning all adjoining and adjacent land held by one owner on 12 July 1991 and at the time of the application including any further land acquired in that time);
- where the dwelling is proposed to replace a lawfully erected dwelling.

It was intended that the provisions of Clause 4.2C of the NLEP 2013 would apply to land in both the RU1 Primary Production and RU4 Primary Production Small Lots zones. However, when Council sent its final draft LEP to the Department of Planning for adoption an error occurred during the final drafting process. As a result the NLEP 2013 that came into effect and remains in force only protects historical dwelling entitlements for land zoned RU1 Primary Production.

The practical implication of this drafting error is that there are blocks which were always intended to be permitted to have a dwelling, but upon which Council cannot approve a dwelling.

An amendment to the LEP is the only way to address the problem.

Detailed review of land use tables

Currently the land use tables are unnecessarily restrictive in some zones (for example, the RU1 Primary Production zone). This can result in development, beneficial to the landowner and community, having to be refused as it is prohibited. For example, the Roads and Maritime Services (RMS) recently lodged two development applications for signs beside the highway to provide the travelling public with information about services in Grong Grong. Ordinarily such signs could be approved. However, they are prohibited as a result of the way the LEP is written. As such RMS has been given the option to withdraw the applications.

A review of the land use tables would enable Council to ensure that development is appropriately controlled, but not unnecessarily restricted to the detriment of the community.

Consideration of zoning for small villages (Moomboodool, Kamarah, Binya)

These areas are currently zoned RU1 Primary Production, with a minimum lot size of 400 hectares. However, through historical subdivision, each village has residential sized blocks. In many cases these blocks are not currently eligible to have a dwelling constructed on them and a range of businesses are also not able to open and operate.

While any review needs to consider the possibility for land use conflicts with surrounding agricultural development, a change to a village zone or rural residential zone may open opportunities for further development in these communities.

Flood Prone Land

LEP maps need to be updated to show the latest flood mapping. Consideration should also be given to how to best address opportunities and constraints on flood prone land. This is particularly important for areas currently zoned RU5 Village. There are a broad range of available approaches to be considered in the review.

Consideration of the use of the RU5 Village Zone

Council can consider whether the current use of the Village Zone across Narrandera township is the preferred option moving forward, or whether an alternative set of zones may be preferred in order to better define residential areas, commercial areas, industrial areas, mixed use areas and other specific uses.

Minimum Lot Sizes in RU5 Village Area

Currently the LEP does not have a minimum lot size for properties in the RU5 Village Zone. Consideration can be given to whether minimum sizes should be introduced for some or all blocks. While RU5 is one zone, lot sizes are defined on separate mapping so it is possible to have a variety of sizes for the zone. For example, there could be smaller sizes near the commercial core in Narrandera and larger sizes in villages which need greater area for on-site sewerage disposal.

Throughout the review there is scope to add or remove matters being considered as needed depending on the results of consultation with Councillors, the community, government agencies and further investigation.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.6 - The Narrandera Shire Local Environmental Plan 2013 (LEP) is reviewed within a 5 year cycle

ISSUES AND IMPLICATIONS

Policy

A review is needed to ensure that the LEP is in line with Council's current policies.

Financial

Funding will be required to enable the review to occur. There will be a variety of costs including staff time, advertising costs, consultation costs and potentially costs for consultants where required work is unable to be completed in-house.

Council adopted \$30,000 for an LEP Review within the 2019/20 budget. Consultation with Councillors and the community will help to determine the scope of the review and desired outcomes. Depending upon the complexity of the issues, additional funds may be required to undertake studies to support the revisions and complete the process.

Legal / Statutory

The review is required in order to meet Council's obligations under Section 3.21 of the Environmental Planning and Assessment Act 1979.

Community Engagement / Communication

A review and any resulting LEP amendments will include multiple opportunities for community consultation. It is expected that consultation would include a range of information sessions, workshops and opportunities for written submissions.

Human Resources / Industrial Relations (if applicable)

Nil

RISKS

By not reviewing the LEP, Council remains in a position where it cannot approve certain development which would be supported in principle and beneficial to the community.

OPTIONS

Option 1:

Commence a review of the LEP.

Staff will develop a draft scope for the review then conduct workshops with Councillors before proceeding any further. The workshop will allow items to be added or removed from the review.

Once the scope is decided, a detailed review would commence. Further consultation with Councillors, the community and government agencies will be a part of the review.

The review will not change the LEP. It is a first step in considering whether there are areas Council would like to change. Any change to the LEP would happen through a separate statutory process at a later date.

Option 2

Not commence a review of the LEP.

The LEP will remain as it is, which will leave Council non-compliant with its obligations under the EP&A Act and would result in existing issues in the LEP remaining.

CONCLUSION

Council is required to review its LEP and determine whether any changes are needed every five years. A review of the LEP provides Council with the opportunity to address areas of the LEP which are not performing in the interests of the community and provides further opportunities for improving land management in the Shire.

RECOMMENDATION

That Council:

Commence a review of the *Narrandera Local Environmental Plan 2013* in line with obligations under the *Environmental Planning and Assessment Act 1979*.

20 OUR CIVIC LEADERSHIP

20.1 MODEL CODE OF MEETING PRACTICE

Document ID: 420185

Author: Deputy General Manager Corporate and Community

Authoriser: General Manager

Theme: Our Community

Attachments: 1. Model Code of Meeting Practice (under separate cover) [⇒](#)

RECOMMENDATION

That Council

1. Adopt the Model Code of Meeting Practice attached including the non-mandatory provisions shown in Red font and excluding those in Orange font.

PURPOSE

The purpose of this report is to adopt the new Model Code of Meeting Practice for Local Councils in N.S.W.

SUMMARY

Amendments made to the *Local Government Act 1993* (LGA) in August 2016 by the *Local Government Amendment (Governance and Planning) Act 2016* (the Phase 1 amendments) provide for a model code of meeting practice (Model Meeting Code) to be prescribed by the Regulation.

A Model Meeting Code has been prescribed under the *Local Government (General) Regulation 2005* (the Regulation) and the existing meetings provisions of the Regulation have been repealed.

The new Model Meeting Code was prescribed on 14th December, 2018. Council's existing Meeting Practice will remain in force until 14th June, 2019. After 14th June, 2019 Council's existing Meeting Practice will remain in force to the extent that it does not conflict with the mandatory provisions of the new Model Meeting Code. Council is not required to implement the Model Meeting Code until September 2021. However; a prompt transition to the new Model Meeting Code is recommended as following 14th June meetings will be conducted utilising both the existing Meeting Practice and the new Model Meeting Code.

BACKGROUND

Prior to the Model Code of Meeting Practice meeting rules were prescribed in the LGA & Regulation. There was no uniform set of meeting rules. Each council adopted it's own Meeting Practice incorporating the rules in the LGA & Regulation. Narrandera Shire first adopted a Code of Meeting Practice document in 1999 which was last amended in 2014.

A Model Code was prescribed to deal with the following issues:-

- Councils had many meeting practices in common but significant variability in how this is prescribed in their meeting practice.
- Councils had meeting practice provisions which were inconsistent with the LGA & Regulation.

- There was significant variation in the quality of the drafting of councils meeting practice documents.

TRANSITION

- Council should adopt a new code based on the Model Code as soon as possible.
- Until 14 June 2019 Council's existing code of meeting practice will remain in force.
- If Council has not adopted the Model Meeting Code prior to 14 June, any provisions of the existing meeting practice that are inconsistent with the mandatory provision of the Model Code will cease to have effect.
- Council must adopt a new code consistent with the Model Meeting Code no later than 12 months after the next ordinary election (September 2021).
- Irrespective of whether councils have adopted a new code, all councils will be required to webcast meetings of the Council from 14 December, 2019.
- Before adopting a new code Council must exhibit a draft for 28 Days and provide 42 days for members of the community to comment on the draft code.

TIMELINE

- Council meeting 16 April Draft Code adopted for the purpose of Exhibition.
- Exhibition period 28 days and 42 days for comment April – May
- Council meeting 18 June Council considers submissions and adopts the new code as exhibited or with amendment. No submissions were received.
- Webcasting of meetings can commence at any time but must be in place for the December 2019 Council meeting. Live streaming of Council meetings is scheduled to commence at the July meeting.

KEY CHANGES MADE BY THE MODEL CODE

The Model Meeting Code contains the following new provisions:-

- new meetings principles
- optional rules for pre-meeting councillor briefings
- optional rules for public forums
- a new requirement for meetings to be webcast
- new rules limiting the use of mayoral minutes without notice to cases of urgency
- optional rules requiring a staff report for motions seeking decisions that do not align with council's integrated planning and reporting (IP&R) objectives
- optional rules allowing multiple items to be adopted in a block
- optional rules allowing rescission motions to be dealt with at the same meeting in cases of urgency and allowing matters to be recommitted to correct an error
- optional rules placing time limits on meetings.

ELEMENTS OF THE MODEL CODE

Mandatory Provisions

Reflect the existing meetings provisions of the Act and update and enhance the meetings provisions previously prescribed under the Regulation to reflect contemporary meetings practice by councils.

(Council's new Code of Meeting Practice MUST contain these provisions)

Non Mandatory Provisions

Operate to set a benchmark based on what the Office of Local Government sees as being best practice for the relevant area of meeting practice.

These elements have not been mandated and allow some variation in practice based on local circumstances.

(Council may amend or exclude these provisions in its Code. Amendments cannot be inconsistent with the Mandatory provisions)

Attached is a copy of the Model Code of Meeting Practice. The document contains both the mandatory provisions (Black font) and the non-mandatory provisions (Red & Orange font).

The non-mandatory provisions are shown in Red and Orange font. Red font items are included in Council's Code of Meeting Practice. Orange font items are non-mandatory provisions excluded from Council's Code.

Schedule for Meeting Day

The Model Code of Meeting Practice envisages that the meeting will deal only with matters that require a decision by Council. Council currently includes in its meetings items that do not meet these criteria. These items will now be dealt with in a public session prior to the meeting. This public session will have three components. It is envisaged that the public session will be part of the content webcast on meeting day.

- 1) Public Forum Section 4 of the Code provides for a Public Forum prior to each ordinary meeting for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Section 4 of the Code defines clearly how a forum is to be conducted.
- 2) Council Ceremonies. Council currently conducts ceremonies such as Citizenship, Garden Competition Prizes and Service Awards during the meeting. These ceremonies will now take place in a public session prior to the meeting.
- 3) Presentations by Staff and Contractors. These presentations are currently delivered within the meeting. Public presentations will now take place prior to the meeting.

Pre-meeting briefing sessions

Council currently utilises pre-meeting briefing sessions on meeting day morning. It is intended that these will continue as provided for in sections 3.32 – 3.37 of the model code.

The meeting day schedule will require amendment to reflect these changes with a briefing session in the morning and Council proceedings commencing at 2pm with the public session followed by the Council meeting.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Policy

Council adopts new Code of Meeting Practice consistent with the Model Code

Financial

Cost of streaming Council meetings to the internet estimated at \$15,000 p.a.

Legal / Statutory

Compliance Local Government Act and Regulation

Community Engagement / Communication

Draft code was placed on exhibition for 28 days and open for public comment for 42 days. No submissions were received.

Human Resources / Industrial Relations

Additional staff resources may be required to manage live streaming of meetings.

RISKS

Ensure that any non-mandatory provisions included in the code are not inconsistent with the code's mandatory provisions.

OPTIONS

- Adopt the Code of Meeting Practice as exhibited.
- Adopt the Code of Meeting Practice with amendments to the non-mandatory provisions of the code.

CONCLUSION

Adopt the Code of Meeting Practice as exhibited.

RECOMMENDATION

That Council

1. Adopt the Model Code of Meeting Practice attached including the non-mandatory provisions shown in Red font and excluding those in Orange font.

20.2 CODE OF CONDUCT

Document ID: 420563
Author: General Manager
Authoriser: General Manager
Theme: Our Civic Leadership
Attachments: Nil

RECOMMENDATION

That Council:

1. Extend the Code of Conduct to apply to volunteers working on Council services and to members of Section 355 Committees

PURPOSE

The purpose of this report is allow Council to consider extending the Code of Conduct to apply to volunteers and members of Section 355 Committees

SUMMARY

Council has adopted the revised Code of Conduct and procedures for administering the code. In the past volunteers and members of Section 355 Committees have been subject to the Code and it is appropriate that Council now resolve to continue with that practice

BACKGROUND

The Minister for Local Government has approved a new Code of Conduct and it has been adopted by Council in its normal state to apply to Staff and Councillors.

Council has a number of volunteers who assist in service delivery on a number of Council work sites including the library, Visitor Information centre and Home and Community Care. It is very important that the Council and the community can have confidence that the same level of propriety and behaviour apply to those volunteers as would apply to normal Council staff. Council has also established a number of Committees with delegated authority under Section 355 of the Local Government Act to carry out functions on behalf of Council. Similarly it is important that committee members are subject to the same expectations as Councillors and staff when carrying out their responsibilities.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES**Theme**

Our Civic Leadership

Strategy

5.1 - To have a Council that demonstrates effective management consistently, also a Council that communicates and engages well with the community and works collaboratively

Action

5.1.1 - Accountable, transparent and ensure open communication between the community and Council

ISSUES AND IMPLICATIONS

Volunteers and Section 355 committee members are trained in the provisions of the Code of Conduct and are made aware of their responsibilities

Policy

Various Section 355 Committee Handbooks and Volunteer Handbooks

Financial

There are minor financial implications in terms of training but all volunteers can access suitable low cost training

Legal / Statutory

Model Code of Conduct for Local Councils in NSW

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

If the Code of Conduct is not extended to apply to these individuals Council runs the risk of unethical behaviour

OPTIONS

There are no realistic options available

CONCLUSION

It is appropriate that the Code of Conduct be extended to apply to volunteers and Sec 355 Committee members

RECOMMENDATION

That Council:

1. Extend the Code of Conduct to apply to volunteers working on Council services and to members of Section 355 Committees

21 STATUTORY AND COMPULSORY REPORTING – DEVELOPMENT SERVICES REPORTS

21.1 MAY DEVELOPMENT SERVICES ACTIVITIES

Document ID: 420449
Author: Manager Development and Environment
Authoriser: Deputy General Manager Infrastructure
Theme: Statutory and Compulsory Reporting – Development Services
Attachments: Nil

RECOMMENDATION

That Council
 Receive and note the Development Services Activities Report for May 2019.

PURPOSE

The purpose of this report is to inform Council of Development Applications and other development services provided during May as at 31 May 2019.

BACKGROUND

Development & Complying Development Applications

A summary of Development & Complying Development Applications processed during May 2019 detailed in the following table:

Stage Reached	Number
Lodged	2
Stop-the-Clock / Under Referral / Awaiting Information	8
Under Assessment	4
Determined	5

The value of Development & Complying Development Applications approved by Council during May 2019 is detailed in the following table:

Development Type	2018/2019			
	May 2019		Year to Date	
	Number	Value \$	Number	Value \$
Residential	4	\$ 816,288	27	\$ 2,630,707
Industrial			0	\$ -
Commercial			7	\$ 837,000
Rural Residential			0	\$ -
Subdivisions			6	\$ 17,000
Other	1	\$ 50,000	5	\$ 313,972
TOTAL	5	\$ 866,288	45	\$ 3,798,679

The following Development Applications were determined during May 2019.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days
DA-039-18-19	1	P	2888	55 Victoria Ave NARRANDERA	Shed	10a	L	Y	46
DA-042-18-19	11	-	794011	33 Roberts St NARRANDERA	Garage & Garden Shed	10a	L	-	62
DA-046-18-19	1	-	1241131	55 Back Dixonville Rd NARRANDERA	Transportable home	1a	L	-	44
DA-047-18-19	3	-	1239275	8 Woolscour Rd NARRANDERA	Dwelling & Garage	1a 10a	L	-	38
DA-051-18-19	1	-	611805	Watermain St NARRANDERA	Mural	10b	L	-	23

The following Complying Development Applications were determined during May 2019.

No	Lot	Sec	DP/SP	Address	Development Type	Class	Type	STC	ACTIVE Business Days

Type explanation

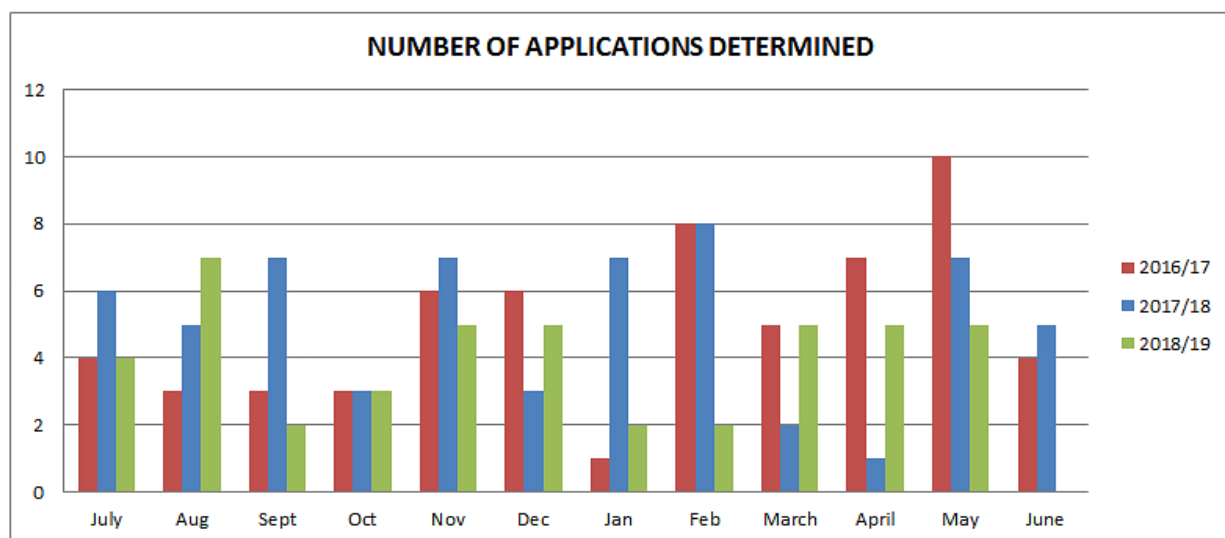
Local (L)	Merit based assessment where development consent is required. Target determination time of 40 business days.
Integrated (I)	Merit based assessment where approval from other authorities, such as RMS, RFS, DPI, is required in addition to development consent. The referral process extends the target determination time to 60 business days.
Modification (M)	Revision of previously approved application. No target determination time.

Stop the Clock (STC)	Calculation of active days stops while additional information required to complete the assessment is obtained from the applicant.
Complying (C)	Fast track approval process without the need for a full development application, if specific criteria are met. Target 10 to 20 business days.

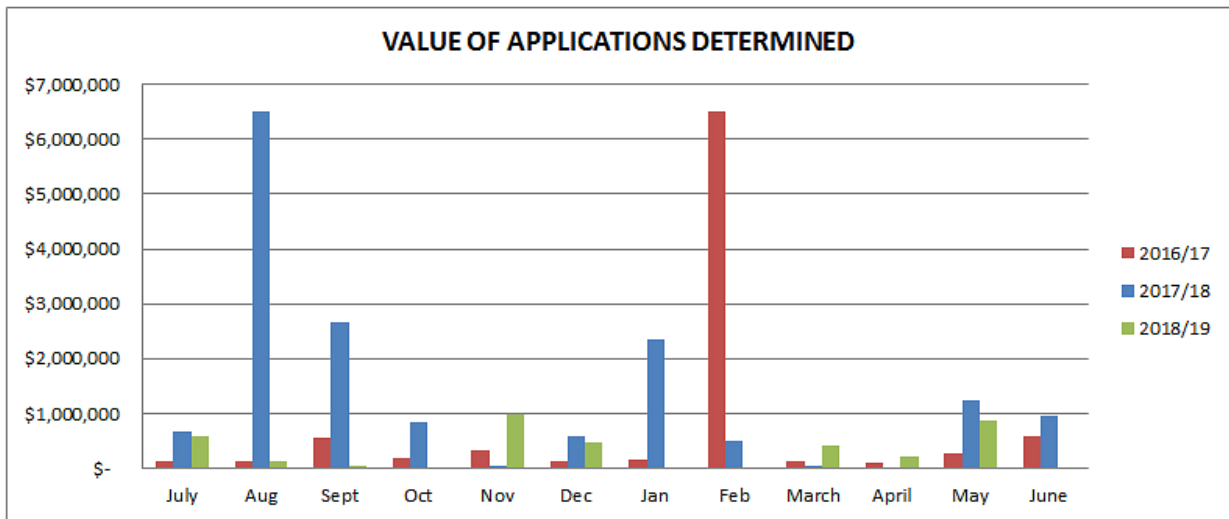
Comparison determination times

2014/15	Narrandera Shire Council average	43 days
2015/16	Narrandera Shire Council average	35 days
2016/17	Narrandera Shire Council average	26 days
2017/18	Narrandera Shire Council average	27 days
2018/19 YTD	Narrandera Shire Council average	35 days

This graph details the comparative number of Development & Complying Development Applications determined by month since 2016/17.



This graph details the comparative value of Development & Complying Development Applications determined by month since 2016/17.



Certificates Issued

A summary of other development services activities undertaken during May 2019 is detailed in the following table:

Certificate Type	Number Issued
Construction Certificates	4
Building Certificates	
Subdivision Certificates	1
Occupation Certificates	2
Compliance Certificates	
Section 10.7 (previously 149) Certificates	19
Swimming Pool Compliance Certificates	1
On-Site Septic Management System Certificates	

RECOMMENDATION

That Council

Receive and note the Development Services Activities Report for May 2019.

22 STATUTORY AND COMPULSORY REPORTING – FINANCIAL / AUDIT REPORTS

22.1 MAY CAPITAL WORKS PROGRAM

Document ID: 419748

Author: Senior Finance Officer

Authoriser: Deputy General Manager Corporate and Community

Theme: Statutory and Compulsory Reporting – Financial / Audit

Attachments:

1. 18-19 Capital Works May 2019.pdf [↓](#)
2. Capital Expenditure May 2019.pdf [↓](#)
3. Operating Expenditure May 2019.pdf [↓](#)

RECOMMENDATION

That Council

1. Receive and note the information contained in the Capital Works report as at 31 May 2019.

PURPOSE

The purpose of this report is to enable Council to track the progress of the capital work programs. This report is for the period ending 31 May 2019.

BACKGROUND

Works listed in the attachment are for works against new budgeted projects for the 2018/2019 year.

There are quite a few projects that are grant funding dependant, where council have not been notified of successfully gaining the grant as yet. These are highlighted separately on the sheet.

There are also items that are listed as capital projects, but these will not be capitalised at the end of the year. These are also highlighted separately.

Key Operational expenses are also included in this report.

Progress to date in each area

Administration

MagiQ is testing the sample data prior to the completion of the migration for the TRIM EDMS Project.

The Desktops/Laptops replacements have now been delivered.

The Website Revamp has started with the designs for the new website with the first site visits scheduled.

The NBN Equipment upgrade has been cancelled.

The manager tablets will be reviewed and replaced with old councillor tablets as required.

Quotes are being reviewed for the MS Exchange and MS Office replacement, this project has been deferred to 2019/2020.

Options for the archiving of Council email will be dependent on the selected exchange and has deferred to 2019/2020.

Webcasting and video conferencing is being outsourced. Replacement microphones have been installed.

CCTV at NRMA charging station has been completed, waiting for completion on other CCTV's.

(Infrastructure Admin) Asset Management System service provider is currently delivering the missing data from the data migration including missing GIS layers.

Narrandera Depot building works is 90% complete and awaiting blinds to be installed.

The Server Backup System Replacement, Councillor Tablet Replacement and Relocation of the Fibre Optic from Teloca house are complete.

Housing & Community Amenities

Driscoll Road street lighting construction is to be completed by mid-June.

Narrandera Lawn Cemetery expansion site has been levelled and work is to commence 5 June with turf being laid in October 2019. Project is to be carried over to 2019/2020.

Barellan Cemetery Entrance gate project is deferred to 2019/2020 as the contractor is unable to start until October 2019.

Narrandera West Drainage Improvements is waiting for licensing to carry out works on Crown Land. No further works expected prior to June 30 while waiting for Crown Lands and Dam safety committee approval.

The two cameras at Marie Bashir Park, Narrandera Cemetery Furniture, Festoon lighting automation and switch board upgrade; and the installation of the bins for the Barellan Cemetery are complete.

Environment

Quotes are being obtained and the public access work is underway for the Narrandera Waste facility.

The Larmer Street Flood Mitigation Works under boring to be completed in May. Orders have been placed for wiring and quotes being called for the pump. To be completed by June 30.

Barellan Stormwater Design project is to be carried over to 2019/2020.

The consultant for the Narrandera Floodplain Risk Management Study is completing the final documentation for council handover. Applications for grants to OEHL have been submitted.

An environmental consultant has been engaged for The Lake Talbot deepening project with works to be completed by the end of June.

Recreation & Culture

Book & Resource Annual Replacement purchasing is ongoing with purchasing trips planned.

Narrandera Library building of the youth room has commenced construction with an expected completion date toward the end of July 2019. The building is at lock up stage and will be carried over to 2019/2020.

Emergency works for the Barellan or Lake Talbot Pool have not been required, this project has been cancelled.

The Lake Talbot Pool pedestrian concrete path is complete and the landscaping design is being prepared for planting in Autumn, including the irrigation of garden beds.

The contract has been signed for the replacement of the Lake Talbot Pool Open water slide. Construction works are due to commence beginning of July. The change room contract is being finalised for signing, and works also due to commence beginning of June.

Rehabilitate Expansion Joints and Rampage floor lift and seal are to be reviewed at the end of the swimming season. This project will depend on the outcome of the tender for pool filtration and the Splash Park as well as the fix to the Rampage pool floor was adequate. Not to be completed this year, any significant works to be completed as part of the pool masterplan works.

The tender documentation is being reviewed to issue for the Lake Talbot Pool Detailed Design of Master Plan Works. This will be undertaken once the change room and slide tenders have been finalised. To be carried over to 2019/2020.

Marie Bashir Park Mobile Stage is under construction with expected delivery date of June 2019. Project carried over to 2019/2020.

Flag poles are installed at the Grong Grong entrance. Budget was adjusted in Quarterly review.

The Grong Grong Park poles installed and shade sail will be installed late June. Barellan Playground equipment has been ordered and will arrive mid-July. Barellan project will be carried over to 2019/2020.

The Hankinson Park irrigation works have been completed. The garden design is being determined by the OSR Committee. This project forms part of the Stronger Country Communities Round 2 funding. Project will be carried over to 2019/2020.

The initial costings for the Aquatic Weed Harvester have been investigated. Due to low weed growth in the lake during the past year, the need for a weed harvester will be reconsidered in 2019/2020. It will be recommended as part of a report to Council in August to restrict Council's contributions to \$65,000 in the project.

The existing Wiradjuri wall has structural defects that need to be further investigated. A meeting has been held with local elders to decide options for completion. Project deferred to 2019/2020.

The Tree Watering project is on schedule. This project includes irrigation works at the Cemetery and Marie Bashir Park. This is part of the Drought Community Funding.

Lake Talbot Pool Entry project construction is underway and to be completed by 30 June. This project forms part of the Drought Community Funding.

The CBD Gateway Project Manager has commenced. Procurement of materials and labour is underway. Work to commence in June. This project forms part of the Drought Community Funding.

Community Hall Improvement project has commenced. Binya shed is completed. Grong Grong Hall air conditioning and insulation completed. Barellan Hall ceiling repairs and painting completed. Stage curtains and soundproofing is to be completed by 30 June. Sandigo Hall ceiling work to be completed by 30 June. This project forms part of the Drought Community Funding.

Fencing to Sportsgrounds works to commence the second week of June. This project forms part of the Drought Community Funding.

The Cemetery Beautification design is progressing. Irrigation complete, entrance wall and landscaping 80% complete, tree planting to commence 6 June. This project forms part of the Drought Community Funding.

The Art on Water Tower project is underway. Art work completed with line marking for carpark to be completed by 30 June. Footpath and viewing area completed. Directional signage is completed. Interpretive signs to be completed by 30 June. This project forms part of the Drought Community Funding.

The Narrandera Sportsground South Toilet Block demolition, Basketball Pit at Marie Bashir Park, Christmas Light Display, Marie Bashir Park Boundary Running Fence and Running track, Barellan Pool roof insulation of the kiosk area, Barellan Cemetery Boundary Fence, Narrandera Sports Stadium exterior repainting, Victoria Ave Stage 1 irrigation, Narrandera Outdoor Netball Courts, Marie Bashir Park Seating and BBQ areas, Rocky Waterholes Toilet, Marie Bashir Park Skate Park Upgrade and Barellan Sportsground change room have been completed.

Transport & Communication

The works schedule for Transport & Communication is as follows in monthly order:

June 2019 –Adams Street.

Projects deferred to 2019/2020 budget are Mason Lane (drain covering), King Lane, Bolton Lane, Audley Lane and Beckham Street.

Flood Damage works are completed in terms of the money being spent. Several invoices are pending.

The culvert has been ordered for the RMS repair grant. Quotes are being received for gravel and guard rails.

Data migration and the road pavement management system for the stage 2 of the AMS Implementation has been deferred to 2019/2020.

The Truck Wash development is underway. The concrete design has been completed with the procurement process for construction underway. Upgrade to electricals is also out for quoting. The oil separator has been delivered and aeration tanks installed. Concrete works to commence in June.

The Railway Bridge concept plans have been developed for consultation with the Department of Planning & Environment Office of Environment/Heritage (OEH). This project forms part of the Environment Tourism Grant fund.

Projects that have been completed include: Mejum Road, Bulloak Tank Road, Laneway Improvements, Males Lane, Showground Road, Brookong Street North, Lizard Drive, Audley Street, Kerb & Gutter Footpath renewals, Centenary Road, Settlement Road, Semmler Road, Willows Road, Druces Road, Grong Grong River Road, Litchfields Lane, Pamandi Road, Old Wagga Rd, Landervale Road, Gawnes Road, Brewarrana Lane, Jolleys Road, Paynters Siding Road, Williams Road, Birrego Road, Lismoyle Road, Walkers Road, Irons Road, The Gap Road, Devlins Bridge Road, Settlers Road, Buckingbong Road, Audley Street footpath, Roads Hierarchy Review, Kennys Road, Ellis Road, Euratha Road, McKinnons Road, Orams Road, Killara Road, and Hulmes Road. Urban, Rural and Regional Roads reseal works are complete.

Economic Affairs

Barellan Community Hall main entrance and exit door are complete with the septic tank upgrade and gutter clean to be finalised.

The Gateway signs are progressing. The entrance shire boundary signs have been completed and installed.

The Red Hill signage flagpoles have been fabricated and the new billboard has been installed.

The Lake Talbot Tourist Park fire service upgrade budget to be revised down in the Quarterly Budget review, as it will only cover the design this financial year. The Australian Standards are being reviewed by staff to confirm all requirements before engaging a specialist designer.

Council component of the building works are complete for the upgrade of the Twynam Street shops. Property NSW fit out to be completed by 7 June. Service NSW anticipated to open by the end of June.

Orders have been issued for the Airport provision of apron flood lighting. Waiting on arrival of GA light pole and will be completed in June 2019.

The Airport terminal building works are expected to be completed in June 2019.

The NRMA Charging Station, Airport emergency generator, Airport Airside Beautification and improvements, Visitor Information Centre Building works Airport cottage building works, Railway station building works, Terminal CCTV security upgrade, Grong Grong Community Hall building works and Manderlay Road Building Works are complete.

The provision for off-street chambers staff parking has been cancelled.

Water Supplies

The Water Main Replacements program includes: Riverine Street, Argyle Street, Whitton Street, Mitchell Street, Dalgetty Street and King Street. Riverine Street and Argyle St are complete and Mitchell Street is to begin in June.

The schedule has been developed for the Hydrant and Valve replacements and is completed for 2018/2019.

The project reference group meeting undertaken for the Integrated Water Cycle Management (IWCM) and development of the options paper has commenced and is 50% complete.

Air quality testing is being undertaken in June for the Aerator gas scrubbing.

Water Treatment Plant Upgrade design is being performed in conjunction with the IWCM study. Detailed applications under the Safe and Secure Water Programme have been submitted on 1st April. Options assessment under ICWM submitted to Council. To be reviewed by the Stakeholder reference group and Council.

Non Return Valve Bore 4 to commence in June 2019.

The Network Hydraulic Modelling Software review completed and delivered. Training is being scheduled. To be carried over to 2019/2020.

Main Street Water Main Replacement is scheduled to begin in May 2019.

Installation has begun on first site and procurement underway for Flow meters on all inlet and outlet reservoirs.

The data entry and document control system has been developed and is currently being implemented.

The Backflow prevention register is scheduled for June 2019.

The Low Level Chlorinator equipment is complete subject to final commissioning.

The North Zone Pressure Pump size will be informed by the Hydraulic modelling. The pumps will be replaced once the modelling is complete. Project deferred to 2019/2020.

Procurement has commenced for the SCADA and Instrumentation upgrades. The project is to be completed over two years. Deferred to 2019/2020.

Service Replacements to be performed as needed.

The Duplicate Rising Main from Plant, Pine Hill Pumps replacement, Reservoir cleaning and structural assessment, Vermin proofing, Rising Main Isolation, the Bore 3 well head replacements design, the Emergency response equipment and Pine Hill Reservoir Vermin Proofing has been completed.

Sewerage Supplies

Investigate PS1 Cracking is waiting on cleaning for the structural inspection.

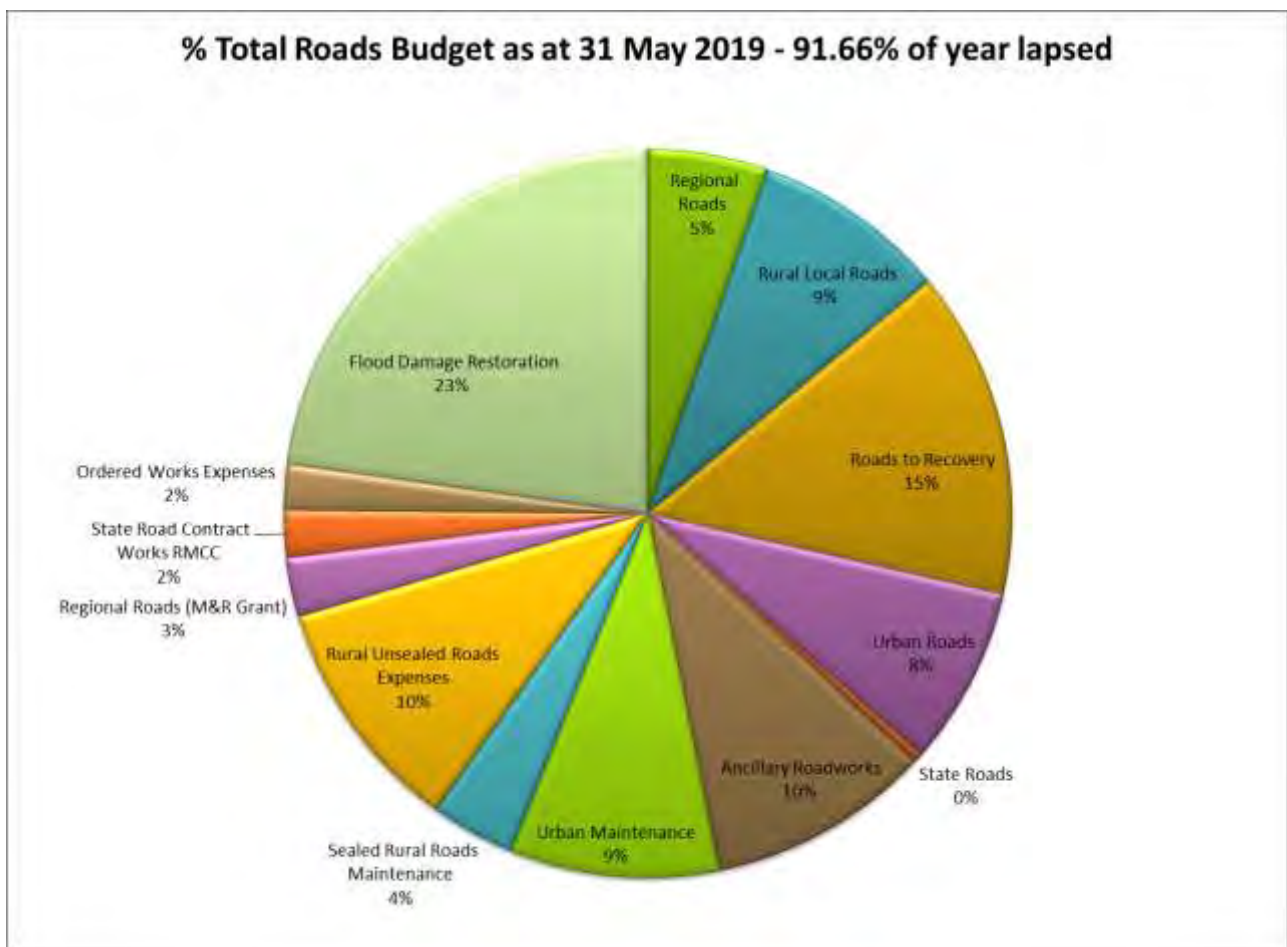
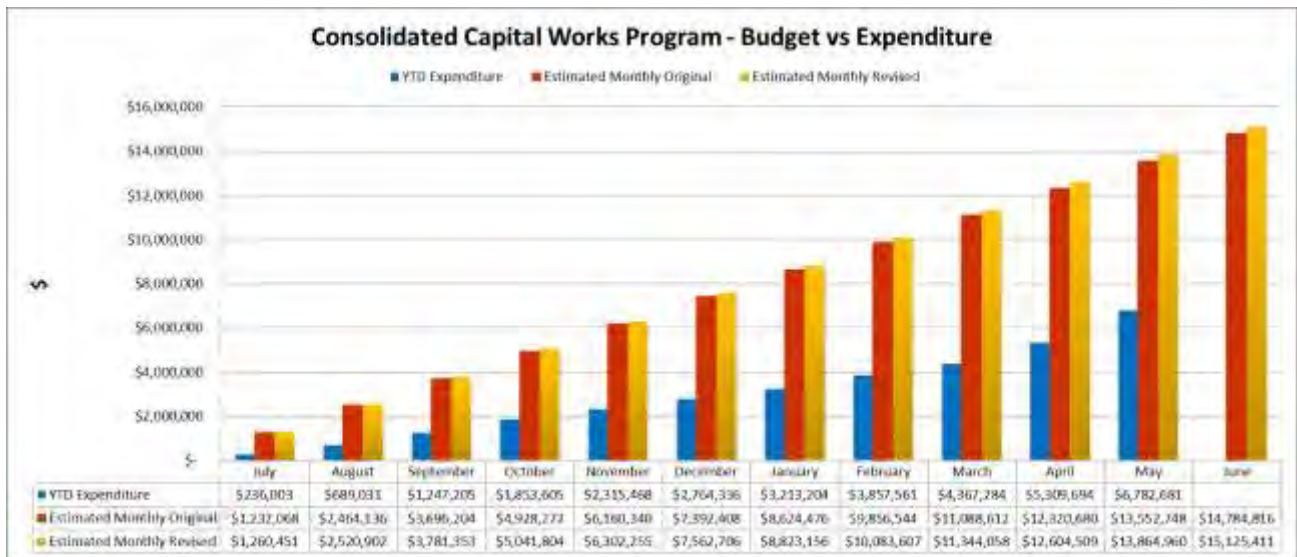
The effluent inlet quality is being monitored for the EPA Primary Filter.

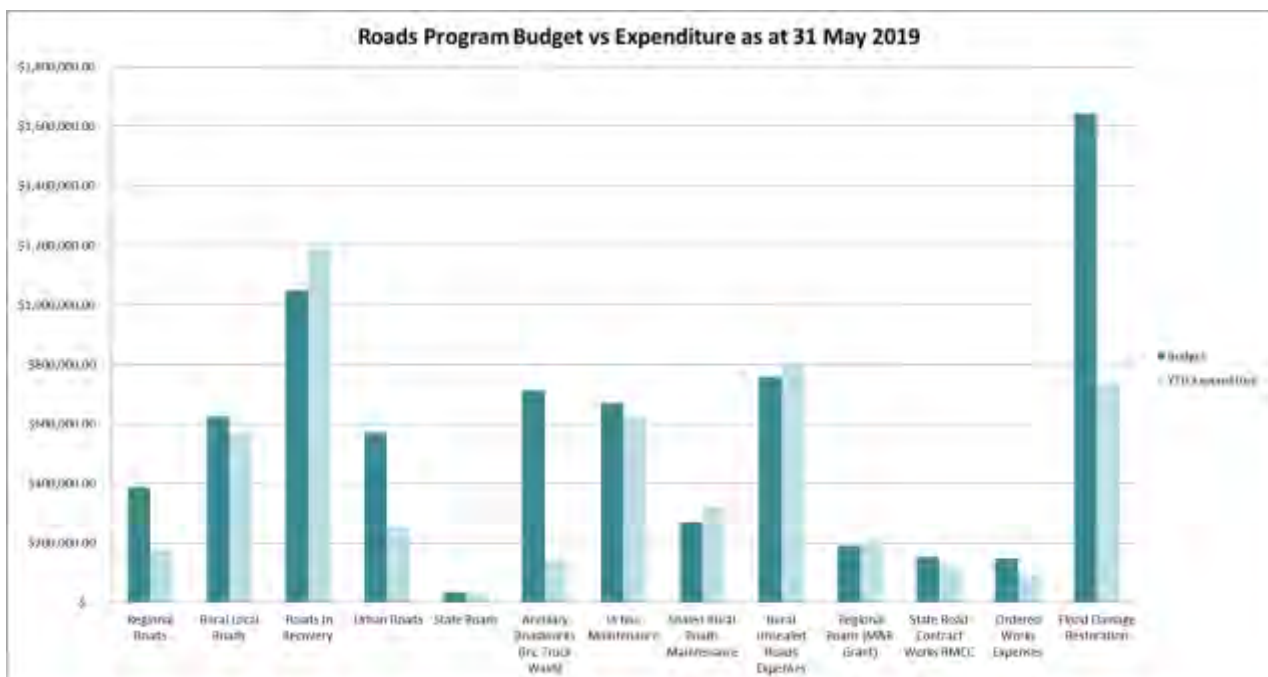
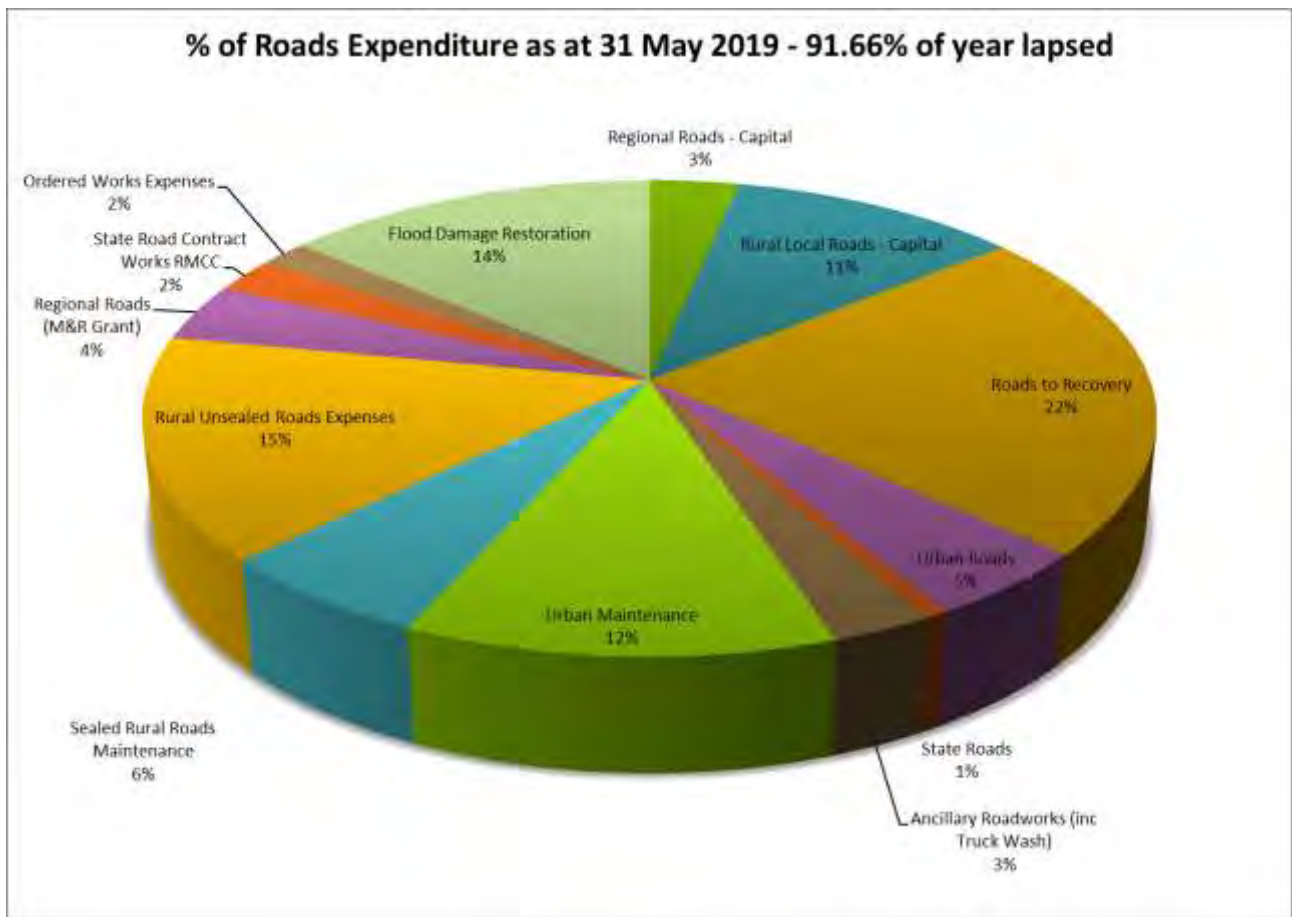
Investigation about the possible location of the flowmeters for Pump Station 2, 3, 4 have been done. Flowmeters will be procured within April and May, with installation in June.

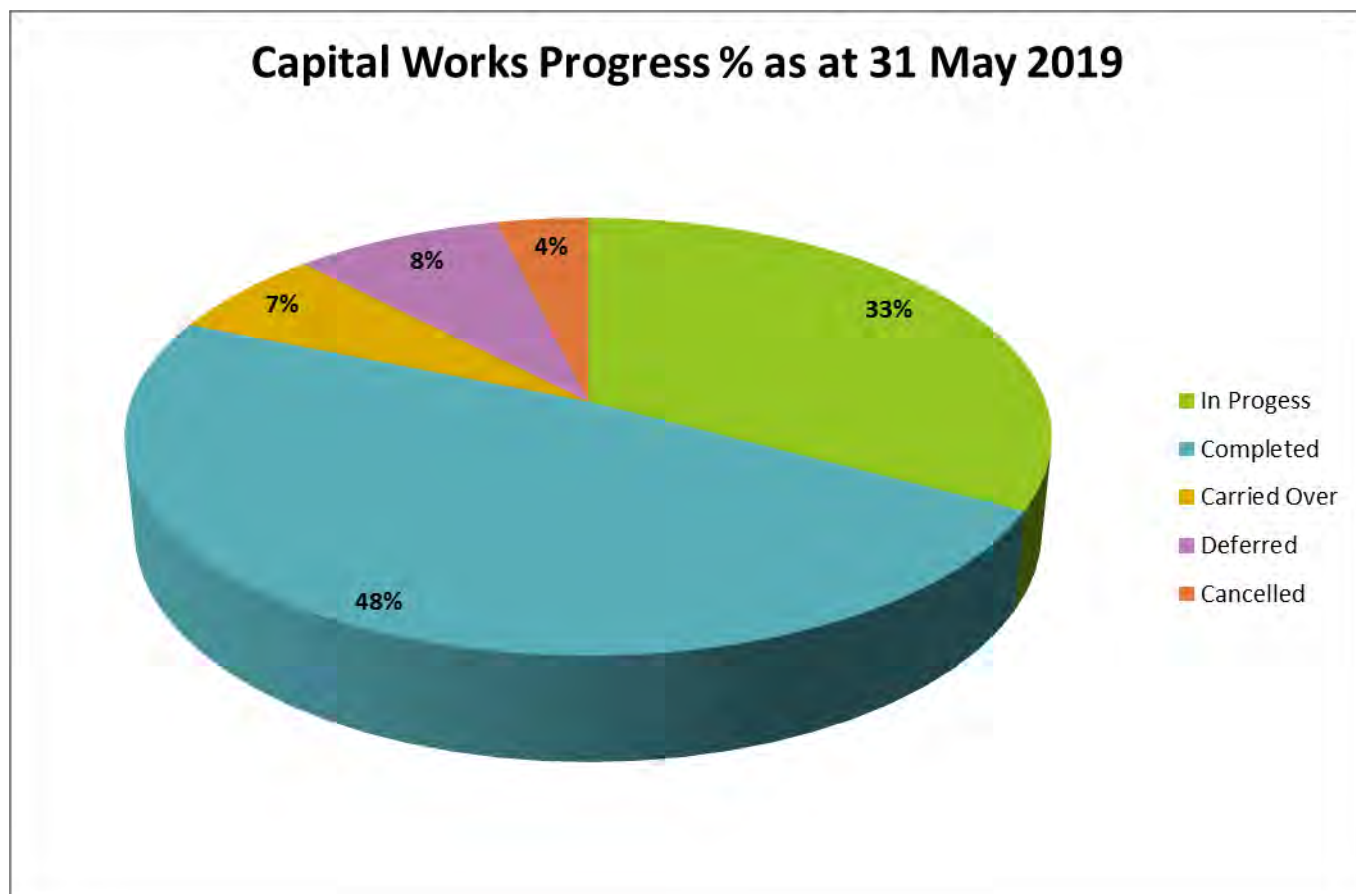
Investigations have been completed for the SPS1 Emergency Bypass Pump. Quotes have been received; all quotes are above budgeted amount. The project is to be reconsidered in the 2019/2020 financial year.

Manhole Replacements, Sewer Service Replacements and Sewer Main Replacements will be performed as needed. Larmer Street line replacement is to be investigated.

The Maturation Pond Spillway repair and Elwin Street Main Replacement are complete.







TERMINOLOGY

This report contains an explanation of terminology and headings used in the capital works report. Key terms and terminology are as follows:

Ledger Number - This is a reference number for staff to link the report to Councils accounting records.

Capital works are funded from a number of sources. Codes that denote revenue sources are:

- **Revenue** – Projects funded from revenue raised from Rates & Annual charges, User Fees and Other Revenue.
- **Reserve** – Jobs funded from Council’s reserves and unspent grants.
- **Grant & Contributions** - Funding from other Government departments, Council’s or organisations.

Budget – This is the total allocation to complete the project.

YTD Exp – Total expenditure allocated to project as of report date, including commitments.

Balance – Amount of unspent funds for each program at reporting date.

Graph – The graph at the top of the report displays the original budget adopted by Council, the revised budget and year to date expenditure, including commitments.

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

Theme

Our Infrastructure

Goal

To have an improved and adequately maintained road network

Strategy

56 - Commence identified actions from the Roads Review including implementation of an effective road hierarchy

Action

56.1 - Funding for and any identified projects and opportunities from the strategy to be included and considered by Council as part of the annual budget process

ISSUES AND IMPLICATIONS

Policy

Nil

Financial

Advise Council of the current status of the Capital Works Program

Legal / Statutory

N/A

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

N/A

RECOMMENDATION

That Council

1. Receive and note the information contained in the Capital Works report as at 31 May 2019.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2018-19 - As at 31/05/19



91.66 % of year elapsed

Project	Status	Resp.	Job Number	Proposed Budget	Carryover	Sept	Dec	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
1 Council Chambers Sewer Upgrade	D	WM	4100-1002-0000	\$0.00	\$14,919.00					\$14,919.00	\$0.00	\$14,919.00	0%	Plumber engaged to assess solutions
2 Council Chambers Building Works	A	WM	4100-1004-0000	\$27,600.00				-\$27,000.00	\$3,360.91	\$600.00	\$8,949.18	-\$8,349.18	1492%	Air conditioner in stair well area complete; guttering, exhaust fan installation and minor work at corporate library progressing
3 TRIM EDMS Project	A	IT	4200-1001-0000	\$0.00	\$17,395.00				\$16,500.00	\$17,395.00	\$0.00	\$17,395.00	0%	Retesting sample data with MagIQ before completing migration.
4 Replace Desktops/Laptops	F	IT	4400-1001-0000	\$20,000.00				\$23,000.00		\$43,000.00	\$45,679.50	-\$2,679.50	106%	Project Completed
5 Councillor Tablet Replacement	F	IT	4400-1011-0000	\$10,500.00			\$10,000.00			\$20,500.00	\$19,919.04	\$580.96	97%	Project completed - JOB CLOSED
6 Website revamp	CO	IT	4400-1007-0000	\$50,000.00	\$20,000.00					\$70,000.00	\$0.00	\$70,000.00	0%	designs for the new website underway first site visits scheduled for May.
7 Manager Tablets	A	IT	4400-1013-0000	\$8,000.00						\$8,000.00	\$0.00	\$8,000.00	0%	Review as old councillor tablets are reallocated
8 MS Exchange Replacement	D	IT	4400-1014-0000	\$28,000.00						\$28,000.00	\$0.00	\$28,000.00	0%	Reviewing Quotes. Project Deferred to 19/20
9 MS Office Replacement	D	IT	4400-1015-0000	\$35,000.00						\$35,000.00	\$405.00	\$34,595.00	1%	Reviewing Quotes. Project Deferred to 19/20
10 Council email archiving	D	IT	4400-1017-0000	\$17,000.00						\$17,000.00	\$0.00	\$17,000.00	0%	Options will depend on the exchange replacement that is chosen. Project Deferred to 19/20
11 Webcasting and Video Conferencing	A	IT	4400-1018-0000	\$42,000.00			-\$10,000.00	-\$23,000.00	\$4,476.36	\$9,000.00	\$1,115.00	\$7,885.00	12%	Council resolved to outsource the webcasting of the meetings. Replacement microphones have been installed.
12 Server Backup System Replacement	F	IT	4400-1012-0000	\$34,000.00						\$34,000.00	\$32,673.00	\$1,327.00	96%	Project completed - Job Closed
13 Relocate Fibre Optic from Teloca House to EOC	F	IT	4400-1016-0000	\$10,500.00						\$10,500.00	\$11,050.00	-\$550.00	105%	Project completed - Job Closed
14 Narrandera Depot Building Works	A	WM	5000-1002-0000	\$9,000.00				\$2,000.00		\$11,000.00	\$11,912.02	-\$912.02	108%	Upgrades to staff areas. Works 90% complete blinds to be installed
15 Festoon lighting automation and switch board up	F	MPA	5050-1002-0000	\$20,825.00						\$20,825.00	\$21,181.36	-\$356.36	102%	Work completed. Awaiting final invoices - Job Closed
16 Driscoll Rd - street lighting	A	MPA	5050-1003-0000	\$40,200.00				-\$25,000.00		\$15,200.00	\$12,536.69	\$2,663.31	82%	To be completed by mid June.
17 CCTV Camera Equipment Replacement	A	IT	5200-1002-0000	\$11,000.00					\$2,402.50	\$11,000.00	\$7,663.80	\$3,336.20	70%	CCTV for the NRMA charging station completed. Waiting for completion of other CCTV repairs.
18 2 Cameras Marie Bashir Park	F	IT	5200-1003-0000	\$0.00	\$10,000.00					\$10,000.00	\$9,051.00	\$949.00	91%	Project completed - Job Closed
19 Narrandera Waste Facility -External fence & imp	A	MDE	5600-1006-0000	\$45,000.00						\$45,000.00	\$27,339.59	\$17,660.41	61%	12/18: Quotes being obtained. 1/19: Public access work underway
20 Recycle Vending Machine	A	DGMI	5600-1008-0000	\$0.00				\$60,000.00	\$4,950.00	\$60,000.00	\$2,372.15	\$57,627.85	4%	Project scoping commenced. Application made for electricity connection.
21 Waste Depot Building Works	F	WM	5600-1007-0000	\$4,000.00						\$4,000.00	\$83.42	\$3,916.58	2%	Project Completed - Job Closed
22 Narrandera Floodplain Risk Management Study	A	MPA	5700-1001-0000	\$0.00	\$75,854.00					\$75,854.00	\$75,366.30	\$487.70	99%	Consultant completing final documentation for handover to Council. Applications for grants to OEH submitted.
23 Larmier St Flood Mitigation Works - Stage 2	A	MPA	5700-1004-0000	\$90,000.00				-\$25,000.00	\$27,532.55	\$65,000.00	\$23,040.57	\$41,959.43	5%	Under boring to be completed. Orders have been placed for wiring and quotes called for pump. Completed by June 30
24 Narrandera West Drainage Improvements	A	MPA	5700-1005-0000	\$222,000.00	-\$9,499.00	\$33,541.00		-\$178,000.00		\$68,042.00	\$25,388.75	\$42,653.25	37%	Basin locations confirmed. Awaiting license from Crown lands to carry out works on Crown land. No further works expected prior to June 30 while waiting for Crown Lands and Dam safety committee approval.
25 Narrandera Cemetery Furniture	F	OSR	0800-1002-0000	\$8,000.00						\$8,000.00	\$4,593.75	\$3,406.25	57%	Project completed - to be closed
26 Lawn Cemetery Extension	D	OSR	0800-1004-0000	\$120,000.00						\$120,000.00	\$0.00	\$120,000.00	0%	Site had been levelled and concrete beams to commence 5-6-19. Turf to be laid October 2019
27 Barellan Cemetery Entrance gate	CO	OSR	0800-1005-0000	\$16,000.00						\$16,000.00	\$0.00	\$16,000.00	0%	Unable to complete as contractor unable to start until october 2019
28 Barellan Cemetery - Boundary fence	F	OSR	0800-1006-0000	\$8,000.00						\$8,000.00	\$7,838.00	\$162.00	98%	Project completed - Job Closed
29 Narrandera Library Book & Resources annual rep	A	CDM	7700-1002-0000	\$29,696.00						\$29,696.00	\$18,014.61	\$11,681.39	61%	Resource purchasing is ongoing with purchasing trips planned.
30 Narrandera Library - Building of Youth Room	CO	DGMI	7700-1003-0000	\$315,000.00			\$100,000.00		\$132,874.62	\$415,000.00	\$120,034.03	\$294,965.97	29%	Construction commenced due for completion end of July. Building at lock up stage.
31 Narrandera Library Building Works	A	WM	7700-1004-0000	\$5,450.00					\$3,318.18	\$5,450.00	\$189.74	\$5,260.26	3%	Light and fan sensor in toilets, electric hand dryer, external wall light
32 Lake Talbot Pool - Detailed Design of Master Plan Works - Filtration & Splash Park Works	CO	MPA	7800-1005-0000	\$0.00	\$93,490.00			\$1,517.12	\$33,718.18	\$95,007.12	\$39,390.97	\$55,616.15	41%	Reviewing tender documentation in preparation for issue of tender. Tender advertising to be issued in June.
33 Lake Talbot Pool - Rehabilitate Expansion Joints &	F	MPA	7800-1006-0000	\$30,000.00	-\$12,847.00			-\$20,000.00		\$22,847.00	\$4,106.46	\$18,740.54	18%	Completed. Will review at end of swimming season. Will depend on outcome of tender for pool filtration & splash park and also if fix to rampage pool floor was adequate. Not to be completed this year. Any significant works to be completed as part of the pool masterplan works.
34 Lake Talbot Pool Replacement of Open Slide	CO	MPA	7800-1010-0000	\$243,615.00				\$924,385.00	\$7,060.05	\$1,168,000.00	\$12,973.31	\$1,155,026.69	1%	Contract has been signed. Design and engineering has commenced. New slide installation estimated to commence in July.
35 Lake Talbot Pool - Pedestrian path	A	MPA	7800-1011-0000	\$125,000.00	\$10,096.00				\$2,010.00	\$135,096.00	\$120,415.57	\$14,680.43	89%	Landscaping design being prepared by OSR team for planting in autumn. Includes irrigation of garden beds
36 Lake Talbot Pool - Change Rooms pool deck level	CO	MPA	7800-1012-0000	\$398,119.00				\$67,373.00		\$465,492.00	\$9,411.15	\$456,080.85	2%	Contract being finalised for signing. Construction works due to commence beginning of June.
37 Lake Talbot Pool - Chairlift	F	MPA	7800-1013-0000	\$0.00				\$10,264.00		\$10,264.00	\$10,264.00	\$0.00	100%	Donation received - Project Complete
38 Lake Talbot Pool - Chairlift Shed	A	MPA	7800-1014-0000	\$0.00				\$6,000.00		\$6,000.00	\$6,041.70	-\$41.70	101%	
39 Barellan Pool - Shade Structure South Side	CO	MPA	7900-1006-0000	\$9,000.00					\$4,176.00	\$9,000.00	\$4,800.02	\$4,199.98	53%	Barellan Swim club received grant funding. Procurement underway with construction planned in June.
40 Barellan Pool Insulate roof of kiosk area	F	MPA	7900-1005-0000	\$6,000.00						\$6,000.00	\$4,702.59	\$1,297.41	78%	Project completed - Job Closed
41 Narrandera Sportsground - South Toilet Block de	F	OSR	0200-1011-0000	\$10,000.00						\$10,000.00	\$609.72	\$9,390.28	6%	Complete - waiting on invoice
42 Narrandera Sportsground Play Equipment	CO	OSR	0200-1016-0000	\$0.00				\$24,600.00	\$27,137.27	\$24,600.00	\$0.00	\$24,600.00		Playground equipment on order but wont arrive until mid July. Site preperation to commence last week of June. Estimated cost including softfall and edging \$42k. Additional \$17,200 to come from savings in Grong Grong Shade sail, Hankinson and vic irrigation or the southern toilet block demolition.
43 Barellan Sportsground - Change room Upgrade	F	OSR	0200-1014-0000	\$102,000.00	\$395,136.00			\$136,364.00	\$21,570.77	\$633,500.00	\$567,939.10	\$65,560.90	90%	Completed - final invoices to come.
44 Marie Bashir Park - Boundary Fence & Running T	F	OSR	0200-1010-0000	\$10,000.00	\$128,233.00		\$7,578.00			\$145,811.00	\$135,538.51	\$10,272.49	93%	Completed - Job Closed
45 Narrandera outdoor netball courts - concreting c	F	OSR	0200-1013-0000	\$12,000.00		\$3,290.00				\$15,290.00	\$15,291.47	-\$1.47	100%	Project completed - Job Closed
46 Marie Bashir Park - Mobile Stage	CO	OSR	0300-1009-0000	\$0.00	\$180,000.00				\$91,135.00	\$180,000.00	\$60,963.18	\$119,036.82	34%	Stage under construction. Expected delivery in June.
47 Flag Poles for Festive Flags	A	OSR	0300-1012-0000	\$0.00			\$11,822.00		\$436.36	\$11,822.00	\$9,449.23	\$2,372.77	80%	Poles have been installed at Grong Grong Entrance. Budget was adjusted in Quarterly review.
48 Completion of Wiradjuri wall	D	OSR	0300-1022-0000	\$20,000.00						\$20,000.00	\$0.00	\$20,000.00	0%	Existing Wiradjuri wall has structural defects that need to be further investigated. Meeting has been held with local elders to decide options.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2018-19 - As at 31/05/19



91.66 % of year elapsed

Project	Status	Resp.	Job Number	Proposed Budget	Carryover	Sept	Dec	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
49 Barellan Playground Upgrades	CO	OSR	0300-1023-0000	\$15,000.00				\$15,000.00	\$25,415.00	\$30,000.00	\$0.00	\$30,000.00	0%	Equipment has been ordered and will arrive mid July
50 Grong Grong Park Playground replacements & st	A	OSR	0300-1024-0000	\$30,000.00				-\$22,000.00	\$2,063.64	\$8,000.00	\$3,628.87	\$4,371.13	45%	Poles have been installed and shade sail will be installed late June
51 Hankinson park upgrade	CO	OSR	0300-1025-0000	\$30,000.00			\$50,000.00		\$363.64	\$80,000.00	\$10,122.50	\$69,877.50	13%	Irrigation works completed. Garden design being determined by OSR Committee. Project forms part of Stronger Country Community Round 2 funding. \$17,500 to go to Narrandera Sportsground Playground.
52 Drought Community Funding - Tree Watering	A	OSR	0300-1028-0000	\$0.00			\$131,113.00		\$24,599.55	\$131,113.00	\$59,534.41	\$71,578.59	45%	Progressing on schedule. Invoice to be received for second water tanker.
53 Drought Community Funding - Lake Talbot Pool	A	MPA	0300-1029-0000	\$0.00			\$58,275.00		\$27,824.09	\$58,275.00	\$23,267.64	\$35,007.36	40%	Construction underway. To be completed 30 June.
54 Drought Community Funding - CBD Gateway	A	MPA	0300-1030-0000	\$0.00			\$299,233.00		\$169,478.39	\$299,233.00	\$20,390.46	\$278,842.54	7%	Procurement complete. Construction to start June.
55 Drought Community Funding - Comm Hall Impro	A	MPA	0300-1031-0000	\$0.00			\$120,053.00		\$56,222.69	\$120,053.00	\$38,988.62	\$81,064.38	32%	Binya shed completed. Grong Grong Hall air con and insulation completed. Barellan Hall ceiling repairs and painting completed. Stage curtains and soundproofing to be completed by 30 June. Sandigo Hall ceiling work to be completed by 30 June.
56 Drought Community Funding - Fencing to Sports	A	OSR	0300-1032-0000	\$0.00			\$105,045.00		\$110,000.00	\$105,045.00	\$9,750.00	\$95,295.00	9%	Materials ordered and works to commence second week of June. Total project cost \$122,591.
57 Drought Community Funding - Cemetery Beautif	A	OSR	0300-1033-0000	\$0.00			\$47,250.00		\$36,471.65	\$47,250.00	\$21,571.64	\$25,678.36	46%	Project on schedule, irrigation complete, entrance wall and landscaping 80% complete, tree planting to commence 6 June.
58 Drought Community Funding - Art on Water Tow	A	MPA	0300-1034-0000	\$0.00			\$129,150.00		\$99,982.55	\$129,150.00	\$81,977.23	\$47,172.77	63%	Art work completed. Line marking for carpark to be completed by 30 June. Footpath and viewing area completed. Directional signage is completed. Interpretive signs to be completed by 30 June.
59 Marie Bashir Park - Seating & BBQ Areas x 2	F	OSR	0300-1007-0000	\$0.00	\$32,994.00		\$38,600.00		\$71,594.00	\$71,594.00	\$72,917.54	-\$1,323.54	102%	Completed - Job Closed
60 Victoria ave stage 1 - irrigation in front of Sports	A	OSR	0300-1026-0000	\$40,000.00					\$9,040.00	\$40,000.00	\$18,960.57	\$21,039.43	47%	Complete - savings to go towards extending the irrigation area within the sportsground adjacent to Argyle street. Awaiting final invoices.
61 Marie Bashir Park - Skate Park Upgrade	F	MPA	0300-1011-0000	\$0.00	\$165,536.00		\$40,696.87		\$206,232.87	\$206,232.87	\$206,232.87	\$0.00	100%	Project completed - Job Closed
62 Marie Bashir Park - Basketball Pit	F	OSR	0300-1021-0000	\$30,000.00			\$20,000.00		\$50,000.00	\$50,000.00	\$55,718.87	-\$5,718.87	111%	Completed - Job Closed
63 Christmas Tree Lighting Project	F	OSR	0300-1027-0000	\$30,000.00					\$30,000.00	\$30,000.00	\$29,271.19	\$728.81	98%	Installation completed. Date to be set for Autumn/Winter storage
64 Narrandera Sports Stadium - Repainting exterior	F	OSR	0400-1002-0000	\$30,000.00					\$30,000.00	\$30,000.00	\$28,059.00	\$1,941.00	94%	Project Completed - Job Closed. Remaining funds will be used to paint the foyer inside the stadium.
65 Lake Talbot Recreation Area - Rocky Waterholes	F	MPA	0600-1005-0000	\$0.00	\$46,974.00				\$1,363.64	\$46,974.00	\$53,009.39	-\$6,035.39	113%	Completed
66 Aquatic weed Harvester	D	OSR	0600-1008-0000	\$130,000.00				-\$130,000.00		\$0.00	\$0.00	\$0.00	#DIV/0!	Initial costings have been investigated, due to low weed growth in the lake during the past year, the need for a weed harvester will be reconsidered as part of a revote. It will be recommended as part of a report to Council in August to restrict Councils contribution to \$65K in the project.
67 Urban Roads Construction	N/A	WM	0006-1013-0000	\$0.00						\$0.00	\$0.00	\$0.00	0%	
68 Barellan Stormwater Design	CO	MPA	0006-1012-0000	\$0.00	\$4,417.00				\$4,417.00	\$4,417.00	\$656.07	\$3,760.93	15%	Project to be carried over to 19/20
69 Audley St (Elizabeth to Frederica)	D	WM	0006-1018-0000	\$16,830.00					\$16,830.00	\$16,830.00	\$0.00	\$16,830.00	0%	Revoted in the 2019/2020 budget
70 Adam St (Larmer to Audley)	D	WM	0006-1019-0000	\$16,804.00					\$16,804.00	\$16,804.00	\$0.00	\$16,804.00	0%	Revoted in the 2019/2020 budget
71 Mason Ln (Drain Covering)	D	WM	0006-1020-0000	\$30,000.00					\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	0%	Revoted in the 2019/2020 budget
72 Laneway Improvements	D	WM	0006-1021-0000	\$33,366.00					\$33,366.00	\$33,366.00	\$0.00	\$33,366.00	0%	Revoted in the 2019/2020 budget
73 Kerb Gutter & Footpath Renewal	F	WM	0006-1022-0000	\$25,000.00					\$2,826.97	\$25,000.00	\$15,135.09	\$9,864.91	61%	Completed. Awaiting invoices.
74 Roads Hierarchy Review	F	WM	0006-1010-0000	\$0.00	\$8,000.00				\$8,000.00	\$8,000.00	\$4,000.00	\$4,000.00	50%	Strategic network assessment has been completed - Job Closed
75 Urban Roads Construction - Laneways	N/A	WM	N/A	\$16,000.00					\$16,000.00	\$16,000.00	\$0.00	\$16,000.00	0%	
76 King Ln (Cadell to Adam)	D	WM	0009-1005-0000	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	Revoted in the 2019/2020 budget
77 Bolton Ln (Beckham to Jellinbah)	D	WM	0009-1006-0000	\$0.00					\$0.00	\$0.00	\$0.00	-\$0.00	#DIV/0!	Revoted in the 2019/2020 budget
78 Audley Ln (Midgeon to Roberts)	D	WM	0009-1007-0000	\$0.00					\$0.00	\$0.00	\$0.00	-\$0.00	#DIV/0!	Revoted in the 2019/2020 budget
79 Urban Reseals	N/A	WM	N/A	\$112,000.00					\$112,000.00	\$112,000.00	\$0.00	\$112,000.00	0%	Project completed. Invoices pending
80 Larmer Street	F	WM	0007-1001-0000	\$0.00					\$0.00	\$0.00	\$2,900.27	-\$2,900.27	#DIV/0!	
81 Douglas Street	F	WM	0007-1002-0000	\$0.00					\$0.00	\$0.00	\$18,654.34	-\$18,654.34	#DIV/0!	
82 Crescent St - Elwin to Adams	F	WM	0007-1003-0000	\$0.00					\$0.00	\$0.00	\$20,609.53	-\$20,609.53	#DIV/0!	
83 Crescent St - Whitton/Adams St Intersection	F	WM	0007-1004-0000	\$0.00					\$0.00	\$0.00	\$9,157.94	-\$9,157.94	#DIV/0!	
84 Audley Street	F	WM	0007-1005-0000	\$0.00					\$0.00	\$0.00	\$15,819.21	-\$15,819.21	#DIV/0!	
85 Whitton Street	F	WM	0007-1006-0000	\$0.00					\$0.00	\$0.00	\$15,735.84	-\$15,735.84	#DIV/0!	
86 Jonsen Street	F	WM	0007-1007-0000	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	
87 Binya St (Grong Grong)	F	WM	0007-1008-0000	\$0.00					\$0.00	\$0.00	\$5,954.21	-\$5,954.21	#DIV/0!	
88 Mulga St (Barellan)	F	WM	0007-1009-0000	\$0.00					\$0.00	\$0.00	\$42,767.87	-\$42,767.87	#DIV/0!	
89 Urban Pavement Rehabilitation	N/A	WM	N/A	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00	0%	
90 Showground Road	F	WM	0008-1013-0000	\$36,000.00					\$1,255.00	\$36,000.00	\$26,171.81	\$9,828.19	73%	Completed
91 Brookong St North	F	WM	0008-1014-0000	\$16,560.00					\$16,560.00	\$16,560.00	\$4,233.87	\$12,326.13	26%	Completed
92 Lizard Drive	F	WM	0008-1015-0000	\$61,750.00					\$1,255.00	\$61,750.00	\$30,759.57	\$30,990.43	50%	Completed
93 Beckham Street	CO	WM	0008-1016-0000	\$8,690.00					\$8,690.00	\$8,690.00	\$0.00	\$8,690.00	0%	Revoted in the 2019/2020 budget
94 Rural Roads Construction	N/A	WM	N/A	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00	0%	
95 Killara Rd 0-2.07km	F	WM	0010-1101-0000	\$65,205.00					\$65,205.00	\$65,205.00	\$47,251.60	\$17,953.40	72%	Project completed - Job Closed
96 Grng Grng River Rd 5th 0-2km	F	WM	0010-1104-0000	\$34,220.00					\$34,220.00	\$34,220.00	\$36,286.15	-\$2,066.15	106%	Project Completed - Job Closed
97 Druces Rd 0-1km	F	WM	0010-1102-0000	\$15,750.00					\$15,750.00	\$15,750.00	\$25,499.29	-\$9,749.29	162%	Project Completed - Job Closed
98 Druces Rd 3.235-4.335km	F	WM	0010-1103-0000	\$17,325.00					\$17,325.00	\$17,325.00	\$24,208.04	-\$6,883.04	140%	Project Completed - Job Closed
99 Pamandi Rd 0-1.5km	F	WM	0010-1105-0000	\$45,000.00					\$45,000.00	\$45,000.00	\$38,288.87	\$6,711.13	85%	Project Completed - Job Closed
100 Settlers Rd 3-3.5km	F	WM	0010-1106-0000	\$27,000.00					\$27,000.00	\$27,000.00	\$26,541.54	\$458.46	98%	Project Completed - Job Closed
101 Litchfields Ln 1.5-3km	F	WM	0010-1107-0000	\$37,500.00					\$37,500.00	\$37,500.00	\$33,368.90	\$4,131.10	89%	Project Completed - Job Closed
102 Rural roads resheeting	N/A	WM	N/A	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00	0%	
103 Euratha Rd 1.4-4.35km	F	WM	0012-1018-0000	\$88,500.00					\$88,500.00	\$88,500.00	\$106,713.27	-\$18,213.27	121%	Project completed - Job Closed
104 McKinnons Rd 0.8-1.5km	F	WM	0012-1019-0000	\$11,755.00					\$11,755.00	\$11,755.00	\$14,355.03	-\$2,599.03	122%	Project completed - Job Closed
105 Orams Rd 0-1.43km	F	WM	0012-1020-0000	\$25,025.00					\$25,025.00	\$25,025.00	\$29,632.55	-\$4,607.55	118%	Project completed - Job Closed

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2018-19 - As at 31/05/19



91.66 % of year elapsed

Project	Status	Resp.	Job Number	Proposed Budget	Carryover	Sept	Dec	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
106 Old Wagga Rd 9.7-10.5km	F	WM	0012-1021-0000	\$43,200.00						\$43,200.00	\$22,264.51	\$20,935.49	52%	Project Completed - Job Closed
107 Buckinbong Rd 13.86-16.24km	F	WM	0012-1022-0000	\$128,520.00						\$128,520.00	\$64,452.38	\$64,067.62	50%	Project Completed - Job Closed
108 FCR - Colinroobie Leeton Road	A	WM	0012-1023-0000	\$0.00					\$16,269.18	\$0.00	\$1,340.15	-\$1,340.15	0%	
109 Rural Roads Reveals	N/A	WM	N/A	\$143,000.00						\$143,000.00	\$0.00	\$143,000.00	0%	All reseat works completed. Invoices pending
110 Strontian Rd	F	WM	0002-1000-0000	\$0.00						\$0.00	\$0.00	\$0.00	#DIV/0!	Completed
111 Sandigo Rd	F	WM	0002-1000-0000	\$0.00						\$0.00	\$0.00	\$0.00	#DIV/0!	Completed
112 Sandy Creek Rd 1.8-3.2km	F	WM	0002-1004-0000	\$0.00						\$0.00	\$60,889.52	-\$60,889.52	#DIV/0!	Completed
113 Sandy Creek Rd 3.2-4.05km	F	WM	0002-1005-0000	\$0.00						\$0.00	\$0.00	\$0.00	#DIV/0!	Completed
114 Back Morundah Rd	F	WM	0002-1006-0000	\$0.00						\$0.00	\$38,778.06	-\$38,778.06	#DIV/0!	Completed
115 Flood Damage Repairs	F	WM	0004-0003-0000	\$1,792,900.00				-\$413,128.00	\$6,623.82	\$1,479,772.00	\$1,108,246.64	\$371,525.36	75%	All works funded under flood repair programme completed.
118 Roads to Recovery (R2R proposed to expend in U	N/A	WM	N/A	\$233,120.00						\$233,120.00	\$0.00	\$233,120.00	0%	
119 Roads to Recovery (R2R proposed to expend on	N/A	WM	N/A	\$626,820.00	\$25,522.00	\$256,236.00				\$908,578.00	\$0.00	\$908,578.00	0%	Budget Placeholder for all Roads to Recovery jobs. See job cost items below for details
120 Hulmes Road	F	WM	0014-1079-0000	\$0.00						\$0.00	\$65,228.09	-\$15,228.09	#DIV/0!	Project completed
121 Urban Roads reseat from R2R	A	WM	0014-1100-0000	\$0.00						\$0.00	\$0.00	\$63,753.00	#DIV/0!	In Nov Council meeting, this budget is recommended to utilise as co-contribution for HVSP
122 Mejum Rd 0-1.56km	F	WM	0014-1106-0000	\$0.00						\$0.00	\$42,468.30	-\$3,468.30	#DIV/0!	Completed
123 Willows Rd 3.5-4.5km	F	WM	0014-1108-0000	\$0.00						\$0.00	\$43,009.85	-\$1,009.85	#DIV/0!	Works Completed - Job Closed
124 Bulloak Tank Rd 12.19-13.19km	F	WM	0014-1111-0000	\$0.00						\$0.00	\$26,431.53	\$3,568.47	#DIV/0!	Completed
125 Males Ln 1.4-1.75km	F	WM	0014-1112-0000	\$0.00						\$0.00	\$1,056.23	\$7,518.77	#DIV/0!	Completed
126 Kennys Rd 0-1.7km	F	WM	0014-1113-0000	\$0.00						\$0.00	\$32,626.73	\$9,023.27	#DIV/0!	Works completed
127 Ellis Rd 0-2.5km	F	WM	0014-1115-0000	\$0.00					\$312.00	\$0.00	\$105,855.57	-\$43,355.57	#DIV/0!	Works Completed
128 Old Wagga Rd 27.49-29.49km	F	WM	0014-1076-0000	\$0.00						\$0.00	\$47,808.55	-\$47,808.55	#DIV/0!	Project Completed - Job Closed. Carry Over from 17/18 - See line 90 for budget
129 Old Wagga Rd 21.00-21.81	F	WM	0014-1077-0000	\$0.00						\$0.00	\$45,075.93	-\$45,075.93	#DIV/0!	Project Completed - Job Closed. Carry Over from 17/18 - See line 90 for budget
130 Old Wagga Rd 9.11-10.10	F	WM	0014-1078-0000	\$0.00						\$0.00	\$69,199.42	-\$69,199.42	#DIV/0!	Project Completed - Job Closed. Carry Over from 17/18 - See line 90 for budget
131 Devlins Bridge Rd 10.45-13.05km	F	WM	0014-1101-0000	\$0.00						\$0.00	\$80,011.09	-\$2,011.09	#DIV/0!	Project Completed - Job Closed
132 The Gap Rd 0-1km	F	WM	0014-1102-0000	\$0.00						\$0.00	\$54,140.15	-\$9,140.15	#DIV/0!	Project Completed - Job Closed
133 Brewarrana Ln 6.15-8.15km	F	WM	0014-1103-0000	\$0.00						\$0.00	\$33,422.85	\$1,577.15	#DIV/0!	Project Completed - Job Closed
134 Cestenary Rd 7.11-9.12km	F	WM	0014-1104-0000	\$0.00						\$0.00	\$56,181.87	-\$9,181.87	#DIV/0!	Project Completed - Job Closed
135 Jolleys Rd 8.76-10.42km	F	WM	0014-1105-0000	\$0.00						\$0.00	\$25,119.19	\$3,930.81	#DIV/0!	Project Completed - Job Closed
136 Gawnes Rd 12-12.3km	F	WM	0014-1107-0000	\$0.00						\$0.00	\$8,393.37	-\$893.37	#DIV/0!	Project Completed - Job Closed
137 Landervale Rd 2-3.5km	F	WM	0014-1109-0000	\$0.00						\$0.00	\$37,464.74	\$25,535.26	#DIV/0!	Project Completed - Job Closed
138 Paynters siding Rd 4.8-6.06km	F	WM	0014-1110-0000	\$0.00						\$0.00	\$44,872.16	-\$13,372.16	#DIV/0!	Project Completed - Job Closed
139 Williams Rd 0-1.5km	F	WM	0014-1114-0000	\$0.00						\$0.00	\$42,658.81	\$2,341.19	#DIV/0!	Project Completed - Job Closed
140 Birrego Rd 0-0.4km	F	WM	0014-1116-0000	\$0.00						\$0.00	\$13,051.42	-\$1,051.42	#DIV/0!	Project Completed - Job Closed
141 Irons Rd 0-2.8km	F	WM	0014-1117-0000	\$0.00						\$0.00	\$135,877.57	-\$42,877.57	#DIV/0!	Project Completed - Job Closed
142 Settlement Rd 0-0.8km	F	WM	0014-1118-0000	\$0.00						\$0.00	\$22,361.84	-\$2,361.84	#DIV/0!	Project Completed - Job Closed
143 Walkers Rd 1.5-2.5km	F	WM	0014-1119-0000	\$0.00						\$0.00	\$19,475.82	-\$1,975.82	#DIV/0!	Project Completed - Job Closed
144 Semmlers Rd 0-2km	F	WM	0014-1120-0000	\$0.00						\$0.00	\$52,699.06	\$7,300.94	#DIV/0!	Project Completed - Job Closed
145 Lisnoyle Rd 3.31-4.71km	F	WM	0014-1121-0000	\$0.00						\$0.00	\$82,462.55	-\$10,462.55	#DIV/0!	Completed - Job Closed
146 Regional Roads Capital Works (Capital Component	F	WM	0013-0000-0000	\$254,000.00						\$254,000.00	\$166,678.39	\$87,321.61	66%	Completed
147 Repair Grant (with 50 % contribution from Block	A	WM	0015-0001-0000	\$166,000.00				\$34,000.00		\$200,000.00	\$7,854.89	\$192,145.11	4%	Culverts and gravel for Cowabbie Creek project will be delivered in June. Completed. Invoices to be received.
148 Railway Bridge Structural Assessment	A	DGMI	0030-1008-0000	\$0.00	\$18,050.00					\$18,050.00	\$13,150.00	\$4,900.00	73%	Concept plans developed for consultation with Department of Planning & Environment/Heritage (DEH). Project forms part of Environment Tourism Grant fund.
149 Narrandera Truck Wash	CO	MPA	0030-1009-0000	\$590,000.00	\$12,266.00		\$40,000.00		\$32,580.00	\$642,266.00	\$123,575.67	\$518,690.33	19%	Concrete design completed with procurement process for construction underway. Upgrade to electrical also out for quoting. Oil separator delivered. Aeration tanks installed.
150 PAMP - (Active Transport - 50/50 RMS Funding)	A	MPA	0030-1012-0000	\$16,000.00					\$1,450.74	\$16,000.00	\$6,616.42	\$9,383.58	41%	RMS approved. Works to be completed mid June.
151 Footpath - Elwin Street	F	MPA	0030-1016-0000	\$25,000.00						\$25,000.00	\$17,634.74	\$7,365.26	71%	Completed - Job Closed
152 Footpath - Audley Street	F	MPA	0030-1015-0000	\$22,000.00			-\$6,000.00			\$16,000.00	\$15,892.00	\$108.00	99%	Project completed - Job Closed
153 Barellean Community Hall Building Works	A	WM	8300-1001-0000	\$27,950.00						\$27,950.00	\$11,544.02	\$16,405.98	41%	Main entrance, exit door complete; septic tank upgrade and gutter clean to be finalised.
154 Grong Grong Community Hall Building Works	F	WM	8300-1002-0000	\$9,000.00				\$35,400.00	\$818.18	\$44,400.00	\$43,063.21	\$1,336.79	97%	Project Completed.
155 Railway Station Building Works	F	WM	8300-1003-0000	\$1,750.00						\$1,750.00	\$1,834.07	-\$84.07	105%	Job completed - Job Closed
156 Red Hill Signage	A	EDM	8500-1001-0000	\$0.00	\$6,000.00					\$6,000.00	\$2,200.00	\$3,800.00	37%	Flagpoles are being fabricated. New billboard has been installed.
157 Arts Centre Building Works	CO	WM	8650-1001-0000	\$5,000.00						\$5,000.00	\$386.05	\$4,613.95	8%	Need to be carried over for 19/20.
158 NRMA Charging Station	F	EDM	8600-1002-0000				\$5,000.00			\$5,000.00	\$1,606.11	\$3,393.89	32%	Completed - Job Closed
159 Gateway/Entrance signs	CO	EDM	8700-1003-0000	\$30,000.00	\$68,261.00	-\$38,000.00				\$60,261.00	\$27,368.36	\$32,892.64	45%	Shire boundary signs completed and installed. Gateway signs progressing.
160 Visitor Information Centre Building Works	F	WM	8700-1004-0000	\$7,500.00						\$7,500.00	\$6,422.02	\$1,077.98	86%	Completed - Job Closed
161 Lake Talbot Tourist Park fire service upgrades de	CO	MPA	8900-1005-0000	\$100,000.00				-\$80,000.00		\$20,000.00	\$1,436.37	\$18,563.63	7%	Budget to be revised down in QBR as will only cover design this financial year. Project Manager reviewing Australian Standards to confirm requirements before engaging specialist designer. To be carried over to next FY.
162 Building renewal and upgrades	N/A	WM	9300-1004-0000	\$68,660.00				-\$68,660.00		\$0.00	\$0.00	\$0.00	#DIV/0!	In the process of project schedule development
163 Upgrading Twynam Street Shops details required	A	DGMI	9300-1005-0000	\$60,000.00					\$18,379.20	\$80,000.00	\$66,752.54	-\$6,752.54	111%	Contractor fit out to be completed by 7 June. Service anticipated to open by end of June.
164 Airport Cottage Building Works	F	WM	9300-1007-0000	\$17,000.00						\$17,000.00	\$16,493.32	\$506.68	97%	Completed - Job Closed
165 16 Kiesling Drive Building Works	CO	WM	9300-1009-0000	\$10,250.00						\$10,250.00	\$2,594.23	\$7,655.77	25%	Control system for irrigation; new clothes line; pergola at back of house with steel frame and sheets
166 Mandelay Road Building Works	F	WM	9300-1008-0000	\$13,100.00				-\$5,600.00		\$7,500.00	\$7,481.05	\$18.95	100%	Completed - Job Closed
167 Airport Provision of emergency generator	A	TAE	9400-1005-0000	\$5,000.00					\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	0%	Completion order placed May 2019 completed in June 2019.
168 Airport Airside Improvements incl. flood gate rep	A	TAE	9400-1006-0000	\$15,000.00						\$15,000.00	\$15,672.45	-\$672.45	104%	Completion May 2019.
169 Airport Terminal building CCTV security upgrade	F	TAE	9400-1007-0000	\$15,000.00						\$15,000.00	\$14,335.06	\$664.94	96%	Completed - Job Closed

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2018-19 - As at 31/05/19

Capital Projects	Cancelled	Complete	Unrealised Grants
Projects Not Capitalised	Deferred	Carryover	Key Operational

91.66 % of year elapsed

Project	Status	Resp.	Job Number	Proposed Budget	Carryover	Sept	Dec	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
170 Airport Provision of apron flood lighting.	A	TAE	9400-1008-0000	\$15,000.00						\$15,000.00	\$14,990.00	\$10.00	100%	Awaiting arrival of GA light pole will be completed in June 2019.
171 Airport Terminal Building Works	A	WM	9400-1009-0000	\$11,000.00						\$11,000.00	\$11,754.92	-\$754.92	107%	Work has commenced completion targeted for June 2019.
172 Airport Airside Beautification	F	TAE	9400-1004-0000	\$0.00	\$7,406.00					\$7,406.00	\$7,388.09	\$17.91	100%	Completed.
173 Light Vehicles	A	PWM	9500-1001-0000	\$404,394.00						\$404,394.00	\$68,137.55	\$336,256.45	17%	Plant replacement schedule completed. Procurement underway.
174 Trucks & Trailers	A	PWM	9500-1001-0002	\$757,250.00						\$757,250.00	\$68,137.55	\$689,112.45	9%	Plant replacement schedule completed. Procurement underway.
175 Heavy Plant	A	PWM	9500-1002-0000	\$274,900.00					\$17,025.00	\$274,900.00	\$0.00	\$274,900.00	0%	Plant replacement schedule completed. Procurement to commence.
176 Other Plant Cap Expenses	A	PWM	9500-1003-0000	\$20,000.00						\$20,000.00	\$24,722.75	-\$4,722.75	124%	Plant replacement schedule completed. Procurement underway.
177 Water Main Replacements	A	WSE	2900-1001-0000	\$250,000.00	\$127,094.00				\$20,631.73	\$377,094.00	\$244,044.45	\$133,049.55	65%	Program to include: Riverine St, Argyle St, Whitton St, Mitchell St, Dalgetty St, King St, Riverine St and Argyle St complete. Mitchell Street to begin in June.
178 Hydrant and Valve replacements	F	WSE	2900-1004-0000	\$50,000.00					\$4,178.18	\$50,000.00	\$57,848.88	-\$7,848.88	116%	Project completed for 2018/2019.
179 SCADA and Instrumentation upgrades (online ch	D	WSE	2900-1005-0000	\$50,000.00						\$50,000.00	\$549.04	\$49,450.96	1%	Replacement of radio telemetry with wireless internet and purchase of chlorine analyser. Procurement underway. Project is to be completed over two years. Deferred to 2019/2020.
180 Emergency response equipment incl. pump and	F	WSE	2900-1008-0000	\$25,000.00					\$4,218.18	\$25,000.00	\$21,691.97	\$3,308.03	87%	Complete - Invoices/orders still outstanding
181 Main Street Water Main replacement	A	WSE	2900-1009-0000	\$300,000.00					\$75,927.51	\$300,000.00	\$81,616.93	\$218,383.07	27%	Water main replacement Bolton St in conjunction with Bolton St upgrade works. Construction began in May 2019 75% complete. To be completed by 30 June.
182 Services Replacements	A	WSE	2900-1011-0000	\$50,000.00					\$3,081.82	\$50,000.00	\$74,229.16	-\$24,229.16	148%	Household service replacements as needed.
183 IWCM Study - (50/50 funding)	A	WSE	2900-1016-0000	\$0.00	\$49,213.00					\$49,213.00	\$43,721.00	\$5,492.00	89%	Project reference group meeting undertaken development of options paper has commenced 50% complete.
184 Flow meters on all inlet and outlets Reservoirs	A	WSE	2900-1022-0000	\$95,000.00					\$3,635.39	\$95,000.00	\$30,478.28	\$64,521.72	32%	Procurement underway. Installation has begun on first site. 50% complete.
185 Aerator gas scrubbing	A	WSE	2900-1027-0000	\$20,000.00						\$20,000.00	\$0.00	\$20,000.00	0%	Air quality testing to be undertaken in June.
186 Network Design and Planning review (reservoirs)	D	WSE	2900-1028-0000	\$25,000.00						\$25,000.00	\$40.64	\$24,959.36	0%	To begin once Hydraulic Modelling is complete. Deferred
187 Rising Main Isolation	F	WSE	2900-1037-0000	\$0.00	\$8,600.00					\$8,600.00	\$8,478.07	\$121.93	99%	Project is to disconnect retic system from rising main. Completed.
188 WTP filter/Upgrade design	A	WSE	2900-1038-0000	\$150,000.00	\$11,521.00				\$10,813.78	\$161,521.00	\$82,630.65	\$78,890.35	51%	Detailed applications under the Safe and Secure Water programme submitted 1 April. Options assessment under ICWM submitted to Council. Review complete by Stakeholder reference group and Council.
189 Non Return Valve Bore 4	A	WSE	2900-1042-0000	\$2,500.00						\$2,500.00	\$0.00	\$2,500.00	0%	To commence June 2019
190 Bore 3 well head replacement	F	WSE	2900-1043-0000	\$125,000.00	\$12,065.00				\$3,899.09	\$137,065.00	\$58,756.01	\$78,308.99	43%	Complete - Invoices/orders still outstanding
191 North Zone Pressure Pump - low pressure issues	D	WSE	2900-1051-0000	\$45,000.00						\$45,000.00	\$977.69	\$44,022.31	2%	Hydraulic modelling will inform pump size, pumps to be replaced once hydraulic modelling is complete. Deferred.
192 Low Level Chlorinator	A	WSE	2900-1052-0000	\$50,000.00	\$46,108.00					\$96,108.00	\$67,739.76	\$28,368.24	70%	Awaiting final commissioning.
193 Pine Hill Pumps replacement	F	WSE	2900-1054-0000	\$25,000.00					\$532.73	\$25,000.00	\$46,863.02	-\$21,863.02	187%	Completed.
194 Duplicate Rising Main from Plant	F	WSE	2900-1015-0000	\$0.00					\$90,543.54	\$90,543.54	\$149,940.24	-\$59,396.70	166%	Completed. Budget to be adjusted in QBR. Invoices/orders still outstanding
195 Pine Hill Reserve Vermin Proofing	F	WSE	2900-1048-0000	\$0.00	\$8,265.00					\$8,265.00	\$6,563.07	\$1,701.93	79%	Completed - Invoices/orders still outstanding
196 Investigate PS1 Cracking	CO	WSE	3900-1010-0000	\$0.00	\$6,731.00					\$6,731.00	\$0.00	\$6,731.00	0%	Awaiting cleaning of the SPS for structural inspection.
197 Primary filter - EPA	D	WSE	3900-1016-0000	\$120,000.00						\$120,000.00	\$0.00	\$120,000.00	0%	Effluent inlet quality still being monitored
198 Manhole Replacements	A	WSE	3900-1021-0000	\$25,000.00					\$1,545.45	\$25,000.00	\$9,761.75	\$15,238.25	39%	As needed.
199 Sewer Service Replacements	A	WSE	3900-1022-0000	\$25,000.00					\$5,788.47	\$25,000.00	\$16,986.63	\$8,013.37	68%	As needed.
200 Sewer Main Replacements	A	WSE	3900-1023-0000	\$25,000.00						\$25,000.00	\$5,993.54	\$19,006.46	24%	As needed. Investigate replacement of Larmer St line.
201 Elwin Street Main Replacement	F	WSE	3900-1024-0000	\$15,000.00					\$309.47	\$15,000.00	\$1,922.64	\$13,077.36	13%	Completed.
202 Flow meters for Pump Stations 2, 3, 4	A	WSE	3900-1025-0000	\$40,000.00					\$1,090.91	\$40,000.00	\$3,805.67	\$36,194.33	10%	Investigation about the possible location of the flow meters done. Flowmeters procured, with installation in June/July.
203 SPS1 Emergency Bypass Pump	F	WSE	3900-1026-0000	\$30,000.00						\$30,000.00	\$7,043.76	\$22,956.24	23%	Investigations completed. Quotes received, all quotes are above budgeted amount, to be reconsidered as part of the future works programme. Balance to be transferred to reserve.
204 Maturation Pond Spillway Repair	F	WSE	3900-1027-0000	\$20,000.00						\$20,000.00	\$1,854.46	\$18,145.54	9%	Project Completed - Job Closed
205 Stage 2 of AMS Implementation - Road condition	D	MPA	0030-1010-0000	\$101,720.00						\$101,720.00	\$3,075.73	\$98,644.27	3%	Data migration and road pavement management system. To commence June. To be revoked next FY.
206 Drought Community Funding - Auditing Requirer	A	MPA	0300-1035-0000	\$0.00					\$9,881.00	\$9,881.00	\$0.00	\$9,881.00	0%	This will be completed after June as part of the grant requirements. Quote received was \$800. Remaining funds will be used for any additional work with the drought community projects.
207 Lake Talbot deepening project.	A	OSR	0600-1007-0000	\$30,000.00					\$27,000.00	\$30,000.00	\$0.00	\$30,000.00	0%	Environment Consultant has been engaged with works to be completed by end of June.
208 Barellan Cemetery Bins	F	OSR	0800-1007-0000	\$2,000.00						\$2,000.00	\$1,531.25	\$468.75	77%	Bin has been installed. Completed - Job Closed
209 Backflow prevention register	A	WSE	2900-1023-0000	\$15,000.00						\$15,000.00	\$0.00	\$15,000.00	0%	Scheduled for June 2019
210 Reservoir cleaning and structural assessment	CO	WSE	2900-1024-0000	\$30,000.00						\$30,000.00	\$13,213.70	\$16,786.30	44%	Specifications of the structural assessment being finalised. Vermin proofing completed.
211 Data entry and document control system	A	WSE	2900-1025-0000	\$25,000.00						\$25,000.00	\$19,717.95	\$5,282.05	79%	System developed and being implemented.
212 Network Hydraulic Modelling Software	CO	WSE	2900-1007-0000	\$35,000.00	\$30,000.00				\$8,000.00	\$65,000.00	\$31,490.00	\$33,510.00	48%	Completed and delivered. Training being scheduled.
213 Asset Management Data Migration	F	WSE	2900-1026-0000	\$40,500.00					\$16,500.00	\$40,500.00	\$23,325.39	\$17,174.61	58%	Data submitted to Pitney Bowes. Liaising with them to clean data as per software requirement
214 NBN Equipment	C	IT	4400-1008-0000	\$0.00	\$3,972.00					\$3,972.00	\$0.00	\$3,972.00	0%	If 19/20 Capital works budget is approved at the May meeting then these works to be done in 2019/2020.
215 NBCMP (Bolton Street upgrade)	C	MPA	0006-1017-0000	\$535,564.00						\$196,164.00	\$4,804.35	\$191,359.65	2%	Draft electrical design ready for Council staff to review. Watermain replacement has commenced. Project included in 2019-20 Budget
216 Shared Cycleway (Active Transport - 50/50 RMS Funding) MBP	C	MPA	0030-1011-0000	\$25,000.00						\$0.00	\$0.00	\$0.00	#DIV/0!	Cancelled - RMS shared funding not provided - Council Funding to be reallocated to Elwin street Footpath Project as part of Quarterly Review
217 Replace AFL Community Club Rooms PAMP - (Active Transport - 100% RMS Funding) -	C	OSR	0200-1012-0000	\$1,780,000.00						\$0.00	\$0.00	\$0.00	#DIV/0!	Unsuccessful. To be adjusted in QBR.
218 Marie Bashir Park - Repair and reinforce current	C	MPA	0030-1013-0000	\$119,432.00						\$0.00	\$0.00	\$0.00	#DIV/0!	Funding not received - Cancelled
219 Asset Management System	C	MPA	5000-1001-0000	\$0.00	\$2,484.00					\$2,484.00	\$1,442.89	\$1,041.11	58%	Service provider is currently delivering missing elements of initial data migration including missing GIS layers.
221 Lake Talbot Pool - Allowance for Emergency Wor	C	MPA	7800-1008-0000	\$12,000.00						\$4,000.00	\$0.00	\$4,000.00	0%	No emergency works have been required to date.
222 Barellan Pool - Allowance for emergency works	C	MPA	7900-1004-0000	\$2,500.00						\$2,500.00	\$0.00	\$2,500.00	0%	No emergency works have been required to date.

KEY OPERATIONAL & CAPITAL WORKS EXPENSES 2018-19 - As at 31/05/19

Capital Projects	Cancelled	Complete	Unrealised Grants
Projects Not Capitalised	Deferred	Carryover	Key Operational

91.66 % of year elapsed

Project	Status	Resp.	Job Number	Proposed Budget	Carryover	Sept	Dec	Mar	Commitment	Budget	YTD Expenditure	Balance	%	Comments
223	Visitor Centre Redevelopment	C	EDM	8700-1001-0000	\$1,247,000.00	\$3,490.00	-\$1,250,490.00	\$6,800.00		\$6,800.00	\$6,885.00	-\$85.00	101%	Funding applications have been made through the Building Better Regions fund and Regional Environment Tourism fund
224	Provision of offstreet chambers staff parking	C	WM	9300-1006-0000	\$58,000.00		-\$58,000.00			\$0.00	\$0.00	\$0.00	#DIV/0!	Cancelled funds moved to BBQs in QBRS
225	Additional Taggle (recycled water, Gillenbah, east st) and Meter management software (miwater)	C	WSE	2900-1006-0000	\$17,500.00					\$17,500.00	\$0.00	\$17,500.00	0%	Project cancelled.
226	Urban Roads Maintenance	O	WM	0001-0001-0000	\$730,250.00				\$2,842.01	\$730,250.00	\$623,494.39	\$106,755.61	85%	Ongoing works
227	Sealed Rural Roads Maintenance	O	WM	0002-0001-0000	\$294,350.00				\$186.36	\$294,350.00	\$320,320.41	-\$25,970.41	109%	Job cost is closed. Plants to be diverted to regional roads.
228	Rural Unsealed Roads Expenses	O	WM	0003-0001-0000	\$827,200.00				\$7,315.82	\$827,200.00	\$802,456.89	\$24,743.11	97%	Ongoing works
229	Regional Roads (M&R Grant)	O	WM	0005-0000-0000	\$207,000.00					\$207,000.00	\$205,226.96	\$1,773.04	99%	Ongoing Works
230	State Road Contract Works RMCC	O	WM	0004-0002-0000	\$165,000.00				\$2,727.27	\$165,000.00	\$123,364.72	\$41,635.28	75%	Ongoing Works
231	Ordered Works Expenses - MR 80	O	WM	0004-0005-0000	\$80,000.00				\$129.45	\$80,000.00	\$1,308.48	\$78,691.52	2%	In consultation with RMS in project development - tentative start during May
232	Ordered Works Expenses - MR 84	O	WM	0004-0006-0000	\$80,000.00					\$80,000.00	\$93,701.10	-\$13,701.10	117%	First round of heavy patching completed. Additional work of value \$ 100k is approved. Work on Audley street to commence on 5th June.
233	The Voice Project	F	HR	4500-0030-0000	\$0.00	\$7,280.00				\$7,280.00	\$5,170.00	\$2,110.00	71%	Completed - Job Closed
234	John O'Brien Festival	O	EDM	8750-0126-0000	\$0.00	\$9,583.00	\$9,500.00			\$19,083.00	\$6,804.54	\$12,278.46	36%	Fund Allocation approved at October council meeting C-18/225
235	Branding Strategy	O	EDM	8750-0127-0000	\$0.00	\$10,420.00			\$9,136.36	\$10,420.00	\$4,219.79	\$6,200.21	40%	Ongoing
236	Bores Expenses	O	WSE	2300-0001-0000	\$55,500.00		-\$22,500.00			\$33,000.00	\$31,388.33	\$1,611.67	95%	On-going Operating Costs
237	Pump Station Expenses	O	WSE	2300-0002-0000	\$52,500.00		\$22,500.00		\$44.05	\$75,000.00	\$93,418.34	-\$18,418.34	125%	On-going Operating Costs
238	Mains Expenses	O	WSE	2100-0003-0000	\$275,000.00				\$7,197.80	\$275,000.00	\$248,923.38	\$26,076.62	91%	On-going Operating Costs
239	Recycled Water	O	WSE	2200-0004-0000	\$52,500.00				\$233.64	\$52,500.00	\$5,240.31	\$47,259.69	10%	On-going Operating Costs
240	Reservoirs Expenses	O	WSE	2400-0005-0000	\$56,500.00		-\$2,500.00			\$54,000.00	\$18,566.09	\$35,433.91	34%	On-going Operating Costs
241	Water Supply Licence	O	WSE	2000-0032-0000	\$30,000.00					\$30,000.00	\$20,483.39	\$9,516.61	68%	Water Licence costs
242	Chlorine & Chemicals Expenses	O	WSE	2700-0033-0000	\$20,000.00				\$4,782.42	\$20,000.00	\$21,279.95	-\$1,279.95	106%	On-going Operating Costs
243	Meter Reading Expenses	O	WSE	2000-0014-0000	\$4,500.00		\$2,900.00			\$7,000.00	\$11,091.89	-\$4,091.89	158%	On-going Operating Costs
244	Telemetry System Maintenance	O	WSE	2000-0040-0000	\$6,500.00					\$6,500.00	\$5,037.56	\$1,462.44	78%	On-going Operating Costs
245	Pump Stations Electricity Expenses	O	WSE	2300-0023-0000	\$215,000.00					\$215,000.00	\$207,520.46	\$7,479.54	97%	On-going Operating Costs
246	Pump Station Expenses	O	WSE	3200-0002-0000	\$55,000.00		-\$2,500.00		\$5,197.73	\$52,500.00	\$69,629.72	-\$17,129.72	133%	On-going Operating Costs
247	Mains Expenses	O	WSE	3100-0003-0000	\$132,000.00		\$10,000.00		\$6,214.64	\$142,000.00	\$119,059.88	\$22,940.12	84%	On-going Operating Costs
248	Treatment Works Expenses	O	WSE	3400-0006-0000	\$210,000.00		-\$5,000.00		\$17,790.44	\$205,000.00	\$180,098.56	\$24,901.44	88%	On-going Operating Costs
249	Sewer Heating & Electricity	O	WSE	3300-0023-0000	\$81,000.00					\$81,000.00	\$92,948.21	-\$11,948.21	115%	On-going Operating Costs
250	Telemetry System Maintenance	O	WSE	3000-0040-0000	\$5,000.00		-\$2,500.00			\$2,500.00	\$27.30	\$2,472.70	1%	On-going Operating Costs

Capital Expenditure as at 31 May 2019

	Sum of Proposed Budget	Sum of Carryover	Sum of Sept	Sum of Dec	Sum of Mar	Sum of Budget	Sum of YTD Expenditure	Sum of Balance
Administration								
Information Technology	\$ 255,000.00	\$ 37,395.00		\$ -	\$ -	\$ 292,395.00	\$ 110,841.54	\$ 181,553.46
Infrastructure	\$ -	\$ 2,484.00				\$ 2,484.00	\$ 1,442.89	\$ 1,041.11
Public Order & Safety								
Street Cameras	\$ 11,000.00	\$ 10,000.00				\$ 21,000.00	\$ 16,714.80	\$ 4,285.20
Environment								
Narrandera Landfill	\$ 45,000.00				\$ 60,000.00	\$ 105,000.00	\$ 29,711.74	\$ 75,288.26
Stormwater	\$ 312,000.00	\$ 66,355.00	\$ 33,541.00		-\$ 203,000.00	\$ 208,896.00	\$ 123,795.62	\$ 85,100.38
Housing & Community Amenities								
Barellan Cemetery	\$ 24,000.00					\$ 24,000.00	\$ 7,838.00	\$ 16,162.00
Grong Grong Cemetery	\$ 2,000.00					\$ 2,000.00	\$ 1,531.25	\$ 468.75
Narrandera Cemetery	\$ 128,000.00					\$ 128,000.00	\$ 4,593.75	\$ 123,406.25
Recreation & Culture								
Barellan Park	\$ 15,000.00			\$ 11,822.00	\$ 15,000.00	\$ 41,822.00	\$ 9,449.23	\$ 32,372.77
Barellan Pool	\$ 17,500.00					\$ 17,500.00	\$ 9,502.61	\$ 7,997.39
Barellan Sportsground	\$ 102,000.00	\$ 395,136.00			\$ 136,364.00	\$ 633,500.00	\$ 567,939.10	\$ 65,560.90
Buildings	\$ -			\$ 120,053.00		\$ 120,053.00	\$ 38,988.62	\$ 81,064.38
Economic Development	\$ -			\$ 299,233.00		\$ 299,233.00	\$ 20,263.90	\$ 278,969.10
Grong Grong Park	\$ 30,000.00				-\$ 22,000.00	\$ 8,000.00	\$ 3,562.19	\$ 4,437.81
Lake Talbot Pool	\$ 808,734.00	\$ 116,433.00		\$ 38,275.00	\$ 1,001,539.12	\$ 1,964,981.12	\$ 225,793.53	\$ 1,739,187.59
Lake Talbot Recreation Area	\$ 160,000.00	\$ 46,974.00			-\$ 130,000.00	\$ 76,974.00	\$ 53,009.39	\$ 23,964.61
Library	\$ 344,696.00			\$ 100,000.00		\$ 444,696.00	\$ 137,960.46	\$ 306,735.54
Marie Bashir Park	\$ 50,000.00	\$ 378,530.00		\$ 99,296.87		\$ 527,826.87	\$ 395,832.46	\$ 131,994.41
Narrandera Cemetery	\$ -			\$ 47,250.00		\$ 47,250.00	\$ 15,530.53	\$ 31,719.47
Narrandera Memorial Park	\$ 100,000.00			\$ 50,000.00		\$ 150,000.00	\$ 58,354.26	\$ 91,645.74
Narrandera Sports Stadium	\$ 30,000.00					\$ 30,000.00	\$ 28,059.00	\$ 1,941.00
Narrandera Sportsground	\$ 32,000.00	\$ 128,233.00	\$ 3,290.00	\$ 112,623.00	\$ 24,600.00	\$ 300,746.00	\$ 161,189.70	\$ 139,556.30
Other Structures	\$ -			\$ 270,144.00		\$ 270,144.00	\$ 141,511.64	\$ 128,632.36
Transport & Communication								
Ancillary Roadworks	\$ 707,720.00	\$ 30,316.00		\$ 35,000.00		\$ 773,036.00	\$ 146,197.82	\$ 626,838.18
Flood Damage	\$ 1,792,900.00					\$ 1,792,900.00	\$ 733,870.32	\$ 1,059,029.68
Regional Roads	\$ 420,000.00					\$ 420,000.00	\$ 174,533.28	\$ 245,466.72
Roads to Recovery	\$ 859,940.00	\$ 25,522.00	\$ 256,236.00			\$ 1,141,698.00	\$ 1,186,952.69	\$ 866,973.31
Rural Roads	\$ 682,000.00					\$ 682,000.00	\$ 569,869.86	\$ 112,130.14
State Roads	\$ 61,025.00				-\$ 25,000.00	\$ 36,025.00	\$ 33,718.05	\$ 2,306.95
Urban Roads	\$ 955,564.00	\$ 12,417.00		-\$ 6,000.00	-\$ 339,400.00	\$ 622,581.00	\$ 250,868.83	\$ 371,712.17

Capital Expenditure as at 31 May 2019

Economic Affairs																
Airport	\$	50,000.00	\$	7,406.00		\$	57,406.00	\$	52,385.60	\$	5,020.40					
Buildings	\$	277,260.00				-\$	36,860.00	\$	240,400.00	\$	189,459.79	\$	50,940.21			
Economic Development	\$	30,000.00	\$	74,261.00	-\$	38,000.00	\$	5,000.00	\$	71,261.00	\$	31,174.47	\$	40,086.53		
Plant	\$	1,456,544.00						\$	1,456,544.00	\$	160,997.85	\$	1,295,546.15			
Tourist Park	\$	100,000.00				-\$	80,000.00	\$	20,000.00	\$	1,436.37	\$	18,563.63			
Water Supplies																
Water	\$	1,385,000.00	\$	292,866.00		\$	90,543.54	\$	1,768,409.54	\$	1,040,431.51	\$	727,978.03			
Sewer Supplies																
Sewer	\$	300,000.00	\$	6,731.00				\$	306,731.00	\$	47,368.45	\$	259,362.55			
Governance																
Buildings	\$	-	\$	14,919.00				\$	14,919.00	\$	-	\$	14,919.00			
Grand Total	\$	11,544,883.00	\$	1,645,978.00	\$	255,067.00	\$	1,273,240.41	\$	401,243.12	\$	15,120,411.53	\$	6,782,681.10	\$	9,249,958.43

Key Operational as at 31 May 2019

Row Labels	Sum of Proposed Budget	Sum of Carryover	Sum of Sept	Sum of Dec	Sum of Mar	Sum of Budget	Sum of YTD Expenditure	Sum of Balance
Economic Affairs								
Economic Development	\$ -	\$ 20,003.00	\$ 9,500.00			\$ 29,503.00	\$ 11,024.33	\$ 18,478.67
Transport & Communication								
Ordered Works	\$ 160,000.00					\$ 160,000.00	\$ 95,009.58	\$ 64,990.42
Regional Roads	\$ 207,000.00					\$ 207,000.00	\$ 205,226.96	\$ 1,773.04
State Roads	\$ 165,000.00					\$ 165,000.00	\$ 123,364.72	\$ 41,635.28
Urban Roads	\$ 730,250.00					\$ 730,250.00	\$ 622,943.86	\$ 107,306.14
Sealed Rural Roads	\$ 294,350.00					\$ 294,350.00	\$ 320,320.41	-\$ 25,970.41
Unsealed Rural Roads	\$ 827,200.00					\$ 827,200.00	\$ 797,710.25	\$ 29,489.75
Water Supplies								
Water	\$ 768,000.00			\$ -		\$ 768,000.00	\$ 716,421.28	\$ 51,578.72
Sewer Supplies								
Sewer	\$ 402,000.00			\$ -		\$ 402,000.00	\$ 368,815.46	\$ 33,184.54
Human Resources								
Human Resources	\$ -	\$ 7,280.00				\$ 7,280.00	\$ 5,170.00	\$ 2,110.00
Grand Total	\$ 3,553,800.00	\$ 27,283.00	\$ 9,500.00	\$ -		\$ 3,590,583.00	\$ 3,266,006.85	\$ 324,576.15

22.2 MAY STATEMENT OF BANK BALANCES

Document ID: 419749
Author: Costing Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 May 2019

PURPOSE

The purpose of this report is so that Council is aware of the amount of funds held in its operating account

BACKGROUND

Opening Cashbook Balance	66,330.93
Plus Receipt	5,095,147.26
Less Payments	3,758,510.85
Current Cashbook Balance	1,402,967.34
Statement Summary	
Opening Statement Balance	71,571.64
Plus Receipts	4,867,326.59
Less Payments	3,791,945.16
Current Statement Balance	1,146,953.07
Plus Unpresented Receipts	256,014.27
Less Unpresented Payments	0
Reconciliation Balance	1,402,967.34
GL BALANCE	1,402,967.34
Unpaid Creditors	392,012.63
Overdraft Limit arranged with Bank 01/01/1989	

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Bank Balances report as at 31 May 2019

22.3 MAY INCOME STATEMENT**Document ID:** 419870**Author:** Costing Officer**Authoriser:** Deputy General Manager Corporate and Community**Theme:** Statutory and Compulsory Reporting – Financial / Audit**Attachments:** 1. [May Income Statement.pdf](#) **RECOMMENDATION**

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 31 May 2019.

PURPOSE

The purpose of this report is to present Council with the Statement of Income for the period ending 31 May 2019.

SUMMARY

This report contains operating income and expenditure for Council's General, Water and Sewer Funds. This statement will differ from that in the Annual Financial Statements due to the accrual process and calculation of depreciation.

BACKGROUND**Adopted Budget**

The Original budget was adopted by Council on 19 June 2018. The budget will be reviewed at the end of each quarter during the year; subsequent reports will have the revised budget disclosed.

Rates & Annual charges

Rates & Charges are reported as fully received because revenue is accounted for once the Rates levy has been run. Rates notices for 2018/2019 were issued on 9 July.

Depreciation

Depreciation is run on a quarterly basis and has been calculated to March.

Major variations to budget

There are no major variations to budget, which are evident at this point in time.

RECOMMENDATION

That Council

1. Receive and note the information contained in the Income Statement report for the period ending 31 May 2019.

Narrandera Shire Council

General Fund Income Statement
for the period ending 31 May 2019

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	5,622	5,625	5,762
User Charges and Fees	1,701	1,749	1,525
Interest and Investment Revenues	400	400	206
Other Revenues	686	858	751
Grants & Contributions provided for Operating Purposes	6,371	5,653	4,685
Grants & Contributions provided for Capital Purposes	6,267	5,604	2,422
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	48
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method			
Total Income from Continuing Operations	21,139	19,981	15,399
Expenses from Continuing Operations			
Employee Benefits & On-Costs	3,425	3,382	5,790
Borrowing Costs	8	8	6
Materials & Contracts	6,084	7,906	4,302
Depreciation & Amortisation	4,103	3,990	2,993
Legal Costs	-	63	12
Other Expenses	1,274	1,436	1,325
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	14,894	16,785	14,428
Operating Result from Continuing Operations	6,245	3,196	972
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	6,245	3,196	972
Net Operating Result attributable to Council	6,245	3,196	972
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	(22)	(2,408)	(1,451)

Narrandera Shire Council

Water Fund Income Statement

for the period ending 31 May 2019

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	686	697	730
User Charges and Fees	1,224	1,225	1,439
Interest and Investment Revenues	216	204	72
Other Revenues	-	-	-
Grants & Contributions provided for Operating Purposes	23	23	22
Grants & Contributions provided for Capital Purposes	15	15	10
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	2,164	2,164	2,273
Expenses from Continuing Operations			
Employee Benefits & On-Costs	425	433	523
Borrowing Costs	-	-	-
Materials & Contracts	493	475	251
Depreciation & Amortisation	477	488	366
Legal Costs	-	-	-
Other Expenses	228	238	211
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,623	1,634	1,351
Operating Result from Continuing Operations	541	530	922
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	541	530	922
Net Operating Result attributable to Council	541	530	922
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	526	515	912

Narrandera Shire Council

Sewer Fund Income Statement
for the period ending 31 May 2019

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	1,123	1,136	1,175
User Charges and Fees	148	142	179
Interest and Investment Revenues	7	10	10
Other Revenues	3	4	3
Grants & Contributions provided for Operating Purposes	20	20	20
Grants & Contributions provided for Capital Purposes	15	5	3
<i>Other Income:</i>			
Net gains from the disposal of assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	1,316	1,317	1,390
Expenses from Continuing Operations			
Employee Benefits & On-Costs	286	286	371
Borrowing Costs	-	-	-
Materials & Contracts	379	379	208
Depreciation & Amortisation	300	302	227
Legal Costs	-	-	-
Other Expenses	94	95	105
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	1,059	1,062	911
Operating Result from Continuing Operations	257	255	480
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	257	255	480
Net Operating Result attributable to Council	257	255	480
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	242	250	477

Narrandera Shire Council

Consolidated Income Statement

for the period ending 31 May 2019

	Original Budget	Mar Revised Budget	Actual YTD
Income from Continuing Operations			
<i>Revenue:</i>			
Rates and Annual Charges	7,431	7,458	7,667
User Charges and Fees	3,073	3,116	3,143
Interest and Investment Revenues	623	614	288
Other Revenues	689	862	754
Grants & Contributions provided for Operating Purposes	6,414	5,696	4,727
Grants & Contributions provided for Capital Purposes	6,297	5,624	2,435
<i>Other Income:</i>			
Net gains from the disposal of assets	92	92	48
Net Share of interests in Joint Ventures & Associated Entities using the Equity Method	-	-	-
Total Income from Continuing Operations	24,619	23,462	19,062
Expenses from Continuing Operations			
Employee Benefits & On-Costs	4,136	4,101	6,684
Borrowing Costs	8	8	6
Materials & Contracts	6,956	8,760	4,761
Depreciation & Amortisation	4,880	4,780	3,585
Legal Costs	-	63	12
Other Expenses	1,605	1,769	1,641
Interest & Investment Losses	-	-	-
Net Losses from the Disposal of Assets	-	-	-
Net Share of interests in Joint Ventures & Associated	-	-	-
Total Expenses from Continuing Operations	17,585	19,481	16,689
Operating Result from Continuing Operations	7,034	3,981	2,373
Discontinued Operations			
Net Profit/(Loss) from Discontinued Operations	-	-	-
Net Operating Result for the Year	7,034	3,981	2,373
Net Operating Result attributable to Council	7,034	3,981	2,373
Net Operating Result attributable to Minority Interests	-	-	-
Net Operating Result for the year before Grants and Contributions provided for Capital Purposes	737	(1,643)	(62)

22.4 MAY STATEMENT OF INVESTMENTS

Document ID: 419878
Author: Payroll and Finance Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 May 2019.

PURPOSE

The purpose of this report is to enable Council to track the progress of its investments.

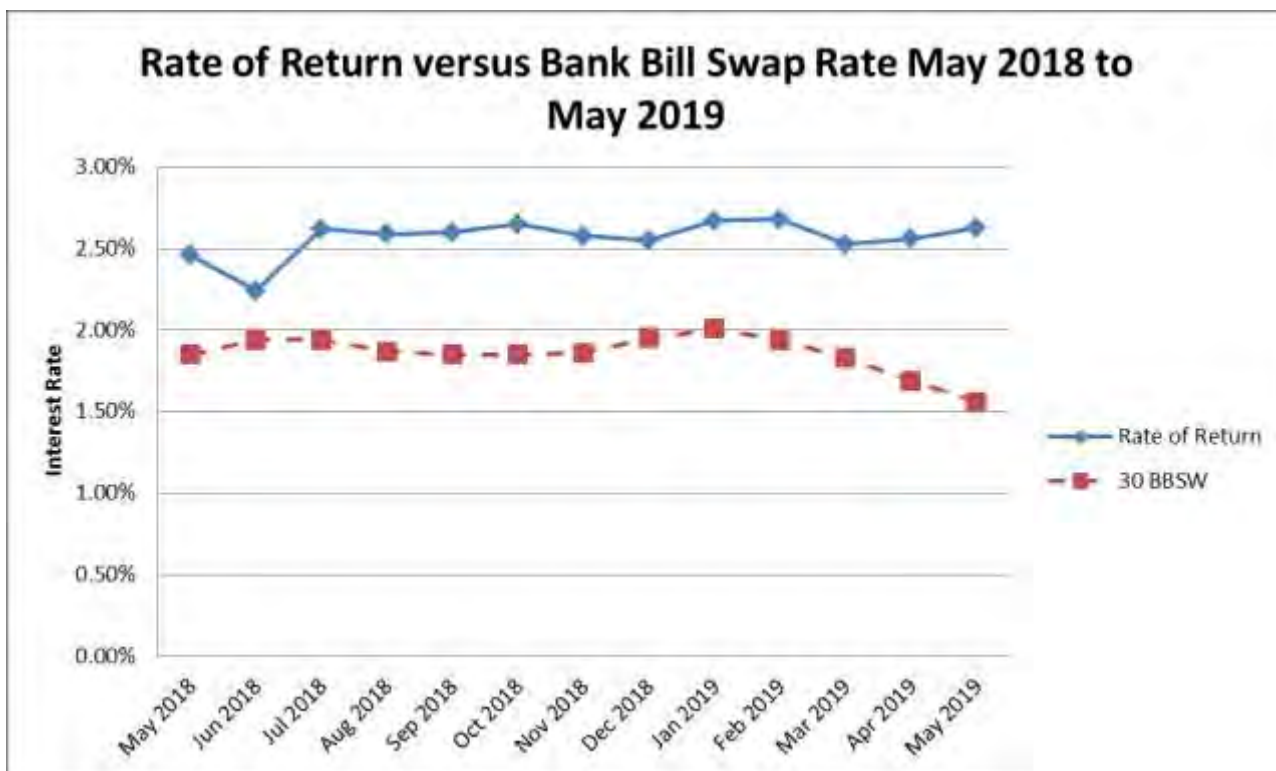
SUMMARY

Fund Balance (GL)	
GENERAL	15,326,522.46
WATER	7,819,381.93
SEWERAGE	576,754.98
TRUST	97,013.19
	23,819,672.56

BACKGROUND

Council Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments A to BBB-				
Bendigo Bank	750,000.00	3.16%	2.65%	14 Nov 2019
Bendigo Bank	1,000,000.00	4.22%	2.60%	27 Nov 2019
Bendigo Bank	1,000,000.00	4.22%	2.75%	3 Dec 2019
Elders Rural Bank	1,000,000.00	4.22%	2.70%	18 Feb 2020
Elders Rural Bank	1,000,000.00	4.22%	2.51%	18 Apr 2020
IMB	1,000,000.00	4.22%	2.75%	22 Aug 2019
IMB	1,000,000.00	4.22%	2.75%	20 Sep 2019
	6,750,000.00	28.48%		
Direct Investments AA- to A				

Direct Investments AAA to AA-				
NAB Cashmaximiser	1,222,659.37	5.15%	1.00%	31 May 2019
NAB	1,000,000.00	4.22%	2.70%	13 Jun 2019
NAB	1,000,000.00	4.22%	2.75%	1 Aug 2019
NAB	1,000,000.00	4.22%	2.75%	12 Sep 2019
NAB	1,000,000.00	4.22%	2.75%	14 Oct 2019
NAB	1,000,000.00	4.22%	2.75%	2 Oct 2019
NAB	1,000,000.00	4.22%	2.75%	11 Nov 2019
St George	1,000,000.00	4.22%	2.81%	22 Jun 2019
St George	1,000,000.00	4.22%	2.81%	22 Jun 2019
St George	1,000,000.00	4.22%	2.75%	10 Sep 2019
St George	1,000,000.00	4.22%	2.75%	13 Dec 2019
St George	1,000,000.00	4.22%	2.75%	10 Jan 2020
St George	750,000.00	3.16%	2.52%	20 Mar 2020
St George	1,000,000.00	4.22%	2.60%	23 Apr 2020
Suncorp	1,000,000.00	4.22%	2.75%	14 Jun 2019
Suncorp	1,000,000.00	4.22%	2.70%	3 Dec 2019
Commonw ealth Bank	1,000,000.00	4.22%	2.75%	7 Aug 2019
	16,972,659.37	67.39%		
Council Funds	23,722,659.37	96%		
Monthly Investment Performance				
Period Ending	Investments	Weighted Average	BBSW 30 day rate	Variance
May 2018	23,018,583.90	2.46%	1.850%	0.61%
Jun 2018	25,019,128.95	2.24%	1.940%	0.30%
Jul 2018	23,369,266.78	2.62%	1.940%	0.68%
Aug 2018	25,119,395.17	2.59%	1.870%	0.72%
Sep 2018	25,869,793.45	2.60%	1.850%	0.75%
Oct 2018	25,170,184.71	2.65%	1.850%	0.80%
Nov 2018	25,670,470.79	2.58%	1.860%	0.72%
Dec 2018	25,570,918.29	2.55%	1.950%	0.60%
Jan 2019	24,471,179.64	2.67%	2.010%	0.66%
Feb 2019	24,321,376.27	2.68%	1.940%	0.74%
Mar 2019	25,421,897.58	2.53%	1.830%	0.70%
Apr 2019	24,302,368.60	2.56%	1.690%	0.87%
May 2019	23,722,659.37	2.63%	1.560%	1.07%
Trust Funds				
Banking Authority	Amount	%	Yield	Due Date
Direct Investments AAA to AA-				
National Australia Bank (Art Trust)	65,684.73	67.62%	2.75%	22/11/2019
Bendigo Bank (Tourist Trust)	31,328.46	32.38%	2.30%	21/03/2020
Trust Funds	97,013.19			



Individual Limits					
Institution	Rating		Amount Invested	Council %	
Bendigo Bank	BBB+	A2	\$ 2,781,328.46	11.68%	Max 20%
Elders Rural Bank	BBB+	A2	\$ 2,000,000.00	8.40%	Max 20%
IMB	BBB	A2	\$ 2,000,000.00	8.40%	Max 20%
NAB	AA-	A1+	\$ 7,288,344.10	30.60%	Max 35%
Suncorp	A+	A1	\$ 2,000,000.00	8.40%	Max 25%
StGeorge	AA	A1+	\$ 6,750,000.00	32.52%	Max 35%
Macquarie Bank	A-	A1	\$ -	0.00%	Max 25%
Commonwealth Bank	AA-	A1+	\$ 1,000,000.00	4.20%	Max 35%

RELEVANCE TO COMMUNITY STRATEGIC PLAN AND OTHER STRATEGIES / MASTERPLANS / STUDIES

The investments listed above have been made in accordance with the Local Government Act, the Regulations and Council’s Investment Policy.

ISSUES AND IMPLICATIONS

Policy

N/A

Financial

N/A

Legal / Statutory

Compliance with Clause 212 Local Government Regulation 2005

Community Engagement / Communication

N/A

Human Resources / Industrial Relations (if applicable)

N/A

RISKS

The Reserve bank has announced a reduced reference rate from 1.5% to 1.25% and advised that possible further reductions will be performed. This presents a risk to the return received on investments placed in 2019/20, this will be reviewed and adjusted accordingly in the September 2019/20 budget review.

RECOMMENDATION

That Council

1. Receive and note the information contained in the Statement of Investments report as at 31 May 2019.

22.5 MAY STATEMENT OF RATES AND RECEIPTS

Document ID: 420303
Author: Revenue Officer
Authoriser: Deputy General Manager Corporate and Community
Theme: Statutory and Compulsory Reporting – Financial / Audit
Attachments: Nil

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 05 June 2019.

RATES & CHARGES

Arrears as at 01.07.2018	474,384.75
18/19 Rate levies & supplementary levies (excl. postponed amounts)	<u>7,694,667.58</u>
	8,169,052.33
Less Pensioner rebates	<u>211,762.26</u>
NET BALANCE	7,957,290.07
Less receipts to 05.06.2019	<u>7,142,141.27</u>
	<u>815,148.80</u>

Actual % Rate Collection to Net Balance as at 05.06.2019 = **89.76%**

Comparative % Collection to Net Balance as at 01.05.2018 = **91.44%**

Anticipated % Collection Rate as at 30.06.2019 = **94.00%**

WATER CONSUMPTION / SEWER USAGE CHARGES

Arrears as at 01.07.2018	145,797.75
18/19 Water / Sewer usage charges, supplementary levies & interest	<u>1,561,333.47</u>
NET BALANCE	1,707,131.22
Less receipts to 05.06.2019	<u>1,402,284.56</u>
	<u>304,846.66</u>

PURPOSE

The purpose of this report is to present the Statement of Rates and Receipts as at 06 May 2019.

SUMMARY

The Statement of Rates and Receipts are required to be submitted for Council's information each month under Statutory and Compulsory Reporting.

RECOMMENDATION

That Council:

1. Receive and note the information contained in the Statement of Rates and Receipts report as at 05 June 2019.

23 STATUTORY AND COMPULSORY REPORTING – OTHER REPORTS

Nil

24 CONFIDENTIAL BUSINESS PAPER REPORTS

Nil